



City Council - Regular Meeting

Monday, June 6, 2016 - 7:00 p.m.

Council Chambers

(meeting will be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
 - 3.1 May 16, 2016 Regular Mtg.
 - May 23, 2016 Worksession.
4. **OPEN FORUM** **The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
5. **PUBLIC HEARING(S)**
6. **CONSENT AGENDA**
 - 6.1 Verified Bills.
 - 6.2 Revising & Setting Council Calendars.
 - 6.3 Recommended Approval of an LG220 Permit for a Raffle at Anoka High School; River City Rhythm.
 - 6.4 Recommended Approval of an LG230 Gambling Permit; Raffle at Anoka Ice Arena.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
8. **PETITIONS, REQUESTS & COMMUNICATION**
9. **ORDINANCES & RESOLUTIONS**
 - 9.1 ORD/Amending Chpt 14, Article VII; Special Events. (2nd Reading)
RES/Approving Summary for Publication; Chpt 14, Article VII.
 - 9.2 ORD/Amending 2016 Master Fee Schedule; Special Events. (2nd Reading)
 - 9.3 ORD/Amending Chpt 48; Article I; Property Maintenance Standards. (2nd reading)
 - 9.4 ORD/Amending Chpt 50; Article II; Snow & Ice Removal. (2nd Reading)
 - 9.5 RES/Purchase of 839 East River Road.

10. **UNFINISHED BUSINESSES**

11. **NEW BUSINESS**

11.1 Budget Adjustment; Payment to Rauenhorst Recruiting Company.

12. **UPDATES & REPORTS**

12.1 Tentative Agendas.

ADJOURNMENT

COUNCIL MEMO FORM

3.1

Meeting Date	June 6, 2016
Agenda Section	Council Minutes
Item Description	Various City Council Meeting Minutes
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION

Included in your packet are minutes (s) of previous Council meetings, worksessions, special meetings, etc. Minutes must be approved by the City Council and are kept permanently in the official City Council Minute Book.

FINANCIAL IMPACT

None.

COUNCIL ACTION REQUESTED

Approval of minutes.

**REGULAR MEETING OF THE ANOKA CITY COUNCIL
ANOKA CITY HALL
CITY COUNCIL CHAMBERS
MAY 16, 2016**

1. CALL TO ORDER

Mayor Rice called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

2. ROLL CALL

Present at roll call: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver.

Staff present: City Manager Greg Lee; Planning Director Carolyn Braun; Deputy Community Development Director Doug Borglund; Public Works Superintendent Mark Anderson; City Attorney Scott Baumgartner; and Recording Secretary Cathy Sorensen.

Absent at roll call: None.

3. COUNCIL MINUTES

- 3.1 Minutes of April 25, 2016, Worksession.
Minutes of May 2, 2016, Regular Meeting.

Motion by Councilmember Freeburg, seconded by Councilmember Anderson, to waive the reading and approve the April 25 Worksession and the May 2, 2016, Regular Meeting minutes.

Vote taken. All ayes. Motion carried.

4. OPEN FORUM

- 4.1 Introduction of Doug Borglund, City's New Deputy Community Development Director.

City Manager Greg Lee introduced the City's new Deputy Community Development Director, Doug Borglund, to the City Council and community. He explained the changes in Community Development and Economic Development departments and how they will be combined by the end of the year under the direction of Mr. Borglund.

Mr. Borglund introduced himself and shared his education and background experience, noting he has worked in local government for over 20 years. He said Anoka has many great assets and is excited to be here. Mr. Borglund said he has

been pleased already working with the great staff looks forward to working with the Council in Anoka.

Councilmember Freeburg asked if Mr. Borglund will be Planning Director Carolyn Braun's replacement. Mr. Lee said while there is no replacement for Ms. Braun Mr. Borglund will be heading the Community Development Department while Ms. Braun continues to work in other capacities, including the Comprehensive Plan update and other projects.

Mayor Rice stated Anoka's staff is world class and welcomed Mr. Borglund to the team.

4.2 Proclamation; National Public Works Week.

Public Services Superintendent Mark Anderson shared that National Public Works Week (NPWW) is a celebration of the tens of thousands of men and women in North America who provide and maintain the infrastructure and services collectively known as public works. Instituted as a public education campaign by the American Public Works Association (APWA) in 1960, NPWW calls attention to the importance of public works in community life and recognizes the professionals who serve the public every day.

Councilmember Weaver thanked all the remarkable staff in the City, especially Public Works, who perform great work every day from installing docks and buoys to creating duck blinds, cleaning streets and improving parks.

Councilmember Freeburg said he is very proud of our department and shared how the City is small enough for a hands on response which is wonderful. He said the staff consider the work personally which is great.

Mayor Rice read the Proclamation into the record.

- 4.3 Councilmember Schmidt complimented Mayor Rice on how well he managed the last Council meeting during the long testimony regarding the Medved development items.

5. PUBLIC HEARING(S)

None.

6. CONSENT AGENDA

Motion by Councilmember Weaver, seconded by Councilmember Schmidt, to approve Consent Agenda 6.1 through 6.3.

- 6.1 Approved Verified Bills.

- 6.2 Revising and Setting Council Calendars.
- 6.3 Recommend Approval of LG220 Gambling Permit for Anoka Area Chamber of Commerce.

Vote taken. All ayes. Motion carried.

7. REPORTS OF OFFICERS, BOARDS AND COMMITTEES

7.1 Planning Items.

7.1.A. RES/Variance Extension; 208 Clay Street. **RESOLUTION**

Planning Director Carolyn Braun shared a staff report with background information to the Council stating the applicant, Anoka County Housing and Redevelopment Authority, has submitted a request for an extension of two previously approved variances at the property at 208 Clay Street. The City of Anoka approved the variances on May 18, 2015 which reduced the required front yard setback from 25 feet to 13.5 feet and increased the amount of imperious surface coverage from 35% to 39.8%. Ms. Braun said the applicant has requested an extension of 6 months due to delays in determining how to treat the shared garage that is located on the property. The applicant has developed new plans for how to treat the garage, which will change the originally approved site plans reviewed in 2015.

Councilmember Weaver said the neighbor whose garage is being redone had concerns but is not present this evening and asked if the concerns have been settled.

Karen Skepper, Director of Community Relations, said she met with the property owner, Mr. Jochum, after the first Planning Commission meeting and shared their intent to finish the remaining garage side to match the others as well as the eaves and said he seemed fairly comfortable with the update.

Councilmember Weaver asked how the two-foot encroachment will be documented. Ms. Skepper said the process will be somewhat messy no matter what but that the County Attorney will be issuing a letter to Mr. Jochum stating the County will allow the continued encroachment as long as the garage remains. She said when the property sells the County will be up front about the situation and said she does not expect there to be any problems, adding any future property owner will be notified.

Councilmember Weaver asked if the letter will be recorded. Ms. Skepper said that step has not been discussed but that they will do whatever is legally necessary.

City Attorney Scott Baumgartner said there are contingencies in place and the encroachment will end at some point so he felt an encroachment agreement should be created as it will help outline conditions and termination date.

Councilmember Weaver asked if the City should address the encroachment agreement. Mr. Baumgartner said since the City does not own the property the County should draw up the agreement.

Motion by Councilmember Weaver, seconded by Councilmember Anderson, to adopt a resolution approving a variance extension at 208 Clay Street.

Councilmember Weaver there is a lot on this site and hopes this works well because it is an awkward situation. Mayor Rice agreed, stating there is more here than the lots allow which is what is causing the encroachment.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

8. PETITIONS, REQUESTS AND COMMUNICATION

None.

9. ORDINANCES AND RESOLUTIONS

9.1 ORD/Amending Chapter 46; Offenses and Miscellaneous Provisions, Article III. Offenses Involving Public Safety. (2nd Reading)

ORDINANCE

RES/Approving Summary for Publication; Chapter 46, Article III.

RESOLUTION

Mr. Lee shared a staff report with background information to the Council stating in response to U.S. District Court Judge Donovan Frank's ruling that Minnesota's program for confining predatory offenders is equivalent to permanent confinement without a clear path to release and ruling the program to be unconstitutional, many communities are enacting local ordinances to restrict where Level III predatory offenders can live after they are released. He noted there have been minor wording changes and corrections since the first reading and the changes have been reviewed by the City Attorney.

Motion by Councilmember Weaver, seconded by Councilmember Freeburg, to hold second reading and adopt ordinance amending Chapter 46; Article III, Offenses Involving Public Safety of the Code of the City of Anoka

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

Motion by Councilmember Weaver, seconded by Councilmember Anderson, to adopt a resolution approving the summary publication.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

9.2 ORD/Amending Chapter 14, Article VII: Special Events. (1st Reading)

Mr. Lee shared a staff report with background information to the Council stating at the April worksession, Council and staff discussed the City's Special Events regulations in our City Code and the separate Special Events Policy. The purpose of this review was to clarify some sections of the current code and to incorporate the Special Events Policy into the City Code's Special Events section. Mr. Lee said the two documents did not fully align with each other and we wanted to have one document that fully addresses the regulations and requirements related to Special Events Licensing as well as adopt a specific requirement for the donation of funds derived from a special event. Mr. Lee reviewed the changes, including fees and charges, financial reporting and revenue sharing, and application procedures.

Mayor Rice asked if we have participation by non-profits paying any or all City expenses for their events. Ms. Braun said she is not sure but said the ordinance outlines this requirement now. She noted the City Clerk spends a lot of time explaining the process to groups now and this will help with that process.

Councilmember Schmidt said his concern is that we will have equally qualified applicants who might wish to use City property to close streets or parking lots and these should be done on a first-come first-served basis along with radius requirements.

Mr. Lee said he is working with the City Clerk on this already and currently take event requests on a first-come first served basis as well as confirming impact to event areas. He said there is an event this Saturday with Walk a Mile In Her Shoes as well as the Masonic Lodge's but said staff thought the two events were far enough apart in time, adding a third event request would not have been approved for this weekend.

Councilmember Schmidt asked if we will be on solid ground to say no. Mr. Lee said we are but noted it is subjective on a case by case basis.

Councilmember Weaver shared his concerns about closing the plaza with the other lot under construction. Mr. Lee said the timing is staggered and staff will be present to remove signs to open up the lots for Saturday evening business.

Council directed staff to include a statement that reserves the right for the City to deny an application. Mr. Baumgartner said the City can say no to using any City property but said he will craft something for inclusion.

Councilmember Schmidt confirmed the statement will be included in the City policy.

Motion by Councilmember Anderson, seconded by Councilmember Weaver, to hold first reading of an ordinance amending Chapter 14, Article VII, Special Events of the Code of the City of Anoka.

Councilmember Weaver said he is pleased we are getting this figured out as the City has many events and we need some control.

Mayor Rice said the quality events will become quality annual events and hopes we can do some coaching on when their event may be best held.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

9.3 ORD/Amending 2016 Master Fee Schedule; Special Events. (1st Reading)

Mr. Lee shared a staff report with background information to the Council stating staff is recommending an increase in this fee for several reasons, including a large increase in individuals/entities desiring to hold a Special Event in Anoka and changing the process for staff reviewing the Special Events License applications that involves many departments. He said staff is recommending the following increase from \$75.00 per event to \$200 per event, with \$100 retained to cover staff labor costs for the assistance/review and \$100 for the actual "license" itself, which may be refunded to the applicant if they withdraw the application prior to it being placed in a City Council packet. Mr. Lee said this will ensure that the staff labor costs for the initial review is not being borne by the taxpayers, but is being paid for by the individual/entity that applied for a Special Event License. He noted annual events only pay the license fee for their first time event and subsequent events are not charged a fee, as long as they occur annually and there are not significant changes in the event details from the initial license approval.

Ms. Braun noted event sponsors would have to pay for any City services provided.

Councilmember Anderson said he is pleased there is no proposed fee for recurring events.

Motion by Councilmember Weaver, seconded by Councilmember Schmidt, to hold first reading of an ordinance amending the 2016 Master Fee Schedule.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

9.4 ORD/Amending Chapter 48; Article I; Property Maintenance Standards.
(1st Reading)

Mr. Lee shared a staff report with background information to the Council stating at the April 26, 2016 Council Worksession, staff brought forth suggested language changes for Chapter 48, Chapter 50, and the City's Snow Removal Policy in response to a complaint/inquiry from a citizen regarding ice control on sidewalks; and questions regarding the City's responsibility for ice control and snow removal on sidewalks.

Councilmember Weaver said recognizing National Public Works Week is appropriate because when winter storm occurs staff is out working at 3:00 a.m. which is remarkable, including administrative staff.

Motion by Councilmember Weaver, seconded by Councilmember Anderson, to hold first reading of an ordinance amending Chapter 48, Property Maintenance Standards, Article I, Section 48-3, Responsibilities of Owners and Occupants, of the Code of the City of Anoka.

Mr. Anderson said it is true that administrative staff drive plow trucks on streets and cul-de-sacs while Public Works staff plow 2-3 at a time. He said this practice results in good team building and gets the City cleaned up that much quicker.

Councilmember Schmidt referred to the burden on 7th Avenue and the Champlin Bridge when snow removal is complete and then our plows come through and create the ridge and asked who removes it again. Mr. Anderson said all we can do is go back and replot. He said they focus on getting everyone once first and then go back and replot, adding sometimes if snow has started to fall again they have to go back anyway. Mr. Anderson said normally these areas get filled back in by another truck or during subsequent snowfalls.

Councilmember Schmidt said staff does a great job but noted some property owners cannot move this heavy snow, especially more than once. Mr. Anderson said we go back and try to help those homeowners and encouraged people to call for assistance.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

9.5 ORD/Amending Chapter 50; Article II; Snow and Ice Removal. (1st Reading)

Mr. Lee shared a staff report with background information to the Council stating at the April 26, 2016 Council worksession staff brought forth suggested language changes for Chapter 48, Chapter 50, and the City's Snow Removal Policy in response to a complaint/inquiry from a citizen regarding ice control on sidewalks; and questions regarding the City's responsibility for ice control and snow removal on sidewalks.

Motion by Councilmember Anderson, seconded by Councilmember Freeburg, to hold first reading of an ordinance amending Chapter 50, Streets, Sidewalks and Other Public Places, Article II. Snow and Ice Removal, of the Code of the City of Anoka.

Councilmember Weaver said there is a lot of changed language and asked if there is still discretion in the policy and who makes those decisions. Mr. Anderson said the responsibility is up to him but said Streets Supervisor John Holmes fully understands the process and does a great job every day. He said they are very proud of the job we do with the snow and hear people comment on how clean our streets are compared to other cities.

Councilmember Weaver acknowledged some of the employees who are very good at what they do. Mr. Anderson agreed, saying we have many great operators who all care which shows in their work.

Mayor Rice said he has heard from other cities that Anoka clears their streets on the same day and how impressed they are about that fact.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

9.6 RES/Authorizing Signatures for Property Exchange/Purchase Agreement and Other Related Documents Related to Dennis and Beverly Medved Transaction.
RESOLUTION

RES/Approving Development Agreement with Dennis and Beverly Medved.
RESOLUTION

Mr. Baumgartner shared a staff report with background information to the Council stating at your meeting on May 2, 2016, the City Council adopted a resolution that approved the Property Exchange/Purchase Agreement with the Medveds. In processing that Agreement, he discovered that there were additional documents, other than just Property Exchange/Purchase Agreement, which would

require the signature of the Mayor and City Clerk. Mr. Baumgartner shared a resolution that authorizes the Mayor and City Clerk to sign all necessary, associated documents related to this transaction, including but not limited to the revised purchase agreement, 10-31 exchange documents, draft development agreement which will enable construction of the new Riverplace facility at 6058 Highway 10, lease agreement, and others.

Mr. Baumgartner referred to some minor modifications to the purchase agreement, including clarifying that this is an arm's length transaction with no relocation costs and how the City has started grading and prep work in order to do meet the deadline for the 10-31 exchange and the provision acknowledging a reduction in the purchase price by City. He said they also removed the contingencies relative to title work, contamination work, and title insurance that have been satisfied prior to closing.

Councilmember Anderson complimented Mr. Baumgartner and staff on all the details involved in this transaction.

Councilmember Freeburg inquired about the wells. Mr. Baumgartner said both wells have been sealed and have to be recorded with the Minnesota Department of Health (MDH) but one record does not match what MDH shows. He said while he is confident the well has been sealed they have to figure out the correct numbering for the title company.

Motion by Councilmember Freeburg, seconded by Councilmember Schmidt, to adopt a resolution authorizing the signing of all necessary documents to consummate the purchase agreement with Dennis E. and Beverly A. Medved.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

Mayor Rice asked if these changes are new. Mr. Baumgartner said they are as they are trying to close yet this week and some modifications have been included in Council's packet, including combined parts regarding sewer and water utilities stubbing up there but from that point on the developer will do as part of their responsibility. He also referred to repair and maintenance of the lift station on their site and the infiltration basin on the drainage and utility easement that the City has the right to tap in to if needed for run off as part of the Highway 10 construction.

Mr. Lee explained the standing water versus the infiltration basin, stating the water will leave by the outlot into a ravine to the river.

Councilmember Weaver asked if this is the same area where all the rip rap work was done. Mr. Anderson said this is the same depression near the removals done as part of the Oxbow project.

Councilmember Weaver said he recently took a boat by the back side of King's Island and the rip rap goes quite a ways up the ravine and has a fairly large barrier almost like a dike. Mr. Anderson agreed, stating it takes a lot of energy out of the water through the channel.

Councilmember Schmidt confirmed the outflow comes from the ravine.

Councilmember Anderson asked if Council could get a tour of that island. Mr. Anderson said they could do that but with the river elevation would need a pontoon.

Councilmember Freeburg asked if the channel will fill in with sediment and is the shoreline erosion controlled. Mr. Anderson said he has had that concern as well as the soil is very sandy and could be back again sometime soon.

Councilmember Weaver said he is impressed with the green vegetation coming down the banks and the plantings, noting there is good current so while there will be some sedimentation as long as the current is there it will scour the area.

Mayor Rice said during low water we have sediment and high water will scour, which is a natural progression.

Councilmember Schmidt said the agreement refers to the lift station a private and asked if we have any responsibility should it fail. Mr. Baumgartner said the City will have no responsibility for the lift station once taken over by the developer.

Motion by Councilmember Weaver, seconded by Councilmember Schmidt, to adopt a resolution approving development agreement with Dennis E. and Beverly A. Medved.

Mr. Baumgartner said the performance guarantee of 125% to guarantee public improvements is not being requested because infrastructure is their responsibility and there is nothing the City has to protect but said there will be a cash escrow of 100% of the project plus contingency fees plus a letter of credit or performance bond for landscaping and warranty for one year after completion.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

10. UNFINISHED BUSINESS

None.

11. NEW BUSINESS

11.1 Amending City Policy #97-107; Snow Removal.

Mr. Lee shared a staff report with background information to the Council stating at the April 26, 2016 Council Worksession, staff brought forth suggested language changes for Chapter 48, Chapter 50, and the City's Snow Removal Policy in response to a complaint/inquiry from a citizen regarding ice control on sidewalks; and questions regarding the City's responsibility for ice control and snow removal on sidewalks. Snow removal & ice control is addressed in two (2) sections of the City Code: Chpt 48, Property Maintenance Standards, Article I, Section 48-3, Responsibilities of Owners and Occupants and in Chpt 50, Streets, Sidewalks and Other Places, Article II, Snow and Ice Removal.

Motion by Councilmember Anderson, seconded by Councilmember Freeburg, to amend City Policy #97-107; Snow Removal.

Vote taken. All ayes. Motion carried.

11.2 Repealing City Policy #2010-02; Special Events.

Mr. Lee shared a staff report with background information to the Council stating earlier in this meeting Council held the first reading of an ordinance amending Chapter 14, Article VII, Special Events and that staff has worked on the revisions to Chapter 14, Article VII to incorporate what was necessary and appropriate from the "Special Events Policy" into the actual City Code regulations for a Special Event. The policy, as it was, did not fully align with all of the Special Event Regulations in the City Code, nor did the policy provide staff with clear, decisive direction related to fees and charges to event sponsors, and revenue sharing from the event.

Motion by Councilmember Schmidt, seconded by Councilmember Anderson, to repeal City Policy #2010-02; Special Events.

Vote taken. All ayes. Motion carried.

12. UPDATES AND REPORTS

12.1 Tentative Agenda(s).

The Council reviewed the tentative agendas of the upcoming Council meetings.

12.2 Staff and Council Input.

Mr. Lee shared that 7th Avenue will be paved on May 17 and will be open on May 18, 2016.

Councilmember Anderson said he attended the soft opening at the 201 Tavern Grill and was impressed with the pleasant atmosphere, stating they will be a fine addition to Anoka.

Councilmember Weaver said City Clerk Oehlers revised the Council calendar to include the Tom Hammer benefit this weekend.

Councilmember Freeburg inquired about the TH 47 meeting. Mr. Lee said the meeting will be held on May 17 at City Hall for elected officials with open houses scheduled in June for the public.

Councilmember Freeburg referred to two events this weekend, including the Masonic Rib Fest and the Walk a Mile in Her Shoes that will support the prevention of domestic abuse and the Alexandra House.

Mayor Rice said September is Domestic Abuse Awareness month and said it is our society's responsibility to make people aware and address the problem of domestic abuse.

Mayor Rice noted he will be absent for next two Council meetings due to a medical reason.

13. ADJOURNMENT

Councilmember Freeburg, made a motion to adjourn the Regular Council meeting. Councilmember Anderson, seconded the motion.

Vote taken. All ayes. Motion carried.

Time of adjournment: 8:13 p.m.

Submitted by: Cathy Sorensen, *TimeSaver Off Site Secretarial, Inc.*

Approval Attestation:

Amy T. Oehlers, City Clerk

**WORKSESSION OF THE ANOKA CITY COUNCIL
ANOKA CITY HALL
CITY COUNCIL WORKSESSION ROOM
MAY 23, 2016**

1. CALL TO ORDER

Mayor Rice called the worksession meeting to order at 5:03 p.m.

2. ROLL CALL

Present at roll call: Mayor Pro Tem Weaver, Councilmembers Anderson, Freeburg, Schmidt.

Absent: Mayor Rice.

Staff present: City Manager Greg Lee; Finance Director Lori Yager; Recreation Supervisor Lisa LaCasse, Public Works Superintendent Mark Anderson; Recording Secretary Cathy Sorensen.

3. COUNCIL BUSINESS and/or DISCUSSION ITEMS

3.1 Discussion; Equipment Replacement Plan (ERP).

City Manager Greg Lee shared the staff report stating that annually the Council and staff review the five-year equipment replacement plan prior to adoption. He said staff is looking for Council input for changes, additions, and deletions to the proposed plan.

Finance Director Lori Yager outlined the proposed ERP.

Councilmember Weaver asked if the requested items are needs versus wants. Ms. Yager said staff reviewed and identified needs of items such as the portable generator from the Electric Fund. Public Works Superintendent Mark Anderson said the current generator is 27 years old but noted life expectancy depends on the number of hours used.

Councilmember Weaver said Green Haven is requesting a rough mower and asked if this is a need or a want. Council held discussion on potential staff shortages and how the equipment will be used if purchased.

Mr. Anderson said the hydraulics are worn so the equipment will no longer safely climb a hill, adding the 1600 John Deere mower is from the Parks Department because it could no longer be used there in the parks and that was 7-8 years ago.

Councilmember Weaver complimented staff on how well the golf course looks.

Ms. Yager referred to the request for three police squads, noting they run 24/7 and that Police Chief Phil Johansen feels strong about their replacement. She said he understands while the squads have low miles they operate all the time, adding these vehicles will either go to auction or be replacement vehicles for other departments.

Councilmember Schmidt referred to the asset management software versus knowing the current equipment. Mr. Lee said staff is using this software but is doing so first with the sewer/water equipment.

Ms. Yager referred to the 24-foot trailer for Public Services for \$12,000. Mr. Anderson said this trailer hauls snow blowers and lawn mowers and allows for hauling two units. He noted the current trailer is 15 years old and that staff is proposing to purchase an aluminum trailer this time.

Councilmember Weaver asked if the trailer is front and rear load or both. Mr. Anderson said this trailer only has a ramp on the back so equipment use has to be considered.

Ms. Yager referred to the police forfeiture truck and equipment for new staff.

Councilmember Schmidt verified that three squads are being requested.

Ms. Yager said the zero turn mower can be removed from the ERP as it can be expensed as part of the equipment cost. Mr. Anderson said the zero turns run eight hours per day and will be at the cemetery.

Ms. Yager referred to the purchase of an aerator. Mr. Anderson explained this piece of equipment uses knife-like metal and shakes to aerate the City's parks and golf course.

Mr. Anderson referred to the MT Trackless equipment for use on the City's sidewalks. He explained the V-plow and blower and staff's attempts to get this back on the schedule.

Councilmember Freeburg asked if staff researches price quotes. Mr. Anderson said they purchase equipment on a State bid contract which includes parts that are interchangeable and have similarity of equipment. He noted while the price may seem high the last piece lasted 10 years which is good considering it bounces down sidewalks which decreases its life span.

Councilmember Weaver asked if this piece is used other than wintertime. Mr. Anderson said they make a mower attachment but it weighs 7,500 pounds and does not do well with turf and is unstable on unlevel ground.

Mr. Lee said the City does contract for Kings Island maintenance and uses the boom mower for the trail. Mr. Anderson agreed stating the unit is not very good on attachments.

Ms. Yager said they intend to increase annual costs to other departments by \$60,000-\$70,000 per year to cover the increased costs, adding the internal service fund was \$1.75 million and is now \$100,000 so they could either charge out the entire cost or try to build it up again.

Ms. Yager explained how the current pick-up truck and snow plow is very rusty and needs to be replaced because the floorboards are gone under the driver's seat. She said moving forward they will install mud flaps and use Weathertek floor mats to help with the salt accumulation, adding any new Public Works building will have an undercarriage wash to help remove salt. She reviewed the current two trucks, stating the one-ton Chevrolet is 16 years old and has had the box redone and painted and has 88,000 miles. She said this piece will go to auction for resale.

Councilmember Weaver asked about the resale. Ms. Yager said the resale budget for equipment is calculated and goes back into the same fund.

Mr. Anderson said staff estimates receiving \$5,000 for this truck on resale.

Ms. Yager said staff is estimating \$225,000 to replace the dual tandem plow truck which has a plow and wing as it had a catastrophic failure on Highway 10 earlier this year. She said this is a 2001 piece of equipment that was pushed back but after this failure needs to be replaced.

Mr. Lee said the goal is to use equipment between the maximum service levels before failures such as this occur.

Mr. Anderson said they will not recoup the cost to replace the differential and estimates trade-in at \$20,000.

Ms. Yager referred to the proposed air compressor purchase and said the majority of which will come from the garage fund which impacts the levy.

Councilmember Schmidt suggested this purchase come from the sewer fund.

