



City Council - Regular Meeting Monday, May 16, 2016 - 7:00 p.m. Council Chambers

(meeting will be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
 - 3.1 April 25, 2016 Worksession.
May 2, 2016 Regular Mtg.
4. **OPEN FORUM** **The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
 - 4.1 Introduction of Doug Borglund, City's New Deputy Community Development Director.
 - 4.2 Proclamation; National Public Works Week.
5. **PUBLIC HEARING(S)**
6. **CONSENT AGENDA**
 - 6.1 Verified Bills.
 - 6.2 Revising & Setting Council Calendars.
 - 6.3 Recommended Approval of an LG220 Gambling Permit for Anoka Area Chamber of Commerce.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
 - 7.1 Planning Items:
 - 7.1.A RES/Variance Extension; 208 Clay St.
8. **PETITIONS, REQUESTS & COMMUNICATION**
9. **ORDINANCES & RESOLUTIONS**
 - 9.1 ORD/Amending Chpt 46; Offenses & Miscellaneous Provisions, Article III. Offenses Involving Public Safety. (2nd Reading)
RES/Approving Summary for Publication; Chapter 46, Article III.
 - 9.2 ORD/Amending Chpt 14, Article VII; Special Events. (1st Reading)
 - 9.3 ORD/Amending 2016 Master Fee Schedule; Special Events. (1st Reading)
 - 9.4 ORD/Amending Chpt 48; Article I; Property Maintenance Standards. (1st Reading)
 - 9.5 ORD/Amending Chpt 50; Article II; Snow & Ice Removal. (1st Reading)
 - 9.6 RES/Authorizing Signatures for Property Exchange/Purchase Agreement & Other Related Documents related to Dennis & Beverly Medved Transaction.
RES/Approving Development Agreement with Dennis & Beverly Medved.

10. **UNFINISHED BUSINESSES**

11. **NEW BUSINESS**

11.1 Amending City Policy #97-107; Snow Removal.

11.2 Repealing City Policy #2010-02; Special Events.

12. **UPDATES & REPORTS**

12.1 Tentative Agendas.

ADJOURNMENT

COUNCIL MEMO FORM

3.1

Meeting Date	May 16, 2016
Agenda Section	Council Minutes
Item Description	Various City Council Meeting Minutes
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION

Included in your packet are minutes (s) of previous Council meetings, worksessions, special meetings, etc. Minutes must be approved by the City Council and are kept permanently in the official City Council Minute Book.

FINANCIAL IMPACT

None.

COUNCIL ACTION REQUESTED

Approval of minutes.

**WORKSESSION OF THE ANOKA CITY COUNCIL
ANOKA CITY HALL
CITY COUNCIL WORKSESSION ROOM
APRIL 25, 2016**

1. CALL TO ORDER

Mayor Rice called the worksession meeting to order at 5:17 p.m.

2. ROLL CALL

Present at roll call: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, Weaver.

Absent: None.

Staff present: City Manager Greg Lee; Planning Director Carolyn Braun; Associate Planner Chuck Darnell; Public Works Superintendent Mark Anderson; City Clerk Amy Oehlers; Associate Planner Clark Palmer; Recording Secretary Cathy Sorensen.

3. COUNCIL BUSINESS and/or DISCUSSION ITEMS

3.1 Discussion; Special Events Ordinance/Policy.

City Clerk Amy Oehlers shared the staff report stating at the March 21, 2016 City Council meeting, the Council was presented with two requests for a Special Events License. Both proposed events were sponsored by private businesses. These applicants stated that a certain percentage of their proceeds would be given to a local non-profit (5% - 10% for one applicant, 10% for the other applicant). During the Council discussion Councilmembers expressed concern about public property being utilized for private monetary gain. Those two requests were postponed until after the Council had the opportunity to discuss private entities using public property for events and whether or not the City should stipulate a specific revenue sharing for Special Events.

Councilmember Weaver asked if we hire staff when we close 2nd Avenue for events such as Riverfest. Public Works Superintendent Mark Anderson said no as Ms. Oehlers was referring to hiring help for tent installation.

Ms. Oehlers said 10K Brewery were planning to install a tent. Mr. Anderson said we have 300 feet of jersey barricades so that work could subcontract with ballasts to hold the tent down. He said this work would just be a street closure that we do internally.

Ms. Oehlers referred to special signage regarding street closures 48 hours ahead of event. Mr. Anderson said jersey barriers were the largest expense of the work

with turn lane closure signs at a few hundred dollars versus \$8,000 for jersey barriers.

Councilmember Weaver said staff has arranged for installation of tent anchors for special events in the new parking lot by City Hall. City Manager Greg Lee said water and electric have been arranged as well.

Councilmember Schmidt said we talk about right-of-way and public property but the description includes private property too. Ms. Oehlers said we have some events on private property too and adopted exemptions in 2013 for events such as St. Stephens' summer event and activities at Castle Field.

Councilmember Schmidt said the ordinance outlines that private events could be required to obtain a license and asked how that coordinates with park rental. Ms. Oehlers said staff wanted to address park rentals too and has been working with Parks and Recreation Coordinator Lisa LaCasse on language as well.

Councilmember Weaver noted a recent event organizer went to the Park Board and then staff. Ms. Oehlers said that was correct, adding they intended to include liquor at their event too.

Councilmember Weaver said he is pleased when we have special events as they are a lot of fun and have a positive effect on businesses and restaurants but said every event should be partnered with a non-profit organization.

Councilmember Schmidt clarified that partnering with a non-profit organization was only if using public property.

Mayor Rice if we are using public space costs should be passed on unless this is really benefiting a non-profit. He said he is not sure of the quality of the non-profit and that we may be more lenient on those costs versus when only a small portion goes to the non-profit.

Ms. Oehlers said current exemptions like Anoka Halloween are not being charged back as they are community events but all others are being charged back.

Councilmember Schmidt suggested Council propose a percentage of net proceeds. Councilmember Weaver agreed.

Mayor Rice said we have been leery of that even with pull tabs because of the overhead costs.

Councilmember Weaver said we saw lots of administrative fees when the car show first started. Mayor Rice agreed but said we should not support that with public space, adding while it is good to have a policy it is difficult to define.

Councilmember Freeburg said the criteria should be based on private versus non-profit use and that public space should not be used for private gain at all. He said a ratio would be hard to define at one specific amount.

Councilmember Schmidt said the event may still require a license but not necessarily cost sharing with anyone else.

Mayor Rice said profits from the event go to a non-profit organization and promotion of their location is the benefit of the event.

Councilmember Weaver suggested 75%-25% to the organizer and that part of the policy should include no salaries as part of the group.

Ms. Oehlers asked if that should apply to just private or non-profit groups. Mayor Rice said it should apply to all organizations.

Councilmember Anderson suggested researching other communities' processes.

Ms. Oehlers shared that school events are hard to regulate if they are City or school trails and that we have an exemption for events that happen on school property.

Mr. Lee said this involves an exclusive right to City property instead of being open to all public to share.

Councilmember Schmidt referred to large turnouts for events such as the Grey Ghost Run. Mr. Lee agreed, stating we should differentiate between exclusive use and shared use.

Mayor Rice said the walk event was on public space but would not involve closing streets and while the event would have gone just fine in the future the event could grow too large to handle.

Council consensus was to research other cities' special event ordinances.

Councilmember Schmidt inquired about the proposed fee. Ms. Oehlers said staff was considering \$75 annually and if no change then no subsequent charge. She said the process currently involves 8-10 staff to review.

Councilmember Weaver said the review should involve using public space for personal gain and the need for a permit and whether or not they close the trail.

Councilmember Schmidt said we still need a fee for private events. Ms. Oehlers clarified the fee should apply for all events except for exemptions.

Mayor Rice said the fee could eliminate a lot of events if it gets too high and suggested a fee based on the proposed budget.

Councilmember Schmidt asked if the suicide prevention event did not involve a park permit. Ms. Oehlers said no but that she would have been notified anyway because of the intent to serve alcohol.

Ms. Oehlers suggested only involving a fee if held in a new public area and running on the trails. Councilmember Schmidt said no as that would involve too much control and referred to the Mt. Olive event.

Mr. Lee said participants of that event were running on public streets and trails without any closure. Mr. Anderson said that event did not require much set-up from Public Works.

Councilmember Schmidt agreed with Councilmember Weaver but wants to ensure that small events can afford the fee as well. He suggested outlining what is allowed and not allowed and then figure an amount to go to the partners.

Mayor Rice said partnering with non-profits probably benefit more than we think as they will advertise the organizer's event, etc. and suggested 75% sharing.

Ms. Oehlers asked if the Council wanted to limit to local non-profit groups only. Mayor Rice said the groups did not have to necessarily be local.

Councilmember Weaver asked about certain non-family-friendly events. Councilmember Schmidt said all events should be family-friendly and suggested 80% after expenses or of the net. Council agreed.

Councilmember Schmidt asked staff to bring events back for consideration that staff knows they want to see.

Ms. Oehlers asked if the use of public roads is acceptable. Mr. Lee said generally events do not involve use of public roads but that can be a question to ask, adding staff is very protective of shutting down public right-of-way, including the 10K Brewery event and the recent Walk a Mile in Her Shoes event.

Mayor Rice noted we close streets for the weekly car show and block parties.

Mr. Anderson asked if we would close a street for a weekend event. Councilmember Weaver said no as a weekend is too long. Mr. Anderson said the new parking lot will help facilitate those requests.

Councilmember Weaver asked how 10K Brewery organizer can sell their own beer from a tent. Ms. Oehlers said they have a license to sell off-site.

Mr. Anderson said the marquee and City-sponsored events are different if they benefit everyone but it is the new private, for-profit groups that are different.

Mayor Rice said an organizer does not have to partner with an organization but could just donate money to it.

Councilmember Schmidt said the MMPA annual meeting will be held on July 26 at Green Haven. He said the meeting will include 150 people from various cities and asked Councilmembers to attend if they can. He said this is the annual board of director meeting and will offer a lot of information about the MMPA.

3.2 Discussion; Related to Rental Licensing.

Associate Planner Chuck Darnell shared the staff report stating that City staff has been reviewing the Rental Licensing ordinance of the City Code. Recently, staff has begun to ensure that all the requirements in the Rental Licensing ordinance are being enforced and that all rental property owners are complying with the requirements. There are some changes that are being proposed to increase the efficiency with which staff can administer the Rental Licensing program, and also to better allow staff to ensure that the purpose of the Rental Licensing program is being accomplished. A reminder that the purpose of the Rental Licensing program is to ensure that those properties that are rented are safe, secure and sanitary; free from crimes and criminal activity, noise, nuisances or annoyances; and free from reasonable fears about safety of persons and security of property.

Staff outlined proposed changes that if approved they would like in place before the rental license renewal process begins in late 2016 and asked for Council input.

1) Biannual license renewal - Mayor Rice suggested inspections every three years as the majority are compliant. Council agreed.

2) Increase flexibility in staff determining when re-inspections are required – Councilmember Weaver asked what if one inspection goes bad. Mr. Darnell said the intent is to re-inspect every three years but we can do more if necessary based on specific criteria including the City may inspect if there has not been an inspection in three years.

Councilmember Freeburg inquired about junk and debris. Mr. Darnell said the City can inspect if we receive a complaint.

Councilmember Weaver said the system has been established by staff and Officer Schley and it is very impressive.

Mayor Rice suggested changing the language to be more stringent. Associate Planner Clark Palmer said Coon Rapids' ordinance states 'shall' and that some inspections are a requirement for continued licensing.

Council consensus was to license every three years along with a three-year renewal and change the language to include 'shall inspect' instead of 'may inspect'.

Councilmember Weaver said the term 'shall' should be based on staff discretion to do the minimal percentage of units in building as we do not want to waste time in places where there are no problems.

Mr. Darnell said staff typically inspects a quarter of the units in a complex and then records which units they do in order to rotate inspections.

Councilmember Freeburg asked what staff looks for during an inspection. Mr. Darnell said anything not functioning correctly.

Councilmember Weaver said the inspection is similar to the Section 8 inspection checklist.

Mr. Palmer said they follow the property maintenance chapter and State Fire Code requirements.

Councilmember Weaver inquired about how they address hoarding. Mr. Darnell said the code still refers to cleanliness and can be required to fix it based on lease agreements or revert back to the owner.

Mr. Darnell said staff will verify with the Fire Department too when necessary.

3) Increase re-inspection fee from \$25 per unit to \$100 per unit after third time - Council agreed, stating they would like to have flexibility to work with property owners to progress towards compliance, especially in hoarding cases and when working on evictions.

Mayor Rice suggested adding language such as attempting to make corrections. Councilmember Weaver agreed, stating there are many rights for tenants.

Mr. Palmer said the process already postpones adverse license action for 30 days. Council suggested increasing that time period to allow for eviction proceedings but to use staff discretion for the best intent.

4) Crime-free housing educational course requirements – Staff shared they would like to provide a six-month grace period to allow for an opportunity to train, stating other cities do this partnering, which gives flexibility and formalizes the partnership. Staff asked if Council is comfortable with only taking the training once. Council concurred.

Councilmember Weaver said if a license holder is in jeopardy of being revoked they need to take the training again. Mr. Darnell agreed, stating that will be a condition of license renewal.

5) Addition of conversion fee and nuisance fee to fee schedule - Council agreed.

Mr. Darnell suggested a rebate could be allowed if license holders submit to crime-free training, etc. Council agreed to keep the rebate tool.

Councilmember Freeburg said the rebate should not be refunded and should be a requirement to rent.

Council concurred the nuisance fee should be between \$200-\$500 with the first call free, second call and letter with request for plan to correct with the range determined by the police. They said the range should be defined and not discretionary.

Mr. Palmer said stiff penalties could help focus on who landlords rent to, noting early fines kick in right away with subsequent calls going to Council for potential revocation. He noted medical calls would not be included in this tally and that staff will possibly be working on mapping and rental density data.

6) Require police and fire lock box on exterior doors with existing security systems - Council consensus was to allow for access into the buildings.

Staff outlined other items to consider, including:

1) Change to occupancy standards – staff explained proposed changes, including closets and sharing bathrooms and kitchens with people not related, adding renters can have their own bedroom but share common space.

Mayor Rice suggested an exception be included for a nuclear family. Planning Director Carolyn Braun said that is possible but would need to meet square footage requirements by the State.

Mr. Darnell said the language was intended to focus more on unrelated tenants and not nuclear families.

2) State licensed residential facilities - Council consensus was to license these facilities.

Councilmember Schmidt said he thought we could not license residential facilities. Ms. Braun said staff is trying to verify as she did not think we need to inspect twice. She said the City is not prohibited from inspecting as they have the knowledge of whom they are renting to.

Councilmember Schmidt said there has been discussion on warrants and outstanding warrants and arresting renters depending on the degree of the warrant and that more clarification is needed.

Council consensus was for staff to inform the Police Department of any warrants found on rental property tenants.

Councilmember Schmidt said we should verify first for any data practices concerns as with any other licensing agencies without a State license and suggested other residential licensing. He noted discretion is needed for nursing home/memory care/ and other exceptions.

3) Rental property density restrictions – Staff shared they are doing research about a maximum number of rental properties in a certain area.

Councilmember Schmidt said the CRTV could be a very dense area. Councilmember Weaver agreed but said it is based on the zoning. He said the vision for that area is not R-1 but that it does not turn all into rental, such as a college town.

Council consensus was to still work on density amendments but not as a high priority.

Mayor Rice said he would like to have some education on density though. Ms. Braun said density could be used as part of the process and done when staff has some time.

Councilmember Schmidt thanked staff for the weekly report on code compliance, rental licensing, number of violations, citations issued, and those brought into compliance.

Councilmember Weaver suggested including Officer Shlay's letters with the report as well.

Council thanked staff for their work.

3.3 Discussion; Interim Use Permit; Accessory Structures.

Ms. Braun shared the staff report stating that in December 2015 the City considered a request for an interim use permit to allow a home occupation in a carriage house on the property at 1627 South Ferry Street. The request was denied due the inability of the applicant to show that the proposed use would be temporary in nature, as required by the zoning ordinance. At that time, the Council indicated that they would like to discuss this issue further and discuss whether the zoning ordinance should be amended.

Staff would like direction from the City Council on whether staff and the Planning Commission should draft amendments to the zoning ordinance related to home occupations and listed several options as examples.

Council consensus was not to make home occupations easier as they do not want them because there is too much room for error. Staff will bring forward a sign permit ordinance too at same time.

Council agreed that they do not favor accessory structure businesses and sheds on skids on impervious surfaces, even if it is on wheels. They agreed the structure should include anything placed upon the ground, tires included and that structures over 120 square feet should have foundations. Staff will review the recreational vehicle definition regarding structures such as park models and ice houses.

3.4 Discussion; Sidewalk Snow and Ice Control.

Mr. Anderson shared the staff report stating earlier this winter City staff and several councilmembers received a phone call complaint/inquiry from a citizen regarding ice control on sidewalks; and questions regarding the City's responsibility for ice control and snow removal on sidewalks. He said the inquiry prompted staff review of City code and the Snow Removal Policy 97-107.

Staff provided recommendations for updates to the code sections and snow removal policy, stating the City assists property owners with the snow removal process on sidewalks but does not provide ice control. Staff said they do not recommend that the City take on the responsibility for ice control on sidewalks due to the potential liability risk for slips and fall injuries that could occur on sidewalks and due to the increase costs associated with providing such services. The City will continue to provide ice control on sidewalks adjacent to city owned buildings/facilities.

Mr. Lee said ice control on adjacent areas is ultimately the homeowner's responsibility and that none of this is to be construed to be the City's responsibility.

Councilmember Weaver said it is important to know the intent is that someone is still in charge and that is not going to change, adding the process works very well.

Mr. Anderson said staff makes good decisions and if we define too tightly it could be bad. He said the policy is in line with 2 and 3 inches of snow levels and discretion is still up to the street supervisor while still allowing the Police Chief to make recommendations. He said the question is whether the City salts sidewalks and said staff recommends we do not as it would require more responsibility and more equipment.

Mr. Lee said he is not aware of any cities that salt sidewalks.

Councilmember Schmidt said the language states that City maintains the safest, possible travel and suggested changing that language as it could be construed to mean plowing every 10 minutes for example. Mr. Anderson suggested using the term practicable instead and will revise the policy for Council consideration.

Mayor Rice suggested including plowing on a timeframe instead such as 24 or 48 hours. Mr. Darnell suggested using clearing as practicable instead.

4. OTHER BUSINESS

4.1 Staff Update.

None.

5. COUNCILMEMBERS COMMENTS

None.

6. ADJOURNMENT

Mayor Rice adjourned the Regular Worksession meeting at 7:36 p.m.

Submitted by: Cathy Sorensen, *TimeSaver Off Site Secretarial, Inc.*

Approval Attestation:

Amy T. Oehlers, City Clerk

DRAFT

**REGULAR MEETING OF THE ANOKA CITY COUNCIL
ANOKA CITY HALL
CITY COUNCIL CHAMBERS
MAY 2, 2016**

1. CALL TO ORDER

Mayor Rice called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

2. ROLL CALL

Present at roll call: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver.

Staff present: City Manager Greg Lee; Planning Director Carolyn Braun; Associate Planner Chuck Darnell; Finance Director Lori Yager; Police Chief Phil Johanson; and City Attorney Scott Baumgartner.

Absent at roll call: None.

3. COUNCIL MINUTES

- 3.1 Minutes of April 18, 2016, Local Board of Appeal and Equalization.
Minutes of April 18, 2016, Regular Meeting.

Motion by Councilmember Weaver, seconded by Councilmember Schmidt, to waive the reading and approve the April 18 Local Board of Appeal and Equalization and the April 18, 2016, Regular Meeting minutes.

Vote taken. All ayes. Motion carried.

4. OPEN FORUM

No one appeared.

5. PUBLIC HEARING(S)

- 5.1 Public Hearing; Issuance of an On-Sale Intoxicating Liquor and Sunday Liquor License to MN Tavern Development Group, LLC, dba; 201 Tavern & Grill, 201 Jackson Street, Suite 102.
RES/Issuance of an On-Sale Intoxicating Liquor and Sunday Liquor License to MN Tavern Development Group, LLC, dba; 201 Tavern & Grill, Jackson Street, Suite 102.

RESOLUTION

City Manager Greg Lee shared a staff report with background information to the Council stating a new business has moved into the location that was previously operated as River City Saloon. The new business is MN Tavern Development Group, LLC, dba; 201 Tavern & Grill and they have applied for an On-Sale Intoxicating Liquor & Sunday Liquor License. Staff has conducted the necessary background investigations and no concerns or objections have been expressed. The business has been doing some remodeling of the building and plans to re-open within the first couple weeks of May. The approval of this license will be contingent upon final inspections and issuance of a Certificate of Occupancy.

Mayor Rice opened the public hearing at 7:05 p.m.

Being no comments Mayor Rice closed the public hearing at 7:05 p.m.

NOTE: By motion from Councilmember Schmidt, which was seconded by Councilmember Weaver, and by a unanimous vote of the Council, agenda item 9.1 was moved up on the agenda and acted upon at this point.

Motion by Councilmember Freeburg, seconded by Councilmember Anderson, to adopt a resolution approving the issuance of an on-sale intoxicating liquor & Sunday liquor license to MN Tavern Development Group, LLC, dba; 201 Tavern & Grill, 201 Jackson Street, Suite 102, Anoka, Minnesota.

Councilmember Freeburg said he is excited to see this new business open.

Chad Johnson, Scandia, said he is the owner of The Well in Coon Rapids and plans to implement a rustic theme at this location with homemade, smoked foods.

Councilmember Freeburg noted current customers will be surprised with the change and wished them the best of luck.

Councilmember Weaver said he is excited to see the new ambience at this location and welcomed them to Anoka.

Councilmember Schmidt asked if they intend to serve breakfast as well. Mr. Johnson said they plan to offer brunch on Saturdays and Sundays with lunch and dinner each day of the week.

Councilmember Schmidt asked if the menu will be similar to The Well. Mr. Johnson said it will in some regard, especially with regard to their chicken wings, but said other offerings will be included such as pastrami sandwiches and Mahi Mahi.

Mayor Rice asked if they intend to have a 2am license. Mr. Johnson said no, they plan to close at 1am on the weekends and 11pm during the week.

Mayor Rice thanked Mr. Johnson for investing in Anoka and wished him all the best.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

5.2 Public Hearing Improvement Hearing; Stormwater Pollution Prevention Annual Report (SWPPP).

Mr. Lee shared a staff report with background information to the Council stating this public hearing is one of the requirements of the City's National Pollution Discharge Elimination System (NPDES) permit to update the City Council and provides an opportunity annually for the public to provide input on the adequacy of the City's Storm Water Pollution Prevention Program (SWPPP). This plan establishes annual goals and objectives for the City in an effort to implement policies and procedures that will meet stormwater quality requirements of the permit. Mr. Lee outlined the improvements made over the year as part of stormwater quality management.

Mr. Lee said no formal action is required but asked the Council to take any public input.

Councilmember Schmidt said he looks forward to hearing how many tons are moved from catch basins each year. Mr. Lee said he does not have the exact figures but knows it is in excess of 100 tons. He said this material is filtered out before being dumped back into the river.

Councilmember Schmidt inquired about the catch basins with direct outfall to the river. Mr. Lee said they did not eliminate any catch basins in 2015 and while adding storm sewer sceptors they did not add any additional discharge points.

6. CONSENT AGENDA

Motion by Councilmember Freeburg, seconded by Councilmember Weaver, to approve Consent Agenda 6.1 through 6.2.

6.1 Approved Verified Bills.

6.2 Revising and Setting Council Calendars.

Vote taken. All ayes. Motion carried.

7. REPORTS OF OFFICERS, BOARDS AND COMMITTEES

7.1 Planning Items:

7.1A ORD/Rezoning: 6058 Highway 10. (2nd Reading)
ORDINANCE

Associate Planner Chuck Darnell shared a staff report with background information to the Council stating the City is proposing to change the zoning classification of a City-owned property located at 6058 Highway 10. The property is currently zoned R-6 Manufactured Home. Staff has proposed that the zoning classification be changed to R-3 Medium and High Density Residential. The Planning Commission considered and recommended approval of the change in zoning classification at the April 5, 2016 regular meeting. The Planning Commission determined that the rezoning met the criteria required to change the zoning classification of the property, based on the outlined findings.

Don Kidd, Ramsey, asked if the rezoning is the first part of this item. Mayor Rice said yes, stating the Council will consider the rezoning, then the plat, and finally the Planned Unit Development (PUD).

Mr. Kidd said he was curious of the effect the five -acre variance would have on the rezoning to be made buildable on 3.8 acres and would the rezoning still be considered from R-6 to R-3. Mr. Darnell said the variance was for the PUD, which is five acres while the variance was for a smaller portion not related to the zoning but to the PUD, which would be akin to apartment complexes.

Mayor Rice said there are many different structures that could fit on this site but the question is more about how many people fit per acre.

Mr. Kidd said so an allowed use could be a business like the condo type and would R-3 be the best fit or would commercial be better since there will be so much rotating traffic as residents change. Mayor Rice said it is an opinion but the business climate on Highway 10 and the uses around the site we believe it is a good fit. He said there are businesses challenged by on/off access, which will only get worse, adding access is important.

Mr. Kidd asked if egress for pedestrian walkways are common as there is nothing there now and asked if there are any plans for walkways. Mr. Darnell said the rezoning to R-3 could constitute pedestrian activity and a plan for the frontage road on Highway 10 and reserving space for trail connections.

Mr. Kidd asked if the plan includes a trail similar to the Mississippi River Trail (MRT) or a sidewalk-type trail. Mr. Lee said the TH10 study showed that Riverdale Drive would be extended east to a trailhead to connect into the MRT system with access to the east and west to connect. He said Anoka started preliminary designs of the road, which are necessary to reserve right-of-way, and is looking for the City of Ramsey to move forward with their design. He said once that is complete Anoka can move forward with the grant application.

Mayor Rice said we will see more details and locations once the plat is designed.

Mr. Kidd referred to the silt setback for riparian lots and asked how much is left of buildable acreage and does that comply with the variance. Mayor Rice said that area is the setback and while the property may or may not be useable it is even if it is not all buildable.

Mr. Kidd said when the silt fence was installed do they keep part of it and give the rest to the new owners and asked how much is left, 3.6 acres or less. Mr. Darnell said the outlots are approximately .8 acres in Outlot A and while he is not sure if it took the entire 100-foot the full development will be 30% impervious surface coverage.

Mr. Kidd said the silt fence line of the .8 acres was allocated and unbuildable. Mr. Darnell said the silt fence is a temporary construction feature and will be removed.

Mr. Kidd said when the fence is removed the area is 3.6 acres how much will be deeded back to the City. Mr. Darnell said the area included in the PUD is 3.8 acres with two lots and one outlot and the acreage is about .8 acres. He clarified the variance includes all lots and the two lots which will be entire 3.8 acres.

Motion by Councilmember Weaver, seconded by Councilmember Anderson, to hold second reading and adopt an ordinance amending Chapter 74, Article III, Section 74-62 of the Anoka City Code regarding the City of Anoka Zoning Map.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

7.1.B RES/Final Plat; 6058 Highway 10.

RESOLUTION

Mr. Darnell shared a staff report with background information to the Council stating the City is requesting approval of the final plat for Fellowship Place. This plat encompasses the properties currently addressed 6058 Highway 10. The Planning Commission held a public hearing on April 5, 2016 and recommended approval of the preliminary plat for Fellowship Place. The City Council also reviewed and approved the preliminary plat for Fellowship Place on April 18, 2016.

Mr. Darnell said that since that time staff has determined two minor changes that have been reflected on the final plat. Those include a wider drainage and utility easement on Lots 1 and 2 to allow for utility access and still preserve trees on the site, and the change of the area shown as right-of-way on the preliminary plat to Outlot B on the final plat. These changes were described during the staff

presentation to the City Council on April 18, 2016, before the approval of the preliminary plat.

Mr. Kidd asked for clarification on preliminary versus final plat approval. Mayor Rice said plat approval does not address zoning but how a site is divided up and the plans for each of those lots.

Motion by Councilmember Freeburg, seconded by Councilmember Schmidt, to adopt a resolution approving the final plat for Fellowship Place.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

7.1.C ORD/Planned Unit Development; 6058 Highway 10. (2nd Reading)
ORDINANCE

Mr. Darnell shared a staff report with background information to the Council stating the applicant, Dennis Medved, has submitted an application for a planned unit development (PUD) to develop townhomes and an office building on the property at 6058 Highway 10. The property will be used as the new facilities for Riverplace Counseling Center. The City Council completed a site plan review and approved the site plan and a variance for the development on April 18, 2016. The applicant is requesting that the PUD be created as Planned Residential Development-5 (PRD-5) with mixed land uses, as allowed under Anoka City Code. PRD-5 would be based on the underlying zoning district of R-3 Medium and High Density Residential. The mixed land use would encompass the office building, which is allowed because offices are a use that is permitted in one of the City's four types of PUDs and the office use will not occupy more than one-third of the area within PRD-5.

Councilmember Anderson confirmed there are no required changes on the PUD.

Roxanne Terstee, 6263 Rivyln Avenue, said she was unaware of the project from the beginning and was told it was going to be a parking lot to serve the nearby park after contacting the owner. She said the City of Ramsey held a workshop to express their concerns but told this project was going to happen. Ms. Terstee said presented a petition from the neighborhood, stating she has lived there for over 30 years and while some issues mentioned are someone else's fight she wants to focus on the most important things, including serious safety concerns, security and liability issues. She said not one Anoka resident feels the sting of this move but the Ramsey residents do. Ms. Terstee said she was told the DNR gave permission and the Mississippi River Critical Corridor (MRCC) is fine with the project but asked when the City is the owner and hands it over to a private citizen will the DNR still feel the same way about the project.

City Attorney Scott Baumgartner said the DNR rules do not apply differently to a municipality versus a private entity. He said any developer that impacts or is close to waterways involves DNR review because they oversee the critical areas along the river way, whether it is the City or a private industry.

Ms. Terstee spoke about contamination and that realtor Marty Fischer said these issues make the site unbuildable. She said he shared that the flood plain runs right through the lot and while it is difficult to see on the flood plain maps he has seen water logged areas and asked if this is an issue. Mr. Darnell outlined the flood plain area and the building restrictions in the 100-year flood zone but not the 500-year flood zone, which the building is outside of.

Ms. Terstee shared concerns about building in this area because the water does not follow the topography and the DNR requirements, adding no there are building restrictions imposed in the 500-year flood plain area and asked if the project meets all standards required for a flood plain area. She said she reviewed the permit from the Lower Rum River Water Management Organization (LRRWMO), an organization that meets at City Hall. She said the permit from March stated Dennis Medved was the owner and the project was for Riverside Counseling Center and since he is not the owner and the center is not the same name is the permit still valid. Mr. Baumgartner said the same rules would have applied whether the permit was issued to the City or a private entity as the review looks at the underlying uses of the property.

Councilmember Weaver clarified the LRRWMO meets at City Hall but is comprised of representatives from all area cities.

Ms. Terstee asked if the permit is still legal based on the name it is issued in. Mr. Baumgartner said the permit is still valid.

Ms. Terstee said the MnDOT permit referred to Riverview Counseling Center and asked why so many names have been used. Mayor Rice said the different names are likely typographical errors.

Ms. Terstee referred to the study and how it affects local neighborhoods, stating concerns that right now the center is blocks from the police station but now be miles away. Mayor Rice said the City has not reviewed police calls recently but said he does not believe the new location will be any concern.

Ms. Terstee asked if the Mayor was referring to Ramsey police not being unduly burdened. Mayor Rice said that is correct, stating the center will still be within the City of Anoka and we will still respond to all calls in Anoka. He noted the center has onsite staff 24/7 and supervise what is happening but that will not relieve the City from responding when called.

Police Chief Phil Johanson said he does not expect any major problems regarding responding, stating Anoka is only 7.5 square miles so we can likely respond quicker than Ramsey. He noted larger facilities usually generate more calls, like Anoka Technical College, but said our response will still be quick.

Ms. Terstee said there is no existing sidewalk and the service road is years away. She expressed concern about people walking the highway to get to the convenience store and their safety as vulnerable adults protected by Rule 25.

Mayor Rice said the City is aware that residents will go to the convenience store and would not be surprised to see a path worn into the area feeding into the former K-Mart area to access the convenience store.

Ms. Terstee expressed safety concerns regarding residents from the center crossing Highway 10 and entering the bar to purchase cigarettes. Mr. Baumgartner said he does not believe the residents can enter a bar as part of their treatment.

Councilmember Freeburg noted Kwik Trip would be much closer for the residents to purchase items.

Ms. Terstee reiterated her safety concerns. Councilmember Freeburg noted the City of Ramsey allowed a large townhome project awhile back and was not concerned about safety then. Ms. Terstee said this project will bring about more pedestrians than that townhome project.

Councilmember Freeburg referred to Ms. Terstee's concerns, stating the City is not moving the center because they are bad neighbors, adding they have not generated a lot of calls. He said the center is relocating so the City can beautify our riverfront and the site is available and located in Anoka. Councilmember Freeburg said he is not sure how many shelters Ramsey has but Anoka has several and this center is not going to decimate this neighborhood.

Ms. Terstee said she did not say the center will decimate the neighborhood but said this is a dangerous location and has liability and safety concerns. She said she is not saying anything mean or malicious as the facility does good work but said there is a better place for it.

Mayor Rice said the treatment facility is comprised of sober adults who are in treatment and does not believe a river bluff or traffic poses any greater safety concern than any other facility located here. He acknowledged that higher density uses brings more public transportation but that would happen with any high-density use.

Ms. Terstee said the point is they thought there was a better fit for the facility and the property because they had to fit the building on the site and said she does not know if the City would have done that for everyone.

Mayor Rice said that typically when a resident comes for a variance we are pleased because it means they are investing in their property and we try to accommodate investment. He said it is not their fault that the owner is in the difficult situation they are in and what they needed for a PUD.

Planning Director Carolyn Braun said the Code requires a five -acre granted variances and before this project staff was discussing changing the requirement to three –acres because there are not many five-acre lots in Anoka any longer. She said they could have made it larger but chose to make it this size in the public realm so we can keep control, adding the City took good environmental provisions to protect the area.

John Terstee, Ramsey, asked if the Council received the letter from the Ramsey City Council, which states they believe Anoka is moving too fast with this project.

Councilmember Weaver asked staff to share the timeline of how long this project discussion has been going on.

Mr. Terstee asked why they were not notified of the project. Mr. Darnell said Anoka has been working with Ramsey regarding the Joint Powers Agreement (JPA) for utility access as far back as 2015 and maybe earlier with the center as a potential end user of the site. He said there were discussions with the applicant when they applied for the PUD and staff met with Ramsey and shared that information. He outlined the 60-day rule and the 350-foot notification requirements as well as published notice, adding Ramsey requested a neighborhood meeting but it was held after our Planning Commission meeting.

Mr. Terstee said the service road will give access and without that will MnDOT allow the building to be constructed. Mayor Rice said they are allowing the project now as it was approved this year without a service road, adding they are optimistic about the timing.

Mr. Kidd thanked the Council for their time, stating they love their neighborhood and understand this is a 20-year program with issues of blight, which will be more positive. He said but for us to live with it they ask that the Council consider the feedback, stating while they understand this project is going through they ask for consideration of safety of Rule 25 on a high-speed highway. Mr. Kidd said they just want to be heard even though they are were beyond the 350-foot notification and asked Council to look at Ramsey's letter and consider pedestrian connectivity and bluff setback. He said they want to be allies and asked that they be considered regarding screening and timing of anything within 1,000 feet and that Ramsey will do the same. Mr. Kidd said he spoke with another Mayor earlier today and was enlightened, stating Anoka is doing this in the best interest of Anoka but from their angle the project looks rushed and sketchy. He asked that

the Council do its due diligence as people will be meandering in their neighborhood.

