



Public Services

Cemetery, Engineering, Parks and Public Works

NOTICE OF REGULAR MEETING OF THE ANOKA PARKS AND RECREATION ADVISORY BOARD

DATE: WEDNESDAY, February 18, 2015
TIME: 7:00 p.m.
PLACE: Anoka City Hall - Council Work Session Room
2015 First Avenue North, Anoka

AGENDA

- 1. CALL TO ORDER
2. APPROVE MINUTES
3. OPEN FORUM
4. NEW BUSINESS
a. Canoe/Kayak Rental
b. Skating Rinks Update
5. UNFINISHED BUSINESS
a. Anoka Nature Preserve Update
1) Trailhead
2) Playground
3) Secondary Trails
b. Project Updates
1) Mississippi Park
2) Peninsula Point Park
3) Polk St. Overlook
4) John Ward Field #2
5) Dog park
c. Archery Hunt Harvest Update - Anoka Nature Preserve and Kings Island
6. MISCELLANEOUS
7. ITEMS FOR NEXT MEETING
8. ADJOURNMENT

If unable to attend, please call the Parks Department at 763-576-2980.
Auxiliary aids for handicapped persons are available upon request at least 96 hours in advance. Please call the Human Resource Coordinator at 763-576-2740 to make arrangements.





Public Services – Parks & Recreation

REGULAR MEETING MINUTES
OF THE
ANOKA PARKS AND RECREATION ADVISORY BOARD
WEDNESDAY, JANUARY 21, 2015 – 7:00 P.M.
COUNCIL WORK SESSION ROOM OF ANOKA CITY HALL
2015 FIRST AVENUE, ANOKA MN

MEMBERS PRESENT: Chairperson Steve Nelson, Joseph Anderla, Judy Botts, Mary Blankenship, Erik Skogquist, Dave Steinbring, and Ellen Ward

MEMBERS ABSENT: Dave Throne

STAFF PRESENT: Greg Lee, Public Services Director

GUESTS: None.

OATHS OF OFFICE

Lee conducted the oath of office for reappointed Park Board member Steve Nelson. As seated Chairperson, Nelson then conducted the oaths of office for reappointed Park Board members Judith Botts and Ellen Ward.

ELECTION OF OFFICERS

Nominations were opened for 2015 Chairperson of the Parks and Recreation Advisory Board. Blankenship nominated Steve Nelson. There were no further nominations.

Anderla moved that NOMINATIONS CEASE, seconded by Steinbring.

Vote: 7 ayes – 0 nays. Motion carried.

Steve Nelson is the 2015 Chairperson of the City of Anoka Parks and Recreation Advisory Board.

Nominations were opened for 2015 Vice-Chairperson of the Parks and Recreation Advisory Board. Anderla nominated Erik Skogquist. There were no further nominations.

Anderla moved, seconded by Blankenship, that NOMINATIONS CEASE.

Vote: 7 ayes – 0 nays. Motion carried.

Erik Skogquist is the 2015 Vice-Chairperson of the City of Anoka Parks and Recreation Advisory Board.

REVIEW SUBCOMMITTEE APPOINTMENTS

Lee reported that Mark Biers has resigned from the Park Board as of today. His job is prohibiting his regular attendance.

A motion was made by Skogquist, seconded by Steinbring, to APPROVE THE PARK BOARD SUBCOMMITTEE APPOINTMENTS AS THEY WERE FOR 2014, NOTING MR. BIERS'S RESIGNATION.

7 ayes – 0 nays. Motion carried.

APPROVE MINUTES



There being no changes or corrections to the December 2014 regular meeting minutes, a **motion was made by Steinbring, seconded by Botts, to APPROVE THE DECEMBER 16, 2014, REGULAR MEETING MINUTES OF THE ANOKA PARKS AND RECREATION ADVISORY BOARD AS PRINTED.**

7 ayes – 0 nays. Motion carried.

OPEN FORUM

None

NEW BUSINESS

2014 Accomplishments/2015 Goals

Park Board agenda packet documents included a list of 2015 goals and 2014 accomplishments, as prepared and offered by staff. These were reviewed and briefly discussed by the Park Board.