Mr. Anderson said staff considers all options and how we can postpone purchase and referred to two single-axel dump trucks from 1996 that they keep using and have sandblasted and painted as the \$1,800 investment bought them more time. He said the Vactor truck water tanks split wide open and which they had to fix to get some value at auction.

Councilmember Weaver asked if camera improvements are capital. Ms. Yager said they did not do anything additional and the estimate is now \$125,000.

Mr. Anderson asked if they need to do CIP for cameras. Mr. Lee said there will be a budget line item for this purchase as they do not want to piecemeal the system because they want to have a comprehensive plan.

Ms. Yager said this purchase is not new so there will be a budget item. She said this outline shows the plan and at budget time will be there if we can really afford to purchase the system and have a plan on how to pay but generally speaking these purchases comes from the general fund.

Councilmember Weaver noted the ERP is subject to change and current budget amounts.

Councilmember Freeburg asked if this plan is higher than normal. Ms. Yager said it is, adding the ERP was reduced from 2008 and that the City is still playing catch up.

Mr. Anderson said equipment is more expensive now because of new technologies.

Councilmember Schmidt said a city cannot get along without these proposed items.

3.2 Discussion: Capital Improvement Plan (CIP).

Mr. Lee shared the staff report stating that annually the Council and staff review the five-year capital improvement plan prior to adoption. He said staff is looking for Council input for changes, additions, and deletions to the proposed plan.

Ms. Yager reviewed the proposed CIP and asked Council to look at the big picture. She said it is broken down by funding source and is at \$4.5 million over next five years, noting the majority is for the Green Haven maintenance building of \$3 million. Ms. Yager said this precipitated to make room for redevelopment and noted the Legislature passed the City's TIF request so we have until 2020 to spend any increment we earn out of the Greens of Anoka in order to build the second phase we need for the increment. She noted the State will not pay for the backage road besides the Health Partners Clinic site.

Councilmember Weaver said he wants to make sure we wait for the development we want. Mr. Lee said the plan is to have construction plans ready so when a developer comes forward we are ready, adding there is some interest now so that is why staff is proposing plans for 2017.

Councilmember Freeburg inquired about the proposed townhomes along the golf course. Ms. Yager said there are vacant spots west of Highland Park, including the tower site.

Councilmember Weaver referred to the current park building. Ms. Yager said it is up to Council but noted Chief Johansen wants this because the current dog pound is in rough shape. She said she recommends paying for this through the Electric Funds and noted we need the increment to pay for the road. She said we could either use the Electric Fund or issue debt but noted the funds have to be spent on public improvements and infrastructure.

Ms. Yager referred to rebuilding the proposed distribution lines for the new Public Services relocation in 2021. She said the General Fund has \$2 million coming out over the next five years, adding the County contribution on Grant/7th Avenue is \$165,000. She said the existing signal does not agree with the policy and that she is not sure what we can do and the policy works for cities that need a signal but the existing policy does not work because we pay 80% and only one leg will be coming in so it should be 25%.

Councilmember Weaver asked when the building is being proposed. Ms. Yager said it is only proposed if development comes forward and is currently being used as a placeholder in the CIP because they have to identify funding sources.

Councilmember Schmidt said he does not want to see too much pivoting around the dog pound. Councilmember Weaver agreed.

Mr. Lee agreed saying the dog pound cannot trigger decisions. Councilmember Schmidt said this area should be revisited because he does not wish to construct a new dog pound.

Ms. Yager said the service will be less and will take longer to deal with so we need to weigh how much the dog pound will cost versus how long it will be used.

Mr. Anderson said all functions can occur until the right development comes along.

Mr. Lee said he will investigate the real need for the dog pound.

Councilmember Schmidt asked if the golf maintenance building pivots around development. Mr. Lee said that is correct stating they want development so there is no need for the building unless that occurs, adding the same process is being used for the electric public services building.

Councilmember Schmidt asked how much has been invested. Mr. Lee said they invested eight-percent and Ms. Yager said this is 2025 money so it will likely be \$15 million with \$1 million for plans and \$200,000 for golf course building plans.

Ms. Yager said the estimate is good for five years but not as long for the actual construction plans.

Mr. Anderson said the documents will be complete including colors and will only requiring tweaking when the time comes.

Mr. Lee said staff has no intent to build anything ahead of time as that would not be a good move.

Ms. Yager referred to the liquor store and the proposed purchase of the site next door. Mr. Lee said they have accepted the offer of \$250,000 and are now waiting for the purchase agreement. He said the Phase I environmental work has been done and while there are no tanks there was a hydraulic lift the former auto shop and can be removed for a cost.

Ms. Yager said staff has budgeted for \$1 million in case we want to expand the east liquor store but noted we really need to look at benefit to do all this because if we have to issue debt we will not be contributing to the parks and the profits will go to pay debt service. She said it is possible someone else can operate the liquor stores more efficiently and the City receives the property taxes instead.

Councilmember Schmidt asked about the lower contribution this year. Ms. Yager said that is correct, stating it is based on future renovations for the east store. She said they are building a reserve and noted the State will give us some money for Highway 10 but that while we need visibility we do not need direct access.

Ms. Yager said the park capital funding sources are liquor proceeds and the General Fund and said we want to transfer from the water and sewer funds so there will be no funding source unless we issue debt.

Councilmember Weaver noted we have \$130,000 worth of equipment. Ms. Yager agreed but said there will be large projects in 2020 and 2021.

Councilmember Weaver asked if the canoe launch on Rum River Drive gets used. Recreation Supervisor Lisa LaCasse said it does but noted it is but said it is becoming dangerous as it deteriorates rapidly and cannot be removed because of DNR funding but needs to be reengineered. She referred to the recent request for portable restrooms so it is used.

Ms. Yager reviewed the proposed engineering projects and projected cash flow for the CIP, explaining the land sale by the VOA on the other side by the river.

Councilmember Weaver asked if we have a buyer. Ms. Yager said not at this time and said it will only be triggered by development but noted the bathrooms are not ADA compliant and the plumbing needs work which will result in stall count reduction and additional tile work.

Councilmember Schmidt noted fewer women facilities will affect banquet areas.

Ms. Yager referred to the exterior seal of City Hall which protects the masonry and sandstone and the proposed carpet replacement at Green Haven because Lancer says they lose banquets because of the carpet condition.

Councilmember held discussion on the Lancer contract and food availability during golf and potential options to retain people during golfing. Consensus was to hold a future worksession item on this topic.

Ms. Yager reviewed the parks for the CRTV dredging of the lagoon and not the parking lot, Phase I, docks, launch area and eventual playground.

Councilmember Weaver asked if these are park improvements and if we should wait for development. Ms. LaCasse said we have already received this for the VOA so we have an obligation to do something here, adding 2017 would be dredging for a handicap launch. She said we have conservation easements to address buckthorn removal.

Mr. Lee said these are low cost items that add value and then can maximize what we want on the west side of 4th Avenue.

Councilmember Weaver said the Ramsey boat ramp is not being used but has a steady stream of kayak boats present. He said we have the same potential here and adding a trestle is very unique which will become a nice feature.

Mr. Lee Anoka said the Station Park could be an attraction for canoes and someone could operate a business for trips down the Rum River.

Ms. LaCasse said there is planning for a 12-stall parking lot that could accommodate trailers, etc.

Councilmember Weaver shared how bikers use the train to get to the to MRT.

Ms. Yager referred to corrections on the railway on the west side over 4th Avenue. Mr. Lee said we need a railway grant up to \$100,000 and staff is going to lay this out and identify easements and apply. He said the expensive part is \$104,000 for crossing arms.

Park Commissioner Joe Anderle said the area is a little shallow on that side of the river.

Ms. Yager said Enlow Park playground is \$75,000. Ms. LaCasse said they intend to have one large playground instead of two smaller playgrounds.

Councilmember Schmidt referred to Comcast cable connections. Mr. Lee said staff is reviewing this with Legal and said while they can hire someone to address the concern they do not want to because we need to have something in place, adding we cannot delay public improvement projects because this is the second year already.

Ms. Yager discussed the Garfield Station and additional circuits and said staff will provide more detail at budget time, noting it is planned all for 2017, 2018, and 2019 at \$550,000 per year. Councilmember Schmidt said the amounts have to match with the CRTV.

Mr. Le said Green Haven Parkway Phase II will only occur if redevelopment occurs but for 2017 staff is using \$850,000 for planning purposes.

Ms. Yager reviewed the South Ferry Street project to remove blight, change use and increase tax base. Discussion was held on back fill if the wall is working as a retaining wall. Mr. Anderson said they need to leave the wall and back fill as it provides bank stabilization.

Ms. Yager reviewed the CRTV to prepare a block next to the Northstar Station, including Greens of Anoka demo of maintenance facility, engineering for CRTV, the \$710,000 grant for Greens of Anoka Phase I, and the south frontage road Phase I through the new Eaglebrook Church property in 2018. She said the maximum grant is \$730,000 and is coming but noted there is no funding source for the remaining amount but that staff will look to MnDOT to help with some of these projects.

Ms. Yager explained the General Fund will have to fund the aquatic center as there is no more money left in that capital fund. Ms. LaCasse explained that in 1998 and 1999 there was extensive revenue because the center was a novelty then and there was no other competition and while they still have a consistent draw they cannot continue as is without raising fees which could result in losing people.

Councilmember Weaver asked if we can change the business plan. Ms. LaCasse said not without raising fees and noted we draw families with small children and those who could bike to the center which is a niche market.

Commissioner Anderle said the old pool did not make any money but the intent was to teach swimming which has always been the Park Board's direction. He said we generate enough to help costs low but said it is still a cost center.

Councilmember Schmidt said he is not viewing this as a profit center but would like to see the lowest deficient while keeping the investments modest.

Councilmember Weaver said they may have to increase wages and training to get past staff to return each year. Ms. LaCasse said they hire 36 lifeguards and have a staff over 40 which is double then in the past.

Councilmember Weaver said the Council is extremely proud of what the aquatic center does.

Ms. Yager referred to Enlow Park playground, West Rum River Trail, stone house restoration, Pen Point Park riverboat improvements, Brisbin irrigation, replacement street signs, and increasing trunk sanitary sewer capacity.

Councilmember Schmidt asked if there is any benefit for the potential armory relocation. Mr. Lee said yes, adding it is not a high water volume but could be another piece past that triggers the point; stating he is not sure if the armory could still come in but said it depends on water uses.

Councilmember Schmidt inquired about bonds. Ms. Yager said there are no sewer bonds but there could be water bonds next year as we need a new well or two. She said the June meeting will include a resolution to allow \$1.8 million in storm water revenue bonds and the infrastructure with the SRP and should really be paying for those improvements and paid back over 20 years. She said we could increase fees 4% every year which will help keep the SRP funded.

Councilmember Weaver asked if we charge interest when borrowing internally. Ms. Yager said we do which can be used in other areas, adding this is not a levy as a storm water fund.

Councilmember Schmidt said this is a guaranteed revenue source and should be a substantial decrease in interest rates.

Ms. Yager said staff is postponing Goodrich Field until 2018, including the southeast trunk storm sewer improvements and street renewal fund, stating they doubled up on to get this going and is continuing into 2018 with transfers from the Electric Fund and storm sewer bonding.

Councilmember Schmidt said the Christian Hill project in 2017 is identified as a Council priority as well as the SRP projects on Adams, Brisbin, Washington, and 10th Avenue at \$1.7 million. He said Christian Hill is an extra \$4 million and that Swede Town will be done in 2018 too.

Ms. Yager explained issuing water revenue bonds in 2019 and sewer revenue bonds in 2017 if we do the lift station upgrades and noted there will be bonds four years in a row instead of borrowing from the Electric Fund.

Councilmember Freeburg said if we do not do this we will no catch up, adding all is paid for through water/storm water funds but not through rate increases each year.

Councilmember Weaver said we do not want to get too expensive. Ms. Yager said we will not get too expensive for water and noted while sewer could get a little higher the total will never be that high.

Councilmember Schmidt noted as GO bonds this does reduce our borrowing capacity.

Commissioner Anderle inquired about the riverboat business. Ms. Yager said this is only used as a placeholder in the General Fund but can go away.

Mr. Lee said the EDC sent a proposal once regarding operating a riverboat business, making it clear it would be a public shared facility. He said we are no spending \$140,000 for a study to see if it's feasible and is included in the 2017 budget as a placeholder. He noted the park will never be taken over for a business.

Councilmember Weaver said nothing will be spent unless there is something that is happening.

Commissioner Anderle said he is campaigning about the need for additional restrooms. He noted these are light inside and clean but wants people to come to Anoka which involves the need for more public restrooms when shopping, etc. and should be something we offer.

Councilmember Schmidt said John Ward Park is scheduled to be rebuilt in 2018.

There was no Staff Update.

There were no Councilmember Comments.

4. ADJOURNMENT

Mayor Pro Tem Weaver adjourned the Regular Worksession meeting at 7:12 p.m.

Submitted by: Cathy Sorensen, *TimeSaver Off Site Secretarial, Inc.*

Approval Attestation:

Amy T. Oehlers, City Clerk

COUNCIL MEMO FORM

6.1

Meeting Date	June 6, 2016
Agenda Section	Consent Agenda
Item Description	Verified Bills
Submitted By	Lori Yager, Finance Director

CONSENT AGENDA

Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.

BACKGROUND INFORMATION

Each Council meeting the City Council is presented with two lists of bills. One list has been paid prior to the meeting to take advantage of discounts and to prevent late fees. The other list is for payments which are prepared to be paid. City Council ratification of the prepaid bills and approval of the bills to be paid is required.

If you have questions about a particular bill, please call me at 576-2771.

FINANCIAL IMPACT

Will vary from meeting to meeting.

COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean ratification and approval of the Bill List(s).

**Paid Bill List for Ratification
Bill List for June 6, 2016**

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
580	City of Anoka	05/18/2016	City Utilities - Apr 2016	101	General Fund \$1,487.56
136270	CenturyLink	612E340040	May Communications	101	General Fund \$76.96
136270	CenturyLink	612E340311	May Communications	101	General Fund \$320.62
136270	CenturyLink	612E340312	May Communications	101	General Fund \$92.27
136270	CenturyLink	612E340312	May Communications	101	General Fund \$92.28
136270	CenturyLink	7635769728	May Communications	101	General Fund \$30.11
136270	CenturyLink	612E340068	May Communications	101	General Fund \$320.62
136270	CenturyLink	612E340310	May Communications	101	General Fund \$320.62
136272	Cintas	470743965	Uniforms	101	General Fund \$145.35
136272	Cintas	470743965	Uniforms	101	General Fund \$9.22
136273	Cochran Recovery Services	T1077	Detox Transportation	101	General Fund \$67.00
136274	Crow River Farm Equip Co	178339	Parts / Supplies	101	General Fund \$806.74
136278	Dollars & Sense	11306	Advtsg	101	General Fund \$1,485.00
136281	ECSI	27579	Svc Paging/Radio System	101	General Fund \$135.00
136282	Fastenal Company	MNTC8140221	Parts / Supplies	101	General Fund \$19.77
136283	Ferguson Waterworks	3925684	Parts / Supplies	101	General Fund \$95.31
136286	Grainger	9091837063	Parts / Supplies	101	General Fund \$18.15
136288	Interstate Disposal	7256	Hauling/Disposal	101	General Fund \$276.56
136289	Johnson Controls	1-33503174101	Service Chiller	101	General Fund \$7,768.90
136290	Marine Dock & Lift	04/25/2016 - 1	Docks	101	General Fund \$26,567.00
136290	Marine Dock & Lift	03/31/2016	Docks	101	General Fund \$9,332.00
136290	Marine Dock & Lift	04/25/2016	Docks	101	General Fund \$1,121.00
136299	TimeSaver Off Site Sec.	M22062	4/14/16 Econ Develop Meet	101	General Fund \$169.50
136303	Zahl Equipment Company	0216803-IN	Monthly Inspections	101	General Fund \$191.75
136303	Zahl Equipment Company	0216953-IN	Mo Inspect - 3 UST System	101	General Fund \$196.75
136307	Central Irrigation Supply	6048221-00	Supplies	101	General Fund \$276.66
136308	CenturyLink	7634211903	May Communications	101	General Fund \$10.04
136308	CenturyLink	7634217730	May Communications	101	General Fund \$136.60
136308	CenturyLink	7634211903	May Communications	101	General Fund \$10.03
136308	CenturyLink	7634213343	May Communications	101	General Fund \$468.65
136309	Cintas	470747257	Mats	101	General Fund \$41.80
136309	Cintas	470747255	Mats	101	General Fund \$139.02
136309	Cintas	470747262	Uniforms	101	General Fund \$28.03

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136309	Cintas	470747253	Uniforms	101	General Fund	\$9.22
136309	Cintas	470747253	Uniforms	101	General Fund	\$55.05
136310	City of St Paul	INV00015695	Asphalt Mix	101	General Fund	\$2,848.44
136311	Comcast	0231037 May 20	Internet	101	General Fund	\$16.82
136311	Comcast	0231037 May 20	Internet	101	General Fund	\$16.82
136312	Continental Research Corp	434962-CRC-1	Graffiti Be Gone	101	General Fund	\$305.64
136313	Cottens Automotive	194083	Parts / Supplies	101	General Fund	\$328.20
136315	Dex Media East LLC	110095703 May1	NW Suburban Yellow Pgs	101	General Fund	\$16.00
136317	ECM Publishers	343067	Anoka Area Chamber Map	101	General Fund	\$295.00
136318	Fastenal Company	MNTC8140360	Parts / Supplies	101	General Fund	\$455.33
136318	Fastenal Company	MNTC8140256	Parts / Supplies	101	General Fund	\$98.13
136318	Fastenal Company	MNTC8139788	Parts / Supplies	101	General Fund	\$381.29
136320	Frattallone's Hardware Stor	26191/J	Parts / Supplies	101	General Fund	\$15.98
136321	Green Lights Recycling	344675	Green Lights Recycling	101	General Fund	(\$75.25)
136321	Green Lights Recycling	344675	Ord 2016-1632	101	General Fund	\$75.25
136323	Lehmann's Repair	191126	Tiller & Tines	101	General Fund	\$162.60
136323	Lehmann's Repair	12462	Echo Trimmer	101	General Fund	\$379.98
136323	Lehmann's Repair	191125	Belt for Toro	101	General Fund	\$18.12
136323	Lehmann's Repair	12460	Echo Cultivator	101	General Fund	\$299.99
136325	Main Floral LTD	017177	Peace Lily - A Whitney	101	General Fund	\$75.00
136326	Menard Cashway Lumber	16265	Round Up Sprayer	101	General Fund	\$37.94
136326	Menard Cashway Lumber	16157	Water Softner Cubes	101	General Fund	\$114.72
136326	Menard Cashway Lumber	16010	Barrier Gate	101	General Fund	\$74.99
136326	Menard Cashway Lumber	16009	Parts / Supplies	101	General Fund	\$11.34
136327	Mevco Marketing Group Inc	4115	Supplies	101	General Fund	\$268.90
136328	Midwest Crane	88838	Annual Inspections - Crane	101	General Fund	\$258.53
136329	MTI Distributing Company	1056831-00	Parts / Supplies	101	General Fund	\$368.00
136330	Northern Sanitary Supply	180444	Supplies	101	General Fund	\$362.40
136330	Northern Sanitary Supply	180443	Supplies	101	General Fund	\$343.38
136331	Petco	OA067092	Dog Food	101	General Fund	\$70.69
136337	Sparky's Cafe	05/19/2016	Employee Breakfast	101	General Fund	\$840.00
136338	United Refrigeration, Inc.	50920257-00	Supplies	101	General Fund	\$40.34
136339	Wruck Sewer and Portable	743	Portable Toilet Cleaning	101	General Fund	\$76.17

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
136650	Ace Solid Waste	1752120	May 2016 Garbage Svc	101	General Fund	\$893.11
136650	Ace Solid Waste	1752120	May 2016 Garbage Svc	101	General Fund	\$221.62
136650	Ace Solid Waste	1752120	May 2016 Garbage Svc	101	General Fund	\$51.57
136650	Ace Solid Waste	1752120	May 2016 Garbage Svc	101	General Fund	\$99.91
136650	Ace Solid Waste	1752120	May 2016 Garbage Svc	101	General Fund	\$35.18
136650	Ace Solid Waste	1752120	May 2016 Garbage Svc	101	General Fund	\$66.49
136650	Ace Solid Waste	1752120	May 2016 Garbage Svc	101	General Fund	\$52.21
136650	Ace Solid Waste	1752120	May 2016 Garbage Svc	101	General Fund	\$203.93
136650	Ace Solid Waste	1752120	May 2016 Garbage Svc	101	General Fund	\$259.22
136650	Ace Solid Waste	1752120	May 2016 Garbage Svc	101	General Fund	\$192.48
136654	CenturyLink	7634276646	May Communications	101	General Fund	\$156.29
136654	CenturyLink	7633230326	May Communications	101	General Fund	\$20.04
136654	CenturyLink	7633230326	May Communications	101	General Fund	\$20.05
136654	CenturyLink	7633231091	May Communications	101	General Fund	\$202.35
136654	CenturyLink	7633233651	May Communications	101	General Fund	\$51.19
136656	City of Anoka Petty Cash	06/01/2016	City of Anoka Petty Cash	101	General Fund	\$18.99
136658	ECM Publishers	344676	Ord 2016-1633	101	General Fund	\$139.75
136658	ECM Publishers	344677	Ord 2016-1634	101	General Fund	\$150.50
136658	ECM Publishers	344675	Ord 2016-1632	101	General Fund	\$75.25
136661	Grainger	9102684488	Jet Pump for Woodbury Ho	101	General Fund	\$611.18
136666	Nextel Communications	872559421-148	Cell Phones 04/15 - 05/14/1	101	General Fund	\$1,008.04
136666	Nextel Communications	872559421-148	Cell Phones 04/15 - 05/14/1	101	General Fund	\$16.80
136666	Nextel Communications	872559421-148	Cell Phones 04/15 - 05/14/1	101	General Fund	\$409.79
136666	Nextel Communications	872559421-148	Cell Phones 04/15 - 05/14/1	101	General Fund	\$27.42
136666	Nextel Communications	872559421-148	Cell Phones 04/15 - 05/14/1	101	General Fund	\$0.00
136670	Star Tribune	10299031	05/15/ Subscription	101	General Fund	\$169.00
136672	Zee Medical Service	54095971	Supplies	101	General Fund	\$14.15
136672	Zee Medical Service	54095971	Supplies	101	General Fund	\$14.15
			Fund Total			\$66,082.54
136650	Ace Solid Waste	1752120	May 2016 Garbage Svc	250	Ramp	\$88.66
			Fund Total			\$88.66
580	City of Anoka	05/18/2016	City Utilities - Apr 2016	260	Parking	\$2,767.76
			Fund Total			\$2,767.76

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
136275	D & T Landscaping	28383	Svc 808 Brisbin St	415	Road Improve	\$263.00
136275	D & T Landscaping	28381	Svc 722 Brisbin St	415	Road Improve	\$268.00
136275	D & T Landscaping	28380	Svc 838 Adams	415	Road Improve	\$263.00
136275	D & T Landscaping	28382	Svc 736 Brisbin	415	Road Improve	\$268.00
136275	D & T Landscaping	28379	Svc 833 Adams St	415	Road Improve	\$293.00
136275	D & T Landscaping	28696	Svc 852 Adams	415	Road Improve	\$273.00
136275	D & T Landscaping	28385	Svc 535 Madison	415	Road Improve	\$263.00
136275	D & T Landscaping	28384	Svc 529 Madison St	415	Road Improve	\$263.00
136275	D & T Landscaping	28378	Svc 830 Adams St	415	Road Improve	\$268.00
136275	D & T Landscaping	28377	Svc 821 Adams St	415	Road Improve	\$293.00
136275	D & T Landscaping	28376	Svc 807 Adams St	415	Road Improve	\$273.00
136275	D & T Landscaping	28374	Svc 1603 9th Ave	415	Road Improve	\$836.80
136275	D & T Landscaping	28373	Svc 1602 9th Ave	415	Road Improve	\$288.00
136275	D & T Landscaping	28372	Svc 1571 9th Ave	415	Road Improve	\$263.00
136275	D & T Landscaping	28454	Svc 1604 8th Ave	415	Road Improve	\$283.00
<i>Fund Total</i>						\$4,658.80
136286	Grainger	9094401446	Parts for Pool	470	Pool Improve	\$35.49
<i>Fund Total</i>						\$35.49
580	City of Anoka	05/18/2016	City Utilities - Apr 2016	485	Enterprise Park	\$775.84
136280	ECM Publishers	313843	Parking Lot Bids	485	Enterprise Park	\$387.00
<i>Fund Total</i>						\$1,162.84
136304	AMCON Construction Com	Fellowship Place	Fellowship Place	487	South Ferry	\$81,625.00
<i>Fund Total</i>						\$81,625.00
580	City of Anoka	05/18/2016	City Utilities - Apr 2016	600	Electric	\$3,658.31
580	City of Anoka	05/18/2016	City Utilities - Apr 2016	600	Electric	\$10,137.17
136267	Border State Electric Suppl	911110566	Parts / Supplies	600	Electric	\$170.89
136268	Carr's Tree Service, Inc	94760	Week of 4/25/16	600	Electric	\$290.76
136268	Carr's Tree Service, Inc	94759	Week of 4/25/16	600	Electric	\$4,715.11
136268	Carr's Tree Service, Inc	94758	Week of 4/18/16	600	Electric	\$4,525.25
136270	CenturyLink	612E340060 May	Communications	600	Electric	\$352.00
136270	CenturyLink	612E340312 May	Communications	600	Electric	\$92.27
136270	CenturyLink	612E341069 May	Communications	600	Electric	\$127.00
136277	Dakota Supply Group	C130778	LED SECURITY LIGHT 16	600	Electric	\$5,507.80

