

City of Anoka

Rezoning Process



City of Anoka Planning Department
2015 First Avenue
Anoka, Minnesota 55303
763-576-2720

Purpose: A rezoning request allows a property owner or the City to change the zoning designation on property located within the City's boundaries. Changing the zoning designation changes the permitted, accessory and special uses allowed on the property.

The rezoning process begins by filling out a **PLANNING & ZONING APPLICATION** and checking Rezoning. This, with a site plan, other appropriate drawings, and a fee as determined by the City Council must be submitted to the Planning staff. Fees are non-refundable and are used for postage, publication of notices, and other expenses associated with the request.

Once the application is received, staff from the Planning, Engineering, Assessing, Fire and Police Departments reviews the application. This process takes approximately four weeks between the application due date and the Planning Commission meeting. The impacts to adjacent properties are discussed, and conditions are developed. A public hearing notice to all properties within a 350-foot radius of the property is sent a minimum of 10 days before the Planning Commission Meeting.

Prior to the meeting of the Planning Commission, a staff report is written and mailed to the applicant along with the meeting agenda.

The Planning Commission is made up of seven residents of the community. The meetings are held the first Tuesday of the month at 7:00 p.m. in the Council Chambers at City Hall. It is the responsibility of the Planning Commission to conduct a public hearing, gather testimony and make a recommendation to the City Council regarding all rezoning requests. The City Council meets the third Monday of the month at 7:00 p.m. and makes the final decision on all rezoning requests.

Additional information regarding the Rezoning Process may be obtained by calling the City of Anoka Planning Department at 763-576-2720.