



Public Services

Cemetery, Engineering, Parks and Public Works

NOTICE OF REGULAR MEETING OF THE ANOKA PARKS AND RECREATION ADVISORY BOARD

DATE: Tuesday, November 17, 2015
TIME: 7:00 p.m.
PLACE: Anoka City Hall – Council Work Session Room
2015 First Avenue North, Anoka

AGENDA

1. CALL TO ORDER
2. OATH OF OFFICE FOR NEW MEMBER
 - a. Committee Assignments for New Member
3. APPROVE MINUTES
4. OPEN FORUM
5. NEW BUSINESS
 - a. 2015 Aquatic Center Annual Report
 - b. 2016 Master Fee Schedule - Proposed
6. UNFINISHED BUSINESS
 - a. Bonnell Field & Brisbin Park SRP Update
 - b. Nature Preserve Trailhead Update
7. MISCELLANEOUS
8. ITEMS FOR NEXT MEETING
9. ADJOURNMENT

If unable to attend, please call the Parks Department at 763-576-2980.

Auxiliary aids for handicapped persons are available upon request at least 96 hours in advance. Please call the Human Resource Coordinator at 763-576-2740 to make arrangements.



PARKS AND RECREATION ADVISORY BOARD

AGENDA ITEMS

3.

OCTOBER 20, 2015, MEETING MINUTES



Public Services – Parks & Recreation

REGULAR MEETING MINUTES
OF THE
ANOKA PARKS AND RECREATION ADVISORY BOARD
TUESDAY, OCTOBER 20, 2015 – 7:00 P.M.
COUNCIL WORK SESSION ROOM OF ANOKA CITY HALL
2015 FIRST AVENUE, ANOKA MN

MEMBERS PRESENT: Chairperson Steve Nelson, Joseph Anderla, Dave Throne, Erik Skogquist, Dave Steinbring, Pat Walker, and Ellen Ward

MEMBERS ABSENT: Mary Blankenship

STAFF PRESENT: Greg Lee, Public Services Director and Lisa LaCasse, Recreation Supervisor

GUESTS: Ellen Woody

APPROVE MINUTES

There being no changes or corrections to the last meeting minutes, a **motion was made by Skogquist, seconded by Throne, to APPROVE THE AUGUST 18, 2015, REGULAR MEETING MINUTES OF THE PARKS AND RECREATION ADVISORY BOARD AS PRINTED.**

6 ayes – 0 nays – 1 abstention (Ward). Motion carried.

OPEN FORUM

Pedestrian Foot Bridge – Ellen Woody, resident of the Bridge Square apartments, First Avenue, Anoka, addressed the Park Board and staff about bicyclists riding their bikes across the pedestrian foot bridge between Akin Riverside Park and Ferry Street. There is a sign at either end of the bridge directing bicyclists to get off their bikes and walk them over the bridge...no one does.

Ms. Woody felt the trail at Akin Riverside Park is too narrow and not conducive to bicycling. She suggested realigning the trail up Second Avenue from the boat ramp, across Main Street, and get back over to the City Hall trail. She indicated another map shows the Mississippi River Trail (MRT) traveling right across that bridge.

Ms. Woody felt bicyclists riding across this pedestrian foot bridge is hazardous. Senior citizens from the Bridge Square high rise frequently use the bridge to go over to Walgreens. It is dangerous when cyclists ride across the bridge at the same time.

Lee reported that Ms. Woody brought this matter to Council's attention recently. Since then, Lee has spoken with the Police Department and made them aware they need to enforce the rules better with regard to this eight-foot wide footbridge. MRT trails are regularly ten feet wide with a two-foot safety zone, totaling a fourteen foot width. This eight-foot wide bridge is not wide enough to support multi-use. This is the same situation with the Main Street pedestrian tunnel. Bicyclists are required to dismount and walk through the bridge, too.

Lee went on to note that when the middle school kids recently painted the pedestrian tunnel between City Hall and Akin Riverside Park it became somewhat dangerous. We had to put up signs so bikers knew there was activity going on, similar to when the new LED lights were being installed. We need to somehow better educate the bicyclists.



While there is signage at both ends of the bridge for no bicycle riding across the pedestrian bridge, Ms. Woody said she has asked riders if they saw them; and they reply they do not notice those signs.

Nelson stated it is difficult to enforce this. Turnstiles would hinder bicyclists, but it would also make it difficult for pedestrians with wheelchairs and walkers.

Lee reported the city will have full-time security officers in the downtown area twenty-four hours a day, seven days a week. With this we hope to have better opportunity to provide public enforcement and education.

Anderla asked about bicycling in the downtown area. Is there no signage about that anymore? Lee stated no; no bicycling in the downtown area is a city ordinance.

Ms. Woody suggested the trail maps be changed, deterring bicyclists from going from Monroe Street and through the parking lot of Bridge Square.

Upon discussion of trail width standards, Lee confirmed that a typical shared trail standard, since the mid-1990s, is ten-foot wide. The pedestrian foot bridge was built to standards of its time.

Anderla suggested painting something directly on the surface of the bridge to catch the eye of the bicyclists.

Throne commented that as a bicyclist who travels that pedestrian bridge three to four times a week, he finds there are very few times when someone is on that bridge. However, he does understand Ms. Woody's concern. Steinbring, also an avid bicyclist, agreed with Throne's comments.

Lee stated the ultimate solution would be to build another bridge south of the pedestrian bridge connecting the boat ramp to Peninsula Point Park. This would be the ultimate goal of our River Walk Trail.

It was noted that much of this is a matter of common courtesy. However, Nelson stated we need to do what we can to address this problem. Lee stated he has already directed that during primetime there be police officers more readily available. Security officers will include this pedestrian bridge area as part of their watch.

Nelson concluded stating we hope we can address this concern and find an equitable solution for all.

NEW BUSINESS

Park Board Vacancy Update – Lee announced that one application was received for the Parks and Recreation Advisory Board opening. Margret Kallstrom applied and was appointed at City Council's October 19, 2015, regular meeting. We will be providing her with appropriate Park Board information to get her up to speed. Ms. Kallstrom will be joining us at the November regular Park Board meeting.

Bonnell Field/John Ward Field #3 – LaCasse reported that we are planning to replace the stormwater pipe running through Bonnell fields next spring, which will affect playability of the field closest to the Aquatic Center. The pipe runs all the way through Bonnell Park diagonally. As a result, city crews started making updates to John Ward field #3 to provide additional playing area. It was reshaped, and we are replacing the fencing. We hope to have this field available for the 2016 season in that we do not want to negatively impact middle school athletics.

LaCasse stated she is working with the athletic association and Marv Johnson, Community Education, with a few of the playing field adjustments for 2016.

In conjunction this Bonnell field stormwater replacement, we are attempting to get the irrigation system back in working order and will try not to impact the 2017 season. City staff feels it makes sense to proceed with this project along with the street renewal in the area.

Nelson asked when we are replacing the restrooms at John Ward Park. Lee estimated it was pushed back to 2020 or thereabouts.

Lisa indicated staff will bring this item back in November or December for further discussion when plans are more definite. As for improvements to the John Ward fields #1 and #2, we are considering leveling them back out without doing a full strip.

UNFINISHED BUSINESS

State Shelter Acquisition – Lee reminded the Park Board that the State of Minnesota plans to discard a steel shelter frame currently located near the state hospital grounds. City staff has submitted a request to the state, asking if we might acquire this twenty-five by forty-two foot frame. The thought is to disassemble and relocate it somewhere along our city trails. We might even make two picnic shelters out of it. Possible locations for a shelter made from this frame material could be in the Anoka Nature Preserve at the confluence of the two main trails, along the Vern Emmans Bluebird Trail; or maybe at Kings Island by the pond.