There being no changes or additions, a **motion was made by Blankenship, seconded by Ward, to ACCEPT THE STAFF PROPOSED 2015 GOALS AND 2014 ACCOMPLISHMENTS AS PRESENTED, MOVING THEM FORWARD TO CITY COUNCIL.**

7 ayes – 0 nays. Motion carried.

Lee noted these will go to Council at its February 9, 2015, work session meeting.

UNFINISHED BUSINESS – None

MISCELLANEOUS

E-mail re Grooming Anoka Nature Preserve Trails

Within the agenda packet was a copy of an e-mail received from Ryan Palmer, expressing his gratitude for the city's efforts in not only grooming the cross-country ski trails in the Anoka Nature Preserve, but also for year-around recreation opportunities in the Anoka Nature Preserve.

OTHER MISCELLANEOUS

Castle Field Association – Nelson, who serves on the Castle Field Association (CFA), noted the association is checking into hiring someone to take care of the regular clean-up of the stands, restrooms, garbage removal, etc. He felt that banner sales will help fund this position; that hiring someone would be better than relying on volunteers; although, he would not rule that out. Lee added the city, per agreement, will still go through and check/clean the facility once a week.

Nelson and Steinbring, also serving on the CFA, indicated the association wants to find ways to start helping with costs. However, they do not want to spend down all budgeted funds. They may require the city's assistance in working toward the best way to approach some of these things.

Lee stated the city will plan out phase three of the Castle Field project in 2015.

Anoka Nature Preserve Playground Equipment – Lee confirmed that while LaCasse has been looking at playground equipment for the Anoka Nature Preserve, no Requests for Proposals (RFPs) have been sent out yet. LaCasse will attend the February Park Board meeting (Lee will not be present) and request Park Board input on how you want this playground to look and will then send it out to suppliers. By then we should know how much money we have to work with.

Skogquist had provided Lee with digital photos of natural plays areas, similar to those found in the Wargo Nature Center, rather than playground equipment. Lee presented them on the overhead for the board's consideration. Skogquist suggested combining a natural play area with slides or something. Perhaps something like what the old Elm Creek Park play area used to be. Those presented liked these suggestions and looked forward to LaCasse's presentation at the February regular meeting.

Dog Park – Skogquist suggested our 2015 goals should include completing plans for a dog park in the area over by Sunny Acres. It is time to get something going over there. Lee concurred. It would be an off-leash area but not fenced either, at least not at first. When asked what had to be done to move

forward with this, Lee responded that staff simply needs to spend some time to get the trail set up back there, followed by mowing it a couple of times a season. There would be no significant cost to create this. It was discussed that there is a significant separation between the residential homes and this identified area for a dog park that there should be no related problems.

Park Vandalism – The Park Board and staff discussed the recent vandalism in the parks where copper wiring had been stolen. Lee reported that one person has been apprehended, but there has been no further word from authorities. Staff will continue to look into security options.

Castle Field Benefits – Steinbring reported while hockey games are going on at the ice arena, teams are doing dry-land practices/warm-ups in the new Castle Field parking lot. He was pleased this is working out to be an athletic complex for many.

Lee stated the reader board previously used at City Hall will soon be part of discussions by a committee on how it might be reused in the Castle Field/ice arena location to promote various athletic functions and community messages. We hope to have this committee active by June 2015 and the process done by 2016.

ADJOURNMENT

There being no further discussions, a **motion was made by Anderla, seconded by Steinbring to ADJOURN THIS MEETING.**

7 ayes – 0 nays. Motion carried.

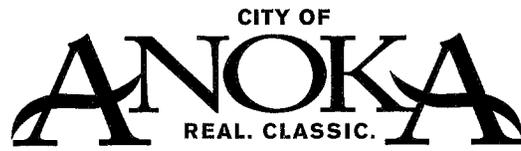
Time of adjournment: 7:47 p.m.

