



**City Council - Regular Meeting  
Monday, July 6, 2015 - 7:00 p.m.  
Council Chambers**

*(meeting will be cablecast)*

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
  - 3.1 June 15, 2015 Regular Mtg.
4. **OPEN FORUM** *\*The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
5. **PUBLIC HEARING(S)**
6. **CONSENT AGENDA**
  - 6.1 Verified Bills.
  - 6.2 Revising & Setting Council Calendars.
  - 6.3 Recommended Approval of an LG240B Bingo Permit for Anoka Halloween.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
  - 7.1 Parks & Recreation Board - Update.
8. **PETITIONS, REQUESTS & COMMUNICATION**

**9. ORDINANCES & RESOLUTIONS**

- 9.1 ORD/Amendment to Chpt 6, Article II; On-Sale Intoxicating Liquor & Wine Licenses. (2<sup>nd</sup> reading)
- 9.2 ORD/Amendment to Chpt 6, Article IV; Brewery/Taproom License & Micro Distillery Cocktail Room License. (2<sup>nd</sup> reading)
- 9.3 RES/Summary Ordinance of Chpt 6, Article II & Article IV amendments.
- 9.4 RES/Approving the Highway 10 Anoka Solution Plan.
- 9.5 RES/Stormwater Agreement for Rum River Shores North.
- 9.6 ORD/Amending Chpt 2; Article III; Officers and Employees. (2<sup>nd</sup> reading)
- 9.7 ORD/Amending Chpt 38, Article II; Nuisances. (2<sup>nd</sup> reading)
- 9.8 ORD/Amending Chpt 48, Article II; Rental Licensing. (2<sup>nd</sup> reading)
- 9.9 ORD/Amending Chpt 48, Article IV; Conditions of Premises. (2<sup>nd</sup> reading)
- 9.10 RES/Summary Ordinance of Chpt 2, Article III, Chpt 38, Article II and Chpt 48 Article II & Article IV amendments.

**10. UNFINISHED BUSINESSES**

**11. NEW BUSINESS**

**12. UPDATES & REPORTS**

- 12.1 Tentative Agendas.

**ADJOURNMENT**

# COUNCIL MEMO FORM

3.1

Meeting Date	July 6, 2015
Agenda Section	Council Minutes
Item Description	Various City Council Meeting Minutes
Submitted By	Amy Oehlers, City Clerk

## **BACKGROUND INFORMATION**

Included in your packet are minutes (s) of previous Council meetings, worksessions, special meetings, etc. Minutes must be approved by the City Council and are kept permanently in the official City Council Minute Book.

## **FINANCIAL IMPACT**

None.

## **COUNCIL ACTION REQUESTED**

Approval of minutes.

**REGULAR MEETING OF THE ANOKA CITY COUNCIL  
ANOKA CITY HALL  
CITY COUNCIL CHAMBERS  
JUNE 15, 2015**

**1. CALL TO ORDER**

Mayor Pro Tem Freeburg called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

**2. ROLL CALL**

Present at roll call: Councilmembers Anderson, Freeburg, Schmidt, and Weaver.

Staff present: City Manager Tim Cruikshank; Planning Director Carolyn Braun; Director of Public Services/City Engineer Greg Lee; Finance Director Lori Yager; Economic Development Manager Erik Thorvig; HRA Housing Manager Darin Freeburg; and Recording Secretary Cathy Sorensen.

Absent at roll call: Mayor Rice.

**3. COUNCIL MINUTES**

3.1 Minutes of May 26, 2015, Worksession.  
Minutes of June 1, 2015 Regular Meeting.

Motion by Councilmember Anderson, seconded by Councilmember Schmidt, to waive the reading and approve the May 26, 2015 Worksession and the June 1, 2015, Regular Meeting minutes.

Vote taken. All ayes. Motion carried.

**4. OPEN FORUM**

4.1 Audit Presentation.

Finance Director Lori Yager shared a staff report with background information to the Council stating the 2014 financial statements are completed and have been reviewed by our auditors at WIPFLi LLP. Lisa Desotelle and Jeff Miller, WIPFLi LLP, provided a presentation for Council stating in summary the net position of the City increased by \$7,552,554. The increase is primarily a result of the crossover refunding debt issued and investment in capital assets (park and street improvements).

