



City Council - Regular Meeting

Tuesday, September 6, 2016 - 7:00 p.m.

Council Chambers

(meeting will be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
 - 3.1 August 8, 2016 Worksession.
 - August 15, 2016 Worksession.
 - August 15, 2016 Regular Mtg.
4. **OPEN FORUM** **The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
 - 4.1 Proclamation; Constitution Week, September 17-23.
 - 4.2 Resident(s) Request Related to Snowmobiling (Jim Way and Charlie Germinaro).
 - 4.3 Downtown Security/City-wide Activity.
5. **PUBLIC HEARING(S)**
 - 5.1 Issuance of an On-Sale, Sunday & 2 a.m. Liquor License to B & B Holding Company, dba; Courtside Bar & Grill, 227 Jackson Street.
RES/Approving the Issuance of an On-Sale, Sunday & 2 a.m. Liquor License to B & B Holding Company, dba; Courtside Bar & Grill, 227 Jackson Street
6. **CONSENT AGENDA**
 - 6.1 Verified Bills.
 - 6.2 Revising & Setting Council Calendars.
 - 6.3 Setting Public Hearing for Assessment of Services.
 - 6.4 Issuance of Temporary On-Sale Liquor Licenses; Anoka Lions Club, at Anoka County Fairgrounds, September 10, 2016 (CenterPoint Cook-Off & Car Show) and Sept 15-18, 2016 (MRVS Camping Show).
 - 6.5 Cancellation of Liquor Licenses for CEH Investments; dba; Courtside Bar & Grill (change in ownership)
 - 6.6 Acceptance of Resignation from Housing & Redevelopment Authority; Lynn Hopkins.
 - 6.7 Approving a Senior/Disabled Deferment for Sherill L. Betlach, 854 Brisbin St.

7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**

7.1 Planning Items:

- 7.1.A ORD/Amending Chpt 74; Article V, Division 2; Home Occupations. (2nd reading)
RES/Approving Summary Publication; Chpt 74, Article V, Division 2; Home Occupations.

8. **PETITIONS, REQUESTS & COMMUNICATION**

9. **ORDINANCES & RESOLUTIONS**

- 9.1 RES/Approving the Issuance of an On-Sale, Sunday & 2 a.m. Liquor License to B & B Holding Company, dba; Courtside Bar & Grill, 227 Jackson Street. (ACTED UPON AFTER PUBLIC HEARING).
- 9.2 ORD/Amending 2016 Master Fee Schedule; Parade Seats and Zoning/Street Maps (1st reading)
- 9.3 RES/Recommended Approval of an LG214 Premise Permit; Climb Theatre @ Pizza Man.
- 9.4 ORD/Approving Lease Agreement with Beehive Partners, LLC; City's Use of Parking Lot at 1807 1st Ave. (2nd reading)
- 9.5 RES/Reauthorizing Membership in the 4M Fund For Bond Proceeds.
- 9.6 RES/Adopting 2017 Proposed Budget & Preliminary Tax Levy.
- 9.7 RES/Consenting to the HRA adopting a Tax Levy Collectible in 2017.

10. **UNFINISHED BUSINESS**

11. **NEW BUSINESS**

- 11.1 Amending City Policy; #2012-01; Investment Policy.

12. **UPDATES & REPORTS**

- 12.1 Tentative Agendas.

ADJOURNMENT

COUNCIL MEMO FORM

3.1

Meeting Date	09-06-2016
Agenda Section	Council Minutes
Item Description	Various City Council Meeting Minutes
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION

Included in your packet are minutes (s) of previous Council meetings, worksessions, special meetings, etc. Minutes must be approved by the City Council and are kept permanently in the official City Council Minute Book.

FINANCIAL IMPACT

None.

COUNCIL ACTION REQUESTED

Approval of minutes.

**BUDGET WORKSESSION OF THE ANOKA CITY COUNCIL
ANOKA CITY HALL
CITY COUNCIL WORKSESSION ROOM
AUGUST 8, 2016**

1. CALL TO ORDER

Mayor Rice called the meeting to order at 6:00 p.m.

2. ROLL CALL

Present at roll call: Mayor Rice, Councilmembers; Anderson, Freeburg, Schmidt & Weaver.

Staff present: City Manager, Greg Lee and Finance Director, Lori Yager.

3. COUNCIL BUSINESS and/or DISCUSSION ITEMS

Development Update

Deputy Community Development Director, Doug Borglund, provided an overview development update to the City Council.

City Council Governmental Budget Review

City Council conducted the Annual Governmental Budget Review.

The proposed budget reflected an overall 5% increase from the 2016 Budget.

Councilmember Weaver expressed that he would like to see a lesser increase than the proposed 5%.

City Manager Lee advised that he will work with the Departments to determine if there are further areas that can be cut to lessen the proposed 5% increase.

Time of adjournment: 7:00 p.m.

Approval Attestation:

Amy T. Oehlers, City Clerk

**WORKSESSION OF THE ANOKA CITY COUNCIL
ANOKA CITY HALL
CITY COUNCIL WORKSESSION ROOM
AUGUST 15, 2016**

CALL TO ORDER

Mayor Rice called the worksession meeting to order at 5:00 p.m.

ROLL CALL

Present at roll call: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, Weaver.

Absent: None.

Staff present: City Manager Greg Lee; Associate Planner Chuck Darnell; Associate Planner Clark Palmer; Public Works Superintendent Mark Anderson; Golf Manager Larry Norland; Finance Director Lori Yager; Recording Secretary Cathy Sorensen.

1. DEVELOPMENT UPDATE

Associate Planner Chuck Darnell shared the staff report sharing a development update with the Council stating staff has been working on development proposals for property around the golf course and other properties located throughout the City and that staff is requesting Council direction on how to proceed with development of various properties.

2. CITY COUNCIL PROPRIETARY BUDGET REVIEW

Finance Director Lori Yager shared the staff report stating that on August 8, 2016, City staff presented the proposed Governmental Type 2017 budgets and levy to City Council during a work session. Discussions took place regarding the proposed budget and proposed levy and staff is requesting direction on the following enterprise and internal service funds: Electric, Water, Sewer, Storm Sewer, Liquor, Golf, Garage, and Information Technology.

After discussion Council determined that the budget worksession scheduled for August 29 is not necessary and will be canceled.

ADJOURNMENT

Mayor Rice adjourned the Worksession at 7:05 p.m.

Submitted by: Cathy Sorensen, *TimeSaver Off Site Secretarial, Inc.*

Approval Attestation:
Amy T. Oehlers, City Clerk

**REGULAR MEETING OF THE ANOKA CITY COUNCIL
ANOKA CITY HALL
CITY COUNCIL CHAMBERS
AUGUST 15, 2016**

1. CALL TO ORDER

Mayor Rice called the meeting to order at 7:08 p.m., followed by the Pledge of Allegiance.

2. ROLL CALL

Present at roll call: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver.

Staff present: City Manager Greg Lee; Associate Planner Chuck Darnell; Engineering Technician III Ben Nelson; Housing Manager Darin Berger; Police Chief Phil Johanson; City Attorney Scott Baumgartner; and Recording Secretary Cathy Sorensen.

Absent at roll call: None.

3. COUNCIL MINUTES

3.1 Minutes of July 25, 2016, Worksession
August 1, 2016, Budget Presentation.
August 1, 2016, Regular Meeting.

Motion by Councilmember Weaver, seconded by Councilmember Anderson, to waive the reading and approve the July 25, 2016, Worksession, August 1, 2016 Budget Presentation, and the August 1, 2016, Regular Meeting minutes.

Vote taken. All ayes. Motion carried.

4. OPEN FORUM

4.1 Anoka Halloween (Pat Meiner); Thank You to the City.

Pat Meiner of Anoka Halloween thanked the City Council and City staff for their assistance with the Anoka Halloween Sponsored Events over the years. Mr. Meiner introduced members of the Anoka Halloween Committee who distributed Anoka Halloween mugs showcasing the 2016 logo. He outlined the many things the City did to support the annual Anoka Halloween events and thanked the City for their work.

Councilmember Freeburg thanked Mr. Meiner and his committee, stating how well they make this event work which is known throughout the country.

Councilmember Schmidt asked if there are any new events. Mr. Meiner said the postage stamp release event is new as well as changes to the Orange Sky Ball.

Councilmember Freeburg noted the Postmaster General will be attending the stamp release event which will bring much attention to Anoka.

Mayor Rice agreed, stating this is a great endorsement for the Anoka Halloween event which has been held for the past 96 years. He thanked the Committee for all the work they do.

Mr. Meiner said the Committee will be hosting a picnic at Peninsula Point Park and invited anyone interested in learning more about serving on the Anoka Halloween Committee to attend.

- 4.2 Councilmember Schmidt shared that one of Metro Cities' goals is to watch over the Metropolitan Council which now has a budget of \$1 billion. He said the Met Council is not an elected body and while a bill just passed that outlines staggered terms cities still have little input on this very large budget. Councilmember Schmidt noted the southwest light rail transit project is budgeted at \$1.858 billion but that not much of this project will benefit Anoka. He added the Met Council levy includes 63% for parks and transit but said cities do not see that much benefit for parks as well.

5. PUBLIC HEARING(S)

None.

6. CONSENT AGENDA

Motion by Councilmember Anderson, seconded by Councilmember Weaver, to approve Consent Agenda 6.1 through 6.2.

- 6.1 Approved Verified Bills.
6.2 Revising and Setting Council Calendars.

Councilmember Schmidt noted the August 29, 2016, budget worksession will be canceled as they were able to complete their budget discussions earlier in the worksession.

Vote taken. All ayes. Motion carried.

7. REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- 7.1 Planning Items.

7.1.A ORD/Amending Chapter 74; Article V, Division 2; Home Occupations.
(1st Reading)

Associate Planner Chuck Darnell shared a staff report with background information to the Council stating the City has been considering some potential changes to the home occupations ordinance of the Anoka City Code. The changes being considered include amending the home occupation performance standards to not allow for home occupations to be conducted in accessory structures, and amending the permitted and prohibited home occupations to allow for food production now allowed by Minnesota State Statute through the Cottage Food Law.

Councilmember Anderson thanked staff for their work on this ordinance.

Councilmember Weaver summarized the intent of this ordinance and asked when it will be in effect. Mr. Darnell said second reading will be held on Tuesday, September 6, and become effective seven days after publication which is September 16, 2016.

Linnae Batche, Anoka, thanked the City for working on this ordinance and shared information about their products that will be now available for sale because of this ordinance. Councilmember Weaver said this ordinance amendment is an example of a process that worked well and that he is excited to see this come forward.

Motion by Councilmember Anderson, seconded by Councilmember Freeburg, to hold first reading of an ordinance amending Chapter 74; Article V, Division 2; Home Occupations.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

7.1.B RES/Site Plan Amendment; 3201 and 3215 Round Lake Boulevard.

RESOLUTION

Mr. Darnell shared a staff report with background information to the Council stating the applicant, Brad Dunham, is requesting a site plan amendment for the originally approved site plan at 3201 and 3215 Round Lake Boulevard. This is the location of the Top Wash Car Wash, as well as a pad for another smaller retail building. The applicant previously submitted plans for site plan review, and those plans were approved by the City Council on June 17, 2013. The applicant has installed landscaping on the site, but has made some changes from what was originally shown on the approved landscape plan. Therefore, the purpose of this review of a site plan amendment is to approve an amended landscape plan.

Councilmember Freeburg said the original design was approved but the applicant is now going back and requesting upgrades. Mr. Darnell said the original site plan was approved in 2013 and while there were discussions with the applicant about changes no formal site plan amendment process or landscape amendment was done and that staff is requesting that approval now. He noted the Planning Commission feels the current plan meets the intent of the original plan.

Mayor Rice agreed with the changes on the western border but said nothing was added on the north, south, and east borders. Mr. Darnell said staff feels the landscaping installed does not meet intent of the original plan and that this plan will provide more screening for visual and sound and better suit the surrounding properties.

Councilmember Freeburg asked why this was allowed to be done. Mr. Darnell said there were discussions but that the plan was never formally approved and while the City is still holding the escrow after review the determination was made that the current plan did not meet the intent.

Mayor Rice noted this is also coming forward because the second half of the lot is being built.

Mr. Darnell said this approval just focuses on the landscaping changes.

Councilmember Weaver said he heard from the westerly neighbors who are excited that enhancements are going to happen and shared concerns about noise and light issues, adding it is important to be a good neighbor. He asked about the LED brightness and what is allowed after hours. Mr. Darnell said staff spoke with the owners and are working on conducting a light reading test to determine if any violation is occurring.

Brad Dunham, Top Washer, said he feels the light readings do not exceed the allowed levels and that they have already been turned down and that the sound issues involve one particular neighbor which the police could not confirm when called. He said they are good neighbors and that they have met with concerned neighbors and installed fencing where requested and that less plantings were required at the time which staff saw and found acceptable because we were trading trees. Mr. Dunham said he built what he believed was the right plan but said the higher number of trees is fine, adding they built a good car wash and are good neighbors.

Councilmember Schmidt agreed that the car wash is a great addition to a parcel that was difficult to use. Mr. Dunham said the second site has to be compatible with the car wash and while they thought it would be a coffee shop with the recent addition of Starbucks and Caribou they may have to

reevaluate. He said the site may not need a drive through as originally intended and that the site may look different than originally proposed.

Mr. Darnell said if the site plan changes it will come back before the Council for approval.

Motion by Councilmember Weaver, seconded by Councilmember Schmidt, to adopt a resolution approving the site plan amendment for the property at 3201 and 3215 Round Lake Boulevard.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

8. PETITIONS, REQUESTS AND COMMUNICATION

None.

9. ORDINANCES AND RESOLUTIONS

- 9.1 ORD/Approving Lease Agreement with Beehive Partners, LLC; City's Use of Parking Lot at 1807 1st Avenue.
(1st Reading)

Housing Manager Darin Berger shared a staff report with background information to the Council stating on June 20, 2016, staff came before the City Council asking for approval of a property exchange with the Anoka HRA. The parcels approved in the exchange were 1807 First Avenue and 2810 Fairoak Ave. Since that time, the closing has taken place and ownership has been exchanged not only by the City and HRA, but also in conjunction with Walker Methodist and Beehive Partners, LLC. At the time of approval, the Council strongly encouraged Staff to come to terms with Beehive Partners, LLC to allow for public parking in the lot located at 1807 First Avenue until future redevelopment of the site occurs. Staff worked with our City Attorney to draw up a lease agreement and Beehive Partners, LLC has agreed to the terms of the lease.

Councilmember Weaver asked for the lease cost for the parking lot. Mr. Berger said the lease cost will be \$1 and that the lot will remain open for public use until something else occurs there.

Motion by Councilmember Schmidt, seconded by Councilmember Freeburg, to hold first reading of an ordinance approving a Lease Agreement between Beehive Partners, LLC and the City of Anoka.

Councilmember Schmidt thanked staff for their work on this project.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

9.2 ORD/Approving Purchase Agreement for the Sale of 205/207 Fremont Street.
(2nd Reading)

ORDINANCE

Mr. Darnell shared a staff report with background information to the Council stating this is the second reading of an ordinance to approve the purchase agreement for sale of property known as 205/207 Fremont Street to Tim and Phoumma Hoffman. The City Council held the first reading of the purchase agreement at their August 1, 2016 meeting. There have been no changes to the proposed ordinance since the first reading. In the spring of 2016, as part of a real estate transaction between the City of Anoka and Dennis and Beverly Medved the City of Anoka acquired a residential property known as 205/207 Fremont Street. Based on the assumed value of this property, the City contributed an additional \$200,000 as part of the property agreement with Dennis and Beverly Medved to complete the Riverplace Counseling Center real estate transaction. The City Attorney has reviewed the purchase agreement from a legal perspective and is satisfied and closing is contingent upon the property appraising at \$220,000.00 or greater in value and a standard home inspection.

Motion by Councilmember Freeburg, seconded by Councilmember Weaver, to hold second reading and adopt an ordinance to convey real property known as 205/207 Fremont Street to Tim and Phoumma Hoffman.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

Mayor Rice thanked staff for getting this project done so quickly.

9.3 2017 Street Renewal Program (SRP) Projects:

RES/2017 Brisbin Area SRP; Authorize Feasibility Study.

RESOLUTION

Engineering Technician III Ben Nelson shared a staff report with background information to the Council stating now that the 17th year of the Street Renewal Program (SRP) is nearing completion, we must consider the proposed program for 2017. The goal each year is to select the upcoming street segments in the summer so that the preliminary survey information can be acquired prior to snowfall. This will allow the winter months for engineering design, public meetings, and public hearings. The proposed program for 2017 is proposed to be two separate projects for a total of 2.02 miles of street reconstruction. The 2017 Brisbin Area SRP

project will continue the proposed 4-year duration of the Street Renewal Program for the neighborhood north of South Street, and east of Seventh Avenue. The 0.70 miles of streets that are proposed to be included for study within the 2017 Brisbin Area SPR feasibility report.

Mayor Rice asked about the cost for the project. Mr. Nelson said the cost for the Christian Hills project is \$3.5 million plus contingency.

Councilmember Schmidt said we are doubling and tripling our outlay for the SRP program and while he is not sure how much more we can do at this rate he is pleased about these projects and will support the feasibility studies.

Motion by Councilmember Weaver, seconded by Councilmember Freeburg, to adopt a resolution authorizing the preparation of a feasibility report for the 2017 Brisbin Area SRP project.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

RES/2017 Christian Hills SRP; Authorize Feasibility Study.

RESOLUTION

Mr. Nelson shared a staff report with background information to the Council stating the 2017 Christian Hills SRP project will be in the neighborhood south of Jefferson Street, and west of Firth Avenue, which comprises 1.32 miles of streets.

Motion by Councilmember Freeburg, seconded by Councilmember Weaver, to adopt a resolution authorizing the preparation of a feasibility report for the 2017 Christian Hills SRP project.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

9.4 RES/Approving Contract with MnDOT; Sidewalk Maintenance Agreement for TH-10 Non-Motorized Crossing Improvement Project.

RESOLUTION

Mr. Nelson shared a staff report with background information to the Council stating Anoka County awarded the first project in the Trunk Highway 10 Access Planning Study on May 24, 2016. The TH-10 Non-motorized Crossing Improvement project is to encourage pedestrians to cross the highway only at designated crosswalks in the area of Fair oak and Thurston Avenue. This project is within the Trunk Highway 10 right-of-way which is within the jurisdictions of Minnesota Department of Transportation (MnDOT) which requires a maintenance

agreement for the sidewalk that will be constructed adjacent to Trunk Highway 10 from 217 feet east of Fair oak Avenue to Church Street. This will provide a new pedestrian connection from Fair oak to Main Street.

City Manager Greg Lee said the Capital Improvement Program has included this project for the last 10 years at a cost of \$210,000 but now MnDOT and Anoka County will be doing the project which just requires City approval.

Councilmember Weaver said this crossing will be part of a median project to direct pedestrians to the crosswalk at Fair oak but noted this is a throw away project because if improved this fall the project will go away again. Mr. Lee said staff has applied for federal funding and while we will not know until the fall if we are approved if we are the City will receive \$7 million of a \$33 million project. He said the project is planned for 2021 and if proceeds are received the crossing project will be removed as part of the larger Highway 10 project.

Motion by Councilmember Freeburg, seconded by Councilmember Anderson, to adopt a resolution approving the Sidewalk Maintenance Agreement for the TH-10 Non-motorized Crossing Improvement Project.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

Mayor Rice said this is a huge project for public safety and will provide a beautiful and safe pedestrian walkway.

9.5 RES/Authorizing Application for Planning Assistance Grant Funds.

RESOLUTION

Mr. Darnell shared a staff report with background information to the Council stating as part of the 2040 Comprehensive Plan Update process, the Metropolitan Council is providing funding assistance to communities. The City of Anoka is approved for assistance in the amount of \$32,000. In order to access the funds, the City must complete an on-line application which includes a council resolution of support for acceptance of the funds and a general scope of work for our Comprehensive Plan update by September 5, 2016. Once the City completes the funding agreement, the City will receive half of the funds. The remaining half will be paid until completion and acceptance of the Comprehensive Plan Update. Staff is currently working on the general scope of work for the Comprehensive Plan. Based on initial estimates, staff expects the cost to exceed the current budgeted amount. The Metropolitan Council funding could help offset those costs.

Councilmember Weaver asked what restrictions will be required as part of these grant funds. Mr. Darnell said the Met Council will want to see a plan consistent

with their goals and policies and that it is accepted by surrounding communities and includes standard land use components and affordable housing. He said the goal is to have 1,000 units of affordable housing for 2040 which will be something we have to address.

Councilmember Weaver asked how we quantify 22% affordable housing units when we already have 50% rental in place. Mr. Darnell said that will be the argument for the Met Council so we can request that adjustment. He noted affordable housing units would be requirement whether or not we accept the grant funding.

Councilmember Freeburg inquired about the affordable housing income levels. Mr. Darnell said the requirement is 30% or below the area median income.

Councilmember Freeburg said the Comprehensive Plan is reviewed every 10 years and that Met Council has never pushed because we already have many affordable units in place. Mayor Rice agreed, adding many of our owner-occupied housing qualify as well and that we are likely at 50% affordable housing units already.

Councilmember Schmidt asked who will be working on this project going forward as Mr. Darnell will be leaving the City soon to take a position in another state. Mr. Darnell shared that Ms. Braun, Mr. Borglund, and Mr. Palmer will continue work on this project and that the City will be hiring another Associate Planner as well.

Councilmember Schmidt thanked Mr. Darnell for his work at Anoka.

Motion by Councilmember Freeburg, seconded by Councilmember Schmidt, to adopt a resolution identifying the need for funding to complete its 2040 Comprehensive Plan update and authorizing an application for planning assistance grant funds.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

10. UNFINISHED BUSINESS

10.1 Discussion on Downtown Activity.

Police Chief Phil Johanson said this item is intended to provide an opportunity for Council to have a general discussion on items related to downtown, including security and events. He shared that things are going well and that the public has noticed an increase in foot patrols since early spring. He said police have been meeting with both business owners and customers who appreciate the positive police presence. Chief Johanson shared that in addition to foot patrols they are

using an ATV vehicle to patrol trails from Aikin Park to Riverside Park as well as the Anoka Nature Preserve, stating he is pleased with the feedback.

Councilmember Weaver referred to a recent high profile case where suspects were identified and warrants are out for their arrest, noting the three suspects were staying with a resident leasing at Cutters Grove and asked if the penalties outlined in the City's rental licensing program will be implemented. Chief Johanson said those facts will be reviewed and action taken as appropriate.

Councilmember Schmidt confirmed that staff will approach the landlord of Cutters Grove to follow-up on penalties outlined in the rental licensing program and added the drug paraphernalia ordinance was adopted last week which may help with some of this activity as well.

Councilmember Weaver said he is very proud of the Police Chief, Captain, and all police personnel and has heard from both residents and business owners how pleased they are to see their presence in the City.

Mayor Rice said the City is providing shelter for homeless individuals that exceed the need for Anoka itself and that people are taking advantage of the shelter. He referred to the Stepping Stones facility and noted a small percentage of individuals do decline offered assistance but that we still provide tremendous support for the homeless. Mayor Rice said adding police support to the City and the downtown area helps to make all comfortable and feel supported and safe.

Mr. Lee said that currently there is one shelter bed for every 288 citizens in Anoka. Councilmember Weaver said this figure does not include beds at AMRTC or the Anoka County workhouse and that neighboring cities do not provide any shelter beds which draws many people to Anoka.

Mr. Lee said staff has created a summary sheet outlining the City's support that can be shared and challenged any city to come close to what Anoka offers.

Councilmember Freeburg inquired about progress at the AMRTC. Mr. Lee said things are not moving forward and that staff will follow-up but said to date funding has not been provided.

Mayor Rice said we need the legislature to rally, including Representative Jerry Newton.

Mayor Rice said he received a text about the gate being locked open at the Anoka Area Nature Preserve and the importance of ensuring that no motorized vehicles enter the preserve.

11. NEW BUSINESS

None.

12. UPDATES AND REPORTS

12.1 Tentative Agenda(s).

The Council reviewed the tentative agendas of the upcoming Council meetings.

12.2 Staff and Council Input.

Mr. Lee shared that this is Mr. Darnell's last meeting as he has accepted a position in Oregon. He thanked him for the great work he has done and said he is an outstanding employee.

Mr. Darnell said he has enjoyed his time here and thanked the great Council and staff for their support in this opportunity.

13. ADJOURNMENT

Councilmember Freeburg, made a motion to adjourn the Regular Council meeting. Councilmember Anderson, seconded the motion.

Vote taken. All ayes. Motion carried.

Time of adjournment: 8:28 p.m.

Submitted by: Cathy Sorensen, *TimeSaver Off Site Secretarial, Inc.*

Approval Attestation:

Amy T. Oehlers, City Clerk

COUNCIL MEMO FORM

4.1

Meeting Date	September 6, 2016
Agenda Section	Open Forum
Item Description	Proclamation; Constitution Week
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION:

Annually the City proclaims the week of September 17th thru 23rd as Constitution Week in the City of Anoka.

Barb Thurston of the Daughters of the American Revolution will be present at the meeting to accept the proclamation on behalf of the DAR.

FINANCIAL IMPACT:

None.

COUNCIL ACTION REQUESTED:

Proclaim Constitution Week.



PROCLAMATION

CONSTITUTION WEEK

SEPTEMBER 17-23, 2016

WHEREAS, September 17, 2016, marks the two hundred twenty-eighth anniversary of the drafting of the Constitution of the United States by the Constitutional Convention; and

WHEREAS, it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.

NOW, THEREFORE BE IT PROCLAIMED, that I, Phil Rice, Mayor of the City of Anoka, do hereby proclaim the week of **September 17-23, 2016** as **Constitution Week** in the City of Anoka and urge all citizens to reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves, and ask our citizens to reaffirm the ideals the Framers of our Constitution had in 1787, by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

**Phil Rice, Mayor
City of Anoka–Minnesota
September 6, 2016**

COUNCIL MEMO FORM

4.2

Meeting Date	09-06-2016
Agenda Section	Open Forum
Item Description	Resident(s) Request Related to Snowmobiling (Jim Way and Charlie Germinaro)
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION

Jim Way (a resident of Anoka), requested that he and his neighbor (Charlie Germinaro) be scheduled on this agenda under Open Forum. Charlie is a 9th grader at Anoka High School, who would like to address the Council to tell of his plans to snowmobile to/from school.

COUNCIL AGENDA ITEM MEMO

4.3

Meeting Date	09-06-2016
Agenda Section	Open Forum
Item Description	Discussion; Downtown Security/City-wide Activity

BACKGROUND INFORMATION

This item will be an Agenda Item on all Council agendas through December 2016.

The item is to provide an opportunity for Council to have a general discussion on items related to the Downtown security and other City-wide activity.

Please remember that any discussion that develops into the need for formal Council action should be placed on a future Regular or Special Meeting agenda.

FINANCIAL IMPACT

N/A

COUNCIL DIRECTION REQUESTED

General discussion only.

COUNCIL MEMO FORM

5.1 & 9.1

Meeting Date	09-06-2016
Agenda Section	Public Hearings Ordinances & Resolutions
Item Description	Public Hearing & RES/Issuance of an On-Sale Intoxicating Liquor, & Sunday Liquor & Special 2 a.m. Licenses; B & B Holding Company, dba; Courtside Bar & Grill, 227 Jackson St
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION:

A new business owner (Brandon Besch) is taking over Courtside Bar & Grill.

The new Licensee will be B & B Holding Company (they will remain operating under the dba; Courtside Bar & Grill), 227 Jackson St.

They have applied for an On-Sale Intoxicating Liquor, Sunday Liquor & Special 2 a.m. License. The licensed premises will include the exterior patio areas.

Staff is in the process of conducting the necessary background investigations. So far, no concerns or objections have been expressed. Issuance of these licenses will be contingent upon successful background investigations.

FINANCIAL IMPACT

Annual cost: On-Sale Intoxicating Liquor License \$5,000, Sunday Liquor \$200, Investigation fee of \$550.

Per Minn. Statutes, Liquor Licenses fees have been prorated for the year of 2016. These fees have been collected by the City.

COUNCIL ACTION REQUESTED:

Request that the public hearing be opened, public comment taken, hearing closed, and Council take action on the Resolution approving the issuance of the On-Sale Intoxicating Liquor, Sunday Liquor & Special 2 a.m. Licenses.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2016-

**RESOLUTION APPROVING THE ISSUANCE OF AN
ON-SALE INTOXICATING LIQUOR, SUNDAY LIQUOR & SPECIAL 2 A.M.
LICENSE TO B & B HOLDING COMPANY,
dba: COURTSIDE BAR & GRILL, 227 JACKSON ST ANOKA, MINNESOTA**

WHEREAS, the City of Anoka has received an application from B & B Holding Company, dba; Courtside Bar & Grill, 227 Jackson Street, Anoka, MN; and

WHEREAS, the applicant has met the requirements of the Anoka City Code and the laws of the State of Minnesota, and

WHEREAS, City departments have reviewed the application and conducted the necessary background investigations and no concerns or objections were expressed; and

WHEREAS, appropriate fees have been received by the City.

NOW, THEREFORE, BE IT RESOLVED, that the Anoka City Council does hereby approve the issuance of an On-Sale Intoxicating Liquor, Sunday Liquor & Special 2 a.m. license to B & B Holding Company, dba; Courtside Bar & Grill, 227 Jackson Street, Anoka, MN, effective September 7, 2016 to expire on December 31, 2016, and

BE IT FURTHER RESOLVED, that the official licensed premises will include the existing outdoor patio areas, as described in the Certificate of Insurance and license application;

BE IT FURTHER RESOLVED, that the Anoka City Council hereby directs the City Clerk to forward the necessary applications and documentation to the Minnesota Department of Public Safety, Liquor Control Division for their review and approval.

Adopted by the Anoka City Council this the 6th September 2016.

ATTEST:

Amy T. Oehlers, City Clerk

Phil Rice, Mayor

COUNCIL MEMO FORM

6.1

Meeting Date	09-06-2016
Agenda Section	Consent Agenda
Item Description	Verified Bills
Submitted By	Lori Yager, Finance Director

CONSENT AGENDA

Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.

BACKGROUND INFORMATION

Each Council meeting the City Council is presented with two lists of bills. One list has been paid prior to the meeting to take advantage of discounts and to prevent late fees. The other list is for payments which are prepared to be paid. City Council ratification of the prepaid bills and approval of the bills to be paid is required.

If you have questions about a particular bill, please call me at 576-2771.

FINANCIAL IMPACT

Will vary from meeting to meeting.

COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean ratification and approval of the Bill List(s).

Bill List for September 6, 2016**6.1**

Page 1 of 16

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
137717	Delta Dental	DEFPP16 2016	Dental Premium- Flex	101 General Fund	\$1,214.23
137717	Delta Dental	DEFPP17 2016	Dental Premium- Flex	101 General Fund	(\$44.10)
137717	Delta Dental	DEFPP17 2016	Dental Premium- Flex	101 General Fund	\$1,211.30
137718	Sun Life Financial	LIFPP17 2016	Life Ins	101 General Fund	\$1.20
137718	Sun Life Financial	LIFPP16 2016	Life Ins	101 General Fund	\$0.64
137718	Sun Life Financial	LIFPP17 2016	Life Ins	101 General Fund	\$1.21
137718	Sun Life Financial	LIFPP17 2016	Life Ins	101 General Fund	\$0.15
137718	Sun Life Financial	LIFPP17 2016	Life Ins	101 General Fund	\$1.15
137718	Sun Life Financial	LIFPP17 2016	Life Ins	101 General Fund	\$0.92
137718	Sun Life Financial	LIFPP17 2016	Life Ins	101 General Fund	\$0.85
137718	Sun Life Financial	LIFPP17 2016	Life Ins	101 General Fund	\$0.77
137718	Sun Life Financial	LIFPP17 2016	Life Ins	101 General Fund	\$0.64
137718	Sun Life Financial	LIFPP17 2016	Life Ins	101 General Fund	\$0.32
137718	Sun Life Financial	LIFPP17 2016	Life Ins	101 General Fund	\$0.28
137718	Sun Life Financial	LIFPP17 2016	Life Ins	101 General Fund	\$0.19
137718	Sun Life Financial	LIFPP17 2016	Life Ins	101 General Fund	\$0.19
137718	Sun Life Financial	LIFPP17 2016	Life Ins	101 General Fund	\$0.68
137718	Sun Life Financial	LIFPP17 2016	Life Ins	101 General Fund	\$3.12
137718	Sun Life Financial	LIFPP17 2016	Life Ins	101 General Fund	\$0.82
137718	Sun Life Financial	LIFPP16 2016	Life Ins	101 General Fund	\$1.09
137718	Sun Life Financial	LIFPP16 2016	Life Ins	101 General Fund	\$24.68
137718	Sun Life Financial	LIFPP16 2016	Life Ins	101 General Fund	\$0.24
137718	Sun Life Financial	LIFPP17 2016	Life Ins	101 General Fund	\$3.16
137718	Sun Life Financial	LIFPP16 2016	Life Ins	101 General Fund	\$0.92
137718	Sun Life Financial	LIFPP16 2016	Life Ins	101 General Fund	\$3.19
137718	Sun Life Financial	LIFPP16 2016	Life Ins	101 General Fund	\$1.10
137718	Sun Life Financial	LIFPP16 2016	Life Ins	101 General Fund	\$0.19
137718	Sun Life Financial	LIFPP16 2016	Life Ins	101 General Fund	\$0.20
137718	Sun Life Financial	LIFPP16 2016	Life Ins	101 General Fund	\$0.84
137718	Sun Life Financial	LIFPP16 2016	Life Ins	101 General Fund	\$0.32
137718	Sun Life Financial	LIFPP16 2016	Life Ins	101 General Fund	\$4.19
137718	Sun Life Financial	LIFPP17 2016	Life Ins	101 General Fund	\$24.60
137718	Sun Life Financial	LIFPP16 2016	Life Ins	101 General Fund	\$0.86
137718	Sun Life Financial	LIFPP16 2016	Life Ins	101 General Fund	\$0.82
137718	Sun Life Financial	LIFPP16 2016	Life Ins	101 General Fund	\$1.22

Bill List for September 6, 2016

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
137718	Sun Life Financial	LIFPP16 2016	Life Ins	101	General Fund \$0.13
137718	Sun Life Financial	LIFPP17 2016	Life Ins	101	General Fund \$307.17
137718	Sun Life Financial	LIFPP17 2016	Life Ins	101	General Fund \$2.38
137718	Sun Life Financial	LIFPP17 2016	Life Ins	101	General Fund \$3.27
137718	Sun Life Financial	LIFPP17 2016	Life Ins	101	General Fund \$0.77
137718	Sun Life Financial	LIFPP17 2016	Life Ins	101	General Fund \$1.54
137718	Sun Life Financial	LIFPP17 2016	Life Ins	101	General Fund \$0.92
137718	Sun Life Financial	LIFPP16 2016	Life Ins	101	General Fund \$0.77
137718	Sun Life Financial	LIFPP16 2016	Life Ins	101	General Fund \$321.15
137718	Sun Life Financial	LIFPP16 2016	Life Ins	101	General Fund \$2.37
137718	Sun Life Financial	LIFPP16 2016	Life Ins	101	General Fund \$0.92
137718	Sun Life Financial	LIFPP16 2016	Life Ins	101	General Fund \$3.27
137718	Sun Life Financial	LIFPP16 2016	Life Ins	101	General Fund \$0.77
137718	Sun Life Financial	LIFPP16 2016	Life Ins	101	General Fund \$1.54
137718	Sun Life Financial	LIFPP17 2016	Life Ins	101	General Fund (\$1.55)
137855	Anoka Co Central Comm	2016072	Portable Radio Microphone	101	General Fund \$200.25
137855	Anoka Co Central Comm	2016073	Spanish Translator - 7/5/2106	101	General Fund \$22.66
137856	Anoka Co Highway Depa	08/25/2016	Parade Permits	101	General Fund \$150.00
137857	Anoka Co Sheriffs Office	08/16/2016	First Aid Essentials Class	101	General Fund \$120.00
137857	Anoka Co Sheriffs Office	08/17/2016	Range Use on 7/13/2016	101	General Fund \$150.00
137859	Aspen Mills	185001	Uniform - C Hawkins	101	General Fund \$985.65
137859	Aspen Mills	185236	Uniform - E Algiers	101	General Fund \$21.30
137859	Aspen Mills	184971	Uniform - J Huebner	101	General Fund \$161.12
137859	Aspen Mills	185308	Uniform - T Ledin	101	General Fund \$425.35
137869	Center Point Energy	80000141517 Sep 16	Gas Utility	101	General Fund \$204.73
137869	Center Point Energy	80000141517 Sep 16	Gas Utility	101	General Fund \$29.53
137869	Center Point Energy	80000141517 Sep 16	Gas Utility	101	General Fund \$366.30
137869	Center Point Energy	80000141517 Sep 16	Gas Utility	101	General Fund \$29.53
137869	Center Point Energy	80000141517 Sep 16	Gas Utility	101	General Fund \$287.91
137869	Center Point Energy	80000141517 Sep 16	Gas Utility	101	General Fund \$2,672.04
137869	Center Point Energy	80000141517 Sep 16	Gas Utility	101	General Fund \$45.99
137869	Center Point Energy	80000141517 Sep 16	Gas Utility	101	General Fund \$92.01
137869	Center Point Energy	80000141517 Sep 16	Gas Utility	101	General Fund \$46.15
137870	Central Irrigation Supply	6051221-00	Toro Nozzles	101	General Fund \$29.55
137871	Cintas	470795592	Uniforms	101	General Fund \$57.40

Bill List for September 6, 2016**6.1**

Page 3 of 16

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
137871	Cintas	470795594	Mats	101 General Fund	\$139.02
137871	Cintas	470789161	Uniforms	101 General Fund	\$28.03
137871	Cintas	470795592	Uniforms	101 General Fund	\$9.22
137871	Cintas	470793203	Mats	101 General Fund	\$129.51
137871	Cintas	470792368	Uniforms	101 General Fund	\$28.03
137871	Cintas	470792364	Mats	101 General Fund	\$41.80
137871	Cintas	470795600	Uniforms	101 General Fund	\$28.03
137871	Cintas	470795596	Mats	101 General Fund	\$41.80
137871	Cintas	470792362	Mats	101 General Fund	\$139.02
137871	Cintas	470792359	Uniforms	101 General Fund	\$9.22
137871	Cintas	470792359	Uniforms	101 General Fund	\$88.95
137871	Cintas	470796423	Mats	101 General Fund	\$129.51
137873	City of Minneapolis	400451000316	jUL 2016 APS Trans Fees	101 General Fund	\$1,271.70
137875	CMT Diversified Janitoria	3147	Sep 2016 Cleaning	101 General Fund	\$1,689.00
137876	Commercial Asphalt Co	160815	Dura Drive	101 General Fund	\$208.44
137877	Connexus Energy	171141-Aug 2016	Street Lights	101 General Fund	\$11.48
137877	Connexus Energy	171140-Aug 2016	Street Lights	101 General Fund	\$79.05
137880	Cutters Choice	7011	Sept 2016 Lawncare	101 General Fund	\$500.00
137889	ECM Publishers	396038	Ord 2016-1648	101 General Fund	\$64.50
137889	ECM Publishers	396514	Personnel - Seasonal Street	101 General Fund	\$318.82
137890	Fastenal Company	MNTC8143680	Parts / Supplies	101 General Fund	\$38.43
137890	Fastenal Company	MNTC8143513	Parts / Supplies	101 General Fund	\$72.53
137892	Frattallone's Hardware St	027412/J	Parts / Supplies	101 General Fund	\$15.99
137893	Grainger	9191754390	Parts / Supplies	101 General Fund	\$72.64
137893	Grainger	9191609032	Parts / Supplies	101 General Fund	\$19.95
137893	Grainger	9191609016	Shallow Well Pump	101 General Fund	\$611.18
137893	Grainger	9191754408	Parts / Supplies	101 General Fund	\$88.74
137893	Grainger	9191609024	Parts / Supplies	101 General Fund	\$12.04
137896	Hakanson Anderson	36614	AN376 2015 Pkg Lot / Alley	101 General Fund	\$30.12
137898	Hennepin Technical Coll	19731	Office Training	101 General Fund	\$39.29
137898	Hennepin Technical Coll	19725	Chain Saw Safety Class	101 General Fund	\$14.11
137898	Hennepin Technical Coll	19725	Chain Saw Safety Class	101 General Fund	\$56.44
137898	Hennepin Technical Coll	19725	Chain Saw Safety Class	101 General Fund	\$169.20
137898	Hennepin Technical Coll	19731	Office Training	101 General Fund	\$39.29
137898	Hennepin Technical Coll	19731	Office Training	101 General Fund	\$39.29

Bill List for September 6, 2016

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
137898	Hennepin Technical Coll	19731	Office Training	101 General Fund	\$39.29
137898	Hennepin Technical Coll	19731	Office Training	101 General Fund	\$39.29
137898	Hennepin Technical Coll	19731	Office Training	101 General Fund	\$117.84
137898	Hennepin Technical Coll	19731	Office Training	101 General Fund	\$117.84
137898	Hennepin Technical Coll	19731	Office Training	101 General Fund	\$78.58
137899	Innovative Office Solutio	IN1287898	Supplies	101 General Fund	\$192.78
137899	Innovative Office Solutio	IN1287897	Supplies	101 General Fund	\$14.79
137899	Innovative Office Solutio	IN1287254	Supplies	101 General Fund	\$63.78
137899	Innovative Office Solutio	IN1287254	Supplies	101 General Fund	\$27.27
137899	Innovative Office Solutio	IN1279228	Supplies	101 General Fund	\$10.10
137899	Innovative Office Solutio	IN1279228	Supplies	101 General Fund	\$64.45
137899	Innovative Office Solutio	IN1279228	Supplies	101 General Fund	\$67.36
137899	Innovative Office Solutio	IN1276543	Supplies	101 General Fund	\$112.98
137901	IPS	1258-65993	Squad Room Monitors	101 General Fund	\$4,798.72
137902	J Bilben Remediation	08/18/2016	Permit 2016-00723 Refund	101 General Fund	\$20.00
137903	J.H. Larson Electric Com	S101280769.001	Steel Plate	101 General Fund	\$8.81
137903	J.H. Larson Electric Com	S101281318.001	Parts / Supplies	101 General Fund	\$190.76
137909	Lancer Catering	GHN04812	Elections - Custom Labor	101 General Fund	\$169.26
137910	Lehmann's Repair	192287	Trimmer Heads	101 General Fund	\$67.48
137911	LIFE INSURANCE COM	SGD603645 08/01/16	LTD Ins Aug 2016	101 General Fund	\$59.58
137911	LIFE INSURANCE COM	SGD603645 08/01/16	LTD Ins Aug 2016	101 General Fund	\$104.29
137911	LIFE INSURANCE COM	SGD603645 08/01/16	LTD Ins Aug 2016	101 General Fund	\$28.89
137911	LIFE INSURANCE COM	SGD603645 08/01/16	LTD Ins Aug 2016	101 General Fund	\$21.67
137911	LIFE INSURANCE COM	SGD603645 08/01/16	LTD Ins Aug 2016	101 General Fund	\$47.26
137911	LIFE INSURANCE COM	SGD603645 08/01/16	LTD Ins Aug 2016	101 General Fund	\$731.03
137911	LIFE INSURANCE COM	SGD603645 08/01/16	LTD Ins Aug 2016	101 General Fund	\$34.06
137911	LIFE INSURANCE COM	SGD603645 08/01/16	LTD Ins Aug 2016	101 General Fund	\$24.51
137911	LIFE INSURANCE COM	SGD603645 08/01/16	LTD Ins Aug 2016	101 General Fund	\$20.01
137911	LIFE INSURANCE COM	SGD603645 08/01/16	LTD Ins Aug 2016	101 General Fund	\$149.55
137911	LIFE INSURANCE COM	SGD603645 08/01/16	LTD Ins Aug 2016	101 General Fund	\$24.97
137911	LIFE INSURANCE COM	SGD603645 08/01/16	LTD Ins Aug 2016	101 General Fund	\$70.12
137911	LIFE INSURANCE COM	SGD603645 08/01/16	LTD Ins Aug 2016	101 General Fund	\$18.66
137915	Menard Cashway Lumbe	25230	Parts / Supplies	101 General Fund	\$20.39
137915	Menard Cashway Lumbe	25042	Parts / Supplies	101 General Fund	\$321.36
137915	Menard Cashway Lumbe	24957	Parts / Supplies	101 General Fund	\$118.41

Bill List for September 6, 2016

6.1

Page 5 of 16

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
137915	Menard Cashway Lumbe	25414	Mad Hatter Irrigation	101	General Fund \$17.04
137915	Menard Cashway Lumbe	24870	Parts / Supplies	101	General Fund \$17.94
137915	Menard Cashway Lumbe	24508	Parts / Supplies	101	General Fund \$22.28
137915	Menard Cashway Lumbe	24307	Parts / Supplies	101	General Fund \$148.69
137919	Metro Welding Supply LL	170771	Compressed CO2	101	General Fund \$26.00
137920	MHSRC/Range	629430-5288	EVOC Class - Algiers	101	General Fund \$396.00
137920	MHSRC/Range	629430-5312	EVOC Class - Walker/Groebn	101	General Fund \$792.00
137921	Minnesota Equipment	P16357	Parts / Supplies	101	General Fund \$78.29
137925	MN Dept of Human Servi	S0000009561	Supplies	101	General Fund \$16.95
137926	Morrell Oversize Inc.	IN1284618	Supplies	101	General Fund \$335.30
137928	Myron Welty	08/22/2016	Refund Permit 2015-01359	101	General Fund \$28.00
137930	OnTrac	8-438115	Delivery Svc	101	General Fund \$65.93
137936	Pro Power Sports	447887	Street Tires for Polaris #421	101	General Fund \$1,089.44
137939	Rum River Veterinary Cli	256428	Vet Svcs for Barrett	101	General Fund \$69.00
137942	Short Elliott Hendrickson	316977	MSA Counts	101	General Fund \$4,341.59
137942	Short Elliott Hendrickson	3193446	General Engineering	101	General Fund \$199.05
137944	Sign Station	10755	Banner for Farmers Market	101	General Fund \$374.39
137946	Streicher's	I1223173	Protective Sleeves	101	General Fund \$334.00
137949	Tactical Solutions, Inc	5746	Certifications - Radar/Laser	101	General Fund \$406.00
137953	TimeSaver Off Site Sec.	M22296	8/2/16 Planning Commission	101	General Fund \$230.83
137953	TimeSaver Off Site Sec.	M22295	8/1/16 Council Meeting	101	General Fund \$159.45
137953	TimeSaver Off Site Sec.	M22294	7/25/16 Cncl Worksession	101	General Fund \$270.00
137955	TRIO Supply Company	321880-00	Supplies	101	General Fund \$143.00
137956	UPS Freight	00007AF825346	Freight Charges	101	General Fund \$29.06
Fund Total					\$33,065.81
137717	Delta Dental	DEFPP17 2016	Dental Premium- Flex	225	Cemetery \$12.90
137717	Delta Dental	DEFPP16 2016	Dental Premium- Flex	225	Cemetery \$13.68
137718	Sun Life Financial	LIFPP17 2016	Life Ins	225	Cemetery \$1.44
137718	Sun Life Financial	LIFPP16 2016	Life Ins	225	Cemetery \$0.48
137718	Sun Life Financial	LIFPP17 2016	Life Ins	225	Cemetery \$0.32
137718	Sun Life Financial	LIFPP16 2016	Life Ins	225	Cemetery \$6.35
137911	LIFE INSURANCE COM	SGD603645 08/01/16	LTD Ins Aug 2016	225	Cemetery \$18.66
137935	Presto Graphics	56358	Cemetary Alpha Cards	225	Cemetery \$32.88
Fund Total					\$86.71
137718	Sun Life Financial	LIFPP17 2016	Life Ins	250	Ramp \$0.02

Bill List for September 6, 2016

6.1

Page 6 of 16

<i>Check # Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
137718 Sun Life Financial	LIFPP16 2016	Life Ins	250 Ramp	\$0.06
				\$0.08
				<i>Fund Total</i>
137717 Delta Dental	DEFPP16 2016	Dental Premium- Flex	260 Parking	\$13.26
137717 Delta Dental	DEFPP17 2016	Dental Premium- Flex	260 Parking	\$13.26
137718 Sun Life Financial	LIFPP16 2016	Life Ins	260 Parking	\$0.60
137718 Sun Life Financial	LIFPP17 2016	Life Ins	260 Parking	\$0.61
				\$27.73
				<i>Fund Total</i>
137874 City of Roseville	0221832	Telephone Project	405 Building Impro	\$6,912.94
				\$6,912.94
				<i>Fund Total</i>
137896 Hakanson Anderson	36615	AN377 2016 Street Renewal	415 Road Improve	\$56,557.63
137896 Hakanson Anderson	36610	AN212 Rum River Shores	415 Road Improve	\$269.50
137896 Hakanson Anderson	36611	AN213 Rum River Shores N	415 Road Improve	\$490.00
137918 Metro General Services	21334	Sewer 1207 5th Ave	415 Road Improve	\$3,000.00
				\$60,317.13
				<i>Fund Total</i>
137896 Hakanson Anderson	36614	AN376 2015 Pkg Lot / Alley	450 Park Projects	\$28.65
137896 Hakanson Anderson	36618	AN717 4th Ave Trail	450 Park Projects	\$211.40
				\$240.05
				<i>Fund Total</i>
137881 D & T Landscaping	29369	Sprinkler Parts - Bonnell Park	460 Park Improve	\$24,000.00
137922 Minnesota/Wisconsin Pla	2016321	Playground Equipment - Enlo	460 Park Improve	\$2,776.85
137948 Surface Pro	08/19/2016	Striping Down Pmt	460 Park Improve	\$5,110.00
				\$31,886.85
				<i>Fund Total</i>
137896 Hakanson Anderson	36613	AN364 Garfield Substation	481 Redevelopmen	\$44.50
				\$44.50
				<i>Fund Total</i>
137863 Bolton & Menk, Inc	0192457	TH Anoka Solution	482 Greens of Ano	\$15,917.00
137863 Bolton & Menk, Inc	0192456	Green Haven Pkwy	482 Greens of Ano	\$12,406.00
				\$28,323.00
				<i>Fund Total</i>
137896 Hakanson Anderson	36617	AN624 Riverplace Utility Ext	485 Enterprise Par	\$2,533.49
137896 Hakanson Anderson	36616	AN379 City Hall Parking Lot	485 Enterprise Par	\$1,454.60
137896 Hakanson Anderson	36612	AN215 Riverplace Site Plans	485 Enterprise Par	\$2,314.17
137896 Hakanson Anderson	36614	AN376 2015 Pkg Lot / Alley	485 Enterprise Par	\$46.93
137908 Kimley-Horn & Assoc, In	8127991	2nd Ave Parking Lot	485 Enterprise Par	\$1,319.70
				\$7,668.89
				<i>Fund Total</i>
137717 Delta Dental	DEFPP16 2016	Dental Premium- Flex	600 Electric	\$266.89
137717 Delta Dental	DEFPP17 2016	Dental Premium- Flex	600 Electric	\$266.31
137718 Sun Life Financial	LIFPP17 2016	Life Ins	600 Electric	\$37.20

Bill List for September 6, 2016**6.1**

Page 7 of 16

<i>Check # Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
137718 Sun Life Financial	LIFPP17 2016	Life Ins	600 Electric	\$1.54
137718 Sun Life Financial	LIFPP17 2016	Life Ins	600 Electric	\$3.65
137718 Sun Life Financial	LIFPP17 2016	Life Ins	600 Electric	\$0.14
137718 Sun Life Financial	LIFPP17 2016	Life Ins	600 Electric	\$2.55
137718 Sun Life Financial	LIFPP17 2016	Life Ins	600 Electric	\$3.30
137718 Sun Life Financial	LIFPP17 2016	Life Ins	600 Electric	\$3.06
137718 Sun Life Financial	LIFPP17 2016	Life Ins	600 Electric	\$0.14
137718 Sun Life Financial	LIFPP17 2016	Life Ins	600 Electric	\$4.44
137718 Sun Life Financial	LIFPP16 2016	Life Ins	600 Electric	\$1.54
137718 Sun Life Financial	LIFPP16 2016	Life Ins	600 Electric	\$0.10
137718 Sun Life Financial	LIFPP16 2016	Life Ins	600 Electric	\$3.43
137718 Sun Life Financial	LIFPP16 2016	Life Ins	600 Electric	\$2.92
137718 Sun Life Financial	LIFPP16 2016	Life Ins	600 Electric	\$2.37
137718 Sun Life Financial	LIFPP16 2016	Life Ins	600 Electric	\$0.17
137718 Sun Life Financial	LIFPP16 2016	Life Ins	600 Electric	\$37.20
137718 Sun Life Financial	LIFPP16 2016	Life Ins	600 Electric	\$3.87
137777 Misc Vendor	000201608246522	01-011050-06	600 Electric	\$150.97
137778 Misc Vendor	000201608246523	01-012690-05	600 Electric	\$63.50
137779 Misc Vendor	000201608246524	01-092350-06	600 Electric	\$70.88
137780 Misc Vendor	000201608246525	01-112050-08	600 Electric	\$16.00
137781 Misc Vendor	000201608246526	01-513060-18	600 Electric	\$70.66
137782 Misc Vendor	000201608246527	01-533490-01	600 Electric	\$29.41
137783 Misc Vendor	000201608246528	01-568240-04	600 Electric	\$10.67
137784 Misc Vendor	000201608246529	04-175380-05	600 Electric	\$116.39
137785 Misc Vendor	000201608246530	04-205540-00	600 Electric	\$58.44
137786 Misc Vendor	000201608246531	04-221410-03	600 Electric	\$7.40
137787 Misc Vendor	000201608246532	13-074760-07	600 Electric	\$34.70
137788 Misc Vendor	000201608246533	13-075960-06	600 Electric	\$27.78
137789 Misc Vendor	000201608246534	13-100460-01	600 Electric	\$69.27
137790 Misc Vendor	000201608246535	13-141630-03	600 Electric	\$44.21
137791 Misc Vendor	000201608246536	13-144130-05	600 Electric	\$10.39
137792 Misc Vendor	000201608246537	13-144240-36	600 Electric	\$34.63
137793 Misc Vendor	000201608246538	13-145430-05	600 Electric	\$68.49
137794 Misc Vendor	000201608246539	13-150740-05	600 Electric	\$69.76
137795 Misc Vendor	000201608246540	13-571810-09	600 Electric	\$15.49