Nelson expressed his concern with the possibility we would be creating a shelter for transients or giving those so inclined an opportunity to tag it. However, he agreed with staff that the Kings Island location might be good.

LaCasse suggested getting rid of the existing George Green pavilion and replacing it with a large facility.

Lee asked the Park Board to think about this opportunity and our options. We will try to acquire the structure by the end of this year.

Nelson suggested making two shelters out of it. Creating a fireplace feature within a shelter, like they had in the original structure, would look great.

Walker stated this shelter framework is currently very near one of our trails which we are trying to beautify. Why would we remove it? Nelson acknowledged that the shelter frame is on the state's private property, and they want it removed. Walker asked if it is worth the effort. Lee's response was it is valuable construction material and would be a simple matter to make another shelter out of it. Lee stated this could even be an Eagle Scout project.

Further discuss Riverboat Enterprise Details – Lee reported the latest report he has on riverboat activity within the City of Anoka is he contacted Vista Cruises out of Duluth, Minnesota. They were invited to come down during the spring of 2015 and discuss opportunities. They were too busy and suggested perhaps in October 2015. We have not heard from them, but Lee will do a follow-up. The plan is they would operate out of Peninsula Point Park. However, he noted there are concerns about this riverboat venture taking over the park or even part of the park.

Anderla referenced the August meeting minutes, whereby, the Park Board discussed moving parking stalls, etc. He referenced the March 23, 2015, form letter Erik Thorvig, then Economic Development Manager for the City of Anoka, sent to numerous riverboat captains in an effort to entice them into operating out of Anoka, offering them a number of things to get them here. Anderla stated his position on this whole issue is not that he is against a riverboat coming to Anoka, but the park amenities need to be shared. When the city has its discussions with riverboat representatives, it needs to be made known that we will need to share. Do not offer them the whole park without discussing it with the Park Board. Anderla stated if we advertise this again, we need to clean up the language in any letter sent out. They need to understand it is a city park, so they understand it will be a shared park. Anderla personally was not concerned about the number of parking spots involved.

Lee felt there could be ways to accommodate both riverboat and park usage for parking. He noted that with the riverboat use of Peninsula Point Park, part of the revenues received would go into our park funds.

Nelson felt that we want park visitors to be able to use the park without being pushed out due to riverboat activities. That would be an element he would ask staff to keep in mind while negotiating with riverboat

operators. Lee noted this and added that any weddings utilizing the park could also charter the riverboat, adding a significant amenity to park usage.

Anderla reiterated he does not care about the mechanics of the parking; they can fluctuate. He just wants riverboat people to understand this is not an exclusive use for them; it is to be a shared facility. Peninsula Point Park was paid for by the citizens of Anoka who should be able to have access to it. He reiterated he wanted it understood up front that this will have to be a shared facility.

Walker asked if anyone has checked on Champlin's side of the river. There has been considerable talk about putting in a marina someplace. We should know what they are planning. He stated he is not really a fan of a riverboat operation here unless it is considerably profitable for the city. We also do not want to duplicate their efforts just to find out Champlin is planning something similar. Lee confirmed city staff has talked with Champlin. There would be other ports-of-call for any riverboat who operated in this area.

Nelson noted Mary Blankenship is absent from this meeting, but she has provided written material stating she agrees with Joe Anderla's position one hundred per cent.

Nelson asked if there would be overflow parking or would the only overflow be in the form of the former Carpenter's Hall lot at the top of the hill. Lee's response was the biggest boat that could operate out of this location would be a 149 passenger boat. Boats holding 150 passengers and up kicks in Coast Guard regulations. With 2.2 people per vehicle, only about 75 parking stalls would be used at any given time for riverboat patrons. These 149 passenger boats have a real shallow draft.

It was also noted that previous considerations of docking behind City Hall was ruled out in that maneuverability was questionable at best. Nelson stated even with kayaking he was hitting rocks in that area.

Anoka Nature Preserve Trailhead Update – LaCasse reported that staff is waiting for playground equipment to arrive. The concrete footings have been poured. She indicated the vendor providing the equipment, Cre8Play, has been using our pieces at shows throughout the country this summer. She is hoping it gets installed by the end of October. Staff is working toward getting some additional pieces from Cre8Play due to their lateness and for using our pieces as show pieces.

Anderla asked if staff has received additional inquiries from joggers and runners about additional paths in the ANP. LaCasse said she has not. Anderla added while it seems like a nice path, there does not seem to be any place sit; no benches. LaCasse stated the Vern Emmans bench has been installed adjacent the river near the blacktop trail.

Anderla asked about the archery hunt, noting the signs that are up asking park users to stay on the trails. He queried whether we take the signs down when there is no hunting going on during the season. LaCasse indicated she was not planning on doing so. She stated the signs she put out specifically spell out some of the hunting rules so the public will be informed. We also do not map out where the hunting stands are. Anderla added when we were talking with Mr. Blankenship, he wanted trails that followed deer walking trails. If we make alternate trails through that park, how do we separate those out? LaCasse stated we would continue to request people to use gravel trails throughout the archery season.

King's Island Channel Update – LaCasse reported that contractors did a review of the King's Island channel last week. There are places with very little flow in the channel, and they discussed how and why. There needs to be some adjustments by Sunram. Adjustments to other things is New Look's responsibility. There is some question as to whether or not the channel will be navigable for watercraft. We need to go through a season with high water.

Nelson felt that big stormwater pipe coming off the Highway 10 is bringing sand down and plugging that whole area up.

Lee reported the City of Ramsey was planning for a development in the Rivlyn Avenue area. They contracted for the installation of utilities and removed trees and vegetation before realizing a lot of dumping has occurred in that area over the years. In the end, they found the development project not

cost effective. They might look at some state or federal grants to clean up the site. Village Bank took possession of the property and will close up the site. The trail connecting with King's Island needs to be put back in place and the site revegetated.

Anderla asked if there are any plans to put benches on King's island. LaCasse stated staff has not talked about that. Lee asked if that was something the Park Board would be interested in. Skogquist asked if the city's web page contains information to the public about a donation policy that might produce needed benches. He felt it would be nice to have a bench at King's Island and at the Anoka Nature Preserve. LaCasse indicated that the Vern Emmans bench was installed mid-summer. LaCasse indicated she would follow up on that. She would also put something in the next city newsletter.

MISCELLANEOUS

Waterfowl for Warriors Update – LaCasse indicated the fourth and last Waterfowl for Warriors hunt is scheduled for Saturday October 24, 2015. Deer hunters have been asked not to be present during these Waterfowl for Warriors hunts. To date some 80 veterans have been involved in the different hunts. Along with numerous volunteers. Scott Wahl and Orville Johnson were featured in a recent Star Tribune article. Framed copies of this article (shown to the Park Board) were presented to those two gentlemen, as well as with Office George Walker. A fourth framed article will go to Jeff Weaver who has been very instrumental in assisting with these hunts and who provides food for the after-hunt lunches. The city was presented with a plaque of thanks for supporting the Waterfowl for Warriors hunt. Several photos of the on-site hunt were shown to the Park Board. Board members were invited to the site for the after-hunt lunch. There will be a hunt for the volunteers scheduled for November 5, 2015.

