



City Council - Regular Meeting
Tuesday, September 8, 2015 - 7:00 p.m.
Council Chambers
(meeting will be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
 - 3.1 August 17, 2015 Budget Mtg.
August 17, 2015 Executive Session.
August 17, 2015 Regular Mtg.
August 24, 2015 Worksession.
4. **OPEN FORUM** **The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
 - 4.1 Proclamation; Constitution Week, September 17-23.
 - 4.2 Proclamation; World Suicide Prevention Day, September 10.
 - 4.3 Proclamation; Women of Today Week.
 - 4.4 Presentation; Distinguished Budget Award to City of Anoka.
5. **PUBLIC HEARING(S)**
 - 5.1 On-sale Brewer Taproom & Sunday Liquor License & Off-Sale Growler License; 10K Brewing LLC, 2005 2nd Ave.
RES/Issuance of an On-Sale Brewer Taproom & Sunday Liquor License & Off-Sale Growler License; 10K Brewing LLC, 2005 2nd Ave.
6. **CONSENT AGENDA**
 - 6.1 Verified Bills.
 - 6.2 Revising & Setting Council Calendars.
 - 6.3 Consideration of Setting Public Hearing for Assessment for Services.
 - 6.4 Issuance of Temporary On-Sale Malt Liquor License; Anoka Lions Club (for LIVIN Foundation Event on September 19, 2015).
 - 6.5 Recommended Approval of an LG220 Gambling Permit for Church of St. Stephen for a Raffle on September 27, 2015.
 - 6.6 Recommended Approval of an LG220 Gambling Permit for Church of St. Stephen for a Raffle on November 21, 2015.
 - 6.7 Revision of City Hall Meeting Room Policy.

7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**

8. **PETITIONS, REQUESTS & COMMUNICATION**

9. **ORDINANCES & RESOLUTIONS**

- 9.1 RES/Issuance of an On-Sale Brewer Taproom & Sunday Liquor License & Off-Sale Growler License; 10K Brewing LLC, 2005 2nd Ave. (ACTED UPON AFTER PUBLIC HEARING)
- 9.2 ORD/Recommencement of Centerpoint Energy Franchise Fee. (2nd reading)
- 9.3 RES/Amendment & Renewal of IT Services Contract.
- 9.4 ORD/First Amendment to Purchase Agreement; Hearth Development. (1st Reading)
- 9.5 RES/First Amendment to Development Agreement with Ryland Group, Inc, for Rum River Shores North Development.
- 9.6 RES/Loch Lake Stormwater Modification Enhancement Project; Accept Bid and Award Construction Contract.
- 9.7 RES/Adopting 2016 Proposed Budget & Preliminary Tax Levy.
- 9.8 RES/Consenting to the HRA adopting a Tax Levy Collectible in 2016.
- 9.9 RES/Amending Conditions of Interim City Manager Appointment.

10. **UNFINISHED BUSINESS**

11. **NEW BUSINESS**

- 11.1 Special Events License; LIVIN Foundation, Give Suicide the Boot Event, September 19, 2015.

12. **UPDATES & REPORTS**

- 12.1 Tentative Agendas.

ADJOURNMENT

COUNCIL MEMO FORM

3.1

Meeting Date	September 8, 2015
Agenda Section	Council Minutes
Item Description	Various City Council Meeting Minutes
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION

Included in your packet are minutes (s) of previous Council meetings, worksessions, special meetings, etc. Minutes must be approved by the City Council and are kept permanently in the official City Council Minute Book.

FINANCIAL IMPACT

None.

COUNCIL ACTION REQUESTED

Approval of minutes.

**BUDGET WORKSESSION OF THE ANOKA CITY COUNCIL
ANOKA CITY HALL
AUGUST 17, 2015**

1. CALL TO ORDER

Mayor Rice called the meeting to order at 5:00 p.m.

2. ROLL CALL

Present at roll call: Mayor Rice, Councilmembers; Freeburg, Schmidt & Weaver.

Absent: Councilmember Anderson.

Staff present: City Manager, Tim Cruikshank and Finance Director, Lori Yager.

3. COUNCIL BUSINESS and/or DISCUSSION ITEMS

City Council conducted the Annual Proprietary Budget Review.

Time of adjournment: 6:45 p.m.

Approval Attestation:

Amy T. Oehlers, City Clerk

DRAFT

**ANOKA CITY COUNCIL
EXECUTIVE SESSION
CITY COUNCIL EXECUTIVE SESSION MEETING ROOM
ANOKA CITY HALL
AUGUST 17, 2015, 6:45 P.M.**

EXECUTIVE SESSION CLOSED MEETING

1. CALL TO ORDER

Mayor Rice called the meeting to order at 6:45 p.m.

2. ROLL CALL

Present: Mayor Rice, Councilmembers Freeburg, Schmidt, and Weaver.

Absent: Councilmember Anderson.

Staff present: City Manager Tim Cruikshank.

3. DISCUSSION

3.1 Discussion; 2015-2016 – Union Contract for:

- Police Sergeants

City Manager Tim Cruikshank reviewed the above described Union Contract with the City Council.

Meeting adjourned at 7:00 p.m.

Minutes prepared, submitted and attested to by City Clerk, Amy Oehlers.

**REGULAR MEETING OF THE ANOKA CITY COUNCIL
ANOKA CITY HALL
CITY COUNCIL CHAMBERS
AUGUST 17, 2015**

1. CALL TO ORDER

Mayor Rice called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

2. ROLL CALL

Present at roll call: Mayor Rice, Councilmembers Freeburg, Schmidt, and Weaver.

Staff present: City Manager Tim Cruikshank; Planning Director Carolyn Braun; Economic Development Manager Erik Thorvig; Finance Director Lori Yager; City Attorney Scott Baumgartner; and Recording Secretary Cathy Sorensen.

Absent at roll call: Councilmember Anderson.

3. COUNCIL MINUTES

- 3.1 Minutes of August 3, 2015, Special Meeting.
Minutes of August 3, 2015 Regular Meeting.
Minutes of August 10, 2015, Special Meeting.
Minutes of August 10, 2015, Budget Meeting.

Motion by Councilmember Freeburg, seconded by Councilmember Schmidt, to waive the reading and approve the August 3, 2015 Special Meeting, the August 3, 2015, Regular Meeting, the August 10, 2015, Special Meeting and the August 10, 2015, Budget Meeting minutes.

Vote taken. All ayes. Motion carried.

4. OPEN FORUM

- 4.1 City Manager Tim Cruikshank acknowledged Planning Director Carolyn Braun for receiving the Lifetime Achievement Award from the American Planners Association Chapter and thanked her for her work for the City for over the last 20 years.
- 4.2 Councilmember Schmidt referred to a recent article in the *Star Tribune* regarding conviction for criminal sexual conduct by a driver of Phoenix Taxi. He noted Phoenix Taxi was instrumental in persuading the City to revoke the requirement for taxicab licensing, as it was redundant with other cities' license requirements

but that he was concerned unlicensed drivers are working in the City and asked the City Manager and City Attorney to review this situation.

Mayor Rice said we can be assume licensing based on the addresses served in Anoka but agreed the argument was redundant and costly and he would also like to know how this driver fell through the cracks and how to prevent such a situation occurring in the future.

Mr. Cruikshank said these are good points and the concern was for safety for those riding in cabs but the implication that guarantees some level of safety is very difficult to do and noted the City did not want to provide any type of guarantee.

Mayor Rice said there is an assumption that drivers have a clear background.

5. PUBLIC HEARING(S)

5.1 Electric Franchise Agreement with Connexus Energy. ORD/Electric Franchise Agreement with Connexus Energy. (2nd reading) **ORDINANCE**

Finance Director Lori Yager shared a staff report with background information to the Council stating first reading of this ordinance was held on July 20, 2015. She stated the agreement outlines how the cooperative operates their utility within public right-of-way located in the City and establishes a franchise fee. Ms. Yager noted change has been made to the original ordinance with regard to burying utilities and that the City shall pay for the difference, if any, of burying versus leaving the utilities above ground.

Mayor Rice opened the public hearing at 7:11 p.m. Being no comments, he closed the public hearing at 7:11 p.m.

NOTE: By motion from Councilmember Weaver, which was seconded by Councilmember Freeburg, and by a unanimous vote of the Council, agenda item 9.1 was moved up on the agenda and acted upon at this point.

Motion by Councilmember Freeburg, seconded by Councilmember Schmidt, to hold second reading and adopt an ordinance approving an electric franchise agreement with Connexus Energy.

Upon a roll call vote: Mayor Rice, Councilmembers Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

- 5.2 Recommencement of Existing Electric Franchise Fee with Connexus Energy.
ORD/Recommencement of existing Electric Franchise Fee with Connexus Energy.
(2nd Reading).

ORDINANCE

Ms. Yager shared a staff report with background information to the Council stating first reading of this ordinance was held on July 20, 2015 and that no changes have been made to the original ordinance. She stated on November 6, the City Council adopted an Electric Franchise Fee Agreement with Anoka Electric Cooperative. The agreement outlines how the cooperative would operate their utility within public right-of-way located within the City and also establishes a Franchise Fee.

Mayor Rice opened the public hearing at 7:14 p.m. Being no comments, he closed the public hearing at 7:15 p.m.

NOTE: By motion from Councilmember Weaver, which was seconded by Councilmember Schmidt, and by a unanimous vote of the Council, agenda item 9.2 was moved up on the agenda and acted upon at this point.

Motion by Councilmember Weaver, seconded by Councilmember Freeburg, to hold second reading and adopt an ordinance approving an electric franchise fee with Connexus Energy.

Upon a roll call vote: Mayor Rice, Councilmembers Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

- 5.3 Recommencement of Existing Gas Franchise Fee with CenterPoint Energy.
ORD/Recommencement of existing Gas Franchise fee with Centerpoint Energy. (1st Reading).

ORDINANCE

Ms. Yager shared a staff report with background information to the Council stating the City reinstated the gas fee on September 6, 2011, effective from January 2012 thru December 31, 2015. The gas franchise fee more equitably assigns right of way costs with users, reduces reliance on state aids and taxes and provides funding for the street infrastructure replacement program. She stated an ordinance recommencing the existing Gas Franchise Fee with CenterPoint Energy is proposed and includes no changes to the original fee other than expiration date.

Mayor Rice opened the public hearing at 7:17 p.m. Being no comments, he closed the public hearing at 7:17 p.m.

Mayor Rice said we do this every four years and the advantage to the City is that all users contribute to that fee which is a funding source for our streets and infrastructure. He said all users use the streets and the goal is approximately 25-

percent of the costs of the street renewal to the neighborhood but 75-percent is the rest of the taxpayers helping. Mayor Rice noted that while not all use streets we are all pitching in and this is a fair way to accumulate funds.

Councilmember Schmidt said the rationale is the utility is disturbing our streets and using our right-of-way and it is reasonable to be compensated.

NOTE: By motion from Councilmember Schmidt, which was seconded by Councilmember Freeburg, and by a unanimous vote of the Council, agenda item 9.3 was moved up on the agenda and acted upon at this point.

Motion by Councilmember Weaver, seconded by Councilmember Schmidt, to hold first reading of an ordinance approving a gas franchise agreement with CenterPoint Energy.

Upon a roll call vote: Mayor Rice, Councilmembers Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

6. CONSENT AGENDA

Motion by Councilmember Weaver, seconded by Councilmember Schmidt, to approve Consent Agenda 6.1 through 6.4.

Mayor Rice thanked Commissioner Judy Botts for her service on the Parks and Recreation Board and said how good it is to have citizens serve on the City's boards and commissions and provide tremendous input. He invited interested residents to apply.

6.1 Approved Verified Bills.

6.2 Revising and Setting Council Calendars.

6.3 Accept Resignation of Judy Botts from the Parks and Recreation Board.

Vote taken. All ayes. Motion carried.

7. REPORTS OF OFFICERS, BOARDS AND COMMITTEES

7.1 Planning Items.

7.1.A ORD/Amending Chapter 74, Article IX, Establishing Division 5, Traffic Analysis. (2nd Reading)

ORDINANCE

RES/Summary Ordinance, Amending chapter 74, Article IX, Establishing Division 5, Traffic Analysis.

RESOLUTION

Planning Director Carolyn Braun shared a staff report with background information to the Council stating on August 3, 2015, the City Council held the first reading of the proposed traffic analysis ordinance. At that time, staff was in the process of further reviewing the ordinance based on submission of comments by Craig Howse, attorney for property owner Jon Rappaport. Mr. Rappaport owns the previous K-Mart site on Highway 10. Since the Council meeting, staff has revised the ordinance and while it appears there are many changes, the revisions are not substantive and relate more to clarifying the ordinance language.

City Attorney Scott Baumgartner said everyone did an incredible job putting this ordinance together and noted the changes are not substantive in nature but just make the ordinance clearer without losing the basis and intent of ordinance. He said the ordinance accomplishes the objectives initially sent out to do.

Mr. Baumgartner read a portion of an email into the record from Craig Howse, Attorney for property owner Mr. Rappaport, stating "While seeking to be cooperative and to operate in good-faith, KCR does not want to be perceived as waiving its objections to the ordinance. KCR has explained that it does not believe that the ordinance should be enacted and this continues to be its position. As a matter of legal course, KCR is reserving its right to later raise objections to the ordinance and to protect its interests. Of course, KCR hopes this is never necessary."

Motion by Councilmember Schmidt, seconded by Councilmember Weaver, to hold second reading and adopt an ordinance Amending Chapter 74, Article IX, Establishing Division 5, Traffic Analysis.

Upon a roll call vote: Mayor Rice, Councilmembers Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

SUMMARY RESOLUTION

City Manager Tim Cruikshank informed the Council that staff is requesting approval of a summary of the ordinance for publication purposes.

Motion by Councilmember, seconded by Councilmember, to adopt a resolution providing for summary publication amending Chapter 74, Article IX, Establishing Division 5, Traffic Analysis.

Upon a roll call vote: Mayor Rice, Councilmembers Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

Councilmember Schmidt inquired about the next steps for the applicant. Ms. Braun said Eagle Brook Church's intent is to submit an application for the October Planning Commission agenda. Mayor Rice said we welcome investment in our community and will be impressed on what happens on this site. He stated we are pleased to see new investment and neighbors in our community.

Councilmember Schmidt said he highly anticipates what EBC will bring to the City and the citizens, adding he has many friends who have shared what Eagle Brook Church means to them.

8. PETITIONS, REQUESTS AND COMMUNICATION

None.

9. ORDINANCES AND RESOLUTIONS

- 9.1 ORD/Electric Franchise Agreement with Connexus Energy. (2nd Reading)
ORDINANCE

ACTED UPON AFTER PUBLIC HEARING

- 9.2 ORD/Recommencement of Existing Electric Franchise Fee with Connexus Energy. (2nd Reading)
ORDINANCE

ACTED UPON AFTER PUBLIC HEARING

- 9.3 ORD/Recommencement of Existing Gas Franchise Fee with CenterPoint Energy. (1st Reading)

ACTED UPON AFTER PUBLIC HEARING

- 9.4 ORD/Amending Chapter 66, Article III; Solid Waste Collection and Disposal. (2nd Reading)
ORDINANCE

RES/Summary Ordinance Amending Chapter 66, Article III; Solid Waste Collection and Disposal.
RESOLUTION

Mr. Cruikshank shared a staff report with background information to the Council stating by directive of the City Council earlier this year, staff has worked the City Attorney to develop recommendations for amendments to the City Code as it relates to Solid Waste Collection & Disposal. He outlined the main components of the proposed amendments were to reduce the number of licenses issued by the

City and provide a mechanism for the Council to suspend and/or revoke licenses that do not abide by the City's regulations and requirements.

Mr. Cruikshank thanked Chris DeLaForest for his input and help during this process and outlined how Mr. DeLaForest felt that not allowing the reissuance of a license if a company had their license suspended once was too harsh. He said their discussion led to the suggested change of not allowing reissuance if a suspension or revocation occurs more than two times in a 12-month period of time.

Councilmember Weaver said this was a good process that involved many people and their comments and concerns and while the result may not be perfect it allows a solution that works for the majority.

Mayor Rice agreed the community came together and that this was a compromise that everyone arrived at but said he still believes organized hauling will be something good for the City in the future and will be revisited in the future, as it will be good for both the streets and the haulers.

Motion by Councilmember Weaver, seconded by Councilmember Freeburg, to hold second reading and adopt an ordinance amending Chapter 66, Article III; Solid Waste Collection and Disposal.

Upon a roll call vote: Mayor Rice, Councilmembers Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

SUMMARY RESOLUTION

City Manager Tim Cruikshank informed the Council that staff is requesting approval of a summary of the ordinance for publication purposes.

Motion by Councilmember Weaver, seconded by Councilmember Freeburg, to adopt a resolution providing for summary publication amending Chapter 66, Article III; Solid Waste Collection and Disposal.

Upon a roll call vote: Mayor Rice, Councilmembers Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

9.5 ORD/Amending Chapter 48; Article IV; Condition of Premises. (2nd Reading)
ORDINANCE

RES/Summary of Ordinance Amending Chpt 48, Article IV; Condition of Premises.

RESOLUTION

Ms. Braun shared a staff report with background information to the Council stating this this item was discussed at the July 29, 2015 City Council worksession

and first reading was held on August 3, 2015. She said the intent is to allow carports for the storage of vehicles if the carport is attached to a house or garage. Ms. Braun noted the ordinance states if the carport includes a side (i.e. sidewall), then the material shall be constructed of materials that are similar to or consistent with the house or garage that the carport is attached to. During the first reading, the City Council requested to allow for the storage of trailers and recreational equipment (in addition to “stored vehicles”) within the carport.

Mayor Rice said the added language regarding recreational vehicles covers a myriad of vehicles. Mr. Baumgartner said whatever is required to be licensed under State is consistent, stating if a vehicle is not required to be license by the State it is not required to be licensed under City ordinance. He stated this only requires licensing but noted the item can still be stored. Mr. Baumgartner said recreational vehicles have a limited scope of what those other items might be.

Ms. Braun noted the term recreational equipment includes the item being stored in a carport.

Motion by Councilmember Weaver, seconded by Councilmember Freeburg, to hold second reading and adopt an ordinance amending Chapter 48; Article IV; Condition of Premises.

Upon a roll call vote: Mayor Rice, Councilmembers Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

Councilmember Schmidt thanked Ms. Braun for her work.

SUMMARY RESOLUTION

Ms. Braun Cruikshank informed the Council that staff is requesting approval of a summary of the ordinance for publication purposes.

Motion by Councilmember Weaver, seconded by Councilmember Freeburg, to adopt a resolution providing for summary publication amending Chapter 48; Article IV; Condition of Premises.

Upon a roll call vote: Mayor Rice, Councilmembers Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

- 9.6 ORD/Extension of Moratorium Related to Chapter 74, Article V, Division 3. Business District Along Highway 10.
(2nd Reading)

NO ACTION TAKEN

9.7 ORD/First Amendment to Purchase Agreement; Hearth Development.
(1st Reading)

Economic Development Manager Erik Thorvig shared a staff report with background information to the Council stating on February 2, 2015, the City of Anoka and Hearth Development entered into a purchase agreement for 1.57 acres of land at the southeast corner of 2nd Avenue and Harrison Street. Hearth Development wishes to build the Gladstone Cooperative, a 59-unit senior cooperative. He said the purchase agreement outlined a date of closing of August 31, 2015 and while Hearth Development has been actively marketing the building they have not reached the necessary amount of reservations to be able to proceed with purchase of the property. Therefore the developer is asking to extend the closing date to March 1, 2016 to allow sufficient time to obtain the necessary amount of reservations necessary to receive financing.

Glen Harstad, Harstad homes, said they have 27 people on their waiting list and need 42 to meet the threshold for HUD. He said this level protects the developer and helps ensure a project is not left undone. He stated they have conducted mailings and direct meetings and have now brought Ebenezer onboard as their management company for sales of the building as well as marketing staff. Mr. Harstad said they really want to complete this project, stating it was intended to be a 4 ½ year-project which is now 46-percent full after three months, which is good. He noted they lost 15 people to another project in Champlin, which is already in the ground but still feels very good about where they are, adding fall is the best time for housing decisions so they are working to get this project in the ground in the spring.

Mayor Rice said the fact that the developer is satisfied is good and understands having to wait for a project across the river.

Mr. Harstad said they have just hit a delay and need to wait for another 11 people before they can start and noted this project will offer a different lifestyle in Anoka than Champlin. He added the City has been wonderful to work with and staff has helped guide them along the way but noted they are impatient, as they wanted to be in the ground this fall. He shared that they will be hosting an ice cream social on August 25 in the park across the street to share final plans and pricing and units available for selection.

Mr. Cruikshank noted with one Councilmember being absent and one Councilmember likely abstaining that Council may wish to postpone consideration of this item until September 8, 2015.

Motion by Councilmember Freeburg, seconded by Councilmember Schmidt, to postpone Item 9.7 considering an ordinance regarding first amendment to purchase agreement; Hearth Development to September 8, 2015.

Upon a roll call vote: Mayor Rice, Councilmembers Freeburg, Schmidt, voted in favor. Councilmember Weaver abstained. Motion carried.

9.8 RES/First Amendment to Development Agreement; Hearth Development.
RESOLUTION

Motion by Councilmember Schmidt, seconded by Councilmember Freeburg, to postpone Item 9.8 considering a resolution approving first amendment to a development agreement with Hearth Development to September 8, 2015. Upon a roll call vote: Mayor Rice, Councilmembers Freeburg, Schmidt, voted in favor. Councilmember Weaver abstained. Motion carried.

9.9 RES/Appointment of Interim City Manager.
RESOLUTION

Mr. Baumgartner shared a staff report with background information stating he has been working with the Council regarding the appointment of an Interim City Manager and stated an offer has been made to Director of Public Services/City Engineer Greg Lee for the position effective September 8, 2015. He added a workshop will be held on August 24 regarding moving forward with a search for a permanent City Manager.

Councilmember Weaver said Mr. Cruikshank has put a great team together and will be tough person to replace. He said this says good things about our staff and while this is going to be a process he is confident we will have a strong team. He said Mr. Cruikshank will be missed.

Councilmember Schmidt stated the workshop is open to the public but will not be televised, adding his agreement with Councilmember Weaver about the great staff.

Mayor Rice said there was a lot of discussion and said he felt they should have offered the interim position to another staff member but said there will be a lot of change coming to Anoka over the next several years, including five leadership positions changing in the next five years. He said Mr. Lee is a fine choice but noted he argued hard for another staff member to be appointed.

Councilmember Freeburg said current staff may apply for the position. Mayor Rice agreed and said the process will be to contact the firm selected for the search.

Mr. Baumgartner said there will be more detailed information at the worksession and that the selected firm will work to get to know the Council, residents, and City in order to find the best fit for the City throughout. He agreed there were

several staff members who could have been considered for this position and said this speaks volumes about the quality staff on board.

Motion by Councilmember Weaver, seconded by Councilmember Freeburg, to adopt a resolution appointing Director of Public Services/City Engineer Greg Lee as Interim City Manager effective September 8, 2015.

Upon a roll call vote: Mayor Rice, Councilmembers Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

9.10 RES/Amending Official Signees Relating to Designation of Interim City Manager.

RESOLUTION

Mr. Baumgartner shared a staff report with background information to the Council stating a resolution needs to be adopted amending the designation of official signees, as it will relate to the appointment of an Interim City Manager.

Motion by Councilmember Freeburg, seconded by Councilmember Schmidt, to adopt a resolution amending official signees relating to the designation of Director of Public Services/City Engineer Greg Lee as Interim City Manager.

Upon a roll call vote: Mayor Rice, Councilmembers Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

10. UNFINISHED BUSINESS

None.

11. NEW BUSINESS

11.1 Approval of 2015-2016 Union Contract; Police Sergeants.

Mayor Rice noted a closed session was held earlier this evening to discuss 2015-2016 Union Contract; Police Sergeants.

Mr. Cruikshank shared a staff report with background information to the Council regarding the 2015-2016 Union Contract; Police Sergeants, stating eight items were presented to the Council, all of which were consistent with other contracts with the exception of Item 7 regarding uniform allowance to be increased by \$10 per month.

Motion by Councilmember Schmidt, seconded by Councilmember Freeburg, to approve 2015-2016 Union Contract; Police Sergeants.

Mayor Rice said it is nice to settle contracts early in the contract period and said this speaks well of our negotiation team and union members that all compromise and work well in Anoka.

Vote taken. All ayes. Motion carried.

11.2 Approval of Use of City Hall Plaza; Vickerman Company.

Mr. Cruikshank shared a staff report with background information to the Council stating Randy Schuster of Vickerman Company, is requesting the ability to use the City Hall Plaza area as a backdrop for advertisement photos of one of their decorated ring-based Christmas trees. He said Vickerman Company is an importer and wholesaler of seasonal decorations, i.e. Christmas trees, wreaths, garland, etc. and noted their marketing office is located in Anoka.

Randy Schuster, Champlin, said he and Peter Vickerman are partners and are importers of Christmas décor since 1941. He said their background and outlined how they would like to place a 30-foot tree in the plaza, video tape how the tree is installed and lit, and include prints and video in their marketing. He said City Hall will be able to use the photos for its own promotions, adding their publications go all over the nation and world.

Mr. Cruikshank said surrounding businesses were contacted who will be affected and that no objections or concerns were expressed.

Motion by Councilmember Freeburg, seconded by Councilmember Weaver, to approve use of City Hall Plaza; Vickerman Company.

Mayor Rice said the City is honored to be selected.

Councilmember Freeburg said the City may want to consider purchasing such a tree in the future. Mr. Cruikshank said a real tree has worked up to this point but agreed an artificial tree could be considered.

Mayor Rice said part of the annual process is recognizing those who donate the tree but agreed purchasing could be a possibility.

Vote taken. All ayes. Motion carried.

12. UPDATES AND REPORTS

12.1 Tentative Agenda(s).

The Council reviewed the tentative agendas of the upcoming Council meetings.

12.2 Staff and Council Input.

Councilmember Weaver shared this is Mr. Thorvig's last meeting with the City as he has accepted a position at the City of Blaine. He highlighted some of his many projects, including Rum River Shores, and said he will be sorely missed.

Mr. Thorvig thanked the City Council, Planning Commission, Heritage Preservation Commission, and Economic Development Commission for their work and respect over the years. He said there are unique volunteers in the City and that he will miss the residents and staff, especially Mr. Cruikshank, Ms. Braun, and Bob Kirchner, as they are a great family. Mr. Thorvig said Anoka has been a great City to work in for the past 10 years of his career and that the leadership has allowed him to grow professionally. He said Anoka is in excellent shape and noted there is no turmoil here, which will attract a great new City Manager. He said he is excited about this next opportunity and wished everyone the best.

Councilmember Freeburg thanked Mr. Thorvig for his hard work and said it has been a pleasure to see his growth throughout the years.

Councilmember Schmidt said finding Mr. Thorvig's replacement will be a big task as well and said his wish is that Mr. Lee will identify an interim Economic Development Manager while they work on that process. He thanked Mr. Thorvig for his work.

Councilmember Weaver said there are many projects being worked on including the Commuter Rail Transit Village and it is imperative these projects continue to move forward.

Mr. Cruikshank shared how he met Perry Thorvig 25 years ago as an intern in Minneapolis and knew that Erik Thorvig came from a long history of municipal and planning roots. He said Mr. Thorvig worked as an unpaid intern and earned his way up to this position and has become a leader in Anoka. He said he has done wonderful work and that it was no surprise to learn about his new position and bright future.

Mayor Rice said Mr. Thorvig has skills and abilities that command respect and that they expect to see him go far because they know what he is able to do.

13. ADJOURNMENT

Councilmember Schmidt, made a motion to adjourn the Regular Council meeting.
Councilmember Freeburg, seconded the motion.

Vote taken. All ayes. Motion carried.

Time of adjournment: 8:18 p.m.

Submitted by: Cathy Sorensen, *TimeSaver Off Site Secretarial, Inc.*

Approval Attestation:
Amy T. Oehlers, City Clerk

DRAFT

**WORKSESSION OF THE ANOKA CITY COUNCIL
ANOKA CITY HALL
CITY OF ANOKA COUNCIL WORKSESSION ROOM
MONDAY, AUGUST 24, 2015, 5:00 P.M.**

1. CALL TO ORDER

Mayor Rice called the meeting to order at 5:00 p.m.

2. ROLL CALL

Present at roll call: Mayor Rice, Councilmembers; Anderson, Freeburg, Schmidt & Weaver.

Staff present: City Attorney, Scott Baumgartner.

Upon motion by Councilmember Schmidt, seconded by Councilmember Weaver, Discussion Item 3.2 was moved up on the agenda.

3. COUNCIL BUSINESS and/or DISCUSSION ITEMS

3.2 Discussion; Review proposals for City Manager Search Firm.

Attorney Scott Baumgartner addressed the Council stating that the purpose of the meeting is to discuss proposals for the City Manager position from two different Executive Search Firms.

Baumgartner advised that he had received proposals from two search firms, Springsted and Brimeyer/ Fursman, who he had invited to give a presentation to the Council tonight. Unfortunately, Brimeyer/Fursman did not have a representative available to give a presentation this evening.

Baumgartner advised that Sharon Klumpp, from the Springsted search firm was present and ready to give a brief presentation to the Council.

Ms. Klumpp introduced herself to the Council and gave a brief history of her background and experience with executive searches and her history with the Springsted search firm. Ms. Klumpp stated that she has done over 100 executive searches and has had a long career in local government. Ms. Klumpp stated that executive searches are the bulk of what she does and what she specializes in.

Ms. Klumpp went through the process of searching for a City Manager and what her company does through the process. Ms. Klumpp discussed with the Council the guarantees provided by her company, noting that if a City Manager is not found in the first batch of potential candidates, her company continues with the

process until a candidate acceptable to the City is found. Ms. Klumpp further stated that her company guarantees, for a period of 24 months following the hire of a new City Manager, if the new City Manager is fired, resigns or is let go for any reason, her company will provide additional search services for free, with the exception of costs.

Ms. Klumpp then advised the Council on what a proposed timeline would be for her company in conducting the search and opened up for questions.

Councilmember Schmidt asked Ms. Klumpp how many candidates are typically looked at. Ms. Klumpp advised Councilmember Schmidt that they look at approximately 30 candidates and then narrow that group down to about 5 for interviews.

Councilmember Schmidt asked Ms. Klumpp about recent searches. Ms. Klumpp informed Council of recent searches conducted by her firm and that she does about 10-12 executive searches per year.

Councilmember Weaver commented that the City had a good team before someone came and took their City Manager, Tim Cruikshank. Councilmember Weaver asked Ms. Klumpp about “head hunters” and asked if she knew which company took Mr. Cruikshank from the City. Ms. Klumpp stated that it was her firm that was hired by the City of Golden Valley to find them a new City Manager and that they were referred to Tim. Ms. Klumpp stated that Tim was identified as a potential candidate before she became involved in Golden Valley’s search. Ms. Klumpp advised the Council that they should know that Tim wasn’t actively looking to leave the City of Anoka.

Following Ms. Klumpp’s presentation, discussion by Council was had regarding the next step in the search process. Councilmember Weaver expressed concern about hiring a search firm that had just taken their City Manager. Councilmember Weaver stated he would have a hard time rewarding a company that did this.

Mayor Rice stated he understood this concern, but also pointed out, the fact that this company was able to identify and locate such a good City Manager for another City at least says something about their abilities.

Councilmember Weaver stated he would like to have presentations from other search firms as well. Mayor Rice agreed and suggested checking with the Brimeyer/Fursman group to see if they would be available on another day for a presentation. All Councilmembers agreed that they would like to hear a presentation from the Brimeyer/Fursman group if they were willing.

Councilmember Weaver stated he would also like to have more search firms contacted so they had more to choose from.

Council directed Baumgartner to identify and contact additional search firms to submit proposals and have interviewed. Council suggested that if there were additional search firms that were willing to give a presentation, perhaps this could be done at a Worksession on September 8th before the regular City Council meeting. Baumgartner indicated he would try contacting additional Search firms and try to get this lined up.

Mayor Rice stated that in lieu of going through a search for a new City Manager at this time, the Council may want to also consider the possibility of hiring a City Manager from within for a couple years. Mayor Rice stated this would allow the Council more time to locate a new City Manager. Councilmember Weaver stated he would support this and agreed that moving slower to find the right candidate was a good idea.

Baumgartner suggested to the Council that they have identified essentially two avenues they could pursue. One being going through a search for a new City Manager and one being the hiring of a City Manager from within. Baumgartner suggested that the decision as to which avenue the Council wished to pursue should be made before committing to a search firm. Mayor Rice agreed that it wouldn't make sense to hire a search firm if they decided they wanted to hire a City Manager from within.

Council decided to think about this option a little more, but in the meantime, wanted to hear from other search firms.

3.1 **Discussion; Clarification on Resolution of Appointment of Interim City Manager.**

Attorney Scott Baumgartner addressed the Council stating that the purpose of this discussion item was to discuss and get clarification of the Council's prior Resolution appointing Greg Lee as the Interim City Manager.

Baumgartner stated that it was brought to his attention, following the appointment of Mr. Lee and adoption of the Resolution, that the language in the Resolution did not authorize Mr. Lee, as the Interim City Manager, to hire and fire City employees. Baumgartner pointed out that the City Charter grants this authority to the City Manager, but there is no direction relative to Interim City Managers in the Charter. Baumgartner stated he has been informed by Human Resources Director Deb Erar, that they are currently in the process of looking to hire several City employees and if the hiring of these employees requires Council approval, this could create a back-log in the hiring process.

Councilmember Schmidt stated that Mr. Lee should have the ability as Interim City Manager to hire and fire employees, but questioned whether he should have the authority to hire and fire Department Heads. Councilmember Schmidt suggested perhaps a hybrid where Mr. Lee could hire and fire employees with the

exception of Department Heads. Baumgartner pointed out that in the Charter, the City Manager could only hire and fire Department Heads upon final approval of the City Council and if Mr. Lee was given the same authority under the Charter as the City Manager, he would not be able to hire and fire Department Heads without Council approval. Councilmember Schmidt agreed that this would be acceptable to him.

Council agreed that Mr. Lee should have the authority as outlined in the City Charter for the City Manager and directed Baumgartner to bring forth an amended Resolution at the next Council meeting to clarify this.

Attorney Baumgartner addressed the Council relative to clarifying the salary Greg Lee was to receive as Interim City Manager. Baumgartner reminded Council that they had agreed that Mr. Lee was to receive supplemental compensation for assuming the additional duties of Interim City Manager in the amount of 15% above his current salary. Baumgartner informed the Council that after this was decided and approved through the Council's Resolution, Human Resources Director Deb Erar expressed concern that the salary approved by Council actually resulted in a higher salary than what the current City Manager was receiving.

Baumgartner informed the Council that the current City Manager's salary was \$132,974.40 and that he receives \$350 per month car allowance. Baumgartner stated that Mr. Lee's salary was \$161,001.60 and with a 15% increase, his salary would be \$133,401.84.

Councilmember Weaver stated that he did not have a problem with the figure previously agreed upon and offered to Mr. Lee since Mr. Lee was not getting the additional benefits the current City Manager received. Councilmember Weaver stated he did not want to go back on what was offered to Mr. Lee.

Mayor Rice suggested possibly going back to what the current City Manager was making. Councilmember Anderson stated he would be agreeable to cutting the salary off at what the current City Manager was making.

Additional discussion occurred among the Council relative the fact that although Mr. Lee's proposed base salary would be above the current City Manager's salary, Mr. Lee was not receiving additional benefits afforded to the current City Manager. The Council also discussed the fact that as an Interim City Manager, Mr. Lee would have the dual responsibility of acting as City Manager and still maintaining his responsibilities as Public Services Director and City Engineer. Following the additional discussion of Council, the consensus was to leave Mr. Lee's compensation as previously agreed.

Motion made by Councilmember Anderson, seconded by Councilmember Schmidt to adjourn the Worksession at 6:30.

Minutes prepared by City Attorney Scott Baumgartner.

Approval Attestation:

Amy T. Oehlers, City Clerk

COUNCIL MEMO FORM

4.1

Meeting Date	September 8, 2015
Agenda Section	Open Forum
Item Description	Proclamation; Constitution Week
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION:

Annually the City proclaims the week of September 17th thru 23rd as Constitution Week in the City of Anoka.

Barb Thurston of the Daughters of the American Revolution will be present at the meeting to accept the proclamation on behalf of the DAR.

FINANCIAL IMPACT:

None.

COUNCIL ACTION REQUESTED:

Proclaim Constitution Week.



PROCLAMATION

CONSTITUTION WEEK SEPTEMBER 17-23, 2015

WHEREAS, September 17, 2015, marks the two hundred twenty-eighth anniversary of the drafting of the Constitution of the United States by the Constitutional Convention; and

WHEREAS, it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.

NOW, THEREFORE BE IT PROCLAIMED, that I, Phil Rice, Mayor of the City of Anoka, do hereby proclaim the week of **September 17-23, 2015** as **Constitution Week** in the City of Anoka and urge all citizens to reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves, and ask our citizens to reaffirm the ideals the Framers of our Constitution had in 1787, by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

**Phil Rice, Mayor
City of Anoka–Minnesota
September 8, 2015**

COUNCIL MEMO FORM

4.2

Meeting Date	September 8, 2015
Agenda Section	Open Forum
Item Description	Proclamation; World Suicide Prevention Day
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION:

Included in your packet is a Proclamation proclaiming September 10th as World Suicide Prevention Day in the City of Anoka.

This is an internationally supported designated day.

Later at this meeting, the Council will consider the issuance of a Special Events License for LIVIN Foundation, which is an Anoka-based 501C3 organization that exists to raise awareness about mental health, depression and the prevention of suicide.

FINANCIAL IMPACT:

None.

COUNCIL ACTION REQUESTED:

Proclaim September 10th as World Suicide Prevention Day in the City.



PROCLAMATION

WORLD SUICIDE PREVENTION DAY SEPTEMBER 10th

WHEREAS, this proclamation recognizes suicide as a global public health issue; and

WHEREAS, World Suicide Prevention Day is recognized internationally and supported by the World Health Organization; and

WHEREAS, suicide is the 10th leading cause of death in the United States and the 3rd leading cause of death among individuals between the ages of 15 to 24; and

WHEREAS, it is estimated that 4.73 million people in the United States have lost a loved one to suicide; and

WHEREAS, the stigma associated with mental health issues and suicidality works against suicide prevention by discouraging persons at risk for suicide from seeking life-saving help; and

WHEREAS, World Suicide Prevention Day is the time to inspire people to work towards the goal of developing new methods for preventing suicide and ending the stigma associated with suicide.

NOW, THEREFORE BE IT PROCLAIMED, that I, Phil Rice, Mayor of the City of Anoka, do hereby proclaim **September 10th** as **World Suicide Prevention Day** in the City of Anoka and hereby announce our support and encourage initiatives to promote awareness, develop broad-based support of suicide prevention, and develop and implement strategies to reduce the stigma associated with mental health issues and suicide.

Phil Rice, Mayor
City of Anoka–Minnesota
September 8, 2015

World Suicide Prevention Day

Preventing Suicide: Reaching Out and Saving Lives

Reaching out to those at risk of suicide

According to the recently released World Health Organization (WHO) report: *Preventing Suicide: A Global Imperative*, over 800,000 people die by suicide across the world each year. The report notes that this estimate is conservative, with the real figure likely to be higher because of the stigma associated with suicide, lack of reliable death recording procedures, and religious or legal sanctions against suicide in some countries.

We may not be able to pinpoint the exact figure, but we do know that each individual suicide is a tragic loss of life. It is hard to imagine the extreme psychological pain that leads someone to decide that suicide is the only course of action. Reaching out to someone who is struggling can make a difference.

'*Preventing Suicide: Reaching Out and Saving Lives*' is the theme of the 2015 World Suicide Prevention Day (WSPD), an initiative of the International Association for Suicide Prevention (IASP) and the WHO, a co-sponsor of meetings and events related to WSPD 2015. Since 2003, WSPD has taken place on 10th September each year. It serves as a call to action to individuals and organizations to prevent suicide. This year, the theme encourages us all to consider the role that offering support may play in combating suicide.

The act of showing care and concern to someone who may be vulnerable to suicide can be a game-changer. Asking them whether they are OK, listening to what they have to say in a non-judgemental way, and letting them know you care, can all have a significant impact. Isolation increases the risk of suicide, and, conversely, having strong social connections is protective against it, so being there for someone who has become disconnected can be life-saving.