Mayor Rice said the Council has been very patient allowing the neighborhood to express their concerns and understands that with less than one-month notice to them they feel this project is moving very fast but if they look at a calendar they should realize discussions have been going on much longer. He said Anoka has made significant investments to create a beautiful entrance to our City, including assisting the Volunteers of America to build a nursing home in Anoka on a very prime lot where we left money on the table. He said 60,000 cars per day use this road and the center has been part of our community for over 22 years and will continue to be part of our community, good or bad. Mayor Rice said he hopes this will be a quality addition to the area on land that was not very usable without utilities. He noted he thought houses were going to be built on the end of Rivlyn Avenue.

Mr. Kidd said we are good neighbors and want to be kept in the loop and help throughout the process.

Motion by Councilmember Anderson, seconded by Councilmember Freeburg, to hold second reading and adopt an ordinance amending Chapter 74, Article III, Section 74-62 of the Anoka City Code regarding the City of Anoka Zoning Map.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

Jack Nukum, Rivlyn Avenue, said the Ramsey Council acted last week regarding this strip of land, stating in 2016 and 2020 this will be a different section. He said the City is going to spend \$1 million on the intersection by McDonald's for a fence to cut down on pedestrian traffic across Highway 10 and eventually a pedestrian bridge, which is at least five years out. He said there is no plan to build a road on the south side of Highway 10 and we are worried about pedestrian crossing Highway 10 in this area too. Mr. Nukum said of all the accidents from Rum River Road to Elk River half occur between Thurston and Sunfish Lake Boulevard. He said there is has no alternate now and they want this project to be the best thing it can be and have concerns with the river trail and accidents. He asked for help with the miscommunication.

Gage Terstee, Ramsey, said the plans have been in the works for 16 months but referred to a report that says January 2015 the center could be relocated, same as with the sewer and drainage, but earlier it was stated the site could be used for multiple condos and asked when was moving the counseling center discussed. Mayor Rice said the discussions have been going on for more than 16 months, adding it takes months to get a JPA to another city such as Ramsey.

Mr. Terstee said 15 months was mentioned but the project was not set in stone until 1-2 months ago and this feels like it is going much faster than intended. Mayor Rice said the project is still not set in stone but will be soon with these approvals. He said he understand and have compassion on how the residents feel because you as a neighborhood you were not aware of the project until four weeks ago.

Ms. Terstee said the timing was what we knew and said look at what we missed, an opportunity for input. She said from January 2015 they referred to a service road and trailhead but nothing about the counseling center, adding they believed the sewer and water was going to be for restrooms at the park. She said the EDC discussed the project on March 12, 2015, but was not decided until just recently, adding she was ever told by the owners that the site was going to be a parking lot.

Mayor Rice said he is just as surprised with the parking lot idea as the residents because that did not come from the City. Ms. Terstee said the center has good people but this whole thing feels wrong.

Councilmember Freeburg said the City has done nothing wrong, explaining the septic system failed at the mobile home park and the owner could not afford the upgrade so he liquated and residents had to move. He said it was the park owner's option to spend the money and while he could have upgraded the septic he did not.

Ms. Terstee said she thought the owner had permission to connect to Ramsey. Mayor Rice said Anoka tried to negotiate for connection but they chose not to.

Ms. Braun noted it was not Anoka that closed the park but the State of Minnesota Health Department, adding no one has authority other than them. She said the State worked with the property owner to try to address the septic concerns and notified them of the concerns in 2004 and then leveled administrative penalties, which would have been but pulled if they closed the park. She added the park could not connect to the west because it was private ownership at the time.

Ms. Terstee said the owner had a purchase agreement and permission from Ramsey to connect. Ms. Braun said the owner did not ask us to connect or purchase and the result would be the same as we are doing today or to the east.

Mayor Rice said the Police Department will work with the neighbors and the City of Ramsey and will make the quarterly police activity reports accessible for review.

8. PETITIONS, REQUESTS AND COMMUNICATION

None.

9. ORDINANCES AND RESOLUTIONS

- 9.1 RES/Issuance of an On-Sale Intoxicating Liquor and Sunday Liquor License to MN Tavern Development Group, LLC, dba; 201 Tavern & Grill, Jackson Street, Suite 102.

ACTED UPON AFTER THE PUBLIC HEARING

- 9.2 RES/Recommended Approval of an LG214 Premise Permit; Northstar Search and Rescue at 10K Brewing.

RESOLUTION

Mr. Lee shared a staff report with background information to the Council stating the City has received a request from Northstar Search & Rescue, Golden Valley, MN, requesting that they be allowed to obtain a Premise Permit to operate gambling at 10K Brewing, 2005 2nd Ave. A premise permit allows an organization to sell pull tabs, tip boards, etc. The Minnesota Gambling Control Board is the entity that actually grants Premise Permits; however, MN GCB requires that the municipality in which the gambling takes place provide a recommendation or comment on the issuance of a premise permit. A few years back, the Anoka City Council discussed “out of City” organizations that want to obtain a premise permit in Anoka. The Council chose to amend the City ordinance so that our local gambling organizations and non-profits are given the first option on operating gambling.

Councilmember Anderson confirmed the address on 2nd Avenue.

Motion by Councilmember Freeburg, seconded by Councilmember Schmidt, to adopt a resolution recommending the issuance of a State issued LG gambling license & premise permit for North Star Search & Rescue; at 10k Brewing, 2005 2nd Avenue, Anoka, Minnesota.

Mayor Rice asked if the organization will be donating within our service area. Mr. Lee said he believes a small percentage stays within the local area.

Councilmember Weaver said he believes 50% of proceeds stays within the local area.

Donna Staffonick, 609 Independence Avenue, Golden Valley, said they have been serving local communities since 1989, adding within the five-state region they pursue helping with search and rescue efforts. She said they regulate as medical response units, similar to the Fire Department, and would like to join with 10K Brewing to bring in meat raffles and bingo but not necessarily pull-tabs.

Mayor Rice inquired about the organization. Ms. Staffonick said they help recover lost and missing people and have worked with Anoka in the past.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

9.3 RES/Approval of Purchase Agreement; Dennis and Beverly Medved.
RESOLUTION

Ms. Braun shared a staff report with background information to the Council stating consistent with past discussions a real property exchange agreement was shared that facilitates the exchange of land between the City of Anoka and Dennis and Beverly Medved. The land acquired from the Medved's will be incorporated into the City's River Walk project in the South Ferry Street corridor. The land acquired by the Medved's will be used for the development of a counseling center with on-site client residential facilities. In addition to the exchange, the City of Anoka will pay additional consideration to the Medved's in the amount of \$3,150,000.00.

Mr. Baumgartner noted that some of the site work has already begun outlined within the purchase agreement, which refers to due diligence, title work, and soil borings. He said these topics are essentially moot and that staff will be modifying or adding language since the current language is no longer applicable. He asked that Council include in their motion authorization to review future amendments.

Mr. Darnell said that language has been included in proposed resolution.

Motion by Councilmember Weaver, seconded by Councilmember Schmidt, to adopt a resolution approval of real property exchange agreement, including amendment language regarding due diligence, title work, and soil borings as noted by the City Attorney.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

9.4 RES/Fellowship Place Utility Extensions; Accept Bids and Award Construction Contract.
RESOLUTION

Mr. Lee shared a staff report with background information to the Council stating on February 2, 2015, the City Council adopted a resolution to enter into a Joint Powers Agreement with the City of Ramsey for the construction and maintenance of the utilities to serve 6050 & 6058 Highway 10. On August 3, 2015 the City Council adopted a resolution amending this Joint Powers Agreement with the City of Ramsey for the construction and maintenance of the utilities to serve 6050 & 6058 Highway 10. Mr. Lee noted they do not believe Ramsey has an easement over that line which is an issue they have to deal with when approaching Ramsey businesses. He said they need to require Ramsey to change their comprehensive

plan, adding they thought about connecting to their own utilities and charge them back so as to connect into our own and go across Highway 10 on the Anoka Technical College (ATC) site.

Mr. Lee said they receive four bids with Douglas-Kerr being the lowest at \$242,752.50. He said they will have to construct a lift station at a cost of \$35,000 along with the easement cost from ATC of \$11,202.

Councilmember Anderson confirmed the process will include jacking underneath the highway. Mr. Lee said that is correct along with casing and piping.

Councilmember Anderson asked if there could be one jacking for both sides. Mr. Lee said they intend to use one jacking pit at 10 feet apart, adding the parking lot will be jacked under the lot to help minimize disruption.

Motion by Councilmember Freeburg, seconded by Councilmember Anderson, to adopt a resolution approving Fellowship Place utility extension project; accept bids and award construction contract.

Councilmember Weaver said staff did a magnificent job on this project, adding they had spoken with neighbors about this project as far back as 2014.

Mayor Rice said the Medveds negotiation was tenuous over time and was even doubtful until just a few months ago.

Councilmember Schmidt said the evolution of the site goes far back, adding the State closed it and established a specific process to handle the needs of renter and staff to ensure all money possible. He said we did help financially and a failed mobile home park has a lot of impact.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

9.5 RES/Purchase of an Easement at Anoka Technical College for Drainage and Utility Purposes.

RESOLUTION

Mr. Lee shared a staff report with background information to the Council stating as part of the Riverplace Counseling Center project, the City will be providing sewer and water services to the parcel at 6058 Highway 10. As a result of the sewer service, a drainage and utility easement is required over the force main across Anoka Technical College's parking lot to Anoka's sanitary sewer manhole. Public Services have been in negotiation with the college to purchase this easement for drainage and utility purposes. This will be for a 20' wide easement centered over the force main.

Motion by Councilmember Schmidt, seconded by Councilmember Weaver, to adopt a resolution approving purchase of an easement at Anoka Technical College for drainage and utility purposes.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

9.6 ORD/Amending Chapter 46; Offenses and Miscellaneous Provisions, Article III. Offenses Involving Public Safety.
(1st Reading)

Ms. Braun shared a staff report with background information to the Council stating in response to U.S. District Court Judge Donovan Frank's ruling that Minnesota's program for confining predatory offenders is equivalent to permanent confinement without a clear path to release and ruling the program to be unconstitutional, many communities are enacting local ordinances to restrict where Level III predatory offenders can live after they are released. One news article indicated as many as 39 communities have enacted such ordinances. In research to date, the following communities are either studying adoption of a residency restrictions ordinance, have enacted a moratorium on to study the issue, or have adopted a residency restriction ordinance.

Ms. Braun referred to the housing shortage and other concerns, stating the ordinance prohibits Level III offenders from establishing with 2,000 feet of a school, daycare, place of assembly or a park. She said the ordinance includes many exceptions or grandfathered statuses, including living with parents as a minor. She said the Halloween parade of a person in costume has been included as well as added restrictions for rental properties.

Mayor Rice said schools, parks, and churches only choose this path and that a similar map outlining these areas makes sense as it is appropriate and full of these areas. He noted it is the City's responsibility to provide people with a safe place.

Ms. Braun agreed, stating especially since the City is only seven square miles.

Motion by Councilmember Weaver, seconded by Councilmember Freeburg, to hold first reading of an ordinance amending Chapter 46 Article III Offenses Involving Public Safety of the Code of the City of Anoka.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

10. UNFINISHED BUSINESS

None.

11. NEW BUSINESS

11.1 Consideration of Issuance of a Special Events License; MN Brewery Running Series; “5K-10K Fun Run”.

Mr. Lee shared a staff report with background information to the Council stating Nathan Herrington of Apple Adventure Racing, on behalf of MN Brewery Running Series, has submitted an application for a Special Events License to hold a 5K-10K Fun Run in Anoka on June 4, 2016. Staff has no concerns or objections to the issuance of this license. There will be no City staff assistance for this event that would be billed back to the sponsor. The event is planned to be annual event. 100% of proceeds, after expenses, will be donated to ACBC Food Shelf.

Councilmember Weaver inquired if the event organizers intent to close the River Plaza parking. Mr. Lee said the applicant intends to close the River Plaza parking area.

Councilmember Weaver said with the parking lot under construction will we create more confusion, which may result in moving the date.

Mayor Rice inquired about the hours. Mr. Lee said the hours will be 10am-1pm with the lot open after that.

Councilmember Weaver asked who will monitor the lot in the morning for cars left from Friday night. Mr. Lee said City staff will place barricades and stay onsite for the 3-hour period, which can be charged back.

Motion by Councilmember Anderson, seconded by Councilmember Freeburg, to approve issuance of a special events license; MN Brewery Running Series; “5K-10K Fun Run”.

Councilmember Schmidt suggested addressing these events a worksession, adding while there is no end to the worthy causes and non-profits they need to address how to handle major lot closure each weekend and determine how many can we handle.

Mayor Rice said this was discussed at a worksession where criteria was established and he is comfortable with staff saying there are no concerns but if it is getting to be too much staff will let us know. He said a worksession could be scheduled to discuss outlining a basis.

Councilmember Schmidt said if one lot is closed then not another within the City it might be a coincidence but parking needs to be addressed.

Mr. Lee said it is a balancing act regarding closing lots versus encouraging people to come to Anoka, adding staff will take this into consideration.

Councilmember Schmidt said Riverfest's parking needs as well as another special event would have a big impact on Riverfest attendance.

Mayor Rice said these events bring people to the City but there is a responsibility to be prudent.

Vote taken. All ayes. Motion carried.

11.2 Consideration of Issuance of a Special Events License; Anoka Masonic Lodge "Get Out the Grill Out".

Mr. Lee shared a staff report with background information to the Council stating Anoka Masonic Lodge is hosting the "Get Out the Grill Out" event on Saturday, May 21, 2016. This event will be similar to their annual Ribs, Bibs & Blues Fest. Staff has no concerns or objections to the issuance of this license. There will be no City staff assistance for this event that would be billed back to the sponsor. The event is planned to be annual event. They are requesting the closure of the City owned parking lot next to the Masonic Lodge, which they use for Ribs, Bibs & Blues Fest, adding that 100% of the proceeds will go back to Masonic Lodge for charitable contributions.

Mr. Lee noted this event is scheduled for the same day as a Walk a Mile in Her Shoes event, which is proposing to close City Hall parking lot

Motion by Councilmember Weaver, seconded by Councilmember Freeburg, to approve issuance of a special events license; Anoka Masonic Lodge "Get Out the Grill Out".

Councilmember Weaver said he agreed with Councilmember Schmidt about overlapping events as closings area a valid point and staff should take that into consideration.

Mayor Rice agreed, stating approval should be on a first come first serve basis rather than ranking the organizations.

Vote taken. All ayes. Motion carried.

11.3 Adoption of Waterfowl Management Policy.

Mr. Lee shared a staff report with background information to the Council stating new this year the DNR is requiring a policy for all agencies that conduct management practices involving trapping geese, egg addling, and/or other management practices typically performed at area golf courses or parks. The DNR is requiring all public entities establish a goose management policy in order to be eligible to request permits to remove/trap geese. Rather than be specific to only

geese, staff felt that the policy should be inclusive of waterfowl in general to help address issues we may encounter with ducks/geese in the parks as well. Green Haven staff plans to hire a contractor this spring to trap/removal geese and/or addle eggs, which will not be an annual activity. Mike Bruals, Golf Superintendent, does utilize his Labrador retriever, Hogan, on a daily basis to temporarily displace geese from the course but it is staff understanding that the flock size has grown requiring more permanent removal approach being implemented for 2016.

Councilmember Weaver suggested using the term displacement techniques instead of harassment techniques in the policy.

Mr. Lee noted updated a recent code revision, which includes striking the term “currently” in Section 3 and adding the term “issues”.

Motion by Councilmember Weaver, seconded by Councilmember Freeburg, to approve adoption of the Waterfowl Management Policy with changes as outlined by staff.

Vote taken. All ayes. Motion carried.

12. UPDATES AND REPORTS

12.1 First Quarter Financial Report.

Finance Director Lori Yager provided a staff report with background information to the Council stating the Finance Department provides the City Council and City Manager with quarterly reports according to the Anoka City Charter. She shared financial reports for the period ending March 31, 2016 along with some comparative information and shared some general comments in regards to the quarterly reports for the City.

Ms. Yager shared that there is very little overall change in the general fund operating revenues as of March. She said general fund operating expenditures are up about \$162,000 or 8% over last year at this time and salary and benefit expenses increased slightly with new positions and open positions. She stated transfers out to other funds are up substantially by \$1,042,000 compared to last year at this time.

Ms. Yager said governmental fund type reserves include the general, special revenue, debt, capital, TIF, Internal Service and HRA. The reserves are up about \$1 million or 6% over last year at this time, which is a result of transfers in from electric for capital and infrastructure projects throughout the City. She shared electric, sewer, golf, refuse and recycling, are all experiencing operating losses in the first quarter, adding golf and recycling typically experience operating losses in

the first quarter, (excluding depreciation and debt). She noted electric typically is profitable by the end of the summer.

Ms. Yager stated total cash and investments are up about \$500,000 over March 31, 2016 and the City continues to invest in infrastructure throughout the City. She shared general fund graphs illustrating where revenues and expenditures are derived and spent compared to figures for years 2013 thru 2016 with period end dates of March 31st as well as a spreadsheet and graphs depicting current and historical operations for the enterprise funds.

Councilmember Freeburg thanked Ms. Yager for the work the Finance Department does.

12.2 Tentative Agenda(s).

The Council reviewed the tentative agendas of the upcoming Council meetings.

12.3 Staff and Council Input.

Mr. Lee said tonight's actions were big regarding the Riverplace Counseling Center. He said staff will be speaking with ABLA and the Rotary Club regarding future riverwalk plans on the west bank. He said the Parks and Recreation Commission will be meeting with the Heritage Preservation Commission soon as well and a worksession will be scheduled to discuss the riverwalk vision and the fate of the existing buildings.

Mr. Lee confirmed that Council is able to meet with MnDOT to discuss the TH47/Ferry Street railroad grade crossing feasibility study on Thursday, May 12, 2016 at 1:00 p.m.

Councilmember Schmidt confirmed the meeting notice will be sent and posted. Mr. Lee said it will but noted the meeting is web-based and intended for those most greatly impacted at this point but said an open house will be held sometime in June for the general public.

13. ADJOURNMENT

Councilmember Freeburg, made a motion to adjourn the Regular Council meeting. Councilmember Anderson, seconded the motion.

Vote taken. All ayes. Motion carried.

Time of adjournment: 9:27 p.m.

Submitted by: Cathy Sorensen, *TimeSaver Off Site Secretarial, Inc.*

Approval Attestation:

Amy T. Oehlers, City Clerk

COUNCIL MEMO FORM

4.1

Meeting Date	May 16, 2016
Agenda Section	Open Forum
Item Description	Introduction of Doug Borglund, City's New Deputy Community Development Director
Submitted By	Greg Lee, City Manager

BACKGROUND INFORMATION

Staff will introduce our new Deputy Community Development Director, Doug Borglund, to the City Council and community.

COUNCIL MEMO FORM

4.2

Meeting Date	May 16, 2016
Agenda Section	Open Forum
Item Description	Proclamation; National Public Works Week
Submitted By	Mark Anderson, Superintendent of Public Services

BACKGROUND INFORMATION:

National Public Works Week (NPWW) is a celebration of the tens of thousands of men and women in North America who provide and maintain the infrastructure and services collectively known as public works.

Instituted as a public education campaign by the American Public Works Association (APWA) in 1960, NPWW calls attention to the importance of public works in community life. The Week seeks to enhance the prestige of the often – unsung heroes of our society – the professionals who serve the public good every day with quiet dedication.

APWA encourages public works agencies and professionals to take the opportunity to make their stories known in their communities. Over the years the observances have taken many forums, including parades, displays of public works equipment, high school essay contests, open houses, programs for civic organizations and media events. The occasion is marked each year with scores of resolutions and proclamations from mayors and governors, as well. Some special highlights of the NPWW include a United States Senate resolution affirming the first National Public Works Week in 1960, letters of acknowledgment from President’s Dwight Eisenhower and Lyndon Johnson, and a Presidential Proclamation signed by President John F. Kennedy in 1962.

National Public Works Week is observed each year during the third full week of May. Through NPWW and other efforts, APWA seeks to raise the public’s awareness of public works issues and to increase confidence in public works employees who are dedicated to improving the quality of life for present and future generations.

In your packet is a proclamation declaring the week of May 16-22, 2016 as National Public Works Week in the City of Anoka.

FINANCIAL IMPACT

There is no cost associated with adopting a proclamation.

COUNCIL ACTION REQUESTED

Request the Mayor read the proclamation declaring the week of May 16-22, 2016, as National Public Works Week in the City of Anoka.



PROCLAMATION

NATIONAL PUBLIC WORKS WEEK

May 16th – May 22nd, 2016

WHEREAS, public works services provided in our community are an integral part of our citizens' everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, streets and highways, public buildings, and solid waste collection; and

WHEREAS, the health, safety, and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction, is vitally dependent upon the efforts and skills of public works officials; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the people's attitude and understanding of the importance of the work they perform.

NOW, THEREFORE BE IT PROCLAIMED, that I, Phil Rice, the Mayor of the City of Anoka, do hereby proclaim the week of May 16th through May 22nd, 2016 as **PUBLIC WORKS WEEK** in the City of Anoka, and call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which public works officials make every day to our health, safety, comfort, and quality of life.

Phil Rice, Mayor
City of Anoka - Minnesota
May 16, 2016

COUNCIL MEMO FORM

6.1

Meeting Date	May 16, 2016
Agenda Section	Consent Agenda
Item Description	Verified Bills
Submitted By	Lori Yager, Finance Director

CONSENT AGENDA

Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.

BACKGROUND INFORMATION

Each Council meeting the City Council is presented with two lists of bills. One list has been paid prior to the meeting to take advantage of discounts and to prevent late fees. The other list is for payments which are prepared to be paid. City Council ratification of the prepaid bills and approval of the bills to be paid is required.

If you have questions about a particular bill, please call me at 576-2771.

FINANCIAL IMPACT

Will vary from meeting to meeting.

COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean ratification and approval of the Bill List(s).

**Paid Bill List for Ratification
Bill List for May 16, 2016**

Page 1 of 8

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
136030	Central Irrigation Supply	6047844-00	Supplies	101	General Fund \$977.01
136031	CenturyLink	7633236665 Apr	Communications	101	General Fund \$90.10
136031	CenturyLink	7634276646 Apr	Communications	101	General Fund \$156.29
136032	Cintas	470737336	Mats	101	General Fund \$139.02
136032	Cintas	470738221	Mats	101	General Fund \$129.51
136032	Cintas	470737338	Mats	101	General Fund \$41.80
136032	Cintas	470737334	Uniforms	101	General Fund \$9.22
136032	Cintas	470737334	Uniforms	101	General Fund \$75.52
136032	Cintas	470734893	Mats	101	General Fund \$129.51
136032	Cintas	470733992	Uniforms	101	General Fund \$53.00
136032	Cintas	470733992	Uniforms	101	General Fund \$9.22
136033	Connexus Energy	171140-Apr 2016	Street Lights	101	General Fund \$79.04
136033	Connexus Energy	202884-Apr 2016	Street Lights	101	General Fund \$36.79
136033	Connexus Energy	171141-Apr 2016	Street Lights	101	General Fund \$11.48
136034	Coops Locksmith	41448	Keys	101	General Fund \$8.00
136034	Coops Locksmith	41903	Keys	101	General Fund \$12.00
136035	Dalmatian Fire Suppression	6807	Annual Svc & Inspection	101	General Fund \$578.55
136035	Dalmatian Fire Suppression	6806	Annual Svc & Inspection	101	General Fund \$629.20
136035	Dalmatian Fire Suppression	6805	Annual Svc & Inspection	101	General Fund \$278.50
136035	Dalmatian Fire Suppression	6804	Annual Svc & Inspection	101	General Fund \$743.60
136035	Dalmatian Fire Suppression	6810	Annual Svc & Inspection	101	General Fund \$112.15
136035	Dalmatian Fire Suppression	6809	Annual Svc & Inspection	101	General Fund \$813.85
136035	Dalmatian Fire Suppression	6812	Annual Svc & Inspection	101	General Fund \$276.90
136035	Dalmatian Fire Suppression	6813	Annual Svc & Inspection	101	General Fund \$108.40
136035	Dalmatian Fire Suppression	6808	Annual Svc & Inspection	101	General Fund \$1,592.05
136037	Fremont Industries, Inc.	873732	Supplies	101	General Fund \$269.30
136037	Fremont Industries, Inc.	873732	Supplies	101	General Fund \$151.50
136038	Grainger	9005801734	Hard Hats	101	General Fund \$85.20
136039	Hoffman Bros. Sod, Inc.	015881	Black Dirt	101	General Fund \$750.00
136039	Hoffman Bros. Sod, Inc.	015883	Black Dirt	101	General Fund \$750.00
136039	Hoffman Bros. Sod, Inc.	015885	Black Dirt	101	General Fund \$750.00
136042	LANO EQUIPMENT	02-361423	Bobcat Rental	101	General Fund \$163.50
136043	Minnesota Sheriffs' Associa	112810	Registration - P Schley	101	General Fund \$120.00

**Paid Bill List for Ratification
Bill List for May 16, 2016**

Page 2 of 8

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
136044	Nextel Communications	872559421-147	Cell Phones 03/15 - 04/14/1	101	General Fund \$16.80
136044	Nextel Communications	872559421-147	Cell Phones 03/15 - 04/14/1	101	General Fund \$0.00
136044	Nextel Communications	872559421-147	Cell Phones 03/15 - 04/14/1	101	General Fund \$27.42
136044	Nextel Communications	872559421-147	Cell Phones 03/15 - 04/14/1	101	General Fund \$408.99
136044	Nextel Communications	872559421-147	Cell Phones 03/15 - 04/14/1	101	General Fund \$600.60
136045	Orkin Exterminating Inc	108326965	Pest Control	101	General Fund \$115.08
136045	Orkin Exterminating Inc	108326292	Pest Control	101	General Fund \$83.46
136045	Orkin Exterminating Inc	108326290	Pest Control Senior Center	101	General Fund \$67.09
136045	Orkin Exterminating Inc	108326288	Pest Control	101	General Fund \$75.48
136046	PLEAA	05/15/2016	Training - J Bowdich	101	General Fund \$40.00
136047	Safety Signs	160487	Ball Field Signs	101	General Fund \$727.44
136048	SimplexGrinnell	82420305	Fire Panel - Life Safety	101	General Fund \$5,252.22
136049	Somes Uniforms	V144865	Award Medals	101	General Fund \$131.00
136051	TimeSaver Off Site Sec.	M22038	4/5/16 Planning Commissio	101	General Fund \$366.63
136053	Twin Cities Winnelson Co	091641-00	Parts / Supplies	101	General Fund \$190.02
136055	Verizon Wireless	9764097551	Communications	101	General Fund \$869.20
136055	Verizon Wireless	9764097551	Communications	101	General Fund \$53.37
136055	Verizon Wireless	9764097551	Communications	101	General Fund \$40.01
136055	Verizon Wireless	9764097551	Communications	101	General Fund \$62.95
136055	Verizon Wireless	9764097551	Communications	101	General Fund \$62.94
136055	Verizon Wireless	9764097551	Communications	101	General Fund \$40.01
136055	Verizon Wireless	9764097551	Communications	101	General Fund \$53.37
136056	Delta Dental	DEFPP8 2016	Dental Premium- Flex	101	General Fund \$1,220.48
136056	Delta Dental	DEFPP7 2016	Dental Premium- Flex	101	General Fund \$1,341.73
136056	Delta Dental	DEFPP8 2016	Dental Premium- Flex	101	General Fund (\$71.09)
136057	Sun Life Financial	LIFPP7 2016	Life Ins	101	General Fund \$0.01
136057	Sun Life Financial	LIFPP7 2016	Life Ins	101	General Fund \$0.81
136057	Sun Life Financial	LIFPP7 2016	Life Ins	101	General Fund \$0.92
136057	Sun Life Financial	LIFPP7 2016	Life Ins	101	General Fund \$5.16
136057	Sun Life Financial	LIFPP7 2016	Life Ins	101	General Fund \$0.30
136057	Sun Life Financial	LIFPP7 2016	Life Ins	101	General Fund \$2.21
136057	Sun Life Financial	LIFPP7 2016	Life Ins	101	General Fund \$0.29
136057	Sun Life Financial	LIFPP7 2016	Life Ins	101	General Fund \$2.15

**Paid Bill List for Ratification
Bill List for May 16, 2016**

Page 3 of 8

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
136057	Sun Life Financial	LIFPP7 2016	Life Ins	101	General Fund \$0.06
136057	Sun Life Financial	LIFPP7 2016	Life Ins	101	General Fund \$0.04
136057	Sun Life Financial	LIFPP7 2016	Life Ins	101	General Fund \$1.69
136057	Sun Life Financial	LIFPP7 2016	Life Ins	101	General Fund \$0.21
136057	Sun Life Financial	LIFPP7 2016	Life Ins	101	General Fund \$0.92
136057	Sun Life Financial	LIFPP7 2016	Life Ins	101	General Fund \$0.12
136057	Sun Life Financial	LIFPP7 2016	Life Ins	101	General Fund \$1.10
136057	Sun Life Financial	LIFPP7 2016	Life Ins	101	General Fund \$24.68
136057	Sun Life Financial	LIFPP7 2016	Life Ins	101	General Fund \$0.48
136057	Sun Life Financial	LIFPP7 2016	Life Ins	101	General Fund \$0.05
136057	Sun Life Financial	LIFPP7 2016	Life Ins	101	General Fund \$1.54
136057	Sun Life Financial	LIFPP7 2016	Life Ins	101	General Fund \$0.77
136057	Sun Life Financial	LIFPP7 2016	Life Ins	101	General Fund \$3.27
136057	Sun Life Financial	LIFPP7 2016	Life Ins	101	General Fund \$1.78
136057	Sun Life Financial	LIFPP7 2016	Life Ins	101	General Fund \$307.37
136057	Sun Life Financial	LIFPP7 2016	Life Ins	101	General Fund \$1.15
136057	Sun Life Financial	LIFPP7 2016	Life Ins	101	General Fund \$0.54
136057	Sun Life Financial	LIFPP8 2016	Life Ins	101	General Fund \$0.08
136057	Sun Life Financial	LIFPP8 2016	Life Ins	101	General Fund \$1.78
136057	Sun Life Financial	LIFPP8 2016	Life Ins	101	General Fund \$3.27
136057	Sun Life Financial	LIFPP8 2016	Life Ins	101	General Fund \$1.54
136057	Sun Life Financial	LIFPP8 2016	Life Ins	101	General Fund \$0.13
136057	Sun Life Financial	LIFPP8 2016	Life Ins	101	General Fund \$0.80
136057	Sun Life Financial	LIFPP8 2016	Life Ins	101	General Fund \$24.73
136057	Sun Life Financial	LIFPP8 2016	Life Ins	101	General Fund \$1.10
136057	Sun Life Financial	LIFPP8 2016	Life Ins	101	General Fund \$0.04
136057	Sun Life Financial	LIFPP8 2016	Life Ins	101	General Fund \$0.12
136057	Sun Life Financial	LIFPP8 2016	Life Ins	101	General Fund \$325.55
136057	Sun Life Financial	LIFPP8 2016	Life Ins	101	General Fund \$0.92
136057	Sun Life Financial	LIFPP8 2016	Life Ins	101	General Fund \$0.77
136057	Sun Life Financial	LIFPP8 2016	Life Ins	101	General Fund \$0.92
136057	Sun Life Financial	LIFPP8 2016	Life Ins	101	General Fund \$4.66
136057	Sun Life Financial	LIFPP8 2016	Life Ins	101	General Fund \$0.30

**Paid Bill List for Ratification
Bill List for May 16, 2016**

Page 4 of 8

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
136057	Sun Life Financial	LIFPP8 2016	Life Ins	101	General Fund	\$2.16
136057	Sun Life Financial	LIFPP8 2016	Life Ins	101	General Fund	\$0.57
136057	Sun Life Financial	LIFPP8 2016	Life Ins	101	General Fund	\$0.21
136057	Sun Life Financial	LIFPP8 2016	Life Ins	101	General Fund	\$0.99
136057	Sun Life Financial	LIFPP8 2016	Life Ins	101	General Fund	\$1.86
136057	Sun Life Financial	LIFPP8 2016	Life Ins	101	General Fund	\$0.05
136057	Sun Life Financial	LIFPP8 2016	Life Ins	101	General Fund	\$1.08
136057	Sun Life Financial	LIFPP8 2016	Life Ins	101	General Fund	\$21.64
136057	Sun Life Financial	LIFPP8 2016	Life Ins	101	General Fund	(\$0.55)
136057	Sun Life Financial	LIFPP7 2016	Life Ins	101	General Fund	\$0.04
136057	Sun Life Financial	LIFPP8 2016	Life Ins	101	General Fund	\$1.69
136091	City of Anoka	05/02/2016	Pool Start Up Cash	101	General Fund	\$700.00
136098	Northwestern Power Equip	160126DJ	Parts / Supplies	101	General Fund	\$1,728.75
136100	Pioneer Press	13173126 04/201	Subscription	101	General Fund	\$393.12
<i>Fund Total</i>						\$25,481.35
136056	Delta Dental	DEFPP7 2016	Dental Premium- Flex	225	Cemetery	\$20.38
136056	Delta Dental	DEFPP8 2016	Dental Premium- Flex	225	Cemetery	\$10.65
136057	Sun Life Financial	LIFPP8 2016	Life Ins	225	Cemetery	\$0.30
136057	Sun Life Financial	LIFPP7 2016	Life Ins	225	Cemetery	\$0.53
136057	Sun Life Financial	LIFPP8 2016	Life Ins	225	Cemetery	\$2.11
136057	Sun Life Financial	LIFPP7 2016	Life Ins	225	Cemetery	\$3.43
<i>Fund Total</i>						\$37.40
136035	Dalmatian Fire Suppression	6811	Annual Svc & Inspection	260	Parking	\$236.05
136056	Delta Dental	DEFPP8 2016	Dental Premium- Flex	260	Parking	\$13.26
136056	Delta Dental	DEFPP7 2016	Dental Premium- Flex	260	Parking	\$13.26
136057	Sun Life Financial	LIFPP7 2016	Life Ins	260	Parking	\$0.63
136057	Sun Life Financial	LIFPP8 2016	Life Ins	260	Parking	\$0.65
<i>Fund Total</i>						\$263.85
136092	City of Blaine	05/10/2016	Lodging Fees	290	Lodging Tax	\$725.92
<i>Fund Total</i>						\$725.92
136054	US Bank	4226050	2016 Admin Fees	305	2008A Debt	\$450.00
<i>Fund Total</i>						\$450.00
136034	Coops Locksmith	41892	Keys	600	Electric	\$2.00

**Paid Bill List for Ratification
Bill List for May 16, 2016**

Page 5 of 8

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
136034	Coops Locksmith	41657	Keys	600	Electric	\$2.00
136041	Hunter Hamilton	102-1024676	Temp Svc - K Sundberg	600	Electric	\$2,238.77
136044	Nextel Communications	872559421-147	Cell Phones 03/15 - 04/14/1	600	Electric	\$16.82
136044	Nextel Communications	872559421-147	Cell Phones 03/15 - 04/14/1	600	Electric	\$50.99
136044	Nextel Communications	872559421-147	Cell Phones 03/15 - 04/14/1	600	Electric	\$309.81
136056	Delta Dental	DEFPP8 2016	Dental Premium- Flex	600	Electric	(\$29.84)
136056	Delta Dental	DEFPP8 2016	Dental Premium- Flex	600	Electric	\$245.58
136056	Delta Dental	DEFPP7 2016	Dental Premium- Flex	600	Electric	\$289.14
136057	Sun Life Financial	LIFPP8 2016	Life Ins	600	Electric	\$37.20
136057	Sun Life Financial	LIFPP8 2016	Life Ins	600	Electric	\$2.80
136057	Sun Life Financial	LIFPP8 2016	Life Ins	600	Electric	\$1.47
136057	Sun Life Financial	LIFPP8 2016	Life Ins	600	Electric	(\$37.66)
136057	Sun Life Financial	LIFPP8 2016	Life Ins	600	Electric	\$4.05
136057	Sun Life Financial	LIFPP8 2016	Life Ins	600	Electric	\$0.77
136057	Sun Life Financial	LIFPP8 2016	Life Ins	600	Electric	\$0.07
136057	Sun Life Financial	LIFPP8 2016	Life Ins	600	Electric	\$1.49
136057	Sun Life Financial	LIFPP8 2016	Life Ins	600	Electric	\$1.85
136057	Sun Life Financial	LIFPP7 2016	Life Ins	600	Electric	\$3.77
136057	Sun Life Financial	LIFPP7 2016	Life Ins	600	Electric	\$0.77
136057	Sun Life Financial	LIFPP7 2016	Life Ins	600	Electric	\$3.88
136057	Sun Life Financial	LIFPP7 2016	Life Ins	600	Electric	\$0.14
136057	Sun Life Financial	LIFPP7 2016	Life Ins	600	Electric	\$0.36
136057	Sun Life Financial	LIFPP7 2016	Life Ins	600	Electric	\$3.74
136057	Sun Life Financial	LIFPP7 2016	Life Ins	600	Electric	\$0.16
136057	Sun Life Financial	LIFPP7 2016	Life Ins	600	Electric	\$74.73
136095	Lowe's	909526	Parts / Supplies	600	Electric	\$42.70
136097	Metro General Services	21224	5th & Brisbin Manhole	600	Electric	\$1,230.00
136099	Orkin Exterminating Inc	108326286	Pest Control Sub Station	600	Electric	\$47.94
						\$4,545.50
			<i>Fund Total</i>			
136036	Dyna Systems	23011655	Galvanized Pipe	601	Water	\$103.41
136055	Verizon Wireless	9764097551	Communications	601	Water	\$25.00
136055	Verizon Wireless	9764097551	Communications	601	Water	\$160.24
136055	Verizon Wireless	9764097551	Communications	601	Water	\$53.37

