



City Council - Regular Meeting
Monday, May 4, 2015 - 7:00 p.m.
Council Chambers
(meeting will be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
 - 3.1 April 13, 2015 Joint Mtg with City of Ramsey.
April 20, 2015 Executive Session.
April 20, 2015 Local Board of Appeals & Equalization.
April 20, 2015 Regular Mtg.
4. **OPEN FORUM** **The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
 - 4.1 Introduction of New Anoka County Historical Society Executive Director.
5. **PUBLIC HEARING(S)**
6. **CONSENT AGENDA**
 - 6.1 Verified Bills.
 - 6.2 Revising & Setting Council Calendars.
 - 6.3 Mississippi River Trail Project, Change Order No. 1.
 - 6.4 Issuance of a Tree Care/Arborist License; Steve's Quality Tree Service.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
 - 7.1 Planning Items.
 - 7.1.A ORD/Chpt 74, Article V, Div 3, Section 74-241; B-6 District. (2nd reading)
8. **PETITIONS, REQUESTS & COMMUNICATION**

9. **ORDINANCES & RESOLUTIONS**

- 9.1 ORD/Granting an Easement at Garfield Substation to MMPA. (2nd reading)
- 9.2 RES/Purchase of a portion of 2827 Wingfield Ave for Right-of-Way Purposes.
- 9.3 Amending Chpt 46, Offenses Involving Public Peace and Order; Article IV, Establishing Section 46-93; Aggressive Solicitation (1st reading)
- 9.4 ORD/Establishing an Interim Moratorium within Business Districts; Chpt 74, Article V, Div 3. (1st reading)
- 9.5 RES/Approving Contract with Sprint Solutions, Inc. for Cellular Data Services on GPS Units on Golf Carts.

10. **UNFINISHED BUSINESSES**

11. **NEW BUSINESS**

- 11.1 Policy; Sewer Connections.

12. **UPDATES & REPORTS**

- 12.1 Tentative Agendas.

ADJOURNMENT

COUNCIL MEMO FORM

3.1

Meeting Date	May 4, 2015
Agenda Section	Council Minutes
Item Description	Various City Council Meeting Minutes
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION

Included in your packet are minutes (s) of previous Council meetings, worksessions, special meetings, etc. Minutes must be approved by the City Council and are kept permanently in the official City Council Minute Book.

FINANCIAL IMPACT

None.

COUNCIL ACTION REQUESTED

Approval of minutes.

**JOINT CITY COUNCIL WORK SESSION
CITY OF RAMSEY & CITY OF ANOKA
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a Special Joint City Council Work Session with the City of Anoka on Tuesday, April 13, 2015, at the Ramsey Municipal Center, Lake Itasca Room, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Phil Rice
Present: Councilmember Carl Anderson
Councilmember Mark Freeburg
Councilmember Steve Schmidt
Councilmember Jeff Weaver

Staff Present: City Manager Tim Cruikshank
Economic Development Coordinator Erik Thorvig
Public Services Director Greg Lee

Ramsey Members Present: Mayor Sarah Strommen
Councilmember Jill Johns
Councilmember Mark Kuzma
Councilmember John LeTourneau
Councilmember Chris Riley
Councilmember Melody Shryock
Councilmember Kristine Williams

Staff Present: City Administrator Kurtis Ulrich
Community Development Director Timothy Gladhill
Parks & Assistant Public Works Superintendent Mark Riverblood
City Engineer Bruce Westby
Asst. City Administrator/Economic Development Manager Patrick Brama

1. CALL TO ORDER

Ramsey Mayor Strommen called the Special Joint City Council Session to order at 6:00 p.m.

2. INTRODUCTIONS

At the invitation of Ramsey Mayor Strommen, all present introduced themselves.

3. DISCUSSION & UPDATES

3.01: Highway 10

City Administrator Ulrich shared an update on the latest legislature action, adding while the \$222 million request is an unrealistic request; it gets the message out regarding the need. He said the first \$17 million bill is to fund engineering and planning, the second bill is for frontage road projects for both cities, and the third request is for the Ramsey Boulevard/Sunfish Lake Boulevard road grade separation for rail safety, which is eligible for CTIB funding.

Anoka City Manager Cruikshank said the legislature held a productive session last week, stating we were one of many cities and counties requesting funds. He noted the amount of total need far exceeds what is available, adding it is possible nothing will be received. Anoka City Manager Cruikshank said Anoka County did a nice job representing all of us, including Coon Rapids with the Highway 10 third lane project and grade separation at Hanson Boulevard. He said Anoka continues to work with Bolton & Menk with regard to frontage roads, adding Anoka is closer than ever to a grander solution from Main Street west to the Ramsey border. Anoka City Manager Cruikshank said these projects continue to show how two communities are partnering on this corridor.

Anoka Public Services Director Lee said there are funds to initiate a first project from Fairoak to Thurston, with a grant program through Mn/DOT's Municipal Agreement Program that may occur early next year with projects such as additional trailways along Highway 10 and some type of barrier.

Anoka Councilmember Freeburg asked if Highway 47 was discussed.

Anoka City Manager Cruikshank said Highway 47 was not discussed, stating the County took the lead on Hanson Boulevard, Ramsey Boulevard, and Sunfish Lake Boulevard because they are County roads and while they still could, they have not discussed this particular project. Anoka City Manager Cruikshank said Representative Whalen has introduced a bill for \$250,000 to study the area by Highway 47 and the railroad tracks, stating this is a very critical junction and most are heavily used and needs attention.

Ramsey City Engineer Westby said since completion of the access planning study we sought funding for further extension of Riverdale Drive to Ramsey Boulevard but were notified of denial so we will be applying for a cooperative agreement now instead and looking at properties for purchase as they become available.

Ramsey Mayor Strommen said we have not always had a history of working together on this but now are more collaborative with the County taking lead, first with the Armstrong interchange and then whatever is next. She said the reason for the success was the partnership and coordinated strategy, stating we figured out how to prioritize projects while respecting each community's priorities.

Ramsey City Administrator Ulrich said it is important to know that Highway 10 was half the bills being presented the day he attended the hearings, stating Highway 10 is clearly front and visible as a Statewide issue.

Ramsey Mayor Strommen said no matter the outcome of the session, next year will be the bigger bonding year and we should get their tour lists and invite key members of the transportation committee to see the powerful images of trains, traffic, etc. and outline how important the corridor is to the communities and the state as a whole.

Ramsey Councilmember Shryock said she attended Governor Dayton's press conference regarding rail safety and noted no one there answered the questions about safety and the north/south rail crossings. She encouraged everyone to present whatever information they can to show the importance of this corridor.

Ramsey Councilmember LeTourneau said a collaborative process is respected and the innovative should continue to build. He said the \$17 million shovel-ready project status is good and Chair Dibble spoke regarding the multiple funding partners and had asked about pieces of the project and assembling the package for a complete project.

3.02: General City/Development Update

Ramsey Community Development Director Gladhill shared a general City and development update for Ramsey, including issuing 66 new household starts for 2014, with 32 households plus 12 more in queue for 2015. He reviewed vacant residential lot inventory, stating they are now entering the next phase of the land use plan. Ramsey Community Development Director Gladhill shared the Ridgpoint final construction plat is going to the April 28 Council meeting which will include seven planned lots and that Harvest Estates is proposed at the former municipal center area for redevelopment. He shared an update on Stoney River Assisted Living Memory Care facility, Casey's General Store south of Allina Medical Clinic beginning this spring, the former municipal center site that will include 44 single-family residential lots, GS Land LLC phased in 2015 and 2016 with a relocation of Fire Station #2 first. Community Development Director Gladhill spoke about Sunwood Village, a 47-unit apartment building, and CommonBond Communities' Parkview East project south of the Draw Park with 120 market rate units later in 2015. He said McDonalds will begin construction when Armstrong Boulevard is complete. Ramsey Community Development Director Gladhill said future business park considerations are being done surrounding sizing, etc. and that work is being done on cost benefit analysis of traffic feasibility studies and policy and getting projects shovel ready. He said the former grocery store site on Highway 47 now contains an operating gun range which had caused a lot of concern, adding they have resolved sound issues and concerns from the nearby daycare, which has recently requested an increase in capacity so they seem to be coexisting well,

Anoka Councilmember Schmidt asked if anything being planned will increase traffic on Highway 10.

Ramsey Community Development Director Gladhill said the Harvest Estates project will add traffic, which they are trying to resolve, stating a corridor study may be needed for Highway 5.

Ramsey City Administrator Ulrich said one solution is to analyze the Highway 5 corridor and divert traffic but they need to rely on good functioning interchanges on Highway 10 first. He said growth projections for Ramsey by 2030 are 30,000, with 2040 around 38,000, which is good measured growth. He added Ramsey has lots of wetland area and constraints with transportation.

Ramsey Mayor Strommen said they are speaking with the Met Council stating our growth will be limited due to water supply and transportation issues.

Anoka Economic Development Coordinator Thorvig shared a general City and development update for Anoka, including the Rum River Shores project of 44 single family homes ranging from \$400,000-\$800,000; Homestead at Anoka – Phase II consisting of 65 senior apartments and 24 memory care beds with a ghost plan for future units totaling a \$25 million+ project; Main Motors' new express lube, service facility and expanded showroom and parking; Anoka Townhomes with two 8-unit buildings; Round Lake Commons, a 1800-square foot retail building and car wash; rehab of both interior and exterior of the Mad Hatter Tea Room which enhances one of the gateways into Anoka; relocation of a historic house at 210 Monroe Street to 314 Monroe Street; industrial expansions resulting in 98% full, including Pentair, Poly-Cam, RMS Surgical, and Federal Premium; significant public improvement projects including Castle Field Boulevard, River Front Park Trail Way, Castle Field, and Kings Island. Anoka Economic Development Coordinator/Planner Thorvig said 2015 will include Rum River Shores North for 67 single family lots ranging from \$335-\$500,000; Gladstone Cooperative for a 59-unit senior cooperative in the Historic Rum River District; Walker Plaza II consisting of 70 units of senior housing with a mix of assisted, memory care and care suites, skyway and an upgrade to the current building; Madison/Jefferson Street Residential project of single family homes; and the historic cottages project that will provide veteran housing in vacant Buildings 2, 3, and 4. Anoka Economic Development Coordinator Thorvig reviewed construction and public improvement values, which will increase with 300 housing units planned for 2015.

Ramsey Parks & Assistant Public Works Superintendent Mark Riverblood noted there is a lot of investment in parks.

Anoka Councilmember Schmidt said Phase II of the Rum River Shores project will include a trailhead, tot lot, and more work with the conservation district. He shared that he attended a recent development lunch event and spoke with a realtor who said buyers are people from Anoka who want to come back.

Anoka Councilmember Weaver said the area where the housing will be is the conservation area and was once part of the State hospital grounds and farms.

Ramsey City Administrator Ulrich identified that planning includes gathering communities and recreational opportunities with Dayton, Anoka, and others and trying to formalize an effort with projects such as the Mississippi River Trail (MRT), Rum River and Mississippi River as potential destinations to market regionally, which will drive everyone's restaurants, hotels, and other development into the future.

Anoka Councilmember Weaver complimented Ramsey Mayor Strommen on the great job she did at a recent waterfowl event about what is going on in Ramsey and focusing on the amazing resources in this area.

3.03: Mississippi River Trail

Ramsey Parks & Assistant Public Works Superintendent Riverblood said the Mississippi River Trail (MRT) is a 3,000-mile trail that goes all the way to New Orleans and has economic development potential for tourism. He said 2016 is the centennial of the national park service and could be used to promote and market the area, hotels, bicycle repair facilities, etc.

Anoka Public Services Director Lee updated the Councils on the Anoka/Ramsey project of the MRT and congratulated Parks & Assistant Public Works Superintendent Riverblood for his work on obtaining the grant. He said the project started in 2015, with 2/3 of the project on Kings Island being substantially complete in June and will be finalized in July.

Ramsey Parks & Assistant Public Works Superintendent Riverblood shared that Anoka residents will be able to access the Mississippi West Regional Park and will consist of five phases in total with the fifth phase being a skyway with a goal to jump-start the regional park. He said they received \$1,120,000 in 2012 for a grant award and will receive reimbursement in 2017 and hope to collaborate with Sherburne County on the Oliver Kelly Farm.

Anoka Councilmember Freeburg asked if the MRT will be in the right-of-way.

Ramsey Parks & Assistant Public Works Superintendent Riverblood said it will be, adding they have received approval and it will function as a neighborhood trail and link to the MRT and be a safe trail to use along Highway 10. He said they are looking at the first skyway that will provide safe crossing when the regional park is completed which will increase the market value of apartments and other development surrounding the area. Ramsey Parks & Assistant Public Works Superintendent Riverblood said they received \$490,000 from the National Park Service plus \$100,000 from TOD so this is a shovel-ready project where they will try to integrate services and amenities. He shared about the wayside area on the MRT route that will have kiosks with information on history and wayfinding instruments, adding they have applied for \$2.2 million from the National Parks Service and should hear sometime mid-summer.

Ramsey City Administrator Ulrich said the MRT will provide opportunities to think regionally and we will need to think about how we can cooperate as this trail will be a conduit for residents to go to Anoka for shopping and visiting restaurants and vice versa.

Ramsey Parks & Assistant Public Works Superintendent Riverblood noted he met a couple who used to attend the concert series at the Coon Rapids Regional Dam and are now using the trail to bike to see the Ramsey concerts instead. He suggested when the trail is complete that both cities plan a dedication ceremony as a symbol of collaboration.

Ramsey Councilmember Kuzma referred to navigating the oxbow around King's Island, which is very interesting and will be a nice addition.

Anoka Councilmember Weaver said the oxbow has been designed to allow pontoons to pass with their tops up, which will be a good feature.

Ramsey Parks & Assistant Public Works Superintendent Riverblood said they have applied for more National Park Service money and are confident they will receive some for the canoe and bike system for the Mississippi West Park, Peninsula Point Park, and the Coon Rapids Dam Park. He said the \$90,000 grant should be a good fit at this regional park and that GPS units will be installed on the canoes so we can see where the boats go.

Anoka Councilmember Weaver inquired about any fears regarding the boat wakes in the recreational pool.

Ramsey Parks & Assistant Public Works Superintendent Riverblood said the National Park Service has their own boats and understand the concern. He said he does not feel the National Park Service will be a problem as part of this collaboration.

Ramsey Mayor Strommen said we need to market diversity of opportunities, balancing the interest in both canoes and motorboats.

Anoka Councilmember Weaver agreed we need to communicate right from the beginning that there will be all sorts of water activities.

Ramsey Parks & Assistant Public Works Superintendent Riverblood said the National Parks Service co-partners with the Minnesota Department of Natural Resources on trails and waterways so they understand the need for all water activities.

Ramsey Mayor Strommen said there are many activities in parks that will focus on the region and use the centennial as an opportunity for diversity of activities. She said while the event is ours we can get the word out.

Anoka Councilmember Weaver suggested a resolution be adopted by both cities stating what a unique corridor this is.

Ramsey Mayor Strommen said we should devise a joint marketing plan and outline opportunities to attract bicycling groups.

Anoka Councilmember Freeburg agreed, stating the Mississippi River contains many different types of water activities that can be done all the way to Elk River.

Anoka Councilmember Weaver noted the area includes a world-class fishery that should be marketed as well.

Ramsey City Administrator Ulrich said a resolution may be an outcome as joint efforts continue with Dayton and Champlin.

Ramsey Councilmember Shryock said while she does not have the knowledge of rivers, a potential buyer on the Rum River had referred to limitations on speed enforcement, chose not to buy because of it, and went to Elk River instead. She said we should talk about opportunities to publicize for prospective residents too.

Anoka Councilmember Weaver shared about the County-regulated no wake zone and the frustrations and why some areas are not more open.

Anoka Public Services Director Lee said the areas are consistent with the Wild and Scenic Rules from Madison Street north to 167th Street.

Anoka Councilmember Schmidt asked if there are any hotel plans on the far northwest end of Highway 10. Mayor Strommen said there are plans for a hotel in the COR.

The consensus of both Councils was to work on hosting a joint ribbon-cutting event for the Mississippi River Trail.

4. OTHER ITEMS / COUNCILMEMBERS COMMENTS

4.01: Slow No Wake Ordinance

Anoka Councilmember Weaver referred to implementing a slow, no-wake ordinance when the water level is high, stating Anoka and Champlin are interested and asked if Ramsey is interested as well. He said the intent is to help reduce damage to riverbank property, stating the worst happens on public property. Ramsey Mayor Strommen said they reviewed this ordinance last year and consensus was not to implement anything until Champlin and Dayton did, stating any ordinance should be Countywide.

Anoka Councilmember Weaver shared about a recent study conducted by an engineering firm with GPS equipment where they found elevation differences ranging from 834 at the Coon Rapids Dam to 839 feet at the bridge at Ramsey, resulting in 9 feet higher. He asked staff to share the study with Ramsey and explained how the slow, no-wake zone would help protect banks, water quality, and reduce silt.

Ramsey Community Development Director Gladhill said there is a need for Anoka County enforcement in order for this to work, stating the cities do not have the tools to enforce. He said they will see what the City of Dayton is doing; adding while staff is open to considering this there is no firm commitment.

Ramsey City Administrator Ulrich said the damage is not that big of an issue in Ramsey, stating they could support it but noted they do not receive a lot of complaints or damage.

Anoka Councilmember Weaver assured the group that damage is occurring and said they will forward the report for more information.

Ramsey Mayor Strommen said while Ramsey does not receive the magnitude of damage that other communities do, they do get some and should consider this further.

Anoka Councilmember Weaver said the study was also shared with the City of Dayton in hopes they may understand as well.

Anoka Councilmember Anderson said the Lower Rum River Water Management Organization will be doing a tour with Councilmember Kuzma and invited anyone else to join to view the damage.

Anoka Mayor Rice thanked the City of Ramsey for hosting the meeting, stating Highway 10 means a lot of money and in the spirit of cooperation and respecting each other's priorities as we compete for dollars, it is good to know that we all have our passions, desires, and priorities.

Ramsey Mayor Strommen thanked the City of Anoka for attending, stating these meetings provide good opportunities for conversation on mutual items. She said it was exciting to hear the development updates from both cities, stating while we may have competing priorities, our differences have sometimes been highlighted more and the ribbon cutting will be a good event.

5. ADJOURNMENT

Ramsey Mayor Strommen adjourned the Special Joint City Council Session at 7:39 p.m.

Respectfully submitted,

Amy T. Oehlers, City Clerk

Drafted by Cathy Sorensen
TimeSaver Off Site Secretarial, Inc.

**ANOKA CITY COUNCIL
EXECUTIVE SESSION
CITY COUNCIL EXECUTIVE SESSION MEETING ROOM
ANOKA CITY HALL
APRIL 20, 2015, 6:30 P.M.**

EXECUTIVE SESSION CLOSED MEETING

1. CALL TO ORDER

Mayor Rice called the meeting to order at 6:30 p.m.

2. ROLL CALL

Present: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver.
Staff present: City Manager Tim Cruikshank, Human Resources Director Deb Erar.

3. DISCUSSION

3.1 Discussion; 2015-2016 – Union Contracts for:

- Electric
- Sewer & Water
- Parks & Streets

Human Resources Director Deb Erar reviewed the above described Union contracts with the City Council.

Meeting adjourned at 7:00 p.m.

Minutes prepared, submitted and attested to by City Clerk, Amy Oehlers.

**CITY OF ANOKA BOARD OF EQUALIZATION
ANOKA CITY HALL
COUNCIL CHAMBERS
APRIL 20, 2015**

1. CALL TO ORDER

Chairperson Rice called the meeting to order at 5:30 p.m.

2. ROLL CALL

Present at roll call were: Chairperson Rice, Commissioners Schmidt and Weaver.

Staff present was: City Manager Tim Cruikshank, Finance Director Lori Yager, City Assessor Scott Varner.

Also in attendance from Anoka County was: Deputy Assessor Diana Stellmach.

3. BOARD OF EQUALIZATION

City Assessor Scott Varner provided a brief overview of market values in the City of Anoka. He indicated overall market values were up 6.38%. He mentioned 1-3 unit residential was up 4.75%, apartments are up 11.05%, and commercial/industrial are up 8.16%. Mr. Varner indicated the number of calls received by the assessor's office was about the same as last year (21) but still surprisingly low.

4. PUBLIC COMMENT

No one wished to appear although there was a written appeal by Larry R. Cramer, owner of 1721 S Ferry St, 12 31 25 12 0128. Mr. Cramer's appeal became part of the record but no action was taken.

There were no other public comments.

5. COUNCILMEMBERS COMMENTS

6. ADJOURNMENT

Commissioner Schmidt made a motion to adjourn the Board of Equalization meeting. Commissioner Weaver seconded the motion.

Vote taken. All ayes. Motion carried.

Time of adjournment: 6:07 p.m.

**REGULAR MEETING OF THE ANOKA CITY COUNCIL
ANOKA CITY HALL
CITY COUNCIL CHAMBERS
APRIL 20, 2015**

1. CALL TO ORDER

Mayor Rice called the meeting to order at 7:06 p.m., followed by the Pledge of Allegiance.

Mayor Rice noted the meeting was convening a bit late due to an earlier closed session to discuss union contracts.

2. ROLL CALL

Present at roll call: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver.

Staff present: City Manager Tim Cruikshank; Director of Public Services/City Engineer Greg Lee; Economic Development Manager Erik Thorvig; Public Services Superintendent Mark Anderson; Electric Utility Director Dan Voss; Recycling Coordinator Pam Bowman; Human Resources Director Deb Erar; and City Attorney Scott Baumgartner.

Absent at roll call: None.

3. COUNCIL MINUTES

3.1 Minutes of April 2, 2015, Regular Meeting.

Motion by Councilmember Weaver, seconded by Councilmember Schmidt, to waive the reading and approve the April 2, 2015, Regular Meeting minutes.

Vote taken. All ayes. Motion carried.

4. OPEN FORUM

4.1 Proclamation; Arbor Day.

Public Services Superintendent Mark Anderson said staff is requesting Council proclaim April 24, 2015 as *Anoka Arbor Day* and proclaims the month of May as *Anoka Arbor Month*. Last year the City observed Arbor Day by planting a tree at Mount Olive Early Childhood Center and for 2015 we will be planting a tree at Franklin School in Anoka at 10am on April 24, 2015. The City of Anoka has been issued the Tree City USA Award for 2014 year by the Minnesota Department of Natural Resources and the National Arbor Day Foundation. This

Award is for the City's continued commitment to trees and forestation in our community. This is the 33rd consecutive year that the City has met the specific criteria to qualify for this award. We are fortunate to have a Mayor, Council, Park Board, and Planning Commission that actively promotes trees in our City.

Mr. Anderson said to qualify to be a Tree City it must spend \$2/capita annually on trees, which we greatly exceed through the many various projects, adding we are proud to maintain this status.

Tom Hammer, volunteer, said he provides and plants the trees and participates in the event with the children and shared photos from last year's event. He said he was honored to be before the Council, stating the children at these events are priceless and ask many questions. He noted the event occurs rain or shine and that staff is wonderful as they promise to water the trees. Mr. Hammer said the event introduces children to future civil service and is very fun and thanked the Council and staff for support of this event.

Councilmember Weaver encouraged people to attend the event and thanked Mr. Hammer for all his work and great interaction with the children, stating the City is very fortunate to have Mr. Hammer volunteer his time on such an important event.

Councilmember Anderson agreed, adding he was part of the event two years ago and complimented Mr. Hammer on his great work with the children.

Councilmember Freeburg said how much the City appreciates Mr. Hammer and complimented his father Henry who was the same type of person.

