



**CITY OF ANOKA
WASTE REDUCTION AND RECYCLING BOARD
MEETING MINUTES – FEBURARY 10, 2016**

CALL TO ORDER The meeting was called to order at 5:10 p.m. in the Committee Room of Anoka City Hall.

ROLL CALL Board members present: Chairperson Vicki Violet, Vice Chairperson Thurston, Members Tim Aberwald, Jan Call, and Marijo Hain. Absent: None. Staff present: Pam Bowman, Recycling Coordinator. Others present: None.

OATH OF OFFICE Member Marijo Hain took the Oath of Office and signed the document accordingly.

APPROVAL OF JANUARY 13, 2016 MEETING MINUTES The January 13, 2016 meeting minutes were approved on a MOTION by Member Call and SECOND by Member Aberwald. All in favor, MOTION CARRIED.

OLD BUSINESS

July-December 2015 SCORE Report. Ms. Bowman reviewed the report with members which included a detailed expense report noting reimbursement of \$26,873.79, a tonnage report outlining tonnages for all recyclables with a total of 647.3207 tons, and a marketing/activities report to highlight all of the promotion and events the Board worked on during that timeframe. Several members commented on the amount of work that was completed. Member Call thanked Ms. Bowman for her work during 2016. Ms. Bowman acknowledged that it is a team effort.

Spring Recycling Event Update. Ms. Bowman presented a spreadsheet outlining the quotes she received from four vendors for appliances, electronics, fluorescent lamps/ballasts, and batteries (lead acid and household). After review and discussion of each, Ms. Bowman recommended to proceed with Green Lights Recycling handling all of those recyclables, noting the fees were generally lower or comparable. Members agreed that was the best option overall.

Ms. Bowman pointed out that last year appliances were free to recycle and therefore she did not want to pass along the \$8 per appliance to the customer and said Anoka Municipal Utility said they would pay \$4 for each appliance. Ms. Bowman asked the members if SCORE funds should help cover the other \$4. All agreed. Member Hain said it is hard to offer something for free and then put a fee with it the next time. She suggested including a mention in the event flyer noting cost increases, but that AMU and SCORE funds were paying for those costs. Ms. Bowman said she would do that.

Ms. Bowman noted that all the other materials such as bicycles, single-sort, mattresses, etc. were all arranged, except for carpeting. Chairperson Violet inquired about the carpeting. Ms. Bowman said she has not received a response back from Brotex yet and it's getting close to advertising time. She said Green Lights also offers collection of carpeting, but there are more fees involved. She said she will attempt again to make contact with her representatives from Brotex to see if they will do the collection this year and if not, she will consider having Green Lights collect it.

Reward Program Update. Chairperson Violet reviewed the rewards program schedule with the members. Ms. Bowman explained more details and all members agreed to select addresses during their assigned month. Member Call asked if this program would be mentioned in the RAW newsletter. Ms. Bowman said she would include an article introducing it in the spring issue and a list of winners in the fall issue.

Multi-Unit Special Electronics Collection Update. Because of recent increase in costs for recycling of electronics, Ms. Bowman asked members their thoughts on how to handle the special electronics collections at apartment buildings. She noted Tech Dump's price list included in the packet. She said prices have risen and with Best Buy no longer taking TVs and monitors for free, she wondered how it might affect their collection – meaning would they receive an abundance and

not be able to cover costs? Members suggested working out a split cost of some sort. Ms. Bowman said she would look back at what was done a few years ago and plan accordingly. Members agreed that one or two of the special electronics collections should take place this year.

Holiday Lights Report. Ms. Bowman said the collection was a success and that each week the bins in the lobby were full. She said she is still awaiting tonnage information.

NEW BUSINESS.