Other Miscellaneous

- **Electric Locks at Akin Riverside Park** - Anderla asked how these were working. Staff reported the locks are working well, but vandals still managed to vandalize the inside of the bathrooms. Vandalism costs in 2015 in our parks are significant. Anderla asked if it would be possible to break out the cost of park vandalism and for theft in 2015. Nelson stated he too would be interested in that information.
- **Seasonal Projects** - LaCasse reported additional activities of staff include preparations for Halloween, the upcoming tree lighting ceremony, and the dam boards will be removed the week of November 2-4. Docks are being taken out now. The public dock at Akin and a portion of the one at City Hall will be accessible through the month of October.
- **Boat Slips** - Nelson asked if all Akin Riverside Park boat slips are rented. LaCasse responded that all are rented, and she expects that to be repeated during 2016.
- **Vandalism and Vagrancy** – Lee reported there is a very large influx of vandalism and vagrancy in the City of Anoka. A vagrancy task force has been organized and has met several times to work on existing issues. The city's stance is we will enforce our ordinances. One step in this direction is the hiring of full-time sworn police officers who will patrol the downtown area, plus two security officers. We will have a twenty-four hour coverage of this area. In an effort to make these officers more mobile, consideration is being given to providing them a UTV vehicle. While there are housing places that invite vagrants/homeless in, at 7:00 p.m. they remove these people from their facilities. The City of Coon Rapids was recently successful in providing beds for twelve homeless. It is felt the reasons for the vagrancy influx is it is safer here in Anoka than in Minneapolis; and, as the county seat, they receive a lot of free things. Hope for Youth is providing positive policies and not just giving out free items. Also, there are operational changes within both Stepping Stones and Hope for Youth.

Ward stated the vagrants she has spoken with have confirmed they are coming from Minneapolis by train because we are giving out free stuff. These are not just Anoka youth; they are coming from other areas.

LaCasse added that city staff have to go in and clean up the campsites they create.

- **Intersection of Seventh Avenue and Grant Street** - Steinbring asked what is going on at this Seventh Avenue and Grant Street intersection, noting numerous flags in the area. Lee stated these are Anoka County roadways, and they are looking at upgrading the signal system. They are surveying and putting that information into their plan. Steinbring asked if a sidewalk will be installed. In response Lee stated the county is considering turning Grant Street back to the city once reconstructed. When that happens, we can negotiate how it gets built back. It is likely we will want to narrow up that street and maybe provide a walking trail connecting back to the regional trail. Grant Street does not need to be forty-four feet wide.

ITEMS FOR NEXT MEETING

- Aquatic Center Annual Report
- Master Fee Schedule

ADJOURNMENT

There being no further discussion, a **motion was made by Ward, seconded by Skogquist, to ADJOURN THE MEETING.**

Time of adjournment: 8:36 p.m.

Respectfully submitted,


Lisa LaCasse
Recreation Supervisor

Mava Mikkonen
Public Services Secretary/Recording Secretary

PARKS AND RECREATION ADVISORY BOARD

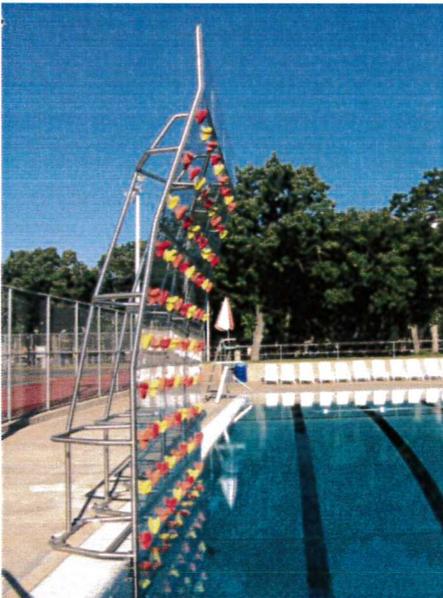
AGENDA ITEMS

5.a.

2015 AQUATIC CENTER ANNUAL REPORT

Anoka Aquatic Center

2015 Annual Report



Lisa LaCasse
Recreation Supervisor



Presented to the Anoka Parks and Recreation Advisory Board on November 17, 2015

Season Summary

This season was way better than average! An early Labor Day (May 23) made for a cold start to the season, but temperatures held steady in high 80's through the months June and July which helped to draw in consistent crowds and daily admission revenues. August attendance was a bit lower than usual. The facility closed for the season on August 30 just as the heat returned.

Revenues exceeded projections in all areas. We sold over 2,000 season passes, served more than 1,000 kids in swim lessons, and had more than 23,000 people pay daily admission, which is one of the best years on record!

The facility was scheduled to be open from May 23 – August 30. The published open swim schedule indicated that the facility would close on August 30. I would have extended the season to September 5th (Saturday of Labor Day weekend) if I would have had the lifeguarding staff to safely do so. The majority of area colleges/universities start classes before Labor Day, and some as early as mid-August; freshman students are required to be on campus at least a week before school starts for orientation activities. Several of my staff started their classes this year on August 25 which meant they were done working around August 15th. In addition to early college starts dates, at the high school level, the fall sports began practicing earlier and the private high schools started classes on September 1. Several other metro aquatic facilities closed on or before August 30 as a result of the same staffing issues:

- August 16: City of New Hope Pool and Crystal Cove Aquatic Center
- August 23: Edina Aquatic Center, Hastings Aquatic Center, and Jim Lupient Water Park (Mpls)
- August 27: St. Louis Park Aquatic Park
- August 30: Rush City Aquatic Center and Apple Valley Aquatic Center

Budget

The graphic below represents expenses paid and revenues collected as of Thursday, November 12, 2015. There should not be any additional revenues collected, but there are some additional budgeted expenses that have not yet been paid. If those expenses meet 100% of budget allocation there will be a shortfall of about \$10,000.

11/12/2015	Budget	Year to Date Actual	% of Budget
Revenue	243,850	272,566.14	111.78
Expense	320,115	263,968.54	82.46
Total	(76,265)	8,597.60	

The itemized budget detail at the end of this report includes the estimated final expenses and provides a budget comparison of the past 17 seasons. Please see attachment A.

Season Pass Sales

A total of 2054 season passes were purchased this season, which is an increase of 103 passes from 2014. As in previous seasons, we offered an early bird discount of 10% off the purchase of 2 more passes if purchased on or before June 1, 2015 totaling about \$3,500 in discounts. There was an increase in the number of Anoka households (55 more than last season) purchasing season passes – those households represented an additional 115 individuals.

2015 Schedule

Pre-Season May 23 – June 9
 Saturdays & Sundays 12:00pm – 7:00pm
 Memorial Day 12:00pm – 7:00pm
 Monday – Friday 3:00pm – 7:00pm

Regular Season June 10 – August 22
 Monday – Thursday 12:00pm – 7:00pm
 (July 6 – 16 hours extended to 8pm)
 Friday & Saturday 11:00am – 8:00pm
 Sunday 11:00am – 7:00pm

Post Season August 23 – 30
 Daily 11:00am – 7:00pm

This schedule was published in the spring and summer issues of the Anoka City View Newsletter, on the city website, and on all published/printed materials.

On average, season pass holders typically make up 40% of the daily admission participants at open swim and on average use their season pass 8 times during the summer. Typically, there are more season pass holders at open swim during the week than on weekends.

I do not have the technology to individually track each pass usage, but on average each season pass holders used their passes at least 8 times. However, there were about one hundred individuals that never had their picture taken for their season pass ID card or never came back to pick up their season pass photo ID card after it was processed.