Respectfully submitted,



Greg Lee
Public Services Director

Mava Mikkonen
Recording/Public Services Secretary



4.b. SKATING RINKS UPDATE

ANOKA CITY HALL
2015 First Avenue North, Anoka, MN 55303
763-576-2700



www.ci.anoka.mn.us
Equal Opportunity Employer



SKATING RINK ATTENDANCE

TOTAL PATRONS	Season Totals					
	Jan 2 - 16 2015	2014	2013	2012	2011	2010
George Enloe Park	305	2703	1827	-	2343	2629
Wilson Elementary	493	2341	1375	653	1892	1441
Sorenson Park	322	1569	1465	810	1998	1742
Lincoln Elementary	61	434	454	-	780	708
Rudy Johnson Park	476	1469	915	472	1434	1157
	3672	8516	6036	1935	8447	7677

AVERAGE # OF PATRONS / DAY	Season Totals					
	15 day snap shot 2015	2014	2013	2012	2011	2010
George Enloe Park	17	34	27	-	33	39
Wilson Elementary	33	29	23	27	35	21
Sorenson Park	22	20	24	34	37	26
Lincoln Elementary	12	7	8	-	14	11
Rudy Johnson Park	32	18	15	20	26	17
Season length	15 days	80 days	65 days	31 days	58 days	68 days
Opening day	2-Jan	20-Dec-13	29-Dec-12	21-Jan-12	15-Dec-10	23-Dec-09
Closing day	?	9-Mar-14	3-Mar-13	20-Feb-12	13-Feb-11	28-Feb-10

Notes:

Lincoln opened Jan 9
Enloe sledding Dec 26

all rinks closed 7 days
for extreme cold

Lincoln closed 2/24
Enloe, sledding only

Enloe, sledding only
2/21 - 3/5

Lincoln 12/23 - 2/17

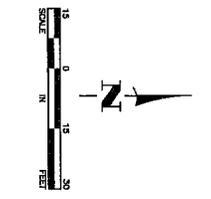
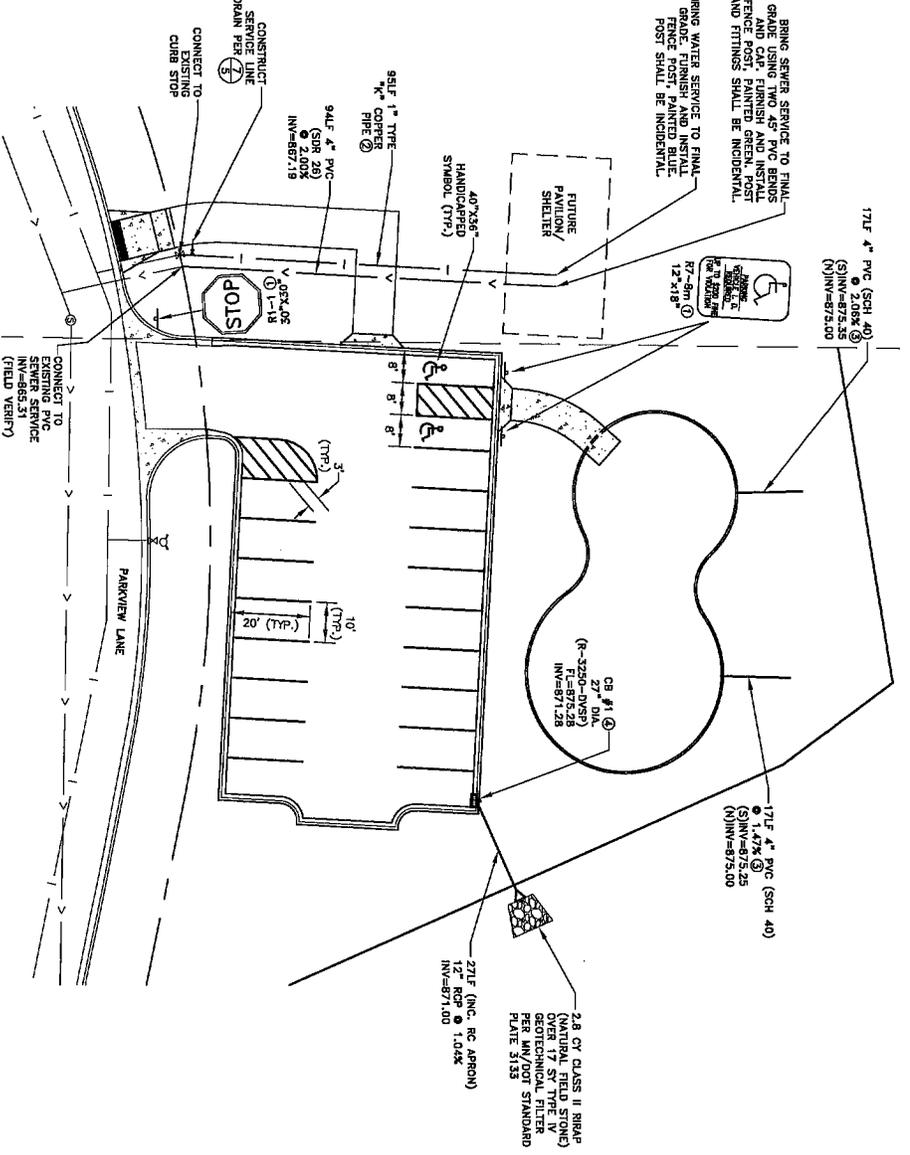
12/22 - 12/28