2016 Residential Recycling Agreement. Members reviewed the background information and the agreement from Anoka County. Ms. Bowman highlighted some areas and noted that the WRRB and staff follow through annually on the requirements and that this agreement is typical. Ms. Bowman noted on the Attachment B the funds that would be requested. These included the standard funding allocation of \$46,260 and additional enhancement grants as follows: \$3,000/parks & events; \$6,000 for multi-unit, and \$7,252 for general enhancement (intern). With no questions or comments, Ms. Bowman said she would send it off to the city attorney for review and signature and submit it back to Anoka County.

Internship Discussion. Details of the internship were discussed. Chairperson Violet questioned if the hourly rate would be increased. Ms. Bowman said it will change from \$12/hr. to \$14/hr. Ms. Bowman said she would like to hire someone for May-August or at least 16 weeks at no more than 16 hours per week. She said she first needs to determine office space and then will work with the Human Resources Department to get the internship posted in March.

Special Events Recycling. Members determined to concentrate on improving recycling at events and to not focus on organics yet at Anoka Riverfest. Organics would, however be included for the ice cream social. Other events noted that would include recycling were the Anoka Classic Car Show and Halloween events. Chairperson Violet said she is the contact for Anoka Halloween. Chairperson Violet informed Ms. Bowman of an event that 10K Brewing would be hosting in June. Ms. Bowman said she would find out more details about that from the city clerk. She added that Walk A Mile in Her Shoes is a new event on May 21 and that she was contacted by organizers to provide recycling.

RAW Newsletter Topics. A discussion was held to determine what topics would be included in the spring edition of RAW. It was determined that topics would include an introduction to the rewards program, the yes/no chart, no recycling of plastic bags curbside, the spring recycling event, collection cage at Anoka High School, the Climb Theatre presentation at Lincoln Elementary in December, the household hazardous waste, compost site, and Styrofoam recycling. Vice Chairperson Thurston requested information also be included about reuse ideas. Ms. Bowman added that the City View also needs to include information about recycling because SCORE funds pay for a small portion of the printing of that publication. She said she would determine how best to accommodate both publications.

Earth Day Educational Presentation. Ms. Bowman reported that she still has not received a response from Franklin Elementary School to learn if they are interested in a Climb Theatre performance. Chairperson Violet said she is friends with one of the teachers and would provide Ms. Bowman with her contact information in hopes that will work better.

Paper Shredding Event. Ms. Bowman said she learned through the Parks Department that George Enloe and Sunny Acres Parks would be the best options for special paper shredding events. However, she said the best time of year at a park would be August because the parks are busy May-July on evenings and Saturdays. Several members noted that an August event would not be ideal because we offer paper shredding in September.

Chairperson Violet suggested holding it at Castle Field. Ms. Bowman said that too was busy during the summer and that the parking lot at the ice arena would be busy. Member Aberwald suggested hosting it at Anoka High School. Ms. Bowman acknowledged that he had mentioned that at the last meeting and that it was a good idea. She said she would look into this option as well. She added that it would be an opportunity to include the can collection cage as well. Vice Chairperson Thurston suggested maybe there is an environmental club at the school that would like to get involved.

COMMUNICATIONS

Monthly Service Log & Tonnage Reports. Members reviewed the information. No comments.

Anoka Winterfest Report. Ms. Bowman reminded the members that the WRRB sponsored the ArtStart projects at Winterfest. She provided photos of the ArtStart tables where kids could do three reuse/recycling art projects. She noted that tables were well managed by ArtStart personnel and that it was consistently busy with kids and parents.

Open Meeting Law. Ms. Bowman handed out the City Clerk's Open Meeting Law information for a refresher. Members were encouraged to review it when possible.

2016 Meeting Schedule. The meeting schedule was included in the packet for general review. No discussion was held.

MISCELLANEOUS

Determine March Meeting Agenda. The members reviewed the draft agenda for the March meeting. Vice Chairperson Thurston said she would like to add Fix-It Clinic as a discussion item. She also said she and Member Hain would give an update on the conference they went to in January.

ADJOURNMENT

The meeting adjourned at 6:25 p.m. on a MOTION by Vice Chairperson Thurston and SECONDED by Member Aberwald. All in favor; MOTION CARRIED.