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136277	Dakota Supply Group	C141287	LED COBRA 54W PHILIPS	600	Electric	\$1,916.20
136277	Dakota Supply Group	C131236	LED SECURITY LIGHT 57	600	Electric	\$1,600.00
136282	Fastenal Company	MNTC8140002	Parts / Supplies	600	Electric	\$219.22
136291	Menard Cashway Lumber	13648	Parts / Supplies	600	Electric	\$74.14
136291	Menard Cashway Lumber	15740	Wire	600	Electric	\$383.08
136296	Resco	643759-00	CUTOUT,DISCONNECT 60	600	Electric	\$2,403.89
136296	Resco	638317-01	BASE, SCREW-IN, LARGE	600	Electric	\$5,313.01
136297	Stuart C Irby Co	S009522921.003	BAILS, AMPAC 336	600	Electric	\$1,248.30
136297	Stuart C Irby Co	S009494110.008	FUSE, 2T	600	Electric	\$802.90
136297	Stuart C Irby Co	S009494518.001	SWITCHGEAR, PMH-9 S &	600	Electric	\$29,390.63
136297	Stuart C Irby Co	S009522921.001	NON-INVENTORY	600	Electric	\$52.64
136297	Stuart C Irby Co	S009522921.002	SPLICE, AUTOMATIC	600	Electric	\$426.97
136297	Stuart C Irby Co	S009522921.003	AMPAC 50 BURNDY WCY	600	Electric	\$889.20
136297	Stuart C Irby Co	S009494110.008	FUSE, 2T	600	Electric	\$769.23
136297	Stuart C Irby Co	S009522921.007	AMPAC 50 BURNDY WCY	600	Electric	\$889.20
136297	Stuart C Irby Co	S009522921.005	CONDUIT,1 1/4" PVC - 10'	600	Electric	\$771.89
136302	Wesco	807790	STRAPS, PIPE, 2 HOLE	600	Electric	\$397.72
136302	Wesco	807789	LED SECURITY LIGHT 16	600	Electric	\$767.58
136302	Wesco	807789	LED COBRA 54W PHILIPS	600	Electric	\$2,078.85
136302	Wesco	804656	CABLE,4/0-4/0-2/0, AL.	600	Electric	\$9,869.60
136302	Wesco	804658	LAMPS, 150W, SPOT	600	Electric	\$740.00
136302	Wesco	802222	Tubing	600	Electric	\$49.50
136302	Wesco	806395	DEADENDS,PREFORM 1/	600	Electric	\$499.00
136302	Wesco	807788	Shakespear base cover, O	600	Electric	\$464.83
136302	Wesco	803730	STRAPS, PIPE, 2 HOLE	600	Electric	\$212.28
136302	Wesco	807789	LED COBRA 160W	600	Electric	\$770.79
136302	Wesco	805463	CONDUIT, 3" BORE	600	Electric	\$115.00
136308	CenturyLink	7634211903 May	Communications	600	Electric	\$10.04
136309	Cintas	470747252	Uniforms	600	Electric	\$125.74
136311	Comcast	0231037 May 20	Internet	600	Electric	\$16.82
136314	Dakota Supply Group	C105508	Parts / Supplies	600	Electric	\$818.00
136319	Ferrellgas	RNT6425965	Annual Rental - 1000 Gal	600	Electric	\$12.00
136321	Green Lights Recycling	16-1348	Recycling	600	Electric	\$580.00

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Bill List for June 6, 2016**

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
136321	Green Lights Recycling	16-1348	Recycling	600	Electric	\$1,135.00
136321	Green Lights Recycling	16-1348	Green Lights Recycling	600	Electric	(\$1,715.00)
136322	Jordan Drilling Solutions, L	5559	Directional Bores	600	Electric	\$4,276.00
136326	Menard Cashway Lumber	16009	Parts / Supplies	600	Electric	\$15.10
136332	Power System Engineering,	9019466	Misc Engineering - April 20	600	Electric	\$3,723.59
136650	Ace Solid Waste	1752120	May 2016 Garbage Svc	600	Electric	\$51.57
136662	Green Lights Recycling	16-1348 A	Recycling	600	Electric	\$1,135.00
136662	Green Lights Recycling	16-1348 A	Recycling	600	Electric	\$580.00
136666	Nextel Communications	872559421-148	Cell Phones 04/15 - 05/14/1	600	Electric	\$50.99
136666	Nextel Communications	872559421-148	Cell Phones 04/15 - 05/14/1	600	Electric	\$16.82
136666	Nextel Communications	872559421-148	Cell Phones 04/15 - 05/14/1	600	Electric	\$301.55
136672	Zee Medical Service	54095971	Supplies	600	Electric	\$14.15
<i>Fund Total</i>						\$103,839.58
580	City of Anoka	05/18/2016	City Utilities - Apr 2016	601	Water	\$228.26
580	City of Anoka	05/18/2016	City Utilities - Apr 2016	601	Water	\$9,000.18
136270	CenturyLink	612E340317 May	Communications	601	Water	\$117.00
136270	CenturyLink	612E348047 May	Communications	601	Water	\$68.40
136270	CenturyLink	612E340312 May	Communications	601	Water	\$92.28
136270	CenturyLink	612E340135 May	Communications	601	Water	\$70.54
136284	First Advantage LNS Occ H	2528231604	Annual Enrollment	601	Water	\$32.00
136285	Gopher State One-Call	145730	Locating Service	601	Water	\$410.35
136285	Gopher State One-Call	150576	Locating Service	601	Water	\$202.28
136285	Gopher State One-Call	148559	Tickets	601	Water	\$390.05
136285	Gopher State One-Call	147843	Tickets	601	Water	\$394.40
136285	Gopher State One-Call	154136	Locating Service	601	Water	\$91.35
136301	Water Laboratories Inc	9008	Coliform Only	601	Water	\$150.00
136301	Water Laboratories Inc	9009	Coliform Only	601	Water	\$150.00
136308	CenturyLink	7634211903 May	Communications	601	Water	\$10.04
136311	Comcast	0231037 May 20	Internet	601	Water	\$16.82
136650	Ace Solid Waste	1752120	May 2016 Garbage Svc	601	Water	\$51.57
136655	Cintas	470747254	Uniforms	601	Water	\$106.20
136655	Cintas	470743966	Uniforms	601	Water	\$106.20
136657	Cottens Automotive	179958	Air Filters / Oil	601	Water	\$129.66

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
136660	Gopher State One-Call	6020156	Locating Service	601	Water	\$92.07
						\$11,909.65
<i>Fund Total</i>						
580	City of Anoka	05/18/2016	City Utilities - Apr 2016	602	Sewer Treatment	\$293.76
580	City of Anoka	05/18/2016	City Utilities - Apr 2016	602	Sewer Treatment	\$1,559.65
136270	CenturyLink	612E340101 May	Communications	602	Sewer Treatment	\$68.40
136270	CenturyLink	612E340287 May	Communications	602	Sewer Treatment	\$392.79
136270	CenturyLink	612E340117 May	Communications	602	Sewer Treatment	\$68.40
136270	CenturyLink	612E348001 May	Communications	602	Sewer Treatment	\$8.40
136270	CenturyLink	612E340312 May	Communications	602	Sewer Treatment	\$92.27
136270	CenturyLink	612E340090 May	Communications	602	Sewer Treatment	\$68.40
136284	First Advantage LNS Occ H	2528231604	Annual Enrollment	602	Sewer Treatment	\$32.00
136285	Gopher State One-Call	150576	Locating Service	602	Sewer Treatment	\$202.27
136285	Gopher State One-Call	148559	Tickets	602	Sewer Treatment	\$390.05
136285	Gopher State One-Call	147843	Tickets	602	Sewer Treatment	\$394.40
136285	Gopher State One-Call	145730	Locating Service	602	Sewer Treatment	\$410.35
136285	Gopher State One-Call	154136	Locating Service	602	Sewer Treatment	\$91.35
136308	CenturyLink	7634211903 May	Communications	602	Sewer Treatment	\$10.03
136311	Comcast	0231037 May 20	Internet	602	Sewer Treatment	\$16.82
136650	Ace Solid Waste	1752120	May 2016 Garbage Svc	602	Sewer Treatment	\$51.57
136660	Gopher State One-Call	6020156	Locating Service	602	Sewer Treatment	\$92.08
						\$4,242.99
<i>Fund Total</i>						
580	City of Anoka	05/18/2016	City Utilities - Apr 2016	609	Liquor Stores	\$1,287.26
580	City of Anoka	05/18/2016	City Utilities - Apr 2016	609	Liquor Stores	\$770.06
136308	CenturyLink	7634213070 May	Communications	609	Liquor Stores	\$59.00
136311	Comcast	0231342 May 20	Internet	609	Liquor Stores	\$106.96
136317	ECM Publishers	347093	Flyers	609	Liquor Stores	\$9.62
136317	ECM Publishers	347093	Flyers	609	Liquor Stores	\$9.62
136324	M. Amundson LLP	216242	Merchandise for Resale	609	Liquor Stores	\$24.65
136324	M. Amundson LLP	216242	Merchandise for Resale	609	Liquor Stores	\$791.50
136324	M. Amundson LLP	216242	Merchandise for Resale	609	Liquor Stores	\$59.85
136652	Better Values Liquor	06/02/2016	Better Value Petty Cash	609	Liquor Stores	\$39.10
136652	Better Values Liquor	06/02/2016	Better Value Petty Cash	609	Liquor Stores	\$16.45
136652	Better Values Liquor	06/02/2016	Better Value Petty Cash	609	Liquor Stores	\$251.24

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
136652	Better Values Liquor	06/02/2016	Better Value Petty Cash	609	Liquor Stores	\$19.99
136654	CenturyLink	7634271821	May Communications	609	Liquor Stores	\$64.77
136664	J.J. Taylor Distributing Co o	2480305	Merchandise for Resale	609	Liquor Stores	\$9.60
136667	Phillips Wine & Spirits	2956198	Merchandise for Resale	609	Liquor Stores	\$356.00
136672	Zee Medical Service	54095969	Supplies	609	Liquor Stores	\$28.07
136672	Zee Medical Service	54095972	Supplies	609	Liquor Stores	\$33.08
<i>Fund Total</i>						\$3,936.82
580	City of Anoka	05/18/2016	City Utilities - Apr 2016	614	Golf	\$394.52
580	City of Anoka	05/18/2016	City Utilities - Apr 2016	614	Golf	\$371.89
136270	CenturyLink	7635769728	May Communications	614	Golf	\$30.11
136294	Plaisted Company	625	Supplies	614	Golf	\$1,109.34
136294	Plaisted Company	625	Supplies	614	Golf	\$1,110.89
136295	ProPump & Controls, Inc.	0018282-IN	Installation-Converter/Sens	614	Golf	\$1,200.00
136298	Superior Tech Products	9316-D	Ball Mark Repair Tool	614	Golf	\$532.24
136305	Callaway Golf	926824262	Merchandise for Resale	614	Golf	\$180.04
136309	Cintas	470747262	Uniforms	614	Golf	\$28.03
136313	Cottens Automotive	194083	Parts / Supplies	614	Golf	\$328.19
136333	Reinders, Inc.	3037115-00	Specticle	614	Golf	\$343.28
136336	South Bay Design	050116	Monthly Site Updates	614	Golf	\$37.50
136650	Ace Solid Waste	1752120	May 2016 Garbage Svc	614	Golf	\$155.13
136650	Ace Solid Waste	1752120	May 2016 Garbage Svc	614	Golf	\$33.97
136654	CenturyLink	7633233651	May Communications	614	Golf	\$9.03
136654	CenturyLink	7633230326	May Communications	614	Golf	\$20.04
136665	MTI Distributing Company	1057218-01	Solenoid Coil / Seal Kit	614	Golf	\$140.07
136666	Nextel Communications	872559421-148	Cell Phones 04/15 - 05/14/1	614	Golf	\$27.42
136668	Reinders, Inc.	3034967-00	Supplies	614	Golf	\$3,078.00
136668	Reinders, Inc.	3034971-00	Supplies	614	Golf	\$1,095.13
136668	Reinders, Inc.	3034969-00	Supplies	614	Golf	\$1,637.42
136668	Reinders, Inc.	3034972-00	Supplies	614	Golf	\$696.03
136668	Reinders, Inc.	3034970-00	Supplies	614	Golf	\$4,395.18
136668	Reinders, Inc.	3034968-00	Supplies	614	Golf	\$4,091.39
136671	Winfield Solutions, LLC	60522239	Supplies	614	Golf	\$5,173.69
136671	Winfield Solutions, LLC	60522238	Supplies	614	Golf	\$1,871.49

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
136671	Winfield Solutions, LLC	60510801	Supplies	614	Golf	\$3,553.55
136671	Winfield Solutions, LLC	60510802	Supplies	614	Golf	\$1,966.52
<i>Fund Total</i>						\$33,610.09
136651	Ace Solid Waste	May 2016	May 2016 Garbage Svc	616	Refuse	\$5,095.10
136669	Republic Services #899	8998000127 May	May 2016 Garbage Svc	616	Refuse	\$3,446.54
<i>Fund Total</i>						\$8,541.64
136293	Pioneer SecureShred	27814	Shredding - Recycling Day	617	Recycling	\$600.00
136321	Green Lights Recycling	16-1348	Recycling	617	Recycling	\$1,048.25
136321	Green Lights Recycling	16-1348	Recycling	617	Recycling	\$636.00
136321	Green Lights Recycling	16-1348	Green Lights Recycling	617	Recycling	(\$1,684.25)
136662	Green Lights Recycling	16-1348 A	Recycling	617	Recycling	\$636.00
136662	Green Lights Recycling	16-1348 A	Recycling	617	Recycling	\$1,048.25
<i>Fund Total</i>						\$2,284.25
580	City of Anoka	05/18/2016	City Utilities - Apr 2016	701	Vehicle Maintenance	\$186.26
136270	CenturyLink	612E340312 May	Communications	701	Vehicle Maintenance	\$92.28
136279	Dyna Systems	20912697	Parts / Supplies	701	Vehicle Maintenance	\$574.32
136292	Midwest Crane	88839	Annual Inspections	701	Vehicle Maintenance	\$258.53
136300	Warning Systems Inc,	3135	Build 422/423/424	701	Vehicle Maintenance	\$658.80
136300	Warning Systems Inc,	3134	Undercover Light Bar 414/4	701	Vehicle Maintenance	\$2,118.80
136300	Warning Systems Inc,	3133	Build 422/423/424	701	Vehicle Maintenance	\$3,006.60
136308	CenturyLink	7634211903 May	Communications	701	Vehicle Maintenance	\$10.04
136309	Cintas	470747256	Mats / Misc	701	Vehicle Maintenance	\$82.54
136311	Comcast	0231037 May 20	Internet	701	Vehicle Maintenance	\$16.82
136312	Continental Research Corp	434961-CRC-1	Supplies	701	Vehicle Maintenance	\$175.00
136316	East Main Auto & Tire	33210	Battery Unit 415	701	Vehicle Maintenance	\$49.00
136316	East Main Auto & Tire	33233	Wiper Blades Unit 420	701	Vehicle Maintenance	\$48.96
136316	East Main Auto & Tire	33252	Service - Unit 473	701	Vehicle Maintenance	\$363.07
136334	Rogers Auto Body	04/28/2016	Sand/Paint Unit 423	701	Vehicle Maintenance	\$1,750.00
136335	Ruffridge-Johnson Equipme	IA03607	Gas Cap - Roller	701	Vehicle Maintenance	\$82.94
136650	Ace Solid Waste	1752120	May 2016 Garbage Svc	701	Vehicle Maintenance	\$51.57
136656	City of Anoka Petty Cash	06/01/2016	City of Anoka Petty Cash	701	Vehicle Maintenance	\$62.25
<i>Fund Total</i>						\$9,587.78
136287	Green Lights Recycling	16-3237	Recycle City Electronics	702	IT	\$1,021.00

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
136663	Hewlett Packard Company	56799464	Computer	702	IT	\$1,286.01
						\$2,307.01
<i>Fund Total</i>						
580	City of Anoka	05/18/2016	City Utilities - Apr 2016	801	Youth First	\$43.90
						\$43.90
<i>Fund Total</i>						
136269	Center Point Energy	6400723913-3 04	Gas Utility 1808 2nd Ave	830	HRA	\$20.10
136306	Center for Energy & Envir	13701	Remodeler/Advisor Visit	830	HRA	\$450.00
136306	Center for Energy & Envir	13701	Center for Energy & Envir	830	HRA	(\$450.00)
						\$20.10
<i>Fund Total</i>						
136306	Center for Energy & Envir	13701	Home Improve Loan Progra	835	Residential	\$450.00
136306	Center for Energy & Envir	13701	Center for Energy & Envir	835	Residential	(\$450.00)
136653	Center for Energy & Envir	13701 A	Home Improve Loan	835	Residential	\$450.00
						\$450.00
<i>Fund Total</i>						
136659	Environmental Prop. Audit	16-01501A	Asbestos Abtmt Cost 1806	840	Central Business	\$247.50
						\$247.50
<i>Fund Total</i>						
136306	Center for Energy & Envir	13701	Center for Energy & Envir	999	Pooled Cash	\$450.00
136306	Center for Energy & Envir	13701	Center for Energy & Envir	999	Pooled Cash	\$450.00
136321	Green Lights Recycling	16-1348	Green Lights Recycling	999	Pooled Cash	\$1,684.25
136321	Green Lights Recycling	16-1348	Green Lights Recycling	999	Pooled Cash	\$1,715.00
136321	Green Lights Recycling	344675	Green Lights Recycling	999	Pooled Cash	\$75.25
						\$4,374.50
<i>Fund Total</i>						
<i>Grand Total</i>						\$341,816.90

PAYROLL

PP 11

BILL LIST DATE

06/06/16

GROSS PAYROLL - REG	\$327,692.74
LESS EMPLOYEE SHARE OF BENEFITS	<u>(\$2,202.95)</u>
	\$325,489.79
EMPLOYER SHARE HEALTH INSURANCE	\$21,457.00
EMPLOYER SHARE FICA & MEDICARE	\$18,706.14
EMPLOYER SHARE PERA	<u>\$30,258.01</u>
	\$70,421.15
TOTAL PAYROLL	\$395,910.94

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
136340	Delta Dental	DEFPP11 2016	Dental Premium- Flex	101 General Fund	\$1,206.52
136340	Delta Dental	DEFPP10 2016	Dental Premium- Flex	101 General Fund	\$1,189.40
136341	Sun Life Financial	LIFPP11 2016	Life Ins	101 General Fund	\$0.86
136341	Sun Life Financial	LIFPP11 2016	Life Ins	101 General Fund	\$2.37
136341	Sun Life Financial	LIFPP11 2016	Life Ins	101 General Fund	\$0.77
136341	Sun Life Financial	LIFPP11 2016	Life Ins	101 General Fund	\$0.92
136341	Sun Life Financial	LIFPP11 2016	Life Ins	101 General Fund	\$0.16
136341	Sun Life Financial	LIFPP11 2016	Life Ins	101 General Fund	\$0.86
136341	Sun Life Financial	LIFPP11 2016	Life Ins	101 General Fund	\$23.94
136341	Sun Life Financial	LIFPP11 2016	Life Ins	101 General Fund	\$1.10
136341	Sun Life Financial	LIFPP11 2016	Life Ins	101 General Fund	\$0.04
136341	Sun Life Financial	LIFPP11 2016	Life Ins	101 General Fund	\$0.11
136341	Sun Life Financial	LIFPP11 2016	Life Ins	101 General Fund	\$0.92
136341	Sun Life Financial	LIFPP10 2016	Life Ins	101 General Fund	\$2.14
136341	Sun Life Financial	LIFPP11 2016	Life Ins	101 General Fund	\$0.77
136341	Sun Life Financial	LIFPP11 2016	Life Ins	101 General Fund	\$5.06
136341	Sun Life Financial	LIFPP11 2016	Life Ins	101 General Fund	\$0.31
136341	Sun Life Financial	LIFPP11 2016	Life Ins	101 General Fund	\$1.61
136341	Sun Life Financial	LIFPP11 2016	Life Ins	101 General Fund	\$0.44
136341	Sun Life Financial	LIFPP11 2016	Life Ins	101 General Fund	\$0.19
136341	Sun Life Financial	LIFPP11 2016	Life Ins	101 General Fund	\$0.17
136341	Sun Life Financial	LIFPP11 2016	Life Ins	101 General Fund	\$2.46
136341	Sun Life Financial	LIFPP11 2016	Life Ins	101 General Fund	\$0.82
136341	Sun Life Financial	LIFPP11 2016	Life Ins	101 General Fund	\$1.12
136341	Sun Life Financial	LIFPP10 2016	Life Ins	101 General Fund	\$1.15
136341	Sun Life Financial	LIFPP10 2016	Life Ins	101 General Fund	\$316.54
136341	Sun Life Financial	LIFPP10 2016	Life Ins	101 General Fund	\$2.38
136341	Sun Life Financial	LIFPP10 2016	Life Ins	101 General Fund	\$3.27
136341	Sun Life Financial	LIFPP10 2016	Life Ins	101 General Fund	\$0.77
136341	Sun Life Financial	LIFPP10 2016	Life Ins	101 General Fund	\$1.54
136341	Sun Life Financial	LIFPP10 2016	Life Ins	101 General Fund	\$0.92
136341	Sun Life Financial	LIFPP10 2016	Life Ins	101 General Fund	\$0.09
136341	Sun Life Financial	LIFPP10 2016	Life Ins	101 General Fund	\$0.75
136341	Sun Life Financial	LIFPP10 2016	Life Ins	101 General Fund	\$23.91
136341	Sun Life Financial	LIFPP10 2016	Life Ins	101 General Fund	\$1.10

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
136341	Sun Life Financial	LIFPP11 2016	Life Ins	101 General Fund	\$326.06
136341	Sun Life Financial	LIFPP10 2016	Life Ins	101 General Fund	\$0.12
136341	Sun Life Financial	LIFPP10 2016	Life Ins	101 General Fund	\$0.82
136341	Sun Life Financial	LIFPP10 2016	Life Ins	101 General Fund	\$0.92
136341	Sun Life Financial	LIFPP10 2016	Life Ins	101 General Fund	\$0.85
136341	Sun Life Financial	LIFPP10 2016	Life Ins	101 General Fund	\$0.77
136341	Sun Life Financial	LIFPP10 2016	Life Ins	101 General Fund	\$4.32
136341	Sun Life Financial	LIFPP10 2016	Life Ins	101 General Fund	\$0.36
136341	Sun Life Financial	LIFPP10 2016	Life Ins	101 General Fund	\$1.97
136341	Sun Life Financial	LIFPP10 2016	Life Ins	101 General Fund	\$0.27
136341	Sun Life Financial	LIFPP10 2016	Life Ins	101 General Fund	\$0.19
136341	Sun Life Financial	LIFPP10 2016	Life Ins	101 General Fund	\$0.72
136341	Sun Life Financial	LIFPP11 2016	Life Ins	101 General Fund	\$1.54
136341	Sun Life Financial	LIFPP10 2016	Life Ins	101 General Fund	\$0.04
136341	Sun Life Financial	LIFPP11 2016	Life Ins	101 General Fund	\$3.27
136513	AMCON Construction Co	05/23/2016	Refund City Surcharge	101 General Fund	\$25.00
136515	American Dream Home I	05/27/2016	Ref Permit Fee - 1037 38th	101 General Fund	\$40.00
136518	Aspen Mills	181403	Uniform - E Peterson	101 General Fund	\$170.25
136518	Aspen Mills	181402	Uniform - M Whitaker	101 General Fund	\$146.94
136518	Aspen Mills	181551	Uniform - K Brotkowski	101 General Fund	\$434.90
136520	Barna Guzy & Steffen, Lt	158132	Audit Request Letter	101 General Fund	\$78.00
136522	Benefit Extras, Inc	67431	Monthly Cobra	101 General Fund	\$72.75
136531	Center Point Energy	80000141517 May 16	Gas Utility	101 General Fund	\$739.90
136531	Center Point Energy	80000141517 May 16	Gas Utility	101 General Fund	\$138.09
136531	Center Point Energy	80000141517 May 16	Gas Utility	101 General Fund	\$168.49
136531	Center Point Energy	80000141517 May 16	Gas Utility	101 General Fund	\$91.86
136531	Center Point Energy	80000141517 May 16	Gas Utility	101 General Fund	\$107.01
136531	Center Point Energy	80000141517 May 16	Gas Utility	101 General Fund	\$1,259.40
136531	Center Point Energy	80000141517 May 16	Gas Utility	101 General Fund	\$107.01
136531	Center Point Energy	80000141517 May 16	Gas Utility	101 General Fund	\$1,068.94
136531	Center Point Energy	80000141517 May 16	Gas Utility	101 General Fund	\$140.97
136532	Centerpoint Energy	05/26/16	Refund Permit 3715 Colfax	101 General Fund	\$84.00
136533	Central Irrigation Supply	6048584-00	Supplies	101 General Fund	\$171.44
136533	Central Irrigation Supply	6048808-00	Parts / Supplies	101 General Fund	\$118.20
136534	Cintas	470754681	Mats	101 General Fund	\$129.51

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
136534	Cintas	470753821	Uniforms	101 General Fund	\$28.03
136534	Cintas	470753812	Uniforms	101 General Fund	\$9.22
136534	Cintas	470751393	Mats	101 General Fund	\$129.51
136534	Cintas	470753816	Mats	101 General Fund	\$41.80
136534	Cintas	470753814	Mats	101 General Fund	\$139.02
136534	Cintas	470750532	Mats	101 General Fund	\$139.02
136534	Cintas	470753812	Uniforms	101 General Fund	\$53.00
136534	Cintas	470750530	Uniforms	101 General Fund	\$9.22
136534	Cintas	470750530	Uniforms	101 General Fund	\$53.00
136534	Cintas	470750539	Uniforms	101 General Fund	\$28.03
136534	Cintas	470750534	Mats	101 General Fund	\$41.80
136534	Cintas	05/09/16	Mats	101 General Fund	\$129.51
136536	City of Minneapolis	400451000085	Apr 2016 APS Trans Fees	101 General Fund	\$1,360.80
136540	CMT Diversified Janitoria	3019	Jun 2016 Cleaning	101 General Fund	\$1,689.00
136540	CMT Diversified Janitoria	3048	Bathroom/Lockerrooms	101 General Fund	\$275.00
136542	Comcast	0226193 May 2016	Cable / Internet	101 General Fund	\$211.58
136543	Connexus Energy	202884-May 2016	Street Lights	101 General Fund	\$36.83
136543	Connexus Energy	171141-May 2016	Street Lights	101 General Fund	\$11.49
136543	Connexus Energy	171140-May 2016	Street Lights	101 General Fund	\$79.11
136545	Cottens Automotive	198561	Parts / Supplies	101 General Fund	\$33.32
136545	Cottens Automotive	197759	Heater Valve	101 General Fund	\$20.70
136545	Cottens Automotive	198831	Parts / Supplies	101 General Fund	\$12.72
136545	Cottens Automotive	200211	Parts / Supplies	101 General Fund	\$10.24
136546	Creative Product Sourcin	94558	DARE Graduation Supplies	101 General Fund	\$420.74
136552	ECM Publishers	347677	Personnel - Golf/Public Svc	101 General Fund	\$159.41
136553	ECO Electric Inc	05/26/2016	Refund Permit Fee 2016-0036	101 General Fund	\$28.00
136555	Embedded Systems, Inc	33947	Siren Maintenance	101 General Fund	\$1,054.32
136558	Fastenal Company	MNTC8140597	Parts / Supplies	101 General Fund	\$18.73
136558	Fastenal Company	MNTC8140712	Parts / Supplies	101 General Fund	\$23.70
136561	Gempler's, Inc.	SI02502351	Supplies	101 General Fund	\$446.10
136562	Genz-Ryan Plumbing &	05/17/2016	Overpayment of Fee	101 General Fund	\$26.00
136565	Graffiti Solutions, Inc.	18373	Graffiti Remover	101 General Fund	\$167.00
136566	Grainger	9113521612	Supplies - V Belts	101 General Fund	\$1,068.58
136569	Green Valley Greenhous	281169	Vets Memorial	101 General Fund	\$515.64
136570	Hakanson Anderson	36052	2016 Gen'l Engineering	101 General Fund	\$8,739.65