5.a ANOKA NATURE PRESERVE UPDATE

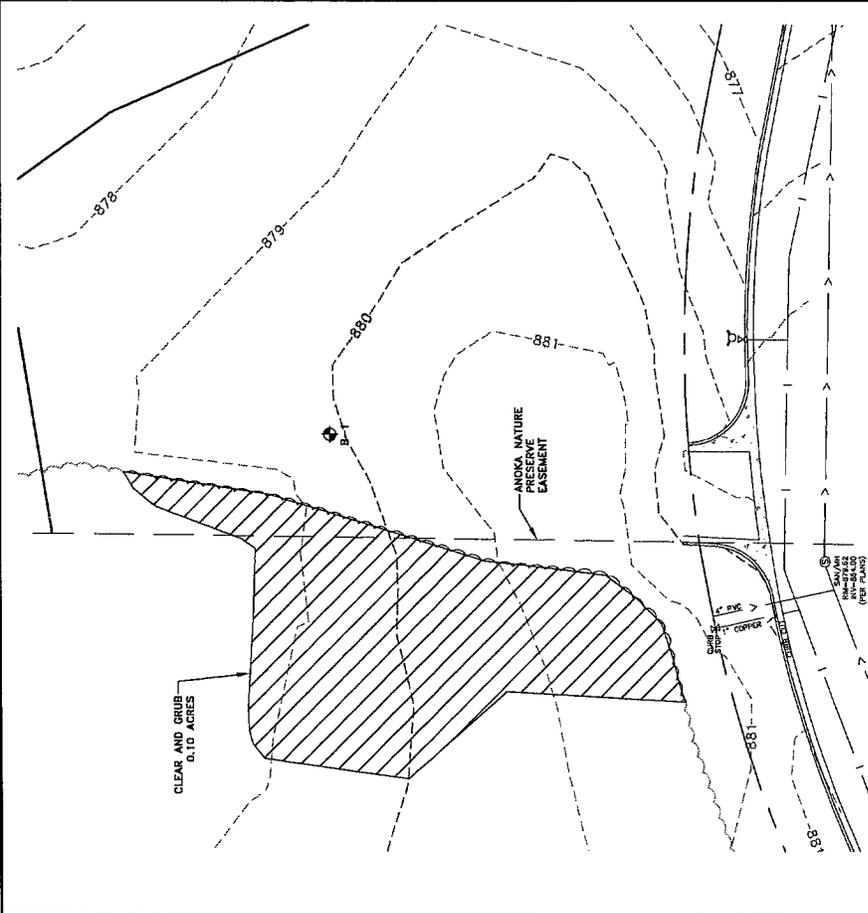
1. Trailhead
2. Playground
3. Secondary Trails



- GENERAL NOTES:
1. ALL PAVEMENT MARKINGS SHALL BE WHITE PAINT.
 2. ALL STRIPING SHALL BE 4 INCHES WIDE.
- REFERENCE NOTES:
- ① THE CITY OF ANOKA WILL PROVIDE THE SIGN PANELS AND POSTS AND SHALL PROVIDE THE SIGN POSTS AND INSTALLATION CITY PROVIDED.
 - ② CONSTRUCT WATER SERVICE WITH A MINIMUM COVER OF 7.5 FEET.
 - ③ AT THE LOW POINT, CONTRACTOR SHALL CAST 4" PVC PIPE THROUGH CURB, THE END OF THE PIPE INSIDE THE PLAYGROUND SHALL BE CAPPED WITH A BRASS GATE OPENING AS MANUFACTURED BY NDS OR CAPPED WITH A MITERED BRASS GATE AS MANUFACTURED BY MITERED DRAIN INC. OR APPROVED EQUAL. BRASS GATES SHALL BE INCIDENTAL.
 - ④ CONSTRUCT CATCH BASIN PER ①.