Councilmember Schmidt noted the event will be held on April 24, 2015 at 10:00 a.m. at Franklin School.

Mayor Rice read the Proclamation into the record.

4.2 Proclamation: Municipal Clerks Week.

City Manager Tim Cruikshank asked the Council to proclaim the 46th Annual Municipal Clerks Week and proclaim the first week of May 2015 as Municipal Clerks Week in the City of Anoka. He thanked City Clerk Amy Oehlers for her work in Anoka, stating she has been here for over 15 years and is a tremendous asset to the City, his department, and the organization as a whole and acknowledged all she does for Anoka.

Mayor Rice read the Proclamation into the record.

Councilmember Schmidt said the public interfaces with Ms. Oehlers with licensing but added her other responsibility is administering a well-run election and hiring election judges and thanked her for her work.

5. PUBLIC HEARING(S)

5.1 Parallel Generation Rates for 2015. RES/Approving Parallel Generation Rates for 2015.

RESOLUTION

Electric Utility Director Dan Voss shared a staff report with background information to the Council stating the revised Schedule PG (Parallel Generation) Rate Schedule for 2015. This schedule is available to all customers who have qualified small production generators connected to the City of Anoka's electric facilities. We have two customers, Bauer's Berry Farm and Susan Merriweather tied into our system. Staff shared the 2015 rate, calculated based on 2014 actual sales in accordance with the Minnesota Public Utilities Commission. The 2015 PG rate calculations were shared as a reference. Mr. Voss said a notice of the public hearing was sent to the two customers and noted the resolution title contains a typo with regard to street light rate and should be removed as part of the motion.

Councilmember Anderson asked about the meaning of parallel power. Mr. Voss said when generating electricity these customers tie into our system such as with an emergency back-up generator during an outage and they operate simultaneously with the utility.

Councilmember Weaver said the two property owners were noticed and asked what they do to generate power. Mr. Voss said both use solar panel systems, one being a 4kW and the other a 6kW.

Mayor Rice asked if this gets metered into the system. Mr. Voss said the power does and is all based on kW hours.

Councilmember Anderson asked if we encourage more of this or is this an issue. Mr. Voss said this is not a problem at this time but noted larger utilities out west are dealing with this issue and are passing the rate increases on. He said if there is no sun utility still needs to be in place and include distribution rate costs being slightly more as they are split rate for energy, demand, and imbedded costs for distribution and transmission rates and charge customers back accordingly. Mr. Voss said we do not need to do this because we do not have enough users.

Councilmember Schmidt noted the MMPA has a turbine by the library and will be citing a small solar system primarily as an educational and demonstration tool soon.

Councilmember Weaver asked how much revenue the customers are generating for. Mr. Voss said very little.

Mayor Rice said he recently heard a discussion on MPR about solar panels coming down in cost and people leasing them but said it is still taking 20 years to pay back the costs before they see a return.

Councilmember Schmidt said there will be mandated renewable energy requirements of 40% of all power by 2040.

Mayor Rice opened the public hearing at 7:25 p.m. Being no comments he closed the public hearing at 7:25 p.m.

NOTE: By motion from Councilmember Schmidt, which was seconded by Councilmember Anderson, and by a unanimous vote of the Council, agenda item 9.1 was moved up on the agenda and acted upon at this point.

Motion by Councilmember Schmidt, seconded by Councilmember Anderson, to adopt a resolution approving the parallel generation rate for 2015 including correction to the title.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

6. CONSENT AGENDA

Motion by Councilmember Anderson, seconded by Councilmember Weaver, to approve Consent Agenda 6.1 through 6.2.

6.1 Approved Verified Bills.

6.2 Revising and Setting Council Calendars.

Vote taken. All ayes. Motion carried.

7. REPORTS OF OFFICERS, BOARDS AND COMMITTEES

7.1 Waste Reduction and Recycling Board; Annual Report.

Waste Reduction and Recycling Board (WRRB) Chairperson Marijo Hain and Recycling Coordinator Pam Bowman presented the WRRB's annual report outlining 2014 Major Accomplishments:

Achieved 86.2% (1322 tons) of our 1533 tons recycling goal. Tonnage goal is based on 190 lbs. per person for single family households and 175 lbs. per person for multi-family households.

- Prepared a Request for Proposal for the curbside recycling contract.
- Signed a new 5-year contract with Republic Services for curbside recycling.
- Produced and enhanced educational materials.
- Captured 6.88 tons of recycling in city parks/averting from the garbage.
- Hosted annual spring & fall recycling events– spring event largest yet with over 540 customers.

2015 Projects/Activities:

- Filled a vacancy on the Board. Cindy Thurston is the newest member.
- Produced the spring issue of RAW (Reduce Anoka's Waste). Anoka County has used this as an example for other cities to replicate.
- Hosted special electronics recycling collection at a 130+ unit apartment building; capturing 1.19 tons.
- Hosting the Spring Recycling Drop off Day this Saturday, April 25 at 501 Pierce St. from 8 a.m. – Noon.
- Receiving two additional grants totaling \$19,214.00 through Anoka County to support a summer recycling intern who will work on multi-family and senior building projects, special events, and city parks. Funds will also offset recycling-related maintenance/labor in city parks.
- Constructing aluminum can collection cage for Anoka High School. Funds from the sale of the aluminum cans will support the school's Athletics Department.
- Donating \$300 of SCORE funds to Anoka Lions for help at the annual spring and fall recycling events.
- Hosting a Climb Theatre performance at a local elementary school, promoting recycling.
- Hosting Fall Recycling Drop off Day on Saturday, September 26th.
- Collecting old holiday lights from November– January 2016.
- Require Republic Services to provide a monthly log of customer inquiries/complaints to the WRRB.

Ms. Hain reminded residents to contact their private garbage hauler for yard waste or they can utilize the Anoka County Compost Site off Hanson and Bunker Lake Boulevards in Coon Rapids. She said programs are funded by qualifying SCORE funds and additional grants.

Councilmember Schmidt complimented the Board and staff on the level of communication pieces. He said they are fantastic and are interesting to read with lots of good information. Recycling Coordinator Pam Bowman noted Anoka County uses their communications as examples for other cities to use.

Mayor Rice said residents can drop off recyclable materials on Saturday, April 25 from 8-12 noon and noted if people want a second recycling bin they can request one free of charge. Ms. Bowman said residents can contact City Hall or Public Services for this additional bin stating many residents already do.

7.2 Planning Items.

7.2.A. ORD/Chapter 74, Article V, Division 3, Section 74-241; B-6 District
(1st Reading)

Economic Development Manager Erik Thorvig shared a staff report with background information to the Council that B-6 Neighborhood Commercial Business District was approved by the City Council in January 2015 as a new zoning district as a result of the B-1 Highway Business Study, completed in 2014. Some properties that were formally zoned B-1 are now B-6 and have the same sign requirements. It has been identified that a paragraph was inadvertently left out of the signs section in the B-6 district when it was copied from the B-1 section and renumbered into the new B-6 district language. The language is as follows:

CHAPTER 74. ZONING

ARTICLE V. District Regulations.

Division 3. Business Districts.

Section 74-241. B-6 Neighborhood Commercial Business District

(m) *Signs.*

(1) Business signs, and nameplate signs are permitted, subject to the following regulations:

d. Notwithstanding the provisions in subsection (1)(a) of this section, business signs for single-tenant conditional or permitted uses shall be limited to 200 square feet in area, including all signs, with not more than 150 square feet of signage attached to the building and not more than 60 square feet of ground sign. Businesses which have frontage on two arterial streets may have two pylon signs but may not exceed 200 square feet of total signage.

Motion by Councilmember Freeburg, seconded by Councilmember Weaver, to hold first reading amending Chapter 74, Article V, Div 3, Section 74-241; B-6 District of the City of Anoka, Minnesota.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

8. PETITIONS, REQUESTS AND COMMUNICATION

None.

9. ORDINANCES AND RESOLUTIONS

9.1 RES/Approving Parallel Generation Rates for 2015.

ACTED UPON AFTER PUBLIC HEARING

9.2 ORD/Amending Chapter 6, Alcoholic Beverages; Articles I, II, III and IV.
(2nd Reading)

ORDINANCE

RES/Providing for Summary Publication of Amending Chapter 6, Alcoholic Beverages; Articles I, II, II and IV.

RESOLUTION

Councilmember Weaver noted that he will be abstaining from both these items.

Mr. Cruikshank shared a staff report with background information to the Council. Enclosed is an ordinance which amends Anoka City Code, Chpt 6, Alcoholic Beverages. The City Council held the first reading of this ordinance at your April 6, 2015 meeting. What prompted this amendment was the recent zoning code amendments establishing zoning regulations for Taprooms, BrewPubs and Cocktail Rooms. The zoning changes were prompted by changes in State Law as well as expressed interest in opening a Taproom in our downtown. While reviewing Chpt 6, we also wanted to address further changes to the City Code which will reflect current law changes in Wine licensing. Overall, the changes include establishing licensing regulations for Taprooms, BrewPubs and Cocktail Rooms, as well as the following other amendments to meet new State Laws and some general “clean-up” of sections of the Code.

Article II:

Section 6-54 (e) All such bonds and letters of credit shall cover the full run concurrent with the period of the license, and shall provide that no cancellation for any cause can be made either by the bonding company, the applicant or the bank, without such person first giving thirty (30) days' written notice to the City, addressed to the City Clerk, of intention to cancel the bond or letter of credit. This amendment is to have the bonds run concurrent with the license period. In the past we have had some establishments that provided bonds that expired mid-year. This resulted in bonds expiring and the licensee either forgetting to renew the bond or submit the renewed bond to the City. It is easier for the licensee and staff to track the bonds if they run concurrent with the licensing period.

Section 6-56. (a) Increased the 14% percent alcohol by volume to 24%. The State Law on that changed last year.

Section 6-56. (b) The State Law changed on the requirement of 60% food sales for wine licenses. State Law no longer has a food sales requirement for Wine. Our Code is proposed to change the food requirement from 60% to 35% so that it is consistent with our other liquor licenses that have a food sales requirement.

Article III.

Section 6-84. Adjusted the type of licenses that this section listed so they referred to the licenses that the Article is regulating.

At the First Reading, the Council directed staff to research whether or not a brewery may sell their product at to other bars, restaurants and off-sale liquor stores in the City. They further requested that if this is permissible, that an amendment to this ordinance be made to allow such sales. Staff contacted the Department of Alcohol & Gambling Enforcement to verify that State Law allows such activity. The State advised that such activity is allowed through a license issued through their department. An amendment to our ordinance has been included in this second reading to reflect that and that brewers can sell if the proper license is obtained through the State.

Motion by Councilmember Schmidt, seconded by Councilmember Anderson, to hold second reading and adopt an ordinance Amending Chapter 6, Alcoholic Beverages; Articles I, II, II and IV and adopt a resolution providing for summary publication of the ordinance.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, and Schmidt voted in favor. Councilmember Weaver abstained. Motion carried.

9.3 ORD/Amending 2015 Master Fee Schedule Related to Alcohol Licensing.
(2nd Reading)

Mr. Cruikshank shared a staff report with background information to the Council Enclosed is an ordinance which amends the 2015 Master Fee Schedule. The first reading of this ordinance was held at the April 6, 2015 meeting.

The amendment establishes the following fees:

- Off-Sale Growler License \$150 per year.
- On-Sale Micro Distiller Cocktail Room License \$300 per year, plus \$25 investigation fee.

We already have a fee for a Taproom License (\$300 per year, plus a \$25 investigation fee).

The Off-Sale Growler fee is proposed at the same amount that we charge for an off-sale 3.2% malt liquor license. I did not include an investigation fee on this license, since the licensee would have already paid an investigation fee with their Taproom license.

The On-Sale Micro Distiller Cocktail Room fee is proposed at the same amount that we charge an On-Sale 3.2% Malt Liquor License. Although a Micro Distiller produces alcohol that is higher in alcohol content than 3.2 % Malt Liquor, the operation and alcohol enforcement of a Cocktail Room is not expected to reach the same level that a full On-Sale Intoxicating Liquor License.

Motion by Councilmember Anderson, seconded by Councilmember Freeburg, to hold second reading and adopt an ordinance amending the 2015 Master Fee Schedule of the City of Anoka, Minnesota.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, and Schmidt voted in favor. Councilmember Weaver abstained. Motion carried.

9.4 RES/Revoking Municipal State Aid Streets.

RESOLUTION

RES/Establishing Municipal State Aid Streets.

RESOLUTION

Director of Public Services/City Engineer Greg Lee shared a staff report with background information to the Council stating Under Minnesota Rules, Chapter 8820, municipalities within the state, having a population of over 5,000, may, with the consent of the Commissioner of Transportation, designate up to 20% of their local mileage as part of a Municipal State Aid System (MSAS). This system provides a funding source, via the state gasoline tax, for construction, reconstruction, and maintenance of the streets so designated. Funding is allotted on the basis of population, designated mileage, and construction needs. Over the years, this funding mechanism has been used extensively, and successfully, to construct and reconstruct many of the City's roads.

Currently the designated State Aid route through the Slab Town neighborhood is Pleasant Street and State Avenue. With the reconstruction of Slab Town this construction season, the City will cul-de-sac State Avenue at Greenhaven Road. Pleasant Avenue and Wingfield Avenue will be constructed as neighborhood collector streets and would become the designated State Aid route. We have already received preliminary approval from the Metro Area State Aid office for these changes. Therefore, the Public Services Department recommends that the Council approve the proposed resolutions, the first revoking certain streets as listed on its resolution, and the second designating the streets on its resolution.

This action should net a minimum increase in State Aid funding by adding the 0.01 miles to our MSA system.

It is recommended that Council adopt the proposed resolutions. The first will revoke the listed streets totaling 0.31 miles from the current MSA system. The second will establish the listed streets totaling 0.32 miles on the revised MSA system.

Motion by Councilmember Anderson, seconded by Councilmember Schmidt, to adopt a resolution revoking Municipal State Aid Streets and adopt a resolution establishing State Aid Streets as outlined.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

- 9.5 RES/Purchase of PIDs 01-31-25-22-0067 and 01-31-25-22-0050; Highway 10/Verndale.

RESOLUTION

Mr. Thorvig shared a staff report with background information to the At the March 16th City Council meeting Highway 10 was discussed. Part of this discussion included the alignment and construction of the new Green Haven Parkway which would connect Thurston Avenue to Main Street, adjacent to the HealthPartners clinic. The preferred parkway alignment would be to follow the alignment of existing Verndale Avenue and run east/west between Verndale Avenue and Fair oak Avenue. This alignment was recommended as part of the Greens of Anoka study. In order to accomplish the connection between Verndale Avenue and Fair oak Avenue several properties would need to be acquired, including the subject property of this purchase. The other two properties include a single family house and a four-unit apartment building. Staff has not contacted those owners.

The subject property is vacant. Staff is working this summer on securing MnDOT funding for the northwest portion of Green Haven Parkway between Thurston Avenue and Garfield Street. If funds are secured the project would be completed in 2016. Other funds, such as TIF, will need to be identified to complete the connection between Verndale Avenue and Fair oak Avenue. The timeline for this work has not been identified. The purchase price is \$140,000 which will be funded from the Greens of Anoka Tax Increment Finance district. The asking price was \$149,900. The 2015 taxable market value is \$146,700.

Councilmember Anderson inquired about the future expansion of ATK. Mr. Thorvig said staff has been talking with the new owner of property which was sold about a month of ago and working on a swap for future right-of-way for future expansion. He said there are no immediate plans by VISTA, the new name for the ATK group operating out of this building, adding that while they will be making sure future expansion is available for road design nothing is planned for the near future.

Motion by Councilmember Schmidt, seconded by Councilmember Weaver, to adopt a resolution approving purchase of real property, PIDs 01-31-25-22-0067 and 01-31-25-22-0050; Highway 10/Verndale.

Councilmember Schmidt said this is a critical piece for the long-term establishment of the road from Thurston to Green Haven Road.

Councilmember Weaver agreed, stating Green Haven will be an important part of the Highway 10 upgrades as well.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

9.6 ORD/Grant an Easement at Garfield Substation to MMPA.
(1st Reading)

Mr. Voss shared a staff report with background information to the Council stating the MMPA is requesting an easement from the City of Anoka for the 115 KV tap line into the Garfield Substation. The easement is approximately 150' x 70' in total and starts at north ROW line of Garfield Street, proceeds northwest approximately 150 feet to the 115 KV high side of the Garfield substation. The easement is 70 feet wide, 35 feet either side of the 115 KV center line.

The easement is required by MMPA to conclude purchase of the 115 KV Garfield tap line from the City of Anoka. The City decided to sell this portion of the 115 KV transmission line constructed by Great River Energy last year so that the city would not have compliance responsibilities to the MISO, Midwest Independence System Operator. MISO requires owners of 115 KV lines to provide annual reliability studies and assessments of their facilities to improve the overall region's bulk power system. These studies are very expensive to perform, however, since MMPA performs similar studies for its generation facilities, it made sense to sell the 115 KV tap line to MMPA. With the sale of this line, the city has no transmission facilities that require MISO compliance responsibilities.

Councilmember Weaver asked if the MMPA has purchased the line from GRE if they will be the responsible party. Councilmember Schmidt said they will be contracting back to GRE for maintenance.

Councilmember Weaver noted GRE will be a subcontractor for the high line electrical work.

Councilmember Schmidt said the MMPA had to make a federal filing to be approved as a transmission owner and the City would not want to do this for such a small line.

Councilmember Weaver said the dynamics are interesting with the earlier discussion on union contracts.

Motion by Councilmember Weaver, seconded by Councilmember Schmidt, to hold first reading of an ordinance granting an easement at the Garfield Substation to MMPA.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

10. UNFINISHED BUSINESS

None.

11. NEW BUSINESS

11.1 Approval of 2015-2016 Union Contract; Electric.

Human Resources Director Deb Erar shared a staff report with background information to the Council stating staff and Council met earlier in closed session to review the 2015-2016 Union Contract for Electric employees to be executed for the first pay period in July.

Motion by Councilmember Schmidt, seconded by Councilmember Anderson, to approve the 2015-2016 Union Contract; Electric.

Councilmember Weaver said they had interesting conversations earlier regarding labor but noted we just approved an item that allowed for purchase of a line but subcontracts the maintenance, adding this is contrary to what we just discussed.

Mayor Rice said this allows for the ability to work and the difference is on serving and reliability of the supply line.

Councilmember Weaver agreed this is not the same comparison but said it is an interesting business model.

Councilmember Schmidt said the MMPA has no employees so they would be contracting with someone for the work anyway.

Mayor Rice confirmed that we employ 100 full-time employees and with part-time and seasonal we have over 200 people employed. He said we love our City and have employees share in the ownership, adding the reliability beats our competitors and is a reflection of this work. Mayor Rice said we want happy, productive employees in all departments and appreciates all the hard work that goes into negotiations.

Vote taken. All ayes. Motion carried.

11.2 Approval of 2015-2016 Union Contract; Sewer and Water.

Ms. Erar shared a staff report with background information to the Council stating staff and Council met earlier in closed session to review the 2015-2016 Union Contract for Sewer and Water employees to be executed for the first pay period in July.

Motion by Councilmember Weaver, seconded by Councilmember Anderson, to approve the 2015-2016 Union Contract; Sewer and Water.

Councilmember Weaver said the City is very fortunate to have such great employees and supervisors in the field stating it is refreshing because we do not get a lot of complaints and that they all work very hard.

Mayor Rice agreed, stating we actually receive calls of compliments on their hard work and said public service is an excellent career for young people as they pay a good wage and allow for good work in their community and encouraged people to consider these jobs for a profession.

Ms. Erar agreed, saying they anticipate shortages of labor in these two areas and with wages approaching \$50,000-\$60,000 a year these are good careers.

Vote taken. All ayes. Motion carried.

11.3 Approval of 2015-2016 Union Contract; Parks and Streets.

Ms. Erar shared a staff report with background information to the Council stating staff and Council met earlier in closed session to review the 2015-2016 Union Contract for Parks and Streets employees to be executed for the first pay period in July.

Motion by Councilmember Anderson, seconded by Councilmember Freeburg, to approve the 2015-2016 Union Contract; Parks and Streets.

Mayor Rice expressed their appreciation to staff, noting these contracts are appearing early because of good negotiations which usually take much longer. He said he appreciates this fact and speaks well of the City and its employees.

Vote taken. All ayes. Motion carried.

11.4 Approval of Policy on Utility Service Repair Assessments.

Finance Director Lori Yager shared a staff report with background information to the Council stating all water and sanitary sewer service lines are privately owned from the main to the structure it serves. In the case of a break, blockage or any other issues requiring maintenance, the property owner is responsible for the cost of repairs of their service lines. For health and safety reasons, it is recommended that upon a certain set of criteria, the city may assist the property owner with financing the cost of repair of service lines through an assessment against the property. Historically, property owners who have experienced water or sewer line repairs have been asked to repair service lines on their own as soon as practical. Staff would like a written policy to follow regarding these issues.

Councilmember Schmidt said this needed to be addressed for health and safety reasons to get the work done right away and done correctly. He said now we have

some assurances that if requested by a homeowner the work will be done and we will ultimately be paid back.

Councilmember Freeburg said this is like the Green Haven Apartment situation a few years ago and will be a big help to the community.

Mr. Lee clarified the property owner is contracting with a contractor and the City is just helping with the financing if needed.

Mayor Rice noted homeowners do not always have this type of funding available and this necessary work can be a financial obstacle.

Motion by Councilmember Schmidt, seconded by Councilmember Freeburg, to approve the policy on utility service repair assessments.

Vote taken. All ayes. Motion carried.

12. UPDATES AND REPORTS

12.1 1st Quarter Financial Report.

Ms. Yager shared financial reports for the period ending March 31, 2015 along with some comparative information. After brief analysis, some general comments can be made in regards to the quarterly reports for the City.

GENERAL FUND REVENUES

- There is very little overall change in the general fund operating revenues as of March.

GENERAL FUND EXPENDITURES

- General fund operating expenditures are down about (\$75,000) or (3.6%) over last year at this time. Salary and benefit expenses are lower in 2015 as a result of early retirements and reduced benefit expenses. Transfers out to other funds are down by (\$281,500) compared to last year at this time.

GOVERNMENTAL FUND TYPE RESERVES

- Governmental fund type reserves include the general, special revenue, debt, capital, TIF, Internal Service and HRA. The reserves are down about (\$3.8) million or (20%) under last year at this time. This is a result of infrastructure projects throughout the City.

ENTERPRISE FUNDS

- Electric, golf, refuse and recycling, are all experiencing operating losses in the 1st quarter. Golf and recycling typically experience operating losses in the first quarter, (excluding depreciation and debt). Electric typically is profitable by the end of the summer.

Councilmember Schmidt noted that much of the variations in the Enterprise Funds are due to timing.

GENERAL COMMENTS

- Total cash and investments are down about (\$5) million over March 31, 2014. The city continues to invest in infrastructure throughout the City.

ILLUSTRATIONS

- Staff shared general fund graphs illustrating where revenues and expenditures are derived and spent. It compares those figures for years 2012 thru 2015 with period end dates of March 31st.
- Staff shared a spreadsheet and graphs depicting current and historical operations for the enterprise funds.

12.2 Tentative Agenda(s).

The Council reviewed the tentative agendas of the upcoming Council meetings.

12.3 Staff and Council Input.

Councilmember Schmidt said there will be an informational meeting on organized hauling at Green Haven on April 27 from 6:00-8:00 p.m. He said this is not a dialogue but more of an informational session and opportunity to ask questions.

