



City of Anoka

2015 First Ave, Anoka, MN 55303

Email applications to: Comdev@ci.anoka.mn.us Phone: 763-576-2720 Website: http://www.AnokaMinnesota.com

DEMOLITION PERMIT APPLICATION

APPLICANT IS: ___ CONTRACTOR ___ OWNER ___ 10 BUSINESS DAY NOTICE TO MPCA ___ CALL GOPHER 1 ___ UTILITIES SHUT OFF

SITE ADDRESS: _____

___ COMMERCIAL ___ MULTI-FAMILY ___ RESIDENTIAL ___ TOWNHOUSE

PROPERTY OWNER

NAME: _____

ADDRESS: _____ CITY _____ STATE _____ ZIP _____

PHONE #: _____ EMAIL: _____

CONTRACTOR

NAME: _____ MPCA#: _____

ADDRESS: _____ CITY _____ STATE _____ ZIP _____

PHONE #: _____ EMAIL: _____

CONTACT NAME: _____ CELL #: _____

NAME OF LANDFILL: _____ LOCATION: _____

SEPTIC TANKS ~ IS THERE SEPTIC TANK/S ON SITE? ___ YES ___ NO IF YES, HOW MANY? ___

WILL THE TANKS BE ABANDONED? ___ YES ___ NO

IF YES, WHO IS THE LICENSED PROFESSIONAL PUMPING THE TANKS? NAME: _____

ADDRESS: _____ PHONE #: _____ LICENSE #: _____

WELLS ~ IS THERE WELL/S ON SITE? ___ YES ___ NO IF YES, HOW MANY? ___

ARE THE WELLS BEING ABANDONED? ___ YES ___ NO

IF YES, WHO IS THE LICENSED WELL CONTRACTOR SEALING THE WELL/S?

NAME: _____ PHONE: _____ LICENSE #: _____

ADDRESS: _____ CITY _____ STATE _____ ZIP _____

TANKS ~ ARE THERE PETROLEUM/HAZARDOUS MATERIAL TANKS ON SITE? ___ YES ___ NO

IF YES, WHO IS THE CONTRACTOR REMOVING THE TANK/S?

NAME: _____ PHONE: _____ LICENSE #: _____

ADDRESS: _____ CITY _____ STATE _____ ZIP _____

ASBESTOS ~ IS THERE ASBESTOS PRESENT IN THE BUILDING? ___ YES ___ NO

IF YES, WHO IS THE ASBESTOS ABATEMENT CONTRACTOR?

NAME: _____ PHONE: _____ LICENSE #: _____

ADDRESS: _____ CITY _____ STATE _____ ZIP _____

**SITE PLAN ATTACHED: ___ COMMENTS/ADDITIONAL INFORMATION: _____

I ACKNOWLEDGE THE INFORMATION ABOVE IS COMPLETE AND ACCURATE. I UNDERSTAND THIS IS AN APPLICATION ONLY, NOT A PERMIT AND THAT WORK IS NOT TO BEGIN UNTIL THE PERMIT HAS BEEN ISSUED. I STATE THAT ALL WORK WILL BE DONE IN ACCORDANCE WITH THE ORDINANCE OF THE CITY OF ANOKA AND WITH THE REQUIREMENTS OF THE STATE OF MINNESOTA AND RULINGS OF THE BUILDING DEPARTMENT.

PRINT NAME SIGNATURE DATE

EMAIL PERMIT TO: _____

PERMIT FEE: \$100.00 - DEPOSIT FEE: \$500.00 = TOTAL: \$600.00 IF PAYING OVER THE PHONE ADD CC FEE = TOTAL: \$603.25

VISA, MC, DSC, CHECKS OR EXACT CASH. IF PAYING W/CC VIA PHONE ADD \$3.25. IF PAYING FOR MORE THAN 1 APPLICATION AT THE SAME TIME VIA PHONE, ONLY ONE CC FEE WILL BE ASSESSED.

BUILDING OFFICIAL APPROVAL DATE PLANNING APPROVAL DATE

N ↑

PROVIDE AERIAL SKETCH OF PROPERTY WITH ALL PROPOSED STRUCTURES
AND INDICATE WHICH STRUCTURES WILL BE DEMOLISHED

PROPERTY ADDRESS _____

Demolition Permit Final Checklist

IN ORDER FOR THE ESCROW TO BE RETURNED THE FOLLOWING MUST BE COMPLETED

1. OBTAIN A DEMOLITION PERMIT BEFORE COMMENCING ANY DEMOLITION OF STRUCTURES.
2. CHECK WITH ALL UTILITY COMPANIES TO DISCONNECT SERVICES FOR GAS, ELECTRIC, TELEPHONE AND CABLE, ETC. CALL GOPHER STATE ONE CALL AT 1-800-252-1166 PRIOR TO DIGGING.
3. ANY WATER WELL BEING ABANDONED MUST BE CAPPED AND SEALED PER MINNESOTA DEPARTMENT OF HEALTH REGULATIONS, CHAPTER 4725. A COPY OF THE WELL AND BORING SEALING RECORD MUST BE SUBMITTED.
4. ALL SEPTIC TANKS ON THE PROPERTY MUST BE PROPERLY PUMPED.
5. ALL SEPTIC TANKS ON THE PROPERTY MUST BE PROPERLY ABANDONED PER CHAPTER 7080.2500. PERSONS WHO PERFORM WORK ON SEPTIC SYSTEMS MUST BE LICENSED PER CHAPTER 7083.0700. AN SSTS ABANDONMENT REPORTING FORM MUST BE SUBMITTED.
6. SEWER, WATER CONNECTIONS REMOVED AND CAPPED AT MAIN TO SATISFACTION OF BUILDING OFFICIAL OR CITY OF ANOKA WATER AND SEWER DEPARTMENT.
7. GAS SERVICE CAPPED BY GAS COMPANY AND ALL METERS REMOVED.
8. DRIVEWAYS MUST BE REMOVED IF THE GARAGE IS ALSO DEMOLISHED. IF THE GARAGE REMAINS, THE DRIVEWAY MAY ALSO REMAIN.
9. REMOVE ALL DEBRIS INCLUDING SLABS, SIDEWALKS, PAVERS, FOUNDATION WALLS, FOOTINGS, AND BASEMENT FLOOR. ALL BRANCHES, STUMPS, CLOTHESLINES, POSTS, ETC. MUST BE REMOVED. FILL IN, LEVEL SITE AND RESTORE GRADE TO MATCH ADJOINING CONTOURS. AN EROSION CONTROL MEASURE MUST BE INSTALLED BETWEEN THE SITE AND THE STREET, ADJACENT WATERWAYS, AND OTHER PROPERTIES. ALL EROSION CONTROL MEASURES MUST BE MAINTAINED UNTIL SUCH TIME THAT NATURAL VEGETATION HAS BEEN ESTABLISHED.
10. HOLE MUST BE COMPLETELY FILLED UNLESS WAIVER IS APPROVED BY THE BUILDING OFFICIAL.
11. PROPERTY SHALL BE IN COMPLIANCE WITH ALL APPLICATION CITY CODES, SPECIFICALLY RELATED TO NUISANCE, PROPERTY MAINTENANCE AND ZONING.
12. LOT GRADED AND SEEDED TO MINIMIZE EROSION SO THAT IT CAN BE COMPLETELY MOWED.
13. ANY OTHER ITEMS THE PLANNING DEPARTMENT DEEMS NECESSARY.