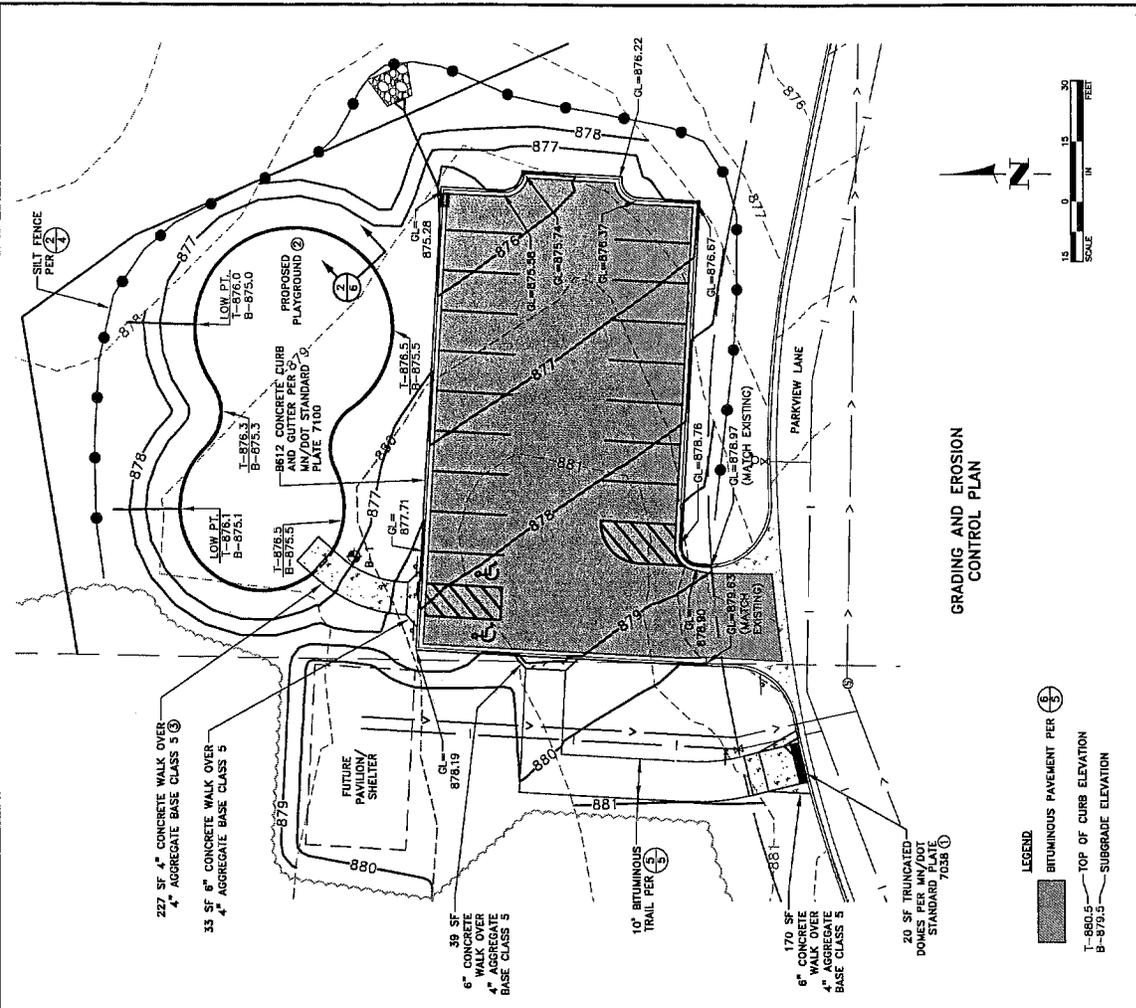


DATE	REVISION	1. Verify utility and this plan, specification, or report was prepared by a Professional Engineer under the seal of the State of Minnesota.	3500 B	CUJ		Hokanson Anderson Civil Engineers and Land Surveyors 3801 785-427-5880 FAX 785-427-0520 www.hokanson-anderson.com	2015 PARKING LOT AND ALLEY PROJECT	UTILITY, SIGNING AND STRIPING PLAN ANOKA NATURE PRESERVE TRAIL HEAD CITY OF ANOKA, MINNESOTA	SHEET 10A OF 14 AN376
2/27/15	ADDRESS NO. 1	1. Verify utility and this plan, specification, or report was prepared by a Professional Engineer under the seal of the State of Minnesota.	3500 B	CUJ					



