



# **REQUEST FOR ELECTRONIC READER BOARD POSTING**



**Questions? 763-576-2725**

**ORGANIZATION:** \_\_\_\_\_ **NONPROFIT? YES** \_\_\_\_\_ **NO** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**CONTACT NAME:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**E-MAIL:** \_\_\_\_\_

**Please submit request at least one work week prior to requested display begin date.**

**DISPLAY DATES (Max. 7 days) Begin:** \_\_\_\_\_ **End:** \_\_\_\_\_

**According to City of Anoka, Policy No. 2002-01: The event or activity must take place locally, defined by the communities that are members of the Anoka Area Chamber of Commerce (Andover, Anoka, Champlin, Coon Rapids, Dayton, Nowthen, Ramsey or St. Francis).**

**Postings are allowed only if they meet at least one of the following criteria. Please check related criteria:**

\_\_\_\_\_ Posting is a notice of a Public Meeting for a Governmental Agency, Law Enforcement Agency, School District No. 11, Anoka Area Chamber of Commerce, Anoka Halloween or Riverfest Committee or Election/Caucus information for Governmental Agencies, and/or School District No. 11.

\_\_\_\_\_ Event is sponsored by: a Governmental Agency, Law Enforcement Agency, School District No. 11, Anoka Area Chamber of Commerce, Anoka Halloween, Anoka Riverfest & Craft Fair, or ReDiscover Anoka.

\_\_\_\_\_ Event is sponsored by: a non-profit or civic organization (ex. Church, Women of Today, Girl or Boy Scouts, American Red Cross, American Cancer Society, or a local play).

### **Complete the box below**

**(Event/Title, Date/Time/Location, Contact Information—phone or website)**

Keeping it simple keeps it readable! Please print clearly.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**The City of Anoka has the right to edit the message for display purposes.**

**Fax to: 763-576-2727 or  
E-Mail to: pbowman@ci.anoka.mn.us**

**Office Use Only**

**RECEIVED BY:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**DATE POSTED:** \_\_\_\_\_