Mr. Cruikshank noted the Council will be holding a worksession prior to this session from 5:00-6:00 p.m. at Green Haven as well.

13. **ADJOURNMENT**

Councilmember Freeburg, made a motion to adjourn the Regular Council meeting. Councilmember Schmidt, seconded the motion.

Vote taken. All ayes. Motion carried.

Time of adjournment: 8:13 p.m.

Submitted by: Cathy Sorensen, *TimeSaver Off Site Secretarial, Inc.*

Approval Attestation:

Amy T. Oehlers, City Clerk

COUNCIL MEMO FORM

4.1

Meeting Date	May 4, 2015
Agenda Section	Open Forum
Item Description	Introduction of new Anoka County Historical Society Executive Director
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION

Bart Ward will be present at the meeting to introduce the new Anoka County Historical Society Executive Director.

COUNCIL MEMO FORM

6.1

Meeting Date	May 4, 2015
Agenda Section	Consent Agenda
Item Description	Verified Bills
Submitted By	Lori Yager, Finance Director

CONSENT AGENDA

Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.

BACKGROUND INFORMATION

Each Council meeting the City Council is presented with two lists of bills. One list has been paid prior to the meeting to take advantage of discounts and to prevent late fees. The other list is for payments which are prepared to be paid. City Council ratification of the prepaid bills and approval of the bills to be paid is required.

If you have questions about a particular bill, please call me at 576-2771.

FINANCIAL IMPACT

Will vary from meeting to meeting.

COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean ratification and approval of the Bill List(s).

**Paid Bill List for Ratification
Bill List for May 4, 2015**

Page 1 of 2

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
130895	Hennepin Technical Colleg	04/22/2015	Senior Center Dinner	101	General Fund	\$286.65
130899	Benefit Extras, Inc	61147	Monthly Cobra	101	General Fund	\$91.75
130902	CenturyLink	7633231091-4/13	Communications	101	General Fund	\$197.79
130902	CenturyLink	7633230326-4/13	Communications	101	General Fund	\$19.76
130902	CenturyLink	7633230326-4/13	Communications	101	General Fund	\$19.77
130902	CenturyLink	7633233651-4/13	Communications	101	General Fund	\$50.47
130902	CenturyLink	7634211903-4/10	Communications	101	General Fund	\$9.89
130902	CenturyLink	7634211903-4/10	Communications	101	General Fund	\$9.89
130902	CenturyLink	7634213343-4/10	Communications	101	General Fund	\$462.57
130902	CenturyLink	7634217730-4/10	Communications	101	General Fund	\$133.37
130906	Dex Media East LLC	110095703-4/30/	NW Suburban Yellow Pgs	101	General Fund	\$13.05
130912	Verizon Wireless	9743283636	Communications	101	General Fund	\$70.04
130915	Zahl Equipment Company	0207141-IN	Veeder Root System	101	General Fund	\$259.25
130915	Zahl Equipment Company	0207222-IN	Monthly Inspections	101	General Fund	\$229.50
			<i>Fund Total</i>			\$1,853.75
130908	Kuechle Underground, Inc.	Final Payment	2013 Street Renewal	415	Road Improve	\$127,109.63
			<i>Fund Total</i>			\$127,109.63
130909	Northern Technologies, Inc	14207	Mississippi River Trail	460	Park Improve	\$317.50
			<i>Fund Total</i>			\$317.50
130900	Carr's Tree Service, Inc	88285	Tree Svc - Week of 3/23/15	600	Electric	\$4,254.93
130900	Carr's Tree Service, Inc	88286	Tree Svc - Week of 3/23/15	600	Electric	\$418.53
130902	CenturyLink	7634211903-4/10	Communications	600	Electric	\$9.90
130903	City of Champlin	10311860001-4/7	Stormwater & Street Lights	600	Electric	\$82.34
			<i>Fund Total</i>			\$4,765.70
130902	CenturyLink	7634211903-4/10	Communications	601	Water	\$9.90
			<i>Fund Total</i>			\$9.90
130902	CenturyLink	7634211903-4/10	Communications	602	Sewer Treatment	\$9.90
			<i>Fund Total</i>			\$9.90
130898	Bellboy Corporation	47408100	Merchandise for Resale	609	Liquor Stores	\$644.48
130898	Bellboy Corporation	47408100	Merchandise for Resale	609	Liquor Stores	\$6.20
130902	CenturyLink	7634213070-4/10	Communications	609	Liquor Stores	\$65.97
130904	Coca-Cola Bottling Compan	0148076418	Merchandise for Resale	609	Liquor Stores	\$347.70
130906	Dex Media East LLC	110095305-4/8/1	NW Suburban Yellow Pgs	609	Liquor Stores	\$28.80

**Paid Bill List for Ratification
Bill List for May 4, 2015**

Page 2 of 2

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
<i>Fund Total</i>					\$1,093.15
130902	CenturyLink	7633233651-4/13	Communications	614	Golf \$8.91
130902	CenturyLink	7633230326-4/13	Communications	614	Golf \$19.76
130914	Wilson Golf	4517695327	Merchandise for Resale	614	Golf \$160.12
<i>Fund Total</i>					\$188.79
130897	ALLDATA	S1297718	All Makes Data Subscriptio	701	Vehicle Maintenance \$1,500.00
130902	CenturyLink	7634211903-4/10	Communications	701	Vehicle Maintenance \$9.90
<i>Fund Total</i>					\$1,509.90
130896	Achieve Services, Inc.	8370	On Site Labor 4/21 - 5/2/1	702	IT \$353.25
130896	Achieve Services, Inc.	9055	On Site Labor 2/23 - 3/20/1	702	IT \$769.50
130896	Achieve Services, Inc.	8698	On Site Labor 10/6 - 10/31/	702	IT \$729.00
130896	Achieve Services, Inc.	8591	On Site Labor 7/28 - 8/22/1	702	IT \$729.00
130896	Achieve Services, Inc.	8371	On Site Labor 5/5 - 5/30/14	702	IT \$616.23
130911	SHI International Corp	B03270504	Readyprint Receipt Edg Ser	702	IT \$536.00
130911	SHI International Corp	B03243990	KVM Switch	702	IT \$25.00
<i>Fund Total</i>					\$3,757.98
130901	Center Point Energy	7876503-9 4/1/15	Youth First	801	Youth First \$39.91
130905	Culligan	09972456-3/31/1	Youth First Water	801	Youth First \$36.37
130907	Document Technology Solu	160284	Youth First Copler - March	801	Youth First \$73.00
130910	POPP.com, Inc.	10009601-3/31/1	Youth First Anoka	801	Youth First \$57.98
130910	POPP.com, Inc.	10009601-3/31/1	Youth First Ramsey	801	Youth First \$167.71
130913	Walmart Community	04/21/2015	Youth First Supplies	801	Youth First \$160.41
<i>Fund Total</i>					\$535.38
130912	Verizon Wireless	9743689168	Auto Theft Task Force Gra	806	Drug Task Force \$128.63
<i>Fund Total</i>					\$128.63
<i>Grand Total</i>					\$141,280.21

PAYROLL

PP 9

BILL LIST DATE

05/04/15

GROSS PAYROLL - REG \$303,519.12

LESS EMPLOYEE SHARE OF BENEFITS (\$1,958.62)
\$301,560.50

EMPLOYER SHARE HEALTH INSURANCE \$18,314.19
EMPLOYER SHARE FICA & MEDICARE \$17,086.53
EMPLOYER SHARE PERA \$28,953.15
\$64,353.87

TOTAL PAYROLL \$365,914.37

Bill List for May 4, 2015

Page 1 of 14

Check #	Vendor Alpha Name	Invoice #	Description	Fund		Amount
130953	Anoka Independent Grain &	87023	Grass Mix	101	General Fund	\$133.00
130956	Aspen Mills	163603	Captain Bars - Youngquist,	101	General Fund	\$8.35
130956	Aspen Mills	163923	Uniform - Yeager Chelsea	101	General Fund	\$119.90
130956	Aspen Mills	163608	Uniform - Robertson, Z	101	General Fund	\$156.70
130956	Aspen Mills	163607	Uniform - Solei, B	101	General Fund	\$200.00
130956	Aspen Mills	163605	Uniform - Wellman, M	101	General Fund	\$341.35
130956	Aspen Mills	163606	Uniform - Buberl, D	101	General Fund	\$170.85
130966	Center Point Energy	8000014151-7 04	Gas Utility March 2015	101	General Fund	\$295.65
130966	Center Point Energy	8000014151-7 04	Gas Utility March 2015	101	General Fund	\$395.76
130966	Center Point Energy	8000014151-7 04	Gas Utility March 2015	101	General Fund	\$311.28
130966	Center Point Energy	8000014151-7 04	Gas Utility March 2015	101	General Fund	\$2,795.09
130966	Center Point Energy	8000014151-7 04	Gas Utility March 2015	101	General Fund	\$86.98
130966	Center Point Energy	8000014151-7 04	Gas Utility March 2015	101	General Fund	\$2,071.45
130966	Center Point Energy	8000014151-7 04	Gas Utility March 2015	101	General Fund	\$295.65
130966	Center Point Energy	8000014151-7 04	Gas Utility March 2015	101	General Fund	\$1,735.70
130966	Center Point Energy	8000014151-7 04	Gas Utility March 2015	101	General Fund	\$207.72
130967	CenturyLink	7634276646-4/16	Communications	101	General Fund	\$151.77
130968	Cintas	470562119	Mats	101	General Fund	\$129.51
130968	Cintas	470566463	Mats	101	General Fund	\$134.52
130968	Cintas	470563180	Uniforms	101	General Fund	\$45.31
130968	Cintas	470563178	Mats	101	General Fund	\$134.52
130968	Cintas	470563180	Uniforms	101	General Fund	\$9.22
130968	Cintas	470565442	Mats	101	General Fund	\$129.51
130969	City of Minneapolis	400413005915	Mar 2015 APS Trans Fees	101	General Fund	\$1,197.00
130971	Classic Construction	16482	Service - Demo & Hauling	101	General Fund	\$4,442.50
130974	Comcast	0226193-4/15/15	Communications	101	General Fund	\$301.21
130976	Commers The Water Comp	60887	Solar Salt	101	General Fund	\$60.00
130979	Cutters Choice	201528	May 2015 Lawn Care-Mad	101	General Fund	\$500.00
130988	ECM Publishers	210882	Anoka Chamber Map	101	General Fund	\$295.00
130988	ECM Publishers	210411	Personnel - Streets	101	General Fund	\$388.80
130988	ECM Publishers	206820	Code Compliance A	101	General Fund	\$340.20
130988	ECM Publishers	206207	Assessment Notice	101	General Fund	\$59.13
130995	Grainger	9716741070	Parts / Supplies	101	General Fund	\$9.59

Bill List for May 4, 2015

Page 2 of 14

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
130998	Hennepin Technical Colleg	00332563	Body Mechanics	101	General Fund	\$150.36
130998	Hennepin Technical Colleg	00332563	Body Mechanics	101	General Fund	\$130.11
131000	Hirshfield's Paint Mfg	106219	Field Striping Paint	101	General Fund	\$1,444.80
131008	Kully Supply, Inc.	SI-328993	Parts / Supplies	101	General Fund	\$230.26
131009	LANO EQUIPMENT	02-268937	Excavator	101	General Fund	\$125.00
131010	Menard Cashway Lumber	84284	Parts / Supplies	101	General Fund	\$18.97
131010	Menard Cashway Lumber	83447	Parts / Supplies	101	General Fund	\$80.76
131010	Menard Cashway Lumber	83463	Parts / Supplies	101	General Fund	\$139.89
131010	Menard Cashway Lumber	83659	Parts / Supplies	101	General Fund	\$18.10
131010	Menard Cashway Lumber	84071	Parts / Supplies	101	General Fund	\$7.45
131010	Menard Cashway Lumber	84204	Parts / Supplies	101	General Fund	\$297.86
131010	Menard Cashway Lumber	84287	Parts / Supplies	101	General Fund	\$118.23
131010	Menard Cashway Lumber	84072	Parts / Supplies	101	General Fund	\$52.37
131010	Menard Cashway Lumber	83374	Parts / Supplies for Castle	101	General Fund	\$190.88
131014	Minvalco	986656	Parts / Supplies	101	General Fund	\$12.69
131015	MN Office of Enterprise Tec	W15030652	State Phones	101	General Fund	\$24.69
131015	MN Office of Enterprise Tec	W15030652	State Phones	101	General Fund	\$20.99
131015	MN Office of Enterprise Tec	W15030652	State Phones	101	General Fund	\$35.79
131015	MN Office of Enterprise Tec	W15030652	State Phones	101	General Fund	\$24.69
131015	MN Office of Enterprise Tec	W15030652	State Phones	101	General Fund	\$61.73
131015	MN Office of Enterprise Tec	W15030652	State Phones	101	General Fund	\$74.07
131015	MN Office of Enterprise Tec	W15030652	State Phones	101	General Fund	\$18.51
131015	MN Office of Enterprise Tec	W15030652	State Phones	101	General Fund	\$24.69
131016	MN Safety Council	35780	Safety Kits	101	General Fund	\$153.00
131017	MN State Board of Assesso	04/24/2015	License Renewal	101	General Fund	\$105.00
131019	Modern Heating & Air Cond	38392	Replace Gas Valve on RTU	101	General Fund	\$430.92
131023	Nextel Communications	872559421-135	Cell Phones - 3/15 - 4/14/1	101	General Fund	\$545.76
131023	Nextel Communications	872559421-135	Cell Phones - 3/15 - 4/14/1	101	General Fund	\$405.05
131023	Nextel Communications	872559421-135	Cell Phones - 3/15 - 4/14/1	101	General Fund	\$27.42
131023	Nextel Communications	872559421-135	Cell Phones - 3/15 - 4/14/1	101	General Fund	\$16.57
131023	Nextel Communications	872559421-135	Cell Phones - 3/15 - 4/14/1	101	General Fund	\$16.57
131025	Northern Sanitary Supply	174011	Supplies	101	General Fund	\$116.08
131025	Northern Sanitary Supply	174090	Supplies	101	General Fund	\$167.92

Bill List for May 4, 2015

Page 3 of 14

Check #	Vendor Alpha Name	Invoice #	Description	Fund		Amount
131025	Northern Sanitary Supply	174091	Supplies	101	General Fund	\$85.17
131026	OfficeMax Incorporated	288391	Supplies	101	General Fund	\$22.49
131026	OfficeMax Incorporated	288391	Supplies	101	General Fund	\$82.81
131026	OfficeMax Incorporated	288546	Supplies	101	General Fund	\$75.53
131026	OfficeMax Incorporated	445105	Supplies	101	General Fund	\$8.45
131030	Professional Beverage Syst	34968	Cleaned Coffee Maker - Sr	101	General Fund	\$231.23
131031	Rebyl Sports, Inc.	36526	Merchandise for Resale	101	General Fund	\$238.00
131041	Ted Hagfors	1506	Electrical Inspections	101	General Fund	\$1,604.80
131046	TimeSaver Off Site Sec.	M21258	4/6/15 Council Meeting	101	General Fund	\$169.50
131046	TimeSaver Off Site Sec.	M21237	Planning Commission Mtg	101	General Fund	\$199.00
131048	Total Control Systems, Inc	7234	LCD Screens	101	General Fund	\$201.66
131048	Total Control Systems, Inc	7234	LCD Screens	101	General Fund	\$201.67
131057	UPS Freight	7AF825155	Freight	101	General Fund	\$3.92
131057	UPS Freight	7AF825155	Freight	101	General Fund	\$8.94
131064	Cintas	470557104	Uniforms	101	General Fund	\$17.39
131064	Cintas	470563172	Uniforms	101	General Fund	\$17.39
131066	City of St Paul	IN00008310	March 2015 Asphalt	101	General Fund	\$2,703.24
131067	Cottens Automotive	111571	Parts / Supplies	101	General Fund	\$10.69
131067	Cottens Automotive	111107	Parts / Supplies	101	General Fund	\$15.56
131067	Cottens Automotive	110780	Parts / Supplies	101	General Fund	\$28.58
131067	Cottens Automotive	110719	Parts / Supplies	101	General Fund	\$9.24
131067	Cottens Automotive	111271	Parts / Supplies	101	General Fund	\$102.66
131070	Jennifer Simon	04/27/15	Lifeguarding Lessons Refu	101	General Fund	\$90.00
131071	LANO EQUIPMENT	02-268072	Maint # 372	101	General Fund	\$336.13
131071	LANO EQUIPMENT	02-267736	Maint - #372-373	101	General Fund	\$610.14
131072	LIFE INSURANCE COMPA	SGD603645 4/1/	LTD - April 2015	101	General Fund	\$24.25
131072	LIFE INSURANCE COMPA	SGD603645 4/1/	LTD - April 2015	101	General Fund	\$86.17
131072	LIFE INSURANCE COMPA	SGD603645 4/1/	LTD - April 2015	101	General Fund	\$28.05
131072	LIFE INSURANCE COMPA	SGD603645 4/1/	LTD - April 2015	101	General Fund	\$46.20
131072	LIFE INSURANCE COMPA	SGD603645 4/1/	LTD - April 2015	101	General Fund	\$17.76
131072	LIFE INSURANCE COMPA	SGD603645 4/1/	LTD - April 2015	101	General Fund	\$21.93
131072	LIFE INSURANCE COMPA	SGD603645 4/1/	LTD - April 2015	101	General Fund	\$23.80
131072	LIFE INSURANCE COMPA	SGD603645 4/1/	LTD - April 2015	101	General Fund	\$16.96

Bill List for May 4, 2015

Page 4 of 14

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
131072	LIFE INSURANCE COMPA	SGD603645 4/1/	LTD - April 2015	101	General Fund	\$51.94
131072	LIFE INSURANCE COMPA	SGD603645 4/1/	LTD - April 2015	101	General Fund	\$119.04
131072	LIFE INSURANCE COMPA	SGD603645 4/1/	LTD - April 2015	101	General Fund	\$0.00
131072	LIFE INSURANCE COMPA	SGD603645 4/1/	LTD - April 2015	101	General Fund	\$66.72
131072	LIFE INSURANCE COMPA	SGD603645 4/1/	LTD - April 2015	101	General Fund	\$20.95
131072	LIFE INSURANCE COMPA	SGD603645 4/1/	LTD - April 2015	101	General Fund	\$49.04
131072	LIFE INSURANCE COMPA	SGD603645 4/1/	LTD - April 2015	101	General Fund	\$685.11
131073	Petco	OA058125	Dog Food / Supplies	101	General Fund	\$74.98
131076	U.S. Bench Corporation	04/23/2015	Refund License Overpayme	101	General Fund	\$90.00
131077	USA Blue Book	504163	Fountain Repair	101	General Fund	\$91.75
						\$31,529.24
<i>Fund Total</i>						
130977	Cottens Automotive	111384	Battery for Forfeiture Vehicl	210	Police Forfeiture	\$94.49
						\$94.49
<i>Fund Total</i>						
131007	K & D Maint	2007-446	Vet Marker Bases	225	Cemetery	\$480.00
131010	Menard Cashway Lumber	83719	Parts / Supplies	225	Cemetery	\$100.79
131072	LIFE INSURANCE COMPA	SGD603645 4/1/	LTD - April 2015	225	Cemetery	\$17.76
						\$598.55
<i>Fund Total</i>						
131065	City of Blaine	04/29/15	Lodging Fees	290	Lodging Tax	\$813.82
						\$813.82
<i>Fund Total</i>						
131035	Royal Concrete Pipe, Inc	162905	Pleasant St / State Ave	415	Road Improve	\$4,173.12
131035	Royal Concrete Pipe, Inc	162909	Pleasant St / State Ave	415	Road Improve	\$4,173.12
131035	Royal Concrete Pipe, Inc	162916	Pleasant St / State Ave	415	Road Improve	\$4,173.12
131035	Royal Concrete Pipe, Inc	162926	Pleasant St / State Ave	415	Road Improve	\$4,173.12
131035	Royal Concrete Pipe, Inc	162928	Pleasant St / State Ave	415	Road Improve	\$4,868.64
131035	Royal Concrete Pipe, Inc	162904	Pleasant St / State Ave	415	Road Improve	\$5,669.30
						\$27,230.42
<i>Fund Total</i>						
130975	Comm of Transportation	P00004291	Materials Testing & Inspecti	460	Park Improve	\$369.81
130987	Ebert Construction	Pay Application 5	Final Payment Castle Field	460	Park Improve	\$9,694.13
						\$10,063.94
<i>Fund Total</i>						
130993	Ferguson Waterworks	0129584	Pool Parts	470	Pool Improve	\$1,660.88
131001	Horizon Commercial Pool S	150408024	Pool Parts	470	Pool Improve	\$3,454.04
						\$5,114.92
<i>Fund Total</i>						
131036	Sheehy Construction Co.	Final Payment N	CRTV Parking Facility	481	Redevelopment	\$51,925.00

Bill List for May 4, 2015

Page 5 of 14

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
<i>Fund Total</i>					\$51,925.00
130916	Misc Vendor	00020150429571	01-073000-18	600	Electric \$45.84
130917	Misc Vendor	00020150429571	01-083150-01	600	Electric \$142.10
130918	Misc Vendor	00020150429572	01-186400-09	600	Electric \$125.64
130919	Misc Vendor	00020150429572	01-190690-05	600	Electric \$98.23
130920	Misc Vendor	00020150429572	01-541360-01	600	Electric \$96.03
130921	Misc Vendor	00020150429572	02-024400-05	600	Electric \$216.14
130922	Misc Vendor	00020150429572	02-174115-03	600	Electric \$94.05
130923	Misc Vendor	00020150429572	02-232130-02	600	Electric \$48.01
130924	Misc Vendor	00020150429572	04-022970-01	600	Electric \$35.02
130925	Misc Vendor	00020150429572	04-026790-04	600	Electric \$32.52
130926	Misc Vendor	00020150429572	04-060820-01	600	Electric \$28.02
130927	Misc Vendor	00020150429572	04-071160-04	600	Electric \$7.46
130928	Misc Vendor	00020150429573	04-222510-01	600	Electric \$59.02
130929	Misc Vendor	00020150429573	04-234250-08	600	Electric \$390.69
130930	Misc Vendor	00020150429573	11-723210-04	600	Electric \$212.42
130931	Misc Vendor	00020150429573	13-074680-19	600	Electric \$49.05
130932	Misc Vendor	00020150429573	13-156760-04	600	Electric \$19.81
130933	Misc Vendor	00020150429573	13-274840-02	600	Electric \$41.76
130934	Misc Vendor	00020150429573	13-573160-06	600	Electric \$108.53
130935	Misc Vendor	00020150429573	13-575720-03	600	Electric \$23.66
130936	Misc Vendor	00020150429573	13-576200-05	600	Electric \$23.13
130937	Misc Vendor	00020150429573	13-578030-01	600	Electric \$18.80
130938	Misc Vendor	00020150429574	13-628770-02	600	Electric \$86.08
130939	Misc Vendor	00020150429574	13-721600-08	600	Electric \$54.90
130940	Misc Vendor	00020150429574	13-721990-03	600	Electric \$53.79
130941	Misc Vendor	00020150429574	13-727700-04	600	Electric \$72.02
130942	Misc Vendor	00020150429574	21-387160-16	600	Electric \$107.04
130943	Misc Vendor	00020150429574	21-390420-00	600	Electric \$70.78
130944	Misc Vendor	00020150429574	21-607980-00	600	Electric \$123.12
130945	Misc Vendor	00020150429574	22-396020-03	600	Electric \$309.18
130946	Misc Vendor	00020150429574	22-396022-06	600	Electric \$167.56
130947	Misc Vendor	00020150429574	22-396023-05	600	Electric \$103.76