EXISTING TOPOGRAPHY AND REMOVALS PLAN

- GENERAL NOTES:**
1. PRIOR TO IMPORTING OR EXPORTING MATERIAL FROM THE SITE, CONTRACTOR SHALL CONSTRUCT A ROCK CONSTRUCTION ENTRANCE PER (1)
 2. SEE (2) FOR ADDITIONAL GRADING DETAILS.
 3. SEED, FERTILIZE AND MULCH ALL DISTURBED AREAS. SEE SHEET 2 FOR APPLICATION RATES.
 4. SEE SHEET 10A FOR THE UTILITY, SIGNING AND STRIPING PLAN.
 5. FURNISHED DOMES SHALL BE BED IN COLOR.
 6. CONTRACTOR SHALL STRIP TOPSOIL AND PREPARE PLAYGROUND FOUNDATION PER DETAIL. CONFIGURATION OF THE PLAYGROUND MAY BE REVISED BASED ON THE FINAL SELECTION OF THE PLAYGROUND EQUIPMENT. FINAL CONFIGURATION OF THE PLAYGROUND SHALL BE DETERMINED BY THE ENGINEER IN THE FIELD.
 7. CONSTRUCT SIDEWALK AT PLAYGROUND PER (3)



GRADING AND EROSION CONTROL PLAN

- LEGEND:**
- BITUMINOUS PAVEMENT PER (2)
 - TOP OF CURB ELEVATION
 - SUBGRADE ELEVATION

<p>Holkerson Anderson Civil Engineers and Land Surveyors 3601 Thurston Ave., Anoka, Minnesota 55303 763-427-5860 FAX 763-427-0520 www.holkerson-anderson.com</p>		<p>CONSTRUCTION PLAN ANOKA NATURE PRESERVE TRAIL HEAD CITY OF ANOKA, MINNESOTA</p>
<p>DATE: 12/19/11 REVISION: 12/19/11 DRAWN BY: J. J. JOHNSON CHECKED BY: J. J. JOHNSON APPROVED BY: J. J. JOHNSON</p>	<p>DATE: 12/19/11 REVISION: 12/19/11 DRAWN BY: J. J. JOHNSON CHECKED BY: J. J. JOHNSON APPROVED BY: J. J. JOHNSON</p>	<p>DATE: 12/19/11 REVISION: 12/19/11 DRAWN BY: J. J. JOHNSON CHECKED BY: J. J. JOHNSON APPROVED BY: J. J. JOHNSON</p>
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Request for Proposal to the
City of Anoka, Minnesota

Anoka Nature Preserve “Nature Themed/Inspired” Playground Construction Project

The Anoka Nature Preserve (ANP) is a large natural area along the Rum River consisting of 200-acres of mature forest and a farm field that will someday be converted back to native prairie. The ANP is located in northern Anoka, MN near the intersection of County Highway 116 (Bunker Lake Blvd) and County Highway 7 (7th Ave). The Rum River forms the natural boundary of the property to the west.

In 2007, the City of Anoka protected this 200-acre parcel by placing it in a “conservation easement” held by the Anoka Conservation District (ACD). The ANP is comprised of a large oak forest, over a mile of undeveloped river frontage, floodplain forest, wetlands and backwater areas, and small agricultural field that is being cultivated for corn. The property provides citizens with a natural park experience that rivals the larger county parks in the area.

The Rum River Shores housing development located adjacent to the ANP has provided funding for the construction of a trail head that will include a parking lot, playground, and future restroom/pavilion facility to serve the needs of the neighborhood and nature preserve users. The parking lot and playground are to be constructed in 2015; the restroom/pavilion facility will be added in the future. The trail head construction plan is attached. The Anoka Nature Preserve is located at 4203 6th Avenue, Anoka, MN 55303.

I. GENERAL INFORMATION

The purpose of the proposal is to provide the City of Anoka with full design, materials, and installation of a “nature inspired/themed” play structure that meets or exceeds current industry standards and complete ADA access compliance regulations.