Season Pass Type	Price	Received 10% off Early Bird Discount (April 1 – June 1)		Regular Price (June 2 – Aug 30)	
		Resident	Non-Resident	Resident	Non-Resident
Individual	\$45 each	N/a	N/a	70	75
Dual	\$80 for first 2 people in household	176	296	214	334
Additional pass	\$25 each additional in household	130	250	184	288
Senior pass (62+)	\$25 each	7	1	15	14
Total		313	547	483	711

Season Pass Sales History

Households	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
Anoka	303	258	281	285	264	272	248	303	323	319	356	304
Non-Residents	502	456	453	587	399	412	301	349	410	413	457	411
Total	805	714	734	872	663	684	549	652	733	726	813	729

Individuals	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
Anoka	774	659	715	843	713	776	742	928	948	1109	1289	1199
Non-Residents	1243	1268	1285	1749	1159	1122	469	424	527	370	420	391
Seniors	37	24	30	44	29	16	34	27	27	24	14	14
Total	2,054	1,951	2,030	2,636	1,901	1,918	1,211	1,379	1,502	1,503	1,723	1,604

Revenue	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
	\$71,988	\$70,280	\$70,363	\$72,424	\$53,967	\$51,205	\$49,179	\$50,876	\$54,848	\$54,564	\$57,001	\$53,839

Open Swim Attendance

We had very good attendance at open swim with a record number of paid daily admissions. The open swim schedule was modified this year to accommodate additional even swim lesson classes – and it seems that people were not affected. We shortened open swim Monday – Thursday by 1 hour but extended open swim by 2 hours on Sunday. The pool was open Monday – Thursday from 12 – 7pm and Friday – Sunday from 11am – 8pm. Attendance numbers typically fluctuate with temperatures and this season was no exception. We usually see a decline in attendance in August and this year follows suit. There were only 3 days during the summer where temperatures reached 90 degrees.

Open Swim Attendance

MAY / JUNE	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006
Total Attendance	13,238	9,175	10,242	16,844	9,579	11,047	10,096	10,272	13,203	10,593
Average Attendance	339	296	397	510	279	325	403	367	455	378

JULY	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006
Total Attendance	19,747	15,055	16,446	19,242	21,261	18,043	15,200	16,153	16,774	18,543
Average Attendance	637	486	530	621	672	582	490	521	541	598

AUG / SEPT	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006
Total Attendance	9,155	10,574	12,481	11,025	13,057	13,477	12,600	12,768	8,982	8,549
Average Attendance	305	352	403	344	379	385	371	425	281	259

Attendance by Admission Category

	Opening Week-end Attendance	Paid Daily Admissions	Season Pass Holders	Living Social 2011 Promotion	Group	Open Swim Total	Swim Lesson Attendance	Total Bather Load	# of days w/ 1000+ total bather load	# of days w/ < 300 total bather load
2015	76	23,884	16,895	0	1,361	42,140	8,634	50,774	9	35
2014	Not open - repairs	18,195	15,235	11 redeemed	1,374	34,804	10,552*	45,356	5	35
2013	Too cold to open	20,802	16,998	3 redeemed	1,604	39,407	9,825*	49,232	7	30
2012	1,420	22,887	22,618	18 redeemed	1,588	47,111	8,869	55,980	8	24
2011	542	21,920	17,915	2,914 sold	1,148	43,897	7,963	51,860	14	27
2010	2,065	21,693	18,334	N/a	2,540	42,567	7,538	50,105	11	31
2009	Too cold to open	16,307	12,874	N/a	2,085	31,266	6,630	37,896	4	28
2008	549	21,126	15,248	N/a	2,949	39,193	5,748	44,941	4	18
2007	199	19,508	17,208	N/a	2,243	38,959	6,605	45,564	4	29
2006	1,071	19,876	15,703	N/a	2,106	37,685	6,741	44,426	3	33

*includes swim team rental attendance from practice 4 days per week for 10 weeks

Swim Instruction

The city served 1,083 participants and provided 1,100 hours of swim instruction. 1,060 youth participated in 215 group lessons, 14 youth received private lessons, 6 adults attended group lessons, and 6 young adults were trained as lifeguards. The morning swim lesson program had 725 participants (70 less than 2014) and the evening swim lesson program had 338 participants (45 more than 2104).

	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
Registrations	1,083	1,106	1,072	1,103	1,028	978	849	758	817	840	1052	868
Revenues	\$57,467	\$50,233	\$49,616	\$52,349	\$46,830	\$44,504	\$39,461	\$33,872	\$33,734	\$32,840	\$42,552	\$30,225

	Totals	M - Th 8:00 - 11:45am (2 wks)				M/W or T/Th 6:00 - 8:45pm (4 wks)				Specialty Courses		
		A	B	C	D	E	F	G	H	Private Lessons	Junior Lifeguard	Lifeguard Training
Program Capacity	1581	240	242	288	235	142	142	129	131	32	12	20
Residents	201	26	31	39	24	20	14	20	25	4	0	2
Non-Residents	877	168	153	161	129	57	52	89	64	10	0	4
Total Participants	1,083	191	183	200	151	76	66	108	88	14	0	6
% of capacity	69	80	76	69	64	54	46	84	67	44	0	30
# of kids on Waitlists	26	5	9	2	5	1	0	3	1	0	0	0
# of classes offered	242	37	35	41	36	24	22	22	21	32	1	2
# of cancelled classes	27	1	0	1	6	3	8	3	4	18	1	1
# of Web Registration	595	135	91	91	77	59	36	56	47	6	0	6
# of Office Registration	483	59	93	109	76	18	30	53	42	8	0	0

This season, we reduced open swim hours Monday – Thursday (by 1 hour each day) to make room for more evening swim classes. A few classes began at 6:30pm, but the rest were offered after the pool closed at 7pm. We received very few complaints from the open swim participants about the time change. I was able to offer a class structure similar to the morning program – offering nearly all levels simultaneously and utilizing all areas of the pool. There as an increase

of 48 participants in the evening program. The sessions offered in July/August had higher attendance than the session in June. I heard from a few families that their schedules were too busy early in the summer with sports and could not fit lessons in.

There was a decline in registrations for the morning program. For the past several years we have served at least 800 youth in the morning program alone; this season those numbers fell to 725. If I had to guess, I would attribute this to fewer households with an adult home during the day.

Swim lessons in general are very popular due to the low price and high quality of the instruction we provide. The trend continues with less than 20% of the swim lesson participants residing in Anoka. There are both fewer multiple children and fewer multiple session registrations received from Anoka households than there are from non-resident households. The program continues to have a strong draw from Ramsey, Andover and Coon Rapids, in addition to attracting many participants from Champlin, Isanti, Circle Pines, Spring Lake Park, Elk River, Brooklyn Park, Otsego and Monticello.

First Aid and Swimmer Assists

There were less than 20 first aid incidents this year that required more care than a simple band-aid such as bloody noses, scrapes from trips/falls on the deck; ear squeeze pain, and bumps and bruises from contact with other swimmers or the pool walls. Staff completed 16 incident reports for minor injuries and made three (3) 911 calls this season with 1 resulting in transport to the hospital.

- an elderly woman that came in from the park requesting to use the restroom and passed out in the locker room
- a woman carrying a small child tripped and fell down the front steps of the facility twisting her ankle
- a woman was stung by a bee, gave herself an epi-pen injection, but her pen was expired

There were 90 swimmer assists made by lifeguards. Despite staff efforts to enforce swimming tests, height limits, and forcing parents to swim with their young children the lifeguards are still needed to provide in-water assists (an average of 1 per day). The breakdowns of the 90 assists are as follows:

- 37 occurred during swim tests for the diving well or adventure walk
- 39 patrons needed help at the bottom of the waterslide (ranging in age from 4 – 66 years)
- 1 in the diving well at the climbing wall
- 3 at the adventure walk
- 13 children under 7 years old that wandered out too deep in the zero depth area beyond the play structure.