On September 10th, join with others around the world who are working towards the common goal of preventing suicide. Check in on someone you may be concerned about, listen to what they say, how they say it and show them kindness and support.

Reaching out to those who have been bereaved by suicide

Suicide is devastating for families, friends and community members who are left behind. They may experience a whole range of emotions, including grief, anger, guilt, disbelief and self-blame. They may not feel that they can share these overwhelming feelings with anyone else. Therefore, reaching out to those who have lost someone to suicide is very important.

As a result of the stigma surrounding suicide, those who are bereaved by suicide are often perceived differently from those who lose a family member through another cause of death. People who are bereaved may find that they are avoided by people who don't know how to broach the subject or offer their condolences. Or they may just feel that others do not understand the intensity of their emotional response to the death of their loved one.

Once again, a pro-active approach and offering a sympathetic, non-judgemental ear can make all the difference. Giving someone who has been bereaved by suicide the opportunity to talk about their loss, in their own time, on their own terms, can be a precious gift. Allowing them to express their full range of feelings can be cathartic, and can help them to take the first small step in moving through their grief. Starting the conversation may be difficult, but it will almost certainly be appreciated.

Reaching out to put people in touch with relevant services

Although the support of friends and relatives is crucial for people who may be at risk of suicide and for people who have lost someone to suicide, it is not always enough. Often more formal help is also needed. Such help can take many forms, and is likely to vary from country to country. In high-income countries, it may include specialist mental health services and primary care providers, both of which offer clinical care. It may also include a range of community organisations which provide non-clinical support, as well as support groups and self-help groups. In low- and middle-income countries, the more clinically-focused services are less readily available, and there is a heavier reliance on community organizations. Part of reaching out to vulnerable individuals can involve helping to link them to relevant services.

World Suicide Prevention Day

● *Preventing Suicide: Reaching Out and Saving Lives*

Reaching out to the suicide prevention community

There is strength in numbers. Around the globe, many individuals and organizations are involved in efforts to prevent suicide. We can learn from each other, and strengthen the evidence base for effective interventions. Reaching out to those who are travelling the same road increases the likelihood that our collective efforts to reduce the numbers of people who die by suicide, and the numbers of people for whom these deaths have shattering effects, will be successful.

Reaching out on World Suicide Prevention Day

On September 10th, join with others around the world who are working towards the common goal of preventing suicide. Check in on someone you may be concerned about, listen to what they say, how they say it and show them kindness and support. Investigate ways of linking in with others who are trying to prevent suicide in your community, your country, or internationally. Show your support by organising or taking part in a WSPD activity in your area and/or join in with IASP's Cycle Around the Globe.

Please, reach out and save lives.

Preventing Suicide: A Global Imperative

<http://goo.gl/yEfO1y>

WSPD Suggested Activities Sheet

<https://goo.gl/BEKTCB>

WSPD Cycle Around the Globe

<https://goo.gl/X8L4jE>

WSPD Research Resources and Guides

<http://goo.gl/SVbJYy>

WSPD Facebook Event Page

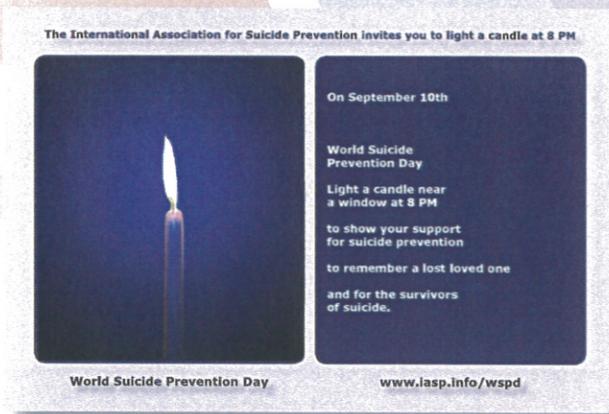
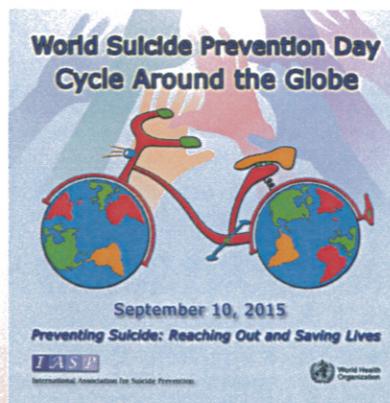
<https://goo.gl/fd2wXX>

Light a Candle Near a Window at 8 PM

<https://goo.gl/cVUe36>

WSPD Toolkit:

<https://goo.gl/UfqZmt>



COUNCIL MEMO FORM

4.3

Meeting Date	September 8, 2015
Agenda Section	Open Forum
Item Description	Proclamation; Anoka Women of Today
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION

Anoka Women of Today has requested that the City proclaim the week of September 20-26th as Women of Today week.

Angela Tompkins of the Anoka Women of Today chapter will be at the meeting to accept the proclamation.



PROCLAMATION

WOMEN OF TODAY WEEK SEPTEMBER 20-26, 2015

WHEREAS, the Minnesota Women of Today and the Anoka Women of Today have set aside the week of September 20–26, 2015 to recognize the many community activities of the dedicated Women of Today in Anoka and throughout the Country; and

WHEREAS, the Minnesota Women of Today and the Anoka Women of Today are dedicated to actively promoting such public awareness and service programs as: Breaking Free Foundation, March of Dimes March for Babies, Relay for Life, Allie’s Wish, Animal Humane Society, HOPE 4 Youth, Easter Egg Hunt at George Green Park, Christmas Committee, Spooktacular Carnival, and various other events throughout the year; and

WHEREAS, the Anoka Women of Today have been a vital part of this community for 55 years; and

WHEREAS, the Minnesota Women of Today and the Anoka Women of Today provide leadership training and personal enrichment opportunities through community service to the women of Minnesota; and

WHEREAS, Women of Today are “united by our friendship and belief in the future”.

NOW, THEREFORE BE IT PROCLAIMED, that I, Phil Rice, Mayor of the City of Anoka, do hereby proclaim the week of **September 20-26, 2015** as **Women of Today Week** in the City of Anoka, and urge all citizens of our community to give full regard to the past and continuing services of the Anoka Women of Today.

Phil Rice, Mayor
City of Anoka – Minnesota
September 8, 2015

COUNCIL MEMO FORM

4.4

Meeting Date	September 8, 2015
Agenda Section	Open Forum
Item Description	Presentation; Distinguished Budget Award to City of Anoka
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION

Government Finance Officers Association (GFOA) is a non-profit professional association serving nearly 18,000 government finance professionals throughout North America. The GFOA's Distinguished Budget Presentation Awards Program, which was established in 1945, is the only national awards program in governmental budgeting.

This award represents a significant achievement by the City and the Finance Staff, reflecting the commitment of the City Council and staff to meet the highest principles of governmental budgeting.

In order to receive the budget award, the City has to satisfy nationally recognized guidelines for effective budget presentation. The guidelines are designed to assess how well the City's budget serves as a policy document, a financial plan, an operations guide and a communications device.

In order to receive the award, budget documents must be rated "proficient" in all four categories, and the fourteen mandatory criteria within those categories.

Recipients of this award pioneer efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America. Anoka is among a very elite few, 24 cities out of 853 in Minnesota, and only 847 cities nationwide, receive the GFOA's Distinguished Budget Award.

This is the 8th year that the City has received this award.

COUNCIL MEMO FORM

5.1 & 9.1

Meeting Date	September 8, 2015
Agenda Section	Public Hearings Ordinance/Resolutions
Item Description	Issuance of an On-Sale Brewer Taproom & Sunday Liquor License & Off-Sale Growler License (Accompanying Resolution)
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION

Jesse Hauf, President and owner of 10K Brewing LLC, 2005 2nd Avenue, Anoka, has submitted an application for the issuance of an On-Sale Brewer Taproom & Sunday Liquor License & Off-Sale Growler License.

The operating hours of this business will be: Wednesday & Thursday: 4:00 p.m. until 10:00 p.m.
Friday: 4:00 p.m. until 12:00 a.m.
Saturday: 1:00 p.m. until 12:00 a.m.
Sunday: Intermittent Sundays from 1:00 p.m. until 10:00 p.m.

They will operate a brewery, a taproom and the off-sale of growlers.

Staff has reviewed the application and conducted the necessary background investigations. No concerns or objections have been expressed.

The State of Minnesota has not yet acted on the approval of their State Issued Brewer License. The State requires the City's approval prior to them approving the Brewer License.

The building has not yet received the final inspection or been issued a Certificate of Occupancy by the City. Our City Code authorizes liquor related licenses to be granted to a business that is still under-going the inspection processes.

***Section 6-15. (4)** A license may be granted for a premise where the building is not ready for occupancy, contingent upon the license being issued to the premise within ninety (90) days of the initial license approved by the City Council. If said license is not issued within the ninety (90) days, the applicant(s) must re-apply for a license as a new application and pay the applicable new application fee(s). No refunds shall be administered to an applicant when a license has been approved by the City but not issued because the building is not ready for occupancy and has not met the City's requirements to obtain a Certificate of Occupancy.*

Your approval of these licenses will need to be contingent upon two things:

1. Approval of the State Issued Brewer License.
2. That the issuance of a Certificate of Occupancy by the City of Anoka occurs within ninety (90) days of your initial approval.

The issuance of the licenses will not occur until these two contingencies have been met.

The licenses will be effective through December 31, 2015.

FINANCIAL IMPACT

The total cost of these licenses \$475.00.

COUNCIL ACTION REQUESTED

Request that the public hearing be opened and public comment taken. The hearing may then be closed for Council discussion.

Request that the Council approve the Resolution authorizing the issuance of an On-Sale Brewer Taproom & Sunday Liquor License & Off-Sale Growler License, for 10K Brewing LLC, at 2005 2nd Ave, Anoka, with the contingencies as described above.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2015-XXX

**RESOLUTION APPROVING THE ISSUANCE OF AN ON-SALE BREWER TAPROOM
& SUNDAY LIQUOR LICENSE & OFF-SALE GROWLER LICENSE;
10K BREWING LLC, DBA; 10K BREWING
2005 2ND AVENUE, ANOKA, MINNESOTA**

WHEREAS, the City of Anoka has received an application from 10K Brewing LLC, dba; 10K Brewing, 2005 2nd Avenue, for the issuance of an On-Sale Brewer Taproom & Sunday Liquor License and Off-Sale Growler License; and

WHEREAS, the applicant has met the requirements of the Anoka City Code and the laws of the State of Minnesota, and

WHEREAS, City departments have reviewed the application and conducted the necessary investigations, and no concerns or objections were expressed; and

WHEREAS, appropriate fees have been received by the City.

NOW, THEREFORE, BE IT RESOLVED, that the Anoka City Council does hereby approve the issuance of an On-Sale Brewer Taproom & Sunday Liquor License and Off-Sale Growler License to be issued to 10K Brewing LLC, dba; 10K Brewing, 2005 2nd Avenue, Anoka.

BE IT FURTHER RESOLVED, the issuance of the license be withheld until the following two contingencies have been met:

1. That the City receives a copy of the State of Minnesota Brewer License issued to 10K Brewing LLC.
2. That the issuance of a Certificate of Occupancy by the City of Anoka occurs within ninety (90) days of the adoption of this resolution.

BE IT FURTHER RESOLVED, that the Anoka City Council does hereby direct the City Clerk to forward the necessary applications and documentation to the Minnesota Department of Public Safety, Liquor Control Division for their review and approval.

Adopted by the Anoka City Council this the 8th day of September 2015.

ATTEST:

Amy T. Oehlers, City Clerk

Phil Rice, Mayor

COUNCIL MEMO FORM

6.1

Meeting Date	September 8, 2015
Agenda Section	Consent Agenda
Item Description	Verified Bills
Submitted By	Lori Yager, Finance Director

CONSENT AGENDA

Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.

BACKGROUND INFORMATION

Each Council meeting the City Council is presented with two lists of bills. One list has been paid prior to the meeting to take advantage of discounts and to prevent late fees. The other list is for payments which are prepared to be paid. City Council ratification of the prepaid bills and approval of the bills to be paid is required.

If you have questions about a particular bill, please call me at 576-2771.

FINANCIAL IMPACT

Will vary from meeting to meeting.

COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean ratification and approval of the Bill List(s).

**Paid Bill List for Ratification
Bill List for September 8, 2015**

Page 1 of 6

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
544	Comm of Revenue	July 2015 A	Sales & Use Tax	101	General Fund	\$5,352.67
132671	Richfield Bus Company	08/17/2015	Duluth Motor Coach 8/24/2	101	General Fund	\$1,332.50
132672	HENNINGSON& SNOXELL	GARPP172015	Wage Levy	101	General Fund	\$635.57
132673	Andy's Service Auto Repair	100721	Svc on 2001 F450 - Parks	101	General Fund	\$724.71
132674	Border State Electric Suppl	909520782	Parts / Supplies	101	General Fund	\$190.40
132676	Cintas	470611192	Mats	101	General Fund	\$66.80
132682	DANIEL M FISH	08/23/2015	2015 Concerts in the Park	101	General Fund	\$400.00
132684	FINKEN WATER CENTER	91594TE	Artesian Water	101	General Fund	\$94.35
132684	FINKEN WATER CENTER	89178TE	Artesian Water	101	General Fund	\$58.35
132686	Johnson Controls	1-23371264684	Install/Repair Pressure Swit	101	General Fund	\$2,066.63
132687	Kristine Willberg	08/17/18	Overpayment of Park Renta	101	General Fund	\$14.00
132688	Luke Dulgar	08/17/15	Key Deposit	101	General Fund	\$125.00
132689	Mark J Traut Wells, Inc	279727	Pump/Tank Install for Fount	101	General Fund	\$1,220.00
132694	Vista Outdoor Sales LLC	INV00200839	Supplies	101	General Fund	\$3,006.04
132696	Wristband Connection	122897	Wristbands	101	General Fund	\$240.00
132697	Wruck Sewer and Portable	235	Portables for Lacrosse Eve	101	General Fund	\$408.03
132698	A.T.O.M.	1606923-846025	Tactical Awareness - T Gag	101	General Fund	\$250.00
132699	Central Irrigation Supply	604586-00	West Main	101	General Fund	\$354.60
132700	CenturyLink	7634211903 08/1	Communications	101	General Fund	\$10.00
132700	CenturyLink	7634213343 08/1	Communications	101	General Fund	\$467.73
132700	CenturyLink	7633230326 08/1	Communications	101	General Fund	\$19.97
132700	CenturyLink	7634276646 08/1	Communications	101	General Fund	\$154.06
132700	CenturyLink	7634211903 08/1	Communications	101	General Fund	\$10.00
132700	CenturyLink	7634217730 08/1	Communications	101	General Fund	\$137.40
132700	CenturyLink	7633233651 08/1	Communications	101	General Fund	\$51.00
132700	CenturyLink	7633231091 08/1	Communications	101	General Fund	\$201.66
132700	CenturyLink	7633230326 08/1	Communications	101	General Fund	\$19.97
132701	Chief Supply Corporation	335090	Rechargeable Batteries	101	General Fund	\$145.88
132702	Cintas	470617526	Uniforms	101	General Fund	\$9.22
132702	Cintas	470617528	Mats	101	General Fund	\$139.02
132702	Cintas	470617531	Mats	101	General Fund	\$41.80
132702	Cintas	470617526	Uniforms	101	General Fund	\$43.26
132702	Cintas	470614397	Boots	101	General Fund	\$176.94

**Paid Bill List for Ratification
Bill List for September 8, 2015**

Page 2 of 6

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
132703	City of Anoka Petty Cash	08/27/2015	Planning Lunch	101	General Fund	\$12.00
132703	City of Anoka Petty Cash	08/27/2015	City Meeting	101	General Fund	\$6.49
132708	Dex Media East LLC	110095703 8/10/	NW Suburban Yellow Pgs	101	General Fund	\$16.00
132709	Diamond Vogel Paint	802161447	White/Yellow Traffic Paint	101	General Fund	\$2,296.75
132709	Diamond Vogel Paint	802161194	White Traffic Paint	101	General Fund	\$603.00
132709	Diamond Vogel Paint	802161107	Yellow/Blue/Glass Bead	101	General Fund	\$2,304.50
132711	ECM Publishers	245062	Franchise Hearing	101	General Fund	\$37.63
132711	ECM Publishers	245061	Ord 2015-1614 Econ Devel	101	General Fund	\$59.13
132713	Fastenal Company	MNTC8131065	Impact Wrench	101	General Fund	\$149.99
132716	Gary Carlson Equipment	01-23621-0	Parts / Supplies Wet Saw	101	General Fund	\$208.25
132717	Grainger	9806404902	Subm Pump	101	General Fund	\$1,254.96
132718	Great Northern Landscapes	10746	Locate / Repair Wire Break	101	General Fund	\$170.02
132719	Helena Chemical Company	134727713	Supplies	101	General Fund	\$1,851.30
132721	Lehmann's Repair	12200	Parts / Supplies	101	General Fund	\$190.00
132722	Menard Cashway Lumber	94673	Parts / Supplies	101	General Fund	\$43.71
132722	Menard Cashway Lumber	94672	Parts / Supplies	101	General Fund	\$31.67
132723	MHSRC/Range	629430-4644	EVOC Law Enforcement	101	General Fund	\$1,188.00
132724	Petco	OA059865	Dog Food	101	General Fund	\$129.98
132725	Presto Graphics	53363	Business Cards - Schley	101	General Fund	\$49.48
132726	Republic Services	08/24/15	Scrap Metal	101	General Fund	\$203.70
132730	Tactical Solutions, Inc	5133	Certifications Radar / Laser	101	General Fund	\$313.00
132731	Tracy Foslien	08/13/2015	Refund Season Pass	101	General Fund	\$45.00
132732	Twin Cities Winnelson Co	085778-00	Parts / Supplies	101	General Fund	\$254.79
132732	Twin Cities Winnelson Co	085962-00	Parts / Supplies	101	General Fund	\$33.51
132735	Wruck Sewer and Portable	271	Portable Toilet Cleaning	101	General Fund	\$2,393.00
132911	Cottens Automotive	128547	Batteries	101	General Fund	\$231.04
			Fund Total			\$32,244.46
132914	KEEPRS	284104	Pistols	210	Police Forfeiture	\$1,448.00
132914	KEEPRS	284104-80 CM	Pistols	210	Police Forfeiture	(\$780.00)
			Fund Total			\$668.00
132677	City of Blaine	08/14/2015	Lodging Fees	290	Lodging Tax	\$752.27
			Fund Total			\$752.27
132705	Comm of Transportation	P00004644	Testing / Inspections	460	Park Improve	\$824.11

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Check #	Vendor Alpha Name	Invoice #	Description	Fund		Amount
132705	Comm of Transportation	P00004556	Inspection	460	Park Improve	\$397.06
Fund Total						\$1,221.17
132706	D & T Landscaping	27364	Irrigation Repair	481	Redevelopment	\$721.50
Fund Total						\$721.50
544	Comm of Revenue	July 2015 A	Sales & Use Tax	600	Electric	\$31.21
544	Comm of Revenue	July 2015 A	Sales & Use Tax	600	Electric	\$113,033.90
544	Comm of Revenue	July 2015 A	Sales & Use Tax	600	Electric	\$155.11
544	Comm of Revenue	July 2015 A	Sales & Use Tax	600	Electric	\$29.84
544	Comm of Revenue	July 2015 A	Sales & Use Tax	600	Electric	\$37.89
544	Comm of Revenue	July 2015 A	Sales & Use Tax	600	Electric	\$701.47
132678	City of Champlin	10311860001-8/7	Stormwater/Street Lights	600	Electric	\$82.34
132679	CMRS - FP	106000553391-8/	Postage	600	Electric	\$3,000.00
132685	Graybar Electric Inc	1601462616	Freight charges	600	Electric	\$269.54
132690	Menard Cashway Lumber	94708	CONDUIT,1 1/4" PVC - 10'	600	Electric	\$39.00
132690	Menard Cashway Lumber	94708	ELBOWS,1 - 1 3/4" PVC,90	600	Electric	\$16.90
132690	Menard Cashway Lumber	94708	COUPLINGS, 1 - 1 3/4" PV	600	Electric	\$12.54
132690	Menard Cashway Lumber	94708	COUPLINGS, 1 - 1 3/4" PV	600	Electric	\$9.60
132690	Menard Cashway Lumber	94703	NON-INVENTORY	600	Electric	\$8.88
132690	Menard Cashway Lumber	94703	RECEPTACLE - GROUND	600	Electric	\$133.20
132690	Menard Cashway Lumber	94703	BOXES - BELL - WP 1 GA	600	Electric	\$15.54
132690	Menard Cashway Lumber	093498	BOXES - BELL - WP 1 GA	600	Electric	\$15.54
132690	Menard Cashway Lumber	093498	NON-INVENTORY	600	Electric	\$3.60
132690	Menard Cashway Lumber	093498	COUPLING - PVC - GLUE	600	Electric	\$1.68
132690	Menard Cashway Lumber	093498	CONNECTOR - MALE - PV	600	Electric	\$2.40
132692	Stuart C Irby Co	S009007468.006	COUPLING, 4" LONG	600	Electric	\$29.10
132692	Stuart C Irby Co	s009007468.004	COUPLING, 4" LONG	600	Electric	\$552.90
132700	CenturyLink	7634211903 08/1	Communications	600	Electric	\$10.00
132702	Cintas	470617525	Uniforms	600	Electric	\$181.92
132707	Dakota Supply Group	B524670	CONDUIT, 1 1/4" BORE	600	Electric	\$2,121.26
132712	Ess Brothers & Sons Inc	UU5443	Parts / Supplies	600	Electric	\$556.00
132714	First-Shred	156642	Executive Bin	600	Electric	\$34.80
132728	Shades of Green Landscapi	21535	Water Tower Job	600	Electric	\$3,760.00
132728	Shades of Green Landscapi	21534	Bridge Square Work	600	Electric	\$2,416.31

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
132729	Stuart C Irby Co	S009034571.002	FUSES, SMU20 200E	600	Electric	\$414.00
132729	Stuart C Irby Co	S009034571.002	FUSES, SMU20 150E S &	600	Electric	\$1,104.00
132734	Wesco	649957	Vinyl Color	600	Electric	\$324.00
132734	Wesco	648366	Vinyl Color	600	Electric	\$1,302.00
132911	Cottens Automotive	136662	Supplies	600	Electric	\$6.23
132912	Grady's Ace Hardware	040375/3	Supplies	600	Electric	\$45.68
132913	Interstate All Battery Center	1901201003466	Supplies	600	Electric	\$41.08
132913	Interstate All Battery Center	1901201003303	Supplies	600	Electric	\$79.20
132915	Lehmann's Repair	187462	Repair	600	Electric	\$56.95
132916	Stuart C Irby Co	S009088562.001	Supplies - Wipes	600	Electric	\$795.15
132916	Stuart C Irby Co	S009003721.001	Transformers	600	Electric	\$29,160.00
132916	Stuart C Irby Co	S009104237.001	Replacement Gloves	600	Electric	\$6,708.95
			Fund Total			\$167,299.71
132700	CenturyLink	7634211903 08/1	Communications	601	Water	\$10.00
132722	Menard Cashway Lumber	94878	Hydrant Painting	601	Water	\$169.50
			Fund Total			\$179.50
132700	CenturyLink	7634211903 08/1	Communications	602	Sewer Treatment	\$10.00
132702	Cintas	470617527	Uniforms	602	Sewer Treatment	\$100.20
132720	Interstate Disposal	6774	Hauling/Disposal - 8/5/15	602	Sewer Treatment	\$356.56
			Fund Total			\$466.76
132712	Ess Brothers & Sons Inc	UU5466	Parts / Supplies	603	Storm Water	\$3,708.00
132722	Menard Cashway Lumber	94873	Concrete Mix	603	Storm Water	\$196.56
			Fund Total			\$3,904.56
544	Comm of Revenue	July 2015 A	Sales & Use Tax	609	Liquor Stores	\$4.74
544	Comm of Revenue	July 2015 A	Sales & Use Tax	609	Liquor Stores	\$0.48
544	Comm of Revenue	July 2015 A	Sales & Use Tax	609	Liquor Stores	\$38,058.62
132691	Scenic Sign Corp	SC3608 CM	Service and Repair	609	Liquor Stores	(\$891.27)
132691	Scenic Sign Corp	SC3608	Svc - LED Display	609	Liquor Stores	\$1,322.41
132700	CenturyLink	7634271821 08/1	Communications	609	Liquor Stores	\$64.55
132700	CenturyLink	7634213070 08/1	Communications	609	Liquor Stores	\$66.59
132703	City of Anoka Petty Cash	08/27/2015	Employee Anniversary	609	Liquor Stores	\$26.76
132704	Comcast	0231342 08/13/1	Internet	609	Liquor Stores	\$104.81
132727	RJM Distributing Inc.	IND008268	Merchandise for Resale	609	Liquor Stores	\$184.00

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					<i>Fund Total</i>
					\$38,941.69
544	Comm of Revenue	July 2015 A	Sales & Use Tax	614	Golf \$10,874.75
544	Comm of Revenue	July 2015 A	Sales & Use Tax	614	Golf \$1.77
544	Comm of Revenue	July 2015 A	Sales & Use Tax	614	Golf \$9.22
544	Comm of Revenue	July 2015 A	Sales & Use Tax	614	Golf \$223.44
544	Comm of Revenue	July 2015 A	Sales & Use Tax	614	Golf \$3.58
132700	CenturyLink	7633233651 08/1	Communications	614	Golf \$9.00
132700	CenturyLink	7633230326 08/1	Communications	614	Golf \$19.97
132715	Frost Inc	1641	Air Gap fitting	614	Golf \$51.70
132910	Bridgestone Sports Inc	1002402722	Merchandise for Resale	614	Golf \$280.96
					<i>Fund Total</i>
					\$11,474.39
544	Comm of Revenue	July 2015 A	Sales & Use Tax	616	Refuse \$898.53
					<i>Fund Total</i>
					\$898.53
132675	Boyer Truck Parts	469191	Repair	701	Vehicle Maintenance \$1,533.74
132680	Cornerstone	15136693 A	Wheel Asy - Build # 418	701	Vehicle Maintenance \$194.40
132680	Cornerstone	15136479 A	Wheel Asy - Build # 417	701	Vehicle Maintenance \$194.40
132681	Crow River Farm Equip Co	173517	Supplies	701	Vehicle Maintenance \$505.22
132681	Crow River Farm Equip Co	173280	Supplies	701	Vehicle Maintenance \$211.86
132683	East Main Auto & Tire	30228	Tire Repair #415	701	Vehicle Maintenance \$26.80
132683	East Main Auto & Tire	30193	Oil Change #405	701	Vehicle Maintenance \$44.20
132683	East Main Auto & Tire	30252	Idler Pulley #416	701	Vehicle Maintenance \$124.37
132683	East Main Auto & Tire	30254	Spot Light Bulb #408	701	Vehicle Maintenance \$28.95
132695	Wright Tire Service	26318	Build #417 & 418	701	Vehicle Maintenance \$300.60
132700	CenturyLink	7634211903 08/1	Communications	701	Vehicle Maintenance \$10.00
132702	Cintas	470617529	Mats / Misc	701	Vehicle Maintenance \$79.86
132703	City of Anoka Petty Cash	08/27/2015	Title Transfer	701	Vehicle Maintenance \$41.50
132710	East Main Auto & Tire	30324	Svc Unit 410	701	Vehicle Maintenance \$148.30
					<i>Fund Total</i>
					\$3,444.20
132733	Verizon Wireless	9750382528	Communications	806	Drug Task Force \$128.63
					<i>Fund Total</i>
					\$128.63
132693	TimeSaver Off Site Sec.	M21481	HRA Meeting 7/13/15	830	HRA \$133.00
132693	TimeSaver Off Site Sec.	M21455	HRA Meeting 6/15/15	830	HRA \$133.00
					<i>Fund Total</i>
					\$266.00

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
			<i>Grand Total</i>		\$262,611.37

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
132773	Anoka Area Chamber Co	22803	Aug 2015 Monthly Luncheon	101 General Fund	\$10.00
132773	Anoka Area Chamber Co	22743	Mft Trusted Partner	101 General Fund	\$5,000.00
132775	Anoka Co Historical Soc	62	Support	101 General Fund	\$400.00
132776	Anoka Independent Grai	92291	Red Clover Medium	101 General Fund	\$83.88
132777	Anoka/Champlin Fire	08/13/2015	Advtsq	101 General Fund	\$300.00
132781	Aspen Mills	168795	Uniform - Vogel	101 General Fund	\$55.23
132782	Barna Guzy & Steffen, Lt	148107	Insurance Grievance	101 General Fund	\$1,110.00
132783	Becsom Corporation	1500164	Repair Roof - City Hall	101 General Fund	\$327.00
132783	Becsom Corporation	1500166	Repair Roof - Better Value	101 General Fund	\$302.00
132783	Becsom Corporation	1500163	Repair Roof	101 General Fund	\$785.00
132789	Bradley & Deike, P.A.	34396	Svc - Bond Issues	101 General Fund	\$51.00
132790	Carr's Tree Service, Inc	90030	Week of 8/3/2015	101 General Fund	\$1,599.23
132790	Carr's Tree Service, Inc	89949	Week of 7/20/15	101 General Fund	\$797.91
132790	Carr's Tree Service, Inc	25251	Week of 7/27/15	101 General Fund	\$1,902.04
132790	Carr's Tree Service, Inc	21733 SC	Remove Cottenwood	101 General Fund	\$3,206.25
132792	Center Point Energy	80000141517 08/12	Gas Utility	101 General Fund	\$98.98
132792	Center Point Energy	80000141517 08/12	Gas Utility	101 General Fund	\$44.29
132792	Center Point Energy	80000141517 08/12	Gas Utility	101 General Fund	\$45.41
132792	Center Point Energy	80000141517 08/12	Gas Utility	101 General Fund	\$205.44
132792	Center Point Energy	80000141517 08/12	Gas Utility	101 General Fund	\$309.47
132792	Center Point Energy	80000141517 08/12	Gas Utility	101 General Fund	\$29.21
132792	Center Point Energy	80000141517 08/12	Gas Utility	101 General Fund	\$29.21
132792	Center Point Energy	80000141517 08/12	Gas Utility	101 General Fund	\$371.85
132792	Center Point Energy	80000141517 08/12	Gas Utility	101 General Fund	\$3,751.48
132793	Central Irrigation Supply	6045948-00	Parts / Supplies	101 General Fund	\$95.28
132794	Chief Supply Corporation	339856	Suupplies - Sorteberg SWAT	101 General Fund	\$71.09
132795	Cintas	470620668	Mats	101 General Fund	\$41.80
132795	Cintas	470623749	Mats	101 General Fund	\$139.02
132795	Cintas	470623747	Uniforms	101 General Fund	\$9.22
132795	Cintas	470623747	Uniforms	101 General Fund	\$43.26
132795	Cintas	470620673	Uniforms	101 General Fund	\$27.12
132795	Cintas	470623757	Uniforms	101 General Fund	\$27.12
132795	Cintas	470620665	Mats	101 General Fund	\$139.02
132795	Cintas	470620662	Uniforms	101 General Fund	\$9.22
132795	Cintas	470620662	Uniforms	101 General Fund	\$43.26

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Check #	Vendor Alpha Name	Invoice #	Description	Fund	Amount
132795	Cintas	470619683	Mats / Misc	101 General Fund	\$129.51
132795	Cintas	470622785	Mats / Misc	101 General Fund	\$129.51
132797	City of Minneapolis	400413006232	July 2015 Aps Trans Fees	101 General Fund	\$1,273.50
132799	CMT Diversified Janitoria	2606	Sept 2015 Cleaning	101 General Fund	\$1,689.00
132801	Comcast	0226193 8/15/15	Cable / Internet	101 General Fund	\$210.86
132803	Connexus Energy	171141-8/25/15	Street Lights	101 General Fund	\$11.06
132804	Cottens Automotive	143113	Parts / Supplies	101 General Fund	\$46.92
132810	Dakota Supply Group	B528396	Parts / Supplies	101 General Fund	\$77.76
132811	Dalmatian Fire Suppressi	6752	Semi Annual Svc/Inspect - Go	101 General Fund	\$672.20
132811	Dalmatian Fire Suppressi	6753	Semi Annual Svc/Inspect - Sr	101 General Fund	\$173.40
132813	Dehn Oil Company Inc	25070748	Gas / Diesel	101 General Fund	\$17,279.53
132816	ECM Publishers	249358	Ord 2015-1616	101 General Fund	\$64.50
132816	ECM Publishers	248641	Senior Lifestyles	101 General Fund	\$335.00
132816	ECM Publishers	249354	Resolution 2015-084	101 General Fund	\$102.13
132816	ECM Publishers	249356	Ord 2015-1617	101 General Fund	\$91.38
132819	Fastenal Company	MNTC8131627	Eyewear	101 General Fund	\$151.74
132819	Fastenal Company	MNTC8131562	Parts / Supplies	101 General Fund	\$36.83
132819	Fastenal Company	MNTC8131500	Parts / Supplies	101 General Fund	\$48.07
132819	Fastenal Company	MNTC8131389	Parts / Supplies	101 General Fund	\$146.70
132819	Fastenal Company	MNTC8131498	Parts / Supplies	101 General Fund	\$7.46
132823	Gempler's, Inc.	SI01823026	Boots	101 General Fund	\$127.85
132824	GFOA	0198687	Membership - B Springer	101 General Fund	\$150.00
132825	Grainger	9816072962	Soap Dispenser	101 General Fund	\$111.52
132828	Hakanson Anderson	34803	AN374 5th Ave Alley	101 General Fund	\$476.40
132828	Hakanson Anderson	34804	AN376 Parking Lot/Alley	101 General Fund	\$2,186.24
132832	Hicken, Scott & Howard	9001-02Z 7/31/15	Legal Svcs - Criminal	101 General Fund	\$13,265.80
132834	Interstate All Battery Cen	1902702002128	AA Batteries	101 General Fund	\$50.40
132835	IPS	1258-65158	Atkin Park - Bathroom Doors	101 General Fund	\$4,061.41
132839	Kimley-Horn & Assoc, In	6885743	Mad Hatter Landscape	101 General Fund	\$2,200.00
132846	LIFE INSURANCE COM	SGD603645 8/1/15	LTD Ins Aug 2015	101 General Fund	\$46.21
132846	LIFE INSURANCE COM	SGD603645 8/1/15	LTD Ins Aug 2015	101 General Fund	\$68.04
132846	LIFE INSURANCE COM	SGD603645 8/1/15	LTD Ins Aug 2015	101 General Fund	\$21.90
132846	LIFE INSURANCE COM	SGD603645 8/1/15	LTD Ins Aug 2015	101 General Fund	\$132.59
132846	LIFE INSURANCE COM	SGD603645 8/1/15	LTD Ins Aug 2015	101 General Fund	\$49.04
132846	LIFE INSURANCE COM	SGD603645 8/1/15	LTD Ins Aug 2015	101 General Fund	\$23.80

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
132846	LIFE INSURANCE COM	SGD603645 8/1/15	LTD Ins Aug 2015	101 General Fund	\$22.40
132846	LIFE INSURANCE COM	SGD603645 8/1/15	LTD Ins Aug 2015	101 General Fund	\$18.11
132846	LIFE INSURANCE COM	SGD603645 8/1/15	LTD Ins Aug 2015	101 General Fund	\$28.05
132846	LIFE INSURANCE COM	SGD603645 8/1/15	LTD Ins Aug 2015	101 General Fund	\$99.75
132846	LIFE INSURANCE COM	SGD603645 8/1/15	LTD Ins Aug 2015	101 General Fund	\$51.94
132846	LIFE INSURANCE COM	SGD603645 8/1/15	LTD Ins Aug 2015	101 General Fund	\$697.94
132846	LIFE INSURANCE COM	SGD603645 8/1/15	LTD Ins Aug 2015	101 General Fund	\$24.25
132852	Menard Cashway Lumbe	95816	Parts / Supplies	101 General Fund	\$27.65
132852	Menard Cashway Lumbe	94251	Parts / Supplies	101 General Fund	(\$133.20)
132852	Menard Cashway Lumbe	95392	Parts / Supplies	101 General Fund	\$113.68
132852	Menard Cashway Lumbe	95417	Parts / Supplies	101 General Fund	\$76.86
132852	Menard Cashway Lumbe	96121	Parts / Supplies	101 General Fund	\$63.92
132852	Menard Cashway Lumbe	96132	Parts / Supplies	101 General Fund	\$11.88
132852	Menard Cashway Lumbe	95494	Fans for Pool	101 General Fund	\$31.98
132852	Menard Cashway Lumbe	95526	Parts / Supplies	101 General Fund	\$54.99
132852	Menard Cashway Lumbe	95596	Parts / Supplies	101 General Fund	\$17.76
132852	Menard Cashway Lumbe	95600	Parts / Supplies	101 General Fund	\$88.02
132852	Menard Cashway Lumbe	95390	Parts / Supplies	101 General Fund	\$22.28
132855	Minnesota Equipment	P86204	Relay	101 General Fund	\$12.10
132855	Minnesota Equipment	R12347	Service JD Sprayer 2020	101 General Fund	\$2,508.73
132856	MN Bureau of Criminal A	28330	BCA Crime Scene Course	101 General Fund	\$360.00
132858	MN Office of Enterprise	W15070673	State Phones	101 General Fund	\$24.69
132858	MN Office of Enterprise	W15070673	State Phones	101 General Fund	\$74.07
132858	MN Office of Enterprise	W15070673	State Phones	101 General Fund	\$24.69
132858	MN Office of Enterprise	W15070673	State Phones	101 General Fund	\$18.52
132858	MN Office of Enterprise	W15070673	State Phones	101 General Fund	\$61.73
132858	MN Office of Enterprise	W15070673	State Phones	101 General Fund	\$24.69
132858	MN Office of Enterprise	W15070673	State Phones	101 General Fund	\$36.02
132858	MN Office of Enterprise	W15070673	State Phones	101 General Fund	\$20.99
132859	MTI Distributing Compan	1030947-00	Filters for Toro 5910	101 General Fund	\$128.48
132859	MTI Distributing Compan	1030656-00	Parts / Supplies	101 General Fund	\$166.74
132859	MTI Distributing Compan	1030213-00	Parts / Supplies	101 General Fund	\$273.30
132859	MTI Distributing Compan	1032416-00 CM	Parts / Supplies	101 General Fund	(\$166.74)
132859	MTI Distributing Compan	1032384-00	Supplies	101 General Fund	\$101.40
132862	Nextel Communications	872559421-139	Cell Phones 7/15 - 8/14/15	101 General Fund	\$16.62

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
132862	Nextel Communications	872559421-139	Cell Phones 7/15 - 8/14/15	101 General Fund	\$547.98
132862	Nextel Communications	872559421-139	Cell Phones 7/15 - 8/14/15	101 General Fund	\$407.31
132862	Nextel Communications	872559421-139	Cell Phones 7/15 - 8/14/15	101 General Fund	\$27.42
132862	Nextel Communications	872559421-139	Cell Phones 7/15 - 8/14/15	101 General Fund	\$0.00
132864	Northern Sanitary Supply	176134	Supplies	101 General Fund	\$124.23
132866	OfficeMax Incorporated	534824	Supplies	101 General Fund	\$89.64
132866	OfficeMax Incorporated	385229	Supplies	101 General Fund	\$31.05
132866	OfficeMax Incorporated	342135	Supplies	101 General Fund	\$3.73
132866	OfficeMax Incorporated	342865	Supplies	101 General Fund	\$20.60
132866	OfficeMax Incorporated	385229	Supplies	101 General Fund	\$27.30
132866	OfficeMax Incorporated	343447	Supplies	101 General Fund	\$24.49
132866	OfficeMax Incorporated	343518	Supplies	101 General Fund	\$76.41
132866	OfficeMax Incorporated	386400	Supplies	101 General Fund	\$44.00
132867	Orkin Exterminating Inc	104377876	Pest Control - Police	101 General Fund	\$115.08
132867	Orkin Exterminating Inc	104378804	Pest Control - Public Works	101 General Fund	\$93.60
132873	Presto Graphics	53476	Trespassing Signs	101 General Fund	\$263.22
132874	Ready Watt Electric	99451	Repair Tornado Siren	101 General Fund	\$710.00
132881	Ryan Musgrove	08/24/15	Refund Park Overpayment	101 General Fund	\$45.00
132883	Shades of Green Landsc	21588	Maple Trees	101 General Fund	\$199.00
132885	SLR 15 Rifles, Inc.	260	Lower Receiver Parts Kit	101 General Fund	\$234.00
132887	Streicher's	11167714	Flex-Cufs / Flashlight Holder	101 General Fund	\$119.99
132890	Ted Hagfors	1512	Electrical Inspections	101 General Fund	\$1,553.60
132893	TimeSaver Off Site Sec.	M21519	Council Meeting 8/3/15	101 General Fund	\$229.05
132897	TranSignal	2422	No Fishing Sign	101 General Fund	\$28.15
132899	UPS Freight	00007AF825345	Freight Charges	101 General Fund	\$3.86
132899	UPS Freight	00007AF825345	Freight Charges	101 General Fund	\$3.92
132902	Vista Outdoor Sales LLC	INV00212922	Supplies	101 General Fund	\$5,699.19
Fund Total					\$82,834.66
132830	Hicken, Scott & Howard	14-131510	Forfeiture	210 Police Forfeitur	\$60.00
132831	Hicken, Scott & Howard	15-081629	Forfeiture	210 Police Forfeitur	\$300.00
132889	SureFire, LLC	2047674	Muzzle Brake	210 Police Forfeitur	\$127.37
Fund Total					\$487.37
132817	Emerald Fence	152017	Fence Parts for Oakwood	225 Cemetery	\$2,172.35
132817	Emerald Fence	152016	Fence Parts - Oakwood Ceme	225 Cemetery	\$426.00
132845	Lehmann's Repair	12203	Echo Trimmer	225 Cemetery	\$189.99