**Paid Bill List for Ratification
Bill List for May 16, 2016**

Page 6 of 8

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
136055	Verizon Wireless	9764097551	Communications	601	Water \$53.37
136056	Delta Dental	DEFPP7 2016	Dental Premium- Flex	601	Water \$17.24
136056	Delta Dental	DEFPP8 2016	Dental Premium- Flex	601	Water \$17.24
136057	Sun Life Financial	LIFPP8 2016	Life Ins	601	Water \$3.30
136057	Sun Life Financial	LIFPP7 2016	Life Ins	601	Water \$2.97
136057	Sun Life Financial	LIFPP7 2016	Life Ins	601	Water \$7.61
136057	Sun Life Financial	LIFPP8 2016	Life Ins	601	Water \$7.61
136096	Menard Cashway Lumber	14842	Parts / Supplies	601	Water \$41.82
Fund Total					\$493.18
136032	Cintas	470737335	Uniforms	602	Sewer Treatment \$108.25
136055	Verizon Wireless	9764097551	Communications	602	Sewer Treatment \$53.37
136055	Verizon Wireless	9764097551	Communications	602	Sewer Treatment \$53.37
136055	Verizon Wireless	9764097551	Communications	602	Sewer Treatment \$53.37
136055	Verizon Wireless	9764097551	Communications	602	Sewer Treatment \$53.37
136055	Verizon Wireless	9764097551	Communications	602	Sewer Treatment \$53.37
136055	Verizon Wireless	9764097551	Communications	602	Sewer Treatment \$25.00
136056	Delta Dental	DEFPP8 2016	Dental Premium- Flex	602	Sewer Treatment \$17.24
136056	Delta Dental	DEFPP7 2016	Dental Premium- Flex	602	Sewer Treatment \$17.24
136057	Sun Life Financial	LIFPP7 2016	Life Ins	602	Sewer Treatment \$7.61
136057	Sun Life Financial	LIFPP8 2016	Life Ins	602	Sewer Treatment \$7.61
136057	Sun Life Financial	LIFPP7 2016	Life Ins	602	Sewer Treatment \$2.05
136057	Sun Life Financial	LIFPP8 2016	Life Ins	602	Sewer Treatment \$1.72
Fund Total					\$453.57
136031	CenturyLink	7634271821 Apr	Communications	609	Liquor Stores \$64.77
136050	Southern Wine & Spirits of	9039509	Credit taken twice	609	Liquor Stores \$75.49
136056	Delta Dental	DEFPP8 2016	Dental Premium- Flex	609	Liquor Stores \$179.55
136056	Delta Dental	DEFPP7 2016	Dental Premium- Flex	609	Liquor Stores \$159.70
136057	Sun Life Financial	LIFPP8 2016	Life Ins	609	Liquor Stores \$1.53
136057	Sun Life Financial	LIFPP8 2016	Life Ins	609	Liquor Stores \$1.87
136057	Sun Life Financial	LIFPP7 2016	Life Ins	609	Liquor Stores \$1.53
136057	Sun Life Financial	LIFPP7 2016	Life Ins	609	Liquor Stores \$1.55
136089	Better Values Liquor	05/10/2016	Petty Cash	609	Liquor Stores \$35.74
136089	Better Values Liquor	05/10/2016	Petty Cash	609	Liquor Stores \$23.40

**Paid Bill List for Ratification
Bill List for May 16, 2016**

Page 7 of 8

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
136089	Better Values Liquor	05/10/2016	Petty Cash	609	Liquor Stores	\$273.45
136089	Better Values Liquor	05/10/2016	Petty Cash	609	Liquor Stores	\$13.12
136102	Republic Services #899	0899-002849096	May 2016 BV West	609	Liquor Stores	\$378.79
<i>Fund Total</i>						\$1,210.49
136040	Hornung's Golf Products, In	383226	Merchandise for Resale	614	Golf	\$168.59
136040	Hornung's Golf Products, In	383473	Merchandise for Resale	614	Golf	\$63.95
136044	Nextel Communications	872559421-147	Cell Phones 03/15 - 04/14/1	614	Golf	\$27.42
136052	Titleist	902367244	Merchandise for Resale	614	Golf	\$109.16
136055	Verizon Wireless	9764097551	Communications	614	Golf	\$56.37
136055	Verizon Wireless	9764097551	Communications	614	Golf	\$53.37
136056	Delta Dental	DEFPP7 2016	Dental Premium- Flex	614	Golf	\$40.04
136056	Delta Dental	DEFPP8 2016	Dental Premium- Flex	614	Golf	\$15.88
136056	Delta Dental	DEFPP8 2016	Dental Premium- Flex	614	Golf	(\$33.56)
136057	Sun Life Financial	LIFPP7 2016	Life Ins	614	Golf	\$2.24
136057	Sun Life Financial	LIFPP7 2016	Life Ins	614	Golf	\$33.26
136057	Sun Life Financial	LIFPP8 2016	Life Ins	614	Golf	\$2.24
136057	Sun Life Financial	LIFPP8 2016	Life Ins	614	Golf	\$33.27
136057	Sun Life Financial	LIFPP7 2016	Life Ins	614	Golf	\$0.19
136057	Sun Life Financial	LIFPP8 2016	Life Ins	614	Golf	\$0.19
<i>Fund Total</i>						\$572.61
136088	Ace Solid Waste	April 2016	Apr 2016 Garbage Svc	616	Refuse	\$5,048.50
136103	Republic Services #899	8998000127 Apr	Apr 2016 Garbage Svc	616	Refuse	\$3,419.47
<i>Fund Total</i>						\$8,467.97
136057	Sun Life Financial	LIFPP7 2016	Life Ins	617	Recycling	\$0.27
136057	Sun Life Financial	LIFPP7 2016	Life Ins	617	Recycling	\$3.44
136057	Sun Life Financial	LIFPP8 2016	Life Ins	617	Recycling	\$3.44
136057	Sun Life Financial	LIFPP8 2016	Life Ins	617	Recycling	\$0.27
136101	Republic Services #899	0899-002843255	May 2016 Recycling	617	Recycling	\$17,528.54
<i>Fund Total</i>						\$17,535.96
136056	Delta Dental	DEFPP8 2016	Dental Premium- Flex	701	Vehicle Maintenance	\$25.37
136056	Delta Dental	DEFPP7 2016	Dental Premium- Flex	701	Vehicle Maintenance	\$25.37
136057	Sun Life Financial	LIFPP7 2016	Life Ins	701	Vehicle Maintenance	\$1.12
136057	Sun Life Financial	LIFPP8 2016	Life Ins	701	Vehicle Maintenance	\$10.86

**Paid Bill List for Ratification
Bill List for May 16, 2016**

Page 8 of 8

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
136057	Sun Life Financial	LIFPP7 2016	Life Ins	701	Vehicle Maintenance	\$10.87
136057	Sun Life Financial	LIFPP8 2016	Life Ins	701	Vehicle Maintenance	\$1.12
136090	Cintas	470737337	Mats / Misc	701	Vehicle Maintenance	\$82.54
136094	Heritage Crystal Clean, LL	14005559	Coms Top Off Svc	701	Vehicle Maintenance	\$30.13
<i>Fund Total</i>						\$187.38
136029	AME Red-E-Mix, Inc.	106692	Concrete Fence Castle Fiel	802	Castle Field Assoc	\$823.25
<i>Fund Total</i>						\$823.25
136093	City of Coon Rapids	05/02/2016	Auto Theft Prevention Prog	806	Drug Task Force	\$7,024.09
136093	City of Coon Rapids	06/30/2015	Auto Theft Prevention Prog	806	Drug Task Force	\$2,338.20
<i>Fund Total</i>						\$9,362.29
136056	Delta Dental	DEFPP8 2016	Dental Premium- Flex	830	HRA	\$46.70
136056	Delta Dental	DEFPP7 2016	Dental Premium- Flex	830	HRA	\$2.34
136057	Sun Life Financial	LIFPP8 2016	Life Ins	830	HRA	\$5.40
136057	Sun Life Financial	LIFPP7 2016	Life Ins	830	HRA	\$0.04
136057	Sun Life Financial	LIFPP7 2016	Life Ins	830	HRA	\$0.27
136057	Sun Life Financial	LIFPP8 2016	Life Ins	830	HRA	\$0.77
<i>Fund Total</i>						\$55.52
136056	Delta Dental	DEFPP8 2016	Dental Premium- Flex	980	Payroll Clearing	\$181.60
136057	Sun Life Financial	LIFPP8 2016	Life Ins	980	Payroll Clearing	\$2.92
<i>Fund Total</i>						\$184.52
<i>Grand Total</i>						\$70,850.76

PAYROLL

PP 10

BILL LIST DATE

05/16/16

GROSS PAYROLL - REG

\$359,407.64

LESS EMPLOYEE SHARE OF BENEFITS

(\$2,202.95)

\$357,204.69

EMPLOYER SHARE HEALTH INSURANCE

\$21,618.67

EMPLOYER SHARE FICA & MEDICARE

\$18,480.69

EMPLOYER SHARE PERA

\$31,455.76

\$71,555.12

TOTAL PAYROLL

\$428,759.81

Bill List for May 16, 2016

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
136104	A.T.O.M.	1768723-92135823	FTO Basic Training 92135823	101	General Fund \$950.00
136105	Ace Solid Waste	1764376	Apr 2016 Castle Field	101	General Fund \$207.31
136109	Anoka County Elections	2016-04	2016 Joint Powers Agrmt	101	General Fund \$3,888.55
136111	Anoka Hennepin School	May 2016	Community Ed Support	101	General Fund \$5,340.00
136114	Artistic Stone & Concrete	19470	Recast & Caulk Window Sills	101	General Fund \$3,392.00
136115	Aspen Mills	180446	Uniform - S Theil	101	General Fund \$1,103.59
136115	Aspen Mills	180518	Ties	101	General Fund \$70.00
136115	Aspen Mills	180817	Collar Brass - Johanson	101	General Fund \$85.80
136115	Aspen Mills	180818	Uniform - E Peterson	101	General Fund \$417.05
136115	Aspen Mills	180820	Uniform - A Youngquist	101	General Fund \$232.75
136115	Aspen Mills	180819	Pager Holder - Youngquist	101	General Fund \$268.50
136117	Becsom Corporation	160043	Repair Roof Leak-Aquatic Ctr	101	General Fund \$1,270.00
136131	Cintas	470740664	Uniforms	101	General Fund \$9.22
136131	Cintas	470740664	Uniforms	101	General Fund \$53.00
136131	Cintas	470743974	Uniforms	101	General Fund \$30.71
136131	Cintas	470743969	Mats	101	General Fund \$41.80
136131	Cintas	470740666	Mats	101	General Fund \$139.02
136131	Cintas	470740668	Mats	101	General Fund \$41.80
136131	Cintas	470740673	Uniforms	101	General Fund \$28.03
136131	Cintas	470741531	Mats	101	General Fund \$129.51
136131	Cintas	470743967	Mats	101	General Fund \$139.02
136131	Cintas	470744825	Mats	101	General Fund \$129.51
136133	City of Andover	05/05/2016	Apr 16 Traffic Signal Lights	101	General Fund \$68.86
136139	City of St Paul	IN00015321	Asphalt Mix	101	General Fund \$6,593.72
136141	CMT Diversified Janitoria	2972	May 2016 Cleaning	101	General Fund \$1,689.00
136141	CMT Diversified Janitoria	2963	Carpet / Lunchroom Cleaning	101	General Fund \$1,643.00
136144	Commers The Water Co	99703	Solar Salt	101	General Fund \$74.50
136146	Cottens Automotive	194969	Gaskets	101	General Fund \$17.55
136148	Cutters Choice	6872	June 2016 Lawn Care	101	General Fund \$500.00
136154	Douglas-Kerr Undergrou	Final Pmt Pkg Lot	2015 Parking Lot / Alley	101	General Fund \$4,932.77
136157	Earl F. Andersen, Inc	0110902-IN	Street Signs	101	General Fund \$1,589.90
136159	ECM Publishers	342769	Personnel - Seasonal Golf	101	General Fund \$171.67
136159	ECM Publishers	342268	2016 Municipal Elections	101	General Fund \$43.00
136159	ECM Publishers	339205	Tavern & Grill	101	General Fund \$32.25
136161	Fastenal Company	MNTC8139943	Hex Lag	101	General Fund \$4.41

Bill List for May 16, 2016

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
136162	Ferguson Waterworks	0187442	Parts / Supplies	101	General Fund \$194.20
136162	Ferguson Waterworks	0188386	Supplies	101	General Fund \$24.07
136163	FINKEN WATER CENT	29627TF	Artesian Water	101	General Fund \$161.55
136163	FINKEN WATER CENT	27619TF	Artesian Water	101	General Fund \$79.95
136164	First State Tire Recycling	100923	Tire Recycling Event	101	General Fund \$167.50
136168	Green Valley Greenhous	274339	Arbor Day Tree	101	General Fund \$170.00
136170	Hakanson Anderson	36000	AN199 Johnson/Peterson Add	101	General Fund \$4,509.15
136173	HealthPartners	900028587	Drug Screens / Pre Plcmt	101	General Fund \$741.00
136173	HealthPartners	900028587	Drug Screens / Pre Plcmt	101	General Fund \$57.00
136173	HealthPartners	900028587	Drug Screens / Pre Plcmt	101	General Fund \$57.00
136173	HealthPartners	900028587	Drug Screens / Pre Plcmt	101	General Fund \$196.00
136175	Hennepin Technical Coll	00351206	Training-Truck / Scissor Lift	101	General Fund \$36.11
136175	Hennepin Technical Coll	00351206	Training-Truck / Scissor Lift	101	General Fund \$130.96
136175	Hennepin Technical Coll	00351206	Training-Truck / Scissor Lift	101	General Fund \$187.87
136176	Hicken, Scott & Howard	9001-02Z 04/30/16	Legal Svcs - Criminal	101	General Fund \$11,858.55
136179	IDC Automatic	D318717-IN	Preventative Main on Doors	101	General Fund \$250.00
136181	Ink Wizards, Inc	71416	Name Screen on Banner	101	General Fund \$30.00
136182	Innovative Office Solutio	IN1167650	Supplies	101	General Fund \$11.13
136182	Innovative Office Solutio	IN1159442	Supplies	101	General Fund \$43.13
136182	Innovative Office Solutio	IN1175546	Supplies	101	General Fund \$7.20
136192	Leone's Building Service	76738	May 2016 Cleaning Svc	101	General Fund \$180.31
136192	Leone's Building Service	76738	May 2016 Cleaning Svc	101	General Fund \$1,168.51
136192	Leone's Building Service	76738	May 2016 Cleaning Svc	101	General Fund \$180.31
136192	Leone's Building Service	76738	May 2016 Cleaning Svc	101	General Fund \$653.10
136192	Leone's Building Service	76738	May 2016 Cleaning Svc	101	General Fund \$921.73
136192	Leone's Building Service	76738	May 2016 Cleaning Svc	101	General Fund \$132.16
136192	Leone's Building Service	76738	May 2016 Cleaning Svc	101	General Fund \$131.88
136193	Marco, Inc	INV3314826	Copiers	101	General Fund \$9.54
136193	Marco, Inc	INV3314826	Copiers	101	General Fund \$38.16
136193	Marco, Inc	INV3314826	Copiers	101	General Fund \$42.71
136193	Marco, Inc	INV3314826	Copiers	101	General Fund \$8.35
136193	Marco, Inc	INV3314826	Copiers	101	General Fund \$37.90
136193	Marco, Inc	INV3314826	Copiers	101	General Fund \$298.08
136193	Marco, Inc	INV3314826	Copiers	101	General Fund \$68.06
136193	Marco, Inc	INV3314826	Copiers	101	General Fund \$30.69

Bill List for May 16, 2016

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
136193	Marco, Inc	INV3314826	Copiers	101	General Fund \$240.33
136193	Marco, Inc	INV3314826	Copiers	101	General Fund \$34.01
136193	Marco, Inc	INV3314826	Copiers	101	General Fund \$8.53
136194	Master Technology Grou	508312	Phone Project	101	General Fund \$1,975.00
136194	Master Technology Grou	508315	Phone Project	101	General Fund \$481.70
136195	Maus Group	310	Apr/May 2016 Svc	101	General Fund \$5,140.26
136196	Menard Cashway Lumbe	15212	Parts / Supplies	101	General Fund \$20.55
136196	Menard Cashway Lumbe	15636	Supplies	101	General Fund \$11.52
136196	Menard Cashway Lumbe	15448	Supplies	101	General Fund \$5.96
136196	Menard Cashway Lumbe	16175	Supplies	101	General Fund \$11.21
136196	Menard Cashway Lumbe	15431	Supplies	101	General Fund \$139.23
136196	Menard Cashway Lumbe	16171	Supplies	101	General Fund \$2.52
136196	Menard Cashway Lumbe	15422	Supplies	101	General Fund \$19.42
136196	Menard Cashway Lumbe	16068	Supplies	101	General Fund \$41.87
136196	Menard Cashway Lumbe	15195	Supplies	101	General Fund \$17.43
136197	MN Dept of Employment	10533478	1St Qtr 2016 Unemployment	101	General Fund \$680.25
136197	MN Dept of Employment	10533478	1St Qtr 2016 Unemployment	101	General Fund \$642.00
136197	MN Dept of Employment	10533478	1St Qtr 2016 Unemployment	101	General Fund \$1,872.00
136199	MN Tavern Development	05/04/2016	Refund License Overpmt	101	General Fund \$987.25
136201	MTI Distributing Compan	1059554-01	Parts / Supplies	101	General Fund \$134.58
136201	MTI Distributing Compan	1059554-00	Parts / Supplies	101	General Fund \$3,273.79
136204	North Metro Irrigation	43	Mowing for City Lots	101	General Fund \$1,300.00
136205	Northern Sanitary Supply	180316	Supplies - Liners	101	General Fund \$1,918.00
136205	Northern Sanitary Supply	180197	Supplies	101	General Fund \$244.83
136206	OnTrac	8-436774	OnTrac	101	General Fund \$26.29
136210	Phillips Healthcare	932686449	HeadStart Smart Pads	101	General Fund \$526.50
136214	Pillar Signs and Graphics	05/04/2016	Refund Overpayment	101	General Fund \$4.00
136216	Presto Graphics	55475	Senior Newsletters	101	General Fund \$272.06
136217	Purchasing Power	1066054	Bus Cards-Lacasse/Klingenbe	101	General Fund \$40.00
136217	Purchasing Power	1066054	Bus Cards-Lacasse/Klingenbe	101	General Fund \$40.00
136219	Ready Watt Electric	99996	Tornado Siren Repair	101	General Fund \$646.00
136220	Recreation Sports and PI	04/12/2016	Players Bench	101	General Fund \$2,382.00
136223	RI-TEC	3363QQ-IN	Supplies	101	General Fund \$132.00
136228	Shadow Tech, LLC	04/20/2016	HOG Saddle/Camera	101	General Fund \$289.65
136234	Star Tribune	1000023071 4/30/16	Personnel Advtsg	101	General Fund \$774.80

Bill List for May 16, 2016

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
136234	Star Tribune	1000023071 4/30/16	Personnel Advtsg	101 General Fund	\$774.80
136234	Star Tribune	1000023071 4/30/16	Personnel Advtsg	101 General Fund	\$298.00
136239	Ted Hagfors	1606	Electrical Inspections	101 General Fund	\$6,716.40
136241	Thyssen Krupp Elevator	3002521434	Elevator Maintenance	101 General Fund	\$116.70
136241	Thyssen Krupp Elevator	3002521434	Elevator Maintenance	101 General Fund	\$116.70
136241	Thyssen Krupp Elevator	3002521434	Elevator Maintenance	101 General Fund	\$116.70
136241	Thyssen Krupp Elevator	3002521434	Elevator Maintenance	101 General Fund	\$116.70
136242	TimeSaver Off Site Sec.	M22066	4/18/16 Council Meeting	101 General Fund	\$199.80
136245	Todd McMorrان	17327	Apr 2016 Janitorial Svc	101 General Fund	\$1,000.00
136247	Twin Cities Winnelson C	091808-00	Metering Faucet	101 General Fund	\$148.90
136249	U.S. Bank	April 2016	Government Finance	101 General Fund	\$425.00
136249	U.S. Bank	April 2016	Party City	101 General Fund	\$28.70
136249	U.S. Bank	April 2016	Office Max	101 General Fund	\$28.91
136249	U.S. Bank	April 2016	Scherer Bros	101 General Fund	\$364.29
136249	U.S. Bank	April 2016	Lakeville Art	101 General Fund	\$195.00
136249	U.S. Bank	April 2016	GG Telecom	101 General Fund	\$17.00
136249	U.S. Bank	April 2016	Paramounts	101 General Fund	\$315.00
136249	U.S. Bank	April 2016	Paramounts	101 General Fund	\$420.00
136249	U.S. Bank	April 2016	The Murder Mystery	101 General Fund	\$390.00
136249	U.S. Bank	April 2016	WM Supercenter	101 General Fund	\$7.48
136249	U.S. Bank	April 2016	ISD 196 Comm Ed	101 General Fund	\$750.00
136249	U.S. Bank	April 2016	Amazon	101 General Fund	\$21.77
136249	U.S. Bank	April 2016	Wiebad	101 General Fund	\$115.75
136249	U.S. Bank	April 2016	Zylstra Harley	101 General Fund	\$32.05
136249	U.S. Bank	April 2016	Amazon	101 General Fund	\$25.99
136249	U.S. Bank	April 2016	Amazon	101 General Fund	\$604.71
136249	U.S. Bank	April 2016	Hans Bakery	101 General Fund	\$38.25
136249	U.S. Bank	April 2016	Amazon	101 General Fund	\$32.48
136249	U.S. Bank	April 2016	Amazon	101 General Fund	\$62.26
136249	U.S. Bank	April 2016	Blaine Sportswear	101 General Fund	\$84.09
136249	U.S. Bank	April 2016	WW Grainger	101 General Fund	\$17.70
136249	U.S. Bank	April 2016	Back Defense	101 General Fund	\$90.44
136249	U.S. Bank	April 2016	Canterbury Park	101 General Fund	\$40.00
136249	U.S. Bank	April 2016	Amazon	101 General Fund	\$59.87
136249	U.S. Bank	April 2016	XS Sight System	101 General Fund	\$56.95

Bill List for May 16, 2016

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
136249	U.S. Bank	April 2016	Amazon	101	General Fund \$31.98
136249	U.S. Bank	April 2016	Lowell Inn	101	General Fund \$324.90
136250	United Refrigeration, Inc.	50769254-00	Parts / Supplies	101	General Fund \$150.80
136252	US Bank	9853429	Admin Fee	101	General Fund \$7,426.85
136256	Vista Outdoor Sales LLC	INV00346978	Supplies	101	General Fund \$3,005.41
136257	Volunteers of America	80003217 4/22/16	Senior Meals	101	General Fund \$1,850.00
136263	WIPFLI LLP	998446	Progress Billing - Fin Audit	101	General Fund \$2,875.00
136263	WIPFLI LLP	998446	Progress Billing - Fin Audit	101	General Fund \$2,875.00
136264	Wruck Sewer and Portab	742	Portable Toilet Cleaning	101	General Fund \$2,149.50
Fund Total					\$116,995.03
136263	WIPFLI LLP	998446	Progress Billing - Fin Audit	202	Urban Redevel \$60.00
Fund Total					\$60.00
136146	Cottens Automotive	193726	Battery	210	Police Forfeitur \$150.26
Fund Total					\$150.26
136263	WIPFLI LLP	998446	Progress Billing - Fin Audit	225	Cemetery \$60.00
Fund Total					\$60.00
136192	Leone's Building Service	76738	May 2016 Cleaning Svc	260	Parking \$964.70
136241	Thyssen Krupp Elevator	3002521434	Elevator Maintenance	260	Parking \$116.70
136263	WIPFLI LLP	998446	Progress Billing - Fin Audit	260	Parking \$155.00
Fund Total					\$1,236.40
136189	Kuechle Underground, In	Pay Est 1 4/30/16	2016 Street Renewal	415	Road Improve \$358,355.66
136221	Redstone Construction	Pay Est #9 SlabTn	Slab Town Street Renewal	415	Road Improve \$59,383.06
136226	Sandra Jean's	2016-1	Reimburse Blvd Garden	415	Road Improve \$1,343.00
136263	WIPFLI LLP	998446	Progress Billing - Fin Audit	415	Road Improve \$3,890.00
Fund Total					\$422,971.72
136154	Douglas-Kerr Undergrou	Final Pmt Pkg Lot	2015 Parking Lot / Alley	450	Park Projects \$4,690.46
Fund Total					\$4,690.46
136170	Hakanson Anderson	35999	AN1109 Subdivision	460	Park Improve \$14,232.80
Fund Total					\$14,232.80
136154	Douglas-Kerr Undergrou	Final Pmt Pkg Lot	2015 Parking Lot / Alley	485	Enterprise Par \$7,684.73
136170	Hakanson Anderson	36062	AN1110 Riverview Clinic Site	485	Enterprise Par \$7,810.10
136171	Hardrives, Inc.	26442	Base Tent Hold Downs	485	Enterprise Par \$118.00
136171	Hardrives, Inc.	Pmt # 1 05/10/16	North Parking Lot	485	Enterprise Par \$113,489.00
136263	WIPFLI LLP	998446	Progress Billing - Fin Audit	485	Enterprise Par \$645.00
Fund Total					\$129,746.83

Bill List for May 16, 2016

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
578	Comm of Revenue	April 2016	Sales & Use Tax	600 Electric	\$1,699.16
578	Comm of Revenue	April 2016	Sales & Use Tax	600 Electric	\$198.05
578	Comm of Revenue	April 2016	Sales & Use Tax	600 Electric	\$83.32
578	Comm of Revenue	April 2016	Sales & Use Tax	600 Electric	\$24.29
578	Comm of Revenue	April 2016	Sales & Use Tax	600 Electric	\$19.70
578	Comm of Revenue	April 2016	Sales & Use Tax	600 Electric	\$67.30
578	Comm of Revenue	April 2016	Sales & Use Tax	600 Electric	\$33.74
578	Comm of Revenue	April 2016	Sales & Use Tax	600 Electric	\$333.84
578	Comm of Revenue	April 2016	Sales & Use Tax	600 Electric	\$83,594.39
579	MMPA	2502	Purchased Power April 2016	600 Electric	,481,929.46
136058	Misc Vendor	000201605096324	01-032260-05	600 Electric	\$105.60
136059	Misc Vendor	000201605096325	01-037350-02	600 Electric	\$7.47
136060	Misc Vendor	000201605096326	01-134720-06	600 Electric	\$28.00
136061	Misc Vendor	000201605096327	01-180150-15	600 Electric	\$35.36
136062	Misc Vendor	000201605096328	01-184350-02	600 Electric	\$90.70
136063	Misc Vendor	000201605096329	01-192400-01	600 Electric	\$143.69
136064	Misc Vendor	000201605096330	01-530900-05	600 Electric	\$36.08
136065	Misc Vendor	000201605096331	01-545780-06	600 Electric	\$441.08
136066	Misc Vendor	000201605096332	02-173430-03	600 Electric	\$545.04
136067	Misc Vendor	000201605096333	04-214640-20	600 Electric	\$85.54
136068	Misc Vendor	000201605096334	04-223740-07	600 Electric	\$78.89
136069	Misc Vendor	000201605096335	11-142090-05	600 Electric	\$103.29
136070	Misc Vendor	000201605096336	12-726811-03	600 Electric	\$3,107.38
136071	Misc Vendor	000201605096337	13-142230-05	600 Electric	\$30.06
136072	Misc Vendor	000201605096338	13-154150-22	600 Electric	\$122.76
136073	Misc Vendor	000201605096339	13-725690-06	600 Electric	\$30.73
136074	Misc Vendor	000201605096340	13-726910-14	600 Electric	\$23.02
136075	Misc Vendor	000201605096341	21-387020-05	600 Electric	\$75.96
136076	Misc Vendor	000201605096342	21-388520-03	600 Electric	\$35.00
136077	Misc Vendor	000201605096343	21-626380-06	600 Electric	\$121.83
136078	Misc Vendor	000201605116344	01-083930-03	600 Electric	\$400.00
136079	Misc Vendor	000201605116345	01-264450-04	600 Electric	\$300.00
136080	Misc Vendor	000201605116346	01-529070-06	600 Electric	\$400.00
136081	Misc Vendor	000201605116347	02-013810-04	600 Electric	\$12,180.00
136082	Misc Vendor	000201605116348	02-014221-02	600 Electric	\$1,160.00

Bill List for May 16, 2016

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
136083	Misc Vendor	000201605116349	02-242000-02	600 Electric	\$72.00
136084	Misc Vendor	000201605116350	03-401230-01	600 Electric	\$146,056.00
136085	Misc Vendor	000201605116351	12-152050-08	600 Electric	\$1,022.00
136086	Misc Vendor	000201605116352	21-344120-07	600 Electric	\$400.00
136087	Misc Vendor	000201605116353	22-320940-07	600 Electric	\$1,200.00
136128	Carr's Tree Service, Inc	94607	Week of 04/04/2016	600 Electric	\$4,715.11
136128	Carr's Tree Service, Inc	94627	Week of 04/11/2016	600 Electric	\$4,080.54
136128	Carr's Tree Service, Inc	94628	Week of 04/11/2016	600 Electric	\$4,249.88
136129	CDW Government	CTZ9237	Mapping Computer	600 Electric	\$619.00
136131	Cintas	470740663	Uniforms	600 Electric	\$121.48
136131	Cintas	470743964	Uniforms	600 Electric	\$145.94
136134	City of Champlin	10311860001-05/16	Stormwater/Street Lights	600 Electric	\$92.55
136135	City of Champlin	April 2016	Apr 2016 Tax	600 Electric	\$11,137.00
136136	City of Coon Rapids	April 2016	Apr 2016 Tax	600 Electric	\$1,936.07
136146	Cottens Automotive	194281	Blades	600 Electric	\$49.98
136159	ECM Publishers	345229	Personnel - Electric	600 Electric	\$490.50
136161	Fastenal Company	MNTC8140199	Parts / Supplies	600 Electric	\$2,253.43
136165	First-Shred	182739	Executive Bin	600 Electric	\$34.80
136175	Hennepin Technical Coll	00351206	Training-Truck / Scissor Lift	600 Electric	\$495.65
136175	Hennepin Technical Coll	00351206	Training-Truck / Scissor Lift	600 Electric	\$55.07
136175	Hennepin Technical Coll	00351206	Training-Truck / Scissor Lift	600 Electric	\$55.07
136178	Hunter Hamilton	102-1026076	Temp Svc - K Sundberg	600 Electric	\$1,970.25
136178	Hunter Hamilton	102-1025633	Temp Svc - K Sundberg	600 Electric	\$1,599.38
136180	Impact	113421	Mail Prep - Mar 2016	600 Electric	\$6,814.12
136182	Innovative Office Solutio	IN1167650	Supplies	600 Electric	\$60.85
136182	Innovative Office Solutio	IN1175546	Supplies	600 Electric	\$76.06
136183	Interstate All Battery Cen	1901202002213	Rebuild Pak	600 Electric	\$109.95
136192	Leone's Building Service	76738	May 2016 Cleaning Svc	600 Electric	\$180.32
136193	Marco, Inc	INV3314826	Copiers	600 Electric	\$11.34
136193	Marco, Inc	INV3294650	Copier	600 Electric	\$202.50
136193	Marco, Inc	INV3314826	Copiers	600 Electric	\$87.51
136197	MN Dept of Employment	10533478	1St Qtr 2016 Unemployment	600 Electric	\$1,477.91
136198	MN Municipal Utilities As	47120	Underground School - Becker	600 Electric	\$440.00
136200	MREA	INV00011537	CDL Step 4 A Becker	600 Electric	\$856.00
136235	Sterling Trophy	19201	Signs	600 Electric	\$30.00

Bill List for May 16, 2016

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
136237	Stuart C Irby Co	S009557568.001	LV Protector	600	Electric	\$288.03
136246	Total Tool Supply	01158898	Ear Plugs	600	Electric	\$27.98
136246	Total Tool Supply	01158897	Repair Bundy Jaw Set	600	Electric	\$97.93
136249	U.S. Bank	April 2016	Home Depot	600	Electric	\$51.96
136249	U.S. Bank	April 2016	MN Electric	600	Electric	\$315.00
136249	U.S. Bank	April 2016	Frgn Trans Fee	600	Electric	\$6.72
136249	U.S. Bank	April 2016	Data East GIS	600	Electric	\$212.97
136249	U.S. Bank	April 2016	Office Max	600	Electric	\$96.38
136249	U.S. Bank	April 2016	Arcman	600	Electric	\$536.70
136263	WIPFLI LLP	998446	Progress Billing - Fin Audit	600	Electric	\$14,440.00
136265	Xcel Energy	3265 April 2016	Facilities Agreement	600	Electric	\$5,250.00
<i>Fund Total</i>						\$1,802,192.66
136152	Dakota Supply Group	C128490	Parts / Supplies	601	Water	\$172.62
136155	Dyna Systems	23014783	Galv Pipe Ftg	601	Water	\$87.14
136160	Egan Mechanical Contra	JC10136360	Reconfigure Obstructin Lights	601	Water	\$539.33
136166	Grainger	9097766589	AC GearMotors	601	Water	\$1,016.98
136169	Hach	9892850	Chemicals	601	Water	\$621.45
136172	Hawkins Water Treatme	3873504	Chemicals	601	Water	\$2,876.71
136175	Hennepin Technical Coll	00351206	Training-Truck / Scissor Lift	601	Water	\$184.20
136184	Interstate Disposal	7333	Hauling/Disposal	601	Water	\$150.00
136196	Menard Cashway Lumbe	15568	Supplies	601	Water	\$31.60
136196	Menard Cashway Lumbe	16003	Parts / Supplies	601	Water	\$41.10
136218	Railroad Mgmt Co III, LL	330722	Lic Fee #304450	601	Water	\$176.86
136249	U.S. Bank	April 2016	Office Max	601	Water	\$88.56
136249	U.S. Bank	April 2016	Home Depot	601	Water	\$128.54
136249	U.S. Bank	April 2016	Allied Electronics	601	Water	\$69.97
136249	U.S. Bank	April 2016	Best Buy	601	Water	\$107.10
136254	Verizon Wireless	9764751740	Communications	601	Water	\$70.06
136260	Water Laboratories Inc	9809	Coliform Only	601	Water	\$150.00
136260	Water Laboratories Inc	9808	Coliform Only	601	Water	\$150.00
<i>Fund Total</i>						\$6,662.22
136131	Cintas	470740665	Uniforms	602	Sewer Treatm	\$106.20
136184	Interstate Disposal	7336	Hauling/Disposal	602	Sewer Treatm	\$394.06
136192	Leone's Building Service	76738	May 2016 Cleaning Svc	602	Sewer Treatm	\$180.31
<i>Fund Total</i>						\$680.57

