



City of Anoka
 2015 First Avenue North ♦ Anoka, MN 55303
 Phone 763-576-2720 ♦ Fax 763-576-2727
SIGN PERMIT APPLICATION



BUSINESS NAME: _____
 SITE ADDRESS: _____
 PHONE: _____
 OWNER: _____

APPLICANT NAME: _____
 ADDRESS: _____
 PHONE: _____
 CONTACT NAME: _____

ACKNOWLEDGEMENT AND SIGNATURE: *The undersigned hereby agrees that in case such permit is granted; that all work which shall be done and all materials which shall comply with the plans and specification therefore herewith submitted and with all the ordinance of said City of Anoka and State Building Code applicable therein.*

SIGNATURE: _____ DATE: _____

Type of Sign (Check all that apply):

- New Wall Mounted Illuminated Non-Illuminated Free Standing
 Alteration Temporary, if temporary dates From: _____ to _____

Size of Sign: If a *free standing* sign, include a sketch of location with distances to property line and provide the following:

Length: _____ ft. Width: _____ ft. Height: _____ ft. Total area: _____ sq. ft.

If a *wall sign*, please provide the following dimensions for the proposed sign:

Length: _____ ft. Width: _____ ft. Total area _____ sq. ft.

Lineal feet of lot frontage: _____ ft. (for corner lots, measure the side with the least frontage)

Value of Sign if new or alteration: \$ _____

FILING REQUIREMENTS FOR ALL NEW OR ALTERATION SIGNS:

- ◆ Two copies of scaled drawing of sign; include materials, lettering, colors, illumination and support system
- ◆ Two copies of building front and site plan showing sign location
- ◆ Permit fee - make checks payable to "City of Anoka"
- ◆ Description of existing signage that will remain:

- Total square feet of all existing signs: _____
- Location of all existing signs (diagram)
- Type of signs: _____

PERMIT FEES

New sign, or sign alterations: Permit fee \$50.00, plus state surcharge \$1.00, TOTAL= \$51.00

Temporary Sign Fee = \$15.00 (Good for 30 days with no more than 3 temporary signs per calendar year).

Zoning Department Approval By: _____ Date: _____