



## Public Services

*Cemetery, Engineering, Parks and Public Works*

### NOTICE OF REGULAR MEETING OF THE ANOKA PARKS AND RECREATION ADVISORY BOARD

DATE: Tuesday, November 15, 2016  
TIME: 7:00 p.m.  
PLACE: Anoka City Hall - Work Session Room  
2016 First Avenue, Anoka MN 55303

#### AGENDA

1. CALL TO ORDER
2. APPROVE MINUTES
3. OPEN FORUM
4. NEW BUSINESS
  - a. 2016 Anoka Aquatic Center Annual Report
  - b. 2017 Proposed Park Facility Usage Fees
  - c. Edge of MN - Brooklyn Knights Youth Soccer Program
5. UNFINISHED BUSINESS
  - a. 11<sup>th</sup> Avenue Development Update
  - b. Dog Park at Sunny Acres Update
  - c. Castle Field Phase III Update
  - d. Skating Rink Update
6. MISCELLANEOUS
7. ITEMS FOR NEXT MEETING
8. ADJOURNMENT

If unable to attend, please call the Parks Department at 763-576-2980.

Auxiliary aids for handicapped persons are available upon request at least 96 hours in advance. Please call the Human Resource Coordinator at 763-576-2740 to make arrangements.





## Public Services – Parks & Recreation

### JOINT MEETING MINUTES

#### OF THE

ANOKA PARKS AND RECREATION ADVISORY BOARD,  
THE ECONOMIC DEVELOPMENT COMMISSION, AND  
THE HERITAGE PRESERVATION COMMISSION  
TUESDAY, OCTOBER 18, 2016 – 5:35 P.M.  
COUNCIL WORK SESSION ROOM OF ANOKA CITY HALL  
2015 FIRST AVENUE, ANOKA MN

#### ADVISORY BOARD MEMBERS PRESENT

**Parks and Recreation Advisory Board:** Chairperson Steve Nelson, Joe Anderla, Mary Blankenship, and Ellen Ward

**Economic Development Commission (EDC):** Chairperson Tracy Kelly and Tom Redmann

**Heritage Preservation Commission (HPC):** Chairperson Bart Ward, Peg Flaig, Colleen Hansen, Cory Rahn, and Barbara Thurston

**CITY STAFF PRESENT:** Lisa LaCasse, Public Services Administrator and Clark Palmer, Associate Planner/Code Enforcement Technician

**GUESTS:** Geoff Martin, Landscape Architect/Consultant, Kimley-Horn Associates

#### TOPIC OF DISCUSSION: RIVER WALK / RUM RIVER WEST TRAIL, THE NEXT STEPS

LaCasse opened the meeting with an introduction of Geoff Martin, Consultant with Kimley-Horn Associates. Geoff Martin was involved in the design plans for Riverfront Park and Peninsula Point Park. She indicated that Mr. Martin was hired to prepare the Riverwalk Concept Plan which involves the Ferry Street Corridor on the west bank of the Rum River extending from the Anoka dam to Peninsula Point Park. The east side of the Rum River Trail is currently established, but the west side will soon be experiencing changes for much of the distance. The overall intent is to create an appealing, resourceful gateway into the City of Anoka.

The Economic Development Commission (EDC) and the Historic Preservation Commission (HPC) has expressed interest in this Riverwalk concept, which is the purpose of this joint meeting. The Council reviewed the concept plan in February 2016. LaCasse noted the presentation by Mr. Martin is being taped by Quad Cities Television (QCTV) for future use during comprehensive planning process.

Mr. Martin stated that the city started looking at the South Ferry Street corridor in 2013. The existing amenities along the corridor were noted. Mr. Martin's task was to present a concept plan refining what exists and to present what it could be in the future. A variety of funding opportunities for this project will be looked into in the future. Details of the concept plan were presented to those present utilizing a Smart Board aid. Following the presentation, questions were taken and discussion encouraged.

Tom Redmann felt the proposed concept was very exciting. He did express concern for pedestrian access along adjacent Highway 169 (Ferry Street) for those using the Mississippi Regional Trail (MRT) while still managing 20,000-30,000 cars through that area per day. Will there be room for expansion or road improvements?



Mr. Martin responded that he has not followed the Highway 169 planning proposals to understand how the state plans to route traffic in the future. This corridor is so very valuable and needs to be used efficiently. He noted a "skinny" street concept, similar to that of Washington Avenue in downtown Minneapolis, which reduced the lane width by about one foot off each lane, leaving approximately 10.5 foot lanes in that area. In order to create a buffer between traffic and sidewalk, the boulevards could be hardscaped, not a green boulevard. This could create a psychological buffer between traffic and sidewalk, if created efficiently.

Peg Flaig recalled that the Minnesota Department of Transportation (MnDOT) has not allowed boulevard trees to be planted in the past in that they decrease the size of their traffic lanes and add a maintenance issue within their right-of-ways. Mr. Martin concurred, adding that lighting concepts have a greater potential of success. He felt the speed along Ferry Street is quite low. Flaig asked how do we propose to find the extra space if MnDOT says no. Mr. Martin stated once we control the open space, we can move the sidewalk further away from the curbline, noting it would not be possible to do that in the area adjacent the amphitheater. Barb Thurston stated in 1969 MnDOT went in two feet too far into that historical area as it was. Mr. Martin agreed it is always a battle procuring the desired boulevard space from MnDOT. However, we can attempt to get a variance and could consider a more urban treatment design.

Long-time Park Board member Joe Anderla stated this plan looks similar to that of other plans we have seen over the years. He could see where we can move the sidewalk back wherever possible. However, when we discussed putting a pedestrian bridge from Riverfront Park across the Rum River to Peninsula Point Park, we ran into an elevation problem and American Disabilities Act (ADA) problems. We have looked at the existing amphitheater numerous times and never found it feasible to renovate due to traffic on Highway 169, no nearby parking, the physical condition of the structure, and it was bordered on either side by private property owners. Anderla pictured this derelict amphitheater being allowed to remain as is, and if we put a trail in front of it, it would seem the city would be creating an attractive nuisance. Mr. Martin indicated that is something that would have to be addressed.

Anderla added this concept plan would be a fantastic addition to the city's assets, but at what point do we look at hiring additional Park maintenance people to keep this in the condition expected. Mr. Martin responded that with this kind of investment, the city would want to maintain it. This would be a matter to be answered by City Council and staff.

LaCasse indicated it is her understanding a structural engineer is being brought in to review the city-acquired Ferry Street buildings to determine if the foundations need to stay in place to help support Highway 169. That will be the next step. The intention is that all those buildings are to be demolished and cleaned out of there. While we do not believe there is anything historic there, there will be a walk-through. Demolition can take place as early as January or February 2017. The city has \$75,000 budgeted to continue with these concept plans, taking a closer look at topography, and do additional survey work to determine trail locations and what can feasibly happen within this area. Tonight's meeting is merely the sharing of the conceptual plan. Before looking at funding sources or construction, we will need to have a master plan approved and only then start putting numbers together to apply for grants. This is all several years away.

Redmann asked if the city now owns the property along the west bank of the Rum River within this identified area. LaCasse confirmed it did. He also asked if staff was aware of anything happening with that Walker senior high rise located on the corner. LaCasse responded that Walker had talked about an expansion and it was included as part of the concept plan. When asked if Tax Increment Financing Funds (TIFF) could be used for this city project, Clark Palmer, the city's Associate Planner/Code Enforcement Technician, stated it is thought to be a TIFF district but he was not sure if TIF funds would be used to construct the park/trails.

Nelson asked what the potential cost could be for this plan. Mr. Martin stated he was not asked to drill down that far on setting costs. There is a great deal involved. As a general guide, he recalled the trail behind City Hall on the east side of the Rum River cost in the area of \$750,000. Demolition has to be factored in, concrete, lighting, and it goes on.

Barb Thurston, HPC, stated her advisory board has expressed the position that the expansion of the Walker high rise is a bad idea. The current structure cuts off some of the views of the river, and an expansion would only add to the problem. An expansion would encroach onto the Giddings property where all the gardens were, prohibit the stonehouse views...it would block all those historic elements in that area.

Bart Ward concurred with Anderla with regard to keeping this River Walk maintained. We have to give some serious thought as to where we get the funding. As we have learned, bringing in federal money, which is quite a process in itself, will allow the federal people to tell us how we complete our project. He felt it would be best to figure out where and how to get a regional grant and find out what they will let us do. Doing this project on our own would certainly be preferred. Ward added that along with the feds having a significant say-so in our project, we would be given a limited amount of time to use the money or it will be given to someone else.

Thurston asked if there were enough room under the bridge on the west side for a trail and where it will not get flooded. Mr. Martin stated we would have to plan for the flood level. We would also have to delve into the restrictions of the Wild and Scenic Rivers. LaCasse stated anything within 300 feet of the river will need Minnesota Department of Natural Resources (DNR) approval. This is currently conceptual only; there is a lot of work ahead of us.

Thurston asked if any of the lawn of the Woodbury house would be affected by this project. Mr. Martin stated it depends on how the city handles the edge of Highway 169. Because it is tight anyway, the path could be brought in to the east side of the wall. Thurston followed by asking if it would affect the National Register status by doing that. LaCasse was unsure, but noted that the Woodbury property is now three parcels; two public parcels and one where the house is located. The Park Board previously talked about a trail being located on the river's bluff rather than on the street side of the property; thereby, getting away from Highway 169.

Anderla asked if the parking lot recently built at the Woodbury property to accommodate the Mad Hatter Restaurant might have changed the historical status of that property. Ward stated it did not.

Ward added that at some point, Highway 169 could be moved out of here.

LaCasse asked if anyone present was opposed to the demolition of the Riverplace Counseling building(s) so we can take that next step in 2017. She then pulled up aerial maps of the location on the Smart Board to ensure everyone understood what buildings/location she was talking about.

Redmann stated he was considering cost versus benefits with regard to this project. On the plus side, this project would create a more interesting entrance into Anoka, create more recreational opportunities, and entice more people to move into Anoka perhaps. The balancing consideration is there is going to be a huge cost associated with this project. The question is: Which gets more priority. We do not have the answers yet.

Ward stated if the city can convince the Metropolitan Council that this Rum River West Trail is an extension of what we already have, then we can probably get money out of the Transportation Advisory Board (TAB).

Upon discussion of the demolition of the counseling center buildings, Redmann stated it would seem their removal would be beneficial to these park plans. However, he was unaware of the condition of those buildings and asked if the Giddings gardens are still there. Thurston stated it is. Ward clarified that the border rock is there. The terraces could be rebuilt pretty easily; it would not take much. Ward stated the amphitheater, however, is monstrous.

Anderla stated we are going to be knocking down buildings and terracing to the river. It is a fact that the amphitheater has many negatives. He felt now would be the time to take it off the Historic Register. In place of the amphitheater, the city could provide plaques showing where it was and how it was enjoyed by the city during its prime. At the same time, we could do something else in its stead, saving a huge

amount of money in the process. Anderla asked if the HPC has ever felt it a benefit to the city to take it down.