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>	
132846	LIFE INSURANCE COM	SGD603645 8/1/15	LTD Ins Aug 2015	225 Cemetery	\$18.11	
					Fund Total	\$2,806.45
132778	Aquaturf Irrigation Co &	4948	July 2015 Cottages on Main	415 Road Improve	\$578.75	
132807	D & T Landscaping	27412	Install Sleeving under Drivewa	415 Road Improve	\$871.50	
132828	Hakanson Anderson	34806	AN375 Street Renewal	415 Road Improve	\$16,900.03	
132828	Hakanson Anderson	34802	AN367 SlabTown	415 Road Improve	\$28,877.78	
132828	Hakanson Anderson	34799	AN213 Rum River Shores N	415 Road Improve	\$10,218.35	
132829	Haugo Geo Technical Se	2810	Materials Testing	415 Road Improve	\$2,290.00	
132829	Haugo Geo Technical Se	2810	Materials Testing	415 Road Improve	\$3,709.00	
132839	Kimley-Horn & Assoc, In	6952449	Greenhaven	415 Road Improve	\$1,126.24	
132851	Matt Look	08/26/2015	Driveway Reimbursement	415 Road Improve	\$343.20	
132896	Tom Toohey	08/27/2015	Driveway Reimbursement	415 Road Improve	\$1,105.00	
					Fund Total	\$66,019.85
132827	Great Northern Landscap	10760	Rum River Trail - Irrigation	450 Park Projects	\$316.55	
132828	Hakanson Anderson	34804	AN376 Parking Lot/Alley	450 Park Projects	\$2,078.84	
					Fund Total	\$2,395.39
132788	Bolton & Menk, Inc	0180744	Mississippi River Trail	460 Park Improve	\$12,680.50	
132802	Comm of Transportation	P00004789	Testing / Inspections	460 Park Improve	\$1,020.82	
132865	Northern Technologies, I	15388	July 2015 Svc - MRT	460 Park Improve	\$2,637.50	
					Fund Total	\$16,338.82
132828	Hakanson Anderson	34801	AN364 Garfield Substation	481 Redevelopmen	\$23,098.28	
132829	Haugo Geo Technical Se	2810	Materials Testing	481 Redevelopmen	\$266.00	
					Fund Total	\$23,364.28
132788	Bolton & Menk, Inc	0180755	Anoka / TH 10	482 Greens of Ano	\$59,391.25	
132788	Bolton & Menk, Inc	0180748	Anoka/GreenHaven Pkwy	482 Greens of Ano	\$20,739.00	
					Fund Total	\$80,130.25
132828	Hakanson Anderson	34804	AN376 Parking Lot/Alley	485 Enterprise Par	\$3,405.92	
132839	Kimley-Horn & Assoc, In	6958165	2nd Ave Parking Lot	485 Enterprise Par	\$15,813.25	
					Fund Total	\$19,219.17
132736	Misc Vendor	000201508135945	01-014700-05	600 Electric	\$325.57	
132737	Misc Vendor	000201508285946	01-125300-02	600 Electric	\$100.00	
132738	Misc Vendor	000201508285947	01-135190-03	600 Electric	\$225.00	
132739	Misc Vendor	000201508285948	01-175100-04	600 Electric	\$300.00	
132740	Misc Vendor	000201508285949	01-201870-04	600 Electric	\$150.00	
132741	Misc Vendor	000201508285950	01-532660-01	600 Electric	\$300.00	

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>	
132742	Misc Vendor	000201508285951	01-543800-05	600	Electric	\$225.00
132743	Misc Vendor	000201508285952	02-030050-01	600	Electric	\$229.72
132744	Misc Vendor	000201508285953	21-328660-02	600	Electric	\$300.00
132745	Misc Vendor	000201508285954	21-341820-05	600	Electric	\$225.00
132746	Misc Vendor	000201508285955	21-388720-02	600	Electric	\$225.00
132747	Misc Vendor	000201508285956	21-391210-01	600	Electric	\$300.00
132748	Misc Vendor	000201508285957	21-393300-03	600	Electric	\$225.00
132749	Misc Vendor	000201508285958	21-602740-06	600	Electric	\$300.00
132750	Misc Vendor	000201508285959	21-614700-02	600	Electric	\$300.00
132751	Misc Vendor	000201508285960	21-629800-03	600	Electric	\$225.00
132752	Misc Vendor	000201508285961	22-320680-07	600	Electric	\$750.00
132753	Misc Vendor	000201508315962	01-014700-05	600	Electric	\$325.57
132754	Misc Vendor	000201508315963	01-124900-02	600	Electric	\$60.26
132755	Misc Vendor	000201508315964	02-558870-01	600	Electric	\$195.69
132756	Misc Vendor	000201508315965	12-140770-01	600	Electric	\$529.46
132757	Misc Vendor	000201508315966	13-141670-04	600	Electric	\$86.06
132758	Misc Vendor	000201508315967	13-144220-09	600	Electric	\$49.72
132759	Misc Vendor	000201508315968	13-156570-05	600	Electric	\$68.24
132760	Misc Vendor	000201508315969	13-571840-04	600	Electric	\$50.09
132761	Misc Vendor	000201508315970	13-627430-05	600	Electric	\$56.06
132762	Misc Vendor	000201508315971	13-628380-05	600	Electric	\$54.22
132763	Misc Vendor	000201508315972	13-721710-05	600	Electric	\$73.78
132764	Misc Vendor	000201508315973	13-721790-04	600	Electric	\$8.33
132765	Misc Vendor	000201508315974	21-332050-06	600	Electric	\$42.09
132766	Misc Vendor	000201508315975	21-387400-09	600	Electric	\$60.69
132767	Misc Vendor	000201508315976	21-387620-01	600	Electric	\$6.78
132768	Misc Vendor	000201508315977	22-613220-03	600	Electric	\$165.38
132790	Carr's Tree Service, Inc	90029	Week of 8/3/2015	600	Electric	\$4,752.83
132790	Carr's Tree Service, Inc	89951	Week of 7/27/15	600	Electric	\$4,737.86
132790	Carr's Tree Service, Inc	89950	Week of 7/20/15	600	Electric	\$574.14
132790	Carr's Tree Service, Inc	89948	Week of 7/20/15	600	Electric	\$4,694.78
132792	Center Point Energy	80000141517 08/12	Gas Utility	600	Electric	\$144.31
132795	Cintas	470623746	Uniforms	600	Electric	\$129.73
132795	Cintas	470620661	Uniforms	600	Electric	\$129.73
132821	First-Shred	157917	1 Executive Bin	600	Electric	\$34.80

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
132846	LIFE INSURANCE COM	SGD603645 8/1/15	LTD Ins Aug 2015	600 Electric	\$261.91
132846	LIFE INSURANCE COM	SGD603645 8/1/15	LTD Ins Aug 2015	600 Electric	\$59.04
132852	Menard Cashway Lumbe	94790	Parts / Supplies	600 Electric	\$39.95
132858	MN Office of Enterprise	W15070673	State Phones	600 Electric	\$592.53
132858	MN Office of Enterprise	W15070673	State Phones	600 Electric	\$18.52
132858	MN Office of Enterprise	W15070673	State Phones	600 Electric	\$74.07
132862	Nextel Communications	872559421-139	Cell Phones 7/15 - 8/14/15	600 Electric	\$50.99
132862	Nextel Communications	872559421-139	Cell Phones 7/15 - 8/14/15	600 Electric	\$16.82
132862	Nextel Communications	872559421-139	Cell Phones 7/15 - 8/14/15	600 Electric	\$283.69
132888	Stuart C Irby Co	S009003721.003	Transformer	600 Electric	\$10,235.27
132891	The Bucket Man	233	Repair - 1226 Oakview Cir	600 Electric	\$320.00
132891	The Bucket Man	235	Repair - 3516 Rum River Dr	600 Electric	\$300.00
132891	The Bucket Man	234	Repair - 3259 14th Ave	600 Electric	\$320.00
132895	Todd's Lawn & Garden	14150	Mowing - Champlin Substatio	600 Electric	\$162.50
132898	Uline	69809053	Replacement Ribbon	600 Electric	\$49.65
132905	Wesco	748857	Parts / Supplies	600 Electric	\$1,608.47
<i>Fund Total</i>					\$36,129.30
132792	Center Point Energy	80000141517 08/12	Gas Utility	601 Water	\$235.82
132846	LIFE INSURANCE COM	SGD603645 8/1/15	LTD Ins Aug 2015	601 Water	\$64.41
132858	MN Office of Enterprise	W15070673	State Phones	601 Water	\$18.52
132884	Short Elliott Hendrickson	302008	Water System Comp Plan	601 Water	\$2,275.41
132884	Short Elliott Hendrickson	302028	Antenna Project	601 Water	\$3,270.67
132884	Short Elliott Hendrickson	302027	Anoka Telecom	601 Water	\$496.13
132900	USIC Locating Services,	137456	July 2015 Locating Svc	601 Water	\$1,553.31
<i>Fund Total</i>					\$7,914.27
132792	Center Point Energy	80000141517 08/12	Gas Utility	602 Sewer Treatm	\$29.21
132795	Cintas	470620664	Uniforms	602 Sewer Treatm	\$100.20
132846	LIFE INSURANCE COM	SGD603645 8/1/15	LTD Ins Aug 2015	602 Sewer Treatm	\$28.71
132847	Locators & Supplies	0231872-IN	LED Penlight	602 Sewer Treatm	\$40.61
132852	Menard Cashway Lumbe	95626	Parts / Supplies	602 Sewer Treatm	\$38.46
132854	Metro Council Environme	0001047463	Waste Water Svc	602 Sewer Treatm	\$103,836.75
132858	MN Office of Enterprise	W15070673	State Phones	602 Sewer Treatm	\$18.52
132900	USIC Locating Services,	137456	July 2015 Locating Svc	602 Sewer Treatm	\$1,553.31
<i>Fund Total</i>					\$105,645.77
132770	AME Red-E-Mix, Inc.	103869	Supplies	603 Storm Water	\$163.52

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
132828	Hakanson Anderson	34805	AN407 2015 MSA/SWPPP	603	Storm Water \$172.50
132828	Hakanson Anderson	34808	AN409 3rd Gen Surface Wate	603	Storm Water \$445.50
132852	Menard Cashway Lumbe	95207	Parts / Supplies	603	Storm Water \$287.52
132852	Menard Cashway Lumbe	96095	Supplies	603	Storm Water \$164.15
132879	Royal Concrete Pipe, Inc	167506	Parts / Supplies	603	Storm Water \$648.00
Fund Total					\$1,881.19
132769	Adams Pest Control	2300566	Pest Control - East Store	609	Liquor Stores \$21.44
132769	Adams Pest Control	2300567	Pest Control - West Store	609	Liquor Stores \$23.45
132771	American Bottling Comp	5449844411	Merchandise for Resale	609	Liquor Stores \$149.60
132779	Aramark	1718289847	Mats / Misc	609	Liquor Stores \$37.68
132779	Aramark	1718290248	Mats / Misc	609	Liquor Stores \$128.79
132780	Arctic Glacier Ice	462523202	Merchandise for Resale	609	Liquor Stores \$40.19
132780	Arctic Glacier Ice	458522504	Merchandise for Resale	609	Liquor Stores \$124.17
132780	Arctic Glacier Ice	438522712	Merchandise for Resale	609	Liquor Stores \$129.09
132780	Arctic Glacier Ice	396523309	Merchandise for Resale	609	Liquor Stores \$35.26
132780	Arctic Glacier Ice	462523200	Merchandise for Resale	609	Liquor Stores \$23.41
132780	Arctic Glacier Ice	438522709	Merchandise for Resale	609	Liquor Stores \$124.37
132784	Bellboy Corporation	92565500	Merchandise for Resale	609	Liquor Stores \$117.75
132784	Bellboy Corporation	92499200	Merchandise for Resale	609	Liquor Stores \$32.75
132784	Bellboy Corporation	49663400	Merchandise for Resale	609	Liquor Stores \$4.65
132784	Bellboy Corporation	49127400	Merchandise for Resale	609	Liquor Stores \$1.55
132784	Bellboy Corporation	49663400	Merchandise for Resale	609	Liquor Stores \$333.75
132784	Bellboy Corporation	49663300	Merchandise for Resale	609	Liquor Stores \$4.65
132784	Bellboy Corporation	49127400	Merchandise for Resale	609	Liquor Stores \$80.00
132784	Bellboy Corporation	49663300	Merchandise for Resale	609	Liquor Stores \$635.75
132784	Bellboy Corporation	49644000	Merchandise for Resale	609	Liquor Stores \$3.15
132784	Bellboy Corporation	49644000	Merchandise for Resale	609	Liquor Stores \$31.50
132784	Bellboy Corporation	49643800	Merchandise for Resale	609	Liquor Stores \$3.15
132784	Bellboy Corporation	49643800	Merchandise for Resale	609	Liquor Stores \$31.50
132784	Bellboy Corporation	49557900	Merchandise for Resale	609	Liquor Stores \$4.65
132784	Bellboy Corporation	49557900	Merchandise for Resale	609	Liquor Stores \$113.50
132784	Bellboy Corporation	49557800	Merchandise for Resale	609	Liquor Stores \$6.20
132784	Bellboy Corporation	49557800	Merchandise for Resale	609	Liquor Stores \$301.65
132785	Bernick's	238698	Merchandise for Resale	609	Liquor Stores \$104.40
132785	Bernick's	238699	Merchandise for Resale	609	Liquor Stores \$213.75

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
132792	Center Point Energy	80000141517 08/12	Gas Utility	609	Liquor Stores \$51.15
132792	Center Point Energy	80000141517 08/12	Gas Utility	609	Liquor Stores \$31.87
132800	Coca-Cola Bottling Comp	0118334619	Merchandise for Resale	609	Liquor Stores \$260.44
132800	Coca-Cola Bottling Comp	0118334107	Merchandise for Resale	609	Liquor Stores \$244.60
132800	Coca-Cola Bottling Comp	0118334620 CM	Merchandise for Resale	609	Liquor Stores (\$34.08)
132808	Dahlheimer Beverage, L	113396	Merchandise for Resale	609	Liquor Stores \$25.60
132808	Dahlheimer Beverage, L	113558	Merchandise for Resale	609	Liquor Stores \$54.00
132808	Dahlheimer Beverage, L	1167822	Merchandise for Resale	609	Liquor Stores \$8,526.80
132808	Dahlheimer Beverage, L	113891	Merchandise for Resale	609	Liquor Stores \$600.00
132808	Dahlheimer Beverage, L	113197	Merchandise for Resale	609	Liquor Stores \$94.50
132808	Dahlheimer Beverage, L	1167889	Merchandise for Resale	609	Liquor Stores \$9,907.90
132808	Dahlheimer Beverage, L	113270	Merchandise for Resale	609	Liquor Stores \$25.50
132808	Dahlheimer Beverage, L	1167837	Merchandise for Resale	609	Liquor Stores \$5,509.95
132808	Dahlheimer Beverage, L	113191	Merchandise for Resale	609	Liquor Stores \$203.30
132808	Dahlheimer Beverage, L	1167838 CM	Merchandise for Resale	609	Liquor Stores (\$93.40)
132808	Dahlheimer Beverage, L	113554	Merchandise for Resale	609	Liquor Stores \$36.00
132808	Dahlheimer Beverage, L	113751	Merchandise for Resale	609	Liquor Stores \$571.20
132808	Dahlheimer Beverage, L	114120 CM	Merchandise for Resale	609	Liquor Stores (\$96.00)
132808	Dahlheimer Beverage, L	113764 CM	Merchandise for Resale	609	Liquor Stores (\$84.00)
132808	Dahlheimer Beverage, L	113871	Merchandise for Resale	609	Liquor Stores \$5,152.90
132808	Dahlheimer Beverage, L	113437	Merchandise for Resale	609	Liquor Stores (\$102.40)
132808	Dahlheimer Beverage, L	1167889	Merchandise for Resale	609	Liquor Stores \$148.30
132812	Day Distributing Compan	816823	Merchandise for Resale	609	Liquor Stores \$1,123.05
132812	Day Distributing Compan	816854	Merchandise for Resale	609	Liquor Stores \$2,510.50
132812	Day Distributing Compan	816823	Merchandise for Resale	609	Liquor Stores \$36.80
132812	Day Distributing Compan	812740 CM	Merchandise for Resale	609	Liquor Stores (\$389.05)
132812	Day Distributing Compan	815741	Merchandise for Resale	609	Liquor Stores \$3,808.05
132812	Day Distributing Compan	815676	Merchandise for Resale	609	Liquor Stores \$1,717.10
132812	Day Distributing Compan	000538	Merchandise for Resale	609	Liquor Stores \$336.00
132816	ECM Publishers	245605	Better Value ad	609	Liquor Stores \$244.13
132816	ECM Publishers	249161	Better Value Flyers	609	Liquor Stores \$8.01
132816	ECM Publishers	249161	Better Value Flyers	609	Liquor Stores \$8.02
132816	ECM Publishers	245605	Better Value ad	609	Liquor Stores \$244.12
132816	ECM Publishers	248640	Online Display - Better Value	609	Liquor Stores \$15.00
132816	ECM Publishers	249898	Better Value Advts	609	Liquor Stores \$244.12

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132816	ECM Publishers	248640	Online Display - Better Value	609	Liquor Stores	\$15.00
132816	ECM Publishers	245606	Personnel Ad	609	Liquor Stores	\$291.60
132816	ECM Publishers	249898	Better Value Advtsg	609	Liquor Stores	\$244.13
132818	Extreme Beverage	W-1251208	Merchandise for Resale	609	Liquor Stores	\$288.70
132822	Flat Earth Brewing Comp	12999	Merchandise for Resale	609	Liquor Stores	\$62.00
132826	Granite City Jobbing Co.	868170	Merchandise for Resale	609	Liquor Stores	\$26.55
132826	Granite City Jobbing Co.	868170	Merchandise for Resale	609	Liquor Stores	\$774.10
132826	Granite City Jobbing Co.	868170	Merchandise for Resale	609	Liquor Stores	\$32.66
132826	Granite City Jobbing Co.	867300	Merchandise for Resale	609	Liquor Stores	\$77.94
132826	Granite City Jobbing Co.	867300	Merchandise for Resale	609	Liquor Stores	\$78.50
132826	Granite City Jobbing Co.	867300	Merchandise for Resale	609	Liquor Stores	\$2,572.39
132826	Granite City Jobbing Co.	868104 CM	Merchandise for Resale	609	Liquor Stores	(\$76.75)
132833	Hohensteins Inc	777633	Merchandise for Resale	609	Liquor Stores	\$186.00
132836	J.J. Taylor Distributing C	2382158	Merchandise for Resale	609	Liquor Stores	\$3.00
132836	J.J. Taylor Distributing C	2382158	Merchandise for Resale	609	Liquor Stores	\$711.70
132837	Johnson Bros Liquor Co	537738 CM	Merchandise for Resale	609	Liquor Stores	(\$143.00)
132837	Johnson Bros Liquor Co	5233528	Merchandise for Resale	609	Liquor Stores	\$30.25
132837	Johnson Bros Liquor Co	537545 CM	Merchandise for Resale	609	Liquor Stores	(\$6.90)
132837	Johnson Bros Liquor Co	537737 CM	Merchandise for Resale	609	Liquor Stores	(\$238.50)
132837	Johnson Bros Liquor Co	5238902	Merchandise for Resale	609	Liquor Stores	\$43.98
132837	Johnson Bros Liquor Co	5238903	Merchandise for Resale	609	Liquor Stores	\$579.50
132837	Johnson Bros Liquor Co	5238904	Merchandise for Resale	609	Liquor Stores	\$679.05
132837	Johnson Bros Liquor Co	5238905	Merchandise for Resale	609	Liquor Stores	\$1,349.84
132837	Johnson Bros Liquor Co	5233525	Merchandise for Resale	609	Liquor Stores	\$1,786.92
132837	Johnson Bros Liquor Co	537544 CM	Merchandise for Resale	609	Liquor Stores	(\$7.33)
132837	Johnson Bros Liquor Co	5233527	Merchandise for Resale	609	Liquor Stores	\$21.99
132837	Johnson Bros Liquor Co	5233522	Merchandise for Resale	609	Liquor Stores	\$30.25
132837	Johnson Bros Liquor Co	5233529	Merchandise for Resale	609	Liquor Stores	\$2,232.06
132837	Johnson Bros Liquor Co	5238900	Merchandise for Resale	609	Liquor Stores	\$2,549.80
132837	Johnson Bros Liquor Co	538388 CM	Merchandise for Resale	609	Liquor Stores	(\$10.00)
132837	Johnson Bros Liquor Co	5233519	Merchandise for Resale	609	Liquor Stores	\$1,136.53
132837	Johnson Bros Liquor Co	5233520	Merchandise for Resale	609	Liquor Stores	\$1,551.05
132837	Johnson Bros Liquor Co	5233521	Merchandise for Resale	609	Liquor Stores	\$87.96
132837	Johnson Bros Liquor Co	5233524	Merchandise for Resale	609	Liquor Stores	\$2,093.80
132837	Johnson Bros Liquor Co	537736 CM	Merchandise for Resale	609	Liquor Stores	(\$83.00)

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
132837	Johnson Bros Liquor Co	5233526	Merchandise for Resale	609	Liquor Stores \$885.60
132837	Johnson Bros Liquor Co	537349 CM	Merchandise for Resale	609	Liquor Stores (\$14.75)
132846	LIFE INSURANCE COM	SGD603645 8/1/15	LTD Ins Aug 2015	609	Liquor Stores \$32.89
132846	LIFE INSURANCE COM	SGD603645 8/1/15	LTD Ins Aug 2015	609	Liquor Stores \$39.84
132848	M. Amundson LLP	201237	Merchandise for Resale	609	Liquor Stores \$66.00
132848	M. Amundson LLP	201237	Merchandise for Resale	609	Liquor Stores \$756.70
132848	M. Amundson LLP	201237	Merchandise for Resale	609	Liquor Stores \$94.63
132850	Master Technology Grou	501750	Install Cables for Data	609	Liquor Stores \$2,168.91
132850	Master Technology Grou	501750	Install Cables for Data	609	Liquor Stores \$1,245.12
132858	MN Office of Enterprise	W15070673	State Phones	609	Liquor Stores \$65.47
132858	MN Office of Enterprise	W15070673	State Phones	609	Liquor Stores \$65.47
132860	Muzak	51809879	Sept 2015 Music Svc - East	609	Liquor Stores \$62.44
132860	Muzak	51808904	Sept 2015 Music Svc - West	609	Liquor Stores \$76.15
132861	New France Wine Comp	102538	Merchandise for Resale	609	Liquor Stores \$144.00
132861	New France Wine Comp	102538	Merchandise for Resale	609	Liquor Stores \$1.50
132868	Pepsi Cola	45186530	Merchandise for Resale	609	Liquor Stores \$154.10
132868	Pepsi Cola	50451031	Merchandise for Resale	609	Liquor Stores \$154.05
132869	Phillips Wine & Spirits	2834910	Merchandise for Resale	609	Liquor Stores \$892.00
132869	Phillips Wine & Spirits	2834911	Merchandise for Resale	609	Liquor Stores \$1,776.20
132869	Phillips Wine & Spirits	218587 CM	Merchandise for Resale	609	Liquor Stores (\$562.90)
132869	Phillips Wine & Spirits	219055 CM	Merchandise for Resale	609	Liquor Stores (\$37.25)
132869	Phillips Wine & Spirits	218588 CM	Merchandise for Resale	609	Liquor Stores (\$120.00)
132869	Phillips Wine & Spirits	2838501	Merchandise for Resale	609	Liquor Stores \$52.00
132869	Phillips Wine & Spirits	218417 CM	Merchandise for Resale	609	Liquor Stores (\$91.10)
132869	Phillips Wine & Spirits	2838500	Merchandise for Resale	609	Liquor Stores \$980.40
132869	Phillips Wine & Spirits	2834909	Merchandise for Resale	609	Liquor Stores \$530.85
132869	Phillips Wine & Spirits	2834912	Merchandise for Resale	609	Liquor Stores \$426.00
132869	Phillips Wine & Spirits	2838498	Merchandise for Resale	609	Liquor Stores \$712.40
132869	Phillips Wine & Spirits	2838499	Merchandise for Resale	609	Liquor Stores \$673.40
132877	Republic Services #899	0899-002725558	Sept 2015 BV West	609	Liquor Stores \$314.54
132882	Sapsucker Farms, LLC	544	Merchandise for Resale	609	Liquor Stores \$127.20
132886	Southern Wine & Spirits	1319073	Merchandise for Resale	609	Liquor Stores \$112.00
132886	Southern Wine & Spirits	9062652 CM	Merchandise for Resale	609	Liquor Stores (\$180.80)
132886	Southern Wine & Spirits	1316878	Merchandise for Resale	609	Liquor Stores \$48.00
132886	Southern Wine & Spirits	1319073	Merchandise for Resale	609	Liquor Stores \$2,132.91

Bill List for September 8, 2015

Check #	Vendor Alpha Name	Invoice #	Description	Fund	Amount
132886	Southern Wine & Spirits	1316879	Merchandise for Resale	609	Liquor Stores \$1,412.14
132886	Southern Wine & Spirits	1319072	Merchandise for Resale	609	Liquor Stores \$1,426.66
132886	Southern Wine & Spirits	1316877	Merchandise for Resale	609	Liquor Stores \$3,139.13
132886	Southern Wine & Spirits	1316880	Merchandise for Resale	609	Liquor Stores \$126.00
132892	Thorpe Dist. Company	00716610 CM	Merchandise for Resale	609	Liquor Stores (\$44.70)
132892	Thorpe Dist. Company	911933	Merchandise for Resale	609	Liquor Stores \$44.20
132892	Thorpe Dist. Company	911931	Merchandise for Resale	609	Liquor Stores \$165.20
132892	Thorpe Dist. Company	911930	Merchandise for Resale	609	Liquor Stores \$2,743.07
132892	Thorpe Dist. Company	911929	Merchandise for Resale	609	Liquor Stores \$34.00
132892	Thorpe Dist. Company	88691 CM	Merchandise for Resale	609	Liquor Stores (\$1.35)
132892	Thorpe Dist. Company	911932	Merchandise for Resale	609	Liquor Stores \$4,088.67
132892	Thorpe Dist. Company	913417	Merchandise for Resale	609	Liquor Stores \$7,659.38
132892	Thorpe Dist. Company	913418	Merchandise for Resale	609	Liquor Stores \$112.00
132892	Thorpe Dist. Company	913419	Merchandise for Resale	609	Liquor Stores \$7,285.33
132892	Thorpe Dist. Company	914873	Merchandise for Resale	609	Liquor Stores \$54.45
132907	Wirtz Beverage MN	1080360842	Merchandise for Resale	609	Liquor Stores \$1,616.92
132907	Wirtz Beverage MN	1080360860	Merchandise for Resale	609	Liquor Stores \$67.27
132907	Wirtz Beverage MN	1080363388	Merchandise for Resale	609	Liquor Stores \$2,130.49
132907	Wirtz Beverage MN	1080363261	Merchandise for Resale	609	Liquor Stores \$2,895.45
132907	Wirtz Beverage MN	1080360859	Merchandise for Resale	609	Liquor Stores \$2,648.80
Fund Total					\$114,160.58
132786	Bioverse, Inc	65853	AquaSphere	614	Golf \$265.37
132787	Black Clover Enterprises,	42061	Merchandise for Resale	614	Golf \$355.07
132792	Center Point Energy	80000141517 08/12	Gas Utility	614	Golf \$54.61
132792	Center Point Energy	80000141517 08/12	Gas Utility	614	Golf \$45.72
132795	Cintas	470623757	Uniforms	614	Golf \$27.11
132795	Cintas	470620673	Uniforms	614	Golf \$27.11
132801	Comcast	0226193 8/15/15	Cable / Internet	614	Golf \$24.90
132820	Ferguson Waterworks	0157056	Supplies	614	Golf \$46.00
132846	LIFE INSURANCE COM	SGD603645 8/1/15	LTD Ins Aug 2015	614	Golf \$64.79
132858	MN Office of Enterprise	W15070673	State Phones	614	Golf \$3.70
132858	MN Office of Enterprise	W15070673	State Phones	614	Golf \$61.73
132859	MTI Distributing Compan	1030945-00	Parts / Supplies	614	Golf \$114.83
132862	Nextel Communications	872559421-139	Cell Phones 7/15 - 8/14/15	614	Golf \$27.42
132863	Nike Golf	974094678	Merchandise for Resale	614	Golf \$43.38

Bill List for September 8, 2015

<i>Check # Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
132863 Nike Golf	974997170	Merchandise for Resale	614	Golf	\$55.74
132870 Ping, Inc	12939374	Merchandise for Resale	614	Golf	\$625.84
132894 Titleist	901158287	Merchandise for Resale	614	Golf	\$46.85
132894 Titleist	300026016 CM	Merchandise for Resale	614	Golf	(\$504.00)
132894 Titleist	300026020 CM	Merchandise for Resale	614	Golf	(\$504.00)
132894 Titleist	901120408	Merchandise for Resale	614	Golf	\$1,308.07
132894 Titleist	901133654	Merchandise for Resale	614	Golf	\$403.20
132894 Titleist	901114498	Merchandise for Resale	614	Golf	\$157.05
132901 Versatile Vehicles Inc	8171530030V	Brake Cables	614	Golf	\$138.44
132901 Versatile Vehicles Inc	8171520029V	Rebuilt PDS	614	Golf	\$280.80
132906 Winfield Solutions, LLC	60383693	Round Up	614	Golf	\$350.93
132906 Winfield Solutions, LLC	60392674	Parts / Supplies	614	Golf	\$942.64
132908 Yamaha Golf & Utility, In	01-139921	Batteries	614	Golf	\$983.25
		Fund Total			\$5,446.55
132805 Crow River Farm Equip	174316	Parts / Supplies	617	Recycling	\$411.99
132846 LIFE INSURANCE COM	SGD603645 8/1/15	LTD Ins Aug 2015	617	Recycling	\$16.96
132876 Republic Services #899	0899-002721344	Sept 2015 Recycling	617	Recycling	\$17,117.93
		Fund Total			\$17,546.88
132772 American Tire Distributor	S063827611	Tires for Squads	701	Vehicle Mainte	\$755.46
132792 Center Point Energy	80000141517 08/12	Gas Utility	701	Vehicle Mainte	\$43.81
132795 Cintas	470620666	Mats / Misc	701	Vehicle Mainte	\$79.86
132795 Cintas	770623750	Mats / Misc	701	Vehicle Mainte	\$79.86
132815 East Main Auto & Tire	30380	Oil Change - #414	701	Vehicle Mainte	\$71.96
132815 East Main Auto & Tire	30501	Svc Unit 412	701	Vehicle Mainte	\$29.95
132815 East Main Auto & Tire	30428	Oil Change #413	701	Vehicle Mainte	\$37.20
132815 East Main Auto & Tire	30433	Service #415	701	Vehicle Mainte	\$189.33
132815 East Main Auto & Tire	30477	Svc Unit 415	701	Vehicle Mainte	\$32.00
132815 East Main Auto & Tire	30483	Oil Change #407	701	Vehicle Mainte	\$37.20
132846 LIFE INSURANCE COM	SGD603645 8/1/15	LTD Ins Aug 2015	701	Vehicle Mainte	\$37.86
132857 MN Department of Motor	09/01/2015 #486	Tabs for # 486	701	Vehicle Mainte	\$12.00
132857 MN Department of Motor	09/01/2015 #405	Tabs for # 405	701	Vehicle Mainte	\$12.00
132857 MN Department of Motor	09/01/2015 #404	Tabs for # 404	701	Vehicle Mainte	\$12.00
132857 MN Department of Motor	09/01/2015 #489	Tabs for # 489	701	Vehicle Mainte	\$12.00
132878 Rogers Auto Body	08/15/2015	Repair Unit # 492	701	Vehicle Mainte	\$1,227.03
132880 Ruffridge-Johnson Equip	IA01674	Parts / Supplies	701	Vehicle Mainte	\$37.00

Bill List for September 8, 2015

6.1

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
					\$2,706.52
<i>Fund Total</i>					
132842	League of MN Cities Insu	50746	3rd Qtr 2015 Muni Insurance	715 Insurance	\$45,618.00
132843	League of MN Cities Insu	50747	Insurance	715 Insurance	\$4,763.00
132844	League of MN Cities Insu	C0039459	Claim Payment	715 Insurance	\$200.00
<i>Fund Total</i>					\$50,581.00
132792	Center Point Energy	7876503-9 8/03/15	Youth First Utilities	801 Youth First	\$13.39
132798	City of Ramsey	22351	Youth First Utilities	801 Youth First	\$263.94
132806	Culligan	114099724568-08/15	Youth First	801 Youth First	\$36.37
132814	Do All Printing.com Inc	29094	YF - Marketing Logo	801 Youth First	\$536.90
132841	League of MN Cities Insu	50735	Insurance Premium	801 Youth First	\$1,245.00
132872	POPP.com, Inc.	10009601-7/31/2015	Youth First - Ramsey	801 Youth First	\$172.70
132872	POPP.com, Inc.	10009601-7/31/2015	Youth First - Anoka	801 Youth First	\$58.04
132904	Walmart Community	08/24/15	Youth First Supplies	801 Youth First	\$267.33
132909	Youth First	08/24/15	YF - Home Depot Supplies	801 Youth First	\$17.38
132909	Youth First	08/24/15	YF - Chipotle Lunch	801 Youth First	\$29.46
132909	Youth First	08/24/15	YF - Arbys Lunch	801 Youth First	\$7.70
132909	Youth First	08/24/15	YF - Costco Supplies	801 Youth First	\$67.26
132909	Youth First	08/24/15	YF - Anoka Hennepin SD	801 Youth First	\$214.00
132909	Youth First	08/24/15	YF - Chipotle Lunch	801 Youth First	\$6.96
<i>Fund Total</i>					\$2,936.43
132840	Landmark Development	08/20/2015	Escrow	804 Escrow Funds	\$2,500.00
132849	Main Motors Sales	08/20/2015	Escrow	804 Escrow Funds	\$1,000.00
132871	Poly Cam	08/20/15	Escrow	804 Escrow Funds	\$1,500.00
132875	Remington Financial	08/20/15	Escrow	804 Escrow Funds	\$1,500.00
132903	Volunteers of America	08/20/2015	Escrow	804 Escrow Funds	\$2,500.00
<i>Fund Total</i>					\$9,000.00
132774	Anoka Business & Lando	531	Street light Fund - Tree Light	810 Street Light Di	\$2,638.50
<i>Fund Total</i>					\$2,638.50
132846	LIFE INSURANCE COM	SGD603645 8/1/15	LTD Ins Aug 2015	830 HRA	\$17.85
<i>Fund Total</i>					\$17.85
132791	Center for Energy & Envi	13087	July 2015 Home Improvement	835 Residential	\$175.00
132791	Center for Energy & Envi	13087	July 2015 Home Improvement	835 Residential	\$70.00
132791	Center for Energy & Envi	13087	July 2015 Home Improvement	835 Residential	\$900.00
<i>Fund Total</i>					\$1,145.00
<i>Grand Total</i>					\$651,346.08

COUNCIL MEMO FORM

6.2

Meeting Date	September 8, 2015
Agenda Section	Consent Agenda
Item Description	Monthly Council Calendars
Submitted By	Amy Oehlers, City Clerk

CONSENT AGENDA

Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.

BACKGROUND INFORMATION

Attached are the proposed meeting calendars/schedule(s).

FINANCIAL IMPACT

None.

COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean approval of the City Council Calendars/Schedule(s), as may be amended from time to time.



ANOKA CITY COUNCIL CALENDAR

September 2015

Monday	07	City Hall Closed for Labor Day	City Offices	All Day
Tuesday	08	Open House/Thank you for City Manager Tim Cruikshank	City Council Worksession Room	6:00 p.m. - 7:00 p.m.
Tuesday	08	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Monday	14	Celebrate Anoka	Green Haven Golf Course & Event Center	All Day
Tuesday	15	City Council Joint Mtg with City of Champlin	Buona Sera Ristorante, 11949 W River Rd, Champlin	5:30 p.m.
Thursday	17*	Recognition Dinner for Natalie Haas Steffen	Courtyards of Andover, 13545 Martin St NW, Andover	5:30 p.m.
Monday	21	City Council Worksession	City Hall Council Worksession Rm	5:30 p.m.
Monday	21	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Monday	28	Workession/City Council	City Hall Council Worksession Rm	5:00 p.m.



ANOKA CITY COUNCIL CALENDAR

October 2015

Monday	05	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Friday	09*	Pumpkin Bowl	Anoka Goodrich Field	7:00 p.m.
Monday	12	City Hall Closed for Columbus Day	City Offices	All Day
Friday	16*	Orange Tie Ball & Silent Auction	Green Haven Golf Course & Event Center	6:00 p.m.
Monday	19	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Tuesday	20*	Anti-Crime Fundraiser Breakfast	Green Haven Golf Course & Event Center	7:29 a.m.
Friday	23*	Anoka Halloween Tent Party (We Survived 95)	Jackson Street/Downtown Anoka	7:00 p.m.
Saturday	24*	Light Up The Night Parade	Main Street Anoka	7:00 p.m.
Saturday	24*	Fired Up For Fun Bonfire	River Plaza, Anoka City Hall	After parade
Saturday	24*	Anoka High School All Class Reunion	Anoka Halloween Tent, Jackson Street in Downtown Anoka	8:00 p.m.
Monday	26	Workession/City Council	City Hall Council Worksession Rm	5:00 p.m.
Thursday	29*	Halloween Wine Tasting	Anoka Halloween Tent, Jackson Street in Downtown Anoka	6:00 p.m.
Friday	30*	Big Parade of Little People	Main Street Anoka	1:15 p.m.
Friday	30*	Dan Gould Jewelers & Courtside Bar Tent Party & Costume Contest	Anoka Halloween Tent, Jackson Street in Downtown Anoka	7:00 p.m.
Saturday	31*	Grand Day Parade	Main Street Anoka	1:00 p.m.
Saturday	31*	Anoka Royal Ambassador Coronation	Anoka High School Auditorium	6:00 p.m.
Saturday	31*	Dan Gould Jewelers & Courtside Bar Tent Party & Costume Contest	Anoka Halloween Tent, Jackson Street in Downtown Anoka	7:00 p.m.

COUNCIL MEMO FORM

6.3

Meeting Date	September 8, 2015
Agenda Section	Consent Agenda
Item Description	Consideration of Setting Public Hearing for Assessment of Services
Submitted By	Scott Varner, City Assessor

CONSENT AGENDA

Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.

BACKGROUND INFORMATION

Anoka City Charter, Section 9.02 states:

Section 9.02 Assessment for Services.

The Council may provide by ordinance that the cost of sprinkling, snow or rubbish removal, or of any other service to streets, sidewalks, or other public property, utility services provided private property, or the cost of any service to other property undertaken by the City may be assessed against the property benefited and collected in like manner as are special assessments.