Bill List for May 16, 2016

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
578	Comm of Revenue	April 2016	Sales & Use Tax	609	Liquor Stores \$31,445.77
578	Comm of Revenue	April 2016	Sales & Use Tax	609	Liquor Stores \$550.55
578	Comm of Revenue	April 2016	Sales & Use Tax	609	Liquor Stores \$8.40
136106	Adams Pest Control	2408344	Pest Control Store 2	609	Liquor Stores \$23.45
136106	Adams Pest Control	2408343	Pest Control Store 1	609	Liquor Stores \$21.44
136107	American Bottling Comp	7421223212	Merchandise for Resale	609	Liquor Stores \$137.28
136112	Aramark	1718453010	Merchandise for Resale	609	Liquor Stores \$38.22
136112	Aramark	1718453406	Mats / Misc	609	Liquor Stores \$115.70
136113	Artisan Beer Company	3096746	Merchandise for Resale	609	Liquor Stores \$128.00
136118	Bellboy Corporation	53402100	Merchandise for Resale	609	Liquor Stores \$803.20
136118	Bellboy Corporation	53402100	Merchandise for Resale	609	Liquor Stores \$7.75
136118	Bellboy Corporation	53402400	Merchandise for Resale	609	Liquor Stores \$294.75
136118	Bellboy Corporation	53402400	Merchandise for Resale	609	Liquor Stores \$3.10
136118	Bellboy Corporation	53407000	Merchandise for Resale	609	Liquor Stores \$96.00
136118	Bellboy Corporation	93855500	Merchandise for Resale	609	Liquor Stores \$70.28
136118	Bellboy Corporation	93854500	Merchandise for Resale	609	Liquor Stores \$84.00
136118	Bellboy Corporation	53407000	Merchandise for Resale	609	Liquor Stores \$1.55
136118	Bellboy Corporation	93855500	Merchandise for Resale	609	Liquor Stores \$42.50
136119	Bernick's	291962	Merchandise for Resale	609	Liquor Stores \$56.40
136119	Bernick's	291963	Merchandise for Resale	609	Liquor Stores \$112.14
136119	Bernick's	293375	Merchandise for Resale	609	Liquor Stores \$142.00
136119	Bernick's	293376	Merchandise for Resale	609	Liquor Stores \$112.65
136119	Bernick's	294662	Merchandise for Resale	609	Liquor Stores \$119.80
136119	Bernick's	294663	Merchandise for Resale	609	Liquor Stores \$124.00
136122	Breakthru Beverage Min	1080468452	Merchandise for Resale	609	Liquor Stores \$629.99
136122	Breakthru Beverage Min	2080127784 CM	Merchandise for Resale	609	Liquor Stores (\$221.99)
136122	Breakthru Beverage Min	2080134307 CM	Merchandise for Resale	609	Liquor Stores (\$25.34)
136122	Breakthru Beverage Min	1080461889	Merchandise for Resale	609	Liquor Stores \$1,968.03
136122	Breakthru Beverage Min	1080462024	Merchandise for Resale	609	Liquor Stores \$1,265.95
136122	Breakthru Beverage Min	1080468491	Merchandise for Resale	609	Liquor Stores \$751.62
136122	Breakthru Beverage Min	2080125340 CM	Merchandise for Resale	609	Liquor Stores (\$25.34)
136122	Breakthru Beverage Min	1080468453	Merchandise for Resale	609	Liquor Stores \$776.45
136122	Breakthru Beverage Min	2080125339 CM	Merchandise for Resale	609	Liquor Stores (\$50.68)
136122	Breakthru Beverage Min	1080462025	Merchandise for Resale	609	Liquor Stores \$43.33
136122	Breakthru Beverage Min	1080468490	Merchandise for Resale	609	Liquor Stores \$482.24

Bill List for May 16, 2016**6.1**

Page 10 of 18

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
136122	Breakthru Beverage Min	2080102872 CM	Merchandise for Resale	609	Liquor Stores (\$4.16)
136122	Breakthru Beverage Min	2080078590 CM	Merchandise for Resale	609	Liquor Stores (\$2.66)
136122	Breakthru Beverage Min	2080090969 CM	Merchandise for Resale	609	Liquor Stores (\$5.28)
136122	Breakthru Beverage Min	2080094228 CM	Merchandise for Resale	609	Liquor Stores (\$9.44)
136122	Breakthru Beverage Min	2080094361 CM	Merchandise for Resale	609	Liquor Stores (\$40.66)
136122	Breakthru Beverage Min	2080098722 CM	Merchandise for Resale	609	Liquor Stores (\$25.40)
136122	Breakthru Beverage Min	1080465421	Merchandise for Resale	609	Liquor Stores \$1,263.33
136122	Breakthru Beverage Min	2080098728 CM	Merchandise for Resale	609	Liquor Stores (\$12.47)
136122	Breakthru Beverage Min	2080090184 CM	Merchandise for Resale	609	Liquor Stores (\$62.39)
136122	Breakthru Beverage Min	1080465153	Merchandise for Resale	609	Liquor Stores \$86.66
136122	Breakthru Beverage Min	2080111320 CM	Merchandise for Resale	609	Liquor Stores (\$54.60)
136122	Breakthru Beverage Min	2080111321 CM	Merchandise for Resale	609	Liquor Stores (\$43.68)
136122	Breakthru Beverage Min	1080465152	Merchandise for Resale	609	Liquor Stores \$2,877.15
136122	Breakthru Beverage Min	1080465420	Merchandise for Resale	609	Liquor Stores \$2,436.20
136122	Breakthru Beverage Min	2080111485 CM	Merchandise for Resale	609	Liquor Stores (\$82.91)
136122	Breakthru Beverage Min	2080120067 CM	Merchandise for Resale	609	Liquor Stores (\$99.90)
136127	Carlos Creek Winery	12381	Merchandise for Resale	609	Liquor Stores \$1,152.00
136142	Coca-Cola Bottling Comp	0198219221	Merchandise for Resale	609	Liquor Stores \$281.28
136142	Coca-Cola Bottling Comp	0198219529	Merchandise for Resale	609	Liquor Stores \$261.36
136143	Comcast	0048092 Apr 2016	Internet / Cable	609	Liquor Stores \$96.96
136149	Dahlheimer Beverage, L	1199694	Merchandise for Resale	609	Liquor Stores \$10,244.27
136149	Dahlheimer Beverage, L	1197145	Merchandise for Resale	609	Liquor Stores \$8,983.17
136149	Dahlheimer Beverage, L	1197156	Merchandise for Resale	609	Liquor Stores \$234.00
136149	Dahlheimer Beverage, L	1197157	Merchandise for Resale	609	Liquor Stores \$216.00
136149	Dahlheimer Beverage, L	1197159	Merchandise for Resale	609	Liquor Stores \$640.00
136149	Dahlheimer Beverage, L	1197185	Merchandise for Resale	609	Liquor Stores \$8,429.15
136149	Dahlheimer Beverage, L	1197185	Merchandise for Resale	609	Liquor Stores \$174.00
136149	Dahlheimer Beverage, L	1197197	Merchandise for Resale	609	Liquor Stores \$414.00
136149	Dahlheimer Beverage, L	1197199	Merchandise for Resale	609	Liquor Stores \$506.70
136149	Dahlheimer Beverage, L	1197142	Merchandise for Resale	609	Liquor Stores \$42.00
136149	Dahlheimer Beverage, L	1199675	Merchandise for Resale	609	Liquor Stores \$8,248.50
136149	Dahlheimer Beverage, L	125720 CM	Merchandise for Resale	609	Liquor Stores (\$16.80)
136149	Dahlheimer Beverage, L	1199694	Merchandise for Resale	609	Liquor Stores \$42.00
136149	Dahlheimer Beverage, L	1199726	Merchandise for Resale	609	Liquor Stores \$73.80
136149	Dahlheimer Beverage, L	125060	Merchandise for Resale	609	Liquor Stores \$13.60

Bill List for May 16, 2016

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
136149	Dahlheimer Beverage, L	125170	Merchandise for Resale	609	Liquor Stores \$87.30
136149	Dahlheimer Beverage, L	125464	Merchandise for Resale	609	Liquor Stores \$180.00
136149	Dahlheimer Beverage, L	125465	Merchandise for Resale	609	Liquor Stores \$120.00
136149	Dahlheimer Beverage, L	125475	Merchandise for Resale	609	Liquor Stores \$216.00
136149	Dahlheimer Beverage, L	125589	Merchandise for Resale	609	Liquor Stores \$504.00
136149	Dahlheimer Beverage, L	125662	Merchandise for Resale	609	Liquor Stores \$20.85
136149	Dahlheimer Beverage, L	1199623	Merchandise for Resale	609	Liquor Stores \$5,542.70
136149	Dahlheimer Beverage, L	1197146 CM	Merchandise for Resale	609	Liquor Stores (\$58.20)
136149	Dahlheimer Beverage, L	1197154 CM	Merchandise for Resale	609	Liquor Stores (\$46.80)
136149	Dahlheimer Beverage, L	1197143 CM	Merchandise for Resale	609	Liquor Stores (\$24.00)
136149	Dahlheimer Beverage, L	1199607 CM	Merchandise for Resale	609	Liquor Stores (\$24.60)
136149	Dahlheimer Beverage, L	1199684 CM	Merchandise for Resale	609	Liquor Stores (\$15.60)
136149	Dahlheimer Beverage, L	1199695 CM	Merchandise for Resale	609	Liquor Stores (\$37.20)
136149	Dahlheimer Beverage, L	125372 CM	Merchandise for Resale	609	Liquor Stores (\$16.80)
136149	Dahlheimer Beverage, L	1197142	Merchandise for Resale	609	Liquor Stores \$6,837.74
136167	Granite City Jobbing Co.	5077	Merchandise for Resale	609	Liquor Stores \$39.20
136167	Granite City Jobbing Co.	6157	Merchandise for Resale	609	Liquor Stores \$29.64
136167	Granite City Jobbing Co.	5144	Merchandise for Resale	609	Liquor Stores \$1,261.88
136167	Granite City Jobbing Co.	6157	Merchandise for Resale	609	Liquor Stores \$2,095.17
136167	Granite City Jobbing Co.	6157	Merchandise for Resale	609	Liquor Stores \$42.02
136167	Granite City Jobbing Co.	5144	Merchandise for Resale	609	Liquor Stores \$69.38
136182	Innovative Office Solutio	IN1159442	Supplies	609	Liquor Stores \$7.28
136185	J.J. Taylor Distributing C	2510606	Merchandise for Resale	609	Liquor Stores \$747.80
136185	J.J. Taylor Distributing C	2510688	Merchandise for Resale	609	Liquor Stores \$2,922.05
136185	J.J. Taylor Distributing C	2510687	Merchandise for Resale	609	Liquor Stores \$1,430.10
136185	J.J. Taylor Distributing C	2510653	Merchandise for Resale	609	Liquor Stores \$934.95
136185	J.J. Taylor Distributing C	2510621	Merchandise for Resale	609	Liquor Stores \$1,235.93
136185	J.J. Taylor Distributing C	2510652	Merchandise for Resale	609	Liquor Stores \$4,440.83
136185	J.J. Taylor Distributing C	2510622	Merchandise for Resale	609	Liquor Stores \$2,104.90
136186	Johnson Bros Liquor Co	5429466	Merchandise for Resale	609	Liquor Stores \$323.00
136186	Johnson Bros Liquor Co	5428146	Merchandise for Resale	609	Liquor Stores \$21.99
136186	Johnson Bros Liquor Co	5422646	Merchandise for Resale	609	Liquor Stores \$1,228.50
136186	Johnson Bros Liquor Co	5422647	Merchandise for Resale	609	Liquor Stores \$1,285.55
136186	Johnson Bros Liquor Co	5422648	Merchandise for Resale	609	Liquor Stores \$319.80
136186	Johnson Bros Liquor Co	5422649	Merchandise for Resale	609	Liquor Stores \$1,709.42

Bill List for May 16, 2016

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
136186	Johnson Bros Liquor Co	5428138	Merchandise for Resale	609	Liquor Stores \$313.50
136186	Johnson Bros Liquor Co	5428139	Merchandise for Resale	609	Liquor Stores \$2,969.25
136186	Johnson Bros Liquor Co	5428140	Merchandise for Resale	609	Liquor Stores \$21.99
136186	Johnson Bros Liquor Co	5428141	Merchandise for Resale	609	Liquor Stores \$101.75
136186	Johnson Bros Liquor Co	5428142	Merchandise for Resale	609	Liquor Stores \$712.85
136186	Johnson Bros Liquor Co	5422644	Merchandise for Resale	609	Liquor Stores \$21.99
136186	Johnson Bros Liquor Co	5428144	Merchandise for Resale	609	Liquor Stores \$2,523.10
136186	Johnson Bros Liquor Co	5422644	Merchandise for Resale	609	Liquor Stores \$295.20
136186	Johnson Bros Liquor Co	5433987	Merchandise for Resale	609	Liquor Stores \$433.50
136186	Johnson Bros Liquor Co	5433988	Merchandise for Resale	609	Liquor Stores \$1,227.10
136186	Johnson Bros Liquor Co	5433989	Merchandise for Resale	609	Liquor Stores \$2,159.90
136186	Johnson Bros Liquor Co	5433990	Merchandise for Resale	609	Liquor Stores \$798.45
136186	Johnson Bros Liquor Co	5433991	Merchandise for Resale	609	Liquor Stores \$875.92
136186	Johnson Bros Liquor Co	5433993	Merchandise for Resale	609	Liquor Stores \$2,723.15
136186	Johnson Bros Liquor Co	5433994	Merchandise for Resale	609	Liquor Stores \$868.20
136186	Johnson Bros Liquor Co	5433995	Merchandise for Resale	609	Liquor Stores \$885.42
136186	Johnson Bros Liquor Co	5428145	Merchandise for Resale	609	Liquor Stores \$3,804.20
136186	Johnson Bros Liquor Co	5428143	Merchandise for Resale	609	Liquor Stores \$2,491.90
136186	Johnson Bros Liquor Co	5422645	Merchandise for Resale	609	Liquor Stores \$99.06
136186	Johnson Bros Liquor Co	571093 CM	Merchandise for Resale	609	Liquor Stores (\$74.50)
136186	Johnson Bros Liquor Co	5422643	Merchandise for Resale	609	Liquor Stores \$2,798.50
136186	Johnson Bros Liquor Co	5422642	Merchandise for Resale	609	Liquor Stores \$773.99
136186	Johnson Bros Liquor Co	571782 CM	Merchandise for Resale	609	Liquor Stores (\$48.00)
136186	Johnson Bros Liquor Co	571094 CM	Merchandise for Resale	609	Liquor Stores (\$32.25)
136202	Muzak	52375728	May 2016 Music - East	609	Liquor Stores \$65.44
136202	Muzak	52375210	May 2016 Music - West	609	Liquor Stores \$79.81
136207	Paustis & Sons	8546624-IN	Merchandise for Resale	609	Liquor Stores \$11.25
136207	Paustis & Sons	8544567-IN	Merchandise for Resale	609	Liquor Stores \$816.41
136207	Paustis & Sons	8546624-IN	Merchandise for Resale	609	Liquor Stores \$465.14
136207	Paustis & Sons	8546625-IN	Merchandise for Resale	609	Liquor Stores \$278.64
136207	Paustis & Sons	8546625-IN	Merchandise for Resale	609	Liquor Stores \$10.50
136207	Paustis & Sons	8544567-IN	Merchandise for Resale	609	Liquor Stores \$17.50
136208	Pepsi Cola	54984399	Merchandise for Resale	609	Liquor Stores \$121.80
136208	Pepsi Cola	53370102	Merchandise for Resale	609	Liquor Stores \$306.70
136211	Phillips Wine & Spirits	2971503	Merchandise for Resale	609	Liquor Stores \$740.00

Bill List for May 16, 2016

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
136211	Phillips Wine & Spirits	2963835	Merchandise for Resale	609	Liquor Stores \$385.50
136211	Phillips Wine & Spirits	2963837	Merchandise for Resale	609	Liquor Stores \$481.55
136211	Phillips Wine & Spirits	2967600	Merchandise for Resale	609	Liquor Stores \$1,129.50
136211	Phillips Wine & Spirits	2964731	Merchandise for Resale	609	Liquor Stores \$208.00
136211	Phillips Wine & Spirits	2967599	Merchandise for Resale	609	Liquor Stores \$1,173.40
136211	Phillips Wine & Spirits	2971506	Merchandise for Resale	609	Liquor Stores \$420.00
136211	Phillips Wine & Spirits	2971504	Merchandise for Resale	609	Liquor Stores \$567.00
136211	Phillips Wine & Spirits	2967604	Merchandise for Resale	609	Liquor Stores \$268.00
136211	Phillips Wine & Spirits	2967605	Merchandise for Resale	609	Liquor Stores \$22.25
136211	Phillips Wine & Spirits	2966579	Merchandise for Resale	609	Liquor Stores \$208.00
136211	Phillips Wine & Spirits	2964732	Merchandise for Resale	609	Liquor Stores \$104.00
136211	Phillips Wine & Spirits	2963836	Merchandise for Resale	609	Liquor Stores \$240.00
136211	Phillips Wine & Spirits	2967603	Merchandise for Resale	609	Liquor Stores \$1,334.45
136211	Phillips Wine & Spirits	2967602	Merchandise for Resale	609	Liquor Stores \$80.00
136211	Phillips Wine & Spirits	2963834	Merchandise for Resale	609	Liquor Stores \$56.00
136211	Phillips Wine & Spirits	2966578	Merchandise for Resale	609	Liquor Stores \$104.00
136211	Phillips Wine & Spirits	2971505	Merchandise for Resale	609	Liquor Stores \$1,315.50
136211	Phillips Wine & Spirits	2963832	Merchandise for Resale	609	Liquor Stores \$46.50
136211	Phillips Wine & Spirits	236090 CM	Merchandise for Resale	609	Liquor Stores (\$52.00)
136211	Phillips Wine & Spirits	2963838	Merchandise for Resale	609	Liquor Stores \$3,269.50
136211	Phillips Wine & Spirits	236025 CM	Merchandise for Resale	609	Liquor Stores (\$80.00)
136211	Phillips Wine & Spirits	236024 CM	Merchandise for Resale	609	Liquor Stores (\$52.00)
136211	Phillips Wine & Spirits	2963833	Merchandise for Resale	609	Liquor Stores \$2,610.00
136224	RJM Distributing Inc.	IND010442	Merchandise for Resale	609	Liquor Stores \$71.94
136229	Shamrock Group, Inc	1996370	Merchandise for Resale	609	Liquor Stores \$2.00
136229	Shamrock Group, Inc	1996370	Merchandise for Resale	609	Liquor Stores \$49.60
136229	Shamrock Group, Inc	1996371	Merchandise for Resale	609	Liquor Stores \$73.60
136229	Shamrock Group, Inc	1996371	Merchandise for Resale	609	Liquor Stores \$2.00
136229	Shamrock Group, Inc	1997212	Merchandise for Resale	609	Liquor Stores \$219.75
136229	Shamrock Group, Inc	1995772	Merchandise for Resale	609	Liquor Stores \$87.35
136232	Southern Wine & Spirits	1402829	Merchandise for Resale	609	Liquor Stores \$126.00
136232	Southern Wine & Spirits	1402825	Merchandise for Resale	609	Liquor Stores \$3,724.28
136232	Southern Wine & Spirits	1400314	Merchandise for Resale	609	Liquor Stores \$24.00
136232	Southern Wine & Spirits	1400315	Merchandise for Resale	609	Liquor Stores \$460.65
136232	Southern Wine & Spirits	1400316	Merchandise for Resale	609	Liquor Stores \$354.00

Bill List for May 16, 2016

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
136232	Southern Wine & Spirits	1400317	Merchandise for Resale	609	Liquor Stores \$611.87
136232	Southern Wine & Spirits	1400318	Merchandise for Resale	609	Liquor Stores \$210.00
136232	Southern Wine & Spirits	1402826	Merchandise for Resale	609	Liquor Stores \$3,831.27
136232	Southern Wine & Spirits	1402828	Merchandise for Resale	609	Liquor Stores \$294.00
136232	Southern Wine & Spirits	1405359	Merchandise for Resale	609	Liquor Stores \$672.00
136232	Southern Wine & Spirits	1405361	Merchandise for Resale	609	Liquor Stores \$117.20
136232	Southern Wine & Spirits	1405362	Merchandise for Resale	609	Liquor Stores \$144.00
136232	Southern Wine & Spirits	1405363	Merchandise for Resale	609	Liquor Stores \$580.04
136232	Southern Wine & Spirits	1402827	Merchandise for Resale	609	Liquor Stores \$128.00
136234	Star Tribune	1000023071 4/30/16	Personnel Advtsg	609	Liquor Stores \$596.00
136240	Thorpe Dist. Company	00040106	Merchandise for Resale	609	Liquor Stores \$8,222.70
136240	Thorpe Dist. Company	00040106	Merchandise for Resale	609	Liquor Stores \$12.00
136240	Thorpe Dist. Company	1070681	Merchandise for Resale	609	Liquor Stores \$6,456.00
136240	Thorpe Dist. Company	1074875	Merchandise for Resale	609	Liquor Stores \$4,777.45
136240	Thorpe Dist. Company	1074876	Merchandise for Resale	609	Liquor Stores \$2,725.00
136253	Varner Transportation	04/30/16 - West	Apr 2016 Freight - West	609	Liquor Stores \$782.10
136253	Varner Transportation	04/30/16 - East	Apr 2016 Freight - East	609	Liquor Stores \$753.50
136261	Wine Merchants	7078125	Merchandise for Resale	609	Liquor Stores \$432.00
136261	Wine Merchants	7080168	Merchandise for Resale	609	Liquor Stores \$99.00
136261	Wine Merchants	7078126	Merchandise for Resale	609	Liquor Stores \$288.00
Fund Total					\$202,347.56
578	Comm of Revenue	April 2016	Sales & Use Tax	614	Golf \$132.50
578	Comm of Revenue	April 2016	Sales & Use Tax	614	Golf \$27.20
578	Comm of Revenue	April 2016	Sales & Use Tax	614	Golf \$13.89
578	Comm of Revenue	April 2016	Sales & Use Tax	614	Golf \$8.36
578	Comm of Revenue	April 2016	Sales & Use Tax	614	Golf \$5.85
578	Comm of Revenue	April 2016	Sales & Use Tax	614	Golf \$6,346.44
578	Comm of Revenue	April 2016	Sales & Use Tax	614	Golf \$64.51
136120	Black Clover Enterprises,	57555	Merchandise for Resale	614	Golf \$41.32
136120	Black Clover Enterprises,	57555	Merchandise for Resale	614	Golf \$121.60
136126	Callaway Golf	926755286	Merchandise for Resale	614	Golf \$83.33
136131	Cintas	470740673	Uniforms	614	Golf \$28.03
136131	Cintas	470743974	Uniforms	614	Golf \$30.70
136140	Clic Gear USA	794480-00	Merchandise for Resale	614	Golf \$420.60
136145	Coops Locksmith	42131	Padlocks	614	Golf \$225.00

Bill List for May 16, 2016

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
136156	Dynamic Brands	1019884	Merchandise for Resale	614	Golf	\$234.00
136159	ECM Publishers	342769	Personnel - Seasonal Golf	614	Golf	\$171.68
136161	Fastenal Company	MNTC8140084	Parts / Supplies	614	Golf	\$30.99
136173	HealthPartners	900028587	Drug Screens / Pre Plcmt	614	Golf	\$57.00
136173	HealthPartners	900028587	Drug Screens / Pre Plcmt	614	Golf	\$57.00
136175	Hennepin Technical Coll	00351206	Training-Truck / Scissor Lift	614	Golf	\$55.07
136177	Hornung's Golf Products,	384055	Merchandise for Resale	614	Golf	\$58.22
136177	Hornung's Golf Products,	384145	Merchandise for Resale	614	Golf	\$62.05
136182	Innovative Office Solutio	IN1172151	Supplies	614	Golf	\$61.35
136197	MN Dept of Employment	10533478	1St Qtr 2016 Unemployment	614	Golf	\$3,250.00
136197	MN Dept of Employment	10533478	1St Qtr 2016 Unemployment	614	Golf	\$3,471.00
136201	MTI Distributing Compan	1058173-00	Supplies	614	Golf	\$352.27
136201	MTI Distributing Compan	1058173-00	Supplies	614	Golf	\$1,438.27
136203	Nike Golf	984810193	Merchandise for Resale	614	Golf	\$268.92
136203	Nike Golf	985142873	Merchandise for Resale	614	Golf	\$30.05
136203	Nike Golf	985142872	Merchandise for Resale	614	Golf	\$1,231.38
136203	Nike Golf	985142871	Merchandise for Resale	614	Golf	\$115.61
136203	Nike Golf	985071355	Merchandise for Resale	614	Golf	\$137.50
136203	Nike Golf	985071355	Merchandise for Resale	614	Golf	\$106.45
136203	Nike Golf	985059830	Merchandise for Resale	614	Golf	\$190.83
136203	Nike Golf	52255949 CM	Merchandise for Resale	614	Golf	(\$2,491.20)
136203	Nike Golf	984810193	Merchandise for Resale	614	Golf	\$206.50
136203	Nike Golf	984779899	Merchandise for Resale	614	Golf	\$1,000.69
136203	Nike Golf	FY 14 Rebate	Merchandise for Resale	614	Golf	(\$52.00)
136203	Nike Golf	984815615	Merchandise for Resale	614	Golf	\$90.00
136209	PGA of America	10410777 05/01/16	Annual Dues Cust 10410777	614	Golf	\$409.00
136222	Reinders, Inc.	3037114-00	Grass Seed / Nutrients	614	Golf	\$705.38
136225	Rum River Veterinary Cli	252014	Annual Exam - Hogan	614	Golf	\$238.00
136234	Star Tribune	1000023071 4/30/16	Personnel Advts g	614	Golf	\$298.00
136238	Superior Tech Products	9285-D	Fertilizer	614	Golf	\$1,667.25
136243	Titleist	902452269	Merchandise for Resale	614	Golf	\$110.67
136243	Titleist	902452269	Merchandise for Resale	614	Golf	\$159.26
136243	Titleist	902433406	Merchandise for Resale	614	Golf	\$501.08
136243	Titleist	902421034	Merchandise for Resale	614	Golf	\$143.46
136243	Titleist	902397109	Merchandise for Resale	614	Golf	\$111.41

Bill List for May 16, 2016

Check #	Vendor Alpha Name	Invoice #	Description	Fund		Amount
136243	Titleist	902301865	Merchandise for Resale	614	Golf	\$117.00
136243	Titleist	902288655	Merchandise for Resale	614	Golf	\$115.94
136243	Titleist	9838 CM	Merchandise for Resale	614	Golf	(\$93.73)
136243	Titleist	902257361	Merchandise for Resale	614	Golf	\$120.00
136243	Titleist	902246164	Merchandise for Resale	614	Golf	\$360.00
136243	Titleist	902244695	Merchandise for Resale	614	Golf	\$120.00
136243	Titleist	902242360	Merchandise for Resale	614	Golf	\$468.00
136243	Titleist	900980021	Merchandise for Resale	614	Golf	\$85.50
136243	Titleist	902268054	Merchandise for Resale	614	Golf	\$120.00
136249	U.S. Bank	April 2016	Office Max	614	Golf	\$97.97
136249	U.S. Bank	April 2016	Target	614	Golf	\$173.94
136249	U.S. Bank	April 2016	Best Buy	614	Golf	\$299.94
136255	Vision Perfect Software, I	10131	HDMI Converter	614	Golf	\$44.00
136262	Winfield Solutions, LLC	60771199	Supplies	614	Golf	\$1,794.94
Fund Total						\$25,849.97
578	Comm of Revenue	April 2016	Sales & Use Tax	616	Refuse	\$909.28
Fund Total						\$909.28
136125	Broncos	05/03/2016	Recycling Day	617	Recycling	\$197.50
136159	ECM Publishers	340692	Online Advtsg - Recycling	617	Recycling	\$69.00
136159	ECM Publishers	342829	Spring Recycling Event	617	Recycling	\$378.00
136164	First State Tire Recycling	100923	Tire Recycling Event	617	Recycling	\$282.00
136249	U.S. Bank	April 2016	Office Max	617	Recycling	\$33.72
136264	Wruck Sewer and Portab	744	Portable Rental-Recycling Da	617	Recycling	\$97.48
Fund Total						\$1,057.70
136116	Authentic Auto Glass	15741	Install Windshield	701	Vehicle Mainte	\$100.00
136121	Boyer Truck Parts	471675	DOT Inspection	701	Vehicle Mainte	\$103.50
136121	Boyer Truck Parts	167962R	Air Valve	701	Vehicle Mainte	\$45.70
136121	Boyer Truck Parts	471710	DOT Inspection	701	Vehicle Mainte	\$135.62
136121	Boyer Truck Parts	168044R	Parts / Supplies	701	Vehicle Mainte	\$61.31
136121	Boyer Truck Parts	167863R	Parts / Supplies	701	Vehicle Mainte	\$34.67
136121	Boyer Truck Parts	471683	DOT Inspection	701	Vehicle Mainte	\$737.35
136131	Cintas	470740667	Mats / Misc	701	Vehicle Mainte	\$82.54
136131	Cintas	470743968	Mats / Misc	701	Vehicle Mainte	\$84.59
136146	Cottens Automotive	193696	Battery Cables	701	Vehicle Mainte	\$20.70
136146	Cottens Automotive	193793	Adhesive	701	Vehicle Mainte	\$13.95

Bill List for May 16, 2016

Check #	Vendor Alpha Name	Invoice #	Description	Fund	Amount
136146	Cottens Automotive	197327	Parts / Supplies	701	Vehicle Mainte \$54.62
136146	Cottens Automotive	196499	Supplies	701	Vehicle Mainte \$57.16
136158	East Main Auto & Tire	33067	Service Unit 498	701	Vehicle Mainte \$1,801.51
136158	East Main Auto & Tire	33109	Service Unit 415	701	Vehicle Mainte \$160.38
136158	East Main Auto & Tire	33086	Service Unit 416	701	Vehicle Mainte \$370.58
136190	LANO EQUIPMENT	02-362221	Window/Wiper Arm & Blade	701	Vehicle Mainte \$217.85
136216	Presto Graphics	55340	Graphics for ATV # 421	701	Vehicle Mainte \$580.00
136249	U.S. Bank	April 2016	Northern Tool	701	Vehicle Mainte \$261.28
136259	Warning Systems Inc,	3131	Build Units 422/423/424	701	Vehicle Mainte \$5,413.08
136259	Warning Systems Inc,	3132	Light Bar Unit 412	701	Vehicle Mainte \$1,495.95
Fund Total					\$11,832.34
136110	Anoka County Treasury	B160502A	Jun 2016 Broadband	702	IT \$300.00
136138	City of Roseville	0221406	Apr 2016 IT Svc	702	IT \$13,641.33
136138	City of Roseville	0221464	Camera Project - Tunnel	702	IT \$2,635.54
136143	Comcast	0231847 May 2016	Internet	702	IT \$67.97
136230	SHI International Corp	B04879675	2016 Windows	702	IT \$1,701.00
136236	Strategic Insights Compa	16Plan-It-097	Capital Planning Software	702	IT \$1,012.50
136248	Tyler Technologies, Inc.	025-153517	Annual Maint	702	IT \$20,172.53
Fund Total					\$39,530.87
136174	HealthPartners INS	65627107	Health Insurance - May 2016	715	Insurance \$56,838.99
136191	League of MN Cities Insu	C0039635	Claim Payment	715	Insurance \$838.24
Fund Total					\$57,677.23
136130	Center Point Energy	7876503-9 May 201	Youth First Utilities	801	Youth First \$23.44
136137	City of Ramsey	22866	Youth First Utilities	801	Youth First \$337.99
136137	City of Ramsey	22892	Youth First Utilities	801	Youth First \$312.95
136147	Culligan	114099724568-05/16	Youth First	801	Youth First \$37.44
136153	Definitive Technology Sol	303553432	Youth First Copier	801	Youth First \$145.00
136215	POPP.com, Inc.	10009601-May 2016	Youth First - Ramsey	801	Youth First \$171.36
136215	POPP.com, Inc.	10009601-May 2016	Youth First - Anoka	801	Youth First \$58.50
136258	Walmart Community	05/05/2016	Youth First Supplies	801	Youth First \$209.69
136266	Youth First	05/09/2016	YF - Social Event Supplies	801	Youth First \$66.92
136266	Youth First	05/09/2016	YF - Supplies Food	801	Youth First \$14.97
136266	Youth First	05/09/2016	YF - Supplies Food	801	Youth First \$60.41
136266	Youth First	05/09/2016	YF - Summer Activities	801	Youth First \$80.00
136266	Youth First	05/09/2016	YF - Supplies Technology	801	Youth First \$9.63

Bill List for May 16, 2016

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Fund</i>	<i>Amount</i>
136266	Youth First	05/09/2016	YF - Marketing Website	801	Youth First	\$34.34
136266	Youth First	05/09/2016	YF - Office Supplies	801	Youth First	\$176.69
136266	Youth First	05/09/2016	YF - Social Event Supplies	801	Youth First	\$9.96
136266	Youth First	05/09/2016	YF - Social Event Supplies	801	Youth First	\$75.54
136266	Youth First	05/09/2016	YF - Social Event Supplies	801	Youth First	\$20.29
136266	Youth First	05/09/2016	YF - Summer Activities	801	Youth First	\$48.43
<i>Fund Total</i>						\$1,893.55
136251	Upper Midwest Athletic C	4245	Replace Missing Controller	802	Castle Field As	\$1,975.00
<i>Fund Total</i>						\$1,975.00
136231	Sign Station	10699	Franklin School Display Panel	804	Escrow Funds	\$1,794.19
<i>Fund Total</i>						\$1,794.19
136108	Anoka Business & Lando	558	Street Lt Fund - Officer	810	Street Light Di	\$10,000.00
136108	Anoka Business & Lando	557	Street Lt Fund - Annual Org F	810	Street Light Di	\$15,000.00
<i>Fund Total</i>						\$25,000.00
136204	North Metro Irrigation	44	HRA Lot Mowing	830	HRA	\$570.00
136242	TimeSaver Off Site Sec.	M22065	4/11/2016 HRA Meeting	830	HRA	\$136.00
<i>Fund Total</i>						\$706.00
136227	Sauter & Sons Inc	120754	Demo 1806 2nd Ave	847	South Busines	\$18,000.00
<i>Fund Total</i>						\$18,000.00
<i>Grand Total</i>						\$2,888,252.64

COUNCIL MEMO FORM

6.2

Meeting Date	May 16, 2016
Agenda Section	Consent Agenda
Item Description	Monthly Council Calendars
Submitted By	Amy Oehlers, City Clerk

CONSENT AGENDA

Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.

BACKGROUND INFORMATION

Attached are the proposed meeting calendars/schedule(s).

FINANCIAL IMPACT

None.

COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean approval of the City Council Calendars/Schedule(s), as may be amended from time to time.

ANOKA CITY COUNCIL CALENDAR



Monday	02	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Tuesday	03*	Police Department Awards Ceremony	Anoka Public Safety Center	6:00 p.m.
Thursday	05*	Ribbon Cutting Ceremony; Chema Malu and Monica's Closet	208 E Main St, Anoka	10:00 a.m.
Fri/Sat	06-07*	Diva Days	Downtown Anoka	Various times
Monday	16	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Tuesday	17*	TH47 & BNSF Railroad/Grade Separation Mtg	Council Worksession Room	11:00 a.m. - Noon
Wednesday	18*	County Police Memorial Service	Anoka County Govt Center	Noon - 1:00 p.m.
Thursday	19*	Employee Appreciation Breakfast	Sparky's Café, 12 Bridge Sq, Anoka	7:00 a.m. - 8:30 a.m.
Thursday	19*	Fire Department Awards Ceremony	Champlin City Hall	6:00 p.m.
Saturday	21*	Walk A Mile In Her Shoes Event	Anoka City Hall Plaza	10:00 a.m. - 1:00 p.m.
Saturday	21*	Anoka Masonic Lodge; "Get Out the Grill Out"	City parking lot next to 1908 3 rd Av e, Anoka	Noon - 4:00 p.m.
Monday	23	City Council Worksession	Council Worksession Room	5:00 p.m.
Monday	30	Closed for Memorial Day	City Offices	All Day

ANOKA CITY COUNCIL CALENDAR



Monday	06	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Friday	10*	Lancer Classic Charity Golf Tournament	Green Have Golf Course & Event Ctr 2800 Greenhaven Rd, Anoka	10:30 a.m.
Monday	20	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Monday	27	City Council Worksession	Council Worksession Room	5:00 p.m.