Ms. Desotelle said the audit issued was unmodified and of clean opinion with one material weakness. She noted this is the City's 33<sup>rd</sup> consecutive year of receiving the financial GSAB award and said this is a result of a lot of hard work from staff.

Councilmember Schmidt clarified how grants are reflected and applied over time.

Councilmember Schmidt said GASB 68 will not be a cash adjustment but reflected as a large liability on the City's asset sheet. Ms. Desotelle agreed that this will be a large number that all cities will have to address, adding they have no estimate at this time as to the financial impact.

Councilmember Schmidt said this report contains a lot of information and will be available on the City's website for public review. He thanked staff for their work as well as Ms. Desotelle and her staff as this is a very big project.

Ms. Desotelle said the full CAFR checklist contains many steps and said the Finance Department did a nice job on the project.

Mayor Pro Tem Freeburg noted the recent change of auditors was a good thing to do as a best practice.

## 5. PUBLIC HEARING(S)

### 5.1 Senior Housing and Healthcare Revenue Bonds; Walker Methodist Plaza Gardens LLC. RES/Authorizing the Issuance, Sale and Delivery of Senior Housing and Healthcare Revenue Bonds, 2015B for Walker Methodist Plaza Gardens, LLC. **RESOLUTION**

Ms. Yager shared a staff report with background information to the Council stating pursuant to Minnesota Statutes, Chapter 462C, the City is authorized to develop and administer programs of multi-family developments which may include financing by revenue bonds issues by the City. The City of Anoka received a request for tax exempt revenue financing in an amount not to exceed \$15,500,000 from Walker Methodist Plaza Gardens, LLC, a Minnesota limited liability company (the Borrower), whose sole member is Walker Methodist, a Minnesota nonprofit corporation (the "Sole member") for the purpose of financing the acquisition, construction and equipping of a 73-unit multi-family rental apartment development. The development consists of 26 memory care units, 42 assisted-living units, and approximately 5 care suites.

Todd Willet and Julie Eddington, Kennedy and Graven, explained the Council is requested to hold a public hearing as required by law to approve conduit bonds within the City. Ms. Eddington said the City is collecting an administrative fee for this action but the bonds will have no impact on the City's credit rating and is fully indemnified with no obligation to pay any debt.

Mayor Pro Tem Freeburg said the City likened the action to being a co-signer without any obligation. Ms. Eddington said the actions gives the borrower a better interest rate with the City as is just a conduit issuer.

Mayor Pro Tem Freeburg opened the public hearing at 7:23 p.m. Being no comments, he closed the public hearing at 7:23 p.m.

**NOTE: By motion from Councilmember Weaver, which was seconded by Councilmember Schmidt, and by a unanimous vote of the Council, agenda item 9.1 was moved up on the agenda and acted upon at this point.**

Motion by Councilmember Weaver, seconded by Councilmember Schmidt, to adopt a resolution authorizing the issuance, sale, and delivery of the City's revenue bonds for the benefit of Walker Methodist Plaza Gardens, LLC which shall be payable solely from revenues pledged pursuant to the indenture and the loan agreement; and approving the form of and authorizing the execution and delivery of the revenue bonds and related documents.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

## 6. CONSENT AGENDA

Councilmember Weaver asked for further information regarding Item 6.4. Director of Public Services/City Engineer Greg Lee said the change order is for a retaining wall on the northwest corner of Riverdale and Sun Fish Lake Road. He said a 300-foot wall was created because the grades did not match into the trail and a wall was required to protect the trail.

Councilmember Weaver asked how this change order affects our bottom line in relation to the City of Ramsey's portion. Mr. Lee said this is the third change order included as part of the formula in the JPA with Ramsey and that staff is keeping track of change orders so with Change Orders 1 and 2 we are almost even. He said if other change orders arise the cost sharing will have to be discussed but said staff does not anticipate any more.

Councilmember Freeburg asked if people will be able to ride a boat through the channel this year. Mr. Lee said substantial completion is scheduled for the end of this month but noted there may be some delays.