As I have explained in previous annual reports, swimmer education and rule enforcement are the first step to keeping people safe. By requiring swim tests at the adventure walk, diving board and climbing wall, staff have kept 100's of kids from the danger of jumping into water that was beyond their swimming ability. I would rather have a lifeguard enter the water to assist a child unable to complete a test than in an area of the pool where the child does not belong. When conducting a swim test, the lifeguard focuses their attention directly on that patron, which provides for an instantaneous response if assistance is needed.

Rule Enforcement

This was the first season with the new climbing wall. Once people got over the initial shock of the 3-meter board being removed, we received nothing but good comments from visitors. The climbing wall provided a safe yet challenging activity for swimmers climbing to maximum head height of 12' above the water level before dropping back down. We allowed 2 people to use the wall at a time so they could race each other. People were allowed to push off or jump away from the wall falling straight down or could push off so that they spun on their way into the water feet first – diving from or flipping backward off the wall is not allowed. Much like the diving board, people waited in line on the pool deck and

entered the water after the previous user had exited the water. Everyone was required to perform the deep water swim test.

Managers consistently work with staff to achieve the delicate balance between being too strict with rule enforcement and preventing injuries. Unfortunately, patrons do not always appreciate that we are trying to keep them safe by restricting their "fun". My goal is that every staff member is able to explain the "why" behind the rules when they are challenged by a patron. Despite reminders at safety breaks, being informed at the front desk upon entry, and lots of signage placed inside the locker rooms, adults seem to plead ignorance when they or their child are corrected for breaking a rule.

The rule that receives the most negative feedback is the requirement to be in the water with children 6 years old and younger. According to the pediatric stature charts, the average height of a 6 year old is 47". The deepest area of the zero depth pool is 48". In order for a 6 year old child to stand flat-footed on the bottom and be able to breathe in all areas of the zero-depth pool the child must be at least 54" tall (an additional 7" of height is needed so that their head is fully out of the water). This season lifeguards provided assistance to 13 children (age 3 – 6) that had wandered out too deep – most of these children had a parent/adult in the water near them.

Another rule of discontent surrounds lifejacket use. Anoka, as with the majority of public pools nationwide, only allows official Coast Guard Approved lifejackets to be worn in the pool during open swim periods. The issue arises because the chain stores all sell "instructional aides" and swimsuits with buoyancy pads built in. At first glance these items may resemble a lifejacket, but they are clearly marked by the manufacturer as "not a lifesaving device". The buoyancy in an instructional aide or buoy suit is different than that of a lifejacket and does not ensure that the individual will be able to safely float with their mouth above the surface of the water. Instructional aides are designed to float a child in a prone position to assist them while swimming, thus requiring the child to use their arms and legs for stability. It often takes coordinated motor skills for a child to keep their face out of the water while wearing one of these suits. A lifejacket is designed to float a person vertically and face up without assistance regardless of consciousness.

Vandalism

There were no major incidents of vandalism to report. Like always, staff found evidence of late night unauthorized swimming activities (alcohol bottles/cans, items in the bottom of the pool, etc). It seems as though our neighbors have begun to keep a more watchful eye over the aquatic center and made several calls to the police reporting after hour's activities.

Water Quality / Contamination

Each year staff handle several pool contaminations (fecal or vomit) this season was no exception. The MN Department of Health has very strict procedures for contamination for clean up. Severity of the incident requires different chemical intensities to be met, which in turn determines the duration of the closure. In severe contaminations the water must be "super- chlorinated" to ensure full eradication of the germs. Laboratory test indicate the cryptosporidium germ can live for up to 15 days in a pool maintained at normal chlorine levels after an incident.

As a certified pool operator, I am responsible for ensuring that the water is safe for swimming. Unfortunately, the public does not always appreciate this due diligence when a pool closure occurs an hour after opening and screws up their plans on a hot summer day. We do not give monetary refunds when facility closures occur, people that paid daily admission are offered a voucher that can be used another day. Season pass holders do not receive vouchers.

Capital Improvements / Facility Maintenance

Circulation Pump – the main filtration circulation pump is being replaced this fall. This was an unplanned expense – the pump operated through the season but would fail next spring if it worked at all after sitting all winter. This was a piece of original 1998 equipment. Replacement was deemed to be more a more economical option than repair. The new pump should last at least 15 years.

Deck Chairs – purchased 48 chaise lounge chairs to replace those broken over the years. There are now close to 250 chairs for patrons to sit on.

Shade Umbrella – added a shade umbrella to the northwest corner of the pool deck by 7th Avenue. There are now 5 shade umbrellas for people to sit under.

Pool Filter Elements – there are 31 individual elements in the pool filter that I have been slowly replacing over the last 2 seasons. Each element measures 48”x60”. 19 elements have already been replaced; the final 12 will be replaced this winter.

Water Heater (for locker room showers) – The water heater is original equipment and was recommended/budgeted for replacement; however, it operated without issue this season so the expense is being delayed until 2016.

Patio Furniture – the patio furniture that was discarded by Green Haven was repurposed and painted powder blue and is now being used in the concession area at the aquatic center.



PARKS AND RECREATION ADVISORY BOARD

AGENDA ITEMS

5.b.

2016 (PROPOSED) MASTER FEE SCHEDULE

**City of Anoka
2016 PARK FACILITY USAGE FEES**

PAVILIONS / BUILDINGS	<i>Resident</i>	<i>Non-Resident</i>
George Enloe George Green Peninsula Point - River Room Rick Sorenson Rudy Johnson Sunny Acres	\$17 / hr	\$34 / hr

Concession Stand	<i>Resident</i>	<i>Non-Resident</i>
Miss River Comm Park Peninsula Point Sunny Acres	\$15 / hr	\$30 / hr

Bandshell	<i>Resident</i>	<i>Non-Resident</i>
George Green	\$10 / hr	\$25 / hr

\$125 Key/Damage Deposit (refundable) required for rental of facilities requiring key access

SHELTERS	<i>Resident</i>	<i>Non-Resident</i>
Akin Riverside Park John Ward Mississippi River Comm Park Sunny Acres Peninsula Point - Patio	\$7 / hr	\$15 / hr

** Free use of 1 shelter with rental of a concession stand is not available through on-line reservation system.

Garfield Tot Lot Grant Tot Lot John Ward Shelter #2 King Park	FREE	FREE
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FIELDS/COURTS	<i>Resident</i>	<i>Non-Resident</i>
One time use, daylight only, hourly		
Basketball Volleyball Horseshoe Pits	FREE	FREE
Softball / Baseball	\$4 / hr	\$8 / hr
Football Soccer	\$4 / hr	\$8 / hr
Tennis	1 court no charge \$2 / additional court	1 court \$2 / hr \$4 / additional court

SENIOR CENTER	<i>Hourly</i>	\$125 Damage Deposit (refundable) is required for all rentals.
<i>Anoka Civic Groups & Non-Profits</i>	\$20.00	
<i>Anoka Residents & Other Non-profits</i>	\$30.00	
<i>Non-Residents</i>	\$45.00	

Anoka Civic and Non-Profit pricing must be manually changed in E-gov. Not available for online reservation.