Bill List for May 4, 2015

Page 6 of 14

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
130960	Border State Electric Suppl	909157555	Supplies	600	Electric	\$4,409.89
130960	Border State Electric Suppl	9909149305	Parts / Supplies	600	Electric	\$274.76
130960	Border State Electric Suppl	909136182	Parts / Supplies	600	Electric	\$37.18
130960	Border State Electric Suppl	909136182	Parts / Supplies	600	Electric	\$540.78
130964	Carr's Tree Service, Inc	88287	Tree Svc - Week of 3/30/15	600	Electric	\$4,404.47
130966	Center Point Energy	8000014151-7 04	Gas Utility March 2015	600	Electric	\$1,539.03
130982	Dakota Supply Group	B223261	Parts / Supplies	600	Electric	\$389.84
130992	Federal Express Corporatio	5-008-63822	Ship Electric Handhelds	600	Electric	\$73.44
130994	First-Shred	145969	1 Executive Bin	600	Electric	\$31.80
130998	Hennepin Technical Colleg	00332563	Body Mechanics	600	Electric	\$49.35
130998	Hennepin Technical Colleg	00332563	Body Mechanics	600	Electric	\$394.88
131003	J Harlen Co. Inc.	1116598	Supplies	600	Electric	\$2.90
131003	J Harlen Co. Inc.	1116594	Supplies	600	Electric	\$126.91
131015	MN Office of Enterprise Tec	W15030652	State Phones	600	Electric	\$74.07
131015	MN Office of Enterprise Tec	W15030652	State Phones	600	Electric	\$592.56
131015	MN Office of Enterprise Tec	W15030652	State Phones	600	Electric	\$18.51
131023	Nextel Communications	872559421-135	Cell Phones - 3/15 - 4/14/1	600	Electric	\$50.99
131023	Nextel Communications	872559421-135	Cell Phones - 3/15 - 4/14/1	600	Electric	\$286.96
131023	Nextel Communications	872559421-135	Cell Phones - 3/15 - 4/14/1	600	Electric	\$16.82
131026	OfficeMax Incorporated	445105	Supplies	600	Electric	\$37.02
131042	The Bucket Man	209	Undergroud Repair	600	Electric	\$332.09
131042	The Bucket Man	210	Repair Feeding Light	600	Electric	\$321.38
131048	Total Control Systems, Inc	7234	LCD Screens	600	Electric	\$201.67
131049	Tyler Technologies, Inc.	025-122190	Training	600	Electric	\$2,775.77
131057	UPS Freight	7AF825155	Freight	600	Electric	\$3.86
131059	Wesco	715690	Parts / Supplies	600	Electric	\$56.55
131059	Wesco	716943	Supplies / Tools	600	Electric	\$640.06
131059	Wesco	715690	Parts / Supplies	600	Electric	\$822.50
131059	Wesco	715689	Parts / Supplies	600	Electric	\$181.88
131059	Wesco	715689	Parts / Supplies	600	Electric	\$2,645.64
131072	LIFE INSURANCE COMPA	SGD603645 4/1/	LTD - April 2015	600	Electric	\$59.04
131072	LIFE INSURANCE COMPA	SGD603645 4/1/	LTD - April 2015	600	Electric	\$277.43

Fund Total

\$24,734.19

Bill List for May 4, 2015

Page 7 of 14

Check #	Vendor Alpha Name	Invoice #	Description	Fund	Amount
130966	Center Point Energy	8000014151-7 04	Gas Utility March 2015	601	Water \$2,506.37
130982	Dakota Supply Group	B219303	Parts / Supplies	601	Water \$6,328.10
130982	Dakota Supply Group	B254382	Parts / Supplies	601	Water \$2,280.00
130989	Egan Mechanical Contracto	JC10117145	Repair Water Tower Wiring	601	Water \$1,188.20
130997	Hawkins Water Treatment	3713344	Chemicals	601	Water \$3,173.68
130998	Hennepin Technical Colleg	00332563	Body Mechanics	601	Water \$168.24
131010	Menard Cashway Lumber	83379	Parts / Supplies	601	Water \$11.94
131015	MN Office of Enterprise Tec	W15030652	State Phones	601	Water \$18.51
131037	Short Elliott Hendrickson In	295966	water System Comp Plan	601	Water \$3,882.03
131058	Water Laboratories Inc	792	Coliform Test	601	Water \$150.00
131058	Water Laboratories Inc	793	Coliform Test	601	Water \$150.00
131072	LIFE INSURANCE COMPA	SGD603645 4/1/	LTD - April 2015	601	Water \$63.37
Fund Total					\$19,920.44
130966	Center Point Energy	8000014151-7 04	Gas Utility March 2015	602	Sewer Treatment \$295.65
130968	Cintas	470563179	Uniforms	602	Sewer Treatment \$107.17
130983	Dave Perkins Contracting I	25682	Sewer Main Repair Jacob/F	602	Sewer Treatment \$2,150.00
130998	Hennepin Technical Colleg	00332563	Body Mechanics	602	Sewer Treatment \$98.72
131010	Menard Cashway Lumber	84273	Parts / Supplies	602	Sewer Treatment \$9.12
131012	Metro Council Environment	1043047	Waste Water Svc - May 20	602	Sewer Treatment \$103,836.75
131015	MN Office of Enterprise Tec	W15030652	State Phones	602	Sewer Treatment \$18.52
131048	Total Control Systems, Inc	7235	LCD Screen	602	Sewer Treatment \$143.62
131048	Total Control Systems, Inc	7238	Garfield Lift Station	602	Sewer Treatment \$2,511.78
131072	LIFE INSURANCE COMPA	SGD603645 4/1/	LTD - April 2015	602	Sewer Treatment \$28.89
Fund Total					\$109,200.22
130948	Adams Pest Control	965740	Pest Control	609	Liquor Stores \$21.39
130949	American Bottling Compan	5449820610	Merchandise for Resale	609	Liquor Stores \$170.16
130954	Aramark	629-8206173	Mats / Misc	609	Liquor Stores \$38.27
130954	Aramark	629-8206173	Mats / Misc	609	Liquor Stores \$76.38
130954	Aramark	629-8206601	Mats / Misc	609	Liquor Stores \$32.05
130955	Arctic Glacier Ice	385510105	Merchandise for Resale	609	Liquor Stores \$84.45
130957	Bellboy Corporation	91849400	Merchandise for Resale	609	Liquor Stores \$88.14
130957	Bellboy Corporation	47796900	Merchandise for Resale	609	Liquor Stores \$895.76
130957	Bellboy Corporation	47796600	Merchandise for Resale	609	Liquor Stores \$19.38

Bill List for May 4, 2015

Page 8 of 14

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
130957	Bellboy Corporation	47796600	Merchandise for Resale	609	Liquor Stores	\$1,808.83
130957	Bellboy Corporation	47796900	Merchandise for Resale	609	Liquor Stores	\$8.53
130958	Bernick's	211486	Merchandise for Resale	609	Liquor Stores	\$585.40
130958	Bernick's	211485	Merchandise for Resale	609	Liquor Stores	\$16.40
130958	Bernick's	211487	Merchandise for Resale	609	Liquor Stores	\$127.60
130966	Center Point Energy	8000014151-7 04	Gas Utility March 2015	609	Liquor Stores	\$352.39
130966	Center Point Energy	8000014151-7 04	Gas Utility March 2015	609	Liquor Stores	\$179.63
130967	CenturyLink	7634271821-4/16	Communications	609	Liquor Stores	\$67.23
130973	Coca-Cola Bottling Compan	0178008416	Merchandise for Resale	609	Liquor Stores	\$173.32
130974	Comcast	0231342-4/13/15	Internet	609	Liquor Stores	\$78.72
130980	Dahlheimer Dist Company I	1152098 CM	Merchandise for Resale	609	Liquor Stores	(\$48.00)
130980	Dahlheimer Dist Company I	107725 CM	Merchandise for Resale	609	Liquor Stores	(\$38.00)
130980	Dahlheimer Dist Company I	1152096	Merchandise for Resale	609	Liquor Stores	\$3,422.34
130980	Dahlheimer Dist Company I	1152103	Merchandise for Resale	609	Liquor Stores	\$198.00
130980	Dahlheimer Dist Company I	108020 CM	Merchandise for Resale	609	Liquor Stores	(\$62.80)
130980	Dahlheimer Dist Company I	1152100	Merchandise for Resale	609	Liquor Stores	\$132.00
130980	Dahlheimer Dist Company I	1152048	Merchandise for Resale	609	Liquor Stores	\$6,645.10
130980	Dahlheimer Dist Company I	1152043	Merchandise for Resale	609	Liquor Stores	\$94.20
130980	Dahlheimer Dist Company I	1152042	Merchandise for Resale	609	Liquor Stores	\$1,105.68
130980	Dahlheimer Dist Company I	108260	Merchandise for Resale	609	Liquor Stores	\$50.75
130980	Dahlheimer Dist Company I	107856	Merchandise for Resale	609	Liquor Stores	\$392.00
130980	Dahlheimer Dist Company I	107561	Merchandise for Resale	609	Liquor Stores	\$94.25
130980	Dahlheimer Dist Company I	1152108	Merchandise for Resale	609	Liquor Stores	\$162.00
130980	Dahlheimer Dist Company I	108059 CM	Merchandise for Resale	609	Liquor Stores	(\$16.00)
130980	Dahlheimer Dist Company I	1152100	Merchandise for Resale	609	Liquor Stores	\$4,479.97
130984	Day Distributing Company	799044	Merchandise for Resale	609	Liquor Stores	\$896.25
130984	Day Distributing Company	799388	Merchandise for Resale	609	Liquor Stores	\$540.00
130984	Day Distributing Company	799045	Merchandise for Resale	609	Liquor Stores	\$760.75
130984	Day Distributing Company	798283	Merchandise for Resale	609	Liquor Stores	\$1,991.60
130984	Day Distributing Company	796202	Merchandise for Resale	609	Liquor Stores	\$1,011.70
130988	ECM Publishers	203558	Better Value Flyers	609	Liquor Stores	\$8.02
130988	ECM Publishers	210408	Better Value Ad	609	Liquor Stores	\$276.75
130988	ECM Publishers	203558	Better Value Flyers	609	Liquor Stores	\$8.01

Bill List for May 4, 2015

Page 9 of 14

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
130988	ECM Publishers	207974	Better Value Flyers	609	Liquor Stores	\$8.01
130988	ECM Publishers	210408	Better Value Ad	609	Liquor Stores	\$276.75
130988	ECM Publishers	207974	Better Value Flyers	609	Liquor Stores	\$8.02
130988	ECM Publishers	210412	Personnel - Liquor Store	609	Liquor Stores	\$243.00
130988	ECM Publishers	210410	Better Value Ad	609	Liquor Stores	\$244.12
130988	ECM Publishers	210410	Better Value Ad	609	Liquor Stores	\$244.13
130991	Extreme Beverage	342-782	Merchandise for Resale	609	Liquor Stores	\$209.40
130991	Extreme Beverage	342-783 CM	Merchandise for Resale	609	Liquor Stores	(\$16.75)
130996	Granite City Jobbing Co.	852727	Merchandise for Resale	609	Liquor Stores	\$15.52
130996	Granite City Jobbing Co.	852727	Merchandise for Resale	609	Liquor Stores	\$70.33
130996	Granite City Jobbing Co.	852727	Merchandise for Resale	609	Liquor Stores	\$1,021.65
130999	Hewlett Packard Company	55723781	Computers / Software	609	Liquor Stores	\$874.68
130999	Hewlett Packard Company	55723781	Computers / Software	609	Liquor Stores	\$874.68
131004	J.J. Taylor Distributing Co o	2328633	Merchandise for Resale	609	Liquor Stores	\$3.00
131004	J.J. Taylor Distributing Co o	2328633	Merchandise for Resale	609	Liquor Stores	\$318.30
131005	Johnson Bros Wholesale Li	522848 CM	Merchandise for Resale	609	Liquor Stores	(\$56.00)
131005	Johnson Bros Wholesale Li	5140460	Merchandise for Resale	609	Liquor Stores	\$40.00
131005	Johnson Bros Wholesale Li	517843 CM	Merchandise for Resale	609	Liquor Stores	(\$99.06)
131005	Johnson Bros Wholesale Li	5139393	Merchandise for Resale	609	Liquor Stores	\$1,934.69
131005	Johnson Bros Wholesale Li	5139392	Merchandise for Resale	609	Liquor Stores	\$541.55
131005	Johnson Bros Wholesale Li	5139391	Merchandise for Resale	609	Liquor Stores	\$73.50
131005	Johnson Bros Wholesale Li	522205 CM	Merchandise for Resale	609	Liquor Stores	(\$17.94)
131005	Johnson Bros Wholesale Li	522671 CM	Merchandise for Resale	609	Liquor Stores	(\$279.97)
131005	Johnson Bros Wholesale Li	5139390	Merchandise for Resale	609	Liquor Stores	\$1,831.65
131005	Johnson Bros Wholesale Li	5139388	Merchandise for Resale	609	Liquor Stores	\$994.70
131005	Johnson Bros Wholesale Li	5134145	Merchandise for Resale	609	Liquor Stores	\$450.50
131005	Johnson Bros Wholesale Li	522672 CM	Merchandise for Resale	609	Liquor Stores	(\$298.64)
131005	Johnson Bros Wholesale Li	5134142	Merchandise for Resale	609	Liquor Stores	\$33.99
131005	Johnson Bros Wholesale Li	5134140	Merchandise for Resale	609	Liquor Stores	\$389.75
131005	Johnson Bros Wholesale Li	522204 CM	Merchandise for Resale	609	Liquor Stores	(\$12.41)
131005	Johnson Bros Wholesale Li	5134147	Merchandise for Resale	609	Liquor Stores	\$2,890.37
131005	Johnson Bros Wholesale Li	5134146	Merchandise for Resale	609	Liquor Stores	\$352.97
131005	Johnson Bros Wholesale Li	5134144	Merchandise for Resale	609	Liquor Stores	\$3,661.97

Bill List for May 4, 2015

Page 10 of 14

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
131005	Johnson Bros Wholesale Li	5134141	Merchandise for Resale	609	Liquor Stores	\$780.97
131005	Johnson Bros Wholesale Li	5139387	Merchandise for Resale	609	Liquor Stores	\$184.00
131015	MN Office of Enterprise Tec	W15030652	State Phones	609	Liquor Stores	\$63.48
131015	MN Office of Enterprise Tec	W15030652	State Phones	609	Liquor Stores	\$63.48
131021	Muzak	51539128	May 2015 Music Svc - East	609	Liquor Stores	\$62.44
131022	My Alarm Center	5486628	May-July 2015 Monitoring E	609	Liquor Stores	\$268.45
131025	Northern Sanitary Supply	174123	Supplies	609	Liquor Stores	\$149.40
131026	OfficeMax Incorporated	445105	Supplies	609	Liquor Stores	\$62.03
131027	Paustis & Sons	8494974-IN	Merchandise for Resale	609	Liquor Stores	\$480.01
131027	Paustis & Sons	8494974-IN	Merchandise for Resale	609	Liquor Stores	\$11.25
131028	Pepsi Cola	46543095	Merchandise for Resale	609	Liquor Stores	\$189.90
131029	Phillips Wine & Spirits	211100 CM	Merchandise for Resale	609	Liquor Stores	(\$12.00)
131029	Phillips Wine & Spirits	2769869	Merchandise for Resale	609	Liquor Stores	\$1,745.10
131029	Phillips Wine & Spirits	2773408	Merchandise for Resale	609	Liquor Stores	\$240.00
131029	Phillips Wine & Spirits	2773407	Merchandise for Resale	609	Liquor Stores	\$816.00
131029	Phillips Wine & Spirits	2773405	Merchandise for Resale	609	Liquor Stores	\$306.95
131029	Phillips Wine & Spirits	2769872	Merchandise for Resale	609	Liquor Stores	\$504.00
131029	Phillips Wine & Spirits	2769871	Merchandise for Resale	609	Liquor Stores	\$900.00
131029	Phillips Wine & Spirits	2769870	Merchandise for Resale	609	Liquor Stores	\$940.00
131029	Phillips Wine & Spirits	2773409	Merchandise for Resale	609	Liquor Stores	\$22.25
131032	Recovery Systems Co., Inc	42334	Replace Cable on Gate	609	Liquor Stores	\$134.56
131032	Recovery Systems Co., Inc	42334	Replace Cable on Gate	609	Liquor Stores	\$74.99
131034	RJM Distributing Inc.	IND006759	Merchandise for Resale	609	Liquor Stores	\$11.25
131034	RJM Distributing Inc.	IND006759	Merchandise for Resale	609	Liquor Stores	\$24.00
131038	Southern Wine & Spirits of	1276037	Merchandise for Resale	609	Liquor Stores	\$1,018.71
131038	Southern Wine & Spirits of	1276037	Merchandise for Resale	609	Liquor Stores	\$1,288.00
131038	Southern Wine & Spirits of	1276036	Merchandise for Resale	609	Liquor Stores	\$100.00
131038	Southern Wine & Spirits of	1276036	Merchandise for Resale	609	Liquor Stores	\$2,610.11
131038	Southern Wine & Spirits of	1273638	Merchandise for Resale	609	Liquor Stores	\$1,514.00
131038	Southern Wine & Spirits of	1273635	Merchandise for Resale	609	Liquor Stores	\$1,250.00
131038	Southern Wine & Spirits of	1273634	Merchandise for Resale	609	Liquor Stores	\$810.00
131038	Southern Wine & Spirits of	9054910 CM	Merchandise for Resale	609	Liquor Stores	(\$48.00)
131038	Southern Wine & Spirits of	1273637	Merchandise for Resale	609	Liquor Stores	\$3,837.47

Bill List for May 4, 2015

Page 11 of 14

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
131043	The Wine Company	389883-00	Merchandise for Resale	609	Liquor Stores	\$160.00
131043	The Wine Company	389883-00	Merchandise for Resale	609	Liquor Stores	\$5.00
131044	Thorpe Dist. Company	885913	Merchandise for Resale	609	Liquor Stores	\$3,996.38
131044	Thorpe Dist. Company	888689	Merchandise for Resale	609	Liquor Stores	\$33.30
131044	Thorpe Dist. Company	00716510 CM	Merchandise for Resale	609	Liquor Stores	(\$8.00)
131044	Thorpe Dist. Company	00716517 CM	Merchandise for Resale	609	Liquor Stores	(\$5.20)
131044	Thorpe Dist. Company	888611 CM	Merchandise for Resale	609	Liquor Stores	(\$31.00)
131044	Thorpe Dist. Company	00716509	Merchandise for Resale	609	Liquor Stores	\$5,559.35
131044	Thorpe Dist. Company	885910	Merchandise for Resale	609	Liquor Stores	\$130.55
131044	Thorpe Dist. Company	885911	Merchandise for Resale	609	Liquor Stores	\$4,142.35
131044	Thorpe Dist. Company	885912	Merchandise for Resale	609	Liquor Stores	\$18.55
131044	Thorpe Dist. Company	887275	Merchandise for Resale	609	Liquor Stores	\$156.25
131044	Thorpe Dist. Company	887277	Merchandise for Resale	609	Liquor Stores	\$56.29
131044	Thorpe Dist. Company	887276	Merchandise for Resale	609	Liquor Stores	\$4,809.20
131044	Thorpe Dist. Company	888366	Merchandise for Resale	609	Liquor Stores	\$128.50
131044	Thorpe Dist. Company	888690	Merchandise for Resale	609	Liquor Stores	\$6,406.94
131044	Thorpe Dist. Company	887278	Merchandise for Resale	609	Liquor Stores	\$14.75
131060	Wirtz Beverage MN	1080309736	Merchandise for Resale	609	Liquor Stores	\$600.00
131060	Wirtz Beverage MN	1080312777	Merchandise for Resale	609	Liquor Stores	\$36.00
131060	Wirtz Beverage MN	1080312777	Merchandise for Resale	609	Liquor Stores	\$1,987.00
131060	Wirtz Beverage MN	2080078788 CM	Merchandise for Resale	609	Liquor Stores	(\$22.50)
131060	Wirtz Beverage MN	1080312694	Merchandise for Resale	609	Liquor Stores	\$3,183.20
131060	Wirtz Beverage MN	2080078789 CM	Merchandise for Resale	609	Liquor Stores	(\$102.50)
131060	Wirtz Beverage MN	1080309873	Merchandise for Resale	609	Liquor Stores	\$2,167.39
131060	Wirtz Beverage MN	1080309872	Merchandise for Resale	609	Liquor Stores	\$144.00
131060	Wirtz Beverage MN	1080309735	Merchandise for Resale	609	Liquor Stores	\$1,363.70
131069	Dahlheimer Dist Company I	103562	Merchandise for Resale	609	Liquor Stores	\$64.60
131069	Dahlheimer Dist Company I	103441	Merchandise for Resale	609	Liquor Stores	\$67.20
131069	Dahlheimer Dist Company I	1143210	Merchandise for Resale	609	Liquor Stores	\$2,392.15
131069	Dahlheimer Dist Company I	103527	Merchandise for Resale	609	Liquor Stores	\$16.30
131069	Dahlheimer Dist Company I	100456 CM	Merchandise for Resale	609	Liquor Stores	(\$48.00)
131069	Dahlheimer Dist Company I	1143210	Merchandise for Resale	609	Liquor Stores	\$42.00
131072	LIFE INSURANCE COMPA	SGD603645 4/1/	LTD - April 2015	609	Liquor Stores	\$39.84

Bill List for May 4, 2015

Page 12 of 14

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
131072	LIFE INSURANCE COMPA	SGD603645 4/1/	LTD - April 2015	609	Liquor Stores \$32.89
Fund Total					\$101,694.34
130959	Black Clover Enterprises, L	34004	Black Clover Enterprises, L	614	Golf \$54.63
130963	Callaway Golf	925848842	Merchandise for Resale	614	Golf \$766.18
130963	Callaway Golf	925845103	Merchandise for Resale	614	Golf \$1,064.04
130963	Callaway Golf	925842514	Merchandise for Resale	614	Golf \$619.60
130966	Center Point Energy	8000014151-7 04	Gas Utility March 2015	614	Golf \$306.30
130966	Center Point Energy	8000014151-7 04	Gas Utility March 2015	614	Golf \$415.54
130972	Cleveland Golf	4452191	Merchandise for Resale	614	Golf \$611.70
130974	Comcast	0226193-4/15/15	Communications	614	Golf \$24.90
130985	Deadperfect	27608	Shirt Hangers	614	Golf \$522.42
130988	ECM Publishers	206916	Greenhaven Advtsg	614	Golf \$175.00
130998	Hennepin Technical Colleg	00332563	Body Mechanics	614	Golf \$58.34
131002	Hornung's Golf Products, In	348246	Supplies	614	Golf \$454.17
131010	Menard Cashway Lumber	83365	Parts / Supplies	614	Golf \$108.16
131015	MN Office of Enterprise Tec	W15030652	State Phones	614	Golf \$61.73
131015	MN Office of Enterprise Tec	W15030652	State Phones	614	Golf \$3.70
131020	MTI Distributing Company	1004871-00	Parts / Supplies	614	Golf \$38.05
131023	Nextel Communications	872559421-135	Cell Phones - 3/15 - 4/14/1	614	Golf \$27.42
131024	Nike Golf	969602528	Merchandise for Resale	614	Golf \$43.88
131033	Reinders, Inc.	3030432-00 CM	Laser Link Flgstk	614	Golf (\$546.35)
131033	Reinders, Inc.	3030322-00	Laser Ling Flgstk	614	Golf \$1,240.49
131040	Taylor Made Golf Co Inc	30688351	Merchandise for Resale	614	Golf \$131.27
131047	Titleist	900349639	Merchandise for Resale	614	Golf \$461.40
131047	Titleist	900279273	Merchandise for Resale	614	Golf \$2,750.30
131047	Titleist	900308299	Merchandise for Resale	614	Golf \$2,610.03
131047	Titleist	900316552	Merchandise for Resale	614	Golf \$1,168.12
131047	Titleist	900332758	Merchandise for Resale	614	Golf \$115.00
131047	Titleist	900350226	Merchandise for Resale	614	Golf \$118.00
131047	Titleist	900559826	Merchandise for Resale	614	Golf \$494.16
131047	Titleist	900332757	Merchandise for Resale	614	Golf \$115.00
131064	Cintas	470563172	Uniforms	614	Golf \$17.38
131064	Cintas	470557104	Uniforms	614	Golf \$17.38