Flaig asked why not just leave the amphitheater as it is. Anderla explained his position, stating if we restore access to the area, leaving the deteriorated amphitheater as it is, it will encourage people to access that dangerous structure. This would be an opportunity to be done with the amphitheater, provide a historical memorial of sorts to this facility, and move on. When Thurston expressed feelings that the city has lost a lot of nice old things it has had, Anderla stated he has lived in this city for 50 years; and that property has been in this same deteriorated condition that whole time.

Ward acknowledged Anderla's point, yet expressed his opinion that he likes the idea of keeping the amphitheater ruins. He stated the National Register gives an owner access to federal funding. An owner does not need to get it deregistered to tear it down. He acknowledged the many mixed feelings about this. The HPC is now driving the rebuilding of the stonehouse, knowing that kids are going down there.

Nelson shared his mother-in-law's opinion, stating if we keep it, fix it; otherwise, it makes Anoka look like a dump. Just pick a course of action. Anderla added he is simply opposed to keeping this amphitheater where it is at in the condition it is in.

Cory Rahn, HPC, asked for more information about the demolition of the Counseling Center in February and the structural integrity of the bluff. LaCasse stated the structures will at least be removed to the ground level, there has been discussion about backfilling the foundations and leaving partially in place.

Ward asked if there were any objections to these buildings coming down. Thurston recommended the city do a walk-through. There might be some elements worth preserving.

During further discussion of the amphitheater, Palmer stated that ruin has been discussed for many years. Does this concept plan change anyone's thoughts? Nelson stated some portion of this plan will take place in order to open up the sight lines of the city.

The question was asked if there would be any improvement at all to the amphitheater or if a chain-link fence would simply be constructed around it. Nelson stated his mother-in-law would have felt any improvement would be beneficial.

Redmann added if the city left the amphitheater ruin untouched and preserved as a ruin, the entire thing should be preserved that way. If we were to restore it and bring it up to code as a useable outdoor theater, he did not think the benefits would outweigh that cost.

Ward felt the southern-most part of the theater is the best structural part. Thurston concurred, adding the north side caved in because the dressing rooms caved in. The top one-third of that is unsafe. She stated some of the steps are gone, but people could walk down there.

LaCasse reported that the city's Housing and Redevelopment Authority (HRA) Executive Director Darin Berger is in charge of handling the demolition. He will be setting up a walk-through opportunity. This is a starting point plan. The city is looking for major objections, if any. LaCasse invited the group to provide comments to staff as we move forward.

As for the Park Board and HPC, LaCasse stated in future we will need to set up a subcommittee to develop historic components of this area. The HPC should identify a list of the key components for interpretation. As for the Park Board there is money in the 2017 budget for additional master planning. In addition to this project, we have comprehensive plan revisions due in 2017.

Flaig asked when Riverplace Counseling will be vacating these buildings. LaCasse thought it would be in December. Their new facility is located along Highway 10 across from the technical college.

Shoemaker asked if we have the option to save or perhaps sell items in these houses that can be kept and salvaged. Ward stated there usually is very little to salvage in these old houses.

Redmann stated he feels more positive than negative about this project. He is excited to see what can happen. There will be opportunities and challenges along the way.

Tracy Kelly, EDC, stated he enjoyed this open dialogue. As an EDC member, his question is where will the money come from. He felt it important to preserve our heritage and how it ties into bringing in a tax base while acknowledging it.

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ADJOURNMENT

There being no further discussion, this meeting was adjourned at 7:05 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lisa LaCasse". The signature is written in black ink and is positioned above the printed name and title.

Lisa LaCasse  
Public Services Administrator

Mava Mikkonen  
Public Services/Recording Secretary



## Public Services – Parks & Recreation

### REGULAR MEETING MINUTES

#### OF THE

ANOKA PARKS AND RECREATION ADVISORY BOARD

TUESDAY, OCTOBER 18, 2016 – 7:15 P.M.

COUNCIL WORK SESSION ROOM OF ANOKA CITY HALL

2015 FIRST AVENUE, ANOKA MN

MEMBERS PRESENT: Chairperson Steve Nelson, Joseph Anderla, Mary Blankenship, Margret Kallstrom, Jennifer Shoemaker, and Ellen Ward

MEMBERS ABSENT: Erik Skogquist, Dave Steinbring, and Dave Throne

STAFF PRESENT: Lisa LaCasse, Public Services Administrator

GUESTS: None.

#### APPROVE MINUTES

There being no changes or correction to the September regular meeting minutes, a **motion was made by Anderla, seconded by Kallstrom, to APPROVE THE SEPTEMBER 20, 2016, REGULAR MEETING MINUTES AS PRINTED.**

**6 ayes – 0 nays. Motion carried.**

#### OPEN FORUM

Kallstrom informed staff there is significant graffiti all over the Brisbin Park area (the sign, the playground, the garage wall, etc.). LaCasse will have Public Services crews look into this.

#### NEW BUSINESS

**Rum River West Trail – Next Steps** – LaCasse referenced the 5:30 p.m. joint meeting this evening of the Parks and Recreation Advisory Board, the Economic Development Commission, and the Heritage Preservation Commission who discussed the concept plan of the Rum River West Trail, as presented by Geoff Martin, Kimley Horn Associates. She noted we have \$75,000 budgeted in 2017 to continue the planning design and consider our next steps in moving forward with this project. She indicated the Park Board may also want to consider if it wants to go out for a Request for Proposal (RFP) for this project or stay with Kimley Horn. LaCasse indicated the next steps in this planning process would be to get more comprehensive surveying done of the west Rum River property slopes to determine the trail alignment before we start planning and designing the finishing touches with that. We have some concepts used on the Riverfront project, so we can continue with that look and not have to recreate it for the west side of the river in this project.

LaCasse felt tonight's earlier joint meeting discussions went very well, with emphasis placed on pedestrian access in relation to Highway 169, as well as historic pieces of property along the trail corridor that will need to be assessed.

Blankenship stated she is in favor of doing a comprehensive review of any potential expansion of the Walker Plaza venue. She did not like the idea of such a huge block of construction developed as an addition to the existing Walker Plaza. She preferred that we proceed very cautiously in this regard. LaCasse indicated she has not heard much discussion about any Walker expansion but would relay concerns to City planning staff.



Nelson asked about whose capital improvement funds are paying for the demolition of the buildings. LaCasse stated demolition is not coming out of Parks Capital Funds.

**Young Artists of Anoka Halloween Projects** – LaCasse showed pictures of the projects, mostly a Halloween theme, worked on by Young Artists of Anoka. Projects included merchant windows, snow plow blades which will be on display during the Grand Day parade, and the pedestrian tunnel ramp wall. Shoemaker, spearheading these K-12 young artists, indicated she is working with youth age k – 12 with a variety of different skill levels.

#### UNFINISHED BUSINESS

**Anoka Station Park** – LaCasse requested the Park Board's opinion relative to how to proceed with the Anoka Station Park. The concept plan was shown on the Smart Board. She ask, if we were to start a portion of this project in 2017, what would be the board's priority preference: 1) dredging for a canoe launch; 2) creating a trail out to Grant Street with a playground in preparation for future development; or 3) creating a trailhead with parking lot.

Shoemaker felt her priority would be establishing the trailhead and parking lot. Adding if we dredge and build a canoe launch without having a parking lot, it defeats the purpose. LaCasse indicated that the playground is outside the conservation easement boundary, so we do not need Department of Natural Resource (DNR) approval. Applications are still in the review process.

Anderla queried that the playground would be for the Homestead of Anoka and future residential development. LaCasse confirmed it would serve the Sixth Avenue neighborhood as the plan is to eventually remove the Grant Tot Lot. As for the boat launch, this is a better location than the existing Brom Canoe Launch as that is located on a cut bank within a high current area of the Rum.

Upon discussion of the parking lot, LaCasse confirmed the city would continue to use it as its snow dump, but creating this trailhead/parking lot would allow us to better control the drainage and clean up in the spring.

Shoemaker indicated you could not even see the playground from Fourth Avenue if it were installed now because the pond is so overgrown. People would have to park and get out to find it. She loved the idea of dredging, but felt the parking lot is a greater priority, even if the parking lot were gravel.

Nelson asked if the city has received park dedication fees for this. LaCasse confirmed we have received fees from the Homestead development. He agreed with Shoemaker; his priority would be the parking lot and trailhead. However, he can see that something closer to the Volunteers of America (VOA) facility might be needed. Either option would be alright with him.

LaCasse reported the developer interested in the 4<sup>th</sup> Avenue site was asked to rework their concept plan and is currently focusing more effort on other properties they are interested in within the City. Unless approval is granted by the DNR soon, LaCasse noted it is difficult to pull together a dredging project for this winter anyway. There would be too much planning and work to be done. Anderla felt it possible the DNR might not give us a permit to dredge anyway. LaCasse stated anything is possible.

By verbal consensus, those present (Ward, Anderla, Nelson, Shoemaker, Kallstrom, and Blankenship) agreed the parking lot/trailhead should be considered the Park Board's priority.

**11<sup>th</sup> Avenue Development** – LaCasse reported that City Council has approved the first reading of an ordinance approving a purchase agreement for the twenty-nine (29) unit 55 and over development. She indicated staff's thought is we would have the developer construct the eight-foot bituminous trail through this area and it will run into Sunny Acres. We could ask the developer to provide this trail through the project all the way through and connect to Cleveland as their portion of park dedication. This could, however, impact our unofficial dog park in that area. She asked how badly does the Park Board want to fight for this dog park.

Anderla and Nelson asked if this the trail in lieu of park dedication is an equitable exchange. LaCasse stated park dedication is \$2,450 per unit, so it should come to approximately \$71,000. There is about

4,000 feet of trail. If trail costs are not close to the \$71,000, she would not recommend it. Otherwise, it could be a good use of those funds.

Inquiries about how often the unofficial dog park in this area is used was raised. LaCasse stated she could not confirm usage. It would be possible to use park dedication money to improve this dog park. However, to date we have not had good luck convincing nearby residential areas to accept a dog park. ~~Nelson added a dog park is not part of our priority goals at this point. Shoemaker felt it only fair that the~~ developer going in this area should know about the dog park. If we put it in first, it would be a known entity.

Upon further discussion about a dog park in this area, LaCasse stated the developer is going to start marketing soon. Anderla asked about whether there was any other location within Sunny Acres that could be used for a dog park indicating that he thought about the space along the wetland west of the ball fields. She noted an open space south of the existing Sunny Acres playground that could be a location for a dog park. She has witnessed people using it now to run their dogs. Ward liked that idea. LaCasse noted this 1.5 acre property would be approximately 500 x 275 in size; whereas, the existing unofficial dog park is approximately 4.5 acres. She felt it could be worth looking at. The board concurred.