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
136572	Hawkins Water Treatme	3887705	Pool Chemicals	101 General Fund	\$3,618.23
136573	Hennepin Technical Coll	00351379	Training-Fire Extinguisher	101 General Fund	\$99.96
136573	Hennepin Technical Coll	00351379	Training-Fire Extinguisher	101 General Fund	\$16.67
136573	Hennepin Technical Coll	00351379	Training-Fire Extinguisher	101 General Fund	\$150.03
136577	Innovative Office Solutio	IN1185966	Supplies	101 General Fund	\$2.14
136577	Innovative Office Solutio	IN1177627	Supplies	101 General Fund	\$103.55
136577	Innovative Office Solutio	IN1184406	Supplies	101 General Fund	\$89.61
136577	Innovative Office Solutio	IN1184406	Supplies	101 General Fund	\$28.82
136577	Innovative Office Solutio	SCN-045979 CM	Supplies	101 General Fund	(\$61.11)
136577	Innovative Office Solutio	IN1186775	Supplies	101 General Fund	\$450.38
136577	Innovative Office Solutio	IN1190968	Supplies	101 General Fund	\$27.14
136577	Innovative Office Solutio	IN1190969	Supplies	101 General Fund	\$18.44
136577	Innovative Office Solutio	IN1191619	Supplies	101 General Fund	\$337.74
136577	Innovative Office Solutio	IN1193192	Supplies	101 General Fund	\$162.78
136577	Innovative Office Solutio	IN1193193	Supplies	101 General Fund	\$19.32
136586	Kyleigh Johansen	05/31/2016	Refund Dup Pool Pass	101 General Fund	\$163.90
136587	Lancer Catering	05/31/2016	Sr Ctr - Event Space	101 General Fund	\$513.88
136590	LIFE INSURANCE COM	SGD603645 05/01/16	LTD Ins May 2016	101 General Fund	\$23.07
136590	LIFE INSURANCE COM	SGD603645 05/01/16	LTD Ins May 2016	101 General Fund	\$28.89
136590	LIFE INSURANCE COM	SGD603645 05/01/16	LTD Ins May 2016	101 General Fund	\$18.66
136590	LIFE INSURANCE COM	SGD603645 05/01/16	LTD Ins May 2016	101 General Fund	\$728.58
136590	LIFE INSURANCE COM	SGD603645 05/01/16	LTD Ins May 2016	101 General Fund	\$23.52
136590	LIFE INSURANCE COM	SGD603645 05/01/16	LTD Ins May 2016	101 General Fund	\$47.25
136590	LIFE INSURANCE COM	SGD603645 05/01/16	LTD Ins May 2016	101 General Fund	\$28.75
136590	LIFE INSURANCE COM	SGD603645 05/01/16	LTD Ins May 2016	101 General Fund	\$70.12
136590	LIFE INSURANCE COM	SGD603645 05/01/16	LTD Ins May 2016	101 General Fund	\$24.97
136590	LIFE INSURANCE COM	SGD603645 05/01/16	LTD Ins May 2016	101 General Fund	\$24.51
136590	LIFE INSURANCE COM	SGD603645 05/01/16	LTD Ins May 2016	101 General Fund	\$136.76
136590	LIFE INSURANCE COM	SGD603645 05/01/16	LTD Ins May 2016	101 General Fund	\$50.84
136590	LIFE INSURANCE COM	SGD603645 05/01/16	LTD Ins May 2016	101 General Fund	\$104.29
136591	Lloyd Bearl Const.	2012	Senior Ctr Monitoring	101 General Fund	\$180.00
136592	Lynde Greenhouse & Nu	O069085	Flowers	101 General Fund	\$4,420.00
136593	M&G Trailer Sales	16032101	Flatbed Trailer	101 General Fund	\$513.89
136596	Maus Group	312	May 2016 Service	101 General Fund	\$5,750.00
136597	MCFOA	05/05/2016	Membership Dues	101 General Fund	\$35.00

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
136598	Menard Cashway Lumbe	16702	Parts / Supplies	101	General Fund \$76.58
136598	Menard Cashway Lumbe	17866	Supplies	101	General Fund \$40.32
136600	MN Board of Assessors	05/26/2016	Assessor License - S Varner	101	General Fund \$105.00
136601	MN Bureau of Criminal A	36296-092716MC	Reg - Justin Anderson	101	General Fund \$115.00
136601	MN Bureau of Criminal A	36297-092716MC	Reg - Jackie Bowdich	101	General Fund \$115.00
136601	MN Bureau of Criminal A	36325-092716MC	Reg - J Spletstoesser	101	General Fund \$115.00
136604	MTI Distributing Compan	1065805-00	Parts / Supplies	101	General Fund \$320.99
136606	Nat'l Tactical Officers	3243 05/11/2016	Membership - J Anderson	101	General Fund \$150.00
136608	Northern Sanitary Supply	180612	Cups	101	General Fund \$84.75
136608	Northern Sanitary Supply	180613	Supplies	101	General Fund \$658.74
136608	Northern Sanitary Supply	180548	Supplies	101	General Fund \$105.07
136608	Northern Sanitary Supply	106757 CM	Supplies	101	General Fund (\$77.59)
136612	Presto Graphics	55657	Postcards - FDO I Event	101	General Fund \$54.60
136615	RI-TEC	0075115-IN	Parts / Supplies	101	General Fund \$1,751.00
136617	Riverways LLC	05/26/2016	Sr Ctr - Mighty Mississippi	101	General Fund \$480.00
136620	Rum River Veterinary Cli	253033	Rabies for Stray	101	General Fund \$26.00
136625	St. Croix	2382	Fire Extinguishers	101	General Fund \$65.00
136626	Stafford Construction	05/26/2016	Ref Demo Deposit 611 Cross	101	General Fund \$500.00
136628	Streicher's	I1210336	Uniform - E Groebner	101	General Fund \$140.00
136628	Streicher's	I1210585	Uniform - G Walker	101	General Fund \$200.00
136630	Summit Fire Protection	1124890	Inspection - Mad Hatter	101	General Fund \$227.88
136632	TDS Metrocom	7634216630 05/13/1	Communications	101	General Fund \$25.00
136633	Ted Hagfors	1607	Electrical Inspections	101	General Fund \$1,193.60
136634	The Emblem Authority	21504	CSO Rocker	101	General Fund \$160.00
136636	TimeSaver Off Site Sec.	M22102	4/25/16 Council Workshop	101	General Fund \$236.50
136636	TimeSaver Off Site Sec.	M22103	5/2/16 Council Meeting	101	General Fund \$331.70
136636	TimeSaver Off Site Sec.	M22104	5/3/16 Planning Comm Mtg	101	General Fund \$136.00
136637	Tiremaxx Service Center	172185	Parts / Supplies	101	General Fund \$67.90
136639	Twin Cities Winnelson C	092142-00	Parts / Supplies	101	General Fund \$132.84
136640	UPS Freight	00007AF825216	Freight Charges	101	General Fund \$3.74
136642	Verizon Wireless	9765745782	Communications	101	General Fund \$53.37
136642	Verizon Wireless	9765745782	Communications	101	General Fund \$53.37
136642	Verizon Wireless	9765745782	Communications	101	General Fund \$53.52
136642	Verizon Wireless	9765745782	Communications	101	General Fund \$53.51
136642	Verizon Wireless	9765745782	Communications	101	General Fund \$40.01

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
136642	Verizon Wireless	9765745782	Communications	101	General Fund \$40.01
136642	Verizon Wireless	9765745782	Communications	101	General Fund \$40.01
136649	WL Construction Supply,	10288	Asphalt/Concrete Blade	101	General Fund \$499.99
					Fund Total
					\$51,965.17
136545	Cottens Automotive	198918	Fuse	210	Police Forfeitur \$3.70
136574	Hicken, Scott & Howard	14-127363	Forfeiture 14-127363 Harley	210	Police Forfeitur \$1,548.81
					Fund Total
					\$1,552.51
136340	Delta Dental	DEFPP10 2016	Dental Premium- Flex	225	Cemetery \$18.24
136340	Delta Dental	DEFPP11 2016	Dental Premium- Flex	225	Cemetery \$6.34
136341	Sun Life Financial	LIFPP11 2016	Life Ins	225	Cemetery \$1.44
136341	Sun Life Financial	LIFPP11 2016	Life Ins	225	Cemetery \$0.22
136341	Sun Life Financial	LIFPP10 2016	Life Ins	225	Cemetery \$4.16
136341	Sun Life Financial	LIFPP10 2016	Life Ins	225	Cemetery \$0.47
136547	Curtis Jelmeland	05/18/2016	Buyback	225	Cemetery \$128.00
136547	Curtis Jelmeland	05/18/2016	Buyback	225	Cemetery \$192.00
136584	Karen Taylor	05/17/2016	Marker Fee Refund	225	Cemetery \$50.00
136590	LIFE INSURANCE COM	SGD603645 05/01/16	LTD Ins May 2016	225	Cemetery \$18.66
					Fund Total
					\$419.53
136341	Sun Life Financial	LIFPP11 2016	Life Ins	250	Ramp \$0.06
					Fund Total
					\$0.06
136340	Delta Dental	DEFPP10 2016	Dental Premium- Flex	260	Parking \$13.26
136340	Delta Dental	DEFPP11 2016	Dental Premium- Flex	260	Parking \$13.26
136341	Sun Life Financial	LIFPP10 2016	Life Ins	260	Parking \$0.63
136341	Sun Life Financial	LIFPP11 2016	Life Ins	260	Parking \$0.64
136588	LANO EQUIPMENT	02-366002	Hand Held Shredder	260	Parking \$220.04
					Fund Total
					\$247.83
136570	Hakanson Anderson	36047	AN375 2015 Street Renewal	415	Road Improve \$93.50
136570	Hakanson Anderson	36068	AN377 2016 Street Renewal	415	Road Improve \$38,657.48
136570	Hakanson Anderson	36044	AN360 2013 Street Renewal	415	Road Improve \$532.00
136570	Hakanson Anderson	36046	AN367 Slab Town	415	Road Improve \$1,960.25
136570	Hakanson Anderson	36042	AN213 Rum River Shores	415	Road Improve \$548.80
					Fund Total
					\$41,792.03
136627	Stantec Consulting Servi	1047762	Kings Island Channel Restore	460	Park Improve \$377.50
136627	Stantec Consulting Servi	1047761	Federal Trail Construct	460	Park Improve \$902.00
					Fund Total
					\$1,279.50

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
136570	Hakanson Anderson	36045	AN364 Garfield Substation	481	Redevelopmen \$3,188.50
					\$3,188.50
<i>Fund Total</i>					
136525	Bolton & Menk, Inc	0189378	GreenHaven Pkwy	482	Greens of Ano \$2,964.80
					\$2,964.80
<i>Fund Total</i>					
136525	Bolton & Menk, Inc	0189379	Riverdale Dr Frontage	485	Enterprise Par \$975.50
136570	Hakanson Anderson	36043	AN215 Riverplace Developme	485	Enterprise Par \$3,826.26
136570	Hakanson Anderson	36051	AN624 Riverplace Utility	485	Enterprise Par \$4,568.68
136571	Hardrives, Inc.	26442-EX2	Sawcutting	485	Enterprise Par \$800.00
136585	Kimley-Horn & Assoc, In	7819711	2nd Ave Pkg Lot	485	Enterprise Par \$4,495.72
					\$14,666.16
<i>Fund Total</i>					
136340	Delta Dental	DEFPP10 2016	Dental Premium- Flex	600	Electric \$259.30
136340	Delta Dental	DEFPP11 2016	Dental Premium- Flex	600	Electric \$257.26
136341	Sun Life Financial	LIFPP10 2016	Life Ins	600	Electric \$3.38
136341	Sun Life Financial	LIFPP11 2016	Life Ins	600	Electric \$37.20
136341	Sun Life Financial	LIFPP11 2016	Life Ins	600	Electric \$0.77
136341	Sun Life Financial	LIFPP11 2016	Life Ins	600	Electric \$3.85
136341	Sun Life Financial	LIFPP11 2016	Life Ins	600	Electric \$0.10
136341	Sun Life Financial	LIFPP11 2016	Life Ins	600	Electric \$3.20
136341	Sun Life Financial	LIFPP11 2016	Life Ins	600	Electric \$1.28
136341	Sun Life Financial	LIFPP10 2016	Life Ins	600	Electric \$37.20
136341	Sun Life Financial	LIFPP11 2016	Life Ins	600	Electric \$0.40
136341	Sun Life Financial	LIFPP10 2016	Life Ins	600	Electric \$0.40
136341	Sun Life Financial	LIFPP10 2016	Life Ins	600	Electric \$0.77
136341	Sun Life Financial	LIFPP10 2016	Life Ins	600	Electric \$3.89
136341	Sun Life Financial	LIFPP10 2016	Life Ins	600	Electric \$0.07
136341	Sun Life Financial	LIFPP10 2016	Life Ins	600	Electric \$3.24
136341	Sun Life Financial	LIFPP10 2016	Life Ins	600	Electric \$0.97
136341	Sun Life Financial	LIFPP11 2016	Life Ins	600	Electric \$3.09
136342	Misc Vendor	000201605246354	01-092040-02	600	Electric \$30.62
136343	Misc Vendor	000201605246355	01-160050-01	600	Electric \$144.00
136344	Misc Vendor	000201605246356	01-174700-04	600	Electric \$102.65
136345	Misc Vendor	000201605246357	01-312950-07	600	Electric \$81.00
136346	Misc Vendor	000201605246358	01-511320-04	600	Electric \$70.33
136347	Misc Vendor	000201605246359	01-528090-02	600	Electric \$203.00
136348	Misc Vendor	000201605246360	01-558600-04	600	Electric \$249.63

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
136349	Misc Vendor	000201605246361	04-072580-03	600 Electric	\$25.26
136350	Misc Vendor	000201605246362	11-152250-04	600 Electric	\$288.19
136351	Misc Vendor	000201605246363	13-141480-04	600 Electric	\$97.23
136352	Misc Vendor	000201605246364	13-143540-27	600 Electric	\$26.91
136353	Misc Vendor	000201605246365	13-157350-02	600 Electric	\$33.67
136354	Misc Vendor	000201605246366	13-575810-23	600 Electric	\$103.73
136355	Misc Vendor	000201605246367	13-576350-10	600 Electric	\$24.88
136356	Misc Vendor	000201605246368	13-628140-06	600 Electric	\$39.37
136357	Misc Vendor	000201605246369	13-721620-06	600 Electric	\$60.67
136358	Misc Vendor	000201605246370	13-725670-05	600 Electric	\$27.33
136359	Misc Vendor	000201605246371	13-727010-00	600 Electric	\$70.08
136360	Misc Vendor	000201605246372	21-388620-05	600 Electric	\$125.91
136361	Misc Vendor	000201605276373	02-013571-03	600 Electric	\$12,285.00
136362	Misc Vendor	000201605276374	02-090700-01	600 Electric	\$2,760.00
136363	Misc Vendor	000201605276375	02-233600-01	600 Electric	\$1,532.00
136364	Misc Vendor	000201605276376	02-242400-00	600 Electric	\$1,150.00
136365	Misc Vendor	000201605276377	02-541200-02	600 Electric	\$447.00
136366	Misc Vendor	000201605276378	11-728060-05	600 Electric	\$300.00
136367	Misc Vendor	000201605276379	21-390040-03	600 Electric	\$300.00
136368	Misc Vendor	000201605276380	21-621150-04	600 Electric	\$100.00
136369	Misc Vendor	000201605276381	21-623030-04	600 Electric	\$400.00
136370	Misc Vendor	000201605276382	22-335430-03	600 Electric	\$15,000.00
136371	Misc Vendor	000201606016384	13-710910-01	600 Electric	\$198.00
136512	Always Bright Lights	534	Repair - 12400 Gettysburg	600 Electric	\$310.00
136526	Border State Electric Sup	911274664	CABLE, 4/0, STR, AL. 15KV	600 Electric	\$46,029.27
136526	Border State Electric Sup	911274664	CABLE,500 CU,15 KV	600 Electric	\$83,588.01
136530	Carr's Tree Service, Inc	94871	Week of 05/02/16	600 Electric	\$4,583.66
136530	Carr's Tree Service, Inc	94872	Week of 05/02/2016	600 Electric	\$1,572.45
136531	Center Point Energy	80000141517 May 16	Gas Utility	600 Electric	\$566.62
136534	Cintas	470750529	Uniforms	600 Electric	\$122.45
136534	Cintas	470753811	Uniforms	600 Electric	\$117.77
136539	CMRS - FP	106000553391-05/16	Postage	600 Electric	\$4,000.00
136552	ECM Publishers	546925	Personnel - Electric	600 Electric	\$392.40
136554	Electric Systems of Anok	MO477	Cable	600 Electric	\$153.10
136559	First-Shred	184200	Executive Bin	600 Electric	\$34.80

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
136566	Grainger	9110837136	Safety Glasses	600 Electric	\$554.40
136568	Graybar Electric Inc	985056936	ELBOWS,5" RIGID 90 PICOM	600 Electric	\$431.04
136568	Graybar Electric Inc	985056936	ELBOWS,4" RIGID 90	600 Electric	\$808.40
136568	Graybar Electric Inc	985056936	ELBOWS,4" RIGID 45	600 Electric	\$404.20
136568	Graybar Electric Inc	985281555	ELBOWS,5" R. 45	600 Electric	\$1,077.60
136568	Graybar Electric Inc	985281555	ELBOWS,5" RIGID 90 PICOM	600 Electric	\$2,155.20
136568	Graybar Electric Inc	985056936	ELBOWS,4",PVC,90	600 Electric	\$157.33
136568	Graybar Electric Inc	985056936	ELBOWS,5",PVC	600 Electric	\$103.79
136573	Hennepin Technical Coll	00351379	Training-Fire Extinguisher	600 Electric	\$16.67
136573	Hennepin Technical Coll	00351379	Training-Fire Extinguisher	600 Electric	\$16.67
136573	Hennepin Technical Coll	00351379	Training-Fire Extinguisher	600 Electric	\$133.36
136579	Interstate Disposal	7405	Hauling/Disposal	600 Electric	\$398.40
136590	LIFE INSURANCE COM	SGD603645 05/01/16	LTD Ins May 2016	600 Electric	\$290.89
136590	LIFE INSURANCE COM	SGD603645 05/01/16	LTD Ins May 2016	600 Electric	\$60.84
136598	Menard Cashway Lumbe	17607	Parts / Supplies	600 Electric	\$23.94
136629	Stuart C Irby Co	S009572858.001	TERM, KITS, ELBOWS 4/0 2	600 Electric	\$1,267.54
136629	Stuart C Irby Co	S009572858.001	ARRESTER,9KV,ELBOW	600 Electric	\$2,285.84
136641	USIC Locating Services,	177960	Tickets	600 Electric	\$4,005.74
136644	Waste Management	0039339-1706-8	Landfill Charges	600 Electric	\$582.81
136646	Wesco	817535	BOLT, MACHINE 5/8	600 Electric	\$146.00
136646	Wesco	818713	BUSHING,CARLON, BELLEN	600 Electric	\$105.50
136646	Wesco	817535	LUGS, DT 6-250, BRONZE	600 Electric	\$572.00
136646	Wesco	817535	NON-INVENTORY	600 Electric	\$174.72
136646	Wesco	817535	CAP, PARKING	600 Electric	\$1,925.00
136646	Wesco	817535	BAIL, SMALL	600 Electric	\$537.00
136646	Wesco	817535	CLAMPS	600 Electric	\$681.00
136646	Wesco	817535	BUSHING,PARKING	600 Electric	\$1,476.50
136646	Wesco	818713	COUPLING, 3" LONG	600 Electric	\$582.00
136646	Wesco	817535	CONNECTOR,GR,TRANS,LG	600 Electric	\$349.00
136646	Wesco	817535	CUTOUT,DISCONNECT,100	600 Electric	\$1,705.00
			Fund Total		\$201,391.74
136340	Delta Dental	DEFPP11 2016	Dental Premium- Flex	601 Water	\$17.24
136340	Delta Dental	DEFPP10 2016	Dental Premium- Flex	601 Water	\$17.24
136341	Sun Life Financial	LIFPP10 2016	Life Ins	601 Water	\$3.38
136341	Sun Life Financial	LIFPP10 2016	Life Ins	601 Water	\$7.61

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
136341	Sun Life Financial	LIFPP11 2016	Life Ins	601	Water \$3.26
136341	Sun Life Financial	LIFPP11 2016	Life Ins	601	Water \$7.61
136531	Center Point Energy	80000141517 May 16	Gas Utility	601	Water \$1,665.94
136572	Hawkins Water Treatme	3886362	Chemicals	601	Water \$3,223.21
136573	Hennepin Technical Coll	00351379	Training-Fire Extinguisher	601	Water \$83.30
136590	LIFE INSURANCE COM	SGD603645 05/01/16	LTD Ins May 2016	601	Water \$79.69
136593	M&G Trailer Sales	16032101	Flatbed Trailer	601	Water \$513.90
136598	Menard Cashway Lumbe	17305	Parts / Supplies	601	Water \$59.69
136598	Menard Cashway Lumbe	17298	Parts / Supplies	601	Water \$25.74
136598	Menard Cashway Lumbe	16779	Parts / Supplies	601	Water \$31.96
136602	MN Department of Healt	1020001 2nd Q 2016	2nd Qtr 2016 Water Conn Fee	601	Water \$8,112.00
136622	Short Elliott Hendrickson	315349	2016 Antenna Projects	601	Water \$1,457.45
136641	USIC Locating Services,	177997	Apr 2016 Locating Svc	601	Water \$1,429.54
136642	Verizon Wireless	9765745782	Communications	601	Water \$53.37
136642	Verizon Wireless	9765745782	Communications	601	Water \$53.37
136642	Verizon Wireless	9765745782	Communications	601	Water \$25.00
136642	Verizon Wireless	9765745782	Communications	601	Water \$53.37
136645	Water Laboratories Inc	10448	Coliform Only	601	Water \$150.00
136645	Water Laboratories Inc	10447	Coliform Only	601	Water \$150.00
<i>Fund Total</i>					\$17,223.87
136340	Delta Dental	DEFPP11 2016	Dental Premium- Flex	602	Sewer Treatm \$17.24
136340	Delta Dental	DEFPP10 2016	Dental Premium- Flex	602	Sewer Treatm \$17.24
136341	Sun Life Financial	LIFPP11 2016	Life Ins	602	Sewer Treatm \$1.70
136341	Sun Life Financial	LIFPP11 2016	Life Ins	602	Sewer Treatm \$7.61
136341	Sun Life Financial	LIFPP10 2016	Life Ins	602	Sewer Treatm \$7.61
136341	Sun Life Financial	LIFPP10 2016	Life Ins	602	Sewer Treatm \$1.64
136531	Center Point Energy	80000141517 May 16	Gas Utility	602	Sewer Treatm \$107.01
136534	Cintas	470750531	Uniforms	602	Sewer Treatm \$137.25
136534	Cintas	470753813	Uniforms	602	Sewer Treatm \$141.24
136566	Grainger	9113521604	Safety Glasses	602	Sewer Treatm \$273.80
136571	Hardrives, Inc.	05/26/2016	Hydrant Meter Lease	602	Sewer Treatm \$2,000.00
136573	Hennepin Technical Coll	00351379	Training-Fire Extinguisher	602	Sewer Treatm \$16.67
136590	LIFE INSURANCE COM	SGD603645 05/01/16	LTD Ins May 2016	602	Sewer Treatm \$29.74
136595	MacQueen Equipment In	1150391	Vactor 2100 Plus	602	Sewer Treatm \$206,886.00
136598	Menard Cashway Lumbe	17565	Parts / Supplies	602	Sewer Treatm \$2.98

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
136599	Metro Council Environme	0001054953	Waste Water Svc	602	Sewer Treatm \$114,320.72
136603	MN Pollution Control Age	10000007050	Annual Permit - Wastewater	602	Sewer Treatm \$345.00
136641	USIC Locating Services,	177997	Apr 2016 Locating Svc	602	Sewer Treatm \$1,429.53
136642	Verizon Wireless	9765745782	Communications	602	Sewer Treatm \$25.00
136642	Verizon Wireless	9765745782	Communications	602	Sewer Treatm \$53.37
136642	Verizon Wireless	9765745782	Communications	602	Sewer Treatm \$71.37
136642	Verizon Wireless	9765745782	Communications	602	Sewer Treatm \$72.04
136642	Verizon Wireless	9765745782	Communications	602	Sewer Treatm \$53.37
136642	Verizon Wireless	9765745782	Communications	602	Sewer Treatm \$53.37
<i>Fund Total</i>					\$326,071.50
136570	Hakanson Anderson	36050	AN410 Jefferson St Drainage	603	Storm Water \$1,174.68
136570	Hakanson Anderson	36049	AN407 2016 MS4 & SWPPP	603	Storm Water \$1,099.50
<i>Fund Total</i>					\$2,274.18
136340	Delta Dental	DEFPP10 2016	Dental Premium- Flex	609	Liquor Stores \$159.70
136340	Delta Dental	DEFPP11 2016	Dental Premium- Flex	609	Liquor Stores \$162.33
136341	Sun Life Financial	LIFPP11 2016	Life Ins	609	Liquor Stores \$1.59
136341	Sun Life Financial	LIFPP10 2016	Life Ins	609	Liquor Stores \$1.53
136341	Sun Life Financial	LIFPP10 2016	Life Ins	609	Liquor Stores \$1.55
136341	Sun Life Financial	LIFPP11 2016	Life Ins	609	Liquor Stores \$1.53
136514	American Bottling Comp	7421225824	Merchandise for Resale	609	Liquor Stores \$109.00
136517	Aramark	1718462177	Mats / Misc	609	Liquor Stores \$38.84
136517	Aramark	1718462577	Mats / Misc	609	Liquor Stores \$44.24
136517	Aramark	1718471501	Mats / Misc	609	Liquor Stores \$44.24
136517	Aramark	1718471105	Mats / Misc	609	Liquor Stores \$38.22
136519	Avenet, LLC	38817	Annual Svc Pkg	609	Liquor Stores \$275.00
136519	Avenet, LLC	38817	Annual Svc Pkg	609	Liquor Stores \$275.00
136521	Bellboy Corporation	53508400	Merchandise for Resale	609	Liquor Stores \$690.98
136521	Bellboy Corporation	52364800 CM	Merchandise for Resale	609	Liquor Stores (\$15.00)
136521	Bellboy Corporation	53512100	Merchandise for Resale	609	Liquor Stores \$108.00
136521	Bellboy Corporation	53508300	Merchandise for Resale	609	Liquor Stores \$690.98
136521	Bellboy Corporation	93927900	Merchandise for Resale	609	Liquor Stores \$52.40
136521	Bellboy Corporation	93927900	Merchandise for Resale	609	Liquor Stores \$76.25
136521	Bellboy Corporation	53609000	Merchandise for Resale	609	Liquor Stores \$3.10
136521	Bellboy Corporation	53609000	Merchandise for Resale	609	Liquor Stores \$158.30
136521	Bellboy Corporation	53608900	Merchandise for Resale	609	Liquor Stores \$401.95