Bill List for September 6, 2016

<i>Check # Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
137796 Misc Vendor	000201608246541	13-576030-00	600 Electric	\$58.74
137797 Misc Vendor	000201608246542	13-576770-09	600 Electric	\$74.59
137798 Misc Vendor	000201608246543	13-628590-03	600 Electric	\$77.29
137799 Misc Vendor	000201608246544	13-725280-02	600 Electric	\$48.61
137800 Misc Vendor	000201608246545	21-338050-03	600 Electric	\$86.92
137801 Misc Vendor	000201608246546	21-607780-14	600 Electric	\$136.35
137802 Misc Vendor	000201608246547	21-607790-09	600 Electric	\$136.16
137816 Misc Vendor	000201608306548	01-012900-03	600 Electric	\$400.00
137817 Misc Vendor	000201608306549	01-013770-15	600 Electric	\$400.00
137818 Misc Vendor	000201608306550	01-311330-07	600 Electric	\$300.00
137819 Misc Vendor	000201608306551	01-512280-05	600 Electric	\$400.00
137820 Misc Vendor	000201608306552	01-513460-14	600 Electric	\$400.00
137821 Misc Vendor	000201608306553	01-528100-02	600 Electric	\$400.00
137822 Misc Vendor	000201608306554	02-072280-01	600 Electric	\$1,012.50
137823 Misc Vendor	000201608306555	21-326340-04	600 Electric	\$225.00
137824 Misc Vendor	000201608306556	21-343900-03	600 Electric	\$300.00
137825 Misc Vendor	000201608306557	21-369270-02	600 Electric	\$225.00
137826 Misc Vendor	000201608306558	21-602640-06	600 Electric	\$300.00
137827 Misc Vendor	000201608306559	21-625550-01	600 Electric	\$400.00
137828 Misc Vendor	000201608306560	21-626780-02	600 Electric	\$400.00
137864 Border State Electric Sup	911691247	Supplies	600 Electric	\$54.29
137864 Border State Electric Sup	911691715	Supplies	600 Electric	\$18.96
137868 Carr's Tree Service, Inc	96769	Week of 08/01/2016	600 Electric	\$4,963.70
137869 Center Point Energy	80000141517 Sep 16	Gas Utility	600 Electric	\$147.41
137871 Cintas	470792358	Uniforms	600 Electric	\$156.83
137883 Dakota Supply Group	C361524	Parts / Supplies	600 Electric	\$117.00
137891 Ferrellgas	1092921872	Propane	600 Electric	\$285.10
137895 Great River Energy	U1607A235	Mapping Svcs	600 Electric	\$1,440.31
137898 Hennepin Technical Coll	19725	Chain Saw Safety Class	600 Electric	\$14.11
137898 Hennepin Technical Coll	19725	Chain Saw Safety Class	600 Electric	\$169.20
137898 Hennepin Technical Coll	19725	Chain Saw Safety Class	600 Electric	\$14.11
137899 Innovative Office Solutio	IN1279228	Supplies	600 Electric	\$182.55
137907 Jordan Drilling Solutions,	5611	Svc E River Rd / Hwy 169	600 Electric	\$2,696.76
137911 LIFE INSURANCE COM	SGD603645 08/01/16	LTD Ins Aug 2016	600 Electric	\$60.84
137911 LIFE INSURANCE COM	SGD603645 08/01/16	LTD Ins Aug 2016	600 Electric	\$290.90

Bill List for September 6, 2016

6.1

Page 9 of 16

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
137914	Mas Tec North America I	160011-15-1	Pull Electric Cables	600	Electric	\$2,111.50
137915	Menard Cashway Lumbe	24976	Parts / Supplies	600	Electric	\$46.94
137915	Menard Cashway Lumbe	25206	Parts / Supplies	600	Electric	\$37.50
137934	Postmaster	08/23/2016	Postage	600	Electric	\$4,000.00
137943	Shred-it	9412013303	On Site Svc	600	Electric	\$34.80
137954	Todd's Lawn & Garden	14276	Mowing - Champlin Substatio	600	Electric	\$162.50
<i>Fund Total</i>						\$24,396.33
137717	Delta Dental	DEFPP17 2016	Dental Premium- Flex	601	Water	\$17.24
137717	Delta Dental	DEFPP16 2016	Dental Premium- Flex	601	Water	\$17.24
137718	Sun Life Financial	LIFPP16 2016	Life Ins	601	Water	\$7.61
137718	Sun Life Financial	LIFPP17 2016	Life Ins	601	Water	\$7.61
137718	Sun Life Financial	LIFPP16 2016	Life Ins	601	Water	\$2.03
137718	Sun Life Financial	LIFPP17 2016	Life Ins	601	Water	\$2.77
137869	Center Point Energy	80000141517 Sep 16	Gas Utility	601	Water	\$299.66
137887	Dyna Systems	23054269	Galv Pipe Ftg	601	Water	\$30.41
137887	Dyna Systems	23052550	Supplies	601	Water	\$131.04
137897	Hawkins Water Treatme	3935824	Chemicals	601	Water	\$2,640.38
137898	Hennepin Technical Coll	19725	Chain Saw Safety Class	601	Water	\$70.50
137900	Interstate All Battery Cen	1901202002425	Sewer Camera Battery	601	Water	\$18.95
137911	LIFE INSURANCE COM	SGD603645 08/01/16	LTD Ins Aug 2016	601	Water	\$79.69
137923	MN Department of Healt	1020001 2016 3rd Q	2016 3rd Qtr Water Conn Fee	601	Water	\$8,112.00
137942	Short Elliott Hendrickson	319544	Well 9 & WTP	601	Water	\$18,976.15
137942	Short Elliott Hendrickson	319680	2016 Antenna Projects	601	Water	\$2,696.80
137942	Short Elliott Hendrickson	319679	2014 Antenna Projects	601	Water	\$186.72
137957	Water Laboratories Inc	13629	Coliform Only	601	Water	\$150.00
137957	Water Laboratories Inc	13630	Coliform Only	601	Water	\$150.00
<i>Fund Total</i>						\$33,596.80
137717	Delta Dental	DEFPP16 2016	Dental Premium- Flex	602	Sewer Treatm	\$17.24
137717	Delta Dental	DEFPP17 2016	Dental Premium- Flex	602	Sewer Treatm	\$17.24
137718	Sun Life Financial	LIFPP17 2016	Life Ins	602	Sewer Treatm	\$7.61
137718	Sun Life Financial	LIFPP17 2016	Life Ins	602	Sewer Treatm	\$2.23
137718	Sun Life Financial	LIFPP16 2016	Life Ins	602	Sewer Treatm	\$7.61
137718	Sun Life Financial	LIFPP16 2016	Life Ins	602	Sewer Treatm	\$2.93
137869	Center Point Energy	80000141517 Sep 16	Gas Utility	602	Sewer Treatm	\$29.53
137871	Cintas	470795593	Uniforms	602	Sewer Treatm	\$135.30

Bill List for September 6, 2016

Check #	Vendor Alpha Name	Invoice #	Description	Fund	Amount
137871	Cintas	470792360	Uniforms	602	Sewer Treatm \$106.20
137898	Hennepin Technical Coll	19725	Chain Saw Safety Class	602	Sewer Treatm \$14.11
137900	Interstate All Battery Cen	1901201004941	Generator Battery	602	Sewer Treatm \$159.95
137900	Interstate All Battery Cen	1901201004933	Generator Battery	602	Sewer Treatm \$270.05
137911	LIFE INSURANCE COM	SGD603645 08/01/16	LTD Ins Aug 2016	602	Sewer Treatm \$29.90
137915	Menard Cashway Lumbe	24582	Parts / Supplies	602	Sewer Treatm \$89.96
137915	Menard Cashway Lumbe	24657	Parts / Supplies	602	Sewer Treatm \$39.00
137915	Menard Cashway Lumbe	24671	Parts / Supplies	602	Sewer Treatm \$71.88
137917	Metro Council Environme	0001058200	Waste Water Svc Sep 2016	602	Sewer Treatm \$114,320.72
Fund Total					\$115,321.46
137717	Delta Dental	DEFPP17 2016	Dental Premium- Flex	603	Storm Water \$4.29
137718	Sun Life Financial	LIFPP16 2016	Life Ins	603	Storm Water \$0.03
137718	Sun Life Financial	LIFPP17 2016	Life Ins	603	Storm Water \$1.35
137718	Sun Life Financial	LIFPP17 2016	Life Ins	603	Storm Water \$18.89
137853	AME Red-E-Mix, Inc.	109117	Supplies	603	Storm Water \$893.43
137915	Menard Cashway Lumbe	24877	Parts / Supplies	603	Storm Water \$131.85
137938	Royal Concrete Pipe, Inc	178271	Slab Top	603	Storm Water \$330.00
Fund Total					\$1,379.84
137717	Delta Dental	DEFPP17 2016	Dental Premium- Flex	609	Liquor Stores \$159.70
137717	Delta Dental	DEFPP16 2016	Dental Premium- Flex	609	Liquor Stores \$159.70
137718	Sun Life Financial	LIFPP17 2016	Life Ins	609	Liquor Stores \$1.53
137718	Sun Life Financial	LIFPP16 2016	Life Ins	609	Liquor Stores \$1.55
137718	Sun Life Financial	LIFPP16 2016	Life Ins	609	Liquor Stores \$1.53
137718	Sun Life Financial	LIFPP17 2016	Life Ins	609	Liquor Stores \$1.55
137852	Adams Pest Control	2444171	Pest Control Store 2	609	Liquor Stores \$23.45
137852	Adams Pest Control	2444170	Pest Control Store 1	609	Liquor Stores \$21.44
137854	American Bottling Comp	7421245611	Merchandise for Resale	609	Liquor Stores \$168.76
137858	Aramark	1718525091	Mats / Misc	609	Liquor Stores \$62.20
137858	Aramark	1718525492	Mats / Misc	609	Liquor Stores \$58.54
137860	Bellboy Corporation	94438900	Merchandise for Resale	609	Liquor Stores \$36.80
137860	Bellboy Corporation	54920300	Merchandise for Resale	609	Liquor Stores \$10.85
137860	Bellboy Corporation	54920300	Merchandise for Resale	609	Liquor Stores \$666.90
137860	Bellboy Corporation	94482600	Merchandise for Resale	609	Liquor Stores \$30.00
137860	Bellboy Corporation	94440000	Merchandise for Resale	609	Liquor Stores \$80.00
137860	Bellboy Corporation	94438900	Merchandise for Resale	609	Liquor Stores \$54.24

Bill List for September 6, 2016

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
137861	Bernick's	314017	Merchandise for Resale	609	Liquor Stores \$374.64
137861	Bernick's	315210	Merchandise for Resale	609	Liquor Stores \$168.95
137861	Bernick's	314016	Merchandise for Resale	609	Liquor Stores \$137.20
137861	Bernick's	315208	Merchandise for Resale	609	Liquor Stores \$46.80
137866	Breakthru Beverage Min	1080512121	Merchandise for Resale	609	Liquor Stores \$928.31
137866	Breakthru Beverage Min	1080512296	Merchandise for Resale	609	Liquor Stores \$940.24
137866	Breakthru Beverage Min	2080141575 CM	Merchandise for Resale	609	Liquor Stores (\$4.00)
137866	Breakthru Beverage Min	1080515355	Merchandise for Resale	609	Liquor Stores \$3,625.59
137866	Breakthru Beverage Min	2080141574 CM	Merchandise for Resale	609	Liquor Stores (\$7.25)
137866	Breakthru Beverage Min	2080141162 CM	Merchandise for Resale	609	Liquor Stores (\$48.00)
137866	Breakthru Beverage Min	2080141573 CM	Merchandise for Resale	609	Liquor Stores (\$48.57)
137866	Breakthru Beverage Min	2080141572 CM	Merchandise for Resale	609	Liquor Stores (\$41.59)
137866	Breakthru Beverage Min	2080137582 CM	Merchandise for Resale	609	Liquor Stores (\$56.00)
137866	Breakthru Beverage Min	1080515356	Merchandise for Resale	609	Liquor Stores \$96.00
137866	Breakthru Beverage Min	2080141570 CM	Merchandise for Resale	609	Liquor Stores (\$123.00)
137866	Breakthru Beverage Min	2080141571 CM	Merchandise for Resale	609	Liquor Stores (\$69.00)
137866	Breakthru Beverage Min	1080515466	Merchandise for Resale	609	Liquor Stores \$6,016.39
137869	Center Point Energy	80000141517 Sep 16	Gas Utility	609	Liquor Stores \$53.35
137869	Center Point Energy	80000141517 Sep 16	Gas Utility	609	Liquor Stores \$33.15
137882	Dahlheimer Beverage, L	1211504	Merchandise for Resale	609	Liquor Stores \$42.00
137882	Dahlheimer Beverage, L	1211563 CM	Merchandise for Resale	609	Liquor Stores (\$119.40)
137882	Dahlheimer Beverage, L	1211541	Merchandise for Resale	609	Liquor Stores \$7,227.13
137882	Dahlheimer Beverage, L	130583	Merchandise for Resale	609	Liquor Stores \$14.60
137882	Dahlheimer Beverage, L	1211504	Merchandise for Resale	609	Liquor Stores \$2,094.04
137882	Dahlheimer Beverage, L	130913	Merchandise for Resale	609	Liquor Stores \$76.80
137882	Dahlheimer Beverage, L	130922 CM	Merchandise for Resale	609	Liquor Stores (\$242.40)
137882	Dahlheimer Beverage, L	130773	Merchandise for Resale	609	Liquor Stores \$26.00
137882	Dahlheimer Beverage, L	130622	Merchandise for Resale	609	Liquor Stores \$51.20
137882	Dahlheimer Beverage, L	1211550	Merchandise for Resale	609	Liquor Stores \$150.45
137882	Dahlheimer Beverage, L	1211562	Merchandise for Resale	609	Liquor Stores \$7,014.70
137882	Dahlheimer Beverage, L	130885 CM	Merchandise for Resale	609	Liquor Stores (\$83.20)
137889	ECM Publishers	395761	Better Value Flyers	609	Liquor Stores \$9.62
137889	ECM Publishers	395733	Online Advtsg	609	Liquor Stores \$15.00
137889	ECM Publishers	395761	Better Value Flyers	609	Liquor Stores \$9.62
137889	ECM Publishers	399300	Online Advtsg	609	Liquor Stores \$15.00

Bill List for September 6, 2016

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
137889	ECM Publishers	395733	Online Advtsg	609	Liquor Stores \$15.00
137889	ECM Publishers	399300	Online Advtsg	609	Liquor Stores \$15.00
137889	ECM Publishers	399301	Better Value Advtsg	609	Liquor Stores \$244.13
137889	ECM Publishers	399301	Better Value Advtsg	609	Liquor Stores \$244.12
137894	Granite City Jobbing Co.	18591	Merchandise for Resale	609	Liquor Stores \$1,032.73
137894	Granite City Jobbing Co.	18591	Merchandise for Resale	609	Liquor Stores \$113.24
137899	Innovative Office Solutio	IN1279228	Supplies	609	Liquor Stores \$105.66
137904	J.J. Taylor Distributing C	2567840	Merchandise for Resale	609	Liquor Stores \$1,992.90
137904	J.J. Taylor Distributing C	2567841	Merchandise for Resale	609	Liquor Stores \$774.70
137904	J.J. Taylor Distributing C	2549797	Merchandise for Resale	609	Liquor Stores \$1,219.65
137904	J.J. Taylor Distributing C	2549796	Merchandise for Resale	609	Liquor Stores \$2,578.35
137904	J.J. Taylor Distributing C	2533837	Merchandise for Resale	609	Liquor Stores \$772.80
137905	Johnson Bros Liquor Co	5518172	Merchandise for Resale	609	Liquor Stores \$105.70
137905	Johnson Bros Liquor Co	586569 CM	Merchandise for Resale	609	Liquor Stores (\$4.22)
137905	Johnson Bros Liquor Co	586925 CM	Merchandise for Resale	609	Liquor Stores (\$92.25)
137905	Johnson Bros Liquor Co	586053 CM	Merchandise for Resale	609	Liquor Stores (\$30.67)
137905	Johnson Bros Liquor Co	587454 CM	Merchandise for Resale	609	Liquor Stores (\$5.38)
137905	Johnson Bros Liquor Co	5518176	Merchandise for Resale	609	Liquor Stores \$235.50
137905	Johnson Bros Liquor Co	5518177	Merchandise for Resale	609	Liquor Stores \$32.00
137905	Johnson Bros Liquor Co	55518175	Merchandise for Resale	609	Liquor Stores \$864.00
137905	Johnson Bros Liquor Co	5512762	Merchandise for Resale	609	Liquor Stores \$233.50
137905	Johnson Bros Liquor Co	586195 CM	Merchandise for Resale	609	Liquor Stores (\$52.40)
137905	Johnson Bros Liquor Co	5518171	Merchandise for Resale	609	Liquor Stores \$630.00
137905	Johnson Bros Liquor Co	586924 CM	Merchandise for Resale	609	Liquor Stores (\$193.50)
137905	Johnson Bros Liquor Co	5518173	Merchandise for Resale	609	Liquor Stores \$30.00
137905	Johnson Bros Liquor Co	5518174	Merchandise for Resale	609	Liquor Stores \$1,439.00
137905	Johnson Bros Liquor Co	5512378	Merchandise for Resale	609	Liquor Stores \$155.00
137905	Johnson Bros Liquor Co	5512379	Merchandise for Resale	609	Liquor Stores \$2,580.00
137905	Johnson Bros Liquor Co	5512758	Merchandise for Resale	609	Liquor Stores \$504.00
137905	Johnson Bros Liquor Co	5512759	Merchandise for Resale	609	Liquor Stores \$105.20
137905	Johnson Bros Liquor Co	5512760	Merchandise for Resale	609	Liquor Stores \$21.99
137905	Johnson Bros Liquor Co	5512761	Merchandise for Resale	609	Liquor Stores \$749.92
137905	Johnson Bros Liquor Co	5518170	Merchandise for Resale	609	Liquor Stores \$983.00
137911	LIFE INSURANCE COM	SGD603645 08/01/16	LTD Ins Aug 2016	609	Liquor Stores \$41.04
137911	LIFE INSURANCE COM	SGD603645 08/01/16	LTD Ins Aug 2016	609	Liquor Stores \$33.90

Bill List for September 6, 2016**6.1**

Page 13 of 16

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
137912	M. Amundson LLP	222065	Merchandise for Resale	609	Liquor Stores \$698.36
137912	M. Amundson LLP	222065	Merchandise for Resale	609	Liquor Stores \$87.26
137912	M. Amundson LLP	222065	Merchandise for Resale	609	Liquor Stores \$57.60
137929	New France Wine Comp	112440	Merchandise for Resale	609	Liquor Stores \$89.50
137931	Paustis & Sons	8558146-IN	Merchandise for Resale	609	Liquor Stores \$560.00
137931	Paustis & Sons	8558147-IN	Merchandise for Resale	609	Liquor Stores \$17.50
137931	Paustis & Sons	8558147-IN	Merchandise for Resale	609	Liquor Stores \$784.00
137931	Paustis & Sons	8558146-IN	Merchandise for Resale	609	Liquor Stores \$12.50
137932	Pepsi Cola	53457658	Merchandise for Resale	609	Liquor Stores \$365.20
137933	Phillips Wine & Spirits	243678 CM	Merchandise for Resale	609	Liquor Stores (\$34.50)
137933	Phillips Wine & Spirits	2024077	Merchandise for Resale	609	Liquor Stores \$919.91
137933	Phillips Wine & Spirits	2027675	Merchandise for Resale	609	Liquor Stores \$149.50
137933	Phillips Wine & Spirits	2027676	Merchandise for Resale	609	Liquor Stores \$1,101.65
137933	Phillips Wine & Spirits	2024079	Merchandise for Resale	609	Liquor Stores \$639.91
137933	Phillips Wine & Spirits	2027674	Merchandise for Resale	609	Liquor Stores \$1,254.00
137933	Phillips Wine & Spirits	2027675	Merchandise for Resale	609	Liquor Stores \$167.00
137933	Phillips Wine & Spirits	2024078	Merchandise for Resale	609	Liquor Stores \$1,271.50
137933	Phillips Wine & Spirits	2027677	Merchandise for Resale	609	Liquor Stores \$161.00
137933	Phillips Wine & Spirits	2027677	Merchandise for Resale	609	Liquor Stores \$89.00
137933	Phillips Wine & Spirits	2024076	Merchandise for Resale	609	Liquor Stores \$1,170.10
137941	Shamrock Group, Inc	2042704	Merchandise for Resale	609	Liquor Stores \$33.20
137941	Shamrock Group, Inc	2038191	Merchandise for Resale	609	Liquor Stores \$76.40
137941	Shamrock Group, Inc	2038189	Merchandise for Resale	609	Liquor Stores \$2.00
137941	Shamrock Group, Inc	2038189	Merchandise for Resale	609	Liquor Stores \$106.40
137941	Shamrock Group, Inc	2034081	Merchandise for Resale	609	Liquor Stores \$2.00
137941	Shamrock Group, Inc	2034081	Merchandise for Resale	609	Liquor Stores \$138.40
137941	Shamrock Group, Inc	2037840	Merchandise for Resale	609	Liquor Stores \$163.60
137945	Southern Wine & Spirits	1441289	Merchandise for Resale	609	Liquor Stores \$877.94
137945	Southern Wine & Spirits	9080307 CM	Merchandise for Resale	609	Liquor Stores (\$3.00)
137945	Southern Wine & Spirits	1443733	Merchandise for Resale	609	Liquor Stores \$2,483.33
137945	Southern Wine & Spirits	1441288	Merchandise for Resale	609	Liquor Stores \$282.00
137945	Southern Wine & Spirits	1441287	Merchandise for Resale	609	Liquor Stores \$555.75
137945	Southern Wine & Spirits	1443734	Merchandise for Resale	609	Liquor Stores \$4,287.71
137951	The Wine Company	11726	Merchandise for Resale	609	Liquor Stores \$96.00
137951	The Wine Company	11726	Merchandise for Resale	609	Liquor Stores \$5.00

Bill List for September 6, 2016

<i>Check # Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
137952 Thorpe Dist. Company	1128925	Merchandise for Resale	609 Liquor Stores	\$19.44
137952 Thorpe Dist. Company	1128925	Merchandise for Resale	609 Liquor Stores	\$15,434.00
137952 Thorpe Dist. Company	1125611	Merchandise for Resale	609 Liquor Stores	\$18.40
137952 Thorpe Dist. Company	1125611	Merchandise for Resale	609 Liquor Stores	\$4,758.74
137952 Thorpe Dist. Company	1128924	Merchandise for Resale	609 Liquor Stores	\$14,379.35
137952 Thorpe Dist. Company	1125612	Merchandise for Resale	609 Liquor Stores	\$3,926.18
<i>Fund Total</i>				\$104,540.55
137717 Delta Dental	DEFPP16 2016	Dental Premium- Flex	614 Golf	\$17.64
137717 Delta Dental	DEFPP17 2016	Dental Premium- Flex	614 Golf	\$17.64
137718 Sun Life Financial	LIFPP17 2016	Life Ins	614 Golf	\$0.19
137718 Sun Life Financial	LIFPP16 2016	Life Ins	614 Golf	\$2.30
137718 Sun Life Financial	LIFPP16 2016	Life Ins	614 Golf	\$0.19
137718 Sun Life Financial	LIFPP17 2016	Life Ins	614 Golf	\$33.43
137718 Sun Life Financial	LIFPP17 2016	Life Ins	614 Golf	\$2.29
137718 Sun Life Financial	LIFPP16 2016	Life Ins	614 Golf	\$33.43
137862 Bioverse, Inc	69708	Supplies	614 Golf	\$339.74
137869 Center Point Energy	80000141517 Sep 16	Gas Utility	614 Golf	\$50.81
137869 Center Point Energy	80000141517 Sep 16	Gas Utility	614 Golf	\$45.41
137871 Cintas	470789161	Uniforms	614 Golf	\$28.03
137871 Cintas	470792368	Uniforms	614 Golf	\$28.03
137871 Cintas	470795600	Uniforms	614 Golf	\$28.03
137878 Cottens Automotive	220158	Parts / Supplies	614 Golf	\$81.29
137884 Deadperfect	30070	Bags with Logo	614 Golf	\$586.92
137898 Hennepin Technical Coll	19725	Chain Saw Safety Class	614 Golf	\$28.22
137911 LIFE INSURANCE COM	SGD603645 08/01/16	LTD Ins Aug 2016	614 Golf	\$67.05
137927 MTI Distributing Compan	1083377-00	Tine Fairway Split	614 Golf	\$435.00
137947 Superior Tech Products	9840-D	DryJect Svc	614 Golf	\$786.39
137950 The Home Depot	7014272	Supplies	614 Golf	\$320.42
137958 Winfield Solutions, LLC	61125034	Supplies	614 Golf	\$2,223.00
137958 Winfield Solutions, LLC	61114408	Supplies	614 Golf	\$273.73
137958 Winfield Solutions, LLC	61117187 CM	Supplies	614 Golf	(\$409.71)
<i>Fund Total</i>				\$5,019.47
137718 Sun Life Financial	LIFPP17 2016	Life Ins	617 Recycling	\$3.44
137718 Sun Life Financial	LIFPP16 2016	Life Ins	617 Recycling	\$3.44
137718 Sun Life Financial	LIFPP17 2016	Life Ins	617 Recycling	\$0.27

Bill List for September 6, 2016

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
137718	Sun Life Financial	LIFPP16 2016	Life Ins	617	Recycling \$0.27
137889	ECM Publishers	392554	Paper Shred Advtsg	617	Recycling \$276.67
137889	ECM Publishers	392555	Paper Shred Advtsg	617	Recycling \$299.20
137911	LIFE INSURANCE COM	SGD603645 08/01/16	LTD Ins Aug 2016	617	Recycling \$17.46
					\$600.75
<i>Fund Total</i>					
137717	Delta Dental	DEFPP16 2016	Dental Premium- Flex	701	Vehicle Mainte \$25.37
137717	Delta Dental	DEFPP17 2016	Dental Premium- Flex	701	Vehicle Mainte \$25.37
137718	Sun Life Financial	LIFPP16 2016	Life Ins	701	Vehicle Mainte \$10.86
137718	Sun Life Financial	LIFPP16 2016	Life Ins	701	Vehicle Mainte \$1.13
137718	Sun Life Financial	LIFPP17 2016	Life Ins	701	Vehicle Mainte \$1.13
137718	Sun Life Financial	LIFPP17 2016	Life Ins	701	Vehicle Mainte \$10.86
137865	Boyer Truck Parts	472421	Inspect / Repair	701	Vehicle Mainte \$859.34
137869	Center Point Energy	80000141517 Sep 16	Gas Utility	701	Vehicle Mainte \$44.30
137871	Cintas	470792363	Mats / Misc	701	Vehicle Mainte \$83.54
137871	Cintas	470795595	Mats / Misc	701	Vehicle Mainte \$83.54
137879	Crysteel Truck Equipmen	F38737	Replace Fixed Control	701	Vehicle Mainte \$124.94
137886	Dehn Oil Company Inc	25089002	Gasohol	701	Vehicle Mainte \$10,647.66
137886	Dehn Oil Company Inc	25089001	Diesel	701	Vehicle Mainte \$4,935.03
137888	East Main Auto & Tire	34249	Oil Change Unit 424	701	Vehicle Mainte \$35.95
137888	East Main Auto & Tire	34341	Service Unit 412	701	Vehicle Mainte \$55.00
137888	East Main Auto & Tire	34395	Service Unit 424	701	Vehicle Mainte \$32.69
137888	East Main Auto & Tire	34245	Oil Change Unit 422	701	Vehicle Mainte \$34.00
137888	East Main Auto & Tire	34454	Oil Change Unit 417	701	Vehicle Mainte \$34.00
137888	East Main Auto & Tire	34263	Service Unit 412	701	Vehicle Mainte \$82.62
137888	East Main Auto & Tire	34460	Service Unit 488	701	Vehicle Mainte \$170.83
137888	East Main Auto & Tire	34419	Service Unit 404	701	Vehicle Mainte \$278.10
137888	East Main Auto & Tire	34343	Service Unit 408	701	Vehicle Mainte \$385.85
137911	LIFE INSURANCE COM	SGD603645 08/01/16	LTD Ins Aug 2016	701	Vehicle Mainte \$39.00
137913	MacQueen Equipment In	P00963	Parts / Supplies	701	Vehicle Mainte \$794.71
137924	MN Department of Motor	08/25/2016 C	Staff Car #16-05	701	Vehicle Mainte \$11.00
137924	MN Department of Motor	08/25/2016	Plates for Staff Car 16-06	701	Vehicle Mainte \$25.00
137924	MN Department of Motor	08/25/2016 B	Unmarked # 405	701	Vehicle Mainte \$11.00
137924	MN Department of Motor	08/25/2016 A	Unmarked # 404	701	Vehicle Mainte \$11.00
137937	Road Machinery & Suppli	S13786	Fenders	701	Vehicle Mainte \$2,429.13
137959	Wright Tire Service	39193	Tires	701	Vehicle Mainte \$261.22

Bill List for September 6, 2016

6.1

Page 16 of 16

<i>Check # Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
					\$21,544.17
<i>Fund Total</i>					
137874 City of Roseville	0221776	Aug 2016 IT Svc	702	IT	\$13,641.33
137874 City of Roseville	0221831	Computer for Police Video	702	IT	\$1,341.78
137885 Definitive Technology Sol	INV130614	Aquos Board	702	IT	\$8,150.00
					\$23,133.11
<i>Fund Total</i>					
137940 Ryland Homes	08/22/2016 B	Refund Escrow 4358 Parkvie	804	Escrow Funds	\$2,000.00
137940 Ryland Homes	08/22/2016	Refund Escrow 4356 Parkvie	804	Escrow Funds	\$2,000.00
137940 Ryland Homes	08/22/2016 A	Refund Escrow 4354 Parkvie	804	Escrow Funds	\$2,000.00
					\$6,000.00
<i>Fund Total</i>					
137717 Delta Dental	DEFPP17 2016	Dental Premium- Flex	830	HRA	\$46.70
137717 Delta Dental	DEFPP16 2016	Dental Premium- Flex	830	HRA	\$46.70
137718 Sun Life Financial	LIFPP16 2016	Life Ins	830	HRA	\$5.40
137718 Sun Life Financial	LIFPP17 2016	Life Ins	830	HRA	\$0.77
137718 Sun Life Financial	LIFPP16 2016	Life Ins	830	HRA	\$0.77
137718 Sun Life Financial	LIFPP17 2016	Life Ins	830	HRA	\$5.40
137898 Hennepin Technical Coll	19731	Office Training	830	HRA	\$39.29
137911 LIFE INSURANCE COM	SGD603645 08/01/16	LTD Ins Aug 2016	830	HRA	\$18.39
					\$163.42
<i>Fund Total</i>					
137717 Delta Dental	DEFPP17 2016	Dental Premium- Flex	980	Payroll Clearin	\$225.70
137718 Sun Life Financial	LIFPP17 2016	Life Ins	980	Payroll Clearin	\$2.03
					\$227.73
<i>Fund Total</i>					
<i>Grand Total</i>					\$504,497.32

**Paid Bill List for Ratification
Bill List for September 6, 2016**

Page 1 of 14

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
592	City of Anoka	08/18/2016	City Utilities - Jul 2016	101	General Fund \$2,875.65
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	101	General Fund \$55.60
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	101	General Fund \$75.83
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	101	General Fund \$69.50
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	101	General Fund \$69.50
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	101	General Fund \$132.28
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	101	General Fund \$475.00
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	101	General Fund \$856.47
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	101	General Fund \$69.50
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	101	General Fund \$100.76
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	101	General Fund \$819.32
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	101	General Fund \$278.00
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	101	General Fund \$142.73
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	101	General Fund \$27.80
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	101	General Fund (\$555.97)
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	101	General Fund \$3,668.86
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	101	General Fund \$734.50
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	101	General Fund \$1,031.00
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	101	General Fund \$278.00
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	101	General Fund \$278.00
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	101	General Fund \$333.60
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	101	General Fund \$88.85
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	101	General Fund \$232.45
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	101	General Fund \$7,277.22
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	101	General Fund \$475.00
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	101	General Fund \$26.98
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	101	General Fund \$386.42
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	101	General Fund \$278.00
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	101	General Fund \$333.60
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	101	General Fund \$242.73
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	101	General Fund \$3,684.73
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	101	General Fund \$734.50
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	101	General Fund \$1,031.00

**Paid Bill List for Ratification
Bill List for September 6, 2016**

Page 2 of 14

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	101	General Fund	\$293.05
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	101	General Fund	\$278.00
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	101	General Fund	\$65.65
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	101	General Fund	\$230.34
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	101	General Fund	\$7,246.88
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	101	General Fund	\$146.95
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	101	General Fund	\$278.00
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	101	General Fund	\$275.27
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	101	General Fund	\$475.00
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	101	General Fund	\$379.26
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	101	General Fund	\$475.00
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	101	General Fund	\$27.80
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	101	General Fund	\$55.60
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	101	General Fund	\$417.00
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	101	General Fund	\$26.75
137681	Carr's Tree Service, Inc	96481	Week of 07/11/2016	101	General Fund	\$1,151.75
137682	CenturyLink	612E340312 Aug	Communications	101	General Fund	\$92.27
137682	CenturyLink	612E340311 Aug	Communications	101	General Fund	\$320.62
137682	CenturyLink	612E340310 Aug	Communications	101	General Fund	\$320.62
137682	CenturyLink	612E340068 Aug	Communications	101	General Fund	\$320.62
137682	CenturyLink	612E340040 Aug	Communications	101	General Fund	\$76.96
137682	CenturyLink	612E340312 Aug	Communications	101	General Fund	\$92.28
137684	Cintas	470785937	Uniforms	101	General Fund	\$9.22
137684	Cintas	470785945	Uniforms	101	General Fund	\$28.03
137684	Cintas	470785939	Mats	101	General Fund	\$139.02
137684	Cintas	470785937	Uniforms	101	General Fund	\$179.19
137684	Cintas	470782744	Uniforms	101	General Fund	\$9.22
137684	Cintas	470782744	Uniforms	101	General Fund	\$57.40
137684	Cintas	470785941	Mats	101	General Fund	\$41.80
137686	Comcast	0231037 Aug 201	Internet	101	General Fund	\$16.82
137686	Comcast	0231037 Aug 201	Internet	101	General Fund	\$16.82
137688	Dakota Supply Group	C268792	Parts / Supplies	101	General Fund	\$1,625.00
137688	Dakota Supply Group	C342657	Parts / Supplies	101	General Fund	\$3,720.00

**Paid Bill List for Ratification
Bill List for September 6, 2016**

Page 3 of 14

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
137689	Earl F. Andersen, Inc	0111796-IN	Parts / Supplies	101	General Fund	\$659.00
137691	Ellen Stanley	08/21/2016	2016 Concerts in the Park	101	General Fund	\$250.00
137694	FINKEN WATER CENTER	40947TF	Artesian Water	101	General Fund	\$115.95
137694	FINKEN WATER CENTER	43383TF	Artesian Water	101	General Fund	\$87.15
137697	Horizon Commercial Pool S	SV160613103	Repair Vacuum	101	General Fund	\$239.59
137703	MN Department Health	655018	2016 Hospitality Fee	101	General Fund	\$35.00
137704	Presto Graphics	56175	Senior Times Newsletter	101	General Fund	\$289.52
137708	Timothy Jost	08/09/2016	Refund Park Reservation	101	General Fund	\$115.20
137710	U.S. Bank	July 2016	Lifeguard Store	101	General Fund	\$42.00
137710	U.S. Bank	July 2016	Afton Restaurant	101	General Fund	\$53.55
137710	U.S. Bank	July 2016	Old Log Theatre	101	General Fund	\$756.02
137710	U.S. Bank	July 2016	FedEx	101	General Fund	\$117.51
137710	U.S. Bank	July 2016	Michaels	101	General Fund	\$18.69
137710	U.S. Bank	July 2016	Panola Valley	101	General Fund	\$354.20
137710	U.S. Bank	July 2016	Canterberry	101	General Fund	(\$40.00)
137710	U.S. Bank	July 2016	Amazon	101	General Fund	\$19.88
137710	U.S. Bank	July 2016	Price Chopper	101	General Fund	\$153.60
137710	U.S. Bank	July 2016	Amazon	101	General Fund	\$276.77
137710	U.S. Bank	July 2016	City Hopkins	101	General Fund	\$200.00
137710	U.S. Bank	July 2016	City Hopkins	101	General Fund	\$400.00
137710	U.S. Bank	July 2016	Walmart	101	General Fund	\$639.98
137710	U.S. Bank	July 2016	Lowell Inn	101	General Fund	\$322.35
137710	U.S. Bank	July 2016	WaterGear	101	General Fund	\$167.51
137710	U.S. Bank	July 2016	Lifeguard Store	101	General Fund	\$30.24
137710	U.S. Bank	July 2016	Amazon	101	General Fund	\$167.35
137710	U.S. Bank	July 2016	Dollar Tree	101	General Fund	\$8.57
137710	U.S. Bank	July 2016	Cub Foods	101	General Fund	\$41.94
137710	U.S. Bank	July 2016	WM SuperCenter	101	General Fund	\$30.05
137710	U.S. Bank	July 2016	Best Buy	101	General Fund	\$43.90
137710	U.S. Bank	July 2016	Amish Tours	101	General Fund	\$150.00
137710	U.S. Bank	July 2016	Lifeguard Store	101	General Fund	\$485.52
137710	U.S. Bank	July 2016	Afton Cruise	101	General Fund	\$482.40
137710	U.S. Bank	July 2016	WaterGear	101	General Fund	\$301.82

**Paid Bill List for Ratification
Bill List for September 6, 2016**

Page 4 of 14

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
137710	U.S. Bank	July 2016	ST Croix Boat	101	General Fund \$342.75
137710	U.S. Bank	July 2016	Amazon	101	General Fund \$19.89
137710	U.S. Bank	July 2016	Lifeguard Store	101	General Fund \$122.85
137710	U.S. Bank	July 2016	Amish Tours	101	General Fund \$882.00
137710	U.S. Bank	July 2016	Amazon	101	General Fund \$26.31
137710	U.S. Bank	July 2016	MN Gvt	101	General Fund \$50.00
137710	U.S. Bank	July 2016	Brownells	101	General Fund \$338.98
137710	U.S. Bank	July 2016	Case Club	101	General Fund \$216.22
137710	U.S. Bank	July 2016	Amazon	101	General Fund \$19.88
137710	U.S. Bank	July 2016	Amazon	101	General Fund \$19.89
137710	U.S. Bank	July 2016	Amazon	101	General Fund \$169.99
137710	U.S. Bank	July 2016	ACT AMEM	101	General Fund \$150.00
137710	U.S. Bank	July 2016	Amazon	101	General Fund \$25.24
137710	U.S. Bank	July 2016	BSA Scouting	101	General Fund \$131.71
137710	U.S. Bank	July 2016	LA Police Gear	101	General Fund \$39.62
137710	U.S. Bank	July 2016	Amazon	101	General Fund \$59.96
137710	U.S. Bank	July 2016	Law Enforcement	101	General Fund \$94.32
137712	Volunteers of America	80003217 7/22/1	Senior Meals	101	General Fund \$1,850.00
137714	Wood Crest Builders	08/12/2016	Demolition Deposit	101	General Fund \$500.00
137715	Wristband Connection	128050	Wristbands	101	General Fund \$280.00
137716	Zahl Equipment Company	0218783-IN	Full Function Test	101	General Fund \$1,597.47
137716	Zahl Equipment Company	0218931-IN	Monthly Inspections	101	General Fund \$196.75
137716	Zahl Equipment Company	0218932-IN	Monthly Inspections	101	General Fund \$191.75
137720	Aspen Mills	184706	Uniform - D Nelson	101	General Fund \$29.95
137720	Aspen Mills	184705	Uniform - C Hagen	101	General Fund \$149.95
137720	Aspen Mills	184707	Uniform - P Wesp	101	General Fund \$26.85
137721	Benefit Extras, Inc	68876	Monthly Cobra	101	General Fund \$72.75
137723	Cabin Ridge	08/15/2016	Mystery Trip Program/Meal	101	General Fund \$900.00
137726	CenturyLink	7634211903 Aug	Communications	101	General Fund \$10.14
137726	CenturyLink	7633233651 Aug	Communications	101	General Fund \$51.74
137726	CenturyLink	7633231091 Aug	Communications	101	General Fund \$204.27
137726	CenturyLink	7634211903 Aug	Communications	101	General Fund \$10.14
137726	CenturyLink	7633230326 Aug	Communications	101	General Fund \$20.26

**Paid Bill List for Ratification
Bill List for September 6, 2016**

Page 5 of 14

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
137726	CenturyLink	7634213343 Aug	Communications	101	General Fund	\$471.21
137726	CenturyLink	7634217730 Aug	Communications	101	General Fund	\$142.53
137726	CenturyLink	7633230326 Aug	Communications	101	General Fund	\$20.26
137727	Cintas	470789153	Uniforms	101	General Fund	\$61.49
137727	Cintas	470789155	Mats	101	General Fund	\$139.02
137727	Cintas	470789153	Uniforms	101	General Fund	\$9.22
137727	Cintas	470789157	Mats	101	General Fund	\$41.80
137729	Comcast	0226193 Sep 201	Cable / Internet	101	General Fund	\$215.34
137731	Department of the Army	08/18/2016	Add'l Cost for Swat Training	101	General Fund	\$5.00
137732	Dex Media East LLC	110095703 Aug 1	NW Suburban Yellow Pgs	101	General Fund	\$17.50
137734	ECM Publishers	388007	Res 2016-057	101	General Fund	\$64.50
137734	ECM Publishers	388008	Res 2016-058	101	General Fund	\$75.25
137734	ECM Publishers	389347	Personnel - Comm Dev	101	General Fund	\$465.97
137734	ECM Publishers	388009	Res 2016-059	101	General Fund	\$69.88
137735	Fastenal Company	MNTC8143438	Parts / Supplies	101	General Fund	\$15.81
137737	First Advantage LNS Occ H	2526791607	Annual Enrollment	101	General Fund	\$32.00
137740	Gametime	PJI-0042867	Sunny Acres Equip	101	General Fund	\$2,329.64
137743	Holt-Peterson Bus	08/12/2016	Motor Coach	101	General Fund	\$850.00
137745	Kathy Buff	389311	Mowing Svc	101	General Fund	\$500.00
137746	Lehmann's Repair	192160	Parts / Supplies	101	General Fund	\$62.99
137747	Menard Cashway Lumber	24384	Parts / Supplies	101	General Fund	\$10.96
137747	Menard Cashway Lumber	23905	Bldg Maint - Mad Hatter	101	General Fund	\$32.55
137747	Menard Cashway Lumber	23761	Deadbolt	101	General Fund	\$16.97
137747	Menard Cashway Lumber	23760 CM	Parts / Supplies	101	General Fund	(\$33.98)
137747	Menard Cashway Lumber	23728	Extension Cord	101	General Fund	\$19.96
137747	Menard Cashway Lumber	23741	Parts / Supplies	101	General Fund	\$33.98
137747	Menard Cashway Lumber	23851	Parts / Supplies	101	General Fund	\$134.18
137749	Minnesota Equipment	P15445	Parts for Chipper	101	General Fund	\$308.60
137752	Nancy H. Thorson	08/25/2016	Nancy H. Thorson	101	General Fund	\$19.60
137753	Orkin Exterminating Inc	123143634	Pest Control	101	General Fund	\$108.49
137753	Orkin Exterminating Inc	123142590	Pest Control	101	General Fund	\$95.00
137754	OTI, Inc	2016-186	Hardwood Mulch	101	General Fund	\$165.72
137755	Petco	OA069338	Dog Food	101	General Fund	\$70.69

**Paid Bill List for Ratification
Bill List for September 6, 2016**

Page 6 of 14

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
137760	Sterling Trophy	19630	Supplies	101	General Fund	\$19.50
137762	Ted Hagfors	1610	Electrical Inspections	101	General Fund	\$5,852.80
137763	Thyssen Krupp Elevator	3002697553	Elevator Maintenance	101	General Fund	\$116.70
137763	Thyssen Krupp Elevator	3002697553	Elevator Maintenance	101	General Fund	\$116.70
137763	Thyssen Krupp Elevator	3002697553	Elevator Maintenance	101	General Fund	\$116.70
137763	Thyssen Krupp Elevator	3002697553	Elevator Maintenance	101	General Fund	\$116.70
137764	TRIO Supply Company	319225	Supplies	101	General Fund	\$184.20
137764	TRIO Supply Company	319225	Supplies	101	General Fund	\$239.25
137767	Verizon Wireless-VSAT NO	160167818	SMS Preservation	101	General Fund	\$50.00
137773	Zee Medical Service	54121339	Supplies	101	General Fund	\$207.35
137831	CenturyLink	7634276646 Aug	Communications	101	General Fund	\$156.93
137832	Cintas	470789975	Mats	101	General Fund	\$129.51
137833	Coops Locksmith	42281	Blanks	101	General Fund	\$4.00
137833	Coops Locksmith	42248	2 Ford Keys	101	General Fund	\$8.00
137838	Federal Express Corporatio	5-523-15546	Freight Charges	101	General Fund	\$22.31
137842	LANO EQUIPMENT	02-366611	Sod Cutter	101	General Fund	\$2,175.00
137846	Nextel Communications	872559421-151	Cell Phones 07/15 - 08/14/1	101	General Fund	\$27.42
137846	Nextel Communications	872559421-151	Cell Phones 07/15 - 08/14/1	101	General Fund	\$16.78
137846	Nextel Communications	872559421-151	Cell Phones 07/15 - 08/14/1	101	General Fund	\$408.76
137846	Nextel Communications	872559421-151	Cell Phones 07/15 - 08/14/1	101	General Fund	\$655.15
						\$78,508.38
			<i>Fund Total</i>			
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	225	Cemetery	\$6.32
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	225	Cemetery	\$107.72
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	225	Cemetery	\$116.26
137748	Miller Funeral Home	08/16/2016	Duplicate Payment	225	Cemetery	\$785.00
						\$1,015.30
			<i>Fund Total</i>			
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	250	Ramp	\$9.12
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	250	Ramp	\$5.74
						\$14.86
			<i>Fund Total</i>			
592	City of Anoka	08/18/2016	City Utilities - Jul 2016	260	Parking	\$2,704.34
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	260	Parking	\$179.37
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	260	Parking	\$67.71
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	260	Parking	\$179.38

**Paid Bill List for Ratification
Bill List for September 6, 2016**

Page 7 of 14

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	260	Parking	\$67.71
137763	Thyssen Krupp Elevator	3002697553	Elevator Maintenance	260	Parking	\$116.70
						\$3,315.21
<i>Fund Total</i>						
592	City of Anoka	08/18/2016	City Utilities - Jul 2016	485	Enterprise Park	\$964.16
						\$964.16
<i>Fund Total</i>						
137776	Registered Abstracters, Inc	08/30/2016 A	Two Days Rent	487	South Ferry	(\$50.97)
137776	Registered Abstracters, Inc	08/30/2016 A	Two Days Rent	487	South Ferry	\$50.97
						\$0.00
<i>Fund Total</i>						
592	City of Anoka	08/18/2016	City Utilities - Jul 2016	600	Electric	\$20,851.03
592	City of Anoka	08/18/2016	City Utilities - Jul 2016	600	Electric	\$3,036.75
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	600	Electric	\$901.92
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	600	Electric	\$978.70
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	600	Electric	\$1,017.33
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	600	Electric	\$1,253.30
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	600	Electric	\$910.89
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	600	Electric	\$25.86
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	600	Electric	\$278.00
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	600	Electric	\$52.06
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	600	Electric	\$845.72
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	600	Electric	\$14.77
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	600	Electric	\$684.10
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	600	Electric	\$1,392.74
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	600	Electric	\$278.00
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	600	Electric	\$1,469.76
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	600	Electric	(\$2,690.89)
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	600	Electric	\$57.94
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	600	Electric	\$848.81
137670	Misc Vendor	00020160811651	01-081470-01	600	Electric	\$400.00
137671	Misc Vendor	00020160811651	01-111450-01	600	Electric	\$300.00
137672	Misc Vendor	00020160811651	01-132900-01	600	Electric	\$225.00
137673	Misc Vendor	00020160811651	01-135190-03	600	Electric	\$400.00
137674	Misc Vendor	00020160811651	02-500451-01	600	Electric	\$600.00
137675	Misc Vendor	00020160811651	12-152920-01	600	Electric	\$630.00

**Paid Bill List for Ratification
Bill List for September 6, 2016**

Page 8 of 14

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
137676	Misc Vendor	00020160811651	21-326810-04	600	Electric	\$400.00
137677	Misc Vendor	00020160811651	21-356150-14	600	Electric	\$300.00
137678	Misc Vendor	00020160811651	21-369420-02	600	Electric	\$300.00
137679	Misc Vendor	00020160811652	21-392360-07	600	Electric	\$225.00
137680	Misc Vendor	00020160811652	22-382020-05	600	Electric	\$360.00
137681	Carr's Tree Service, Inc	96480	Week of 07/29/2016	600	Electric	\$4,841.87
137681	Carr's Tree Service, Inc	96405	Week of 07/04/2016	600	Electric	\$2,633.77
137681	Carr's Tree Service, Inc	96404	Week of 07/04/2016	600	Electric	\$3,986.37
137681	Carr's Tree Service, Inc	96482	Week of 07/18/2016	600	Electric	\$2,950.23
137682	CenturyLink	612E341069 Aug	Communications	600	Electric	\$127.00
137682	CenturyLink	612E340060 Aug	Communications	600	Electric	\$352.00
137682	CenturyLink	612E340312 Aug	Communications	600	Electric	\$92.27
137684	Cintas	470785936	Uniforms	600	Electric	\$327.51
137685	City of Champlin	10311860001-08/	Stormwater/Street Lights	600	Electric	\$92.55
137686	Comcast	0231037 Aug 201	Internet	600	Electric	\$16.82
137688	Dakota Supply Group	C369765	METER SOCKET, HQ-13T,	600	Electric	\$1,116.00
137688	Dakota Supply Group	C369765	HQ-6T METER SOCKET	600	Electric	\$403.08
137693	Fastenal Company	MNTC8142935	Supplies	600	Electric	\$62.68
137695	Graybar Electric Inc	985882739	COUPLING, 2" LONG	600	Electric	\$136.40
137695	Graybar Electric Inc	985882739	WIRE, 4/0, CU. STR. WP	600	Electric	\$2,257.60
137700	Lehmann's Repair	192096	Sharpen Chain	600	Electric	\$5.00
137701	Lowe's	909309	Parts / Supplies	600	Electric	\$44.22
137702	Menard Cashway Lumber	24283	NIPPLES - CHASE - 1"	600	Electric	\$6.39
137702	Menard Cashway Lumber	24388	BOXES - GANGABLE - 2 1/ 600		Electric	\$12.42
137702	Menard Cashway Lumber	24388	BOXES - GANGABLE - 3 1/ 600		Electric	\$6.81
137702	Menard Cashway Lumber	24283	1" LOCKNUT	600	Electric	\$0.75
137706	Stuart C Irby Co	S009614874.006	FUSE, SMU	600	Electric	\$884.93
137710	U.S. Bank	July 2016	Amazon	600	Electric	\$119.47
137710	U.S. Bank	July 2016	OfficeMax	600	Electric	\$53.55
137710	U.S. Bank	July 2016	Amazon	600	Electric	\$127.22
137713	Wesco	869840	CLAMPS	600	Electric	\$681.00
137713	Wesco	855583	Parts / Supplies	600	Electric	\$1,295.40
137722	Border State Electric Suppl	911641030	Interal Modem	600	Electric	\$1,218.38

**Paid Bill List for Ratification
Bill List for September 6, 2016**

Page 9 of 14

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
137724	Carr's Tree Service, Inc	96678	Week of 07/25/2016	600	Electric	\$4,558.43
137726	CenturyLink	7634211903	Aug Communications	600	Electric	\$10.15
137727	Cintas	470789152	Uniforms	600	Electric	\$156.83
137735	Fastenal Company	MNTC8143427	Gloves	600	Electric	\$144.48
137737	First Advantage LNS Occ H	2526791607	Annual Enrollment	600	Electric	\$64.00
137744	Interstate All Battery Center	1901299000788	Batteries for Remote	600	Electric	\$118.99
137757	Shades of Green Landscapi	22679	13691 Balsam Ln	600	Electric	\$1,993.70
137758	Shred-it	9411855555	On Site Svc	600	Electric	\$34.80
137761	Stuart C Irby Co	S009614874.007	SPLICE, 650 S-JAB500	600	Electric	\$1,633.58
137765	USIC Locating Services, In	192756	Jul 2016 Locating Svc	600	Electric	\$3,664.29
137770	Wesco	866207	3 PHASE ENCLOSURE BA	600	Electric	\$1,049.22
137770	Wesco	866207	TERMINATICS, POTHEAD	600	Electric	\$1,111.60
137770	Wesco	865985	DEADENDS,CHICKEN LE	600	Electric	\$145.00
137770	Wesco	865984	LUGS, 4/0,2 HOLE, CRIMP	600	Electric	\$115.44
137774	J.H. Larson Electric Compa	S101281588.001	SWITCHES - ONE POLE	600	Electric	\$26.20
137774	J.H. Larson Electric Compa	S101281588.001	SWITCHES - 3 WAY	600	Electric	\$16.12
137774	J.H. Larson Electric Compa	S101281588.001	RECEPTACLE - 15 A - 3W	600	Electric	\$13.59
137833	Coops Locksmith	41536	Key	600	Electric	\$2.00
137836	Dakota Supply Group	C411927	750 KVA 3 Phase Tranf 27	600	Electric	\$12,003.00
137839	Grady's Ace Hardware	43653/3	Supplies	600	Electric	\$11.69
137843	Lehmann's Repair	191784	Sharpen Chain	600	Electric	\$9.95
137846	Nextel Communications	872559421-151	Cell Phones 07/15 - 08/14/1	600	Electric	\$306.12
137846	Nextel Communications	872559421-151	Cell Phones 07/15 - 08/14/1	600	Electric	\$50.99
137846	Nextel Communications	872559421-151	Cell Phones 07/15 - 08/14/1	600	Electric	\$16.82
137848	Stuart C Irby Co	S009685223.004	FUSE, SMU	600	Electric	\$889.73
137848	Stuart C Irby Co	S009712661.001	CUTOUT DOOR,200A FOR	600	Electric	\$1,106.69
137849	Truck Utilities & Manufactur	0300993	Winch Pulley	600	Electric	\$743.96
						\$90,195.85
<i>Fund Total</i>						
592	City of Anoka	08/18/2016	City Utilities - Jul 2016	601	Water	\$14,723.45
592	City of Anoka	08/18/2016	City Utilities - Jul 2016	601	Water	\$2,291.73
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	601	Water	\$703.42
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	601	Water	\$422.81
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	601	Water	\$177.31