### **George Enloe Park**

- **Tennis/Pickleball Courts** – LaCasse presented photos of the newly renovated tennis courts, with half the space transformed to pickleball courts. She explained that staff is concerned about the sublevel ground in the area of the posts and want to delay use of these courts until the spring of 2017. We will install a black vinyl fence between the pickleball and tennis courts.
- **Playground Replacement 2017** – LaCasse reported that we have plans to replace the playground in 2017 and would like to propose that rather than replace the 2 smaller structures in their current locations, that the park board consider consolidating the playgrounds into one location near the building and eliminating the one by the tennis court. Incidentally, the homeowner at 3401 installed a six-foot fence all the way to his back property line adjacent to George Enloe Park because he doesn't like that the balls from the basketball hoop roll into his yard. LaCasse also asked the board's opinion on whether we should retain the small basketball court nearby when we have a large one in the northwest area of this park.

Nelson and Anderla concurred it would be best to keep the older basketball players on the larger court to the northwest and separate them from the younger children utilizing the playground.

LaCasse indicated she is working on application for additional funds to supplement the amount we have budgeted so that we could upgrade the fall surfacing from woodchips to "poured in place". She expected to have more information in about the availability of the funds a month.

**A motion was made by Ward, seconded by Blankenship, to ELIMINATE THE SMALL GEORGE ENLOE PLAYGROUND AND RELOCATE A NEW UPGRADED PLAYGROUND TO THE SOUTH CENTRAL AREA OF GEORGE ENLOE PARK, AS DISCUSSED. ALSO, TO DIRECT STAFF TO ELIMINATE THE SOUTHEAST BASKETBALL COURT IN GEORGE ENLOE PARK.**

**6 ayes – 0 nays. Motion carried.**

- **Castle Field Phase 3** – LaCasse provided an update of the Castle Field Project, phase three. She reported we finished pouring the plaza on Friday, October 14, 2016. The City removed the temporary bituminous and replaced it with 6000 sq ft of concrete to create the formal plaza area. There is a cut out for the donor paver bricks as well as paver accents along the building. A significant improvement was the realignment of the pedestrian entrance ramp, which required tearing out the curbing. Other improvements noted included a donor wall and the locations where trees and/or shrubs will be planted in the spring of 2017 to start the shade process. LaCasse stated with the money spent on phase three, we might have about \$20,000 to set aside for Castle Field's future needs.

LaCasse noted the Castle Field Association (CFA) did some winterizing at the field last weekend. Shoemaker asked if staff thought a second grand opening/fundraiser would be appropriate when this is totally complete. LaCasse stated she could look into such a possibility. Nelson stated, as a CFA member, we need to advertise more and get more people involved.

- **Mississippi River Community Park** – LaCasse reported the underside of the park shelters were stained; did some repairs to the fascia. We plan to address the graffiti on the concrete pads that was just poured and then install the benches. This week the section of trail running closest to the river will get resurfaced.
- **Bonnell Park** – LaCasse showed photos of the 2016 Bonnell Fields project. We hope to get fences up yet this year. She noted the sidewalk does dead end, but it is in the planning for future Street Renewal Project work to be extended to the curb – we didn't want to have to remove sidewalk we just installed. Some areas of the park were reseeded after heavy rains washed the seed away. The interior is not unobstructed and can be utilized as a football, lacrosse, or soccer field and have total grassy areas. The school district plans to put a storage shed back on the property.

#### ITEMS FOR NEXT MEETING

- Pool report
- Park fees for 2017

#### ADJOURNMENT

There being no further discussion, a motion was made by Anderla, seconded by Ward, to ADJOURN THE MEETING.

**6 ayes – 0 nays. Motion carried.**

Time of adjournment: 8:37 p.m.

Respectfully submitted,



Lisa LaCasse  
Public Services Administrator

Mava Mikkonen  
Public Services/Recording Secretary

**ITEM – 4. a**

**DESCRIPTION** – 2016 Aquatic Center Annual Report

**SUMMARY –**

The annual report for the 2016 season is attached.

Upon your acceptance, the report will be presented to Council on December 5, 2016.

1980 Season Passes

1236 Swim Lesson Participants

36,366 Open Swim Attendance

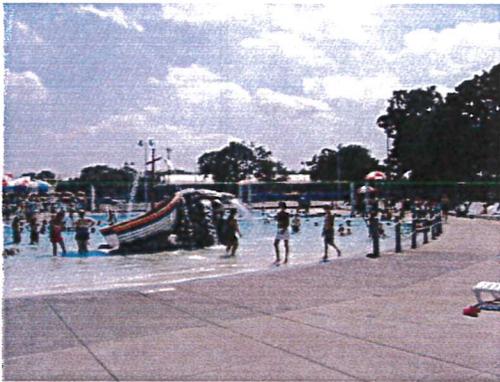
Aquatic Center Fees for 2017 will be discussed in item 4.b

# Anoka Aquatic Center

## 2016 Annual Report

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Lisa LaCasse  
Public Services Administrator



Presented to the Anoka Parks and Recreation Advisory Board on November 15, 2016

## Season Summary

This season started off strong with warm weather and great attendance over Memorial Day Weekend. June temperatures fluctuated and so did daily admission attendance. The Tuesday/Thursday evening swim lessons in June were impacted by thunderstorms preventing classes from entering the water on 3 different dates.

July open swim attendance was lower than normal despite decent temperatures and August attendance only rebounded slightly. Swim lesson registrations for all 4 evening sessions surpassed previous seasons and overall season pass purchases were about average.

The facility was scheduled to be open from May 28 – August 28. The published open swim schedule indicated that the facility would close on August 28 due to the anticipated issues with staffing availability after this date. Most area colleges/universities start classes before Labor Day, and some as early as mid-August. In addition, a local private high school started classes August 22 and the fall sports began practicing the same date.

Staff availability into September has been an increasing issue and is not unique to Anoka. Several other metro aquatic facilities closed on or before August 28 due to the same staffing issues.

## 2016 Schedule

**Pre-Season** May 28 – June 9  
 Saturdays & Sundays 12:00pm – 7:00pm  
 Memorial Day 12:00pm – 7:00pm  
 Monday – Friday 3:00pm – 7:00pm

**Regular Season** June 10 – August 21  
 Monday – Thursday 12:00pm – 7:00pm  
 (July 4 – 14 hours extended to 8pm)  
 Friday & Saturday 11:00am – 8:00pm  
 Sunday 11:00am – 7:00pm

**Post Season** August 22 – 28  
 Daily 12:00pm – 7:00pm

*This schedule was published in the spring and summer issues of the Anoka City View Newsletter, on the city website, and on all published/printed materials.*

### Metro Aquatic Facility 2016 Season End Dates

|                                      |  |
|--------------------------------------|--|
| Bunker Beach (Anoka Co)              | Sept 5 Last day  |
| Como Park Pool (City of St. Paul)    | Sept 5 Last day  |
| Cascade Bay (City of Eagan)          | Aug 28 Last day, offered reduced hours 1-5pm 8/29 – 9/5  |
| Anoka Aquatic Center                 | Aug 28 Last day  |
| St. Louis Park Aquatic Center        | Aug 28 Last day  |
| Apple Valley Aquatic Center          | Aug 28 Last day  |
| North Commons Water Park             | Aug 28 Last day  |
| Bloomington Aquatic Center           | Aug 21 Last day, offered weekends only 8-28/29 & 9-3/4/5 |
| Jim Lupient Water Park (Minneapolis) | Aug 21 Last day, offered reduced hours 8/22 – 9/5        |
| Webber Natural Swim Pool             | Aug 21 Last day, offered reduced hours 8/22 – 9/5        |
| New Hope Pool                        | Aug 21 Last day  |
| Crystal Cove Aquatic Center          | Aug 21 Last day  |
| Edina Aquatic Center                 | Aug 21 Last day  |

## Budget

Revenues exceeded projections in all areas. We sold nearly 2,000 season passes, served more than 1,200 kids in swim lessons, and had 20,700 people pay daily admission. The increase in the federal minimum wage impacted budgeted part-time salary expenses.

The graphic below represents expenses paid and revenues collected as of Monday October 31, 2016. There should not be any additional revenues collected, but there are some additional budgeted expenses that have not yet been paid. If those expenses meet 100% of budget allocation there will be a shortfall of about \$24,000.

| 10/31/2016 | Budget      | Year to Date Actual | % of Budget |
|------------|-------------|---------------------|-------------|
| Revenue    | 249,100.00  | 273,281.82          | 109.71      |
| Expense    | 312,080.00  | 274,178.97          | 87.86       |
| Total      | (62,980.00) | (897.15)            |             |

The itemized budget detail on the next page includes the estimated final expenses and provides a budget comparison of the past 9 seasons. The financial data will be updated prior to the report being presented to council.



## Season Pass Sales

A total of 1980 season passes were purchased this season, which is a decrease of 74 passes from 2015. As in previous seasons, we offered an early bird discount of 10% off the purchase of 2 more passes if purchased on or before May 30, 2016 totaling about \$3,000 in discounts.

On average, season pass holders typically make up 40% of the daily admission participants at open swim and on average use their season pass 8 times during the summer. Typically, there are more season pass holders at open swim on week days than on the weekends.

The aquatic center is not equipped with the technology to track individual pass usage, but based on total season pass attendance and number of passes sold, each season pass holders could have used their pass at least 8 times. Like most season, about one hundred individuals never had their picture taken for their season pass ID card or never came back to pick up their season pass photo ID card after it was purchased/processed.

| Season Pass Type  | Price                                | Received 10% off<br>Early Bird Discount<br>(April 1 – May 30) |              | Regular Price<br>(June 1 – Aug 27) |              |
|-------------------|--------------------------------------|---|--------------|------------------------------------|--------------|
|                   |                                      | Resident  | Non-Resident | Resident                           | Non-Resident |
| Individual        | \$45 each                            | N/a   | N/a          | 51                                 | 83           |
| Dual              | \$80 for first 2 people in household | 36  | 34           | 89                                 | 156          |
| Additional pass   | \$30 each additional in household    | 191   | 409          | 262                                | 639          |
| Senior pass (62+) | \$25 each                            | 3   | 3            | 4                                  | 20           |
| <b>Total</b>      |                                      | <b>230</b>  | <b>446</b>   | <b>406</b>                         | <b>898</b>   |