Therefore, the annual Assessment for Services Public Hearing should be scheduled for Monday, October 5, 2015, at 7:00 p.m. to assess delinquent service billings, which may include: costs associated with eliminating weeds, false alarms, removing diseased trees, and removal of public health hazards from private property. City of Anoka utility accounts that are delinquent as of August 1st and remain unpaid as of September 1, 2015 will also be collected utilizing special assessments. An administrative fee (\$35.00) plus interest (4%) will be charged. Property owners will have been notified via regular mail. Upon application, council may defer the payment of this special assessment for any homestead property owned by a person 65 years of age or older, or retired by virtue of a permanent or total disability, for whom it would be a hardship to make the payments. If you have questions please contact City Assessor Scott Varner at 763-576-2731 prior to the meeting.

FINANCIAL IMPACT

Certification of the assessment for services will allow the city to collect for services it has provided. Deferment delays collection but provides for eventual collection with accrued interest. Cost of publication of the hearing, approximately \$225.00.

COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean approval of this agenda item.

COUNCIL MEMO FORM

6.4

Meeting Date	September 8, 2015
Agenda Section	Consent Agenda
Item Description	Issuance of a Temporary On-Sale 3.2 Malt Liquor License; Anoka Lions Club, LIVIN Foundation Special Event)
Submitted By	Amy Oehlers, City Clerk

CONSENT AGENDA

Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.

BACKGROUND INFORMATION

Anoka Lions Club has submitted an application for a Temporary On-Sale Malt Liquor License for the following event to be held at John Ward Park on September 19, 2015:

LIVIN Foundation, Give Suicide the Boot, Special Event

Staff has reviewed the application and no concerns or objections were expressed.

The sales will occur from 10:00 a.m. until 3:00 p.m.

FINANCIAL IMPACT

One-day license is \$75, plus a \$25 investigation fee.

COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean the approval of the issuance of this license.

COUNCIL MEMO FORM

6.5

Meeting Date	September 8, 2015
Agenda Section	Consent Agenda
Item Description	Recommended Approval of an LG220 Gambling permit; Church of St. Stephen for Raffle on September 27, 2015
Submitted By	Amy Oehlers, City Clerk

CONSENT AGENDA

Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.

BACKGROUND INFORMATION

An application has been submitted by Church of St. Stephen for two State issued LG220 Gambling Exempt Permits to allow them to conduct a raffle at St. Stephen's Catholic School on September 27, 2015.

This is a State issued license, but requires the approval of the municipality in which the event will take place.

Staff has reviewed the application and no concerns or objections have been expressed.

FINANCIAL IMPACT

The City does not charge a fee for our review.

COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean the approval of this agenda item.

COUNCIL MEMO FORM

6.6

Meeting Date	September 8, 2015
Agenda Section	Consent Agenda
Item Description	Recommended Approval of an LG220 Gambling permit; Church of St. Stephen for Raffle on November 21, 2015
Submitted By	Amy Oehlers, City Clerk

CONSENT AGENDA

Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.

BACKGROUND INFORMATION

An application has been submitted by Church of St. Stephen for two State issued LG220 Gambling Exempt Permits to allow them to conduct a raffle at St. Stephen's Catholic School on November 21, 2015.

This is a State issued license, but requires the approval of the municipality in which the event will take place.

Staff has reviewed the application and no concerns or objections have been expressed.

FINANCIAL IMPACT

The City does not charge a fee for our review.

COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean the approval of this agenda item.

COUNCIL MEMO FORM

6.7

Meeting Date	September 8, 2015
Agenda Section	Consent Agenda
Item Description	Revision of City Hall Meeting Room Policy
Submitted By	Amy Oehlers, City Clerk

CONSENT AGENDA

Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.

BACKGROUND INFORMATION

In order to get some clarity on the reserving of City Hall meeting rooms, Mava Mikkonen from the Public Services Department and I have put together some proposed amendments to the policy.

The proposed changes reflect how things are typically handled right now, however, they haven't been part of the formal policy in the past.

To prevent any confusion on reserving a meeting room at City Hall, we'd like to make these amendments to the policy.

FINANCIAL IMPACT

There is no financial impact.

COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean the approval of this agenda item.

Policy History

2004-02 Initially adopted
2005-07 Revised
2006-02 Revised
2007-01 Revised
2011-03 Revised



POLICY NUMBER

2015-XX

Council Adopted

XXXXXX

CITY HALL MEETING ROOM **USE** POLICY

Introduction.

Anoka City Hall has meeting rooms that may be scheduled for use by civic or non-profit organizations. This policy is not applicable for City meetings.

Scheduling of Anoka City Hall meeting facilities will be coordinated through the assigned department during business hours. Business hours are Monday through Friday, 8:00 a.m. to 4:30 p.m., excluding holidays.

For the purposes of this policy, the individual booking the reservation, or the organization conducting the meeting/event, must meet one of the resident requirements as described below. In addition, the individual making the reservation must be in attendance at the meeting/event:

A. Resident.

1. The individual, making the reservation must be 21 years of age or older.
2. A non-profit group, youth organization, business, church, or school with its physical facilities located within the City limits of Anoka.
3. Any organization, community school, or church, which has provided a significant benefit or community service to and for the City of Anoka in the current year.

B. Non-resident.

1. Any person, civic group, organization, business, church, or school that does not meet criteria outlines in Section A (1-3 above).

I. **Reserving/Scheduling of City Hall Meeting Rooms.**

Reservations will be accepted up to three (3) months in advance of the ~~requested date~~ meeting/event date.

Reservations may not be transferred or sublet to anyone other than the person/organization making the reservations.

Cancellation of reservations should be made at least 24 hours in advance.

No meeting will be scheduled to begin before 8:00 a.m. Meeting must conclude no later than 10:00 p.m.

II. **Priority of Use.**

Any event directly related to the operation of the City (i.e. city council/board/commission meetings) shall have first priority of the meeting rooms. All other meeting room

reservations will be taken on a first-come, first-serve basis. The City of Anoka reserves the right to reschedule any and all reservations.

III. Damage Deposit/Fees.

A damage deposit is required. Meeting room must be left in **at least** the condition it was in prior to use and tables/chairs are to be returned to the original **stacked** positions. If the room is left in disarray, damage occurs during use, or the doors remain unlocked after the meeting, the permit holder will forfeit the deposit, will be held responsible for damages in excess of the deposit, and will lose the privilege to use the meeting rooms for one (1) year.

The permit holder is responsible for:

- Disposing of any garbage from the meeting; **not to be left within City Hall**
- Turning off the lights when the meeting is over
- Locking up the building after the meeting is finished
- Room set-up/tear down

Fees for the use of the meeting rooms are set by ordinance of the Anoka City Council. All fees must be paid in advance to confirm reservations.

City Hall rental fees are for room use only.

Rental fees are fully refundable if the City cancels the use of a room for any reason other than violations by the user, or if permit holder cancels at least 48 hours in advance of the reservation.

If you are requesting a fee be waived, it must be presented in writing to the ~~Anoka City Council~~ **City office** and approved at a ~~council meeting~~; **meeting of the City Council**.

IV. Exemptions from Charge.

Anoka 501(c)3 **or 501(c)6** organizations affiliated with or serving the City of Anoka.

Approved exemptions: Government meetings, voting & related activities, Girl/Boy Scout groups serving Anoka schools, Anoka area school meetings, Anoka Halloween, Riverfest, Rediscover Anoka, Anoka Chamber of Commerce, American Cancer Society, Relay for Life of the Anoka Area, American Red Cross, **Anoka Women of Today and Struttin' Toms Chapter of NWTF**.

V. General Rules.

The Permit Holder of the room shall:

- A. Supervise the conduct of the members of their groups.
- B. Use only the meeting room approved for use.
- C. Not store items in meeting rooms without expressed written permission.

- D. Leave the space used in a clean and orderly fashion. Each group will be responsible for seeing that the facility is in **at least** the same condition when leaving as entering. Pick up **and properly dispose of** any garbage generated during the meeting. **Dust mops, brooms, etc., are available for use.**
- E. Assume responsibility of setting up and taking down the tables and chairs used for the meeting. All tables and chairs must be replaced exactly as found and wiped down, if necessary.
- F. Organized activities shall conclude by 10:00 p.m.
- G. Comply with all city ordinances, Minnesota State Statutes, federal laws, and established rules for which apply to authorized use of Anoka City Hall.
- H. The applicant will be held responsible for locking the building securely and turning off all lights before leaving.
- I. The group, individual, or organization using Anoka City Hall must provide competent adult supervision for the entire time that participants are in the building or on the surrounding grounds.

The group, individual, or organization using Anoka City Hall shall agree to compensate the City of Anoka for all damages to facilities, equipment, or other property owned by the City.

VI. Room Capacity.

To conform to Fire Code specifications, the Anoka City Hall must limit the capacity of the people in the meeting rooms as follows:

- A. Community Room – 127 (tables/chairs set up) or 257 (assembly style)
- B. Committee Room – 15
- C. Commission Conference Room – 15
- D. **Council Worksession Room - 40**

VII. Foods and Beverages.

~~Prepackaged foods and non-alcoholic beverages will be permitted in disposable containers in the meeting rooms. Crock-pots may be set up, but no kitchen facilities are available (i.e. stove, refrigerator, dishwasher).~~ **Rental groups are allowed non-alcoholic beverages only; no food is allowed in the upstairs meetings rooms. Food and non-alcoholic beverages may be brought in to the lower level Community Room. Crockpots and hot-plates may be set up in the lower level area, but no other kitchen facilities are available (i.e. stove, refrigerator, dishwasher, etc.). Permit holder is responsible for securing any necessary license for the preparation and service of food as required by County and State regulations. The rental facility must be cleaned and returned to at least the same condition it was found before leaving the building, including the removal of excessive garbage.**

VIII. Access to the Facility.

The permit holder must pick up the key from ~~the Receptionist~~ at City Hall no later than 4:25 p.m. on the day of the meeting. Permit holder must present the permit, and sign out the key. ~~The Receptionist will assign a key, record the key # on the permit, and will retain permit until the assigned key is returned.~~ **A key # will be assigned, recorded on the**

permit, and a copy of the signed permit and deposit retained by the City until the assigned key is returned.

Permit holder is responsible for unlocking/locking the front doors of City Hall. Upon completion of the meeting/event, the permit holder ~~will place the key in a sealed envelope (provided in each room) and place the envelope in the drop box located outside the front door of City Hall.~~ will release the crash bar, thereby locking the front door of City Hall; go back into the lobby area and place the key inside the Receptionist's area; then proceed out the front door, vacating the locked building. A second option is for the permit holder to lock City Hall doors, exit the building, and place the key in the utility drop box located at the south end of the upper City Hall parking lot.

IX. Prohibited Users, Activity or Conduct.

- For-profit businesses for the purpose of conducting revenue-generating activities.
- Religious groups for prayer meetings.
- Any and all fundraising events/activities (the presence of a free-will donation can does not constitute "fundraising").
- Political meetings for the purpose of campaigning.
- Non-residents.
- Disorderly conduct.
- Weddings or private parties.
- Dances.
- Gambling of any nature.
- Alcoholic beverages.
- Smoking.

COUNCIL MEMO FORM

9.2

Meeting Date	September 8, 2015
Agenda Section	Ordinances & Resolutions
Item Description	ORD/ Recommending the Existing Gas Franchise Fee. (2 nd Reading)
Submitted By	Lori Yager, Finance Director

BACKGROUND INFORMATION:

The City reinstated the gas fee on September 6, 2011, effective from January 2012 thru December 31, 2015. The gas franchise fee more equitably assigns right of way costs with users, reduces reliance on state aids and taxes and provides funding for the street infrastructure replacement program.

There are no changes to the original fee other than expiration date. The fee provides approximately \$365,000 annually to the street renewal program. Annual costs for about 2/3 of a mile are about \$1.3 million. Direct assessment of properties, state aids, transfers from other funds and interest earnings make up the balance of funding sources. The various utility funds pay for the portion of infrastructure costs relating to the individual utility, ie; water, sewer, storm sewer and electric. Through the franchise fee, the City of Anoka is able to charge private companies access to public right of way. The City of Anoka is responsible for the management of about 66 miles of right of way. The right of way provides land access to the homes, business and other properties in the City of Anoka.

The City held the first reading of this ordinance at the August 17, 2015 meeting.

Since the first reading there has been the following additional text added to the ordinance (which is also indicated in the ordinance in green):

The City recognizes that the Minnesota Public Utilities Commission may allow the Company to add a surcharge to customer rates of City residents to reimburse the Company for the cost of the fee, consistent with the Minnesota Public Utility Commission's March 23, 2011 Order establishing franchise fee filing requirements in Docket No. E, G999/CI-09-970.

Scott Lehner of CenterPoint Energy requested that the above verbiage be included in our ordinance. This allows the utility to charge to fee to the customer.

FINANCIAL IMPACT

Continue collecting a franchise fee from CenterPoint Energy for right-of-way access in the City of Anoka.

COUNCIL ACTION REQUESTED:

Request that the Council hold the second reading and adopt the ordinance.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
ORDINANCE**

ORD-2015-XXXX

**AN ORDINANCE RECOMMENCING AND INCREASING THE EXISTING GAS
FRANCHISE FEE WITHIN THE CITY OF ANOKA, MINNESOTA
(WITH CENTERPOINT ENERGY)**

THE COUNCIL OF THE CITY OF ANOKA ORDAINS:

SECTION 1: Definitions:

City. Means the City of Anoka, County of Anoka, State of Minnesota.

Company. Means any company that provide gas energy service within the City of Anoka and their successors and assigns.

SECTION 2: City Authority:

Minnesota Statutes 216B.36 grants cities the authority to impose a franchise fee on gas utilities. Such fees are in return for the basic right to operate within municipally owned right-of-ways as provided in utility franchise agreements and in lieu of any permit or other related fees. Such franchise fees are important in funding right-of-way related maintenance and reconstruction costs. The purpose of this ordinance is to collect such franchise fees to be paid to the City by the Company.

SECTION 3:

Ordinance No. 2003-1170 adopted on November 3, 2003, and which became effective January 1, 2004 established and initiated the Gas Franchise Fee. The ordinance established that term of the Franchise Fee to continue to December 31, 2007. Ordinance No. 2007-1324 adopted on October 15, 2007 which became effective January 1, 2008, recommenced the existing gas franchise fee until December 31, 2011. Ordinance No. 2011-1478 adopted on September 6, 2011 which became effective January 1, 2012, recommenced the existing gas franchise fee until December 31, 2015.

SECTION 4:

Anoka City Charter Section 11.02 states that no perpetual franchises be granted for a period of more than twenty-five years.

SECTION 5:

Recommencement and increase of Franchise Fee.

A franchise fee shall continue to be collected in the amounts indicated below, from each customer in the designated Company classification for metered service at each and every customer classification is hereby imposed on the Company:

Metered Service-based Fee Schedule

<u>Customer Classification</u>	<u>Fee Per Account Per Month</u>
Residential	\$3.00
Commercial A	\$3.00
Commercial/Industrial – B	\$8.75
Commercial/Industrial – C	\$38.20
Small Dual Fuel – A	\$81.80
Small Dual Fuel – B	\$327.25
Large Dual Fuel	\$981.80

The franchise fee shall be payable monthly and remitted to the City quarterly, with payment due by the 30th day after the end of each quarter. The Company shall pay the fee based upon the amount billed its customers subject to subsequent reductions to account for uncollectibles or customer refunds. The Company agrees to make its billing and related records available for inspection by the City at reasonable times.

The City recognizes that the Minnesota Public Utilities Commission may allow the Company to add a surcharge to customer rates of City residents to reimburse the Company for the cost of the fee, consistent with the Minnesota Public Utility Commission’s March 23, 2011 Order establishing franchise fee filing requirements in Docket No. E, G999/CI-09-970.

SECTION 4: Term:

The franchise fee shall be paid to the City beginning January 1, 2016 and continuing to December 31, 2019.

SECTION 5: This Ordinance shall be in full force and effective upon passage and seven (7) days after publication.

ATTEST:

Introduced: _____
 Adopted: _____
 Published: _____
 Effective: _____

 Phil Rice, Mayor

 Amy T. Oehlers, City Clerk

	Aye	Nay	Abstain	Absent
Rice	_____	_____	_____	_____
Anderson	_____	_____	_____	_____
Freeburg	_____	_____	_____	_____
Schmidt	_____	_____	_____	_____
Weaver	_____	_____	_____	_____

COUNCIL MEMO FORM

9.3

Meeting Date	September 8, 2014
Agenda Section	Ordinances & Resolutions
Item Description	RES/Amendment & Renewal of IT Services Contract
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION

In July 2012 the City entered into a Joint Powers Agreement with the City of Roseville, to provide IT services to the City of Anoka.

In November 2014, the Council extended the contract to expire to December 31, 2015

Attached is a new resolution and the Share Services Agreement (which used to be referred to as a Joint Powers Agreement). This Agreement adjusts the costs of the services and also provides for an annual automatic renewal. At any time, the City may terminate the Agreement, provided the termination is in writing at least 120 days prior to the expiration of the then current term. Any annual adjustments in the cost will be presented to the City Council during the budget review process.

City Manager Tim Cruikshank did contact other companies that provide IT contracted services. Those contracts were estimated to cost more than contracting with Roseville/Metro-Inet, not to mention that switching to a new IT Provider would be time-consuming, take a large amount of staff time, and potentially change the processes now in place, as well as potentially having additional costs related to hardware, services, etc. if we were to switch to a different Provider.

FINANCIAL IMPACT

The original contract from 2012, which expired 12-31-2014: \$116,788.

2015 contract which expires on 12-31-2015: Approved by Council at \$126,852 as a preliminary figure. The actual cost being charged to the City for 2015 is \$120,620.

Proposed cost for 2016, to expire on 12-31-2016: \$163,696.

This amount was discussed at your budget meetings and is included in the preliminary budget for 2016.

REQUESTED COUNCIL ACTION

Request that the Council adopt the resolution extending the contract to December 31, 2016 and approve the Share Service Agreement.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2015-

**A RESOLUTION APPROVING AN EXTENSION TO THE
JOINT POWERS AGREEMENT WITH THE
CITY OF ROSEVILLE, MINNESOTA FOR
INFORMATION TECHNOLOGY SERVICES FOR THE CITY OF ANOKA**

WHEREAS, in July 2012, the City of Anoka entered into a Joint Powers Agreement with the City of Roseville, Minnesota for Anoka's IT Services, via Resolution RES-2012-60; and

WHEREAS, said resolution provided an expiration for the JPA of December 31, 2014; and

WHEREAS, in November 2014 the City Council adopted a resolution (RES-2014-126) which approved an amended JPA as it related to the cost of the contract and the expiration date, which was extended to December 31, 2015.

WHEREAS, the City of Roseville has requested that the City of Anoka approve an addendum (named Information Technology Agreement) to the amended JPA adopted in November 2014; and

WHEREAS, the addendum is subject to the terms and conditions of the previously adopted Joint Powers Agreement;

WHEREAS, details of the addendum are hereto attached as an Exhibit titled "Information Technology Share Service Agreement.

WHEREAS, the Joint Powers Agreement is proposed to be extended, through approval of the addendum, to remain in effect until terminated by either party, according to the terms stated within the addendum.

WHEREAS, annual costs related to this Share Service Agreement will be reviewed and approved by the City Council through the City's annual budget process.

NOW, THEREFORE, BE IT RESOLVED, that the Anoka City Council hereby approves the attached Information Technology Share Service Agreement between the City of Anoka and the City of Roseville and hereby authorizes and directs the execution of the Agreement attached hereto by the Finance Director.

Adopted by the Anoka City Council this the 8th day of September 2015.

ATTEST:

Amy T. Oehlers, City Clerk

Phil Rice, Mayor

**Information Technology
Shared Service Agreement**

Task Order

This Task Order (“*Order*”) is a specification of technical and administrative support services (“*Services*”) to be provided between the City of Anoka (“*Anoka*”) and the City of Roseville (“*Roseville*”); it is an addendum to the current Joint Powers Agreement For The City of Roseville Extension Of Information Technology Services And Support To City of Anoka (“*Agreement*”) and is subject to the terms and conditions of the Agreement.

Task Order #	2016-ANO-001	Title	Metro-INET Domain – Integrated MIS Services and Support
Service Start Date	01/01/2016	End Date	12/31/2016

Provider	ROSEVILLE	POC	Terre Heiser – Network Manager network.manager@cityofroseville.com
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Recipient	ANOKA	POC	Lori Yager – Finance Director lyager@ci.anoka.mn.us
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Skill Set (Primary)	Computer Support Specialist	Task Order Cost	
Skill Set (Secondary)	Server Specialist	Nonrecurring Charges (NRC)	\$0
Skill Set (Tertiary)	Network Systems Engineer	2015/2016 Annual Recurring Charges (ARC)	\$163,696.00
		Billing Frequency	Monthly (1/12 ARC)

Task Order Attachments: 2016 Cost Calculation Summary - Covered Units

This section and attachments (listed above) define the scope of Services as well as service levels and performance criteria and measurement expectations.

1. **Purpose:**

The purpose of this Order is to establish parameters for the provisioning of general application and system support by the Provider to the Recipient, and to define the terms and conditions under which the Provider will execute these services. Both Parties agree to work cooperatively to fulfill the terms and purpose of this Order.

2. **Background:**

The Provider manages a shared municipal computer network that is utilized by multiple government entities. Common partners in this arrangement utilize a single Microsoft Active Directory domain. The Recipient has expressed an interest in participating in this unique cost sharing program. An Active Directory (AD) domain is a collection of objects within a Microsoft Active Directory network. An object can be a single user or a group or it can be a hardware component, such as a computer or printer. Distributed AD domain controller servers authenticate and authorize all member users and computers in the Metro-INET AD domain—assigning and enforcing security policies for all computers and installing or updating software. Integrated MIS Services and Support generally consist of the daily operation and management of computer information systems.

3. **Task Description:**

This is a generalized task order that seeks to provide the basis of covered services. In general, this task order extends common daily computer support tasks to the Recipient and while it is difficult to fully describe in detail all services that will be provided under this task order, the Provider will make every attempt to accommodate the Recipient's technology support needs within reason.

4. **Delivery Price Notes/Remedy:**

Initial service cost is calculated as a share of known and projected costs associated with the delivery of the Services. The cost is shared amongst multiple municipal agencies that utilize the similar and like services. Charges will be adjusted annually based on a review of actual operating and labor costs associated with the delivery of the Services.

5. **Billing Type:** Approved capital recovery costs billed at time of purchase as a non-reoccurring charge (NRC). Support services billed monthly at 1/12 the annual reoccurring charge (ARC).

6. **Scope of Work:**

a. Provider

- i. Provider will support and maintain the individual desktop and notebook computers, network access devices and servers ("Covered Units") of the Recipient including new system setup, patch management and software installation.
- ii. Provider will grant access over the Provider's Internet and other network connections to allow connectivity between the Recipient's facility and the Provider's facilities for the purpose of accessing shared data systems.

- iii. Provider will maintain the necessary network client access licenses for the Recipient's Covered Units.
 - iv. Provider will maintain the necessary anti-virus licenses for the Recipient's Covered Units.
 - v. Provider will work with Recipient on configuring access between the Recipient's Covered Units and the Recipient's internal network servers and applications.
- b. Recipient
- i. Recipient will agree to participate in a common Microsoft Active Directory (AD) domain and assign all Covered Units to the domain.
 - ii. Recipient will provide access to the Recipient's Internet and other network connections to allow connectivity between the Provider's facilities for the purpose of accessing shared data systems.
 - iii. Recipient will adopt and abide by common user, computer and other security policies established by the Provider to insure the protection of others within the shared network.
 - iv. Recipient will be responsible for purchasing any other software and application licenses required for the Recipient's individual computers. To maintain compatibility standards with other systems on the Provider's shared network, all software applications must be approved and installed by the Provider.
 - v. Recipient is responsible for obtaining a suitable network connection between the Recipient's facilities and the Provider's shared network.

7. Support Scope Changes:

It is expected that the Covered Units supported will fluctuate that might cause an adjustment of the support fee. The following events will trigger an automatic review of the support budget amount:

- a. Increase in the supported user accounts of 10% or more during the term of the agreement
- b. Decrease in the supported user accounts of 20% or more that is not related to seasonal or temporary staff fluctuations.
- c. Addition of network connected facilities.
- d. Additional network access devices including switches, routers, wireless access points.
- e. Additional servers or workstations.

8. Assumptions and Constraints:

- a. Ownership of Equipment and Licenses
 - i. Provider will retain ownership of shared servers (physical or virtual), server licensing and shared application licenses that were purchased by the Provider.
 - ii. Provider will retain ownership of end-user client licenses associated with delivering the services described in the task order
 - iii. Recipient will retain ownership of any physical equipment purchased by the Recipient for their exclusive use.
 - iv. Recipient will retain ownership of any additional software or licenses purchased by the Recipient for their exclusive use.

9. Task Communications/Management/Reporting:

Requests for assistance shall be communicated to the Provider via an authorized point of contact

(POC) for the Recipient. Service requests can be submitted via telephone or electronically.

Via Telephone: Help Desk – (651) 792-7095 Calls are typically answered Monday through Friday 7:00 a.m. until 4:30 p.m. Voice messages will be responded within 30 minutes

Via Email: support@metro-inet.us Emails will generate a work ticket with a response provided within 45 minutes. Time to resolution for a Normal Incident is 72 hours.

10. Quality/Measures/Remedy:

Cost recovery calculation is based on Recipient service units. Adding or removing service units will cause the service charges to be adjusted accordingly. Additionally costs are calculated as a shared percentage with other participating entities that utilize the same services. Changes to the total number of service units and/or shared costs will also cause the annual charges to be adjusted.

11. End of Term/Automatic Renewal:

At the end of the term of the Order, the Order will automatically extended for consecutive terms of the same duration of the term, unless terminated in writing at least 120 days prior to the expiration of the then current term. If the Recipient allows the Order to expire, prompt payment must be made by the Recipient of any unpaid monthly fees due through the termination or expiration of the Order.

12. Early Termination Provision:

This Order may be terminated early by either party by submitting written notice of the intent to terminate the Order to the other party, at least 120 days in advance of the termination date. The written request to terminate the Order must be followed by the prompt payment by the Recipient of any unpaid monthly dues through the termination date of the Order.

IN WITNESS WHEREOF, the City of Anoka and the City of Roseville have caused this Task Order to be executed in their respective names by their duly authorized officers and have caused this Task Order to be dated as of the 1st day of January, 2016

CITY OF ANOKA

CITY OF ROSEVILLE

Lori Yager
Finance Director

Terrence Heiser
Information Technology Manager

Date:

Date

COUNCIL MEMO FORM

9.4

Meeting Date	September 8, 2015
Agenda Section	Ordinances and Resolutions
Item Description	ORD/First Amendment to Purchase Agreement; Hearth Development (1st Reading)
Submitted By	Tim Cruikshank, City Manager

BACKGROUND INFORMATION:

On February 2, 2015, the City of Anoka and Hearth Development entered into a purchase agreement for 1.57 acres of land at the southeast corner of 2nd Avenue and Harrison Street. Hearth Development wishes to build the Gladstone Cooperative, a 59-unit senior cooperative.

The purchase agreement outlined a date of closing of August 31, 2015. Hearth Development has been actively marketing the building however has not reached the necessary amount of reservations to be able to proceed with purchase of the property. Therefore the developer is asking to extend the closing date to March 1, 2016 to allow sufficient time to obtain the necessary amount of reservations necessary to receive financing.

Greg Johnson with Hearth Development will be at the meeting to provide an overall project update including marketing efforts, reservation numbers, etc.

FINANCIAL IMPACT:

The purchase price is \$295,000 with a brokerage fee of \$39,200 owed to Cassidy Turley. Net proceed is \$255,800. Proceeds of the sale will go to the Thurston Corridor (Enterprise Park) Tax Increment Finance District as funds from this district were used for the original purchase of the property.

COUNCIL REQUESTED ACTION:

Approve the first reading amending the purchase agreement with Hearth Development.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
ORDINANCE**

ORD-2015-XXXX

**FIRST AMENDMENT OF AN ORDINANCE TO CONVEY REAL PROPERTY
HEARTH DEVELOPMENT, LLC.**

THE COUNCIL OF THE CITY OF ANOKA ORDAINS:

SECTION 1:

WHEREAS, the City of Anoka owns real property identified in Exhibit A of the attached Purchase Agreement; and

WHEREAS, Hearth Development, LLC proposes to construct a 59-unit senior cooperative on the property identified in Exhibit A of the attached Purchase Agreement; and

WHEREAS, Hearth Development, LLC and the City of Anoka entered into a purchase agreement dated February 2, 2015; and

WHEREAS, each party wishes to amend said agreement; and

WHEREAS, the Council has determined in accordance with Section 13.05 of the City Charter that it would be in the best interest of the City of Anoka to sell the real property owned by the City of Anoka to Hearth Development, LLC pursuant to the terms of the attached amended Purchase Agreement.

NOW, THEREFORE, the Council of the City of Anoka, Minnesota, ordains:

1. The City Council hereby approves the sale of said real property pursuant to the attached Purchase Agreement.
2. The City Council authorizes and directs the Mayor and City Clerk to execute a deed and all of the documents necessary to complete the sale.

Section 2: This Ordinance shall be in full force and effective upon passage and seven (7) days after publication.

ATTEST:

Phil Rice, Mayor

Introduced: _____
Adopted: _____
Published: _____
Effective: _____

Amy T. Oehlers, City Clerk

	Aye	Nay	Abstain	Absent
Rice	_____	_____	_____	_____
Anderson	_____	_____	_____	_____
Freeburg	_____	_____	_____	_____
Schmidt	_____	_____	_____	_____
Weaver	_____	_____	_____	_____

**FIRST AMENDMENT TO PURCHASE AGREEMENT BETWEEN CITY OF ANOKA
AND HEARTH DEVELOPMENT, LLC**

This First Amendment to Purchase Agreement (this "Amendment") is entered into and made effective as the later date of signature by the Parties on the signature page, by and between the City of Anoka ("Seller"), and Hearth Development, LLC or its assigns ("Buyer") (together, Seller and Buyer are the "Parties").

RECITALS

WHEREAS, the Parties previously entered into a certain Purchase Agreement dated February 2, 2015, pursuant to which Seller agreed to sell Buyer and Buyer agreed to purchase from Seller vacant land as depicted in Exhibit A to the Purchase Agreement; and

WHEREAS, the Seller and Buyer wish to amend the Purchase Agreement to reflect a new date of closing;

NOW THEREFORE, in consideration of the foregoing, and all of the covenants and agreements set forth herein and in the Purchase Agreement, which Seller and Buyer acknowledge are adequate and sufficient consideration, Seller and Buyer hereby amend the Purchase Agreement as follows:

PURCHASE AGREEMENT

4. PRICE AND TERMS. The purchase price for the Property shall be Two-Hundred Ninety Five Thousand and 00/100 Dollars (\$295,000.00) (the "**Purchase Price**"), which Buyer shall pay as follows: Earnest money of Ten Thousand and no/100 Dollars (\$10,000.00), the receipt and sufficiency of which is hereby acknowledged; and the remaining balance of Two Hundred Eighty Five Thousand and 00/100 Dollars (\$285,000.00) paid on or before ~~August 31, 2015~~ **March 1, 2016** the "**DATE OF CLOSING.**" Buyer shall have until the DATE OF CLOSING within which to complete its due diligence. Thereafter, the earnest money shall become non-refundable.

SELLER:

City of Anoka

Date _____

By _____

Its _____

BUYER:

Hearth Development, LLC

Date _____

By _____

Its _____

COUNCIL MEMO FORM

9.5

Meeting Date	September 8, 2015
Agenda Section	Ordinances and Resolutions
Item Description	RES/First Amendment to Development Agreement with Ryland Group, Inc. for Rum River Shores North Development
Submitted By	Erik Thorvig, Economic Development Manager

BACKGROUND INFORMATION:

Ryland is completing public improvements for the Rum River Shores North development. Part of the improvements includes a trail along the northern portion of the development which is part of the Rum River Regional Trail. Originally the developer was only required to grade in this trail and the City would be responsible for paving the trail sometime in the future. The developer has indicated they would like the trail paved this fall to prevent future disruption and also so it can be used as a marketing tool. The developer has agreed to pay for 50% of the trail paving with the City paying the other half. The overall cost is approximately \$15,306.20. This agreement requires an amendment to the Development Agreement as follows:

Section 5.2. Rum River Regional Trail. The Developer shall be responsible for grading in a trail that runs west from a point beginning at the northeast corner of Lot 11, Block 2 to westerly boundary of Outlot F, as shown on the Construction Plans. **The City and Developer shall share in the cost of paving said trail at a rate of 50% of the cost for each party. The Developer shall provide the City an invoice for paving the trail after it is completed. Upon receipt of the invoice, the City shall pay the developer within 45 days.**

FINANCIAL IMPACT:

The overall cost is approximately \$15,306.20. The developer has agreed to pay for 50% of the trail paving with the City paying the other half. The City's portion will be approximately \$7,653.10. Originally the City was going to be responsible for 100% of the costs.

COUNCIL REQUESTED ACTION:

Adopt the resolution approving an amendment to the development agreement.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2015-XX

**RESOLUTION APPROVING FIRST AMENDMENT TO DEVELOPMENT
AGREEMENT WITH THE RYLAND GROUP, INC.**

WHEREAS, The Ryland Group (“The Developer”) is constructing a single family subdivision and other improvements known as Rum River Shores North; and

WHEREAS, the City and the Developer have entered into a Development Agreement to document their respective rights and responsibilities with respect to the construction of the development; and

WHEREAS, the Rum River Regional Trail is located within the subdivision; and

WHEREAS, The Developer has agreed to grading in a trail that runs west from a point beginning at the northeast corner of Lot 11, Block 2 to westerly boundary of Outlot F; and

WHEREAS, The Developer and City hereby agree to share the cost of paving said trail; and

WHEREAS, Minnesota Statute §462.358 authorizes the City to enter into a Development Agreement, secured by a performance guarantee for completion of all such improvements following final approval by the City Council and prior to the recording of the final plat at Anoka County; and

NOW, THEREFORE, BE IT RESOLVED, that the Anoka City Council hereby approves the Development Agreement, hereto attached as Exhibit A contingent upon final approval by the city attorney.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to sign and execute a Development Agreement in a form substantially similar to the Development Agreement attached to this Resolution.

Adopted by the Anoka City Council this 8th day of September 2015.

ATTEST:

Amy T. Oehlers, City Clerk

Phil Rice, Mayor

**FIRST AMENDMENT TO DEVELOPMENT AGREEMENT FOR
RUM RIVER SHORES NORTH**

THIS AGREEMENT made this ____ day of _____, 2015, is by and between the City of Anoka, whose primary address is 2015 1st Avenue North, Anoka, Minnesota 55303, a municipal corporation organized under the laws of the State of Minnesota, (the “City”), and The Ryland Group, Inc., a Maryland Corporation, whose primary address is 7599 Anagram Dr., Eden Prairie, MN 55344 (the “Developer”), or it’s assigns.

WITNESSETH:

WHEREAS, the Developer is constructing a single family subdivision and other improvements known as Rum River Shores North; and

WHEREAS, the City and the Developer have entered into a Development Agreement to document their respective rights and responsibilities with respect to the construction of the development; and

WHEREAS, the Rum River Regional Trail is located within the subdivision; and

WHEREAS, The Developer has agreed to grading in a trail that runs west from a point beginning at the northeast corner of Lot 11, Block 2 to westerly boundary of Outlot F; and

WHEREAS, The Developer and City hereby agree to share the cost of paving said trail; and

WHEREAS, Minnesota Statute §462.358 authorizes the City to enter into a Development Agreement, secured by a performance guarantee for completion of all such improvements following final approval by the City Council and prior to the recording of the final plat at Anoka County; and

NOW THEREFORE, the Development Agreement is hereby amended as follows:

ARTICLE V

Additional Developer Improvements

Section 5.2. Rum River Regional Trail. The Developer shall be responsible for grading in a trail that runs west from a point beginning at the northeast corner of Lot 11, Block 2 to westerly boundary of Outlot F, as shown on the Construction Plans. **The City and Developer shall share in the cost of paving said trail at a rate of 50% of the cost for each party. The Developer shall provide the City an invoice for paving the trail after it is completed. Upon receipt of the invoice, the City shall pay the developer within 45 days.**

The Ryland Group, Inc., a Maryland Corporation

By: _____

Its: _____

By: _____

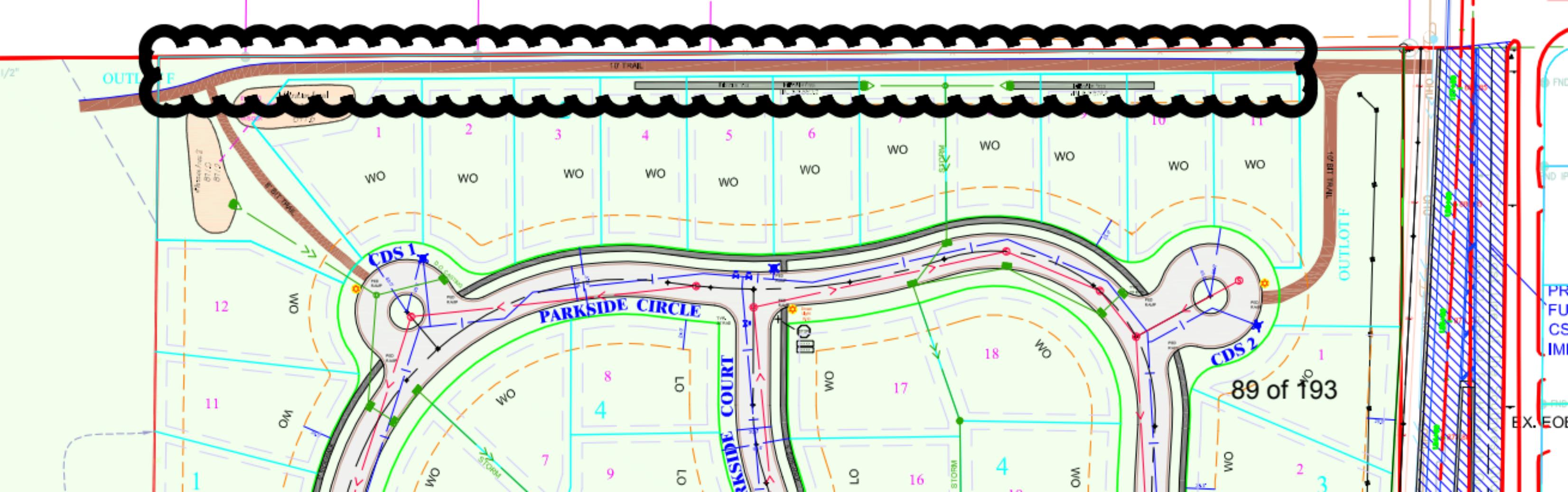
Its: _____

CITY OF ANOKA

By _____
Phil Rice, Mayor

ATTEST:

By _____
Amy Oehlers, City Clerk



COUNCIL MEMO FORM

9.6

Meeting Date	September 8, 2015
Agenda Section	Ordinances/Resolutions
Item Description	RES/ Loch Lake Stormwater Modification Enhancement Project; Accept Bid and Award Construction Contract
Submitted By	Ben Nelson, Engineering Technician

BACKGROUND INFORMATION

On July 25th the city council discussed the proposed alternatives to Green Haven Golf Course and Event Center to accommodate for the stormwater from the Slab Town Street Renewal Project and the anticipated future development in the area of Loch Lake. The direction from the meeting was to raise the fairways around Loch Lake by one foot with a 3% drainage crown and to install drain pipes around the out sides of the fairways.

Bids for this project were received at 11:00 A.M. on Tuesday, August 25, 2015 at City Hall. The city received one (1) bid for this project with a base bid of \$262,802.50 from Hartman Companies.

Council may note that alternate bids were included in this bid package. The alternate bids replaces bid item 12, *Seed and Hydraulic Tackifier* with seed and erosion control blanket on all the non-sodded disturbed areas. Bid Alternate 1 furnished a straw netted blanket and Alternate 2 furnished a fiber net-less blanket. The bid tabulation is attached for your reference and the breakdown of the bid alternates is shown below:

	<u>Hartman Companies</u>	<u>Engineer Estimate</u>
Base Bid	\$262,802.50	\$236,235.00
Base Bid + Alternate Bid 1	\$266,414.90	\$279,795.00
Base Bid + Alternate Bid 2	\$283,450.82	\$289,475.00

At this time, golf course staff recommends that Bid Alternate 1 be accepted as part of the base bid. Using this erosion control blanket, it will enhance the initial growth period, protect the seedlings and provide a healthier root growth allowing the turf to be established efficiently and be played on when the course opens in the spring of 2016. Bid Alternate 1 will increase the base bid only by \$3,612.40 for a total bid price of \$266,414.90. Mr. Jochum's letter recommending the award of contract is attached for you reference.