Councilmember Anderson asked if the delays are due to rain. Mr. Lee said the delay is due more to other construction issues, explaining a paving subcontractor had defaulted so another contractor had to be identified. He noted they need more people working on the project.

Motion by Councilmember Weaver, seconded by Councilmember Anderson, to approve Consent Agenda 6.1 through 6.6.

- 6.1 Approved Verified Bills.
- 6.2 Revising and Setting Council Calendars.
- 6.3 Consideration of Waiving Monetary Limits for Liability Coverage and Annual Insurance.
- 6.4 Change Order No. 2; Mississippi River Trail.
- 6.5 Recommended Approval of an LG230 Gambling Permit; Anoka Hockey Association, Raffle at Anoka Ice Arena on December 9, 2015.
- 6.6 Issuance of a Massage Therapist License; Demetrius Hill of Rosemont, MN @ Q-Salon & Spa, 3507 Round Lake Boulevard.

Vote taken. All ayes. Motion carried.

## 7. **REPORTS OF OFFICERS, BOARDS AND COMMITTEES**

### 7.1 Planning Items.

#### 7.1.A RES/Variance; 1821 8<sup>th</sup> Avenue.

#### **RESOLUTION**

Economic Development Manager Erik Thorvig shared a staff report with background information to the Council stating the applicant, Amanda Baker, is requesting a front yard setback variance to allow construction of a new detached garage at 1821 8th Avenue. The applicant is proposing to demolish the garage and construct a new 24'x24' (576 sf.) garage which will be 4' closer to 8th Avenue. Therefore, the variance request is to allow the new garage to be setback 10' from the front lot line on 8th Avenue.

Councilmember Schmidt asked if the setback will still be 31 feet. Mr. Thorvig said the setback will be 25.5 feet but there will still be room to park a car on a temporary basis.

Councilmember Weaver said the old garage is more like a lean to and said it will be good to have an actual garage on this property.

Motion by Councilmember Schmidt, seconded by Councilmember Weaver, to adopt a resolution approving a setback variance at 1821 8th Avenue East, ½ Of Lot 1 and north 35 Feet of Lot 16, Block 5, Cross Addition.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

7.1.B. RES/Interim Use Permit Extension; 3939 7<sup>th</sup> Avenue.  
**RESOLUTION**

Mr. Thorvig shared a staff report with background information to the Council stating Anoka Hennepin ISD #11 is requesting an interim use permit extension to allow continued use of a temporary classroom structure at Anoka High School. The interim use permit is set to expire on July 1, 2015. As such, an amendment is needed if the classroom is to remain on the site. The applicant has requested the extension through July 1, 2020.

Councilmember Weaver said this is quite a campus with many changes and that he is very proud of the entire area.

Councilmember Freeburg agreed, stating the City is very happy with their relationship with the District and said it is a great community.

Chuck Holden, Anoka Hennepin ISD #11, thanked the Council for the comments and said they appreciate the partnership with the City very much. He said they are working to do anything they can to enhance all Anoka schools, noting they were able to remove a 12-classroom music portable a few years ago and hope to remove the second one in the near future. Mr. Holden said they are looking at a long-range plan for permanent classrooms within the high school as their attendance has decreased to 2,200 from a high in the 1990s of 3,000. He explained how the District has launched mental health and autistic programs and said classroom configurations have really changed. He said with the new security measures the portables are not ideal and that they continue to monitor the situation and are cognizant for the public and serving students.

Councilmember Schmidt asked for clarification on current and projected population and the term survival ratio. Mr. Holden said the ratio refers to students who progressed through the system.

Motion by Councilmember Schmidt, seconded by Councilmember Weaver, to adopt a resolution approving an interim use permit extension for temporary classroom 3939 7<sup>th</sup> Avenue; Anoka High School. Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

**8. PETITIONS, REQUESTS AND COMMUNICATION**

None.

**9. ORDINANCES AND RESOLUTIONS**

9.1 Senior Housing and Healthcare Revenue Bonds; Walker Methodist Plaza Gardens LLC.

RES/Authorizing the Issuance, Sale and Delivery of Senior Housing and Healthcare Revenue Bonds, 2015B for Walker Methodist Plaza Gardens, LLC.