Bill List for May 4, 2015

Page 13 of 14

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
131072	LIFE INSURANCE COMPA	SGD603645 4/1/	LTD - April 2015	614	Golf	\$64.52
131075	Titleist	900459775	Merchandise for Resale	614	Golf	\$46.07
						\$14,158.53
<i>Fund Total</i>						
130988	ECM Publishers	210409	Spring Recycling Day	617	Recycling	\$630.00
131072	LIFE INSURANCE COMPA	SGD603645 4/1/	LTD - April 2015	617	Recycling	\$16.96
131074	Prime Advertising & Design	49549 A	Recycling Newsletter	617	Recycling	\$121.32
						\$768.28
<i>Fund Total</i>						
130950	American Tire Distributors	S058553242	Tires	701	Vehicle Maintenance	\$503.64
130961	Boyer Truck Parts	155881R	Parts / Supplies	701	Vehicle Maintenance	\$1,890.18
130966	Center Point Energy	8000014151-7 04	Gas Utility March 2015	701	Vehicle Maintenance	\$443.47
130968	Cintas	470563177	Mats / Misc	701	Vehicle Maintenance	\$103.63
130977	Cottens Automotive	111147	Dust Cap / Whell Bearing	701	Vehicle Maintenance	\$6.62
130986	East Main Auto & Tire	29003	Oil Change - Unit 413	701	Vehicle Maintenance	\$36.19
130986	East Main Auto & Tire	28899	Oil Change - Unit 416	701	Vehicle Maintenance	\$36.19
130986	East Main Auto & Tire	28939	Tire Repair - Unit 408	701	Vehicle Maintenance	\$26.80
130986	East Main Auto & Tire	28937	Brakes - Unit 414	701	Vehicle Maintenance	\$390.20
130990	Emergency Automotive	RP041415-1	Signal Repair	701	Vehicle Maintenance	\$105.73
131013	Midwest Crane	83630	Annual Inspections	701	Vehicle Maintenance	\$243.92
131061	Wright Tire Service	22668	Tire Mount / Tube	701	Vehicle Maintenance	\$19.28
131061	Wright Tire Service	22400	Tube	701	Vehicle Maintenance	\$16.06
131068	Crow River Farm Equip Co	171570	Parts / Supplies	701	Vehicle Maintenance	\$273.10
131072	LIFE INSURANCE COMPA	SGD603645 4/1/	LTD - April 2015	701	Vehicle Maintenance	\$37.10
						\$4,132.11
<i>Fund Total</i>						
130951	Anoka Co Treasury Dept	B150402A	May 2015 Broadband	702	IT	\$300.00
130978	Crabtree Companies Inc.	131687	Planning Digital Copier	702	IT	\$1,795.00
						\$2,095.00
<i>Fund Total</i>						
130952	Anoka County	5/15/2015	Youth First Prop Tax	801	Youth First	\$53.23
130970	City of Ramsey	22042	Youth First Utilities	801	Youth First	\$393.67
131018	MN UI Fund	5113236-4/21/15	YF Unemployment Insuran	801	Youth First	\$527.00
131062	Youth First	04/21/2015	YF Checkbook - Craigslist J	801	Youth First	\$50.00
131062	Youth First	04/21/2015	YF Checkbook - YIP Materi	801	Youth First	\$203.50
131062	Youth First	04/21/2015	YF Checkbook - Target	801	Youth First	\$33.54
131062	Youth First	04/21/2015	YF Checkbook - Postage	801	Youth First	\$20.86

Bill List for May 4, 2015

Page 14 of 14

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
131062	Youth First	04/21/2015	YF Checkbook - Subscriptio	801	Youth First	\$421.20
131062	Youth First	04/21/2015	YF Checkbook - Applebees	801	Youth First	\$35.95
131062	Youth First	04/21/2015	YF Checkbook - Printer	801	Youth First	\$122.10
131062	Youth First	04/21/2015	YF Checkbook - Dell Lapto	801	Youth First	\$971.05
131062	Youth First	04/21/2015	YF Checkbook - Festival	801	Youth First	\$15.99
131062	Youth First	04/21/2015	YF Checkbook - Jimmy Joh	801	Youth First	\$24.95
131062	Youth First	04/21/2015	YF Checkbook - Dell Lapto	801	Youth First	\$589.14
131062	Youth First	04/21/2015	YF Checkbook - Costco	801	Youth First	\$240.38
<i>Fund Total</i>						\$3,702.56
131039	Sterling Trophy	17655	Label for Bleacher Seat	802	Castle Field Assoc	\$11.70
<i>Fund Total</i>						\$11.70
131063	Anoka Business & Landow	503	Remove Holiday Decoratio	810	Street Light Distric	\$4,114.00
131063	Anoka Business & Landow	502	White Lights	810	Street Light Distric	\$1,776.25
<i>Fund Total</i>						\$5,890.25
131072	LIFE INSURANCE COMPA	SGD603645 4/1/	LTD - April 2015	830	HRA	\$0.00
131072	LIFE INSURANCE COMPA	SGD603645 4/1/	LTD - April 2015	830	HRA	\$17.85
<i>Fund Total</i>						\$17.85
130965	Center for Energy & Envir	12825	HRA Home Improvement L	835	Residential	\$1,100.00
130965	Center for Energy & Envir	12829	HRA Home Improvement L	835	Residential	\$1,100.00
130965	Center for Energy & Envir	12825	Property Inspection	835	Residential	(\$150.00)
<i>Fund Total</i>						\$2,050.00
130962	Bradley & Deike, P.A.	34160	General Legal Svc - March	840	Central Business	\$306.00
<i>Fund Total</i>						\$306.00
<i>Grand Total</i>						\$416,051.85

COUNCIL MEMO FORM

6.2

Meeting Date	May 4, 2015
Agenda Section	Consent Agenda
Item Description	Monthly Council Calendars
Submitted By	Amy Oehlers, City Clerk

CONSENT AGENDA

Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.

BACKGROUND INFORMATION

Attached are the proposed meeting calendars/schedule(s).

FINANCIAL IMPACT

None.

COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean approval of the City Council Calendars/Schedule(s), as may be amended from time to time.

ANOKA CITY COUNCIL CALENDAR



Monday	04	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Thursday	07*	Fire Department Awards Ceremony	Anoka Public Safety Center	6:00 p.m.
Wednesday	13*	Employee Appreciation Breakfast	Sparky's Café, 12 Bridge Sq, Anoka	7:00 a.m. – 8:30 a.m.
Wednesday	13*	County Police Memorial Service	Anoka County Govt Center	2:00 p.m. – 5:00 p.m.
Monday	18	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Monday	25	Closed for Memorial Day	City Offices	All Day
Tuesday	26	City Council Worksession	Council Worksession Room	5:00 p.m.

THIS CALENDAR IS POSTED IN ORDER TO COMPLY WITH THE OPEN MEETING LAW, WHICH INDICATES A MEETING MUST BE POSTED WHEN A MAJORITY OF COUNCILMEMBERS WILL OR MAY BE IN ATTENDANCE. NO OFFICIAL BUSINESS OF NON-REGULAR OR NON-SPECIAL MEETINGS WILL BE CONDUCTED AND NO RECORD OF THOSE EVENT WILL BE KEPT.

**ASTERIK DATES ARE OPTIONAL MEETINGS FOR THE CITY COUNCIL AND QUORUMS MAY OR MAY NOT BE PRESENT.*

ANOKA CITY COUNCIL CALENDAR



Monday	01	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Monday	15	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Monday	22	Presentation to City Council; Urban Land Institute	Council Worksession Room	5:00 p.m.
Monday	29	City Council & HRA Joint Mtg	Council Worksession Room	5:00 p.m.
Monday	29	City Council Worksession	Council Worksession Room	6:00 p.m.

THIS CALENDAR IS POSTED IN ORDER TO COMPLY WITH THE OPEN MEETING LAW, WHICH INDICATES A MEETING MUST BE POSTED WHEN A MAJORITY OF COUNCILMEMBERS WILL OR MAY BE IN ATTENDANCE. NO OFFICIAL BUSINESS OF NON-REGULAR OR NON-SPECIAL MEETINGS WILL BE CONDUCTED AND NO RECORD OF THOSE EVENT WILL BE KEPT.

**ASTERIK DATES ARE OPTIONAL MEETINGS FOR THE CITY COUNCIL AND QUORUMS MAY OR MAY NOT BE PRESENT.*

COUNCIL MEMO FORM

6.3

Meeting Date	May 4, 2015
Agenda Section	Consent Agenda
Item Description	Change Order No. 1; Mississippi River Trail
Submitted By	Greg Lee

CONSENT AGENDA

Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.

BACKGROUND INFORMATION:

On September 16, 2013, the City Council adopted a resolution awarding a construction contract to Sunram Construction, Inc. in the amount of \$1,219,072.50 for the Mississippi River Trail Project.

With a project of this size and magnitude, it is common that unforeseen circumstances may arise that prompt the need for minor adjustments to the scope of the project. These adjustments are a necessary way to ensure that the project is completed in a timely manner and that the City gets the maximum benefit from this project.

DISCUSSION

Change Order No. 1 for the Mississippi River Trail Project has been submitted for review and approval (see attachment).

The following is a summary of the items included in Change Order No. 1:

Remove Contaminated Soils, Tires, and Debris –	\$61,403.80
There was an additional area that was found to be contaminated and required remedial action. Tires and other debris was also removed by the contractor.	
Topsoil Borrow –	(\$48,314.90)
This represents a deduction in the contract price since the contractor utilized topsoil from Kings Island.	
TOTAL – CHANGE ORDER No. 1	\$13,088.90

FINANCIAL IMPACT:

Change order No. 1 is \$13,088.90. This represents a 1.07% increase in the original contract award of \$1,219,072.50.

COUNCIL REQUESTED ACTION:

It is recommended that the City Council accept Change Order No. 1 for the Mississippi River Trail Project.

State of Minnesota - Department of Transportation
CHANGE ORDER # 1

Contractor: Sunram Construction Inc.
 Address: 20010 75th Avenue North
 Corcoran, MN 55340

State Project No.: 103-090-003

Federal Project No.:

Location: City of Anoka, Minnesota

Contract No.: TA 0213 (156)

In accordance with the terms of this Contract, you are hereby authorized and instructed to perform the Work as altered by the following provisions.

During construction of the west bridge (Bridge R0654), the Contractor encountered contaminated material in the excavation limits. The contamination most likely originated from materials buried beneath several layers of cars, tires and concrete material. All debris (cars, tires and concrete material) located above the roofing materials were disposed of at contract prices. The contaminated debris located below the clean material requires special handling and disposal methods. The contaminated material shall be stockpiled and covered with poly material. The contaminated material shall be disposed of at a landfill certified to accept such material. Tires found within the contaminated material shall be sorted, hauled, and disposed of in accordance with all applicable regulations.

The engineer has determined that the quantity for Topsoil Borrow shall be deleted from the contract. Per MnDOT 2105, Topsoil Borrow shall only be used if sufficient material is not available on-site. Sufficient topsoil material was found on-site during construction and used for the project. The pay item for Topsoil Borrow is not required for this project and shall be deleted from the contract.

Car bodies, tires and other trash and debris were noticed on King's Island. These items will be collected by the Contractor and transported to an on-site dumpster provided by the City.

The contractor shall provide all equipment, material, and labor to complete the work associated with the various items described above and listed below. All work shall be in accordance with the applicable specifications.

Payment will be made as shown on the attached Estimate of Cost Summary, which includes any 10% Prime Contractor Allowance.

This work is not expected to become, or affect the Controlling operation. Contract time will not be altered as a result of this work except as provided in Mn/DOT Specification 1806.

Signature	Date
Project Engineer/Supervisor <i>Kevin P. Kille</i>	4/14/15
Contractor Authorized Representative <i>Ryan M. Sunram</i>	4/14/15
Assistant District Engineer	
*Local Agency	
**Consultant Contract Administrator	

* Required if work funded wholly or in part by a Local Agency

** Recommendation for Approval

Original to Project File

Copy to Contractor, Construction and Innovative Contracting (submit with Final)

Copy to Local Agency and MN/DOT Municipal Agreement Unit if funded wholly or in part by Local Agency Funds

**CHANGE ORDER NO. 1
ESTIMATE OF COST SUMMARY**

PROJECT: Mississippi River Trail
BMI PROJECT NO.: N15.104941
OWNER: City of Anoka, Minnesota
CONTRACTOR: Sunram Construction, Inc.

DATE: April 14, 2015

CHANGE IN CONTRACT AMOUNT:

Net Change in Contract	\$13,088.90
Previous Contract Amount	<u>\$1,219,072.50</u>
New Contract Amount	<u>\$1,232,161.40</u>

SCHEDULE OF UNIT PRICES

Group/Funding Category	Item No.	Description	Unit Price	Qty	Unit	Amount
		ADDS:				
Group 1	1	REMOVE CONTAMINATED SOIL	\$64.02	690	TONS	\$44,173.80
Group 1	2	REMOVE CONTAMINATED TIRES	\$11.83	1000	EACH	\$11,830.00
Group 1	3	REMOVED MISCELLANEOUS DEBRIS FROM SITE	\$5,400.00	1	LUMP SUM	\$5,400.00
					SUBTOTAL:	\$61,403.80
		DEDUCTS:				
Group 1	4	TOPSOIL BORROW	\$19.85	2434	CU YD	\$48,314.90
					SUBTOTAL:	\$48,314.90
						Net Change in Contract
						\$13,088.90
						Previous Contract Amount
						\$1,219,072.50
						New Contract Amount
						\$1,232,161.40

COUNCIL MEMO FORM

6.4

Meeting Date	May 4, 2015
Agenda Section	Consent Agenda
Item Description	Issuance of a Tree Care License; Steve's Quality Tree Service
Submitted By	Amy Oehlers, City Clerk

CONSENT AGENDA

Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.

BACKGROUND INFORMATION

Steve's Quality Tree Service out of Oak Grove, MN, submitted an application for a Tree Care License.

Staff has conducted the necessary background investigations and no concerns or objections have been expressed.

FINANCIAL IMPACT

\$25.00 Investigation Fee, plus a \$75.00 annual license fee.

REQUESTED COUNCIL ACTION

Approval of the Consent Agenda will mean the approval of this license.

COUNCIL MEMO FORM

7.1.A

Meeting Date	May 4, 2015
Agenda Section	Planning Items
Item Description	ORD/Chpt 74, Article V, Div 3, Section 74-241; B-6 District. (2nd reading)
Submitted By	Erik Thorvig, Economic Development Manager

BACKGROUND INFORMATION:

The B-6 Neighborhood Commercial Business District was approved by the City Council in January 2015 as a new zoning district as a result of the B-1 Highway Business Study, completed in 2014.

Some properties that were formally zoned B-1 are now B-6 and have the same sign requirements. It has been identified that a paragraph was inadvertently left out of the signs section in the B-6 district when it was copied from the B-1 section and renumbered into the new B-6 district language. The language is as follows:

CHAPTER 74. ZONING

ARTICLE V. District Regulations.

Division 3. Business Districts.

Section 74-241. B-6 Neighborhood Commercial Business District

(m) *Signs.*

(1) Business signs, and nameplate signs are permitted, subject to the following regulations:

d. Notwithstanding the provisions in subsection (1)(a) of this section, business signs for single-tenant conditional or permitted uses shall be limited to 200 square feet in area, including all signs, with not more than 150 square feet of signage attached to the building and not more than 60 square feet of ground sign. Businesses which have frontage on two arterial streets may have two pylon signs but may not exceed 200 square feet of total signage.

FINANCIAL IMPACT:

No financial impact.

COUNCIL REQUESTED ACTION:

Approve the the second reading and adopt the ordinance amending Chpt 74, Article V, Div 3, Section 74-241; B-6 District.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
ORDINANCE**

ORD-2015-

THE COUNCIL OF THE CITY OF ANOKA ORDAINS:

Section 1. Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, and upon a review of a study conducted by City staff and the Planning Commission, amendments of Chapter 74, Article V, Division 3, Section 74-241, (m) (1)d is hereby adopted, by an affirmative vote of a majority of the Anoka City Councilmembers present, to read as Exhibit A, hereto attached, with underlined text inserted into existing code:

Section 2: This Ordinance shall be in full force and effective upon passage and seven days after publication.

ATTEST:

Phil Rice, Mayor

Introduced: _____
Adopted: _____
Published: _____
Effective: _____

	Aye	Nay	Abstain	Absent
Rice	_____	_____	_____	_____
Anderson	_____	_____	_____	_____
Freeburg	_____	_____	_____	_____
Schmidt	_____	_____	_____	_____
Weaver	_____	_____	_____	_____

Amy T. Oehlers, City Clerk

CHAPTER 74. ZONING

ARTICLE V. District Regulations.

Division 3. Business Districts.

Section 74-241. B-6 Neighborhood Commercial Business District

(m) *Signs.*

(1) Business signs, and nameplate signs are permitted, subject to the following regulations:

d. Notwithstanding the provisions in subsection (1)(a) of this section, business signs for single-tenant conditional or permitted uses shall be limited to 200 square feet in area, including all signs, with not more than 150 square feet of signage attached to the building and not more than 60 square feet of ground sign. Businesses which have frontage on two arterial streets may have two pylon signs but may not exceed 200 square feet of total signage.

COUNCIL MEMO FORM

9.1

Meeting Date	May 4, 2015
Agenda Section	Ordinances & Resolution
Item Description	ORD/Grant an Easement at Garfield Substation to MMPA (2nd reading)
Submitted By	Dan Voss, Electric Utility Director

BACKGROUND INFORMATION

MMPA is requesting an easement from the City of Anoka for the 115 KV tap line into the Garfield Substation. The easement is approximately 150' x 70' in total and starts at north ROW line of Garfield Street, proceeds northwest approximately 150 feet to the 115 KV high side of the Garfield substation. The easement is 70 feet wide, 35 feet either side of the 115 KV center line. (See Attached Sketch)

The easement is required by MMPA to conclude purchase of the 115 KV Garfield tap line from the city of Anoka. The city decided to sell this portion of the 115 KV transmission line constructed by Great River Energy last year so that the city would not have compliance responsibilities to the MISO, Midwest Independence System Operator. MISO requires owners of 115 KV lines to provide annual reliability studies and assessments of their facilities to improve the overall region's bulk power system. These studies are very expensive to perform, however, since MMPA performs similar studies for its generation facilities, it made sense to sell the 115 KV tap line to MMPA. With the sale of this line, the city has no transmission facilities that require MISO compliance responsibilities. (Minor changes from the 1st reading of the ordinance are indicated in red text.)

FINANCIAL IMPACT

None.

COUNCIL ACTION REQUESTED

Approve the second reading and adopt the Ordinance.



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**CITY OF ANOKA, MINNESOTA
 ORDINANCE**

ORD-2015-1602

THE COUNCIL OF THE CITY OF ANOKA ORDAINS:

Section 1. Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, by an affirmative vote of a majority of the Anoka City Councilmembers present, the ~~lease easement~~ document ~~with~~ **between the City of Anoka and** the Minnesota Municipal Power Agency (MMPA), ~~hereto attached~~ **attached as Exhibit A**, is hereby approved.

Section 2: This Ordinance shall be in full force and effective upon passage and seven (7) days after publication.

ATTEST:

 Phil Rice, Mayor

Introduced: April 20, 2015
 Adopted: May 4, 2015
 Published: May 8, 2015
 Effective: May 15, 2015

 Amy T. Oehlers, City Clerk

	Aye	Nay	Abstain	Absent
Rice	<u>X</u>	_____	_____	_____
Anderson	<u>X</u>	_____	_____	_____
Freeburg	<u>X</u>	_____	_____	_____
Schmidt	<u>X</u>	_____	_____	_____
Weaver	<u>X</u>	_____	_____	_____

EASEMENT

For valuable consideration, the receipt and legal sufficiency of which is hereby acknowledged, City of Anoka, a Minnesota municipal corporation under the laws of the State of Minnesota, ("Grantor") hereby grants to MMPA Transmission LLC, a Minnesota limited liability company ("Grantee"), and to its successors and assigns, an easement for the purposes of placing, installing, inspecting, maintaining, operating, repairing, replacing and removing electric transmission equipment and facilities now or hereafter used in connection with the operation of Grantee electric transmission system ("Grantee Equipment and Facilities"). Grantee Equipment and Facilities shall include but is not limited to such things as poles and supporting transmission structures; switching equipment such as circuit breakers and air break switches; transformers; protective devices such as arresters and relays; capacitors directly connected to its transmission system and capacitors installed on distribution circuits which are used primarily to support transmission system voltages; telecommunication facilities and control systems; metering devices; and buildings and enclosures used to protect any of the foregoing.

The Easement grant herein provided for shall be in perpetuity, under, over and across the following described lands situated in Anoka County, Minnesota:

See Attached Exhibit A

(the "Easement Premises").

Grantor hereby reserves the right to place, install, inspect, maintain, operate, repair, replace and remove equipment and facilities now used in connection with the operation of its electric distribution system ("Grantor Equipment and Facilities"). Grantor Equipment and Facilities shall include but is not limited to such things as distribution substation and line structures; underground distribution cables; switching equipment and facilities such as circuit breakers, reclosers, and air break switches; electrical equipment such as transformers, regulators, buswork, grounding apparatus, insulators and conduit; protective devices such as fuses, arresters and relays; control cable and control systems; telecommunications equipment and facilities; and buildings and enclosures used to protect any of the foregoing.

Grantor and Grantee do each hereby acknowledge that the Easement Premises will be jointly used and occupied by each other. It is therefore hereby agreed that the use and occupation of the Easement Premises by existing Grantor Equipment and Facilities and improvements and modifications thereto and existing Grantee Equipment and Facilities and improvements and modifications thereto shall be done in such manner so as not to unreasonably interfere with the use and occupation thereof by the other party. The use and occupation of the Easement Premises by Grantee for additional Grantee Equipment and Facilities shall not be permitted without the prior consent of Grantor, said consent not to be unreasonably withheld.

Each party hereby agrees to indemnify, defend, protect and hold the other party harmless from and against any and all claims or liabilities, including but not limited to reasonable attorneys' fees, caused by or arising out of the indemnifying party's negligent occupation or negligent use

of the Easement Premises; provided, however, that in the event any such claims or liabilities shall be caused by or arise out of the joint and concurring negligence of the parties, each party shall be responsible for such claims or liabilities according to the degree of negligence attributable to it and provided, further, that in no event and under no circumstance shall either party be liable to the other party for any indirect, special or consequential damages, including but not limited to loss of revenues.

Grantee shall not assign or transfer this Easement to another party without the written consent of Grantor, which consent shall not be unreasonably withheld. Notwithstanding the foregoing, Grantor consents to the assignment of this Agreement to Minnesota Municipal Power Agency.