**Paid Bill List for Ratification
Bill List for September 6, 2016**

Page 10 of 14

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	601	Water	\$213.77
137682	CenturyLink	612E340317 Aug	Communications	601	Water	\$117.00
137682	CenturyLink	612E340312 Aug	Communications	601	Water	\$92.28
137682	CenturyLink	612E340135 Aug	Communications	601	Water	\$70.54
137682	CenturyLink	612E348047 Aug	Communications	601	Water	\$68.40
137686	Comcast	0231037 Aug 201	Internet	601	Water	\$16.82
137688	Dakota Supply Group	C329931	Parts / Supplies	601	Water	\$399.69
137692	Eurofins Eaton Analytical, I	S258011	Water Analysis	601	Water	\$700.00
137696	Hawkins Water Treatment	3924929	Chemicals	601	Water	\$3,041.11
137710	U.S. Bank	July 2016	Dept of Labor	601	Water	\$20.00
137710	U.S. Bank	July 2016	Dept of Labor	601	Water	\$35.00
137711	Verizon Wireless	9769686679	Communications	601	Water	\$70.02
137726	CenturyLink	7634211903 Aug	Communications	601	Water	\$10.15
137744	Interstate All Battery Center	1901201004922	Supplies	601	Water	\$155.50
137765	USIC Locating Services, In	192762	Jul 2016 Locating Svc	601	Water	\$882.81
			<i>Fund Total</i>			\$24,211.81
592	City of Anoka	08/18/2016	City Utilities - Jul 2016	602	Sewer Treatment	\$2,327.83
592	City of Anoka	08/18/2016	City Utilities - Jul 2016	602	Sewer Treatment	\$627.85
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	602	Sewer Treatment	\$144.40
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	602	Sewer Treatment	\$107.94
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	602	Sewer Treatment	\$606.67
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	602	Sewer Treatment	\$329.44
137682	CenturyLink	612E340287 Aug	Communications	602	Sewer Treatment	\$392.79
137682	CenturyLink	612E348001 Aug	Communications	602	Sewer Treatment	\$8.40
137682	CenturyLink	612E340312 Aug	Communications	602	Sewer Treatment	\$92.27
137682	CenturyLink	612E340117 Aug	Communications	602	Sewer Treatment	\$68.40
137682	CenturyLink	612E340101 Aug	Communications	602	Sewer Treatment	\$68.40
137682	CenturyLink	612E340090 Aug	Communications	602	Sewer Treatment	\$68.40
137684	Cintas	470785938	Uniforms	602	Sewer Treatment	\$133.00
137686	Comcast	0231037 Aug 201	Internet	602	Sewer Treatment	\$16.82
137698	Interstate All Battery Center	1901201004879	Parts / Supplies	602	Sewer Treatment	\$411.00
137710	U.S. Bank	July 2016	Walgreens	602	Sewer Treatment	\$17.94
137726	CenturyLink	7634211903 Aug	Communications	602	Sewer Treatment	\$10.14

**Paid Bill List for Ratification
Bill List for September 6, 2016**

Page 11 of 14

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
137727	Cintas	470789154	Uniforms	602	Sewer Treatment \$106.20
137735	Fastenal Company	MNTC8143528	Latex Gloves	602	Sewer Treatment \$65.10
137739	Flexible Pipe & Tool Compa	20237	Parts / Supplies	602	Sewer Treatment \$298.00
137747	Menard Cashway Lumber	19849	Parts / Supplies	602	Sewer Treatment \$13.84
137765	USIC Locating Services, In	192762	Jul 2016 Locating Svc	602	Sewer Treatment \$882.81
137844	Menard Cashway Lumber	24403	Parts / Supplies	602	Sewer Treatment \$93.82
<i>Fund Total</i>					\$6,891.46
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	603	Storm Water \$12.64
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	603	Storm Water \$30.99
137736	Ferguson Waterworks	0207267	Parts / Supplies	603	Storm Water \$1,229.94
<i>Fund Total</i>					\$1,273.57
592	City of Anoka	08/18/2016	City Utilities - Jul 2016	609	Liquor Stores \$1,381.50
592	City of Anoka	08/18/2016	City Utilities - Jul 2016	609	Liquor Stores \$1,745.93
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	609	Liquor Stores \$166.43
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	609	Liquor Stores \$237.50
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	609	Liquor Stores \$237.50
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	609	Liquor Stores \$237.50
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	609	Liquor Stores \$237.50
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	609	Liquor Stores \$166.43
137710	U.S. Bank	July 2016	DBZ E-Ventire	609	Liquor Stores (\$106.68)
137719	Aramark	1718489271	Mats / Misc	609	Liquor Stores \$46.84
137726	CenturyLink	7634213070 Aug	Communications	609	Liquor Stores \$59.64
137729	Comcast	0231342 Sep 201	Internet	609	Liquor Stores \$110.75
137742	Great Lakes Coca-Cola Dis	3608200096	Merchandise for Resale	609	Liquor Stores \$228.36
137759	Southern Wine & Spirits of	1438762	Merchandise for Resale	609	Liquor Stores \$4,335.64
137766	Varner Transportation	07/31/16 - West	Jul 2016 Freight - West	609	Liquor Stores \$718.30
137829	Bellboy Corporation	54841000	Merchandise for Resale	609	Liquor Stores \$166.00
137829	Bellboy Corporation	54841000	Merchandise for Resale	609	Liquor Stores \$1.55
137830	Bernick's	312803	Merchandise for Resale	609	Liquor Stores \$70.40
137830	Bernick's	312804	Merchandise for Resale	609	Liquor Stores \$123.20
137831	CenturyLink	7634271821 Aug	Communications	609	Liquor Stores \$65.44
137835	Dahlheimer Beverage, LLC	1211491	Merchandise for Resale	609	Liquor Stores \$3,549.10
137840	Great Lakes Coca-Cola Dis	3609200125	Merchandise for Resale	609	Liquor Stores \$379.20

**Paid Bill List for Ratification
Bill List for September 6, 2016**

Page 12 of 14

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
137847	RJM Distributing Inc.	IND011443	Merchandise for Resale	609	Liquor Stores	\$18.75
137850	Worlee Nynob	08/31/2016	Worlee Nynob	609	Liquor Stores	\$455.93
						\$14,632.71
<i>Fund Total</i>						
592	City of Anoka	08/18/2016	City Utilities - Jul 2016	614	Golf	\$2,223.77
592	City of Anoka	08/18/2016	City Utilities - Jul 2016	614	Golf	\$718.91
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	614	Golf	\$448.52
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	614	Golf	\$1,147.98
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	614	Golf	\$448.52
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	614	Golf	\$118.75
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	614	Golf	\$1,147.98
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	614	Golf	\$118.75
137684	Cintas	470785945	Uniforms	614	Golf	\$28.03
137687	Cutter & Buck	93469793	Uniforms	614	Golf	\$37.16
137687	Cutter & Buck	93469792	Uniforms	614	Golf	\$881.38
137699	J.H. Larson Electric Compa	S101264655.001	Parts	614	Golf	\$29.44
137705	Sign Station	10712	GH Billboard	614	Golf	\$1,392.00
137707	Susan Guzik	08/12/2016	Refund	614	Golf	\$527.59
137709	Titleist	902936273	Merchandise for Resale	614	Golf	\$52.04
137709	Titleist	902919661	Merchandise for Resale	614	Golf	\$454.26
137710	U.S. Bank	July 2016	OfficeMax	614	Golf	\$101.06
137726	CenturyLink	7633230326 Aug	Communications	614	Golf	\$20.26
137726	CenturyLink	7633233651 Aug	Communications	614	Golf	\$9.13
137729	Comcast	0226193 Sep 201	Cable / Internet	614	Golf	\$27.00
137741	Gempler's, Inc.	SI02756576	Parts / Supplies	614	Golf	\$518.70
137750	MTI Distributing Company	1082321-00	Sensor	614	Golf	\$393.75
137750	MTI Distributing Company	1084065-00 CM	Sensor	614	Golf	(\$383.80)
137768	Versatile Vehicles Inc	803160017V	Shocks	614	Golf	\$543.52
137771	Winfield Solutions, LLC	61088581	Aquicare	614	Golf	\$490.29
137842	LANO EQUIPMENT	02-366611	Sod Cutter	614	Golf	\$2,175.00
137846	Nextel Communications	872559421-151	Cell Phones 07/15 - 08/14/1	614	Golf	\$27.42
						\$13,697.41
<i>Fund Total</i>						
137710	U.S. Bank	July 2016	OfficeMax	617	Recycling	\$48.05
137710	U.S. Bank	July 2016	Kirby Built	617	Recycling	\$1,190.46

**Paid Bill List for Ratification
Bill List for September 6, 2016**

Page 13 of 14

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
137837	ECM Publishers	389348	Shredding Ad	617	Recycling	\$276.68
						\$1,515.19
						<i>Fund Total</i>
592	City of Anoka	08/18/2016	City Utilities - Jul 2016	701	Vehicle Maintenance	\$220.61
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	701	Vehicle Maintenance	\$406.28
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	701	Vehicle Maintenance	\$10.58
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	701	Vehicle Maintenance	\$10.58
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	701	Vehicle Maintenance	\$406.28
137682	CenturyLink	612E340312 Aug	Communications	701	Vehicle Maintenance	\$92.28
137684	Cintas	470785940	Mats / Misc	701	Vehicle Maintenance	\$85.59
137686	Comcast	0231037 Aug 201	Internet	701	Vehicle Maintenance	\$16.82
137690	East Main Auto & Tire	34168	Oil Change Unit 401	701	Vehicle Maintenance	\$35.95
137710	U.S. Bank	July 2016	Northern Tool	701	Vehicle Maintenance	\$222.70
137726	CenturyLink	7634211903 Aug	Communications	701	Vehicle Maintenance	\$10.15
137733	Driver and Vehicle Services	08/15/2016	Police Plates	701	Vehicle Maintenance	\$36.00
137832	Cintas	470789156	Mats / Misc	701	Vehicle Maintenance	\$85.59
137832	Cintas	470782747	Mats / Misc	701	Vehicle Maintenance	\$83.54
137834	Crow River Farm Equip Co	179735	Parts / Supplies	701	Vehicle Maintenance	\$202.29
137841	Interstate Power Systems, I	R001115563-01	Stuck Governor Acuator	701	Vehicle Maintenance	\$1,313.00
137845	Morrell Oversize Inc.	42654	Haul Loader	701	Vehicle Maintenance	\$400.00
137851	Wright Tire Service	37360	Tire	701	Vehicle Maintenance	\$122.74
						\$3,760.98
						<i>Fund Total</i>
137725	CDW Government	DVQ4987	Battery Back Up	702	IT	\$754.64
137725	CDW Government	DWQ5106	For LAN Room	702	IT	\$110.97
137751	Municipal Code Corporation	00273634	Initial Payment	702	IT	\$4,185.00
						\$5,050.61
						<i>Fund Total</i>
596	HealthPartners INS	Aug 2016	HealthPartners INS	715	Insurance	(\$57,224.13)
						(\$57,224.13)
						<i>Fund Total</i>
592	City of Anoka	08/18/2016	City Utilities - Jul 2016	801	Youth First	\$43.15
137730	Culligan	114099724568-0	Youth First	801	Youth First	\$37.44
137738	First Student	751-C-053227	Transportation	801	Youth First	\$160.12
137756	POPP.com, Inc.	10009601-Aug 20	Youth First - Anoka	801	Youth First	\$58.50
137756	POPP.com, Inc.	10009601-Aug 20	Youth First - Ramsey	801	Youth First	\$171.02
137769	Walmart Community	08/24/2016	Youth First Supplies	801	Youth First	\$532.70

**Paid Bill List for Ratification
Bill List for September 6, 2016**

Page 14 of 14

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
137772	Youth First	08/24/2016	YF - Social Event Supplies	801	Youth First	\$42.80
137772	Youth First	08/24/2016	YF - Supplies Summer	801	Youth First	\$208.36
137772	Youth First	08/24/2016	YF - Social Event Supplies	801	Youth First	\$291.33
137772	Youth First	08/24/2016	YF - Supplies	801	Youth First	\$112.80
137772	Youth First	08/24/2016	YF - Supplies Food	801	Youth First	\$21.44
137772	Youth First	08/24/2016	YF - Supplies Summer	801	Youth First	\$99.73
137772	Youth First	08/24/2016	YF - Supplies Summer	801	Youth First	\$6.74
137772	Youth First	08/24/2016	YF - Supplies Summer	801	Youth First	\$90.95
137772	Youth First	08/24/2016	YF - Social Event Supplies	801	Youth First	\$113.73
137772	Youth First	08/24/2016	YF - Utilities	801	Youth First	\$90.00
<i>Fund Total</i>						\$2,080.81
137775	Registered Abstracters, Inc	08/30/2016	Damage Deposit	804	Escrow Funds	\$790.00
<i>Fund Total</i>						\$790.00
137728	City of Columbia Heights	12/31/2014	Reimb Crime Analyst Time	806	Drug Task Force	\$2,845.00
<i>Fund Total</i>						\$2,845.00
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	830	HRA	\$337.50
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	830	HRA	\$247.27
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	830	HRA	\$337.50
596	HealthPartners INS	MDSPP16 2016	HEALTH INSURANCE	830	HRA	\$247.27
<i>Fund Total</i>						\$1,169.54
596	HealthPartners INS	MDSPP17 2016	HEALTH INSURANCE	980	Payroll Clearing	\$4,297.47
<i>Fund Total</i>						\$4,297.47
137776	Registered Abstracters, Inc	08/30/2016 A	Two Days Rent	999	Pooled Cash	\$50.97
<i>Fund Total</i>						\$50.97
<i>Grand Total</i>						\$199,057.16

PAYROLL

PP 17 & 18

BILL LIST DATE

09/06/16

GROSS PAYROLL - REG \$760,920.37

LESS EMPLOYEE SHARE OF BENEFITS (\$4,427.95)
\$756,492.42

EMPLOYER SHARE HEALTH INSURANCE \$44,304.00
EMPLOYER SHARE FICA & MEDICARE \$43,738.32
EMPLOYER SHARE PERA \$63,068.97
\$151,111.29

TOTAL PAYROLL \$907,603.71

COUNCIL MEMO FORM

6.2

Meeting Date	09-06-2016
Agenda Section	Consent Agenda
Item Description	Monthly Council Calendars
Submitted By	Amy Oehlers, City Clerk

CONSENT AGENDA

Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.

BACKGROUND INFORMATION

Attached are the proposed meeting calendars/schedule(s).

FINANCIAL IMPACT

None.

COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean approval of the City Council Calendars/Schedule(s), as may be amended from time to time.



ANOKA CITY COUNCIL CALENDAR

September

Saturday	03*	Waterfowl for Warrior Hunt/lunch	Anoka Nature Preserve	Lunch @ about 11:00 am
Monday	05	City Hall Closed for Labor Day	City Offices	All Day
Tuesday	06	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Monday	12	Celebrate Anoka	Green Haven Golf Course & Event Center	11:00 a.m.
Thursday	15*	Waterfowl for Warrior Hunt/lunch	Anoka Nature Preserve	Lunch @ about 11:00 am
Thursday	15*	Walker Methodist Plaza Ribbon Cutting	100 Monroe St, Anoka	1:30 p.m.
Monday	19	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Saturday	24*	Fall Recycling Drop Off Day	501 Pierce St, Anoka	8:00 a.m. - Noon
Monday	26	City Council Worksession	City Hall Council Worksession Rm	5:00 p.m.
Thursday	29*	Halloween Stamp Unveiling/First Day Issue Event	City Hall Plaza	11:00 a.m.
Thursday	29*	Stamp Unveiling Dinner	Green Haven Golf Course & Event Center	5:30 p.m.

THIS CALENDAR IS POSTED IN ORDER TO COMPLY WITH THE OPEN MEETING LAW, WHICH INDICATES A MEETING MUST BE POSTED WHEN A MAJORITY OF COUNCILMEMBERS WILL OR MAY BE IN ATTENDANCE. NO OFFICIAL BUSINESS OF NON-REGULAR OR NON-SPECIAL MEETINGS WILL BE CONDUCTED AND NO RECORD OF THOSE EVENT WILL BE KEPT.

**ASTERIK DATES ARE OPTIONAL MEETINGS FOR THE CITY COUNCIL AND QUORUMS MAY OR MAY NOT BE PRESENT.*



ANOKA CITY COUNCIL CALENDAR

October

Monday	03	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Thursday	06*	Youth First/Taste of Community	Green Haven Golf Course & Event Center, 2800 Greenhaven Rd	5:30 p.m.
Friday	14*	Pumpkin Bowl	Anoka Goodrich Field	7:00 p.m.
<i>Monday</i>	<i>10</i>	<i>City Hall Closed for Columbus Day</i>	<i>City Offices</i>	<i>All Day</i>
Saturday	08*	Gala 4 Hope; HOPE 4 Youth	Marriott Norwest - Northland Ballroom, Brooklyn Park, MN	5:30 p.m.
Sunday	09*	Waterfowl for Warrior Hunt/Lunch	Anoka Nature Preserve	Lunch @ about 11:00 am
TB		Chamber of Commerce Annual Breakfast	Green Haven Golf Course & Event Center	7:00 a.m. - 9:00 a.m.
Saturday	15*	Orange Tie Ball & Silent Auction	Green Haven Golf Course & Event Center	6:00 p.m.
Monday	17	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Tuesday	18*	Anti-Crime Fundraiser Breakfast	Green Haven Golf Course & Event Center	7:29 a.m.
Thursday	20*	Waterfowl for Warrior Hunt/Lunch	Anoka Nature Preserver	Lunch @ about 11:00 am
Saturday	22*	Light Up The Night Parade	Main Street Anoka	7:00 p.m.
Saturday	22*	Fired Up For Fun Bonfire	River Plaza, Anoka City Hall	After parade
Monday	24	City Council Worksession	City Hall Council Worksession Rm	6:00 p.m.
TBD		Anoka Halloween Tent Party	Jackson Street/Downtown Anoka	7:00 p.m.
Thursday	27*	Halloween Wine Tasting	Anoka Halloween Tent, Jackson Street in Downtown Anoka	6:00 p.m.
Friday	28*	Big Parade of Little People	Main Street Anoka	1:15 p.m.
Saturday	29*	Halloween Golf Event	Green Haven Golf Course & Event Center	11:00 a.m.
Saturday	29*	Grand Day Parade	Main Street Anoka	1:00 p.m.

THIS CALENDAR IS POSTED IN ORDER TO COMPLY WITH THE OPEN MEETING LAW, WHICH INDICATES A MEETING MUST BE POSTED WHEN A MAJORITY OF COUNCILMEMBERS WILL OR MAY BE IN ATTENDANCE. NO OFFICIAL BUSINESS OF NON-REGULAR OR NON-SPECIAL MEETINGS WILL BE CONDUCTED AND NO RECORD OF THOSE EVENT WILL BE KEPT. *ASTERIK DATES ARE OPTIONAL MEETINGS FOR THE CITY COUNCIL AND QUORUMS MAY OR MAY NOT BE PRESENT.

COUNCIL MEMO FORM

6.3

Meeting Date	September 6, 2016
Agenda Section	Consent Agenda
Item Description	Setting Public Hearing for Assessment of Services
Submitted By	Scott Varner, City Assessor

CONSENT AGENDA

Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.

BACKGROUND INFORMATION

Anoka City Charter, Section 9.02 states:

Section 9.02 Assessment for Services.

The Council may provide by ordinance that the cost of sprinkling, snow or rubbish removal, or of any other service to streets, sidewalks, or other public property, utility services provided private property, or the cost of any service to other property undertaken by the City may be assessed against the property benefited and collected in like manner as are special assessments.

Therefore, the annual Assessment for Services Public Hearing should be scheduled for Monday, October 3, 2016, at 7:00 p.m. to assess delinquent service billings, which may include: costs associated with eliminating weeds, false alarms, removing diseased trees, and removal of public health hazards from private property. City of Anoka utility accounts that are delinquent as of August 1st and remain unpaid as of September 1, 2016 will also be collected utilizing special assessments. An administrative fee (\$35.00) plus interest (4%) will be charged. Property owners will have been notified via regular mail. Upon application, council may defer the payment of this special assessment for any homestead property owned by a person 65 years of age or older, or retired by virtue of a permanent or total disability, for whom it would be a hardship to make the payments. If you have questions please contact City Assessor Scott Varner at 763-576-2731 prior to the meeting.

FINANCIAL IMPACT

Certification of the assessment for services will allow the city to collect for services it has provided. Deferment delays collection but provides for eventual collection with accrued interest. Cost of publication of the hearing, approximately \$225.00.

COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean approval of this agenda item.

COUNCIL MEMO FORM

6.4

Meeting Date	09-06-2016
Agenda Section	Consent Agenda
Item Description	Issuance of Temporary On-Sale 3.2 Malt Liquor Licenses; Anoka Lions Club, (CenterPoint Cook-Off & Car Show and the MRVS Camping Show @ Anoka County Fair grounds
Submitted By	Amy Oehlers, City Clerk

CONSENT AGENDA

Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.

BACKGROUND INFORMATION

Anoka Lions Club has submitted their annual applications for a Temporary On-Sale Malt Liquor License for the following events to be held at Anoka County Fairgrounds:

CenterPoint Cook-Off & Car Show, September 10, 2016
MRVS Camping Show, September 15-18, 2016

Staff has reviewed the application and no concerns or objections were expressed.

FINANCIAL IMPACT

License is \$75 per event, plus a \$25 investigation fee.

COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean the approval of the issuance of these licenses.

COUNCIL MEMO FORM

6.5

Meeting Date	09-06-2016
Agenda Section	Consent Agenda
Item Description	Cancellation of Liquor License for CEH Investments (Courtside Bar & Grill (change in ownership)
Submitted By	Amy Oehlers, City Clerk

CONSENT AGENDA

Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.

BACKGROUND INFORMATION

Chad Hannu, owner of CEH Investments advised the City that he is selling Courtside Bar & Grill to his son.

He has requested the cancellation of CEH Investments On-Sale Intoxicating, Sunday & Special 2 a.m. Liquor License effective upon the approval and issuance of these licenses to the new business owner.

I met with the new business owner, Brandon Besch (B & B Holding Company). Mr. Besch advised that he will operate the business under the existing dba (doing business as) name of Courtside Bar & Grill.

Earlier at this meeting, the Council would have held the public hearing and acted upon the issuance of the new liquor licenses for B & B Holding Company.

FINANCIAL IMPACT

Per Minn. Statutes, CEH Investments will be refunded the balance of the cost of their license for the remaining months of 2016.

COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean the approval of this agenda item. The cancellation of the license for CEH Investments will be effective upon the issuance of the new licenses for B & B Holding Company.

COUNCIL MEMO FORM

6.6

Meeting Date	09-06-2016
Agenda Section	Consent Agenda
Item Description	Acceptance of Resignation from Housing & Redevelopment Authority; Lynn Hopkines
Submitted By	Amy Oehlers, City Clerk

CONSENT AGENDA

Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.

BACKGROUND INFORMATION

Attached is a resignation from the HRA which was submitted by Lynn Hopkins.

Lynn began serving on the HRA in January 2010.

Staff will advertise this vacancy per the City policy.

FYI: Current Vacancies after acceptance of this resignation:

Charter Commission - one partial term (to expire 03/01/2018)

Housing & Redevelopment Authority, partial term (to expire 12/31/2019)

Utility Advisory Board – two partial terms (to expire 12/31/2017 and 12/31/2018)

FINANCIAL IMPACT

Advertising costs of < \$50.00

COUNCIL ACTION REQUESTED

Approval of this Consent Agenda item will mean the acceptance of the resignation from Lynn Hopkins and directs City staff to advertise the above vacancies according to our City Policy.

FYI: The annual advertisement for Boards & Commissions applications occurs during the month of October

Amy Oehlers

From: Darin Berger
Sent: Wednesday, August 31, 2016 11:19 AM
To: Amy Oehlers
Subject: Fwd: Resignation Letter

Begin forwarded message:

From: Lynn Hopkins <lynniekins@msn.com>
Date: August 31, 2016 at 10:56:18 AM CDT
To: Darin Berger <dberger@ci.anoka.mn.us>, Carl L Youngquist
<clyoungquist@cbburnet.com>
Subject: Resignation Letter

Darin,

Please accept this letter as my formal resignation from the HRA Board for the City of Anoka. My resignation is effective immediately upon filling my chair or December 31, 2016, whichever comes first.

It has been a pleasure serving on the Board but life has taken me in a different direction.

Sincerely,
Lynn Hopkins

COUNCIL MEMO FORM

6.7

Meeting Date	September 6, 2016
Agenda Section	Consent Agenda
Item Description	Approving a Senior/Disabled Deferment for Sherrill L. Betlach, 854 Brisbin St.
Submitted By	Scott Varner, City Assessor

CONSENT AGENDA

Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.

BACKGROUND INFORMATION

Council passed Resolution No. 87-73 (see attached) because they determined that deferral of special assessments for certain citizens was in the public interest. Sherrill L. Betlach, 854 Brisbin St. has requested that the special assessment of \$6,114.00 approved on January 19, 2016 be deferred. The applicant is eligible because 1) Sherrill is over 65 years of age, 2) the estimated market value is less than the maximum set by council, and 3) it would be a hardship for her to make the payments. Although payments are deferred, interest will continue to accrue at the rate of 5%. City staff will send an annual reminder to the applicant making them aware of the opportunity to pay the assessment at any time and avoid additional interest.

If you have questions please contact City Assessor Scott Varner at 763-576-2731 prior to the meeting.

FINANCIAL IMPACT

Approval defers principal and interest payments until a later date.

COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean approval of the special assessment deferral for Sherrill L. Betlach, 854 Brisbin St.

APPLICATION AND AUTHORIZATION FOR DELAYED PAYMENT
OF SPECIAL ASSESSMENTS FOR SENIOR CITIZEN/DISABLED HOMESTEAD
MINNESOTA STATUTE 435.193-4

STATE OF MINNESOTA)
COUNTY OF ANOKA)

To: DIVISION MANAGER OF PROPERTY RECORDS AND TAXATION OF ANOKA COUNTY, MINNESOTA

To be completed by Applicant(s):

I (we), the undersigned, declare under penalties of perjury:

That the address of my (our) property is 854 Brisbin St, Anoka, MN 55303.

That I (we) own and occupy the above property as my (our) homestead.

That I(we) am(are) at least 65 years of age or retired by virtue of a permanent and total disability and it would be a hardship for me(us) to make the payments on the special assessments noted below.

That the legal description of the property is: Lot 2 Block 54, Auditor's Subdivision No. 164, Anoka County

That the Parcel ID number is 07-31-24-13-0002.

That I(we) respectfully request that payment on the special assessments noted below be deferred for collection until I (we) no longer qualify(ies) or the property loses its eligibility.

Dated 8/29/16

Signed Sherrill L. Betlach
owner

Dated _____

Signed _____
owner

To be completed by City/Town:

I, Amy Oehlers, representing the City of Anoka in
(Clerk or Authorized Deputy name) city/town city/town name

Anoka County, State of Minnesota, do certify that the application of Sherrill L. Betlach named above,
Applicant(s)

has been duly reviewed and in accordance with the minutes of official record was duly approved as of _____
Council Resolution Date

That the Special Assessments for project 2016 Street Renewal 0371-2016-00 levied on the affiants property
City/town project description

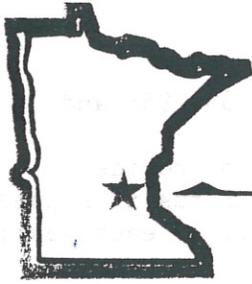
described above, in the principal amount of \$ 6114.00 scheduled for collection in the year (s)
Original principal amount

2017-2026 with interest at the rate of 5 %, should be deferred until such time as it is deemed the applicant no
Years spread longer qualifies or the property loses its eligibility.

Dated _____

(Clerk or Authorized Deputy)

Reviewed by county SA Staff



City of ANOKA

City Hall
Anoka, Minnesota 55303

2015 First Avenue
(612) 421-6630

RESOLUTION NO. 87-73

RESOLUTION AMENDING #84-3 RELATING TO DEFERMENT OF SPECIAL ASSESSMENTS FOR PERSONS 65 YEARS OF AGE OR OLDER

WHEREAS, Minnesota Statutes 435.193 through 435.195 provides for the deferment of special assessments and specifies the conditions under which municipalities are authorized, on a voluntary basis, to defer such assessments; and

WHEREAS, Minnesota Statutes 435.194 authorizes the municipality to establish an interest rate to be added to the deferred assessment which shall be payable in addition to the deferred assessment; and

WHEREAS, the City Council of the City of Anoka has determined that deferral of special assessments for certain senior citizens is in the public interest; and

WHEREAS, the City Council adopted Resolution #79-40 on 5-21-79, establishing a deferred special assessment policy for qualified applicants; and

WHEREAS, for further clarification of that policy, the Council found it necessary to make further amendments by adopting resolutions #79-40 and #84-3;

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Anoka hereby approves of deferred special assessment annual installments on all assessments certified after the adoption of this resolution providing all of the following requirements have been met:

- 1) The property upon which the assessment is deferred must be homesteaded;
- 2) The homestead property is owned by:
 - a) A person at least 65 years of age on January 1st of the payment year, for whom it would be a hardship to make the payments, OR
 - b) A person who is retired by virtue of a permanent and total disability for whom it would be a hardship to make the payments;
- 3) The average annual principal and interest payment exceeds \$100.00.
- 4) The homestead parcel shall have an assessor's market value of less than \$104,900. The effective date of this limit is January 1, 1987. For subsequent years the aforementioned amount shall be increased on a compound basis by the city-wide percentage increase in assessor's market value on residential property.

BE IT FURTHER RESOLVED, that the interest at the rate for that particular assessment shall be added to the deferred assessment and shall be payable in

accordance with the terms and provisions of Minnesota Statutes 435.195; and

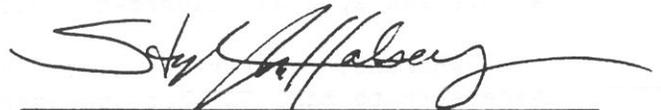
BE IT FURTHER RESOLVED, that the City Manager is directed to provide application forms and is authorized to process said application forms if signed and submitted by a qualified applicant no later than September 1, of each year; and

BE IT FURTHER RESOLVED, that upon approval, the City Manager shall duly notify the County of Anoka to defer said special assessments; and

BE IT FURTHER RESOLVED, that the right to defer assessments is hereby terminated when the subject property owner no longer meets the criteria established in this resolution; further, that the right of deferment is automatically terminated under 435.195 if:

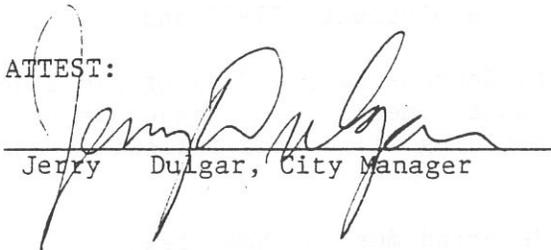
- 1) The owner dies and the spouse is not otherwise eligible;
- 2) The property or any part thereof is sold, transferred or subdivided;
- 3) The property should lose its homestead status; or
- 4) If for any reason the City determines that the taxpayer is no longer in the hardship category.

Adopted by the Anoka City Council this 21st day of September , 1987



Stephen M. Halsey, Mayor

ATTEST:


Jerry Dulgar, City Manager

COUNCIL MEMO FORM

7.1.A

Meeting Date	September 6, 2016
Agenda Section	Planning Items
Item Description	ORD/Amending Chpt 74; Article V, Division 2; Home Occupations. (2 nd Reading)
Submitted By	Chuck Darnell, Associate Planner

BACKGROUND INFORMATION

This is the second reading of the proposed amendments to the home occupations section of the zoning ordinance. The City Council held a first reading on the proposed zoning ordinance amendments at their August 15, 2016 regular meeting. The Planning Commission discussed this item at their August 2, 2016 regular meeting, and recommended approval. The only changes since the first reading are some minor text and reference updates throughout the division of the zoning ordinance being updated, which the City Attorney suggested to be changed at the same time that the home occupation amendments are approved.

In December 2015, the City considered a request for an interim use permit to allow a home occupation in a carriage house on a property. The request was denied due the inability of the applicant to show that the proposed use would be temporary in nature, as required by the zoning ordinance. The Planning Commission and City Council must determine whether allowing home occupations to be conducted in accessory structures would have any negative impacts on the health, safety, and welfare of the surrounding neighborhood.

One issue with allowing home occupations in accessory structures is that this type of activity would not meet the original purpose and intent of the home occupation ordinance, which was to allow some home occupations but prevent competition with established business districts in the city. Based on the existing performance standards the intent of the home occupation ordinance was that home occupations be conducted entirely within a dwelling unit and not in an accessory structure. Also, the small size of residential lots in the City of Anoka could lead to negative impacts on surrounding properties, and there are concerns that allowing home occupations in accessory structures would provide an opportunity for a property owner to construct a detached accessory structure specifically to conduct a home occupation within it.

The Cottage Food Law, in Minnesota Statutes 28A.152, allows for individuals to be exempt from normal food handling and food production licensure processes. The law allows for production and sale of food that is not defined as “potentially hazardous”, such as baked goods, jams, and pickled and canned items. Individuals must register with the Department of Agriculture, participate in a safety course, and follow strict labeling and packaging requirements. Staff believes that this type of home occupation can be conducted without any negative impacts on the health, safety, and welfare of the surrounding neighborhood if individuals meet all of the City performance standards and follow the other regulations as enforced by the Department of Agriculture.

Staff is proposing that the home occupation performance standards be amended to not allow for home occupations to be conducted in accessory structures, and that the permitted and prohibited home occupations be amended to allow for food production now allowed by Minnesota State Statute. The Planning Commission discussed this item at their August 2, 2016 regular meeting, and recommended approval of the ordinance amendments proposed by staff, with a few minor revisions.

FINANCIAL IMPACT

Publication costs.

COUNCIL ACTION REQUESTED

Approve the second reading and adopt an ordinance to amend Chapter 74; Article V, Division 2; Home Occupations. **Also, approve the resolution for summary publication.**



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
ORDINANCE**

ORD-2016-XXXX

**AN ORDINANCE AMENDING CHAPTER 74; ARTICLE V, DIVISION 2,
HOME OCCUPATIONS
OF THE CODE OF THE CITY OF ANOKA, MINNESOTA**

THE COUNCIL OF THE CITY OF ANOKA ORDAINS:

Section 1. Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, and upon a review of a study conducted by City staff, amendments of Chapter 74, Article V, Division 2, Home Occupations, are hereby established and inserted into the City Code of the City of Anoka, by an affirmative vote of a majority of the Anoka City Councilmembers present, to read as Exhibit A, hereto attached.

Section 2: This Ordinance shall be in full force and effective upon passage and seven (7) days after publication.

ATTEST:

Phil Rice, Mayor

Introduced: August 15, 2016
Adopted: _____
Published: _____
Effective: _____

Amy T. Oehlers, City Clerk

	Aye	Nay	Abstain	Absent
Rice	_____	_____	_____	_____
Anderson	_____	_____	_____	_____
Freeburg	_____	_____	_____	_____
Schmidt	_____	_____	_____	_____
Weaver	_____	_____	_____	_____

CHAPTER 74. ZONING

ARTICLE V. District Regulations.

DIVISION 2. Residential Districts.

Section 74-211. Special requirements for residence districts.

- (a) *Purpose and application.*
 - (1) *Purpose.* The purpose of this section is to establish minimum standards for residential use of properties in the City.
 - (2) *Application of this section.* The provisions of this section shall apply to all R-F, R-1, R-2, R-3, R-4, and R-5 residence districts.
- (b) *Floor area requirements.*
 - (1) *Single-family dwellings.* For single-family dwellings the minimum ground floor area of the main structure, exclusive of one-story open porches and garages, shall be as follows:
 - a. For single-family dwellings built after July 31, 1982, including manufactured homes built in conformance with Minnesota Statutes, Section 327.31 to 327.35, that are built on a full basement or cellar which is at least 7-1/2 feet from floor to ceiling and underneath the entire structure, excepting garages:
 - 1. Single-story dwelling, 960 square feet.
 - 2. Story and one-half dwelling, 960 square feet.
 - 3. Two or more story dwelling, 832 square feet.
 - 4. Split entry (or split foyer) dwelling, 960 square feet.
 - b. For single-family dwellings that are not built on a full basement or cellar which is a least 7-1/2 feet from floor to ceiling and underneath the entire structure, excepting garages:
 - 1. Single-story dwelling, 1,200 square feet.
 - 2. Story and on-half dwelling, 1,200 square feet.
 - 3. Two or more story dwelling, 1,040 square feet.
 - 4. Split entry (or split foyer) dwelling, 1,200 square feet.
 - (2) *Multiple-family dwellings.* For multiple-family dwellings the minimum net floor area shall be as follows:
 - a. Efficiency dwelling unit, 400 square feet.

- b. One bedroom dwelling unit, 600 square feet.
- c. Two bedroom dwelling unit, 800 square feet.
- d. Three or more bedrooms per unit shall have an additional 100 square feet of floor area for each bedroom in excess of two bedrooms.

For purposes of measurement, the net floor area of a dwelling unit shall mean that area within a building used as a single dwelling unit, and shall be measured from the inside walls to the center of partitions bounding the dwelling unit being measured, but shall not include public stairways, public entries, public foyers, public balconies, or unenclosed public porches, separate utility rooms, furnace areas or rooms, storage areas not within the apartment or garages.

(c) *Design and construction requirements in multiple-family residence districts.* The design and construction requirements in multiple-family residence districts shall be as follows:

- (1) *Design review.* A site plan for a multiple-family dwelling must be reviewed by the planning commission and approved by the City Council prior to construction.
- (2) *Accessory buildings.* The City Council may require common walls for accessory buildings where common walls will eliminate unsightly and hazardous areas. Exteriors of accessory buildings shall have the same exterior finish as the main structure or some other compatible finish approved during the site plan review.
- (3) *Recreation and open space.* Multiple-family residential projects shall contain an adequate amount of land for park, recreation or local open space use, exclusive of sump and drainage areas, consistent with the requirements of chapter 54 of this Code.

(d) *Home occupations.*

- (1) *Purpose.* The purpose of this subsection is to prevent competition with business districts and to provide a means, through the establishment of specific standards and procedures, by which home occupations can be conducted in residential neighborhoods without jeopardizing the health, safety and general welfare of the surrounding neighborhood.
- (2) *Application.* Subject to the nonconforming structure and use provisions of this chapter ~~36~~74, all occupations conducted in the home shall comply with the provisions of this subsection.
- (3) *Inspection.* The City hereby reserves the right, upon approval of any home occupation, to inspect the premises in which an occupation is being conducted to insure compliance with the provisions of this subdivision or any conditions additionally imposed.
- (4) *Violations.* After two nuisances or Code violation complaints have been made and verified with written notices to the home occupation, a public

hearing may be called to reconsider the home occupation within 60 days of the last complaint.

- (5) *Revocation.* An interim use permit for a home occupation may be revoked if (i) the property is found to be in violation of the conditions listed in the interim use permit or (ii) if access to the property for the purpose of making an inspection is refused to the zoning administrator or their designee. The same process established for granting an interim use permit for a home occupation shall be followed when considering revocation of a interim use permit for a home occupation.
- (6) *Penalty.* Violation of the home occupation performance standards shall be subject to the enforcement and penalty provisions as contained in this chapter.
- (7) *Performance standards.* Performance standards for home occupations shall be as follows:
 - a. The home occupation must be clearly incidental and secondary to the residential use of the premises, shall not change the residential character thereof, and shall not result in incompatibility or disturbance to the surrounding residential uses.
 - b. No home occupation shall require external alterations or involve construction of features not customarily found in dwellings except where required to comply with the state fire and building code regulations.
 - c. No retail sales of products fabricated off the premises is allowed except for occasional sales of retail products if the dwelling serves as an office for a person regularly engaged in retail sales outside the dwelling but has no other office and if such occasional sales are incidental to and not the primary purpose of the home occupation.
 - d. No stock in-trade other than that permitted under subsection (d)(7)c of this section shall be kept or sold on the premises.
 - e. Only members of the family occupying the dwelling unit may carry on the home occupation.
 - f. There shall be no exterior display, exterior signs, interior displays or interior signs which are visible from outside the dwelling, unless approved with an interim use permit and the property fronts a road designated as an "A" Minor Arterial by the Future Functional Classification Plan Map in the Anoka Community Plan. Home occupation business signs may be either wall or freestanding-type signs. Freestanding signs shall be a maximum of five square feet in area, a minimum of five feet from property lines, shall not be within the ~~sign~~sight triangle of any intersection or driveway, and shall be limited to six feet in overall height.
 - g. No outside storage or display is permitted.

- h. No significant increase in levels of noise, dust, smoke, gas, heat, vibration, glare, fumes, odor or electrical interference shall be detectable to the normal senses off the premises.
- i. No on street parking of vehicles related to the home occupation is permitted.
- j. No more than one client or customer may patronize the dwelling unit at one time.
- k. The space devoted to the occupation shall have an inside entrance into the dwelling area.
- l. All home occupations shall be conducted entirely within the dwelling and not in an attached or detached garage or in an accessory building ~~unless upon approval of an interim use permit by the City Council after recommendation by the planning commission.~~
- m. No more than 25 percent of the gross floor area of the dwelling unit shall be used for the occupation.
- n. There is no increase in sewer, water, gas, electricity, or garbage usage in excess of what is normal in a residential neighborhood such that the neighborhood is adversely affected.
- o. No customer waiting areas are allowed.
- p. All licenses or permits required to carry on the occupation shall be obtained.
- q. All home occupations shall be conducted at the sole risk of the dwelling occupants conducting the home occupation. The City shall not be responsible or liable to the dwelling occupants or any third party as a result of the home occupation, and the occupants conducting the home occupation shall indemnify and hold the City harmless from all claims and causes of action associated with the home occupation.

(8) *Permitted home occupations.* The following home occupations and similar occupations as determined by the City Council are permitted accessory uses in all residential districts only if all conditions in subsection (d)(7) of this section are fully observed.

- a. Artist, author, composer, sculptor.
- b. Home crafts, such as model making, rug weaving, woodworking, and similar activities, provided that no machinery or equipment shall be used or employed other than that which would customarily be found in the home, including machinery or equipment that would ~~be~~ ordinarily be employed in connection with a hobby or avocation not conducted for gain or profit.

- c. Dressmakers, seamstresses and tailors.
- d. Beauticians and barber shops.
- e. Home offices for accountants, architects, engineers, lawyers, realtors, insurance agents, brokers, clergy, consultants, contractors, land surveyors, musicians, salesman, sales representative, manufacturer's representative, travel agent, home builders and home repair contractors.
- f. Mail order, not including retail sales from the site.
- g. Music and art teachers or other tutoring services.
- h. Telephone answering.
- i. "Work at home" activities where employees of a business, located at another location, perform work for the business in their own residence, provided all physical contact between the business and the employee occurs at the place of business and not the residence, other than the initial installation of any equipment or other work facilities. The work activities of the employee shall conform with all other requirements of this subsection.
- j. Food preparation for sale, when registered with the Department of Agriculture under the Cottage Food exemption in Minnesota Statute 28A.152.
- k. Other occupations that fully comply with the standards in subsection (d)(7) of this section.

(9) *Home occupations allowed with an interim use permit.* The following home occupations are permitted as an accessory use upon approval of an interim use permit by the City Council after recommendation by the planning commission:

- a. Home occupations with the following characteristics:
 - 1. A maximum of one outside employee.
 - 2. Outside parking of no more than one commercial type vehicle identified for business purposes not to exceed one-ton capacity and used for both personal and business transportation. The vehicle is to be owned and registered to an occupant of the property and parked in a screened location.
- b. Ceramic classes with a kiln up to six cubic feet in size.
- c. Domestic animal grooming.
- d. Other home occupations which substantially comply with the standards set forth in subsection (d)(7) of this section.

- e. Other proposed home occupations that are determined to be similar in character to those listed in subsection (d)(8) of this section ~~of this section~~.
- (10) *Particular home occupations prohibited.* The following uses, and similar uses, shall not be permitted as a home occupation in any residential district:
- a. Antique shops, boutiques, dress shops, and gift shops.
 - b. Photo studio, processing lab, and portrait studios.
 - c. Restaurants, coffee shops, and tearooms.
 - d. Offices for physicians, dentists, veterinarians, physical or massage therapists, and chiropractors.
 - e. Animal hospital or kennel.
 - f. Auto repair and painting, including the repair of engines, motor vehicles, motorcycles, and heavy equipment.
 - g. Dancing schools and studios.
 - h. Dispatching of transfer and moving vans at the site.
 - i. Furniture repair and refinishing.
 - j. Palm reading or fortune telling.
 - k. Preparation of food for sale, **unless specifically permitted in this section.**
 - l. Radio, television and appliance repair shops.
 - m. Raising of animals for sale.
 - n. Shops for contractors and tradesmen, such as electricians, plumbers and carpenters.
 - o. Sign painting.
 - p. Boarding and lodging houses, unless specifically permitted by the district regulations.
 - q. Tattoo business.
 - r. Tanning salons.
 - s. Any occupation that requires a federal firearms license, including the sale of firearms; except where each of the following conditions exist:

1. An occupant residing on the premises holds a valid and current federal firearms license and has held the license continuously since December 31, 1995;
2. The occupant had an established occupation at the premises that required a federal firearms license as of December 31, 1995, and has not discontinued such occupation; and
3. At the time of the most recent renewal of the occupant's federal firearms license:
 - i. The premises were inspected by the City and the City certified that the premises (i) were equipped with an adequate security system and (ii) were otherwise adequately protected against theft of firearms from the premises;
 - ii. The occupant has met all the criteria for licensing under the federal firearms code and the individual, in the opinion of the City police department, has been found to be honest, reliable and of good character; and
 - iii. The police department has not received more than three complaints within the past five years related to this use of the premises.
- t. Trash hauler operations other than a home office.
- u. Any home occupation which does not substantially comply with the standards set forth in subsection (d)(7) of this section.

(11) *Application materials.* Prior to the issuance of an interim use permit for a home occupation, an application must be submitted which contains the following information:

- a. The owner of the property and the person who will be conducting the home occupation.
- b. The street address of the dwelling.
- c. The type of home occupation.
- d. The type of equipment that will be used.
- e. The days and hours which the home occupation will be conducted.
- f. A description of any motor vehicles which will be used in connection with the occupation, and whether or not the applicant has had any previous denials for a similar request elsewhere.
- g. A plan or drawing of the dwelling which shows clearly and in reasonable detail the portion of the dwelling which is to be

used for the home occupation, the number of square feet of living area contained in the dwelling, and the number of square feet to be used for the home occupation.

The application for an interim use permit for a home occupation will be processed according to section 74-34.

- (12) *Amendment to an interim use permit for a home occupation.* The applicant must seek an amendment to the permit in order to change the conditions set forth in the home occupation interim use permit. The amendment will be processed according to section 74-34.

- (e) *Division of two-family dwellings.* Two-family dwellings may be divided into single parcels of record with the party wall acting as the dividing lot line subject to the following conditions:

- (1) Each of the lots created in subdividing lands on which a two-family structure is located shall be equal in area or as near equal as is reasonably possible.
- (2) Each lot so created shall contain no less than 40 percent of the minimum land area requirement for each unit in a two-family dwelling, and shall be shown on a registered survey.
- (3) Except for setbacks along the common property line, all other setback and yard requirements shall be met.
- (4) To the extent reasonably feasible, separate services shall be provided to each residential unit for sanitary sewer, water, electricity, natural gas, telephone, and other utilities.
- (5) The two-family units, either existing or proposed, must be constructed in a side-by-side manner.
- (6) To protect the safety and property of the owner and occupants of each individual unit, no existing duplex structure may be split into two separate ownerships unless and until the common party wall fire rating is brought up to new construction standards contained in the state building code which currently requires a one-hour rating for the party wall and no opening shall be allowed in the party wall. Party walls must provide sound transmission control ratings as per the state building code.
- (7) The owner of property to be subdivided shall execute and record at their expense a declaration of covenant, conditions and restrictions, as prepared by the City attorney. Such document is necessary to protect the rights of the individual owners sharing a single structure and the public as it relates to maintenance, repair, and construction in case of damage to the original structure. The declarations, covenants, conditions, and restrictions shall provide protection to the property owners and the City on the following subjects:
 - a. Building and use restrictions.
 - b. Party walls.

- c. Relationship among owners of adjoining living units, including arbitration of disputes.
- d. Separate or shared services.

The intent of these regulations is to promote harmony between the neighbors sharing a single structure and to protect the City and neighborhood from improper maintenance and/or disputes such as the following examples: one living unit being painted one color and the other unit having a different color or one side of the structure having one roof color and type of roof and the other side being of a different type and color. The City is concerned that all such disputes be avoided and that the regulations contained in this subsection are designed to establish the rights of the parties prior to their entering into joint ownership of one structure. The City shall be a beneficiary of these declarations, covenants, conditions, and restrictions.

- (8) The authority to divide a single structure containing two dwelling units shall be subject to chapter 54 this Code relating to park dedication and other subdivision requirements and the City Council may impose other reasonable conditions.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2016-###

WHEREAS, Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, the Anoka City Council has determined the sufficiency of publication of a Summary of the Ordinance which informs the public of the amendments made to the City Code. Publication of the title of the enactment and summary of the amendments shall be deemed to fulfill all legal publication requirements. The full text of the ordinance is available for public inspection in the office of the City Clerk or on the City website at www.ci.anoka.mn.us.

NOW, THEREFORE, BE IT RESOLVED, that the Anoka City Council hereby approves the following summary of an ordinance establishing Chapter 74, Article V, Division 2, Home Occupations of the Anoka City Code (ORD-2016-####), including the sections as listed below.

CHAPTER 74. ZONING

ARTICLE V. District Regulations.

DIVISION 2. Residential Districts.

Section 74-211. Special requirements for residence districts.

- (a) **Purpose and application.**
- (b) **Floor area requirements.**
- (c) **Design and construction requirements in multiple-family residence districts.**
- (d) **Home occupations.**
- (e) **Division of two-family dwellings.**

The above ordinance establishing Chapter 74, Article V, Division 2, of City Code shall become effective seven (7) days after publication of this Resolution.

Adopted by the Anoka City Council on this the 6th day of September 2016.

ATTEST:

Amy T. Oehlers, City Clerk

Phil Rice, Mayor

COUNCIL MEMO FORM

9.2

Meeting Date	09-06-20106
Agenda Section	Ordinances & Resolutions
Item Description	ORD/Amending 2016 Master Fee Schedule; Parade Seats & Zoning/Street Maps (1 st reading)
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION

Included in your packet is an Ordinance for a 1st reading which amends the 2016 Master Fee Schedule.

Public Services staff has put together a Parade seating program for the Halloween Parade, in an effort to help meet the seating needs of spectators for the Grand Day Parade, the City will be selling a limited number of tickets for bleacher seating that will be placed in 2 locations on the parade: on the north side of Main Street at First Avenue and on the south side of Main Street at Third Avenue. Tickets are \$5 each for general seating on the bleacher (seats will not be assigned). Each bleacher will also have a designated number of seats reserved for purchase by individuals with limited or restricted abilities. All sales final.

Tickets may be purchased at Anoka City Hall, by phone, or on-line at www.ci.anoka.mn.us. Extra fee's apply to phone and online purchases.

Staff is currently working with Anoka Halloween Parade organizers to determine if sales of tickets can be available at the Halloween store or on the day of the parade. Tickets may not be available for sale on the day of the parade.

Since we were amending the fee schedule to include these parade seating tickets, other departments reviewed the fee schedule to see if there were additional amendments needed.

Public Services also requested a change in the Zoning/Street Maps sections.

Below are the proposed changes to the 2016 Master Fee Schedule:

MISCELLANEOUS FEES

Grand Day Parade Seat (general seating) \$5.00

ZONING & STREET MAPS (Fee Based on Type of Map & Size):

Black & White \$1 per sq ft (min 1 sq ft)

Color ~~_____~~ \$5 per sq ft (min 1 sq ft)

Color Lines \$2 per sq ft (min 1 sq ft)

Full Color/Aerial Photo \$ per sq ft (min 1 sq ft)

Custom/Research (must also pay \$25/hr Admin Fee) ~~_____~~ \$5 per sq ft

Custom/Research \$25 per hour Admin Fee

FINANCIAL IMPACT

Unknown.

COUNCIL ACTION REQUESTED

Hold the first reading of an ordinance 2016 Master Fee Schedule.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
ORDINANCE**

ORD-2016-XXXX

**AN ORDINANCE AMENDING THE 2016 MASTER FEE SCHEDULE
OF THE CITY OF ANOKA, MINNESOTA**

THE COUNCIL OF THE CITY OF ANOKA ORDAINS:

Section 1. Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, and upon a review of a study conducted by City staff, a fee schedule for City services and licensing was adopted. Said fee schedule was adopted at the December 21, 2015 City Council meeting.

2016 Master Fee Schedule.

- (a) The Code of the City of Anoka establishes that certain fees be set from time to time by the Anoka City Council.
- (b) City Council adopted the 2016 Master Fee Schedule through Ordinance No. ORD-2015-1628 at the December 21, 2015 Regular City Council meeting.
- (c) Upon consideration and review of the 2016 Master Fee Schedule, the City Council desires to amend the fee schedule as follows:

MISCELLANEOUS FEES

Grand Day Parade Seat (general seating) \$5.00

ZONING & STREET MAPS (Fee Based on Type of Map & Size):

Black & White	\$1 per sq ft (min 1 sq ft)
Color	\$5 per sq ft (min 1 sq ft)
Color Lines	\$2 per sq ft (min 1 sq ft)
Full Color/Aerial Photo	\$ per sq ft (min 1 sq ft)
Custom/Research (must also pay \$25/hr Admin Fee)	\$5 per sq ft
Custom/Research	\$25 per hour Admin Fee

Section 2: This Ordinance shall be in full force and effective upon passage and seven (7) days after publication.

ATTEST:

Phil Rice, Mayor

Introduced: _____
Adopted: _____
Published: _____
Effective: _____

Amy T. Oehlers, City Clerk

	Aye	Nay	Abstain	Absent
Rice	_____	_____	_____	_____
Anderson	_____	_____	_____	_____
Freeburg	_____	_____	_____	_____
Schmidt	_____	_____	_____	_____
Weaver	_____	_____	_____	_____

COUNCIL MEMO FORM

9.3

Meeting Date	09-06-2016
Agenda Section	Ordinances & Resolutions
Item Description	RES/LG214 Premise Permit; Climb Theatre @ Pizza Man
Submitted By	Amy Oehlers, City Clerk

BACKGROUND

The City has received an LG214 Application from Climb Theater Inc requesting that they be allowed to obtain a Premise Permit to operate gambling at Pizza Man, 231 E Main St.

A premise permit allows an organization to sell pull tabs, tipboards, etc. The Minnesota Gambling Control Board is the entity that actually grants Premise Permits; however, MN GCB requires that the municipality in which the gambling takes place provide a recommendation or comment on the issuance of a premise permit.

Below are some of the specific requirements for recommending the issuance of an LG214 Permit, as it relates to what organizations the City would deem eligible (*this is not the full list*).

Section 14-186.

Organizations Eligible.

- (a) Organizations eligible to conduct gambling activities in the City shall be limited to fraternal, religious, veterans, or other non-profit organizations, which have been in existence for at least three (3) years.
- (b) Organizations must meet all qualifications for a gambling license issued by the Board.
- (c) Organizations may pay rent only up to the maximum rent allowed in leases to charitable organizations which is in compliance with what is set forth in Minnesota Statutes.
- (d) Organizations eligible to conduct gambling activities in the City shall be limited to organizations that have their main physical office located in the City of Anoka. Existing organizations and their premise permit locations that have been approved by the Anoka City Council prior to August 1, 2007 are exempt from this requirement as long as there is no lapse in their premise permit.

Main Physical Office Location is defined as:

Main Physical Office Location. Will mean the physical site for the organization headquarters or the registered business office of the organization, which is located within the City and has been located within the City for at least two (2) years immediately preceding the application, and which is the physical site where the organization regularly holds its meetings and conducts its activities, other than lawful gambling and fundraising. Post Office box numbers do not qualify as the main physical office location.

Climb Theater Inc does not have their main physical office location in the City of Anoka.

FINANCIAL IMPACT

There is no financial impact related to the adoption of the resolution. However, the local area does receive donations from the premise permit holders that operate in our City. That amount varies on how much they gross in their pull tab sales.