Hartman Companies has worked directly with Green Haven Golf Course and Event Center for over a decade. The latest renovation project comparable to this project was completed by Hartman Companies on our golf course was the regional pond for the Riverway Clinic project. See the attached *Qualified Bidder Certification* document that was in the bid proposed for additional golf course renovation projects completed by Hartman Companies.

As part of the Loch Lake Stormwater Modification Enhancement Project, the City of Anoka will be entering into additional contracts to execute this project. The one other larger portion of the project includes the raising of the fairways. This mass grading work was estimated to be under one hundred thousand dollars, so the City solicited for quotes and received two for this work. One was from North Pine Aggregate and the other from Sauter & Sons which was the low quote at \$97,383.50. Other project cost will include tree removals and the fairway sod that will be furnished by the city.

Project Schedule – Should this project proceed and the contract is awarded to Hartman Companies, the following is the tentative project schedule:

Aug 25	Bid Opening
Sept 1 to 12	Spray Fairways (City)
Sep 8	Award Contract
Sep 15	Install Erosion Control

Sept 15 to 17	Clearing & Grubbing (Carrs Tree Service)
Sept 15 to 28	Fairway Renovation (Hartman Companies)
Sept 21 to Oct 3	Mass Grading (Sauter & Sons)
Sept 28 to Oct 15	Fairway Restoration (Hartman Companies)
Oct 16	Project substantially completed

FINANCING IMPACT

Below is the overall break-down of the project cost:

Mass Grading - Sauter & Sons	\$97,383.50
Tree Removal - Carrs Tree Service	\$6,300.00
Furnish Sod - City of Anoka	\$53,265.00
Fairway Renovation Bid- Hartman Companies	\$266,414.90
Overhead & Contingency (5%)	\$21,168.17
	<hr/> <hr/>
	TOTAL COST = \$444,531.57

The total project cost estimate was \$396,000 that was presented at the council work session on July 25th. This estimate included hydro seeding in lieu of staff’s recommendation of using erosion control blanket. Staff recommends awarding a construction contract to Hartman Companies with a bid of \$266,414.90.

COUNCIL ACTION REQUESTED

It is recommended that City Council adopt the attached resolution awarding a construction contract to Hartman Companies in the amount of \$266,414.90 for the Loch Lake Stormwater Modification Enhancement Project.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2015-XX

**RESOLUTION AWARDING A CONSTRUCTION CONTRACT FOR THE
LOCH LAKE STORMWATER MODIFICATION ENHANCEMENT PROJECT**

WHEREAS, pursuant to an advertisement for bids for renovating fairway 2 and fairway 4 at Green Haven Golf Course and Event Center were received, opened and tabulated according to law, and the following bid was received complying with the advertisement:

<u>Contractor</u>	<u>Contract Amount</u>
Hartman Companies	\$266,414.90

AND WHEREAS, based on the bid submitted, it appears that Hartman Companies is the lowest responsible bidder,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Anoka, Anoka County, Minnesota as follows:

1. The Mayor and City Clerk are hereby authorized and directed to enter into a contract with Hartman Companies in the name of the City of Anoka for the Loch Lake Stormwater Enhancement Project according to the plans and specifications therefore approved by the City Council and on file in the office of the City Engineer.

Adopted by the Anoka City Council this the 8th day of September 2015.

ATTEST:

Amy T. Oehlers, City Clerk

Phil Rice, Mayor

Bid Tabulation
City of Anoka
Loch Lake Stormwater Modification Enhancement Project

Hartman Companies

Bid Schedule A - Base Bid

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY		UNIT PRICE	EXTENSION
1	MOBILIZATION	1	LUMP SUM	\$ 9,550.00	\$ 9,550.00
2	12" GS PIPE APRON	3	EACH	\$ 500.00	\$ 1,500.00
3	6" CP PIPE SEWER (SMOOTH)	737	LIN FT	\$ 16.00	\$ 11,792.00
4	12" CP PIPE SEWER SMOOTH	463	LIN FT	\$ 22.50	\$ 10,417.50
5	18" STORM DRAIN INLET	13	EACH	\$ 525.00	\$ 6,825.00
6	INSTALL FAIRWAY SOD	14317	SQ YD	\$ 3.60	\$ 51,541.20
7	FURNISH AND INSTALL SOD OUTSIDE THE FAIRWAYS	10330	SQ YD	\$ 4.40	\$ 45,452.00
8	PULVERIZE EXISITING SOD	8	ACRE	\$ 3,250.00	\$ 26,000.00
9	SALVAGE AND REINSTALL IRRIGATION HEADS	52	EACH	\$ 900.00	\$ 46,800.00
10	ADJUST EXISITING ACCESS BOX	4	EACH	\$ 250.00	\$ 1,000.00
11	SALVAGE AND REINSTALL SURGE ARRESTOR	7	EACH	\$ 200.00	\$ 1,400.00
12	SEED AND HYDRAULIC TACKIFIER	4.4	ACRE	\$ 10,892.00	\$ 47,924.80
Total Bid Schedule A - Base Bid					\$ 260,202.50

Bid Schedule B - Alternate Bid No. 1

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY		UNIT PRICE	EXTENSION
1	SEED AND EROSION CONTROL BLANKET	4.4	ACRE	\$ 11,713.00	\$ 51,537.20
Total Bid Schedule B - Alternate Bid No. 1					\$ 51,537.20

Bid Schedule C - Alternate Bid No. 2

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY		UNIT PRICE	EXTENSION
1	SEED AND EROSION CONTROL BLANKET	4.4	ACRE	\$ 15,584.80	\$ 68,573.12
Total Bid Schedule C - Alternate Bid No. 2					\$ 68,573.12

Bid Schedule D - Spare Parts

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY		UNIT PRICE	EXTENSION
1	SPRINKLER HEAD - RAINBIRD 900E-70-52	5	EACH	\$ 285.00	\$ 1,425.00
2	SWING JOINTS	5	EACH	\$ 45.00	\$ 225.00
3	DECODER	5	EACH	\$ 150.00	\$ 750.00
4	SURGE ARRESSTOR	2	EACH	\$ 100.00	\$ 200.00
Total Bid Schedule D - Spare Parts					\$ 2,600.00

Summary of Bids

Total Base Bid	\$ 262,802.50
Total Base Bid + Alternate Bid No. 1	\$ 266,414.90
Total Base Bid + Alternate Bid No. 2	\$ 283,450.82

September 1, 2015

Greg Lee
Public Services Director
City of Anoka
2015 - 1st Avenue N.
Anoka, MN 55303

RE: Loch Lake Stormwater Modification Enhancement Project
Contract Award Recommendation

Dear Mr. Lee:

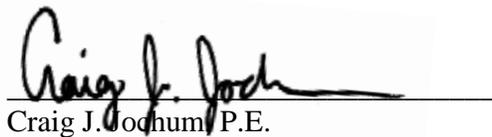
Construction bids for the Loch Lake Stormwater Modification Enhancement Project were opened at 11:00 a.m. on August 25, 2015 at the Anoka City Hall. One bid was received and opened. The bid received was from Hartman Companies in the amount of \$262,802.50. The engineer's estimate for the Base Bid for this project was \$236,235.

Two alternate bids were also received for this project. Alternate Bid No. 1 includes using an erosion control blanket with a netting instead of Hydro-mulch and Alternate Bid No. 2 includes using an erosion control blanket without a netting instead of Hydro-mulch. The use of the erosion control blankets will assist with the growth and overall health of the turf and the protection of the surface during golf play. The Alternate No. 1 bid was \$266,414.90 and the engineers estimate was \$279,795.00. The Alternate No. 2 bid was \$283,450.82 and the engineers estimate was \$289,475.00.

Hartman Companies has worked directly with Green Haven Golf Course and Event Center, most recently on the golf course revisions required for the Riverway Clinic regional pond. Hartman Companies specializes in the construction and reconstruction of golf courses.

Given the increase in cost, from the Base Bid to Alternate Bid No.1, of \$3,612.40 and the significant added benefit we recommend that the Loch Lake Stormwater Modification Enhancement Project be awarded to Hartman Companies in the amount of \$266,414.90 which includes the Base Bid and Alternate Bid No. 1.

Sincerely,
Hakanson Anderson

A handwritten signature in black ink, reading 'Craig J. Woodrum', is written over a horizontal line. Below the line, the name 'Craig J. Woodrum P.E.' is printed in a black, sans-serif font.

cc: Ben Nelson, City of Anoka

DOCUMENT 00 45 13
QUALIFIED BIDDER CERTIFICATION

CITY OF ANOKA
LOCH LAKE STORMWATER MODIFICATION ENHANCEMENT PROJECT

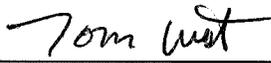
The objective of this questionnaire is to determine Qualified Bidders. **This Certification must be submitted with the bid.** The Owner reserves the right to require additional information before approving the award of a contract to a Contractor. If the Owner is not satisfied with the sufficiency of the answers to the questionnaire, it may require additional information or it may determine that the bidder is unqualified to bid the project. The bidder must submit a full, complete and accurate statement. False information, material omission, or project references omission will be grounds for disqualifying the bidder.

STATEMENT OF BIDDER'S QUALIFICATIONS

1. Name of Bidder HARTMAN COMPANIES
2. When Organized and Where Incorporated 2/27/1982 MINNESOTA
3. How many years have you been engaged in the contracting business under the present firm name 33
4. To be considered a qualified bidder for this project, the Contractor must have a minimum of 12 years of experience in golf course renovation including, finish grading, drainage, seeding, sodding, erosion control, golf course design and layout, fertilization, bunker construction, green construction, tee construction, fairway construction, and installing golf course irrigation systems.
5. To be considered a qualified bidder for this project, the Contractor must have installed or renovated a minimum of two Rain Bird decoder type golf irrigation systems within in the past three years. List the two system examples below:
 - 5-1. Project Name GREEN HAVEN GOLF COURSE
Description of Work IRRIGATION INSTALLATION
Construction Value \$60,000
Contracting Agency (Client) _____
Client Contact MIKE BRAVI
Title SUPT. Phone _____ Date of Contract 2011 - 2015
 - 5-2. Project Name DEER RUN GOLF CLUB
Description of Work IRRIGATION SYSTEM
Construction Value 500,000
Contracting Agency (Client) _____
Client Contact BARRY PROVO
Title SUPT. Phone 952-443-2351 Date of Contract 2012
6. To be considered a qualified bidder for this project, the Contractor must have held the general contract on at least three eighteen hole golf course renovations or equivalent within the last five years. List the three examples below:
 - 6-1. Project Name FARIBAUT COUNTRY CLUB
Description of Work FAIRWAY GRADING, SEEDING, DRAINAGE, BUNKER, TEES
Construction Value 500,000
Contracting Agency (Client) AJ KROUGH - FARIBAUT C.C.
Client Contact AJ KROUGH
Title SUPT Phone 507-334-8101 Date of Contract 2014-15

6-2. Project Name Stillwater Country Club
 Description of Work DRAINAGE - Grading - SODDING - BUNKERS
 Construction Value 400,000
 Contracting Agency (Client) Stillwater Country Club
 Client Contact MARIN MURPHY
 Title Supt. Phone 651-439-7760 Date of Contract 2014-2015

6-3. Project Name BUNKER HILLS GOLF COURSE
 Description of Work DRIVING RANGE, TEES, BUNKERS, IRRIGATION, SEEDING
 Construction Value 600,000
 Contracting Agency (Client) CITY OF COON RAPIDS
 Client Contact BRAD HABIE
 Title Supt. Phone 763-268-1848 Date of Contract 2013

CERTIFICATION	
By signing this document I certify that I am an Owner or Officer of the company, and I swear under oath that all information is complete and accurate and that my company is a Qualified Bidder based on the qualification listed above.	
Authorized Signature of Owner or Officer: 	Printed Name: TOM WEST
Title: G.M	Date: 8/24/15
Company Name: HARTMAN COMPANIES	

COUNCIL MEMO FORM

9.7

Meeting Date	September 8, 2015
Agenda Section	Ordinances and Resolutions
Item Description	Resolution; Adopting 2016 Proposed Budget & Preliminary Levy
Submitted By	Lori Yager, Finance Director

BACKGROUND INFORMATION

The 2016 budget process began in June and is based on Council directives and the 2015 goal session. The Council has reviewed the 2016 budget, as proposed by the City Manager, at several meetings in August. The proposed 2016 budget for all funds excluding the HRA component unit is \$65,468,235, which is a 8% increase from 2015. The increase is primarily attributed to proposed increased spending in TIF districts and transfers out of the general fund to capital, internal service and debt funds.

The 2015/2016 levy is proposed to be set at \$6,553,475. This includes a debt service levy in the amount of \$155,900. The total **levy** is proposed to be an increase of \$814,210 or 14.73% above the 2015 levy. Although the Council is proposing an increase in the levy, residential property taxpayers should still see a small decrease in city property taxes. The decrease is attributed to the decertification of the largest tax increment district in the City of Anoka. This change, along with changes in fiscal disparity distributions affect the rate and the amount of property tax levy that is distributed to individual properties. The presentation includes descriptions of these changes and the proposed budgets.

With the increase in the levy, the city council is able to cover all general fund and debt service expenditures. The council will use (\$1,426,615) of General fund balance to help cover capital improvements and equipment purchases in 2016.

The State of Minnesota has not imposed levy limits upon local governments in 2016. The City Council will hold a public hearing on December 7, 2015, where the public is invited to comment on the proposed budget and levy. The proposed budget is available on the City's web site at www.ci.anoka.mn.us or you may view one at city hall.

FINANCIAL IMPACT

Total Levy \$6,553,475

Increase in Parking Fines \$1

Increase in Water rate \$0.13 per 100 cubic feet, plus increased fixed charge \$0.50

Increase in Storm water rate \$0.35 per month/residential unit

COUNCIL ACTION REQUESTED

View presentation, review the recommended preliminary 2016 tax levy and budget and adopt the attached resolution.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2015-XX

**A RESOLUTION RELATING TO ADOPTION OF A PRELIMINARY 2016 BUDGET
AND CERTIFYING A PROPOSED PROPERTY TAX LEVY COLLECTIBLE IN 2016,
AND SETTING PUBLIC HEARING DATES**

WHEREAS, the City of Anoka's property tax levy has been set within the levy limitations imposed by the State each year,

WHEREAS, levy limits have not been imposed in the year 2016,

WHEREAS the City of Anoka is required, by law, to adopt a preliminary budget and certify a preliminary tax levy for 2016 to the Anoka County Auditor by September 15, 2015; and

WHEREAS, the Anoka City Council held three public meetings, August 3, 10 and 17, 2015 to discuss the preliminary budget and preliminary tax levy for the year 2016.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Anoka, Minnesota, as follows:

1. The budget for the City of Anoka for the year 2016 is hereby proposed with appropriations for each of the various activities (which are more fully detailed in the official copy of the 2016 budget, available in the office of the City Clerk or online at www.ci.anoka.mn.us) as follows:

PURPOSE	AMOUNT
General	\$13,136,470
Urban Redevelopment	900
Round Up	41,000
Cemetery	98,190
Parking	210,685
Lodging	12,780
Debt Service	865,340
Building Capital	435,070
Street Renewal	2,477,960
Parks Capital Projects	749,185
City TIF	7,674,495
Electric	28,702,000
Water	1,559,550
Sewer	2,182,385
Storm sewer	228,440
Liquor	4,105,860
Golf	982,370
Refuse Collection	106,965
Recycling	290,430
Garage	734,625
Data Processing	380,545
Insurance	458,700
Benefit Liability	34,290
TOTAL	\$65,468,235

2. Estimated 2016 gross revenues (which are more fully detailed in the official copy of the 2016 budget, available in the office of the City Clerk or online at www.ci.anoka.mn.us), are hereby found to be equal to or in excess of appropriations for the general and special revenue funds as required by the Anoka City Charter.

3. There is hereby a preliminary levy upon all taxable property in the City of Anoka a direct ad valorem tax in the year 2015, payable 2016, for the following purposes and in the following amounts:

PURPOSE	AMOUNT
General Fund	\$6,397,575
Debt Service Fund:	
Public Safety Bonds (2002)	155,900
Total Certified Levy	\$6,553,475

4. The above preliminary levy includes the amount necessary to cover debt service requirements in 2016.

5. Public hearing date for the 2016 proposed levy and budget is set to be December 7, 2015, with a continuation hearing date of December 21, 2015, if necessary.

6. A certified copy of this resolution shall be transmitted to the Anoka County Auditor.

Adopted by the Anoka City Council this 8th day of September 2015.

ATTEST:

Amy T. Oehlers, City Clerk

Phil Rice, Mayor

City of Anoka



REAL. CLASSIC.™

2016 Proposed Budget

Draft –September 2015



Schedule of Tax Levies

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	
General Fund Levy	\$5,479,105	\$5,489,105	\$5,459,105	\$5,323,265	\$5,323,680	\$6,397,575	20.17%
Debt Service Levy	<u>420,000</u>	<u>410,000</u>	<u>397,000</u>	<u>389,000</u>	<u>388,585</u>	<u>155,900</u>	-59.88%
Total Levy	<u><u>5,899,105</u></u>	<u><u>5,899,105</u></u>	<u><u>5,856,105</u></u>	<u><u>5,712,265</u></u>	<u><u>5,712,265</u></u>	<u><u>6,553,475</u></u>	14.73%
Housing & Redevelopment Authority:	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	
HRA Levy	<u><u>\$198,500</u></u>	<u><u>\$198,500</u></u>	<u><u>\$194,000</u></u>	<u><u>\$192,150</u></u>	<u><u>\$192,150</u></u>	<u><u>\$219,900</u></u>	14.44%

CITY OF ANOKA
2016 BUDGET SUMMARY - ALL FUNDS (EXCLUDING HRA)

REVENUES	ACTUAL 2011	ACTUAL 2012	ACTUAL 2013	ACTUAL 2014	ADOPTED 2015	PROPOSED 2016	Difference	Percent change
GENERAL FUND								
Property Taxes	\$ 5,207,674	\$ 5,441,866	\$ 5,475,539	\$ 5,298,101	\$ 5,329,680	\$ 6,403,575	\$ 1,073,895	20.1%
Intergovernmental	1,485,068	1,373,890	1,432,608	2,008,829	2,081,885	2,146,355	64,470	3.1%
Licenses & Permits	236,939	457,674	343,817	427,821	365,550	444,350	78,800	21.6%
Fines & Forfeitures	113,095	83,462	79,874	85,154	91,500	85,500	(6,000)	-6.6%
Interest Earnings	96,775	36,920	(74,207)	142,152	30,000	45,000	15,000	50.0%
Charges for Services	951,926	1,026,888	1,088,748	1,224,658	1,099,250	1,163,900	64,650	5.9%
Miscellaneous	259,682	14,931	85,086	71,237	137,000	61,175	(75,825)	-55.3%
Franchise Fees	926,617	939,728	977,721	967,141	945,000	966,000	21,000	2.2%
Transfers In/Reserves	275,000	385,000	700,000	360,000	538,585	1,820,615	1,282,030	238.0%
Total General Fund	\$ 9,552,776	\$ 9,760,359	\$ 10,109,186	\$ 10,585,093	\$ 10,618,450	\$ 13,136,470	\$ 2,518,020	23.7%
SPECIAL REVENUES								
Urban Redevelopment	\$ 222,680	\$ 61,928	\$ 62,010	\$ 219,704	\$ 175,550	\$ 108,600	\$ (66,950)	-38.1%
Round Up	-	-	-	41,607	40,000	41,000	1,000	2.5%
Cemetery	120,857	52,858	96,242	82,459	106,160	98,190	(7,970)	-7.5%
Walker Leased Parking	4,544	5,051	4,395	5,307	9,255	8,185	(1,070)	-11.6%
City Parking	254,397	97,417	65,132	102,301	175,785	202,500	26,715	15.2%
Lodging	6,244	6,426	12,553	12,770	12,700	12,800	100	0.8%
Total Special Revenues	\$ 608,722	\$ 223,680	\$ 240,332	\$ 464,148	\$ 519,450	\$ 471,275	\$ (48,175)	-9.3%
DEBT SERVICE FUNDS								
Property Taxes	\$ 396,213	\$ 405,184	\$ 396,313	\$ 386,018	\$ 388,585	\$ 155,900	\$ (232,685)	-59.9%
Interest	241	1,904	(9,029)	10,101	550	1,950	1,400	254.5%
Issuance of Bonds	-	-	-	6,383,638	-	-	-	0.0%
Operating Transfer In	475,000	440,000	440,000	1,440,000	568,500	754,650	186,150	32.7%
Total Debt Service Funds	\$ 871,454	\$ 847,088	\$ 827,284	\$ 8,219,757	\$ 957,635	\$ 912,500	\$ (45,135)	-4.7%
CAPITAL FUNDS								
Building Capital Projects	\$ 1,169,562	\$ 132,976	\$ (3,975)	\$ 499,408	\$ 126,500	\$ 500,250	\$ 373,750	295.5%
State Aid Construction	5,644	2,209	(4,254)	1,147,401	2,000	4,500	2,500	125.0%
Street Renewal	2,211,856	5,354,936	1,282,929	3,496,255	3,643,000	2,941,100	(701,900)	-19.3%
Cemetery Construction	2,265	924	(474)	1,892	-	-	-	0.0%
Park Capital Improvements	280,349	1,884,339	752,790	2,360,758	981,010	894,200	(86,810)	-8.8%
City Tax Increment Districts	3,476,935	3,109,370	10,746,762	3,310,365	4,560,765	2,996,625	(1,564,140)	-34.3%
Total Capital Projects	\$ 7,146,611	\$ 10,484,754	\$ 12,773,778	\$ 10,816,079	\$ 9,313,275	\$ 7,336,675	\$ (1,976,600)	-21.2%

CITY OF ANOKA
2016 BUDGET SUMMARY - ALL FUNDS (EXCLUDING HRA)

REVENUES (continued)	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ADOPTED	PROPOSED		
	2011	2012	2013	2014	2015	2016	Difference	Percent change
ENTERPRISE FUNDS								
Electric	\$ 25,400,364	\$ 24,880,426	\$ 25,873,794	\$ 28,173,981	\$ 28,558,500	\$ 29,098,250	\$ 539,750	1.9%
Water	1,998,933	1,936,514	1,767,775	1,806,786	1,996,750	2,024,250	27,500	1.4%
Sanitary Sewer	2,241,214	2,093,904	2,079,804	2,171,242	2,242,000	2,199,800	(42,200)	-1.9%
Storm Sewer	422,929	420,623	467,395	476,531	476,500	527,750	51,250	10.8%
Liquor	3,812,147	3,982,706	4,056,661	4,217,278	3,983,700	4,174,000	190,300	4.8%
Golf	1,096,764	1,094,589	2,101,425	924,354	909,750	941,700	31,950	3.5%
Refuse Collection	194,218	170,877	152,351	137,740	132,950	102,500	(30,450)	-22.9%
Recycling	265,717	239,203	300,270	260,070	283,300	277,750	(5,550)	-2.0%
Total Enterprise Funds	\$ 35,432,286	\$ 34,818,842	\$ 36,799,475	\$ 38,167,982	\$ 38,583,450	\$ 39,346,000	\$ 762,550	2.0%
INTERNAL SERVICE FUNDS								
Garage	\$ 502,963	\$ 513,737	\$ 504,948	\$ 574,658	\$ 602,565	\$ 1,305,665	\$ 703,100	116.7%
Information Systems	198,510	216,002	291,092	435,312	342,140	378,290	36,150	10.6%
Insurance	401,722	409,590	401,186	437,910	428,910	428,910	-	0.0%
Employee Benefits	-	6,804	(11,916)	21,904	12,000	12,000	-	0.0%
Total Internal Service Funds	\$ 1,103,195	\$ 1,146,133	\$ 1,185,310	\$ 1,469,784	\$ 1,385,615	\$ 2,124,865	\$ 739,250	53.4%
Total Revenues (sources)	\$ 54,715,044	\$ 57,280,856	\$ 61,935,365	\$ 69,722,843	\$ 61,377,875	\$ 63,327,785	\$ 1,949,910	3.2%
TOTAL SOURCES	\$ 54,715,044	\$ 57,280,856	\$ 61,935,365	\$ 69,722,843	\$ 61,377,875	\$ 63,327,785	\$ 1,949,910	3.2%

CITY OF ANOKA
2016 BUDGET SUMMARY - ALL FUNDS (EXCLUDING HRA)

APPROPRIATIONS	ACTUAL 2011	ACTUAL 2012	ACTUAL 2013	ACTUAL 2014	ADOPTED 2015	PROPOSED 2016	Difference	Percent change
GENERAL FUND								
Council	\$ 90,805	\$ 88,000	\$ 83,479	\$ 94,762	\$ 96,675	\$ 96,665	(10)	0.0%
Administrative Services	326,247	357,629	362,800	377,573	379,930	392,605	12,675	3.3%
Finance	392,201	383,910	382,525	404,102	417,975	461,710	43,735	10.5%
Legal	195,996	184,317	180,450	174,179	208,500	201,500	(7,000)	-3.4%
Planning	172,977	168,291	188,102	184,632	166,985	236,570	69,585	41.7%
Municipal Buildings	89,150	244,757	345,414	328,751	365,700	485,875	120,175	32.9%
Police	3,695,424	3,886,213	3,968,492	4,215,403	4,337,810	4,527,705	189,895	4.4%
Fire	482,168	524,605	808,183	535,500	551,460	592,000	40,540	7.4%
Inspections/Property Maint.	242,053	268,041	269,131	272,507	303,525	283,130	(20,395)	-6.7%
Public Works	1,335,589	1,060,079	1,237,801	1,218,735	1,602,920	1,637,485	34,565	2.2%
Recreation	568,301	723,557	890,383	1,018,868	998,010	1,106,490	108,480	10.9%
Parks	871,019	755,132	763,732	739,188	870,885	826,510	(44,375)	-5.1%
Community Development	99,941	115,099	131,554	122,789	114,575	120,575	6,000	5.2%
Unallocated	40,714	41,709	48,623	79,418	109,500	143,000	33,500	30.6%
Transfers Out	-	600,000	750,000	1,220,000	94,000	2,024,650	1,930,650	2053.9%
Total General Fund	\$ 8,602,585	\$ 9,401,339	\$ 10,410,669	\$ 10,986,407	\$ 10,618,450	\$ 13,136,470	\$ 2,518,020	23.7%
SPECIAL REVENUES								
Urban Redevelopment	4,218	5	2,240	3,553	1,740	900	(840)	-48.3%
Round Up	-	-	-	41,594	40,000	41,000	1,000	2.5%
Cemetery	85,262	64,755	89,541	99,184	106,160	98,190	(7,970)	-7.5%
Walker Leased Ramp	6,215	6,671	15,348	8,141	9,255	8,185	(1,070)	-11.6%
City Parking	254,454	363,342	210,663	165,774	175,785	202,500	26,715	15.2%
Lodging	5,180	6,661	11,972	12,039	12,035	12,780	745	6.2%
Total Special Revenues	\$ 355,329	\$ 441,434	\$ 329,764	\$ 330,285	\$ 344,975	\$ 363,555	\$ 18,580	5.4%
DEBT SERVICE FUNDS								
Bond Principal (refunding)	\$ 4,375,000	\$ 470,000	\$ 450,000	\$ 580,239	\$ 499,150	\$ 540,000	40,850	8.2%
Bond Interest	459,673	397,089	389,758	421,218	452,420	325,340	(127,080)	-28.1%
Transfers Out	-	-	-	-	-	-	-	0.0%
Total Debt Service Funds	\$ 4,834,673	\$ 867,089	\$ 839,758	\$ 1,001,457	\$ 951,570	\$ 865,340	\$ (86,230)	-9.1%

CITY OF ANOKA
2016 BUDGET SUMMARY - ALL FUNDS (EXCLUDING HRA)

APPROPRIATIONS, (Continued)	ACTUAL 2011	ACTUAL 2012	ACTUAL 2013	ACTUAL 2014	ADOPTED 2015	PROPOSED 2016	Difference	Percent change
CAPITAL FUNDS								
Building Capital Projects	\$ 182,085	\$ 35,242	\$ 46,990	\$ 908,579	\$ 269,720	\$ 435,070	\$ 165,350	61.3%
State Aid Construction	5,616	-	1,094	776,050	-	-	-	0.0%
Street Renewal	1,868,293	7,454,430	1,930,980	4,470,190	3,832,575	2,477,960	(1,354,615)	-35.3%
Cemetery Construction	121	-	52,475	-	-	70,000	70,000	100.0%
Park Capital Improvements	533,921	2,690,406	1,418,529	2,210,491	250,385	679,185	428,800	171.3%
City Tax Increment Districts	1,141,313	1,891,193	10,503,213	4,087,060	4,260,405	7,674,495	3,414,090	80.1%
Total Capital Projects	\$ 3,731,349	\$ 12,071,271	\$ 13,953,281	\$ 12,452,370	\$ 8,613,085	\$ 11,336,710	\$ 2,723,625	31.6%
ENTERPRISE FUNDS								
Electric	\$ 23,755,476	\$ 24,827,030	\$ 25,633,255	\$ 26,742,329	\$ 29,287,995	\$ 28,702,000	\$ (585,995)	-2.0%
Water	1,338,250	1,291,808	1,430,439	1,444,995	1,485,465	1,559,550	74,085	5.0%
Sanitary Sewer	1,940,882	1,842,496	1,967,585	2,114,671	2,040,495	2,182,385	141,890	7.0%
Storm Sewer	162,570	166,886	198,447	185,703	212,090	228,440	16,350	7.7%
Liquor	3,916,828	3,953,217	4,157,645	4,316,772	4,176,780	4,105,860	(70,920)	-1.7%
Golf	1,386,361	1,319,486	2,038,573	957,105	1,011,445	982,370	(29,075)	-2.9%
Refuse Collection	200,494	177,847	161,493	137,319	137,905	106,965	(30,940)	-22.4%
Recycling	264,232	253,912	271,358	271,943	280,635	290,430	9,795	3.5%
Total Enterprise Funds	\$ 32,965,093	\$ 33,832,682	\$ 35,858,795	\$ 36,170,837	\$ 38,632,810	\$ 38,158,000	\$ (474,810)	-1.2%
INTERNAL SERVICE FUNDS								
Garage	\$ 614,265	\$ 604,334	\$ 599,563	\$ 665,199	\$ 690,010	\$ 734,625	\$ 44,615	6.5%
Information Systems	205,983	251,454	280,198	300,369	309,550	380,545	70,995	22.9%
Insurance	408,876	354,848	483,966	408,730	447,055	458,700	11,645	2.6%
Employee Benefits	-	10,052	125,327	(27,313)	19,130	34,290	15,160	79.2%
Total Internal Service Funds	\$ 1,229,124	\$ 1,220,688	\$ 1,489,054	\$ 1,346,985	\$ 1,465,745	\$ 1,608,160	\$ 142,415	9.7%
Total Appropriations (uses)	\$ 51,718,153	\$ 57,834,503	\$ 62,881,321	\$ 62,288,341	\$ 60,626,635	\$ 65,468,235	\$ 4,841,600	8.0%
TOTAL SOURCES (USES)	\$ 2,996,891	\$ (553,647)	\$ (945,956)	\$ 7,434,502	\$ 751,240	\$ (2,140,450)	\$ (2,891,690)	-384.9%
Source or (Use) of Equity or Fund Balance	\$ 2,996,891	\$ (553,647)	\$ (945,956)	\$ 7,434,502	\$ 751,240	\$ (2,140,450)	\$ (2,891,690)	-384.9%

CITY OF ANOKA, MINNESOTA
2016 BUDGET

GENERAL FUND SUMMARY BUDGET

<u>SOURCES</u>	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2016 PROPOSED	PERCENT CHANGE
Property Taxes	\$ 5,207,674	\$ 5,441,866	\$ 5,475,539	\$ 5,298,101	\$ 5,329,680	\$ 6,403,575	20.15%
Intergovernmental	1,485,068	1,373,890	1,432,608	2,008,829	2,071,885	2,146,355	3.59%
Licenses & Permits	236,939	457,674	343,817	427,821	365,550	444,350	21.56%
Fines & Forfeitures	113,095	83,462	79,874	85,154	90,000	85,500	-5.00%
Interest Earnings	96,775	36,920	78,844	37,396	30,000	45,000	50.00%
Gain(loss) fair value of inv	-	-	(153,051)	104,756	-	-	0.00%
Charges for Services	951,926	1,026,888	1,088,748	1,224,658	1,084,850	1,163,900	7.29%
Miscellaneous	259,682	14,931	85,086	71,237	165,500	61,175	-63.04%
Franchise Fees	926,617	939,728	977,721	967,141	945,000	966,000	2.22%
Transfers In/Reserves	275,000	385,000	700,000	360,000	535,985	1,820,615	239.68%
Total Revenue and Transfers In	\$ 9,552,776	\$ 9,760,359	\$ 10,109,186	\$ 10,585,093	\$ 10,618,450	\$ 13,136,470	23.71%
<u>USES</u>							
Council	\$ 90,805	\$ 88,000	\$ 83,479	\$ 94,762	96,675	\$ 96,665	-0.01%
Administrative Services	326,247	357,629	362,800	377,573	379,930	392,605	3.34%
Finance	392,201	383,910	382,525	404,102	417,975	461,710	10.46%
Legal	195,996	184,317	180,450	174,179	208,500	201,500	-3.36%
Planning	172,977	168,291	188,102	184,632	166,985	236,570	41.67%
Municipal Buildings	89,150	244,757	345,414	328,751	365,700	485,875	32.86%
Police	3,695,424	3,886,213	3,968,492	4,215,403	4,337,810	4,527,705	4.38%
Fire	482,168	524,605	808,183	535,500	551,460	592,000	7.35%
Inspections/Property Maint.	242,053	268,041	269,131	272,507	303,525	283,130	-6.72%
Public Works	1,335,589	1,060,079	1,237,801	1,218,735	1,602,920	1,637,485	2.16%
Recreation	568,301	723,556	890,383	1,018,868	998,010	1,106,490	10.87%
Parks	871,019	755,132	763,732	739,188	870,885	826,510	-5.10%
Community Development	99,941	115,099	131,554	122,789	114,575	120,575	5.24%
Unallocated	40,714	41,709	48,623	79,418	109,500	143,000	30.59%
Transfers Out	-	600,000	750,000	1,220,000	94,000	2,024,650	2053.88%
Total Expenditures and Transfers Out	\$ 8,602,585	\$ 9,401,338	\$ 10,410,669	\$ 10,986,407	\$ 10,618,450	\$ 13,136,470	23.71%
Net Change in Fund Balance	\$ 950,191	\$ 359,021	\$ (301,483)	\$ (401,314)	\$ -	\$ -	
Transfer of Operations	\$ -	\$ -	\$ -	\$ (589,849)	\$ -	\$ -	0.00%
GENERAL FUND BALANCE	\$ 5,814,459	\$ 6,173,480	\$ 5,871,997	\$ 4,880,834	\$ 4,709,849	\$ 3,283,234	-30.29%

CITY OF ANOKA, MINNESOTA
2016 BUDGET

GENERAL FUND COMPARATIVE EXPENDITURES BY OBJECT CLASSIFICATION

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2016 PROPOSED	PERCENT CHANGE
General Government:							
Employee Services	\$ 926,736	\$ 993,713	\$ 1,024,787	\$ 1,117,852	\$ 1,085,420	\$ 1,285,905	18.47%
Supplies	18,430	17,820	18,245	11,174	36,100	35,100	-2.77%
Professional Services	395,338	465,818	451,096	453,168	490,815	605,855	23.44%
Maintenance	26,813	106,361	109,107	169,805	118,005	125,790	6.60%
Capital Outlay	-	-	71,089	14,207	20,000	150,000	650.00%
Total General Government	<u>1,367,317</u>	<u>1,583,712</u>	<u>1,674,324</u>	<u>1,766,206</u>	<u>1,750,340</u>	<u>2,202,650</u>	<u>25.84%</u>
Public Safety:							
Employee Services	3,755,478	3,949,061	3,994,213	3,761,341	3,855,520	3,863,400	0.20%
Supplies	80,993	88,170	71,413	69,786	80,950	78,550	-2.96%
Professional Services	269,376	331,572	374,062	364,154	385,210	356,290	-7.51%
Maintenance	313,798	281,612	323,005	292,629	319,655	328,445	2.75%
Contractual Fire	-	-	-	535,500	551,460	592,000	7.35%
Capital Outlay	-	28,446	283,113	-	-	-	0.00%
Total Public Safety	<u>4,419,645</u>	<u>4,678,861</u>	<u>5,045,806</u>	<u>5,023,410</u>	<u>5,192,795</u>	<u>5,218,685</u>	<u>0.50%</u>
Public Works:							
Employee Services	560,253	499,830	570,119	657,903	687,450	695,915	1.23%
Supplies	15,585	23,781	19,014	24,341	33,900	33,900	0.00%
Professional Services	132,358	90,598	72,136	99,009	117,955	109,895	-6.83%
Maintenance	627,393	445,870	576,532	434,247	653,615	680,775	4.16%
Capital Outlay	-	-	-	3,235	110,000	117,000	6.36%
Total Public Works	<u>1,335,589</u>	<u>1,060,079</u>	<u>1,237,801</u>	<u>1,218,735</u>	<u>1,602,920</u>	<u>1,637,485</u>	<u>2.16%</u>
Park & Recreation:							
Employee Services	788,644	813,845	795,866	857,948	912,100	933,260	2.32%
Supplies	69,714	90,454	106,931	109,610	144,950	148,850	2.69%
Professional Services	145,275	143,158	259,989	265,490	217,855	239,130	9.77%
Maintenance	435,687	403,521	500,205	457,902	510,390	537,760	5.36%
Capital Outlay	-	27,709	39,747	67,106	83,600	74,000	-11.48%
Total Park & Recreation	<u>1,439,320</u>	<u>1,478,687</u>	<u>1,702,738</u>	<u>1,758,056</u>	<u>1,868,895</u>	<u>1,933,000</u>	<u>3.43%</u>
Unallocated:							
Transfers	-	600,000	750,000	1,220,000	94,000	2,024,650	2053.88%
Maintenance/contingency	40,714	-	-	-	109,500	120,000	9.59%
Total Unallocated	<u>40,714</u>	<u>600,000</u>	<u>750,000</u>	<u>1,220,000</u>	<u>203,500</u>	<u>2,144,650</u>	<u>953.88%</u>
TOTALS	<u><u>\$ 8,602,585</u></u>	<u><u>\$ 9,401,339</u></u>	<u><u>\$ 10,410,669</u></u>	<u><u>\$ 10,986,407</u></u>	<u><u>\$ 10,618,450</u></u>	<u><u>\$ 13,136,470</u></u>	<u><u>23.71%</u></u>

CITY OF ANOKA, MINNESOTA
2016 BUDGET

GENERAL FUND SUMMARY BUDGET

GENERAL FUND COMPARATIVE EXPENDITURES BY OBJECT CLASSIFICATION

TOTAL GENERAL FUND:	2011 <u>ACTUAL</u>	2012 <u>ACTUAL</u>	2013 <u>ACTUAL</u>	2014 <u>ACTUAL</u>	2015 <u>ADOPTED</u>	2016 <u>PROPOSED</u>	<u>PERCENT CHANGE</u>
Employee Services	\$ 6,031,111	\$ 6,256,449	\$ 6,384,985	\$ 6,395,044	\$ 6,540,490	\$ 6,778,480	3.64%
Supplies	184,722	220,225	215,603	214,911	295,900	296,400	0.17%
Professional Services	942,347	1,031,146	1,157,283	1,181,821	1,211,835	1,311,170	8.20%
Maintenance	1,403,691	1,237,364	1,508,849	1,354,583	1,601,665	1,672,770	4.44%
Contractual Fire	-	-	-	535,500	551,460	592,000	7.35%
Capital Outlay	-	56,155	393,949	84,548	213,600	341,000	59.64%
Contingency	40,714	-	-	-	109,500	120,000	9.59%
Transfers	-	600,000	750,000	1,220,000	94,000	2,024,650	2053.88%
TOTAL	<u>\$ 8,602,585</u>	<u>\$ 9,401,339</u>	<u>\$ 10,410,669</u>	<u>\$ 10,986,407</u>	<u>\$ 10,618,450</u>	<u>\$ 13,136,470</u>	<u>23.71%</u>