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
136521	Bellboy Corporation	53512000	Merchandise for Resale	609	Liquor Stores \$7.75
136521	Bellboy Corporation	53512000	Merchandise for Resale	609	Liquor Stores \$480.95
136521	Bellboy Corporation	53508400	Merchandise for Resale	609	Liquor Stores \$4.65
136521	Bellboy Corporation	53512100	Merchandise for Resale	609	Liquor Stores \$1.55
136521	Bellboy Corporation	53508300	Merchandise for Resale	609	Liquor Stores \$4.65
136521	Bellboy Corporation	53608900	Merchandise for Resale	609	Liquor Stores \$7.75
136523	Bernick's	296039	Merchandise for Resale	609	Liquor Stores \$36.40
136523	Bernick's	296040	Merchandise for Resale	609	Liquor Stores \$845.31
136523	Bernick's	297336	Merchandise for Resale	609	Liquor Stores \$24.00
136523	Bernick's	297337	Merchandise for Resale	609	Liquor Stores \$472.65
136528	Breakthru Beverage Min	1080474701	Merchandise for Resale	609	Liquor Stores \$337.00
136528	Breakthru Beverage Min	1080471652	Merchandise for Resale	609	Liquor Stores \$280.00
136528	Breakthru Beverage Min	1080471651	Merchandise for Resale	609	Liquor Stores \$365.56
136528	Breakthru Beverage Min	1080471678	Merchandise for Resale	609	Liquor Stores \$1,907.79
136528	Breakthru Beverage Min	1080474702	Merchandise for Resale	609	Liquor Stores \$312.65
136528	Breakthru Beverage Min	1080474599	Merchandise for Resale	609	Liquor Stores \$1,398.82
136528	Breakthru Beverage Min	1080474600	Merchandise for Resale	609	Liquor Stores \$390.00
136528	Breakthru Beverage Min	1080471679	Merchandise for Resale	609	Liquor Stores \$408.00
136531	Center Point Energy	80000141517 May 16	Gas Utility	609	Liquor Stores \$136.61
136531	Center Point Energy	80000141517 May 16	Gas Utility	609	Liquor Stores \$98.82
136541	Coca-Cola Bottling Comp	01089210621	Merchandise for Resale	609	Liquor Stores \$371.88
136541	Coca-Cola Bottling Comp	0108210212	Merchandise for Resale	609	Liquor Stores \$376.56
136548	Dahlheimer Beverage, L	1202619	Merchandise for Resale	609	Liquor Stores \$4,199.15
136548	Dahlheimer Beverage, L	1202601	Merchandise for Resale	609	Liquor Stores \$9,828.77
136548	Dahlheimer Beverage, L	126077	Merchandise for Resale	609	Liquor Stores \$67.20
136548	Dahlheimer Beverage, L	126425	Merchandise for Resale	609	Liquor Stores \$28.60
136548	Dahlheimer Beverage, L	126424	Merchandise for Resale	609	Liquor Stores \$28.60
136548	Dahlheimer Beverage, L	1199785	Merchandise for Resale	609	Liquor Stores \$527.20
136548	Dahlheimer Beverage, L	126285	Merchandise for Resale	609	Liquor Stores \$28.60
136548	Dahlheimer Beverage, L	1199758	Merchandise for Resale	609	Liquor Stores \$4,386.42
136548	Dahlheimer Beverage, L	1199741	Merchandise for Resale	609	Liquor Stores \$3,466.94
136548	Dahlheimer Beverage, L	1202619	Merchandise for Resale	609	Liquor Stores \$132.00
136548	Dahlheimer Beverage, L	126342 CM	Merchandise for Resale	609	Liquor Stores (\$130.05)
136548	Dahlheimer Beverage, L	1202620 CM	Merchandise for Resale	609	Liquor Stores (\$46.00)
136548	Dahlheimer Beverage, L	1199745	Merchandise for Resale	609	Liquor Stores \$61.20

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
136548	Dahlheimer Beverage, L	1202605 CM	Merchandise for Resale	609	Liquor Stores (\$12.00)
136548	Dahlheimer Beverage, L	126349 CM	Merchandise for Resale	609	Liquor Stores (\$70.00)
136548	Dahlheimer Beverage, L	126360 CM	Merchandise for Resale	609	Liquor Stores (\$37.90)
136552	ECM Publishers	355498	Better Value Flyers	609	Liquor Stores \$9.62
136552	ECM Publishers	355498	Better Value Flyers	609	Liquor Stores \$9.62
136567	Granite City Jobbing Co.	7920	Merchandise for Resale	609	Liquor Stores \$44.83
136567	Granite City Jobbing Co.	7042	Merchandise for Resale	609	Liquor Stores \$1,624.62
136567	Granite City Jobbing Co.	7042	Merchandise for Resale	609	Liquor Stores \$36.58
136567	Granite City Jobbing Co.	7920	Merchandise for Resale	609	Liquor Stores \$48.52
136567	Granite City Jobbing Co.	7920	Merchandise for Resale	609	Liquor Stores \$2,107.06
136575	Hohensteins Inc	826859	Merchandise for Resale	609	Liquor Stores \$124.00
136577	Innovative Office Solutio	IN1185966	Supplies	609	Liquor Stores \$111.54
136580	J.J. Taylor Distributing C	2510726	Merchandise for Resale	609	Liquor Stores \$519.31
136580	J.J. Taylor Distributing C	2510761	Merchandise for Resale	609	Liquor Stores \$1,768.85
136580	J.J. Taylor Distributing C	2510725	Merchandise for Resale	609	Liquor Stores \$859.30
136580	J.J. Taylor Distributing C	2510764	Merchandise for Resale	609	Liquor Stores \$880.20
136581	Johnson Bros Liquor Co	5445087	Merchandise for Resale	609	Liquor Stores \$485.80
136581	Johnson Bros Liquor Co	5439498	Merchandise for Resale	609	Liquor Stores \$1,897.30
136581	Johnson Bros Liquor Co	573328 CM	Merchandise for Resale	609	Liquor Stores (\$31.60)
136581	Johnson Bros Liquor Co	5724258 CM	Merchandise for Resale	609	Liquor Stores (\$6.34)
136581	Johnson Bros Liquor Co	5439497	Merchandise for Resale	609	Liquor Stores \$1,765.85
136581	Johnson Bros Liquor Co	575030 CM	Merchandise for Resale	609	Liquor Stores (\$107.35)
136581	Johnson Bros Liquor Co	573653 CM	Merchandise for Resale	609	Liquor Stores (\$38.85)
136581	Johnson Bros Liquor Co	573652 CM	Merchandise for Resale	609	Liquor Stores (\$78.30)
136581	Johnson Bros Liquor Co	573330 CM	Merchandise for Resale	609	Liquor Stores (\$471.61)
136581	Johnson Bros Liquor Co	5439504	Merchandise for Resale	609	Liquor Stores \$135.00
136581	Johnson Bros Liquor Co	5439503	Merchandise for Resale	609	Liquor Stores \$1,162.20
136581	Johnson Bros Liquor Co	5439502	Merchandise for Resale	609	Liquor Stores \$875.25
136581	Johnson Bros Liquor Co	5439501	Merchandise for Resale	609	Liquor Stores \$827.00
136581	Johnson Bros Liquor Co	5439500	Merchandise for Resale	609	Liquor Stores \$104.00
136581	Johnson Bros Liquor Co	5439499	Merchandise for Resale	609	Liquor Stores \$135.00
136581	Johnson Bros Liquor Co	5445086	Merchandise for Resale	609	Liquor Stores \$35.00
136581	Johnson Bros Liquor Co	5445085	Merchandise for Resale	609	Liquor Stores \$21.99
136581	Johnson Bros Liquor Co	5445084	Merchandise for Resale	609	Liquor Stores \$422.30
136581	Johnson Bros Liquor Co	5445083	Merchandise for Resale	609	Liquor Stores \$2,516.75

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
136581	Johnson Bros Liquor Co	5439506	Merchandise for Resale	609	Liquor Stores \$912.00
136581	Johnson Bros Liquor Co	5439505	Merchandise for Resale	609	Liquor Stores \$32.00
136581	Johnson Bros Liquor Co	5445090	Merchandise for Resale	609	Liquor Stores \$762.60
136581	Johnson Bros Liquor Co	5445089	Merchandise for Resale	609	Liquor Stores \$218.85
136581	Johnson Bros Liquor Co	5445088	Merchandise for Resale	609	Liquor Stores \$1,152.75
136581	Johnson Bros Liquor Co	573329 CM	Merchandise for Resale	609	Liquor Stores (\$31.98)
136581	Johnson Bros Liquor Co	573104 CM	Merchandise for Resale	609	Liquor Stores (\$52.00)
136581	Johnson Bros Liquor Co	572751 CM	Merchandise for Resale	609	Liquor Stores (\$432.90)
136590	LIFE INSURANCE COM	SGD603645 05/01/16	LTD Ins May 2016	609	Liquor Stores \$41.04
136590	LIFE INSURANCE COM	SGD603645 05/01/16	LTD Ins May 2016	609	Liquor Stores \$33.90
136594	M. Amundson LLP	217129	Merchandise for Resale	609	Liquor Stores \$49.60
136594	M. Amundson LLP	217129	Merchandise for Resale	609	Liquor Stores \$111.58
136594	M. Amundson LLP	217129	Merchandise for Resale	609	Liquor Stores \$745.93
136605	Muzak	52432812	Jun 2016 Music - West	609	Liquor Stores \$79.81
136605	Muzak	52433057	Jun 2016 Music - East	609	Liquor Stores \$65.44
136610	Phillips Wine & Spirits	2975186	Merchandise for Resale	609	Liquor Stores \$627.60
136610	Phillips Wine & Spirits	2979103	Merchandise for Resale	609	Liquor Stores \$428.80
136610	Phillips Wine & Spirits	2979104	Merchandise for Resale	609	Liquor Stores \$881.10
136610	Phillips Wine & Spirits	2979104	Merchandise for Resale	609	Liquor Stores \$184.00
136610	Phillips Wine & Spirits	2975187	Merchandise for Resale	609	Liquor Stores \$728.30
136610	Phillips Wine & Spirits	2975188	Merchandise for Resale	609	Liquor Stores \$125.70
136610	Phillips Wine & Spirits	2975189	Merchandise for Resale	609	Liquor Stores \$564.30
136610	Phillips Wine & Spirits	237048 CM	Merchandise for Resale	609	Liquor Stores (\$234.00)
136610	Phillips Wine & Spirits	2979101	Merchandise for Resale	609	Liquor Stores \$195.50
136610	Phillips Wine & Spirits	236778 CM	Merchandise for Resale	609	Liquor Stores (\$320.00)
136610	Phillips Wine & Spirits	236475 CM	Merchandise for Resale	609	Liquor Stores (\$48.00)
136610	Phillips Wine & Spirits	237450 CM	Merchandise for Resale	609	Liquor Stores (\$28.00)
136610	Phillips Wine & Spirits	2979102	Merchandise for Resale	609	Liquor Stores \$1,214.45
136610	Phillips Wine & Spirits	236938 CM	Merchandise for Resale	609	Liquor Stores (\$11.66)
136610	Phillips Wine & Spirits	2979100	Merchandise for Resale	609	Liquor Stores \$280.00
136613	Red Bull Distribution Co	K-16626116	Merchandise for Resale	609	Liquor Stores \$180.00
136613	Red Bull Distribution Co	K-16632566	Merchandise for Resale	609	Liquor Stores \$108.00
136613	Red Bull Distribution Co	13531-231	Merchandise for Resale	609	Liquor Stores \$49.00
136618	RJM Distributing Inc.	IND010632	Merchandise for Resale	609	Liquor Stores \$24.00
136618	RJM Distributing Inc.	IND010633	Merchandise for Resale	609	Liquor Stores \$219.80

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136618	RJM Distributing Inc.	IND010632	Merchandise for Resale	609	Liquor Stores	\$18.75
136621	Shamrock Group, Inc	1998724	Merchandise for Resale	609	Liquor Stores	\$44.00
136621	Shamrock Group, Inc	1998728	Merchandise for Resale	609	Liquor Stores	\$35.05
136621	Shamrock Group, Inc	2000645	Merchandise for Resale	609	Liquor Stores	\$56.80
136621	Shamrock Group, Inc	2000645	Merchandise for Resale	609	Liquor Stores	\$2.00
136621	Shamrock Group, Inc	2001029	Merchandise for Resale	609	Liquor Stores	\$2.00
136621	Shamrock Group, Inc	2001029	Merchandise for Resale	609	Liquor Stores	\$60.80
136621	Shamrock Group, Inc	2004205	Merchandise for Resale	609	Liquor Stores	\$120.80
136621	Shamrock Group, Inc	2004205	Merchandise for Resale	609	Liquor Stores	\$2.00
136621	Shamrock Group, Inc	2005743	Merchandise for Resale	609	Liquor Stores	\$123.60
136621	Shamrock Group, Inc	200650	Merchandise for Resale	609	Liquor Stores	\$70.80
136623	Southern Wine & Spirits	1407796	Merchandise for Resale	609	Liquor Stores	\$1,184.00
136623	Southern Wine & Spirits	1407793	Merchandise for Resale	609	Liquor Stores	\$1,495.26
136623	Southern Wine & Spirits	1407795	Merchandise for Resale	609	Liquor Stores	\$1,846.14
136623	Southern Wine & Spirits	1410270	Merchandise for Resale	609	Liquor Stores	\$2,131.65
136623	Southern Wine & Spirits	1410272	Merchandise for Resale	609	Liquor Stores	\$1,228.00
136623	Southern Wine & Spirits	1410273	Merchandise for Resale	609	Liquor Stores	\$116.00
136623	Southern Wine & Spirits	1407794	Merchandise for Resale	609	Liquor Stores	\$412.00
136635	Thorpe Dist. Company	1081494	Merchandise for Resale	609	Liquor Stores	\$13,877.55
136635	Thorpe Dist. Company	1084940	Merchandise for Resale	609	Liquor Stores	\$3,658.50
136635	Thorpe Dist. Company	1084939	Merchandise for Resale	609	Liquor Stores	\$1,154.55
136635	Thorpe Dist. Company	1084650	Merchandise for Resale	609	Liquor Stores	\$69.60
136635	Thorpe Dist. Company	10708061	Merchandise for Resale	609	Liquor Stores	\$3,606.78
136635	Thorpe Dist. Company	1078062	Merchandise for Resale	609	Liquor Stores	\$3,257.10
136635	Thorpe Dist. Company	1081493	Merchandise for Resale	609	Liquor Stores	\$15,331.15
136647	Wine Merchants	7081176	Merchandise for Resale	609	Liquor Stores	\$360.00
<i>Fund Total</i>						\$110,963.64
136340	Delta Dental	DEFPP11 2016	Dental Premium- Flex	614	Golf	\$17.64
136340	Delta Dental	DEFPP10 2016	Dental Premium- Flex	614	Golf	\$17.64
136341	Sun Life Financial	LIFPP10 2016	Life Ins	614	Golf	\$0.19
136341	Sun Life Financial	LIFPP10 2016	Life Ins	614	Golf	\$33.42
136341	Sun Life Financial	LIFPP10 2016	Life Ins	614	Golf	\$2.31
136341	Sun Life Financial	LIFPP11 2016	Life Ins	614	Golf	\$33.44
136341	Sun Life Financial	LIFPP11 2016	Life Ins	614	Golf	\$0.19
136341	Sun Life Financial	LIFPP11 2016	Life Ins	614	Golf	\$2.38

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
136524	Bioverse, Inc	67985	AquaSphere	614	Golf	\$339.57
136531	Center Point Energy	80000141517 May 16	Gas Utility	614	Golf	\$171.39
136531	Center Point Energy	80000141517 May 16	Gas Utility	614	Golf	\$130.57
136534	Cintas	470753821	Uniforms	614	Golf	\$28.03
136534	Cintas	470750539	Uniforms	614	Golf	\$28.03
136537	Cleveland Golf	4670349	Merchandise for Resale	614	Golf	\$108.00
136538	CMC Golf, Inc.	0166338-IN	Merchandise for Resale	614	Golf	\$906.57
136542	Comcast	0226193 May 2016	Cable / Internet	614	Golf	\$26.33
136552	ECM Publishers	347677	Personnel - Golf/Public Svc	614	Golf	\$159.41
136560	Gear For Sports	41137582	Merchandise for Resale	614	Golf	\$919.20
136563	Gertens	389591/1	Supplies	614	Golf	\$160.44
136563	Gertens	390037/1	Plants	614	Golf	\$269.96
136563	Gertens	391512/1	Plants	614	Golf	\$107.00
136564	Golf Course Supt. Associ	9227	Membership Dues - M Brual	614	Golf	\$425.00
136573	Hennepin Technical Coll	00351379	Training-Fire Extinguisher	614	Golf	\$16.67
136576	Hornung's Golf Products,	385667	Merchandise for Resale	614	Golf	\$89.16
136578	Interstate All Battery Cen	1901201004594	Battery	614	Golf	\$160.59
136578	Interstate All Battery Cen	1901202002225	Batteries	614	Golf	\$84.89
136589	Lehmann's Repair	12469	Supplies	614	Golf	\$203.53
136590	LIFE INSURANCE COM	SGD603645 05/01/16	LTD Ins May 2016	614	Golf	\$67.05
136593	M&G Trailer Sales	16032101	Flatbed Trailer	614	Golf	\$513.89
136598	Menard Cashway Lumbe	17577	Supplies	614	Golf	\$51.05
136604	MTI Distributing Compan	1061038-00	Supplies	614	Golf	\$2,624.12
136604	MTI Distributing Compan	1057218-00	Parts / Supplies	614	Golf	\$294.99
136604	MTI Distributing Compan	1066036-00	Parts / Supplies	614	Golf	\$52.85
136607	Nike Golf	985957348	Merchandise for Resale	614	Golf	\$39.05
136607	Nike Golf	986189149	Merchandise for Resale	614	Golf	\$1,682.27
136607	Nike Golf	985957349	Merchandise for Resale	614	Golf	\$160.61
136614	Reinders, Inc.	3038296-00	Specticle	614	Golf	\$427.50
136614	Reinders, Inc.	3134068-00	Grass Blend	614	Golf	\$293.91
136614	Reinders, Inc.	3036917-00	Supplies	614	Golf	\$6,809.01
136614	Reinders, Inc.	3036917-01	Supplies	614	Golf	\$521.55
136616	River's End Holdings	11720955	Merchandise for Resale	614	Golf	\$189.36
136616	River's End Holdings	11713322	Merchandise for Resale	614	Golf	\$375.75
136631	Taylor Made Golf Co Inc	31690274	Merchandise for Resale	614	Golf	\$367.92

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
136638	Titleist	902376582	Merchandise for Resale	614	Golf	\$61.70
136638	Titleist	902353062	Merchandise for Resale	614	Golf	\$863.80
136638	Titleist	902313208	Merchandise for Resale	614	Golf	\$120.00
136638	Titleist	902396727	Merchandise for Resale	614	Golf	\$120.00
136638	Titleist	902386667	Merchandise for Resale	614	Golf	\$2,058.91
136642	Verizon Wireless	9765745782	Communications	614	Golf	\$56.37
136642	Verizon Wireless	9765745782	Communications	614	Golf	\$53.37
136648	Winfield Solutions, LLC	60814986	Supplies	614	Golf	\$798.37
136648	Winfield Solutions, LLC	60820961	Supplies	614	Golf	\$1,410.75
<i>Fund Total</i>						\$24,455.70
136340	Delta Dental	DEFPP10 2016	Dental Premium- Flex	617	Recycling	\$5.81
136341	Sun Life Financial	LIFPP10 2016	Life Ins	617	Recycling	\$0.55
136341	Sun Life Financial	LIFPP11 2016	Life Ins	617	Recycling	\$3.44
136341	Sun Life Financial	LIFPP11 2016	Life Ins	617	Recycling	\$0.27
136341	Sun Life Financial	LIFPP10 2016	Life Ins	617	Recycling	\$10.24
136529	Bro-Tex Inc	478065	Carpet Drop Off	617	Recycling	\$394.40
136557	Evergreen Recycling LL	1874	Matress Recycling	617	Recycling	\$694.00
136590	LIFE INSURANCE COM	SGD603645 05/01/16	LTD Ins May 2016	617	Recycling	\$17.46
<i>Fund Total</i>						\$1,126.17
136340	Delta Dental	DEFPP10 2016	Dental Premium- Flex	701	Vehicle Mainte	\$25.37
136340	Delta Dental	DEFPP11 2016	Dental Premium- Flex	701	Vehicle Mainte	\$25.37
136341	Sun Life Financial	LIFPP10 2016	Life Ins	701	Vehicle Mainte	\$1.12
136341	Sun Life Financial	LIFPP11 2016	Life Ins	701	Vehicle Mainte	\$10.85
136341	Sun Life Financial	LIFPP11 2016	Life Ins	701	Vehicle Mainte	\$1.12
136341	Sun Life Financial	LIFPP10 2016	Life Ins	701	Vehicle Mainte	\$10.87
136516	American Tire Distributor	S074975001	Tires for Unit 416	701	Vehicle Mainte	\$506.36
136527	Boyer Truck Parts	471733	DOT Inspection	701	Vehicle Mainte	\$624.77
136531	Center Point Energy	80000141517 May 16	Gas Utility	701	Vehicle Mainte	\$160.51
136534	Cintas	470750533	Uniforms	701	Vehicle Mainte	\$87.39
136544	Cornerstone	16146180/1	Service Unit 415	701	Vehicle Mainte	\$102.60
136545	Cottens Automotive	197863	Parts / Supplies	701	Vehicle Mainte	\$117.35
136545	Cottens Automotive	199813	Parts / Supplies	701	Vehicle Mainte	\$308.00
136545	Cottens Automotive	198069	Parts / Supplies	701	Vehicle Mainte	\$5.17
136545	Cottens Automotive	198829	Parts / Supplies	701	Vehicle Mainte	\$58.42
136545	Cottens Automotive	198830	Parts / Supplies	701	Vehicle Mainte	\$133.68

Bill List for June 6, 2016

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>	
136545	Cottens Automotive	200388	Parts / Supplies	701	Vehicle Mainte \$139.45	
136550	Dehn Oil Company Inc	48164	Diesel	701	Vehicle Mainte \$4,596.00	
136550	Dehn Oil Company Inc	25084986	Gasohol	701	Vehicle Mainte \$11,746.95	
136551	East Main Auto & Tire	33302	Service Unit 416	701	Vehicle Mainte \$97.01	
136551	East Main Auto & Tire	33321	Oil Change Unit 497	701	Vehicle Mainte \$35.95	
136551	East Main Auto & Tire	33327	Oil Change Unit 410	701	Vehicle Mainte \$35.95	
136551	East Main Auto & Tire	33278	Service Unit 415	701	Vehicle Mainte \$155.93	
136556	Eric Moe	109	Storage - Unit 417	701	Vehicle Mainte \$1,050.00	
136566	Grainger	9109471715	Parts / Supplies	701	Vehicle Mainte \$20.76	
136590	LIFE INSURANCE COM	SGD603645 05/01/16	LTD Ins May 2016	701	Vehicle Mainte \$39.00	
136598	Menard Cashway Lumbe	17227	Parts / Supplies	701	Vehicle Mainte \$75.49	
136609	Olsen Chain & Cable	580919	Parts / Supplies	701	Vehicle Mainte \$117.30	
136619	Rogers Auto Body	05/11/2016	Sand/Paint Unit 422	701	Vehicle Mainte \$1,750.00	
136619	Rogers Auto Body	05/19/2016	Sand/Paint Unit 424	701	Vehicle Mainte \$1,750.00	
136624	Spraying Systems Co	HL30241	Parts / Supplies	701	Vehicle Mainte \$528.77	
136643	Warning Systems Inc,	3147	Teardown Unit 414	701	Vehicle Mainte \$2,986.42	
136643	Warning Systems Inc,	3146	Build 422/423/424	701	Vehicle Mainte \$2,747.23	
136643	Warning Systems Inc,	3144	Build 422/423/424	701	Vehicle Mainte \$3,200.37	
136643	Warning Systems Inc,	3143	Build for Unit 421	701	Vehicle Mainte \$4,179.80	
					Fund Total	\$37,431.33
136511	Achieve Services, Inc.	10965	On Site Labor - Gary Houdek	702	IT \$710.00	
					Fund Total	\$710.00
136340	Delta Dental	DEFPP11 2016	Dental Premium- Flex	830	HRA \$46.70	
136340	Delta Dental	DEFPP10 2016	Dental Premium- Flex	830	HRA \$46.70	
136341	Sun Life Financial	LIFPP11 2016	Life Ins	830	HRA \$0.77	
136341	Sun Life Financial	LIFPP11 2016	Life Ins	830	HRA \$5.40	
136341	Sun Life Financial	LIFPP10 2016	Life Ins	830	HRA \$0.77	
136341	Sun Life Financial	LIFPP10 2016	Life Ins	830	HRA \$5.40	
136590	LIFE INSURANCE COM	SGD603645 05/01/16	LTD Ins May 2016	830	HRA \$18.39	
					Fund Total	\$124.13
136340	Delta Dental	DEFPP11 2016	Dental Premium- Flex	980	Payroll Clearin \$181.60	
136341	Sun Life Financial	LIFPP11 2016	Life Ins	980	Payroll Clearin \$3.42	
					Fund Total	\$185.02
					Grand Total	\$840,033.37

COUNCIL MEMO FORM

6.2

Meeting Date	June 6, 2016
Agenda Section	Consent Agenda
Item Description	Monthly Council Calendars
Submitted By	Amy Oehlers, City Clerk

CONSENT AGENDA

Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.

BACKGROUND INFORMATION

Attached are the proposed meeting calendars/schedule(s).

FINANCIAL IMPACT

None.

COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean approval of the City Council Calendars/Schedule(s), as may be amended from time to time.

ANOKA CITY COUNCIL CALENDAR



Saturday	04*	5K-10K Fun Run sponsored by Apple Adventure Racing/MN Brewery Running Series	City Hall Plaza/Anoka Trails	10:00 a.m. - 1:00 p.m.
Monday	06	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Friday	10*	Lancer Classic Charity Golf Tournament	Green Haven Golf Course & Event Ctr 2800 Greenhaven Rd, Anoka	10:30 a.m.
Saturday	11*	Grand Opening; Homestead at Anoka-Independent Living Facility	3111 5 th Ave, Anoka	1:00 p.m. - 4:00 p.m.
Monday	20	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Tuesday	21*	MNDOT Railroad Separation at Hwy 47/Ferry St, Open House	Anoka-Hennepin Education Service Center, 2727 N Ferry St, Anoka	5:00 p.m. - 7:00 p.m.
Monday	27	City Council Worksession	Council Worksession Room	5:00 p.m.