COUNCIL MEMO FORM

6.3

Meeting Date	May 16, 2016
Agenda Section	Consent Agenda
Item Description	Recommended Approval of an LG220 Gambling permit; Anoka Area Chamber of Commerce
Submitted By	Amy Oehlers, City Clerk

CONSENT AGENDA

Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.

BACKGROUND INFORMATION

An application has been submitted by Anoka Area Chamber of Commerce for a State issued LG220 Gambling Exempt Permit to allow them to conduct a raffle at Green Haven on July 25, 2016.

This is a State issued license, but requires the approval of the municipality in which the event will take place.

Staff has reviewed the application and no concerns or objections have been expressed.

FINANCIAL IMPACT

The City does not charge a fee for our review.

COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean the approval of this agenda item.

COUNCIL MEMO FORM

7.1.A

Meeting Date	May 16, 2016
Agenda Section	Planning Items
Item Description	RES/Variance Extension; 208 Clay St
Submitted By	Chuck Darnell, Associate Planner

BACKGROUND INFORMATION

The applicant, Anoka County Housing and Redevelopment Authority, has submitted a request for an extension of two previously approved variances at the property at 208 Clay Street. The City of Anoka approved the variances on May 18, 2015. The variances that were approved were to reduce the required front yard setback from 25 feet to 13.5 feet and to increase the amount of impervious surface coverage from 35% to 39.8%.

The applicant has requested an extension of 6 months. The applicant is in need of an extension due to delays in determining how to treat the shared garage that is located on the property. The applicant has developed new plans for how to treat the garage, which will change the originally approved site plans that were reviewed in 2015. Anoka City Code states that variances shall be valid only for the reason for which they were granted. In considering this variance extension, the City must determine whether this is the case because the site plan has changed from what was originally reviewed and approved by the City Council.

The original site plan included the preservation of the existing shared garage, which is constructed over the east property line and is shared with the neighboring property owner. The applicant had originally proposed to re-side their portion of the garage. The applicant is now proposing to split the existing garage along the shared party wall, and construct a new garage on the property at 208 Clay Street.

The shared wall between the two sides of the existing garage was constructed 2 feet over the property line, so 2 feet of the existing garage that will remain will encroach 2 feet into the property at 208 Clay Street. The applicant has proposed to locate the new garage 5 feet from the proposed home, which maximizes the distance between the new garage and the portion of the garage that will remain. The applicant will reconstruct a new exterior wall to be placed on the west side of the existing shared party wall, which will reinforce the structural integrity of the shared wall and will be of similar materials to the other sides of the existing garage that will remain. The applicant will also construct a new driveway on the property to access the new garage, which actually decreases the impervious surface coverage on the lot from what was previously approved in 2015.

Staff believes that the original reasons for approving the variances are still valid, even with the proposed changes to the site plan. The same practical difficulties exist at the property. The applicant has demonstrated that the request is still reasonable, that there are physical circumstances unique to the property causing the need for the variances, and that the request will still not alter the essential character of the neighborhood.

The Planning Commission considered and recommended approval of the variance extension at the May 3, 2016 regular meeting with the conditions outlined in the attached resolution. Other attachments include the staff report and other materials from the May 3, 2016 Planning Commission meeting.

FINANCIAL IMPACT

None.

COUNCIL ACTION REQUESTED

Adopt the resolution approving the variance extension for the property at 208 Clay Street.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-20xx-xxx

**VARIANCE EXTENSION
208 CLAY STREET**

Property Owner: Anoka County Housing and Redevelopment Authority

Legal Description: Northwesterly 65 Feet of Lot 1, Auditors Subdivision Number 63, Anoka County, Minnesota.

WHEREAS, the Anoka County Housing and Redevelopment Authority, on May 18, 2015, received approval of two variances to permit construction of a new single family house at the property located at 208 Clay Street; and

WHEREAS, the property is located in the R-1 Single Family Residential Zoning District; and

WHEREAS, the applicant had received a front yard setback variance to reduce the required front yard setback from 25 feet to 13.5 feet and a variance to increase the amount of impervious surface allowed from 35% to 39.8%; and

WHEREAS, the City Council approved the variances on May 18, 2015 based on the following findings:

1. The proposed variance is in harmony with the general purpose and intent of the zoning ordinance. The front yard setback will be reduced to 13.5 feet. The house to the west is setback approximately 12.2 feet and the house to the east is setback approximately 22 feet. The proposed 13.5 foot setback is similar to the house to the west and therefore shouldn't look dissimilar as to not still meet the general purpose and intent which is to provide adequate separation to the buildings across Clay Street. Impervious surface maximums are created to prevent drainage issues as a result of increase stormwater runoff. Conditions of approval address the concern for drainage along the west property line and between the driveway and garage.
2. The proposed variance is consistent with the Comprehensive Plan. The staff report on file outlines several goals in the Land Use and Housing Chapters that this plan accomplishes.
3. A practical difficulty exists and the owner has demonstrated the request is reasonable, there are physical circumstances unique to the property and the request will not alter the

essential character of the neighborhood. Variances would be required to construct a house as it is not feasible possible to meet the 25 foot front and rear yard setback requirements when the lot is 65 feet deep. The home could be moved an additional 2.6' closer to the rear lot line, however the proposed 13.5' front yard setback is consistent with the reduced housing setbacks already present on Clay Street and provides additional recreational space in the rear yard.

The applicant is proposing a house that is 24'x24' which meets the minimum width requirements. Therefore the applicant is minimizing the footprint of the home to the greatest extent possible. The garage is also smaller than what is typically required. Therefore the impervious surface variance request is not a result of an unreasonable request by the applicant.

The front yard setback will be reduced to 13.5 feet. The house to the west is setback approximately 12.2 feet and the house to the east is setback approximately 22 feet. The proposed 13.5 foot setback is similar to the house to the west and therefore shouldn't look so dissimilar. Although the house could be moved an additional 2.6 feet to the rear property line, the greater setback allows more back yard for personal and recreational enjoyment.

The additional impervious surface is only 207 square feet more than what is permitted. The additional hard surface will be from the new home construction and not the addition of a larger driveway, patio or some other type of large paved area. Therefore the additional hard surface will not alter the essential character of the neighborhood because it's a result of the homes footprint.

WHEREAS, the applicant has since changed the site plan to include the removal of the half of the shared garage that is located on the property, and has proposed to construct a new garage that meets zoning regulations; and

WHEREAS, the Planning Commission reviewed the updated site plan on April 5, 2016 and May 3, 2016 and determined that the original reasons for granting the variances are still valid; and

WHEREAS, the Planning Commission recommended approval of the variance extension with the following conditions:

1. Construction on the site shall be consistent with the site plan dated April 25, 2016.
2. The structure shall be compatible in scale, mass, form and color with adjacent structures and the pattern of the surrounding neighborhood.
3. The house building lines, variable rooflines, door and window placement shall minimize blank wall mass and house orientation to the street must present a balanced and pleasing view from all sides.
4. Landscaping shall be consistent with the landscaping plans dated March 23, 2016. The landscaping shall include a minimum of 2 trees and 8 shrubs. One of these trees will serve as the replacement for the existing tree on the northeast corner of the property that will be removed during construction. Trees shall be a minimum 2 1/2 inches in diameter

if deciduous, or six (6) feet in height if coniferous, measured at 4.5 feet above ground. Replacement trees shall be balled and burlap. Landscaping must be complete prior to Certificate of Occupancy and have a warranty period of one year from installation.

5. The applicant shall install a French drain or something similar as approved by the City's Engineering Department, on the interior fence line between 208 Clay Street and the property to the west. The applicant shall also submit a drainage plan to address potential run-off from the drive-way to the house. This plan shall be approved by the City's engineering department.
6. Exterior materials (siding, soffit, doors and windows) should be maintenance free. Brick, aluminum, vinyl, steel and stucco are preferred.
7. The applicant shall construct an exterior wall on the west side of the portion of the existing garage that will remain to be of similar building materials to the other sides of the existing garage.
8. Façade treatments - The following 7 elements shall be used as design features on the home.
 - Roof overhangs (minimum 12 inches on front, side and rear elevations)
 - Front façade containing no garage doors as garage is a separate structure
 - Decorative front door (minimum 25% glazing)
 - Accent siding, colored shakes on front gable, to match front door
 - Window grids, permanent, on front four windows only.
 - Gable accent or decorative gable vents
 - Change in elevation of roof ridge

NOW, THEREFORE, BE IT RESOLVED, that based on the findings above, the Anoka City Council hereby approves the variance extension for 208 Clay Street with the conditions as recommended by the Planning Commission stated herein.

BE IT FURTHER RESOLVED, that the Anoka City Council hereby directs the City Clerk to file a copy of this resolution in the office of the Anoka County Recorder.

Adopted by the Anoka City Council this the 16th day of May 2016.

ATTEST:

Amy T. Oehlers, City Clerk

Phil Rice, Mayor

STAFF REPORT



Application A2016-5
Variance Extension
Anoka County Housing & Redevelopment Authority
208 Clay Street

BACKGROUND

The applicant, Anoka County, has submitted a request for an extension of a previously approved variance at the property at 208 Clay Street. The applicant had previously applied for two variances to construct a new single family house on the property, and the City of Anoka approved the variances on May 18, 2015. The variances that were approved were to reduce the required front yard setback from 25 feet to 13.5 feet and to increase the amount of impervious surface coverage from 35% to 39.8%.

Normally, variances expire if the applicant fails to utilize the variance by initiation of construction within one year from the date of its authorization. Anoka City Code allows for an applicant to file a written request for an extension, prior to the expiration of the variance. The Planning Commission shall review and make a recommendation to the City Council, who then may extend the deadline for initiation of construction.

The applicant has requested an extension of 6 months. The applicant is in need of an extension due to delays in determining how to treat the shared garage that is located along the east side of the property. The existing garage is shared with the neighboring property owner, and the garage is currently located over the property line between the two properties. The applicant has developed new plans for how to treat the garage, which will change the originally approved site plans that were reviewed during the variance review in 2015.

This application was considered at the April 5, 2016 Planning Commission meeting, and was postponed to allow for the applicant to address concerns that the Planning Commission had with the new site plan.

Enclosed for your review:

- Site Location Map
- Site Photos
- Extension Request Letter (Submitted by Applicant)
- Updated Site Plan (Submitted by Applicant and Dated 4/25/16)
- Site Plan from April 5, 2016 Meeting (Submitted by Applicant and Dated 3/18/16)
- Original Site Plan from May 18, 2015 Approval (Dated 4/15/15)
- Impervious Surface Coverage Analysis
- Drainage & Landscaping Plan (Submitted by Applicant)

VARIANCE EXTENSION REVIEW

Anoka City Code states that variances shall be valid only for the reason for which they were granted. In considering this variance extension request, the City must determine whether this is the case because the site plan has changed from what was originally reviewed and approved by the City Council.

The original site plan included the preservation of the existing shared garage, which is constructed over the east property line and is shared with the neighboring property owner. The applicant had originally proposed to re-side their portion of the garage, and was to work with the other property owner in determining a design/color that would be appropriate. The applicant is now proposing to split the existing garage along the partition wall, and construct a new garage on the property at 208 Clay Street. The portion of the existing garage that will be maintained will stay under ownership of the neighboring property owner.

These changes differ from what was originally reviewed and approved by the Planning Commission and City Council in the following ways:

1. The existing garage will be split along the partition wall, with the neighboring property owner's portion of the existing garage remaining. A new exterior wall will be constructed to reinforce the portion of the existing garage that will remain.
2. A new garage that meets the minimum size requirements for garages in the R-1 Single Family Residential zoning district will be constructed on the property at 208 Clay Street.
3. A new driveway will be constructed to access the new garage, and a portion of the existing driveway will be maintained to access the portion of the existing garage that will remain.
4. The landscaping plan shows the addition of one tree to provide for a replacement of the existing maple tree on the northeast corner of the property that will be lost during construction.

Staff Findings: Since the April 5, 2016 Planning Commission meeting, the applicant has had conversations with the neighboring property owner. After the applicant shared the details of their structural engineer's report, the neighboring property owner stated that he was content with the plan to split the existing garage and keep his portion of the garage intact. He was generally content with other aspects of the applicant's proposed plans, including the 3 foot distance proposed between the two garages, but still desired to see the new garage setback from the front property line the same distance as the existing garage.

The applicant has adjusted their site plan since the April Planning Commission meeting to address some of the concerns that were raised at that meeting. The applicant has shifted the new garage and driveway to the west, and is proposing to locate the garage as close to the proposed house as possible. City Code requires that a minimum distance of 5 feet be maintained between

principle and accessory structures, and this 5 foot distance is now shown on the applicant's updated site plan.

The portion of the existing garage that will remain will actually encroach 2 feet into the property at 208 Clay Street, even though it will remain under ownership of the neighboring property owner. After shifting the proposed new garage to the west as close to the proposed house as possible, the proposed new garage will be setback 5.91 feet from the property line. It will then be 3.91 feet from the existing garage that will remain intact, which is a slight increase from the 3 feet that was proposed between the two garages in the site plan that was reviewed at the April Planning Commission meeting. Staff has verified that there are not building or fire code issues with accessory structures being located 3.91 feet apart.

The front yard setback variance has not changed, and the changes in the site plan have no impact on the construction of the single family home that required the 13.5 foot front yard setback.

The proposed new garage will be setback 32 feet from the front property line, while still meeting the required side and rear yard setbacks for accessory structures. The front yard setback of the proposed new garage has not changed from the site plan considered at the April Planning Commission meeting. The applicant has not changed this because increasing the setback would increase the size of the driveway that would be required, therefore increasing impervious surface coverage. There are no City Code requirements that relate to locating a detached garage at the same setback as a neighboring property's detached garage.

The variance to increase the impervious surface coverage to 39.8% was previously approved because the additional hard surface that caused the increase was due to the new home construction and not the addition of a larger driveway or paved area. The proposed new garage will necessitate a new driveway. However, the size of the proposed driveway is actually smaller than the existing concrete driveway that would have remained under the originally approved site plan. The existing driveway on the property at 208 Clay Street is 687 square feet. The proposed driveway to access the new garage is 542 square feet. An additional 83 square feet of the existing driveway will remain to provide access to the portion of the existing garage that will be maintained. Therefore, the total amount of paved surface that is proposed on the property is 625 square feet, which is a reduction in paved surface from the originally approved site plan.

Based on the findings listed above, staff believes that the original reasons for approving the variances are still valid, even with the proposed changes to the site plan. The same practical difficulties exist at the property. The applicant has demonstrated that the request is still reasonable, that there are physical circumstances unique to the property causing the need for the variances, and that the request will still not alter the essential character of the neighborhood.

Staff also believes, based on the new information that the applicant has obtained from a structural engineer, that the condition of their portion of the existing garage necessitates the removal and reconstruction of a new garage. The fact that the partition wall was constructed 2 feet over the shared property line is a unique physical circumstance that was not created by the

property owner themselves. This unique circumstance could be considered a practical difficulty, and is resulting in the new garage be located only 3.91 feet from the portion of the existing garage that will remain.

Under normal circumstances, each detached garage would have a 5 foot setback from the property line and therefore create a space of 10 feet between the structures. The applicant is meeting their required side yard setback and is proposing to locate the garage as far from the property line as possible, while still meeting the other side yard setback and keeping the required amount of space between the proposed new garage and house. However, they have no control over the encroachment of the neighboring property owner's garage into their property.

RECOMMENDATION

Staff recommends approval of the variance extension with the inclusion of the original conditions that still apply and two new conditions. Those conditions are as follows:

1. Construction on the site shall be consistent with the site plan dated April 25, 2016.
2. The structure shall be compatible in scale, mass, form and color with adjacent structures and the pattern of the surrounding neighborhood.
3. The house building lines, variable rooflines, door and window placement shall minimize blank wall mass and house orientation to the street must present a balanced and pleasing view from all sides.
4. Landscaping shall be consistent with the landscaping plans dated March 23, 2016. The landscaping shall include a minimum of 2 trees and 8 shrubs. One of these trees will serve as the replacement for the existing tree on the northeast corner of the property that will be removed during construction. Trees shall be a minimum 2 1/2 inches in diameter if deciduous, or six (6) feet in height if coniferous, measured at 4.5 feet above ground. Replacement trees shall be balled and burlap. Landscaping must be complete prior to Certificate of Occupancy and have a warranty period of one year from installation.
5. The applicant shall install a French drain or something similar as approved by the City's Engineering Department, on the interior fence line between 208 Clay Street and the property to the west. The applicant shall also submit a drainage plan to address potential run-off from the drive-way to the house. This plan shall be approved by the City's engineering department.
6. Exterior materials (siding, soffit, doors and windows) should be maintenance free. Brick, aluminum, vinyl, steel and stucco are preferred.
7. The applicant shall construct an exterior wall on the west side of the portion of the existing garage that will remain to be of similar building materials to the other sides of the existing garage.
8. Façade treatments - The following 7 elements shall be used as design features on the home.
 - Roof overhangs (minimum 12 inches on front, side and rear elevations)
 - Front façade containing no garage doors as garage is a separate structure
 - Decorative front door (minimum 25% glazing)

- Accent siding, colored shakes on front gable, to match front door
- Window grids, permanent, on front four windows only.
- Gable accent or decorative gable vents
- Change in elevation of roof ridge

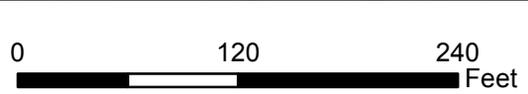
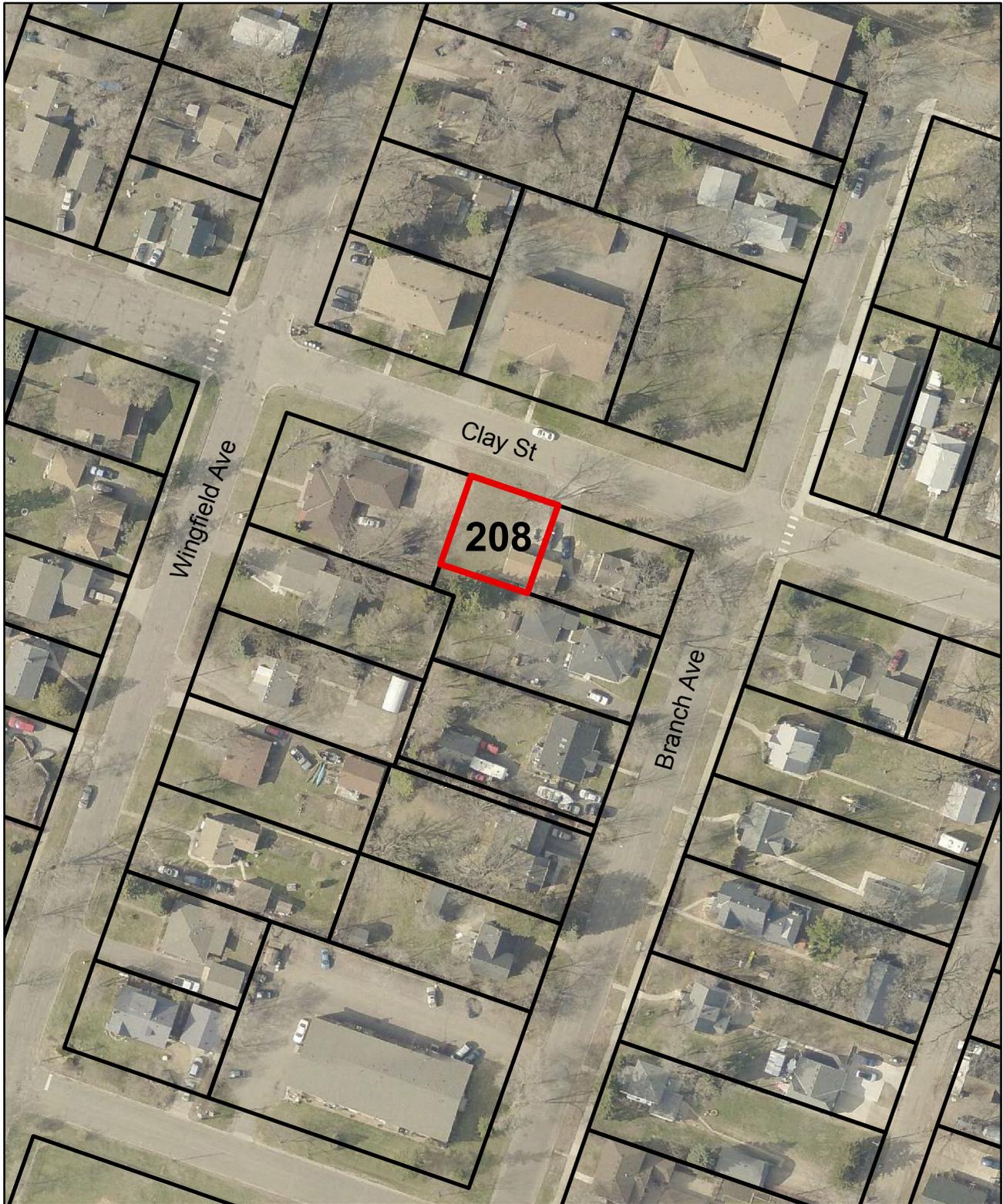
COMMISSION ACTION

The Planning Commission must determine whether the variances that were originally granted are still valid, given the changes to the site plan. The main change to the site plan is the removal of the applicant's portion of the garage and the construction of a new garage. If recommending approval, the Planning Commission must find that the same practical difficulties exist at the property resulting in the need for the variances. If recommending denial, the Planning Commission must have findings to support denial.

- The Commission may recommend approval of variance with any necessary conditions.
- The Commission may recommend denial of the variance with required findings.
- The Commission may postpone the application with reason.

Chuck Darnell
Associate Planner

Site Map
208 Clay Street
Variance Extension Application - April 5, 2016





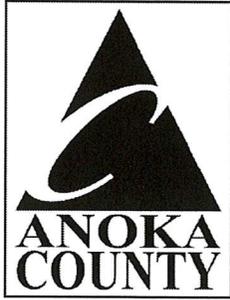
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78 of 152



03/29/2016

79 of 152



COUNTY OF ANOKA

COMMUNITY AND GOVERNMENTAL RELATIONS

GOVERNMENT CENTER
325 MAIN STREET, SUITE W250 • ANOKA, MINNESOTA 55303
(763) 323-5700

March 15, 2016

BARB McKUSICK
Community Development Coordinator
Direct #763-323-5722

Chuck Darnell, Associate Planner
City of Anoka
2015 First Avenue South
Anoka, MN 55303

Sent Electronically 2/26/16 & 3/15/16

RE: 208 Clay Street, Anoka, MN

Dear Mr. Darnell,

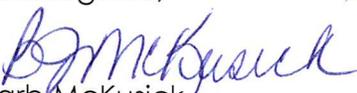
At the May 18, 2015, Anoka City Council Meeting, the Anoka County HRA was granted a variance for a construction project on the property located at 208 Clay Street, Anoka, MN.

As of this date, the Anoka County HRA has not had the opportunity to start the project due to issues relating to the shared garage that the property shares with the neighboring property owned by Mr. Jochim. As requested by you in our telephone conversation this morning, please consider this letter our request for an extension to our CPU/variance for the property located at 208 Clay Street, Anoka, MN.

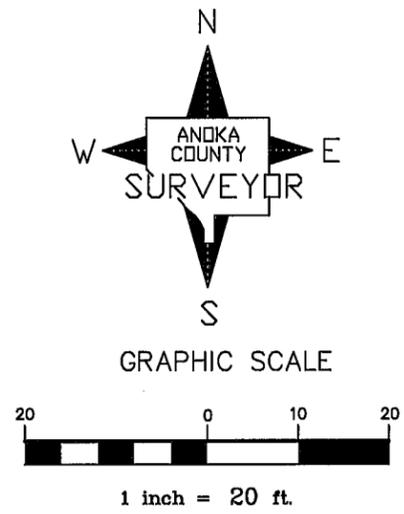
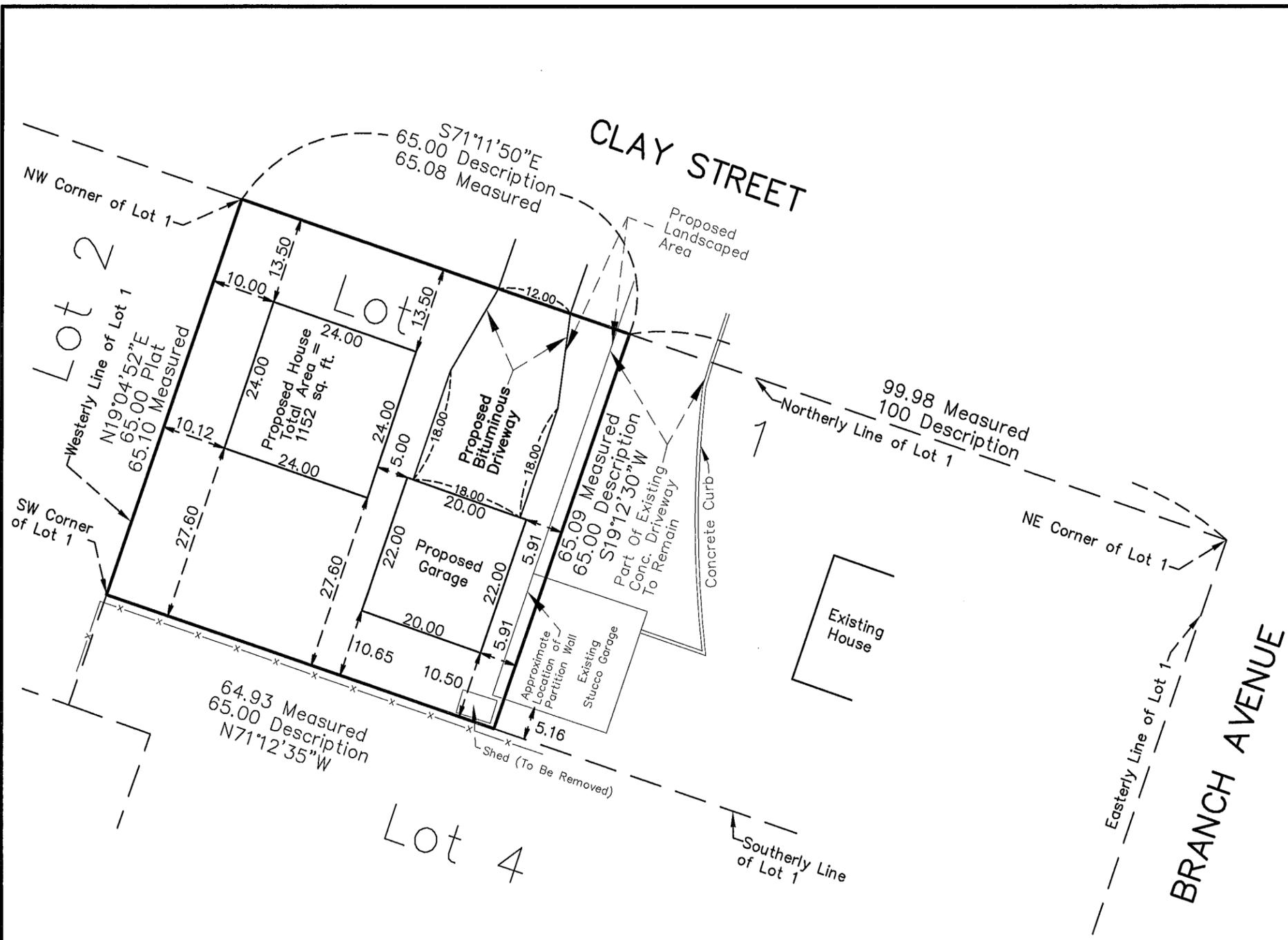
We are requesting from the Planning and Zoning Commission a six (6) month extension for our project. This will allow us to continue discussions with city staff, Mr. Jochim and complete our mandated bidding process. As discussed, this request will be placed on the April 5, 2016, Planning and Zoning Commission agenda with an April 18, 2016, City Council Meeting date.

Thank you for your consideration of this request.

Kind regards,


Barb McKusick
Community Development Coordinator

Cc: Chris Carney, Anoka County Attorney
Steve Nash, Anoka County Attorney
Karen Skepper, Community and Government Relations



OPTION D3 (revised)

Note: The location of the existing partition wall is approximate and is based on the split of the exterior wall. The survey crew was not able to access the garage to locate the partition.

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Larry D. Hoium
 LARRY D. HOIUM

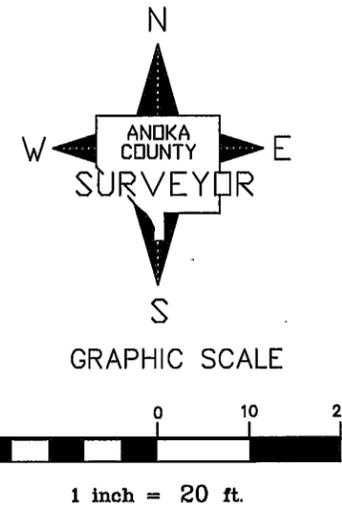
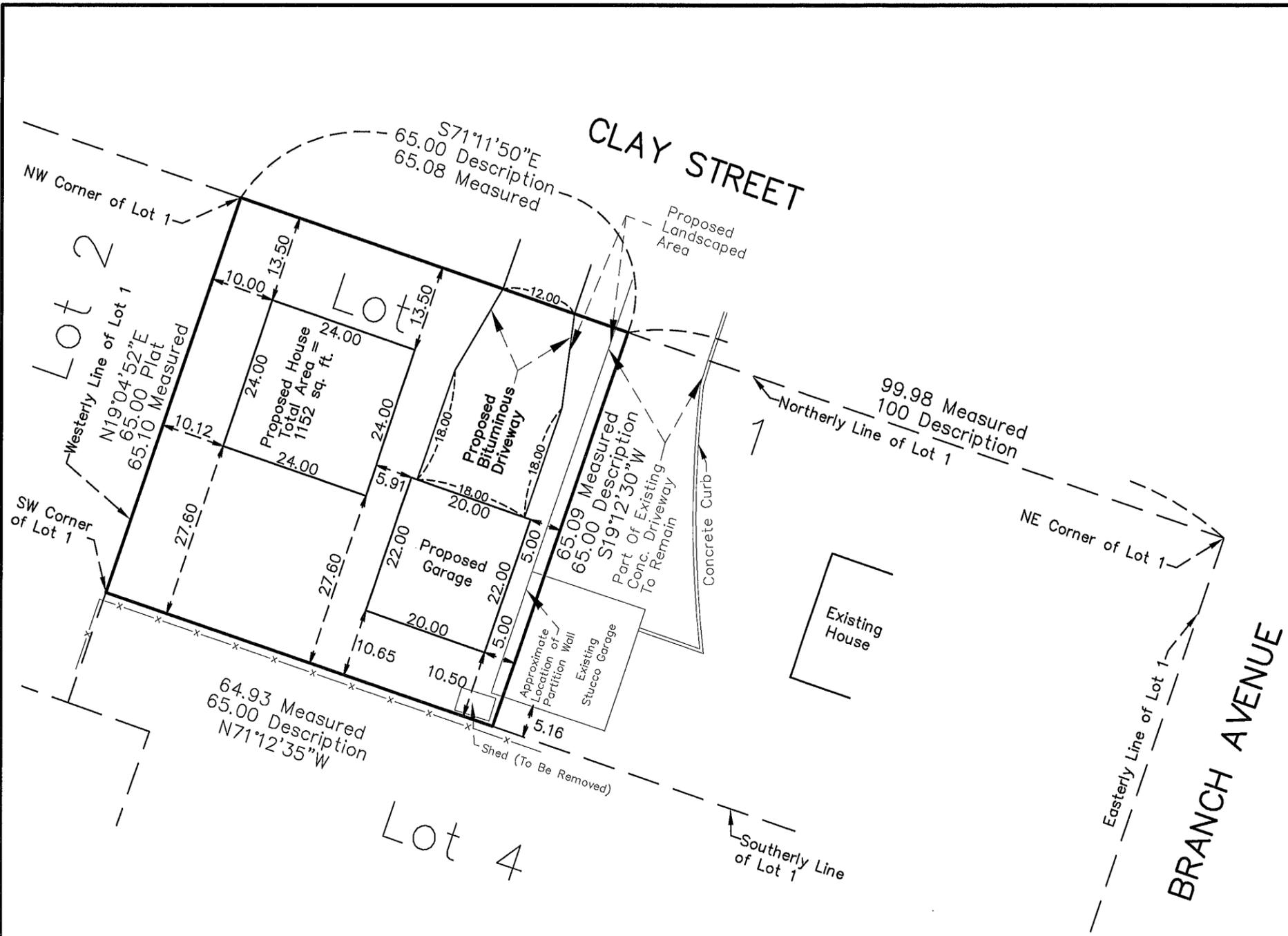
Date APRIL 25, 2016 License No. 18165

That part of Lot 1, AUDITOR'S SUBDIVISION NUMBER 63, Anoka County, Minnesota, described as follows:

Commencing at a point on the northerly line of said Lot 1, which line is the line between the said lot and Clay Street, said point being 100 feet westerly from the northeast corner of said Lot 1, being the corner of the intersection of Clay Street and Branch Avenue; thence southerly and parallel with the easterly line of said Lot 1, which east line is the line between the said lot and Branch Avenue, for a distance of 65 feet to the southerly line of said Lot 1; thence in a westerly direction on the said southerly line of Lot 1 for a distance of 65 feet to the southwest corner of said Lot 1; thence northerly on the westerly line of said Lot 1 for a distance of 65 feet to the northwest corner of said Lot 1; thence easterly on the said northerly line of Lot 1 a distance of 65 feet to the place of commencement.

P.I.N.01-31-25-41-0033

ANOKA COUNTY SURVEYOR'S OFFICE	
2100 3RD AVENUE NORTH, ROOM 224 ANOKA, MN. 55303 763-323-5511	
LAYOUT SKETCH for ANOKA COUNTY COMMUNITY DEVELOPMENT	
DATE : March 17, 2016 REVISED : April 26, 2016	SHEET 1 OF 1 SHEET 81 of 152



OPTION D3

Note: The location of the existing partition wall is approximate and is based on the split of the exterior wall. The survey crew was not able to access the garage to locate the partition.