RINKS / WARMING HOUSE	No lights	With lights
Rental (Hourly) After Hours Use	\$25.00	\$40.00
1 - hr Hockey Practice Wilson Upper or Sorenson Sm Rink (during rink hours)	AAHA teams free	\$10.00 all others

**City of Anoka
2016 PARK FACILITY USAGE FEES**

BOAT SLIPS	Annual Fee	After July 1 (late season 1st yr lease only)	High Water Refund
Akin Riverside Park	\$1,800.00	\$11.68 \$12.00 per day	\$14.75 per day
Riverfront Park	\$800.00	\$5.20 \$5.50 per day	\$6.56 \$6.50 per day
Rum River North	\$1,000.00	\$6.50 per day	\$8.20 \$8.00 per day
\$300 deposit due by Dec 31 for annual renewal			

AQUATIC CENTER		
Daily Admission	Sales tax included	
Adult and Youth over 42"	\$7.00	\$6.50
Youth under 42" and Senior's	\$5.00	
Under 1 year	Free	
Twilight Adult and Youth over 42"	\$6.00	\$5.50
Twilight Youth under 42" and Sr's	\$4.00	
Group Rate (25+ people)	\$5.50 \$5.13 tax exempt	
Season Passes	add sales tax	
First Pass	\$45.00	
Second	\$35.00	
Each additional	\$30.00	\$25.00
Seniors 62+	\$25.00	
Dual (non senior)	\$80.00	

Private Rental Rates	add sales tax unless tax exempt
0 – 50	\$150.00 / hour
51 – 150	\$200.00 / hour
151 – 300	\$300.00 / hour
301+	\$550.00 / hour
Lap Pool – Swim Club	\$75 per practice

Birthday Party Package:	
Basic Package	\$80.00 + sales tax
10 youth and 2 adult chaperones	
Includes t-shirt	
\$7.50 per additional participant	

Swim Lessons	
Pre-School & Level 1	\$48.00
Levels 2-6	\$54.00
Parent & Child	\$42.00
Private Swim Lesson	\$96.00
Semi-Private Swim Lesson	\$72.00
Junior Lifeguarding	\$90.00
Lifeguard Training	\$200.00
Online registration processing fee	\$3.95

Field Maintenance Services - YOUTH

ARAA / Dist #11 Anoka Schools / St. Stephen's

Non-Resident School: add \$100 per field rent practice & game field, \$50 per field if just game field.

Softball / Baseball Sunny 1-4, Rudy, JW 1/2 Enloe SW/SE, Bonnell N/S Sorenson NW/SE	Game Prep	\$10 \$11 per game drag/chalk or drag for practice	
	Chalk	\$8 per bag if City supplies chalk slowpitch 1/2 bag / game, fastpitch & baseball 1 bag/game)	
	Paint foul lines	provide or pay fee per gallon 1.5 gal / field	Fee split between all users
	Reconfiguration Fee	\$100 per field each time bases or pitch plate distance is changed per field	
Lacrosse	Field Layout	\$100 per field	fee waived with volunteer assistance
	Weekly Paint Fee	\$45 \$46 per field	Fee split between all users
	Paint	provide or pay fee per gallon 6-8 gal per field	
Soccer	Field Layout	\$100 per field	fee waived with volunteer assistance
	Weekly Paint Fee	\$35 \$36 per field (Gray G)	Fee split between all users
		\$18 \$19 per field (SA)	Fee split between all users
		\$10 \$11 per field (E, R, B)	Fee split between all users
	Lights	\$10 per hour (SA/Enloe)	
	Paint	provide or pay fee per gallon 6-8 gal full size / 5 gal mid-size / 4 gal small	
Football	Field Layout	\$100 per field	fee waived with volunteer assistance
	Weekly Paint Fee	\$45 \$46 per field	
	Paint	provide or pay fee per gallon 9 gal per field	
	Lights	\$10 per hour	
Tennis	Each Court	\$1 per hour per day	
	Storage	\$8 per week (if available)	
Baseball (Clay Mound) Enloe N & Enloe Baseball	Drag/Chalk for games	\$10 \$11 per field	
	Chalk	\$8 per bag (1 bag per game)	
	Mound Clay	\$21 per bag	
	Lights	\$10 per hour	

Softball - Community Ed Adult program \$60 per team per sport per season
includes field prep and lights for season

EXTRAS/ADDITIONAL FEES:

Chalk	\$8 per bag	\$10 Delivery fee per location
Mound Clay	\$21 per bag	
Drying Agent	\$15 per bag	
Portable Toilet	Per current bid	

ADULT TEAMS (multiple use or LEAGUE)

(6 or more scheduled uses in single season)

All sports \$100 League fee (per field) PLUS fees noted per sport below

Enloe Baseball or Enloe North Game prep not available on Sat/Sun	Single Game	\$10 per game - field dragged only
	Single Game	\$25 per game - includes drag/chalk & 1 bag chalk
	Double Header	\$25, 2 games, field dragged only
	Double Header	\$40, 2 games, prep for 1st game includes drag/chalk & 1 bag chalk
	Lights	\$20 per use (Enloe Baseball)
	Non-Resident	\$20 add on to Single or DH fee
Softball Field SA 4, Sorenson SW, JW 1/2 Lights and Game prep not available on Sat/Sun	Single Game	\$10 per game - field dragged only
	Single Game	\$18 per game - includes drag/chalk & 1 bag chalk
	Multiple Games per night	\$30 includes drag/chalk 1st game & 1 bag chalk
	Lights	\$10 per hour (JW only)
Lacrosse / Soccer / Football	\$100 Field Layout	n/a if field is already laid out for youth use
	Weekly Paint Fee	\$75 per week includes cost of paint n/a if field is already painted for youth use
	Field Rent**	\$10 per hour per date n/a if Weekly Paint Fee is applied
	Lights	\$10 per hour (SA, M-F only)
Castle Field	Paint Foul lines	2.5 gal paint or \$5 per gallon
	Drag Infield Only	M-F, provided no charge per maintenance agreement
	Hand Rake	\$15 per occurrence
	Basepaths & Home Plate	\$50 per occurrence
	Game Prep	drag/chalk/rake & cost of chalk, roll up field tarps
	Clean Bleachers, dugouts & p/u litter, Empty	\$150 per occurrence
	Trash/Recycle	
	Clean Dugout drains	\$75 per occurrence
	Clean Restrooms	\$75 per occurrence
	Lights	\$10 per hour
EXTRAS/ADDITIONAL FEES: \$10 DELIVERY FEE PER LOCATION	Chalk	\$8 per bag
	Mound Clay	\$21 per bag
	Drying Agent	\$15 per bag
	Grass Seed	\$50 per bag
	Portable Toilet	Per current bid

TOURNAMENTS

Adults & non-affiliated teams tournaments

	Daylight	
Soccer / Football	\$100/ field /day	Lights -add \$150 per field per day*
Softball / Baseball	\$50 / field / day	Lights - add \$150 per field per day*
Hockey	\$200 / rink / day	Lights - add \$100 per field per day

(includes use of warming house and attendant 12 - 9pm, additional hours \$15 each)

*does not include staff time

Additional Fees:

\$150 Damage Deposit	All tournaments
Portable Toilet	Per current bid

Baseball / Softball

Field Prep - day of	\$50 per hour	1 employee / drag equipment / chalker
	\$35 per hour	additional employee
	Chalker	\$100 per day
	Chalk	\$8 per bag
	Hand Drag & 2 Rakes	\$100 per day

Hockey / Broomball

Hockey Lines / Circles	\$80 per rink
Rink Prep / Flood	\$60 per hour (evening / overnight)

Football / Soccer / Lacrosse

Field Layout	\$100 / field	If required
Field Lining - 1-2 days prior	\$45 / field	Football / Soccer / Lacrosse

Concession Stand, Shelter, Building or Pavilion maybe rented for use on the day of tournament per regular facility usage fee.