Section 14-192. Expenditures For Lawful Purposes.

During any year that an eligible organization is licensed to conduct gambling events, not less than fifty percent (50%) of its lawful purpose expenditures will be for lawful purposes conducted or located within the trade area. A report of the expenditures for lawful purposes within the trade area shall be provided to the City each month after the date of the adoption of this requirement. Additional reports may be required as determined by the City.

COUNCIL ACTION REQUESTED: Adopt the resolution.



2015 First Avenue, Anoka, MN 55303-
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2016-

**RESOLUTION RECOMENDING THE ISSUANCE OF A STATE ISSUED LG214
GAMBLING LICENSE & PREMISE PERMIT FOR
CLIMB THEATER, INC,
AT PIZZA MAN, 231 E MAIN ST, ANOKA, MINNESOTA**

WHEREAS, the applicant, Climb Theater, Inc. has requested approval of the issuance of a State issued Gambling License & Premise Permit to allow their organization to operate charitable gambling, which may include: pull-tabs, tipboards, paddlewheels and raffles; and

WHEREAS, the location in which they wish to operate such activity is Pizza Man, 231 E Main St, Minnesota.

NOW, THEREFORE, BE IT RESOLVED, that the Anoka City Council does hereby recommend to the State of Minnesota, the issuance of the Gambling License & Premise Permit for Climb Theatre Inc, to operate charitable gambling activities, as described above, at Pizza Man, 213 E Main St in the City of Anoka, Anoka County, Minnesota.

Adopted by the Anoka City Council this 6th day of September 2016.

ATTEST:

Amy T. Oehlers, City Clerk

Phil Rice, Mayor

COUNCIL MEMO FORM

9.4

Meeting Date	September 6 th , 2016
Agenda Section	Ordinance and Resolutions
Item Description	ORD/Approving Lease Agreement with Beehive Partners, LLC; City's Use of Parking Lot at 1807 1st Ave. (2 nd Reading)
Submitted By	Darin Berger, Housing Manager

BACKGROUND INFORMATION

On June 20th, 2016, Staff came before the City Council asking for approval of a property exchange with the Anoka HRA. The parcels approved in the exchange were 1807 First Avenue and 2810 Fairoak Ave. Since that time, the closing has taken place and ownership has been exchanged not only by the City and HRA, but also in conjunction with Walker Methodist and Beehive Partners, LLC.

At the time of approval, the Council strongly encouraged Staff to come to terms with Beehive Partners, LLC to allow for public parking in the lot located at 1807 First Avenue until future redevelopment of the site occurs. Staff worked with our City Attorney to draw up a lease agreement and Beehive Partners, LLC has agreed to the terms of the lease.

Enclosed in your packet is a copy of the Lease Agreement between Beehive Partners, LLC and the City of Anoka for your consideration.

FINANCIAL IMPACT

\$1.00 and other good and valuable consideration.

COUNCIL ACTION REQUESTED

Hold the second reading and adopt Ordinance approving a Lease Agreement between Beehive Partners, LLC and the City of Anoka.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
ORDINANCE**

ORD-2016-

**AN ORDINANCE APPROVING A LEASE AGREEMENT BETWEEN THE
BEEHIVE PARTNERS, LLC AND THE CITY OF ANOKA**

THE COUNCIL OF THE CITY OF ANOKA ORDAINS:

WHEREAS, the Beehive Partners, LLC owns parking lot property at 1807 First Avenue, as described in the Lease Agreement, hereto attached and

WHEREAS, the City of Anoka and Beehive Partners, LLC have agreed to enter into a Lease Agreement to allow for public parking in the lot located at 1807 First Avenue, pursuant to the terms of the attached Lease Agreement, and until such time that future redevelopment of the site occurs or termination of the Agreement occurs, pursuant to the Lease Agreement; and

WHEREAS, the Council has determined in accordance with Section 13.05 of the City Charter that it would be in the best interest of the City of Anoka enter into said Lease Agreement.

NOW, THEREFORE, the Council of the City of Anoka, Minnesota, ordains:

1. The City Council approves the Lease Agreement hereto attached.
2. The City Council authorizes and directs the Mayor and City Clerk to execute an agreement and all of the documents necessary to complete this transaction.
3. This ordinance shall be in full force and effective seven (7) days after publication.

ATTEST:

Phil Rice, Mayor

Introduced: _____
Adopted: _____
Published: _____
Effective: _____

Amy T. Oehlers, City Clerk

	Aye	Nay	Abstain	Absent
Rice	_____	_____	_____	_____
Anderson	_____	_____	_____	_____
Freeburg	_____	_____	_____	_____
Schmidt	_____	_____	_____	_____
Weaver	_____	_____	_____	_____

**LEASE AGREEMENT
BEEHIVE PARTNERS, LLC /
CITY OF ANOKA**

THIS LEASE AGREEMENT (“Lease”), is made and entered into this ___ day of _____, 2016, by and between BEEHIVE PARTNERS, LLC, a limited liability corporation, located at 6314 Rivlyn Ave NW, Ramsey, MN 55303 (“Landlord”), and the CITY OF ANOKA, a municipal corporation, located at 2015 First Avenue North, Anoka, Minnesota 55303 (“Tenant”).

1. **PREMISES DEMISED.** That in consideration of the covenants and agreements hereinafter mentioned to be performed by the respective parties hereto, and in payment of rental to be made by Tenant in the amount of One Dollar (\$1.00), and other good and valuable consideration which is hereby acknowledged by Landlord, Landlord has by these presents let, leased, rented and demised unto Tenant, its successors and assigns, and Tenant takes and hires from Landlord, that certain premises consisting of uncovered/surface parking located at 1807 1st Avenue, in the City of Anoka, all as more fully identified in the map attached hereto and made a part hereof as Exhibit A ("Premises").

2. **TERM.** The term of this Lease shall commence on the ___ day of _____, 2016 (“Commencement Date”), and shall continue in perpetuity (“Term”) unless otherwise terminated as provided herein.

3. **USE OF THE PREMISES.** Tenant agrees that the Premises shall be used only for the parking of vehicles for the business of Tenant and Tenant’s guests, customers and invitees (“Tenant’s Vehicles”). Tenant shall be responsible for assuring that Tenant’s Vehicles are parked only in the areas identified and let by this Lease. Parking of Tenant's Vehicles in any location other than as set forth herein is prohibited and may subject said vehicles to towing at the owner's expense.

4. **PROHIBITED USES OF THE PREMISES.** Tenant shall not have the right to use the Premises for any other purposes without the express written consent of the Landlord. Tenant shall abide by all applicable state and local laws and ordinances.

5. **POSSESSION.** Except as herein provided, Landlord shall deliver possession of the Premises in the condition required by this Lease on the Commencement Date, subject to unavoidable delays beyond Landlord’s control.

6. **CONDITION OF PREMISES.** Landlord makes no guarantees or warranties as to the condition of the Premises or that the Premises are fit for Tenant’s intended purposes. Tenant has had an opportunity to inspect the Premises and make its own conclusions as to the fitness of the Premises for Tenant’s intended use. Tenant takes the property in its “AS IS” condition and the taking of possession of the Premises by Tenant shall be conclusive evidence as against Tenant that the Premises are in acceptable condition.

7. **MAINTENANCE AND UPKEEP.** All maintenance and upkeep of the Premises shall be the sole responsibility of the Tenant. Tenant shall further keep the Premises in a neat and clean condition. Landlord may perform periodic maintenance on the Premises that may require Tenant to temporarily vacate the site. These maintenance activities may include, but not be limited to, reconstruction, mill and overlay, seal coating and striping. In the event Landlord determines, in its sole discretion, that such maintenance is necessary, Landlord shall provide Tenant with a written notice of said activities at least thirty (30) days prior to the start of said maintenance. Upon receipt of said notice, Tenant shall be required to assure that all areas to receive maintenance are free from vehicles. Tenant shall also be responsible for all Snow removal and Ice Control of the Premises, and shall be responsible to repair all damages caused by snow plowing activities.

8. **HAZARDOUS WASTES.** Tenant covenants that it shall not, at any time during the Term of this Lease, place, store, install upon, discharge, release or generate on, in or under the Premises, or allow to escape from the Premises, any pollutants or other toxic or hazardous substances, or containers or storage or processing facilities thereof (hereinafter collectively referred to as the "Hazardous Wastes").

9. **IMPROVEMENTS, ALTERATIONS, REMODELING, AND SIGNAGE.** Tenant will not make or permit anyone to make any alterations, decorations, additions or improvements, structural or otherwise, in or to the Premises, without the prior written consent of Landlord. Any such alterations, decorations, additions or improvements approved by Landlord shall be exclusively at Tenant's expense. Landlord reserves the right to review and either accept or reject Tenant's alteration or improvement plans, in its sole discretion.

10. **REAL ESTATE TAXES.** During Tenant's occupancy and use of the Premises, Tenant shall pay on or before May 15 and October 15 of each year, any and all real estate taxes attributable to the Premises for which Landlord would otherwise be obligated to pay. Tenant's obligation to pay said real estate taxes is contingent upon receiving timely and sufficient notification from Landlord as to the amount of said real estate taxes.

11. **ASSIGNMENT AND SUBLETTING.** Except as provided herein, Tenant will not assign, transfer, mortgage or encumber this Lease or sublet or rent or permit occupancy or use of the Premises, or any part thereof by any third party, without obtaining the prior written consent of Landlord; nor shall any assignment or transfer of this Lease be effectuated by operation of law or otherwise without the prior written consent of Landlord. The consent by Landlord to any assignment or subletting shall not be construed as a waiver or release of Tenant from the terms of any covenant or obligation under this Lease, nor shall the collection or acceptance of rent from any such assignee, subtenant or occupant constitute a waiver or release of Tenant of any covenant or obligation contained in this Lease, nor shall any such assignment or subletting be construed to relieve Tenant from obtaining the consent in writing of Landlord to any further assignment or subletting. Landlord's rights to assign this Lease are and shall remain unqualified. No assignment by Landlord shall release Tenant of any of its obligations under this Lease.

12. **FIRE AND OTHER CASUALTY DAMAGES.** If fire or other casualty shall render the Premises unusable, this Lease shall terminate, and any payments of real estate taxes for the year in which the Lease is terminated under this section shall be refunded by Landlord pro rata.

13. **TENANT INSURANCE.** Tenant agrees to purchase and to carry in full force, any and all insurance liability coverage it deems necessary, in its sole discretion, covering all acts of Tenant and its guests, customers and invitees.

14. **SURRENDER.** Upon the termination of this Lease, Tenant shall peaceably surrender the Premises in good condition and repair; reasonable wear and tear excepted, and shall at its expense remove all of its property from the Premises. Any property not removed shall be deemed abandoned. The provisions of this section shall survive the termination of this Lease.

15. **DEFAULT.** If Tenant shall fail to pay rent or real estate taxes as herein provided, although no legal or formal demand has been made therefore, or shall violate or fail to perform any of the other conditions, covenants or agreements herein made by Tenant, or shall violate or fail to obey any reasonable rules from time to time promulgated by Landlord, Landlord may, ten (10) days after written notice thereof to Tenant by Landlord, at the option of Landlord, terminate this Lease and said notice shall operate as a notice to Tenant to quit (any further notice to quit, or of Landlord's intention to re-enter being hereby expressly waived) and Landlord may proceed to recover possession under and by virtue of the provisions of the laws of the State of Minnesota, or by such other proceedings, including an unqualified right of re-entry and possession, as may be applicable.

16. **NON-WAIVER.** The failure of the Landlord to insist, in any one or more instances, upon a strict performance of any of the terms, covenants and conditions of this Lease, shall not be construed as a waiver, or a relinquishment for the future, of such term, covenant or condition, but the same shall continue and remain in full force and effect.

17. **LIABILITY.** Tenant agrees to save, hold harmless, and defend Landlord against any liability for damages to any person or property on or about the Premises. Landlord shall not be liable to Tenant, its agents, employees, representatives, customers, or invitees for any personal injury, death, or damage to property caused by theft, burglary, water, gas, electricity, fire, or for any other cause occurring on or about the Premises unless caused by the negligence or willful misconduct of landlord, its agents, employees, representatives, customers, or invitees. All property kept, stored, or maintained on the Premises shall be so kept, stored, or maintained at the sole risk of Tenant or its guests, customers or invitees and in a neat, clean and safe manner.

18. **WAIVER OF SUBROGATION.** Landlord and Tenant hereby mutually waive, as against each other, any claim or cause of action for any loss, cost, damage, or expense as a result of the occurrence of perils covered by any applicable insurance policy then in effect and covering the Premises, and extended coverage endorsements.

19. **MECHANIC'S LIENS.** Tenant agrees to pay promptly for any authorized improvements made by Tenant to the Premises. Tenant hereby covenants and agrees that Tenant will not permit or allow any mechanic or materialman's liens to be placed on the Premises. Notwithstanding the previous sentence, however, in the event any such lien shall be so placed on the Premise, the Tenant shall take all steps necessary to see that it is removed within thirty (30) days of its being filed.

20. **NO PARTNERSHIP, JOINT VENTURE, OR FIDUCIARY RELATIONSHIP CREATED HEREBY.** Nothing contained in this Lease shall be interpreted as creating a partnership, joint venture, or relationship of principal and agent between Landlord and Tenant, it being understood that the sole relationship created hereby is one of landlord and tenant.

21. **NOTICES.** All communications, demands, notices, or objections permitted or required to be given or served under this Lease shall be in writing and shall be deemed to have been duly given or served if delivered in person to the other party or its duly authorized agent or if deposited in the United States mail, postage prepaid, for mailing by certified or registered mail, return receipt requested, and addressed to the other party to this Lease, to the address set forth at the beginning of this Lease, or if to a person not a party to this Lease, to the address designated by a party to this Lease in the foregoing manner. Any party may change their address by giving notice in writing, stating their new address, to any other party as provided in the foregoing manner. Commencing on the tenth (10th) day after the giving of notice, the newly designated address shall be that party's address for the purpose of all communications, demands, notices, or objections permitted or required to be given or served under this Lease.

22. **HEADINGS.** Headings or title of the paragraphs and subparagraphs are inserted solely for the convenience of reference and shall not constitute a part of this Lease, nor shall they affect its meaning, construction or effect. Words of any gender used in this Lease shall be held to include any other gender and words in the singular number shall be held to include the plural when the sense requires.

23. **BINDING ON SUCCESSORS AND ASSIGNS.** It is further expressly agreed and understood that all covenants and agreements herein made shall extend to and be binding upon the heirs, devisees, executors, administrators, successors in interest, and assigns of the Landlord, and of the Tenant, as permitted above.

24. **AMENDMENT, MODIFICATION OR WAIVER.** No amendment, modification, or waiver of any condition, provision, or term of this Lease shall be valid or of any effect unless made in writing, signed by the party or parties to be bound or by its duly authorized representative, and specifying with particularity the extent and nature of such amendment, modification, or waiver. Any waiver by any party of any default of another party shall not affect or impair any right arising from any subsequent default.

25. **APPLICABLE LAW.** This Lease shall be construed and enforced in accordance with the laws of the State of Minnesota.

26. **AUTHORITY.** Landlord and Tenant each acknowledge and represent that it is duly organized, validly existing and in good standing and has all rights, power and authority to enter into this Lease and bind itself hereto through the party set forth as signatory for the party below.

27. **TERMINATION.** This Lease may be terminated by either party upon giving thirty (30) days written notice to the other party. If Landlord terminates this Lease prior to December 31st of any given year, Landlord shall be responsible to reimburse Tenant for real estate taxes paid by Tenant for that year, prorated from the date of termination.

28. **ENTIRE AGREEMENT.** This Lease contains the entire understanding of the parties hereto with respect to the transactions contemplated hereby and supersedes all prior agreements and understandings between the parties with respect to such subject matter. No representations, warranties, undertakings, or promises, whether oral, implied, written, or otherwise, have been made by either party hereto to the other unless expressly stated in this Lease or unless mutually agreed to in writing between the parties hereto after the date hereof, and neither party has relied on any verbal representations, agreements, or understandings not expressly set forth herein.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands the day and year first above written.

LANDLORD:
BEEHIVE PARTNERS, LLC

Date: _____

By: _____

Its: _____

TENANT:
CITY OF ANOKA

Date: _____

By: _____

Its: _____

COUNCIL MEMO FORM

9.5

Meeting Date	09-6-2016
Agenda Section	Ordinances & Resolutions
Item Description	RES/Reauthorizing Membership in the 4M Fund for Bond Proceeds
Submitted By	Lori Yager, Finance Director

BACKGROUND INFORMATION

The City of Anoka issued storm water bonds. The proceeds of these bonds are to pay for storm water projects in 2016 and in 2017. Bond issuers are required to track payments and earnings of bond proceeds. The 4M Fund offers services which allow staff to do that. It holds the proceeds of the bonds in a separate fund which tracks earnings and payments of the bond proceeds. This allows staff to have detailed records for reporting purposes.

The resolution allows the 4M fund to invest the bond proceeds in investments authorized in the city's investment policy, based on the projected use of the bonds proceeds.

Approval of this resolution allows the city to earn the greatest return on the proceeds while maintaining accurate records for reporting purposes.

FINANCIAL IMPACT

Allows investment of bond proceeds.

COUNCIL ACTION REQUESTED

Approve the resolution reauthorizing membership in the 4M Fund.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2016-XX

REAUTHORIZING MEMBERSHIP IN THE 4M FUND

WHEREAS, Minnesota Statutes (the Joint Powers Act) provides that governmental units may jointly exercise any power common to the contracting parties; and

WHEREAS, the Minnesota Municipal Money Market Fund (the 4M Fund) was formed in 1987, pursuant to the Joint Powers Act and in accordance with Minnesota Investment Statutes, by the adoption of a joint powers agreement in the form of a Declaration of Trust; and

WHEREAS, the Declaration of Trust, which has been presented to this Council, authorizes municipalities of the State of Minnesota to become Participants of the Fund and make use from time to time including the 4M Liquid Asset Fund, the 4M Plus Fund, the Term Series, the Fixed Rate Programs, and other Fund services offered by the Fund; and

WHEREAS, this Council deems it to be in the best interest for the municipality to make use of, from time to time, the approved services provided by the 4M Fund's service providers including the Investment Advisor (Prudent Man Advisors, Inc.) or Sub-Advisor (RBC Global Asset Management (U.S.) Inc.), the Administrator (PMA Financial Network, Inc.), the Distributor (PMA Securities, Inc.) or the Fixed Rate Program Providers, PMA Financial Network, Inc. and PMA Securities, Inc., and the Custodian, U.S. Bank National Association, ("Service Providers") and/or their successors.

WHEREAS, this Council deems it advisable for this municipality to enter into the Declaration of Trust and become a Participant of the Fund for the purpose of joint investment with other municipalities so as to enhance the investment earnings accruing to each; now, therefore BE IT RESOLVED AS FOLLOWS:

Section 1. This municipality shall renew its membership as a Participant of the Fund and adopt and enter into the Declaration of Trust, a copy of which shall be filed in the minutes of this meeting. The appropriate officials are hereby authorized to execute those documents necessary to effectuate entry into the Declaration of Trust and the participation of all Fund programs.

Section 2. This municipality is authorized to invest monies from time to time and to withdraw such monies from time to time in accordance with the provisions of the Declaration of Trust. The following officers of the municipality or their successors are designated as "Authorized Officials" with authority to effectuate investments and withdrawals in accordance with the Declaration of Trust:

Greg Lee, City Manager

Print Name/Title Signature

Lori Yager, Finance Director

Print Name/Title Signature

Brenda Smith, Senior Accountant

Print Name/Title Signature

(The Finance Director shall advise the Fund of any changes in Authorized Officials in accordance with Fund procedures.)

Section 3. The Trustees of the Fund are designated as having official custody of those monies invested in accordance with the Declaration of Trust.

Section 4. That the municipality may open depository and other accounts, enter into wire transfer agreements, safekeeping agreements, third party surety agreements securing deposits, collateral agreements, letters of credit, lockbox agreements, or other applicable or related documents with institutions participating in Fund programs including U.S. Bank National Association, or its successor, or programs of PMA Financial Network, Inc. or PMA Securities, Inc. for the purpose of transaction clearing and safekeeping, or the purchase of certificates of deposit (“CDs”) or other deposit products and that these institutions shall be deemed eligible depositories for the municipality. PMA Financial Network, Inc. and PMA Securities, Inc. and their successors are authorized to act on behalf of this municipality as its agent with respect to such accounts and agreements. Monies of this entity may be deposited in such depositories, from time to time in the discretion of the Authorized Officials, pursuant to the Fund’s Programs available through its Services Providers.

It is hereby certified that the Council of the City of Anoka adopted this Resolution at a duly convened meeting of the Council held on the 6TH day of SEPTEMBER, 2016, and that such Resolution is in full force and effect on this date, and that such Resolution has not been modified, amended, or rescinded since its adoption.

Adopted by the Anoka City Council this the 6th day of September 2016.

ATTEST:

Amy T. Oehlers, City Clerk

Phil Rice, Mayor

State of Minnesota

SECRETARY OF STATE

Certificate of Business Trust

I, Joan Anderson Grove, Secretary of State of Minnesota, do certify that: A copy of the Declaration of Trust of the trust listed below was filed with this office on this date, by a member of the board of trustees of that trust, who swore that the copy filed was a true and correct copy of the declaration of trust. The trustee also set forth the name and address of the agent of the trust for service of process, and met all the filing requirements of Minnesota Statutes, Chapter 318.

Name of Business Trust:

Minnesota Municipal Money Market Fund

File Number: BT-406

Name and Address of Agent for Service of Process:

League of Minnesota Cities
The League of MN Cities 183 Univ Ave E
St Paul MN 55101-

This certificate has been issued on 04/23/87.



Joan Anderson Grove
Secretary of State.

BT 406

MINNESOTA MUNICIPAL

MONEY MARKET FUND

(A Minnesota entity formed
pursuant to the
Minnesota Joint Powers Act)

DECLARATION OF TRUST
(As adopted in January, 1987)

034869

TABLE OF CONTENTS

	<u>Page</u>
RECITALS	6
ARTICLE I	
<u>The 4M Fund</u>	
Section 1.01	7
Section 1.02	7
Section 1.03	7
Section 1.04	7
Section 1.05	8
ARTICLE II	
<u>Powers of the Trustees</u>	
Section 2.01	9
Section 2.02	10
Section 2.03	11
Section 2.04	11
Section 2.05	12
Section 2.06	12
Section 2.07	12
Section 2.08	12
Section 2.09	12
Section 2.10	13
Section 2.11	13
Section 2.12	13
Section 2.13	13
Section 2.14	14
Section 2.15	14
Section 2.16	15
Section 2.17	15
Section 2.18	15
Section 2.19	15
Section 2.20	15
Section 2.21	16
Section 2.22	16
Section 2.23	16
Section 2.24	16

ARTICLE III

Technical Advisory Board, Investment Adviser, Administrator, and Custodian

Section 3.01	Appointment	16
Section 3.02	Duties of the Adviser	17
Section 3.03	Duties of the Administrator	17
Section 3.04	Duties of the Custodian	17
Section 3.05	Successors	17

ARTICLE IV

Investments

Section 4.01	Statement of Investment Policy and Objective	17
Section 4.02	Restrictions Fundamental to the Fund	18
Section 4.03	Amendment of Restrictions	19

ARTICLE V

Limitations of Liability

Section 5.01	Liability to Third Persons	19
Section 5.02	Liability to the Fund or to the Participants	19
Section 5.03	Indemnification	19
Section 5.04	Surety Bonds	20
Section 5.05	Apparent Authority	20
Section 5.06	Recitals	21
Section 5.07	Reliance on Experts, Etc.	21
Section 5.08	Liability Insurance	21
Section 5.09	No Waiver	21

ARTICLE VI

Interests of Participants

Section 6.01	General	21
Section 6.02	Allocation of Shares	22
Section 6.03	Evidence of Share Allocation	22
Section 6.04	Reduction in Number of Shares to Maintain Constant Net Asset Value	22
Section 6.05	Withdrawals	22
Section 6.06	Suspension of Right of Withdrawal; Postponement of Payment	22
Section 6.07	Minimum Withdrawal	23
Section 6.08	Defective Withdrawal Requests	23
Section 6.09	Allocation of Certain Expenses	23

ARTICLE VII

Record of Shares

Section 7.01	Share Register	23
Section 7.02	Registrar	24
Section 7.03	Owner of Record	24
Section 7.04	No Transfers of Shares	24
Section 7.05	Limitation of Fiduciary Responsibility	24
Section 7.06	Notices	24

ARTICLE VIII

Participants

Section 8.01	Voting	24
Section 8.02	Right to Initiate a Vote of the Participants	25
Section 8.03	Inspection of Records	25
Section 8.04	Meetings of Participants	25
Section 8.05	Notice of Meetings and Votes	25
Section 8.06	Record Date for Meetings and Votes	25
Section 8.07	Proxies	25
Section 8.08	Number of Votes	26
Section 8.09	Reports	26

ARTICLE IX

Trustees and Officers

Section 9.01	Number and Qualification; Non-Voting Trustees	26
Section 9.02	Meetings	26
Section 9.03	Officers	27
Section 9.04	Committees	27
Section 9.05	Reports	27

ARTICLE X

Determination of Net Asset Value and Net Income:
Distributions to Participants

Section 10.1	Net Asset Value	28
Section 10.2	Constant Net Asset Value; Reduction of Allocated Shares	28
Section 10.3	Supplementary Distributions to Participants	28
Section 10.4	Retained Reserves	28

ARTICLE XI

Custodian

Section 11.1	Duties	29
Section 11.2	Appointment	29
Section 11.3	Custodian Agreement	29
Section 11.4	Agents of Custodian	29
Section 11.5	Successors	29
Section 11.6	Custodian as Depository for Participants	29

ARTICLE XII

Recording of Declaration of Trust

Section 12.1	Recording	29
--------------	-----------	----

ARTICLE XIII

Amendment or Termination of Fund; Duration of Fund

Section 13.1	Amendment or Termination	30
Section 13.2	Power to Effect Reorganization	31
Section 13.3	Duration	31

ARTICLE XIV

Miscellaneous

Section 14.1	Governing Law	31
Section 14.2	Counterparts	31
Section 14.3	Reliance by Third Parties	31
Section 14.4	Provisions in Conflict with Law	32
Section 14.5	Gender; Section Headings	32
Section 14.6	Adoption by Municipalities Electing to Become Additional Participants; Resignation of Participants	32

Execution

WITNESSETH:

WHEREAS, Minnesota Statutes, Section 471.59 (the "Joint Powers Act") provides, among other things, that governmental units (as such term is defined therein), by agreement entered into through action of their governing bodies, may jointly or cooperatively exercise any power common to the contracting parties; and

WHEREAS, the term "governmental unit" is defined in the Joint Powers Act to include municipality as defined herein; and

WHEREAS, all of the Initial Participants are Municipalities of the State of Minnesota that desire to enter into an agreement and thereby establish an entity for joint investment, under the provisions of the aforementioned Joint Powers Act, pursuant to this Declaration of Trust for the purpose of combining their respective available investment funds not currently needed by such Municipalities so as to enhance the investment opportunities available to them and increase the investment earnings accruing to them respectively; and

WHEREAS, this Declaration of Trust is intended to be an agreement entered into pursuant to the Joint Powers Act for the purpose of better exercising the Participants' power to invest their respective funds in accordance with the Laws of the State of Minnesota; and

WHEREAS, the Board or Council of each of the Initial Participants has duly adopted a resolution authorizing the applicable Initial Participant to become a party to, and has approved, this Declaration of Trust pursuant to the Joint Powers Act; and

WHEREAS, the Board or Council of each of the Initial Participants, by its aforementioned approval of this Declaration of Trust, has authorized the investment of funds of such Initial Participant in investments of the nature permitted by Minnesota Law, as applicable, and in the manner contemplated by this Declaration of Trust; and

WHEREAS, it is proposed that the beneficial interest in the 4M Fund's assets shall be divided into non-transferable shares of beneficial interest, which shall be evidenced by a share register maintained by the 4M Fund or its agent; and

WHEREAS, the Initial Participants anticipate the other Municipalities of the State of Minnesota may wish to become Participants by adopting this Declaration of Trust and thus becoming parties to it;

NOW, THEREFORE, the Initial Participants hereby declare that all moneys, assets, securities, funds and property now or hereafter acquired pursuant to this agreement shall be held and managed in trust for the equal and proportionate benefit of the holders of record from time to time of shares beneficial interest herein, without privilege, priority or distinction among such holders, and subject to the terms, covenants, conditions, purposes and provisions hereof.

ARTICLE I

The 4M Fund

1.01 Name. The name of the common law trust created by this Declaration of Trust shall be "Minnesota Municipal Money Market Fund" (the 4M Fund) and, so far as may be practicable, the Trustees shall conduct the 4M Fund's activities, execute all documents and sue or be sued under that name, which name (and the word "4M Fund" wherever used in this Declaration of Trust, except where the context otherwise requires) shall refer to the Trustees in their capacity as Trustees, and not individually or personally, and shall not refer to the officers, agents, employees, counsel, advisers, consultants, accountants, or Participants of the 4M Fund or of such Trustees. Should the Trustees determine that the use of such name is not practicable, legal or convenient, they may use such other designation or they may adopt such other name for the 4M Fund as they deem proper, and the 4M Fund may hold property and conduct its activities under such designation or name. The Trustees shall take such actions as they, acting with the advice of counsel, shall deem necessary or appropriate to file or register such name in accordance with the Laws of the State of Minnesota or the United States of America so as to protect and reserve the right of the 4M Fund in and to such name. ✓

1.02 Purpose: Only Certain Minnesota Municipalities to be Participants.

(a) The purpose of the 4M Fund is to provide a means through which Municipalities may jointly and cooperatively exercise their power to invest their respective available funds so as to enhance their investment opportunities pursuant to an investment program conducted in accordance with the Laws of the State of Minnesota, from time to time in effect, governing the investment of the Municipal Funds. Only Municipalities organized under the Laws of the State of Minnesota may become Participants. A Municipality may become a party to this Declaration of Trust and may place moneys in the 4M Fund only after its Board or Council has duly adopted a resolution, or taken other applicable official action, authorizing such Municipality to become a Participant of the 4M Fund and adopting this Declaration of Trust.

(b) It is not necessary for a municipality to place any funds in the 4M Fund to become a Participant, and no minimum investment balance must be maintained by a Municipality which has become a Participant in order for such Municipality to continue to be a Participant.

1.03 Location. The 4M Fund shall maintain an office of record in the State of Minnesota and may maintain such other offices or places of business as the Trustees may from time to time determine. The initial office of record of the 4M Fund shall be: c/o League of Minnesota Cities, 183 University Ave. East, St. Paul, Minnesota 55101. The office of record may be changed from time to time by resolution of the Trustees, and notice of such change of the office of record shall be given to each Participant. ✓

1.04 Nature of 4M Fund and Declaration of Trust.

(a) The 4M Fund shall be a common law trust (also known as a business trust) organized and existing under the laws of the State of Minnesota. The 4M Fund is not intended to be, shall not be deemed to be, and shall not be treated as, a general partnership, limited partnership,

joint venture, corporation, investment company, joint stock association or joint stock company. The Participants shall be beneficiaries of the 4M Fund, and their relationship to the Trustees shall be solely in their capacity as Participants and beneficiaries in accordance with the rights conferred upon them hereunder.

(b) This Declaration of Trust is an agreement of indefinite term regarding the joint or cooperative exercise of a power common to the parties thereto within the meaning of the Joint Powers Act.

1.05 Definitions. As used in this Declaration of Trust, the following terms shall have the following meanings unless the context hereof otherwise requires:

"Administrator" shall mean any Person or Persons appointed, employed or contracted with by the Trustees under the applicable provisions of Section 3.1 hereof.

"Administration Agreement" shall mean the agreement with the Administrator referred to in Section 3.3 hereof as the same may be amended from time to time.

"Adviser" shall mean any Person or Persons appointed, employed or contracted with by the Trustees under the applicable provisions of Section 3.1 hereof.

"Affiliate" shall mean, with respect to any Person, another Person directly or indirectly controlling, controlled by or under common control with such Person, or any officer, director, partner or employee of such Person.

"Board of Trustees" or "Trustees" shall mean the Board of Directors of the League of Minnesota Cities.

reordered { "Board" or "Council" shall mean the governing body of a Municipality as defined herein.

"Custodian" shall mean any Person or Persons appointed, employed or contracted with by the Administrator under the applicable provisions of Section 11.2 hereof.

"Custodian Agreement" shall mean the agreement with the Custodian referred to in Section 11.1 hereof as the same may be amended from time to time.

"Declaration of Trust" shall mean this Declaration of Trust as amended, restated or modified from time to time. References in this Declaration of Trust to "Declaration", "hereof", "herein", "hereby" and "hereunder" shall be deemed to refer to the Declaration of Trust and shall not be limited to the particular text, article or section in which such words appear.

"Employee of a Municipality" or "Municipal Employee" shall mean a director of finance, a finance official or other managerial employee of a Municipality charged with responsibility for municipal finance.

"4M Fund" shall mean the common law trust created by this Declaration of Trust.

"4M Fund Property" shall mean, as of any particular time, any and all property, real, personal or otherwise, tangible or intangible, which is transferred, conveyed or paid to the 4M Fund or the Trustees and all income, profits and gains therefrom and which, at such time, is owned or held by, or for the account of, the 4M Fund or the Trustees.

"Information Statement" shall mean the information statement or other descriptive document or documents adopted as such by the Trustees and distributed by the 4M Fund to participants and potential Participants of the 4M Fund as the same may be amended by the Trustees from time to time.

"Initial Participants" shall mean the League of Minnesota Cities and the City of Minnetonka which Municipalities initially formed the 4M Fund by the execution and adoption of this Declaration of Trust.

"Investment Advisory Agreement" shall mean the agreement with the Adviser referred to in Section 3.2 hereof as the same may be amended from time to time.

"Joint Powers Act" shall mean Minnesota Statutes, Section 471.59.

"Laws" shall mean common law and all ordinances, statutes, rules, regulations, orders, injunctions, decisions, opinions or decrees of any government or political subdivision or agency thereof, or any court or similar entity established by any thereof.

reordered { "Municipality" shall mean county, city, town, public authority, public corporation, public commission, special district, any other political subdivision, or an agency of the state or its subdivisions and any "instrumentality" (as that term is defined in the Joint Powers Act) of a municipality. }

"Participants" shall mean the Initial Participants and the Municipalities which adopt this Declaration of Trust pursuant to Section 14.6 hereof.

"Permitted Investments" shall mean the investments referred to in Paragraph (b) or Section 2.2 hereof.

"Person" shall mean and include individuals, corporations, limited partnerships, general partnerships, joint stock companies or associations, joint ventures, associations, companies, trusts, banks, trust companies, land trusts, business trusts or other entities (which or not legal entities) and governments and agencies and political subdivisions thereof.

"Share" shall mean the unit used to denominate and measure the respective beneficial interests of the Participants in the Fund Property as described in Article VI.

"Share Register" shall mean the register of Shares maintained pursuant to Article VII hereof.

"Technical Advisory Board" shall mean the persons appointed by the Trustees to act as technical advisors to the Trust.

ARTICLE II

Powers of the Trustees

2.1 General. Subject to the rights of the Participants as provided herein, the Trustees shall have, without other or further authorization, full, exclusive and absolute power, control and authority over the 4M Fund Property and other the affairs of the 4M Fund to the same extent as if the Trustees were the sole and absolute owners of the 4M Fund Property in their own right, and

13

with such powers of delegation as may be permitted by this Declaration of Trust. The trustees may do and perform such acts and things as in their sole judgment and discretion are necessary and proper for conducting the affairs of the 4M Fund or promoting the interests of the 4M Fund and the Participants. The enumeration of any specific power or authority herein shall not be construed as limiting the aforesaid general power or authority or any specific power or authority. The trustees may exercise any power authorized and granted to them by this Declaration of Trust. Such powers of the Trustees may be exercised without the necessity of any order or, or resort to, any court.

2.2 Permitted Investments. The Trustees shall have full and complete power, subject in all respects to Article IV hereof,

(a) to conduct, operate and provide an investment program for the Participants;
and

(b) for such consideration as they may deem proper and as may be required by Law, to subscribe for, invest in, reinvest in, purchase or otherwise acquire, hold, sell, assign, transfer, exchange, distribute or otherwise deal in or dispose of investment instruments as permitted by Law (the "Permitted Investments"). Permitted Investments include, without limitation, as of the date hereof, the following:

(i) any security which is a direct obligation of or is guaranteed as to payment of principal and interest by the United States of America or any agency or instrumentality thereof;

(ii) shares of an investment company (1) registered under the federal investment company act of 1940, whose shares are registered under the federal securities act of 1933, and (2) whose only investments are in securities described in the preceding clause and repurchase agreements fully collateralized by those securities, if the repurchase agreements are entered into only with those primary reporting dealers that report to the Federal Reserve Bank of New York and with the 100 largest United States commercial banks;

(iii) any security which is a general obligation of the State of Minnesota or any of its municipalities;

(iv) bankers acceptances of United States banks eligible for purchase by the Federal Reserve System;

(v) commercial paper issued by United States corporations or their Canadian subsidiaries that is of the highest quality and matures in 270 days or less;

(vi) deposits in a national bank or in a state bank or thrift institution insured by the Federal Deposit Insurance Corporation or the Federal Savings and Loan Insurance Corporation, provided that any such deposit shall be insured, bonded or collateralized in the manner required by Law and that any such bank or thrift institution shall meet criteria designated from time to time by the Trustees;

(vii) repurchase agreements (a) with any bank qualified as a depository of money held in the debt service fund of a municipality of the State of Minnesota or (b) with any national or state bank in the United States of America which is a member of the Federal Reserve System and whose combined capital and surplus equals or exceeds \$10,000,000 or (c) with a Primary Reporting Dealer in United States Government Securities to the Federal Reserve Bank of New York as such term is defined in Minnesota Statutes, Section 475.51, Subdivision 11 or (d) a securities

14

broker-dealer having its principal executive office in Minnesota, licensed pursuant to Chapter 80A or an affiliate of it, regulated by the Securities and Exchange Commission and maintaining a combined capital and surplus of \$40,000,000 or more, exclusive of subordinated debt; and

(viii) such other investment instruments now or hereafter permitted by applicable Law for the investment of moneys of Municipalities organized under the laws of the State of Minnesota.

In the exercise of their powers, the Trustees shall not be limited, except as otherwise provided hereunder, to investing in Permitted Investments maturing before the possible termination of the 4M Fund. Except as otherwise provided in this Declaration of Trust, the Trustees shall not be limited by any Law now or hereafter in effect limiting the investments which may be held or retained by trustees or other fiduciaries, and they shall have full authority and power to make any and all Permitted Investments within the limitations of this Declaration of Trust, that they, in their absolute discretion, shall determine to be advisable and appropriate. The Trustees shall have no liability for loss with respect to Permitted Investments made within the terms of this Declaration of Trust, even though such investments shall be of a character or in an amount not considered proper for the investment of trust funds by trustees or other fiduciaries. The Trustees shall be permitted only to make Permitted Investments in accordance with Article IV of this Declaration of Trust.

2.3 Legal Title.

(a) Legal title to all of the 4M Fund Property shall be vested in the Trustees on behalf of the Participants and be held by and transferred to the Trustees, except that the Trustees shall have full and complete power to cause legal title to any 4M Fund Property to be held, on behalf of the Participants, by or in the name of the 4M Fund, or in the name of any other Person as nominee, on such terms, in such manner, and with such powers as the Trustees may determine, so long as in their judgment the interest of the 4M Fund is adequately protected.

(b) The right, title and interest of the Trustees in and to the 4M Fund Property shall vest automatically in all persons who may hereafter become Trustees upon their election to the Board of Directors of the League of Minnesota Cities and qualification without any further act. Upon the expiration of term of office, resignation, disability, removal, adjudication as an incompetent, or death of a Trustee, he (and in the event of his death, his estate) shall automatically cease to have any right, title or interest in or to any of the 4M Fund Property, and the right, title and interest of such Trustee in and to the 4M Fund Property shall vest automatically in the remaining Trustees without any further act.

2.4 Disposition of Assets. Subject in all respects to Article IV hereof and to the Laws from time to time applicable to Municipalities of the State of Minnesota, the Trustees shall have full and complete power to sell, exchange or otherwise dispose of any and all 4M Fund Property free and clear of any and all trusts and restrictions, at public or private sale, for cash or on terms, with or without advertisement, and subject to such restrictions, stipulations, agreements and reservations as they shall deem proper, and to execute and deliver any deed, power, assignment, bill of sale, or other instrument in connection with the foregoing. The Trustees shall also have full and complete power, subject in all respects to Article IV hereof, and in furtherance of the affairs and purposes of the 4M Fund, to give consents and make contracts relating to 4M Fund Property or its use.

2.5 Taxes. The Trustees shall have full and complete power: (i) to pay all taxes or assessments, of whatever kind or nature, validly and lawfully imposed upon or against the 4M Fund

or the Trustees in connection with the 4M Fund Property or upon or against the 4M Fund Property or income or any part thereof; (ii) to settle and compromise disputed tax liabilities; and (iii) for the foregoing purposes to make such returns and do all such other acts and things as may be deemed by the Trustees to be necessary or desirable.

2.6 Rights as Holders of 4M Fund Property. The Trustees shall have full and complete power to exercise on behalf of the Participants all of the rights, powers and privileges appertaining to the ownership of all or any Permitted Investments or other property forming part of the 4M Fund Property to the same extent that any individual might, and, without limiting the generality of the foregoing, to vote or give any consent, request or notice or waive any notice either in person or by proxy or power of attorney, with or without the power of substitution, to one or more Persons, which proxies and powers of attorney may be for meetings or actions generally, or for any particular meeting or action, and may include the exercise of discretionary powers.

2.7 Delegation: Committees. The Trustees shall have full and complete power (consistent with their continuing exclusive authority over the management of the 4M Fund, the conduct of its affairs, their duties and obligations as Trustees, and the management and disposition of 4M Fund Property), to delegate from time to time to such one or more of their number (who may be designated as constituting a committee of the Trustees as provided in Section 9.9 hereof) or to officers, employees or agents of the 4M Fund (including, without limitation, the Administrator, the Adviser and the Custodian) the doing of such acts and things and the execution of such instruments either in the name of the 4M Fund, or the names of the Trustees or as their attorney or attorneys, or otherwise as the Trustees may from time to time deem expedient and appropriate in the furtherance of the business affairs and purposes of the 4M Fund.

2.8 Collection. The Trustees shall have full and complete power: (i) to collect, sue for, receive and receipt for all sums of money or other property due to the 4M Fund; (ii) to consent to extensions of the time for payment, or to the renewal of any securities, investments or obligations; (iii) to engage or intervene in, prosecute, defend, compromise, abandon or adjust by arbitration or otherwise any actions, suits, proceedings, disputes, claims, demands or things relating to the 4M Fund Property; (iv) to foreclose any collateral, security or instrument securing any investments, notes, bills, bonds, obligations or contracts by virtue of which any sums of money are owed to the 4M Fund; (v) to exercise any power of sale held by them, and to convey good title hereunder free of any and all trusts, and in connection with any such foreclosure or sale, to purchase or otherwise acquire title to any property; (vi) to be parties to reorganization and to transfer to and deposit with any corporation, committee, voting trustee or other Person any securities, investments or obligations of any person which form a part of the 4M Fund Property, for the purpose of such reorganization or otherwise; (vii) to participate in any arrangement for enforcing or protecting the interests of the Trustees as the owners or holders of such securities, investments or obligations and to pay any assessment levied in connection with such reorganization or arrangement; (viii) to extend the time (with or without security) for the payment or delivery of any debts or property and to execute and enter into releases, agreements and other instruments, and (ix) to pay or satisfy any debts or claims upon any evidence that the Trustees shall deem sufficient.

2.9 Payment of Expenses. The Trustees shall have full and complete power: (i) to incur and pay any charges or expenses which in the opinion of the Trustees are necessary or incidental to or proper for carrying out any of the purposes of this Declaration of Trust; (ii) to reimburse others for the payment thereof; and (iii) to pay appropriate compensation or fees from the funds of the 4M Fund to Persons with whom the 4M Fund has contracted or transacted business. The Trustees shall fix the compensation, if any, of all officers and employees of the 4M Fund. The Trustees shall not be paid compensation for their general services as Trustees hereunder. The Trustees may pay themselves or any one or more of themselves reimbursement for

16

expenses reasonably incurred by themselves or any one or more of themselves on behalf of the 4M Fund.

2.10 Borrowing and Indebtedness. The Trustees shall not have the power to borrow money or incur indebtedness on behalf of the 4M Fund, or authorize the Fund to borrow money or incur indebtedness, except as provided in clause (iv) of Section 4.2 of this Declaration of Trust, but ~~not~~ if and to the extent permitted by Law.

2.11 Deposits. The Trustees shall have full and complete power to deposit, in such manner as may now or hereafter be permitted by Law, any moneys or funds, included in the 4M Fund Property, and intended to be used for the payment of expenses of the 4M Fund or the Trustees, with one or more banks, or thrift institutions meeting the requirements of Section 2.2(b)(vi) hereof. Such deposits are to be subject to withdrawal in such manner as the Trustees may determine, and the Trustees shall have no responsibility for any loss which may occur by reason of the failure of the bank or thrift institution with which the moneys, investments, or securities have been deposited. Each such bank or thrift institution shall comply, with respect to such deposits, with all applicable requirements of all applicable Laws, including, but not limited to, Laws of the State of Minnesota relating to Municipalities.

2.12 Valuation. The Trustees shall have full and complete power to determine in good faith conclusively the value of any of the 4M Fund Property and to revalue the 4M Fund Property.

2.13 Fiscal Year: Accounts. The Trustees shall have full and complete power to determine the fiscal year of the 4M Fund and the method or form in which its accounts shall be kept and from time to time to change the fiscal year or method or form of accounts. Unless otherwise determined by the Trustees pursuant to this Section 2.13, the fiscal year of the 4M Fund shall terminate on June 30 and commence on July 1 of each calendar year.

2.14 Concerning the 4M Fund and Certain Affiliates.

(a) The 4M Fund may enter into transactions with any Affiliate of the 4M Fund or of the Adviser, the Administrator, or the Custodian or of any Trustee, officer, director or employee of the 4M Fund or with any Affiliate of an agent of the 4M Fund or of the Adviser, the Administrator, or the Custodian if (i) each such transaction (or type of transaction) had, after disclosure of such affiliation, been approved or ratified by the affirmative vote of a majority of the Trustees, including a majority of the Trustees who are not Affiliates of any Person (other than the 4M Fund) who is a party to the transaction or transactions with the 4M Fund and (ii) such transaction (or type of transaction) is, in the opinion of the Trustees, on terms fair and reasonable to the 4M Fund and the Participants and at least as favorable to them as similar arrangements for comparable transactions (of which the Trustees have knowledge) with organizations unaffiliated with the 4M Fund or with the Person who is a party to the transaction or transactions with the 4M Fund.

(b) Except as otherwise provided in this Declaration of Trust or in the Laws of the State of Minnesota, in the absence of fraud, a contract, act or other transaction between the 4M Fund and any other Person, or in which the 4M Fund is interested, is valid and no Trustee, officer, employee or agent of the 4M Fund shall have any liability as a result of entering into any such contract, act or transaction even though (i) one or more of the Trustees, officers, employees or agents of such other Person, or (ii) one or more of the Trustees, officers, employees, or agents of the 4M Fund, individually or jointly with or affiliated with, such contract, act or transaction, provided that (i) such interest or affiliation is disclosed to the Trustees and the Trustees authorize such contract, act or other transaction by a vote of a majority of the unaffiliated Trustees, or (ii) such interest or affiliation is disclosed to the Participants, and such contract, act or transaction is

approved by a majority of the Participants.

(c) Any Trustee or officer, employee, or agent of the 4M Fund may, in his personal capacity, or in a capacity as trustee, officer, director, stockholder, partner, member, agent, adviser or employee of any Person, have business interests and engage in business activities in addition to those relating to the 4M Fund, which interests and activities may be similar to those of the 4M Fund and include the acquisition, syndication, holding, management, operation or disposition of securities, investments and funds, for his own account or for the account of such Person. Each Trustee, officer, employee and agent of the 4M Fund shall be free of any obligation to present to the 4M Fund any investment opportunity which comes to him in any capacity other than solely as Trustee, officer, employee or agent of the 4M Fund, even if such opportunity is of a character which, if presented to the 4M Fund, could be taken by the 4M Fund.

(d) Subject to the provisions of Article III hereof, any Trustee or officer, employee or agent of the 4M Fund may be interested as trustee, officer, director, stockholder, partner, member, agent, adviser or employee of, or otherwise have a direct or indirect interest in, any Person who may be engaged to render advice or services to the 4M Fund, and may receive compensation from such Person as well as compensation as Trustee, officer, employee or agent of the Fund or otherwise hereunder. None of the activities and interests referred to in this paragraph (d) shall be deemed to conflict with his duties and powers as Trustee, officer, employee or agent of the 4M Fund.

(e) To the extent that any other provision of this Declaration of Trust conflicts with, or is otherwise contrary to the provisions of, this Section 2.14, the provisions of this Section 2.14 shall be deemed controlling.

(f) Notwithstanding the foregoing provisions of this Section 2.14, the Trustees shall not have the power to engage in any transaction with any Affiliate that would be inconsistent with the Laws of the State of Minnesota concerning conflicts of interest, including, but not limited to, Minnesota Statutes, Sections 471.87 and 471.88, or any other Law limiting the Participants' power to enter into such transaction, and the By-Laws of the 4M Fund may contain provisions more restrictive than those set forth in this Section 2.14.

2.15 Investment Program. The Trustees shall use their best efforts to obtain through the Adviser or other qualified Persons a continuing and suitable investment program, consistent with the investment policies and objectives of the 4M Fund set forth in Article IV of this Declaration of Trust, and the Trustees shall be responsible for reviewing and approving or rejecting the investment program presented by the Adviser or such other Persons. Subject to the provisions of Section 2.7 and Section 3.1 hereof, the Trustees may delegate functions arising under this Section 2.15 to one or more of their number or to the Adviser.

2.16 Power to Contract, Appoint, Retain and Employ.

(a) Subject to the provisions of Section 2.7 and Section 3.1 hereof with respect to delegation of authority by the Trustees, the Trustees shall have full and complete power to appoint, employ, retain, or contract with any Person of suitable qualifications and high repute (including one or more of themselves and any corporation, partnership, trust or other entity of which one or more of them may be an Affiliate, subject to the applicable requirements of Section 2.14 hereof) as the Trustees may deem necessary, or desirable for the transaction of the affairs of the 4M Fund, including any Person or Persons who, under the supervision of the Trustees, may, among other things: (i) serve as the 4M Fund's investment adviser and consultant in connection with policy decisions made by the Trustees; (ii) serve as the 4M Fund's administrator or co-administrators; (iii)

furnish reports to the Trustees and provide research, economic and statistical data in connection with the 4M Fund's investments; (iv) act as consultants, accountants, technical advisers, attorneys, brokers, underwriters, corporate fiduciaries, escrow agents, depositaries, custodians or agents for collection, insurers or insurance agents, registrars for Shares or in any other capacity deemed by the Trustees to be necessary or desirable; (v) investigate, select, and, on behalf of the 4M Fund, conduct relations with Persons acting in such capacities and pay appropriate fees to, and enter into appropriate contracts with, or employ, or retain services performed or to be performed by, any of them in connection with the investments acquired, sold, or otherwise disposed of, or committed, negotiated, or contemplated to be acquired, sold or otherwise disposed of; (vi) substitute any other Person for any such Person, (vii) act as attorney-in-fact or agent in the purchase or sale or other disposition of investments, and in the handling, prosecuting or other enforcement of any lien or security securing investments; and (viii) assist in the performance of such ministerial functions necessary in the management of the 4M Fund as may be agreed upon with the Trustees.

(b) The manner of employing, engaging, compensating, transferring, or discharging any Person as an employee of the 4M Fund shall be subject to Minnesota Law. For purposes of the preceding sentence, "employee of the 4M Fund" shall not include independent contractors such as the Adviser, the Administrator, the Custodian, counsel or independent accountants and their respective employees.

2.17 Insurance. The Trustees shall have full and complete power to purchase and pay for, entirely out of 4M Fund Property, insurance policies insuring the 4M Fund and the Trustees, officers, employees and agents of the 4M Fund individually against all claims and liabilities of every nature arising by reason of holding or having held any such office or position, or by reason of any action alleged to have been taken or omitted by the 4M Fund or any such Person as Trustee, officer, employee and agent, including any action taken or omitted that may be determined to constitute negligence, whether or not the 4M Fund would have the power to indemnify such Person against such liability.

2.18 Seal. The Trustees shall have full and complete power to adopt and use a seal for the 4M Fund, but, unless otherwise required by the Trustees, it shall not be necessary for the seal to be placed on, and its absence shall not impair the validity of, any document, instrument or other paper executed and delivered by or on behalf of the 4M Fund.

2.19 Indemnification. In addition to the mandatory indemnification provided for in Section 5.3 hereof, the Trustees shall have full and complete power, to the extent permitted by applicable Laws, to indemnify or enter into agreements with respect to indemnification with any Person with whom the 4M Fund has dealings, including, without limitation, the Adviser, the Administrator, and the Custodian, to such extent as the Trustees shall determine.

2.20 Remedies. Notwithstanding any provision in this Declaration of Trust, when the Trustees deem that there is a significant risk that an obligor to the 4M Fund may default or is in default under the terms of any obligation to the 4M Fund, the Trustees shall have full and complete power to pursue any remedies permitted by Law which, in their sole judgment, are in the interests of the 4M Fund, and the Trustees shall have full and complete power to enter into any investment, commitment or obligation of the 4M Fund resulting from the pursuit of such remedies as are necessary or desirable to dispose of property acquired in the pursuit of such remedies.

2.21 Information Statement. The Trustees shall have full and complete power to prepare, publish and distribute an Information Statement regarding the 4M Fund and to amend or supplement the same from time to time.

2.22 Further Powers. The Trustees shall have full and complete power to take all such actions, do all such matters and things and execute all such instruments as they deem necessary, proper or desirable in order to carry out, promote or advance the interests and purposes of the 4M Fund although such actions, matters or things are not herein specifically mentioned. Any determination as to what is in the best interests of the 4M Fund made by the Trustees in good faith shall be conclusive. In construing the provisions of this Declaration of Trust, the presumption shall be in favor of a grant of power to the Trustees. The Trustees shall not be required to obtain any court order to deal with the 4M Fund Property.

2.23 Compliance with Laws. The Trustees shall at all times exercise all powers granted hereunder in compliance with, and the operations of the 4M Fund shall at all times be conducted in accordance with, the applicable Laws of the State of Minnesota.

2.24 Tax or Aid or Revenue Anticipation Borrowing. Notwithstanding the provisions of Section 2.10 or 4.2 or any other provision of this Declaration, the Trustees shall have full and complete power to borrow money or incur indebtedness as a part of a program of tax or aid or revenue anticipation borrowing by Participant Municipalities. They shall have the power to issue such obligations on behalf of the Participants, coordinate the issuance of such obligations by the Participants, to become members of joint powers entities authorized to issue or coordinate the issuance of such obligations, or to enter into contracts or agreements of any nature authorized by law related to the issuance of such obligations. The assets of the 4M Fund itself shall not be pledged by the Trustees to the repayment of any portion of such borrowing and any obligations issued shall not constitute a debt of the 4M Fund, shall not be payable from or be a charge upon any assets of the 4M Fund, shall not give rise to any pecuniary liability of the 4M Fund, and shall not be enforceable against any property of the 4M Fund, other than amounts received from participating Municipalities in connection with that anticipation borrowing program which are pledged to the repayment of the borrowing or obligations. The Trustees shall have such powers as necessary to conduct or participate in such anticipation borrowing programs as approved by the Trustees, including a program of investment of obligation proceeds.