**ACTED UPON AFTER PUBLIC HEARING**

9.2 ORD/Renewal of Lease with Carr's Tree Service. (2<sup>nd</sup> Reading)  
**ORDINANCE**

City Manager Tim Cruikshank shared a staff report with background information to the Council stating Carr's Tree Service has been using an area south of Sunny Acres Park for tree disposal. This has been approved by the adoption of a past lease. At this time, we need to renew the lease. Staff shared the lease agreement allowing Carr's Tree Service the use of the area until June 1, 2018. Carr's will pay the City \$200 per month for this site. Carr's will be responsible for removal of any wood product not sold to a wood salvage company. Money generated on the sale of the wood debris will go directly to the City.

Motion by Councilmember Anderson, seconded by Councilmember Schmidt, to hold first reading ordinance authorizing the lease of real property to Carr's Tree Service.

Upon a roll call vote: Mayor Pro Tem Freeburg, Councilmembers Anderson, Schmidt, and Weaver voted in favor. Motion carried.

9.3 ORD/Amendment to Chapter 6, Article II; On-Sale Intoxicating Liquor and Wine Licenses. (1<sup>st</sup> Reading)

Mr. Cruikshank shared a staff report with background information to the Council regarding a proposed ordinance. He stated in this recent legislative session the Legislature amended some of the sections of Minn. Stat. § 340A, which regulate Liquor. Staff and the City Attorney reviewed the new law and are proposing an amendment that would change the times that our Intoxicating Liquor & Wine Licensee's may sell liquor on Sunday. The State changed the time to allow liquor sales to begin at 8:00 a.m. (previously it was 10:00 a.m.) and the proposed amendment is reflecting this new language. He noted a letter was sent to all current license holders and no objections were received.

Motion by Councilmember Anderson, seconded by Councilmember Weaver, to hold first reading of an ordinance amending Chapter 6, Article II; On-Sale Intoxicating Liquor and Wine Licenses.

Upon a roll call vote: Mayor Pro Tem Freeburg, Councilmembers Anderson, Schmidt, and Weaver voted in favor. Motion carried.

9.4 ORD/Amendment to Chapter 6, Article IV; Brewery/Taproom License and Micro Distillery Cocktail Room License. *(1<sup>st</sup> Reading)*

Mr. Cruikshank shared a staff report with background information to the Council regarding a proposed ordinance regarding recent legislative session where the Legislature amended some of the sections of Minn. Stat. § 340A, which regulate Liquor. He said staff and the City Attorney reviewed the new law and are proposing an amendment that would allow the sale of Growlers on Sunday to show in Article I of this Chapter during the times as prescribed by State Law.

Motion by Councilmember Anderson, seconded by Councilmember Weaver, to hold first reading of an ordinance amending Chapter 6, Article IV; Brewery/Taproom License and Micro Distillery Cocktail Room License.

Upon a roll call vote: Mayor Pro Tem Freeburg, Councilmembers Anderson, Schmidt, and Weaver voted in favor. Motion carried.

9.5 RES/Approving a Development Agreement for Walker Plaza Gardens, LLC.  
**RESOLUTION**

HRA Housing Manager Darin Berger shared a staff report with background information to the Council stating staff has prepared a development agreement for the 73-unit senior housing with services Walker Plaza Gardens project. Mr. Berger shared highlights of the development agreement, stating typical with this type of document, the City Council will approve a resolution with the condition that the City Attorney has final approval. The City of Anoka Housing and Redevelopment Authority (HRA) anticipates final sale of the property (\$206,283, as noted in Purchase agreement under Exhibit C) to Walker Plaza Gardens, LLC on July 13th and a construction start date of July 20th. From there, a 12-month construction period will commence.

Councilmember Weaver asked for an explanation of the TIF participation on the HRA's part. Mr. Berger said the Minnesota building code changed quite a bit in the last few months which affected this project so they are providing up to \$250,000 in assistance for site work for the Walker Plaza project. He noted these are TIF eligible expenses.

Councilmember Weaver said he is pleased this will work.

Councilmember Freeburg said after reviewing the rate of return this result will be a good thing.

Motion by Councilmember Weaver, seconded by Councilmember Schmidt, to adopt a resolution approving a development agreement with Walker Methodist Plaza Gardens LLC.