ANOKA CITY COUNCIL CALENDAR



Tentative Sunday	03*	Anoka Alumni Baseball Game	Castle Field, 600 Castle Field Blvd	5:30 p.m.
Sunday	03*	City Fireworks	Castle Field, 600 Castle Field Blvd	Dusk
Monday	04*	City Ice Cream Social	George Green Park, 1498 6 th Ave S	Noon until 3:00 p.m.
Monday	04	City Hall Closed for Holiday	City Offices	All Day
Tuesday	05	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Saturday	09	Riverfest & Craft Fair	Downtown Anoka	9:00 a.m. - 5:00 p.m.
Monday	18	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Thursday - Saturday	21-23*	Anoka Sidewalk Sale Days	Downtown Anoka	Starts at 9:00 a.m.
Monday	25	City Council Worksession	City Hall Council Worksession Room	5:00 p.m.
Tuesday*	26	MMPA Annual Meeting & Dinner	Green Haven Golf Course & Event Center, 2800 Greenhaven Rd	5:30 p.m.
Tuesday - Sunday	26-31	Anoka County Fair	Anoka County Fairgrounds, 3200 St Francis Blvd	10:00 a.m. - 10:00 p.m.
TBD		LRRWMO Mtg/Pontoon Rum River	Anoka City Hall, 2015 First Ave	8:00 a.m.

COUNCIL MEMO FORM

6.3

Meeting Date	June 6, 2016
Agenda Section	Consent Agenda
Item Description	Recommended Approval of an LG220 Gambling permit; River City Rhythm, Raffle at Anoka High School
Submitted By	Amy Oehlers, City Clerk

CONSENT AGENDA

Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.

BACKGROUND INFORMATION

An application has been submitted by River City Rhythm of Monticello, MN Anoka Area Chamber of Commerce for a State issued LG220 Gambling Exempt Permit to allow them to conduct a raffle at Anoka High School on August 4, 2016.

This is a State issued license, but requires the approval of the municipality in which the event will take place.

Staff has reviewed the application and no concerns or objections have been expressed.

FINANCIAL IMPACT

The City does not charge a fee for our review.

COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean the approval of this agenda item.

COUNCIL MEMO FORM

6.4

Meeting Date	June 6, 2016
Agenda Section	Consent Agenda
Item Description	Recommendation on Issuance of an LG230 Gambling Permit for Anoka Area Hockey Association
Submitted By	Amy Oehlers, City Clerk

CONSENT AGENDA

Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.

BACKGROUND

An application has been submitted by Anoka Area Hockey Association for a State issued LG230 Gambling Permit to allow them to conduct a raffle at the Anoka Ice Arena on December 7, 2016.

This is a State issued license, but requires the approval of the municipality in which the event will take place.

Staff has reviewed the application and no concerns or objections have been expressed.

FINANCIAL IMPACT

The City does not charge a fee for our review.

COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean the recommended approval of this LG230 Gambling Permit.

COUNCIL MEMO FORM

9.1

Meeting Date	June 6, 2016
Agenda Section	Ordinances & Resolutions
Item Description	ORD/Amending Chpt 14, Article VII, Special Events (2 nd Reading)
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION

At your April Worksession, Council and staff discussed the City's Special Events regulations in our City Code and the separate Special Events Policy.

The purpose of this review was to clarify some sections of the current code and to incorporate the Special Events Policy into the City Code's Special Events section. These two documents did not fully align with each other and we wanted to have one document that fully addresses the regulations and requirements related to Special Events Licensing.

Also, we wanted to adopt a specific requirement for the donation of funds derived from a special event.

Planning Director Carolyn Braun, the City Attorney and I reviewed the current regulations and the policy and have drafted the attached amendments.

Most notably are the following changes:

- Fees and Charges section, which requires an event sponsor to pay for City costs related to their event.
- Financial Reporting & Revenue Sharing. This was specifically requested by the Council at the Worksession. Those items have all been address in the attached ordinance.
- Application Procedures. You will see that much of this section has been deleted. The purpose for these deletions is so that the application is not limited to including only specific information stated in the Code, and so that staff can amend the license application as needed, without having to go through the process of amending the City Code.

Since your First Reading, there have been multiple changes, which are highlighted in Green text. Most of those changes were administrative/typographical changes. However, there are changes in the Revenue Sharing and the Operation portion of the Code.

I wanted to make it clear in the City Code that the sale of alcoholic beverages is included in the Revenue Sharing requirements. In the past, there has been questions from applicants about that. The sale of Food; however, is not part of the Revenue Sharing requirements. This is because it is typically a food service that is incidental to the event. Generally the Food Truck vendor is not local and is contracted by the Event Sponsor. Requiring such a vendor to produce budget documents would likely be a hindrance for an Event Sponsor to find Vendors to participate in their event.

Also in the alcoholic beverage section is the limitation of the type of alcohol that can be sold. After discussion with other staff, it is recommended that the City limit the alcohol to 3.2 Malt Liquor, or Wine/Strong Beer/other Malt Beverages (such as Mike's Hard Lemonade, Coney Island Hard Root Beer, etc.). These beverages would be limited to no more than 24% ABV (which is the current State Law limit on Wine licenses), and that the beverages must be pre-mixed by the manufacturer and sold in manufacturer's individualized containers that cannot be more that 12 oz. This helps control the type of alcohol that would be sold, and prohibits volunteers at the events from pouring shots to mix drinks, or selling shots of hard liquor and addresses staff concerns on the

qualifications/abilities of those selling the liquor and the potential of less control and/or alcohol related incidents that may occur if hard liquor is involved.

At your May 16th meeting some Council expressed concern about multiple events occurring at the same time in the same vicinity. We have not developed a limitation of just one event at a time in the Code, since there may be some events that could occur simultaneously and be complimentary to one another.

When an applicant meets with the Special Events review staff, staff will advise them if their event is scheduled at the same time of another event and whether or not staff has any concerns about their proposed event date.

All new special events are brought before the Council. At the time that they are presented to the Council, staff will provide information to the Council as to whether or not another event is occurring at the same time. The Council has sole discretion on whether or not to approve a Special Event license.

FINANCAL IMPACT

N/a

REQUEST COUNCIL ACTION

Hold the second reading and adopt the ordinance.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

CITY OF ANOKA, MINNESOTA

ORDINANCE

ORD-2016-XXX

**AN ORDINANCE AMENDING
CHAPTER 14, ARTICLE VII, SPECIAL EVENTS
OF THE CODE OF THE CITY OF ANOKA**

THE COUNCIL OF THE CITY OF ANOKA ORDAINS:

Section 1. Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, and upon a review of a study conducted by City staff, Chapter 14, Article VII, Special Events, is hereby amended in the City Code of the City of Anoka, by an affirmative vote of a majority of the Anoka City Councilmembers present, to read as Exhibit A, hereto attached.

Section 2: This Ordinance shall be in full force and effective upon passage and seven (7) days after publication.

ATTEST:

Phil Rice, Mayor

Introduced: _____
Adopted: _____
Published: _____
Effective: _____

Amy T. Oehlers, City Clerk

	Aye	Nay	Abstain	Absent
Rice	_____	_____	_____	_____
Anderson	_____	_____	_____	_____
Freeburg	_____	_____	_____	_____
Schmidt	_____	_____	_____	_____
Weaver	_____	_____	_____	_____

CHAPTER 14. LICENSING; AMUSEMENTS AND ENTERTAINMENT

ARTICLE VII Special Events

Section 14-251. Purpose and Intent.

The purpose of this Chapter is to promote the orderly, compatible and safe use of property for temporary special events and to assure adequate provision of parking, sanitary facilities, utilities and safety services. ~~Special events are further defined and regulated in the City of Anoka Special Events policy.~~

Section 14-252. Definitions.

- (a) Applicant means any individual, partnership, corporation, association, society or group seeking and/or receiving a Special Events License from the City.
- (b) City-Operated. A Special Event organized and conducted by the City and largely funded by the City.
- (c) City-Sponsored. A Special Event organized and conducted by a tax exempt non-profit organization under Section 501(c) (3) through (10) of the Internal Revenue Code that the City has elected to support through appropriation of funds within the City's budget. This is typically an annual recurring event. This is an event that the City has determined is of general interest to the public and advances the City's public image.
- (d) For Profit Sponsor. A Special Event organized and conducted by a person, organization or company that does not qualify as a tax-exempt non-profit organization under Section 501 (c) (3) through (10) of the Internal Revenue Code.
- (e) Gross Revenue. Total revenue received from the event, prior to any deductions or allowances. When calculating gross revenue, proceeds from entry fees, participation, alcohol sales, and free-will donations are included.
- ~~(b)~~(f) License or Special Event means a license issued by the City to allow a Special Event.
- (g) Licensed Location. The location or locations where the Special Event will be occurring.
- (gh) Local Non-Profit. A tax-exempt non-profit organization under Section 501(c) (3) through (10) of the Internal Revenue Code based within the City or the Trade Area.
- (hi) Non-Local Non-Profit Sponsor. A tax-exempt non-profit organization under Section 501 (c) (3) through (10) of the Internal Revenue Code not based within the City or the Trade Area.
- ~~(e)~~(ij) Outdoor means activity conducted outside of a permanent structure or building.
- ~~(d)~~(jk) Person means any person, association, partnership, firm, business trust, corporation or company.
- (kl) Political Event Sponsor. A Special Event organized and conducted by a political party, political committee, candidates, or candidates representative, for purposes of a political rally, fundraising, campaigning, or similarly related political activity.

- (4m) Residential Block Party. A private outdoor party, not open to the general public, organized by residents for the purpose of interacting informally with surrounding neighbors and which requires small sections of a City street to be temporarily blocked off. Such residential streets shall be limited to streets where no transit routes, commercial facilities, police or fire stations exist. Said party(s) is limited to one (1) day only, during the hours of 9:00 a.m. – 10:00 p.m., including set-up and clean-up. Attendance shall be free. No fee for entrance or participation shall be required, including but not limited to, a cover charge or for the sale of food or beverages. Voluntary donations from invited guests may be accepted by the Sponsor to off-set the party expenses; however, no guest shall be required to make such donation as a condition of attendance.
- (4n) Trade Area. The cities of Anoka, Andover, Champlin, Coon Rapids and Ramsey.
- ~~(e)(m)~~ Routine Annual Special Event means any event that has been approved by the City and held at least once each year with no lapse in the event occurring each year, and where there are no substantial changes in the event details. City staff is responsible to determining whether or not changes are considered substantial. ~~for the two (2) previous years prior to the year for which the Special Events License is being applied for.~~
- ~~(f)(mp)~~ Special Event means any temporary, outdoor privately-sponsored event open to the general public and held on public or privately owned property. “Special Event” shall not apply to the following:
- (1) Any permanent place of worship, stadium, athletic field, arena, theatre, auditorium, or fairs conducted pursuant to Minn. Stats. Chapter 38.
 - ~~(2) Special events or activities permitted or licensed by other State laws or regulations of the City of Anoka, including publicly sponsored activities in the local or regional park system and any other established special event operating prior to adoption of this ordinance.~~
 - ~~(3)~~ Family gatherings, including family reunions, graduation parties, baptisms, confirmations, weddings, etc.
 - ~~(4)~~ Garage sales.
 - ~~(5)~~ Non-recurring auctions.
 - ~~(6)~~ National Night to Unite Events established through the Anoka Police Department.
 - ~~(7)~~ Funeral processions.
 - ~~(8)~~ Lawful picketing on sidewalks.
 - ~~(9)~~ Activities conducted by a governmental agency acting within the scope of its authority.
 - ~~(10)~~ Residential neighborhood block parties, as long as they meet the requirements of a Residential Block Party, as defined in Section 14-252.

Section 14-253.

License Required.

No person on or after the effective date of this ~~Chapter~~ Article shall conduct or allow to be conducted any Special Event as defined in this ordinance without first obtaining a Special Events License. A License is not required for an routine annual Special Event provided that the City Clerk is notified at least ~~thirty (30)~~ sixty (60) days prior to the

~~routine annual Special Event~~ and the ~~routine annual Special~~ Event has not changed substantially from the previous ~~Special~~ Event.

Events, ~~Street Closing/Use of City Lots~~ ~~Special Events~~ that have been approved by the City and have consecutively occurred for the previous 2 years and held in the City at least ~~one~~ prior to the year preceding the adoption of this ~~ordinance~~ Article, as amended on June 6, 2016, are exempt from the licensing requirements as established in this ~~chapter~~ Article .

Section 14-254.

Requirements for Issuance of a License.

- (a) The following standards shall apply to all Special Events:
- (1) Maximum Number of People. The ~~Licensee~~ Applicant shall not sell tickets to nor permit attendance at the License Location of more than the maximum number of people stated in the Special Event ~~Application~~ and/or ~~Special Event~~ License.
 - (2) Sound Equipment. Sound producing equipment, including but not limited to public address systems, radios, phonographs, musical instruments and other recording devices, shall not be operated on the ~~premises~~ Licensed Location of the Special Event so as to be unreasonably loud or be a nuisance or disturbance to the peace and tranquility of the citizens of Anoka.
 - (3) Sanitary Facilities. ~~In accordance with Minnesota State Board of Health regulations and standards and local specifications, a~~ Adequate sanitary facilities must be provided by the Applicant, which are sufficient to accommodate the projected number of persons expected to attend the ~~Special~~ Event.
 - (4) Security. The ~~Licensee~~ Applicant shall employ at his ~~their~~ own expense such security personnel as are necessary and sufficient to provide for the adequate security and protection of the maximum number of persons in attendance at the Special Event and for the preservation of order and protection of property in and around the ~~event site~~ Licensed Location. No License shall be issued unless the City's Chief of Police is satisfied that such necessary and sufficient security personnel will be provided by the ~~Licensee~~ Applicant for the duration of the ~~Special~~ Event.
 - (5) Food Service. If food service is made available on the ~~premises~~ Licensed Location, it shall be delivered only through concessions licensed and/or otherwise allowed by the Anoka County ~~Health~~ Environmental Services Department.
 - (6) Fire protection. The ~~Licensee~~ Applicant shall, at his ~~their~~ own expense, take adequate steps to ensure adequate fire protection as determined by the City of Anoka Fire Chief.
 - (7) Duration of Special Event. The ~~licensee~~ Applicant shall operate the Special Event only on those days and during the hours specified on the License, ~~which shall not be for more than seven (7) days.~~
 - (8) Cleanup Plan. The Special Event Applicant is responsible for clean up ~~costs.~~ Any extraordinary clean up required as determined by the City will be charged to the Applicant, at the City's cost. ~~Any City service that requires overtime will be at the expense of the applicant.~~
 - (9) Waiver. The City Council may grant a waiver from the requirements of this ~~Chapter~~ Article in any particular case where the Applicant can show that strict compliance with this Chapter would cause exceptional

and undue hardship by reason of the nature of the Special Event or by reason of the fact that the circumstances make the requirement of this Chapter unnecessary. Such waiver ~~must~~ **may only** be granted ~~without~~ **when there will be no** detriment to the public health, safety or welfare and **when such waiver will not** ~~without~~ impairing the intent and purpose of these regulations.

(10) Miscellaneous. Prior to the issuance of a ~~permit~~ **License**, the City Council may impose any other conditions reasonably calculated to protect the health, safety and welfare of ~~persons-attendant~~ **persons in attendance** or of the citizens of the City of Anoka.

(b) The following additional standards shall apply to special events with an expected attendance of over 200 persons. **Sufficiency of the requirements of these additional standards shall be determined by City staff.**

(1) Crowd Control. A fence or barrier shall be constructed that completely encloses the ~~proposed~~ **Licensed** Location and shall be of sufficient height and strength to prevent people in excess of the maximum permissible number from entering the event. The fence or barrier shall have sufficient entrances and exits to allow easy movement into and out of the Special Event and provide traffic control onto established public roads systems. This requirement may be waived if the City Council determines that a fence will not be necessary for crowd control.

(2) Solid Waste Disposal. A sanitary method of disposing of solid wastes, in compliance with State and local laws and regulations shall be provided and shall be sufficient to dispose of the solid waste production anticipated for the maximum number of people allowed by the License. Plans shall include a provision for holding and collecting all such waste at least once each day, sufficient trash containers and sufficient personnel to perform such tasks.

(3) Parking and Traffic Control. A parking and traffic control plan for the number of persons projected to attend the **Special** Event must be submitted. Such plan must be sufficient to ensure a free flow of traffic and make available rapid access for emergency vehicles. Further, the Applicant shall provide adequate off-street parking facilities on the site or within one thousand five hundred (1,500) feet thereof to accommodate the projected number of persons expected to attend the **Special** Event.

(4) Recycling Collection & Processing. Applicant will submit a plan to collect glass bottles, plastic bottles, and aluminum cans for the purpose of recycling. The plan shall include appropriate recycling containers to be placed next to each garbage container and marked for recycling, clearly distinguishing recyclable collection from garbage collection. The plan shall also provide details on separate containers for paper and corrugated cardboard recycling and include confirmation of personnel to perform all tasks involved in the coordination and follow through of recycling collection processing.

Documentation shall be submitted ~~as~~ **to** evidence that recycling collection service will be performed and the materials will be recycled through a licensed recycling hauler/facility. The Applicant shall supply to the City, within one (1) week following the event, the tonnage information (or weight slip) provided from the recycling hauler/facility acknowledging that materials were properly recycled.

(5) Bonding. Before the issuance of a License, the ~~licensee~~ **Applicant** shall obtain, from a corporate bonding company authorized to do business in Minnesota, a corporate surety bond in the amount of up to \$50,000, to

be approved by the City Council. The exact amount shall be set by the City Council, conditioned upon the licensee's Applicant's faithful compliance with all of the terms and provisions of this Chapter and all applicable provisions of state or local law, and which shall indemnify the City of Anoka, its agents, officer, and employees and the City Council against any and all loss, injury or damage whatsoever arising out of or in any way connected with the special event site Licensed Location and for any costs attributable to cleaning up and/or removing debris, trash, or other waste resulting from the Special Event.

- (6) Insurance. Before the issuance of a License, the licensee Applicant shall obtain public liability insurance with limits of not less than \$100,000/\$300,000 and property damage insurance with a limit of not less than \$50,000 from a company or companies approved by the State of Minnesota. Such insurance shall name the City of Anoka as an additional insured and shall remain in full force and effect in the specified amounts for the duration of the License. Evidence of insurance shall include an endorsement to the effect that the insurance company will notify the City Clerk in writing at least ten (10) days before the expiration or cancellation of said insurance.
- (7) Medical facilities. Medical or first aid facilities shall be provided which are sufficient to accommodate the projected number of persons to attend the Special Event.
- (8) Camping facilities. If the Special Event is to continue overnight, camping facilities in compliance with all state and local requirements may be provided in an amount sufficient to provide camping accommodations for the maximum number of people to be assembled for camping.
- (9) Lighting. The licensee Applicant shall provide electrical illumination of all occupied areas sufficient to insure the safety and comfort of all attendees. The licensee's Applicant's lighting plan shall be pre-approved by City staff.
- (10) Potable water supply. Potable water, meeting all federal and state requirements for sanitary quality and sufficient to provide drinking water for the maximum number of people allowed at the Special Event, shall must be provided.

Section 14-255.

Application Procedures.

A City supplied written application for a Special Event License shall be filed with the City Clerk not less than ~~thirty (30)~~ sixty (60) days before the date proposed for holding the special event. The written application shall be signed by the ~~person, persons, or parties~~ Sponsor of the event, or their designee responsible for conducting the event and shall be accompanied by the applicable fee payable hereunder adopted in the City's Master Fee Schedule in effect at the time of submittal of the Application.

- (a) ~~For special events with an expected attendance of 200 persons or less, the submitted application shall include the following:~~
 - (1) ~~The names and addresses of the person or persons responsible for conducting the event.~~
 - (2) ~~The nature or purpose of the special event.~~
 - (3) ~~The proposed location and the premises or portion thereof available for such event.~~

- ~~(4) Whether the premises are owned by the applicant or, if not owned, the written permission of the owner or agent having authority to permit the use of such premises.~~
 - ~~(5) A statement of the locations where the applicant has promoted, operated or conducted similar events within the last five (5) years.~~
 - ~~(6) The total number of days and/or hours during which the special event is to be held.~~
 - ~~(b) For special events with an expected attendance of more than 200 persons, the following additional information shall be required:~~
 - ~~(1) Any planning approvals previously granted by the City for the property and a list of all conditions of said approvals.~~
 - ~~(2) Plans, where applicable:~~
 - ~~a. To limit the maximum number of people at the special event, including the maximum number of tickets to be sold, if any.~~
 - ~~b. For fencing the location of the special event.~~
 - ~~c. For supplying potable water including the source, amount available and location of outlets.~~
 - ~~d. For holding, collection and disposing of solid waste material.~~
 - ~~e. To provide for medical facilities including the location and construction of a medical structure; the availability of medical personnel; and any provisions for emergency ambulance service.~~
 - ~~f. To illuminate the location of the assembly including the location of the source of power.~~
 - ~~g. For parking vehicles, including size and location of lots, points of highway access, and interior roads including routes between highway access and parking lots.~~
 - ~~h. For telephone service, including the location of telephones and the telephone numbers.~~
 - ~~i. For camping facilities, if any, and the location of available utilities for such facilities.~~
 - ~~j. For security, including the number of guards, their deployment and hours of availability.~~
 - ~~k. For sound control and sound amplification if any, including number, location and power of amplifiers and speakers.~~
 - ~~l. For food concession. (Food concessionaires must get a permit from the Anoka County Health Department.)~~
- ~~Note: The applicant is responsible for maintaining copies of Minnesota Department of Revenue Compliance Certificates—Form ST 19 for concessionaires.~~
- ~~m. For fire protection.~~

~~n. For area traffic control for access to, egress from, and exit onto public roads and highways.~~

~~(3) A description of the existing or proposed sanitary and water facilities.~~

~~(4) A written commitment from a responsible insurance company licensed to do business in the State of Minnesota, indicating that the applicant will be insured in the minimum amount as required in this chapter.~~

~~Where it appears that the nature or size of the event or the existence of other applicable insurance will not reasonably require the limits herein established, the City Council may set lesser limits and/or accept such evidence of other insurance or financial responsibility as will reasonably afford protection to the participants of the event and the general public.~~

~~(5) Copies of all completed necessary State and local forms.~~

~~Upon submission of an application for a Special Events License, City staff will review the request and advise the applicant of the need for additional information, if any.~~

Section 14-256.

Fees and Charges.

- (a) The fee for a Special Events License shall be established by the City Council.
- (b) ~~The Council may also require other charges relating to recovery of City costs and/or revenue sharing when appropriate.~~ All Applicant's for Special Events licensed by this Article shall be required to pay for all costs incurred by the City to assist with the Special Event, including but not limited to equipment and materials costs, whether provided by the City or contracted by the City, over-time staff labor costs, security costs, electrical costs, etc. These costs are determined by City staff. Payment of these costs are due within thirty (30) days of the Special Event. Failure to pay these costs within thirty (30) days of the Special Event may void an annual License and/or be cause for denial of a future Special Events License, as determined by the City Council.
- (c) The City Manager has the sole authority to determine which Special Events the City will provide financial, material, labor or other support to, and to what extent.
- ~~(d)~~(d) The Council may waive fees, recovery of costs or revenue sharing if the Special Event:
 - (1) Is free and open to the public, is non-political, serves a secular purpose.
 - (2) Enhances community pride and positive image, as determined by the City.
 - (3) Generates a positive economic impact for the City, as determined by the City.
 - (4) Generates positive media exposure and visibility for the City, as determined by the City.
 - (5) Demonstrates support for local charitable organizations.

Section 14-257.

Financial Reporting.

All Special Events licensed by this Article shall be required to submit the following:

- (a) At time of application submittal, a proposed budget detailing projected operational expenditures and projected revenues for the Special Event.

- (1) Administrative costs (i.e. wages/salaries) may not exceed 20%.
- (b) No more than thirty (30) days after the Special Event, a finalized detailed financial statement that documents all administrative costs, expenditures, revenues and donation payout(s), consistent with Section 14-258.

Section 14-258. Revenue Sharing.

All Special Events licensed under this Chapter must meet the following Revenue Sharing requirements:

- (a) No less than 80% of the gross revenue, after expenses, shall be donated to a local non-profit organization(s), approved by the City Council, through the approval of a Special Events License. Revenue Sharing includes entry and participation costs to the Special Event. Revenue derived from the sale of alcoholic beverages is considered part of the Revenue Sharing requirements. Revenue derived from the sale of food is not considered part of the Revenue Sharing requirements.

Section 14-257259. Operation.

The following standards shall be required in operation of a Special Event:

- (a) The licensee Applicant or his their agent(s) shall maintain the special event premises Licensed Location and facilities in a clean, orderly and sanitary condition at all times.
- (b) No dogs, cats or other animals shall be permitted to run loose on the event grounds Licensed Location.
- (c) No fires of any kind shall be permitted on the premises Licensed Location or in facilities, except in grills or at locations designated for that purpose, or as approved by the City.
- (d) No person shall engage in any conduct that violates a state, county, or local law or ordinances.
- (e) Any Special Event that incorporates the sale or distribution of alcoholic beverages must contract the sale of alcoholic beverages to a non-profit, charitable, or religious organization, or a State Licensed manufacturer of malt liquor, so long as the manufacturer meets all requirements of Minn. Stat. § 340A.404, Subd. 10, as may be amended. Such non-profit, charitable, religious organization, or State Licensed manufacturer of malt liquor, must obtain a Temporary On-Sale 3.2 Malt Liquor License or Temporary On-Sale Intoxicating Liquor License from the City, and adhere to all City, County and State Laws relating to the sale and/or distribution of alcohol.
- (f) Alcoholic beverages that are sold or distributed in conjunction with a Special Event will be limited to the following:
 - 1. 3.2 Malt Liquor;
 - 2. Wine, Strong Beer, other Malt beverages, which may not exceed 24% ABV, and which must be sold, distributed, or served as a beverage premixed by the manufacturer, and sold, distributed, or served directly from the manufacturer's individualized packaging containers, which may not exceed 12 ozs.
- (fg) Any Special Event that incorporates the sale or distribution of food must obtain the proper County and/or State license. The Sponsor of the event must submit with their Special Event License application, a copy of the Anoka County Food

License, or a copy of the Anoka County Mobile & Itinerant Food Service Licensing Reciprocity Agreement, pertinent to ~~this events'~~ the Special Events' food sales and/or distribution.

Section 14-258~~260~~260. Granting a license.