## Season Pass Sales History

| Households    | 2016       | 2015       | 2014       | 2013       | 2012       | 2011       | 2010       | 2009       | 2008       | 2007       | 2006       | 2005       | 2004       |
|---------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Anoka         | 265        | 303        | 258        | 281        | 285        | 264        | 272        | 248        | 303        | 323        | 319        | 356        | 304        |
| Non-Residents | 507        | 502        | 456        | 453        | 587        | 399        | 412        | 301        | 349        | 410        | 413        | 457        | 411        |
| <b>Total</b>  | <b>772</b> | <b>805</b> | <b>714</b> | <b>734</b> | <b>872</b> | <b>663</b> | <b>684</b> | <b>549</b> | <b>652</b> | <b>733</b> | <b>726</b> | <b>813</b> | <b>729</b> |

| Individuals   | 2016        | 2015         | 2014         | 2013         | 2012         | 2011         | 2010         | 2009         | 2008         | 2007         | 2006         | 2005         | 2004         |
|---------------|-------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Anoka         | 629         | 774          | 659          | 715          | 843          | 713          | 776          | 742          | 928          | 948          | 1109         | 1289         | 1199         |
| Non-Residents | 1318        | 1243         | 1268         | 1285         | 1749         | 1159         | 1122         | 469          | 424          | 527          | 370          | 420          | 391          |
| Seniors       | 30          | 37           | 24           | 30           | 44           | 29           | 16           | 34           | 27           | 27           | 24           | 14           | 14           |
| <b>Total</b>  | <b>1980</b> | <b>2,054</b> | <b>1,951</b> | <b>2,030</b> | <b>2,636</b> | <b>1,901</b> | <b>1,918</b> | <b>1,211</b> | <b>1,379</b> | <b>1,502</b> | <b>1,503</b> | <b>1,723</b> | <b>1,604</b> |

| Revenue | 2016     | 2015     | 2014     | 2013     | 2012     | 2011     | 2010     | 2009     | 2008     | 2007     | 2006     | 2005     | 2004     |
|---------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
|         | \$73,787 | \$71,988 | \$70,280 | \$70,363 | \$72,424 | \$53,967 | \$51,205 | \$49,179 | \$50,876 | \$54,848 | \$54,564 | \$57,001 | \$53,839 |

## Open Swim Attendance

Overall, open swim attendance was the 3<sup>rd</sup> lowest of the last 11 years – with July being the lowest ever with just over 14,000 patrons. There was only one date (June 13, 89 degrees) where daily admission attendance was greater than 1000 people and there were only a handful of dates that attendance was above 900. We had fewer days in 2016 that the aquatic center was closed due to weather or had less than 300 people at the facility. Overall the weather was beautiful, but not hot. According to the weather statistics for the metro area we only experienced 90 degrees or warmer temperatures twice in June and four times in July. There were no 90 degree days in August.

June average temp 79

July average high temp 83

August average high temp 81

*Attendance by Admission Category*

|      | Opening Week-end Attendance | Paid Daily Admissions | Season Pass Holders | Living Social<br>2011 Promotion | Group | Open Swim Total | Swim Lesson Attendance | Total Bather Load | # of days w/<br>1000+ total bather load | # of days w/<br>< 300 total bather load |
|------|-----------------------------|-----------------------|---------------------|---------------------------------|-------|-----------------|------------------------|-------------------|---|---|
| 2016 | 972                         | 20,788                | 13,843              | 0                               | 1735  | 36,366          | 8985                   | 45,351            | 6                                       | 23                                      |
| 2015 | 76                          | 23,884                | 16,895              | 0                               | 1,361 | 42,140          | 8,634                  | 50,774            | 9                                       | 35                                      |
| 2014 | Not open - repairs          | 18,195                | 15,235              | 11 redeemed                     | 1,374 | 34,804          | 10,552*                | 45,356            | 5                                       | 35                                      |
| 2013 | Too cold to open            | 20,802                | 16,998              | 3 redeemed                      | 1,604 | 39,407          | 9,825*                 | 49,232            | 7                                       | 30                                      |
| 2012 | 1,420                       | 22,887                | 22,618              | 18 redeemed                     | 1,588 | 47,111          | 8,869                  | 55,980            | 8                                       | 24                                      |
| 2011 | 542                         | 21,920                | 17,915              | 2,914 sold                      | 1,148 | 43,897          | 7,963                  | 51,860            | 14                                      | 27                                      |
| 2010 | 2,065                       | 21,693                | 18,334              | N/a                             | 2,540 | 42,567          | 7,538                  | 50,105            | 11                                      | 31                                      |
| 2009 | Too cold to open            | 16,307                | 12,874              | N/a                             | 2,085 | 31,266          | 6,630                  | 37,896            | 4                                       | 28                                      |
| 2008 | 549                         | 21,126                | 15,248              | N/a                             | 2,949 | 39,193          | 5,748                  | 44,941            | 4                                       | 18                                      |
| 2007 | 199                         | 19,508                | 17,208              | N/a                             | 2,243 | 38,959          | 6,605                  | 45,564            | 4                                       | 29                                      |
| 2006 | 1,071                       | 19,876                | 15,703              | N/a                             | 2,106 | 37,685          | 6,741                  | 44,426            | 3                                       | 33                                      |

*Open Swim Attendance*

| MAY / JUNE         | 2016   | 2015   | 2014   | 2013   | 2012   | 2011   | 2010   | 2009   | 2008   | 2007   | 2006   |
|--------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| Total Attendance   | 12,165 | 13,238 | 9,175  | 10,242 | 16,844 | 9,579  | 11,047 | 10,096 | 10,272 | 13,203 | 10,593 |
| Average Attendance | 357    | 339    | 296    | 397    | 510    | 279    | 325    | 403    | 367    | 455    | 378    |
| JULY               |        |        |        |        |        |        |        |        |        |        |        |
| Total Attendance   | 14,147 | 19,747 | 15,055 | 16,446 | 19,242 | 21,261 | 18,043 | 15,200 | 16,153 | 16,774 | 18,543 |
| Average Attendance | 456    | 637    | 486    | 530    | 621    | 672    | 582    | 490    | 521    | 541    | 598    |
| AUG / SEPT         |        |        |        |        |        |        |        |        |        |        |        |
| Total Attendance   | 10,054 | 9,155  | 10,574 | 12,481 | 11,025 | 13,057 | 13,477 | 12,600 | 12,768 | 8,982  | 8,549  |
| Average Attendance | 372    | 305    | 352    | 403    | 344    | 379    | 385    | 371    | 425    | 281    | 259    |

**Swim Instruction**

The city served 1,236 participants and provided over 1,100 hours of swim instruction. In all 1,193 youth participated in 225 group lessons, 31 youth received private swim lessons, 8 adults participated in adult swim lessons, and 4 young adults were trained as lifeguards. The morning swim lesson program had 784 participants (59 more participants than 2015) and the evening swim lesson program had 411 participants (73 more participants than 2015).

|               | 2016     | 2015     | 2014     | 2013     | 2012     | 2011     | 2010     | 2009     | 2008     | 2007     | 2006     | 2005     |
|---------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| Registrations | 1,236    | 1,083    | 1,106    | 1,072    | 1,103    | 1,028    | 978      | 849      | 758      | 817      | 840      | 1052     |
| Revenues      | \$64,318 | \$57,467 | \$50,233 | \$49,616 | \$52,349 | \$46,830 | \$44,504 | \$39,461 | \$33,872 | \$33,734 | \$32,840 | \$42,552 |

## Swim Lesson Registration Statistics

|                          | Totals | M – Th 8:00 – 11:45am (2 wks) |     |     |     | M/W or T/Th 6:00 – 8:45pm (4 wks) |     |     |     | Specialty Courses |                  |                    |
|--------------------------|--------|-------------------------------|-----|-----|-----|-----------------------------------|-----|-----|-----|-------------------|------------------|--------------------|
|                          |        | C                             | D   | E   | H   | A                                 | B   | F   | G   | Private Lessons   | Junior Lifeguard | Lifeguard Training |
| Program Capacity         | 1598   | 266                           | 266 | 295 | 213 | 129                               | 121 | 134 | 120 | 32                | 12               | 10                 |
| Residents                | 228    | 24                            | 39  | 39  | 29  | 29                                | 18  | 31  | 19  | 0                 | 4                | 0                  |
| Non-Residents            | 980    | 191                           | 196 | 140 | 126 | 64                                | 74  | 92  | 83  | 31                | 2                | 4                  |
| Total Participants       | 1236   | 215                           | 235 | 179 | 155 | 94                                | 92  | 123 | 102 | 31                | 6                | 4                  |
| % of capacity            | 77     | 81                            | 88  | 61  | 73  | 73                                | 76  | 92  | 85  | 97                | 50               | 40                 |
| # of kids on Waitlists   | 14     | 3                             | 1   | 3   | 3   | 2                                 | 1   | 0   | 1   | 6                 | 0                | 0                  |
| # of classes offered     | 261    | 39                            | 39  | 43  | 31  | 19                                | 16  | 23  | 17  | 32                | 1                | 1                  |
| # of cancelled classes   | 19     | 1                             | 1   | 10  | 3   | 1                                 | 3   | 0   | 0   | 0                 | 0                | 0                  |
| # of Web Registration    | 724    | 155                           | 142 | 98  | 93  | 66                                | 54  | 62  | 48  | 0                 | 6                | 0                  |
| # of Office Registration | 522    | 60                            | 93  | 91  | 62  | 28                                | 38  | 61  | 54  | 31                | 0                | 4                  |

For the second season in a row we closed open swim at 7pm Monday – Thursday in order to create more openings for swim lessons. As seen in the chart above, closing earlier opened up enough pool space to offer more classes. Both the morning and evening swim lesson programs saw increases in registrations. This can be attributed to our low price for lessons and increased class offerings in the evening sessions. This season we also provided more private swim lessons than any previous season. We had 31 individual private lesson participants that were all non-residents.

Due to staff turnover from 2015 to 2016, we did not have enough certified swim instructors to meet the demand at the beginning of the season. In June, I sent 6 staff members to training to become certified Water Safety Instructors (WSI) which allowed me to offer more classes than had been previously advertised. The City paid the registration fee (\$280 each) for the certification course.

The swim lesson program continues to have a strong draw from Ramsey, Andover and Coon Rapids, in addition to attracting many participants from Champlin, Isanti, Circle Pines, Spring Lake Park, Elk River, Brooklyn Park, Otsego and Monticello.

### First Aid and Swimmer Assists

Staff completed 10 incident reports for minor injuries such as bloody noses, scrapes from trips/falls on the deck; ear squeeze pain, twisted ankle, and bumps and bruises from contact with posts or people.

There were 113 swimmer assists made by lifeguards. Despite staff efforts to enforce swimming tests, height limits, and forcing parents to swim with their young children the lifeguards are still needed to provide in-water assists (an average of 1 per day). The breakdowns of the 90 assists are as follows:

- 29 assists during swim tests for the diving well and/or adventure walk
- 44 patrons needed help at the bottom of the waterslide (ranging in age from 3 – 67 years)
- 2 assist in the diving well at the diving board
- 4 assists at the adventure walk
- 15 children that wandered out too deep in the zero depth and could no longer touch
- 1 serious incident resulting in the child being transported by ambulance

As I have explained in previous annual reports, swimmer education and rule enforcement are the first step to keeping people safe. By requiring swim tests at the adventure walk, diving board and climbing wall, staff have kept 100's of kids from the danger of jumping into water that was beyond their swimming ability. I would rather have a lifeguard enter the water to assist a child unable to complete a test than having to rescue a child in water deeper than their swimming

ability allows. When conducting a swim test, the lifeguard focuses their attention directly on that patron, which provides for an instantaneous response if assistance is needed.