ARTICLE III

Technical Advisory Board, Investment Adviser, Administrator, and Custodian

3.1 Appointment. The Trustees are responsible for the general investment policy and program of the 4M Fund and for the general supervision and administration of the business and affairs of the 4M Fund conducted by the officers, agents, employees, investment advisers, administrators, or independent contractors of the 4M Fund. The Trustees are not required personally to conduct all of the routine business of the 4M Fund and, consistent with their ultimate responsibility as stated herein, the Trustees may appoint, employ or contract with an Adviser as an investment adviser to the Trustees, an Administrator as an administrator for the 4M Fund and a Custodian. The trustees may grant or delegate such authority to the Adviser and the Administrator (pursuant to the terms of Section 2.16 hereof) or to any other Person the services of whom are obtained by the Adviser or the Administrator, as the Trustees may, in their sole discretion, deem to be necessary or desirable, for the efficient management of the 4M Fund, without regard to whether such authority is normally granted or delegated by trustees or other fiduciaries. The Trustees may appoint one or more persons to serve jointly as Co-Advisers and one or more persons to serve jointly as Co-Administrators. The same person may serve simultaneously as the Administrator and as the Adviser, but no person serving as the Administrator or as the Adviser may serve as the Custodian. Piper Capital Management, Inc., a subsidiary of Piper Jaffray, Inc., a corporation organized and existing under the Laws of the State of Delaware, is appointed as the initial

20

Administrator and Adviser for the 4M Fund. Marquette Bank Minneapolis is appointed as the initial Custodian for the 4M Fund. The Trustees shall appoint a Technical Advisory Board to assist the Trustees in the development of policies and the overseeing and reviewing of the activities of the 4M Fund. The Technical Advisory Board shall be made up of such individuals as the Trustees deem advantageous to the Fund. The composition of the Technical Advisory Board may be changed from time to time in the discretion of the Trustees.

3.2 Duties of the Adviser. The duties of the Adviser shall be those set forth in the Investment Advisory Agreement to be entered into between the 4M Fund and the Adviser. Such duties may be modified by the Trustees, from time to time, by the amendment of the Investment Advisory Agreement. Subject to Article IV hereof, the Trustees may authorize the Adviser to effect purchases, sales, or exchanges of 4M Fund Property on behalf of the Trustees or may authorize any officer, employee, agent or Trustee to effect such purchases, sales, or exchanges pursuant to recommendations of the Adviser, all without further action by the Trustees. Any and all of such purchases, sales, and exchanges shall be deemed to be authorized by all the Trustees. The Investment Advisory Agreement may authorize the Adviser to employ other persons to assist it in the performance of its duties. The Investment Advisory Agreement shall provide that it may be terminated at any time without cause and without the payment of any penalty by the 4M Fund on sixty (60) days written notice to the Adviser.

3.3 Duties of the Administrator. The duties of the Administrator shall be those set forth in the Administration Agreement to be entered into between the 4M Fund and the Administrator. Such duties may be modified by the Trustees, from time to time, by the amendment of the Administration Agreement. The Administration Agreement may authorize the Administrator to employ other persons to assist it in the performance of its duties. The Administration Agreement shall provide that it may be terminated at any time without cause and without the payment of any penalty by the 4M Fund on sixty (60) days written notice to the Administrator.

3.4 Duties of Custodian. The duties and qualifications of the Custodian shall be those set forth in Article 11 herein.

3.5 Successors. In the event that, at any time, the position of Adviser, Administrator, or Custodian shall become vacant for any reason, the Trustees may appoint, employ or contract with a successor Adviser, Administrator, or Custodian. A predecessor shall assist and cooperate with the 4M Fund in the smooth and orderly transition in the event a successor Adviser, Administrator, or Custodian is appointed for any reason.

ARTICLE IV

Investments

4.1 Statement of Investment Policy and Objective. Subject to the prohibitions and restrictions contained in Section 4.2 hereof, the general investment policy and objective of the Trustees shall be to provide to the Participants of the 4M Fund the highest possible investment yield, while maintaining liquidity and preserving capital by investing in Permitted Investments in accordance with applicable provisions of Law, as may be set forth more fully in the 4M Fund's Information Statement, as the same may be amended from time to time.

4.2 Restrictions Fundamental to the 4M Fund. Notwithstanding anything in this Declaration of Trust which may be deemed to authorize the contrary, the 4M Fund:

21

(i) May not make any investment other than investments authorized by the provisions of Law applicable to the investment of funds by the Participants, as the same may be amended from time to time;

(ii) May not purchase any Permitted Investment which has a maturity date more than one year from the date of the 4M Fund's purchase thereof, unless subject, at the time of such purchase by the 4M Fund, to an irrevocable agreement on the part of a Responsible Person to purchase such Permitted Investment from the 4M Fund within one (1) year;

(iii) May not purchase any Permitted Investment if the effect of such purchase by the 4M Fund would be to make the average dollar weighted maturity of the 4M Fund's investment portfolio greater than ninety (90) days, provided, however, that in making such determination any Permitted Investment which is subject to an irrevocable agreement of the nature referred to in the preceding clause (ii) shall be deemed to mature on the day on which the 4M Fund is obligated to sell such Permitted Investment back to a Responsible Person or the day on which the 4M Fund may exercise its rights under such agreement to require the purchase of such Permitted Investment by a Responsible Person;

(iv) May not borrow money or incur indebtedness except to facilitate as a temporary measure:

(a) withdrawal requests which might otherwise require unscheduled dispositions of portfolio investments;

(b) for a period not to exceed one business day, withdrawal requests pending receipt of collected funds from investments sold on the date of the withdrawal requests or withdrawal requests from Participants who have notified the 4M Fund of their intention to deposit funds in their accounts on the date of the withdrawal requests; or

(c) for a period not to exceed one business day, the purchase of Permitted Investments pending receipt of collected funds from Participants who have notified the 4M Fund of their intention to deposit funds in their accounts on the date of the purchase of the Permitted Investments;

(v) May not make loans, provided that the 4M Fund may make Permitted Investments;

(vi) May not hold or provide for the custody of any 4M Fund Property in a manner not authorized by Law or by any institution or Person not authorized by Law;

(vii) Except as permitted by Section 2.2(b)(ii) hereof, may not purchase securities or shares of investment companies or any entities similar to the 4M Fund; and

(viii) May not pledge assets except to secure indebtedness permitted by (iv) of this Section 4.2; however in the case of indebtedness secured under Section 4.2(iv)(b) or (c) hereof, it may pledge assets only to the extent of the actual funds in the account of a participant on whose behalf the permitted indebtedness was incurred plus an amount equal to that amount which that Participant has notified the 4M Fund that it intends to deposit in its account on that date.

For the purposes of this Section 4.2, the phrase "Responsible Person" shall mean a person with which the 4M Fund is authorized to enter into agreements pursuant to Section 2.2(b)(vii) hereof.

22

4.3 Amendment of Restrictions. The restrictions set forth in Section 4.2 hereof are fundamental to the operation and activities of the 4M Fund and may not be changed without the affirmative vote of a majority of the Participants entitled to vote, except that such restrictions may be changed by the Trustees so as to make them more restrictive when necessary to conform the investment program and activities of the 4M Fund to the Laws of the State of Minnesota and the United States of America as they may from time to time be amended.

ARTICLE V

Limitations of Liability

5.1 Liability to Third Persons. No Participant shall be subject to any personal liability whatsoever, in tort, contract or otherwise to any other Person or Persons in connection with 4M Fund Property or the affairs of the 4M Fund; and no Trustee, officer, employee or agent (including, without limitation, the Adviser, the Administrator and the Custodian) of the 4M Fund shall be subject to any personal liability whatsoever in tort, contract or otherwise, to any other Person or Persons in connection with 4M Fund Property or the affairs of the 4M Fund, except that each shall be personally liable for his bad faith, willful misconduct, gross negligence or reckless disregard of his duties or for his failure to act in good faith in the reasonable belief that his action was in the best interests of the 4M Fund and except that the Investment Advisory Agreement and the Administration Agreement shall provide for the personal liability of the Adviser or the Administrator, as the case may be, for its willful or negligent failure to take reasonable measures to restrict investments of 4M Fund Property to those permitted by Law and this Declaration of Trust.

5.2 Liability to the 4M Fund or to the Participants. No Trustee, officer, employee or agent (including, without limitation, the Adviser, the Administrator and the Custodian) of the 4M Fund shall be liable to the 4M Fund or to any Participant, Trustee, officer, employee or agent (including, without limitation, the Adviser, the Administrator and the Custodian) of the 4M Fund for any action or failure to act (including, without limitation, the failure to compel in any way any former or acting Trustee to redress any breach of trust) except for his own bad faith, willful misfeasance, gross negligence or reckless disregard of his duties and except that the Investment Advisory Agreement and the Administration Agreement shall provide for the personal liability of the Adviser or the Administrator, as the case may be, for its willful or negligent failure to take reasonable measures to restrict investments of 4M Fund Property to those permitted by Law and this Declaration of Trust; provided, however, that the provisions of this Section 5.2 shall not limit the liability of any agent (including, without limitation, the Adviser, the Administrator and the Custodian) of the 4M Fund with respect to breaches by it of a contract between it and the 4M Fund.

5.3 Indemnification.

(a) The 4M Fund shall indemnify and hold each Participant harmless from and against all claims and liabilities, whether they proceed to judgment or are settled or otherwise brought to a conclusion, to which such Participant may become subject by reason of its being or having been a Participant, and shall reimburse such Participant for all legal and other expenses reasonably incurred by it in connection with any such claim or liability. The rights accruing to a Participant under this Section 5.3 shall not exclude any other right to which such Participant may be lawfully entitled, nor shall anything herein contained restrict the right of the 4M Fund to indemnify or reimburse a Participant in any appropriate situation even though not specifically provided herein.

23

(b) The 4M Fund shall indemnify each of its Trustees and officers, and employees and agents (including, without limitation, the Adviser, the Administrator and the Custodian) designated by the Board of Trustees to receive such indemnification, against all liabilities and expenses (including, without limitation, amounts paid in satisfaction of judgments, in compromise or as fines and penalties, and counsel fees) reasonably incurred by him in connection with the defense or disposition of any action, suit or other proceeding by the 4M Fund or any other Person, whether civil or criminal, in which he may be involved or with which he may be threatened, while in office or thereafter, by reason of his being or having been such a Trustee, officer, employee or agent (including, without limitation, the Adviser, the Administrator and the Custodian), except as to any matter as to which he acted in bad faith or with willful misfeasance or reckless disregard of his duties or gross negligence; in addition, in the case of the Adviser, Administrator, or the Custodian in willful or negligent violation of the restrictions on investments of the 4M Fund Property; provided, however, that the provisions of this Section 5.3 shall not be construed to permit the indemnification of any agent (including, without limitation, the Adviser, the Administrator and the Custodian) of the 4M Fund with respect to breaches by it of a contract between it and the 4M Fund; and further provided, however, that as to any matter disposed of by a compromise payment by such Trustee, officer, employee or agent (including the Adviser, Administrator or the Custodian), pursuant to a consent decree or otherwise, no indemnification either for said payment or for any other expenses shall be provided unless: 1) The 4M Fund receives a written opinion from independent counsel approved by the Trustees to the effect that if the matter had been adjudicated, the defenses that could have been presented on behalf of such Trustee, officer, employee or agent (including the Adviser, the Administrator or the Custodian), were meritorious; and 2) If in the opinion of the Board of Trustees, the Trustee, officer, employee or agent (including the Adviser, the Administrator or the Custodian) were not acting in bad faith or with willful misfeasance or reckless disregard of their duties or gross negligence. The rights accruing to any Trustee, officer, employee or agent (including, without limitation, the Adviser, the Administrator and the Custodian) under the provisions of this paragraph (b) of this Section 5.3 shall not exclude any other right to which he may be lawfully entitled; provided, however, that no Trustee, officer, employee or agent may satisfy any right of indemnity or reimbursement granted herein or to which he may be otherwise entitled except out of the 4M Fund Property, and no Participant shall be personally liable to any Person with respect to any claim for indemnity or reimbursement or otherwise. The Trustees may make advance payments in connection with indemnification under this paragraph (b) of this Section 5.3, provided that the indemnified Trustee, officer, employee or agent (including, without limitation, the Adviser, the Administrator and the Custodian) shall have given a written undertaking to reimburse the 4M Fund in the event that it is subsequently determined that he is not entitled to such indemnification.

(c) Any action taken by, or conduct on the part of, the Adviser, the Administrator, a Trustee, an officer, an employee or an agent (including, without limitation, the Adviser, the Administrator and the Custodian) of the 4M Fund in conformity with, or in good faith reliance upon, the provisions of Section 2.14 or Section 5.7 hereof shall not, for the purpose of this Declaration of Trust (including, without limitation, Sections 5.1 and 5.2 and this Section 5.3) constitute bad faith, willful misfeasance, gross negligence or reckless disregard of his duties.

5.4 Surety Bonds. ~~No Trustee shall,~~ as such, be obligated to give any bond or surety or other security for the performance of any of his duties.

5.5 Apparent Authority. No purchaser, seller, transfer agent or other Person dealing with the Trustees or any officer, employee or agent of the 4M Fund shall be bound to make any inquiry concerning the validity of any transaction purporting to be made by the Trustees or by such officer, employee or agent or make inquiry concerning or be liable for the application of

2'

money or property paid, transferred or delivered to or on the order of the Trustees or of such officer, employee or agent.

5.6 Recitals. Any written instrument creating an obligation of the 4M Fund shall be conclusively taken to have been executed by a Trustee or an officer, employee or agent of the 4M Fund only in his capacity as a Trustee under this Declaration of Trust or in his capacity as an officer, employee or agent of the 4M Fund. Any written instrument creating an obligation of the 4M Fund shall refer to this Declaration of Trust and contain a recital to the effect that the obligations thereunder are not personally binding upon, nor shall resort be had to the property of, any of the Trustees, Participants, officers, employees or agents of the 4M Fund, and that only the 4M Fund Property or a specific portion thereof shall be bound, and such written instrument may contain any further similar recital which may be deemed appropriate; provided, however, that the omission of any recital pursuant to this Section 5.6 shall not operate to impose personal liability on any of the Trustees, Participants, officers, employees or agents of the 4M Fund.

5.7 Reliance on Experts, Etc. Each Trustee and each officer of the 4M Fund shall, in the performance of his duties, be fully and completely justified and protected with regard to any act or any failure to act resulting from reliance in good faith upon the books of account or other records of the 4M Fund, upon an opinion of counsel or upon reports made to the 4M Fund by any of its officers or employees or by the Adviser, the Administrator, the Custodian, accountants, appraisers or other experts or consultants selected with reasonable care by the Trustees or officers of the 4M Fund.

5.8 Liability Insurance. The Trustees shall maintain insurance for the protection of the 4M Fund Property and the Trustees, Participants, officers, employees and agents (not including Advisor, Administrator, or Custodian) of the 4M Fund in such amount as the Trustees shall deem adequate to cover all foreseeable tort and contract liability to the extent available at reasonable rates.

5.9 No Waiver. Nothing in this Declaration of Trust shall be construed as constituting the waiver of any immunity from liability available to the 4M Fund or the Trustees, Participants, officers, employees or agents of the 4M Fund pursuant to any applicable provision of Law.

ARTICLE VI

Interests of Participants

6.1 General. The beneficial interest of the Participants hereunder in the 4M Fund Property and the earnings thereon shall, for convenience of reference, be divided into Shares, which shall be used as units to measure the proportionate allocation to the respective Participants of the beneficial interest hereunder. The number of Shares that may be used to measure and represent the proportionate allocation of beneficial interest among the Participants is unlimited. All Shares shall be of one class representing equal distribution, liquidation and other rights. The beneficial interest hereunder measured by the Shares shall not entitle a Participant to preference, preemptive, appraisal, conversion, or exchange rights of any kind with respect to the 4M Fund or the 4M Fund Property. Title to the 4M Fund Property of every description and the right to conduct any affairs hereinbefore described are vested in the Trustees on behalf and for the beneficial interest, of the Participants, and the Participants shall have no interest therein other than the beneficial interest conferred hereby and measured by their Shares, and they shall have no right to call for any partition or division of any property, profits, rights, or interests of the 4M Fund nor can they be called upon to share or assume any losses of the 4M Fund or suffer an

assessment of any kind by virtue of the allocation of Shares to them, except as provided in Section 10.2 hereof.

6.2 Allocation of Shares

(a) The Trustees shall credit a Participant with additional Shares upon receipt of funds (including, without limitation, income from the investment of 4M Fund Property) for the account of such Participant, based on the net asset value per Share as determined pursuant to Section 10.1 hereof. In connection with any allocation of Shares, the Trustees may allocate fractional Shares. The Trustees may from time to time adjust the total number of Shares allocated without thereby changing the proportionate beneficial interests in the 4M Fund. Reductions or increases in the number of allocated Shares may be made in order to maintain a constant net asset value per Share as set forth in Section 10.2 hereof. Shares shall be allocated and reduced in numbers as whole Shares and/or one hundredths (1/100ths) of a Share or multiples thereof.

(b) Shares may be allocated only to a Municipality which has become a Participant of the 4M Fund in accordance with Section 1.2 hereof. Each Participant may establish more than one account within the 4M Fund for such Participant's convenience.

(c) The minimum amount of funds which may be placed in the 4M Fund by a Participant at any one time shall be as determined by the Trustees from time to time. Unless otherwise determined by the Trustees pursuant to this paragraph (c) of this Section 6.2, the minimum amount of funds which may be placed in the 4M Fund by a Participant at any one time shall be One Dollar (\$1.00).

6.3 Evidence of Share Allocation. Evidence of Share allocation shall be reflected in the Share Register maintained by or on behalf of the 4M Fund pursuant to Section 7.1 hereof, and the 4M Fund shall not be required to issue certificates as evidence of Share allocation.

6.4 Reduction in Number of Shares to Maintain Constant Net Asset Value. The Shares of the 4M Fund shall be subject to reduction in number pursuant to the procedure for reduction of outstanding Shares set forth in Section 10.2 hereof in order to maintain the constant net-asset value per Share.

6.5 Withdrawals. Funds may be withdrawn from the 4M Fund at the option of a Participant, upon and subject to the terms and conditions provided in this Declaration of Trust. The 4M Fund shall, upon application of any Participant, promptly pay to such Participant the amount requested and shall reduce the number of Shares allocated to such Participant to the number of Shares which shall reflect such Participant's proportionate interest in the net assets of the 4M Fund after such withdrawal of funds. The procedures for effecting a withdrawal shall be as adopted by the Trustees and as set forth in the Information Statement of the 4M Fund, as the same may be amended from time to time; provided, however, that such procedures shall not be structured so as to substantially and materially restrict the ability of the Participants to withdraw funds from the 4M Fund.

6.6 Suspension of Right of Withdrawal; Postponement of Payment. Each Participant, by its adoption of this Declaration of Trust, agrees that the Trustees may, without the necessity of a formal meeting of the Trustees, temporarily suspend the right of withdrawal or postpone the date of payment pursuant to withdrawal requests for the whole or any part of any period (i) during which there shall have occurred any state of war, national emergency, banking moratorium or suspension of payments by banks in the State of Minnesota or any general suspension of trading or limitation of prices on the New York or American Stock Exchange (other than customary week-end

and holiday closing) or (ii) during which any financial emergency situation exists as a result of which disposal by the 4M Fund of 4M Fund Property is not reasonably practicable because of the substantial losses which might be incurred or it is not reasonably practicable for the 4M Fund fairly to determine the value of its net assets. Such suspension or postponement shall not alter or affect a Participant's beneficial interest hereunder as measured by its Shares or the accrued interest and earnings thereon. Such suspension or payment shall take effect at such time as the Trustees shall specify but not later than the close of business on the business day next following the declaration of suspension, and thereafter there shall be no right of withdrawal or payment until the Trustees shall declare the suspension or postponement at an end, except that the suspension or postponement shall terminate in any event on the first day on which the period specified in clause (i) or (ii) above shall have expired (as to which, the determination of the Trustees shall be conclusive). In the case of a suspension of the right of withdrawal or a postponement of payment pursuant to withdrawal requests, a Participant may either (i) withdraw its request for withdrawal or (ii) receive payment based on the net asset value existing after the termination of the suspension.

6.7 Minimum Withdrawal. There shall be no minimum amount which may be withdrawn from the 4M Fund at any one time at the option of a Participant; provided, however, that no request by a Participant for the withdrawal of less than one dollar (\$1.00) need be honored.

6.8 Defective Withdrawal Requests. In the event that a Participant shall submit a request for the withdrawal of a greater amount than is then credited to the account of such Participant, such request shall not be honored, and each Participant, by its adoption of this Declaration of Trust, agrees that the Trustees shall have full and complete power to withdraw funds from the account of a Participant, and to reduce proportionately the number of Shares allocated to such Participant in accordance with Section 6.5 hereof, in an amount sufficient to reimburse the 4M Fund for any fees, expenses, costs or penalties actually incurred by the 4M Fund as a result of such defective withdrawal request.

6.9 Allocation of Certain Expenses. Each Participant will, at the discretion of the 4M Fund, indemnify the 4M Fund against all expenses and losses resulting from indebtedness incurred on that Participant's behalf under Section 4.2(iv)(b) or (c) hereof. Each Participant authorizes the Trustees to reduce its Shares to the number of Shares which reflects that Participant's proportionate interest in the net assets of the 4M Fund after allocation of those expenses and losses to it.

ARTICLE VII

Record of Shares

7.1 Share Register. The Share Register shall be kept by or on behalf of the Trustees, under the direction of the Trustees, and shall contain (i) the names and addresses of the Participants, (ii) the number of Shares representing their respective beneficial interests hereunder and (iii) a record of all allocations and reductions thereof. Such Share Register shall be conclusive as to the identity of the Participants to which the Shares are allocated. Only Participants whose allocation of Shares is recorded on such Share Register shall be entitled to receive distributions with respect to Shares or otherwise to exercise or enjoy the rights and benefits related to the beneficial interest hereunder represented by the Shares. No Participant shall be entitled to receive any distribution, nor to have notices given to it as herein provided, until it has given its appropriate address to such officer or agent of the Fund as shall keep the Share Register for entry

thereon.

27

7.2 Registrar. The Trustees shall have full and complete power to employ a registrar. Unless otherwise determined by the Trustees, the Share Register shall be kept by the Administrator which shall serve as the registrar for the 4M Fund. The registrar shall record the original allocations of Shares in the Share Register. Such registrar shall perform the duties usually performed by registrars of certificates and shares of stock in a corporation, except as such duties may be modified by the Trustees.

7.3 Owner of Record. No Person becoming entitled to any Shares in consequence of the merger, reorganization, consolidation, bankruptcy or insolvency of any Participant or otherwise, by operation of Law, shall be recorded as the Participant to which such Shares are allocated and shall only be entitled to receive for such Shares the amount credited to the account of the Participant whose beneficial interest in the 4M Fund is represented by such Shares. Until the Person becoming entitled to receive such amount shall apply for the payment thereof and present any proof of such entitlement as the Trustees may in their sole discretion deem appropriate, the Participant of record to which such Shares are allocated shall be deemed to be the Participant to which such Shares are allocated for all purposes hereof, and neither the Trustees nor the registrar nor any officer or agent of the 4M Fund shall be affected by any notice of such merger, reorganization, consolidation, bankruptcy, insolvency or other event.

7.4 No Transfers of Shares. The beneficial interests measured by the Shares shall not be transferrable, in whole or in part, other than to the 4M Fund itself for purposes of effectuating a withdrawal of funds.

7.5 Limitation of Fiduciary Responsibility. The Trustees shall not, nor shall the Participants or any officer, registrar or other agent of the 4M Fund, be bound to see to the execution of any trust, express, implied or constructive, or of any charge, pledge or equity to which any of the Shares or any interest therein are subject, or to ascertain or inquire whether any withdrawal of funds by any Participant or its representatives is authorized by such trust, charge, pledge or equity, or to recognize any Person as having any interest therein except the Participant recorded as the Participant to which such Shares are allocated. The receipt of the Participant in whose name any Share is recorded or of the duly authorized agent of such Participant shall be a sufficient discharge for all moneys payable or deliverable in respect of such Shares and from all liability to see to the proper application thereof.

7.6 Notices. Any and all notices to which Participants hereunder may be entitled and any and all communications shall be deemed duly served or given if mailed, postage pre-paid, addressed to Participants of record at their last known post office addresses as recorded on the Share Register provided for in Section 7.1 hereof.

ARTICLE VIII

Participants

8.1 Voting. Each Participant shall be entitled to one vote as a matter of right with respect to the following matters: (i) amendment of this Declaration of Trust or termination of the 4M Fund as provided in Section 4.3 and Section 13.1 hereof; and (ii) reorganization of the 4M Fund as provided in Section 13.2 hereof. It shall not be necessary for any minimum number of Shares to be allocated to a Participant for the Participant to be entitled to vote. Participants shall not be entitled to cumulative voting with respect to any matter.

8.2 Right to Initiate a Vote of the Participants. The Participants shall, by an instrument or concurrent instruments in writing delivered to the Board of Trustees signed by at least ten percent (10%) of the Participants, have the right to initiate a vote of the Participants as to any matter described in clause (i) or clause (ii) of Section 8.1 hereof. Within twenty (20) days of receipt of such instrument or instruments, the Board of Trustees shall cause a ballot to be sent to each Participant, setting forth the matter to be voted on and the manner in which such ballots should be executed and delivered.

8.3 Inspection of Records. The records of the 4M Fund shall be open to inspection at all reasonable times pursuant to Minnesota Statutes, Chapter 13.

8.4 Meetings of Participants.

(a) Meetings of the Participants may be called at any time by a majority of the Trustees and shall be called by any Trustee upon written request of not less than ten percent (10%) of the Participants, such request specifying the purpose or purposes for which such meeting is to be called. Any such meeting shall be held within the State of Minnesota at such place, on such day and at such time as the Trustees shall designate.

(b) A majority of the Participants entitled to vote at such meeting present in person (including, if permitted by applicable Law, participation by conference telephone or similar communications equipment by means of which all Persons participating in the meeting can hear each other) or by proxy shall constitute a quorum at any meeting of Participants.

8.5 Notice of Meetings and Votes. Notice of all meetings of the Participants, stating the time, place and purposes of the meeting, and notice of any vote without a meeting, stating the purpose and method thereof shall be given by the Trustees by mail to each Participant at its registered address, mailed at least ten (10) days and not more than thirty (30) days before the meeting or the day by which votes must be cast. Only the business stated in the notice of a meeting shall be considered at such meeting. Any adjourned meeting may be held as adjourned without further notice. Any notice required by any "open meeting", "sunshine" or similar law, whether now or hereafter in effect, shall also be given.

8.6 Record Date for Meetings and Votes. For the purposes of determining the Participants that are entitled to vote or act at any meeting or any adjournment thereof, or who are entitled to participate in any vote, or for the purpose of any other action, the Trustees may from time to time fix a date not more than thirty (30) days prior to the date of any meeting or vote of Participants or other action as a record date for the determination of Participants entitled to vote at such meeting or any adjournment thereof or to cast a ballot in such vote or to be treated as Participants of record for purposes of such other action. Any Participant which was a Participant at the time so fixed shall be entitled to vote at such meeting or any adjournment thereof, or to cast a ballot in such vote, even though it then had no Shares allocated to it or has since that date redeemed its Shares. No Participant becoming such after that date shall be so entitled to vote at such meeting or any adjournment thereof or to cast a ballot in such vote or to be treated as a Participant of record for purposes of such other action.

8.7 Proxies. At any meeting of Participants, if permitted by applicable Law, any Participant entitled to vote thereat may vote by proxy, provided that no proxy shall be voted at any meeting unless it shall have been placed on file with the Secretary of the 4M Fund, or with such other officer or agent of the 4M Fund as the Secretary of the 4M Fund may direct, for verification prior to the time at which such vote shall be taken. Pursuant to a resolution of a

20

majority of the Trustees, proxies may be solicited in the name of one or more of the officers of the 4M Fund. All proxies shall be revocable at the option of the Participant.

8.8 Number of Votes. Only Participants of record shall be entitled to vote and each Participant shall be entitled to one vote without regard to the number of Shares allocated to it, if any. A proxy purporting to be executed by or on behalf of a Participant shall be deemed valid unless challenged at or prior to its exercise, and the burden of proving invalidity shall rest on the challenger.

8.10 Reports. The Trustees shall cause to be prepared at least annually (i) a report of operations containing a statement of assets and liabilities and statements of operations and of changes in net assets of the 4M Fund prepared in conformity with generally accepted accounting principals and (ii) an opinion of an independent certified public accountant on such financial statements based on an examination of the books and records of the 4M Fund made in accordance with generally accepted auditing standards. A signed copy of such report and opinion shall be filed with the Trustees within ninety (90) days after the close of the period covered thereby. Copies of such reports shall be mailed to all Participants of record within a reasonable period preceding the annual meeting or vote of the Participants. The Trustees shall, in addition, furnish to the Participants, at least quarterly, an interim report containing an unaudited balance sheet of the Fund as at the end of such quarterly period and statements of operations and changes in net assets for the period from the beginning of the then current fiscal year to the end of such quarterly period.

ARTICLE IX

Trustees and Officers

9.1 Number and Qualification.

(a) Subject to the power of the Participants to amend this Declaration of Trust, the Board of Directors of the League of Minnesota Cities shall act as the initial governing body of the 4M Fund and shall be the Board of Trustees. The by-laws and constitution of the League of Minnesota Cities shall govern the operation and make-up of the Trustees and Officers of the 4M Fund.

(b) The Trustees, in their capacity as Trustees, shall not be required to devote their entire time to the business and affairs of the 4M Fund.

(c) The Executive Director of the League of Minnesota Cities may be an ex officio non-voting member of the Board of Trustees.

9.2 Meetings.

(a) Meetings of the Trustees shall be held from time to time upon the call of the Chairman, the Vice Chairman, the Secretary or any two trustees. Regular meetings of the Trustees may be held without call or notice at a time and place fixed by the By-Laws or by resolution of the Trustees. Notice of any other meeting shall be mailed or otherwise given not less than 48 hours before the meeting but may be waived in writing by any Trustee either before or after such meeting. Any notice required by any "open meeting", "sunshine" or similar Law, whether now or hereafter in effect, shall also be given. The attendance of a Trustee at a meeting shall constitute a waiver of notice of such meeting except where a Trustee attends a meeting for the express purpose of objecting to the transaction of any business on the ground that the meeting has not

been lawfully called or convened. The Trustees may act with or, if permitted by applicable Law, without a meeting. A quorum for all meetings of the Trustees shall be a majority of the Trustees. Subject to Section 2.14 hereof and unless specifically provided otherwise in this Declaration of Trust, any action of the Trustees may be taken at a meeting by vote of a majority of the Trustees present (a quorum being present) or, if permitted by applicable Law, without a meeting, by written consents of a majority of the Trustees. Any agreement or other instrument or writing executed by one or more of the Trustees or by any authorized Person shall be valid and binding upon the Trustees and upon the 4M Fund when authorized or ratified by action of the Trustees as provided in this Declaration of Trust.

(b) Any committee of the Trustees may act with or without a meeting. A quorum for all meetings of any such committee shall be a majority of the members thereof. Notice of such meeting, including such notice as may be required by an "open meeting", "sunshine" or similar Law, shall be given as provided in Section 9.2(a). Unless otherwise specifically provided in this Declaration of Trust, any action of any such committee may be taken at a meeting by vote of a majority of the members present (a quorum being present) or, without a meeting, by written consent of a majority of the members.

(c) With respect to actions of the Trustees and any committee thereof, Trustees who are affiliated within the meaning of Section 2.14 hereof or otherwise interested in any action to be taken may be counted for quorum purposes under this Section 9.2 and shall be entitled to vote.

(d) All or any one or more Trustees may, if permitted by applicable Law, participate in a meeting of the Trustees or any committee thereof by utilizing conference telephone or similar communications equipment by means of which all persons participating in the meeting, including members of the public, can hear each other and participate in a meeting pursuant to such communications shall constitute presence in person at such meeting. The minutes of any meeting of Trustees held by utilizing such communications equipment shall be prepared in the same manner as those of a meeting of Trustees held in person.

9.3 Officers. The Officers of the 4M Fund shall be the same as the officers of the Board of Directors of the League of Minnesota Cities. The executive director of the League of Minnesota Cities shall act as secretary of the 4M Fund. The Trustees may elect or appoint, such other officers or agents, who shall have such powers, duties and responsibilities as the Trustees may deem to be advisable and appropriate.

9.4 Committees. The Trustees may elect from time to time from their own number committees consisting of one or more persons, the number composing such committees and the powers conferred upon the same to be determined by vote of the Trustees.

9.5 Reports. The Trustees shall cause to be prepared at least annually (i) a report of operations containing a statement of assets and liabilities and statements of operations and of changes in net assets of the 4M Fund prepared in conformity with generally accepted accounting principles and (ii) an opinion of an independent certified public accountant on such financial statements based on an examination of the books and records of the 4M Fund made in accordance with generally accepted auditing standards. A signed copy of such report and opinion shall be filed with the Trustees within ninety (90) days after the close of the period covered thereby. Copies of such reports shall be mailed to all Participants of record within a reasonable period preceding the annual election of Trustees. The Trustees shall, in addition, furnish to the Participants, at least quarterly, an interim report containing an unaudited balance sheet of the 4M Fund as at the end of such quarterly period and statements of operations and changes in net assets for the period from

the beginning of the then current fiscal year to the end of such quarterly period.

ARTICLE X

Determination of Net Asset Value and Net Income;
Distributions to Participants

10.1 Net Asset Value. The net asset value of each allocated Share of the 4M Fund shall be determined once on each business day at such time as the Trustees by resolution may determine. The method of determining net asset value shall be established by the Trustees and shall be set forth in the Information Statement as the same may be amended from time to time. The duty to make the daily calculations may be delegated by the Trustees to the Adviser, the Administrator, the Custodian or such other Person as the Trustees by resolution may designate.

10.2 Constant Net Asset Value; Reduction of Allocated Shares.

(a) The Trustees shall have full and complete power to determine the net income (including unrealized gains and losses on the portfolio assets) of the 4M Fund once on each business day as provided in Section 10.1 hereof and, upon each such determination such net income shall be credited proportionately to the accounts of the Participants in such a manner, and with the result, that the net asset value per Share of the 4M Fund shall remain at a constant dollar value. The accounting method used for the determination of the net income of the 4M Fund and the crediting thereof proportionately to the respective accounts of the Participants shall be determined by the Trustees and shall be set forth in the Information Statement as the same may be amended from time to time. The duty to make the daily calculations may be delegated by the Trustees to the Adviser, the Administrator, the Custodian or such other Person as the Trustees by resolution may designate. Fluctuations in value will be reflected in the number of Shares allocated to each Participant. If there is a net loss, the Trustees shall first offset such amount against income accrued to each Participant. To the extent that such a net loss exceeds such accrued income, the Trustees shall reduce the aggregate number of the 4M Fund's allocated Shares in an amount equal to the amount required in order to permit the net asset value per Share of the 4M Fund to be maintained at a constant dollar value by having each Participant contribute to the 4M Fund its pro rata portion of such number of Shares. Each Participant will be deemed to have agreed to such reduction in such circumstances by its investment in the 4M Fund and its adoption of this Declaration of Trust. The purpose of the foregoing procedure is to permit the net asset value per Share of the 4M Fund to be maintained at a constant dollar value per Share.

(b) The Trustees may discontinue or amend the practice of attempting to maintain the net asset value per Share at a constant dollar amount at any time and such modification shall be evidenced by appropriate changes in the Information Statement as the same may be amended from time to time.

10.3 Supplementary Distributions to Participants. In addition to withdrawals made at the request of individual Participants pursuant to Section 6.5 hereof, the Trustees may from time to time also declare and make to the Participants, in proportion to their respective allocation of Shares, out of the earnings, profits or assets in the hands of the Trustees, such supplementary distributions and the determination of earnings, profits, and other funds and assets available for supplemental distributions and other purposes shall lie wholly in the discretion of the Trustees and may be made at such time and in such manner as the Trustees may in their sole discretion from time to time determine. Any or all such supplementary distributions may be made among the Participants of record at the time of declaring a distribution or among the Participants of record at such other date as the Trustees shall determine.

10.4 Retained Reserves. The Trustees may retain from the gross income of the 4M Fund such amount as they may deem necessary to pay the debts and expenses of the 4M Fund and to meet other obligations of the 4M Fund, and the Trustees shall also have the power to establish such reasonable reserves as they believe may be required.

ARTICLE XI

Custodian

11.1 Duties. The Trustees shall employ a bank or trust company organized under the Laws of the United States of America or the State of Minnesota having an office in the State of Minnesota and having a capital and surplus aggregating at least twenty-five million dollars (\$25,000,000) as Custodian with authority as its agent, but subject to such restrictions, limitations and other requirements, if any, as may be contained in the By-Laws of the 4M Fund to perform the duties set forth in the Custodian Agreement to be entered into between the 4M Fund and the Custodian, or as may be imposed by Law.

11.2 Appointment. The Trustees shall have the power to select and appoint the Custodian for the 4M Fund. The Custodian Agreement shall provide that it may be terminated at any time without cause and without the payment of any penalty by the 4M Fund on sixty (60) days' written notice to the Custodian.

11.3 Custodian Agreement. In addition to containing such other provisions as the Trustees may deem appropriate, the Custodian Agreement shall provide that all investments constituting 4M Fund Property shall be held in safekeeping in the manner required by Law, including, without limitation, Minnesota Statutes, Section 475.66, Subdivision 2.

11.4 Agents of Custodian. The Trustees may also authorize the Custodian to employ one or more agents from time to time to perform such of the acts and services of the Custodian and upon such terms and conditions, as may be agreed upon between the Custodian and such agent and approved by the Trustees; provided, however, that, in every case, such agent shall be a bank or trust company organized under the Laws of the United States of America or one of the States thereof having capital and surplus aggregating at least twenty-five million dollars (\$25,000,000).

11.5 Successors. In the event that, at any time, the Custodian shall resign or shall be terminated pursuant to the provisions of the Custodian Agreement, the Trustees shall appoint a successor thereto.

11.6 Custodian as Depository for Participants. Each Participant hereby designates the Custodian as a depository for funds of the Participant.

ARTICLE XII

Recording of Declaration of Trust

12.1 Recording. This Declaration of Trust and any amendment hereto shall be filed,

recorded or lodged as a document of public record in such place or places and with such official or officials as may be required by Law or as the Trustees may deem desirable. Each amendment so filed, recorded or lodged shall be accompanied by a certificate signed and acknowledged by a Trustee stating that such action was duly taken in the manner provided for herein; and unless such amendment or such certificate sets forth some earlier or later time for the effectiveness of such amendment, such amendment shall be effective upon its filing. An amended Declaration of Trust, containing or restating the original Declaration and all amendments theretofore made, may be executed any time or from time to time by a majority of the Trustees and shall, upon filing, recording or lodging in the manner contemplated hereby, be conclusive evidence of all amendments contained therein and may thereafter be referred to in lieu of the original Declaration of Trust and the various amendments thereto. Notwithstanding the foregoing provisions of this Section 12.1, no filing or recordation pursuant to the terms of this Section 12.1 shall be a condition precedent to the effectiveness of this Declaration of Trust or any amendment hereto.

ARTICLE XIII

Amendment or Termination of 4M Fund; Duration of Fund

13.1 Amendment or Termination.

(a) The provisions of this Declaration of Trust may be amended or altered (except as to the limitations on personal liability of the Participants and Trustees and the prohibition of assessments upon Participants), or the 4M Fund may be terminated, at any meeting of the Participants or pursuant to any vote of the Participants called for that purpose, by the affirmative vote of a majority of the Participants entitled to vote, or if permitted applicable Law, by an instrument or instruments in writing, without a meeting, signed by a majority of the Trustees and a majority of the Participants; provided, however, that the Trustees may, from time to time by a two-thirds vote of the Trustees, and after fifteen (15) days' prior written notice to the Participants, amend or alter the provisions of this Declaration of Trust, without the vote or assent of the Participants, amend or alter the provisions of this Declaration of Trust, without the vote or assent of the Participants, to the extent deemed by the Trustees in good faith to be necessary to conform this Declaration to the requirements of applicable Laws or regulations or any interpretation thereof by a court or other governmental agency or competent jurisdiction, but the Trustees shall not be liable for failing to do so. Notwithstanding the foregoing, (i) no amendment may be made pursuant to this Section 13.1 which would change any rights with respect to any allocated Shares of the 4M Fund by reducing the amount payable thereon upon liquidation of the 4M Fund or which would diminish or eliminate any voting rights of the Participants, except with the vote or written consent of two-thirds of the Participants entitled to vote thereon; and (ii) no amendment may be made which would cause any of the investment restrictions contained in Section 4.2 hereof to be less restrictive without the affirmative vote of a majority of the Participants entitled to vote thereon.

(b) Upon the termination of the 4M Fund pursuant to this Section 13.1:

(i) The 4M Fund shall carry on no business except for the purpose of winding up its affairs;

(ii) The Trustees shall proceed to wind up the affairs of the 4M Fund and all of the powers of the Trustees under this Declaration of Trust shall continue until the affairs of the 4M Fund shall have been wound up, including, without limitation, the power to fulfill or discharge the contracts of the 4M Fund, collect its assets, sell, convey, assign, exchange, transfer or otherwise dispose of all or any part of the remaining 4M Fund Property to one or more persons

at public or private sale for consideration which may consist in whole or in part of cash, securities or the property of any kind, discharge or pay its liabilities, and do all other acts appropriate to liquidate its affairs; provided, however, that any position of all or substantially all of the 4M Fund Property shall require approval of the principal terms of the transaction and the nature and amount of the consideration by affirmative vote of not less than a majority of the Participants entitled to vote thereon; and

(iii) After paying or adequately providing for the payment of all liabilities, and upon receipt of such releases, indemnities and refunding agreements, as they deem necessary for their protection, the Trustees may distribute the remaining 4M Fund Property, in cash or in kind or partly in each, among the Participants according to their respective proportionate allocation of Shares.

(c) Upon termination of the 4MFund and distribution to the Participants as herein provided, a majority of the Trustees shall execute and lodge among the records of the 4M Fund an instrument in writing setting forth the fact of such termination, and the Trustees shall thereupon be discharged from all further liabilities and duties hereunder, and the right, title and interest of all Participants shall cease and be cancelled and discharged.

(d) A certification in recordable form signed by a majority of the Trustees setting forth an amendment and reciting that it was duly adopted by the Participants or by the Trustees as aforesaid or a copy of the Declaration, as amended, in recordable form, and executed by a majority of the Trustees, shall be conclusive evidence of such amendment.

13.2 Power to Effect Reorganization. If permitted by applicable Law, the Trustees, by vote or written approval of a majority of the Trustees, may select, or direct the organization of, a corporation, association, trust or other Person with which the 4M Fund may merge, or which shall take over the 4M Fund Property and carry on the affairs of the 4M Fund, and after receiving an affirmative vote of not less than a majority of the Participants entitled to vote at any meeting of the Participants, the notice for which includes a statement of such proposed action, the Trustees may effect such merger or may sell, convey and transfer the 4M Fund Property to any such corporation, association, trust or other Person in exchange for cash or shares or securities thereof, or beneficial interest therein with the assumption by such transferee of the liabilities of the 4M Fund; and thereupon the Trustees shall terminate the 4M Fund and deliver such cash, shares, securities or beneficial interest ratably among the participants of this 4M Fund.

13.3 Duration. The 4M Fund shall continue in existence in perpetuity, subject in all respects to the provisions of the Article XIII. ✓

ARTICLE XIV

Miscellaneous

14.1 Governing Law. This Declaration of Trust is executed by the Initial Participants and delivered in the State of Minnesota and with reference to the Laws thereof, and the rights of all parties and the validity, construction and effect of every provision hereof shall be subject to and construed according to the Laws of said State of Minnesota.

14.2 Counterparts. This Declaration of Trust may be executed in several counterparts, each of which when so executed shall be deemed to be an original, and such counterparts, together, shall constitute but one and the same instrument, which shall be sufficiently evidenced by any such original counterpart.

14.3 Reliance by Third Parties. Any certificate executed by an individual who, according to the records of the 4M Fund, or of any official or public body or office in which this Declaration of Trust may be recorded, appears to be a Trustee hereunder or the Secretary or the Treasurer of the 4M Fund, certifying to: (i) the number or identity of Trustees or Participants; (ii) the due authorization of the execution of any instrument or writing; (iii) the form of any vote passed at a meeting of Trustees or Participants or taken pursuant to a vote of Participants; (iv) the fact that the number of Trustees or Participants present at any meeting or executing any written instrument satisfies the requirements of this Declaration of Trust; (v) the form of any By-Law adopted by or the identity of any officers elected by the Trustees; or (vi) the existence of any fact or facts which in any manner relate to the affairs of the 4M Fund, shall be conclusive evidence as to the matters so certified in favor of any Person dealing with the Trustees or any of them or the 4M Fund and the successors of such Person.

14.4 Provisions in Conflict with Law. The provisions of this Declaration of Trust are severable, and if the Trustees shall determine, with the advice of counsel, that any one of more of such provisions (the "Conflicting Provisions") are in conflict with applicable federal or Minnesota Laws, the Conflicting Provisions shall be deemed never to have constituted a part of this Declaration of Trust; provided, however, that such determination by the Trustees shall not affect or impair any of the remaining provisions of this Declaration of Trust or render invalid or improper any action taken or omitted (including, but not limited to, the election of Trustees) prior to such determination.

14.5 Gender; Section Headings.

(a) Words of the masculine gender shall mean and include correlative words of the feminine and neuter genders and words importing the singular number shall mean and include the plural number and vice versa.

(b) Any headings preceding the texts of the several Articles and Sections of this Declaration of Trust and any table of contents or marginal notes appended to copies hereof, shall be solely for convenience of references and shall neither constitute a part of this Declaration of Trust nor affect its meaning, construction or effect.

14.6 Adoption by Municipalities Electing to Become Additional Participants; Resignation of Participants.

(a) Any Municipality meeting the requirements of Section 1.2 hereof, may become an additional Participant of this 4M Fund by (i) taking any appropriate official action to adopt this Declaration of Trust, (ii) furnishing the Trustees with satisfactory evidence that such official action has been taken, and (iii) if requested by the Trustees, providing the Trustees with an opinion of counsel to the effect that such party desiring to become a Participant of the 4M Fund is a Municipality as defined herein. A copy of this Declaration of Trust may be adopted by executing a written instrument of adoption in such form as may be prescribed by the Trustees. Delivering an acknowledged copy of such instrument shall constitute satisfactory evidence of the adoption contemplated by this Section 14.6.

(b) Any Participant may resign and withdraw from the 4M Fund by sending a written notice to such effect to the Chairman of the 4M Fund and the Administrator and by requesting the withdrawal of all funds then credited to its account within the 4M Fund. The written notice shall be in the form of a certified resolution of the Municipality Board or Council of the Participant, stating the Municipality Board or Council's intention to resign from the 4M Fund.

Such resignation and withdrawal shall become effective upon the receipt thereof by the Chairman of the 4M Fund and the Administrator. No resignation and withdrawal by a Participant shall operate to annul this Declaration of Trust or terminate the existence of the 4M Fund.

IN WITNESS WHEREOF, the undersigned Municipalities of the State of Minnesota, acting in the capacity of Initial Participants of the Minnesota Municipal Money Market Fund and pursuant to the authority granted by the Joint Powers Act, have executed this Declaration of Trust as of the 23rd day of March, 19 87, as of which date this Declaration of Trust shall take, and come into, full force and effect.

By Conrad A. Slates
Its Secretary

and _____
Its _____

By James F. Miller
Its City Manager

and James C. Donlin
Its Mayor

By _____
Its _____

and _____
Its _____

STATE OF MINNESOTA
FILED

APR 23 1987

Jean Anderson Howe
Secretary of State

COUNCIL MEMO FORM

9.6

Meeting Date	September 6, 2016
Agenda Section	Ordinances and Resolutions
Item Description	RES/Adopting 2017 Proposed Budget & Preliminary Tax Levy
Submitted By	Lori Yager, Finance Director

BACKGROUND INFORMATION

The 2017 budget process began in June and is based on Council directives and the 2016 goal session. The Council has reviewed the 2017 budget, as proposed by the City Manager, at several meetings in August. The proposed 2017 budget for all funds excluding the HRA component unit is \$63,906,115, which is a (1.4%) decrease from 2016.

The 2016/2017 levy is proposed to be set at \$6,641,230. This is down (\$140,840) from the staff proposed levy. We arrived at the lower levy by eliminating a transfer to the building capital fund, postponing pool tile replacement and Brisbin park irrigation, reducing the projected fire budget, slight increase in state aid, reducing IT service charges and reducing some wage projections. The total **levy** is proposed to be an increase of \$187,755 or 2.91% above the 2016 levy. Residential property taxpayers will see a small increase in city property taxes. The levy increase, along with changes in fiscal disparity contributions and distributions affect the rate and the amount of property tax levy that is distributed to individual properties. The presentation includes descriptions of these changes and the proposed budgets.

With the increase in the levy, the city council is able to cover all general fund operating and capital expenditures. The council will use (\$260,000) of General fund balance to help cover debt service payments in 2017.

The State of Minnesota has not imposed levy limits upon local governments in 2017. The City Council will hold a public hearing on December 5, 2016, where the public is invited to comment on the proposed budget and levy. The proposed budget is available on the City's web site at www.ci.anoka.mn.us or you may view one at city hall.

FINANCIAL IMPACT

Total Levy \$6,641,230
Increase in Parking Fines \$1
Increase in Sewer rate \$0.24 per 100 cubic feet

COUNCIL ACTION REQUESTED

View presentation, review the recommended preliminary 2017 tax levy and budget and pass the attached resolution.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2016-XX

**A RESOLUTION RELATING TO ADOPTION OF A PRELIMINARY 2017 BUDGET
AND CERTIFYING A PROPOSED PROPERTY TAX LEVY COLLECTIBLE IN 2017,
AND SETTING PUBLIC HEARING DATES**

WHEREAS, the City of Anoka's property tax levy has been set within the levy limitations imposed by the State each year,

WHEREAS, levy limits have not been imposed in the year 2017,

WHEREAS the City of Anoka is required, by law, to adopt a preliminary budget and certify a preliminary tax levy for 2017 to the Anoka County Auditor by September 15, 2016; and

WHEREAS, the Anoka City Council held three public meetings, August 1, 8 and 15, 2016 to discuss the preliminary budget and preliminary tax levy for the year 2017.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Anoka, Minnesota, as follows:

1. The budget for the City of Anoka for the year 2017 is hereby proposed with appropriations for each of the various activities (which are more fully detailed in the official copy of the 2017 budget, available in the office of the City Clerk or online at www.ci.anoka.mn.us) as follows:

PURPOSE	AMOUNT
General	\$12,176,125
Urban Redevelopment	830
Round Up	41,000
Cemetery	135,170
Parking	229,395
Lodging	12,875
Debt Service	2,427,435
Building Capital	310,330
Street Renewal	2,964,010
Parks Capital Projects	357,580
City TIF	5,679,780
Electric	28,224,865
Water	1,602,615
Sewer	2,268,695
Storm sewer	258,415
Liquor	4,110,550
Golf	1,005,510
Refuse Collection	119,145
Recycling	293,280
Garage	755,810
Data Processing	371,960
Insurance	458,700
Benefit Liability	102,040
TOTAL	\$63,906,115

2. Estimated 2017 gross revenues (which are more fully detailed in the official copy of the 2017 budget, available in the office of the City Clerk or online at www.ci.anoka.mn.us), are hereby found to be equal to or in excess of appropriations for the general and special revenue funds as required by the Anoka City Charter.

3. There is hereby a preliminary levy upon all taxable property in the City of Anoka a direct ad valorem tax in the year 2016, payable 2017, for the following purposes and in the following amounts:

PURPOSE	AMOUNT
General Fund	\$6,641,230
Total Certified Levy	\$6,641,230

4. The above preliminary levy includes the amount necessary to cover debt service requirements in 2017.

5. Public hearing date for the 2017 proposed levy and budget is set to be December 5, 2016, with a continuation hearing date of December 19, 2016, if necessary.

6. A certified copy of this resolution shall be transmitted to the Anoka County Auditor.

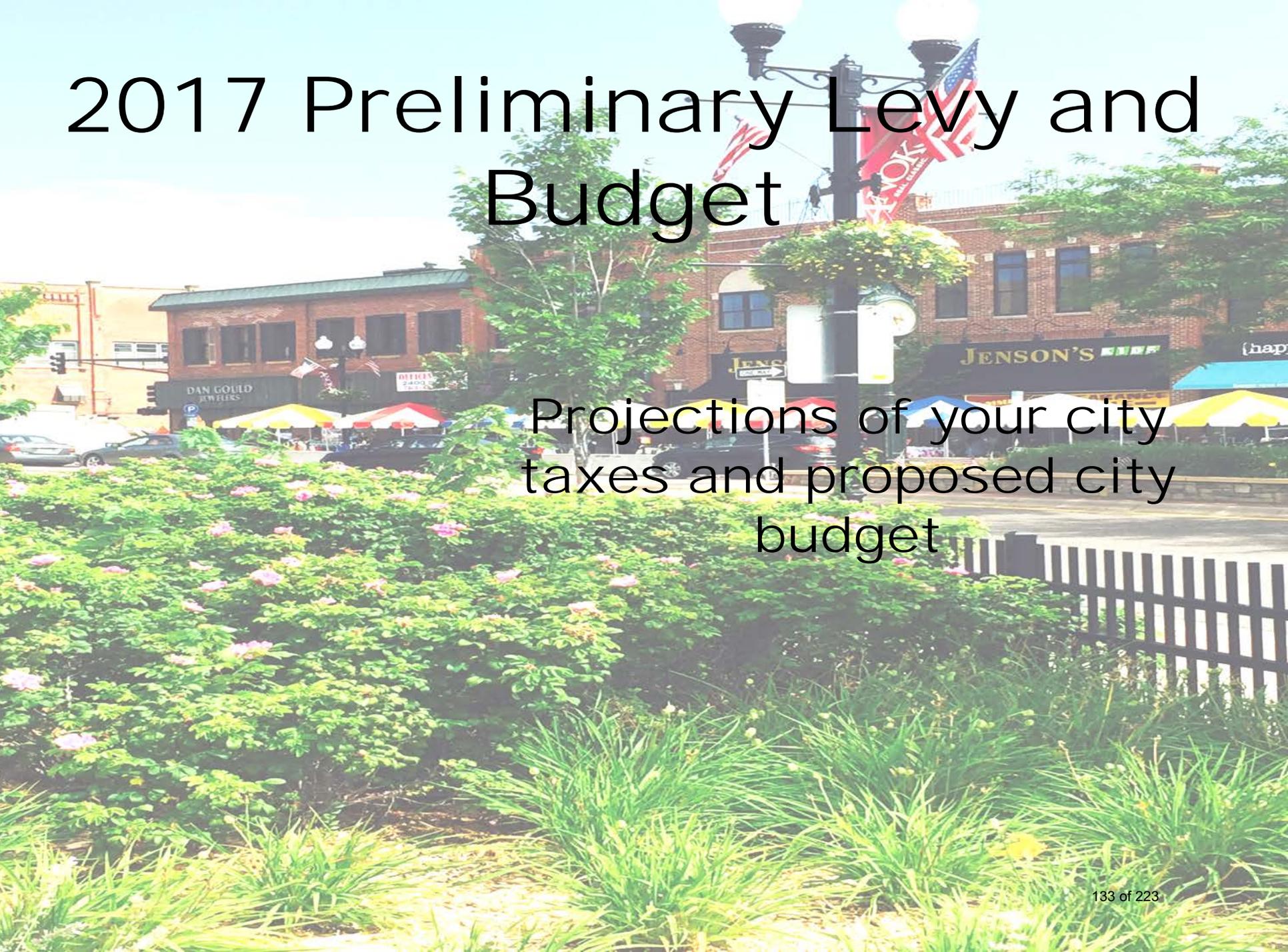
Adopted by the Anoka City Council this 6th day of September 2016.