Upon a roll call vote: Mayor Pro Tem Freeburg, Councilmembers Anderson, Schmidt, and Weaver voted in favor. Motion carried.

Councilmember Freeburg inquired about the skyway Walker Methodist tried to acquire. Mr. Oppergard shared about a used skyway in downtown Minneapolis that was available for bid but that ended up being awarded to a private party for use at their lake home in Brainerd.

9.6 ORD/Amending Chapter 2; Article III; Officers and Employees. *(1<sup>st</sup> Reading)*

Planning Director Carolyn Braun shared a staff report with background information to the Council stating the proposed amendments to Article III in Chapter 2 are being made to reflect current job duties and to correct inaccuracies or omissions. Section 2-61 (a) 1 is being amended to update the language. Section 2-61 (b) is being amended to clarify who can enforce various sections of the city code that are not typically enforced by the police department.

Councilmember Schmidt said he was pleased language was expanded to an agent for contracting inspections for example. Ms. Braun noted title changes can give reason for contest so staff is trying to clarify all aspects to avoid those types of disputes.

Motion by Councilmember Weaver, seconded by Councilmember Anderson, to hold first reading of an ordinance amending Chapter 2; Article III; Officers and Employees.

Upon a roll call vote: Mayor Pro Tem Freeburg, Councilmembers Anderson, Schmidt, and Weaver voted in favor. Motion carried.

9.7 ORD/Amending Chapter 38; Article II; Nuisances. *(1<sup>st</sup> Reading)*

Ms. Braun shared a staff report with background information to the Council stating many of the proposed changes to this Chapter are being made to clarify or to correct minor typographical errors or omissions with regard to litter and garbage, notice of nuisance violation, abating nuisances, and collecting unpaid special assessments.

Motion by Councilmember Anderson, seconded by Councilmember Schmidt, to hold first reading of an ordinance amending Chapter 38; Article II; Nuisances.

Upon a roll call vote: Mayor Pro Tem Freeburg, Councilmembers Anderson, Schmidt, and Weaver voted in favor. Motion carried.

9.8 ORD/Amending Chapter 48; Article II; Rental Licensing. *(1<sup>st</sup> Reading)*

Ms. Braun shared a staff report with background information to the Council stating along with minor wording changes for clarity, including two substantive changes regarding adding licensee to enforcement and tenant background checks and roster which require a landlord to conduct background checks on all prospective tenants.

Councilmember Weaver asked if he can vote on this ordinance as he is a landlord. Mr. Cruikshank said he will be able to vote as Councilmember Weaver has no direct financial benefit with regard to this ordinance.

Councilmember Schmidt noted the ordinance also applies to every rental property and not just one specific property.

Councilmember Freeburg complemented staff on the good work of these ordinance changes.

Motion by Councilmember Anderson, seconded by Councilmember Weaver, to hold first reading of an ordinance amending Chapter 48; Article II; Rental Licensing.

Upon a roll call vote: Mayor Pro Tem Freeburg, Councilmembers Anderson, Schmidt, and Weaver voted in favor. Motion carried.

9.9 ORD/Amending Chapter 48; Article IV; Conditions of Premises. *(1<sup>st</sup> Reading)*

Ms. Braun shared a staff report with background information to the Council stating this amendment includes a number of minor changes and clarifications, along with the following more substantive changes or additions including junk motor vehicles, rubbish, refuse, outdoor storage of items such as toys, bikes, boats, construction materials, stacked firewood, and the process for notice of violations and weed.

Councilmember Schmidt said there is still a requirement for motor vehicles being licensed and asked if fishing boats, snowmobiles and ATVs should also be licensed. Ms. Braun said the City Attorney felt that was not necessary because they are licensed annually but will clarify.

Councilmember Weaver said those items are licensed on a three-year cycle and expire in December and would like to see it remain.

Councilmember Schmidt said anything stored should be licensed. He said the section regarding removal of weeds directed by the City Manager or designee should include contractors as well. Mr. Cruikshank said staff will include more flexible language.

Councilmember Weaver said an exception should include licensing duck boats because they do not need to be licensed during the season. Ms. Braun said staff will verify the language prior to second reading.