## **Rule Enforcement**

This was the second season with the new climbing wall. The climbing wall provides a safe yet challenging activity for swimmers climbing to maximum head height of 12' above the water level before dropping back down. We allowed 2 people to use the wall at a time so they could race each other. People were allowed to push off or jump away from the wall falling straight down or could push off so that they spun on their way into the water feet first – diving from or flipping backward off the wall is not allowed. Much like the diving board, people waited in line on the pool deck and entered the water after the previous user had exited the water. Everyone was required to perform the deep water swim test.

Managers consistently work with staff to achieve the delicate balance between being too strict with rule enforcement and preventing injuries. Unfortunately, patrons do not always appreciate that we are trying to keep them safe by restricting their “fun”. My goal with rule enforcement is that every staff member can explain the “why” behind the rules when they are challenged by a patron. Despite reminders at safety breaks, being informed at the front desk upon entry, and lots of signage placed inside the locker rooms, adults seem to plead ignorance when they or their child are corrected for breaking a rule.

The rule that receives the most negative feedback is the requirement to be in the water with children 6 years old and younger. According to the pediatric stature charts, the average height of a 6 year old is 47”. The deepest area of the zero depth pool is 48”. In order for a 6 year old child to stand flat-footed on the bottom and be able to breathe in all areas of the zero-depth pool the child must be at least 54” tall (an additional 7” of height is needed so that their head is fully out of the water). I painted depth markings/height requirements on the walls of the lobby to aid peoples understanding of how deep different areas of the pool is in relation to their children’s height. Even after arming people with this information, the lifeguards aided 16 children (age 3 – 6) that had wandered out too deep – most of these children did not have a parent/adult in the water near them. The parent of the child that required medical attention was sitting on the pool deck – the child was 4 years old.

Another rule of discontent surrounds lifejacket use. Anoka, as with the majority of public pools nationwide, only allows official Coast Guard Approved lifejackets to be worn in the pool during open swim periods. The issue arises because the chain stores all sell “instructional aides” and swimsuits with buoyancy pads built in. At first glance these items may resemble a lifejacket, but they are clearly marked by the manufacturer as “not a lifesaving device”. The buoyancy in an instructional aide or buoy suit is different than that of a lifejacket and does not ensure that the individual will be able to safely float with their mouth above the surface of the water. Instructional aides are designed to float a child in a prone position to assist them while swimming, thus requiring the child to use their arms and legs for stability. It often takes coordinated motor skills for a child to keep their face out of the water while wearing one of these suits. A lifejacket is designed to float a person vertically and face up without assistance regardless of consciousness.

## **Vandalism**

There were no major incidents of vandalism to report. Like always, staff found evidence of late night unauthorized swimming activities (alcohol bottles/cans, items in the bottom of the pool, etc). One of the neighbors called 911 for kids playing inside the facility in mid-September. The kids climbed the fence and ran away before police arrive.

## Water Quality / Contamination

Each year staff handle several pool contaminations (fecal or vomit) this season was no exception. The MN Department of Health has very strict procedures for contamination for clean up. Severity of the incident requires different chemical intensities to be met, which in turn determines the duration of the closure. In severe contaminations the water must be "super-chlorinated" to ensure full eradication of the germs. Laboratory test indicate the cryptosporidium germ can live for up to 15 days in a pool maintained at normal chlorine levels after an incident. We do not give monetary refunds when facility closures occur, people that paid daily admission are offered a voucher that can be used another day. Season pass holders do not receive vouchers.

## Concessions

I received notice at the end of October that Peake Promotions was no longer interested in providing the concession stand services for the aquatic center. Peake has been the concessionaire since 2006. The owner has had a significant change to her family and financial situation requiring her to find regular employment.

The concessionaire contract has included \$3000 rent with a 5% monthly commission on daily revenues exceeding \$300. I plan to evaluate what it will require for the city to take over concession services including product and staffing costs before pursuing a contract with a new provider. If economically feasible, it may be time for the city to take this on. Peake has offered to sell their coolers and food service equipment to the city or to a future contractor.

## Capital Improvements / Facility Maintenance

**Circulation Pump** – the main filtration circulation pump was replaced fall of 2015 with 2016 as its first year of operation. The pump failed at the end of the 2015 season. This was a piece of original 1998 equipment. Replacement was deemed to be more a more economical option than repair. The new pump should last at least 15 years.

**Shade Umbrella** –The canopy fabric of four umbrellas (last replaced in 2008) were replaced.

**Water Heater** (for locker room showers) – The water heater is original equipment and was recommended/budgeted for replacement; however, it operated without issue this season so the expense is being delayed until 2017.

**Boat Slide** – The boat slide was installed in 2003. Though still operational, it looks shabby due to UV damage and fading from the chlorine. I am planning the replacement of this item in 2017 as an effort to continue to keep the facility competitive with other facilities and looking new. Unfortunately, I am running into issue finding an apparatus that can be purchased and installed for the amount budgeted. Pool equipment is expensive. This purchase may need to be delayed or additional funds may need to be requested.

## 2017 Proposed dates/fees

### Open Swim: (weather permitting)

**Pre-Season** May 27 – June 8  
 Sat May 27 – Monday May 29 12:00pm – 7:00pm  
 Sat June 3 & Sun June 4

Tue May 30 – Fri June 2 3:00pm – 7:00pm  
 Mon June 6 – Thu June 8

**Regular Season** June 9 – August 27  
 Monday – Thursday 12:00pm – 7:00pm  
 Friday, Saturday, Sunday 11:00am – 8:00pm

**Extended Season** August 28 – Sept 2  
 Daily 12:00pm – 7:00pm  
*(Pool season will be extended to Sept 2 only if adequate lifeguard staffing is available)*

**Lap Swim**  
 Morning Lap Swim  
 M – Th : 8 – 8:55am same dates as lessons

**Daily Admission** (sales tax included)  
 Adult and Youth over 42" \$7.00  
 Youth under 42" and Senior's \$5.00  
 Under 1 year Free

Twilight Adult and Youth over 42" \$6.00  
 Twilight Youth under 42" and Sr's \$4.00

Group Rate (25+ people) \$5.50  
 \$5.13 tax exempt

**Season Pass**  
 Save 10% on two or more season passes (in same household) when purchased on or before May 29, 2017. (Purchases received by mail must be post-marked no later than May 29, 2017 to be eligible for discount).

First Pass \$45.00 + sales tax  
 Second \$35.00 + sales tax  
 Each additional \$30.00 + sales tax  
 Seniors 62+ \$25.00 + sales tax  
 Dual (non senior) \$80.00 + sales tax

Online processing fee \$3.95  
 Phone processing fee \$3.25  
 Fee is added to total transaction amount

**Private Rental Rates** (add sales tax to fee)  
 0 – 50 \$150.00 / hour  
 51 – 150 \$200.00 / hour  
 151 – 300 \$300.00 / hour  
 301+ \$550.00 / hour  
 Lap Pool – Swim Club \$75 per practice

**Birthday Party Package:**  
 Basic Package \$85.00 + sales tax (\$80)  
 10 youth and 2 adult chaperones  
 Includes t-shirt  
 \$7.50 per additional participant

### Swim Instruction:

**Weekday** 4 sessions  
 4 days per week for 2 weeks  
 8:00 a.m. – 11:45 a.m.

**Evening** 4 sessions  
 2 days per week for 4 weeks  
 6:00 p.m. – 8:45 p.m.

**Session Fees:**  
 Levels 2-6 \$60.00 (\$54.00)  
 8 classes 45 minutes each; 8 students / instructor

Pre-School, Level 1, & Adult \$52.00 (\$48.00)  
 8 classes 30 minutes each; 5 Students / instructor

Parent & Child \$42.00  
 8 classes 30 minutes each; 10 pairs / instructor

Private Swim Lesson \$96.00  
 4 classes 30-minute each

Semi-Private Swim Lesson \$72.00 ea child  
 2 participants; 4 classes 30-minute each *eliminate option*

Junior Lifeguarding \$90.00  
*For 11 – 14 year olds. American Red Cross course 25 hours, fee includes participant materials, and CPR certification (\$25/participant paid to Red Cross for certification).*

Lifeguard Training \$160.00 (\$200.00)  
 30-hour course, includes CPR mask  
 Add \$40 text book hard copy – offered free as a digital download  
*(\$30/participant from fee is paid to Red Cross for certification fee)*

**ITEM – 4. b**

**DESCRIPTION – 2017 Proposed Park Facility Usage Fees**

**SUMMARY –**

The recommendations for 2017 fees are attached. The changes are highlighted by red text. I have included a summary of park reservations by facility. We were unable to easily identify how many reservations were made by residents/non-residents.

I have also attached information from the cities of Ramsey, Coon Rapids and Champlin for comparison.

**City of Anoka  
2017 PARK FACILITY USAGE FEES**

| <b>PAVILIONS / BUILDINGS</b>   | <i>Resident</i> | <i>Non-Resident</i> |
|--|-----------------|---------------------|
| George Enloe<br>George Green<br>Peninsula Point - River Room<br>Rick Sorenson<br>Rudy Johnson<br>Sunny Acres | \$17 / hr       | \$34 / hr           |

| <b>Concession Stand</b>                                | <i>Resident</i> | <i>Non-Resident</i> |
|--|-----------------|---------------------|
| Miss River Comm Park<br>Peninsula Point<br>Sunny Acres | \$15 / hr       | \$30 / hr           |

| <b>Bandshell</b> | <i>Resident</i> | <i>Non-Resident</i> |
|------------------|-----------------|---------------------|
| George Green     | \$10 / hr       | \$25 / hr           |

**\$125 Key/Damage Deposit (refundable) required for rental of facilities requiring key access**

| <b>SHELTERS</b>   | <i>Resident</i> | <i>Non-Resident</i> |
|---|-----------------|---------------------|
| Akin Riverside Park<br>John Ward<br>Mississippi River Comm Park<br>Sunny Acres<br>Peninsula Point - Patio | \$7 / hr        | \$15 / hr           |

\*\* Free use of 1 shelter with rental of a concession stand is not available through on-line reservation system.

|  |      |      |
|--|------|------|
| Garfield Tot Lot<br>Grant Tot Lot<br>John Ward Shelter #2<br>King Park | FREE | FREE |
|--|------|------|

| <b>FIELDS/COURTS</b>                       | <i>Resident</i>                      | <i>Non-Resident</i>                  |
|--|--------------------------------------|--------------------------------------|
| <i>One time use, daylight only, hourly</i> |                                      |                                      |
| Basketball<br>Volleyball<br>Horseshoe Pits | FREE                                 | FREE                                 |
| Softball / Baseball                        | \$4 / hr                             | \$8 / hr                             |
| Football<br>Soccer                         | \$4 / hr                             | \$8 / hr                             |
| Pickleball (Enloe only)                    | 1 court no charge<br>\$2 / add court | 1 court \$2 / hr<br>\$4 / addl court |
| Tennis                                     | 1 court no charge<br>\$2 / add court | 1 court \$2 / hr<br>\$4 / addl court |