Grantee shall arrange for the county assessor (and any other applicable governmental authority) to charge Grantee and Grantee shall pay any taxes which are specifically attributable to the Grantee Equipment and Facilities located on the Easement Premises. If Grantee fails to make that arrangement, Grantee shall reimburse Grantor for all taxes levied by any governmental authority which are paid by Grantor and specifically attributable to Grantee Equipment and Facilities located on the Easement Premises. Grantee shall have the right to contest or protest, at its sole cost and expense, any such tax or levy provided that Grantee indemnifies Grantor in connection with such protest or contest.

IN WITNESS WHEREOF, Grantor (City of Anoka, Minnesota) and Grantee (MMPA Transmission LLC) have caused this Easement to be executed and delivered this the _____ day of _____, 2015 by their duly authorized representatives.

GRANTOR:

GRANTEE:

THE CITY OF ANOKA

MMPA TRANSMISSION LLC

By: _____
Phil Rice, Mayor

By: _____

Its: _____

By: _____
Amy T. Oehlers, City Clerk

STATE OF MINNESOTA

COUNTY OF ANOKA

This easement was acknowledged before me this the _____ day of _____, 2015, for the **City of Anoka, Minnesota**, a municipal corporation under the laws of the State of Minnesota on its behalf.

(seal)

Notary Public Signature

My Commission expires: _____

STATE OF MINNESOTA

COUNTY OF _____

This easement was acknowledged before me this the _____ day of _____, 2015, for the **MMPA Transmission LLC**, a Minnesota Limited Liability Company on its behalf.

(seal)

Notary Public Signature

My Commission expires: _____

EXHIBIT A
Property Legal Description

GRANTOR PROPERTY

That part of the South 448.50 feet of the Southeast Quarter of the Southwest Quarter Section 31, Township 32, Range 24, Anoka County, Minnesota lying easterly of the following described line and its extensions:

Beginning at the Southwest corner of said Southeast Quarter of the Southwest Quarter; thence North 14 degrees 05 minutes 34 seconds East 462.50 feet to the intersection with the North line of the south 448.50 feet of said Southeast Quarter of the Southwest Quarter and said line there terminating. For the purpose of this description the South line of said Southeast Quarter of the Southwest Quarter is assumed to bear North 89 degrees 57 minutes 42 seconds East.

EASEMENT PREMISES

All that part of the above described "Grantor Property" lying within Thirty-five (35) feet on each side of the following described centerline:

Commencing at the Southeast corner of the Southeast Quarter of the Southwest Quarter of Section 31, Township 32, Range 24, Anoka County, Minnesota; thence North 89 degrees 57 minutes 42 seconds West, on an assumed bearing, along the southerly line of said Southeast Quarter of the Southwest Quarter a distance of 857.90 feet to the point of beginning of the centerline to be described; thence North 0 degrees 0 minutes 0 seconds East a distance of 39.90 feet; thence North 28 degrees 26 minutes 13 seconds West a distance of 111.85 feet and said centerline there terminating.

Subject to mining and mineral reservations of record.

Subject to easements, restrictions and reservations of record.

All in Anoka County, Minnesota.

COUNCIL MEMO FORM

9.2

Meeting Date	May 4, 2015
Agenda Section	Ordinances and Resolutions
Item Description	RES/Purchase of a portion of 2827 Wingfield Ave for Right-of-Way Purposes.
Submitted By	Erik Thorvig, Economic Development Manager

BACKGROUND INFORMATION:

As part of the 2015 street renewal project in Slabtown, the road design near the corner of Wingfield Avenue and Greenhaven Road will change to improve safety. As a result, additional right-of-way is needed. Public Services have been in negotiation with the property owner at 2827 Wingfield Avenue to purchase property for additional right-of-way (see attached right-of-way exhibit).

The total amount of land the city is proposing to purchase is 835 square feet. The City of Anoka determined the estimated fair market value by obtaining the 2016 proposed land value from Anoka County's tax information. The value per square foot is \$2.18. The estimated fair market value of the land purchased is \$1,821. By Minnesota State Law, the owner is eligible for reimbursement of any reasonable appraisal cost performed by a licensed appraiser up to a maximum of \$1,500. The owner determined the city's estimated fair market value was reasonable. The City of Anoka is willing to include the maximum appraisal reimbursement with the city's estimated land value, for a total purchase price of \$3,321.

FINANCIAL IMPACT:

The purchase price is \$3,321 funded from the 2015 Slabtown street renewal project.

COUNCIL REQUESTED ACTION:

Adopt the resolution approving purchase of a portion of 2827 Wingfield Avenue for right-of-way.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2015-XX

**A RESOLUTION APPROVING PURCHASE OF REAL PROPERTY
PORTION OF 2827 WINGFIELD AVENUE**

WHEREAS, Jeff and Kelly Nelson are the owner of real property in the City of Anoka at 2827 Wingfield Avenue;

WHEREAS, the City of Anoka is interested in purchasing a portion of the property for right-of-way legally described as follows:

A permanent easement for Road Right of Way purposes over under and across that part of Lot 6, Block 9, MARTIN'S ADDITION TO ANOKA, Anoka County, Minnesota, lying Northeasterly of the following described line and it's extensions:

Beginning at the Southeast Corner of said Lot 6; thence North along the East line of said Lot 6 a distance of 13.45 feet; thence northwesterly along a tangential curve concave to the southwest a distance of 48.60 feet, said curve having a radius of 42.00 feet and a central angle of 66 degrees 18 minutes 10 seconds; thence northwesterly tangent to last described curve to the north line of said Lot 6 and said line terminating.

WHEREAS, it is the determination of the City Council that the purchase of the real property by the City of Anoka for right-of-way purposes is necessary and advisable and in the best interest of the City of Anoka; and

NOW, THEREFORE LET IT BE RESOLVED THAT the Anoka City Council approves the purchase of the above-described real property; and that the Mayor and City Clerk or his or her designee are authorized and directed to execute all documents necessary to complete the purchase.

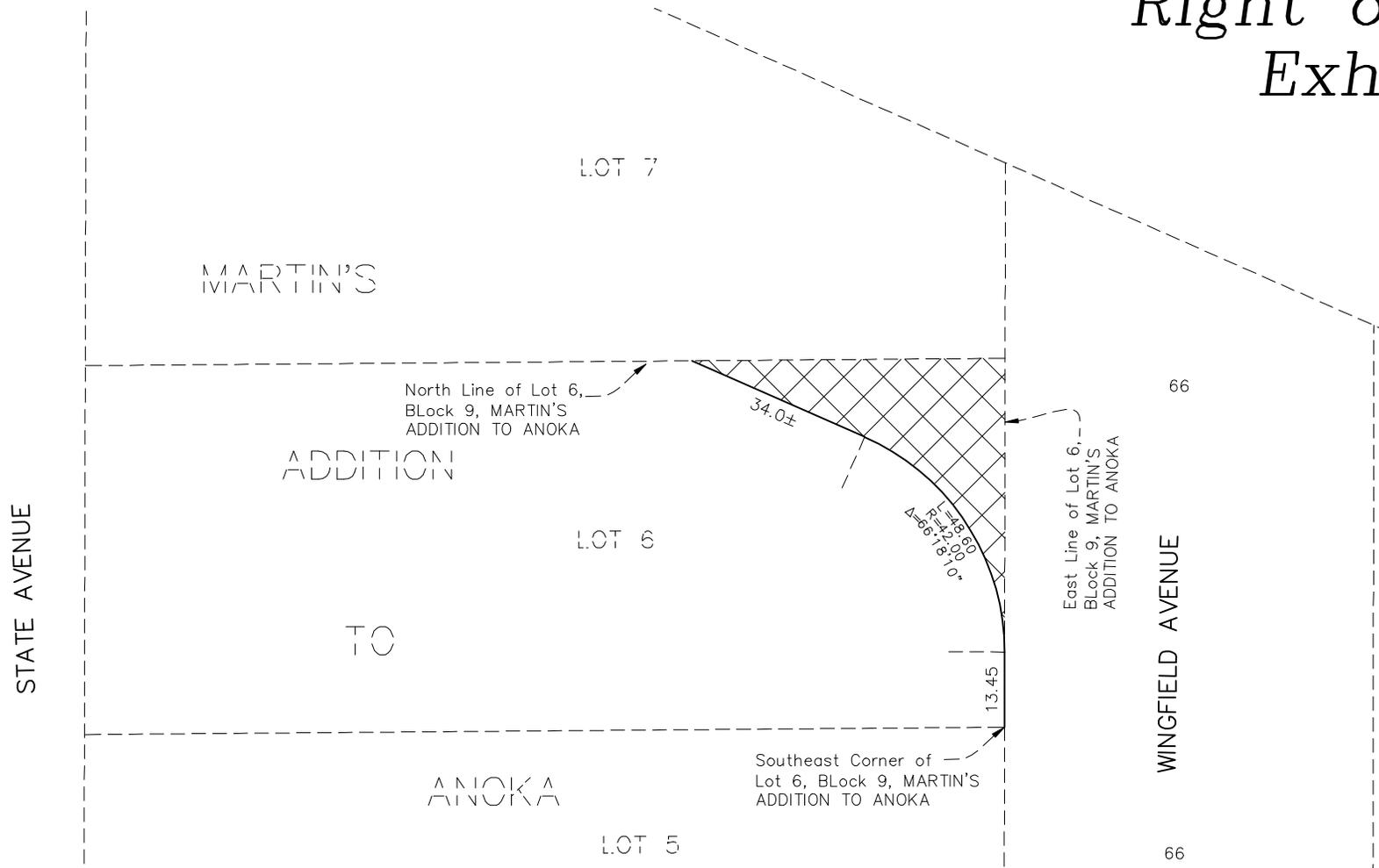
Adopted by the Anoka City Council this 4th day of May, 2015.

ATTEST:

Amy T. Oehlers, City Clerk

Phil Rice, Mayor

Right of Way Exhibit



Proposed Right of Way Description

A permanent easement for Road Right of Way purposes over under and across that part of Lot 6, Block 9, MARTIN'S ADDITION TO ANOKA, Anoka County, Minnesota, lying Northeasterly of the following described line and it's extensions:

Beginning at the Southeast Corner of said Lot 6; thence North along the East line of said Lot 6 a distance of 13.45 feet; thence northwesterly along a tangential curve concave to the southwest a distance of 48.60 feet, said curve having a radius of 42.00 feet and a central angle of 66 degrees 18 minutes 10 seconds; thence northwesterly tangent to last described curve to the north line of said Lot 6 and said line terminating.



= Proposed Right of Way

Area of Proposed Right of way = 835 sq. ft. or 0.019 acres

Property Owners: Jeffrey & Kelly Nelson
as joint tenants
PID# 01-31-25-0021
Address: 2827 Wingfield Avenue
Anoka, MN 55303

Date	Revision

Hakanson Anderson
Civil Engineers and Land Surveyors
3601 Thurston Ave., Anoka, Minnesota 55303
763-427-5860 FAX 763-427-0520

Right of Way Exhibit
for
CITY OF ANOKA

DATE 01/08/15 FILE NO. AN367 66 of 104 SHEETS

Right of Way Exhibit



Proposed Right of Way Description

A permanent easement for Road Right of Way purposes over under and across that part of Lot 6, Block 9, MARTIN'S ADDITION TO ANOKA, Anoka County, Minnesota, lying Northeasterly of the following described line and it's extensions:

Beginning at the Southeast Corner of said Lot 6; thence North along the East line of said Lot 6 a distance of 13.45 feet; thence northwesterly along a tangential curve concave to the southwest a distance of 48.60 feet, said curve having a radius of 42.00 feet and a central angle of 66 degrees 18 minutes 10 seconds; thence northwesterly tangent to last described curve to the north line of said Lot 6 and said line terminating.

Area of Proposed Right of way = 835 sq. ft. or 0.19 acres

Date	Revision

Hakanson Anderson
 Civil Engineers and Land Surveyors
 3601 Thurston Ave., Anoka, Minnesota 55303
 763-427-5860 FAX 763-427-0520

Right of Way Exhibit
 for
 CITY OF ANOKA

SHEET
1
 OF
1

COUNCIL MEMO FORM

9.3

Meeting Date	May 4, 2015
Agenda Section	Ordinances & Resolutions
Item Description	ORD/Amending Chpt 46, Offenses Involving Public Peace and Order; Article IV, Establishing Section 46-93; Aggressive Solicitation (1 st reading)
Submitted By	Carolyn Braun, Planning Director

BACKGROUND INFORMATION

Over the last few months, both the police department and city staff have received numerous complaints about people on the street who are aggressively soliciting for money or other items. To assist in controlling this type of activity, staff has drafted an ordinance related to aggressive solicitation. In general, the ordinance contains the following sections:

- Section 46.93 (a) includes definitions specific to this ordinance. It should be noted that **solicitation** means any plea made in person where (1) a person by vocal appeal requests an immediate donation of money or other item from another person; or where (2) a person verbally offers or actively provides an item or service of little or no value in exchange for a donation, under circumstances where a reasonable person would understand that the transaction is in substance a donation. **Solicitation** does not include the act of passively standing, sitting, or engaging in a performance of art with a sign or other indication that a donation is being sought, without any vocal request other than in response to an inquiry by another person.
- Section 46.93 (b) includes (1) a list of locations where solicitation in a public place is not permitted; and (2) a list that prohibits certain actions when soliciting.
- Section 46.93 (c) provides (1) each act of solicitation prohibited by this ordinance is a separate violation and (2) all violations are considered a misdemeanor.

The ordinance draft was prepared by the City's criminal attorney, Mike Scott.

FINANCIAL IMPACT

There is no cost associated with a first reading of ordinance.

COUNCIL ACTION REQUESTED

Hold the first reading of the ordinance.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
ORDINANCE**

ORD-2015-

THE COUNCIL OF THE CITY OF ANOKA ORDAINS:

Section 1. Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, and upon a review of a study conducted by City staff, an amendment of Chapter 46, Article IV, to establish Section 46-92, Aggressive Solicitation, is hereby adopted, by an affirmative vote of a majority of the Anoka City Councilmembers present, to read as Exhibit A, hereto attached:

Section 2: This Ordinance shall be in full force and effective upon passage and seven days after publication.

ATTEST:

Phil Rice, Mayor

Introduced: _____
Adopted: _____
Published: _____
Effective: _____

Amy T. Oehlers, City Clerk

	Aye	Nay	Abstain	Absent
Rice	_____	_____	_____	_____
Anderson	_____	_____	_____	_____
Freeburg	_____	_____	_____	_____
Schmidt	_____	_____	_____	_____
Weaver	_____	_____	_____	_____

CHAPTER 46. OFFENSES AND MISCELLANEOUS PROVISIONS

ARTICLE IV. Offenses Involving Public Peace and Order

Section 46-93. Aggressive Solicitation.

(a) Definitions.

(1) *Solicitation*, as used in this section, means any plea made in person where:

- a. A person by vocal appeal requests an immediate donation of money or other item from another person;
- b. A person verbally offers or actively provides an item or service of little or no value to another in exchange for a donation, under circumstances where a reasonable person would understand that the transaction is in substance a donation.

However, solicitation shall not include the act of passively standing, sitting, or engaging in a performance of art with a sign or other indication that a donation is being sought, without any vocal request other than in response to an inquiry by another person.

(2) *Convenience store*, as used in this section, means a retail establishment offering for sale prepackaged food products, household items, and other goods commonly associated with them, with a gross floor area of less than seven thousand five hundred (7,500) square feet.

(3) *Public entertainment venue* means a place that is open to the public (whether or not upon payment of a fee for admission and whether or not the management reserves the right to exclude individual members of the public) for entertainment but does not include a shop. The term includes, but is not limited to, cinemas, theatres, concert halls, electronic games centers, indoor sports centers (including a bowling alley), art galleries, museums, and premises upon which any display or exhibition promoted such as is conducted.

(b) Prohibitions.

(1) It shall be unlawful in a public place to engage in an act of solicitation when the person being solicited is present at any of the following locations:

- a. In a restroom.
- b. At a bus stop or shelter or light rail stop or shelter.
- c. At or within ten (10) feet in any direction from a crosswalk.
- d. In any public transportation vehicle or public street or alley.
- e. In a vehicle which is parked or stopped on a public street or alley.
- f. In a sidewalk café.
- g. In a line waiting to be admitted to a commercial or governmental establishments.

- h. Within eighty (80) feet in any direction from an automatic teller machine or entrance to a bank, other financial institutions, or check cashing business.
 - i. On any park land, or in any park, playground, or public entertainment venue, including within fifty (50) feet of entry ways or exits thereto.
 - j. At or within ten (10) feet in any direction of the property on which is located a gasoline filling station.
 - k. At or within ten (10) feet in any direction of the property on which is located a liquor store, including any establishment with an off-sale license.
 - l. At or within ten (10) feet in any direction of the property on which a convenience store is located.
- (2) It shall be unlawful in a public place to engage in an act of solicitation in a manner that incorporates any of the following methods:
- (a) Intentionally touching or causing physical contact with the solicited person without that person's consent.
 - (b) Intentionally blocking the path of the solicited person, or the entrance to any building or vehicle.
 - (c) Following behind, ahead or alongside a person who walks away from the solicitor after being solicited, with the intent to intimidate or continue solicitation.
 - (d) Using obscene, profane, or abusive language or gestures toward the solicited person.
 - (e) Approaching the solicited person in a manner that:
 - 1. Is intended to or is likely to cause a reasonable person to fear imminent bodily harm or the commission of a criminal act upon property in the person's possession; or
 - 2. Is intended to or is likely to intimidate a reasonable person into responding affirmatively to the solicitation.
 - (f) Solicitation while under the influence of alcohol or drugs.
 - (g) Soliciting in a group of two (2) or more persons.
- (3) It shall be unlawful in a public place to engage in an act of solicitation on any day after sunset, or before sunrise.
- (c) *Penalties.* Each act of solicitation prohibited by this section shall constitute a separate violation of this section. Each violation shall be punishable as a misdemeanor.

Sections 46-94 thru 46-120. Reserved.

COUNCIL MEMO FORM

9.4

Meeting Date	May 4, 2015
Agenda Section	Ordinances & Resolutions
Item Description	ORD/Interim Ordinance Amending Chpt 74, Article V, Division 3; High traffic generating in Business Districts along Hwy. 10 (1 st reading)
Submitted By	Carolyn Braun, Planning Director

BACKGROUND INFORMATION

The city is starting to see development along the Highway 10 corridor (in Business Districts) that includes high traffic generating uses. For example, the Health Partners development added significant traffic in the area where West Main Street connects to Highway 10 and where Fairoak Avenue connects to Highway 10. Future development/redevelopment is expected on parcels near the Thurston intersection and redevelopment of parcels along the corridor is possible (Greens of Anoka plan).

In anticipation of development, coupled with the uncertainty regarding implementation of the Highway 10 planned improvements, it is important that the city regulations contain standards that mitigate traffic from new uses. The city has not researched, analyzed or studied the impacts of high traffic generating uses in relation to the zoning ordinance to determine the adequacy and effectiveness of current and possible new regulations. Until the Highway 10 plan is implemented, the corridor will continue to experience significant and increasing congestion levels.

Under the interim ordinance, city staff and the Planning Commission would:

1. Analyze the potential impact to surrounding areas and the roadway system from high generating traffic uses.
2. Develop regulations that mitigate the impact of high traffic generating uses.

The interim ordinance will protect the planning process and the public health, safety and welfare of the citizens of Anoka in relation to the impact of high traffic generating uses.

FINANCIAL IMPACT

There is no cost associated with a first reading of ordinance.

COUNCIL ACTION REQUESTED

Hold the first reading of the ordinance.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
ORDINANCE**

ORD-2015-XXXX

**AN INTERIM MORATORIUM TO PROTECT THE PLANNING PROCESS WHILE
CONDUCTING STUDIES TO CONSIDER AMENDMENT OF CHAPTER 74,
ARTICLE V, DIVISION 3. BUSINESS DISTRICTS ALONG HIGHWAY 10**

THE COUNCIL OF THE CITY OF ANOKA ORDAINS:

SECTION 1: Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, an interim ordinance is hereby established temporarily amending Chapter 74 of the City Code of the City of Anoka, by an affirmative vote of a majority of the Anoka City Councilmembers present, as follows:

**AN INTERIM MORATORIUM TO PROTECT THE PLANNING PROCESS WHILE
CONDUCTING STUDIES TO CONSIDER AMENDMENT OF CHAPTER 74,
ARTICLE V, DIVISION 3. BUSINESS DISTRICTS ALONG THE HWY 10 CORRIDOR**

SECTION 2. Background.

2.01 This interim ordinance applies to all business districts that are adjacent to Highway 10 in the City of Anoka.

2.02 The City of Anoka (the “City”) has adopted a comprehensive plan and official controls to regulate development of land within the community all in accordance with Minnesota Statutes, Section 462.351 et seq. and 473.851 et seq.

2.03 The various business district standards do not include specific performance standards relative to uses that generate high daily and/or high intermittent traffic.

2.04 For purposes of this ordinance, high daily and/or high intermittent traffic uses are those that require parking for 200 or more vehicles when said vehicles are expected to all arrive at, and depart from, the same location at the same time or within a relatively short period of time of each other..

2.05 The City wishes to consider adoption of standards that mitigate the effect of such traffic on the surrounding area and surrounding road system.

2.06 The Planning Commission will consider this topic in the next few months and will prepare draft regulations, if found appropriate, for consideration by the City Council.

2.07 Pursuant to Minnesota Statutes § 462.355, Subd. 4, the City is authorized to establish interim ordinances to regulate, restrict or prohibit any use or development in the city while the City or its planning department is conducting studies, or has authorized a study to be conducted, or has scheduled a hearing to consider adoption or amendment of official controls including ordinances regulating physical development of the City; and the City declares that this interim ordinance is established pursuant to the above mentioned statute.

SECTION 3. Findings.

3.01 The City Council has determined that it is in the best interests of the City of Anoka to adopt an interim ordinance establishing a moratorium on the establishment of new high traffic generating uses in the business districts along Highway 10 in order that appropriate studies may be conducted and new amendments to the Zoning Ordinance be considered for adoption.

3.02 Upon approval of the first reading of this interim ordinance and pending completion of the study and the adoption of new or amended official controls, a moratorium is hereby established on the acceptance, review, process or approval of any permit, application or request to establish a new high traffic generating use in a business district along Highway 10, except for building permits for interior remodels or construction that has received approval by the City prior to the date of the first reading of this interim ordinance, or issuance of sign permits that meet the requirements of the City Code. All applications that may have been previously received, but not yet approved, shall receive no further review and shall be withdrawn by the applicant or acted upon by the City in light of the moratorium.

3.03 In cases of hardship, any person aggrieved by the requirements of this Ordinance may apply to the City Council for waiver of all or a portion of the applicable restrictions as provided for in Chapter 74 of the City of Anoka code. A waiver may be granted where the City Council finds substantial hardship caused by the restrictions of this ordinance and finds the waiver will not unduly affect the integrity of the planning process or the purposes for which the interim ordinance is enacted. This interim ordinance is not intended to prohibit maintenance and necessary repairs of existing structures within the moratorium area, construction that has received approval by the City prior to the date of the first reading of this interim ordinance, interior remodels, and issuance of sign permits in the moratorium area that meet the requirements of the City Code.

SECTION 4. Study of Official Controls.

4.01 The studies are intended to:

1. Analyze the potential impact to surrounding areas and the roadway system from high generating traffic uses.
2. Develop regulations that mitigate the impact of high traffic generating uses.