Councilmember Schmidt inquired about licensing trailers. Ms. Braun said that licensing is perpetual but still should be licensed and she will verify prior to second reading.

Mr. Cruikshank suggested language that current licensing must be shown if required.

Councilmember Freeburg said the intent has more to do with cleaning up the weeds underneath these licensed boats and trailers and has to do with managing people's yards. He said the City's wants to be lenient but wants people to respect the neighboring properties too and to have a continuity and organization of their outside storage so it does not deter from a neighbor's property value and is respectful to the neighborhood.

Councilmember Weaver suggested language that items stored on a property are licensed to the property owner who resides at the address. Mr. Cruikshank said while that is a good idea enforcing comes with challenges such as with a rental license situation. He said staff instead is trying to address concerns by placing a limit on items, storage on improved surfaces, and licensing.

Ms. Braun said the intent is to clean up the language to help take away the debate so staff can address the real issues. She said she believes another discussion will be held regarding the property maintenance code based on what Council wants to see but the first step is enforcement of what is currently in the code.

Motion by Councilmember Weaver, seconded by Councilmember Anderson, to hold first reading of an ordinance Amending Chapter 48; Article IV; Conditions of Premises with the inclusion of licensing and ownership.

Ms. Braun said enforcement will not be easy for staff as they are not allowed to run license plate information.

Upon a roll call vote: Mayor Pro Tem Freeburg, Councilmembers Anderson, Schmidt, and Weaver voted in favor. Motion carried.

## 10. UNFINISHED BUSINESS

None.

## 11. NEW BUSINESS

### 11.1 Approval of Adjustment to 2015 Non-Union Health Insurance Waiver.

Mr. Cruikshank shared a staff report with background information to the Council stating the Health Insurance Waiver is provided to benefit eligible employees who waive health insurance due to other coverage. The amount of the waiver will be the same as the 2014 health insurance waiver amount of \$280.52 per month. Typically, the amount of the waiver has been a formula utilizing the average of the Single Premiums which in 2015 is \$220.26 per month. The reduction is a result of the health insurance renewal through a new provider, Health Partners. The dollar amount is consistent with the union settlements for 2015.

Motion by Councilmember Anderson, seconded by Councilmember Schmidt, to approve adjustment to 2015 non-union health insurance waiver.

Vote taken. All ayes. Motion carried.

### 11.2 Approval of Amendment to City Policy 2011-02; Sewer and Water Access Charge Assistance.

Mr. Thorvig shared a staff report with background information to the Council stating on July 6, 2009 the City Council adopted City Policy 2009-01 for Sewer & Water Access charge assistance. This policy was amended on May 2, 2011. The City has issued nine loans through the assistance program. The proposed amendments to the policy are an attempt to further streamline the process based on past experiences. Mr. Thorvig shared a summary of the proposed amendments.

Councilmember Schmidt said he would prefer the use of the term lend instead of loan.

Councilmember Weaver said by amending language in the grant section we are encouraging a grant out of this fund. Mr. Thorvig said the current policy allows for grants but requires Council approval and that the amendment is just a reorganization.

Councilmember Weaver clarified any grant is not administrative.

Councilmember Schmidt asked about the maximum loan we might make for maybe a restaurant or nursing home. Mr. Thorvig said the largest SAC

determination was for a car wash which was in the \$100,000 range. He explained 25 charges is \$125,000 so another large loan may be for a single family subdivision or the VOA with 67 units which was likely 50 charges.

Councilmember Schmidt said he would like to see some level of cap and asked the amount of the total project fund. Mr. Thorvig said the fund contains \$1.5 million and a cap would help staff administer this fund.

Mr. Cruikshank said the reason for the suggestion is not for larger developments but for several instances where SAC determination is needed but the applicant wants to do something soon. He said staff does not issue building permits until SAC is paid, assigned or assessed and we do not want to hold up construction. He noted the amounts are generally much smaller and that staff would not object to some type of cap.

Councilmember Weaver suggested a cap of \$100,000. Mr. Cruikshank suggested \$50,000 cap would be better.