CITY OF ANOKA, MINNESOTA
2016 BUDGET

GENERAL FUND - CITY COUNCIL, CITY MANAGER, AND ELECTIONS BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Licenses & Permits	\$ 8,341	\$ 13,476	\$ 13,715	\$ 12,250	\$ 13,100	\$ 6,480	\$ 13,300	1.53%
Charges for Services	25,413	2,406	17	16	50	25	-	-100.00%
Miscellaneous	6,063	6,514	6,669	6,172	5,000	10,522	5,325	6.50%
Total Revenue	\$ 39,817	\$ 22,396	\$ 20,401	\$ 18,438	\$ 18,150	\$ 17,027	\$ 18,625	2.62%
EXPENDITURES								
Employee Services	\$ 200,512	\$ 231,260	\$ 210,474	\$ 236,969	\$ 218,545	\$ 205,896	\$ 230,985 *	5.69%
Supplies	1,379	875	1,021	1,434	3,500	1,064	3,700	5.71%
Professional Services	99,905	87,327	110,031	107,499	109,480	97,836	113,850	3.99%
Maintenance	1,809	637	-	75	4,850	3,785	4,850 **	0.00%
Total Expenditure	\$ 303,605	\$ 320,099	\$ 321,526	\$ 345,977	\$ 336,375	\$ 308,581	\$ 353,385	5.06%
Supported by taxes and aid	\$ (263,788)	\$ (297,703)	\$ (301,125)	\$ (327,539)	\$ (318,225)	\$ (291,553)	\$ (334,760)	5.20%

Election year *
Annual lease of election equipment **

CITY OF ANOKA, MINNESOTA
2016 BUDGET

GENERAL FUND - FINANCE AND ASSESSING

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Charges for Services	\$ 1,645	\$ 1,260	\$ 1,002	\$ 1,225	\$ 1,250	\$ 4,900	\$ 4,400	252.00%
Miscellaneous	4,517	2,788	4,409	4,997	3,500	1,000	1,200	-65.71%
Total Revenue	<u>\$ 6,162</u>	<u>\$ 4,048</u>	<u>\$ 5,411</u>	<u>\$ 6,222</u>	<u>\$ 4,750</u>	<u>\$ 5,900</u>	<u>\$ 5,600</u>	<u>17.89%</u>
EXPENDITURES								
Employee Services	\$ 353,947	\$ 337,439	\$ 303,409	\$ 334,357	\$ 351,020	\$ 319,409	\$ 387,235 *	10.32%
Supplies	6,221	3,700	3,470	2,315	5,000	2,364	4,800	-4.00%
Professional Services	31,172	41,746	70,528	62,140	53,975	46,294	61,235 **	13.45%
Maintenance	861	1,025	5,118	5,290	7,980	6,314	8,440 ***	5.76%
Total Expenditure	<u>\$ 392,201</u>	<u>\$ 383,910</u>	<u>\$ 382,525</u>	<u>\$ 404,102</u>	<u>\$ 417,975</u>	<u>\$ 374,381</u>	<u>\$ 461,710</u>	<u>10.46%</u>
Supported by taxes and aid	\$ (386,039)	\$ (379,862)	\$ (377,114)	\$ (397,880)	\$ (413,225)	\$ (368,481)	\$ (456,110)	10.38%

Less charges to electric & increase in employee benefit costs *
Increased information technology expense **
Annual charge for garage and equipment ***

CITY OF ANOKA, MINNESOTA
2016 BUDGET

GENERAL FUND - ATTORNEY

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Court Fines	\$ 111,143	\$ 82,297	\$ 76,971	\$ 82,198	\$ 90,000	\$ 83,000	\$ 84,000	-6.67%
Total Revenue	<u>\$ 111,143</u>	<u>\$ 82,297</u>	<u>\$ 76,971</u>	<u>\$ 82,198</u>	<u>\$ 90,000</u>	<u>\$ 83,000</u>	<u>\$ 84,000</u>	<u>-6.67%</u>
EXPENDITURES								
Supplies	\$ 47	\$ 26	\$ 22	\$ -	\$ 500	\$ -	\$ 500	0.00%
Professional Services	12,374	-	-	-	-	-	-	0.00%
Legal	45,727	42,321	38,318	36,721	48,000	42,790	46,000	-4.17%
Prosecution	137,276	141,970	142,110	137,458	160,000	145,346	155,000	-3.13%
Housing Code Violation	572	-	-	-	-	-	-	0.00%
Total Expenditure	<u>\$ 195,996</u>	<u>\$ 184,317</u>	<u>\$ 180,450</u>	<u>\$ 174,179</u>	<u>\$ 208,500</u>	<u>\$ 188,136</u>	<u>\$ 201,500</u>	<u>-3.36%</u>
Supported by taxes and aid	\$ (84,853)	\$ (102,020)	\$ (103,479)	\$ (91,981)	\$ (118,500)	\$ (105,136)	\$ (117,500)	-0.84%

CITY OF ANOKA, MINNESOTA
2016 BUDGET

GENERAL FUND - HUMAN RESOURCES

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2015 PROPOSED	PERCENT CHANGE
REVENUE								
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Revenue	<u>\$ -</u>	<u>0.00%</u>						
EXPENDITURES								
Employee Services	\$ 99,051	\$ 109,102	\$ 106,789	\$ 115,064	\$ 117,925	\$ 117,594	\$ 115,600	-1.97%
Supplies	4,348	4,779	3,913	660	5,000	746	3,500 *	-30.00%
Professional Services	9,403	11,004	14,051	10,632	16,305	9,518	15,785	-3.19%
Maintenance	646	645	-	-	1,000	98	1,000	0.00%
Total Expenditure	<u>\$ 113,448</u>	<u>\$ 125,530</u>	<u>\$ 124,753</u>	<u>\$ 126,356</u>	<u>\$ 140,230</u>	<u>\$ 127,956</u>	<u>\$ 135,885</u>	<u>-3.10%</u>
 Supported by taxes and aid	 \$ (113,448)	 \$ (125,530)	 \$ (124,753)	 \$ (126,356)	 \$ (140,230)	 \$ (127,956)	 \$ (135,885)	 -3.10%

Reflects actual *

CITY OF ANOKA, MINNESOTA
2016 BUDGET

GENERAL FUND - PLANNING & BUILDING INSPECTIONS

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Plan Check/Review Fees	\$ 44,477	\$ 93,960	\$ 91,437	\$ 106,479	\$ 84,500	\$ 87,000	\$ 90,000 *	6.51%
Building Permits	98,989	219,653	173,200	265,726	170,000	253,000	230,000 *	35.29%
Heating Permits	21,162	66,507	31,482	57,544	45,000	55,000	50,000	11.11%
Plumbing Permits	9,355	17,727	9,816	17,766	12,500	15,000	13,000	4.00%
Electrical Permits	11,019	51,154	30,617	34,448	40,000	34,000	38,000	-5.00%
Building Permit Sur Charge	2,316	1,296	2,649	1,160	1,500	1,300	1,500	0.00%
Miscellaneous	265	(652)	(500)	213	500	250	200	-60.00%
Total Revenue	<u>\$ 187,583</u>	<u>\$ 449,645</u>	<u>\$ 338,701</u>	<u>\$ 483,336</u>	<u>\$ 354,000</u>	<u>\$ 445,550</u>	<u>\$ 422,700</u>	<u>19.41%</u>
EXPENDITURES								
Employee Services	\$ 301,427	\$ 297,063	\$ 303,355	\$ 298,595	\$ 267,450	\$ 175,795	\$ 325,875 **	21.85%
Supplies	4,210	2,376	1,919	1,397	6,000	657	5,500 ***	-8.33%
Professional Services	21,454	43,637	63,865	59,766	74,125	36,290	75,665	2.08%
Maintenance	6,983	8,510	9,506	10,590	12,765	135,710	13,680	7.17%
Total Expenditure	<u>\$ 334,074</u>	<u>\$ 351,586</u>	<u>\$ 378,645</u>	<u>\$ 370,348</u>	<u>\$ 360,340</u>	<u>\$ 348,451</u>	<u>\$ 420,720</u>	<u>16.76%</u>
Supported by taxes and aid	\$ (146,491)	\$ 98,059	\$ (39,944)	\$ 112,988	\$ (6,340)	\$ 97,099	\$ 1,980	-131.23%

Anticipated increased activity *
Replace Planning Associate with Senior Planner, Intern Assistant **
Adjust to actual ***

CITY OF ANOKA, MINNESOTA
2016 BUDGET

GENERAL FUND - MUNICIPAL BUILDING AND GENERAL MAINTENANCE

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Miscellaneous	\$ -	\$ -	\$ -	\$ 53	\$ -	\$ -	\$ -	0.00%
Total Revenue	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 53</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
EXPENDITURES								
Employee Services	\$ 78,805	\$ 82,050	\$ 121,018	\$ 163,548	\$ 176,100	\$ 102,502	\$ 130,000 *	-26.18%
Supplies	5,526	5,278	7,436	4,268	14,100	513	14,100	0.00%
Professional Services	53,503	67,470	44,100	64,369	55,425	48,266	94,455 *	70.42%
Maintenance	79,820	89,959	101,771	96,566	100,075	161,006	97,320	-2.75%
Capital Outlay	-	-	71,089	-	20,000	45,000	150,000 **	650.00%
Total Expenditure	<u>\$ 217,654</u>	<u>\$ 244,757</u>	<u>\$ 345,414</u>	<u>\$ 328,751</u>	<u>\$ 365,700</u>	<u>\$ 357,286</u>	<u>\$ 485,875</u>	<u>32.86%</u>
Supported by taxes and aid	\$ (217,654)	\$ (244,757)	\$ (345,414)	\$ (328,698)	\$ (365,700)	\$ (357,286)	\$ (485,875)	32.86%

Contract out electrical services *
Security system, HVAC in council meeting room **

CITY OF ANOKA, MINNESOTA
2016 BUDGET

GENERAL FUND - POLICE, SECURITY SERVICES, CIVIL DEFENSE, AND JOINT FIRE

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Licenses	\$ 65,861	\$ 68,557	\$ 66,339	\$ 22,460	\$ 74,700	\$ 71,829	\$ 74,800	0.13%
State Aid Police Svcs	179,608	168,286	194,231	203,728	194,000	194,000	203,800	5.05%
Police Services	194,289	189,203	194,024	187,038	170,000	172,778	185,750	9.26%
AMRTC Police Services	254,806	250,334	321,710	379,981	371,000	371,000	331,000	-10.78%
Anoka Tech Security	77,798	85,701	82,687	89,438	85,000	85,000	75,000	-11.76%
Anoka High School Security	84,266	71,527	61,494	77,859	73,500	73,500	70,000	-4.76%
Miscellaneous	52,485	47,632	43,723	71,092	70,000	59,358	80,000 *	14.29%
Total Revenue	<u>\$ 909,113</u>	<u>\$ 881,240</u>	<u>\$ 964,208</u>	<u>\$ 1,031,596</u>	<u>\$ 1,038,200</u>	<u>\$ 1,027,465</u>	<u>\$ 1,020,350</u>	<u>-1.72%</u>
EXPENDITURES								
Employee Services	\$ 3,156,291	\$ 3,316,912	\$ 3,351,465	\$ 3,540,565	\$ 3,620,390	\$ 3,236,556	\$ 3,774,800 **	4.27%
Supplies	54,932	67,226	56,073	69,609	77,700	68,306	77,300	-0.51%
Professional Services	197,417	237,389	271,659	320,322	329,430	266,937	347,360 ***	5.44%
Maintenance	286,782	266,982	289,294	284,909	310,290	323,193	328,245	5.79%
Joint Fire Operations	473,315	494,780	513,565	535,500	551,460	551,460	592,000	7.35%
Total Expenditure	<u>\$ 4,168,737</u>	<u>\$ 4,383,289</u>	<u>\$ 4,482,056</u>	<u>\$ 4,750,905</u>	<u>\$ 4,889,270</u>	<u>\$ 4,446,451</u>	<u>\$ 5,119,705</u>	<u>4.71%</u>
Supported by taxes and aid	\$ (3,259,624)	\$ (3,502,049)	\$ (3,517,848)	\$ (3,719,309)	\$ (3,851,070)	\$ (3,418,986)	\$ (4,099,355)	6.45%

Includes \$10,000 from downtown district for extra patrol *
New police officer in 2016, 2014 overtime higher due to filling early retirement positions **
Three new 800mgs radios, training costs, \$30,800 annual maintenance PSDS ***

CITY OF ANOKA, MINNESOTA
2016 BUDGET

GENERAL FUND - PROPERTY MANAGEMENT

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Rental Lic Inspection Fee	\$ 17,536	\$ 21,859	\$ 18,888	\$ 21,738	\$ 20,000	\$ 20,000	\$ 30,000	50.00%
Vacant Building Reg Fee	4,700	6,800	2,900	2,700	4,000	1,371	2,500	-37.50%
Miscellaneous	4,246	3,116	4,287	5,175	3,500	2,314	5,000	42.86%
Total Revenue	<u>\$ 26,482</u>	<u>\$ 31,775</u>	<u>\$ 26,075</u>	<u>\$ 29,613</u>	<u>\$ 27,500</u>	<u>\$ 23,686</u>	<u>\$ 37,500</u>	<u>36.36%</u>
 EXPENDITURES								
Employee Services	\$ 73,830	\$ 73,573	\$ 73,452	\$ 82,106	\$ 99,680	\$ 72,595	\$ 88,600 *	-11.12%
Supplies	434	97	83	41	1,250	-	1,250	0.00%
Professional Services	6,692	8,773	5,053	4,644	9,040	7,001	8,930	-1.22%
Maintenance	-	-	-	-	200	343	200	0.00%
Total Expenditure	<u>\$ 80,956</u>	<u>\$ 82,443</u>	<u>\$ 78,588</u>	<u>\$ 86,791</u>	<u>\$ 110,170</u>	<u>\$ 79,939</u>	<u>\$ 98,980</u>	<u>-10.16%</u>
 Supported by taxes and aid	 \$ (54,474)	 \$ (50,668)	 \$ (52,513)	 \$ (57,178)	 \$ (82,670)	 \$ (56,253)	 \$ (61,480)	 -25.63%

Replace Property Maintenance position with Property Maint/Associate Planner *
Eliminate Housing Manager from department charges
25% of a police officer for enforcement

CITY OF ANOKA, MINNESOTA
2016 BUDGET

GENERAL FUND - ENGINEERING, STREETS & DOWNTOWN MAINTENANCE

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Permits	\$ 4,175	\$ 240	\$ 260	\$ 375	\$ 250	\$ 450	\$ 250	0.00%
Franchise Fees	926,617	939,728	977,721	967,141	945,000	936,702	966,000 *	2.22%
MSA Maintenance	150,333	152,232	158,092	163,848	164,000	164,000	177,000 **	7.93%
Miscellaneous	4,532	1,544	2,457	265	1,750	1,500	1,500	-14.29%
Total Revenue	<u>\$1,085,657</u>	<u>\$1,093,744</u>	<u>\$1,138,530</u>	<u>\$1,131,629</u>	<u>\$1,111,000</u>	<u>\$1,102,652</u>	<u>\$1,144,750</u>	<u>3.04%</u>
EXPENDITURES								
Employee Services	\$ 510,696	\$ 499,830	\$ 570,119	\$ 657,904	\$ 687,450	\$ 539,474	\$ 695,915	1.23%
Supplies	10,810	23,780	19,014	24,341	33,900	18,459	33,900	0.00%
Professional Services	114,941	90,598	72,135	102,243	117,955	83,222	109,895	-6.83%
Maintenance	570,638	445,871	576,532	431,012	653,615	394,128	680,775 ***	4.16%
Capital Outlay	-	-	-	3,235	110,000	110,000	117,000 ****	6.36%
Total Expenditure	<u>\$ 1,207,085</u>	<u>\$ 1,060,079</u>	<u>\$ 1,237,800</u>	<u>\$ 1,218,735</u>	<u>\$ 1,602,920</u>	<u>\$ 1,145,283</u>	<u>\$ 1,637,485</u>	<u>2.16%</u>
Supported by taxes and aid	\$ (121,428)	\$ 33,665	\$ (99,270)	\$ (87,106)	\$ (491,920)	\$ (42,631)	\$ (492,735)	0.17%

Increase in properties *
 Increased allocation **
 \$20,000 Roosevelt South sidewalk repairs ***
 Sign replacements ****

CITY OF ANOKA, MINNESOTA
2016 BUDGET

GENERAL FUND - RECREATION & COMMUNITY PROGRAMS

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Lease Income	\$ -	\$ -	\$ 33,528	\$ 34,722	\$ 75,000	\$ 84,239	\$ 79,000	5.33%
Use of Parks & Fields	14,557	13,409	20,101	18,371	17,000	18,000	18,000	5.88%
Pool Admission	184,387	199,022	194,907	176,704	190,000	212,516	191,000	0.53%
Swimming Lessons	46,243	52,511	49,994	50,233	46,000	56,000	51,000	10.87%
Rental	5,556	8,410	8,249	11,728	7,500	6,000	8,250	10.00%
Senior Center	19,300	21,913	25,585	25,973	21,450	24,936	24,600	14.69%
Slip Rental	-	-	-	-	-	16,777	15,000 *	0.00%
Miscellaneous	2,149	6,762	40,001	38,535	350	6,000	1,850 **	428.57%
Total Revenue	\$ 272,192	\$ 302,027	\$ 372,365	\$ 356,266	\$ 357,300	\$ 424,468	\$ 388,700	8.79%
EXPENDITURES								
Employee Services	\$ 410,454	\$ 399,847	\$ 424,822	\$ 485,235	\$ 491,050	\$ 522,258	\$ 516,710	5.23%
Supplies	41,310	47,684	42,820	39,781	75,550	53,058	78,250	3.57%
Professional Services	100,462	91,540	188,494	189,858	159,860	155,727	179,770 ***	12.45%
Maintenance	220,236	184,536	234,249	244,836	271,550	303,381	282,760 ****	4.13%
Capital Outlay	-	-	-	59,158	-	-	49,000 *****	0.00%
Total Expenditure	\$ 772,462	\$ 723,607	\$ 890,385	\$ 1,018,868	\$ 998,010	\$ 1,034,425	\$ 1,106,490	10.87%
Supported by taxes and aid	\$ (500,270)	\$ (421,580)	\$ (518,020)	\$ (662,602)	\$ (640,710)	\$ (609,957)	\$ (717,790)	12.03%

New department for River Recreation *

Winterfest grant and tasting **

11 new phones for Event Center ***

\$64,100 requested for AH comm programs - \$7500 to Youth First and \$56,600 new to school; Winterfest; Replace outdoor showers ****

\$20,000 Foul line fencing and benches at Sunny Acres fields 1-4; \$29,000 6 boat slips at Aikin Riverside *****

CITY OF ANOKA, MINNESOTA
2016 BUDGET

GENERAL FUND - PARK AND CEMETARY MAINTENANCE & SHADE TREE BEAUTIFICATION

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Lease Income	\$ -	\$ 6,789	\$ 12,000	\$ 16,824	\$ 8,000	\$ -	\$ -	-100.00%
Park Donations	4,562	4,841	2,500	4,462	2,000	2,000	2,500	25.00%
Miscellaneous	11,925	3,414	4,076	4,772	2,500	4,200	4,000	60.00%
Total Revenue	\$ 16,487	\$ 15,044	\$ 18,576	\$ 26,058	\$ 12,500	\$ 6,200	\$ 6,500	-48.00%
EXPENDITURES								
Employee Services	\$ 378,189	\$ 413,999	\$ 371,044	\$ 372,712	\$ 421,050	\$ 308,103	\$ 416,550 *	-1.07%
Supplies	28,405	42,770	57,340	69,831	69,400	48,977	70,600 **	1.73%
Professional Services	44,814	51,619	69,146	75,634	57,995	54,187	59,360 *	2.35%
Maintenance	215,451	218,985	226,456	213,063	238,840	295,618	255,000 ***	6.77%
Capital Outlay	-	27,709	39,747	7,948	83,600	83,600	25,000 ****	-70.10%
Total Expenditure	\$ 666,859	\$ 755,082	\$ 763,733	\$ 739,188	\$ 870,885	\$ 790,486	\$ 826,510	-5.10%
Supported by taxes and aid	\$ (650,372)	\$ (740,038)	\$ (745,157)	\$ (713,130)	\$ (858,385)	\$ (784,286)	\$ (820,010)	-4.47%

Contract out electrical services *
\$10,000 6 new park entrance signs (Rudy Johnson, Rick Sorenson (2), Bob Ehlen, Gray Ghost, Peninsula Point **
\$5000 repair trail Mississippi Community Park; pruning equipment and vandalism repairs ***
Playground rehab ****

CITY OF ANOKA, MINNESOTA
2016 BUDGET

GENERAL FUND - COMMUNITY DEVELOPMENT

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Miscellaneous	\$ (48)	\$ (145)	\$ (420)	\$ -	\$ -	\$ -	\$ -	0.00%
Total Revenue	<u>\$ (48)</u>	<u>\$ (145)</u>	<u>\$ (420)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
EXPENDITURES								
Employee Services	\$ 87,381	\$ 104,728	\$ 117,582	\$ 107,993	\$ 89,830	\$ 89,949	\$ 96,210	7.10%
Supplies	2,004	949	707	654	4,000	441	3,000	-25.00%
Professional Services	10,556	9,423	13,202	14,142	20,245	14,755	20,865	3.06%
Maintenance	-	-	63	-	500	500	500	0.00%
Total Expenditure	<u>\$ 99,941</u>	<u>\$ 115,100</u>	<u>\$ 131,554</u>	<u>\$ 122,789</u>	<u>\$ 114,575</u>	<u>\$ 105,644</u>	<u>\$ 120,575</u>	<u>5.24%</u>
 Supported by taxes and aid	 \$ (99,989)	 \$ (115,245)	 \$ (131,974)	 \$ (122,789)	 \$ (114,575)	 \$ (105,644)	 \$ (120,575)	 5.24%

CITY OF ANOKA, MINNESOTA
2016 BUDGET

GENERAL FUND - UNALLOCATED

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Property Taxes	\$ 3,895,274	\$ 4,176,461	\$ 4,038,845	\$ 3,713,891	\$ 5,329,680	\$ 3,729,025	\$ 6,403,575	20.15%
Fiscal Disparities	1,307,556	1,252,252	1,421,138	1,584,190	-	1,600,000	-	0.00%
Local Government Aid	901,095	901,095	901,095	1,547,473	1,649,885	1,649,885	1,679,055	1.77%
State Aid - PERA Inc	28,509	28,509	28,509	28,509	28,500	28,509	28,500	0.00%
Interest Earnings	82,911	30,406	69,840	37,510	30,000	40,000	45,000	50.00%
Gain or (loss) from Inv	-	-	(153,051)	104,757	-	48,295	-	0.00%
Miscellaneous	306,911	17,045	18,555	43,354	31,000	31,000	31,000	0.00%
Transfers In	275,000	385,000	700,000	360,000	365,000	365,000	394,000 *	7.95%
Use of Fund Balance	-	-	-	-	170,985	-	1,426,615	734.35%
Total Revenue	\$ 6,797,256	\$ 6,790,768	\$ 7,024,931	\$ 7,419,684	\$ 7,605,050	\$ 7,491,714	\$ 10,007,745	31.59%
EXPENDITURES								
Employee Services	\$ -	\$ -	\$ 6,772	\$ -	\$ -	\$ -	\$ -	0.00%
Supplies	-	74	-	578	-	3,750	-	0.00%
Professional Services	996	6,163	2,351	3,040	-	45,940	23,000	0.00%
Maintenance	39,717	35,471	39,501	61,593	109,500	25,000	120,000	9.59%
Capital Expense	-	-	-	14,207	-	-	-	0.00%
Transfer Out	-	600,000	750,000	1,220,000	94,000	94,000	2,024,650 **	2053.88%
Total Expenditure	\$ 40,713	\$ 641,708	\$ 798,624	\$ 1,299,418	\$ 203,500	\$ 168,690	\$ 2,167,650	965.18%
Supported by taxes and aid	\$ 6,756,543	\$ 6,149,060	\$ 6,226,307	\$ 6,120,266	\$ 7,401,550	\$ 7,323,024	\$ 7,840,095	5.93%

\$385,000 from electric, \$9,000 from Aquatic capital *
\$650,000 to garage, \$495,000 to park capital, \$379,650 to debt service, \$500,000 to building capital **

CITY OF ANOKA, MINNESOTA
2016 BUDGET

URBAN REDEVELOPMENT FUND SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Interest Earnings	\$ 3,870	\$ 2,803	\$ 6,640	\$ 5,639	\$ 10,000	\$ 11,000	\$ 14,000	40.00%
Development Fee	2,500	-	-	-	-	-	-	0.00%
Gain or (loss) from Inv	-	-	(12,740)	7,810	-	4,931	-	0.00%
Service Availability	216,310	59,125	68,110	206,255	165,550	200,000	94,600 *	-42.86%
Total Revenue	<u>\$ 222,680</u>	<u>\$ 61,928</u>	<u>\$ 62,010</u>	<u>\$ 219,704</u>	<u>\$ 175,550</u>	<u>\$ 215,931</u>	<u>\$ 108,600</u>	<u>-38.14%</u>
EXPENDITURES								
Personel	\$ 8	\$ 5	\$ 1,015	\$ 2,255	\$ 860	\$ 50	\$ 20	-97.67%
Professional Charges	4,210	-	415	488	70	132	70	0.00%
Rents	-	-	810	810	810	810	810	0.00%
TOTAL	<u>\$ 4,218</u>	<u>\$ 5</u>	<u>\$ 2,240</u>	<u>\$ 3,553</u>	<u>\$ 1,740</u>	<u>\$ 992</u>	<u>\$ 900</u>	<u>-48.28%</u>
Net Change in Fund Balance	\$ 218,462	\$ 61,923	\$ 59,770	\$ 216,151	\$ 173,810	\$ 214,939	\$ 107,700	
Urban Redevelopment Net Asset Balance	\$ 297,663	\$ 359,586	\$ 419,356	\$ 635,507	\$ 809,317	\$ 850,446	\$ 958,146	

40 units @ \$2,365 *

CITY OF ANOKA, MINNESOTA
2016 BUDGET

ROUND UP FUND SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Interest Earnings	\$ -	\$ -	\$ 244	\$ 123	\$ -	\$ 175	\$ -	0.00%
Gain(loss) fair value of inv	-	-	(77)	52	-	25	-	0.00%
Other Revenue	-	49,326	44,175	41,432	40,000	41,000	41,000	2.50%
Total Revenue	<u>\$ -</u>	<u>\$ 49,326</u>	<u>\$ 44,342</u>	<u>\$ 41,607</u>	<u>\$ 40,000</u>	<u>\$ 41,200</u>	<u>\$ 41,000</u>	<u>2.50%</u>
EXPENDITURES								
Contractual Services	\$ -	\$ 43,260	\$ 44,409	\$ 41,518	\$ 40,000	\$ 41,000	\$ 41,000	2.50%
Bad Debt Expense	-	94	104	76	-	-	-	0.00%
TOTAL	<u>\$ -</u>	<u>\$ 43,354</u>	<u>\$ 44,513</u>	<u>\$ 41,594</u>	<u>\$ 40,000</u>	<u>\$ 41,000</u>	<u>\$ 41,000</u>	<u>2.50%</u>
Net Change in Fund Balance	\$ -	\$ 5,972	\$ (171)	\$ 13	\$ -	\$ 200	\$ -	
Round Up Net Asset Balance	\$ -	\$ 5,972	\$ 5,801	\$ 5,814	\$ 5,814	\$ 6,014	\$ 6,014	

Includes:
Youth First \$15,000
Alexandra House \$5,000

CITY OF ANOKA, MINNESOTA
2016 BUDGET

CEMETERY FUND SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Interment	\$ 29,733	\$ 19,450	\$ 38,500	\$ 25,599	\$ 28,000	\$ 25,905	\$ 28,000	0.00%
Marker Permit	5,675	5,555	5,675	4,600	6,000	6,125	6,000	0.00%
Grave Purchase	26,776	17,300	37,614	23,048	25,000	24,262	25,000	0.00%
Perpetual Care	13,856	6,650	20,736	15,782	17,000	15,000	17,000	0.00%
Interest Income	8,942	3,527	7,283	2,971	6,500	6,500	6,500	0.00%
Gain(loss) fair value of inv	-	-	(14,386)	10,314	-	217	-	0.00%
Contrib and Donations	-	-	500	-	-	-	-	0.00%
Admin Fes	375	375	320	145	-	210	-	0.00%
Transfers In	35,500	-	-	-	-	-	-	0.00%
Use of Fund Balance	-	-	-	-	23,660	-	15,690	-33.69%
Total Revenue	\$ 120,857	\$ 52,857	\$ 96,242	\$ 82,459	\$ 106,160	\$ 78,219	\$ 98,190	-7.51%
EXPENDITURES								
Personel	\$ 56,258	\$ 46,500	\$ 66,302	\$ 69,651	\$ 76,235	\$ 63,090	\$ 67,420 *	-11.56%
Supplies	236	1,449	701	1,670	2,700	4,180	2,700	0.00%
Professional Charges	5,543	3,894	9,410	8,525	7,850	6,240	7,780	-0.89%
Maintenance	23,225	12,911	13,128	10,750	19,375	16,150	20,290	4.72%
Capital	-	-	-	8,588	-	-	-	0.00%
TOTAL	\$ 85,262	\$ 64,754	\$ 89,541	\$ 99,184	\$ 106,160	\$ 89,660	\$ 98,190	-7.51%
Net Change in Fund Balance	\$ 35,595	\$ (11,897)	\$ 6,701	\$ (16,725)	\$ -	\$ (11,441)	\$ -	
Cemetery Net Asset Balance	\$ 463,820	\$ 451,923	\$ 458,624	\$ 441,899	\$ 418,239	\$ 430,458	\$ 414,768	

Allocate more costs to general fund *

CITY OF ANOKA, MINNESOTA
2016 BUDGET

WALKER LEASED PARKING FUND SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Parking Ramp Permits	\$ 4,544	\$ 4,844	\$ 4,703	\$ 4,632	\$ 4,800	\$ 4,795	\$ 4,800	0.00%
Interest Income	-	207	403	94	400	400	400	0.00%
Gain(loss) fair value of inv	-	-	(711)	580	-	131	-	0.00%
Use of Fund Balance	-	-	-	-	4,055	-	2,985	-26.39%
Total Revenue	\$ 4,544	\$ 5,051	\$ 4,395	\$ 5,306	\$ 9,255	\$ 5,326	\$ 8,185	-11.56%
EXPENDITURES								
Personel	\$ 1,537	\$ 1,154	\$ 154	\$ 74	\$ 1,575	\$ 150	\$ 1,575	0.00%
Supplies	125	8	-	-	150	-	150	0.00%
Professional Charges	-	5,509	(1,799)	2,325	2,530	3,550	1,460 *	-42.29%
Maintenance	4,553	1,350	16,992	5,742	5,000	5,000	5,000	0.00%
TOTAL	\$ 6,215	\$ 8,021	\$ 15,347	\$ 8,141	\$ 9,255	\$ 8,700	\$ 8,185	-11.56%
Net Change in Fund Balance	\$ (1,671)	\$ (2,970)	\$ (10,952)	\$ (2,835)	\$ -	\$ (3,374)	\$ -	
Walker ramp Net Asset Balance	\$ 30,707	\$ 27,737	\$ 16,785	\$ 13,950	\$ 13,950	\$ 10,576	\$ 7,591	

Reduced property insurance costs *

CITY OF ANOKA, MINNESOTA
2016 BUDGET

CITY PARKING FUND SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Parking Ramp Permits	\$ 23,055	\$ 23,795	\$ 27,540	\$ 27,515	\$ 33,000	\$ 34,829	\$ 36,000	9.09%
Parking Fees	68,227	58,320	49,287	42,214	47,000	38,914	39,000 *	-17.02%
Interest Income	24,535	8,978	15,185	5,591	10,500	12,500	13,500	28.57%
Gain(loss) fair value of inv	-	-	(27,921)	20,215	-	7,707	-	0.00%
Rent	5,580	6,324	1,041	6,767	-	-	-	0.00%
Transfers In	133,000	-	-	-	-	-	-	0.00%
Use of Fund Balance	-	-	-	-	85,285	-	114,000 **	33.67%
Total Revenue	\$ 254,397	\$ 97,417	\$ 65,132	\$ 102,302	\$ 175,785	\$ 93,950	\$ 202,500	15.20%
EXPENDITURES								
Personel	\$ 159,028	\$ 111,243	\$ 94,648	\$ 75,736	\$ 74,375	\$ 67,475	\$ 44,045 ***	-40.78%
Supplies	159	391	428	743	750	750	750	0.00%
Professional Charges	63,499	47,264	60,472	56,004	54,735	47,468	53,865	-1.59%
Maintenance	31,769	32,749	29,555	29,527	37,925	30,533	38,840	2.41%
Capital Improvements	-	170,345	25,560	3,764	8,000	8,000	65,000 ****	712.50%
TOTAL	\$ 254,455	\$ 361,992	\$ 210,663	\$ 165,774	\$ 175,785	\$ 154,226	\$ 202,500	15.20%
Net Change in Fund Balance	\$ (58)	\$ (264,575)	\$ (145,531)	\$ (63,472)	\$ -	\$ (60,276)	\$ -	
City Parking Net Asset Balance	\$ 1,301,507	\$ 1,036,932	\$ 891,400	\$ 827,928	\$ 742,643	\$ 767,652	\$ 653,652	

Increase parking fine to \$13.00 *
Continued use of fund balance **
move some CSO time back to general fund ***
Massonry repair at Walker ramp?? ****

CITY OF ANOKA, MINNESOTA
2016 BUDGET

LODGING FUND SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Lodging Tax	\$ 6,005	\$ 6,336	\$ 9,339	\$ 8,887	\$ 9,100	\$ 9,200	\$ 9,200	1.10%
Interest Income	240	89	207	88	100	100	100	0.00%
Gain(loss) fair value of inv	-	-	(398)	268	-	130	-	0.00%
Contrib and Donations	-	-	3,405	3,528	3,500	3,500	3,500 *	0.00%
Total Revenue	\$ 6,245	\$ 6,425	\$ 12,553	\$ 12,771	\$ 12,700	\$ 12,930	\$ 12,800	0.79%
EXPENDITURES								
Personel	\$ 120	\$ 120	\$ 85	\$ 65	\$ 60	\$ 60	\$ 60	0.00%
Professional Charges	5,061	6,540	11,887	11,975	11,975	12,410	12,720 **	6.22%
TOTAL	\$ 5,181	\$ 6,660	\$ 11,972	\$ 12,040	\$ 12,035	\$ 12,470	\$ 12,780	6.19%
Net Change in Fund Balance	\$ 1,064	\$ (235)	\$ 581	\$ 731	\$ 665	\$ 460	\$ 20	
Lodging Net Asset Balance	\$ 11,952	\$ 11,717	\$ 12,298	\$ 13,029	\$ 13,694	\$ 13,489	\$ 13,509	

Support from North Tourism *
Includes Winterfest support **

CITY OF ANOKA, MINNESOTA
2016 BUDGET

2002A PUBLIC SAFETY BONDS SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Property Taxes	\$ 396,213	\$ 405,184	\$ 396,314	\$ 386,018	\$ 385,000	\$ 398,738	\$ 155,900	-59.51%
Interest Earnings	(580)	48	2,124	631	50	-	530	960.00%
Gain(loss) fair value of inv	-	-	(12,120)	8,416	-	3,703	-	0.00%
Transfers In	2,765	-	-	-	-	-	200,000 *	0.00%
Total Revenue	\$ 398,398	\$ 405,232	\$ 386,318	\$ 395,065	\$ 385,050	\$ 402,441	\$ 356,430	-7.43%
EXPENDITURES								
Matured Bonds	\$ 4,250,000	\$ 345,000	\$ 325,000	\$ 320,000	\$ 320,000	\$ 320,000	\$ 295,000	-7.81%
Matured Interest	131,780	75,046	72,290	68,988	64,830	64,828	59,930	-7.56%
Fiscal Agent Charges	425	-	-	425	510	450	475	-6.86%
TOTAL	\$ 4,382,205	\$ 420,046	\$ 397,290	\$ 389,413	\$ 385,340	\$ 385,278	\$ 355,405	-7.77%
Net Change in Fund Balance	\$ (3,983,807)	\$ (14,814)	\$ (10,972)	\$ 5,652	\$ (290)	\$ 17,163	\$ 1,025	
Public Safety Bonds Net Asset Balance	\$ 417,140	\$ 402,326	\$ 391,354	\$ 397,006	\$ 396,716	\$ 414,169	\$ 415,194	

Transfer from General fund *

CITY OF ANOKA, MINNESOTA
2016 BUDGET

2008A PUBLIC IMPROVEMENT BONDS FUND SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Property Tax	\$ -	\$ -	\$ -	\$ -	\$ 3,585	\$ 3,585	\$ -	-100.00%
Interest income							20	0.00%
Transfers In	-	-	-	-	94,000	94,000	179,650 *	91.12%
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ 97,585	\$ 97,585	\$ 179,670	0.00%
EXPENDITURES								
Matured Bonds	\$ -	\$ -	\$ -	\$ 54,150	\$ 54,150	\$ 54,150	\$ 100,000	84.67%
Matured Interest	-	-	-	39,056	37,435	37,432	62,695	67.48%
Matur Fiscal Agent Charges	-	-	-	257	-	257	450	0.00%
TOTAL	\$ -	\$ -	\$ -	\$ 93,463	\$ 91,585	\$ 91,839	\$ 163,145	78.14%
Net Change in Fund Balance	\$ -	\$ -	\$ -	\$ (93,463)	\$ 6,000	\$ 5,746	\$ 16,525	
Public Improvement Bonds Net Asset Balance	\$ -	\$ -	\$ -	\$ (93,463)	\$ (87,463)	\$ (87,717)	\$ (71,192)	
							Transfer from General fund *	

CITY OF ANOKA, MINNESOTA
2016 BUDGET

2006A TAX INCREMENT BONDS FUND SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Interest Earnings	\$ 783	\$ 1,856	\$ 2,586	\$ (48)	\$ 500	\$ -	\$ 1,400	180.00%
Gain(loss) fair value of inv	-	-	(1,618)	1,102	-	516	-	0.00%
Transfers In	475,000	440,000	440,000	1,440,000	474,500	474,500	375,000 *	-20.97%
Bond Proceeds	-	-	-	6,383,638	-	-	-	0.00%
Total Revenue	\$ 475,783	\$ 441,856	\$ 440,968	\$ 7,824,692	\$ 475,000	\$ 475,016	\$ 376,400	-20.76%
EXPENDITURES								
Professional Services	\$ -	\$ -	\$ -	\$ 81,089	\$ -	\$ -	\$ -	
Principal Bond Pmt	125,000	125,000	125,000	125,000	125,000	7,335,000	145,000	16.00%
Matured Interest	327,043	322,043	317,043	312,043	349,145	347,142	201,290	-42.35%
Fiscal Agent Charges	425	-	425	450	500	500	500	0.00%
TOTAL	\$ 452,468	\$ 447,043	\$ 442,468	\$ 518,582	\$ 474,645	\$ 7,682,642	\$ 346,790	-26.94%
Net Change in Fund Balance	\$ 23,315	\$ (5,187)	\$ (1,500)	\$ 7,306,110	\$ 355	\$ (7,207,626)	\$ 29,610	
HRRD Ramp Bonds Net Asset Balance	\$ 58,501	\$ 53,314	\$ 51,814	\$ 7,357,924	\$ 7,358,279	\$ 150,298	\$ 179,908	