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Larry D. Houm
 LARRY D. HOIUM

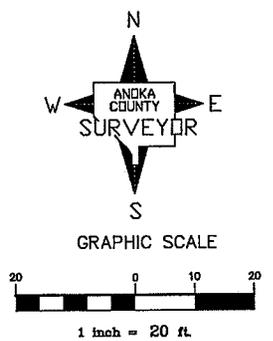
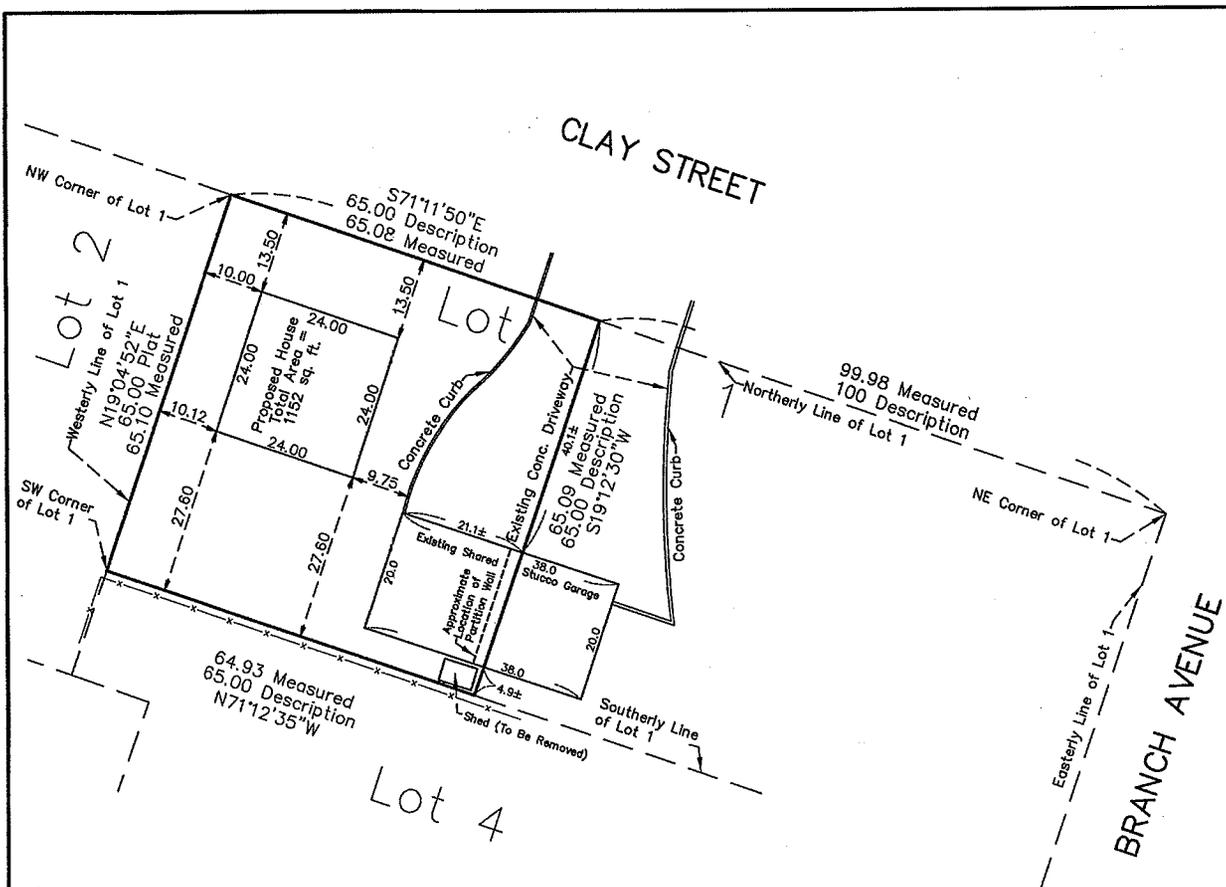
Date MARCH 18, 2016 License No. 18165

That part of Lot 1, AUDITOR'S SUBDIVISION NUMBER 63, Anoka County, Minnesota, described as follows:

Commencing at a point on the northerly line of said Lot 1, which line is the line between the said lot and Clay Street, said point being 100 feet westerly from the northeast corner of said Lot 1, being the corner of the intersection of Clay Street and Branch Avenue; thence southerly and parallel with the easterly line of said Lot 1, which east line is the line between the said lot and Branch Avenue, for a distance of 65 feet to the southerly line of said Lot 1; thence in a westerly direction on the said southerly line of Lot 1 for a distance of 65 feet to the southwest corner of said Lot 1; thence northerly on the westerly line of said Lot 1 for a distance of 65 feet to the northwest corner of said Lot 1; thence easterly on the said northerly line of Lot 1 a distance of 65 feet to the place of commencement.

P.I.N.01-31-25-41-0033

ANOKA COUNTY SURVEYOR'S OFFICE	
2100 3RD AVENUE NORTH, ROOM 224 ANOKA, MN. 55308 763-323-5511	
LAYOUT SKETCH for ANOKA COUNTY COMMUNITY DEVELOPMENT	
DATE : March 17, 2016	SHEET 1 OF 1 SHEET



OPTION D

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Larry D. Houm
LARRY D. HOUM

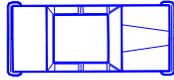
Date APRIL 15, 2015 License No. 18165

That part of Lot 1, AUDITOR'S SUBDIVISION NUMBER 63, Anoka County, Minnesota, described as follows:

Commencing at a point on the northerly line of said Lot 1, which line is the line between the said lot and Clay Street, said point being 100 feet westerly from the northeast corner of said Lot 1, being the corner of the intersection of Clay Street and Branch Avenue; thence southerly and parallel with the easterly line of said Lot 1, which east line is the line between the said lot and Branch Avenue, for a distance of 65 feet to the southerly line of said Lot 1; thence in a westerly direction on the said southerly line of Lot 1 for a distance of 65 feet to the southwest corner of said Lot 1; thence northerly on the westerly line of said Lot 1 for a distance of 65 feet to the northwest corner of said Lot 1; thence easterly on the said northerly line of Lot 1 a distance of 65 feet to the place of commencement.

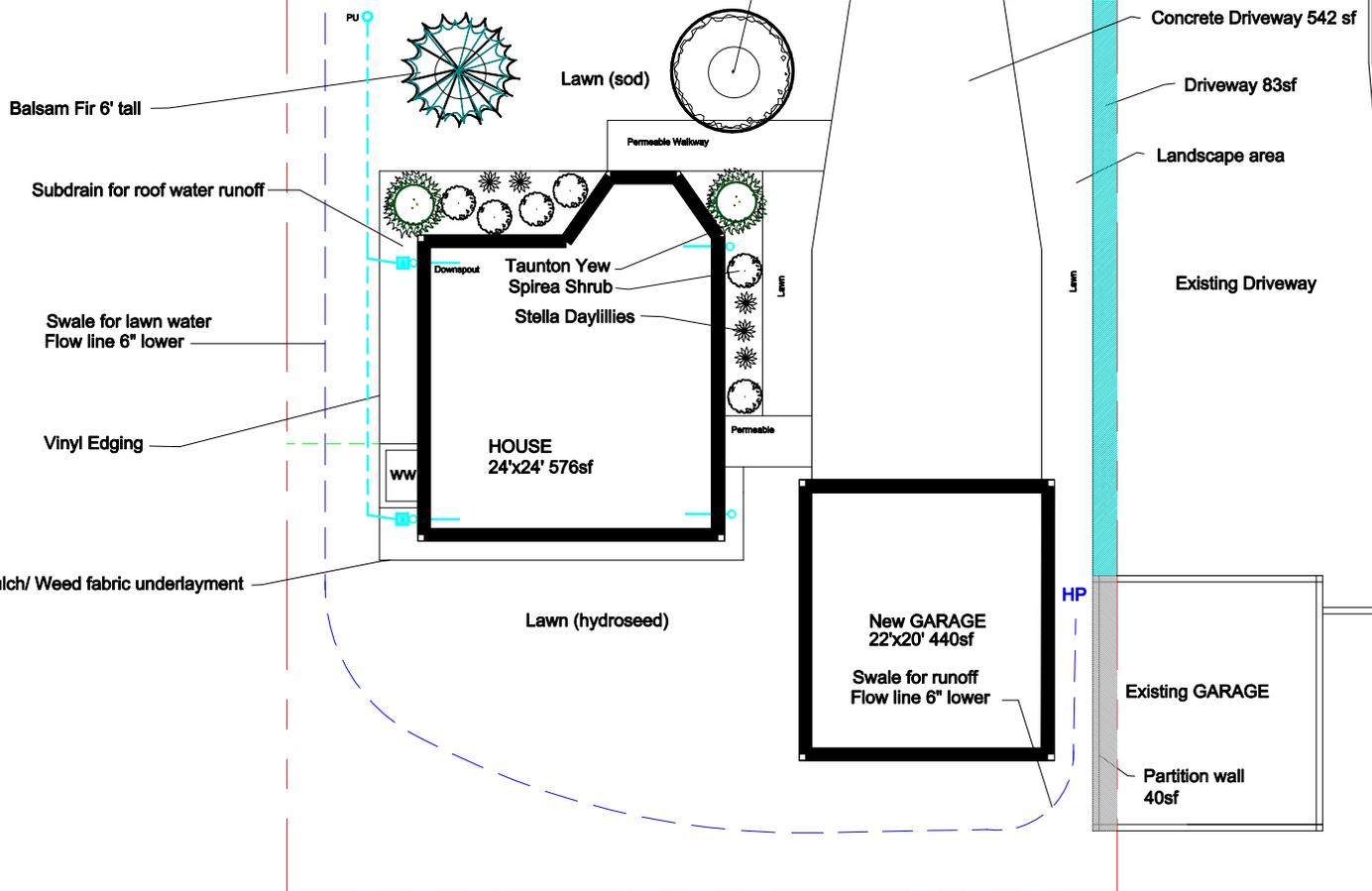
P.I.N.01-31-25-41-0033

ANOKA COUNTY SURVEYOR'S OFFICE	
2100 3RD AVENUE NORTH, ROOM 224 ANOKA, MN. 55303 763-323-5511	
LAYOUT SKETCH for ANOKA COUNTY COMMUNITY DEVELOPMENT	
DATE : April 15, 2015	SHEET 1 OF 1 SHEET



CLAY STREET

Maple 'Autumn Blaze' 2"



Parcel Area 4232 sf
 Impervious Area 1,681sf
 Impervious Area 39.72

208 Clay Street Anoka

A Plus Outdoor Services

Jeff Weber - 651-755-5785



Date March 23, 2016



COUNCIL MEMO FORM

9.1

Meeting Date	May 16, 2016
Agenda Section	Ordinance and Resolutions
Item Description	ORD/Amending Chpt 46; Offenses & Miscellaneous Provisions, Article III Offenses Involving Public Safety (2 nd Reading)
Submitted By	Carolyn Braun, Planning Director

BACKGROUND INFORMATION

In response to U.S. District Court Judge Donovan Frank's ruling that Minnesota's program for confining predatory offenders is equivalent to permanent confinement without a clear path to release and ruling the program to be unconstitutional, many communities are enacting local ordinances to restrict where Level III predatory offenders can live after they are released. One news article indicated as many as 39 communities have enacted such ordinances (although no list was included in that article). In research to date, the following communities are either studying adoption of a residency restrictions ordinance, have enacted a moratorium on to study the issue, or have adopted a residency restriction ordinance: Monticello, Otsego, Albertville, Wyoming, Birchwood Village, Duluth (a limited ordinance), Cloquet, Brooklyn Center, Fergus Falls, White Bear Township, Taylors Falls, LeCenter, Columbia Heights, Willmar, Elysian, Cleveland, Mahtomedi, Minnesota Lake, and Mankato. This legislative session, a bill has been proposed that would allow cities and counties to enact tougher laws to keep Level III sex offenders away from schools, parks another other places frequented by children. The legislation is intended to give municipalities stronger legal standing to defend locally adopted residency restrictions ordinance. Currently there is a debate over whether municipalities truly have this authority, absent specific legislation authorizing them to create such ordinances. This debate, however, has not stopped municipalities from adopting residency restriction ordinances. Advocates of residency restrictions believe that these regulations diminish the likelihood that sex offenders will come in contact with children whom they might victimize. In researching this ordinance, however, there is no information that shows that residency restrictions actually reduce re-offenses. Some worry that restricting residency will create a shortage of housing options for Level III offenders and others indicate that it will be harder to monitor the Level III offenders if they are driven to rural areas because they are restricted from living in more populated areas. People in rural areas, however, also worry that the Level III offenders will all be placed in their communities and have adopted ordinances to prevent that from occurring.

PROPOSED ORDINANCE AMENDMENT

Based on review of numerous similar ordinances, the proposed ordinance titled "Predatory Offender Residency Restriction Ordinance" includes the following sections (in summary form). The exact language is shown in the accompanying draft ordinance. The draft ordinance has been reviewed by the City Attorney and the Police Chief. Section 46-62. (a) Findings and Purpose. This section states the purpose for adopting this ordinance and makes findings in support of adoption. This language is very similar to the language found in many of the ordinances that were reviewed. (b) Definitions. This section includes definitions that are specific to this ordinance. COUNCIL MEMO FORM 9.6 104 of 170 (c) Prohibitions; Measurements of Distance; Penalties; Exceptions. This section includes a number of provisions: 1. Prohibited location of residence. Any designated predatory offender (a Level III offender) is prohibited from establishing a permanent or temporary residence within 2,000 feet of any school, day care, licensed child care facility, place of assembly, facility for children, or a park. The intent of this section is to eliminate temporary or permanent housing for Level III predatory offenders in areas where children will be present. The ordinances reviewed limited residency for distances of 500 feet to 2500 feet. Most of the ordinances reviewed use 2000 feet as the distance for prohibiting such residences. A map of the area regulated by the 2000' distance is attached. 2. Prohibition present in safety zone. This section makes it unlawful for a Level III predatory offender to be present within 100 feet of any facility for children or a day care facility. 3. Prohibited activity. This section makes it unlawful for a Level III predatory offender to participate in a holiday event involving children, such as distributing candy or other items or

wearing holiday costumes. While this activity may seem unlikely, included in this packet is a news article where this activity occurred. 4. Measurement of distance. This section sets forth the method for measuring the distance from a residence to any of the facilities for children. 5. Violations. This section establishes the violation of this ordinance as a misdemeanor with each day the violation continues considered a separate violation. 6. Exceptions. This section includes situations that would not be considered a violation of the residency restrictions. (d) Official Map of Prohibited Locations. This section states that the City shall maintain an official map showing the prohibited locations of residences for predatory offenders. (e) Restrictions Relating to Rental Property; Penalties. This section states that it is unlawful to rent to a predatory offender in any area where residency is restricted. If the property owner is found guilty of renting to a predatory offender in a restricted area, they would be guilty of a petty misdemeanor with each day the violation continues considered a separate violation. If a property owner discovers that the tenant is a predatory offender after the lease is signed, the property owner or property manager may evict the offender without further liability to the offender. A violation of this section by the property owner may be cause to suspend or revoke the property owner's rental license. (f) Severability. This section includes standard language that, if any provision of this ordinance is found to be invalid, the remaining sections are considered to be valid.

There have been minor wording changes and corrections since the first reading. Those changes are indicated in red text. The proposed second reading has been reviewed by the City Attorney.

FINANCIAL IMPACT

Cost of publication.

COUNCIL ACTION REQUESTED

Hold the second reading and approve the ordinance.
Approve the resolution for summary publication.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
ORDINANCE**

ORD-2016-

**AN ORDINANCE AMENDING CHAPTER 46; ARTICLE III.
OFFENSES INVOLVING PUBLIC SAFETY
OF THE CODE OF THE CITY OF ANOKA**

THE COUNCIL OF THE CITY OF ANOKA ORDAINS:

Section 1. Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, and upon a review of a study conducted by City staff, amendments of Chapter 46, Article III; Offenses Involving Public Safety, **Section 46-63 is hereby established and inserted** into the City Code of the City of Anoka, by an affirmative vote of a majority of the Anoka City Councilmembers present, to read as Exhibit A, hereto attached.

Section 2: This Ordinance shall be in full force and effective upon passage and seven (7) days after publication.

ATTEST:

Phil Rice, Mayor

Introduced: _____
Adopted: _____
Published: _____
Effective: _____

Amy T. Oehlers, City Clerk

	Aye	Nay	Abstain	Absent
Rice	_____	_____	_____	_____
Anderson	_____	_____	_____	_____
Freeburg	_____	_____	_____	_____
Schmidt	_____	_____	_____	_____
Weaver	_____	_____	_____	_____

ARTICLE III. Offenses Involving Public Safety

Section 46-623. Title.

This section shall be known and referenced as the Predatory Offender Residency Restriction Ordinance.

(a) Findings and Purpose.

Repeat predatory offenders present an extreme threat to the public safety of a community as a whole, and especially to children. Predatory offenders are likely to use physical violence and to repeat their offenses. Most predatory offenders commit many offenses, have many more victims than are ever reported, and are prosecuted for only a fraction of their crimes. This makes the cost of predatory offender victimization to society at large, while incalculable, unmistakably steep.

It is the intent of this ~~Article~~ **Section** to serve the City's compelling interest to promote, protect and improve the health, safety, and welfare of citizens of the City of Anoka by creating areas around locations where children regularly congregate in concentrated numbers, and where certain predatory offenders are prohibited from establishing temporary or permanent residence.

(b) Definitions. For the purpose of this ~~Article~~ **Section**, the following definitions will apply unless the context or intent clearly requires a different meaning:

Day Care. Any facility, public or private, licensed by the State of Minnesota or Anoka County, in which care, training, supervision, habilitation or developmental guidance for children is provided on a regular basis and for periods less than 24 hours per day.

Child or children. Any person or persons under 18 years of age, or individuals under age 21 who are in foster care.

Facilities for Children. All public parks, parkways, park facilities, parkland, public or private schools, designated public school bus stops, libraries, group homes, foster homes, day care and child care facilities, public recreation centers, non-profit or commercial recreation centers, public or private playgrounds, public or commercial swimming pools, public beaches, youth centers, athletic fields used by children, crisis centers or shelters, care facilities for children's skate park or rink, movie theaters, bowling

alleys, facilities for children's clubs, e.g. scouting, public recreational areas and trails including conservation areas, jogging trails, hiking trails, walking trails, bicycle trails, Offices for Child Protective Services, places of assembly, and specialized schools for children, including but not limited to, tutoring, gymnastics, dance and music schools.

Designated Predatory Offender. Any person who has been categorized as a Level III predatory offender under Minnesota Statutes 244.052, a successor statute, or a similar statute from another state in which that person's risk assessment indicates a high risk of re-offense.

Licensed Child Care Facility. Any facility, center, home or institution licensed by the State of Minnesota pursuant to Minn. Stat. 245A, where children are cared for pursuant to the requirements of a license issued by the Minnesota Department of Human Services.

Permanent Residence. A place where a person abides, lodges, or resides for 14 or more consecutive days. An ownership interest by the person in such residence is not required.

Place of Assembly. A place of assembly, synagogue, temple, mosque, or other facility that is used for prayer by persons of similar beliefs or a special purpose building that is designated or particularly adapted for the primary use of conducting, on a regular basis, religious services and associated accessory uses by a religious congregation.

School. Any public or non-public educational institution providing instructional services to children, which shall include any structure, land, or facility owned, leased or used for operation of the school or school activities.

Temporary Residence. A place where a person abides, lodges, or resides for a period of 14 or more days in the aggregate during any calendar year, and which is not the person's permanent residence, or a place where the person routinely abides, lodges, or resides for a period of four or more consecutive or nonconsecutive days in any month and which is not the person's permanent residence.

(c) Prohibitions; Measurement of Distance; Penalties; Exceptions.

(1) *Prohibited location of residence.* It is unlawful for any designated predatory offender to establish a permanent

residence or temporary residence within 2,000 feet of any school, day care, licensed child care facility, place of assembly, ~~or~~ facility for children. ~~or park.~~

- (2) *Prohibition present in safety zone.* It is unlawful for any designated predatory offender to be present within 100 feet of any facility for children or day care facility.
- (3) *Prohibited activity.* It is unlawful for any designated predatory offender to participate in a holiday event involving children such as distributing candy or other items to children on Halloween, wearing a Santa Claus costume on or preceding Christmas or wearing an Easter Bunny costume on or preceding Easter. Holiday events in which the offender is the parent or guardian of the children involved, and no non-familial children are present, are exempt from this paragraph.
- (4) *Measurement of distance.* For purposes of determining the minimum distance separation, the requirement shall be measured by following a straight line from the property line of the permanent residence or temporary residence to the nearest outer property line of the school, day care, licensed child care facility, place of assembly, facility for children, or park.
- (5) *Violations.* A designated predatory offender who violates this ~~Article~~ **Section** shall be deemed guilty of a misdemeanor. Each day a designated predatory offender maintains a residence in violation of this ~~Article~~ **Section** constitutes a separate violation.
- (6) *Exceptions.* A designated predatory offender residing within a prohibited location, as herein described, does not commit a violation of this ~~Article~~ **Section** if any of the following apply:
 - A. The designated predatory offender established the permanent or temporary residence and reported and registered the residence pursuant to Minnesota Statutes Sections 243.166 and 243.167, or a successor statute, prior to _____, 2016 (*date of adoption of this ordinance*).

- B. The designated predatory offender was a minor when he/she committed the offense and was not convicted as an adult.
 - C. The designated predatory offender is a minor.
 - D. The school, day care, licensed child care facility, place of assembly, or facility for children ~~or park~~ within 2,000 feet of the designated predatory offender's residence was opened after the designated predatory offender established their permanent or temporary residence, and reported and registered the residence pursuant to Minnesota Statutes, Sections 243.166 and 243.167, or a successor statute.
 - E. The residence is also the primary residence of the designated predatory offender's parents, grandparents, siblings or spouse.
 - F. The residence is a property purchased, leased, or contracted with and licensed by the Minnesota Department of Corrections prior to _____ (*date of adoption of this ordinance*).
 - G. The designated predatory offender is in residence at the Anoka County Jail or AMRTC (Anoka Metro Regional Treatment Center).
- (d) Official map of prohibited locations. The City Manager, **or designee**, shall maintain an official map showing prohibited locations of residences as defined by this ~~Article~~ **Section**. The City Manager, **or designee**, shall review annually, and if appropriate, update the map to reflect any changes in the prohibited locations. The map shall not be deemed conclusive or all-encompassing since some prohibited locations change from time to time including, but not limited to, other places where children are known to congregate.
- (e) Restrictions Relating to Rental Property; Penalties.
- (1) It is unlawful for a property owner to let or rent any place, structure, or part thereof, trailer or other conveyance, with the knowledge that it will be used as a permanent or temporary residence by any person prohibited from

establishing such permanent or temporary residence pursuant to this ~~Article~~ **Section** if such place, structure, or part thereof, trailer or other conveyance, is located within a prohibited location as set forth in part **6** (d) above.

- (2) A property owner violating Part **6** (e) above shall be guilty of a petty misdemeanor. Each day a property owner violates Part **6** (e) above constitutes a separate violation.
 - (3) If a property owner discovers or is informed that a tenant is a designated predatory offender after signing a lease or otherwise agreeing to let the designated predatory offender reside on the property, the owner or property manager may evict the offender without further liability to the offender.
 - (4) Violation of Part **6** (e) may be cause to suspend or revoke the property owner's rental license.
- (f) Severability. Should any section, subdivision, clause, or other provision of this section be held invalid by any court of competent jurisdiction, such decision shall not affect the validity of this ~~Article~~ **Section** as a whole, or of any part thereof, other than the part held to be invalid.

Sections 46-634 – 46-90. Reserved



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2016-

WHEREAS, Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, the Anoka City Council has determined the sufficiency of publication of a Summary of the Ordinance which informs the public of the amendments made to the City Code. Publication of the title of the enactment and summary of the amendments shall be deemed to fulfill all legal publication requirements. The full text of the ordinance is available for public inspection in the office of the City Clerk or on the City website at www.ci.anoka.mn.us.

NOW, THEREFORE, BE IT RESOLVED, that the Anoka City Council hereby approves the following summary of an ordinance establishing Chapter 46, Article III, Section 46-63, Traffic of the Anoka City Code (ORD-2016-XXXX), including the sections as listed below.

CHAPTER 46. OFFENSES AND MISCELLANEOUS PROVISIONS.

ARTICLE III. Offenses Involving Public Safety.

Section 46-63. Title.

- (a) **Purpose and Intent.**
- (b) **Definitions.**
- (c) **Prohibitions; Measurement of Distance; Penalties; Exceptions.**
 - (1) **Prohibited location of residence.**
 - (2) **Prohibition present in safety zone.**
 - (3) **Prohibited activity.**
 - (4) **Measurement of distance.**
 - (5) **Violations.**
 - (6) **Exceptions.**
- (d) **Official map of prohibited locations.**
- (e) **Restrictions Relating to Rental Property; Penalties.**
- (f) **Severability.**

Sections 46-64- 46-90. Reserved.

The above ordinance establishing Chapter 46, Article III, Section 46-63, Predatory Offender Residency Restriction Ordinance of City Code shall become effective seven (7) days after publication of this Resolution.

Adopted by the Anoka City Council on this the 16th day of May 2016.

ATTEST:

Amy T. Oehlers, City Clerk

Phil Rice, Mayor

COUNCIL MEMO FORM

9.2

Meeting Date	May 16, 2016
Agenda Section	Ordinances & Resolutions
Item Description	ORD/Amending Chpt 14, Article VII, Special Events (1 st Reading)
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION

At your April Worksession, Council and staff discussed the City's Special Events regulations in our City Code and the separate Special Events Policy.

The purpose of this review was to clarify some sections of the current code and to incorporate the Special Events Policy into the City Code's Special Events section. These two documents did not fully align with each other and we wanted to have one document that fully addresses the regulations and requirements related to Special Events Licensing.

Also, we wanted to adopt a specific requirement for the donation of funds derived from a special event.

Planning Director Carolyn Braun and I reviewed the current regulations and the policy and have drafted the attached amendments.

Most notably are the following changes:

- Fees and Charges section, which requires an event sponsor to pay for City costs related to their event.
- Financial Reporting & Revenue Sharing. This was specifically requested by the Council at the Worksession. Those items have all been address in the attached ordinance.
- Application Procedures. You will see that much of this section has been deleted. The purpose for these deletions is so that the application is not limited to including only specific information stated in the Code, and so that staff can amend the license application as needed, without having to go through the process of amending the City Code.
-

City Attorney Scott Baumgartner will review these proposed changes and his amendments will be included in the second reading of the ordinance.

FINANCIAL IMPACT

N/a

REQUEST COUNCIL ACTION

Hold the first reading of the ordinance.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

CITY OF ANOKA, MINNESOTA

ORDINANCE

ORD-2016-XXX

**AN ORDINANCE AMENDING
CHAPTER 14, ARTICLE VII, SPECIAL EVENTS
OF THE CODE OF THE CITY OF ANOKA**

THE COUNCIL OF THE CITY OF ANOKA ORDAINS:

Section 1. Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, and upon a review of a study conducted by City staff, Chapter 14, Article VII, Special Events, is hereby amended in the City Code of the City of Anoka, by an affirmative vote of a majority of the Anoka City Councilmembers present, to read as Exhibit A, hereto attached.

Section 2: This Ordinance shall be in full force and effective upon passage and seven (7) days after publication.

ATTEST:

Phil Rice, Mayor

Introduced: _____
Adopted: _____
Published: _____
Effective: _____

Amy T. Oehlers, City Clerk

	Aye	Nay	Abstain	Absent
Rice	_____	_____	_____	_____
Anderson	_____	_____	_____	_____
Freeburg	_____	_____	_____	_____
Schmidt	_____	_____	_____	_____
Weaver	_____	_____	_____	_____

CHAPTER 14. LICENSING; AMUSEMENTS AND ENTERTAINMENT

ARTICLE VII Special Events

Section 14-251. Purpose and Intent.

The purpose of this Chapter is to promote the orderly, compatible and safe use of property for temporary special events and to assure adequate provision of parking, sanitary facilities, utilities and safety services. ~~Special events are further defined and regulated in the City of Anoka Special Events policy.~~

Section 14-252. Definitions.

- (a) Applicant means any individual, partnership, corporation, association, society or group seeking and/or receiving a Special Events License from the City.
- (b) City-Operated. A special event organized and conducted by the City and largely funded by the City.
- (c) City-Sponsored. A special event organized and conducted by a tax exempt non-profit organization under Section 501(c) (3) through (10) of the Internal Revenue Code that the City has elected to support through appropriation of funds within the City's budget. This is typically an annual recurring event. This is an event that the City has determined is of general interest to the public and advances the City's public image.
- (d) For Profit Sponsor. A special event organized and conducted by a person, organization or company that does not qualify as a tax-exempt non-profit organization under Section 501 (c) (3) through (10) of the Internal Revenue Code.
- (e) Gross Revenue. Total revenue received from the event, prior to any deductions or allowances. When calculating gross revenue, proceeds from entry fees, participation, alcohol sales, and free-will donations are included.
- ~~(b)~~(f) License means a license issued by the City to allow a special event.
- (g) Local Non-Profit. A tax-exempt non-profit organization under Section 501(c) (3) through (10) of the Internal Revenue Code based within the City or the Trade Area.
- (h) Non-Local Non-Profit Sponsor. A tax-exempt non-profit organization under Section 501 (c) (3) through (10) of the Internal Revenue Code not based within the City or the Trade Area.
- ~~(e)~~(i) Outdoor means activity conducted outside of a permanent structure or building.
- ~~(d)~~(j) Person means any person, association, partnership, firm, business trust, corporation or company.
- (k) Political Event Sponsor. A special event organized and conducted by a political party, political committee, candidates, or candidates representative, for purposes of a political rally, fundraising, campaigning, or similarly related political activity.
- (l) Residential Block Party. A private outdoor party, not open to the general public, organized by residents for the purpose of interacting informally with surrounding neighbors and which requires small sections of a City street to be temporarily blocked off. Such residential streets shall be limited to streets

where no transit routes, commercial facilities, police or fire stations exist. Said party(s) is limited to one (1) day only, during the hours of 9:00 a.m. – 10:00 p.m., including set-up and clean-up. Attendance shall be free. No fee for entrance or participation shall be required, including but not limited to, a cover charge or for the sale of food or beverages. Voluntary donations from invited guests may be accepted by the Sponsor to off-set the party expenses; however, no guest shall be required to make such donation as a condition of attendance.

(l) Trade Area. The cities of Anoka, Andover, Champlin, Coon Rapids and Ramsey.

~~(e)(m)~~ Routine Annual Special Event means any event that has been approved by the City and held at least once each year with no lapse in the event occurring each year, and where there are no substantial changes in the event details. City staff is responsible to determining whether or not changes are considered substantial. ~~for the two (2) pervious years prior to the year for which the Special Events License is being applied for.~~

~~(f)(n)~~ Special Event means any temporary, outdoor privately-sponsored event open to the general public and held on public or privately owned property. “Special Event” shall not apply to the following:

(1) Any permanent place of worship, stadium, athletic field, arena, theatre, auditorium, or fairs conducted pursuant to Minn. Stats. Chapter 38.

~~(2) Special events or activities permitted or licensed by other State laws or regulations of the City of Anoka, including publicly sponsored activities in the local or regional park system and any other established special event operating prior to adoption of this ordinance.~~

~~(3)~~ Family gatherings, including family reunions, graduation parties, baptisms, confirmations, weddings, etc.

~~(4)~~ Garage sales.

~~(5)~~ Non-recurring auctions.

~~(6)~~ National Night to Unite Events established through the Anoka Police Department.

~~(7)~~ Funeral processions.

~~(8)~~ Lawful picketing on sidewalks.

~~(9)~~ Activities conducted by a governmental agency acting within the scope of its authority.

~~(10)~~ Residential neighborhood block parties, as long as they meet the requirements of a Residential Block Party, as defined in Section 14-252.

Section 14-253.

License Required.

No person on or after the effective date of this Chapter shall conduct or allow to be conducted any special event as defined in this ordinance without first obtaining a Special Events License. A license is not required for a ~~routine annual~~ special event provided that the City Clerk is notified at least ~~thirty (30)~~ sixty (60) days prior to the ~~routine annual~~ event and the ~~routine annual~~ event has not changed substantially from the previous event.

~~Events, Street Closing/Use of City Lots~~ Special Events that have been approved by the City and have consecutively occurred for the previous 2 years and held in the City at least

once prior to the adoption of this ordinance are exempt from the licensing requirements as established in this chapter.

Section 14-254.

Requirements for Issuance of a License.

- (a) The following standards shall apply to all special events:
- (1) Maximum Number of People. The licensee shall not sell tickets to nor permit attendance at the license location of more than the maximum number of people stated in the special event license.
 - (2) Sound Equipment. Sound producing equipment, including but not limited to public address systems, radios, phonographs, musical instruments and other recording devices, shall not be operated on the premises of the special event so as to be unreasonably loud or be a nuisance or disturbance to the peace and tranquility of the citizens of Anoka.
 - (3) Sanitary Facilities. ~~In accordance with Minnesota State Board of Health regulations and standards and local specifications, a~~ Adequate sanitary facilities must be provided which are sufficient to accommodate the projected number of persons expected to attend the event.
 - (4) Security. The licensee shall employ at ~~his~~ **their** own expense such security personnel as are necessary and sufficient to provide for the adequate security and protection of the maximum number of persons in attendance at the special event and for the preservation of order and protection of property in and around the event site. No license shall be issued unless the City's Chief of Police is satisfied that such necessary and sufficient security personnel will be provided by the licensee for the duration of the event.
 - (5) Food Service. If food service is made available on the premises, it shall be delivered only through concessions licensed ~~and/or otherwise allowed~~ by the Anoka County ~~Health~~ **Environmental Services** Department.
 - (6) Fire protection. The licensee shall, at his own expense, take adequate steps to insure fire protection as determined by the City of Anoka Fire Chief.
 - (7) Duration of Special Event. The licensee shall operate the special event only on those days and during the hours specified on the license, ~~which shall not be for more than seven (7) days.~~
 - (8) Cleanup Plan. The special event applicant is responsible for clean up ~~costs.~~ Any extraordinary clean up required ~~as determined~~ by the City will be charged to the applicant, ~~at City cost.~~ **at City cost.** ~~Any City service that requires overtime will be at the expense of the applicant.~~
 - (9) Waiver. The City Council may grant a waiver from the requirements of this Chapter in any particular case where the applicant can show that strict compliance with this Chapter would cause exceptional and undue hardship by reason of the nature of the special event or by reason of the fact that the circumstances make the requirement of this Chapter unnecessary. Such waiver must be granted without detriment to the public health, safety or welfare and without impairing the intent and purpose of these regulations.
 - (10) Miscellaneous. Prior to the issuance of a permit, the City Council may impose any other conditions reasonably calculated to protect the health,

safety and welfare of ~~persons attendant~~ **persons in attendance** or of the citizens of the City of Anoka.

- (b) The following additional standards shall apply to special events with an expected attendance of over 200 persons. **Sufficiency of the requirements of these additional standards shall be determined by City staff.**
- (1) **Crowd Control.** A fence or barrier shall be constructed that completely encloses the proposed location and shall be of sufficient height and strength to prevent people in excess of the maximum permissible number from entering the event. The fence or barrier shall have sufficient entrances and exits to allow easy movement into and out of the special event and provide traffic control onto established public roads systems. This requirement may be waived if the City Council determines that a fence will not be necessary for crowd control.
 - (2) **Solid Waste Disposal.** A sanitary method of disposing of solid wastes, in compliance with State and local laws and regulations shall be provided and shall be sufficient to dispose of the solid waste production anticipated for the maximum number of people allowed by the license. Plans shall include a provision for holding and collecting all such waste at least once each day, sufficient trash containers and sufficient personnel to perform such tasks.
 - (3) **Parking and Traffic Control.** A parking and traffic control plan for the number of persons projected to attend the event must be submitted. Such plan must be sufficient to ensure a free flow of traffic and make available rapid access for emergency vehicles. Further, the applicant shall provide adequate off-street parking facilities on the site or within one thousand five hundred (1,500) feet thereof to accommodate the projected number of persons expected to attend the event.
 - (4) **Recycling Collection & Processing.** Applicant will submit a plan to collect glass bottles, plastic bottles, and aluminum cans for the purpose of recycling. The plan shall include appropriate recycling containers to be placed next to each garbage container and marked for recycling, clearly distinguishing recyclable collection from garbage collection. The plan shall also provide details on separate containers for paper and corrugated cardboard recycling and include confirmation of personnel to perform all tasks involved in the coordination and follow through of recycling collection processing.

Documentation shall be submitted as evidence that recycling collection service will be performed and the materials will be recycled through a licensed recycling hauler/facility. The applicant shall supply to the City, within one (1) week following the event, the tonnage information (or weight slip) provided from the recycling hauler/facility acknowledging that materials were properly recycled.
 - (5) **Bonding.** Before the issuance of a license, the licensee shall obtain, from a corporate bonding company authorized to do business in Minnesota, a corporate surety bond in the amount of up to \$50,000, to be approved by the City Council. The exact amount shall be set by the Council, conditioned upon the licensee's faithful compliance with all of the terms and provisions of this Chapter and all applicable provisions of state or local law, and which shall indemnify the City of Anoka, its agents, officer, and employees and the Council against any and all loss, injury or damage whatever arising out of or any way connected with the special event site and for any costs attributable to cleaning up and/or removing debris, trash, or other waste resulting from the special event.