ATTEST:

Amy T. Oehlers, City Clerk

Phil Rice, Mayor

2017 Preliminary Levy and Budget



Projections of your city taxes and proposed city budget

Truth In Taxation Process

Council adopts a proposed levy and certifies to County prior to September 15th.

Council sets public hearing dates for final proposed levy and city budgets.

The recommended public hearing dates are Monday, December 5th with a continuation hearing set for Monday, December 19th (if needed).

Adopt final levy and budget on December 19th

Legislative changes effecting local governments

For 2017, levy limits were not imposed by the State. The last levy limit for the City of Anoka was in 2014 and the limit was set at \$5,899,105. This limit excludes debt service. Staff believes levy limits will be implemented in the future.

During the 2016 legislative session the state increased the local government aid distribution. The result is an aid increase for the City of Anoka of \$11,990 or less than a 1% increase.

The city continues to be a net gainer regarding fiscal disparities. If we contributed zero and received zero, the city tax rate would be 3% higher than projected.

What are our tax needs?

City Council directed staff to bring the necessary levy change to meet needs for capital and operations in 2017.

The proposed tax levy is **\$6,641,230**.

The 2017 preliminary levy has a proposed 2.91% over 2016.

\$343,655 increase operating levy
(\$155,900) decrease debt levy

How did we arrive here?

The City of Anoka continues to plan for the future and levy the necessary amount to operate efficiently and effectively. Always considering capital needs and postponing if possible some capital purchases or improvements. This is how the levy was reduced.

Continued Wage & benefit cost management, including staff changes and offering early retirement packages.

Using general fund reserves for debt service.

2017 Proposed General Fund Budget

Total Budget \$12,176,125

Decrease from last year of (\$1) million or (7.8)%

Changes include:

(\$1,444,650)	decrease in Transfers out for capital
\$ 249,010	salaries & benefits (two new full-time security, 2% wage increase).
\$ 57,405	increase in professional services (comp plan, IT)
\$ 46,575	increase in maintenance (streets, parks & vehicles)
\$ 32,490	increase in joint fire
\$ 16,500	increase in capital (playground equip, slide, sign replacement, trail planning & stone house rehab)
\$ 12,000	increase in contingency

2017 Preliminary Levy

2016/2017 Levy

\$6,641,230

This is 2.91% higher than last year.

Residential properties should see a small increase in their **city tax liability** in 2017 as a result of the increased levy.



Anoka property Values



The market value of the average home in Anoka increased about 6.5% to **\$191,800.**

At the new tax rate, this homeowner will pay about **\$698 in city taxes**, an increase of about **\$37.**

This is about the **same as** taxes paid on this property in **2007.**

Proposed Levy Impact

City Tax Rate – decrease to 41% (down from 42%)

Slight increase in taxes for most residential properties

Impact Factors

- Increase in residential property values

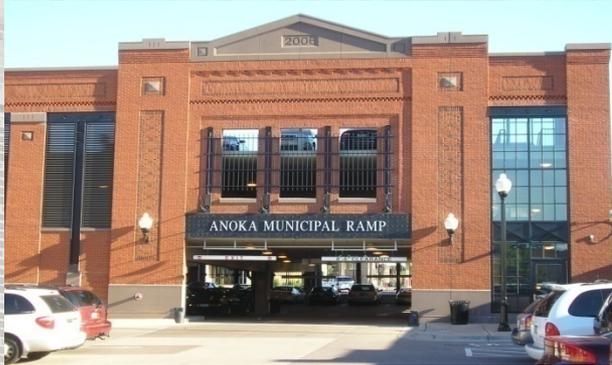
- Decrease in Fiscal Disparities distribution, (city gets less from the pool and contributes more in capacity compared to last year.)

- Increase in city levy



Special Revenue Funds

Cemetery/Perpetual Care – Revenues derived from fees - Appropriations are Cemetery maintenance.

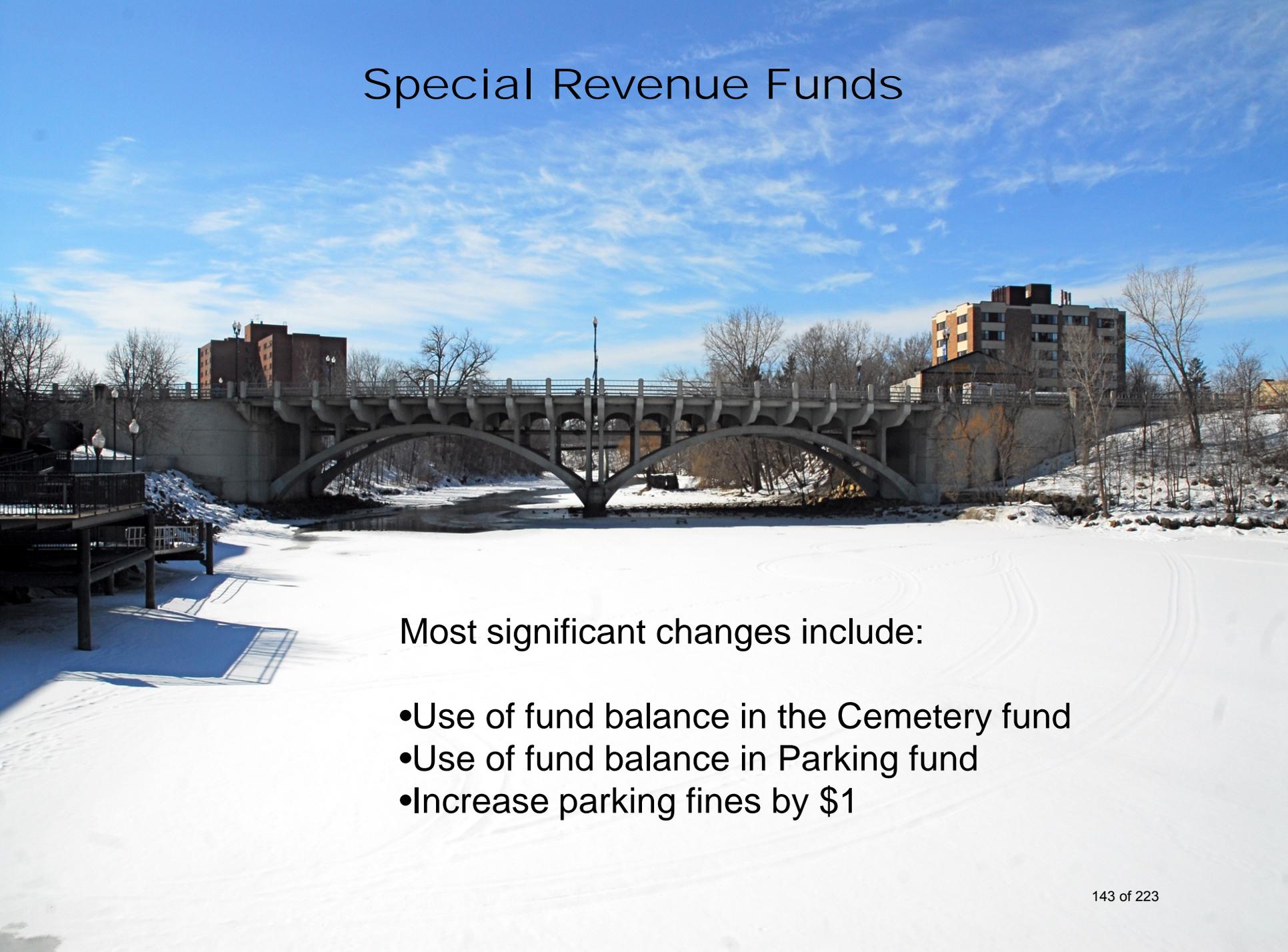


Parking Ramps and Lots – Revenues derived from permits and fines. Proposed increase in fines. Not currently covering operating or capital needs.

Urban Redevelopment – Revenues are derived from SAC credits from MCES which can be used to spur development.



Special Revenue Funds



Most significant changes include:

- Use of fund balance in the Cemetery fund
- Use of fund balance in Parking fund
- Increase parking fines by \$1

Debt Service Funds

2017 levy increased \$45,350 for debt service requirements.

Total debt service in 2017 \$580,000



Capital Project Funds

Building Fund – City Hall exterior reseal - \$40,000, Bathrooms at Greenhaven Event Center - \$200,000, Carpet at Greenhaven Event Center - \$65,000

Street Renewal – CSAH 14/9TH Avenue - \$591,000, Main St. bridge repair \$56,500, Adams, Brisbin, Washington & Tenth Ave. \$1,771,000. Christian Hill \$3,473,000 – Two complete street renewal projects.

Park Dedication – Anoka Station park - \$150,000.

Park Capital – Canoe Rest - \$15,000, trail repairs \$40,000, Enloe playground equipment - \$75,000

Capital Project Funds (continued)

**Aquatic Center – replace tile on pool walls & decking \$40,000,
Diamond brite \$20,000**

City TIF

**CRTV – possible land purchases - \$700,000, property clean
up - \$100,000 , internal interest payments - \$140,850**

**Greens of Anoka – Greenhaven Parkway \$2,3 million,
purchase property \$680,000, park bldg demo \$200,000,
transfer to So. Ferry district \$250,000**

**Enterprise Park – transfer to So. Ferry district - \$250,000,
debt service payments \$290,000**

South Ferry – cleanup \$300,000

Enterprise Funds



Anoka Municipal Electric – AMU continues to be profitable with no projected rate changes for our customers in 2017. If the city experiences increased power costs from MMPA, a power adjustment may be implemented.

Capital investments of \$2.6 million are budgeted in 2017 for various infrastructure needs. They include; Crooked Lake control house, Champlin Mississippi Crossing, replacement wire, manholes & street lights for street renewal projects, circuit connections for Grants St. station, replacement transformers and several other equipment replacements.

The electric utility will transfer \$425,000 to the building fund for building improvements, \$600,000 to the street renewal fund for street improvements and \$400,000 to the general fund for operations.

Enterprise Funds

Water fund – no rate change in 2017. Research for a new well site will be occurring in 2017. The 7th Ave. watermain will be relined and there are two street renewal projects for 2017.

Sewer fund – there is a need for a rate increase for sewer in 2017. The recommended increase is 9.8% or about \$1.35 a month on average. The MCES increased the charges for disposing waste and there are several infrastructure needs for the sewer operations including two street renewal projects.



Storm Water fund – Along with the two street renewal projects there are three additional storm water improvements for 2017. They include river outfall project, Goodrich field improvements and Southeast storm water improvement projects. The city issued debt in 2016 to pay for these improvements. In 2017 the debt repayment begins.

Green Haven Golf – purchase rough mower \$66,300, improve cart path.

Liquor Store – \$40,000 transfer to parks, possible store remodel.

Internal Service Funds

Garage fund – 2.3% increase in charges to other funds. Purchasing three police squads \$116,000, radios for squads \$26,400, tandem dump truck \$225,000, aerifier \$22,000, MT trackless blower \$118,000, pick-up truck with plow \$36,000 and a dump truck \$60,000. The city postponed equipment purchases during the great recession and is now having to replace that equipment.

Data Processing fund – 2.6% increase in charges to other funds. Purchasing server upgrades and switches \$26,500, Upgrade Software including new Human Resources software \$75,000, patrol camera's \$7,000, Asset mgmt for public services \$20,000 and website design \$50,000.

Insurance Liability fund – no significant changes.

How much will we pay?

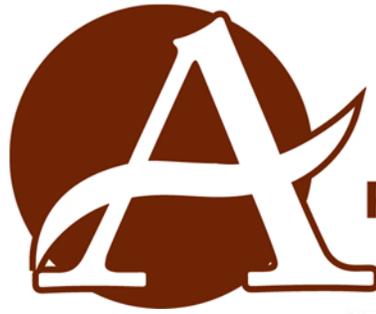
Monthly

\$ 58.00	Taxes
\$ 3.00	Gas Franchise Fees
\$ 14.66	Water distribution
\$ 20.39	Sewer collection
\$ 3.07	Storm Sewer drainage
<u>\$ 2.90</u>	Recycling
\$102.02	Total

The Homestead
at Anoka

A Senior Living & Care Community

Volunteers of America



REAL. CLASSIC.TM

CITY OF ANOKA

*City of Anoka
2017 Proposed Budget*

Draft—September 2016

Schedule of Tax Levies

	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	
General Fund Levy	\$5,489,105	\$5,459,105	\$5,323,265	\$5,323,680	\$6,297,575	\$6,641,230	5.46%
Debt Service Levy	410,000	397,000	389,000	388,585	155,900	0	-100.00%
Total Levy	<u>5,899,105</u>	<u>5,856,105</u>	<u>5,712,265</u>	<u>5,712,265</u>	<u>6,453,475</u>	<u>6,641,230</u>	2.91%
Housing & Redevelopment Authority:	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	
HRA Levy	<u>\$198,500</u>	<u>\$194,000</u>	<u>\$192,150</u>	<u>\$192,150</u>	<u>\$219,900</u>	<u>\$230,000</u>	4.59%

DRAFT

CITY OF ANOKA
2016 BUDGET SUMMARY - ALL FUNDS (EXCLUDING HRA)

REVENUES	ACTUAL 2012	ACTUAL 2013	ACTUAL 2014	ACTUAL 2015	ADOPTED 2016	PROPOSED 2017	Difference	Percent change
GENERAL FUND								
Property Taxes	\$ 5,441,866	\$ 5,475,539	\$ 5,298,101	\$ 5,329,192	\$ 6,303,575	\$ 6,647,230	\$ 343,655	5.45%
Intergovernmental	1,373,890	1,432,608	2,008,829	2,098,278	2,146,355	2,168,445	22,090	1.03%
Licenses & Permits	457,674	343,817	427,821	626,408	444,350	392,550	(51,800)	-11.66%
Fines & Forfeitures	83,462	79,874	85,154	76,072	86,750	80,750	(6,000)	-6.92%
Interest Earnings	36,920	(74,207)	142,152	51,155	45,000	40,000	(5,000)	-11.11%
Charges for Services	1,026,888	1,088,748	1,224,658	1,120,363	1,169,650	1,014,900	(154,750)	-13.23%
Miscellaneous	14,931	85,086	71,237	232,793	54,175	201,250	147,075	271.48%
Franchise Fees	939,728	977,721	967,141	979,433	966,000	971,000	5,000	0.52%
Transfers In/Reserves	385,000	700,000	360,000	365,000	1,990,040	660,000	(1,330,040)	-66.83%
Total General Fund	\$ 9,760,359	\$ 10,109,186	\$ 10,585,093	\$ 10,878,694	\$ 13,205,895	\$ 12,176,125	\$ (1,029,770)	-7.80%
SPECIAL REVENUES								
Urban Redevelopment	\$ 61,928	\$ 62,010	\$ 219,704	\$ 288,225	\$ 108,600	\$ 108,600	\$ -	0.00%
Round Up	-	-	41,607	39,534	41,000	41,000	-	0.00%
Cemetery	52,858	96,242	82,459	81,683	152,500	135,170	(17,330)	-11.36%
Walker Leased Parking	5,051	4,395	5,307	5,015	8,185	8,580	395	4.83%
City Parking	97,417	65,132	102,301	75,261	202,500	220,815	18,315	9.04%
Lodging	6,426	12,553	12,770	13,816	12,800	13,500	700	5.47%
Total Special Revenues	\$ 223,680	\$ 240,332	\$ 464,148	\$ 503,534	\$ 525,585	\$ 527,665	\$ 2,080	0.40%
DEBT SERVICE FUNDS								
Property Taxes	\$ 405,184	\$ 396,313	\$ 386,018	\$ 387,936	\$ 155,900	\$ -	\$ (155,900)	-100.00%
Interest	1,904	(9,029)	10,101	3,009	1,950	3,550	1,600	82.05%
Issuance of Bonds	-	-	6,383,638	-	-	-	-	0.00%
Operating Transfer In	440,000	440,000	1,440,000	568,500	754,650	960,000	205,350	27.21%
Total Debt Service Funds	\$ 847,088	\$ 827,284	\$ 8,219,757	\$ 959,445	\$ 912,500	\$ 963,550	\$ 51,050	5.59%
CAPITAL FUNDS								
Building Capital Projects	\$ 132,976	\$ (3,975)	\$ 499,408	\$ (479,953)	\$ 500,250	\$ 425,500	\$ (74,750)	-14.94%
State Aid Construction	2,209	(4,254)	1,147,401	11,472	4,500	4,500	-	0.00%
Street Renewal	5,354,936	1,282,929	3,496,255	4,404,004	2,941,100	2,140,000	(801,100)	-27.24%
Cemetery Construction	924	(474)	1,892	915	-	-	-	0.00%
Park Capital Improvements	1,884,339	752,790	2,360,758	841,315	894,200	207,935	(686,265)	-76.75%
City Tax Increment Districts	3,109,370	10,746,762	3,310,365	3,502,250	2,996,625	6,524,535	3,527,910	117.73%
Total Capital Projects	\$ 10,484,754	\$ 12,773,778	\$ 10,816,079	\$ 8,280,003	\$ 7,336,675	\$ 9,302,470	\$ 1,965,795	26.79%

CITY OF ANOKA
2016 BUDGET SUMMARY - ALL FUNDS (EXCLUDING HRA)

REVENUES (continued)	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ADOPTED	PROPOSED		Percent
	2012	2013	2014	2015	2016	2017	Difference	change
ENTERPRISE FUNDS								
Electric	\$ 24,880,426	\$ 25,873,794	\$ 28,173,981	\$ 28,335,177	\$ 29,098,250	\$ 29,079,000	\$ (19,250)	-0.07%
Water	1,936,514	1,767,775	1,806,786	1,953,628	2,024,250	2,026,500	2,250	0.11%
Sanitary Sewer	2,093,904	2,079,804	2,171,242	2,237,827	2,199,800	2,325,800	126,000	5.73%
Storm Sewer	420,623	467,395	476,531	477,286	527,750	522,750	(5,000)	-0.95%
Liquor	3,982,706	4,056,661	4,217,278	4,192,360	4,174,000	4,174,000	-	0.00%
Golf	1,094,589	2,101,425	924,354	936,675	941,700	1,656,700	715,000	75.93%
Refuse Collection	170,877	152,351	137,740	113,520	102,500	112,700	10,200	9.95%
Recycling	239,203	300,270	260,070	288,284	277,750	277,750	-	0.00%
Total Enterprise Funds	\$ 34,818,842	\$ 36,799,475	\$ 38,167,982	\$ 38,534,757	\$ 39,346,000	\$ 40,175,200	\$ 829,200	2.11%
INTERNAL SERVICE FUNDS								
Garage	\$ 513,737	\$ 504,948	\$ 574,658	\$ 620,104	\$ 1,305,665	\$ 670,670	\$ (634,995)	-48.63%
Information Systems	216,002	291,092	435,312	343,358	378,290	387,870	9,580	2.53%
Insurance	409,590	401,186	437,910	426,599	428,910	428,910	-	0.00%
Employee Benefits	6,804	(11,916)	21,904	10,163	12,000	12,000	-	0.00%
Total Internal Service Funds	\$ 1,146,133	\$ 1,185,310	\$ 1,469,784	\$ 1,400,224	\$ 2,124,865	\$ 1,499,450	\$ (625,415)	-29.43%
Total Revenues (sources)	\$ 57,280,856	\$ 61,935,365	\$ 69,722,843	\$ 60,556,657	\$ 63,451,520	\$ 64,644,460	\$ 1,192,940	1.88%
TOTAL SOURCES	\$ 57,280,856	\$ 61,935,365	\$ 69,722,843	\$ 60,556,657	\$ 63,451,520	\$ 64,644,460	\$ 1,192,940	1.88%

DRAFT

CITY OF ANOKA
2016 BUDGET SUMMARY - ALL FUNDS (EXCLUDING HRA)

APPROPRIATIONS	ACTUAL 2012	ACTUAL 2013	ACTUAL 2014	ACTUAL 2015	ADOPTED 2016	PROPOSED 2017	Difference	Percent change
GENERAL FUND								
Council	\$ 88,000	\$ 83,479	\$ 94,762	\$ 95,488	\$ 96,665	\$ 102,575	5,910	6.11%
Administrative Services	357,629	362,800	377,573	322,478	453,655	426,810	(26,845)	-5.92%
Finance	383,910	382,525	404,102	415,405	461,710	488,145	26,435	5.73%
Legal	184,317	180,450	174,179	187,801	201,500	205,500	4,000	1.99%
Planning	168,291	188,102	184,632	169,955	274,995	219,705	(55,290)	-20.11%
Municipal Buildings	244,757	345,414	328,751	412,408	485,875	317,345	(168,530)	-34.69%
Police	3,886,213	3,968,492	4,215,403	4,385,214	4,552,855	4,889,390	336,535	7.39%
Fire	524,605	808,183	535,500	551,459	592,000	624,490	32,490	5.49%
Inspections/Property Maint.	268,041	269,131	272,507	253,963	243,030	302,870	59,840	24.62%
Public Works	1,060,079	1,237,801	1,218,735	1,206,991	1,637,485	1,605,930	(31,555)	-1.93%
Recreation	723,557	890,383	1,018,868	1,070,789	1,106,490	1,228,605	122,115	11.04%
Parks	755,132	763,732	739,188	770,071	826,510	946,530	120,020	14.52%
Community Development	115,099	131,554	122,789	86,737	105,475	148,230	42,755	40.54%
Unallocated	41,709	48,623	79,418	67,255	143,000	90,000	(53,000)	-37.06%
Transfers Out	600,000	750,000	1,220,000	94,000	2,024,650	580,000	(1,444,650)	-71.35%
Total General Fund	\$ 9,401,339	\$ 10,410,669	\$ 10,986,407	\$ 10,090,014	\$ 13,205,895	\$ 12,176,125	(1,029,770)	-7.80%
SPECIAL REVENUES								
Urban Redevelopment	5	2,240	3,553	928	900	830	(70)	-7.78%
Round Up	-	-	41,594	38,799	41,000	41,000	-	0.00%
Cemetery	64,755	89,541	99,184	126,984	98,190	135,170	36,980	37.66%
Walker Leased Ramp	6,671	15,348	8,141	16,489	8,185	8,580	395	4.83%
City Parking	363,342	210,663	165,774	159,142	202,500	220,815	18,315	9.04%
Lodging	6,661	11,972	12,039	12,832	12,780	12,875	95	0.74%
Total Special Revenues	\$ 441,434	\$ 329,764	\$ 330,285	\$ 355,174	\$ 363,555	\$ 419,270	55,715	15.33%
DEBT SERVICE FUNDS								
Bond Principal (refunding)	\$ 470,000	\$ 450,000	\$ 580,239	\$ 7,709,150	\$ 540,000	\$ 2,105,000	1,565,000	289.81%
Bond Interest	397,089	389,758	421,218	452,558	325,340	322,435	(2,905)	-0.89%
Total Debt Service Funds	\$ 867,089	\$ 839,758	\$ 1,001,457	\$ 8,161,708	\$ 865,340	\$ 2,427,435	1,562,095	180.52%

CITY OF ANOKA
2016 BUDGET SUMMARY - ALL FUNDS (EXCLUDING HRA)

APPROPRIATIONS, (Continued)	ACTUAL 2012	ACTUAL 2013	ACTUAL 2014	ACTUAL 2015	ADOPTED 2016	PROPOSED 2017	Difference	Percent change
CAPITAL FUNDS								
Building Capital Projects	\$ 35,242	\$ 46,990	\$ 908,579	\$ 195,928	\$ 435,070	\$ 310,330	\$ (124,740)	-28.67%
State Aid Construction	-	1,094	776,050	429,092	-	-	-	0.00%
Street Renewal	7,454,430	1,930,980	4,470,190	3,335,070	1,839,655	2,964,010	1,124,355	61.12%
Cemetery Construction	-	52,475	-	-	70,000	-	(70,000)	-100.00%
Park Capital Improvements	2,690,406	1,418,529	2,210,491	780,231	619,185	357,580	(261,605)	-42.25%
City Tax Increment Districts	1,891,193	10,503,213	4,087,060	2,983,539	7,674,495	5,679,780	(1,994,715)	-25.99%
Total Capital Projects	\$ 12,071,271	\$ 13,953,281	\$ 12,452,370	\$ 7,723,860	\$ 10,638,405	\$ 9,311,700	\$ (1,326,705)	-12.47%
ENTERPRISE FUNDS								
Electric	\$ 24,827,030	\$ 25,633,255	\$ 26,742,329	\$ 27,764,960	\$ 28,702,000	\$ 28,224,865	\$ (477,135)	-1.66%
Water	1,291,808	1,430,439	1,444,995	1,379,655	1,559,550	1,602,615	43,065	2.76%
Sanitary Sewer	1,842,496	1,967,585	2,114,671	2,020,883	2,182,385	2,268,695	86,310	3.95%
Storm Sewer	166,886	198,447	185,703	209,973	228,440	258,415	29,975	13.12%
Liquor	3,953,217	4,157,645	4,316,772	4,135,611	4,105,860	4,110,550	4,690	0.11%
Golf	1,319,486	2,038,573	957,105	1,041,344	982,370	1,005,510	23,140	2.36%
Refuse Collection	177,847	161,493	137,319	125,761	106,965	119,145	12,180	11.39%
Recycling	253,912	271,358	271,943	285,046	290,430	293,280	2,850	0.98%
Total Enterprise Funds	\$ 33,832,682	\$ 35,858,795	\$ 36,170,837	\$ 36,963,233	\$ 38,158,000	\$ 37,883,075	\$ (274,925)	-0.72%
INTERNAL SERVICE FUNDS								
Garage	\$ 604,334	\$ 599,563	\$ 665,199	\$ 650,676	\$ 734,625	\$ 755,810	\$ 21,185	2.88%
Information Systems	251,454	280,198	300,369	271,328	380,545	371,960	(8,585)	-2.26%
Insurance	354,848	483,966	408,730	377,953	458,700	458,700	-	0.00%
Employee Benefits	10,052	125,327	(27,313)	46,505	34,290	102,040	67,750	197.58%
Total Internal Service Funds	\$ 1,220,688	\$ 1,489,054	\$ 1,346,985	\$ 1,346,462	\$ 1,608,160	\$ 1,688,510	\$ 80,350	5.00%
Total Appropriations (uses)	\$ 57,834,503	\$ 62,881,321	\$ 62,288,341	\$ 64,640,451	\$ 64,839,355	\$ 63,906,115	\$ (933,240)	-1.44%
TOTAL SOURCES (USES)	\$ (553,647)	\$ (945,956)	\$ 7,434,502	\$ (4,083,794)	\$ (1,387,835)	\$ 738,345	\$ 2,126,180	153.20%
Source or (Use) of Equity or Fund Balance	\$ (553,647)	\$ (945,956)	\$ 7,434,502	\$ (4,083,794)	\$ (1,387,835)	\$ 738,345	\$ 2,126,180	153.20%

CITY OF ANOKA, MINNESOTA
2017 BUDGET

GENERAL FUND SUMMARY BUDGET

SOURCES	2012 ACTUAL	2012 REVISED	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 ADOPTED	2017 PROPOSED	PERCENT CHANGE
Property Taxes	\$5,441,866	\$ 5,492,705	\$ 5,475,539	\$ 5,298,101	\$ 5,329,192	\$ 6,303,575	\$ 6,647,230	5.45%
Intergovernmental	1,373,890	1,287,595	1,432,608	2,008,829	2,098,278	2,146,355	2,168,445	1.03%
Licenses & Permits	457,674	270,800	343,817	427,821	626,408	444,350	392,550	-11.66%
Fines & Forfeitures	83,462	97,700	79,874	85,154	76,072	86,750	80,750	-6.92%
Interest Earnings	36,920	65,750	78,844	37,396	46,831	45,000	40,000	-11.11%
Gain(loss) fair value of inv	-	65,750	(153,051)	104,756	4,324	-	-	0.00%
Charges for Services	1,026,888	826,025	1,088,748	1,224,658	1,120,363	1,169,650	1,014,900	-13.23%
Miscellaneous	14,931	20,000	85,086	71,237	232,793	54,175	201,250	271.48%
Franchise Fees	939,728	920,000	977,721	967,141	979,433	966,000	971,000	0.52%
Transfers In/Reserves	385,000	979,500	700,000	360,000	365,000	1,990,040	660,000	-66.83%
Total Revenue and Transfers In	\$9,760,359	\$ 10,025,825	\$ 10,109,186	\$ 10,585,093	\$ 10,878,694	\$13,205,895	\$ 12,176,125	-7.80%
USES								
Council	\$ 88,000	\$ 97,890	\$ 83,479	\$ 94,762	95,488	\$ 96,665	\$ 102,575	6.11%
Administrative Services	357,629	392,730	362,800	377,573	322,478	453,655	426,810	-5.92%
Finance	383,910	423,895	382,525	404,102	415,405	461,710	488,145	5.73%
Legal	184,317	208,850	180,450	174,179	187,801	201,500	205,500	1.99%
Planning	168,291	170,130	188,102	184,632	169,955	274,995	219,705	-20.11%
Municipal Buildings	244,757	126,610	345,414	328,751	412,408	485,875	317,345	-34.69%
Police	3,886,213	3,934,510	3,968,492	4,215,403	4,385,214	4,552,855	4,889,390	7.39%
Fire	524,605	494,780	808,183	535,500	551,459	592,000	624,490	5.49%
Inspections/Property Maint.	268,041	262,230	269,131	272,507	253,963	243,030	302,870	24.62%
Public Works	1,060,079	1,500,220	1,237,801	1,218,735	1,206,991	1,637,485	1,605,930	-1.93%
Recreation	723,556	602,580	890,383	1,018,868	1,070,789	1,106,490	1,228,605	11.04%
Parks	755,132	1,021,670	763,732	739,188	770,071	826,510	946,530	14.52%
Community Development	115,099	146,480	131,554	122,789	86,737	105,475	148,230	40.54%
Unallocated	41,709	77,500	48,623	79,418	67,255	143,000	90,000	-37.06%
Transfers Out	600,000	500,000	750,000	1,220,000	94,000	2,024,650	580,000	-71.35%
Total Expenditures and Transfers Out	\$9,401,338	\$ 9,960,075	\$ 10,410,669	\$ 10,986,407	\$ 10,090,014	\$13,205,895	\$ 12,176,125	-7.80%
Net Change in Fund Balance	\$ 359,021	\$ 65,750	\$ (301,483)	\$ (401,314)	\$ 788,680	\$ -	\$ -	
Transfer of Operations	\$ -		\$ -	\$ (589,849)	\$ -	\$ -	\$ -	
Fund Balance	\$6,173,480	\$ 5,880,209	\$ 5,871,997	\$ 4,880,834	\$ 5,669,514	\$ 4,073,474	\$ 3,813,474	

CITY OF ANOKA, MINNESOTA
2017 BUDGET

	2012 ACTUAL	2012 REVISED	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 ADOPTED	2017 PROPOSED	PERCENT CHANGE
General Government:								
Employee Services	\$ 993,713	\$ 1,041,765	\$ 1,024,787	\$ 1,117,852	\$ 954,335	\$ 1,244,930	\$ 1,130,265	-9.21%
Supplies	17,820	36,200	18,245	11,174	10,085	33,100	32,100	-3.02%
Professional Services	465,818	460,425	451,096	453,168	491,982	559,135	586,450	4.89%
Maintenance	106,361	28,195	109,107	169,805	237,478	115,710	124,495	7.59%
Capital Outlay	-	-	71,089	14,207	63,647	150,000	-	-100.00%
Total General Government	1,583,712	1,566,585	1,674,324	1,766,206	1,757,527	2,102,875	1,873,310	-10.92%
Public Safety:								
Employee Services	3,949,061	3,574,900	3,994,213	3,761,341	3,886,617	3,973,800	4,318,675	8.68%
Supplies	88,170	80,500	71,413	69,786	71,471	80,550	80,650	0.12%
Professional Services	331,572	245,520	374,062	364,154	350,627	403,010	399,335	-0.91%
Maintenance	281,612	295,820	323,005	292,629	308,969	338,525	353,600	4.45%
Contractual Fire	-	-	-	535,500	551,459	592,000	624,490	5.49%
Capital Outlay	28,446	-	283,113	-	21,493	-	40,000	0.00%
Total Public Safety	4,678,861	4,196,740	5,045,806	5,023,410	5,190,636	5,387,885	5,816,750	7.96%
Public Works:								
Employee Services	499,830	654,200	570,119	657,903	550,802	695,915	631,050	-9.32%
Supplies	23,781	54,150	19,014	24,341	32,391	33,900	33,900	0.00%
Professional Services	90,598	144,615	72,136	99,009	107,684	109,895	111,525	1.48%
Maintenance	445,870	547,255	576,532	434,247	409,788	680,775	686,955	0.91%
Capital Outlay	-	100,000	-	3,235	106,326	117,000	142,500	21.79%
Total Public Works	1,060,079	1,500,220	1,237,801	1,218,735	1,206,991	1,637,485	1,605,930	-1.93%
Park & Recreation:								
Employee Services	813,845	848,700	795,866	857,948	880,313	933,260	1,016,925	8.96%
Supplies	90,454	200,850	106,931	109,610	88,837	148,850	150,650	1.21%
Professional Services	143,158	179,340	259,989	265,490	232,707	239,130	278,265	16.37%
Maintenance	403,521	365,360	500,205	457,902	539,891	537,760	554,295	3.07%
Capital Outlay	27,709	30,000	39,747	67,106	99,112	74,000	175,000	136.49%
Total Park & Recreation	1,478,687	1,624,250	1,702,738	1,758,056	1,840,860	1,933,000	2,175,135	12.53%
Unallocated:								
Transfers	600,000	500,000	750,000	1,220,000	94,000	2,024,650	580,000	-71.35%
Maintenance/contingency	-	77,500	-	-	-	120,000	125,000	4.17%
Total Unallocated	600,000	577,500	750,000	1,220,000	94,000	2,144,650	705,000	-67.13%
TOTALS	\$9,401,339	\$ 9,465,295	\$ 10,410,669	\$ 10,986,407	\$ 10,090,014	\$13,205,895	\$ 12,176,125	-7.80%

CITY OF ANOKA, MINNESOTA
2017 BUDGET

GENERAL FUND SUMMARY BUDGET

GENERAL FUND COMPARATIVE EXPENDITURES BY OBJECT CLASSIFICATION

TOTAL GENERAL FUND:	2012	2012	2013	2014	2015	2016	2017	PERCENT
	ACTUAL	REVISED	ACTUAL	ACTUAL	ACTUAL	ADOPTED	PROPOSED	CHANGE
Employee Services	\$6,256,449	\$ 6,119,565	\$ 6,384,985	\$ 6,395,044	\$ 6,272,067	\$ 6,847,905	\$ 7,096,915	3.64%
Supplies	220,225	371,700	215,603	214,911	202,784	296,400	297,300	0.30%
Professional Services	1,031,146	1,029,900	1,157,283	1,181,821	1,183,000	1,311,170	1,375,575	4.91%
Maintenance	1,237,364	1,236,630	1,508,849	1,354,583	1,496,126	1,672,770	1,719,345	2.78%
Contractual Fire	-	-	-	535,500	551,459	592,000	624,490	5.49%
Capital Outlay	56,155	130,000	393,949	84,548	290,578	341,000	357,500	4.84%
Contingency	-	77,500	-	-	-	120,000	125,000	4.17%
Transfers	600,000	500,000	750,000	1,220,000	94,000	2,024,650	580,000	-71.35%
TOTAL	<u>\$9,401,339</u>	<u>\$ 9,465,295</u>	<u>\$ 10,410,669</u>	<u>\$ 10,986,407</u>	<u>\$ 10,090,014</u>	<u>\$13,205,895</u>	<u>\$ 12,176,125</u>	<u>-7.80%</u>

DRAFT

CITY OF ANOKA, MINNESOTA
2017 BUDGET

GENERAL FUND - CITY COUNCIL, CITY MANAGER, AND ELECTIONS BUDGET

	2012	2013	2014	2015	2016	2016	2017	PERCENT
<u>REVENUES</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>PROJECTED</u>	<u>ADOPTED</u>	<u>PROPOSED</u>	<u>CHANGE</u>
Licenses & Permits	\$ 13,476	\$ 13,715	\$ 12,250	\$ 5,840	\$ 13,000	\$ 13,300	\$ 12,000	-9.77%
Charges for Services	2,406	17	16	11	-	-	-	0.00%
Miscellaneous	6,514	6,669	6,172	5,394	6,000	5,325	5,400	1.41%
Total Revenue	<u>\$ 22,396</u>	<u>\$ 20,401</u>	<u>\$ 18,438</u>	<u>\$ 11,245</u>	<u>\$ 19,000</u>	<u>\$ 18,625</u>	<u>\$ 17,400</u>	<u>-6.58%</u>
<u>EXPENDITURES</u>								
Employee Services	\$ 231,260	\$ 210,474	\$ 236,969	\$ 168,224	\$ 268,524	\$ 292,035	\$ 236,170	-19.13%
Supplies	875	1,021	1,434	725	1,028	3,700	3,700	0.00%
Professional Services	87,327	110,031	107,499	112,532	119,973	113,850	117,405	3.12%
Maintenance	637	-	75	3,785	4,250	4,850	5,000	3.09%
Total Expenditure	<u>\$ 320,099</u>	<u>\$ 321,526</u>	<u>\$ 345,977</u>	<u>\$ 285,266</u>	<u>\$ 393,775</u>	<u>\$ 414,435</u>	<u>\$ 362,275</u>	<u>-12.59%</u>
Supported by taxes and aid	\$ (297,703)	\$ (301,125)	\$ (327,539)	\$ (274,021)	\$ (374,775)	\$ (395,810)	\$ (344,875)	-12.87%

DRAFT

CITY OF ANOKA, MINNESOTA
2017 BUDGET

GENERAL FUND - FINANCE AND ASSESSING

<u>REVENUES</u>	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 ADOPTED	2017 PROPOSED	PERCENT CHANGE
Charges for Services	\$ 1,260	\$ 1,002	\$ 1,225	\$ 1,050	\$ 1,000	\$ 1,200	\$ 1,000	-20.00%
Miscellaneous	2,788	4,409	4,997	8,547	4,900	4,400	4,500	2.22%
Total Revenue	<u>\$ 4,048</u>	<u>\$ 5,411</u>	<u>\$ 6,222</u>	<u>\$ 9,597</u>	<u>\$ 5,900</u>	<u>\$ 5,600</u>	<u>\$ 5,500</u>	<u>-41.65%</u>
<u>EXPENDITURES</u>								
Employee Services	\$ 337,439	\$ 303,409	\$ 334,357	\$ 357,190	\$ 371,170	\$ 387,235	\$ 410,310	5.62%
Supplies	3,700	3,470	2,315	2,061	2,982	4,800	4,800	0.00%
Professional Services	41,746	70,528	62,140	49,751	58,016	61,235	64,760	5.44%
Maintenance	1,025	5,118	5,290	6,403	6,971	8,440	8,275	-1.99%
Total Expenditure	<u>\$ 383,910</u>	<u>\$ 382,525</u>	<u>\$ 404,102</u>	<u>\$ 415,405</u>	<u>\$ 439,139</u>	<u>\$ 461,710</u>	<u>\$ 488,145</u>	<u>5.42%</u>
Supported by taxes and aid	\$ (379,862)	\$ (377,114)	\$ (397,880)	\$ (405,808)	\$ (433,239)	\$ (456,110)	\$ (482,645)	5.50%

DRAFT

CITY OF ANOKA, MINNESOTA
2017 BUDGET

GENERAL FUND - ATTORNEY

<u>REVENUES</u>	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 ADOPTED	2017 PROPOSED	PERCENT CHANGE
Court Fines	\$ 82,297	\$ 76,971	\$ 82,198	\$ 75,252	\$ 80,000	\$ 84,000	\$ 78,000	-7.69%
Total Revenue	<u>\$ 82,297</u>	<u>\$ 76,971</u>	<u>\$ 82,198</u>	<u>\$ 75,252</u>	<u>\$ 80,000</u>	<u>\$ 84,000</u>	<u>\$ 78,000</u>	<u>-7.69%</u>
 EXPENDITURES								
Supplies	\$ 26	\$ 22	\$ -	\$ -	\$ -	\$ 500	\$ 500	0.00%
Professional Services	-	-	-	-	-	-	-	0.00%
Legal	42,321	38,318	36,721	50,669	46,278	46,000	50,000	8.00%
Prosecution	141,970	142,110	137,458	137,132	157,192	155,000	155,000	0.00%
Housing Code Violation	-	-	-	-	-	-	-	0.00%
Total Expenditure	<u>\$ 184,317</u>	<u>\$ 180,450</u>	<u>\$174,179</u>	<u>\$ 187,801</u>	<u>\$ 203,470</u>	<u>\$ 201,500</u>	<u>\$ 205,500</u>	<u>1.95%</u>
Supported by taxes and aid	\$ (102,020)	\$(103,479)	\$(91,981)	\$(112,549)	\$ (123,470)	\$(117,500)	\$(127,500)	7.84%

DRAFT

CITY OF ANOKA, MINNESOTA
2017 BUDGET

GENERAL FUND - HUMAN RESOURCES

<u>REVENUES</u>	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 ADOPTED	2017 PROPOSED	PERCENT CHANGE
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
EXPENDITURES								
Employee Services	\$ 109,102	\$ 106,789	\$ 115,064	\$ 122,298	\$ 113,355	\$ 115,600	\$ 146,885	27.06%
Supplies	4,779	3,913	660	1,235	768	3,500	3,500	0.00%
Professional Services	11,004	14,051	10,632	8,973	11,255	15,785	15,725	-0.38%
Maintenance	645	-	-	194	601	1,000	1,000	0.00%
Total Expenditure	<u>\$ 125,530</u>	<u>\$ 124,753</u>	<u>\$ 126,356</u>	<u>\$ 132,700</u>	<u>\$ 125,979</u>	<u>\$ 135,885</u>	<u>\$ 167,110</u>	<u>22.98%</u>
Supported by taxes and aid	\$(125,530)	\$(124,753)	\$(126,356)	\$(132,700)	\$(125,979)	\$(135,885)	\$(167,110)	22.98%

DRAFT

CITY OF ANOKA, MINNESOTA
2017 BUDGET

GENERAL FUND - PLANNING

<u>REVENUES</u>	2012 <u>ACTUAL</u>	2013 <u>ACTUAL</u>	2014 <u>ACTUAL</u>	2015 <u>ACTUAL</u>	2016 <u>PROJECTED</u>	2016 <u>ADOPTED</u>	2017 <u>PROPOSED</u>	PERCENT <u>CHANGE</u>
Plan Check/Review Fees	\$ 3,400	\$ 8,250	\$ 7,775	\$ 3,400	\$ 5,000	\$ 5,000	\$ 3,000	-40.00%
Miscellaneous	(652)	(500)	213	247	250	200	250	25.00%
Total Revenue	<u>\$ 2,748</u>	<u>\$ 7,750</u>	<u>\$ 7,988</u>	<u>\$ 3,647</u>	<u>\$ 5,250</u>	<u>\$ 5,200</u>	<u>\$ 3,250</u>	<u>-37.50%</u>
<u>EXPENDITURES</u>								
Employee Services	\$ 148,569	\$ 165,516	\$ 159,921	\$ 135,107	\$ 177,824	\$ 238,950	\$ 158,550	-33.65%
Supplies	2,153	1,676	1,263	599	699	3,500	3,500	0.00%
Professional Services	1,663	18,754	20,579	31,910	26,354	28,945	54,055	86.75%
Maintenance	1,306	2,156	2,869	2,339	2,444	3,600	3,600	0.00%
Total Expenditure	<u>\$ 153,691</u>	<u>\$ 188,102</u>	<u>\$ 184,632</u>	<u>\$ 169,955</u>	<u>\$ 207,321</u>	<u>\$ 274,995</u>	<u>\$ 219,705</u>	<u>-20.11%</u>
Supported by taxes and aid	\$(150,943)	\$(180,352)	\$(176,644)	\$(166,308)	\$(202,071)	\$(269,795)	\$(216,455)	-19.77%

DRAFT

CITY OF ANOKA, MINNESOTA
2017 BUDGET

GENERAL FUND - MUNICIPAL BUILDING AND GENERAL MAINTENANCE

<u>REVENUES</u>	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 ADOPTED	2017 PROPOSED	PERCENT CHANGE
Total Revenue	\$ -	\$ -	\$ 53	\$ 1	\$ -	\$ -	\$ -	0.00%
EXPENDITURES								
Employee Services	\$ 82,050	\$ 121,018	\$ 163,548	\$ 115,583	\$ 110,958	\$ 130,000	\$ 119,650	-7.96%
Supplies	5,278	7,436	4,268	5,208	3,948	14,100	13,100	-7.09%
Professional Services	67,470	44,100	64,369	43,889	62,978	94,455	78,475	-16.92%
Maintenance	89,959	101,771	96,566	184,081	135,130	97,320	106,120	9.04%
Capital Outlay	-	71,089	-	63,647	150,000	150,000	-	-100.00%
Total Expenditure	<u>\$ 244,757</u>	<u>\$ 345,414</u>	<u>\$ 328,751</u>	<u>\$ 412,408</u>	<u>\$ 463,014</u>	<u>\$ 485,875</u>	<u>\$ 317,345</u>	<u>-34.69%</u>
Supported by taxes and aid	\$(244,757)	\$(345,414)	\$(328,698)	\$(412,407)	\$ (463,014)	\$(485,875)	\$ (317,345)	-34.69%

DRAFT

CITY OF ANOKA, MINNESOTA
2017 BUDGET

GENERAL FUND - POLICE, SECURITY SERVICES, CIVIL DEFENSE, AND JOINT FIRE

<u>REVENUES</u>	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 ADOPTED	2017 PROPOSED	PERCENT CHANGE
Licenses	\$ 68,557	\$ 66,339	\$ 22,460	\$ 67,037	\$ 73,800	\$ 69,800	\$ 71,300	2.15%
State Aid Police Svcs	168,286	194,231	203,728	208,695	203,800	203,800	208,800	2.45%
Police Services	189,203	194,024	187,038	176,748	188,550	190,750	191,500	0.39%
AMRTC Police Services	250,334	321,710	379,981	338,356	331,000	331,000	348,000	5.14%
Anoka Tech Security	85,701	82,687	89,438	55,953	-	75,000	-	-100.00%
Anoka High School Security	71,527	61,494	77,859	64,785	70,000	70,000	70,000	0.00%
Miscellaneous	47,632	43,723	71,092	42,816	65,500	80,000	74,750	-6.56%
Total Revenue	\$ 881,240	\$ 964,208	\$ 1,031,596	\$ 954,390	\$ 932,650	\$ 1,020,350	\$ 964,350	-5.49%
<u>EXPENDITURES</u>								
Employee Services	\$ 3,316,912	\$ 3,351,465	\$ 3,540,565	\$ 3,688,504	\$ 3,477,773	\$ 3,799,950	\$ 4,083,375	7.46%
Supplies	67,226	56,073	69,609	70,910	81,123	77,300	77,400	0.13%
Professional Services	237,389	271,659	320,322	305,702	349,929	347,360	345,570	-0.52%
Maintenance	266,982	289,294	284,909	298,605	310,893	328,245	343,045	4.51%
Joint Fire Operations	494,780	513,565	535,500	551,459	592,000	592,000	624,490	5.49%
Capital	-	-	-	21,493	26,000	-	40,000	0.00%
Total Expenditure	\$ 4,383,289	\$ 4,482,056	\$ 4,750,905	\$ 4,936,673	\$ 4,837,718	\$ 5,144,855	\$ 5,513,880	7.17%
Supported by taxes and aid	\$(3,502,049)	\$(3,517,848)	\$(3,719,309)	\$(3,982,283)	\$(3,905,068)	\$(4,124,505)	\$(4,549,530)	10.30%

Gate for police yard \$40,000 *

DRAFT

CITY OF ANOKA, MINNESOTA
2017 BUDGET

GENERAL FUND - PROPERTY AND BUILDING INSPECTIONS

<u>REVENUES</u>	2012	2013	2014	2015	2016	2016	2017	PERCENT
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROJECTED	ADOPTED	PROPOSED	CHANGE
Plan Check/Review Fees	\$ 90,561	\$ 83,187	\$ 98,704	\$144,923	\$ 85,000	\$ 85,000	\$ 85,000	0.00%
Building Permits	219,653	173,200	265,726	385,316	253,000	230,000	190,000	-17.39%
Heating Permits	66,507	31,482	57,544	84,410	55,000	50,000	45,000	-10.00%
Plumbing Permits	17,727	9,816	17,766	30,836	17,000	13,000	14,000	7.69%
Electrical Permits	51,154	30,617	34,448	47,531	34,000	38,000	35,000	-7.89%
Building Permit Sur Charge	1,296	2,649	1,160	1,659	1,200	1,500	1,100	-26.67%
Rental license inspection fee	21,859	18,888	21,738	4,963	20,000	30,000	25,000	-16.67%
Vacant Building Reg Fee	6,800	2,900	2,700	1,850	2,000	2,500	2,000	-20.00%
Miscellaneous	3,116	4,287	5,175	3,700	4,000	5,000	3,500	-30.00%
Total Revenue	\$478,673	\$ 357,026	\$504,961	\$705,188	\$ 471,200	\$ 455,000	\$ 400,600	-11.96%
<u>EXPENDITURES</u>								
Employee Services	\$222,065	\$ 211,292	\$220,781	\$198,113	\$ 196,166	\$ 173,850	\$ 235,300	35.35%
Supplies	320	326	176	561	1,188	3,250	3,250	0.00%
Professional Services	36,147	50,163	43,830	44,925	46,361	55,650	53,765	-3.39%
Maintenance	7,205	7,350	7,720	10,364	10,513	10,280	10,555	2.68%
Total Expenditure	\$265,737	\$ 269,131	\$272,507	\$253,963	\$ 254,228	\$ 243,030	\$ 302,870	24.62%
Supported by taxes and aid	\$212,936	\$ 87,895	\$232,454	\$451,225	\$ 216,972	\$ 211,970	\$ 97,730	-53.89%

DRAFT

CITY OF ANOKA, MINNESOTA
2017 BUDGET

GENERAL FUND - ENGINEERING, STREETS & DOWNTOWN MAINTENANCE

<u>REVENUES</u>	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 ADOPTED	2017 PROPOSED	PERCENT CHANGE
Permits	\$ 240	\$ 260	\$ 375	\$ 475	\$ 400	\$ 250	\$ 250	0.00%
Franchise Fees	939,728	977,721	967,141	979,433	960,000	966,000	971,000	0.52%
MSA Maintenance	152,232	158,092	163,848	177,625	177,000	177,000	187,600	5.99%
Miscellaneous	1,544	2,457	265	1,419	1,020	1,500	1,500	0.00%
Total Revenue	<u>\$1,093,744</u>	<u>\$1,138,530</u>	<u>\$1,131,629</u>	<u>\$1,158,952</u>	<u>\$1,138,420</u>	<u>\$1,144,750</u>	<u>\$1,160,350</u>	<u>1.36%</u>
EXPENDITURES								
Employee Services	\$ 499,830	\$ 570,119	\$ 657,904	\$ 550,802	\$ 552,140	\$ 695,915	\$ 631,050	-9.32%
Supplies	23,780	19,014	24,341	32,391	23,108	33,900	33,900	0.00%
Professional Services	90,598	72,135	102,243	107,684	84,641	109,895	111,525	1.48%
Maintenance	445,871	576,532	431,012	409,788	457,330	680,775	686,955	0.91%
Capital Outlay	-	-	3,235	106,326	117,000	117,000	142,500 *	21.79%
Total Expenditure	<u>\$1,060,079</u>	<u>\$1,237,800</u>	<u>\$ 1,218,735</u>	<u>\$1,206,991</u>	<u>\$ 1,234,219</u>	<u>\$ 1,637,485</u>	<u>\$1,605,930</u>	<u>-1.93%</u>
Supported by taxes and aid	\$ 33,665	\$ (99,270)	\$ (87,106)	\$ (48,039)	\$ (95,799)	\$ (492,735)	\$ (445,580)	-9.57%

CSAH 7th & Grant signal, city share \$82,500 *
Signal replacments \$60,000

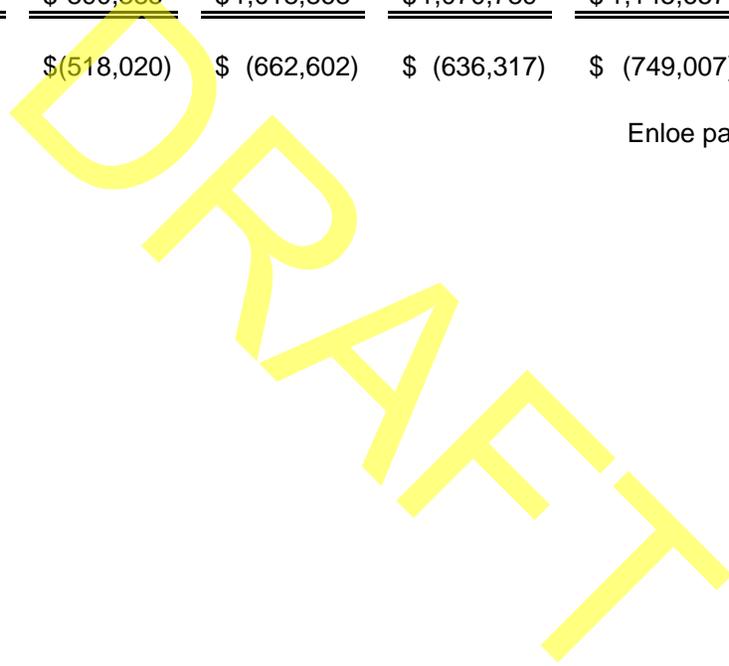
DRAFT

CITY OF ANOKA, MINNESOTA
2017 BUDGET

GENERAL FUND - RECREATION & COMMUNITY PROGRAMS

REVENUES	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 ADOPTED	2017 PROPOSED	PERCENT CHANGE
Lease Income	\$ -	\$ 33,528	\$ 34,722	\$ 39,395	\$ 84,000	\$ 79,000	\$ 107,100	35.57%
Use of Parks & Fields	13,409	20,101	18,371	22,506	18,500	18,000	19,000	5.56%
Pool Admission	199,022	194,907	176,704	207,392	176,000	191,000	191,000	0.00%
Swimming Lessons	52,511	49,994	50,233	57,467	51,000	51,000	60,000	17.65%
Pool Rental	8,410	8,249	11,728	7,506	8,000	8,250	8,100	-1.82%
Senior Center	21,913	25,585	25,973	32,011	26,900	24,600	25,850	5.08%
Slip Rental	-	-	-	15,877	30,550	15,000	30,000	100.00%
Miscellaneous	6,762	40,001	38,535	52,318	1,700	1,850	1,350	-27.03%
Total Revenue	\$ 302,027	\$ 372,365	\$ 356,266	\$ 434,472	\$ 396,650	\$ 388,700	\$ 442,400	13.82%
EXPENDITURES								
Employee Services	\$ 399,847	\$ 424,822	\$ 485,235	\$ 531,201	\$ 571,036	\$ 516,710	\$ 582,775	12.79%
Supplies	47,684	42,820	39,781	49,551	57,644	78,250	77,250	-1.28%
Professional Services	91,540	188,494	189,858	174,706	187,998	179,770	212,010	17.93%
Maintenance	184,536	234,249	244,836	247,058	266,779	282,760	296,570	4.88%
Capital Outlay	-	-	59,158	68,273	62,200	49,000	60,000	22.45% *
Total Expenditures	\$ 723,607	\$ 890,385	\$ 1,018,868	\$ 1,070,789	\$ 1,145,657	\$ 1,106,490	\$ 1,228,605	11.04%
Supported by taxes and aid	\$(421,580)	\$(518,020)	\$(662,602)	\$(636,317)	\$(749,007)	\$(717,790)	\$(786,205)	9.53%