The City of Anoka requests Statements of Qualifications and example of existing play structures with locations and clients that meet or exceed the above-referenced project.

- A. The city has budgeted approximately \$75,000 for playground design, materials, and installation. Please provide an addendum for the cost of the product and installation of ASTM F2075-10a compliant Engineered Wood Fiber and underlayment. The playground border will be provided by others based on the selected playground design and fall zone requirements.
- B. The structural design must meet or exceed the most current industry standards with structural capacities of at least 30 users with an age from 2 to 12 years old. A mixture of components, individual / stand alone play features or play zones, or a play structure can be included in the overall concept to accomplish the capacity and “nature theme” design elements requested.

- C. The playground, with appropriate fall zones, may be of any shape & configuration, but may not exceed a total area of 3,600 square feet.
- D. The playground perimeter will be a poured concrete ribbon curbed installed in conjunction with the parking lot / trailhead construction project. The trailhead construction will be completed by October 1, 2015. Installation of the playground can begin 7 days after curb installation is complete. Completion dates may be adjusted based on construction timeline and weather conditions. Playground installation can be coordinated with City Staff and parking lot contractor but playground installation should be targeted for completion no later than September 30, 2015.
- E. Any questions in regard to the proposal or the project shall be directed to Lisa LaCasse, Recreation Supervisor, City of Anoka Public Services Dept, at 763-576-2984 or llacasse@ci.anoka.mn.us
- F. Qualified proposals will include:
- Price not to exceed \$75,000 including applicable taxes, design, materials, shipping and installation
 - Full color drawings of the playground concept from differing viewpoints.
 - Explanation of the product specifications
 - Complete listing of play components/features targeted for 2 – 5 year olds & 5 – 12 year olds relating to the number of ground, elevated, ADA, etc., play elements.
 - Proof of current playground safety standard compliance certifications and regulations
 - Addendum for all costs relating to product, delivery and installation of ASTM F2075-10a compliant Engineered Wood Fiber and underlayment (not to be included in \$75,000 budget).
- G. Proposals are due by 4:00p.m. Tuesday, April 7, 2015. A completed proposal will include an electronic copy on a flash drive or CD Rom and a hard copy. Laminated posters are not required. Mail proposals to:

City of Anoka
Attn: L. LaCasse
2015 First Ave N
Anoka, MN 55303

II. EVALUATION AND SELECTION CRITERIA

The Parks and Recreation Advisory Board will make the final selection of the playground based on the aesthetic appeal and overall design at their regular meeting on April 21, 2015.