PARKS AND RECREATION ADVISORY BOARD

AGENDA ITEMS

6.a.

**BONNELL FIELD & BRISBIN PARK
SRP UPDATE**

MEMORANDUM

TO: Park & Recreation Advisory Board

FROM: Craig J. Jochum, Project Engineer

CC: Greg Lee, Public Services Director
Lisa LaCasse, Recreation Supervisor
Ben Nelson, Engineering Department

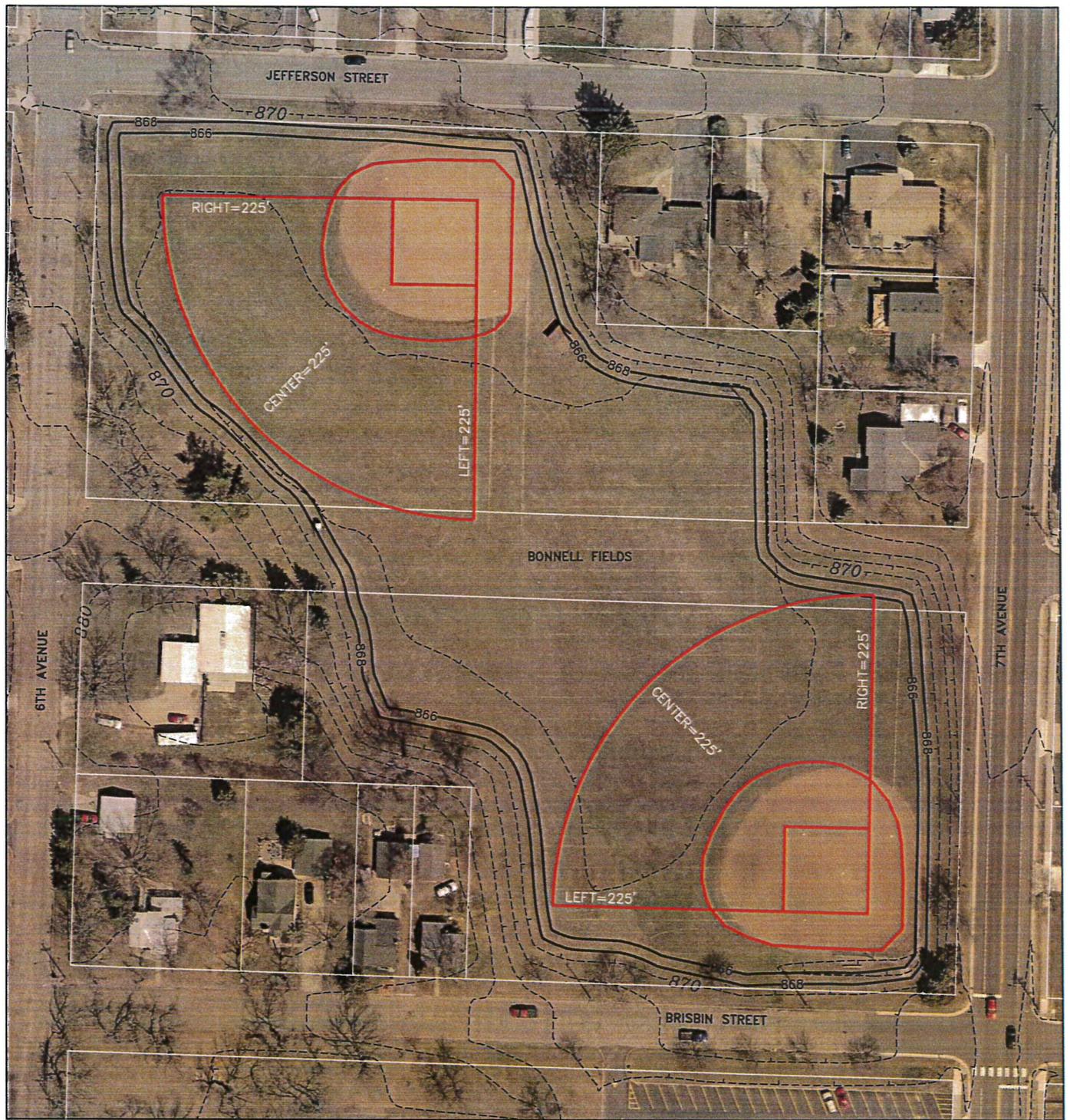
DATE: November 11, 2015

RE: Stormwater Improvements
Brisbin Park and Bonnell Fields

The City plans to improve the streets adjacent to Brisbin Park and Bonnell Fields in the next 5 years. As part of the improvements the design has reviewed the option of using Brisbin Park and Bonnell Fields as flood storage to better protect existing houses and reduce the cost of storm sewer construction.

The proposed design for Bonnell Fields includes lowering the entire park approximately 2 feet. This proposal will provide significant stormwater storage during larger storm events, which will lower flood elevations upstream and control stormwater discharge downstream. The entire park would need to be regraded under this proposal. Exhibit 2 shows the layout of the ballfields. Additional excavation would be required to accommodate the field sizes shown on Exhibit 2. The additional excavation is highlighted by a blue hatch. Exhibit 3 shows the layout of a regulation Girls LaCrosse field, Boys LaCrosse field and football field. This work is proposed to be done in the year 2016.

For Brisbin Park a storm sewer would be extended to the park as shown on Exhibit 1. The proposed storm sewer would back water up into Brisbin Park during large storm events. The 100-year flood elevation in the park is proposed to increase 4 inches, however with the outlet the stormwater will drain out faster than it does now since there currently is no outlet. The westerly half of the park would need to be regraded to accommodate the new stormwater outlet. The exhibit also shows the layout of a soccer field. This work is proposed to be done in the year 2017.



