



2015 First Avenue, Anoka, MN 55303

Email applications to: [Comdev@ci.anoka.mn.us](mailto:Comdev@ci.anoka.mn.us)

Phone: 763-576-2720

Website: <http://www.AnokaMinnesota.com>

### ROOF PERMIT APPLICATION

SITE ADDRESS: \_\_\_\_\_

THE APPLICANT IS:  THE OWNER & OCCUPANT  CONTRACTOR

APPLICANT CONTACT NAME & PHONE #: \_\_\_\_\_

COMMERCIAL  INDUSTRIAL  MULTI-FAMILY  RESIDENTIAL  TOWNHOUSE

PROPERTY OWNER NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE #: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

CONTRACTOR NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE #: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

CONTRACTOR ID #: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

TYPE OF ROOFING \_\_\_\_\_ HOUSE, GARAGE OR BOTH? \_\_\_\_\_

ESTIMATED VALUE OF JOB INCLUDING LABOR & MATERIALS: \$ \_\_\_\_\_

THIS PROPERTY HAS A PAVED DRIVEWAY:  YES  NO  UNKNOWN  
THIS PROPERTY IS IN A HISTORIC DISTRICT:  
 YES  NO  UNKNOWN

PERMIT FEE \$ \_\_\_\_\_  
STATE SURCHARGE \$ \_\_\_\_\_  
CITY SURCHARGE \$ \_\_\_\_\_  
(CONTRACTORS ADD \$5.00)  
CREDIT CARD FEE \$ \_\_\_\_\_  
(IF PAYING VIA PHONE ONLY ADD \$3.25)  
PERMIT TOTAL \$ \_\_\_\_\_

COMMERCIAL, INDUSTRIAL & MULTI-FAMILY ARE VALUE BASED PERMITS

**RESIDENTIAL ~ \$50.00 & \$1.00 STATE SURCHARGE**

**TOWNHOUSE (NEEDS ZONING APPROVAL) ~ \$50.00 + \$1.00 STATE SURCHARGE**

**\*\*WE ACCEPT VISA, MC, DSC, CHECKS OR EXACT CASH\*\***

**SUBMIT APPLICATIONS VIA:  
EMAIL OR MAIL**

**IF PAYING WITH CC OVER THE PHONE, WE WILL CALL YOU FOR CC# ASAP**

HOW DO YOU PREFER TO RECEIVE YOUR PERMIT?  
 WILL PICK UP  USPS  EMAIL ADDRESS \_\_\_\_\_

ACKNOWLEDGEMENT AND SIGNATURE: The signer hereby agrees that in case such permit is granted all work and all materials shall comply with the plans and specifications therefore herewith submitted and with all the ordinances of said City of Anoka applicable therein.

APPLICANT SIGNATURE \_\_\_\_\_

PRINT NAME \_\_\_\_\_ DATE \_\_\_\_\_

**TOWNHOUSE ROOF PROJECTS:**  
ZONING APPROVAL SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_  
**COMMERCIAL, INDUSTRIAL & MULTI-FAMILY ROOF PROJECTS:**  
BUILDING OFFICIAL SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_