- 3. Protect the planning process and the public health, safety and welfare of the citizens of Anoka in relation to the impact of high traffic generating uses.

4.02 A study is authorized to be conducted by city staff, planning commission and other consultants to determine such amendments to the ordinance.

SECTION 5. Duration.

5.01 This ordinance shall remain in effect for twelve (12) months from it effective date.

SECTION 6. Enforcement.

6.01 The City may enforce this ordinance by manadamus, injunction or other appropriate civil remedy in any court of competent jurisdiction.

SECTION 7. Separability.

7.01 Every section and part of this ordinance is declared separable form every other section, provision and part of this ordinance. If any section, provision or part of this ordinance is adjudged to be invalid by a court of competent jurisdiction, such judgment shall not invalidate any other section, provision or part of this ordinance.

SECTION 8. Effective Date.

8.01 This ordinance shall be in full force and effect upon passage and seven (7) days after publication.

ATTEST:

	Introduced:	
	Adopted:	
Phil Rice, Mayor	Published:	
	Effective:	

		Aye	Nay	Abstain	Absent
Amy T. Oehlers, City Clerk	Rice				
	Anderson				
	Freeburg				
	Schmidt				
	Weaver				

COUNCIL MEMO FORM

9.5

Meeting Date	May 4, 2015
Agenda Section	Ordinances & Resolutions
Item Description	RES/Approving an Agreement with Sprint Solutions, Inc for Cellular Data services on GPS units on Golf Carts
Submitted By	Larry Norland, Green Haven General Manager

BACKGROUND INFORMATION:

Last November the City entered into a contract with Digital Caddies, Inc. to provide GPS devices on the golf carts at no charge to Green Haven. The company is no longer able to provide the related cellular data services according to that agreement and is suggesting a new agreement.

Digital Caddies, Inc. will still provide the GPS units with all the bells and whistles, but the cellular data services will be provided through a cellular data plan with Sprint Solutions, Inc.

It will cost Green Haven \$900 per month during the portion of the golf season operating the GPS units, but we will have the ability to recoup that cost through additional advertising opportunities.

FINANCIAL IMPACT:

In 2015 it will cost Green Haven \$4,500 through mid-October, which is still approx. \$1,000 less than in previous years.

COUNCIL REQUESTED ACTION:

Adopt the resolution approving the agreement Sprint Solutions, Inc.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2015-XX

**RESOLUTION APPROVING CONTRACT WITH
SPRINT SOLUTIONS, INC FOR GPS RELATED SERVICES ON
GOLF CARTS AT GREEN HAVEN**

WHEREAS, in December 2014 the City of Anoka entered into a 3-yr agreement with Digital Caddies, Inc. to provide GPS services to Green Haven Golf Course & Event Center; and

WHEREAS, Digital Caddies, Inc., is no longer able to provide a cellular data plan, which was part of the previous agreement; and

WHEREAS, in April 2015, Digital Caddies, Inc., entered into a Sprint Sales & Marketing Agreement whereby authorizing Sprint Solutions, Inc., to provide cellular data services to member golf courses for their end use; and

WHEREAS, attached to this resolution is an agreement between the City of Anoka and Sprint Solutions, Inc. who will now be the provider of the cellular data plan for the GPS units on golf carts at Green Haven Golf Course & Event Center; and

WHEREAS, the term of this agreement begins on its commencement date and continues on a month-to-month basis until either party provides the other party at least thirty (30) days advance notice of cancellation.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Anoka, Minnesota, that the Green Haven Golf Course & Event Center General Manager is hereby authorized and directed to execute the formal agreement with Sprint Solutions, Inc, attached hereto as Exhibit A.

Adopted by the Anoka City Council this day 4th day of May 2015.

ATTEST:

Amy Oehlers, City Clerk

Phil Rice, Mayor

MEMBER GOLF COURSE ENROLLMENT AGREEMENT

Member Golf Course Name: Green Haven Golf Course & Event Center
Address: 2800 Green Haven Road
Anoka MN 55303
Billing Address (if different from above): N/a

This Member Golf Course Enrollment Agreement is by and between Sprint Solutions, Inc., as contracting agent on behalf of the applicable Sprint affiliated entities providing Products and Services ("Sprint") and Green Haven Golf Course & Event Center (City of Anoka) ("Member Golf Course", as further defined below).

Sprint and Digital Caddies Inc. ("DCI") entered into a Sprint Sales and Marketing Agreement (BSG1504-0025) (the "DCI Agreement") dated on or about April 3, 2015 for Sprint and DCI to market Sprint's Services to eligible Member Golf Courses for their end-user use. Member Golf Courses may purchase wireless Services in accordance with the terms and conditions of this Enrollment Agreement. "Enrollment Agreement" refers to this Member Golf Course Enrollment Agreement, including all Attachments, documents incorporated by reference, and related Order(s). Other capitalized terms are defined in this Enrollment Agreement or the applicable Product-specific Terms.

Sprint and Member Golf Course agree as follows:

1. **TERM.** The term of this Enrollment Agreement (the "Term") begins on its Commencement Date and continues on a month to month basis until either party provides the other party at least 30 days advanced notice.
2. **SERVICES.** Member Golf Course Corporate-Liable Active Units may receive the pricing for the wireless Services as provided in Attachment A to Member Golf Course Enrollment Agreement (Wireless Services Pricing & Policies) of this Enrollment Agreement subject to Section 4 below. Member Golf Course acknowledges and agrees that the wireless Services provided by Sprint will be provided on wireless devices owned or controlled by DCI and Sprint is not responsible for the operation or availability of the devices in any manner.
3. **RESALE OF WIRELESS SERVICES AND SPRINT PRODUCTS.** Member Golf Course acknowledges and agrees that this is a retail purchase agreement for use only by Member Golf Course and its other Sprint-authorized end users as set forth in this Enrollment Agreement. Member Golf Course may not resell or lease wireless Products and Services under this Enrollment Agreement except in connection with usage fees paid by golfers for use of the DCI device and services on the golf course of the Member Golf Course. Notwithstanding the foregoing, Member Golf Course may participate in the Sprint Wireless Recycling Program.
4. **ELIGIBILITY.** To be eligible for the wireless Services under this Enrollment Agreement, Member Golf Course must meet all of the following conditions in each month of the Term:
 - A. Member Golf Course must meet the definition of Member Golf Course as defined below. Sprint reserves the right, in its sole discretion, to verify Member Golf Course's continued and current access and use of DCI's applications and services. If at any time during the Term of this Enrollment Agreement Member Golf Course ceases to meet this definition, Sprint may either adjust the discounts to Member Golf Course as a condition for continuing to provide wireless Services under this Enrollment Agreement or terminate this Enrollment Agreement by giving Member Golf Course 60 days' prior written notice.
 - B. Member Golf Course must execute and return this Enrollment Agreement to Sprint;
 - C. Member Golf Course must meet and maintain Sprint's credit approval; and
5. **ATTACHMENTS.** The following attachments are incorporated into this Enrollment Agreement:

Attachment A to Member Golf Course Enrollment Agreement: Wireless Services Pricing & Policies
6. **OTHER TERMS AND CONDITIONS**
 - A. Member Golf Course is financially responsible for all charges and obligations incurred by it and for its actions or omissions under this Enrollment Agreement. Member Golf Course understands that DCI has no liability in connection with the wireless Services provided to Member Golf Course by Sprint and is not responsible for any charges or obligations incurred by Member Golf Course.

- B. Member Golf Course accepts and agrees to Sprint's Standard Terms and Conditions for Communications Services ("**Standard Terms and Conditions**"), as posted at www.sprint.com/ratesandconditions/ (the "**Rates and Conditions Website**"). The Standard Terms and Conditions are incorporated into this Enrollment Agreement and apply to all wireless Products and Services. Member Golf Course's use of wireless Service is also governed by the related Service-specific terms and conditions, which are found in the Wireless Services Product Annex as posted at www.sprint.com/ratesandconditions/ ("**Product Terms and Conditions**"). For the purpose of the Standard Terms and Conditions, the Product Terms and Conditions and the Product-specific Terms, as they apply to this Enrollment Agreement, "Customer" as it appears and is used in the Standard Terms and Conditions, the Product Terms and Conditions and the Product-specific Terms shall refer to "Member Golf Course." Capitalized terms not defined in this Enrollment Agreement are defined in the Standard Terms and Conditions, the Wireless Services Product Annex or the Product-specific Terms.
- C. Member Golf Course acknowledges and agrees that this Enrollment Agreement must only be used by Member Golf Course. If Member Golf Course is an association, group purchasing organization, or other similar entity, Member Golf Course must not: (i) use this Enrollment Agreement to purchase for its affiliates, Member Golf Courses, any association, group purchasing organization or similar entity; or (ii) allow any other entities or individuals, (e.g., its contractors, affiliates, subsidiaries, members, franchisees, distributors, supplier, etc.) to purchase under this Enrollment Agreement.
- D. This Enrollment Agreement and any information concerning its terms and conditions are Sprint's Confidential Information, and are governed by the Confidential Information provisions of the Standard Terms and Conditions. Sprint and Member Golf Course agree not to disclose this Enrollment Agreement or any information in it to any third party, except as permitted by the Confidential Information provisions of the Standard Terms and Conditions.

7. DEFINITION

- A. "**Active Unit**" means a wireless device activated on Sprint Service.
- B. "**Member Golf Course**" means a legal entity that: (1) owns, operates, or manages one or more golf courses; and (2) purchases wireless Services from Sprint on a device that access and uses DCI's applications and services.
- C. "**Member Golf Course Corporate-Liable Active Unit**" or "**Corporate-Liable Active Unit**" means an Active Unit activated by a Member Golf Course and for which the Member Golf Course is financially responsible for wireless Services. Member Golf Course Corporate-Liable Active Units are governed exclusively by the terms and conditions in the applicable Member Golf Course Enrollment Agreement.

To become effective this Enrollment Agreement must be signed by an authorized representative of Member Golf Course and delivered to Sprint and thereafter signed by an authorized representative of Sprint. Any modification, interlineation, addition, supplement and/or other change(s) to this Enrollment Agreement is subject to subsequent approval by Sprint.

<p>Green Haven Golf Course & Event Center (Member Golf Course's Full Legal Name)</p> <p>By: _____ Name: <u>Larry Norland</u> Print or Type Title: <u>Golf Manager/Green Haven Golf Course</u> Date: <u>05-05-2015</u></p> <p>Address: <u>2800 Greenhaven Rd</u> <u>Anoka MN 55303</u></p> <p>Member Golf Course Email Address: <u>lnorland@ci.anoka.mn.us</u></p>	<p>SPRINT SOLUTIONS, INC., as contracting agent on behalf of the applicable Sprint affiliated entities providing Products and Services</p> <p>By: _____ Name: _____ Print or Type Title: _____ Date: _____</p> <p>Address: _____ _____</p>
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ATTACHMENT A to MEMBER GOLF COURSE ENROLLMENT AGREEMENT

WIRELESS SERVICES PRICING & POLICIES

1. PROVISION OF SPRINT PRODUCTS AND SERVICES.

1.1 Generally. All terms and conditions in this Attachment apply to Corporate-Liable Active Units operating on the Sprint Networks and the Sprint 4G Network, as applicable, unless otherwise specified. Sprint Spectrum L.P. provides the Sprint Services listed in this Attachment unless otherwise stated. Capitalized terms not otherwise defined in this Attachment shall have the meaning assigned to such terms in the Wireless Services Product Annex (“**Wireless Product Annex**”) or the Enrollment Agreement.

2. SPRINT DATA RATE PLANS FOR TABLETS. Member Golf Course may select from the Sprint voice and data plans listed in this Attachment.

2.1 Sprint Data Rate Plans For Tablets

MRC	\$15.00¹	\$22.00¹
Data Services limitation in Gigabytes (“GB”)	1GB	2GB
Data Pooling	Included ^E	Included ^E
Overage charge for additional data Services usage above data Services limitation ²	\$15 per GB ³	\$15 per GB ³
Data Roaming limitation in Megabytes (“MB”)	100MB	100MB
Overage charge for additional data Roaming usage above data Roaming limitation	\$0.25 per MB ³	\$0.25 per MB ³

¹ MRC is net of all discounts.

² The data Services overage charges set forth in the table above apply only to tablets compatible with the Sprint 4G LTE Network. The data Services overage charges for all other tablets will be \$0.05 per MB.

³ If Member Golf Course’s data usage in a given month exceeds the plan’s Data Services limitation or Data Roaming limitation, Member Golf Course will be liable for the overage charges set forth in the table above. Member Golf Course may be liable for both overage charges if Member Golf Course’s usage in a given month exceeds both the plan’s Data Services limitation and Data Roaming limitation.

- A.** All pricing and available MBs and GBs are the same whether Corporate-Liable Active Units use the Sprint 4G Network (if included), the Sprint 3G Network or the Nationwide Sprint Network. Sprint 3G Network coverage is not available everywhere and requires an EVDO-compatible data device. When the Sprint 3G Network is available and Member Golf Course uses a Sprint EVDO-compatible device with a wireless high-speed data Business Plan, Active Units will first attempt to connect to the Sprint 3G Network, and then default to the Nationwide Sprint Network depending on coverage and network availability. When the Sprint 4G Network is available and Member Golf Course uses a Sprint 4G-compatible device with a Business Plan for Sprint 4G Services, Active Units will first attempt to connect to the Sprint 4G Network, and then default to the Sprint 3G Network or Nationwide Sprint Network depending on coverage and network availability.
- B.** Data usage on the Sprint 4G Network requires a 4G capable device.
- C.** Roaming is not available on the Sprint 4G Network at this time.
- D.** Additional charges apply for messaging service.
- E. Data Pooling.** Data usage will be pooled among tablet devices with the same billing account number activated on the 1GB or 2GB Sprint Data Rate Plan for Tablets in this Section 2.1. Data Roaming limitations are applied on a per device basis and Roaming data usage does not pool.

3. ELECTRONIC BILLING PRODUCTS

3.1 The following electronic billing products provide Corporate-Liable Active Unit call detail record information:

ELECTRONIC BILLING PRODUCTS	Invoice Data	Summary Data	Minimum Corporate-Liable Active Units
eBilling & Analysis	3 months	12 months	50
Data Direct	1 month	Not available	100
Electronic Data Interchange (EDI)	1 month	Not available	100
Smart CD+	1 month	Not available	100

3.2 For Data Direct, Electronic Data Interchange, and Smart CD+, data is provided for current billing cycles. Archived data is available for as long as the account numbers are enrolled in the electronic billing product.

3.4 Member Golf Course may choose any combination of electronic billing products. Sprint reserves the right, upon 60 days' prior written notice, to migrate Member Golf Course to an updated or successor version of the selected electronic billing product if available or to an entirely new electronic billing product.

3.5 There are no charges associated with the electronic billing products listed above.

4. ADDITIONAL TERMS

4.1 Third Party Agents. Unless expressly stated otherwise, the pricing terms in this Attachment may not be available if an indirect sales agent is involved in the transaction.

4.2 Product Annexes. Member Golf Course must comply with the Wireless Product Annex. If Member Golf Course is utilizing an electronic billing product, Member Golf Course must comply with the Electronic Invoice Reporting and Analytics Product Annex. Each annex is posted at the Rates and Conditions Website and is incorporated, if applicable, into the Enrollment Agreement.

4.3 Activation Fees. Sprint agrees to waive the nonrefundable activation fee of \$36 that normally applies to each Member Golf Course billing account that is created during the Term.

4.4 Third-Party Content. Member Golf Course may purchase mobile content on a per item or monthly basis from Sprint and third parties. Member Golf Course is responsible for all billed content, including content purchased by others using Corporate-Liable Active Units. Usage can be restricted by account blocking tools or similar features. Visit www.sprint.com/premiummessaging for details.

4.5 Sprint Service Provider Affiliate Market Limitations. Some portions of the Nationwide Sprint Network are owned and operated by Sprint Service Provider Affiliates under management agreements with Sprint. Certain Business Plans, Business Plan add-ons and Products are not available or are modified in Sprint Service Provider Affiliate Markets. Notwithstanding anything to the contrary in this Attachment, Sprint reserves the right, with 30 days' prior written notice, to (i) port any Active Unit activated in a Sprint Service Provider Affiliate Market to the Sprint Service Provider Affiliate or a successor serving that Market; or, if porting is not possible, (ii) terminate Services to such Active Units.

COUNCIL MEMO FORM

11.1

Meeting Date	May 4, 2015
Agenda Section	New Business
Item Description	Policy; Sewer Connections
Submitted By	Carolyn Braun, Planning Director

BACKGROUND INFORMATION

Last November, the City adopted an ordinance to update the subsurface sewage treatment systems (SSTS) standards in the City. As a result of that ordinance, staff has compiled a listing of all properties in the city that have a SSTS and are not connected to city sewer facilities. The list also identifies where city sewer service is available to those with SSTS and estimates the cost of providing city sewer service where not currently available.

The attached policy and the list of SSTS properties will be used to implement the city's sewer regulations. Each property will need to be reviewed based on the specifics of the location. The policy will serve as a guide in determining whether city sewer connection is appropriate or if the site will continue using SSTS.

The sewer connection policy also notes that financial assistance is available in accordance with the city's Utility Service Repair Assessment Policy for properties on the SSTS list when connecting to the city sewer system.

FINANCIAL IMPACT

None.

COUNCIL ACTION REQUESTED

Approve the policy.



SEWER CONNECTION POLICY

Purpose

This policy sets forth the guidelines for properties that are replacing or repairing existing subsurface sewage treatment systems (SSTS).

Connection to City Sewer Required

Connection to the city sanitary service is required in the following circumstances when the cost of connection to the city sanitary service does not exceed 150% of the cost of installation of a new SSTS:

- When a residence is expanded to include new kitchen facilities, bathroom(s), and/or bedroom(s).
- When an SSTS is being replaced.
- When an SSTS is failing.
- When there is an immediate threat to health, safety and welfare from a failing SSTS.
- When a commercial property has a failing SSTS, unless connection is premature due to city plans or the need for a city project.

Determination of Connection

The City Public Services Department in consultation with the person authorized by the City to administer and enforce SSTS regulations shall determine the feasibility and need for connection to the city sanitary system. The decision shall be recorded in writing and shall be mailed to the property owner.

Appeal of Decision

The decision of staff can be appealed to the City Council.

Financial Assistance

Financial Assistance for connecting to the city sewer system is available in accordance with the Utility Service Repair Assessment Policy.

Parcels with Septic Systems

Service Address	Utility Account notes	Sewer Available	Comment	Zoning	Estimated Hook-up Cost	SAC Fees	Total Estimated Cost	Hook-up Comment
S FERRY RD	2010 - per city engineer - sewer hook up available since 2001 but customer had just invested in new septic	YES	Services stubbed from mains.	Residential	\$5,400	\$3,585	\$9,000	Sewer stub available
REED AVE	2011 - per engineering dept no sewer or water, has own well and septic	NO	A shared city lift station required. Forcemain has been installed.	Commercial	\$3,600	\$3,585	\$7,200	City Project "A" Required
FRONT AVE	No water, no sewer - no notes	NO	Infrastructure required to be installed by City.	Residential	\$5,100	\$3,585	\$8,700	City Project "B" Required
N FERRY ST	Has water, but not sewer - note on prior account holder says Per John N has own system	NO	Infrastructure required to be installed by City as part of a State project.	Commercial	\$2,700	\$3,585	\$6,300	City Project "C" Required
N FERRY ST		NO	Currently has a private sewer line in SW corner of lot.	Commercial	\$22,000	\$3,585	\$25,600	Sewer stub available
STATE AVE	Has water, but not sewer - no notes	YES	Sewer stubbed from main.	Residential	\$3,500	\$3,585	\$7,100	Sewer stub available
ZUNI ST NW	2010 - per bldg dept customer still has well and septic	YES	Services stubbed from mains.	Residential	\$3,000	\$3,585	\$6,600	Sewer stub available
XKIMO ST NW	2010 - SAC and WAC charges paid but no hook up applied for	YES	Services stubbed from mains.	Residential	\$3,700	\$0	\$3,700	Sewer stub available
RICE ST	1997 - per John N no sewer/water access so no charge	YES	Services stubbed from mains.	Residential	\$12,400	\$0	\$12,400	Sewer stub available
RICE ST	1996 - per John N no sewer/water access so no charge	YES	Services stubbed from mains.	Residential	\$1,400	\$0	\$1,400	Sewer stub available
MADISON ST	Has water, but not sewer - no notes	NO	Private lift station, forcemain, connection, street opening and easements required.	Residential	\$30,400	\$3,585	\$34,000	Private lift station required
GARFIELD ST W	2010 - per bldg dept customer still has well and septic	YES	Services stubbed from mains.	Residential	\$2,400	\$3,585	\$6,000	Sewer stub available
GARFIELD ST W	2010 - per bldg dept customer still has well and septic	YES	Services stubbed from mains.	Residential	\$4,000	\$3,585	\$7,600	Sewer stub available
W MAIN ST	Has water but not sewer - no notes	NO	A shared city lift station required. Forcemain has been installed.	Residential	\$2,200	\$3,585	\$5,800	City Project "A" Required
GARFIELD ST W	No water, no sewer - no notes	NO	Infrastructure required to be installed by City to Met Council's trunk sewer.	Residential	\$3,000	\$3,585	\$6,600	City Project "D" Required
W MAIN ST	1999 - Water no sewer, own system	NO	A shared city lift station required. Forcemain has been installed.	Commercial	\$4,400	\$3,585	\$8,000	City Project "A" Required
W MAIN ST	2010 - per bldg dept new sewer available, new septic in 2002. has water	NO	A shared city lift station required. Forcemain has been installed.	Residential	\$2,100	\$3,585	\$5,700	City Project "A" Required
GARFIELD ST	No water, no sewer - no notes	NO	Infrastructure required to be installed by City to Met Council's trunk sewer.	Commercial	\$3,300	\$3,585	\$6,900	City Project "D" Required
E RIVER RD	2011 - Water no sewer, own system	NO	City project required for sanitary sewer and lift station.	Commercial	\$3,260	\$3,585	\$6,860	City Project "E" Required
W MAIN ST	Has water, no sewer - no notes	NO	A shared city lift station required. Forcemain has been installed.	Commercial	\$2,700	\$3,585	\$6,300	City Project "A" Required
CHURCH ST	1999 - Water no sewer, own system	NO	A shared city lift station required. Forcemain has been installed.	Commercial	\$2,000	\$3,585	\$5,600	City Project "A" Required
HIGHWAY 10 NW		YES	Will be served by Ramsey.	Residential	\$5,600	\$3,585	\$9,200	Sewer stub available
E RIVER RD	Has water, but not sewer - no notes	NO	City project required for sanitary sewer and lift station.	Commercial	\$5,060	\$3,585	\$8,660	City Project "E" Required
E RIVER RD	Has water, but not sewer - no notes	NO	City project required for sanitary sewer and lift station.	Commercial	\$3,260	\$3,585	\$6,860	City Project "E" Required
E RIVER RD		NO	City project required for sanitary sewer and lift station.	Commercial	\$2,360	\$3,585	\$5,960	City Project "E" Required
GARFIELD ST W	No water, no sewer - no notes	NO	Infrastructure required to be installed by City to Met Council's trunk sewer.	Commercial	\$2,400	\$3,585	\$6,000	City Project "D" Required
BUNKER LAKE BLVD		NO	Infrastructure required to be installed by City in County's ROW.	Commercial	\$3,000	\$3,585	\$6,600	City Project "F" Required
BUNKER LAKE BLVD		NO	Infrastructure required to be installed by City in County's ROW.	Commercial	\$6,600	\$3,585	\$10,200	City Project "F" Required
BUNKER LK BLVD	Has water, no sewer - no notes	YES	Sewer stubbed from main.	Commercial	\$3,800	\$3,585	\$7,400	Sewer stub available
NORTH ST	No water, no sewer - no notes	NO	Would have to directional drill across County Road.	Commercial	\$18,400	\$3,585	\$22,000	Private lift station required
FRONT AVE	Has water, but not sewer	NO	Infrastructure required to be installed by City.	Residential	\$2,400	\$3,585	\$6,000	City Project "B" Required
710 NORTH ST	Has water, but not sewer	NO	Private lift station, forcemain, connection, street opening and easements required and have to cross County Road.	Commercial	\$45,400	\$3,585	\$49,000	Private lift station required
ZND AV	Has water, but not sewer	YES	Services stubbed from mains.	Commercial	\$6,400	\$3,585	\$10,000	Sewer stub available

- City lift station approximately \$150,000 (includes wet well, pumps and controls)
- Private lift station approximately \$7,500 (includes tank, controls & pump for inside the structure)

- The color indicates when a city project is constructed which properties would benefit with sewer services
City Project "A" = Reconstruct of Reed Av from Cutter St to Church St. Add city watermain, storm, sanitary sewer and lift station. Estimated project cost \$573,000.
City Project "B" = Reconstruct of Front Av from Martin St to Pleasant Av. Add watermain, storm and sanitary sewer. Estimated project cost \$298,000.
City Project "C" = Add city sanitary sewer along Ferry St when Mndot reconstructs Ferry St from the rail road to Pleasant Av. Estimated project cost \$118,000.
City Project "D" = Reconstruct Garfield St from Euclid Av to State Av. Add watermain, storm and sanitary sewer. Estimated project cost \$1,150,000.
City Project "E" = Add city sanitary sewer and lift station when the county reconstructs East River Road from 5th Av to 7th Av. Estimated project cost \$264,000.
City Project "F" = Install city sanitary sewer along the south boulevard of Bunker Lake Blvd. Estimated project cost \$60,000.