The City Council, in its sole discretion, reserves the right to review and determine whether or not a request for a Special Event ~~and/or street closing~~ is acceptable. It is the stated purpose of the City Council that all such Special Events ~~and/or street closings~~ shall be for family-friendly activities only. Special Event activities must be inclusive of events and activities for both adults and children. In the event the City Council determines the activity does not meet these criteria, such application ~~shall~~ may be denied.

Prior to Council consideration of the License, the City shall notify the Anoka Business & Landowners Association, providing them with the Special Event details.

Section 14-259~~261~~261. Denial of License.

(a) The City Council shall have the right to deny the License if, in the judgment of the City Council, granting of a License would adversely affect the safety, health ~~and or~~ welfare of the citizens of Anoka. Such denial may also be based upon the following circumstances:

- (1) The Special Event would unreasonably inconvenience the general public.
- (2) The Special Event would unreasonably infringe upon the rights of abutting properties.
- (3) The Special Event would conflict with another proximate event or interfere with construction or maintenance work.
- (4) There are not sufficient safety personnel or other necessary staff to accommodate the Special event.
- (5) Other issues in the public interest as identified by the City Council.

(b) The Applicant shall be notified of such denial and may appear before the City Council to appeal the denial.

(c) After the initial Special Event has taken place, any aggrieved person may appeal to the City Council to express objection to future issuance of a License to the ~~Licensee~~ Applicant for the same type Special Event. Such appeal shall be conducted through a public hearing, after having given ten (10) days notice to the ~~Licensee~~ Applicant, the aggrieved person and a public notice.

Section 14-260~~262~~262. Transferability.

~~No license granted under this Chapter shall be transferred to any other person or place without consent of the City Council, upon written application made therefore.~~

No transfer of a License shall be permitted from place to place, entity to entity, or person to person without complying with the requirements of an original Special Events License application.

Section 14-263. Prohibited Special Event(s).

No Special Events License shall be issued to a Political Event Sponsor, as defined in this Article.

Section 14-264~~264~~264. Enforcement and Penalties.

- (a) The police department and other such officers, employees, or agents as the City Council or City Manager may designate, shall enforce the provisions of this ~~Chapter~~ **Article**.
- (b) The holding of a Special Event in violation of any provision of this ~~Chapter~~ **Article** shall be deemed a public nuisance and may be abated as such.
- (c) Any person violating any provision of this ~~Chapter~~ **Article** is guilty of a misdemeanor and upon conviction shall be subject to the penalties set forth in Minnesota Statutes.

Section 14-262~~265~~. **Revocation of ~~Permit~~ License.**

The License for a Special Event may be revoked by the City Council at any time if any of the conditions necessary for the issuing of or contained in the License are not complied with or if any of the provisions of this ~~Chapter~~ **Article** are violated.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2016-

WHEREAS, Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, the Anoka City Council has determined the sufficiency of publication of a Summary of the Ordinance which informs the public of the amendments made to the City Code. Publication of the title of the enactment and summary of the amendments shall be deemed to fulfill all legal publication requirements. The full text of the ordinance is available for public inspection in the office of the City Clerk or on the City website at www.ci.anoka.mn.us.

NOW, THEREFORE, BE IT RESOLVED, that the Anoka City Council hereby approves the following summary of an ordinance amending Chapter 14, Article VII of the City Code.

CHAPTER 14. LICENSING; AMUSEMENTS AND ENTERTAINMENT

ARTICLE VII Special Events

Amending the following:

- Section 14-251. Purpose and Intent.**
- Section 14-252. Definitions.**
- Section 14-253. License Required.**
- Section 14-254. Requirements for Issuance of a License.**
- Section 14-255. Application Procedures.**
- Section 14-256. Fees and Charges.**

Establishing the following:

- Section 14-257. Financial Reporting.**
- Section 14-258. Revenue Sharing.**

Amending the following:

- Section 14-~~257~~259. Operation.**
- Section 14-~~258~~260. Granting a license.**
- Section 14-~~259~~261. Denial of License.**

- Section 14-~~260~~262. Transferability.**

Establishing the following:

Section 14-263. Prohibited Special Event(s).

Amending the following:

Section 14-~~261~~264. Enforcement and Penalties.

Section 14-~~262~~265. Revocation of ~~Permit~~License.

The ordinance amending Chapter 14, Article VII, of the Anoka City Code, regarding Special Events shall become effective seven (7) days after publication of this Resolution.

Adopted by the Anoka City Council on the 6th day of June 2016.

ATTEST:

Amy T. Oehlers, City Clerk

Phil Rice, Mayor

COUNCIL MEMO FORM

9.2

Meeting Date	June 6, 2016
Agenda Section	Ordinances & Resolutions
Item Description	ORD/Amending 2016 Master Fee Schedule; Special Events (2nd reading)
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION

Included in your packet is an Ordinance for a 1st reading which amends the 2016 Master Fee Schedule.

Staff is recommending an increase in this fee for the following reasons:

- The City has received a large increase in individuals/entities desiring to hold a Special Event in Anoka. Unfortunately, many of these new entities are holding “first-time” special events that they don’t have fully planned out and have not been submitting their applications with the necessary information. Staff has been having to provide a highly increased level of assistance to these first-time sponsors of a special event.
- Mid-year last year the City changed the process for staff reviewing the Special Events License applications. In the past, the license applications were reviewed by Admin only and the information was electronically shared with other departments that may be effected by a Special Event (i.e. Police, Fire, Public Services). We discovered that there was a need for pertinent staff/departments to all meet with the event sponsor to get a clear indication of their event details, explain to them the City’s requirements and policies, potential event costs and share with them suggestions and/or concerns related to street closings, security, etc. We’ve been doing this new process for almost a year now and it has been working well communication-wise. However; this year, we’ve had a couple of individuals that have submitted an application and met with staff, over the course of months, and at the last minute withdrew their application. Our practice has been to refund the license fee if an application is withdrawn prior to Council taking action on it (this is what we do for all licenses with the exception of liquor related licenses which have special law requirements of refunds). Unfortunately, in situations like the recent withdrawing of applications, there have been many hours of staff labor costs that are not being recouped.

FYI: Special Events applications and review process now includes the following staff involvement: Police Chief, Fire Chief, Public Services (Mark Anderson/Jon Holmes, Lisa LaCasse, Ben Nelson), Electric Dept (when necessary) and the City Clerk.

Staff is recommending the following increase:

Current fee of \$75.00 per event be increased to \$200 per event, payable at the time of submittal of an application. \$100 of this will be retained to cover staff labor costs for the assistance/review. \$100 of this will be for the actual “license” itself, which may be refunded to the applicant if they withdraw the application prior to it being placed in a City Council packet. This will ensure that the staff labor costs for the initial review is not being borne by the taxpayers, but is being paid for by the individual/entity that applied for a Special Event.

Reminder: Annual events only pay the license fee for their 1st time event, subsequent events are not charged a fee, as long as they occur annually and there are not significant changes in the event details from the initial license approval.

This fee is only related to the licensing process and the license itself. The City will continue to charge an event sponsor for other related costs such as security, materials and/or labor costs if there is a need for OT staff labor for the event.

The only change that has occurred since the First Reading is that I added the sentence “Fee will become effective immediately upon passage”. That change is reflected in green text.

FINANCIAL IMPACT

Varies based on number of licenses issued.

COUNCIL ACTION REQUESTED

Hold the second reading and adopt ordinance amending the 2016 Master Fee Schedule. Fee becomes effective immediately upon passage.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
ORDINANCE**

ORD-2016-

**AN ORDINANCE AMENDING THE 2016 MASTER FEE SCHEDULE
OF THE CITY OF ANOKA, MINNESOTA**

THE COUNCIL OF THE CITY OF ANOKA ORDAINS:

Section 1. Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, and upon a review of a study conducted by City staff, a fee schedule for City services and licensing was adopted. Said fee schedule was adopted at the December 21, 2015 City Council meeting.

2016 Master Fee Schedule.

- (a) The Code of the City of Anoka establishes that certain fees be set from time to time by the Anoka City Council.
- (b) City Council adopted the 2016 Master Fee Schedule through Ordinance No. ORD-2015-1628 at the December 21, 2016 Regular City Council meeting.
- (c) Upon consideration and review of the 2016 Master Fee Schedule, the City Council desires to amend the fee schedule as follows:

Special Event License: ~~\$75.00~~ \$200.00
(\$100 of this fee is non-refundable, \$100 of this fee is refundable if application is withdrawn prior to the license application being submitted to the City Council packet for consideration). **Fee will become effective immediately upon passage.**

Section 2: This Ordinance shall be in full force and effective upon passage and seven (7) days after publication.

ATTEST:

Phil Rice, Mayor

Introduced: _____
Adopted: _____
Published: _____
Effective: _____

Amy T. Oehlers, City Clerk

	Aye	Nay	Abstain	Absent
Rice	_____	_____	_____	_____
Anderson	_____	_____	_____	_____
Freeburg	_____	_____	_____	_____
Schmidt	_____	_____	_____	_____
Weaver	_____	_____	_____	_____

COUNCIL MEMO FORM

9.3

Meeting Date	June 6, 2016
Agenda Section	Ordinances & Resolutions
Item Description	ORD/Amending Chpt 48; Article I; Property Maintenance Standards (2 st Reading)
Submitted By	Lisa LaCasse, Public Services Administrator

BACKGROUND INFORMATION

At the April 26, 2016 Council Worksession, staff brought forth suggested language changes for Chapter 48, Chapter 50, and the City's Snow Removal Policy in response to a complaint/inquiry from a citizen regarding ice control on sidewalks; and questions regarding the City's responsibility for ice control and snow removal on sidewalks.

Snow removal & ice control is addressed in two (2) sections of the City Code: Chpt 48, Property Maintenance Standards, Article I, Section 48-3, Responsibilities of Owners and Occupants and in Chpt 50, Streets, Sidewalks and Other Places, Article II, Snow and Ice Removal.

This agenda item addresses changes to Chapter 48.

There were no changes from the First Reading.

FINANCIAL IMPACT

Publication costs.

COUNCIL ACTION REQUESTED

Hold the second reading and adopt the Ordinance amending Chapter 48; Article I; Section 48-3 of the City Code.



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Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

CITY OF ANOKA, MINNESOTA

ORDINANCE

ORD-2016-XXX

**AN ORDINANCE AMENDING
CHAPTER 48, PROPERTY MAINTENANCE STANDARDS,
ARTICLE I, SECTION 48-3, RESPONSIBILITIES OF OWNERS AND OCCUPANTS
OF THE CODE OF THE CITY OF ANOKA**

THE COUNCIL OF THE CITY OF ANOKA ORDAINS:

Section 1. Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, and upon a review of a study conducted by City staff, Chapter 48, Property Maintenance Standards, Article I, Section 48-3, Responsibilities of Owners and Occupants, is hereby amended in the City Code of the City of Anoka, by an affirmative vote of a majority of the Anoka City Councilmembers present, to read as Exhibit A, hereto attached.

Section 2: This Ordinance shall be in full force and effective upon passage and seven (7) days after publication.

ATTEST:

Phil Rice, Mayor

Introduced: _____

Adopted: _____

Published: _____

Effective: _____

Amy T. Oehlers, City Clerk

	Aye	Nay	Abstain	Absent
Rice	_____	_____	_____	_____
Anderson	_____	_____	_____	_____
Freeburg	_____	_____	_____	_____
Schmidt	_____	_____	_____	_____
Weaver	_____	_____	_____	_____

CHAPTER 48. PROPERTY MAINTENANCE STANDARDS**ARTICLE 1 In General****Section 48-3. Responsibilities of Owners and Occupants.**

- (1) Removal of Snow and Ice. The owner of any building or structure shall be responsible for the removal of snow and ice from parking lots, ~~and/or~~ driveways, steps, and walkways on the premises, **as well as from abutting public sidewalks. The owner of any building or structure shall additionally be responsible for ice control measures. Outside the Central Business District, which is governed by Section 30-11 of this Code,** ~~i~~ndividual snowfalls of three inches or more or successive snowfall accumulations to a depth of three inches shall be removed from walkways, ~~and~~ steps **and public sidewalks** within 48 hours after cessation of the snowfall. **The City's policy to assist in snow removal does not exempt any property owner from meeting these requirements.**

COUNCIL MEMO FORM

9.4

Meeting Date	June 6, 2016
Agenda Section	Ordinances & Resolutions
Item Description	ORD/Amending Chpt 50; Article II; Snow & Ice Removal (2 st Reading)
Submitted By	Lisa LaCasse, Public Services Administrator

BACKGROUND INFORMATION

At the April 26, 2016 Council Worksession, staff brought forth suggested language changes for Chapter 48, Chapter 50, and the City's Snow Removal Policy in response to a complaint/inquiry from a citizen regarding ice control on sidewalks; and questions regarding the City's responsibility for ice control and snow removal on sidewalks.

Snow removal & ice control is addressed in two (2) sections of the City Code: Chpt 48, Property Maintenance Standards, Article I, Section 48-3, Responsibilities of Owners and Occupants and in Chpt 50, Streets, Sidewalks and Other Places, Article II, Snow and Ice Removal.

This agenda item addresses changes to Chapter 50.

There was one typographical amendment from the First Reading. That is indicated in Green text.

FINANCIAL IMPACT

Publication costs.

COUNCIL ACTION REQUESTED

Hold second reading and adopt Ordinance amending Chapter 50, Article II, Snow and Ice Removal of the City Code.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

CITY OF ANOKA, MINNESOTA

ORDINANCE

ORD-2016-XXX

**AN ORDINANCE AMENDING
CHAPTER 50, STREETS, SIDEWALKS AND OTHER PUBLIC PLACES,
ARTICLE II. SNOW AND ICE REMOVAL
OF THE CODE OF THE CITY OF ANOKA**

THE COUNCIL OF THE CITY OF ANOKA ORDAINS:

Section 1. Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, and upon a review of a study conducted by City staff, Chapter 50, Article II, Snow and Ice Removal, is hereby amended into the City Code of the City of Anoka, by an affirmative vote of a majority of the Anoka City Councilmembers present, to read as Exhibit A, hereto attached.

Section 2: This Ordinance shall be in full force and effective upon passage and seven (7) days after publication.

ATTEST:

Phil Rice, Mayor

Introduced: _____
Adopted: _____
Published: _____
Effective: _____

Amy T. Oehlers, City Clerk

	Aye	Nay	Abstain	Absent
Rice	_____	_____	_____	_____
Anderson	_____	_____	_____	_____
Freeburg	_____	_____	_____	_____
Schmidt	_____	_____	_____	_____
Weaver	_____	_____	_____	_____

CHAPTER 50. STREETS, SIDEWALKS AND OTHER PUBLIC PLACES

ARTICLE II. Snow and Ice Removal.

Section 50-31. Snow and ice clearance required.

Each owner or occupant of real estate within the City along or by which there is built and maintained a public sidewalk within the Central Business District, shall clear or cause to be cleared all snow or ice from such sidewalk within 18 hours after the snow or ice has ceased to fall thereon, ~~except that this requirement shall not apply to sidewalks which the city clears as part of the city sidewalk system plan, as revised.~~ The term "Central Business District" as used in this Article includes that part of the City ~~which is zoned B-3, and~~ which is located east of the Rum River, west of Seventh Avenue, north of Monroe Street, and south of Van Buren Street. **The City's policy to assist with snow removal does not exempt any property owner from meeting this requirement. Removal of snow and ice outside of the Central Business District is governed by Chapter 48, Article I, Section 48-3, Responsibility of Owners and Occupants, Subd (I), Removal of Snow and Ice.**

Section 50-32. Removal to street.

~~No person shall place on City streets snow or ice which has fallen on private driveways; private parking lots; or sidewalks. However, snow and ice which is cleared from sidewalks within the Central Business District may be placed on city streets the curb-line for collection by the City; however, no person shall place on city streets snow or ice which has fallen on private driveways or private parking lots.~~

Section 50-33. Removal by city at property owners or occupants expense.

Any snow or ice which is not cleared from sidewalks in accordance with ~~s~~Section 50-31, ~~or which is placed on City streets in violation of Section 50-23-50-32,~~ may be cleared by the ~~e~~City at the expense of the owner or occupant of the adjacent ~~or offending~~ property. The officer or employee in charge of such clearance work shall keep a record of the costs of such work done adjacent to each parcel of land. The costs of such sidewalk clearance may be recovered by the ~~e~~City, at its discretion, either by (i) periodically billing the owner or occupant of the adjacent ~~or offending~~ property for the costs of the clearance work, and taking such steps as are necessary to collect the bill, or by (ii) extending the costs of such work as a special ~~tax~~ **assessment** against the adjacent ~~or offending~~ property, which ~~tax~~ **said assessment** shall be certified to the ~~e~~County ~~a~~Auditor for collection as other special ~~taxes~~ **assessments**.

State law reference--Special assessments for snow removal, Minn. Stats. § 429.101.

Sections 50-34 thru 50-60. Reserved.

COUNCIL MEMO FORM

9.5

Meeting Date	June 6, 2016
Agenda Section	Ordinances and Resolutions
Item Description	RES/Purchase of 839 East River Road
Submitted By	Doug Borglund, Deputy Community Development Director

BACKGROUND INFORMATION:

The City and Anoka, LLC, a Minnesota limited liability company has been in negotiations regarding property known as 839 East River Road.

The City and Anoka, LLC, a Minnesota limited liability company has agreed to a purchase price of \$250,000 for the commercial property. Anoka, LLC has expressed a desire to close on the property in June or as soon as a closing can be scheduled. The City would like to demolish the building and create an interim parking area to serve the existing City owned Liquor Store and long term reserve the property for future expansion when determined to be appropriate.

FINANCIAL IMPACT:

The purchase price is \$250,000. The City is offering to purchase the property for \$250,000. The City would demolish the building and clean up the site for approximately \$40,000.00. The City would use the property for parking to serve the City owned liquor store located adjacent to 839 East River Road as an short term use. The long term use of the property is for a future expansion of the liquor store when determined to be appropriate.

COUNCIL REQUESTED ACTION:

Adopt a resolution for purchase of 839 East River Road from Anoka, LLC, a Minnesota limited liability company.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2016-XX

**A RESOLUTION APPROVING PURCHASE OF REAL PROPERTY
839 East River Road**

WHEREAS, Anoka, LLC is the owner of real property in the City of Anoka which is legally described as follows:

Lot 18, Auditor's Subdivision No.14 Revised, according to the recorded plat thereof, Anoka County, Minnesota

WHEREAS, Anoka, LLC is interested in selling the real property; and

WHEREAS, it is the determination of the City Council that the purchase of the real property by the City of Anoka for redevelopment purposes is necessary and advisable and in the best interest of the City of Anoka; and

WHEREAS, the proposed sales contract for the property is attached to this resolution;

NOW, THEREFORE LET IT BE RESOLVED THAT the Anoka City Council approves the purchase of the above-described real property; that the execution of the sales contract is approved and ratified; and that the Mayor and City Clerk or his or her designee are authorized and directed to execute all documents necessary to complete the purchase.

Adopted by the Anoka City Council this 6th day of June 2016.

ATTEST:

Amy T. Oehlers, City Clerk

Phil Rice, Mayor

PURCHASE AGREEMENT

1. **PARTIES.** This Purchase Agreement (this “Agreement”) is made on _____, 2016 (the “Effective Date”), by and between Anoka, LLC, a Minnesota limited liability company (“Seller”), having an address for notices of 15409 Tarleton Crest, Maple Grove, Minnesota 55311, and the City of Anoka (“Buyer”), a Minnesota municipal corporation having an address for notices of 2015 First Avenue North, Anoka, Minnesota, 55303.

2. **OFFER/ACCEPTANCE.** Subject to the terms and conditions of this Agreement, Buyer agrees to purchase and Seller agrees to sell land located at 839 East River Road in the City of Anoka, County of Anoka, State of Minnesota, legally described as follows:

Lot 18, Auditor’s Subdivision No. 14 Revised, according to the recorded plat thereof, Anoka County, Minnesota (the “Property”).

3. **PRICE AND TERMS.** The purchase price for the Property (the “Purchase Price”) shall be Two Hundred Fifty Thousand and no/100 Dollars (\$250,000.00), which Buyer shall pay in cash or other immediately available funds on the “Closing Date” (defined below), and after a reasonable time for Buyer to examine title as set forth in Sections 12 and 13 of this Agreement.

4. **CONTINGENCIES TO BUYER’S OBLIGATION TO PURCHASE THE PROPERTY.** Not later than five (5) days after this Agreement has been executed and delivered by both Seller and Buyer, Seller shall make available to Buyer and its attorneys and agents, all reports, studies, tests, surveys and other documents relating to the Property that are in Seller’s possession or control. Buyer’s obligation to purchase the Property is contingent upon satisfaction, or waiver by Buyer, of each of the following conditions. If Buyer so notifies Seller that any such contingency to Buyer’s obligation to purchase the Property has not been satisfied, Buyer may terminate this Agreement, and neither Seller nor Buyer shall have any further rights or obligations under this Agreement except for obligations (the “Surviving Obligations”) which expressly survive the termination of this Agreement or the Closing.

(a) Buyer shall be completely satisfied, in Buyer’s sole discretion, with the environmental and soil conditions of the Property.

(b) Buyer shall have determined that the Property will be adequate for Buyer’s purposes, as determined by Buyer in Buyer’s sole discretion.

(c) Buyer shall have obtained all watershed, environmental and other governmental approvals and permits (excluding any such approvals and permits as Buyer itself may grant) that Buyer shall deem necessary to use the Property in the manner contemplated by Buyer.

(d) Buyer shall be satisfied with the matters disclosed by any survey of the Property obtained by Buyer at Buyer’s expense.

(e) All activity identified under Section 9 being completed to the satisfaction of Buyer prior to the Closing Date.

(f) Seller's timely performance of each of Seller's obligations under this Agreement and the representations and warranties made by Seller in Section 11 shall be correct as of the Closing Date with the same force and effect as if such representations were made at such time.

(g) Buyer shall be satisfied with the Title Evidence within the time frames set forth in Sections 12 and 13, and any Objections thereto shall have been resolved to the satisfaction of Buyer or waived by Buyer on or before the Closing Date, in accordance with Section 13 hereof, and on or before the Closing Date, Buyer shall have received a mark-up of, or endorsement to, the Title Commitment, by which the title company unconditionally commits to insure Buyer's title to be in the condition provided for in the Title Commitment and deleting the so-called "standard exceptions" to coverage.

(h) Subject to the express provisions of this Agreement regarding eminent domain, during the period from and after the Effective Date of this Agreement to the Closing (the "Executory Period"), no change shall have occurred on or before the Closing Date with respect to the condition of the Property or the improvements thereon, or otherwise, that materially and adversely affects the market value of the Property, unless caused by Buyer.

(i) Seller shall have obtained any requisite approvals from its Board of Directors and any other third party which it may have to obtain approval in order to consummate the transaction contemplated by this Agreement.

5. **CLOSING.** Except as otherwise expressly provided in this Agreement, the closing of the sale and purchase contemplated by this Agreement (the "Closing") shall occur on , 2016 or such other date as shall be mutually acceptable to Seller and Buyer (the "Closing Date"). The Closing shall occur at 10:00 a.m., or such other time as shall be mutually acceptable to Seller and Buyer, at such location as shall be mutually acceptable to Seller and Buyer.

At the Closing, and subject to performance by Buyer, Seller shall execute in recordable form and deliver a Warranty Deed (the "Deed") to the Property, conveying marketable title to the Property subject only to the "Permitted Exceptions" (defined below), and shall execute and deliver such other and further documents as reasonably shall be required to consummate the transaction contemplated by this Agreement. The Deed shall either be accompanied by a well disclosure certificate prepared and signed on behalf of Seller, or shall include the following statement: "I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate." At the Closing, and subject to performance by Seller, Buyer shall pay the Purchase Price in cash or other immediately available funds, and shall execute and deliver such documents as reasonably shall be required to consummate the transaction contemplated by this Agreement.

At the Closing, Seller shall pay: (a) the cost of providing the Title Commitment, as defined in Section 12; (b) the state deed tax due upon the recording of the Deed; (c) the fees due upon the recording of any documents (other than the Deed) necessary to place record title in the condition provided for in this Agreement; (d) Seller's share of real estate taxes and all deferred taxes, as required pursuant to the provisions of Section 7; (e) levied, pending, certified or deferred special assessments as required pursuant to the provisions of Section 7; (f) one-half of the Title Company's fee to conduct the closing of this transaction; and (g) any other costs required to be paid by Seller or Buyer pursuant to this Agreement not previously paid by Seller or Buyer prior to the Closing shall be allocated between the parties in the customary manner for the closing of commercial properties in the Minneapolis/St. Paul metropolitan area.

At the Closing, Buyer shall pay: (a) Buyer's share of real estate taxes and all deferred taxes, as required pursuant to the provisions of Section 7; (b) levied, pending, certified or deferred special assessments as required pursuant to the provisions of Section 7; (c) all costs associated with Buyer's financing; (d) the premium for Buyer's ALTA owner's policy of title insurance and any endorsements; (e) the fees due for recording the Deed; (f) one-half of Title Company's fee to conduct the closing of this transaction; and (g) any other costs required to be paid by Buyer or Seller pursuant to this Agreement not previously paid by Buyer or Seller prior to the Closing shall be allocated between the parties in the customary manner for the closing of commercial properties in the Minneapolis/St. Paul metropolitan areas.

For purposes of this Agreement, "Permitted Exceptions" include:

- A. Building and zoning laws, ordinances, state and federal regulations;
- B. Reservation of any mineral rights by the State of Minnesota;
- C. Utility and drainage easements which do not interfere with Buyer's intended use of the Property;
- D. Any other matter disclosed by the Title Commitment and not timely and effectively objected to by Buyer.

6. **POSSESSION.** Seller shall deliver possession of the Property not later than the completion of the Closing.

7. **REAL ESTATE TAXES AND SPECIAL ASSESSMENTS.** Real estate taxes due and payable in and for the year of Closing shall be prorated between Seller and Buyer on a calendar year basis to the Closing Date. Seller shall pay on the Closing Date all special assessments levied against or pending for the Property as of the Closing Date. Buyer shall pay real estate taxes due and payable in the year following Closing and thereafter, and any special assessments levied and payable after the Closing Date. Seller makes no representation concerning the amount of future real estate taxes or of future special assessments.

8. **SELLER'S OBLIGATIONS.** Seller agrees that it will cooperate in assuring there is a right of access to the Property from a public right of way; provided, however, that Seller will not incur any costs in connection with any requests from Buyer. Seller warrants that there has been no labor or material furnished to the Property on behalf of or at the request of Seller in the past 120 days for which payment has not been made. To the best of Seller's knowledge, Seller states that there are no present violations of any restrictions relating to the use or improvement of the Property. These warranties shall survive the delivery of the deed from Seller.