LEGEND

- PROPOSED BALL FIELD LAYOUTS
- PROPERTY LINE
- 870--- EXISTING CONTOUR
- 868— PROPOSED CONTOUR

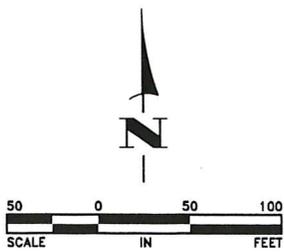
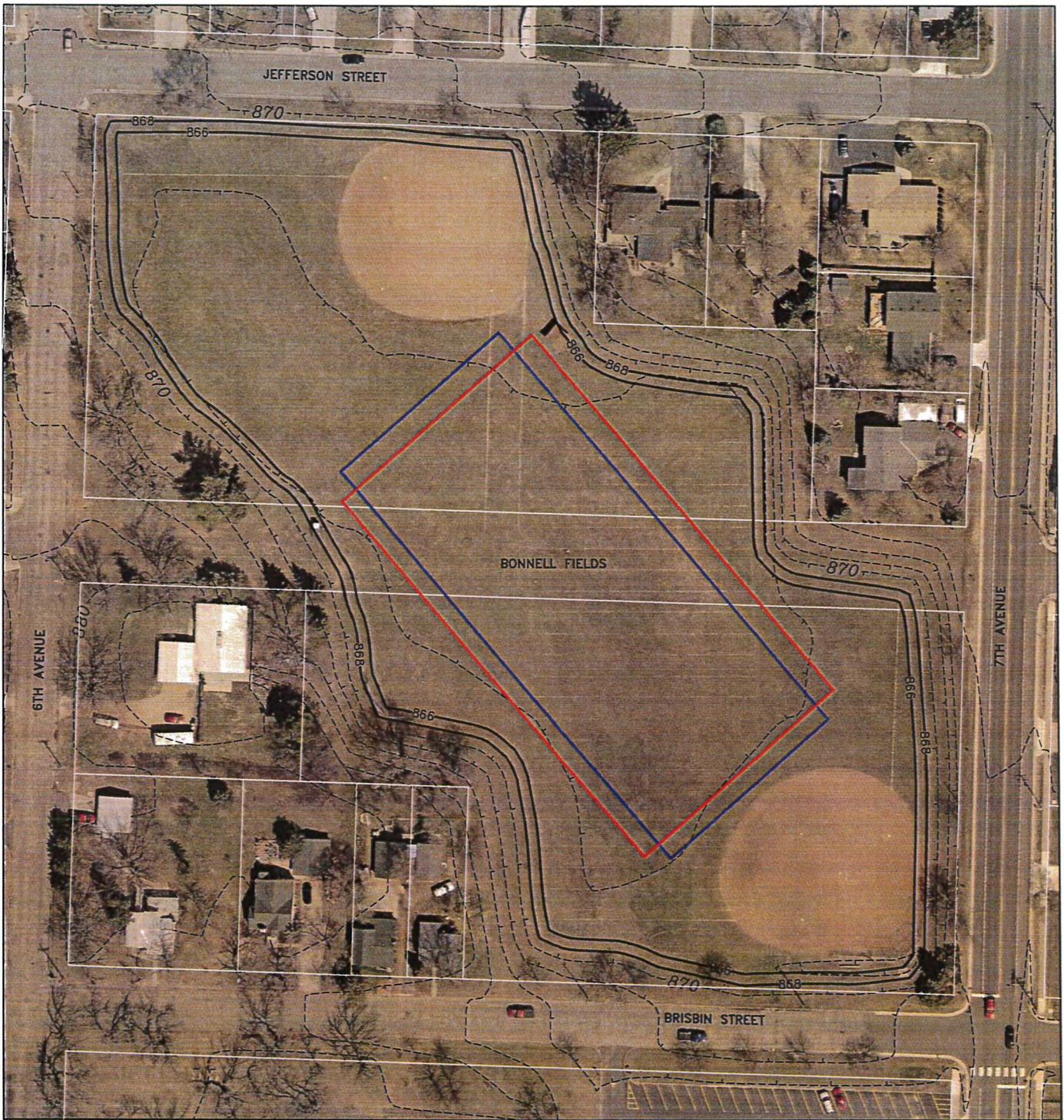


EXHIBIT 2 BONNELL FIELDS FIELD ALIGNMENT EXHIBIT

Nov 12, 2013, 2:38pm
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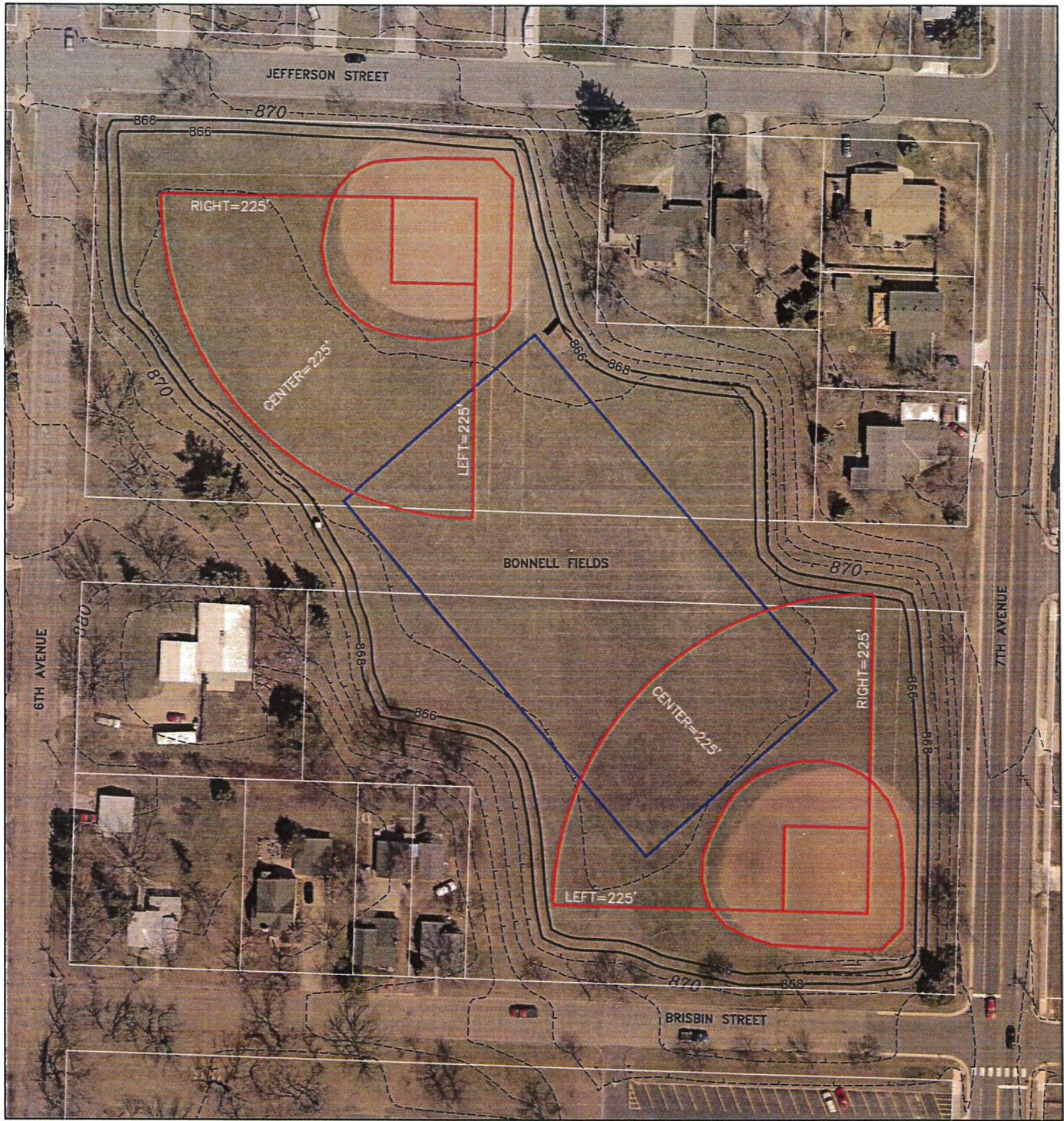


LEGEND

- PROPOSED FOOTBALL FIELD LAYOUT (150'X360')
- PROPOSED LACROSSE FIELD LAYOUT (180'X330')
- PROPERTY LINE
- - - 870 - - - EXISTING CONTOUR
- 868 — PROPOSED CONTOUR



EXHIBIT 3 BONNELL FIELDS FIELD ALIGNMENT EXHIBIT



LEGEND

- PROPOSED LACROSSE FIELD LAYOUT
- PROPOSED BALL FIELD LAYOUTS
- PROPERTY LINE
- - - 870 - - - EXISTING CONTOUR
- - - 868 - - - PROPOSED CONTOUR



EXHIBIT 4 BONNELL FIELDS FIELD ALIGNMENT EXHIBIT