- (6) Insurance. Before the issuance of a license, the licensee shall obtain public liability insurance with limits of not less than \$100,000/\$300,000 and property damage insurance with a limit of not less than \$50,000 from a company or companies approved by the State of Minnesota. Such insurance shall name the City of Anoka as an additional insured and shall remain in full force and effect in the specified amounts for the duration of the license. Evidence of insurance shall include an endorsement to the effect that the insurance company will notify the City Clerk in writing at least ten (10) days before the expiration or cancellation of said insurance.
- (7) Medical facilities. Medical or first aid facilities shall be provided which are sufficient to accommodate the projected number of persons to attend the event.
- (8) Camping facilities. If the event is to continue overnight, camping facilities in compliance with all state and local requirements may be provided in an amount sufficient to provide camping accommodations for the maximum number of people to be assembled for camping.
- (9) Lighting. The licensee shall provide electrical illumination of all occupied areas sufficient to insure the safety and comfort of all attendees. The licensee's lighting plan shall be approved by City staff.
- (10) Potable water supply. Potable water, meeting all federal and state requirements for sanitary quality and sufficient to provide drinking water for the maximum number of people allowed at the special event, shall be provided.

Section 14-255.

Application Procedures.

A **City supplied** written application for a Special Event License shall be filed with the City Clerk not less than ~~thirty (30)~~ **sixty (60)** days before the date proposed for holding the special event. The written application shall be signed by the ~~person, persons, or parties~~ **Sponsor of the event, or their designee responsible for conducting the event** and shall be accompanied by the **applicable fee payable hereunder adopted in the City's Master Fee Schedule in effect at the time of submittal of the application.**

- ~~(a) For special events with an expected attendance of 200 persons or less, the submitted application shall include the following:~~
 - ~~(1) The names and addresses of the person or persons responsible for conducting the event.~~
 - ~~(2) The nature or purpose of the special event.~~
 - ~~(3) The proposed location and the premises or portion thereof available for such event.~~
 - ~~(4) Whether the premises are owned by the applicant or, if not owned, the written permission of the owner or agent having authority to permit the use of such premises.~~
 - ~~(5) A statement of the locations where the applicant has promoted, operated or conducted similar events within the last five (5) years.~~
 - ~~(6) The total number of days and/or hours during which the special event is to be held.~~
- ~~(b) For special events with an expected attendance of more than 200 persons, the following additional information shall be required:~~

~~(1) Any planning approvals previously granted by the City for the property and a list of all conditions of said approvals.~~

~~(2) Plans, where applicable:~~

~~a. To limit the maximum number of people at the special event, including the maximum number of tickets to be sold, if any.~~

~~b. For fencing the location of the special event.~~

~~c. For supplying potable water including the source, amount available and location of outlets.~~

~~d. For holding, collection and disposing of solid waste material.~~

~~e. To provide for medical facilities including the location and construction of a medical structure; the availability of medical personnel; and any provisions for emergency ambulance service.~~

~~f. To illuminate the location of the assembly including the location of the source of power.~~

~~g. For parking vehicles, including size and location of lots, points of highway access, and interior roads including routes between highway access and parking lots.~~

~~h. For telephone service, including the location of telephones and the telephone numbers.~~

~~i. For camping facilities, if any, and the location of available utilities for such facilities.~~

~~j. For security, including the number of guards, their deployment and hours of availability.~~

~~k. For sound control and sound amplification if any, including number, location and power of amplifiers and speakers.~~

~~l. For food concession. (Food concessionaires must get a permit from the Anoka County Health Department.)~~

~~Note: The applicant is responsible for maintaining copies of Minnesota Department of Revenue Compliance Certificates—Form ST 19 for concessionaires.~~

~~m. For fire protection.~~

~~n. For area traffic control for access to, egress from, and exit onto public roads and highways.~~

~~(3) A description of the existing or proposed sanitary and water facilities.~~

~~(4) A written commitment from a responsible insurance company licensed to do business in the State of Minnesota, indicating that the applicant will be insured in the minimum amount as required in this chapter.~~

~~Where it appears that the nature or size of the event or the existence of other applicable insurance will not reasonably require the limits herein established, the City Council may set lesser limits and/or accept such evidence of other insurance or financial responsibility as will reasonably afford protection to the participants of the event and the~~

~~general public.~~

~~(5) — Copies of all completed necessary State and local forms.~~

Upon submission of an application for a Special Events License, City staff will review the request and advise the applicant of the need for additional information, if any.

Section 14-256.

Fees and Charges.

- (a) The fee for a Special Events License shall be established by the City Council.
- (b) ~~The Council may also require other charges relating to recovery of City costs and/or revenue sharing when appropriate.~~ All Special Events licensed by this Article shall be required to pay for all costs incurred by the City to assist with the Event, including but not limited to equipment and materials costs, whether provided by the City or contracted by the City, over-time staff labor costs, security costs, electrical costs, etc. These costs are determined by City staff. Payment of these costs are due within thirty (30) days of the event. Failure to pay these costs within thirty (30) days of the event may void an annual license and/or be cause for denial of a future Special Events License, as determined by the City Council.
- (c) The City Manager has the sole authority to determine which events the City will provide financial, material, labor or other support to, and to what extent.
- ~~(e)~~(d) The Council may waive fees, recovery of costs or revenue sharing if the event:
 - (1) Is free and open to the public, is non-political, a secular purpose.
 - (2) Enhances community pride and positive image, as determined by the City.
 - (3) Generates a positive economic impact for the City, as determined by the City.
 - (4) Generates positive media exposure and visibility for the City, as determined by the City.
 - (5) Demonstrates support for local charitable organizations.

Section 14-257.

Financial Reporting.

All Special Events licensed by this Article shall be required to submit the following:

- (a) At time of application submittal, a proposed budget detailing projected operational expenditures and projected revenues for the event.
 - (1) Administrative costs (i.e. wages/salaries) may not exceed 20%.
- (b) No more than thirty (30) days after the event, a finalized detailed financial statement that documents all administrative costs, expenditures, revenues and donation payout(s), consistent with Section 14-258.

Section 14-258.

Revenue Sharing.

All Special Events licensed under this Chapter must meet the following Revenue Sharing requirements:

- (a) No less than 80% of the gross revenue, after expenses, shall be donated to a local non-profit, approved by the City Council, through the approval of a Special Events license.

Section 14-257259.

Operation.

The following standards shall be required in operation of a special event:

- (a) The licensee or his agent(s) shall maintain the special event premises and facilities in a clean, orderly and sanitary condition at all times.
- (b) No dogs, cats or other animals shall be permitted to run loose on the event grounds.
- (c) No fires of any kind shall be permitted on the premises or in facilities, except in grills or at locations designated for that purpose, **or as approved by the City.**
- (d) No person shall engage in any conduct that violates a state, county, or local law or ordinance.
- (e) **Any Special Event that incorporates the sale or distribution of alcoholic beverages must contract the sale of alcoholic beverages to a non-profit, charitable organization. Such non-profit, charitable organization must obtain a Temporary On-Sale 3.2 Malt Liquor License or Temporary On-Sale Intoxicating Liquor License from the City, and adhere to all City, County and State Laws relating to the sale and/or distribution of alcohol.**
- (f) **Any Special Event that incorporates the sale or distribution of food must obtain the proper County and/or State license. The Sponsor of the event must submit with their Special Event License application, a copy of the Anoka County Food License, or a copy of the Anoka County Mobile & Itinerant Food Service Licensing Reciprocity Agreement, pertinent to this events' food sales and/or distribution.**

Section 14-258260.

Granting a license.

The City Council, in its sole discretion, reserves the right to review and determine whether or not a request for a special event ~~and/or street closing~~ is acceptable. It is the stated purpose of the City Council that all such special events ~~and/or street closings~~ shall be for family-friendly activities only. Special event activities must be inclusive of events and activities for both adults and children. In the event the City Council determines the activity does not meet these criteria, such application shall be denied.

Prior to Council consideration of the license, the City shall notify Anoka Business & Landowners Association, providing them with the event details.

Section 14-259261.

Denial of License.

- (a) The Council shall have the right to deny the license if, in the judgment of the City Council, granting of a license would adversely affect the safety, health and welfare of the citizens of Anoka. Such denial may also be based upon the following circumstances:
 - (1) The event would unreasonably inconvenience the general public.
 - (2) The event would unreasonably infringe upon the rights of abutting properties.
 - (3) The event would conflict with another proximate event or interfere with construction or maintenance work.
 - (4) There are not sufficient safety personnel or other necessary staff to accommodate the event.
 - (5) Other issues in the public interest as identified by the City Council.

- (b) The applicant shall be notified of such denial and may appear before the City Council to appeal the denial.
- (c) After the initial event has taken place, any aggrieved person may appeal to the City Council to express objection to future issuance of a License to the Licensee for the same type event. Such appeal shall be conducted through a public hearing, after having given ten (10) days notice to the Licensee, the aggrieved person and a public notice.

Section 14-260~~262~~. **Transferability.**

~~No license granted under this Chapter shall be transferred to any other person or place without consent of the City Council, upon written application made therefore.~~

No transfer of a license shall be permitted from place to place, entity to entity, or person to person without complying with the requirements of an original Special Events License application.

Section 14-263. **Prohibited Special Event(s).**

No Special Events license shall be issued to a Political Event Sponsor, as defined in this Article.

Section 14-261~~264~~. **Enforcement and Penalties.**

- (a) The police department and other such officers, employees, or agents as the City Council or City Manager may designate, shall enforce the provisions of this Chapter.
- (b) The holding of a special event in violation of any provision of this Chapter shall be deemed a public nuisance and may be abated as such.
- (c) Any person violating any provision of this Chapter is guilty of a misdemeanor and upon conviction shall be subject to the penalties set forth in Minnesota Statutes.

Section 14-262~~265~~. **Revocation of Permit.**

The license for a special event may be revoked by the City Council at any time if any of the conditions necessary for the issuing of or contained in the license are not complied with or if any of the provisions of this Chapter are violated.

COUNCIL MEMO FORM

9.3

Meeting Date	May 16, 2016
Agenda Section	Ordinances & Resolutions
Item Description	ORD/Amending 2016 Master Fee Schedule; Special Events (1 st reading)
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION

Included in your packet is an Ordinance for a 1st reading which amends the 2016 Master Fee Schedule.

Staff is recommending an increase in this fee for the following reasons:

- The City has received a large increase in individuals/entities desiring to hold a Special Event in Anoka. Unfortunately, many of these new entities are holding “first-time” special events that they don’t have fully planned out and have not been submitting their applications with the necessary information. Staff has been having to provide a highly increased level of assistance to these first-time sponsors of a special event.
- Mid-year last year the City changed the process for staff reviewing the Special Events License applications. In the past, the license applications were reviewed by Admin only and the information was electronically shared with other departments that may be effected by a Special Event (i.e. Police, Fire, Public Services). We discovered that there was a need for pertinent staff/departments to all meet with the event sponsor to get a clear indication of their event details, explain to them the City’s requirements and policies, potential event costs and share with them suggestions and/or concerns related to street closures, security, etc. We’ve been doing this new process for almost a year now and it has been working well communication-wise. However; this year, we’ve had a couple of individuals that have submitted an application and met with staff, over the course of months, and at the last minute withdrew their application. Our practice has been to refund the license fee if an application is withdrawn prior to Council taking action on it (this is what we do for all licenses with the exception of liquor related licenses which have special law requirements for refunds). Unfortunately, in situations like the recent withdrawing of applications, there have been many hours of staff labor costs that are not being recouped.

FYI: Special Events applications and review process now includes the following staff involvement: Police Chief, Fire Chief, Public Services (Mark Anderson/Jon Holmes, Lisa LaCasse, Ben Nelson), Electric Dept (when necessary) and the City Clerk.

Staff is recommending the following increase:

Current fee of \$75.00 per event be increased to \$200 per event, payable at the time of submittal of an application. \$100 of this will be retained to cover staff labor costs for the assistance/review. \$100 of this will be for the actual “license” itself, which may be refunded to the applicant if they withdraw the application prior to it being placed in a City Council packet. This will ensure that the staff labor costs for the initial review is not being borne by the taxpayers, but is being paid for by the individual/entity that applied for a Special Event License.

Reminder: Annual events only pay the license fee for their 1st time event, subsequent events are not charged a fee, as long as they occur annually and there are not significant changes in the event details from the initial license approval.

This fee is only related to the licensing process and the license itself. The City will continue to charge an event sponsor for other related costs such as security, materials and/or labor costs if there is a need for OT staff labor for the event.

FINANCIAL IMPACT

Varies based on number of licenses issued.

COUNCIL ACTION REQUESTED

Hold the first reading of the ordinance amending the 2016 Master Fee Schedule.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
ORDINANCE**

ORD-2016-

**AN ORDINANCE AMENDING THE 2016 MASTER FEE SCHEDULE
OF THE CITY OF ANOKA, MINNESOTA**

THE COUNCIL OF THE CITY OF ANOKA ORDAINS:

Section 1. Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, and upon a review of a study conducted by City staff, a fee schedule for City services and licensing was adopted. Said fee schedule was adopted at the December 21, 2015 City Council meeting.

2016 Master Fee Schedule.

- (a) The Code of the City of Anoka establishes that certain fees be set from time to time by the Anoka City Council.
- (b) City Council adopted the 2016 Master Fee Schedule through Ordinance No. ORD-2015-1628 at the December 21, 2016 Regular City Council meeting.
- (c) Upon consideration and review of the 2016 Master Fee Schedule, the City Council desires to amend the fee schedule as follows:

Special Event License: ~~\$75.00~~ \$200.00
(\$100 of this fee is non-refundable, \$100 of this fee is refundable if application is withdrawn prior to the license application being submitted to the City Council packet for consideration)

Section 2: This Ordinance shall be in full force and effective upon passage and seven (7) days after publication.

ATTEST:

Phil Rice, Mayor

Introduced: _____
Adopted: _____
Published: _____
Effective: _____

Amy T. Oehlers, City Clerk

	Aye	Nay	Abstain	Absent
Rice	_____	_____	_____	_____
Anderson	_____	_____	_____	_____
Freeburg	_____	_____	_____	_____
Schmidt	_____	_____	_____	_____
Weaver	_____	_____	_____	_____

COUNCIL MEMO FORM

9.4

Meeting Date	May 16, 2016
Agenda Section	Ordinances & Resolutions
Item Description	ORD/Amending Chpt 48; Article I; Property Maintenance Standards (1 st Reading)
Submitted By	Lisa LaCasse, Public Services Administrator

BACKGROUND INFORMATION

At the April 26, 2016 Council Worksession, staff brought forth suggested language changes for Chapter 48, Chapter 50, and the City's Snow Removal Policy in response to a complaint/inquiry from a citizen regarding ice control on sidewalks; and questions regarding the City's responsibility for ice control and snow removal on sidewalks.

Snow removal & ice control is addressed in two (2) sections of the City Code: Chpt 48, Property Maintenance Standards, Article I, Section 48-3, Responsibilities of Owners and Occupants and in Chpt 50, Streets, Sidewalks and Other Places, Article II, Snow and Ice Removal.

This agenda item addresses changes to Chapter 48.

FINANCIAL IMPACT

Publication costs.

COUNCIL ACTION REQUESTED

Hold the first reading of an Ordinance amending Chapter 48; Article I; Section 48-3 of the City Code.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

CITY OF ANOKA, MINNESOTA

ORDINANCE

ORD-2016-XXX

**AN ORDINANCE AMENDING
CHAPTER 48, PROPERTY MAINTENANCE STANDARDS,
ARTICLE I, SECTION 48-3, RESPONSIBILITIES OF OWNERS AND OCCUPANTS
OF THE CODE OF THE CITY OF ANOKA**

THE COUNCIL OF THE CITY OF ANOKA ORDAINS:

Section 1. Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, and upon a review of a study conducted by City staff, Chapter 48, Property Maintenance Standards, Article I, Section 48-3, Responsibilities of Owners and Occupants, is hereby amended in the City Code of the City of Anoka, by an affirmative vote of a majority of the Anoka City Councilmembers present, to read as Exhibit A, hereto attached.

Section 2: This Ordinance shall be in full force and effective upon passage and seven (7) days after publication.

ATTEST:

Phil Rice, Mayor

Introduced: _____
Adopted: _____
Published: _____
Effective: _____

Amy T. Oehlers, City Clerk

	Aye	Nay	Abstain	Absent
Rice	_____	_____	_____	_____
Anderson	_____	_____	_____	_____
Freeburg	_____	_____	_____	_____
Schmidt	_____	_____	_____	_____
Weaver	_____	_____	_____	_____

CHAPTER 48. PROPERTY MAINTENANCE STANDARDS**ARTICLE 1 In General****Section 48-3. Responsibilities of Owners and Occupants.**

- (1) Removal of Snow and Ice. The owner of any building or structure shall be responsible for the removal of snow and ice from parking lots, ~~and/or~~ driveways, steps, and walkways on the premises, **as well as from abutting public sidewalks. The owner of any building or structure shall additionally be responsible for ice control measures. Outside the Central Business District, which is governed by Section 30-11 of this Code,** ~~i~~Individual snowfalls of three inches or more or successive snowfall accumulations to a depth of three inches shall be removed from walkways, ~~and~~ steps **and public sidewalks** within 48 hours after cessation of the snowfall. **The City's policy to assist in snow removal does not exempt any property owner from meeting these requirements.**

COUNCIL MEMO FORM

9.5

Meeting Date	May 16, 2016
Agenda Section	Ordinances & Resolutions
Item Description	ORD/Amending Chpt 50; Article II; Snow & Ice Removal (1 st Reading)
Submitted By	Lisa LaCasse, Public Services Administrator

BACKGROUND INFORMATION

At the April 26, 2016 Council Worksession, staff brought forth suggested language changes for Chapter 48, Chapter 50, and the City's Snow Removal Policy in response to a complaint/inquiry from a citizen regarding ice control on sidewalks; and questions regarding the City's responsibility for ice control and snow removal on sidewalks.

Snow removal & ice control is addressed in two (2) sections of the City Code: Chpt 48, Property Maintenance Standards, Article I, Section 48-3, Responsibilities of Owners and Occupants and in Chpt 50, Streets, Sidewalks and Other Places, Article II, Snow and Ice Removal.

This agenda item addresses changes to Chapter 50.

FINANCIAL IMPACT

Publication costs.

COUNCIL ACTION REQUESTED

Approve first reading of the resolution to amend Chapter 50, Article II, Snow and Ice Removal of the City Code.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

CITY OF ANOKA, MINNESOTA

ORDINANCE

ORD-2016-XXX

**AN ORDINANCE AMENDING
CHAPTER 50, STREETS, SIDEWALKS AND OTHER PUBLIC PLACES,
ARTICLE II. SNOW AND ICE REMOVAL
OF THE CODE OF THE CITY OF ANOKA**

THE COUNCIL OF THE CITY OF ANOKA ORDAINS:

Section 1. Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, and upon a review of a study conducted by City staff, Chapter 50, Article II, Snow and Ice Removal, is hereby amended into the City Code of the City of Anoka, by an affirmative vote of a majority of the Anoka City Councilmembers present, to read as Exhibit A, hereto attached.

Section 2: This Ordinance shall be in full force and effective upon passage and seven (7) days after publication.

ATTEST:

Phil Rice, Mayor

Introduced: _____
Adopted: _____
Published: _____
Effective: _____

Amy T. Oehlers, City Clerk

	Aye	Nay	Abstain	Absent
Rice	_____	_____	_____	_____
Anderson	_____	_____	_____	_____
Freeburg	_____	_____	_____	_____
Schmidt	_____	_____	_____	_____
Weaver	_____	_____	_____	_____

CHAPTER 50. STREETS, SIDEWALKS AND OTHER PUBLIC PLACES

ARTICLE II. Snow and Ice Removal.

Section 50-31. Snow and ice clearance required.

Each owner or occupant of real estate within the City along or by which there is built and maintained a public sidewalk within the Central Business District, shall clear or cause to be cleared all snow or ice from such sidewalk within 18 hours after the snow or ice has ceased to fall thereon, ~~except that this requirement shall not apply to sidewalks which the city clears as part of the city sidewalk system plan, as revised.~~ The term "Central Business District" as used in this Article includes that part of the City ~~which is zoned B-3, and~~ which is located east of the Rum River, west of Seventh Avenue, north of Monroe Street, and south of Van Buren Street. **The City's policy to assist with snow removal does not exempt any property owner from meeting this requirement. Removal of snow and ice outside of the Central Business District is governed by Chapter 48, Article I, Section 48-3, Responsibility of Owners and Occupants, Subd (I), Removal of Snow and Ice.**

Section 50-32. Removal to street.

~~No person shall place on City streets snow or ice which has fallen on private driveways; private parking lots; or sidewalks. However, snow and ice which is cleared from sidewalks within the Central Business District may be placed on city streets the curb-line for collection by the City; however, no person shall place on city streets snow or ice which has fallen on private driveways or private parking lots.~~

Section 50-33. Removal by city at property owners or occupants expense.

Any snow or ice which is not cleared from sidewalks in accordance with ~~s~~Section 50-31, **or which is placed on City streets in violation of Section 50-23,** may be cleared by the ~~e~~City at the expense of the owner or occupant of the adjacent **or offending** property. The officer or employee in charge of such clearance work shall keep a record of the costs of such work done adjacent to each parcel of land. The costs of such sidewalk clearance may be recovered by the ~~e~~City, at its discretion, either by (i) periodically billing the owner or occupant of the adjacent **or offending** property for the costs of the clearance work, and taking such steps as are necessary to collect the bill, or by (ii) extending the costs of such work as a special ~~tax~~ **assessment** against the adjacent **or offending** property, which ~~tax~~ **said assessment** shall be certified to the ~~e~~County ~~a~~Auditor for collection as other special ~~taxes~~ **assessments**.

State law reference--Special assessments for snow removal, Minn. Stats. § 429.101.

Sections 50-34 thru 50-60. Reserved.

COUNCIL MEMO FORM

9.6

Meeting Date	May 16, 2016
Agenda Section	Ordinance and Resolutions
Item Description	RES/Authorizing Signatures for Property Exchange/Purchase Agreement & Other Related Documents related to Dennis & Beverly Medved Transaction. RES/Approving Development Agreement with Dennis E. and Beverly A. Medved
Submitted By	Carolyn Braun, Planning Director

BACKGROUND INFORMATION

At your meeting on May 2, 2016, the City Council adopted a resolution that approved the Property Exchange/Purchase Agreement with the Medveds. In processing that Agreement, the City Attorney discovered that there were additional documents, other than just Property Exchange/Purchase Agreement, which would require the signature of the Mayor and City Clerk. Included in your packet is a resolution that authorizes the Mayor and City Clerk to sign all necessary, associated documents related to this transaction.

Also attached is the draft development agreement which will enable construction of the new Riverplace facility at 6058 Highway 10. The new facility will include a chemical dependency counseling center along with on-site client residential facilities. As stated in the agreement, the City's willingness to convey the development property is predicated upon and subject to the developer's agreement and that the minimum improvements as described in the agreement will be constructed in accordance with construction plans as approved by the City.

FINANCIAL IMPACT

COUNCIL ACTION REQUESTED

Approve the development agreement and authorize the Mayor and Clerk to sign and execute the agreement, subject to final review and approval of the development agreement by the City attorney for minor modifications not altering the substance of the agreement.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2016-_____

**RESOLUTION AUTHORIZING THE SIGNING OF ALL NECESSARY DOCUMENTS
TO CONSUMMATE THE PURCHASE AGREEMENT WITH
DENNIS E. AND BEVERLY A. MEDVED**

WHEREAS, at their meeting on May 2, 2016, the Anoka City Council adopted Resolution RES-2016-034, which approved the Property Exchange Agreement with Dennis and Beverly Medved (the Medveds); and

WHEREAS, the Property Exchange Agreement encompasses the following properties:

- 1814 S Ferry Street – Building A
- 1814 S Ferry Street – Building B
- 1850 S Ferry Street
- 205 Fremont Street
- 207 Fremont Street

and,

WHEREAS, this Resolution authorizes the Mayor and City Clerk to sign all necessary documents to consummate the Property Exchange Agreement/Purchase Agreement and all other related documents.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Clerk are hereby authorized and directed to sign and execute the Property Exchange Agreement/Purchase Agreement and all other necessary documents to finalize this real estate transaction, contingent upon final approval by the City Attorney.

Adopted by the Anoka City Council this 16th day of May 2016.

ATTEST:

Amy T. Oehlers, City Clerk

Phil Rice, Mayor



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2016-_____

**RESOLUTION APPROVING DEVELOPMENT AGREEMENT WITH
DENNIS E. AND BEVERLY A. MEDVED (DEVELOPER)**

WHEREAS, the City of Anoka is the owner of certain vacant real property in the City of Anoka legally described in the attached Development Agreement (Exhibit A);

WHEREAS, the City is interested in the development of this property; and

WHEREAS, the City of Anoka and Dennis E. and Beverly A. Medved (Developer) have entered into a purchase agreement for a portion of said property; and

WHEREAS, the Developer desires to develop a chemical dependency counseling center and on-site client residential facilities; and

WHEREAS, the City Council has determined that it would be in the best interest of the City to enter into the Development Agreement attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED, that the Anoka City Council hereby approves the Development Agreement, hereto attached as Exhibit A contingent upon final approval by the city attorney.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized and directed to sign and execute a Development Agreement in a form substantially similar to the Development Agreement attached to this Resolution.

Adopted by the Anoka City Council this 16th day of May, 2016.

ATTEST:

Amy T. Oehlers, City Clerk

Phil Rice, Mayor

DEVELOPMENT AGREEMENT

THIS AGREEMENT, made on _____, 2016, by and between The City of Anoka (the "City"), a municipal corporation under the laws of Minnesota, and CPEC Exchange 40733, LLC, a Minnesota limited liability company ("CPEC"), Dennis E. Medved and Beverly A. Medved ("Medveds") (hereinafter collectively referred to as (the "Developer").

WITNESSETH:

WHEREAS, the City is the owner of certain vacant real property located within the City of Anoka, legally described as set forth in Exhibit A attached hereto and made a part hereof (the "Development Property"); and

WHEREAS, the Developer wishes to acquire the Development Property as part of a Development Plan for the construction of a chemical dependency counseling center and on-site client residential facilities; and

WHEREAS, the City and the Developer have entered into a Real Property Exchange Agreement (the "Exchange Agreement"), a copy of which is attached hereto as Exhibit B, pursuant to which the City has agreed to sell the Development Property to Dennis and Beverly Medved; and

WHEREAS, the Developer has agreed to construct a chemical dependency counseling center, on-site client residential facilities, and other improvements on the Development Property as more fully set forth in this Development Agreement; and

WHEREAS, in furtherance of its Development Plan for the Development Property, the Developer has received approval from the City Council for a proposed plat of land within the corporate limits of the City of Anoka to be known as Fellowship Place; and

WHEREAS, Minnesota Statute §462.358 authorizes the City to enter into a Development Agreement, secured by a performance guarantee for completion of all such improvements following final approval by the City Council and prior to the recording of the final plat at Anoka County; and

WHEREAS, the City and the Developer have entered into this Development Agreement to document their respective rights and responsibilities with respect to the construction of the Improvements.

NOW THEREFORE, in consideration of the premises and the mutual obligations of the parties hereto, each of them does hereby covenant and agree with the other as follows:

ARTICLE I

Definitions

Section 1.1. Definitions. In this Agreement, unless a different meaning clearly appears from the context:

"Agreement" means this Development Agreement, as the same may be from time to time modified, amended or supplemented.

"Articles and Sections" mentioned by number only are the respective Articles and Sections of this Agreement so numbered.

"Building Inspector" means the building inspector of Anoka, Minnesota.

"Certificate of Completion" means the certification provided to the Developer or its successors or assigns pursuant to Section 4.8 of this Agreement upon satisfactory completion of the Minimum Improvements.

"City" means the City of Anoka, Minnesota.

"Developer" means CPEC Exchange 40733, LLC, Dennis E. Medved and Beverly A. Medved, or their successors or assigns under this Agreement.

"Construction Plans" means the plans, specifications, drawings and related documents prepared by registered architects or engineers for all construction work to be performed by the Developer on the Development Property, including all on-site improvements to be performed, installed or constructed upon the Development Property, pursuant to this Agreement and which are on file with the City. Such plans shall, at a minimum, include the level of detail required for issuance of building permits by the City.

"Development Plan" means the site plan attached as Exhibit C and all plans and documents necessary to secure a building permit.

"Development Property" means the real property in Anoka County, Minnesota, legally described as set forth in Exhibit A attached hereto, located in Anoka County, Minnesota.

"Event of Default" means an action by the Developer listed in Section 7.1 of this Agreement.

"Minimum Improvements" means the construction of a chemical dependency counseling center, on-site client residential facilities, and other improvements to be undertaken by the Developer upon the Development Property, and related site preparation and utility installation on the Development Property pursuant to this Agreement as mutually agreed by the parties.

"Minnesota Environmental Rights Act" means the statutes located at Minnesota Statutes Sections 116B.01 et seq., as amended.

"Party" means either the Developer or the City.

"Parties" means the Developer and the City.

"Public Improvements" means the public improvements constructed by the Developer and dedicated to the City.

"Site Improvements" means site preparation, soil corrections, and non-structural site improvements including but not limited to, private drives, landscaping and boulevard improvements.

"State" means the State of Minnesota.

"Unavoidable Delays" means delays, outside of the control of the Party claiming its occurrence, which are the direct result of strikes, other labor troubles, material shortages, unusually severe or prolonged bad weather, Acts of God, fire or other casualty to the Minimum Improvements, litigation commenced by third parties which, by injunction or other similar judicial action, directly results in delays, or acts of any federal, state or local governmental unit (other than the City) which directly result in delays, or any other similar causes.

ARTICLE II

Representations and Warranties

Section 2.1. Representations and Warranties by the City. The City represents and warrants that:

(a) The City is a public body politic and corporate under the laws of the State of Minnesota, has the power to enter into this Agreement and to carry out its obligations hereunder.

Section 2.2. Representations and Warranties by the Developer. The Developer represents and warrants that:

(a) The Developer has the authority and power to enter into this Agreement and to perform its obligations hereunder.

(b) The Developer will construct the Minimum Improvements upon the Development Property in accordance with the terms of this Agreement, the Construction Plans, and all local, state and federal laws and regulations (including, but not limited to, environmental, zoning, building code and public health laws and regulations).

(c) The Developer has received no notice or communication from any local, state or federal official that the anticipated activities of the Developer on the

Development Property may be or will be in violation of any environmental law or regulation (other than those notices or communications of which the City has been notified). The Developer is aware of no violation of any local, state or federal environmental law, regulation or review procedure, nor of any facts which would give any person a valid claim under the Minnesota Environmental Rights Act.

(d) The Developer will use its best efforts to construct the Minimum Improvements in accordance with all local, state or federal energy conservation laws or regulations.

(e) The Developer will obtain, in a timely manner, all required permits, licenses and approvals, and meet, in a timely manner, all requirements of all applicable local, state and federal laws and regulations which must be obtained or met before the Minimum Improvements may be lawfully constructed.

(f) Neither the execution and delivery of this Agreement, the consummation of the transactions contemplated hereby, nor the fulfillment of or compliance with the terms and conditions of this Agreement is prevented or limited by, or in conflict with or will result in a breach of, the terms, conditions or provisions of any corporate restriction of the Developer, or any evidence of indebtedness, agreement or instrument of whatever nature to which the Developer is now a party or by which it is bound, or will constitute a default under any of the foregoing.

(g) The Developer shall provide to the City, upon execution of this Agreement and prior to the commencement of construction of the Minimum Improvements, proof of the establishment of a cash escrow account in an amount found sufficient by the City to assure the Developer's ability to construct the Minimum Improvements contemplated by this Agreement. The cash escrow account shall be in conformance with Section 4.6 of this Agreement.

ARTICLE III

Undertakings of the City

Section 3.1. Conveyance of Property. The City will convey the Development Property described in Exhibit A herewith to the Developer pursuant to terms of conveyance contained in the Real Property Exchange Agreement between the City and the Medveds dated _____, 2016 (the "Exchange Agreement"), a copy of which is attached hereto as Exhibit B.

Section 3.2. Sewer and Water Utilities. The City shall provide sewer and water main connections to the edge of the Development Property, and install a lift station on the Development Property. The Developer shall be responsible for constructing sewer and water utilities within the Development Property for connection to the sewer and water connections constructed by the City to the edge of the Development Property. Upon the issuance of a Certificate of Completion, all maintenance, repair and/or replacement of the sewer and water

utilities and lift station, located on the Development Property, shall be the responsibility of the owner of the Development Property.

Section 3.3. River Access Easement. Upon the issuance of a Certificate of Completion, the City shall grant the owner of the Development Property an easement across property owned by the City, and contiguous to the Development Property, for access to the river. The location of the easement and the terms of the easement agreement shall be mutually agreed upon by and between the City and Development Property owner, and shall be memorialized by an easement agreement between these parties.

ARTICLE IV

Undertakings of the Developer

Section 4.1. Approvals and Permits. The Developer shall be responsible for securing all necessary approvals and permits from all appropriate Federal, State, Regional and Local jurisdictions prior to the commencement of site grading and prior to the construction of Developer Improvements.

Section 4.2. Construction of Public Improvements. The Developer will construct any public improvements necessary to support the Development Plan including streets and utilities and dedicate them to the City.

Section 4.3. Construction of Minimum and Site Improvements. Upon the conveyance by the City of the Development Property to the Developer, pursuant to the terms of the Exchange Agreement, the Developer will construct the Minimum and Site Improvements in accordance with the approved Construction Plans and at all times during the term of this Agreement will operate and maintain, preserve and keep the Minimum and Site Improvements in good repair and condition.

Section 4.4. Utilities. The Developer shall arrange for all gas, telephone, cable television (if available) and electric utilities to be installed to serve the Development Property.

Section 4.5. Construction Plans.

(a) The City's willingness to convey the Development Property to the Medveds is predicated upon and subject to the Developer's agreement that it will construct the Minimum Improvements in accordance with Construction Plans that Developer shall provide to the City for its review and approval prior to commencement of construction. The Construction Plans shall provide for the construction of Minimum Improvements and shall be in conformity with this Agreement, and all applicable state and local laws and regulations. The City shall approve the Construction Plans in writing if: (1) the Construction Plans conform to the terms and conditions of this Agreement; (2) the Construction Plans conform to all applicable federal, state and local laws, ordinances, rules and regulations; (3) the Construction Plans are adequate to provide for the construction of the Minimum Improvements; and (4) no Event of Default has occurred.

If the City rejects the Construction Plans in whole or in part, which rejection shall be by a written statement from the City specifying the respects in which the Construction Plans submitted by the Developer fail to conform to the requirements of this Section 4.5, then the Developer shall submit new or corrected Construction Plans within thirty (30) days after receipt by the Developer of such written statement.

The provisions of this Section 4.5 relating to approval, rejection and resubmission of corrected Construction Plans shall continue to apply until the Construction Plans have been approved by the City. Approval of the Construction Plans by the City shall not relieve the Developer of any obligation to comply with the terms and provisions of this Agreement, the provisions of the Development Plan, or the provisions of applicable federal, state and local laws, ordinances and regulations, nor shall approval of the Construction Plans by the City be deemed to constitute a waiver of any Event of Default. The Construction Plans shall be deemed approved by the City unless rejected in writing within thirty (30) days after receipt from the Developer by the City with a statement of the City's reasons for such rejection.

(b) If the Developer desires to make any material change in the Construction Plans after their approval by the City, the Developer shall submit the proposed change to the City for its approval. If the Construction Plans, as modified by the proposed change, conform to the requirements of this Section 4.5 with respect to such previously approved Construction Plans, the City shall approve the proposed change. Such change in the Construction Plans shall be deemed approved by the City unless rejected in writing within ten (10) days after receipt from the Developer by the City with a statement of the City's reasons for such rejection.