Transfer from Enterprise & HRRD TIF *

CITY OF ANOKA, MINNESOTA
2016 BUDGET

BUILDING IMPROVEMENT CAPITAL FUND SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Sale of Fixed Asset	\$ 1,034,834	\$ -	\$ -	\$ 365,539	\$ -	\$ 92,061	\$ -	0.00%
Interest Income	3,447	2,979	4,596	378	1,500	500	250	-83.33%
Gain(loss) fair value of inv	-	-	(8,571)	8,491	-	80	-	0.00%
Miscellaneous	1,285	-	-	-	-	-	-	0.00%
Transfers In	129,996	129,996	-	125,000	125,000	125,000	500,000 *	300.00%
Total Revenue	\$ 1,169,562	\$ 132,975	\$ (3,975)	\$ 499,408	\$ 126,500	\$ 217,641	\$ 500,250	295.45%
EXPENDITURES								
Personal services	\$ -	\$ 278	\$ 1,400	\$ 1,856	\$ 7,590	\$ 7,590	\$ 4,940	-34.91%
Supplies	10,346	-	-	-	-	-	-	0.00%
Professional services	12,692	15	39,940	81,040	130	5,091	130	0.00%
Capital Expense	-	34,948	5,650	159,683	262,000	248,015	430,000	64.12%
Transfers Out	159,047	-	-	666,000	-	-	-	0.00%
TOTAL	\$ 182,085	\$ 35,241	\$ 46,990	\$ 908,579	\$ 269,720	\$ 260,696	\$ 435,070	61.30%
Net Change in Fund Balance	\$ 987,477	\$ 97,734	\$ (50,965)	\$ (409,171)	\$ (143,220)	\$ (43,055)	\$ 65,180	
Building Improvements Net Asset Balance	\$ 626,890	\$ 724,624	\$ 673,659	\$ 264,488	\$ 121,268	\$ 221,433	\$ 286,613	

Transfer from general fund *

Building Improvement Capital Outlay:
Pre-cast Cap & parapet walls - \$75,000
Fire bay floor repair - \$100,000
Senior Center Roof - \$80,000
Greenhaven main floor bathrooms - \$50,000
New phone system - \$125,000

CITY OF ANOKA, MINNESOTA
2016 BUDGET

STATE AID CONSTRUCTION CAPITAL FUND SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
MSA Construction	\$ -	\$ -	\$ -	\$ 1,142,000	\$ -	\$ -	\$ -	0.00%
Interest Income	5,644	2,209	4,492	2,686	2,000	2,000	4,500	125.00%
Gain(loss) fair value of inv	-	-	(8,746)	2,715	-	6,032	-	0.00%
Total Revenue	<u>\$ 5,644</u>	<u>\$ 2,209</u>	<u>\$ (4,254)</u>	<u>\$ 1,147,401</u>	<u>\$ 2,000</u>	<u>\$ 8,032</u>	<u>\$ 4,500</u>	<u>125.00%</u>
EXPENDITURES								
Professional services	\$ 5,616	\$ -	\$ -	\$ 75,161	\$ -	\$ 3,993	\$ -	0.00%
Capital Expense	-	-	1,094	700,889	-	120,000	-	0.00%
TOTAL	<u>\$ 5,616</u>	<u>\$ -</u>	<u>\$ 1,094</u>	<u>\$ 776,050</u>	<u>\$ -</u>	<u>\$ 123,993</u>	<u>\$ -</u>	<u>0.00%</u>
Net Change in Fund Balance	\$ 28	\$ 2,209	\$ (5,348)	\$ 371,351	\$ 2,000	\$ (115,961)	\$ 4,500	
State Aid Construction Net Asset Balance - Beginning	(1,900,554)	(1,898,345)	(1,903,693)	3,177,027	3,179,027	3,061,066	3,065,566	
Prior period adjustment	-	-	4,709,369	-	-	-	-	
State Aid Construction Net Asset Balance - Ending	\$ (1,900,554)	\$ (1,898,345)	\$ 2,805,676	\$ 3,177,027	\$ 3,179,027	\$ 3,061,066	\$ 3,065,566	

CITY OF ANOKA, MINNESOTA
2016 BUDGET

STREET RENEWAL CAPITAL FUND SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Franchise Fee	\$ 331,098	\$ 358,878	\$ 362,658	\$ 364,814	\$ 365,000	\$ 365,022	\$ 365,000	0.00%
Special Assessments	358,656	449,872	481,736	404,445	465,000	543,300	450,000	-3.23%
Interest Income	61,566	3,131	(92)	16,025	-	-	1,100	0.00%
Gain(loss) fair value of inv	-	-	(8,972)	8,846	-	126	-	0.00%
Misc./Sale of Property	460,536	2,843,054	7,600	436,125	645,000	953,619	-	-100.00%
Transfers In	1,000,000	1,700,000	440,000	2,266,000	2,168,000	2,168,000	2,125,000 *	-1.98%
Total Revenue	\$ 2,211,856	\$ 5,354,935	\$ 1,282,930	\$ 3,496,255	\$ 3,643,000	\$ 4,030,067	\$ 2,941,100	-19.27%
EXPENDITURES								
Personal services	\$ 53,966	\$ 46,611	\$ 57,215	\$ 53,826	\$ 72,460	\$ 72,460	\$ 72,570	0.15%
Professional services	186,716	1,108,312	444,761	667,579	3,890	410,090	3,890	0.00%
Maintenance	574	17,329	6,086	-	-	-	-	0.00%
Capital Expense	1,908,860	7,510,932	2,054,966	4,605,702	5,264,000	4,853,910	3,357,900	-36.21%
Fixed Asset Transfer	(281,823)	(1,228,755)	(632,047)	(856,917)	(1,507,775)	(1,507,775)	(956,400)	-36.57%
TOTAL	\$ 1,868,293	\$ 7,454,429	\$ 1,930,981	\$ 4,470,190	\$ 3,832,575	\$ 3,828,685	\$ 2,477,960	-35.34%
Net Change in Fund Balance	\$ 343,563	\$ (2,099,494)	\$ (648,051)	\$ (973,935)	\$ (189,575)	\$ 201,382	\$ 463,140	
Street Renewal Net Asset Balance	\$ 2,930,355	\$ 830,861	\$ 182,810	\$ (791,125)	\$ (980,700)	\$ (589,743)	\$ (126,603)	

Transfer from Electric *

Street Renewal Capital Outlay:
Two Street renewal projects
Adams, Brisbin, Eighth

CITY OF ANOKA, MINNESOTA
2016 BUDGET

CEMETERY CAPITAL FUND SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Interest Income	2,265	924	1,605	447	-	1,036	-	0.00%
Gain(loss) fair value of inv	-	-	(2,079)	1,145	-	800	-	0.00%
Total Revenue	<u>\$ 2,265</u>	<u>\$ 924</u>	<u>\$ (474)</u>	<u>\$ 1,592</u>	<u>\$ -</u>	<u>\$ 1,836</u>	<u>\$ -</u>	<u>0.00%</u>
EXPENDITURES								
Personal services	\$ 121	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Capital Expense	-	-	52,475	-	-	-	-	0.00%
Transfer	-	-	-	-	-	-	70,000 *	0.00%
TOTAL	<u>\$ 121</u>	<u>\$ -</u>	<u>\$ 52,475</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 70,000</u>	<u>0.00%</u>
Net Change in Fund Balance	\$ 2,144	\$ 924	\$ (52,949)	\$ 1,592	\$ -	\$ 1,836	\$ (70,000)	
Park Projects Net Asset Balance	\$ 118,597	\$ 119,521	\$ 66,572	\$ 68,164	\$ 68,164	\$ 70,000	\$ -	

Close out fund to Perpetual Care Special Revenue Fund *

CITY OF ANOKA, MINNESOTA
2016 BUDGET

PARK DEDICATION CAPITAL FUND SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Federal Grants	\$ -	\$ -	\$ 110,645	\$ 336,928	\$ -	\$ -	\$ -	0.00%
Interest Income	5,496	2,985	2,484	1,878	1,000	1,000	2,200	120.00%
Gain(loss) fair value of inv	-	-	(788)	(1,308)	-	2,096	-	0.00%
Donations	210,968	-	107,140	185,619	523,860	180,000	195,800 *	-62.62%
Prior Period Adjustment	-	-	-	374,802	-	-	-	0.00%
Transfer In	-	-	-	520,000	-	-	-	0.00%
Total Revenue	\$ 216,464	\$ 2,985	\$ 219,481	\$ 1,417,919	\$ 524,860	\$ 183,096	\$ 198,000	-62.28%
EXPENDITURES								
Personal services	\$ -	\$ -	\$ 1,625	\$ 7,173	\$ 4,785	\$ 4,785	\$ 1,980	-58.62%
Supplies	-	-	-	11,756	-	-	-	0.00%
Professional services	-	-	233,359	87,654	10,155	-	10,155	0.00%
Maintenance	-	-	-	7,014	-	-	-	0.00%
Capital Expense	-	239,650	695,086	608,502	95,000	285,566	50,000	-47.37%
TOTAL	\$ -	\$ 239,650	\$ 930,070	\$ 722,099	\$ 109,940	\$ 290,351	\$ 62,135	-43.48%
Net Change in Fund Balance	\$ 216,464	\$ (236,665)	\$ (710,589)	\$ 695,820	\$ 414,920	\$ (107,255)	\$ 135,865	
Park Projects Net Asset Balance	\$ 383,128	\$ 146,463	\$ (564,126)	\$ 131,694	\$ 546,614	\$ 24,439	\$ 160,304	

77 units *

Park Dedication Capital Outlay:
Rum River trail connection plans
Anoka station park plans

CITY OF ANOKA, MINNESOTA
2016 BUDGET

PARK CAPITAL FUND SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Grants	\$ -	\$ -	\$ 17,405	\$ 451,044	\$ -	\$ 209,450	\$ 169,000 *	0.00%
Sale of Fixed Asset	-	1,407,517	-	-	300,000	-	-	-100.00%
Interest Income	13,195	5,783	2,673	2,478	-	-	1,000	0.00%
Gain(loss) fair value of inv	-	-	(9,376)	9,303	-	72	-	0.00%
Donations	-	5,002	-	-	-	-	-	0.00%
Miscellaneous	-	-	224,523	-	-	-	-	0.00%
Transfers In	44,500	460,000	300,000	850,000	150,000	150,000	525,000 **	250.00%
Total Revenue	\$ 57,695	\$ 1,878,302	\$ 535,225	\$ 1,312,825	\$ 450,000	\$ 359,522	\$ 695,000	54.44%
EXPENDITURES								
Personal services	\$ 4,967	\$ 3,827	\$ 8,825	\$ 8,807	\$ 10,450	\$ 10,450	\$ 1,155	-88.95%
Professional services	268,723	499,231	280,099	151,858	10,825	39,642	825	-92.38%
Maintenance	-	-	11,677	-	-	-	-	0.00%
Capital Expense	159,356	1,880,390	86,768	1,291,546	50,350	460,658	545,000	982.42%
TOTAL	\$ 433,046	\$ 2,383,448	\$ 387,369	\$ 1,452,211	\$ 71,625	\$ 510,750	\$ 546,980	663.67%
Net Change in Fund Balance	\$ (375,351)	\$ (505,146)	\$ 147,856	\$ (139,386)	\$ 378,375	\$ (151,228)	\$ 148,020	
Park Improvements Net Asset Balance	\$ 487,160	\$ (17,986)	\$ 129,870	\$ (9,516)	\$ 368,859	\$ (160,744)	\$ (12,724)	

Riverbank stabilization grant - \$120,000 *
County reimbursement allocation - \$49,000 *
Transfer from general fund **

Park Capital Outlay:
Castle Field fence - \$50,000
Riverbank stabilization - \$150,000
Woodbury house dumpster & landscaping - \$30,000
Sandburg retaining wall - \$60,000
7th Ave. Monument - \$50,000
Bonnell irrigation - \$30,000
Bonnell restoration - \$125,000
Enloe tennis bal/basketball court - \$25,000
Stonehouse restoration - \$25,000

CITY OF ANOKA, MINNESOTA
2016 BUDGET

AQUATIC CENTER CAPITAL FUND SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Interest Earnings	\$ 6,190	\$ 2,054	\$ 3,235	\$ 730	\$ 1,500	\$ 234	\$ 1,200	-20.00%
Gain(loss) fair value of inv	-	-	(5,151)	4,086	-	1,065	-	0.00%
Miscellaneous	-	999	-	-	4,650	-	-	-100.00%
Rental Income	-	-	-	-	-	-	-	0.00%
Total Revenue	\$ 6,190	\$ 3,053	\$ (1,916)	\$ 4,816	\$ 6,150	\$ 1,299	\$ 1,200	-80.49%
EXPENDITURES								
Personal services	\$ 914	\$ 1,137	\$ 1,305	\$ 1,186	\$ 595	\$ 595	\$ 945	58.82%
Supplies	41,109	-	-	-	-	829	-	0.00%
Professional services	-	70	105	105	125	-	125	0.00%
Capital Expense	58,852	66,101	99,680	34,890	68,100	45,134	60,000	-11.89%
Transfer Out	-	-	-	-	-	-	9,000	0.00% *
TOTAL	\$ 100,875	\$ 67,308	\$ 101,090	\$ 36,181	\$ 68,820	\$ 46,558	\$ 70,070	1.82%
Net Change in Fund Balance	\$ (94,685)	\$ (64,255)	\$ (103,006)	\$ (31,365)	\$ (62,670)	\$ (45,259)	\$ (68,870)	
Pool Improvements Net Asset Balance	\$ 313,697	\$ 249,442	\$ 146,436	\$ 115,071	\$ 52,401	\$ 69,812	\$ 942	

Close out fund to general fund *

Aquatic Center Capital Outlay:
replace tile on pool walls and decking - \$40,000
Diamond brite - \$20,000

CITY OF ANOKA, MINNESOTA
2016 BUDGET

TIF COMMUTER RAIL TRANSIT VILLAGE FUND SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Property Taxes	\$ -	\$ -	\$ -	\$ 51,009	\$ 87,500	\$ 61,000	\$ 87,500	0.00%
Intergovernmental Grants	-	-	5,599,887	84,873	-	90,000	-	0.00%
Miscellaneous	-	8,391	2,175,000	400,000	297,940	286,943	-	-100.00%
Interest Earnings	-	12	(8)	-	500	-	500	0.00%
Total Revenue	\$ -	\$ 8,403	\$ 7,774,879	\$ 535,882	\$ 385,940	\$ 437,943	\$ 88,000	-77.20%
EXPENDITURES								
Personal services	\$ -	\$ -	\$ 100	\$ 11,588	\$ 655	\$ 655	\$ 11,035	1584.73%
Professional services	-	22,558	348,387	71,459	10,030	36,337	4,030	-59.82%
Contractual services	-	-	52,523	-	-	3,038	-	0.00%
Capital Expense	-	-	7,605,470	1,645,995	1,223,200	1,051,825	1,000,000	-18.25%
Fixed Asset Transfer	-	-	-	-	(132,135)	-	-	-100.00%
Interest Expense	-	-	-	-	69,900	-	104,260	* 49.16%
Transfer out	-	-	-	-	-	-	1,300,000	** 0.00%
TOTAL	\$ -	\$ 22,558	\$ 8,006,480	\$ 1,729,042	\$ 1,171,650	\$ 1,091,855	\$ 2,419,325	106.49%
Net Change in Fund Balance	\$ -	\$ (14,155)	\$ (231,601)	\$ (1,193,160)	\$ (785,710)	\$ (653,912)	\$ (2,331,325)	
Prior period adjustment	-	-	-	272,289	-	-	-	
CRTV Net Asset Balance	\$ -	\$ (14,155)	\$ (245,756)	\$ (1,166,627)	\$ (1,952,337)	\$ (1,820,539)	\$ (4,151,864)	

Internal financing *
Transfer to South Ferry TIF district **

TIF CRTV Capital Outlay:
Possible land purchases or street improvements

CITY OF ANOKA, MINNESOTA
2016 BUDGET

TIF GREENS OF ANOKA FUND SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ 262,500	\$ 202,518	\$ 207,000	-21.14%
Intergovernmental Grants	-	-	-	-	-	-	710,000	100.00%
Interest Earnings	-	-	-	-	200	200	4,200	2000.00%
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ 262,700	\$ 202,718	\$ 921,200	250.67%
EXPENDITURES								
Personal services	\$ -	\$ -	\$ -	\$ 2,509	\$ -	\$ 4,000	\$ 7,895	100.00%
Professional services	-	1,128	170,811	26,487	5,000	5,000	2,200	-56.00%
Capital Expense	-	-	611,355	-	1,000,000	780,141	2,550,000	155.00%
Interest Expense	-	-	-	-	57,450	57,450	26,600	-53.70%
Transfers Out	-	-	-	-	613,000	-	-	0.00%
TOTAL	\$ -	\$ 1,128	\$ 782,166	\$ 28,996	\$ 1,675,450	\$ 846,591	\$ 2,586,695	54.39%
Net Change in Fund Balance	\$ -	\$ (1,128)	\$ (782,166)	\$ (28,996)	\$ (1,412,750)	\$ (643,873)	\$ (1,665,495)	
Greens of Anoka Net Asset Balance	\$ -	\$ (1,128)	\$ (783,294)	\$ (812,290)	\$ (2,225,040)	\$ (1,456,163)	\$ (3,121,658)	

Greens of Anoka Capital Outlay:
Euclid & Fair oak
Greenhaven Parkway

CITY OF ANOKA, MINNESOTA
2016 BUDGET

TIF ENTERPRISE PARK FUND SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Property Taxes	\$ 2,642,833	\$ 2,420,193	\$ 2,550,993	\$ 2,434,201	\$ 2,650,000	\$ 2,296,766	\$ -	-100.00%
Interest Earnings	41,901	12,103	49,677	18,765	137,450	-	82,550	-39.94%
Gain(loss) fair value of inv	-	-	(119,759)	94,126	-	25,633	-	0.00%
Rental Income	-	-	-	4,800	16,800	16,800	27,300	62.50%
Sale of Fixed Asset	315,848	-	-	-	-	-	-	0.00%
Total Revenue	\$ 3,000,582	\$ 2,432,296	\$ 2,480,911	\$ 2,551,892	\$ 2,804,250	\$ 2,339,199	\$ 109,850	-96.08%
EXPENDITURES								
Personal services	\$ 11,815	\$ 11,913	\$ 10,430	\$ 14,112	\$ 1,195	\$ 1,195	\$ 8,720	629.71%
Professional services	62,527	712,599	58,719	384	26,670	28,200	7,670	-71.24%
Maintenance	-	-	43,501	38,910	-	3,611	-	0.00%
Contractual Expense	-	-	-	53	-	-	-	0.00%
Capital Expense	70,002	-	619,885	604,464	430,000	500,000	400,000	-6.98%
Interest Expense	144,675	122,413	102,896	86,220	58,500	58,500	-	-100.00%
Transfers Out	520,000	550,000	400,000	1,140,000	410,000	410,000	260,000 *	-36.59%
TOTAL	\$ 809,019	\$ 1,396,925	\$ 1,235,431	\$ 1,884,143	\$ 926,365	\$ 1,001,506	\$ 676,390	-26.98%
Net Change in Fund Balance	\$ 2,191,563	\$ 1,035,371	\$ 1,245,480	\$ 667,749	\$ 1,877,885	\$ 1,337,693	\$ (566,540)	
Enterprise Park Beginning Net Asset Balance	(1,091,525)	1,869,974	3,115,454	3,783,203	4,993,339	4,453,147	3,886,607	
Prior Period Adjustment	1,926,128	-	-	-	-	-	-	
Enterprise Park Ending Net Asset Balance	\$ 834,603	\$ 1,869,974	\$ 3,115,454	\$ 3,783,203	\$ 5,661,088	\$ 5,120,896	\$ 4,554,356	

Transfer to HRRD Debt Service *

Enterprise Park Capital Outlay
MN Streetworks Utilities
Parking lot improvements by City Hall

CITY OF ANOKA, MINNESOTA
2016 BUDGET

TIF HISTORIC RUM RIVER DISTRICT FUND SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Property Taxes	\$ 102,271	\$ 98,905	\$ 91,416	\$ 68,151	\$ 77,000	\$ 85,100	\$ 96,000	24.68%
Interest Earnings	3,946	2,507	4,026	(223)	1,600	1,595	4,500	181.25%
Gain(loss) fair value of inv	-	-	(9,368)	8,722	-	645	-	0.00%
Transfers In	350,000	550,000	400,000	140,000	410,000	410,000	260,000 *	-36.59%
Total Revenue	<u>\$ 456,217</u>	<u>\$ 651,412</u>	<u>\$ 486,074</u>	<u>\$ 216,650</u>	<u>\$ 488,600</u>	<u>\$ 497,340</u>	<u>\$ 360,500</u>	<u>-26.22%</u>
EXPENDITURES								
Personal services	\$ 11	\$ 4,388	\$ -	\$ 3,062	\$ 2,180	\$ 2,180	\$ 4,530	107.80%
Professional services	4,481	4,404	2,601	1,647	6,170	4,280	5,620	-8.91%
Transfers Out	325,000	440,000	440,000	440,000	474,500	474,500	347,500 **	-26.77%
TOTAL	<u>\$ 329,492</u>	<u>\$ 448,792</u>	<u>\$ 442,601</u>	<u>\$ 444,709</u>	<u>\$ 482,850</u>	<u>\$ 480,960</u>	<u>\$ 357,650</u>	<u>-25.93%</u>
Net Change in Fund Balance	\$ 126,725	\$ 202,620	\$ 43,473	\$ (228,059)	\$ 5,750	\$ 16,380	\$ 2,850	
HRRD Net Asset Balance	\$ 286,053	\$ 488,673	\$ 532,146	\$ 304,087	\$ 309,837	\$ 320,467	\$ 323,317	

Enterprise Park for Debt Service *
Debt **

CITY OF ANOKA, MINNESOTA
2016 BUDGET

TIF SOUTH FERRY DISTRICT FUND SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Property Taxes	\$ (41)	\$ 3,098	\$ 4,915	\$ 5,941	\$ 6,250	\$ 15,000	\$ 17,000	172.00%
Interest Earnings	177	53	(17)	-	25	75	75	200.00%
Transfers In	20,000	-	-	-	613,000	-	1,500,000 *	144.70%
Total Revenue	<u>\$ 20,136</u>	<u>\$ 3,151</u>	<u>\$ 4,898</u>	<u>\$ 5,941</u>	<u>\$ 619,275</u>	<u>\$ 15,075</u>	<u>\$ 1,517,075</u>	<u>144.98%</u>
EXPENDITURES								
Personal services	\$ -	\$ 14	\$ 40	\$ 39	\$ 180	\$ 180	\$ 75	-58.33%
Professional services	2,802	7,668	35,887	131	3,910	1,550	4,010	2.56%
Capital Expense	-	-	608	-	-	-	1,630,000 **	0.00%
Interest Expense	-	-	-	-	-	-	350	0.00%
TOTAL	<u>\$ 2,802</u>	<u>\$ 7,682</u>	<u>\$ 36,535</u>	<u>\$ 170</u>	<u>\$ 4,090</u>	<u>\$ 1,730</u>	<u>\$ 1,634,435</u>	<u>39861.74%</u>
Net Change in Fund Balance	\$ 17,334	\$ (4,531)	\$ (31,637)	\$ 5,771	\$ 615,185	\$ 13,345	\$ (117,360)	
South Ferry Net Asset Balance	\$ 10,365	\$ 5,834	\$ (25,803)	\$ (20,032)	\$ 595,153	\$ (6,687)	\$ (124,047)	

CRTV TIF *
possible property purchase & cleanup **

CITY OF ANOKA, MINNESOTA
2016 BUDGET

ELECTRIC FUND SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUES								
Small Commercial Sales	\$ 1,791,648	\$ 1,760,942	\$ 1,777,654	\$ 1,859,630	\$ 1,950,000	\$ 1,877,098	\$ 1,900,000	-2.56%
Residential Sales	8,573,065	8,538,733	8,775,018	9,063,315	9,500,000	8,935,244	9,100,000	-4.21%
Industrial Sales	7,480,078	7,689,568	8,034,262	8,457,725	8,700,000	9,155,100	9,200,000	5.75%
Large Commercial Sales	6,154,126	6,230,455	6,924,810	7,144,301	7,500,000	8,049,589	8,100,000	8.00%
Security Lights	84,748	84,382	87,017	89,396	95,000	87,633	89,000	-6.32%
Other Charges	327,615	204,965	153,525	857,784	225,000	188,567	200,000	-11.11%
Late Charges	97,580	93,939	95,757	95,361	105,000	90,622	92,000	-12.38%
Interest Earnings	399,671	226,336	(100,511)	468,412	358,500	288,900	297,250	-17.09%
Miscellaneous	491,833	51,106	126,262	138,057	125,000	107,264	120,000	-4.00%
Total Revenue	<u>\$ 25,400,364</u>	<u>\$ 24,880,426</u>	<u>\$ 25,873,794</u>	<u>\$ 28,173,981</u>	<u>\$ 28,558,500</u>	<u>\$ 28,780,016</u>	<u>\$ 29,098,250</u>	<u>1.89%</u>
EXPENDITURES								
Employee Services	\$ 1,133,583	\$ 1,155,340	\$ 1,094,146	\$ 1,162,285	\$ 1,435,695	\$ 1,423,222	\$ 1,285,740 *	-10.44%
Supplies	288,065	245,979	375,165	410,310	289,750	1,134,163	580,100	100.21%
Purchased Power	17,701,349	18,238,698	19,622,946	19,814,739	21,000,000	20,115,000	21,000,000	0.00%
Professional Services	926,453	923,952	992,622	981,599	1,504,750	962,393	1,006,860	-33.09%
Maintenance	169,748	159,656	148,055	245,433	179,800	150,964	194,300	8.06%
Plant	1,300,479	2,146,164	2,261,227	4,905,016	3,241,800	2,000,000	2,464,600	-23.97%
Plant Credit	(1,300,479)	(2,146,164)	(2,261,227)	(4,905,016)	(3,241,800)	(2,000,000)	(2,464,600)	-23.97%
Franchise Fees	906,683	920,609	960,276	946,125	920,000	915,202	950,000	3.26%
Depreciation	1,224,599	1,217,800	1,340,045	1,196,838	1,300,000	1,300,000	1,300,000	0.00%
Transfers Out	1,404,996	1,964,996	1,100,000	1,985,000	2,658,000	2,658,000	2,385,000 ***	-10.27%
Total Expenditures and Transfers	<u>\$ 23,755,476</u>	<u>\$ 24,827,030</u>	<u>\$ 25,633,255</u>	<u>\$ 26,742,329</u>	<u>\$ 29,287,995</u>	<u>\$ 28,658,944</u>	<u>\$ 28,702,000</u>	<u>-2.00%</u>
Net Change in Fund Balance	\$ 1,644,888	\$ 53,396	\$ 240,539	\$ 1,431,652	\$ (729,495)	\$ 121,072	\$ 396,250	
Stabilization Reserve	<u>\$ 2,000,000</u>	<u>\$ 2,000,000</u>	<u>\$ 2,000,000</u>	<u>\$ 2,000,000</u>	<u>\$ 1,500,000</u>	<u>\$ 1,500,000</u>	<u>\$ 1,500,000</u>	
Electric Net Asset Balance	\$ 34,179,899	\$ 34,233,295	\$ 34,473,834	\$ 35,905,486	\$ 35,175,991	\$ 36,026,558	\$ 35,572,241	
Net Assets Unrestricted	\$ 18,489,983	\$ 17,573,579	\$ 16,867,679	\$ 14,582,321	\$ 13,852,826	\$ 14,703,393	\$ 15,099,643	

Replacement lineman *
\$385,000 to General Fund; \$2,000,000 to Street Renewal Fund ***

Electric Fund Capital outlay
\$33,600 Pickup; \$35,000 Forklift
\$400,000 Rebuild circuit #341
\$250,000 Construct circuit form Garfield Sub
Garfield Parking
Rebuild distribution lines
Replace fuel inventory system

CITY OF ANOKA, MINNESOTA
2016 BUDGET

WATER FUND SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Commercial Sales	\$ 343,737	\$ 382,187	\$ 489,271	\$ 518,528	\$ 535,000	\$ 568,383	\$ 615,000 *	14.95%
Residential Sales	1,056,095	1,140,803	929,156	806,258	985,000	870,073	950,000 *	-3.55%
Industrial Sales	138,331	140,873	154,572	135,551	165,000	140,802	155,000 *	-6.06%
Other Sales/Charges	22,329	34,788	4,589	3,110	1,000	2,069	1,000	0.00%
Water Availability Charge	252,000	56,000	48,000	166,000	120,000	170,000	120,000 **	0.00%
Lease Income	145,644	140,212	131,458	103,947	145,000	127,706	135,000	-6.90%
Late Charges	8,505	8,062	7,854	7,434	8,500	6,843	8,000	-5.88%
Interest Earnings	24,592	14,095	(26,118)	43,658	25,000	30,000	25,000	0.00%
Miscellaneous	7,700	19,494	28,993	22,300	12,250	10,939	15,250	24.49%
Total Revenue	<u>\$ 1,998,933</u>	<u>\$ 1,936,514</u>	<u>\$ 1,767,775</u>	<u>\$ 1,806,786</u>	<u>\$ 1,996,750</u>	<u>\$ 1,926,815</u>	<u>\$ 2,024,250</u>	<u>1.38%</u>
EXPENDITURES								
Employee Services	\$ 405,468	\$ 374,659	\$ 399,051	\$ 415,644	\$ 423,435	\$ 398,355	\$ 420,810	-0.62%
Supplies	131,847	104,813	154,556	149,317	181,000	145,714	181,000	0.00%
Professional Services	302,330	279,969	289,848	325,617	316,880	308,351	344,790	8.81%
Maintenance	65,725	88,082	123,946	56,795	100,000	60,934	100,000	0.00%
Capital Expense	265,592	711,562	597,794	509,825	2,531,650	1,531,650	1,671,000	-34.00%
Fixed Asset Credit	(265,592)	(711,562)	(597,794)	(509,825)	(2,531,650)	(1,531,650)	(1,671,000)	-34.00%
Interest Expense	29,970	27,811	23,821	19,284	19,150	19,150	12,950	-32.38%
Depreciation	402,910	416,474	439,217	478,293	445,000	445,000	500,000	12.36%
TOTAL	<u>\$ 1,338,250</u>	<u>\$ 1,291,808</u>	<u>\$ 1,430,439</u>	<u>\$ 1,444,950</u>	<u>\$ 1,485,465</u>	<u>\$ 1,377,505</u>	<u>\$ 1,559,550</u>	<u>4.99%</u>
Net Change in Fund Balance	\$ 660,683	\$ 644,706	\$ 337,336	\$ 361,836	\$ 511,285	\$ 549,311	\$ 464,700	
Water Net Assets	\$ 8,300,289	\$ 8,944,995	\$ 9,282,331	\$ 9,644,167	\$ 9,793,616	\$ 10,193,478	\$ 10,658,178	

Proposed rate increase *
60 units **

Water fund capital outlay
\$50,000 Wellhouse repair
\$1 million Wellhouse 1 & 2 treatment plant upgrade
\$62,500 1/4 cost of loader
\$558,500 two street renewal projects

CITY OF ANOKA, MINNESOTA
2016 BUDGET

SEWER FUND SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Commercial Sales	\$ 303,246	\$ 302,497	\$ 550,906	\$ 669,509	\$ 600,000	654,387	\$ 660,000	10.00%
Residential Sales	1,275,103	1,275,196	961,070	875,003	1,000,000	930,924	935,000	-6.50%
Industrial Sales	452,819	450,757	535,823	499,350	550,000	501,796	510,000	-7.27%
Other Sales	(13,529)	304	915	5,750	-	400	-	0.00%
Sewer Availability Charge	197,320	40,820	28,629	91,300	66,000	90,000	66,000 *	0.00%
Late Charges	9,551	8,744	8,786	8,518	9,000	8,131	8,800	-2.22%
Interest Earnings	16,704	15,586	(6,325)	21,812	17,000	22,200	20,000	17.65%
Total Revenue	<u>\$ 2,241,214</u>	<u>\$ 2,093,904</u>	<u>\$ 2,079,804</u>	<u>\$ 2,171,242</u>	<u>\$ 2,242,000</u>	<u>\$ 2,207,838</u>	<u>\$ 2,199,800</u>	<u>-1.88%</u>
EXPENDITURES								
Employee Services	\$ 314,170	\$ 318,301	\$ 341,572	\$ 360,581	\$ 360,940	\$ 344,594	\$ 357,040	-1.08%
Supplies	46,779	32,052	31,121	26,653	56,200	6,557	51,200	-8.90%
Professional Services	89,572	103,340	90,656	81,856	91,755	77,988	98,645	7.51%
Maintenance	35,371	27,300	25,481	26,805	55,500	70,740	55,500	0.00%
Disposal Charges	1,250,760	1,154,982	1,254,982	1,270,580	1,246,100	1,424,047	1,270,000	1.92%
Capital Expense	69,569	756,690	283,943	87,083	550,125	391,355	1,002,200	82.18%
Fixed Asset Credit	(69,569)	(756,690)	(283,943)	(87,083)	(550,125)	(391,355)	(1,002,200)	82.18%
Depreciation	204,230	206,521	223,773	348,196	230,000	230,000	350,000	52.17%
TOTAL	<u>\$ 1,940,882</u>	<u>\$ 1,842,496</u>	<u>\$ 1,967,585</u>	<u>\$ 2,114,671</u>	<u>\$ 2,040,495</u>	<u>\$ 2,153,926</u>	<u>\$ 2,182,385</u>	<u>6.95%</u>
Net Change in Fund Balance	\$ 300,332	\$ 251,408	\$ 112,219	\$ 56,571	\$ 201,505	\$ 53,912	\$ 17,415	
Sewer Net Assets	\$ 5,062,096	\$ 5,313,504	\$ 5,425,723	\$ 5,482,294	\$ 5,683,799	\$ 5,536,206	\$ 5,701,214	

60 units *

Sewer Capital Outlay
Two 2016 Street Renewal projects \$459,700
\$400,000 Vactor truck
\$62,500 1/4 cost of loader
\$80,000 Electric gen for lift station 7

CITY OF ANOKA, MINNESOTA
2016 BUDGET

STORM DRAINAGE FUND SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Comm/Ind Sales	\$ 277,697	\$ 278,167	\$ 312,780	\$ 312,354	\$ 315,800	\$ 309,446	\$ 350,000 *	10.83%
Residential Sales	140,631	141,354	156,837	157,619	157,500	158,523	176,000 *	11.75%
Late Charges	1,511	1,433	1,634	1,705	1,700	1,577	1,750	2.94%
Interest Earnings	3,090	(331)	(3,856)	4,853	1,500	2,700	-	-100.00%
Total Revenue	<u>\$ 422,929</u>	<u>\$ 420,623</u>	<u>\$ 467,395</u>	<u>\$ 476,531</u>	<u>\$ 476,500</u>	<u>\$ 472,246</u>	<u>\$ 527,750</u>	<u>10.76%</u>
EXPENDITURES								
Employee Services	\$ 57,392	\$ 46,000	\$ 46,848	\$ 43,870	\$ 42,570	\$ 35,071	\$ 42,410	-0.38%
Supplies	1,923	-	163	-	1,500	1,500	1,500	0.00%
Professional Services	13,501	8,570	48,110	38,036	24,820	18,381	24,330	-1.97%
Maintenance	43,028	62,164	48,474	31,380	85,200	44,478	85,200	0.00%
Equipment	2,190	-	-	-	-	-	-	0.00%
Infrastructure Program	90,000	235,000	240,000	392,168	952,135	950,000	600,000	-36.98%
Fixed Asset Credit	(92,190)	(235,000)	(240,000)	(392,168)	(952,135)	(950,000)	(600,000)	-36.98%
Depreciation	46,726	50,152	54,852	72,417	58,000	58,000	75,000	29.31%
TOTAL	<u>\$ 162,570</u>	<u>\$ 166,886</u>	<u>\$ 198,447</u>	<u>\$ 185,703</u>	<u>\$ 212,090</u>	<u>\$ 157,430</u>	<u>\$ 228,440</u>	<u>7.71%</u>
Net Change in Fund Balance	\$ 260,359	\$ 253,737	\$ 268,948	\$ 290,828	\$ 264,410	\$ 314,816	\$ 299,310	
Storm Drainage Net Assets	\$ 1,913,825	\$ 2,167,562	\$ 2,436,510	\$ 2,727,338	\$ 2,700,920	\$ 3,042,154	\$ 3,000,230	

Proposed rate increase *

Storm Drain Capital:
\$255,000 2016 Street Renewal
\$95,000 Mississippi outfall repair
\$250,000 Bonnell park

CITY OF ANOKA, MINNESOTA
2016 BUDGET

LIQUOR FUND SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Liquor Sales	\$ 1,248,675	\$ 1,312,051	\$ 1,336,928	\$ 1,378,761	\$ 1,315,000	\$ 1,386,257	\$ 1,360,000	3.42%
Beer Sales	1,750,563	1,850,084	1,881,776	1,927,659	1,845,000	1,983,177	1,960,000	6.23%
Wine Sales	590,397	618,477	660,694	669,896	620,000	657,882	640,000	3.23%
Other Sales	195,579	190,220	188,150	203,146	188,700	222,053	195,000	3.34%
Misc Income	5,759	4,000	8,500	4,476	3,000	3,000	3,000	0.00%
Rent Income	1,940	540	540	624	-	600	-	0.00%
Interest Earnings	19,234	7,334	(19,927)	32,716	12,000	17,000	16,000	33.33%
Total Revenue	<u>\$ 3,812,147</u>	<u>\$ 3,982,706</u>	<u>\$ 4,056,661</u>	<u>\$ 4,217,278</u>	<u>\$ 3,983,700</u>	<u>\$ 4,269,968</u>	<u>\$ 4,174,000</u>	<u>4.78%</u>
EXPENDITURES								
Employee Services	\$ 458,995	\$ 460,132	\$ 470,229	\$ 486,491	\$ 522,085	\$ 506,498	\$ 532,165	1.93%
Supplies	14,284	14,442	12,140	14,208	23,950	11,863	23,950	0.00%
Professional Services	178,378	171,104	179,546	210,579	234,725	171,955	238,525	1.62%
Maintenance	11,261	5,967	7,893	8,661	18,320	6,436	17,920	-2.18%
Cost of Sales	2,937,691	3,059,281	3,145,574	3,253,385	3,183,700	3,029,143	3,217,800	1.07%
Store Equipment	5,160	-	-	59,687	60,000	60,000	275,000	358.33%
Fixed Asset Credit	(5,160)	-	-	(59,687)	(60,000)	(60,000)	(275,000)	358.33%
Transfer Out	263,333	195,000	300,000	300,000	150,000	150,000	30,000 *	-80.00%
Depreciation	52,886	47,291	42,263	43,448	44,000	44,000	45,500	3.41%
TOTAL	<u>\$ 3,916,828</u>	<u>\$ 3,953,217</u>	<u>\$ 4,157,645</u>	<u>\$ 4,316,772</u>	<u>\$ 4,176,780</u>	<u>\$ 3,919,894</u>	<u>\$ 4,105,860</u>	<u>-1.70%</u>
Net Change in Fund Balance	\$ (104,681)	\$ 29,489	\$ (100,984)	\$ (99,494)	\$ (193,080)	\$ 350,074	\$ 68,140	
Liquor Net Assets	\$ 1,877,663	\$ 1,907,152	\$ 1,806,168	\$ 1,706,674	\$ 1,613,088	\$ 2,156,242	\$ 1,681,228	

\$30,000 to Park capital *

Liquor fund capital outlay
Blacktop parking lot at West Store
Possible remodel at East Store