9. **CONDITION OF PROPERTY.** Buyer acknowledges that Buyer has the right and shall have ample opportunity to fully inspect the Property and, if Buyer proceeds with the Closing, Buyer shall be purchasing the Property wholly in "AS IS", "WHERE IS" condition, without warranty or representation by Seller whatsoever, express or implied, pertaining to the Property, including, without limitation, the condition thereof or the suitability or fitness thereof for any particular use or purpose, the merchantability thereof or of any improvement thereon, the value or dimensions thereof, or any other matter with respect to the Property or the improvements thereon. Seller shall remove all debris and all personal property not included in this sale from the Property before possession date. Buyer shall have the right to have inspections of the Property conducted prior to closing, including soil and engineering tests which may be conducted at Buyer's election and expense. Buyer shall indemnify and hold harmless Seller against any and all loss, liability, costs, claims, demands, damages, actions, causes of action, and suits arising out, resulting from or relating to Buyer's exercise of any right under this Agreement to enter upon the Property, including, without limitation, for the purpose of making inspections, surveys, borings, and tests thereon, and Buyer shall be responsible to repair or pay for the repair of any damage to the Property or other damages or injuries occasioned thereby or resulting therefrom. The indemnification obligations of Buyer shall survive the expiration or earlier termination of this Agreement.

10. **BROKERAGE.** Buyer and Seller represent that neither party is represented by a real estate agent or broker and no brokerage commissions are due any third parties as a result of this transaction.

11. **REPRESENTATIONS AND WARRANTIES OF SELLER.** Seller represents and warrants to and covenants with Buyer that:

(a) Seller is the owner of fee simple title to the Property and that Seller has the power and authority to enter into and perform the terms and conditions of this Agreement, and such performance will not conflict with or result in a breach of any of the terms, conditions or provisions of any agreement or instrument to which Seller is a party or by which it is bound, or constitute a default under any of the foregoing; this Agreement is valid, binding and enforceable against Seller in accordance with its terms.

(b) The signor, signing this Agreement on behalf of Seller, is Seller's duly appointed and legal agent with authority to enter into this Agreement on behalf of Seller and that Seller understands that said authority shall be binding upon Seller and relied upon by Buyer in completing this transaction.

(c) Seller has not received any notice of, and Seller is not aware of, any violation of any law, municipal ordinance or other governmental requirement affecting the Property, including without limitation any notice of any fire, health, safety, building, pollution, environmental or zoning violation, but specifically excluding any such ordinance of Buyer, as to which Buyer has knowledge at least equal to that of Seller.

(d) Seller has not received any written notice of any condemnation or eminent domain proceedings, or negotiations for purchase in lieu of condemnation, relating to the Property, or any portion thereof; and Seller has no actual knowledge that any condemnation or eminent domain proceedings have been commenced or threatened in connection with the Property or any portion thereof.

(e) (1) To Seller's actual knowledge, the Property (A) is not subject to any private or governmental lien or judicial or administrative notice, order or action relating to Hazardous Substances or environmental problems, impairments or liabilities with respect to the Property, and (B) to Seller's actual knowledge, neither Seller nor the Property is in, or with any applicable notice and/or lapse of time, and/or failure to take certain curative or remedial actions, will be in, violation of any Environmental Laws (as herein defined).

(2) Seller shall not, prior to Closing, cause or acquiesce in any Hazardous Substances to exist or be stored, generated, used, located, discharged, released, possessed, managed, processed or otherwise handled on the Property in violation of any Environmental Laws, and shall comply with all Environmental Laws affecting the Property.

(3) Seller shall promptly notify Buyer should Seller become aware of (A) any environmental problem or liability with respect to the Property, (B) any lien, order, action or notice of the nature described in subparagraph (1) above, or (C) any litigation or threat of litigation relating to any alleged unauthorized release, discharge, generation, use, storage or processing of any Hazardous Substance or the existence of any Hazardous Substance or other environmental contamination, liability or problem with respect to or arising out of or in connection with the Property.

As used herein, "Hazardous Substances" means any matter giving rise to liability under the Resource Conservation and Recovery Act, 42 U.S.C. Section 6901 *et seq.*, the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. Sections 9601 *et seq.* (including the so-called "Superfund" amendments thereto), or other applicable federal, state or local statute, law, ordinance, rule or regulation governing or pertaining to any hazardous substances, hazardous wastes, chemicals or other materials, including without limitation asbestos, polychlorinated biphenyls, radon, petroleum and any derivative thereof, or any common law theory based on nuisance or strict liability (all of the foregoing statutes, laws, ordinances, rules, regulations and common law theories are sometimes collectively referred to as "Environmental Laws").

(f) No litigation or proceedings are pending or, to Seller's actual knowledge, threatened, relating to the Property or any portion thereof.

(g) Seller has no actual knowledge of any unrecorded agreements, undertakings or restrictions which affect the Property. There are no other tenants, persons or entities occupying any portion of the Property, and to Seller's actual knowledge no claim exists against any portion of the Property by reason of adverse possession or prescription.

(h) To Seller's actual knowledge (i) there is no obligation with respect to the Property for any assessment, annexation fee, payment, donation or the like (other than general real estate taxes, which are required to be paid by the Buyer); (ii) there are no obligations in connection with the Property of any so-called "recapture agreement" involving refund for sewer extension, oversizing utility, lighting or like expense or charge for work or services done upon or relating to the Property or otherwise; and (iii) there is no unexecuted paving agreement or undertaking with any government agency respecting construction of any acceleration or de-acceleration lane, access, or street lighting.

If, prior to the Closing Date, Seller obtains knowledge of a fact or circumstance the existence of which would constitute a breach by Seller of its representations and warranties hereunder or would render any such representations and warranties materially untrue or incorrect, Seller shall promptly notify Buyer in writing of the same. Under said circumstances, and in addition to any other right or remedy that may be available to Buyer, Buyer, at its option, may terminate this Agreement by notice to Seller prior to completion of the Closing, and neither Seller nor Buyer shall have any further rights or obligations under this Agreement except for the Surviving Obligations.

All representations, warranties, covenants, indemnities and undertakings made herein shall be deemed remade as of the Closing Date, shall be true and correct as of the Closing Date, shall be deemed to be material and to have been relied upon by Buyer and shall survive for a period of twelve (12) months after the Closing Date. Consummation of this Agreement by Buyer with actual knowledge of any breach by Seller of the aforesaid representations and warranties shall constitute a waiver or release by Buyer of any claim for such breach unless Buyer expressly reserves its rights with respect to such warranties in a written instrument delivered to Seller on or before the Closing Date.

12. **EXAMINATION OF TITLE.** Title examination will be conducted as follows:

A. Seller's Title Evidence. Seller shall furnish to Buyer, at Seller's cost, a commitment (the "Title Commitment") for an ALTA Owner's Policy of Title Insurance, certified to date to include proper searches covering bankruptcies, State and Federal judgments and liens, issued by a title insurance company acceptable to Buyer in its reasonable judgment, committing the title insurer to insure Buyer's title to the Property deleting standard exceptions with policy limits in the amount of the Purchase Price. Notwithstanding anything to the contrary in this Agreement, Buyer shall be solely responsible for the cost of any premiums for the ALTA Owner's Policy of Title Insurance and any endorsements requested by Buyer.

B. Buyer's Objections. Buyer shall be allowed thirty (30) days after receipt of the Title Commitment for examination of title and making any objections, which shall be made in writing or deemed waived by Buyer.

13. **TITLE CORRECTIONS AND REMEDIES.** Seller shall have ninety (90) days from receipt of Buyer's written title objections to make title marketable. Upon receipt of Buyer's title objections, Seller shall, within ten (10) business days, notify Buyer if Seller intends to make the title marketable within the permitted period. Liens or encumbrances for liquidated amounts which can be released by payment or escrow from proceeds of Closing shall not delay the Closing and need not be timely objected to by Buyer. Cure of the defects by Seller shall be reasonable, diligent, and prompt. Pending correction of title, all payments required herein and the Closing shall be postponed. If Seller fails to give Buyer notice of Seller's intention to make the title marketable within such ten (10) business days, this Agreement shall terminate and neither party shall be liable for damages hereunder to the other.

A. If notice is given that Seller intends to make the title marketable and Seller makes title marketable, then upon presentation to Buyer and proposed lender of documentation establishing that title has been made marketable, and if not objected to in the same time and manner as the original title objections, the closing shall take place within ten (10) business days or on the scheduled closing date, whichever is later.

B. If notice is given that Seller intends to make the title marketable but the ninety (90) day period expires without title being made marketable, Buyer may declare this Agreement null and void by notice to Seller, and neither party shall be liable for damages hereunder to the other.

C. If title is marketable, or is made marketable as provided herein, and Buyer defaults in any of the agreements herein, Seller may, as its sole and exclusive remedy, terminate this Agreement in accordance with Minnesota Statutes Section 559.21, provided such termination is made by Seller not later than six (6) months after Borrower defaults in any of the agreements herein.

D. If title is marketable, or is made marketable as provided herein, and Seller defaults in any of the agreements herein, Buyer may cancel this Agreement, or may sue Seller for specific performance, provided such action is commenced not later than six (6) months after such cause of action arose.

14. **CONDEMNATION.** During the Executory Period, if any eminent domain proceedings are initiated which might result in the taking of any part of the Property, or if Seller receives written notice from a governmental or quasi-governmental authority which states that such an action is contemplated, either Seller or Buyer may:

(a) terminate this Agreement; or

(b) keep this Agreement in effect, and consummate the purchase of the Property or part thereof. If, prior to Closing, all or any part of the Property is taken in such condemnation proceeding instituted under power of eminent domain or is conveyed in lieu thereof under threat of condemnation, the money paid to Seller pursuant to such condemnation or conveyance in lieu thereof shall be retained by Seller and applied against that portion of the Purchase Price payable by Buyer for such portion of the Property which is taken in the condemnation. Notwithstanding the condemnation, the calculation of the Purchase Price shall include the land taken in such condemnation. At Closing, if the condemnation is still pending, Buyer shall purchase the Property subject to the condemnation and Seller shall have no further rights or obligations with respect to the condemnation proceeding following Closing, in which event the Purchase Price shall be calculated without deduction for the loss of any portion of the Property taken or to be taken by eminent domain, and Seller shall cause to be conveyed and assigned to Buyer all right, title and interest in and to any award made in connection with such eminent domain proceedings.

15. **OPERATION PRIOR TO CLOSING.** During the Executory Period, Seller shall operate and maintain the Property in the same manner as it is being operated on the date hereof and in accordance with prudent and reasonable standards. Seller shall execute no contracts, leases, or other agreements regarding the Property during the Executory Period which extend beyond the Closing Date without the prior written consent of Buyer, which consent may be withheld by Buyer at its sole discretion. Seller shall not pledge or transfer any interest in or encumber or permit the encumbrance of the Property with any lien, easement, interest or agreement from and after the Effective Date without the prior written consent of Buyer, which may be withheld in Buyer's sole and absolute discretion.

16. **DEFAULT AND REMEDIES.**

(a) Default. Buyer or Seller shall be in default under this Agreement if either fails to observe, perform or comply with any term, condition or obligation of this Agreement and such failure continues for a period of ten (10) days after written notice of the failure to the Buyer or Seller from the other party.

(b) Remedies.

(1) If Buyer defaults in the performance of Buyer's obligations under this Agreement due to no fault of Seller, then Seller may, as its sole and exclusive remedy, terminate this Agreement in accordance with Minnesota Statutes Section 559.21.

(2) If Seller defaults in the performance of Seller's obligations under this Agreement due to no fault of Buyer, then Buyer may, (i) terminate this Agreement pursuant to law by written notice to Seller; or (ii) Buyer may elect to seek specific performance of this Agreement on or before six (6) months after the date of occurrence of Seller's default.

17. **SURVIVAL OF TERMS.** The Parties' obligations under this Agreement and the representations and warranties which the Parties have recited in this Agreement shall survive Seller's delivery of a deed to Buyer and the closing of this transaction, subject only to the specific limitations set forth in this Agreement.

18. **NOTICES.** All communications, demands, notices or objections permitted or required to be given or served under this Agreement shall be in writing and, except as otherwise expressly provided in this Agreement, shall be deemed to have been duly given or served on the earliest to occur of: when delivered in person to the other party or its duly authorized agent; or one (1) business day after delivery to a same-day or overnight prepaid courier service; or two (2) business days after deposit with the United States Postal Service, postage prepaid, certified or registered mail, return receipt requested, in each case addressed to the other party at the address set forth at the beginning of this Agreement. Either party may change its address by giving at least ten (10) days' notice of such change to the other party.

19. **FULL AGREEMENT.** The Parties acknowledge that this Agreement represents the full and complete agreement of the Parties relating to the purchase and sale of the Property and all matters related to the purchase and sale of the Property. This Agreement supersedes and replaces any prior agreements, either oral or written, and any amendments or modifications to this Agreement must be in writing and executed by both Parties to be effective.

20. **MINNESOTA LAW.** This contract shall be governed by the laws of the State of Minnesota.

21. **THIRD PARTY BENEFICIARY.** There are no third party beneficiaries of this Agreement, intended or otherwise.

22. **NO JOINT VENTURE, PARTNERSHIP.** Seller and Buyer, by entering into this Agreement and consummating the transactions contemplated hereby, shall not be considered joint venturers or partners. Buyer shall indemnify and defend Seller from any and all loss, liability, claim or damage resulting from Seller being deemed a joint venturer or partner of Buyer. Seller shall indemnify and defend Buyer from any and all loss, liability, claim or damage resulting from Buyer being deemed a joint venturer or partner of Seller.

23. **SEVERABILITY.** In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

24. **BUSINESS DAYS.** In the event that any deadline or performance date set forth in this Agreement falls on a Saturday, Sunday or date that banks are closed for a banking holiday, such deadline or performance date shall be deemed to be postponed to the next business day thereafter.

25. **ATTORNEYS' FEES AND JURY WAIVER.** If either Party shall be required to employ an attorney to enforce or defend the rights of such Party hereunder, the prevailing Party shall be entitled to recover reasonable attorneys' fees. EACH PARTY HERETO WAIVES TRIAL BY JURY IN ANY ACTION, PROCEEDING, CLAIM OR COUNTERCLAIM BROUGHT BY ANY PARTY IN CONNECTION WITH ANY MATTER ARISING OUT OF OR IN ANY WAY CONNECTED WITH THIS CONTRACT, THE RELATIONSHIP OF BUYER AND SELLER HEREUNDER OR THE PROPERTY.

26. **SELLER'S DISCLOSURES.** Seller certifies that there is not an existing well or individual sewage treatment system on and serving the Property.

Buyer hereby acknowledges that the sale and purchase contemplated by this Agreement is exempt from the disclosure requirements of Minnesota Statutes Sections 513.52 to 513.60.

27. **WAIVER.** No term or condition of this Agreement will be deemed waived or amended unless expressed in writing. The waiver of any condition or the breach of any term will not be a waiver of any subsequent breach of the same or any other term or condition.

28. **FURTHER ASSURANCES.** Each party agrees that it will execute and deliver such other documents and take such other action, whether prior or subsequent to the Closing, as may reasonably be requested by the other party, to further consummate the transaction contemplated by this Agreement, without further consideration.

29. **COUNTERPARTS.** This Agreement and any amendments to this Agreement may be executed in counterparts, each of which shall be fully effective and all of which together shall constitute one and the same instrument.

TIME IS OF THE ESSENCE FOR ALL PROVISIONS OF THIS CONTRACT.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

The undersigned agrees to sell the Property for the Purchase Price and on the terms and conditions set forth above

The City of Anoka agrees to buy the Property for the Purchase Price and on the terms and conditions set forth above

SELLER:

BUYER:

ANOKA, LLC

THE CITY OF ANOKA

By: _____

Dean B. Showalter

Its: President

By: _____

Phil Rice

Its: Mayor

By: _____

Amy Oehlers

Its: City Clerk

COUNCIL MEMO FORM

11.1

Meeting Date	June 6, 2016
Agenda Section	New Business
Item Description	Recruitment Agreement and 2016 Budget Amendment
Submitted By	Greg Lee, City Manager

BACKGROUND INFORMATION:

The city would like to proceed with contracting with Rauenhurst Recruiting Company for exclusive retained search agreement to find a replacement for the Electric Director position. The current director is intending on retiring by January 2017 and management has decided to outsource the recruitment process for this position.

Management also would like to have some overlay of positions to ease the transition process and transfer of knowledge.

The agreement is attached. The fee is \$30,000 based on projected salary of \$100,000 for this position.

The city council has the authority to revise the 2016 budget by transferring unencumbered appropriations from one office, department or agency to another, by increasing the total appropriations to the extent of actual revenues, **by appropriating for unexpected emergency expenses** or by carryover for incomplete projects.

This is an unexpected expenditure and an adjustment of \$30,000 to the Electric fund budget will be needed.

FINANCIAL IMPACT

\$30,000 from Electric fund.

COUNCIL ACTION REQUESTED:

Approve the attached agreement and approve the amendment of the Electric fund budget of \$30,000. This amendment will be included in the annual budget amendment resolution at year end.



"Helping take you where you want to go"

Greg Lee
 City Manager
 City of Anoka
 2015 First Avenue North
 Anoka, MN 55303

Job Order # 160523
 OK for payment \$10,000
 MZ
 600-5-7580-3000

EXCLUSIVE RETAINED SEARCH AGREEMENT

Thank you for retaining Rauenhorst Recruiting Company to conduct a search for a Utility Director, Electric whose annual base salary, bonus, incentives and commissions is estimated to be \$ 100,000.00. As discussed, our standard fully retained exclusive executive search fee arrangement is 30% of the above agreed upon amount. It is to be paid in the following manner:

<u>PHASE OF SEARCH</u>	<u>PAYMENT IS DUE</u>	<u>% OF EST. 1ST YR. SALARY</u>	<u>\$ AMOUNT DUE</u>	
Commence assignment Source candidates.	Immediately	<u>10%</u>	\$ <u>10,000</u>	<u>MZ</u> Initial
June 27, 2016	Immediately.	<u>10%</u>	\$ <u>10,000</u>	Initial
*Upon candidate's acceptance.	Immediately	<u>10%</u>	\$ <u>10,000</u>	Initial

NOTE: The final payment will be adjusted to reflect the actual starting compensation accepted.

In addition to the professional fee percentage, based on annual earnings, we will bill actual expenses of this assignment, based upon reimbursement of all out-of-pocket costs such as travel, long distance phone, business entertainment, advertising and similar outlays. These expenses will only take place with prior approval of hiring authority.

The referral of candidate's background to you either verbally or in written form is done in confidence, and it is understood that neither the candidate nor the resume may be referred to any other person or organization. It is further agreed that if any candidate(s) presented to your firm by Rauenhorst Recruiting Company accepts employment with your firm or any subsidiary, division, or affiliate thereof, at any time after he/she was referred to you, our full fee will be charged to your firm, based upon a flat 30% of the first year's compensation.

If you do not honor the exclusiveness of this search, give us full cooperation in filling your position, or cancel the search before the agreed upon assignment is completed, we will consider your retainer and the initial value of this contract will be expected for payment in full and due within thirty (30) days of this determination. There is no exclusive period for this search. *The final adjusted portion is due upon selected candidate acceptance. If you do not make payments due to us, you agree to pay all costs associated with the collection of these amounts. Above guarantee will be invalid if payment is not received within 8 business days from the date of candidate acceptance

You agree to execute an employment letter with the successful candidate we locate, in the event you elect to hire that candidate, which spells out the start date, monthly base salary, bonus, incentives and commissions and other standard fringe benefits. After this letter is countersigned and accepted and duly signed by both parties, we require a copy for our files. In the event the candidate hired by your firm resigns or is terminated for unsatisfactory performance within ninety (90) calendar days from the starting date of employment, our firm will continue to search without charge of professional fees until another candidate satisfactory to your firm is selected. Should you sell or downsize your company for any reason prior to the completion of the candidates' performance period this guarantee will be terminated.

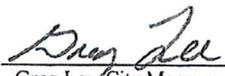
This contract will serve as your invoice for the first phase of the search. In the event that all amounts due are not paid within thirty (30) days after the Search Firm sends the invoice, the Search Firm shall be entitled to reimbursement of all of its costs and disbursements spent in connection with collecting any Agency fees, including, but not limited to, reasonable attorney's fees.

These policies form the basis of agreement on which prospective employers accept referral of candidates from Rauenhorst Recruiting Company. Upon the signing of this agreement, Rauenhorst Recruiting Company will officially commence this search assignment.

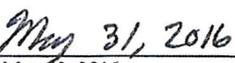

 Thomas Jackson, Account Manager

Rauenhorst Recruiting Company


 May 24, 2016


 Greg Lee, City Manager

City of Anoka


 May 31, 2016



Job Order # 160523

**PROPOSED RRC TIMELINE
FOR
City of Anoka**

*"Helping take you where
you want to go"*

Milestone I: Contract Signed	5/30/2016
Milestone II: Kick-Off Timeline complete and approved Job description complete and posted to 50+ Job Boards PQL* script written Key client interviews scheduled Key client style surveys distributed Notes entered into database Database search set-up complete Target organizations list complete Prospective candidate list built Past candidate list/resumes collected HTML created and released	6/3/2016
Milestone III: Check Up (15% PQL's) 15% PQL's Complete Evaluate search progress Make adjustments to the target list as needed	6/20/2016 to 6/22/2016
Milestone IV: Line Up-1st Interview (85% PQL's) Ensure 85% of calls are complete Database opportunity complete RRC internal interview complete Presentable candidate list developed Candidate line-up submitted to client First interviews completed	8/8/2016
Milestone V: 2nd-3rd Interviews (100% PQL's) Ensure 100% of calls are complete Second interviews completed Reference checks complete	8/24/2016 to 8/26/2016
Milestone VI: Offer Acceptance	8/29/2016
Milestone VII: Start Date Project Closeout	8/30/2016


Greg Lee 5/31/16
5/30/2016

Thomas Jackson 5/30/2016

Mission: ...to be a trusted partner in optimizing human capital.™

~Founded in 1994~

COUNCIL MEMO FORM

12.1

Meeting Date	June 6, 2016
Agenda Section	Updates & Reports
Item Description	Tentative Agendas
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION

Attached are the tentative agenda(s) for future meeting(s).

FINANCIAL IMPACT

None.

COUNCIL ACTION REQUESTED

Request Council review and discuss upcoming agenda(s).



City Council - Regular Meeting

Monday, June 20, 2016 - 7:00 p.m.

Council Chambers

(meeting will be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
 - 3.1 June 6, 2016 Regular Mtg.
4. **OPEN FORUM** **The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
 - 4.1 Audit Presentation.
5. **PUBLIC HEARING(S)**
6. **CONSENT AGENDA**
 - 6.1 Verified Bills.
 - 6.2 Revising & Setting Council Calendars.
 - 6.3 Consideration of Waiving Monetary Limits for Liability Coverage and Annual Insurance.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
 - 7.1 Planning Items:
 - 7.1.A RES/Variance; 1423 4th Ave.
 - 7.1.B RES/Preliminary Plat; 1 Vista Way.
 - 7.1.C RES/Final Plat; 1 Vista Way.
 - 7.1.D RES/Site Plan; 1 Vista Way.
8. **PETITIONS, REQUESTS & COMMUNICATION**
9. **ORDINANCES & RESOLUTIONS**
 - 9.1 ORD/Amending Chpt 48; Article II, Rental Licensing. (1st Reading)
 - 9.2 ORD/Granting an Easement to City of Champlin for Champlin Substation. (1st Reading)
 - 9.3 RES/Joint Powers Agreement/BCA; Data Services.
10. **UNFINISHED BUSINESSES**
11. **NEW BUSINESS**
 - 11.1 Revision to City Policy XX-XXX; Related to Parks.
 - 11.2 Approve Capital Improvement Plan (CIP).
 - 11.3 Approve Equipment Replacement Plan (ERP).

12. UPDATES & REPORTS

12.1 Bi-Annual Round-Up Report.

12.2 Tentative Agendas.

ADJOURNMENT



City Council - Worksession
Monday, June 27, 2016 - 5:00 p.m.
Council Worksession Room
(meeting will not be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL BUSINESS and/or DISCUSSION ITEMS**
 - 3.1 Discussion: Proposed changes to City Code related to Signs.
 - 3.2 Discussion; Amendments to City Code related to Use of Sidewalks and Public Spaces.
 - 3.3 Discussion; City Sponsored Special Events; - Future Vision.
 - 3.4 Discussion; Unmanned Aerial Device Ordinance.
 - 3.5 Discussion; City Communications.
4. **ADJOURNMENT**



City Council - Regular Meeting

Tuesday, July 5, 2016 - 7:00 p.m.

Council Chambers

(meeting will be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
 - 3.1 June 20, 2016 Regular Mtg.
June 27, 2016 Worksession.
4. **OPEN FORUM** **The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
5. **PUBLIC HEARING(S)**
 - 5.1
6. **CONSENT AGENDA**
 - 6.1 Verified Bills.
 - 6.2 Revising & Setting Council Calendars.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
 - 7.1 Planning Items:
8. **PETITIONS, REQUESTS & COMMUNICATION**
9. **ORDINANCES & RESOLUTIONS**
 - 9.1 RES; Appointing Election Judges for 2016 General Election.
 - 9.2 ORD/Amending Chpt 48; Article II, Rental Licensing. (2nd reading)
RES/Summary Resolution; Chpt 48, Article II, Rental Licensing.
 - 9.3 ORD/Granting an Easement to City of Champlin for Champlin Substation. (2nd Reading)
10. **UNFINISHED BUSINESSES**
11. **NEW BUSINESS**
12. **UPDATES & REPORTS**
 - 12.1 Tentative Agendas.

ADJOURNMENT



City Council - Regular Meeting

Tuesday, July 18, 2016 - 7:00 p.m.

Council Chambers

(meeting will be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
 - 3.1 July 5, 2016 Regular Mtg.
4. **OPEN FORUM** **The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
5. **PUBLIC HEARING(S)**
 - 5.1
6. **CONSENT AGENDA**
 - 6.1 Verified Bills.
 - 6.2 Revising & Setting Council Calendars.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
 - 7.1 Planning Items:
 - 7.1.A ORD/Amending Chpt 74; Article V, Division 1; Planned Unit Developments. (1st reading)
 - 7.1.B ORD/Amending Chpt 74; Article V, Division 2; Home Occupations. (1st reading)
 - 7.1.C ORD/Amending Chpt 74, Article IX, Division 1; Accessory Buildings. (1st reading)
8. **PETITIONS, REQUESTS & COMMUNICATION**
9. **ORDINANCES & RESOLUTIONS**
10. **UNFINISHED BUSINESSES**
11. **NEW BUSINESS**
12. **UPDATES & REPORTS**
 - 12.1 Tentative Agendas.

ADJOURNMENT



City Council - Worksession
Monday, July 25, 2016 - 5:00 p.m.
Council Worksession Room
(meeting will not be cablecast)

1. CALL TO ORDER
2. ROLL CALL
3. COUNCIL BUSINESS and/or DISCUSSION ITEMS
3.1
4. ADJOURNMENT