Section 4.6. Guarantee of Performance. The Developer will fully and faithfully comply with all of the terms and conditions of any and all contracts entered into for the installation and construction of all those Improvements described in Paragraphs 4.2, 4.3, 4.4 and 4.5 herein and hereby guarantees the workmanship and materials for a period of one year following the City's final acceptance of these Improvements. Concurrently with the issuance by the City of a building permit for the Minimum Improvements, the Developer shall have established a cash escrow account, based on 125% of the total estimated costs of completing the Minimum Improvements, from which construction costs shall be dispersed (the "Cash Escrow Account"). The Developer shall additionally, at the same time the Cash Escrow Account is established, either (1) place an additional \$42,750.00 into the Cash Escrow Account; or (2) provide the City with a letter of credit, acceptable to the City, in the amount of \$42,750.00 to cover landscaping costs associated with the Development Property including, but not limited to, seeding, sodding, trees and shrubs. The Developer shall grant the City an interest in said Cash Escrow Account for the use and benefit of the City to guarantee and assure performance by the Developer of all terms and conditions of Section 4 of this Development Agreement and in accordance with the ordinances and specifications of the City. The City reserves the right to draw, in whole or in part, on any portion of the Cash Escrow Account for the purpose of guaranteeing the terms and conditions of Section 4.

Section 4.7. Commencement and Completion of Construction.

Subject to Unavoidable Delays, and contingent upon Developer establishing the Cash Escrow Account, the Developer will commence construction of the Minimum Improvements by _____, 2016, which shall be completed by December 31, 2016. Appropriate extension of time for completion shall be made for time lost as a result of Unavoidable Delays or other factors approved by the City; provided that within twenty (20) days after the occurrence of an Unavoidable Delay, the Developer shall have notified the City in writing of such occurrence.

Until construction of the Minimum Improvements has been completed, the Developer shall make reports to the City, in such detail and at such times as may reasonably be requested by the City, as to the actual progress of the Developer with respect to construction of the Minimum Improvements. The Developer shall allow designated representatives of the City to enter upon the Development Property during the construction of the Minimum Improvements to inspect such construction.

Section 4.8. Certificate of Completion.

(a) Promptly after completion of the Minimum Improvements in accordance with those provisions of this Agreement relating solely to the obligations of the Developer to construct the Minimum Improvements (including the dates for beginning and completion thereof), and upon approval of the Minimum Improvements by the City, the City will furnish the Developer with appropriate instruments so certifying (the Certificate of Completion). Such certification by the City shall be a conclusive determination of satisfaction and termination of the agreements and covenants in this Agreement with respect to the obligations of the Developer and its successors and assigns, to construct the Minimum Improvements and the dates for the beginning and completion thereof. Such certification and such determination shall not constitute evidence of compliance with or satisfaction of any obligation of the City to any Holder of a Mortgage, or any insurer of any Mortgage, securing money loaned to finance the Minimum Improvements, or any part thereof.

(b) If the City shall refuse or fail to provide any certification in accordance with the provisions of this Section 4.8, the City shall, within thirty(30) days after written request by the Developer, provide the Developer with a written statement, indicating in detail in what respects the Developer has failed to complete the Minimum Improvements in accordance with the provisions of this Agreement, or is otherwise in default, and what measures or acts will be necessary, in the opinion of the City, for the Developer to take or perform in order to obtain such certification.

(c) The construction of the Minimum Improvements shall be deemed to be completed when such Minimum Improvements are substantially completed. Such Minimum Improvements will be deemed to be substantially completed and accepted by the City when the Minimum Improvements are opened to the public for business and the Developer has received a Certificate of Occupancy by the City.

ARTICLE V

Prohibitions Against Assignment and Transfer; Indemnification

Section 5.1. Prohibition Against Transfer of Property and Assignment of Agreement. Subject to the provisions of Section 5.3 below, the Developer represents and agrees that, until the Developer has fulfilled its obligations under this Agreement:

(a) Except only by way of security for, and only for, the purpose of obtaining financing necessary to enable the Developer or any successor in interest to the Development Property, or any part thereof, to perform its obligations with respect to making the Minimum Improvements under this Agreement, and any other purpose authorized by this Agreement, the Developer (except as so authorized) has not made or created and will not make or create or suffer to be made or created any total or partial sale, assignment, conveyance, or lease or any trust or power, or transfer in any other mode of form of or with respect to this Agreement or the Development Property or any part thereof or any interest therein, or any contract or agreement to do any of the same, without the prior written approval of the City.

(b) The City shall be entitled to require, except as otherwise provided in this Agreement, as conditions to any such approval that:

(i) Any proposed transferee shall meet the qualifications and financial responsibility in the reasonable judgment of the City, necessary and adequate to fulfill the obligations undertaken in this Agreement by the Developer.

(ii) Any proposed transferee, by instrument in writing satisfactory to the City and in form recordable among the land records, shall, for itself and its successors and assigns, and expressly for the benefit of the City, have expressly assumed all of the obligations of the Developer under this Agreement and agree to be subject to all the conditions and restrictions to which the Developer is subject unless the Developer agrees to continue to fulfill those obligations, in which case the preceding provisions of this Section 5.1(b)(ii) shall not apply; provided, however, that the fact that any transferee of, or any other successor in interest whatsoever to, the Development Property, or any part thereof, shall not, for whatever reason, have assumed such obligations or so agreed, shall not (unless and only to the extent otherwise specifically provided in this Agreement or agreed to in writing by the City) deprive the City of any rights or remedies or controls with respect to the Development Property or the construction of the Minimum Improvements; it being the intent of the Parties as expressed in this Agreement, that (to the fullest extent permitted by law and equity and excepting only in the manner and to the extent specifically provided otherwise in this Agreement) no transfer or change with respect to ownership in the Development Property or any part thereof, or any interest therein, however consummated or occurring, and whether voluntary or involuntary, shall operate, legally or practically, to deprive

or limit the City with respect to any rights or remedies or controls provided in or resulting from this Agreement with respect to the Development Property and the construction of the Minimum Improvements that the City would have had, had there been no such transfer or change. In the absence of specific written agreement by the City to the contrary, no such transfer or approval by the City thereof shall be deemed to relieve the Developer, or any other party bound in any way by this Agreement or otherwise with respect to the construction of the Minimum Improvements, from any of its obligations with respect thereto.

(iii) There shall be submitted to the City for review and prior written approval all instruments and other legal documents involved in effecting the transfer of any interest in this Agreement or the Development Property governed by this Article V.

(c) Upon fulfillment by the Developer of its obligations under this Agreement and issuance to the Developer by the City of the Certificate of Completion, there shall be no prohibition or restriction on transfer of the Development Property and no requirement of City approval for such transfer, with the exception and understanding that any transferee must agree to be bound by the terms and conditions of this Agreement and enter into a written acknowledgement with the City agreeing to be so bound.

Section 5.2. Release and Indemnification Covenants.

(a) The Developer releases from and covenants and agrees that the City and the governing body members, officers, agents, servants and employees thereof shall not be liable for, and agrees to indemnify and hold harmless the City, the governing body members, officers, agents, servants and employees thereof, against any loss or damage to property or any injury to or death of any person occurring at or about or resulting from any defect in the Minimum Improvements.

(b) Except for any willful misrepresentation or any negligent, willful or wanton misconduct of the City or the governing body members, officers, agents, servants or employees thereof, ("Indemnified Party"), the Developer agrees to protect and defend the Indemnified Party now and forever, and further agree to hold the aforesaid harmless from any claim, demand, suit, action or other proceeding whatsoever by any person or entity whatsoever arising or purportedly arising from this Agreement, or the transactions contemplated hereby or the acquisition, construction, installation, ownership, and operation of the Minimum Improvements and provided that such proceeding is based upon the acts of the Developer or of others acting on behalf or under the direction or control of the Developer.

(c) The Indemnified Party shall not be liable for any damage or injury to the persons or property of the Developer, or its officers, agents, servants or employees or any other person who may be about the Development Property, due to any act of negligence of any person, excluding the negligent acts or misconduct of the City, its agents or employees.

(d) All covenants, stipulations, promises, agreements and obligations of the City contained herein shall be deemed to be the covenants, stipulations, promises, agreements and obligations of the City and not of any governing body member, officer, agent, servant or employee of the City in the individual capacity thereof.

Section 5.3. Approvals. Any approval of a transfer of interest in this Agreement or the Development Property required to be given by the City under this Article V may be denied only in the event that the City reasonably determines that the ability of the Developer to perform its obligations under this Agreement, or the overall financial security provided to the City under the terms of this Agreement, or the likelihood of the Minimum Improvements being successfully constructed and operated pursuant to the terms of this Agreement, will be materially impaired by the action for which approval is sought.

ARTICLE VI

Insurance

Section 6.1. Insurance. The Developer and/or all of its subcontractors will provide and maintain or cause to be maintained at all times during the process of constructing the Minimum Improvements and, from time to time at the request of the City, furnish the City with proof of payment of premiums on:

(a) Builder's risk insurance, written on the so-called "Builder's Risk-Completed Value Basis," in an amount equal to one hundred percent (100%) of the insurable value of the Minimum Improvements at the date of completion, and with coverage available in nonreporting form on the so-called "all risk" form of policy. The interest of the City shall be protected in accordance with a clause in form and context satisfactory to the City;

(b) Comprehensive general liability insurance (including operations, contingent liability, operations of subcontractors, completed operations and contractual liability insurance) together with an Owner's Contractor's Policy with limits against bodily injury and property damage of not less than \$1,000,000 for each occurrence (to accomplish the above-required limits, an umbrella excess liability policy may be used); and

(c) Workers' Compensation Insurance, with statutory coverage.

The policies of insurance required pursuant to clauses (a) and (b) above shall be in form and content satisfactory to the City and shall be placed with financially sound and reputable insurers licensed to transact business in the State. The policies of insurance shall name the City as an additional insured on the policy, and the Developer or all its subcontractors shall file with the City a certificate evidencing coverage prior to any construction by the Developer or its subcontractors. The certificate shall contain an agreement of the insurer to give not less than thirty (30) days advance written notice to the City and the Developer in the event of cancellation of such policy or change affecting

the coverage thereunder. The certificate may not contain any disclaimer for failure to give the required notice.

ARTICLE VII

Events of Default

Section 7.1. Events of Default Defined. The following shall be "Events of Default" under this Agreement and the term "Event of Default" shall mean whenever it is used in this Agreement, any one or more of the following events:

(a) Failure by the Developer to substantially observe or perform any material covenant, condition, obligation or agreement on its part to be observed or performed under this Agreement.

(b) The Holder of any Mortgage on the Development Property, or any improvements thereon, or any portion thereof, exercises any remedy provided by the Mortgage documents or exercises any remedy provided by law or equity in the event of a default in any of the terms or conditions of the Mortgage.

Section 7.2. Remedies on Default. Whenever any Event of Default referred to in Section 7.1 of this Agreement occurs, the City, as specified below, may take any one or more of the following actions after provision of thirty (30) days' written notice to the Developer by the City of the Event of Default, but only if the Event of Default has not been cured within said thirty (30) days or, if the Event of Default cannot be cured within thirty (30) days, the Developer does not provide assurances to the City reasonably satisfactory to the City that the Event of Default will be cured as soon as reasonably possible:

(a) Withhold the Certificate of Completion.

(b) Refuse to issue building permits to any property within the plat until such time as such default has been inspected and corrected to the satisfaction of the City.

(c) Perform the work of the Developer and the Developer shall promptly reimburse the City for any expense incurred by the City within thirty (30) days. Failure to do so shall result in the City withholding any cash deposit, certified check, letter of credit, or any other form of Performance Guarantee of the Developer.

(d) Take whatever action, including legal or administrative action, which may appear necessary or desirable to the City to enforce performance and observance of any obligation, agreement, or covenant of the Developer under this Agreement.

Section 7.3. No Remedy Exclusive. No remedy herein conferred upon or reserved to the City is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Agreement or now or hereafter existing at law or in equity or by statute. No delay or

omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right any power may be exercised from time to time and as often as may be deemed expedient.

Section 7.4. No Additional Waiver Implied by One Waiver. In the event any agreement should be breached by any Party and thereafter waived by any other Party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other concurrent, previous or subsequent breach hereunder.

ARTICLE VIII

Additional Provisions

Section 8.1. Restrictions on Use. The Developer agrees for itself, its successors and assigns and every successor in interest to the Development Property, or any part thereof, that the Developer and such successors and assigns shall devote the Development Property to, and only to, and in accordance with, the uses specified in the City Code or in approved variances.

Section 8.2. Conflicts of Interest. No member of the governing body or other official of the City shall have any financial interest, direct or indirect, in this Agreement, the Development Property, or any contract, agreement or other transaction contemplated to occur or be undertaken thereunder or with respect thereto, nor shall any such member of the governing body or other official participate in any decision relating to this Agreement which affects his personal interests or the interests of any corporation, partnership or association in which he is, directly or indirectly, interested. No member, official or employee of the City shall be personally liable to the Developer, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Developer or successor or on any obligations under the terms of this Agreement.

Section 8.3. Incorporation by Reference. All City approved plans, special provisions, proposals, specifications and contracts for the improvements furnished and let pursuant to this Agreement shall be and hereby are made a part of this Agreement by reference as if fully set out herein.

Section 8.4. Titles of Articles and Sections. Any titles of the several parts, Articles and Sections of this Agreement are inserted for convenience of reference only and shall be disregarded in construing or interpreting any of its provisions.

Section 8.5. Notices and Demands. Except as otherwise expressly provided in this Agreement, a notice, demand or other communication under this Agreement by either party to the other shall be sufficiently given or delivered if it is dispatched by registered or certified mail, postage prepaid, return receipt requested, or delivered personally; and,

(a) in the case of the Developer is addressed to or delivered personally to:

CPEC Exchange 40733, LLC

Dennis E. Medved and Beverly A. Medved
701 Belville Boulevard
Golden Gate, FL 34104

With a copy to: Eric H. Galatz
Stinson Leonard Street PLLP
150 South Fifth Street, Suite 2300
Minneapolis, MN 55402

(b) in the case of the City, is addressed to or delivered personally to:

City Manager
Anoka City Hall
2015 First Avenue North
Anoka, Minnesota 55303

With a copy to: Scott C. Baumgartner
Hawkins & Baumgartner, P.A.
2140 Fourth Avenue N.
Anoka, MN 55303

or at such other address with respect to either such Party as that Party may, from time to time, designate in writing and forward to the other as provided in this Section.

Section 8.6. Validity. If any portion, section, subsection, sentence, clause, paragraph or phrase in this Agreement is for any reason held to be invalid by a court of competent jurisdiction, such decision shall not affect or void any of the other provisions of this Agreement.

Section 8.7. Clerical Revisions. In the event that any technical or clerical revisions are needed in this document or if for any reason the County Recorder deems this Agreement unrecordable, the Developer shall cooperate with the City in the execution or amendment of any revised development agreement.

Section 8.8. Binding Effect. The terms and provisions hereof shall be binding upon and inure to the benefit of the heirs, representatives, successors and assigns of the parties hereto and shall be binding upon all future owners of all or any part of the Development Property and shall be deemed covenants running with the land.

Section 8.9. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall constitute one and the same instrument.

Section 8.10. Law Governing. This Agreement will be governed and construed in accordance with the laws of Minnesota.

ARTICLE IX

Termination of Agreement

Section 9.1. Termination of Agreement Prior to Completion. This Agreement may be terminated prior to issuance of the Certificate of Completion only through the mutual written agreement of the parties indicating that all of the objectives and obligations of this Agreement have either been satisfied or waived.

Section 9.2 Termination Upon Certificate of Completion. With the exception of those rights and obligations identified herein that survive the termination of this Agreement, this Agreement shall be automatically terminated upon issuance of the Certificate of Completion under Section 4.6.

IN WITNESS WHEREOF, the City has caused this Agreement to be duly executed in its name and behalf and the Developer has caused this Agreement to be duly executed in its name and behalf on or as of the date first above written.

CITY OF ANOKA

By: _____
Phil Rice, Mayor

By: _____
Amy T. Oehlers, City Clerk

STATE OF MINNESOTA

ss

COUNTY OF ANOKA

The foregoing instrument was acknowledged before me this ____ day of _____, 2016, by Phil Rice and Amy T. Oehlers, the Mayor and City Clerk of the City of Anoka, a municipal corporation under the laws of Minnesota, on behalf of the municipal corporation.

Notary Public

CPEC EXCHANGE 40733, LLC

By: _____

Its: _____

STATE OF _____

ss

COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, 201, by _____, the _____ of CPEC Exchange 40733, LLC, a Minnesota limited liability company, on behalf of the corporation.

Notary Public

Dennis E. Medved

Beverly A. Medved

STATE OF _____

ss

COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, 2016, by Dennis E. Medved and Beverly A. Medved, husband and wife.

Notary Public

EXHIBIT A

LEGAL DESCRIPTION OF DEVELOPMENT PROPERTY

EXHIBIT B

REAL PROPERTY EXCHANGE AGREEMENT

EXHIBIT C

SITE PLAN

COUNCIL MEMO FORM

11.1

Meeting Date	May 16, 2016
Agenda Section	New Business
Item Description	Amending City Policy #97-107; Snow Removal
Submitted By	Lisa LaCasse, Public Services Administrator

BACKGROUND INFORMATION

At the April 26, 2016 Council Worksession, staff brought forth suggested language changes for Chapter 48, Chapter 50, and the City's Snow Removal Policy in response to a complaint/inquiry from a citizen regarding ice control on sidewalks; and questions regarding the City's responsibility for ice control and snow removal on sidewalks.

Snow removal & ice control is addressed in two (2) sections of the City Code: Chpt 48, Property Maintenance Standards, Article I, Section 48-3, Responsibilities of Owners and Occupants and in Chpt 50, Streets, Sidewalks and Other Places, Article II, Snow and Ice Removal.

This is agenda item addresses changes to City Policy #97-107; Snow Removal

FINANCIAL IMPACT

None.

COUNCIL ACTION REQUESTED

Approve changes to City Policy #97-107.



SNOW PLOWING / ICE CONTROL

PURPOSE

In order to provide the safest possible winter travel for the greatest number of people, the City of Anoka needs to annually review its policy regarding efficient and timely snow and ice control on our City's public through ways. This policy outlines the responsibilities within various city departments in order to accomplish this goal.

RESPONSIBLE AGENCIES

The Public ~~Works and Park~~ **Services** Departments ~~have~~ **has** the responsibility to clear and maintain the safest possible travel on the City's streets, ~~sidewalks~~ and **publicly owned** parking ~~facilities~~ **lots**.

The Public ~~Works~~ **Services** Supervisor has responsibility for ice control and the clearing and removal of snow in the City's streets and **publicly** owned parking lots. The supervisor retains the latitude to adjust sequencing or route assignments based on storm conditions, equipment availability and/or other conditions warranting changes. The City will attempt to clear main thoroughfares as a priority.

~~The Parks Supervisor has responsibility for clearing snow on the City's primary sidewalk routes.~~

The Public ~~Works~~ **Services** Department, with the assistance of the Police Department, monitors the street conditions. Together, they determine appropriate levels of activity to maintain the streets in the safest possible condition.

COMMENCEMENT OF OPERATIONS

Snow plowing and/or ice control operations shall commence under the direction of the ~~Street~~ **Public Services** Supervisor. In their absence the Police Department Patrol Sergeant on duty and the ~~Street-Public Services~~ **Services** Supervisor's designated representative will consult and determine when and what operations will begin.

In general, operations will be dealt with as follows:

1. Snow accumulations of 2" or less will be handled on an as-needed basis through such activities as spot sanding/salting and/or spot plowing.
2. Snow accumulation of 2" with **or with/out** continuing snowfall, **drifting snow**, and/or **icing of pavements** may warrant commencement of full plowing operations.
3. ~~Drifting of snow may warrant commencement of partial or full operations depending upon conditions.~~
4. ~~Icing of pavements may warrant partial or full operation depending upon extent and conditions.~~

HOW SNOW WILL BE PLOWED

Snow will be plowed in a manner so as to minimize traffic obstructions. ~~The center of the roadway will be plowed first. The snow shall then be pushed from left to right with the discharge going onto the boulevard area of the right of way. It is the departmental goal to have the entire street system cleared after a "typical" snowfall in approximately 12 hours, assuming a general plowing operation beginning at 4:00 A.M. and snowfall ending by 8:00 A.M. Widening and cleanup operations may continue immediately or on the following work day depending upon conditions and circumstances. Depending on snowfall conditions and duration of the storm, cleanup operations can fluctuate widely.~~

The ~~Street~~ **Public Services** Supervisor will determine when snow will be removed ~~for the downtown area from the central business district area streets, sidewalks and/or public parking lots facilities.~~

Snow removal operations will not commence until other snow plowing operations have been completed. Snow removal operations may also be delayed depending on weather conditions, personnel, and budget availability. ~~The snow will be removed and hauled to a snow storage area. The snow storage area will be located so as to minimize environmental problems.~~

USE OF SALT/SAND

The City will use salt/sand and other chemicals when there are hazardous icy or slippery conditions, ~~on steep grades, and on high volume intersections~~ **on roadways**. The ~~Street~~ **Public Services** Supervisor, at his/her discretion, may vary sand/salt/chemical mix to address varying conditions of wind, temperature, etc. to produce, in his/her judgment, the most effective results. Application will be limited on low volume streets and cul-de-sacs.

SUSPENSION OF OPERATIONS

Generally, operations will continue until all roads are passable. Any decision to suspend operations will be made by the ~~Street~~ **Public Services** Supervisor and shall be based on the conditions of the storm.

Safety of the plow operators and the public is paramount. Therefore, snow clearing or removal operations may be suspended after 12 hours to allow personnel adequate time for rest. There may be instances when suspension of operations is not possible due to ongoing storm conditions. ~~In these cases, the Street Supervisor will decide if and what portion of the plowing crew will stand down.~~ Operations may also be suspended during periods of limited visibility. The ~~Public Works~~ **Services** Department will do its best to provide access for emergency fire, police and medical services during a storm event.

PROPERTY DAMAGE

Snow plowing and ice control, by its nature, can cause harm to areas adjacent to the street even under the best of circumstances. The City's plow operators make every effort to avoid damage to areas adjoining the street, however, such damage does occur from time to time. The majority of damage occurs to improvements in the City Right-of Way which extends approximately 10' to 15' beyond the streets curbs.

The intent of the Right-of Way is to provide room for snow storage, utilities, sidewalks, and other city uses. However, certain private improvements such as mail boxes are permitted within this area. Therefore, the City will cooperate with the property owner to determine if the damage is the responsibility of the City and when it shall be the responsibility of the resident. The City accepts responsibility for physical damage to legally installed mailboxes if struck by a plow blade, wing, or other piece of equipment. Damage resulting from plow castings or the disturbance of snow or ice piles is the responsibility of the resident.

The City bears no responsibility for damage to irrigation systems, driveway markers, or other items

illegally placed in the City Right-of-Way. If such items are deemed to be a traffic hazard or endanger street maintenance equipment or operators, the owner will be required to remove such items from the City Right-of-Way. Lawns that are scraped or gouged by City equipment will be repaired by top dressing and seeding the following spring. Residents are requested to assist by watering the areas that are repaired. In instances where there is a disagreement as to the source of the damage and/or repair responsibilities, the Director of Public Works Services or Police Department shall determine the obligation.

DRIVEWAYS

One of the most frequent and most difficult problems in removal of snow from public streets is the snow deposited in driveways during plowing operations. City personnel does not provide driveway cleaning.

MAIL DELIVERY

The snow plow operators make every effort to remove snow as close to the curb line as practical and to provide access to mailboxes for the Postal Service. However, it is not possible to provide perfect conditions and minimize damage to mailboxes with the size and type of equipment the City operates. Therefore, the final cleaning adjacent to mailboxes is the responsibility of each resident.

SNOW ON ROADWAYS

According to the laws of the State of Minnesota, depositing snow in any fashion onto a public street/Right-of-Way or highway is illegal and punishable as a misdemeanor.

~~Minnesota Statute 160.27 and City of Anoka Ordinance/Policy~~ **Chapter 50, Section 32 of the Anoka City Code** prohibits plowing, shoveling, blowing or placing snow onto public roadways. The act of placing snow onto a public roadway may subject a person to a civil liability if a road hazard such as a slippery area, frozen rut or bump occurs and causes a traffic accident. This civil liability may extend to both the property owner and the person who actually placed the snow on the roadway/Right-of-Way.

The City of Anoka asks all citizens to comply with these rules which are designed to keep the streets, Right-of-Ways, and highways safe during the winter months.

ATTENTION VEHICLE OWNERS

Within the City of Anoka, any person having a vehicle parked on any street after a continuous snowfall accumulating two (2) or more inches of snow will be subject to tagging and possible towing at the owners expense. This rule is enforced from 6 A.M. to 2 A.M. or until the street has been plowed to the full width of the roadway. By Ordinance, no parking is allowed on any City street from 2 A.M. to 6 A.M.

DISCLAIMER

All parts of this policy may be affected by at least one or more of the following which may delay all or some of the services provided:

- equipment breakdowns E
- vehicles disabled in deep snow V
- weather so severe as to cause crews to be called in from the streets (i.e. white out conditions) W
- equipment rendered inadequate by the depth of snow or drifts E
- C

rew breaks, breaks required by refueling, refilling of material spreaders, installing chains or blades

-

nforeseen emergencies

U

COUNCIL MEMO FORM

11.2

Meeting Date	May 16, 2016
Agenda Section	New Business
Item Description	Repealing City Policy #2010-02; Special Events
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION

Earlier in this meeting Council would have held the first reading of an ordinance amending Chapter 14, Article VII, Special Events.

Planning Director Carolyn Braun and I worked on the revisions to Chapter 14, Article VII, so that we could incorporate what was necessary and appropriate from the “Special Events Policy”, into the actual City Code regulations for a Special Event.

The policy, as it was, did not fully align with all of the Special Event Regulations in the City Code, nor did the policy provide staff with clear, decisive direction related to fees and charges to event sponsors, and revenue sharing from the event.

There were several areas in the policy that staff determined were not necessary to include in the City code, most notably, the “Types of Special Events Sponsors”. That section of the Policy was basically a tool that related to the Cost Recovery-Revenue Sharing” chart (that is part of the current Policy).

The Code changes as proposed in the ordinance you reviewed this evening, addresses cost recovery and revenue.

FINANCIAL IMPACT

N/a

REQUESTED COUNCIL ACTION

Request that the Council Repeal City Policy #2010-02; Special Events.



SPECIAL EVENTS POLICY

Policy Number 2010-02

ADOPTED: March 15, 2010

I. General Policy Statement & Objective.

The purpose of this policy is to define the various types of sponsors of special events and to provide a guideline for justly determining the City's participation level with Special Events. This policy should be used in conjunction with all other applicable laws, ordinances and resolutions relating to special events, when reviewing requests.

II. Types of Special Events Sponsors.

1. City-Operated. A special event organized and conducted by the City and largely funded by the City.
2. City-Sponsored. A special event organized and conducted by a tax exempt non-profit organization under Section 501(c) (3) through (10) of the Internal Revenue Code that the City has elected to support through appropriation of funds within the City's budget. This is typically an annual recurring event. This is an event that the City has determined is of general interest to the public and advances the City's public image. The City will provide financial support to this event as determined in the annual budget appropriation which may take the form of cash contributions for services or contributed City services to facilitate the event activities. This event must meet the other requirements of the Special Events Policy/Ordinance and must reimburse the City for any City costs in excess of the support level authorized by the budget appropriation.
3. City-Sanctioned. A special event organized and conducted by a tax exempt non-profit organization under Section 501 (c) (3) through (10) of the Internal Revenue Code that is approved for full or partial waiver of cost recovery or revenue sharing due to identifiable community benefits. The City may provide financial support to this event by waiving cost recovery and revenue sharing provisions. In effect, such an event is assisted by contributed City services to facilitate the event activities. This event must meet the other requirements of the Special Events Policy/Ordinance and must reimburse the City for any City costs in excess of the support authorized by the waiver.
4. Non-Profit Local Sponsor. A special event organized and conducted by a tax-exempt non-profit organization under Section 501(c) (3) through (10) of the Internal Revenue Code based within the City on a first time, one-time or occasional basis. This event must meet the other requirements of the Special Events Policy/Ordinance and must reimburse the City for any City costs unless otherwise waived in exchange for community benefits.

5. Non-Profit Non-Local Sponsor. A special event organized and conducted by a tax-exempt non-profit organization under Section 501 (c) (3) through (10) of the Internal

Revenue Code not based within the City on a first-time, one-time or occasional basis. This event must meet the other requirements of the Special Events Policy/Ordinance and must reimburse the City for any City costs unless otherwise waived in exchange for community benefits. The City may require approval of other tax exempt non-profit beneficiaries of the event.

6. For Profit Sponsor. A special event organized and conducted by a person, organization or company that does not qualify as a tax-exempt non-profit organization under Section 501 (c) (3) through (10) of the Internal Revenue Code. A for profit sponsor must meet the requirements of the Special Events Policy/Ordinance and must reimburse the City for any City costs unless otherwise waived due to findings of community benefits. Further, the City may require revenue sharing with the City and/or approval of other for profit or tax exempt non-profit beneficiaries of the event.

Any tax-exempt non-profit organization which does not demonstrate full compliance with Internal Revenue code exemption requirements will be considered a for profit entity under this policy. For example, the organization must not be organized or operated for the benefit of private interests, such as the creator or the creator's family, shareholders of the organization, other designated individuals, or persons controlled directly or indirectly by such private interests. No part of the net earnings of a Section 501 (c) (3) through (10) organization may inure to the benefit of any private shareholder or individual. A private shareholder or individual is a person having a personal and private interest in the activities of the organization.

7. Block Party Sponsor. A special event organized and conducted by a person or group involving closure of a City street, parking lot or parking area for exclusive use by persons residing in the immediate area.
8. Political Event Sponsor. A special event organized and conducted by a political party for purposes of a political rally and/or fund raising.
9. Private Sponsor. A special event organized and conducted by a person or group for exclusive use by members of a family, friends or associates by invitation and not open to the public. Events involving less than 50 people and lasting less than two hours would not be considered a special event provided public travel or access to public property is not impeded.

III. Non-Profit Revenue/Expenditure Requirements.

Qualifying Non-profit Special Events are required to show financial statements that document that no more than 20% of the gross revenue for the event is spent on administrative costs (i.e. wages/salaries).

IV. City Participation in Special Events.

The City Manager has the authority to determine, without further approval, which events that the City will provide financial, material, labor or other support to, and to what extent.

Attached is a spreadsheet providing examples of the City's participation in Special Events. This spreadsheet may be used as a guide for future Special Events requests.

**SPECIAL EVENTS TRANSACTIONS BY TYPE OF EVENT
(LISTED IN ORDER OF PRIORITY FOR USE OF FACILITIES)**

TYPE OF EVENT	LICENSE FEE	CITY COST RECOVERY	REVENUE SHARING	EVENT EXAMPLES/SPONSORS
1) City Operated	Yes*	No	No	Northstar opening/City
2) City Sponsored	No	No, budget annually	No, unless offered by non-profit	Halloween/Anoka Halloween Inc Car Show/ABLA Sidewalk Sales Days/Chamber
3) City Sanctioned	No	No, if grant funded or waived by City	No, unless offered by non-profit	Summerfest/St. Stephens Memorial Day/Legion
4) Non-Profit Local	Yes*	Yes, unless waived by City	No, unless offered by non-profit	First-time or one-time event Local Masonic Lodge parade
5) Non-Profit Not Local	Yes*	Yes, unless waived by City	No, unless offered by non-profit	First-time or one-time event MN Masonic parade
6) For-Profit	Yes*	Yes, unless waived by City	Yes, unless waived by City	Serums Halloween Party/Serums Motorcycle Rally/Serums Business promotion/owner
7) Block Party	No	Yes, if extraordinary costs	No	Block party/local resident
8) Political	Yes*	Yes, if extraordinary costs	No	Public political mtg/political party
9) Private	Yes*	Yes, if extraordinary costs	No	Family celebrations Common interest gatherings

*License fees are required for first-time or one-time events, but not yearly for annual events including For-profit events like Serum's Halloween Block Party

Prepared by Bob Kirchner

COUNCIL MEMO FORM

12.1

Meeting Date	May 16, 2016
Agenda Section	Updates & Reports
Item Description	Tentative Agendas
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION

Attached are the tentative agenda(s) for future meeting(s).

FINANCIAL IMPACT

None.

COUNCIL ACTION REQUESTED

Request Council review and discuss upcoming agenda(s).



City Council - Worksession
Monday, May 23, 2016 - 5:00 p.m.
Council Worksession Room
(meeting will not be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL BUSINESS and/or DISCUSSION ITEMS**
 - 3.1 Discussion; Equipment Replacement Plan (ERP).
 - 3.2 Discussion; Capital Improvement Plan (CIP).
4. **ADJOURNMENT**



City Council - Regular Meeting

Monday, June 6, 2016 - 7:00 p.m.

Council Chambers

(meeting will be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
 - 3.1 May 16, 2016 Regular Mtg.
 - May 23, 2016 Worksession.
4. **OPEN FORUM** **The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
 - 4.1 Audit Presentation.
5. **PUBLIC HEARING(S)**
6. **CONSENT AGENDA**
 - 6.1 Verified Bills.
 - 6.2 Revising & Setting Council Calendars.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
 - 7.1 Planning Items:
8. **PETITIONS, REQUESTS & COMMUNICATION**
9. **ORDINANCES & RESOLUTIONS**
 - 9.1 ORD/Amending Chpt 14, Article VII; Special Events. (2nd Reading)
RES/Approving Summary for Publication; Chpt 14, Article VII.
 - 9.2 ORD/Amending 2016 Master Fee Schedule; Special Events. (2nd Reading)
 - 9.3 ORD/Amending Chpt 48; Article I; Property Maintenance Standards. (2nd reading)
RES/Approving Summary for Publication; Chpt 48, Article I.
 - 9.4 ORD/Amending Chpt 50; Article II; Snow & Ice Removal. (2nd Reading)
RES/Approving Summary for Publication; Chpt 50, Article II.
 - 9.5 ORD/Granting an Easement to City of Champlin for Champlin Substation. (1st Reading)
 - 9.6 RES/Joint Powers Agreement/BCA; Data Services.
10. **UNFINISHED BUSINESSES**

11. NEW BUSINESS

- 11.1 Approve Capital Improvement Plan (CIP).
- 11.2 Approve Equipment Replacement Plan (ERP).

12. UPDATES & REPORTS

- 12.1 Tentative Agendas.

ADJOURNMENT



City Council - Regular Meeting

Monday, June 20, 2016 - 7:00 p.m.

Council Chambers

(meeting will be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
 - 3.1 June 6, 2016 Regular Mtg.
4. **OPEN FORUM** **The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
5. **PUBLIC HEARING(S)**
 - 5.1
6. **CONSENT AGENDA**
 - 6.1 Verified Bills.
 - 6.2 Revising & Setting Council Calendars.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
 - 7.1 Planning Items:
 - 7.1.A RES/Variance; 1423 4th Ave.
 - 7.1.B RES/Site Plan; 1 Vista Way.
8. **PETITIONS, REQUESTS & COMMUNICATION**
9. **ORDINANCES & RESOLUTIONS**
 - 9.1 ORD/Granting an Easement to City of Champlin for Champlin Substation. (2nd Reading)
10. **UNFINISHED BUSINESSES**
11. **NEW BUSINESS**
12. **UPDATES & REPORTS**
 - 12.1 Tentative Agendas.

ADJOURNMENT



City Council - Worksession
Monday, June 27, 2016 - 5:00 p.m.
Council Worksession Room
(meeting will not be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL BUSINESS and/or DISCUSSION ITEMS**
 - 3.1 Discussion: Proposed changes to City Code related to Signs.
 - 3.2 Discussion; Amendments to City Code related to Use of Sidewalks.
 - 3.3 Discussion; City Sponsored Special Events; - Future Vision.
 - 3.4 Discussion; Unmanned Aerial Device Ordinance.
 - 3.5 Discussion; City Communications.
4. **ADJOURNMENT**