Enloe park playground equipment \$25,000 *
Boat Slide \$35,000



CITY OF ANOKA, MINNESOTA
2017 BUDGET

GENERAL FUND - PARK AND CEMETERY MAINTENANCE & SHADE TREE BEAUTIFICATION

<u>REVENUES</u>	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 ADOPTED	2017 PROPOSED	PERCENT CHANGE
Lease Income	\$ 6,789	\$ 12,000	\$ 16,824	\$ 2,400	\$ -	\$ -	\$ -	0.00%
Park Donations	4,841	2,500	4,462	2,025	5,625	2,500	3,000	20.00%
Miscellaneous	3,414	4,076	4,772	1,836	3,000	4,000	3,500	-12.50%
Total Revenue	\$ 15,044	\$ 18,576	\$ 26,058	\$ 6,261	\$ 8,625	\$ 6,500	\$ 6,500	0.00%
<u>EXPENDITURES</u>								
Employee Services	\$ 413,999	\$ 371,044	\$ 372,712	\$ 349,112	\$ 311,043	\$ 416,550	\$ 434,150	4.23%
Supplies	42,770	57,340	69,831	39,286	48,047	70,600	73,400	3.97%
Professional Services	51,619	69,146	75,634	58,001	55,407	59,360	66,255	11.62%
Maintenance	218,985	226,456	213,063	292,833	302,800	255,000	257,725	1.07%
Capital Outlay	27,709	39,747	7,948	30,839	25,000	25,000	115,000 *	360.00%
Total Expenditures	\$ 755,082	\$ 763,733	\$ 739,188	\$ 770,071	\$ 742,297	\$ 826,510	\$ 946,530	14.52%
Supported by taxes and aid	\$(740,038)	\$(745,157)	\$(713,130)	\$(763,810)	\$(733,672)	\$(820,010)	\$(940,030)	14.64%

West Rum River Trail \$75,000 *
Stone House restoration \$40,000

DRAFT

CITY OF ANOKA, MINNESOTA
2017 BUDGET

GENERAL FUND - COMMUNITY DEVELOPMENT

<u>REVENUES</u>	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 ADOPTED	2017 PROPOSED	PERCENT CHANGE
Miscellaneous	\$ (145)	\$ (420)	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Revenue	<u>\$ (145)</u>	<u>\$ (420)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
<u>EXPENDITURES</u>								
Employee Services	\$ 104,728	\$ 117,582	\$ 107,993	\$ 55,933	\$ 58,000	\$ 81,110	\$ 123,700	52.51%
Supplies	949	707	654	68	700	3,000	3,000	0.00%
Professional Services	9,423	13,202	14,142	30,736	67,234	20,865	21,030	0.79%
Maintenance	-	63	-	-	-	500	500	0.00%
Total Expenditure	<u>\$ 115,100</u>	<u>\$ 131,554</u>	<u>\$ 122,789</u>	<u>\$ 86,737</u>	<u>\$ 125,934</u>	<u>\$ 105,475</u>	<u>\$ 148,230</u>	<u>40.54%</u>
Supported by taxes and aid	\$ (115,245)	\$ (131,974)	\$ (122,789)	\$ (86,737)	\$ (125,934)	\$ (105,475)	\$ (148,230)	40.54%

DRAFT

CITY OF ANOKA, MINNESOTA
2017 BUDGET

GENERAL FUND - UNALLOCATED

REVENUES	2012	2013	2014	2015	2016	2016	2017	PERCENT
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROJECTED	ADOPTED	PROPOSED	CHANGE
Property Taxes	\$4,176,461	\$4,038,845	\$3,713,891	\$3,917,542	\$ 6,341,025	\$ 6,303,575	\$6,647,230	5.45%
Fiscal Disparities	1,252,252	1,421,138	1,584,190	1,411,629	1,350,000	-	-	0.00%
Local Government Aid	901,095	901,095	1,547,473	1,649,886	1,679,055	1,679,055	1,691,045	0.71%
State Aid - PERA Inc	28,509	28,509	28,509	28,509	28,509	28,500	28,500	0.00%
Interest Earnings	30,406	69,840	37,510	46,905	40,000	45,000	40,000	-11.11%
Gain or (loss) from Inv	-	(153,051)	104,757	4,323	-	-	-	0.00%
Miscellaneous	17,045	18,555	43,354	95,895	31,000	31,000	31,000	0.00%
Transfers In	385,000	700,000	360,000	365,000	394,000	394,000	400,000	1.52%
Use of Fund Balance	-	-	-	-	-	1,596,040	260,000	-83.71%
Total Revenue	\$6,790,768	\$7,024,931	\$7,419,684	\$7,519,689	\$ 9,863,589	\$ 10,077,170	\$9,097,775	-9.72%
EXPENDITURES								
Employee Services	\$ -	\$ 6,772	\$ -	\$ -	\$ -	\$ -	\$ (65,000)	100.00%
Supplies	74	-	578	189	3,864	-	-	0.00%
Professional Services	6,163	2,351	3,040	26,390	44,790	23,000	30,000	30.43%
Maintenance	35,471	39,501	61,593	40,676	48,500	120,000	125,000	4.17%
Capital Expense	-	-	14,207	-	-	-	-	0.00%
Transfer Out	600,000	750,000	1,220,000	94,000	2,024,650	2,024,650	580,000 *	-71.35%
Total Expenditures	\$ 641,708	\$ 798,624	\$1,299,418	\$ 161,255	\$ 2,121,804	\$ 2,167,650	\$ 670,000	-69.09%
Supported by taxes and aid	\$6,149,060	\$6,226,307	\$6,120,266	\$7,358,434	\$ 7,741,785	\$ 7,909,520	\$8,427,775	6.55%

Debt Service \$580,000 *

CITY OF ANOKA, MINNESOTA

2017 BUDGET

SPECIAL REVENUE FUNDS SUMMARY BUDGET

SOURCES	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 ADOPTED	2017 PROPOSED	PERCENT CHANGE
Taxes	\$ 6,337	\$ 9,339	\$ 8,886	\$ 10,090	\$ 9,200	\$ 9,850	7.07%
Licenses & Permits	28,639	32,243	32,147	31,466	40,800	57,000	39.71%
Fines & Forfeitures	63,983	59,679	58,153	48,127	39,000	39,000	0.00%
Interest Earnings	15,538	29,615	12,679	23,465	34,500	32,900	-4.64%
Gain(loss) fair value of inv	-	(56,521)	39,308	2,188	-	-	0.00%
Charges for Services	114,780	172,115	282,051	352,251	170,600	170,600	0.00%
Miscellaneous	49,327	48,400	46,913	48,256	44,500	44,500	0.00%
Transfers In/Reserves	-	-	-	-	186,985	173,815	-7.04%
Total Revenue and Transfers In	<u>\$ 278,604</u>	<u>\$ 294,870</u>	<u>\$ 480,137</u>	<u>\$ 515,843</u>	<u>\$ 525,585</u>	<u>\$ 527,665</u>	<u>0.40%</u>
USES							
General Government	\$ 6,666	\$ 14,212	\$ 15,592	13,760	\$ 13,680	\$ 13,705	0.18%
Public Safety	235,691	140,018	119,030	122,872	86,620	106,920	23.44%
Public Works	26,843	105,646	94,342	106,014	100,065	103,475	3.41%
Parks	64,755	89,541	90,596	94,726	98,190	110,170	12.20%
Capital Outlay	170,345	25,560	12,352	46,115	65,000	85,000	30.77%
Total Expenditures and Transfers Out	<u>\$ 504,300</u>	<u>\$ 374,977</u>	<u>\$ 331,912</u>	<u>\$ 383,487</u>	<u>\$ 363,555</u>	<u>\$ 419,270</u>	<u>15.33%</u>
Net Change in Fund Balance	\$ (225,696)	\$ (80,107)	\$ 148,225	\$ 132,356	\$ 162,030	\$ 108,395	
Fund Balance	\$ 1,893,442	\$ 1,813,335	\$ 1,961,560	\$ 2,093,916	\$ 2,255,946	\$ 2,364,341	4.80%

CITY OF ANOKA, MINNESOTA

2017 BUDGET

URBAN REDEVELOPMENT FUND SUMMARY BUDGET

	2012	2013	2014	2015	2016	2016	2017	PERCENT
<u>REVENUES</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>PROJECTED</u>	<u>ADOPTED</u>	<u>PROPOSED</u>	<u>CHANGE</u>
Interest Earnings	\$ 2,803	\$ 6,640	\$ 5,639	\$ 13,553	\$ 10,000	\$ 14,000	\$ 14,000	0.00%
Development Fee	-	-	-	-	-	-	-	0.00%
Service Availability	59,125	68,110	206,255	275,864	120,000	94,600	94,600	0.00%
Total Revenue	<u>\$ 61,928</u>	<u>\$ 62,010</u>	<u>\$ 219,704</u>	<u>\$ 288,225</u>	<u>\$ 130,000</u>	<u>\$ 108,600</u>	<u>\$ 108,600</u>	<u>0.00%</u>
<u>EXPENDITURES</u>								
Personel	\$ 5	\$ 1,015	\$ 2,255	\$ 48	\$ 10	\$ 20	\$ 10	-50.00%
Professional Charges	-	415	488	70	65	70	10	-85.71%
Rents	-	810	810	810	810	810	810	0.00%
Total Expenditures	<u>\$ 5</u>	<u>\$ 2,240</u>	<u>\$ 3,553</u>	<u>\$ 928</u>	<u>\$ 885</u>	<u>\$ 900</u>	<u>\$ 830</u>	<u>-7.78%</u>
Net Change in Fund Balance	\$ 61,923	\$ 59,770	\$ 216,151	\$ 287,297	\$ 129,115	\$ 107,700	\$ 107,770	
Fund Balance	\$ 359,586	\$ 419,356	\$ 635,507	\$ 922,804	\$ 1,051,919	\$ 1,030,504	\$ 1,138,274	10.46%

DRAFT

CITY OF ANOKA, MINNESOTA

2017 BUDGET

ROUND UP FUND SUMMARY BUDGET

	2012	2013	2014	2015	2016	2016	2017	PERCENT
<u>REVENUES</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>PROJECTED</u>	<u>ADOPTED</u>	<u>PROPOSED</u>	<u>CHANGE</u>
Interest Earnings	\$ -	\$ 244	\$ 123	\$ 178	\$ 200	\$ -	\$ -	0.00%
Gain(loss) fair value of inv	-	(77)	52	(94)	120	-	-	0.00%
Other Revenue	49,326	44,175	41,432	39,450	38,500	41,000	41,000	0.00%
Total Revenue	<u>\$ 49,326</u>	<u>\$ 44,342</u>	<u>\$ 41,607</u>	<u>\$ 39,534</u>	<u>\$ 38,820</u>	<u>\$ 41,000</u>	<u>\$ 41,000</u>	<u>0.00%</u>
<u>EXPENDITURES</u>								
Contractual Services	\$ 43,260	\$ 44,409	\$ 41,518	\$ 38,739	\$ 38,000	\$ 41,000	\$ 41,000	0.00%
Bad Debt Expense	94	104	76	60	27	-	-	0.00%
Total Expenditures	<u>\$ 43,354</u>	<u>\$ 44,513</u>	<u>\$ 41,594</u>	<u>\$ 38,799</u>	<u>\$ 38,027</u>	<u>\$ 41,000</u>	<u>\$ 41,000</u>	<u>0.00%</u>
Net Change in Fund Balance	\$ 5,972	\$ (171)	\$ 13	\$ 735	\$ 793	\$ -	\$ -	
Fund Balance	\$ 5,972	\$ 5,801	\$ 5,814	\$ 6,549	\$ 7,342	\$ 6,549	\$ 6,549	0.00%

DRAFT

CITY OF ANOKA, MINNESOTA

2017 BUDGET

CEMETERY FUND SUMMARY BUDGET

	2012	2013	2014	2015	2016	2016	2017	PERCENT
<u>REVENUES</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>PROJECTED</u>	<u>ADOPTED</u>	<u>PROPOSED</u>	<u>CHANGE</u>
Interment	\$ 19,450	\$ 38,500	\$ 25,599	\$ 25,767	\$ 25,905	\$ 28,000	\$ 28,000	0.00%
Marker Permit	5,555	5,675	4,600	5,400	6,125	6,000	6,000	0.00%
Grave Purchase	17,300	37,614	23,048	27,160	24,262	25,000	25,000	0.00%
Perpetual Care	6,650	20,736	15,782	16,873	16,000	17,000	17,000	0.00%
Interest Income	3,527	7,283	2,971	4,806	6,500	6,500	6,500	0.00%
Gain(loss) fair value of inv	-	(14,386)	10,314	1,077	2,996	-	-	0.00%
Contrib and Donations	-	500	-	-	-	-	-	0.00%
Admin Fes	375	320	145	600	330	-	-	0.00%
Transfers In	-	-	-	-	69,666	70,000	-	-100.00%
Use of Fund Balance	-	-	-	-	-	-	52,670	0.00%
Total Revenue	<u>\$ 52,857</u>	<u>\$ 96,242</u>	<u>\$ 82,459</u>	<u>\$ 81,683</u>	<u>\$ 151,784</u>	<u>\$ 152,500</u>	<u>\$ 135,170</u>	<u>-11.36%</u>
EXPENDITURES								
Personel	\$ 46,500	\$ 66,302	\$ 69,651	\$ 70,449	\$ 48,406	\$ 67,420	\$ 78,865	16.98%
Supplies	1,449	701	1,670	3,210	899	2,700	2,700	0.00%
Professional Charges	3,894	9,410	8,525	5,405	4,232	7,780	7,960	2.31%
Maintenance	12,911	13,128	10,750	15,662	13,148	20,290	20,645	1.75%
Capital	-	-	8,588	32,258	-	-	25,000 *	100.00%
Total Expenditures	<u>\$ 64,754</u>	<u>\$ 89,541</u>	<u>\$ 99,184</u>	<u>\$ 126,984</u>	<u>\$ 66,685</u>	<u>\$ 98,190</u>	<u>\$ 135,170</u>	<u>37.66%</u>
Net Change in Fund Balance	\$ (11,897)	\$ 6,701	\$ (16,725)	\$ (45,301)	\$ 85,099	\$ 54,310	\$ -	
Fund Balance	\$ 451,923	\$ 458,624	\$ 441,899	\$ 396,598	\$ 481,697	\$ 536,007	\$ 483,337	-9.83%

Landscaping per CIP \$25,000 *

CITY OF ANOKA, MINNESOTA

2017 BUDGET

WALKER LEASED PARKING FUND SUMMARY BUDGET

	2012	2013	2014	2015	2016	2016	2017	PERCENT
<u>REVENUES</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>PROJECTED</u>	<u>ADOPTED</u>	<u>PROPOSED</u>	<u>CHANGE</u>
Parking Ramp Permits	\$ 4,844	\$ 4,703	\$ 4,632	\$ 4,796	\$ 6,000	\$ 4,800	\$ 5,000	4.17%
Interest Income	207	403	94	180	400	400	250	-37.50%
Gain(loss) fair value of inv	-	(711)	580	39	-	-	-	0.00%
Use of Fund Balance	-	-	-	-	-	2,985	3,330	11.56%
Total Revenue	<u>\$ 5,051</u>	<u>\$ 4,395</u>	<u>\$ 5,306</u>	<u>\$ 5,015</u>	<u>\$ 6,400</u>	<u>\$ 8,185</u>	<u>\$ 8,580</u>	<u>7.88%</u>
EXPENDITURES								
Personel	\$ 1,154	\$ 154	\$ 74	\$ 78	\$ 1,319	\$ 1,575	\$ 1,595	1.27%
Supplies	8	-	-	-	-	150	150	0.00%
Professional Charges	5,509	(1,799)	2,325	3,551	2,514	1,460	1,835	25.68%
Maintenance	1,350	16,992	5,742	12,860	1,000	5,000	5,000	0.00%
Total Expenditures	<u>\$ 8,021</u>	<u>\$ 15,347</u>	<u>\$ 8,141</u>	<u>\$ 16,489</u>	<u>\$ 4,833</u>	<u>\$ 8,185</u>	<u>\$ 8,580</u>	<u>4.83%</u>
Net Change in Fund Balance	\$ (2,970)	\$ (10,952)	\$ (2,835)	\$ (11,474)	\$ 1,567	\$ -	\$ -	
Fund Balance	\$ 27,737	\$ 16,785	\$ 13,950	\$ 2,476	\$ 4,043	\$ (509)	\$ (3,839)	654.10%

DRAFT

CITY OF ANOKA, MINNESOTA

2017 BUDGET

CITY PARKING FUND SUMMARY BUDGET

	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 ADOPTED	2017 PROPOSED	PERCENT CHANGE
REVENUES								
Parking Ramp Permits	\$ 23,795	\$ 27,540	\$ 27,515	\$ 26,670	\$ 36,000	\$ 36,000	\$ 52,000	44.44%
Parking Fees	58,320	49,287	42,214	36,290	33,550	39,000	39,000	0.00%
Interest Income	8,978	15,185	5,591	8,944	12,000	13,500	12,000	-11.11%
Gain(loss) fair value of inv	-	(27,921)	20,215	2,170	5,537	-	-	0.00%
Rent	6,324	1,041	6,767	1,187	-	-	-	0.00%
Transfers In	-	-	-	-	-	-	-	0.00%
Use of Fund Balance	-	-	-	-	-	114,000	117,815	3.35%
Total Revenue	\$ 97,417	\$ 65,132	\$ 102,302	\$ 75,261	\$ 87,087	\$ 202,500	\$ 220,815	9.04%
EXPENDITURES								
Personel	\$ 111,243	\$ 94,648	\$ 75,736	\$ 69,539	\$ 60,909	\$ 67,475	\$ 63,425	-6.00%
Supplies	391	428	743	-	-	750	750	0.00%
Professional Charges	47,264	60,472	56,004	49,180	43,768	47,468	57,445	21.02%
Maintenance	32,749	29,555	29,527	40,423	40,669	30,533	39,195	28.37%
Capital Improvements	170,345	25,560	3,764	-	8,000	8,000	60,000 *	650.00%
Total Expenditures	\$ 361,992	\$ 210,663	\$ 165,774	\$ 159,142	\$ 153,346	\$ 154,226	\$ 220,815	43.18%
Net Change in Fund Balance	\$ (264,575)	\$ (145,531)	\$ (63,472)	\$ (83,881)	\$ (66,259)	\$ 48,274	\$ -	
Fund Balance	\$ 1,036,932	\$ 891,400	\$ 827,928	\$ 744,047	\$ 677,788	\$ 678,321	\$ 560,506	-17.37%

Piping replacement at Walker Ramp \$60,000 *

CITY OF ANOKA, MINNESOTA

2017 BUDGET

LODGING FUND SUMMARY BUDGET

	2012	2013	2014	2015	2016	2016	2017	PERCENT
<u>REVENUE</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>PROJECTED</u>	<u>ADOPTED</u>	<u>PROPOSED</u>	<u>CHANGE</u>
Lodging Tax	\$ 6,336	\$ 9,339	\$ 8,887	\$ 10,090	\$ 7,856	\$ 9,200	\$ 9,850	7.07%
Interest Income	89	207	88	171	120	100	150	50.00%
Gain(loss) fair value of inv	-	(398)	268	27	103	-	-	0.00%
Contrib and Donations	-	3,405	3,528	3,528	4,460	3,500	3,500	0.00%
Total Revenue	<u>\$ 6,425</u>	<u>\$ 12,553</u>	<u>\$ 12,771</u>	<u>\$ 13,816</u>	<u>\$ 12,539</u>	<u>\$ 12,800</u>	<u>\$ 13,500</u>	<u>5.47%</u>
<u>EXPENDITURES</u>								
Personel	\$ 120	\$ 85	\$ 65	\$ 59	\$ 226	\$ 60	\$ 150	150.00%
Professional Charges	6,540	11,887	11,975	12,773	11,592	12,720	12,725	0.04%
Total Expenditures	<u>\$ 6,660</u>	<u>\$ 11,972</u>	<u>\$ 12,040</u>	<u>\$ 12,832</u>	<u>\$ 11,818</u>	<u>\$ 12,780</u>	<u>\$ 12,875</u>	<u>0.74%</u>
Net Change in Fund Balance	\$ (235)	\$ 581	\$ 731	\$ 984	\$ 721	\$ 20	\$ 625	
Fund Balance	\$ 11,717	\$ 12,298	\$ 13,029	\$ 14,013	\$ 14,734	\$ 14,033	\$ 14,658	4.45%

DRAFT

CITY OF ANOKA, MINNESOTA

2017 BUDGET

DEBT SERVICE FUNDS SUMMARY BUDGET

SOURCES	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 ADOPTED	2017 PROPOSED	PERCENT CHANGE
Taxes	\$ 405,184	\$ 396,313	\$ 386,018	\$ 387,936	\$ 155,900	\$ -	-100.00%
Interest Earnings	1,904	4,709	583	2,873	1,950	3,550	82.05%
Gain(loss) fair value of inv		(13,738)	9,518	136	-	-	0.00%
Issuance of bonds	-	-	6,383,638	-	-	-	0.00%
Transfers In/Reserves	440,000	440,000	1,440,000	568,500	754,650	960,000	27.21%
Total Revenue and Transfers In	<u>\$ 847,088</u>	<u>\$ 827,284</u>	<u>\$ 8,219,757</u>	<u>\$ 959,445</u>	<u>\$ 912,500</u>	<u>\$ 963,550</u>	<u>5.59%</u>
USES							
Principal Retirement	470,000	450,000	580,239	7,709,150	540,000	2,105,000	289.81%
Interest and fiscal charges	397,089	389,758	421,218	452,558	325,340	322,435	-0.89%
Total Expenditures	<u>\$ 867,089</u>	<u>\$ 839,758</u>	<u>\$ 1,001,457</u>	<u>\$ 8,161,708</u>	<u>\$ 865,340</u>	<u>\$ 2,427,435</u>	<u>180.52%</u>
Net Change in Fund Balance	\$ (20,001)	\$ (12,474)	\$ 7,218,300	\$ (7,202,263)	\$ 47,160	\$ (1,463,885)	
Fund Balance	\$ 455,642	\$ 443,168	\$ 7,661,468	\$ 459,205	\$ 506,365	\$ (957,520)	-289.10%

DRAFT

CITY OF ANOKA, MINNESOTA

2017 BUDGET

2002A PUBLIC SAFETY BONDS SUMMARY BUDGET

	2012	2013	2014	2015	2016	2016	2017	PERCENT
REVENUES	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>PROJECTED</u>	<u>ADOPTED</u>	<u>PROPOSED</u>	<u>CHANGE</u>
Property Taxes	\$ 405,184	\$ 396,314	\$ 386,018	\$ 387,936	\$ 159,500	\$ 155,900	\$ -	-100.00%
Interest Earnings	48	2,124	631	1,384	-	530	1,800	239.62%
Gain(loss) fair value of inv	-	(12,120)	8,416	778	2,925	-	-	0.00%
Transfers In	-	-	-	-	200,000	200,000	400,000	100.00%
Total Revenue	<u>\$ 405,232</u>	<u>\$ 386,318</u>	<u>\$ 395,065</u>	<u>\$ 390,098</u>	<u>\$ 362,425</u>	<u>\$ 356,430</u>	<u>\$ 401,800</u>	<u>12.73%</u>
EXPENDITURES								
Matured Bonds	\$ 345,000	\$ 325,000	\$ 320,000	\$ 320,000	\$ 295,000	\$ 295,000	\$ 330,000	11.86%
Matured Interest	75,046	72,290	68,988	64,828	59,930	59,930	54,045	-9.82%
Fiscal Agent Charges	-	-	425	450	475	475	475	0.00%
Total Expenditures	<u>\$ 420,046</u>	<u>\$ 397,290</u>	<u>\$ 389,413</u>	<u>\$ 385,278</u>	<u>\$ 355,405</u>	<u>\$ 355,405</u>	<u>\$ 384,520</u>	<u>8.19%</u>
Net Change in Fund Balance	\$ (14,814)	\$ (10,972)	\$ 5,652	\$ 4,820	\$ 7,020	\$ 1,025	\$ 17,280	
Fund Balance	\$ 402,326	\$ 391,354	\$ 397,006	\$ 401,826	\$ 408,846	\$ 402,851	\$ 420,131	4.29%

DRAFT

CITY OF ANOKA, MINNESOTA

2017 BUDGET

2008A PUBLIC IMPROVEMENT BONDS FUND SUMMARY BUDGET

	2012	2013	2014	2015	2016	2016	2017	PERCENT
<u>REVENUES</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>PROJECTED</u>	<u>ADOPTED</u>	<u>PROPOSED</u>	<u>CHANGE</u>
Property Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Interest income				-	7,819	20	150	650.00%
Transfers In	-	-	-	94,000	179,650	179,650	180,000	0.19%
Bond Proceeds	-	-	-	-	1,563,811	-	-	
Total Revenue	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 94,000</u>	<u>\$ 1,751,280</u>	<u>\$ 179,670</u>	<u>\$ 180,150</u>	<u>0.27%</u>
EXPENDITURES								
Matured Bonds	\$ -	\$ -	\$ 54,150	\$ 54,150	\$ 100,000	\$ 100,000	\$ 1,600,000	1500.00%
Matured Interest	-	-	39,056	37,435	62,695	62,695	68,660	9.51%
Matured Inter Fiscal Agent Charges	-	-	257	257	450	450	450	0.00%
Total Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 93,463</u>	<u>\$ 91,842</u>	<u>\$ 163,145</u>	<u>\$ 163,145</u>	<u>\$ 1,669,110</u>	<u>923.08%</u>
Net Change in Fund Balance	\$ -	\$ -	\$ (93,463)	\$ 2,158	\$ 1,588,135	\$ 16,525	\$ (1,488,960)	
Fund Balance	\$ -	\$ -	\$ (93,463)	\$ (91,305)	\$ 1,496,830	\$ (74,780)	\$ 7,870	-110.52%

DRAFT

CITY OF ANOKA, MINNESOTA

2017 BUDGET

2006A TAX INCREMENT BONDS FUND SUMMARY BUDGET

	2012	2013	2014	2015	2016	2016	2017	PERCENT
REVENUES	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>PROJECTED</u>	<u>ADOPTED</u>	<u>PROPOSED</u>	<u>CHANGE</u>
Interest Earnings	\$ 1,856	\$ 2,586	\$ (48)	\$ 1,488	\$ -	\$ 1,400	\$ 1,600	14.29%
Gain(loss) fair value of inv	-	(1,618)	1,102	(642)	1,158	-	-	0.00%
Transfers In	440,000	440,000	1,440,000	474,500	375,000	375,000	380,000	1.33%
Bond Proceeds	-	-	6,383,638	-	-	-	-	0.00%
Total Revenue	<u>\$ 441,856</u>	<u>\$ 440,968</u>	<u>\$ 7,824,692</u>	<u>\$ 475,346</u>	<u>\$ 376,158</u>	<u>\$ 376,400</u>	<u>\$ 381,600</u>	<u>1.38%</u>
EXPENDITURES								
Professional Services	\$ -	\$ -	\$ 81,089	\$ -	\$ -	\$ -	\$ -	0.00%
Principal Bond Pmt	125,000	125,000	125,000	7,335,000	145,000	145,000	175,000	20.69%
Matured Interest	322,043	317,043	312,043	349,142	201,290	201,290	198,305	-1.48%
Fiscal Agent Charges	-	425	450	450	500	500	500	0.00%
Total Expenditures	<u>\$ 447,043</u>	<u>\$ 442,468</u>	<u>\$ 518,582</u>	<u>\$ 7,684,592</u>	<u>\$ 346,790</u>	<u>\$ 346,790</u>	<u>\$ 373,805</u>	<u>7.79%</u>
Net Change in Fund Balance	\$ (5,187)	\$ (1,500)	\$ 7,306,110	\$ (7,209,246)	\$ 29,368	\$ 29,610	\$ 7,795	
Fund Balance	\$ 53,314	\$ 51,814	\$ 7,357,924	\$ 148,678	\$ 178,046	\$ 178,288	\$ 186,083	4.37%

DRAFT

CITY OF ANOKA, MINNESOTA

2017 BUDGET

CAPITAL PROJECTS FUNDS SUMMARY BUDGET

SOURCES	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 ADOPTED	2017 PROPOSED	PERCENT CHANGE
Taxes	\$ 2,530,586	\$ 2,647,324	\$ 2,559,302	\$ 2,644,611	\$ 407,500	\$ 571,600	40.27%
Special assessments	459,562	485,145	406,265	779,143	450,000	765,000	70.00%
Licenses and permits	18,840	3,804	7,645	12,875	-	-	0.00%
Intergovernmental	2,725,803	7,902,936	2,420,418	215,701	879,000	1,105,000	25.71%
Investment Income	34,740	72,575	43,163	19,244	102,075	130,435	27.78%
Gain(loss) fair value of inv	-	(172,810)	136,426	22,953	-	-	0.00%
Miscellaneous	1,516,349	772,146	977,045	1,003,502	223,100	500,435	124.31%
Franchise fees	358,878	362,658	364,815	364,921	365,000	365,000	0.00%
Transfer in	2,839,996	700,000	3,901,000	3,217,053	4,910,000	1,865,000	-62.02%
Bond Proceeds	-	-	-	-	-	4,000,000	100.00%
Total Revenue and Transfers In	<u>\$ 10,484,754</u>	<u>\$ 12,773,778</u>	<u>\$ 10,816,079</u>	<u>\$ 8,280,003</u>	<u>\$ 7,336,675</u>	<u>\$ 9,302,470</u>	<u>26.79%</u>
USES							
General government	\$ 82,560	\$ 121,939	\$ 101,930	\$ 107,946	\$ 212,500	\$ 153,815	-27.62%
Public safety	-	-	-	-	-	-	0.00%
Parks and recreation	2,384	13,033	-	-	-	-	0.00%
Capital outlay	10,873,914	12,875,413	10,009,687	6,192,587	8,308,195	7,614,040	-8.36%
Interest and fiscal charges	122,413	102,896	86,220	174,774	131,210	334,845	155.20%
Transfers out	990,000	840,000	2,246,000	1,248,553	1,986,500	1,209,000	-39.14%
Total Expenditures	<u>\$ 12,071,271</u>	<u>\$ 13,953,281</u>	<u>\$ 12,452,370</u>	<u>\$ 7,723,860</u>	<u>\$ 10,638,405</u>	<u>\$ 9,311,700</u>	<u>-12.47%</u>
Net Change in Fund Balance	\$ (1,586,517)	\$ (1,179,503)	\$ (1,636,291)	\$ 556,143	\$ (3,301,730)	\$ (9,230)	
Prior period adjustment	\$ -	\$ 4,709,369	\$ 647,091	\$ -	\$ -	\$ -	
Fund Balance	\$ 2,503,777	\$ 6,033,643	\$ 5,044,443	\$ 5,600,586	\$ 2,298,856	\$ 2,289,626	-0.40%

CITY OF ANOKA, MINNESOTA

2017 BUDGET

BUILDING IMPROVEMENT CAPITAL FUND SUMMARY BUDGET

	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 ADOPTED	2017 PROPOSED	PERCENT CHANGE
REVENUES								
Sale of Fixed Asset	\$ -	\$ -	\$ 365,539	\$ (601,896)	\$ -	\$ -	\$ -	0.00%
Interest Income	2,979	4,596	378	(2,968)	-	250	500	100.00%
Gain(loss) fair value of inv	-	(8,571)	8,491	(89)	169	-	-	0.00%
Miscellaneous	-	-	-	-	-	-	-	0.00%
Transfers In	129,996	-	125,000	125,000	500,000	500,000	425,000	-15.00%
Total Revenue	<u>\$ 132,975</u>	<u>\$ (3,975)</u>	<u>\$ 499,408</u>	<u>\$ (479,953)</u>	<u>\$ 500,169</u>	<u>\$ 500,250</u>	<u>\$ 425,500</u>	<u>-14.94%</u>
EXPENDITURES								
Personal services	\$ 278	\$ 1,400	\$ 1,856	\$ 7,390	\$ 4,940	\$ 4,940	\$ 5,070	2.63%
Professional services	15	39,940	81,040	8,371	5,000	130	260	100.00%
Capital Expense	34,948	5,650	159,683	180,167	320,000	430,000	305,000 *	-29.07%
Transfers Out	-	-	666,000	-	-	-	-	0.00%
Total Expenditures	<u>\$ 35,241</u>	<u>\$ 46,990</u>	<u>\$ 908,579</u>	<u>\$ 195,928</u>	<u>\$ 329,940</u>	<u>\$ 435,070</u>	<u>\$ 310,330</u>	<u>-28.67%</u>
Net Change in Fund Balance	\$ 97,734	\$ (50,965)	\$ (409,171)	\$ (675,881)	\$ 170,229	\$ 65,180	\$ 115,170	
Fund Balance	\$ 724,624	\$ 673,659	\$ 264,488	\$ (411,393)	\$ (241,164)	\$ (346,213)	\$ (125,994)	-63.61%

City Hall exterior reseal \$40,000 *
 Event Center main floor bathroom remodel \$200,000
 Event Center main floor carpet replacement \$65,000

DRAFT

CITY OF ANOKA, MINNESOTA

2017 BUDGET

STATE AID CONSTRUCTION CAPITAL FUND SUMMARY BUDGET

	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 ADOPTED	2017 PROPOSED	PERCENT CHANGE
REVENUES								
MSA Construction	\$ -	\$ -	\$ 1,142,000	\$ -	\$ -	\$ -	\$ -	0.00%
Interest Income	2,209	4,492	2,686	7,159	4,500	4,500	4,500	0.00%
Gain(loss) fair value of inv	-	(8,746)	2,715	4,313	1,719	-	-	0.00%
Total Revenue	<u>\$ 2,209</u>	<u>\$ (4,254)</u>	<u>\$ 1,147,401</u>	<u>\$ 11,472</u>	<u>\$ 6,219</u>	<u>\$ 4,500</u>	<u>\$ 4,500</u>	<u>0.00%</u>
EXPENDITURES								
Professional services	\$ -	\$ -	\$ 75,161	\$ -	\$ -	\$ -	\$ -	0.00%
Capital Expense	-	1,094	700,889	65,039	-	-	-	0.00%
Transfers Out	-	-	-	364,053	-	-	-	0.00%
Total Expenditures	<u>\$ -</u>	<u>\$ 1,094</u>	<u>\$ 776,050</u>	<u>\$ 429,092</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
Net Change in Fund Balance	\$ 2,209	\$ (5,348)	\$ 371,351	\$ (417,620)	\$ 6,219	\$ 4,500	\$ 4,500	
Prior period adjustment	-	4,709,369	-	-	-	-	-	
Fund balance	(\$1,898,345)	\$2,805,676	\$3,177,027	\$2,759,407	\$2,765,626	\$2,763,907	\$2,770,126	0.23%

DRAFT

CITY OF ANOKA, MINNESOTA

2017 BUDGET

STREET RENEWAL CAPITAL FUND SUMMARY BUDGET

REVENUES	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 ADOPTED	2017 PROPOSED	PERCENT CHANGE
Franchise Fee	\$ 358,878	\$ 362,658	\$ 364,814	\$ 364,921	\$ 365,000	\$ 365,000	\$ 365,000	0.00%
State Aid Intergovernmental	2,711,694	-	5,572	-	-	-	395,000	100.00%
Special Assessments	449,872	481,736	404,445	779,143	493,000	450,000	765,000	70.00%
Interest Income	3,131	(92)	16,025	4,014	1,100	1,100	15,000	1263.64%
Gain(loss) fair value of inv	-	(8,972)	8,846	(2,506)	2,632	-	-	0.00%
Misc/Sale of Property	131,360	7,600	430,553	726,379	-	-	-	100.00%
Transfers In	1,700,000	440,000	2,266,000	2,532,053	2,125,000	2,125,000	600,000	-71.76%
Total Revenue	\$ 5,354,935	\$ 1,282,930	\$ 3,496,255	\$ 4,404,004	\$ 2,986,732	\$ 2,941,100	\$ 2,140,000	-27.24%
EXPENDITURES								
Personal services	\$ 46,611	\$ 57,215	\$ 53,826	\$ 72,460	\$ 72,570	\$ 72,570	\$ 64,890	-10.58%
Professional services	1,108,312	444,761	667,579	657,676	504,490	3,890	1,080	-72.24%
Maintenance	17,329	6,086	-	-	-	60,000	-	-100.00%
Capital Expense	7,510,932	2,054,966	4,605,702	3,300,822	2,783,075	2,783,075	5,891,500 *	111.69%
Fixed Asset Transfer	(1,228,755)	(632,047)	(856,917)	(695,888)	(1,079,880)	(1,079,880)	(2,993,460)	177.20%
Total Expenditures	\$ 7,454,429	\$ 1,930,981	\$ 4,470,190	\$ 3,335,070	\$ 2,280,255	\$ 1,839,655	\$ 2,964,010	61.12%
Net Change in Fund Balance	\$ (2,099,494)	\$ (648,051)	\$ (973,935)	\$ 1,068,934	\$ 706,477	\$ 1,101,445	\$ (824,010)	
Fund Balance	\$ 830,861	\$ 182,810	\$ (791,125)	\$ 277,809	\$ 984,286	\$ 1,379,254	\$ 160,276	-88.38%

CSAH/9th Ave \$591,000 *
 Main Street bridge \$56,500
 2017 SRP Adams, Brisbin, Washington & 10th \$1,771,000
 Christian Hill \$3,473,000

CITY OF ANOKA, MINNESOTA

2017 BUDGET

PARK DEDICATION CAPITAL FUND SUMMARY BUDGET

	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 ADOPTED	2017 PROPOSED	PERCENT CHANGE
REVENUES								
Grants	\$ -	\$ 110,645	\$ 336,928	\$ -	\$ -	\$ -	\$ -	100.00%
Interest Income	2,985	2,484	1,878	1,534	1,000	2,200	2,300	4.55%
Gain(loss) fair value of inv	-	(788)	(1,308)	1,507	588	-	-	0.00%
Donations	-	107,140	185,619	178,010	50,000	195,800	114,435	-41.56%
Prior Period Adjustment	-	-	374,802	-	-	-	-	0.00%
Transfer In	-	-	520,000	-	15,000	-	40,000	100.00%
Total Revenue	\$ 2,985	\$ 219,481	\$ 1,417,919	\$ 181,051	\$ 66,588	\$ 198,000	\$ 156,735	-20.84%
EXPENDITURES								
Personal services	\$ -	\$ 1,625	\$ 7,173	\$ 4,786	\$ 1,980	\$ 1,980	\$ 710	-64.14%
Supplies	-	-	11,756	-	-	-	-	0.00%
Professional services	-	233,359	87,654	1,121	10,000	10,155	40	-99.61%
Maintenance	-	-	7,014	-	-	-	-	0.00%
Capital Expense	239,650	695,086	608,502	227,212	50,000	50,000	150,000 *	200.00%
Total Expenditures	\$ 239,650	\$ 930,070	\$ 722,099	\$ 233,119	\$ 61,980	\$ 62,135	\$ 150,750	142.62%
Net Change in Fund Balance	\$ (236,665)	\$ (710,589)	\$ 695,820	\$ (52,068)	\$ 4,608	\$ 135,865	\$ 5,985	
Fund Balance	\$ 146,463	\$ (564,126)	\$ 131,694	\$ 79,626	\$ 136,302	\$ 215,491	\$ 142,287	-33.97%

Anoka Station park and green spaces \$150,000 *

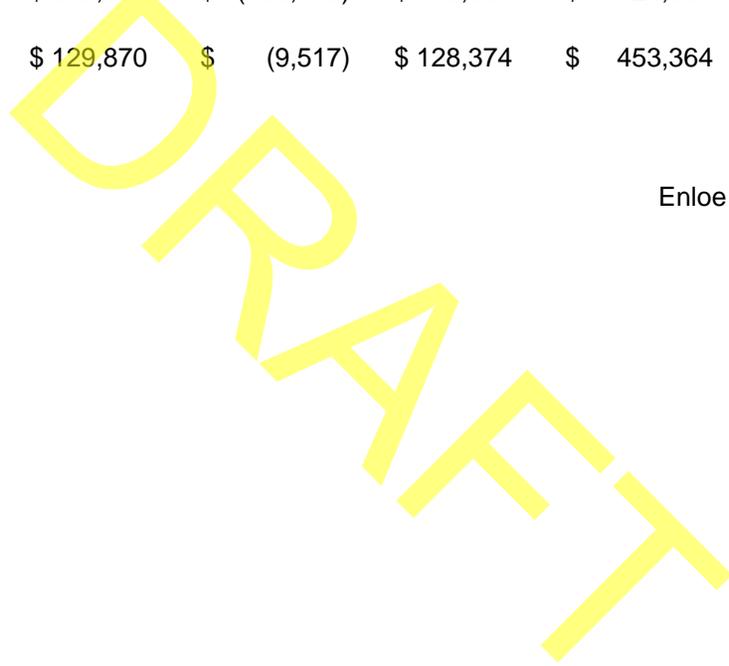
CITY OF ANOKA, MINNESOTA

2017 BUDGET

PARK CAPITAL FUND SUMMARY BUDGET

REVENUES	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 ADOPTED	2017 PROPOSED	PERCENT CHANGE
Grants	\$ -	\$ 17,405	\$ 451,044	\$ 215,701	\$ 169,000	\$ 169,000	\$ -	-100.00%
Sale of Fixed Asset	1,407,517	-	-	300,000	-	-	-	-
Interest Income	5,783	2,673	2,478	(5,867)	1,000	1,000	10,000	900.00%
Gain(loss) fair value of inv	-	(9,376)	9,303	(1,073)	1,145	-	-	0.00%
Donations	5,002	-	-	-	-	-	-	0.00%
Miscellaneous	-	224,523	-	-	-	-	-	0.00%
Transfers In	460,000	300,000	850,000	150,000	510,000	525,000	40,000	-92.38%
Total Revenue	\$ 1,878,302	\$ 535,225	\$ 1,312,825	\$ 658,761	\$ 681,145	\$ 695,000	\$ 50,000	-92.81%
EXPENDITURES								
Personal services	\$ 3,827	\$ 8,825	\$ 8,807	\$ 10,452	\$ 1,155	\$ 1,155	\$ 6,430	456.71%
Professional services	499,231	280,099	151,858	90,688	45,000	825	330	-60.00%
Maintenance	-	11,677	-	-	-	-	-	0.00%
Capital Expense	1,880,390	86,768	1,291,546	419,730	310,000	485,000	130,000 *	-73.20%
Total Expenditures	\$ 2,383,448	\$ 387,369	\$ 1,452,211	\$ 520,870	\$ 356,155	\$ 486,980	\$ 136,760	-71.92%
Net Change in Fund Balance	\$ (505,146)	\$ 147,856	\$ (139,387)	\$ 137,891	\$ 324,990	\$ 208,020	\$ (86,760)	
Fund Balance	\$ (17,986)	\$ 129,870	\$ (9,517)	\$ 128,374	\$ 453,364	\$ 336,394	\$ 366,604	8.98%

Canoe rest \$15,000 *
 Trail system repairs \$40,000
 Enloe playground equipment \$75,000



CITY OF ANOKA, MINNESOTA

2017 BUDGET

AQUATIC CENTER CAPITAL FUND SUMMARY BUDGET

	2012	2013	2014	2015	2016	2016	2017	PERCENT
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROJECTED	ADOPTED	PROPOSED	CHANGE
REVENUES								
Interest Earnings	\$ 2,054	\$ 3,235	\$ 730	\$ 1,181	\$ 816	\$ 1,200	\$ 1,200	0.00%
Gain(loss) fair value of inv	-	(5,151)	4,086	322	743	-	-	0.00%
Miscellaneous	999	-	-	-	-	-	-	0.00%
Rental Income	-	-	-	-	-	-	-	0.00%
Total Revenue	<u>\$ 3,053</u>	<u>\$ (1,916)</u>	<u>\$ 4,816</u>	<u>\$ 1,503</u>	<u>\$ 1,559</u>	<u>\$ 1,200</u>	<u>\$ 1,200</u>	<u>0.00%</u>
EXPENDITURES								
Personal services	\$ 1,137	\$ 1,305	\$ 1,186	\$ 594	\$ 945	\$ 945	\$ 945	0.00%
Supplies	-	-	-	-	829	-	-	0.00%
Professional services	70	105	105	-	-	125	125	0.00%
Capital Expense	66,101	99,680	34,890	25,648	24,422	60,000	60,000 *	0.00%
Transfer Out	-	-	-	-	-	9,000	9,000	0.00%
TOTAL	<u>\$ 67,308</u>	<u>\$ 101,090</u>	<u>\$ 36,181</u>	<u>\$ 26,242</u>	<u>\$ 26,196</u>	<u>\$ 70,070</u>	<u>\$ 70,070</u>	<u>0.00%</u>
Net Change in Fund Balance	\$ (64,255)	\$ (103,006)	\$ (31,365)	\$ (24,739)	\$ (24,637)	\$ (68,870)	\$ (68,870)	
Fund Balance	\$ 249,442	\$ 146,436	\$ 115,071	\$ 90,332	\$ 65,695	\$ 21,462	\$ (3,175)	-114.79%

Replace tile on pool walls and decking \$40,000 *
Diamond Brite \$20,000

DRAFT

CITY OF ANOKA, MINNESOTA

2017 BUDGET

TIF COMMUTER RAIL TRANSIT VILLAGE FUND SUMMARY BUDGET

	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 ADOPTED	2017 PROPOSED	PERCENT CHANGE
REVENUES								
Property Taxes	\$ -	\$ -	\$ 51,009	\$ 61,458	\$ 100,000	\$ 87,500	\$ 202,000	130.86%
Intergovernmental Grants	-	5,599,887	84,873	-	-	-	-	0.00%
Miscellaneous	8,391	2,175,000	400,000	286,943	-	-	-	0.00%
Interest Earnings	12	(8)	-	-	-	500	250	-50.00%
Total Revenue	<u>\$ 8,403</u>	<u>\$ 7,774,879</u>	<u>\$ 535,882</u>	<u>\$ 348,401</u>	<u>\$ 100,000</u>	<u>\$ 88,000</u>	<u>\$ 202,250</u>	<u>129.83%</u>
EXPENDITURES								
Personal services	\$ -	\$ 100	\$ 11,588	\$ 655	\$ 11,035	\$ 11,035	\$ 11,830	7.20%
Professional services	22,558	348,387	71,459	88,264	10,650	4,030	4,660	15.63%
Contractual services	-	52,523	-	544	1,600	-	-	0.00%
Capital Expense	-	7,605,470	1,645,995	1,057,227	100,000	1,000,000	800,000 *	-20.00%
Fixed Asset Transfer	-	-	-	-	-	-	-	0.00%
Interest Expense	-	-	-	52,238	105,176	104,260	140,850	35.09%
Transfer out	-	-	-	-	1,000,000	1,300,000	-	-100.00%
Total Expenditures	<u>\$ 22,558</u>	<u>\$ 8,006,480</u>	<u>\$ 1,729,042</u>	<u>\$ 1,198,928</u>	<u>\$ 1,228,461</u>	<u>\$ 2,419,325</u>	<u>\$ 957,340</u>	<u>-60.43%</u>
Net Change in Fund Balance	\$ (14,155)	\$ (231,601)	\$ (1,193,160)	\$ (850,527)	\$ (1,128,461)	\$ (2,331,325)	\$ (755,090)	
Prior Period Adjustment	-	-	272,289	-	-	-	-	
Fund Balance	\$ (14,155)	\$ (245,756)	\$ (1,166,627)	\$ (2,017,154)	\$ (3,145,615)	\$ (4,348,479)	\$ (3,900,705)	-10.30%

Land aquisitions and property clean up *

CITY OF ANOKA, MINNESOTA

2017 BUDGET

TIF GREENS OF ANOKA FUND SUMMARY BUDGET

	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 ADOPTED	2017 PROPOSED	PERCENT CHANGE
REVENUES								
Property Taxes	\$ -	\$ -	\$ -	\$ 202,206	\$ 214,000	\$ 207,000	\$ 220,000	6.28%
Intergovernmental Grants	-	-	-	-	-	710,000	710,000	0.00%
Interest Earnings	-	-	-	-	375	4,200	1,500	-64.29%
Bond Proceeds	-	-	-	-	-	-	4,000,000	100.00%
Total Revenue	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 202,206</u>	<u>\$ 214,375</u>	<u>\$ 921,200</u>	<u>\$ 4,931,500</u>	<u>435.33%</u>
EXPENDITURES								
Personal services	\$ -	\$ -	\$ 2,509	\$ 4,067	\$ 7,895	\$ 7,895	\$ 20,385	158.20%
Professional services	1,128	170,811	26,487	3,579	10,000	2,200	3,720	69.09%
Capital Expense	-	611,355	-	422,230	200,000	2,550,000	2,971,000 *	16.51%
Interest Expense	-	-	-	57,050	63,131	26,600	125,100	370.30%
Transfers Out	-	-	-	-	750,000	-	310,000	100.00%
Total Expenditures	<u>\$ 1,128</u>	<u>\$ 782,166</u>	<u>\$ 28,996</u>	<u>\$ 486,926</u>	<u>\$ 1,031,026</u>	<u>\$ 2,586,695</u>	<u>\$ 3,430,205</u>	<u>32.61%</u>
Net Change in Fund Balance	\$ (1,128)	\$ (782,166)	\$ (28,996)	\$ (284,720)	\$ (816,651)	\$ (1,665,495)	\$ 1,501,295	
Fund Balance	\$ (1,128)	\$ (783,294)	\$ (812,290)	\$ (1,097,010)	\$ (1,913,661)	\$ (2,762,505)	\$ (412,366)	-85.07%

Euclid & Fair oak \$680,000 *
Greenhaven parkway \$2,291,000

DRAFT

CITY OF ANOKA, MINNESOTA

2017 BUDGET

TIF ENTERPRISE PARK FUND SUMMARY BUDGET

	2012	2013	2014	2015	2016	2016	2017	PERCENT
<u>REVENUES</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>PROJECTED</u>	<u>ADOPTED</u>	<u>PROPOSED</u>	<u>CHANGE</u>
Property Taxes	\$ 2,420,193	\$ 2,550,993	\$ 2,434,201	\$ 2,276,602	\$ -	\$ -	\$ -	0
Interest Earnings	12,103	49,677	18,765	12,773	108,135	82,550	90,710	9.88%
Gain(loss) fair value of inv	-	(119,759)	94,126	130,513	5,261	-	-	0.00%
Rental Income	-	-	4,800	16,800	31,800	27,300	36,000	31.87%
Sale of Fixed Asset	-	-	-	-	-	-	350,000	100.00%
Total Revenue	<u>\$ 2,432,296</u>	<u>\$ 2,480,911</u>	<u>\$ 2,551,892</u>	<u>\$ 2,436,688</u>	<u>\$ 145,196</u>	<u>\$ 109,850</u>	<u>\$ 476,710</u>	<u>333.96%</u>
<u>EXPENDITURES</u>								
Personal services	\$ 11,913	\$ 10,430	\$ 14,112	\$ 1,194	\$ 8,720	\$ 8,720	\$ 4,805	-44.90%
Professional services	712,599	58,719	384	31,164	58,000	7,670	7,250	-5.48%
Maintenance	-	43,501	38,910	2,283	10,000	-	-	0.00%
Contractual Expense	-	-	53	-	-	-	-	0.00%
Capital Expense	-	619,885	604,464	302,203	400,000	400,000	-	-100.00%
Interest Expense	122,413	102,896	86,220	65,486	-	-	28,795	0.00%
Transfers Out	550,000	400,000	1,140,000	410,000	310,000	260,000	510,000	96.15%
Total Expenditures	<u>\$ 1,396,925</u>	<u>\$ 1,235,431</u>	<u>\$ 1,884,143</u>	<u>\$ 812,330</u>	<u>\$ 786,720</u>	<u>\$ 676,390</u>	<u>\$ 550,850</u>	<u>-18.56%</u>
Net Change in Fund Balance	\$ 1,035,371	\$ 1,245,480	\$ 667,749	\$ 1,624,358	\$ (641,524)	\$ (566,540)	\$ (74,140)	
Fund Balance	\$ 1,869,974	\$ 3,115,454	\$ 3,783,203	\$ 5,407,561	\$ 4,766,037	\$ 4,841,021	\$ 4,691,897	-3.08%

DRAFT

CITY OF ANOKA, MINNESOTA

2017 BUDGET

TIF HISTORIC RUM RIVER DISTRICT FUND SUMMARY BUDGET

	2012	2013	2014	2015	2016	2016	2017	PERCENT
<u>REVENUES</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>PROJECTED</u>	<u>ADOPTED</u>	<u>PROPOSED</u>	<u>CHANGE</u>
Property Taxes	\$ 98,905	\$ 91,416	\$ 68,151	\$ 87,658	\$ 110,000	\$ 96,000	\$ 125,600	30.83%
Interest Earnings	2,507	4,026	(223)	626	3,000	4,500	3,825	-15.00%
Gain(loss) fair value of inv	-	(9,368)	8,722	(16)	661	-	-	0.00%
Transfers In	550,000	400,000	140,000	410,000	260,000	260,000	260,000	0.00%
Total Revenue	<u>\$ 651,412</u>	<u>\$ 486,074</u>	<u>\$ 216,650</u>	<u>\$ 498,268</u>	<u>\$ 373,661</u>	<u>\$ 360,500</u>	<u>\$ 389,425</u>	<u>8.02%</u>
<u>EXPENDITURES</u>								
Personal services	\$ 4,388	\$ -	\$ 3,062	\$ 2,178	\$ 4,530	\$ 4,530	\$ 4,160	-8.17%
Professional services	4,404	2,601	1,647	4,929	5,220	5,620	5,410	-3.74%
Transfers Out	440,000	440,000	440,000	474,500	347,500	347,500	380,000	9.35%
Total Expenditures	<u>\$ 448,792</u>	<u>\$ 442,601</u>	<u>\$ 444,709</u>	<u>\$ 481,607</u>	<u>\$ 357,250</u>	<u>\$ 357,650</u>	<u>\$ 389,570</u>	<u>8.92%</u>
Net Change in Fund Balance	\$ 202,620	\$ 43,473	\$ (228,059)	\$ 16,661	\$ 16,411	\$ 2,850	\$ (145)	
Fund Balance	\$ 488,673	\$ 532,146	\$ 304,087	\$ 320,748	\$ 337,159	\$ 323,598	\$ 337,014	4.15%