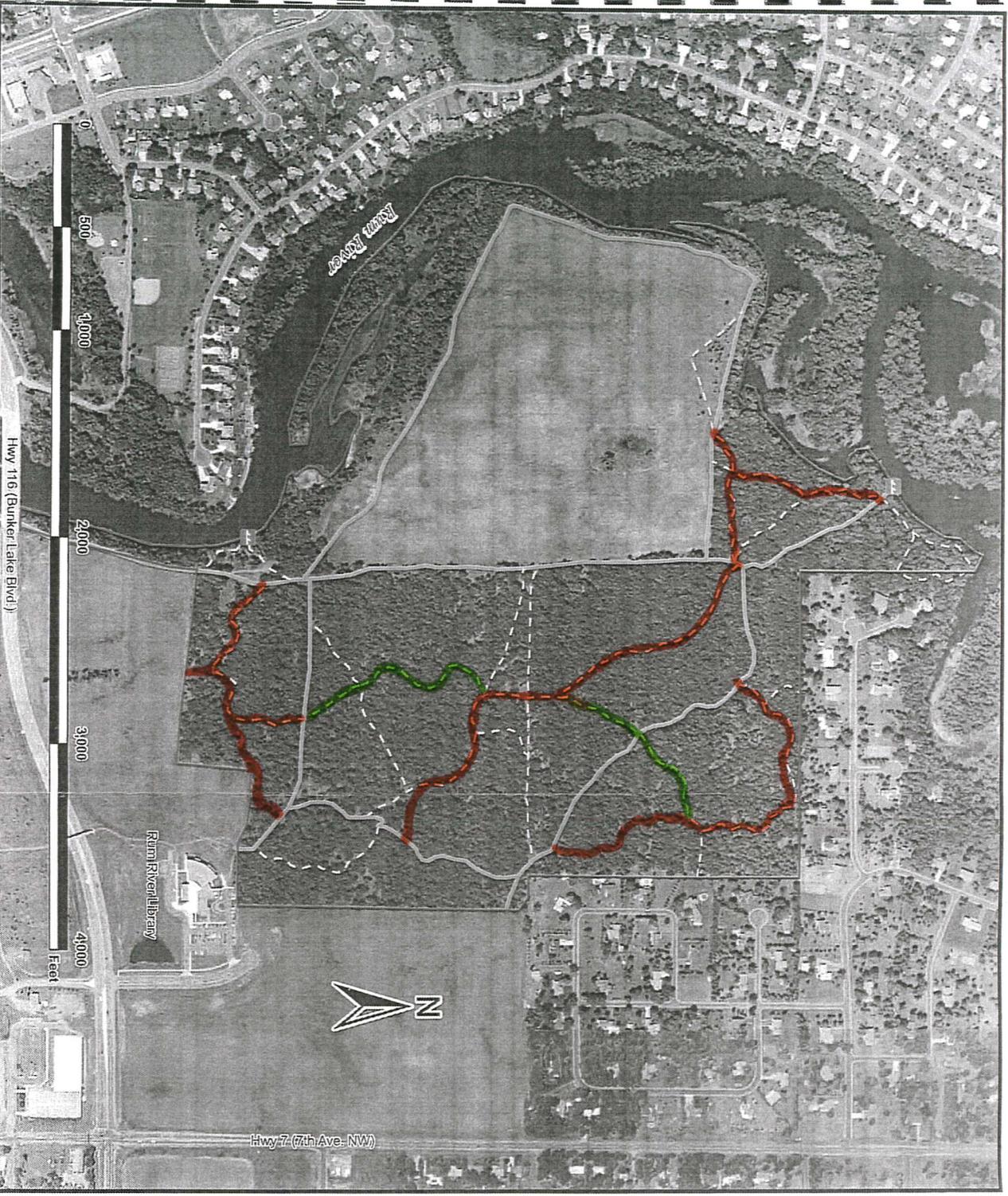
Upon approval, the successful bidder shall be notified within (5) days so materials can be ordered to accommodate the installation completion date.

**RUM RIVER NATURE AREA
MANAGEMENT PLAN**

Map 1

Trails

- Legend**
-  Existing River Access (unofficial)
 -  Property Border
 - Trail Type**
 -  Main Trail
 -  Secondary Trail



 Very well
traveled -
did not tie
w/ ribbons

 All orange trails
were marked w/
orange ribbons
on trees to
mark the general
path.

This is a reference map that depicts information compiled from several sources and its completeness or liability cannot be guaranteed. If there are any questions, please contact the Alaska Conservation District, (763) 431-2030

Map prepared by:
ANOMKA DISTRICT



5.c ARCHERY HUNT HARVEST UPDATE (Anoka Nature Preserve & Kings Island)

ANOKA CITY HALL
2015 First Avenue North, Anoka, MN 55303
763-576-2700



www.ci.anoka.mn.us
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Hunting Program Harvest Information

2014		2013		2012	
ANP	Kings Island	ANP	Kings Island	ANP	Kings Island
150# Doe	160# Doe	120# Buck, spike	130# Buck, spike	200# Buck, 4pt	180# Buck, spike
	130# Doe	100# Doe	150# Buck, 6pt	105# Doe	190# Buck, 11pt
		75# Doe fawn	115# Doe	140# Buck, 7pt	140# Buck, 7pt
					120# Buck, spike

Hunting Program Participant Information

2014		2013		2012	
20 Applicants 2 youth, 18 adults 16 Resident, 4 Non-Resident		63 applicants 5 youth, 58 adults 10 Residents, 53 Non-Residents		53 applicants 15 Residents, 38 Non-Residents	
ANP	Kings Island	ANP	Kings Island	ANP	Kings Island
7 Hunters	9 Hunters	28 Hunters	11 Hunters	20 Hunters	8 Hunters
1 youth 7 Resident	1 youth 9 Resident	2 youth 2 Resident 26 Non-Resident	3 youth 2 Resident 9 Non-Resident	9 Resident 11 Non-Resident	6 Resident 2 Non-Resident

2014 Hunt was limited to Anoka residents