- *Services stubbed from mains* – the city has already provided service to approximately the ROW.
- *A shared city lift station required. Forcemain has been installed* = the City has provided a forcemain with the intent to install a lift station (\$150,000) and to service the properties.
- *Private lift station, forcemain, connection, street opening and easements required* = a private lift station in the basement could be installed with forcemain to our system. This may include crossing private property, a street opening or easement or agreements with property owners. It would be case by case.
- *Infrastructure required to be installed by City* = When the City is reconstructing this area, services should be provided at the time.
- *Infrastructure required to be installed by City to Met Council's trunk sewer* = When the City is reconstructing this area, services should be provided at the time with the approval from Met Council to hook the
- *Infrastructure required to be installed by City as part of a State project* = When the State is reconstructing T.H. 47, infrastructure should be provided at the time with the approval from the State.
- *Infrastructure required to be installed by City in County's ROW* = Install sanitary sewer along the south boulevard of Bunker Lake Blvd.

Private Lift Station Cost

FORCEMAIN LENGTH = 40

ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENSION
REMOVE BITUMINOUS PAVEMENT**	70	SQ YD	\$6.00	\$420
SAWING BITUMINOUS PAVEMENT	60	LIN FT	\$4.00	\$240
LANDSCAPE RESTORATION	1	LUMP SUM	\$500.00	\$500
MILL BITUMINOUS SURFACE	10	SQ YD	\$15.00	\$150
BITUMINOUS MATERIAL FOR TACK COAT	5	GALLON	\$3.00	\$15
TYPE SP 9.5 WEARING COURSE MIXTURE (3,B)	7	TON	\$75.00	\$525
TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,B)	9	TON	\$70.00	\$630
2" FORCEMAIN	40	LIN FT	\$60.00	\$2,400
LIFT STATION UNIT***	1	LUMP SUM	\$6,000.00	\$6,000
INSTALL LIFT STATION & PLUMBING	1	LUMP SUM	\$1,500.00	\$1,500
CONNECT TO EXISTING SANITARY SEWER	1	LUMP SUM	\$1,000.00	\$1,000
CITY SEWER SAC FEE ****	1	LUMP SUM	\$1,100.00	\$1,100
MET COUNCIL SAC FEE *****	1	LUMP SUM	\$2,485.00	\$2,485
ROW PERMIT	1	LUMP SUM	\$260.00	\$260
			ESTIMATED COST	\$17,225
			MOBILIZATION (20%)	\$2,676
			TOTAL COST*	\$19,901

Notes

- * Add 20% to the cost if there is frozen work conditions
- ** Assuming street opening will be 20' wide on a 30' roadway
- *** Private lift station includes tank, controls & pump for inside the structure
- **** From the 2015 fee schedule
- ***** From Metropolitan Sewer Availability Charge website

Service Hook-up Cost

SERVICE LENGTH = 40

ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENSION
LANDSCAPE RESTORATION	1	LUMP SUM	\$500	\$500
4" PVC SANITARY SEWER SERVICE PIPE SDR 26	40	LIN FT	\$25	\$1,000
CONNECT TO EXISTING SANITARY SEWER STUB	1	LUMP SUM	\$500	\$500
CITY SEWER SAC FEE **	1	LUMP SUM	\$1,100	\$1,100
MET COUNCIL SAC FEE ***	1	LUMP SUM	\$2,485	\$2,485
ROW PERMIT	1	LUMP SUM	\$260	\$260
			ESTIMATED COST	\$5,845
			MOBILIZATION (20%)	\$400
			TOTAL COST*	\$6,245

Notes

* Add 20% to the cost if there is frozen work conditions

** From the 2015 fee schedule

*** From Metropolitan Sewer Availability Charge website

Parcels No Water Connection

Service Address	Utility Account notes	Water Available	Comment	Zoning
S FERRY RD	2010 - per city engineer - sewer hook up available since 2001 but customer had just invested in new septic	YES	Services stubbed from mains.	Residential
REED AVE	2011 - per engineering dept no sewer or water, has own well and septic	NO	A shared city lift station required. Forcemain has been installed.	Commercial
FRONT AVE	No water, no sewer - no notes	NO	Infrastructure required to be installed by City.	Residential
ZUNI ST NW	2010 - per bldg dept customer still has well and septic	YES	Services stubbed from mains.	Residential
XKIMO ST NW	2010 - SAC and WAC charges paid but no hook up applied for	YES	Services stubbed from mains.	Residential
RICE ST	No water, no sewer - no notes		Duplex - 326 Rice Street is connected to utilities and must share. Address bills for electric only.	Residential
RICE ST	1997 - per John N no sewer/water access so no charge	YES	Services stubbed from mains.	Residential
RICE ST	1996 - per John N no sewer/water access so no charge	YES	Services stubbed from mains.	Residential
GARFIELD ST W	2010 - per bldg dept customer still has well and septic	YES	Services stubbed from mains.	Residential
GARFIELD ST W	2010 - per bldg dept customer still has well and septic	YES	Services stubbed from mains.	Residential
GARFIELD ST W	No water, no sewer - no notes	NO	Infrastructure required to be installed by City to Met Council's trunk sewer.	Residential
W MAIN ST	1999 - Water no sewer, own system	YES	A shared city lift station required. Forcemain has been installed.	Commercial
GARFIELD ST	No water, no sewer - no notes	NO	Infrastructure required to be installed by City to Met Council's trunk sewer.	Commercial
E RIVER RD	2011 - Water no sewer, own system	NO	Option to hook to 540 E River Road private lift stations.	Commercial
HIGHWAY 10 NW		YES	Will be served by Ramsey. A private lift station required.	Residential
GARFIELD ST W	No water, no sewer - no notes	NO	Infrastructure required to be installed by City to Met Council's trunk sewer.	Commercial
BUNKER LAKE BLVD		YES	Infrastructure required to be installed by City in County's ROW.	Commercial
NORTH ST	No water, no sewer - no notes	NO	Would have to directional drill across County Road.	Commercial

- *Services stubbed from mains* – the city has already provided service to approximately the ROW.
- *Infrastructure required to be installed by City* = When the City is reconstructing this area, services should be provided at the time.

Combined Service List

Service Address	Utility Account notes	Sewer Available	Water Available	Comment	Zoning
S FERRY RD	2010 - per city engineer - sewer hook up available since 2001 but customer had just invested in new septic	YES	YES	Services stubbed from mains.	Residential
S FERRY RD	2008 - per water dept customer gets water from motel and should not be charged water or sewer	Hooked Up	YES	On same parcel as 1500 S FERRY RD	Residential
LEVEE AVE	Has water, but not sewer - no notes	Hooked Up	Hooked Up	Sewer stubbed from main. On private system in rear yard.	Residential
3RD AVE	No water or sewer (is at Masonic Lodge) but note from 2013 said that Epic Realty was in process of purchasing and separating water lines.	Hooked Up	Hooked Up	They are hooked up to city utilities. Shares sewer with 1908 3rd Av	Residential
REED AVE	2011 - per engineering dept no sewer or water, has own well and septic	NO	NO	A shared city lift station required. Forcemain has been installed.	Commercial
FRONT AVE	No water, no sewer - no notes	NO	NO	Infrastructure required to be installed by City.	Residential
N FERRY ST	Has water, but not sewer - note on prior account holder says Per John N has own system	Hooked Up	Hooked Up	They are hooked up to city utilities.	Commercial
N FERRY ST	Has water, but not sewer - note on prior account holder says Per John N has own system	NO	Hooked Up	Infrastructure required to be installed by City as part of a State project.	Commercial
N FERRY ST		NO	Hooked Up	Currently has a private sewer line in SW corner of lot.	Commercial
STATE AVE	Has water, but not sewer - no notes	YES	Hooked Up	Sewer stubbed from main.	Residential
ZUNI ST NW	2010 - per bldg dept customer still has well and septic	YES	YES	Services stubbed from mains.	Residential
XKIMO ST NW	2010 - SAC and WAC charges paid but no hook up applied for	YES	YES	Services stubbed from mains.	Residential
ROUND LAKE BLVD NW 102	No water, no sewer - no notes (other units in building have water and sewer, and this unit did until 2002)	Hooked Up	Hooked Up	Building is hooked up to city utilities.	Commercial
RICE ST	1997 - per John N no sewer/water access so no charge	YES	YES	Services stubbed from mains.	Residential
RICE ST	1996 - per John N no sewer/water access so no charge	YES	YES	Services stubbed from mains.	Residential
MADISON ST	Has water, but not sewer - no notes	NO	Hooked Up	Private lift station, forcemain, connection, street opening and easements required.	Residential
GARFIELD ST W	2010 - per bldg dept customer still has well and septic	YES	YES	Services stubbed from mains.	Residential
GARFIELD ST W	2010 - per bldg dept customer still has well and septic	YES	YES	Services stubbed from mains.	Residential
W MAIN ST 3A	No water, no sewer - no notes (other units in building have water and sewer)	Hooked Up	Hooked Up	The mall is hooked up to city utilities.	Commercial
W MAIN ST	Has water but not sewer - no notes	NO	Hooked Up	A shared city lift station required. Forcemain has been installed.	Residential
GARFIELD ST W	No water, no sewer - no notes	NO	NO	Infrastructure required to be installed by City to Met Council's trunk sewer.	Residential
W MAIN ST	1999 - Water no sewer, own system	NO	YES	A shared city lift station required. Forcemain has been installed.	Commercial
W MAIN ST	2010 - per bldg dept new sewer available, new septic in 2002. has water	NO	Hooked Up	A shared city lift station required. Forcemain has been installed.	Residential
GARFIELD ST	No water, no sewer - no notes	NO	NO	Infrastructure required to be installed by City to Met Council's trunk sewer.	Commercial
E RIVER RD	2011 - Water no sewer, own system	NO	NO	City project required for sanitary sewer and lift station.	Commercial
W MAIN ST	Has water, no sewer - no notes	NO	Hooked Up	A shared city lift station required. Forcemain has been installed.	Commercial
CHURCH ST	1999 - Water no sewer, own system	NO	Hooked Up	A shared city lift station required. Forcemain has been installed.	Commercial
HIGHWAY 10 NW		YES	YES	Will be served by Ramsey. A private lift station required.	Residential
E RIVER RD	Has water, but not sewer - no notes	NO	Hooked Up	City project required for sanitary sewer and lift station.	Commercial
E RIVER RD	Has water, but not sewer - no notes	NO	Hooked Up	City project required for sanitary sewer and lift station.	Commercial
E River Road		NO	Hooked Up	City project required for sanitary sewer and lift station.	Commercial
GARFIELD ST W	No water, no sewer - no notes	NO	NO	Infrastructure required to be installed by City to Met Council's trunk sewer.	Commercial
BUNKER LAKE BLVD		NO	Hooked Up	Infrastructure required to be installed by City in County's ROW.	Commercial
BUNKER LAKE BLVD		NO	YES	Infrastructure required to be installed by City in County's ROW.	Commercial
BUNKER LK BLVD NW	Has water, no sewer - no notes	YES	Hooked Up	Sewer stubbed from main.	Commercial
NORTH ST	No water, no sewer - no notes	NO	NO	Would have to directional drill across County Road.	Commercial
9TH AVE	Has water, but not sewer - no notes	Hooked Up	Hooked Up	Sewer goes to Coon Rapids.	Residential
FRONT AVE	Has water, but not sewer	NO	Hooked Up	Infrastructure required to be installed by City.	Residential
NORTH ST	Has water, but not sewer	NO	Hooked Up	Private lift station, forcemain, connection, street opening and easements required and have to cross County Road.	Commercial
2ND AV	Has water, but not sewer	YES	Hooked Up	Services stubbed from mains.	Commercial

- City lift station approximately \$150,000 (includes wet well, pumps and controls)

- Private lift station approximately \$7,500 (includes tank, controls & pump for inside the structure)

- *Services stubbed from mains* – the city has already provided service to approximately the ROW.

- *A shared city lift station required. Forcemain has been installed* = the City has provided a forcemain with the intent to install a lift station (\$150,000) and to service the properties.

- *Private lift station, forcemain, connection, street opening and easements required* = a private lift station in the basement could be installed with forcemain to our system. This may include crossing private property, a street opening or easement or agreements with property owners. It would be case by case. Enter the forcemain length in the *Private Lift Station Cost* tab to estimate the cost of the private lift station.

- *Infrastructure required to be installed by City* = When the City is reconstructing this area, services should be provided at the time.

- *Infrastructure required to be installed by City to Met Council's trunk sewer* = When the City is reconstructing this area, services should be provided at the time with the a approval from Met Council to hook the sewer into their system.

- *Infrastructure required to be installed by City as part of a State project* = When the State is reconstructing T.H. 47, infrastructure should be provided at the time with the a approval from the State.

- *Infrastructure required to be installed by City in County's ROW* = Install sanitary sewer along the south boulevard of Bunker Lake Blvd.

CITY PROJECT "A"
ESTIMATED COST

ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENSION
STREET COST	860	LIN FT	\$150	\$129,000
STORM SEWER COST	860	LIN FT	\$85	\$73,100
SANITARY SEWER COST	860	LIN FT	\$70	\$60,200
LIFT STATION COST	1	LUMP SUM	\$150,000	\$150,000
WATERMAIN COST	860	LIN FT	\$76	\$65,360
			ESTIMATED COST	\$477,660
			MOBILIZATION (20%)	\$95,532
			TOTAL ESTIMATED COST	<u>\$573,192</u>

CITY PROJECT "B"
ESTIMATED COST

ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENSION
STREET COST	650	LIN FT	\$150	\$97,500
STORM SEWER COST	650	LIN FT	\$85	\$55,250
SANITARY SEWER COST	650	LIN FT	\$70	\$45,500
WATERMAIN COST	650	LIN FT	\$76	\$49,400
			ESTIMATED COST	\$247,650
			MOBILIZATION (20%)	\$49,530
			TOTAL ESTIMATED COST	<u>\$297,180</u>

CITY PROJECT "C"
ESTIMATED COST

ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENSION
SANITARY SEWER COST	670	LIN FT	\$70	\$46,900
WATERMAIN COST	670	LIN FT	\$76	\$50,920
			ESTIMATED COST	\$97,820
			MOBILIZATION (20%)	\$19,564
			TOTAL ESTIMATED COST*	<u>\$117,384</u>

NOTES:

*Project inconjunction with Mndot reconstructing of Ferry Street

CITY PROJECT "D"
ESTIMATED COST

ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENSION
STREET COST	2,870	LIN FT	\$150	\$430,500
STORM SEWER COST	2870	LIN FT	\$85	\$243,950
SANITARY SEWER COST	900	LIN FT	\$70	\$63,000
WATERMAIN COST	2870	LIN FT	\$76	\$218,120
			ESTIMATED COST	\$955,570
			MOBILIZATION (20%)	\$191,114
			TOTAL ESTIMATED COST*	<u>\$1,146,684</u>

NOTES:

*Sanitary sewer connected to Met Councils trunk sanitary sewer

CITY PROJECT "E"
ESTIMATED COST

ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENSION
SANITARY SEWER COST	1000	LIN FT	\$70	\$70,000
LIFT STATION COST	1	LUMP SUM	\$150,000	\$150,000
			ESTIMATED COST	\$220,000
			MOBILIZATION (20%)	\$44,000
			TOTAL ESTIMATED COST	<u>\$264,000</u>

NOTES:

*Project in conjunction with the county reconstructing East River Road

CITY PROJECT "F"
ESTIMATED COST

ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENSION
SANITARY SEWER COST	500	LIN FT	\$70	\$35,000
DEWATERING	1	LUMP SUM	\$10,000	\$10,000
TRAFFIC CONTROL	1	LUMP SUM	\$5,000	\$5,000
ESTIMATED COST				\$50,000
MOBILIZATION (20%)				\$10,000
TOTAL ESTIMATED COST				<u><u>\$60,000</u></u>

COUNCIL MEMO FORM

12.1

Meeting Date	May 4, 2015
Agenda Section	Updates & Reports
Item Description	Tentative Agendas
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION

Attached are the tentative agenda(s) for future meeting(s).

FINANCIAL IMPACT

None.

COUNCIL ACTION REQUESTED

Request Council review and discuss upcoming agenda(s).



City Council - Regular Meeting
Monday, May 18, 2015 - 7:00 p.m.
Council Chambers
(meeting will be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
 - 3.1 April 27, 2015 Worksession.
May 4, 2015 Regular Mtg.
4. **OPEN FORUM** **The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
 - 4.1 Proclamation; National Public Works Week.
5. **PUBLIC HEARING(S)**
6. **CONSENT AGENDA**
 - 6.1 Verified Bills.
 - 6.2 Revising & Setting Council Calendars.
 - 6.3 Setting Public Hearing on Conduit Debt Issue.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
 - 7.1 Planning Items.
 - 7.1.A RES/Variance; 208 Clay St.
 - 7.1.B RES/Variance; 500 Rice St.
 - 7.1.C RES/Interim Use Permit Extension; 2171 6th Ave; Washington School.
 - 7.1.D RES/Site Plan, Conditional Use Permit & Variance; 737 Bob Ehlen Dive, Solid Rock Free Lutheran Church.
 - 7.1.E ORD/Rezoning; 1833 2nd Ave; Walker Methodist. (1st Reading)
8. **PETITIONS, REQUESTS & COMMUNICATION**

9. **ORDINANCES & RESOLUTIONS**

9.1 RES/Stormwater Agreement for Rum River Shores North.

9.2 Amending Chpt 46, Offenses Involving Public Peace and Order; Article IV, Establishing Section 46-93; Aggressive Solicitation (2nd reading)

9.3 ORD/Amending Chpt 48, Article I; Property Maintenance Standards. (1st reading)

9.4 ORD/Establishing an Interim Moratorium within Business Districts; Chpt 74, Article V, Div 3. (2nd reading)

10. **UNFINISHED BUSINESSES**

11. **NEW BUSINESS**

12. **UPDATES & REPORTS**

12.1 Tentative Agendas.

ADJOURNMENT



City Council - Worksession
Tuesday, May 26, 2015 - 5:00 p.m.
Council Worksession Room
(meeting will not be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL BUSINESS and/or DISCUSSION ITEMS**
 - 3.1 Discussion; Capital Improvement Plan (CIP) including Liquor Store, SSIP & SRP.
 - 3.2 Discussion; 2016 Levy Options
 - 3.3 Discussion; Development Opportunities (Avant, Armory)
 - 3.4 Discussion; Organized Solid Waste Collection.
4. **ADJOURNMENT**



City Council - Regular Meeting
Monday, June 1, 2015 - 7:00 p.m.
Council Chambers

(meeting will be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
 - 3.1 May 18, 2015 Regular Mtg.
4. **OPEN FORUM** **The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
5. **PUBLIC HEARING(S)**
 - 5.1 Annual Stormwater Pollution Prevention Update (SWPPP).
 - 5.2 Conduit Debt Issue
RES/Issuance Of Conduit Debt Bonds.
6. **CONSENT AGENDA**
 - 6.1 Verified Bills.
 - 6.2 Revising & Setting Council Calendars.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
 - 7.1 Planning Items.
 - 7.1.A RES/Comprehensive Plan Amendment; 1833 2nd Ave; Walker Methodist.
 - 7.1.B ORD/Rezoning for Walker Plaza. (2nd reading)
 - 7.1.C RES/Site Plan and Conditional Use Permit; Walker Plaza.
8. **PETITIONS, REQUESTS & COMMUNICATION**
9. **ORDINANCES & RESOLUTIONS**
 - 9.1 RES/Issuance of Conduit Debt Bonds. (ACTED UPON AFTER PUBLIC HEARING)
ORD/Amending Chpt 48, Article I; Property Maintenance Standards. (2nd Reading)
RES/Summary of Ordinance Amendments related to Property Maintenance Standards.

10. UNFINISHED BUSINESSES

11. NEW BUSINESS

12. UPDATES & REPORTS

12.1 Tentative Agendas.

ADJOURNMENT



City Council - Regular Meeting
Monday, June 15, 2015 - 7:00 p.m.
Council Chambers
(meeting will be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
 - 3.1 June 1, 2015 Regular Mtg.
4. **OPEN FORUM** **The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
 - 4.1 Audit Presentation.
5. **PUBLIC HEARING(S)**
6. **CONSENT AGENDA**
 - 6.1 Verified Bills.
 - 6.2 Revising & Setting Council Calendars.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
 - 7.1 Planning Items.
 - 7.1.A RES/Variance; 1821 8th Avenue.
 - 7.1.B ORD/Amendments to Accessory Structures Ordinance. (1st reading)
8. **PETITIONS, REQUESTS & COMMUNICATION**
9. **ORDINANCES & RESOLUTIONS**
10. **UNFINISHED BUSINESSES**

11. **NEW BUSINESS**

11.1 Approval of Capital Improvement Plan (CIP).

12. **UPDATES & REPORTS**

12.1 Tentative Agendas.

ADJOURNMENT



City Council

Monday, June 22, 2015 - 5:00 p.m.

PRESENTATION:

Urban Land Institute

(will not be cablecast)



**JOINT MEETING
ANOKA CITY COUNCIL
&
HOUSING & REDEVELOPMENT AUTHORITY**

Monday, June 29, 2015 - 5:00 p.m.
Council Worksession Room
(meeting(s) will not be cablecast)

Discussion; Rental Licensing/Code Enforcement

**ANOKA CITY COUNCIL WORKSESSION
6:00 p.m.**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DISCUSSION ITEMS**
 - 3.1 Discussion; Equipment Replacement Plan (ERP).
 - 3.2 Update; TH 10:
 - * Hwy 10 Non-Motorized Crossing Project.
 - * Hwy 10 Overall Plan.
4. **ADJOURNMENT**