1 @ Enloe, 1 @ Sorenson,  
1 @ Mississippi  
2 @ Mississippi, 2 @ Green

new fee in 2017; 4 @ Enloe

4 @ sunny, 4 @ Sorenson  
5 @ Green, 1 @ Enloe

| <b>SENIOR CENTER</b>                | <i>Hourly</i> |  |
|-------------------------------------|---------------|--|
| Anoka Civic Groups & Non-Profits    | \$20.00       | \$125 Damage Deposit<br>(refundable) is required<br>for all rentals. |
| Anoka Residents & Other Non-profits | \$30.00       |  |
| Non-Residents                       | \$45.00       |  |

Anoka Civic and Non-Profit pricing must be manually changed in E-gov. Not available for online reservation.

| <b>RINKS / WARMING HOUSE</b>   | No lights       | With lights        |
|--|-----------------|--------------------|
| Rental (Hourly) After Hours Use  | \$25.00         | \$40.00            |
| 1 - hr Hockey Practice<br>Wilson Upper or Sorenson Sm Rink (during rink hours) | AAHA teams free | \$10.00 all others |

**City of Anoka  
2017 PARK FACILITY USAGE FEES**

| <b>BOAT SLIPS</b>                              | <b>Annual Fee</b> | <b>After July 1 (late season 1st yr lease only)</b> | <b>High Water Refund</b> |
|--|-------------------|---|--------------------------|
| Akin Riverside Park                            | \$1,800.00        | \$11.68 per day                                     | \$14.75 per day          |
| Riverfront Park                                | \$800.00          | \$5.20 per day                                      | \$6.56 per day           |
| Rum River North                                | \$1,000.00        | \$6.50 per day                                      | \$8.20 per day           |
| \$300 deposit due by Dec 31 for annual renewal |                   |   |                          |

| <b>AQUATIC CENTER</b>             |                             |
|-----------------------------------|-----------------------------|
| <b>Daily Admission</b>            | Sales tax included          |
| Adult and Youth over 42"          | \$7.00                      |
| Youth under 42" and Senior's      | \$5.00                      |
| Under 1 year                      | Free                        |
| Twilight Adult and Youth over 42" | \$6.00                      |
| Twilight Youth under 42" and Sr's | \$4.00                      |
| Group Rate (25+ people)           | \$5.50<br>\$5.13 tax exempt |
| <b>Season Passes</b>              | add sales tax               |
| First Pass                        | \$45.00                     |
| Second                            | \$35.00                     |
| Each additional                   | \$30.00                     |
| Seniors 62+                       | \$25.00                     |
| Dual (non senior)                 | \$80.00                     |

| <b>Private Rental Rates</b> | add sales tax unless tax exempt |
|-----------------------------|---------------------------------|
| 0 - 50                      | \$150.00 / hour                 |
| 51 - 150                    | \$200.00 / hour                 |
| 151 - 300                   | \$300.00 / hour                 |
| 301+                        | \$550.00 / hour                 |
| Lap Pool - Swim Club        | \$75 per practice               |

| <b>Birthday Party Package:</b>    | add sales tax |
|-----------------------------------|---------------|
| Basic Package                     | \$85.00       |
| 10 youth and 2 adult chaperones   |               |
| Includes t-shirt                  |               |
| \$7.50 per additional participant |               |

| <b>Swim Lessons</b>                      | no sales tax                |
|--|-----------------------------|
| Pre-School, Level 1 & Adult              | \$52.00                     |
| Levels 2-6                               | \$60.00                     |
| Parent & Child                           | \$42.00                     |
| Private Swim Lesson                      | \$96.00                     |
| Semi-Private Swim Lesson                 | <del>\$72.00 ea child</del> |
| Junior Lifeguarding                      | \$90.00                     |
| Lifeguard Training                       | \$200.00 \$160.00           |
| LG Text Book                             | \$40.00                     |
| Online/phone registration processing fee | \$3.95                      |

(\$80 in 2016) daily admission increased in 2016; pkg price not adjusted

(\$48.00 in 2016) \$6.50 per class, increase of \$0.50 per class 240 min of instruction; 5:1 ratio  
 (\$54.00 in 2016) \$7.50 per class, increase of \$0.75 per class 360 min of instruction; 8:1 ratio  
 \$5.25 per class, 240 min of instruction; 10:1 ratio

eliminate option

reduce fee, option to purchase paper textbook \$40  
 text now available as digital download

## Field Maintenance Services - YOUTH

ARAA / Dist #11 Anoka Schools / St. Stephen's

Non-Resident School: add \$100 per field rent practice & game field, \$50 per field if just game field.

|                                |  |                      |  |                                      |
|--------------------------------|--|----------------------|--|--------------------------------------|
|                                | <b>Softball / Baseball</b>                   | Game Prep            | \$10 per game drag/chalk or drag for practice                |                                      |
|                                | Sunny 1-4, Rudy, JW 1/2                      | Chalk                | \$8 per bag if City supplies chalk                           |                                      |
|                                | Enloe SW/SE, Bonnell N/S                     |                      | slowpitch 1/2 bag / game, fastpitch & baseball 1 bag/game)   |                                      |
|                                | Sorenson NW/SE                               | Paint foul lines     | provide or pay fee per gallon                                |                                      |
|                                |  |                      | 1.5 gal / field  | Fee split between all users          |
|                                |  | Reconfiguration Fee  | \$100 per field  |                                      |
|                                |  |                      | each time bases or pitch plate distance is changed per field |                                      |
|                                | <b>Lacrosse</b>                              | Field Layout         | \$100 per field  | fee waived with volunteer assistance |
| (\$45 in 2016)<br>new in 2017  |  | Weekly Paint Fee     | \$46 per field   | Fee split between all users          |
|                                |  |                      | \$24 per 1/2 field   |                                      |
|                                |  | Paint                | provide or pay fee per gallon                                |                                      |
|                                |  |                      | 6-8 gal per field  |                                      |
|                                | <b>Soccer</b>                                | Field Layout         | \$100 per field  | fee waived with volunteer assistance |
| (\$35 in 2016)                 |  | Weekly Paint Fee     | \$36 per field (Gray G)                                      | Fee split between all users          |
| (\$18 in 2016)                 |  |                      | \$19 per field (SA)  | Fee split between all users          |
| (\$10 in 2016)                 |  |                      | \$11 per field (E, R, B)                                     | Fee split between all users          |
|                                |  | Lights               | \$10 per hour (SA/Enloe)                                     |                                      |
|                                |  | Paint                | provide or pay fee per gallon                                |                                      |
|                                |  |                      | 6-8 gal full size / 5 gal mid-size / 4 gal small             |                                      |
|                                | <b>Football</b>                              | Field Layout         | \$100 per field  | fee waived with volunteer assistance |
| (\$45 in 2016)                 |  | Weekly Paint Fee     | \$46 per field   |                                      |
|                                |  | Paint                | provide or pay fee per gallon                                |                                      |
|                                |  |                      | 9 gal per field  |                                      |
|                                |  | Lights               | \$10 per hour  |                                      |
|                                | <b>Tennis</b>                                | Each Court           | \$1 per hour per day   |                                      |
|                                |  | Storage              | \$8 per week (if available)                                  |                                      |
|                                | <b>Baseball (Clay Mound)</b>                 | Drag/Chalk for games | \$10 per field   |                                      |
|                                | Enloe N & Enloe Baseball                     | Chalk                | \$8 per bag (1 bag per game)                                 |                                      |
|                                |  | Mound Clay           | \$21 per bag   |                                      |
|                                |  | Lights               | \$10 per hour  |                                      |
|                                | <b>Softball - Community Ed Adult program</b> | \$60 per team        | per sport per season   |                                      |
|                                |  |                      | includes field prep and lights for season                    |                                      |
| <b>EXTRAS/ADDITIONAL FEES:</b> |  |                      |  |                                      |
|                                |  | Chalk                | \$8 per bag  |                                      |
|                                |  | Mound Clay           | \$21 per bag   | \$10 Delivery fee per location       |
|                                |  | Drying Agent         | \$15 per bag   |                                      |
|                                |  | Portable Toilet      | Per current bid  |                                      |
|                                |  | Paint                | Per current price  | (\$6.18 in 2016)                     |

## ADULT TEAMS (multiple use or LEAGUE)

(6 or more scheduled uses in single season)

All sports \$100 League fee (per field) PLUS fees noted per sport below

|  |  |   |
|--|--|---|
| <b>Enloe Baseball or Enloe North</b><br><br>Game prep<br>not available on Sat/Sun                      | Single Game  | \$10 per game - field dragged only  |
|  | Single Game  | \$25 per game - includes drag/chalk & 1 bag chalk   |
|  | Double Header  | \$25, 2 games, field dragged only   |
|  | Double Header<br>Lights  | \$40, 2 games, prep for 1st game includes drag/chalk & 1 bag chalk<br>\$20 per use (Enloe Baseball) |
|  | Non-Resident   | \$20 add on to Single or DH fee   |
| <b>Softball Field</b><br>SA 4, Sorenson SW, JW 1/2<br>Lights and Game prep<br>not available on Sat/Sun | Single Game  | \$10 per game - field dragged only  |
|  | Single Game  | \$18 per game - includes drag/chalk & 1 bag chalk   |
|  | Multiple Games per night   | \$30 includes drag/chalk 1st game & 1 bag chalk   |
|  | Lights   | \$10 per hour (JW only)   |
| <b>Lacrosse / Soccer / Football</b>  | \$100 Field Layout   | n/a if field is already laid out for youth use  |
|  | Weekly Paint Fee   | \$75 per week includes cost of paint<br>n/a if field is already painted for youth use               |
|  | Field Rent**   | \$10 per hour per date<br>n/a if Weekly Paint Fee is applied  |
|  | Lights   | \$10 per hour (SA, M-F only)  |
| <b>Castle Field</b><br><i>(\$6.18 gallon in 2016)</i>  | Paint Foul lines   | 2.5 gal paint or <b>current price per gallon</b>  |
|  | Drag Infield Only  | M-F, provided no charge per maintenance agreement   |
|  | Hand Rake  | \$15 per occurrence   |
|  | Basepaths & Home Plate   | \$50 per occurrence   |
|  | Game Prep  | drag/chalk/rake & cost of chalk, roll up field tarps  |
|  | Clean Bleachers, dugouts &<br>p/u litter, Empty                  | \$150 per occurrence  |
|  | Trash/Recycle  |   |
|  | Clean Dugout drains  | \$75 per occurrence   |
|  | Clean Restrooms  | \$75 per occurrence   |
|  | Lights   | \$10 per hour   |
|  | <b>EXTRAS/ADDITIONAL FEES:</b><br>\$10 DELIVERY FEE PER LOCATION | Chalk   |
| Mound Clay   |  | \$21 per bag  |
| Drying Agent   |  | \$15 per bag  |
| Grass Seed   |  | \$50 per bag  |
| Portable Toilet  |  | Per current bid   |