DRAFT

CITY OF ANOKA, MINNESOTA

2017 BUDGET

TIF SOUTH FERRY DISTRICT FUND SUMMARY BUDGET

	2012	2013	2014	2015	2016	2016	2017	PERCENT
<u>REVENUES</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>PROJECTED</u>	<u>ADOPTED</u>	<u>PROPOSED</u>	<u>CHANGE</u>
Property Taxes	\$ 3,098	\$ 4,915	\$ 5,941	\$ 16,687	\$ 23,300	\$ 17,000	\$ 24,000	41.18%
Interest Earnings	53	(17)	-	-	250	75	650	766.67%
Rental Income	-	-	-	-	4,740	-	-	0.00%
Transfers In	-	-	-	-	1,750,000	1,500,000	450,000	-70.00%
Total Revenue	<u>\$ 3,151</u>	<u>\$ 4,898</u>	<u>\$ 5,941</u>	<u>\$ 16,687</u>	<u>\$ 1,778,290</u>	<u>\$ 1,517,075</u>	<u>\$ 474,650</u>	<u>-68.71%</u>
<u>EXPENDITURES</u>								
Personal services	\$ 14	\$ 40	\$ 39	\$ 180	\$ 75	\$ 75	\$ 9,255	12240.00%
Professional services	7,668	35,887	131	2,715	20,400	4,010	2,460	-38.65%
Capital Expense	-	608	-	-	2,950,000	1,630,000	300,000 *	-81.60%
Interest Expense	-	-	-	853	20,715	350	40,000	11328.57%
Total Expend	<u>\$ 7,682</u>	<u>\$ 36,535</u>	<u>\$ 170</u>	<u>\$ 3,748</u>	<u>\$ 2,991,190</u>	<u>\$ 1,634,435</u>	<u>\$ 351,715</u>	<u>-78.48%</u>
Net Change in Fund Balance	\$ (4,531)	\$ (31,637)	\$ 5,771	\$ 12,939	\$ (1,212,900)	\$ (117,360)	\$ 122,935	
Fund Balance	\$ 5,834	\$ (25,803)	\$ (20,032)	\$ (7,093)	\$ (1,219,993)	\$ (124,453)	\$ (1,097,058)	781.50%

Demo of buildings *

DRAFT

CITY OF ANOKA, MINNESOTA

2017 BUDGET

ENTERPRISE FUNDS SUMMARY BUDGET

SOURCES	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 ADOPTED	2017 PROPOSED	PERCENT CHANGE
Operating Revenues	\$ 34,087,306	\$ 35,271,728	\$ 36,904,398	\$ 37,648,884	\$ 38,722,550	\$ 38,734,050	0.03%
Investment Income	257,696	378,030	181,860	260,041	368,200	406,050	10.28%
Gain(loss) fair value of inv	-	(539,707)	406,772	8,520	-	-	0.00%
Miscellaneous	388,840	439,424	674,952	617,312	255,250	1,035,100	305.52%
Transfer in	85,000	1,250,000	-	-	-	-	0.00%
Total Revenue	\$ 34,818,842	\$ 36,799,475	\$ 38,167,982	\$ 38,534,757	\$ 39,346,000	\$ 40,175,200	2.11%
USES							
Personal services	\$ 2,874,475	\$ 2,883,516	\$ 2,977,363	\$ 3,202,620	\$ 3,199,910	\$3,416,865	6.78%
Supplies	507,666	703,979	731,886	682,658	977,300	1,285,300	31.52%
Professional services	1,677,611	1,771,223	1,773,228	1,851,914	1,852,550	1,959,255	5.76%
Contractual services	1,967,309	2,040,738	2,034,473	1,979,732	2,085,590	2,264,580	8.58%
Purchased power	18,238,698	19,622,946	19,814,739	19,903,451	21,000,000	20,750,000	-1.19%
Cost of sales	3,135,518	3,221,142	3,332,975	3,219,985	3,289,200	3,288,200	-0.03%
Franchise fee	920,609	960,276	946,125	960,113	950,000	950,000	0.00%
Interest expense	104,135	95,994	34,081	31,615	12,950	3,875	-70.08%
Depreciation	2,246,665	2,209,311	2,240,967	2,323,145	2,375,500	2,465,000	3.77%
Transfers out	2,159,996	1,400,000	2,285,000	2,808,000	2,415,000	1,500,000	-37.89%
Debt Service	-	-	-	-	-	-	100.00%
Contributed capital	-	949,670	-	(731,000)	-	-	0.00%
Total Expenditures	\$ 33,832,682	\$ 35,858,795	\$ 36,170,837	\$ 36,232,233	\$ 38,158,000	\$ 37,883,075	-0.72%
Net Change in Fund Balance	\$ 986,160	\$ 940,680	\$ 1,997,145	\$ 2,302,524	\$ 1,188,000	\$ 2,292,125	
Prior Period Adjustment	\$ -	\$ -	\$ -	\$ (2,254,269)	\$ -	\$ -	
Fund Balances	\$ 55,899,240	\$ 56,839,920	\$ 58,837,065	\$ 58,885,320	\$ 60,073,320	\$ 62,365,445	3.82%

CITY OF ANOKA, MINNESOTA

2017 BUDGET

ELECTRIC FUND SUMMARY BUDGET

REVENUES	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 ADOPTED	2017 PROPOSED	PERCENT CHANGE
Small Commercial Sales	\$1,760,942	\$1,777,654	\$1,859,630	\$1,910,197	\$ 1,900,000	\$1,900,000	\$1,970,000	3.68%
Residential Sales	8,538,733	8,775,018	9,063,315	9,234,504	9,200,000	9,100,000	9,350,000	2.75%
Industrial Sales	7,689,568	8,034,262	8,457,725	8,840,886	8,800,000	9,200,000	9,000,000	-2.17%
Large Commercial Sales	6,230,455	6,924,810	7,144,301	7,675,141	7,700,000	8,100,000	7,900,000	-2.47%
Security Lights	84,382	87,017	89,396	86,867	87,000	89,000	89,000	0.00%
Other Charges	204,965	153,525	857,784	149,989	177,000	200,000	210,000	5.00%
Late Charges	93,939	95,757	95,361	99,221	99,000	92,000	96,000	4.35%
Interest Earnings	226,336	(100,511)	468,412	199,488	197,250	297,250	324,000	9.00%
Miscellaneous	51,106	126,262	138,057	138,884	125,000	120,000	140,000	16.67%
Total Revenue	<u>\$24,880,426</u>	<u>\$25,873,794</u>	<u>\$28,173,981</u>	<u>\$28,335,177</u>	<u>\$ 28,285,250</u>	<u>\$29,098,250</u>	<u>\$ 29,079,000</u>	<u>-0.07%</u>
EXPENDITURES								
Employee Services	\$1,155,340	\$1,094,146	\$1,162,285	\$1,222,866	\$ 1,308,820	\$1,285,740	\$1,492,950	16.12%
Supplies	245,979	375,165	410,310	398,024	489,406	580,100	879,600	51.63%
Purchased Power	18,238,698	19,622,946	19,814,739	19,903,451	20,136,000	21,000,000	20,750,000	-1.19%
Professional Services	923,952	992,622	981,599	1,081,267	1,043,800	1,006,860	1,091,515	8.41%
Maintenance	159,656	148,055	245,433	151,421	67,332	194,300	185,800	-4.37%
Plant	2,146,164	2,261,227	4,905,016	1,329,616	2,464,600	2,464,600	2,622,700	6.41%
Plant Credit	(2,146,164)	(2,261,227)	(4,905,016)	(1,329,616)	(2,464,600)	(2,464,600)	(2,622,700)	6.41%
Franchise Fees	920,609	960,276	946,125	960,113	960,000	950,000	950,000	0.00%
Depreciation	1,217,800	1,340,045	1,196,838	1,389,818	1,300,000	1,300,000	1,450,000	11.54%
Transfers Out	1,964,996	1,100,000	1,985,000	2,658,000	2,385,000	2,385,000	1,425,000	-40.25%
Total Expenditures	<u>\$24,827,030</u>	<u>\$25,633,255</u>	<u>\$26,742,329</u>	<u>\$27,764,960</u>	<u>\$ 27,690,358</u>	<u>\$28,702,000</u>	<u>\$ 28,224,865</u>	<u>-1.66%</u>
Net Change in Fund Balance	\$53,396	\$240,539	\$1,431,652	\$570,217	\$ 594,892	\$396,250	\$ 854,135	115.55%
Prior Period Adjustment	\$ -	\$ -	\$ -	(\$1,184,060)	\$ -	\$ -	\$ -	
Fund Balance	\$36,233,295	\$36,473,834	\$37,905,486	\$37,291,643	\$37,886,535	\$37,687,893	\$38,740,670	2.79%
Unrestricted Fund Balance	\$17,573,579	\$16,867,679	\$14,582,321	\$14,025,435	\$14,025,435	\$14,025,435	\$14,025,435	0.00%

CITY OF ANOKA, MINNESOTA
2017 BUDGET

WATER FUND SUMMARY BUDGET

REVENUES	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 ADOPTED	2017 PROPOSED	PERCENT CHANGE
Commercial Sales	\$ 382,187	\$ 489,271	\$ 518,528	\$ 558,155	\$ 550,000	\$ 615,000	\$ 615,000	0.00%
Residential Sales	1,140,803	929,156	806,258	874,248	900,000	950,000	950,000	0.00%
Industrial Sales	140,873	154,572	135,551	145,428	140,000	155,000	155,000	0.00%
Other Sales/Charges	34,788	4,589	3,110	1,951	1,000	1,000	1,000	0.00%
Water Availability Charge	56,000	48,000	166,000	224,000	100,000	120,000	120,000	0.00%
Lease Income	140,212	131,458	103,947	98,502	104,000	135,000	135,000	0.00%
Late Charges	8,062	7,854	7,434	7,497	7,500	8,000	8,000	0.00%
Interest Earnings	14,095	(26,118)	43,658	24,428	31,995	25,000	25,000	0.00%
Miscellaneous	19,494	28,993	22,300	19,419	14,500	15,250	17,500	14.75%
Total Revenue	\$ 1,936,514	\$ 1,767,775	\$ 1,806,786	\$ 1,953,628	\$ 1,848,995	\$ 2,024,250	\$ 2,026,500	0.11%
EXPENDITURES								
Employee Services	\$ 374,659	\$ 399,051	\$ 415,644	\$ 427,005	\$ 397,226	\$ 420,810	\$ 436,765	3.79%
Supplies	104,813	154,556	149,317	117,686	96,498	181,000	181,000	0.00%
Professional Services	279,969	289,848	325,617	302,252	230,571	344,790	340,975	-1.11%
Maintenance	88,082	123,946	56,795	43,363	41,729	100,000	100,000	0.00%
Capital Expense	711,562	597,794	509,825	929,014	1,412,130	1,412,130	1,293,025 *	-8.43%
Fixed Asset Credit	(711,562)	(597,794)	(509,825)	(929,014)	(1,412,130)	(1,412,130)	(1,293,025)	-8.43%
Interest Expense	27,811	23,821	19,329	14,088	12,950	12,950	3,875	-70.08%
Depreciation	416,474	439,217	478,293	475,261	500,000	500,000	500,000	0.00%
Transfer	-	-	-	-	-	-	40,000	100.00%
Total Expenditures	\$ 1,291,808	\$ 1,430,439	\$ 1,444,995	\$ 1,379,655	\$ 1,278,974	\$ 1,559,550	\$ 1,602,615	2.76%
Net Change in Fund Balance	\$ 644,706	\$ 337,336	\$ 361,791	\$ 573,973	\$ 570,021	\$ 464,700	\$ 423,885	-8.78%
Prior Period Adjustment	\$ -	\$ -	\$ -	\$ (219,822)	\$ -	\$ -	\$ -	
Fund Balance	\$ 8,944,995	\$ 9,282,331	\$ 9,644,122	\$ 9,998,273	\$ 10,568,294	\$ 10,462,973	\$ 10,992,179	5.06%
Unrestricted Fund Balance	\$ 1,530,300	\$ 1,504,391	\$ 1,625,079	\$ 1,298,289	\$ 1,298,289	\$ 1,298,289	\$ 1,298,289	\$ -

Two street renewal projects and CSAH/9th Ave \$1,202,025 *
7th Ave watermain line \$61,000
Future well site selection \$30,000

CITY OF ANOKA, MINNESOTA

2017 BUDGET

SEWER FUND SUMMARY BUDGET

REVENUES	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 ADOPTED	2017 PROPOSED	PERCENT CHANGE
Commercial Sales	\$ 302,497	\$ 550,906	\$ 669,509	\$ 662,177	660,000	\$ 660,000	\$ 710,000	7.58%
Residential Sales	1,275,196	961,070	875,003	922,517	950,000	935,000	990,000	5.88%
Industrial Sales	450,757	535,823	499,350	498,793	500,000	510,000	536,000	5.10%
Other Sales	304	915	5,750	5,817	1,000	-	-	0.00%
Sewer Availability Charge	40,820	28,629	91,300	123,200	60,000	66,000	66,000	0.00%
Late Charges	8,744	8,786	8,518	8,531	8,500	8,800	8,800	0.00%
Interest Earnings	15,586	(6,325)	21,812	16,792	19,573	20,000	15,000	-25.00%
Total Revenue	\$ 2,093,904	\$ 2,079,804	\$ 2,171,242	\$ 2,237,827	\$ 2,199,073	\$ 2,199,800	\$ 2,325,800	5.73%
EXPENDITURES								
Employee Services	\$ 318,301	\$ 341,572	\$ 360,581	\$ 374,514	\$ 308,541	\$ 357,040	\$ 366,460	2.64%
Supplies	32,052	31,121	26,653	22,409	9,167	51,200	51,200	0.00%
Professional Services	103,340	90,656	81,856	87,350	70,417	98,645	100,975	2.36%
Maintenance	27,300	25,481	26,805	59,004	13,271	55,500	55,500	0.00%
Disposal Charges	1,154,982	1,254,982	1,270,580	1,246,041	1,270,000	1,270,000	1,444,560	13.74%
Capital Expense	756,690	283,943	87,083	537,523	868,830	868,830	931,345 *	7.20%
Fixed Asset Credit	(756,690)	(283,943)	(87,083)	(537,523)	(868,830)	(868,830)	(931,345)	7.20%
Depreciation	206,521	223,773	348,196	231,565	350,000	350,000	250,000	-28.57%
Total Expenditures	\$ 1,842,496	\$ 1,967,585	\$ 2,114,671	\$ 2,020,883	\$ 2,021,396	\$ 2,182,385	\$ 2,268,695	3.95%
Net Change in Fund Balance	\$ 251,408	\$ 112,219	\$ 56,571	\$ 216,944	\$ 177,677	\$ 17,415	\$ 57,105	227.91%
Prior Period Adjustment	\$ -	\$ -	\$ -	\$ (179,098)	\$ -	\$ -	\$ -	
Fund Balance	\$ 5,313,504	\$ 5,425,723	\$ 5,482,294	\$ 5,520,140	\$ 5,697,817	\$ 5,537,555	\$ 5,754,922	3.93%
Unrestricted Fund Balance	\$ 90,577	\$ 957,926	\$ 1,275,548	\$ 1,007,436	\$ 1,007,436	\$ 1,007,436	\$ 1,007,436	0

Two street renewal projects \$906,345 *
Air compressor \$25,000

CITY OF ANOKA, MINNESOTA

2017 BUDGET

STORM SEWER FUND SUMMARY BUDGET

	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 ADOPTED	2017 PROPOSED	PERCENT CHANGE
REVENUES								
Comm/Ind Sales	\$ 278,167	\$ 312,780	\$ 312,354	\$ 311,745	\$ 312,000	\$ 350,000	\$ 335,000	-4.29%
Residential Sales	141,354	156,837	157,619	158,863	159,000	176,000	170,000	-3.41%
Late Charges	1,433	1,634	1,705	1,675	1,700	1,750	1,750	0.00%
Interest Earnings	(331)	(3,856)	4,853	5,003	4,105	-	16,000	100.00%
Total Revenue	<u>\$ 420,623</u>	<u>\$ 467,395</u>	<u>\$ 476,531</u>	<u>\$ 477,286</u>	<u>\$ 476,805</u>	<u>\$ 527,750</u>	<u>\$ 522,750</u>	<u>-0.95%</u>
EXPENDITURES								
Employee Services	\$ 46,000	\$ 46,848	\$ 43,870	\$ 46,412	\$ 43,221	\$ 42,410	\$ 43,080	1.58%
Supplies	-	163	-	209	-	1,500	1,500	0.00%
Professional Services	8,570	48,110	38,036	22,690	38,640	24,330	43,635	79.35%
Maintenance	62,164	48,474	31,380	65,917	34,894	85,200	85,200	0.00%
Infrastructure Program	235,000	240,000	392,168	727,363	600,000	600,000	1,180,090 *	96.68%
Fixed Asset Credit	(235,000)	(240,000)	(392,168)	(727,363)	(600,000)	(600,000)	(1,180,090)	96.68%
Depreciation	50,152	54,852	72,417	74,745	75,000	75,000	85,000	13.33%
Total Expenditures	<u>\$ 166,886</u>	<u>\$ 198,447</u>	<u>\$ 185,703</u>	<u>\$ 209,973</u>	<u>\$ 191,755</u>	<u>\$ 228,440</u>	<u>\$ 258,415</u>	<u>13.12%</u>
Net Change in Fund Balance	\$ 253,737	\$ 268,948	\$ 290,828	\$ 267,313	\$ 285,050	\$ 299,310	\$ 264,335	
Prior Period Adjustment	\$ -	\$ -	\$ -	\$ (15,326)	\$ -	\$ -	\$ -	
Fund Balance	\$ 2,167,562	\$ 2,436,510	\$ 2,727,338	\$ 2,979,325	\$ 3,264,375	\$ 3,278,635	\$ 3,542,970	8.06%
Unrestricted Fund Balance	\$ 126,582	\$ 210,382	\$ 181,460	\$ (219,171)	\$ (219,171)	\$ (219,171)	\$ (219,171)	0.00%

Two street renewal projects \$885,090 *
 River outfall \$95,000
 Goodrich field \$150,000
 SE trunk storm \$50,000

CITY OF ANOKA, MINNESOTA

2017 BUDGET

LIQUOR FUND SUMMARY BUDGET

REVENUES	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 ADOPTED	2017 PROPOSED	PERCENT CHANGE
Liquor Sales	\$ 1,312,051	\$ 1,336,928	\$ 1,378,761	\$ 1,379,403	\$ 1,315,497	\$ 1,360,000	\$ 1,360,000	0.00%
Beer Sales	1,850,084	1,881,776	1,927,659	1,923,901	1,674,500	1,960,000	1,960,000	0.00%
Wine Sales	618,477	660,694	669,896	651,611	606,546	640,000	640,000	0.00%
Other Sales	190,220	188,150	203,146	219,126	202,041	195,000	195,000	0.00%
Misc Income	4,000	8,500	4,476	3,530	4,800	3,000	3,000	0.00%
Rent Income	540	540	624	624	594	-	-	0.00%
Interest Earnings	7,334	(19,927)	32,716	14,165	20,532	16,000	16,000	0.00%
Total Revenue	\$ 3,982,706	\$ 4,056,661	\$ 4,217,278	\$ 4,192,360	\$ 3,824,510	\$ 4,174,000	\$ 4,174,000	0.00%
EXPENDITURES								
Employee Services	\$ 460,132	\$ 470,229	\$ 486,491	\$ 546,107	\$ 519,251	\$ 532,165	\$ 530,060	-0.40%
Supplies	14,442	12,140	14,208	15,196	38,383	23,950	25,950	8.35%
Professional Services	171,104	179,546	210,579	213,399	181,428	238,525	239,990	0.61%
Maintenance	5,967	7,893	8,661	9,146	19,862	17,920	17,750	-0.95%
Cost of Sales	3,059,281	3,145,574	3,253,385	3,157,252	2,793,111	3,217,800	3,216,800	-0.03%
Store Equipment	-	-	59,687	38,727	275,000	275,000	100,000 *	-63.64%
Fixed Asset Credit	-	-	(59,687)	(38,727)	(275,000)	(275,000)	(100,000)	-63.64%
Transfer Out	195,000	300,000	300,000	150,000	30,000	30,000	35,000	16.67%
Depreciation	47,291	42,263	43,448	44,511	45,500	45,500	45,000	-1.10%
Total Expenditures	\$ 3,953,217	\$ 4,157,645	\$ 4,316,772	\$ 4,135,611	\$ 3,627,535	\$ 4,105,860	\$ 4,110,550	0.11%
Net Change in Fund Balance	\$ 29,489	\$ (100,984)	\$ (99,494)	\$ 56,749	\$ 196,975	\$ 68,140	\$ 63,450	
Prior Period Adjustment	\$ -	\$ -	\$ -	\$ (364,327)	\$ -	\$ -	\$ -	
Fund Balance	\$ 1,907,152	\$ 1,806,168	\$ 1,706,674	\$ 1,399,096	\$ 1,596,071	\$ 1,467,236	\$ 1,530,686	4.32%
Unrestricted Fund Balance	\$ 1,616,176	\$ 1,557,455	\$ 1,441,722	\$ 1,139,928	\$ 1,139,928	\$ 1,139,928	\$ 1,139,928	0.00%

East store remodeling *

CITY OF ANOKA, MINNESOTA

2017 BUDGET

GOLF FUND SUMMARY BUDGET

REVENUES	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 ADOPTED	2017 PROPOSED	PERCENT CHANGE
Golf Course Sales	\$ 849,042	\$ 755,461	\$ 825,345	\$ 851,409	\$ 865,717	\$ 858,500	\$ 873,500	1.75%
Pro Shop Sales	90,757	90,915	87,186	79,596	70,322	76,000	76,000	0.00%
Lease/Rent Income	32,682	-	-	-	-	-	-	0.00%
Misc Income	36,628	1,807	823	317	316	1,000	701,000	7000.00%
Transfer In	85,000	1,250,000	-	-	-	-	-	0.00%
Interest Earnings	480	3,242	11,000	5,353	4,881	6,200	6,200	0.00%
Total Revenue	\$ 1,094,589	\$ 2,101,425	\$ 924,354	\$ 936,675	\$ 941,236	\$ 941,700	\$ 1,656,700	75.93%
EXPENDITURES								
Employee Services	\$ 480,334	\$ 487,203	\$ 457,679	\$ 533,222	\$ 454,395	\$ 508,680	\$ 491,685	-3.34%
Supplies	101,917	126,640	128,656	122,289	202,036	132,800	140,300	5.65%
Professional Services	166,056	139,049	101,821	106,677	96,640	103,340	104,875	1.49%
Maintenance	113,277	80,312	74,929	92,768	57,015	61,150	62,250	1.80%
Cost of Goods Sold	76,237	75,568	79,590	62,733	64,185	71,400	71,400	0.00%
Capital Expense	33,254	588,126	-	55,252	217,800	217,800	436,100 *	100.23%
Fixed Asset Credit	(33,254)	(588,126)	-	(55,252)	(217,800)	(217,800)	(436,100)	100.23%
Interest Expense	73,238	70,970	12,655	16,410	-	-	-	0.00%
Contributed Capital	-	949,670	-	(731,000)	-	-	-	0.00%
Depreciation	308,427	109,161	101,775	107,245	105,000	105,000	135,000	28.57%
Total Expenditures	\$ 1,319,486	\$ 2,038,573	\$ 957,105	\$ 310,344	\$ 979,271	\$ 982,370	\$ 1,005,510	2.36%
Net Change in Fund Balance	\$ (224,897)	\$ 62,852	\$ (32,751)	\$ 626,331	\$ (38,035)	\$ (40,670)	\$ 651,190	
Prior Period Adjustment	\$ -	\$ -	\$ -	\$ (271,931)	\$ -	\$ -	\$ -	
Fund Balance	\$ 1,070,169	\$ 1,133,021	\$ 1,100,270	\$ 1,454,670	\$ 1,416,635	\$ 1,414,000	\$ 2,065,190	46.05%
Unrestricted Fund Balance	\$ (166,045)	\$ 332,396	\$ (414,781)	\$ 36,402	\$ 36,402	\$ 36,402	\$ 36,402	0.00%

Cart path improvements, course adjustments \$369,800 *
Rough mower \$66,300

CITY OF ANOKA, MINNESOTA

2017 BUDGET

REFUSE FUND SUMMARY BUDGET

	2012	2013	2014	2015	2016	2016	2017	PERCENT
REVENUES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROJECTED	ADOPTED	PROPOSED	CHANGE
Garbage Collections	\$ 168,889	\$ 153,425	\$ 133,174	\$ 111,034	\$ 110,000	\$ 100,000	\$ 110,000	10.00%
Late Charges	979	913	785	677	700	600	700	16.67%
Interest Earnings	1,009	(1,987)	3,781	1,809	2,157	1,900	2,000	5.26%
Total Revenue	<u>\$ 170,877</u>	<u>\$ 152,351</u>	<u>\$ 137,740</u>	<u>\$ 113,520</u>	<u>\$ 112,857</u>	<u>\$ 102,500</u>	<u>\$ 112,700</u>	<u>9.95%</u>
EXPENDITURES								
Employee Services	\$ 13,348	\$ 13,250	\$ 9,599	\$ 9,532	\$ 9,060	\$ 9,060	\$ 9,060	0.00%
Supplies	63	53	-	-	-	250	250	0.00%
Professional Services	9,135	8,355	7,825	8,926	7,030	7,655	7,835	2.35%
Maintenance	27	(17)	(46)	16	-	-	-	0.00%
Cost of Service	155,274	139,852	119,941	107,287	103,280	90,000	102,000	13.33%
Total Expenditures	<u>\$ 177,847</u>	<u>\$ 161,493</u>	<u>\$ 137,319</u>	<u>\$ 125,761</u>	<u>\$ 119,370</u>	<u>\$ 106,965</u>	<u>\$ 119,145</u>	<u>11.39%</u>
Net Change in Fund Balance	\$ (6,970)	\$ (9,142)	\$ 421	\$ (12,241)	\$ (6,513)	\$ (4,465)	\$ (6,445)	
Fund Balance	\$ 150,590	\$ 141,448	\$ 141,869	\$ 129,628	\$ 123,115	\$ 125,163	\$ 118,718	-5.15%

DRAFT

CITY OF ANOKA, MINNESOTA

2017 BUDGET

RECYCLE FUND SUMMARY BUDGET

	2012	2013	2014	2015	2016	2016	2017	PERCENT
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROJECTED	ADOPTED	PROPOSED	CHANGE
REVENUES								
Charges for Services	\$ 216,029	\$ 217,048	\$ 234,589	\$ 236,021	\$ 218,000	\$ 235,500	\$ 235,500	0.00%
State Grants	20,004	82,753	20,549	47,953	44,000	38,600	38,600	0.00%
Late Charges	1,640	1,699	1,864	1,876	1,600	1,800	1,800	0.00%
Other Revenue	641	30	500	910	615	-	-	0.00%
Interest Earnings	889	(1,260)	2,568	1,524	2,487	1,850	1,850	0.00%
Total Revenue	<u>\$ 239,203</u>	<u>\$ 300,270</u>	<u>\$ 260,070</u>	<u>\$ 288,284</u>	<u>\$ 266,702</u>	<u>\$ 277,750</u>	<u>\$ 277,750</u>	<u>0.00%</u>
EXPENDITURES								
Employee Services	\$ 26,361	\$ 31,217	\$ 41,214	\$ 42,962	\$ 40,708	\$ 44,005	\$ 46,805	6.36%
Supplies	8,400	4,141	2,742	6,845	4,159	6,500	5,500	-15.38%
Professional Services	15,485	23,037	25,895	29,353	18,959	28,405	29,455	3.70%
Maintenance	14,768	15,342	2,384	2,293	2,781	2,820	2,820	0.00%
Cost of Service	188,898	197,621	199,708	203,593	210,000	208,700	208,700	0.00%
Total Expenditures	<u>\$ 253,912</u>	<u>\$ 271,358</u>	<u>\$ 271,943</u>	<u>\$ 285,046</u>	<u>\$ 276,607</u>	<u>\$ 290,430</u>	<u>\$ 293,280</u>	<u>0.98%</u>
Net Change in Fund Balance	\$ (14,709)	\$ 28,912	\$ (11,873)	\$ 3,238	\$ (9,905)	\$ (12,680)	\$ (15,530)	
Prior Period Adjustment	\$ -	\$ -	\$ -	\$ (19,705)	\$ -	\$ -	\$ -	
Fund Balance	\$ 111,973	\$ 140,885	\$ 129,012	\$ 112,545	\$ 102,640	\$ 99,865	\$ 84,335	-15.55%

DRAFT

CITY OF ANOKA, MINNESOTA

2017 BUDGET

INTERNAL SERVICE FUNDS SUMMARY BUDGET

SOURCES	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 ADOPTED	2017 PROPOSED	PERCENT CHANGE
Operating Revenues	\$ 1,118,082	\$ 1,221,728	\$ 1,286,809	\$ 1,345,913	\$ 1,439,365	\$ 1,463,950	1.71%
Investment Income	20,562	39,978	15,222	26,020	30,500	30,500	0.00%
Gain(loss) fair value of inv	-	(76,396)	55,057	5,014	-	-	0.00%
Miscellaneous	7,489	-	62,696	23,277	5,000	5,000	0.00%
Transfer in	-	-	50,000	-	650,000	-	-100.00%
Total Revenue and Transfers In	<u>\$ 1,146,133</u>	<u>\$ 1,185,310</u>	<u>\$ 1,469,784</u>	<u>\$ 1,400,224</u>	<u>\$ 2,124,865</u>	<u>\$ 1,499,450</u>	<u>-29.43%</u>
USES							
Personal services	\$ 148,504	\$ 129,220	\$ 75,382	\$ 177,637	\$ 190,075	\$ 278,425	46.48%
Supplies	302,971	334,930	403,288	284,615	411,500	365,500	-11.18%
Professional services	427,483	639,039	563,689	540,048	685,785	682,785	-0.44%
Contractual services	89,328	76,115	86,434	81,484	90,800	91,800	1.10%
Depreciation	252,402	209,750	218,192	262,678	230,000	270,000	17.39%
Transfers out	-	100,000	-	-	-	-	0.00%
Total Expenditures	<u>\$ 1,220,688</u>	<u>\$ 1,489,054</u>	<u>\$ 1,346,985</u>	<u>\$ 1,346,462</u>	<u>\$ 1,608,160</u>	<u>\$ 1,688,510</u>	<u>5.00%</u>
Net Change in Fund Balance	\$ (74,555)	\$ (303,744)	\$ 122,799	\$ 53,762	\$ 516,705	\$ (189,060)	
Fund balances	\$ 2,851,325	\$ 2,547,581	\$ 2,670,380	\$ 2,724,142	\$ 3,240,847	\$ 3,051,787	-5.83%

CITY OF ANOKA, MINNESOTA

2017 BUDGET

GARAGE FUND SUMMARY BUDGET

	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 ADOPTED	2017 PROPOSED	PERCENT CHANGE
REVENUES								
Interest Earnings	\$ 4,939	\$ (7,809)	\$ 17,128	\$ 5,762	\$ 5,131	\$ 500	\$ 500	0.00%
Vehicle Rental Income	501,101	512,660	538,295	591,065	650,165	650,165	665,170	2.31%
Miscellaneous	7,697	97	19,235	23,277	659,200	655,000	5,000	-99.24%
Total Revenue	<u>\$ 513,737</u>	<u>\$ 504,948</u>	<u>\$ 574,658</u>	<u>\$ 620,104</u>	<u>\$ 1,314,496</u>	<u>\$ 1,305,665</u>	<u>\$ 670,670</u>	<u>-48.63%</u>
EXPENDITURES								
Personal services	\$ 97,514	\$ 88,326	\$ 93,564	\$ 124,607	\$ 94,229	\$ 139,710	\$ 161,670	15.72%
Supplies	274,547	295,888	341,513	251,605	276,200	348,500	308,500	-11.48%
Professional services	15,650	27,690	30,610	28,945	38,393	41,415	34,640	-16.36%
Contractual services	5,382	9,473	10,071	5,897	10,224	10,000	11,000	10.00%
Capital Expense	56,735	255,840	290,416	494,699	488,000	488,000	603,400 *	23.65%
Fixed Asset Credit	(56,735)	(255,840)	(290,416)	(494,699)	(488,000)	(488,000)	(603,400)	23.65%
Depreciation	211,241	178,186	189,441	239,622	195,000	195,000	240,000	23.08%
Total Expenditures	<u>\$ 604,334</u>	<u>\$ 599,563</u>	<u>\$ 665,199</u>	<u>\$ 650,676</u>	<u>\$ 614,046</u>	<u>\$ 734,625</u>	<u>\$ 755,810</u>	<u>2.88%</u>
Net Change in Fund Balance	\$ (90,597)	\$ (94,615)	\$ (90,541)	\$ (30,572)	\$ 700,450	\$ 571,040	\$ (85,140)	
Fund Balance	\$ 1,456,068	\$ 1,361,452	\$ 1,270,911	\$ 1,240,339	\$ 1,940,789	\$ 1,811,379	\$ 1,855,649	2.44%

- Replace up to 3 squad cars \$116,000 *
- Trackless snowblower \$118,000
- Tandem dump truck \$225,000
- Dump truck \$60,000
- Truck with plow \$36,000
- Squad and portable radios \$26,400
- Aerifier for Parks \$22,000



CITY OF ANOKA, MINNESOTA

2017 BUDGET

INFORMATION TECHNOLOGY FUND SUMMARY BUDGET

	2012	2013	2014	2015	2016	2016	2017	PERCENT
<u>REVENUES</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>PROJECTED</u>	<u>ADOPTED</u>	<u>PROPOSED</u>	<u>CHANGE</u>
Interest Earnings	\$ 556	\$ (1,682)	\$ 2,041	\$ 2,720	\$ 3,365	\$ 3,000	\$ 3,000	0.00%
Data Entry Charges	215,446	267,010	339,810	340,638	375,290	375,290	384,870	2.55%
Transfer in	-	-	50,000	-	-	-	-	0.00%
Miscellaneous	-	25,764	43,461	-	-	-	-	0.00%
Total Revenue	<u>\$ 216,002</u>	<u>\$ 291,092</u>	<u>\$ 435,312</u>	<u>\$ 343,358</u>	<u>\$ 378,655</u>	<u>\$ 378,290</u>	<u>\$ 387,870</u>	<u>2.53%</u>
EXPENDITURES								
Personal services	\$ 30,745	\$ 9,103	\$ 3,850	\$ 3,218	\$ 3,700	\$ 5,775	\$ 4,415	-23.55%
Supplies	28,424	39,042	61,774	33,010	61,021	63,000	57,000	-9.52%
Professional services	67,178	133,847	129,630	136,457	194,725	195,970	199,745	1.93%
Contractual services	83,946	66,642	76,364	75,587	80,800	80,800	80,800	0.00%
Capital Expense	-	28,954	-	60,555	165,500	165,500	171,500	3.63%
Fixed Asset Credit	-	(28,954)	-	(60,555)	(165,500)	(165,500)	(171,500)	3.63%
Depreciation	41,161	31,564	28,751	23,056	35,000	35,000	30,000	-14.29%
Total Expenditures	<u>\$ 251,454</u>	<u>\$ 280,198</u>	<u>\$ 300,369</u>	<u>\$ 271,328</u>	<u>\$ 375,246</u>	<u>\$ 380,545</u>	<u>\$ 371,960</u>	<u>-2.26%</u>
Net Change in Fund Balance	\$ (35,452)	\$ 10,894	\$ 134,943	\$ 72,030	\$ 3,409	\$ (2,255)	\$ 15,910	
Fund Balance	\$ 130,964	\$ 141,858	\$ 276,801	\$ 348,831	\$ 352,240	\$ 346,576	\$ 362,486	4.59%

Server upgrade \$20,000 *
 Network switches \$6,500
 Incode X, including HR \$75,000
 Asset management software for Public Services \$20,000
 Website design \$50,000

CITY OF ANOKA, MINNESOTA
2017 BUDGET

INSURANCE FUND SUMMARY BUDGET

	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 PROJECTED	2016 ADOPTED	2017 PROPOSED	PERCENT CHANGE
REVENUES								
Interest Earnings	\$ 8,263	\$ (15,011)	\$ 29,206	\$ 12,389	\$ 19,911	\$ 15,000	\$ 15,000	0.00%
Charges for Services	401,327	416,197	408,704	414,210	413,910	413,910	413,910	0.00%
Miscellaneous	-	9,489	-	-	3,888	-	-	0.00%
Total Revenue	<u>\$ 409,590</u>	<u>\$ 410,675</u>	<u>\$ 437,910</u>	<u>\$ 426,599</u>	<u>\$ 437,709</u>	<u>\$ 428,910</u>	<u>\$ 428,910</u>	<u>0.00%</u>
EXPENDITURES								
Personal services	\$ 10,728	\$ 6,895	\$ 6,832	\$ 5,613	\$ 10,315	\$ 10,315	\$ 10,315	0.00%
Professional services	344,120	486,560	401,898	372,340	437,222	448,385	448,385	0.00%
Total Expenditures	<u>\$ 354,848</u>	<u>\$ 493,455</u>	<u>\$ 408,730</u>	<u>\$ 377,953</u>	<u>\$ 447,537</u>	<u>\$ 458,700</u>	<u>\$ 458,700</u>	<u>0.00%</u>
Net Change in Fund Balance	\$ 54,742	\$ (82,780)	\$ 29,180	\$ 48,646	\$ (9,828)	\$ (29,790)	\$ (29,790)	
Fund Balance	\$ 1,126,022	\$ 1,043,242	\$ 1,072,422	\$ 1,121,068	\$ 1,111,240	\$ 1,091,278	\$ 1,061,488	-2.73%

DRAFT

CITY OF ANOKA, MINNESOTA

2017 BUDGET

EMPLOYEE BENEFIT FUND SUMMARY BUDGET

	2012	2013	2014	2015	2016	2016	2017	PERCENT
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROJECTED	ADOPTED	PROPOSED	CHANGE
REVENUES								
Interest Earnings	\$ 6,804	\$ (11,916)	\$ 21,904	\$ 10,163	\$ 12,419	\$ 12,000	\$ 12,000	0.00%
Total Revenue	<u>\$ 6,804</u>	<u>\$ (11,916)</u>	<u>\$ 21,904</u>	<u>\$ 10,163</u>	<u>\$ 12,419</u>	<u>\$ 12,000</u>	<u>\$ 12,000</u>	<u>0.00%</u>
EXPENDITURES								
Personal services	\$ 9,517	\$ 24,896	\$ (28,864)	\$ 44,199	\$ 43,450	\$ 34,275	\$ 102,025	197.67%
Professional services	535	431	1,551	2,306	1,015	15	15	0.00%
Transfer Out	-	100,000	-	-	-	-	-	0.00%
Total Expenditures	<u>\$ 10,052</u>	<u>\$ 125,327</u>	<u>\$ (27,313)</u>	<u>\$ 46,505</u>	<u>\$ 44,465</u>	<u>\$ 34,290</u>	<u>\$ 102,040</u>	<u>197.58%</u>
Net Change in Fund Balance	\$ (3,248)	\$ (137,243)	\$ 49,217	\$ (36,342)	\$ (32,046)	\$ (22,290)	\$ (90,040)	
Fund Balance	\$ 138,272	\$ 1,029	\$ 50,246	\$ 13,904	\$ (18,142)	\$ (8,386)	\$ (98,426)	1073.69%

DRAFT

COUNCIL MEMO FORM

9.7

Meeting Date	September 6, 2016
Agenda Section	Ordinances and Resolutions
Item Description	RES/Consenting to the HRA adopting a Tax Levy Collectible in 2017
Submitted By	Lori Yager, Finance Director

BACKGROUND INFORMATION

The City Council must consent to any Authority levy prior to its becoming effective as required by Minnesota Statutes Section 469.033.

Attached is a copy of the resolution from the HRA adopting a 2016 tax levy, collectible in 2017.

FINANCIAL IMPACT

The HRA has adopted the proposed levy to be \$230,000. This is approximately the maximum levy allowable. It is \$10,100 more than the 2016 levy or a 4.6% increase. The HRA levy will be used to accomplish the goals of the authority and in furtherance of its housing and redevelopment plans.

The maximum levy allowed for the Housing and Redevelopment Authority is 0.0185 percent of taxable market value, or approximately \$234,200.

The HRA budget is included in the final 2017 City budget document.

COUNCIL ACTION REQUESTED

Adopt the attached resolution consenting to the HRA adopting a 2016 tax levy, collectible in 2017.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2016-XXX

**A RESOLUTION CONSENTING TO THE
HOUSING & REDEVELOPMENT AUTHORITY
IN AND FOR THE CITY OF ANOKA
ADOPTING A 2016 TAX LEVY COLLECTIBLE IN 2017**

BE IT RESOLVED by the City Council of the City of Anoka, Minnesota:

Section 1. Recitals.

- 1.01 The Housing & Redevelopment Authority in and for the City of Anoka (the "Authority") at its regular meeting on August 8, 2016, adopted the attached HRA Resolution No. 2016-01: "*A Resolution Adopting a Tax Levy Collectible in 2017*", hereto attached as Exhibit A.
- 1.02 The Council must consent to any Authority levy prior to its becoming effective, as required by Minnesota Statutes Section 469.033.

Section 2. Consent.

- 2.01 The Council hereby consents to the HRA Resolution and to the levy described therein.

Adopted by the Anoka City Council this the 6th day of September 2016.

ATTEST:

Amy T. Oehlers, City Clerk

Phil Rice, Mayor

HOUSING AND REDEVELOPMENT AUTHORITY, ANOKA, MN

RES. NO. 2016-01

A RESOLUTION ADOPTING A TAX LEVY COLLECTIBLE IN 2017

BE IT RESOLVED by the Board of Commissioners (the "Commissioners") of the Housing and Redevelopment Authority in and for the City of Anoka, Minnesota (the "Authority"), as follows:

Section 1. Recitals.

- 1.01 The Authority is authorized by Minnesota Statutes Section 469.033 to adopt a levy on all taxable property within its area of operation, which is the City of Anoka, Minnesota (the "City")
- 1.02 The Authority is authorized to use the amounts collected by the levy for the purposes of Minnesota Statutes 469.001 to 469.047 (the "Levy"),

Section 2. Findings.

- 2.01 The Authority hereby finds that it is necessary and in the best interests of the City and the Authority to adopt the Levy to provide funds necessary to accomplish the goals of the Authority and in furtherance of its housing and redevelopment plans.

Section 3. Adoption of Levy.

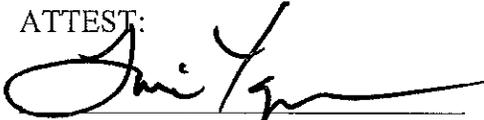
- 3.01 The following sums of money are hereby levied for the current year, collectible in 2017, upon the taxable property of the City for the purposes of the Levy described in Section 1.02 above: total levy is **\$230,000**. The maximum levy allowable is .0185% of total tax capacity, which is projected to be approximately \$234,208.

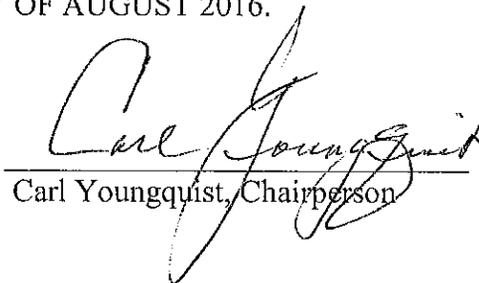
Section 4. Report to City and Filing of Levy.

- 4.01 The Finance Director of the City of Anoka is hereby instructed to transmit a certified copy of this Resolution to the City Council for its consent to Levy.
- 4.02 After the City Council has consented by resolution to the Levy, the Finance Director of the City of Anoka is hereby instructed to transmit a certified copy of this Resolution to the County Auditor of Anoka County, Minnesota

PASSED AND ADOPTED BY THE HOUSING AND REDEVELOPMENT AUTHORITY IN AND FOR THE CITY OF ANOKA THIS 8TH DAY OF AUGUST 2016.

ATTEST:


Lori Yager, City Finance Director


Carl Youngquist, Chairperson

**HOUSING AND REDEVELOPMENT AUTHORITY, ANOKA, MN
RESOLUTION**

RES-2016-02

A RESOLUTION ADOPTING THE BUDGET FOR THE YEAR 2017

BE IT RESOLVED by the Board of Commissioners (the "Commissioners") of the Housing and Redevelopment Authority in and for the City of Anoka, Minnesota (the "Authority") as follows:

1. The budget for the Housing and Redevelopment Authority for the year 2017 is hereby approved and adopted with appropriations for each of the various activities (which are more fully detailed in the City Manager's official copy of the 2017 budget) as follows:

General HRA.....	\$ 326,845
Central Business TIF District.....	\$ 382,575
Business Core TIF District	\$ 4,210
South Business TIF District	\$ <u>32,760</u>

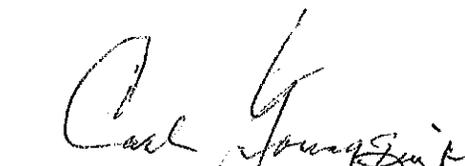
TOTAL \$ 746,390

2. Estimated 2017 gross revenues, as more fully detailed in the City Manager's official copy of the 2017 budget, are hereby found to be equal to or in excess of appropriations as required by the Anoka City Charter.
3. The HRA budget will be including in the official copy of the 2017 budget.

PASSED AND ADOPTED BY THE HOUSING AND REDEVELOPMENT AUTHORITY IN AND FOR THE CITY OF ANOKA THIS 8th DAY OF AUGUST 2016.

ATTEST:


Darin Berger, Housing Manager


Carl Youngquist, Chair

COUNCIL MEMO

11.1

Meeting Date	September 6, 2016
Agenda Section	New Business
Item Description	Amending City Policy; #2012-01; Investment Policy
Submitted By	Lori Yager, Finance

BACKGROUND INFORMATION:

Staff is recommending a change in the investment policy (#2012-01) to clarify how investments are diversified. The policy is attached with red highlights depicting the changes. The recommendation removes the wording which refers to diversification of investments among a variety of financial institutions and broker/dealers. Diversification is by security type and actual institution or broker/dealer is not relevant.

FINANCIAL IMPACT

None

COUNCIL ACTION REQUESTED:

Approve the attached amendment to the Investment Policy.



INVESTMENT POLICY

I. Purpose.

The purpose of this investment policy is to set forth the investment and operational policies for the management of the public funds of the City of Anoka. These policies are designed to ensure the prudent management of public funds, the availability of operating funds when needed and an investment return competitive with comparable funds.

II. Objective.

The primary objectives, in priority order, of investment activities shall be:

1. Safety - Safety of principal is the most important objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.
2. Liquidity - The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands.
3. Investment - The investment portfolio shall be designed with the objective of attaining a market rate of return throughout the budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of least importance compared to the safety and liquidity objectives described above.

III. Standards of Care.

1. Prudence - The standard of prudence to be applied by the investment officer shall be the "prudent investor rule", which stated "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." The prudent investor rule shall be applied in the context of managing the overall portfolio. The investment officer, acting in accordance with this policy and exercising due diligence, shall not be held personally responsible for a specific security's credit risk or market price changes.

2. Delegation of Authority - Authority to manage and operate the investment program is granted to the Finance Director. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Finance Director. The Finance Director shall be responsible for all transactions undertaken and shall establish a system of internal controls to regulate the activities of subordinate officials.

IV. Safekeeping and Custody.

1. Authorized Financial Dealer and Institutions - A list will be maintained of financial institutions and security broker/dealers authorized to provide investment services. This list will be updated annually. Broker/Dealers may only hold city investments to the SIPC **or additional insurance** coverage amount, **whichever is greater**. Any excess securities shall be delivered to the city's custodian.
2. Internal Controls - The Finance Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the entity are protected from loss, theft or misuse. The internal control structure shall be designed to ensure that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of the costs and benefits requires estimates and judgments by management.

V. Suitable and Authorized Investments.

1. Investment types - Investments by the City are restricted to the permissible investments under Minnesota Statutes 118A.04, 118A.05, and 118A.06. The City may diversify its investments by using the following instruments:
 - a) U.S. government obligations, U.S. government agency obligations, and U.S. government instrumentality obligations, which have a liquid market with a readily determinable market value;
 - b) Canadian government obligations (payable in local currency), certificates of deposit and other evidences of deposit at financial institutions, bankers acceptances, and commercial paper, rated in the highest tier (e.g., A1, P1, F1 or D1 or higher) by a nationally recognized rating agency;
 - c) investment-grade obligations of state, provincial and local governments and public authorities;
 - d) repurchase agreements whose underlying purchased securities consist of the foregoing; and
 - e) money market mutual funds regulated by the Securities and Exchange Commission and whose portfolios consist only of dollar-denominated securities.
2. Collateralization – In accordance with State Law, full collateralization will be required on Certificates of Deposits (amounts exceeding the FDIC level), funds on deposit and repurchase agreements.

VI. Investment Parameters

1. Diversification - The investments will be diversified by security type and institution. ~~The City shall diversify its investments by using several financial institutions and broker/dealer so that no more than 60% of the total portfolio is with anyone financial institution or broker/dealer.~~
2. Maximum Maturities - To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than ten (10) years from the date of purchase.

VII. Reporting Methods

The Finance Director shall prepare an investment report quarterly, including a management summary that provides a clear picture of the status of the current investment portfolio. This management summary will be prepared in a manner which will allow the City to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report should be provided to the City Manger and will include the following:

1. A listing of individual securities held at the end of the reporting period including broker and issuer.
2. Unrealized gains or losses resulting from appreciation or depreciation by listing the cost and market value of the securities.
3. Listing of investments by maturity date.
4. Summary of investments by custodial risk credit risk.

VIII. Policy Exemption

Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of the policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

IX. The City of Anoka Investment Policy shall be ratified annually.

COUNCIL MEMO FORM

12.1

Meeting Date	09-06-2016
Agenda Section	Updates & Reports
Item Description	Tentative Agendas
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION

Attached are the tentative agenda(s) for future meeting(s).

FINANCIAL IMPACT

None.

COUNCIL ACTION REQUESTED

Request Council review and discuss upcoming agenda(s).



City Council - Regular Meeting

Monday, September 19, 2016 - 7:00 p.m.

Council Chambers

(meeting will be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
 - 3.1 September 6, 2016 Regular Mtg.
4. **OPEN FORUM** **The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
 - 4.1 Downtown Security/City-wide Activity.
5. **PUBLIC HEARING(S)**
6. **CONSENT AGENDA**
 - 6.1 Verified Bills.
 - 6.2 Revising & Setting Council Calendars.
 - 6.3 Issuance of Temporary On-Sale Liquor License; Church of St. Stephen; Fall Fest for Education, October 8, 2016.
 - 6.4 Recommended Approval of an LG220 Gambling Permit; Church of St. Stephen, Fall Fest for Education.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
8. **PETITIONS, REQUESTS & COMMUNICATION**
9. **ORDINANCES & RESOLUTIONS**
 - 9.1 ORD; Amending 2016 Master Fee Schedule; Parade Seats and Zoning/Street Maps. (2nd reading)
10. **UNFINISHED BUSINESS**
11. **NEW BUSINESS**
 - 11.1 Issuance of a Special Events License; Church of St. Stephen, Fall Fest for Education.
 - 11.2 Issuance of Special Events License to Anoka Lions Club; Halloween Celebration.
12. **UPDATES & REPORTS**
 - 12.1 Tentative Agendas.



City Council - Worksession
Monday, September 26, 2016 - 5:00 p.m.
Council Worksession Room
(meeting will not be cablecast)

1. CALL TO ORDER
2. ROLL CALL
3. COUNCIL BUSINESS and/or DISCUSSION ITEMS
 - 3.1 Downtown Security/City-wide Activity.
4. ADJOURNMENT



City Council - Regular Meeting

Monday, October 3, 2016 - 7:00 p.m.

Council Chambers

(meeting will be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
 - 3.1 September 26, 2016 Worksession.
4. **OPEN FORUM** **The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
 - 4.1 Downtown Security/City-wide Activity.
5. **PUBLIC HEARING(S)**
 - 5.1 Assessment for Services.
RES/Adopting Assessment for Services.
6. **CONSENT AGENDA**
 - 6.1 Verified Bills.
 - 6.2 Revising & Setting Council Calendars.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
8. **PETITIONS, REQUESTS & COMMUNICATION**
9. **ORDINANCES & RESOLUTIONS**
 - 9.1 RES/Adopting Assessment for Services. (ACTED UPON AFTER PUBLIC HEARING)
 - 9.2 ORD/Amending Chpt 1, Article II; Administrative Citations and Penalties. (1st reading)
 - 9.3 ORD/Amending 2016 Master Fee Schedule; Establishing a Request for Administrative Hearing Fee. (1st reading)
10. **UNFINISHED BUSINESS**
11. **NEW BUSINESS**
12. **UPDATES & REPORTS**
 - 12.1 Tentative Agendas.



City Council - Regular Meeting

Monday, October 17, 2016 - 7:00 p.m.

Council Chambers

(meeting will be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
 - 3.1 October 3, 2016 Regular Mtg.
4. **OPEN FORUM** **The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
 - 4.1 Presentation: Sponsorship Check for Gary Stout Memorial Scholarship Fund.
 - 4.2 Downtown Security/City-wide Activity.
5. **PUBLIC HEARING(S)**
 - 5.1
6. **CONSENT AGENDA**
 - 6.1 Verified Bills.
 - 6.2 Revising & Setting Council Calendars.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
8. **PETITIONS, REQUESTS & COMMUNICATION**
9. **ORDINANCES & RESOLUTIONS**
 - 9.1 ORD/Amending Chpt 1, Article II; Administrative Citations and Penalties. (2nd reading)
 - 9.2 ORD/Amending 2016 Master Fee Schedule; Establishing a Request for Administrative Hearing Fee. (2nd reading)
10. **UNFINISHED BUSINESS**
11. **NEW BUSINESS**
12. **UPDATES & REPORTS**
 - 12.1 3rd Quarter Financial Report
 - 12.2 Tentative Agendas.

ADJOURNMENT



City Council - Worksession
Monday, October 24, 2016 - 5:00 p.m.
Council Worksession Room
(meeting will not be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL BUSINESS and/or DISCUSSION ITEMS**
 - 3.1 **JOINT MEETING WITH PARK BOARD & ECONOMIC DEVELOPMENT COMMISSION & HERITAGE PRESERVATION COMMISSION. RE: Riverwalk**
 - 3.2 **Downtown Security/City-wide Activity.**
 - 3.3 **Update; City Financial Management Plan.**
4. **ADJOURNMENT**