CITY OF ANOKA, MINNESOTA
2016 BUDGET

GOLF FUND SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Golf Course Sales	\$ 722,793	\$ 849,042	\$ 755,461	\$ 825,345	\$ 828,500	\$ 911,382	\$ 858,500	3.62%
Pro Shop Sales	82,443	90,757	90,915	87,186	72,750	68,457	76,000	4.47%
Lease/Rent Income	40,032	32,682	-	-	-	-	-	0.00%
Misc Income	41,856	36,628	1,807	823	2,000	1,000	1,000	-50.00%
Transfer In	209,380	85,000	1,250,000	-	-	-	-	0.00%
Interest Earnings	260	480	3,242	11,000	6,500	6,000	6,200	-4.62%
Total Revenue	\$ 1,096,764	\$ 1,094,589	\$ 2,101,425	\$ 924,354	\$ 909,750	\$ 986,839	\$ 941,700	3.51%
EXPENDITURES								
Employee Services	\$ 487,318	\$ 480,334	\$ 487,203	\$ 457,679	\$ 504,980	\$ 479,529	\$ 508,680	0.73%
Supplies	145,279	101,917	126,640	128,656	132,800	126,686	132,800	0.00%
Professional Services	163,327	166,056	139,049	101,821	103,900	83,547	103,340	-0.54%
Maintenance	117,291	113,277	80,312	74,929	66,150	79,571	61,150	-7.56%
Cost of Goods Sold	78,155	76,237	75,568	79,590	63,900	79,683	71,400	11.74%
Capital Expense	29,557	33,254	588,126	-	57,000	55,252	217,800	282.11%
Fixed Asset Credit	(29,557)	(33,254)	(588,126)	-	(57,000)	(55,252)	(217,800)	282.11%
Interest Expense	75,696	73,238	70,970	12,655	29,465	29,238	-	-100.00%
Contributed Capital	-	-	949,670	-	-	-	-	0.00%
Depreciation	319,295	308,427	109,161	101,775	110,250	110,250	105,000	-4.76%
TOTAL	\$ 1,386,361	\$ 1,319,486	\$ 2,038,573	\$ 957,105	\$ 1,011,445	\$ 988,503	\$ 982,370	-2.87%
Net Change in Fund Balance	\$ (289,597)	\$ (224,897)	\$ 62,852	\$ (32,751)	\$ (101,695)	\$ (1,664)	\$ (40,670)	
Golf Net Asset Balance	\$ 1,295,066	\$ 1,070,169	\$ 1,133,021	\$ 1,100,270	\$ 998,575	\$ 1,098,606	\$ 957,905	

Golf fund capital outlay
\$17,800 Cart path repairs
\$200,000 Golf carts

CITY OF ANOKA, MINNESOTA
2016 BUDGET

REFUSE FUND SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Garbage Collections	\$ 189,948	\$ 168,889	\$ 153,425	\$ 133,174	\$ 130,000	\$ 107,011	\$ 100,000	-23.08%
Late Charges	1,233	979	913	785	950	677	600	-36.84%
Interest Earnings	3,037	1,009	(1,987)	3,781	2,000	2,450	1,900	-5.00%
Total Revenue	<u>\$ 194,218</u>	<u>\$ 170,877</u>	<u>\$ 152,351</u>	<u>\$ 137,740</u>	<u>\$ 132,950</u>	<u>\$ 110,138</u>	<u>\$ 102,500</u>	<u>-22.90%</u>
EXPENDITURES								
Employee Services	\$ 15,027	\$ 13,348	\$ 13,250	\$ 9,599	\$ 9,530	\$ 9,533	\$ 9,060	-4.93%
Supplies	118	63	53	-	250	-	250	0.00%
Professional Services	10,240	9,135	8,355	7,825	8,125	8,888	7,655	-5.78%
Maintenance	(14)	27	(17)	(46)	-	20	-	0.00%
Cost of Service	175,123	155,274	139,852	119,941	120,000	93,331	90,000	-25.00%
TOTAL	<u>\$ 200,494</u>	<u>\$ 177,847</u>	<u>\$ 161,493</u>	<u>\$ 137,319</u>	<u>\$ 137,905</u>	<u>\$ 111,772</u>	<u>\$ 106,965</u>	<u>-22.44%</u>
Net Change in Fund Balance	\$ (6,276)	\$ (6,970)	\$ (9,142)	\$ 421	\$ (4,955)	\$ (1,634)	\$ (4,465)	
Refuse Net Assets	\$ 157,560	\$ 150,590	\$ 141,448	\$ 141,869	\$ 136,493	\$ 139,814	\$ 135,349	

CITY OF ANOKA, MINNESOTA
2016 BUDGET

RECYCLE FUND SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Charges for Services	\$ 214,771	\$ 216,029	\$ 217,048	\$ 234,589	\$ 236,000	\$ 228,662	\$ 235,500	-0.21%
State Grants	47,098	20,004	82,753	20,549	44,000	44,000	38,600	-12.27%
Late Charges	1,793	1,640	1,699	1,864	1,800	1,894	1,800	0.00%
Other Revenue	406	641	30	500	-	910	-	0.00%
Interest Earnings	1,649	889	(1,260)	2,568	1,500	2,400	1,850	23.33%
Total Revenue	<u>\$ 265,717</u>	<u>\$ 239,203</u>	<u>\$ 300,270</u>	<u>\$ 260,070</u>	<u>\$ 283,300</u>	<u>\$ 277,867</u>	<u>\$ 277,750</u>	<u>-1.96%</u>
EXPENDITURES								
Employee Services	\$ 28,222	\$ 26,361	\$ 31,217	\$ 41,214	\$ 42,890	\$ 40,891	\$ 44,005	2.60%
Supplies	804	8,400	4,141	2,742	6,500	3,125	6,500	0.00%
Professional Services	16,206	15,485	23,037	25,895	20,725	21,631	28,405	37.06%
Maintenance	15,580	14,768	15,342	2,384	2,020	2,230	2,820	39.60%
Cost of Service	203,420	188,898	197,621	199,708	208,500	202,293	208,700	0.10%
TOTAL	<u>\$ 264,232</u>	<u>\$ 253,912</u>	<u>\$ 271,358</u>	<u>\$ 271,943</u>	<u>\$ 280,635</u>	<u>\$ 270,170</u>	<u>\$ 290,430</u>	<u>3.49%</u>
Net Change in Fund Balance	\$ 1,485	\$ (14,709)	\$ 28,912	\$ (11,873)	\$ 2,665	\$ 7,697	\$ (12,680)	
Recycle Net Assets	\$ 126,682	\$ 111,973	\$ 140,885	\$ 129,012	\$ 143,550	\$ 148,582	\$ 130,870	

CITY OF ANOKA, MINNESOTA
2016 BUDGET

GARAGE FUND SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Interest Earnings	\$ 16,383	\$ 4,939	\$ (7,809)	\$ 17,128	\$ 6,500	\$ 7,600	\$ 500	-92.31%
Vehicle Rental Income	499,785	501,101	512,660	538,295	591,065	591,065	650,165	10.00%
Miscellaneous	(13,204)	7,697	97	19,235	5,000	8,260	655,000 *	13000.00%
Total Revenue	<u>\$ 502,964</u>	<u>\$ 513,737</u>	<u>\$ 504,948</u>	<u>\$ 574,658</u>	<u>\$ 602,565</u>	<u>\$ 606,925</u>	<u>\$ 1,305,665</u>	<u>116.68%</u>
EXPENDITURES								
Personal services	\$ 87,619	\$ 97,514	\$ 88,326	\$ 93,564	\$ 128,545	\$ 117,408	\$ 139,710	8.69%
Supplies	291,661	274,547	295,888	341,513	318,500	354,190	348,500	9.42%
Professional services	14,846	15,650	27,690	30,610	33,465	29,810	41,415 **	23.76%
Contractual services	6,833	5,382	9,473	10,071	9,500	6,074	10,000	5.26%
Capital Expense	297,058	56,735	255,840	290,416	463,700	356,000	488,000	5.24%
Fixed Asset Credit	(297,058)	(56,735)	(255,840)	(290,416)	(463,700)	(356,000)	(488,000)	5.24%
Depreciation	213,306	211,241	178,186	189,441	200,000	200,000	195,000	-2.50%
TOTAL	<u>\$ 614,265</u>	<u>\$ 604,334</u>	<u>\$ 599,563</u>	<u>\$ 665,199</u>	<u>\$ 690,010</u>	<u>\$ 707,481</u>	<u>\$ 734,625</u>	<u>6.47%</u>
Net Change in Fund Balance	\$ (111,301)	\$ (90,597)	\$ (94,615)	\$ (90,541)	\$ (87,445)	\$ (100,556)	\$ 571,040	
Garage Net Asset Balance	\$ 1,546,665	\$ 1,456,068	\$ 1,361,452	\$ 1,270,911	\$ 1,183,466	\$ 1,170,355	\$ 1,754,506	

\$5,000 Sale of fixed asset, \$650,000 Transfer from general fund *

Shifted insurance costs from general fund **

Garage Capital Outlay
\$109,500 Three squad cars
\$112,000 Two dump trucks
\$125,000 1/2 of loader
\$141,500 Mt trackless blower and plow

CITY OF ANOKA, MINNESOTA
2016 BUDGET

INFORMATION TECHNOLOGY FUND SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Interest Earnings	\$ 1,130	\$ 556	\$ (1,682)	\$ 2,041	\$ 1,500	\$ 3,431	\$ 3,000	100.00%
Data Entry Charges	197,380	215,446	267,010	339,810	340,640	340,640	375,290	10.17%
Transfer in	-	-	-	50,000	-	-	-	0.00%
Miscellaneous	-	-	25,764	43,461	-	-	-	0.00%
Total Revenue	\$ 198,510	\$ 216,002	\$ 291,092	\$ 435,312	\$ 342,140	\$ 344,071	\$ 378,290	10.57%
EXPENDITURES								
Personal services	\$ 48,300	\$ 30,745	\$ 9,103	\$ 3,850	\$ 3,090	\$ 3,298	\$ 5,775	86.89%
Supplies	49,262	28,424	39,042	61,774	63,000	12,125	63,000	0.00%
Professional services	15,297	67,178	133,847	129,630	137,660	137,170	195,970 *	42.36%
Contractual services	63,641	83,946	66,642	76,364	70,800	122,841	80,800	14.12%
Capital Expense	64,181	-	28,954	-	119,000	50,000	165,500	39.08%
Fixed Asset Credit	(64,181)	-	(28,954)	-	(119,000)	(50,000)	(165,500)	39.08%
Depreciation	29,483	41,161	31,564	28,751	35,000	35,000	35,000	0.00%
TOTAL	\$ 205,983	\$ 251,454	\$ 280,198	\$ 300,369	\$ 309,550	\$ 310,434	\$ 380,545	22.93%
Net Change in Fund Balance	\$ (7,473)	\$ (35,452)	\$ 10,894	\$ 134,943	\$ 32,590	\$ 33,637	\$ (2,255)	
IT Net Assets	\$ 166,416	\$ 130,964	\$ 141,858	\$ 276,801	\$ 309,391	\$ 310,438	\$ 307,136	

Increased costs for services *

IT Capital outlay
\$20,000 Server upgrades
\$6,500 Network switches
\$7,000 Patrol squad cameras
\$75,000 Incode X with HR
\$20,000 Asset Mgmt Software for Public Services
\$12,000 Copier
\$25,000 Codification

CITY OF ANOKA, MINNESOTA
2016 BUDGET

INSURANCE FUND SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Interest Earnings	\$ 18,605	\$ 8,263	\$ (15,011)	\$ 29,206	\$ 15,000	\$ 20,000	\$ 15,000	0.00%
Charges for Services	383,117	401,327	416,197	408,704	413,910	414,211	413,910	0.00%
Miscellaneous	-	-	9,489	-	-	900	-	0.00%
Total Revenue	<u>\$ 401,722</u>	<u>\$ 409,590</u>	<u>\$ 410,675</u>	<u>\$ 437,910</u>	<u>\$ 428,910</u>	<u>\$ 435,111</u>	<u>\$ 428,910</u>	<u>0.00%</u>
EXPENDITURES								
Personal services	\$ 6,087	\$ 10,728	\$ 6,895	\$ 6,832	\$ 5,615	\$ 5,613	\$ 10,315	83.70%
Professional services	402,789	344,120	486,560	401,898	441,440	490,260	448,385	1.57%
TOTAL	<u>\$ 408,876</u>	<u>\$ 354,848</u>	<u>\$ 493,455</u>	<u>\$ 408,730</u>	<u>\$ 447,055</u>	<u>\$ 495,873</u>	<u>\$ 458,700</u>	<u>2.60%</u>
Net Change in Fund Balance	\$ (7,154)	\$ 54,742	\$ (82,780)	\$ 29,180	\$ (18,145)	\$ (60,762)	\$ (29,790)	
Insurance Net Assets	\$ 1,071,280	\$ 1,126,022	\$ 1,043,242	\$ 1,072,422	\$ 1,054,277	\$ 1,011,660	\$ 1,024,487	

CITY OF ANOKA, MINNESOTA
2016 BUDGET

EMPLOYEE BENEFIT FUND SUMMARY BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	PERCENT CHANGE
REVENUE								
Interest Earnings	\$ 16,842	\$ 6,804	\$ (11,916)	\$ 21,904	\$ 12,000	\$ 7,000	\$ 12,000	0.00%
Total Revenue	<u>\$ 16,842</u>	<u>\$ 6,804</u>	<u>\$ (11,916)</u>	<u>\$ 21,904</u>	<u>\$ 12,000</u>	<u>\$ 7,000</u>	<u>\$ 12,000</u>	<u>0.00%</u>
EXPENDITURES								
Personal services	\$ 23,252	\$ 9,517	\$ 24,896	\$ (28,864)	\$ 19,115	\$ 7,666	\$ 34,275	79.31%
Professional services	649	535	431	1,551	15	1,015	15	0.00%
Transfer Out	-	-	100,000	-	-	-	-	0.00%
TOTAL	<u>\$ 23,901</u>	<u>\$ 10,052</u>	<u>\$ 125,327</u>	<u>\$ (27,313)</u>	<u>\$ 19,130</u>	<u>\$ 8,681</u>	<u>\$ 34,290</u>	<u>79.25%</u>
Net Change in Fund Balance	\$ (7,059)	\$ (3,248)	\$ (137,243)	\$ 49,217	\$ (7,130)	\$ (1,681)	\$ (22,290)	
Employee Benefits Net Asset Balance	\$ 141,520	\$ 138,272	\$ 1,029	\$ 50,246	\$ 43,116	\$ 48,565	\$ 26,275	

2016 Preliminary Levy and Budget

Projections of your city taxes and proposed city budget

Truth In Taxation Process

Council adopts a proposed levy and certifies to County prior to September 15th.

Council sets public hearing dates for final proposed levy and city budgets.

The recommended public hearing dates are Monday, December 7th with a continuation hearing set for Monday, December 21st (if needed).

Adopt final levy and budget on December 21st.

Legislative changes effecting local governments

For 2016, levy limits are not imposed by the State. The last levy limit for the City of Anoka was in 2014 and the limit was set at \$5,899,105. This limit excludes debt service. The proposed levy for 2016 is 8.4% above the old levy limit. Staff believes levy limits will be implemented in 2017.

During the 2015 legislative session the state increased the local government aid distribution. The result is an aid increase for the City of Anoka of \$29,170 or 1.8% increase.

The city continues to be a net gainer regarding fiscal disparities. If we contributed zero and received zero, the tax rate would be 4% higher than projected.

What are our tax needs?

City Council directed staff to bring the necessary levy **change to** meet needs for capital and operations in 2016. This is the **1st time in six years** that the City of Anoka has proposed a tax levy increase.

The proposed tax levy is **\$6,553,475**.

The 2016 preliminary levy has a proposed 14.7% over 2015.

\$1,073,895 increase operating levy
(\$232,685) decrease debt levy

How did we arrive here?

Planning – The City of Anoka timed the levy increase to occur when its' largest tax increment district was decertified to minimize or avoid property tax increases to individual property tax payers.

Increased permits for development also assist in covering costs.

Continued Wage & benefit cost management, including staff changes.

Using general fund reserves for capital and debt service.

2016 Proposed General Fund Budget

Total Budget \$13,136,470

Increase over last year of \$2.5 million or 23.7%

Changes include:

\$1,931,000	increase in Transfers out for capital & debt
\$ 238,000	salaries & benefits (new police position, additional part-time security, staff changes savings and 3% wage increase).
\$ 127,000	increase in capital (Security system, HVAC, sign replacement, sunny acres improvements, boat slips & playground rehab)
\$ 59,000	increase in maintenance (streets, parks & vehicles)
\$ 43,000	increase in communication (telephone)
\$ 41,000	increase in joint fire
\$ 27,000	increase in information technology service charges
\$ 23,000	increase for investment fees

2016 Preliminary Levy

2015/2016 Levy

\$6,553,475

This is 14.73% higher than last year.

Residential properties should see a small decrease in their **city tax** liability in 2016 as a result of the decertified tax increment district.



Anoka property Values



The market value of the average home in Anoka increased about 4.75% to **\$180,000**.

At the new tax rate, this homeowner will pay about **\$673 in city taxes**, a decrease of about **(\$2)**.

This is still **less than** the taxes paid on this property in **2007**.

Proposed Levy Impact

City Tax Rate – decrease to 42% (down from 45%)

Slight decrease in taxes for most residential properties



Impact Factors

Largest tax increment district is decertified.

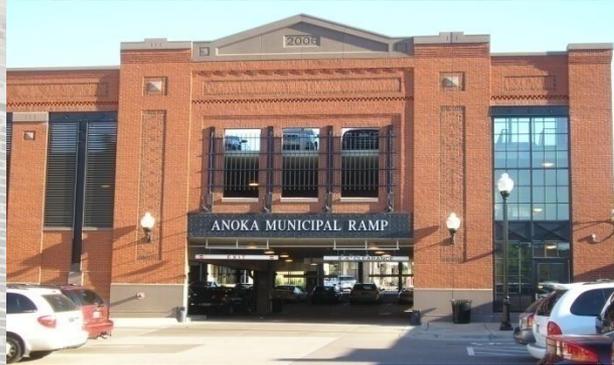
Increase in residential property values

Decrease in Fiscal Disparities distribution, (city gets less from the pool and contributes more in capacity compared to last year.)

Increase in city levy

Special Revenue Funds

Cemetery/Perpetual Care – Revenues derived from fees - Appropriations are Cemetery maintenance.



Parking Ramps and Lots – Revenues derived from permits and fines. Proposed increase in fines. Not currently covering operating or capital needs.

Urban Redevelopment – Revenues are derived from SAC credits from MCES which can be used to spur development.



Special Revenue Funds



Most significant changes include:

- Increased use of fund balance in Parking fund as a result of capital spending.
- Increase parking fines by \$1.
- Reduced revenue in Urban Redevelopment fund with fewer units projected in 2016.

Debt Service Funds

2016 levy increased \$52,965 for debt service requirements.

Total debt service in 2016 \$865,340

Capital Project Funds

Building Fund – Pre-cast cap & parapet walls - \$75,000, Fire bay floor repair - \$100,000, Senior Center roof - \$80,000, Greenhaven main floor bathrooms - \$50,000, New Phone system – \$125,000

Street Renewal – Adams St. (Seventh to Tenth), Brisbin St. (Seventh to Ninth), Eighth Ave. (Jefferson to Brisbin), Van Buren & School St. (Fourth to Seventh), Fifth & Sixth Ave (Jackson to Harrison St) – Two complete street renewal projects.

Park Dedication – Rum River trail north connection plan \$10,000, Anoka Station park plans \$50,000.

Aquatic Center – replace tile on pool walls & decking \$40,000, Diamond brite \$20,000

Capital Project Funds (continued)

Park Capital – Castle Field fence \$50,000, Riverbank stabilization \$150,000, Woodbury house dumpster & landscaping \$30,000, Sanburg retaining wall \$60,000, 7th Ave. monument \$50,000, Bonnell irrigation \$30,000, Bonnell restoration \$125,000, Enloe tennis/basketball court \$25,000, Stonehouse restoration \$25,000

City TIF

CRTV – possible land purchase or street improvements \$1,000,000, transfer to South Ferry for property purchases \$1,300,000, street improvements & debt.

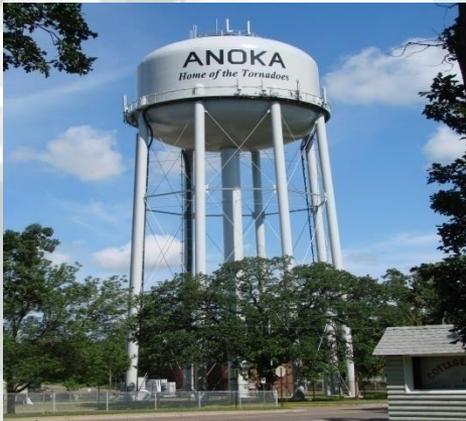
Greens of Anoka – Greenhaven Parkway \$2,2 million, purchase property \$400,000

Enterprise Park – Parking lot \$300,000, MN Streetworks utilities \$100,000

South Ferry – possible property purchase & cleanup \$1.6 million

Enterprise Funds

Anoka Municipal Electric – no rate changes for our customers in 2016. If the city experiences increased power costs from MMPA, a power adjustment may be implemented. Anticipated capital investments of \$2.4 million in 2016. Circuit connections for new substation and 2.1 million transfer to street renewal.



Water fund – proposed 9.5% rate increase in 2016. Refurbish wellhouse #1 & 2, two street renewal projects & a loader.

Sewer fund – no rate change in 2016, Vector truck, two street renewal projects & electric generator.

Storm Sewer fund – proposed 12% rate change in 2016, Bonnell Park storm drainage & two street renewal projects.

Liquor Store – \$30,000 contributions to parks, possible store remodel.

Green Haven Golf – purchase Golf carts \$200,000



Internal Service Funds

Garage fund – 10% increase in charges to other funds. Purchasing three police squads \$109,500, Two dump trucks \$112,000, share of loader \$125,000 and MT trackless blower & plow \$141,500.

Data Processing fund – Increased cost for Roseville IT service agreement \$43,000. Purchasing server upgrades and switches \$26,500, Upgrade Software including new Human Resources software \$75,000, patrol camera's \$7,000, Asset mgmt for public services \$20,000, codification \$25,000.

Insurance Liability fund – no significant changes.

How much will we pay?

Monthly

\$ 56.00	Taxes
\$ 3.00	Gas Franchise Fees
\$ 14.00	Water distribution
\$ 19.00	Sewer collection
\$ 3.30	Storm Sewer drainage
<u>\$ 2.95</u>	Recycling
\$ 98.25	Total

The Homestead
at Anoka

A Senior Living & Care Community

Volunteers of America

COUNCIL MEMO FORM

9.8

Meeting Date	September 8, 2015
Agenda Section	Ordinances and Resolutions
Item Description	Resolution; Consenting to the HRA adopting a Tax Levy Collectible in 2016
Submitted By	Lori Yager, Finance Director

BACKGROUND INFORMATION

The City Council must consent to any Authority levy prior to its becoming effective as required by Minnesota Statutes Section 469.033.

Attached is a copy of the resolution from the HRA adopting a 2015 tax levy, collectible in 2016.

FINANCIAL IMPACT

The HRA has adopted the proposed levy to be \$219,900. This is approximately the maximum levy allowable. It is \$28,100 more than the 2014 levy or a 14.7% increase over 2014. The HRA levy will be used to accomplish the goals of the authority and in furtherance of its housing and redevelopment plans.

The maximum levy allowed for the Housing and Redevelopment Authority is 0.0185 percent of taxable market value, or approximately \$219,900.

The HRA budget is included in the preliminary 2016 City budget document.

COUNCIL ACTION REQUESTED

Adopt the attached resolution consenting to the HRA adopting a 2015 tax levy, collectible in 2016.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2015-XXX

**A RESOLUTION CONSENTING TO THE
HOUSING & REDEVELOPMENT AUTHORITY
IN AND FOR THE CITY OF ANOKA
ADOPTING A 2015 TAX LEVY COLLECTIBLE IN 2016**

BE IT RESOLVED by the City Council of the City of Anoka, Minnesota:

Section 1. Recitals.

- 1.01 The Housing & Redevelopment Authority in and for the City of Anoka (the "Authority") at its regular meeting on August 10, 2015, adopted the attached HRA Resolution No. 2015-03: "*A Resolution Adopting a Tax Levy Collectible in 2016*", hereto attached as Exhibit A.
- 1.02 The Council must consent to any Authority levy prior to its becoming effective, as required by Minnesota Statutes Section 469.033.

Section 2. Consent.

- 2.01 The Council hereby consents to the HRA Resolution and to the levy described therein.

Adopted by the Anoka City Council this the 8th day of September 2015.

ATTEST:

Amy T. Oehlers, City Clerk

Phil Rice, Mayor

HOUSING AND REDEVELOPMENT AUTHORITY, ANOKA, MN

RES. NO. 2015-03

A RESOLUTION ADOPTING A TAX LEVY COLLECTIBLE IN 2016

BE IT RESOLVED by the Board of Commissioners (the "Commissioners") of the Housing and Redevelopment Authority in and for the City of Anoka, Minnesota (the "Authority"), as follows:

Section 1. Recitals.

- 1.01 The Authority is authorized by Minnesota Statutes Section 469.033 to adopt a levy on all taxable property within its area of operation, which is the City of Anoka, Minnesota (the "City")
- 1.02 The Authority is authorized to use the amounts collected by the levy for the purposes of Minnesota Statutes 469.001 to 469.047 (the "Levy"),

Section 2. Findings.

- 2.01 The Authority hereby finds that it is necessary and in the best interests of the City and the Authority to adopt the Levy to provide funds necessary to accomplish the goals of the Authority and in furtherance of its housing and redevelopment plans.

Section 3. Adoption of Levy.

- 3.01 The following sums of money are hereby levied for the current year, collectible in 2016, upon the taxable property of the City for the purposes of the Levy described in Section 1.02 above: total levy is **\$219,900**. The maximum levy allowable is .0185% of total tax capacity, which is projected to be approximately \$219,980.

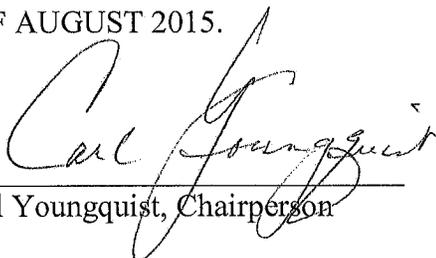
Section 4. Report to City and Filing of Levy.

- 4.01 The Finance Director of the City of Anoka is hereby instructed to transmit a certified copy of this Resolution to the City Council for its consent to Levy.
- 4.02 After the City Council has consented by resolution to the Levy, the Finance Director of the City of Anoka is hereby instructed to transmit a certified copy of this Resolution to the County Auditor of Anoka County, Minnesota

PASSED AND ADOPTED BY THE HOUSING AND REDEVELOPMENT AUTHORITY IN AND FOR THE CITY OF ANOKA THIS 10TH DAY OF AUGUST 2015.

ATTEST:


Lori Yager, City Finance Director


Carl Youngquist, Chairperson

**HOUSING AND REDEVELOPMENT AUTHORITY, ANOKA, MN
RESOLUTION**

RES-2015-04

A RESOLUTION ADOPTING THE BUDGET FOR THE YEAR 2016

BE IT RESOLVED by the Board of Commissioners (the "Commissioners") of the Housing and Redevelopment Authority in and for the City of Anoka, Minnesota (the "Authority") as follows:

1. The budget for the Housing and Redevelopment Authority for the year 2016 is hereby approved and adopted with appropriations for each of the various activities (which are more fully detailed in the City Manager's official copy of the 2016 budget) as follows:

General HRA.....	\$ 267,225
Central Business TIF District.....	\$ 332,385
Business Core TIF District	\$ <u>70</u>

TOTAL \$ 599,680

2. Estimated 2016 gross revenues, as more fully detailed in the City Manager's official copy of the 2016 budget, are hereby found to be equal to or in excess of appropriations as required by the Anoka City Charter.
3. The HRA budget will be including in the official copy of the 2016 budget.

PASSED AND ADOPTED BY THE HOUSING AND REDEVELOPMENT AUTHORITY IN AND FOR THE CITY OF ANOKA THIS 10th DAY OF AUGUST 2015.

ATTEST:



Darin Berger, Housing Manager



Carl Youngquist, Chair

COUNCIL MEMO

9.9

Meeting Date	September 8, 2015
Agenda Section	Ordinances & Resolutions
Item Description	RES/Interim City Manager Appointment Revisions
Submitted By	Scott Baumgartner, City Attorney

BACKGROUND INFORMATION

At the worksession on August 24, 2015 the Council discussed some issues regarding the conditions in the Resolution appointing Greg Lee as Interim City Manager:

(1) the condition relating to the hiring and termination of full-time employees by the Interim City Manager; and
(2) the supplemental compensation for assuming the additional duties of Interim City Manager which the Council approved at the August 17, 2015 meeting.

At the worksession, the Council directed me to amend the resolution so that the Interim City Manager has all of the powers and duties of the City Manager as authorized in the City Charter.

Since the worksession, the HR Director, Deb Erar, again expressed concern that the supplemental compensation amount that the Council approved in the original resolution adopted on August 17, 2015, was higher than the base salary of the current City Manager.

Initially approved by Resolution of the City Council:

Greg's current salary: \$116,001.60 per year

Greg's current salary with an Interim 15% increase: \$133,401.84/yr

Tim's current salary: \$132,974.40 per year, plus \$350.00 per month car allowance, totaling \$137,174.40/yr.

It has been requested that the supplemental compensation for Mr. Lee be amended to:

\$131,001.84 base salary, plus a \$200 per month car allowance, totaling \$133,401.84/yr

This salary would terminate upon a new City Manager commencing active employment, and would revert back to the current salary Mr. Lee receives, along with any wage increase(s) approved by the City Council for non-union employees.

I have spoken with Mr. Lee and he has agreed to both of these amendments.

**EXCERPT OF DRAFT MINUTES OF 08-24-2015
COUNCIL WORKSESSION MINUTES WHERE COUNCIL
DISCUSSED THE PREVIOUSLY APPROVED LANGUAGE ON
THE SALARY OF THE INTERIM CITY MANAGER**

3.1 Discussion; Clarification on Resolution of Appointment of Interim City Manager.

Attorney Baumgartner addressed the Council relative to clarifying the salary Greg Lee was to receive as Interim City Manager. Baumgartner reminded Council that they had agreed that Mr. Lee was to receive supplemental compensation for assuming the additional duties of Interim City Manager in the amount of 15% above his current salary. Baumgartner informed the Council that after this was decided and approved through the Council's Resolution, Human Resources Director Deb Erar expressed concern that the salary approved by Council actually resulted in a higher salary than what the current City Manager was receiving.

Baumgartner informed the Council that the current City Manager's salary was \$132,974.40 and that he receives \$350 per month car allowance. Baumgartner stated that Mr. Lee's salary was \$161,001.60 and with a 15% increase, his salary would be \$133,401.84.

Councilmember Weaver stated that he did not have a problem with the figure previously agreed upon and offered to Mr. Lee since Mr. Lee was not getting the additional benefits the current City Manager received. Councilmember Weaver stated he did not want to go back on what was offered to Mr. Lee.

Mayor Rice suggested possibly going back to what the current City Manager was making. Councilmember Anderson stated he would be agreeable to cutting the salary off at what the current City Manager was making.

Additional discussion occurred among the Council relative to the fact that although Mr. Lee's proposed base salary would be above the current City Manager's salary, Mr. Lee was not receiving additional benefits afforded to the current City Manager. The Council also discussed the fact that as an Interim City Manager, Mr. Lee would have the dual responsibility of acting as City Manager and still maintaining his responsibilities as Public Services Director and City Engineer.

Following the additional discussion of Council, the consensus was to leave Mr. Lee's compensation as previously agreed.



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**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2015-XXX

**A RESOLUTION APPROVING THE APPOINTMENT OF
AN INTERIM CITY MANAGER – AMENDED FROM RES-2015-087**

WHEREAS, at the Regular Meeting on August 17, 2015, the Anoka City Council adopted Resolution RES-2015-087, appointing Mr. Greg Lee to serve as the Interim City Manager during the time pending the beginning of employment of a new City Manager; and

WHEREAS, at the Worksession on August 24, 2015, the Anoka City Council discussed the following condition as listed in Resolution RES-2015-087:

2. That the Interim City Manager shall have all powers and duties of the City Manager except that the hiring or firing of any full-time City employees shall occur only with the consent of the City Council.

WHEREAS, at said Worksession, after discussion, the City Council directed the City Attorney to amend condition #2 so the powers and duties of the Interim City Manager coincide with the powers and duties of the City Manager as granted within the City Charter; and

WHEREAS, after further review of Resolution RES-2015-087, it is advised that the following condition listed in the resolution, as it relates to supplemental compensation, be redefined:

4. That while serving as Interim City Manager, Greg Lee shall be authorized to receive supplemental compensation for assuming the additional duties of Interim City Manager in the amount of 15% above his current base salary of \$116,001.60, with said supplemental compensation to terminate upon a new City Manager commencing active employment.

NOW, THEREFORE, BE IT RESOLVED BY THE ANOKA CITY COUNCIL, that the following conditions of the Interim City Manager appointment be amended as follows:

1. That the Interim City Manager shall have all powers and duties of the City Manager as granted in Section 7.02 of the City of Anoka Charter.
2. That while serving as Interim City Manager, Greg Lee shall be authorized to receive supplemental compensation for assuming the additional duties of Interim City Manager, adjusting his current base salary to \$131,001.84, plus a \$200 per month car allowance,

with said supplemental compensation to terminate upon a new City Manager commencing active employment.

Adopted by the Anoka City Council this the 8th day of September 2015.

ATTEST:

Amy T. Oehlers, City Clerk

Phil Rice, Mayor

COUNCIL MEMO FORM

11.1

Meeting Date	September 8, 2015
Agenda Section	New Business
Item Description	Special Events License; LIVIN Foundation, Give Suicide the Boot Event, September 19 th
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION

Paul ("PT") Hohag of LIVIN Foundation submitted an application for a Special Events License.

LIVIN Foundation is an Anoka based 501C3 Foundation that exists to raise awareness about mental health, depression and the prevention of suicide.

They have planned a Kickball Tournament and County Music Concert for September 19th at John Ward Park, from 10:00 a.m. – 2:00 p.m.

They plan to have local bands provide music, have food trucks and earlier this evening the Council would have acted upon a Temporary On-Sale 3.2 Malt Liquor License for Anoka Lions Club for the sale of beer at the event. The Anoka Lions Club plans to donate 100% of their profits from this event back to the LIVIN Foundation.

The Anoka Parks & Recreation Board and Public Services Department have approved the use of John Ward Park for this event. Lisa LaCasse has worked with the applicant to arrange for necessary garbage and restroom needs.

The applicant has been advised that they are required to obtain any necessary Food License from Anoka County prior to the event.

The event is to take place in the park with the bands performing in the parking lot of John Ward Park. There are no street closures being requested for the event.

City staff has conducted the necessary background investigations and no concerns or objections have been expressed.

Police Chief Phil Johanson advised that he does not see the necessity for any security at this event.

The event is planned to be an annual event in the City of Anoka.

Mr. Hohag will be present at the meeting to provide further information and answer any questions that the City Council may have. You may also view further information at:

<https://www.facebook.com/PTpaulthomas/videos/1154127097938100/>

FINANCIAL IMPACT

\$25 investigation fee and \$75.00 license fee have been paid by the LIVIN Foundation.

COUNCIL ACTION REQUESTED

Request that the Council act upon the Special Event License application.

**GIVE SUICIDE
THE BOOT:
KICKBALL
TOURNEY & COUNTRY
MUSIC CONCERT
SEPTEMBER 19**

#LIVIN

LIVINFOUNDATION.ORG

OUR GOAL IS TO
RAISE AWARENESS
ABOUT MENTAL
HEALTH ISSUES
AND SUICIDE
PREVENTION. GET
BUSY #LIVIN.



**10AM - 2PM | JOHN WARD PARK
US-10, ANOKA, MN**

**LIVE MUSIC FROM LOCAL BANDS
MITCH GORDON BAND, THE PLOTT HOUNDS
& JASON PAULSON BAND**

**FOOD TRUCKS AND BEER
PROVIDED BY THE ANOKA LIONS CLUB**

**IF YOU WANT TO HAVE
A KICKBALL TEAM
CONTACT:
PT@MYBOBCOUNTRY.COM**

**DEADLINE TO REGISTER IS
SEPT 1ST OR ONCE TEAMS
ARE FILLED!**

SPONSORED BY:



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COUNCIL MEMO FORM

12.1

Meeting Date	September 8, 2 015
Agenda Section	Updates & Reports
Item Description	Tentative Agendas
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION

Attached are the tentative agenda(s) for future meeting(s).

FINANCIAL IMPACT

None.

COUNCIL ACTION REQUESTED

Request Council review and discuss upcoming agenda(s).



JOINT CITY COUNCIL MEETING

CITY OF ANOKA & CITY OF CHAMPLIN

Tuesday, September 15, 2015

**Location: Buona Sera Ristorante
11949 West River Road, Champlin**

Times to Be Determined

5:30 p.m. Social Hour

6:00 p.m. Dinner

6:30 p.m. Meeting

MEETING AGENDA

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. DISCUSSION & UPDATES**
 - Development Updates.
 - River Usage & Regulations.
 - Joint Powers Fire Board Update.
 - Champlin Traffic Enforcement Program.
- 4. OTHER ITEMS/COUNCILMEMBERS COMMENTS**
- 5. ADJOURN**



City Council - Worksession
Monday, September 21, 2015
5:30 p.m.

Council Worksession Room

(meeting will not be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL BUSINESS and/or DISCUSSION ITEMS**
 - 3.1 Discussion; Review Proposals for City Manager Search Firm.
4. **ADJOURNMENT**



City Council - Regular Meeting
Monday, September 21, 2015 - 7:00 p.m.
Council Chambers
(meeting will be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
 - 3.1 September 8, 2015 Regular Mtg.
4. **OPEN FORUM** **The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
 - 4.1 Congressman Tom Emmer.
 - 4.2 Anoka Halloween.
5. **PUBLIC HEARING(S)**
6. **CONSENT AGENDA**
 - 6.1 Verified Bills.
 - 6.2 Revising & Setting Council Calendars.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
 - 7.1 Planning Items.
 - 7.1.A RES/Variance; 740 River Ln.
 - 7.1.B RES/Site Plan; 424 W Main St, West Main Dairy Queen.
8. **PETITIONS, REQUESTS & COMMUNICATION**
9. **ORDINANCES & RESOLUTIONS**
 - 9.1 ORD/First Amendment to Purchase Agreement; Hearth Development. (2nd Reading)
RES/Purchase of Connexus Tower Site.
 - 9.2 RES/Approving Contract for City Manager Search Firm.

10. UNFINISHED BUSINESS

11. NEW BUSINESS

12. UPDATES & REPORTS

12.1 Tentative Agendas.

ADJOURNMENT



City Council - Worksession
Monday, September 28, 2015 - 5:00 p.m.
Council Worksession Room
(meeting will not be cablecast)

1. CALL TO ORDER
2. ROLL CALL
3. COUNCIL BUSINESS and/or DISCUSSION ITEMS
3.1
4. ADJOURNMENT



City Council - Regular Meeting
Monday, October 5, 2015 - 7:00 p.m.
Council Chambers
(meeting will be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
 - 3.1 September 21, 2015 Regular Mtg.
4. **OPEN FORUM** **The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
 - 4.1
5. **PUBLIC HEARING(S)**
 - 5.1 Assessment for Services.
RES/Adopting Assessment for Services.
6. **CONSENT AGENDA**
 - 6.1 Verified Bills.
 - 6.2 Revising & Setting Council Calendars.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
8. **PETITIONS, REQUESTS & COMMUNICATION**
9. **ORDINANCES & RESOLUTIONS**
 - 9.1 RES/Adoption Assessment for Services. (ACTED UPON AFTER PUBLIC HEARING)

10. **UNFINISHED BUSINESS**

11. **NEW BUSINESS**

12. **UPDATES & REPORTS**

12.1 Tentative Agendas.

ADJOURNMENT



City Council - Regular Meeting
Monday, October 19, 2015 - 7:00 p.m.
Council Chambers
(meeting will be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
 - 3.1 September 28, 2015 Worksession.
October 5, 2015 Regular Mtg.
4. **OPEN FORUM** **The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
5. **PUBLIC HEARING(S)**
6. **CONSENT AGENDA**
 - 6.1 Verified Bills.
 - 6.2 Revising & Setting Council Calendars.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
 - 7.1 Planning Items.
 - 7.1.A ORD/Amending Chpt 74, Article IX, Division 2, Section 74-524; Driveways and Parking Areas for Single-Family and Two-Family Residences. (1st reading)
8. **PETITIONS, REQUESTS & COMMUNICATION**
9. **ORDINANCES & RESOLUTIONS**
 - 9.1 ORD/Amending 2015 Master Fee Schedule; Establishing Fee for Driveway Setback Variances. (1st reading)
10. **UNFINISHED BUSINESS**

11. NEW BUSINESS

12. UPDATES & REPORTS

12.1 3rd Quarter Financial Report

12.2 Tentative Agendas.

ADJOURNMENT



City Council - Worksession
Monday, October 26, 2015 - 5:00 p.m.
Council Worksession Room
(meeting will not be cablecast)

1. CALL TO ORDER
2. ROLL CALL
3. COUNCIL BUSINESS and/or DISCUSSION ITEMS
3.1
4. ADJOURNMENT