## TOURNAMENTS

Adults & non-affiliated teams tournaments

|   | Daylight           |                                       |
|---|--------------------|---------------------------------------|
| Soccer / Football   | \$100/ field /day  | Lights -add \$150 per field per day*  |
| Softball / Baseball   | \$50 / field / day | Lights - add \$150 per field per day* |
| Hockey  | \$200 / rink / day | Lights - add \$100 per field per day  |
| <i>(includes use of warming house and attendant 12 - 9pm, additional hours \$15 each)</i> |                    |                                       |
| *does not include staff time  |                    |                                       |

### Additional Fees:

|                      |                 |
|----------------------|-----------------|
| \$150 Damage Deposit | All tournaments |
| Portable Toilet      | Per current bid |

### Baseball / Softball

|                     |                     |                                       |
|---------------------|---------------------|---------------------------------------|
| Field Prep - day of | \$50 per hour       | 1 employee / drag equipment / chalker |
|                     | \$35 per hour       | additional employee                   |
|                     | Chalker             | \$100 per day                         |
|                     | Chalk               | \$8 per bag                           |
|                     | Hand Drag & 2 Rakes | \$100 per day                         |

### Hockey / Broomball

|                        |                                     |
|------------------------|-------------------------------------|
| Hockey Lines / Circles | \$80 per rink                       |
| Rink Prep / Flood      | \$60 per hour (evening / overnight) |

### Football / Soccer / Lacrosse

|                               |                                      |                              |
|-------------------------------|--------------------------------------|------------------------------|
| Field Layout                  | \$100 / field                        | If required                  |
| Field Lining - 1-2 days prior | \$46 / field ( <i>\$45 in 2016</i> ) | Football / Soccer / Lacrosse |

Concession Stand, Shelter, Building or Pavilion maybe rented for use on the day of tournament per regular facility usage fee.

## Park Reservations - By Year

|                             | 2016 | 2015 | 2014 | 2013 | 2012 |
|-----------------------------|------|------|------|------|------|
| Akin Riverside Park         | 16   | 2    | 15   | 14   | 18   |
| Anoka Nature Preserve       | 2    | 0    | 1    | 2    | 2    |
| Anoka Senior Center         | 13   | 3    | 10   | 9    | 9    |
| Bonnell Fields              | 0    | 1    | 1    | 1    | 6    |
| George Enloe Park           | 8    | 0    | 2    | 2    | 12   |
| George Green Park           | 11   | 3    | 8    | 4    | 13   |
| John Ward Park              | 21   | 3    | 14   | 24   | 25   |
| King Park                   | 2    | 0    | 0    | 1    | 0    |
| Mississippi River Comm Park | 37   | 4    | 29   | 30   | 38   |
| Peninsula Point Park        | 53   | 10   | 40   | 30   | 40   |
| Rudy Johnson Park           | 1    | 0    | 0    | 0    | 0    |
| Rick Sorenson Park          | 2    | 1    | 22   | 48   | 10   |
| Sunny Acres Park            | 12   | 7    | 13   | 19   | 12   |

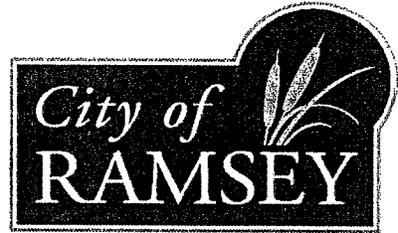
|                             | 2016 | 2015 | 2014 | 2013 | 2012 |
|-----------------------------|------|------|------|------|------|
| <b>Peninsula Point Park</b> |      |      |      |      |      |
| Concession Stand            | 9    | 9    | 20   | 18   | 18   |
| River Room                  | 23   | 8    | 18   | 28   | 21   |
| Patio                       | 21   | 10   | 37   | 12   | 40   |

|                         | 2016 | 2015 | 2014 | 2013 | 2012 |
|-------------------------|------|------|------|------|------|
| <b>Mississippi Park</b> |      |      |      |      |      |
| Concession Stand        | 21   | 4    | 20   | 25   | 22   |
| Shelter #1              | 21   | 4    | 23   | 30   | 30   |
| Shelter #2              | 4    | 3    | 18   | 23   | 23   |
| Shelter #3              | 3    | 3    | 16   | 21   | 27   |
| Shelter #4              | 4    | 3    | 14   | 20   | 22   |
| Shelter # 5             | 2    | 0    | 0    | 1    | 0    |

# PARK FACILITY USE PERMIT

7550 Sunwood Drive NW • Ramsey MN 55303  
 City Hall: 763-427-1410 • Fax: 763-427-5543

Email completed permit to [mwarner@cityoframsey.com](mailto:mwarner@cityoframsey.com)



|  |  |   |
|--|--|---|
| FACILITY/Monday-Sunday 7:00 am – 10:00 pm (capacities in parenthesis)      |  |   |
| Four hour maximum rentals, back to back reservations upon special request. |  |   |
| <b>CENTRAL</b>   | <b>ELMCREST</b>  | <b>THE DRAW AMPHITHEATER</b>  |
| <input type="checkbox"/> Park Center Building (74)                         | <input type="checkbox"/> Pavilion (100)                    | <input type="checkbox"/> Amphitheater (350+)<br>3 hr minimum rental |
| <input type="checkbox"/> Lions Pavilion                                    | <input type="checkbox"/> Pavilion/Concessions              | <b>RAMSEY ELEMENTARY</b>  |
| <input type="checkbox"/> Concessions                                       | <input type="checkbox"/> Meeting Room (52)                 | <input type="checkbox"/> Warming House (40)                         |
| <input type="checkbox"/> Warming House (60)                                | <input type="checkbox"/> Meeting Room/Concessions          |   |
|  | <input type="checkbox"/> Meeting Room/Concessions/Pavilion |   |

**EVENT**

Location: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Activity: \_\_\_\_\_ Number of People: \_\_\_\_\_

**APPLICANT**

Name or Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

THE USE OF THESE FACILITIES REPRESENTS A PRIVILEGE AND MAY BE REVOKED AT ANY TIME WITH OR WITHOUT PRIOR NOTICE BY THE CITY COUNCIL OR CITY ADMINISTRATOR.

I, the undersigned Applicant, have read and understand the terms of this Permit and the Priorities of Use and Rules of Use listed in the Facility Use and Rental Policy for park facilities. I understand that a violation of these rules or this Permit may result in revocation of this Permit, forfeiture of any deposits and other payments, and additional liability for damages. I also understand that I am responsible to report any vandalism or abuse to the Ramsey Police Department. I further understand and agree that the City of Ramsey will not refund my deposit or other payment, and will not be liable for such payment or other alleged damages, if my use of the facility is disrupted by the weather, activity occurring on property other than the specific facility covered by this Permit, the acts or omissions of any third party, or other circumstances beyond the control of the City of Ramsey.

In consideration for being allowed to rent space from the City of Ramsey pursuant to this Permit and the Facility Use Rental Policy, the Applicant shall hold harmless, save, and indemnify the City of Ramsey, its employees, City Council members, officers, insurers, attorneys, and agents (the "Covered Parties") against any all claims, demands, suits, costs, judgments, or other forms of liability, actual or claimed, including attorneys' fees and punitive damages, for injury to property or persons, incurred as a result of the intentional or negligent actions or omissions of Applicant with respect to Applicant's use of this facility or intentional or negligent actions or omissions with respect to the use of such facility by any individual invited or allowed by the Applicant to participate in such use, regardless of whether the damage was sustained by the Applicant, any individual(s) invited or allowed by the Applicant to participate in the Applicant's use of the facility, or any third-party. Upon timely written notice of this Paragraph brought against the Covered Parties. Notwithstanding the above, the Applicant shall not settle or compromise any claim against the Covered Parties without a signed agreement approved by the City of Ramsey.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

City of Ramsey: \_\_\_\_\_ Date: \_\_\_\_\_

| <b>CENTRAL PARK RENTAL RATES</b>   | <b>RESIDENT</b> | <b>NON-RESIDENT</b> |
|--|-----------------|---------------------|
| Park Center Building (74) / requires damage and key deposits   | \$95.00         | \$125.00            |
| Lions Pavilion   | No Charge       | No Charge           |
| Concession Building / requires damage and key deposits   | \$55.00         | \$65.00             |
| Warming House / requires damage and key deposits   | \$85.00         | \$95.00             |
| <b>ELMCREST PARK RENTAL RATES</b>  |                 |                     |
| Pavilion   | \$35.00         | \$45.00             |
| Meeting Room / requires damage and key deposits  | \$95.00         | \$125.00            |
| Pavilion w/Concessions* / requires damage and key deposits   | \$55.00         | \$75.00             |
| Meeting Room w/Concessions* / requires damage and key deposits   | \$105.00        | \$135.00            |
| Meeting/Concessions/Pavilion* / requires damage and key deposits   | \$115.00        | \$145.00            |
| *Concession room rental will need to be coordinated with Athletic Association by city staff  |                 |                     |
| *Concession room rental must accompany an adjoining space (Pavilion or Meeting Room)   |                 |                     |
| <b>RAMSEY ELEMENTARY SCHOOL RATE</b>   |                 |                     |
| Warming House (40)   | \$85.00         | \$95.00             |
| <b>RAMSEY AMPHITHEATER RENTAL RATES (minimum 3hr rental)</b>   |                 |                     |
| Ramsey Amphitheater (300)  | \$50.00         | \$75.00             |
| <b>SPECIAL REGULATIONS FOR ADDITIONAL APPROVAL</b>   |                 |                     |
| Will there be alcohol – if yes – Explain: _____  |                 |                     |
| _____  |                 |                     |
| Will there be amplified music of any kind – if yes – Explain: _____  |                 |                     |
| _____  |                 |                     |
| If approved the applicant is responsible to make certain no one under the age of 21 is allowed to drink alcohol at the event. No live music or amplified music of any kind without approval. Applicant is responsible to clean the facility, remove trash to be thrown in outdoor bins, restock bathrooms, reset thermostat to 60 in winter and 74 in summer, and ensure the facility is locked. |                 |                     |
| <b>Reviewed by:</b>  |                 |                     |
| <input type="checkbox"/> Police Chief <input type="checkbox"/> Fire Chief <input type="checkbox"/> Public Works Superintendent <input type="checkbox"/> Parks & Asst. PW Superintendent  |                 |                     |

**DEPOSITS AND FEES DUE MINIMUM OF 14 DAYS PRIOR TO RESERVATION MADE PAYABLE TO CITY OF RAMSEY**

|                         | <b>FEE</b> | <b>DATE PAID</b> |
|-------------------------|------------|------------------|
| \$100.00 damage deposit | \$ _____   | _____            |
| \$55.00 key deposit     | \$ _____   | _____            |
| <b>RENTAL FEES:</b>     | \$ _____   | _____            |
| <b>TOTAL PAID</b>       | \$ _____   | _____            |



# Coon Rapids Parks Building Rental Form

Coon Rapids Ice Center  
 11000 Crooked Lake Blvd. NW  
 Coon Rapids, MN 55433  
 (FAX) 763-421-2698 or (PH) 763-767-6513

Organization: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email: \_\_\_\_\_ (Will be used as primary form of communication)

Date(s) For Requested Use: \_\_\_\_\_ Time: \_\_\_\_\_ a.m./p.m. to \_\_\_\_\_ a.m./p.m.

Number of People Attending: \_\_\_\_\_

| Group | Please select your group based on the descriptions below             |
|-------|--|
| 2     | Coon Rapids based civic, affiliated athletic or public organizations |
| 3     | Coon Rapids resident, non-profit, or business                        |
| 4     | Non-resident   |

State Certified Non-Profit? No  Yes  (If Yes, a copy of certification is required with this form)

| Shelter/Building                                       | Group #3 | Group #3<br>M-F Evening | Group #4 | Group #4<br>M-F Evening |
|--|----------|-------------------------|----------|-------------------------|
| Lions Park Shelter #1, #2, #3                          | \$75     | \$45                    | \$100    | \$60                    |
| Lions Park Shelter #4                                  | \$60     | \$36                    | \$75     | \$45                    |
| Lions Park Group 75+ people<br>(Includes shelters 1-3) | \$150    | \$90                    | \$200    | \$120                   |
| Crooked Lake Shelter                                   | \$60     | \$36                    | \$75     | \$45                    |
| Riverview Park Shelter                                 | \$60     | \$36                    | \$75     | \$45                    |
| Riverview Building                                     | \$60     | \$60                    | \$75     | \$75                    |
| Riverwind Building<br>No kitchen access                | \$60     | \$60                    | \$75     | \$75                    |
| Riverwind Building<br>With kitchen access              | \$85     | \$85                    | \$100    | \$100                   |

Shelter Name \_\_\_\_\_ Shelter # \_\_\_\_\_  
*Shelters booked for full day rentals*

Building Name \_\_\_\_\_ Kitchen Usage: No  Yes   
*Riverwind and Riverview buildings booked in 3 hour blocks (Riverwind only)*

TOTAL: \$ \_\_\_\_\_

I hereby state that I will agree to abide by the provisions contained in the Rules and Regulations attached.

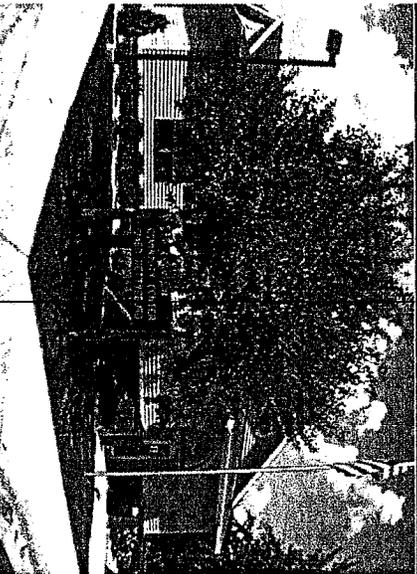
Signature \_\_\_\_\_ Date \_\_\_\_\_

|                                 |                                      |  |                               |
|---------------------------------|--------------------------------------|--|-------------------------------|
| <b>OFFICE USE ONLY</b>          |                                      |  |                               |
| Date Received<br>____/____/____ | Time Received<br>____:____ a.m./p.m. | Received via<br>In person Mail FAX Email | Received By Initials<br>_____ |
| PAYMENT TYPE: Check # _____     |                                      | Cash _____                               | Credit Card _____             |

# 2016 COMMUNITY RENTAL FEES

Updated January, 2016

## RATES BASED ON PER HOUR UNLESS NOTED OTHERWISE



| COMMUNITY RENTAL SPACE | RESIDENT | NON-RESIDENT | NON-PROFIT/CIVIC RESIDENT | NON-PROFIT/CIVIC NON-RESIDENT |
|------------------------|----------|--------------|---------------------------|-------------------------------|
|------------------------|----------|--------------|---------------------------|-------------------------------|

**CHAMPLIN ICE FORUM - 12165 ENSIGN AVE.**

|                                  |         |         |         |         |
|----------------------------------|---------|---------|---------|---------|
| Small Meeting Room (capacity 40) | \$18.00 | \$23.00 | \$15.00 | \$20.00 |
| Large Meeting Room (capacity 75) | \$28.00 | \$33.00 | \$23.00 | \$30.00 |

**CHAMPLIN COMMUNITY CENTER  
12450 GETTYSBURG AVE.**

|                          |         |         |         |         |
|--------------------------|---------|---------|---------|---------|
| Upstairs (capacity 75)   | \$50.00 | \$60.00 | \$30.00 | \$50.00 |
| Downstairs (capacity 25) | \$35.00 | \$45.00 | \$20.00 | \$35.00 |

**CHAMPLIN PARKS & RECREATION**

OFFICE (763-) 923-7163

FAX (763) 421-7624

WEB [www.ci.champlin.mn.us](http://www.ci.champlin.mn.us)

EMAIL [clein@ci.champlin.mn.us](mailto:clein@ci.champlin.mn.us)

11955 Champlin Drive, Champlin, MN 55316

\*Damage deposit required for all rentals

**PARKS & PUBLIC WORKS BUILDING  
11955 CHAMPLIN DRIVE**

|   |         |         |         |         |
|---|---------|---------|---------|---------|
| Large Room (capacity 35)                | \$35.00 | \$45.00 | \$20.00 | \$35.00 |
| Small Conference Room (capacity 8 - 10) | \$15.00 | \$20.00 | \$8.00  | \$15.00 |

**ANDREWS PARK - 7200 - 117TH AVE.**

|                                   |                   |                   |  |  |
|-----------------------------------|-------------------|-------------------|--|--|
| Picnic Shelter (capacity 105)     | \$150 per 4 hours | \$175 per 4 hours |  |  |
| Additional Hour                   | \$25.00           | \$35.00           |  |  |
| Shade Shelter (capacity 25)       | \$80 per 4 hours  | \$100 per 4 hours |  |  |
| Shade Shelter                     | \$50 per 2 hours  | \$70 per 2 hours  |  |  |
| Spectator Pavillion (capacity 50) | \$80 per 4 hours  | \$150 per 4 hours |  |  |

**JRAC - 10951 ELM CREEK PARKWAY**

|                              |                   |                   |  |  |
|------------------------------|-------------------|-------------------|--|--|
| Picnic Shelter (capacity 50) | \$125 per 4 hours | \$175 per 4 hours |  |  |
| Additional Hour              | \$25.00           | \$35.00           |  |  |

**VETERAN'S MEMORIAL PARK PAVILLION  
505 EAST HAYDEN LAKE ROAD**

|                 |                   |                   |  |  |
|-----------------|-------------------|-------------------|--|--|
| Pavillion       | \$125 per 4 hours | \$175 per 4 hours |  |  |
| Additional Hour | \$25.00           | \$35.00           |  |  |

## Kids, Youth and Young Adult Soccer Organization

**WE'RE SORRY,**  
THIS IMAGE COULD NOT  
BE FOUND.

We are a Community Service Organization. We are called EDGE (Educate, Develop, Grow, and Enlighten)

We want to develop and teach kids, young and old the game of soccer. We will teach how to play, rules and different technique of the game. Also doing this time we will teach the different positions, develop a training structure to develop their endurance.

We are focusing on the Anoka, Coon Rapids, Elk River, Brooklyn Park, Champlin, Maple Grove, Plymouth.

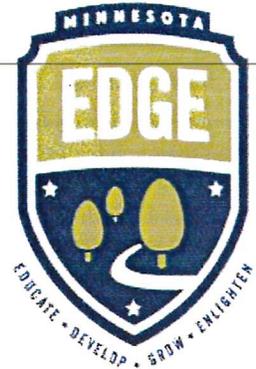
We are raising money for our communities kids, youth and young adults programs.

Money raise will be spend towards building our kids, youth and young adults getting them off the streets and into a better life. This is a part of

Better Websites Made Simple

here are some things the money will be used towards.

- 1.Shelter
- 2.Food
- 3.Activities
- 4.Teachers
- 5.Transportation
- 6.Books
- 7.Tools for Volunteers
- 8.Training
- 9.Field trip
- 10 Medical bills



[Donate](#)



[Fundrasing](#)

You can also donate by  
mailing your donations to:

EDGE OF MINNEASOTA  
1045 Park St  
Anoka, MN 55303

[Sign In or Register](#)

Create your own free website today



Gerald Tiah

Executive Officer

Gerald is a senior system administrator and father of 3 girls. In his youth in play soccer as a semi-pro. Civil war survivor. He has work with kids and families all across the country. Takes other before himself.



Joe Brown

Marketing Director

Joe is a one of the inspirations to the kids and families that comes through our program. Love helping, caring for others.



Virginia Tiah

Virginia is a stay home mom, who dedicating most of her time with babysitting kids so their parents can work.

## Blog

Search:

view: [full](#) / [summary](#)

### Back to School Soccer Clinic

Posted by [geraldtiah](#) on August 23, 2016 at 10:40 PM [comments \(0\)](#)

Register today for the soccer clinic for all ages. Due to the registration we will determine the days of the clinic. You can email, call to sign up. It is FREE. We will send more details by text or email.

### Testimonial

Posted by [geraldtiah](#) on August 7, 2016 at 10:10 PM [comments \(0\)](#)

Gerald Tiah

I grew up in a place where chaos was all around, there was no place with same peers to share openly or express yourself. I know family member and friends that isolated themselves from the real world. Some friends today alone, stress, angry, uneducated and don't understand the importance of life. Friends kill themselves, kids selling their bodies, hunger and talent going to waste because no one there to take the time talk or motivate them.

I am fortunate to have a beautiful family. I live through multiple civic wars; I have seen things that no human should see. I have live andseen poverty, neglect and no way out. I want to give people ways out and never give up.

We will be thankful and the community will be really grateful. We can save our kids, single parents, families.

### Testimonial

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Hi, my name is Prince Cole. I was born like any other normal child. I used to walk and run around with my friends. Growing up as a child, the only thing I knew and loved was playing Soccer. Until the late 90s, I fell sick and got paralyzed. Now, I can't play soccer anymore. But, because of the loved I have for the game, I decided to help kids, youth, and young adults play the game. I am a soccer coach. I won't let the wheelchair hold me back. I started a program few years ago that is changing lives positively of many young men and women in the community.

This year, we are trying so hard to enter tournaments, host camps, educational programs and seminars. I don't have no help. To see this dream come to pass, I am kindly asking you to please assist financially. Thanks and God Bless you!