Motion by Councilmember Schmidt, seconded by Councilmember Weaver, to approve the amendment to City Policy 2011-02; Sewer and Water Access Charge Assistance as amended to include loan cap of \$50,000.

Vote taken. All ayes. Motion carried.

### 11.3 Approval of Capital Improvement Plan (CIP).

Ms. Yager shared a staff report with background information to the Council stating the final copy of the 2016 – 2020 five-year capital improvement plan for the City of Anoka has been provided. She said Council and staff reviewed this document in detail at the work session on Tuesday, May 26, 2015 and outlined a few changes that were recommended and implemented into the final plan. She said the document is a planning document and will be reviewed annually. The first year of the document, (2016), will be implemented into the 2016 budget process.

Councilmember Schmidt noted that just because a project is included in the CIP does not mean it is final as it still has to be budgeted.

Councilmember Schmidt inquired about the Graco/Nallick project. Mr. Thorvig said the City has five acres for sale and the item is for 600 feet of storm/sanitary sewer. He said this is a unique cost burden on the City but noted there are some parties interested in the site and that this will be discussed at the June 29 worksession.

Councilmember Freeburg thanked staff for their work.

Motion by Councilmember Weaver, seconded by Councilmember Anderson, to proposed Capital Improvement Plan (CIP).

Vote taken. All ayes. Motion carried.

## 12. UPDATES AND REPORTS

### 12.1 Update/Bi-Annual Round-Up Donation/Expenditure Report.

Ms. Yager shared a staff report with background information to Council stating this is an update on the status of the “Round Up for Change” program regarding collections and disbursement of revenues. The round up program has been in place for over three years and provided over \$129,000 of support to the community for youth programs & education, family domestic violence prevention, food shelves and emergency housing. Staff shared the number of customers currently enrolled in the round up, stating participation has decreased since 2012.

Councilmember Freeburg noted this is saving taxpayer money because these amounts used to come from the General Fund.

Councilmember Anderson clarified we are just changing the source and not adding to the amounts.

Councilmember Schmidt inquired about the ACBC food shelf. Ms. Yager said that organization tends to wait until excess funds are available and sent after we met our obligations.

Councilmember Schmidt referred to a \$100,000 balance for Youth First. Ms. Yager said this amount is held in escrow and is not an actual available balance.

Councilmember Schmidt asked what portion of operating revenue the City represents. Ms. Yager said she is unsure.

Councilmember Weaver said Youth First received a TPC Rose Foundation that was placed into escrow and are not sitting on a lot of money. He said this amount is already earmarked for something.

Ms. Yager agreed, stating while Youth First had a big year last year they tend to use everything they receive.

Councilmember Schmidt said he just wants to ensure some amount is designated for ACBC.

Councilmember Freeburg thanked the public for donating, stating it all adds up. He said these amounts used to be sponsored by the government and that he is very proud of this work.

Councilmember Schmidt noted these funds come from all rate payers for Anoka Electric.

12.2 Tentative Agenda(s).

The Council reviewed the tentative agendas of the upcoming Council meetings.

12.3 Staff and Council Input.

Mr. Cruikshank said there will be a joint worksession with the Planning Commission, Economic Development Commission, and the Housing and Redevelopment Commission on June 22 at 6:00 pm at Green Haven. He said they have invited the Urban Land Institute expert panel to discuss development, redevelopment, and brainstorm ideas for Anoka. He said we became members of the Institute when the city joined the North Metro Mayor's group.

Councilmember Freeburg inquired about the agenda. Mr. Cruikshank said the intent is to share information but not push anything, noting the panel consists of volunteers who will share ideas, experience, and knowledge.

**13. ADJOURNMENT**

Councilmember Anderson, made a motion to adjourn the Regular Council meeting. Councilmember Schmidt, seconded the motion.

Vote taken. All ayes. Motion carried.

Time of adjournment: 8:43 p.m.

Submitted by: Cathy Sorensen, *TimeSaver Off Site Secretarial, Inc.*

Approval Attestation:

Amy T. Oehlers, City Clerk

# COUNCIL MEMO FORM

6.1

Meeting Date	July 6, 2015
Agenda Section	Consent Agenda
Item Description	Verified Bills
Submitted By	Lori Yager, Finance Director

## CONSENT AGENDA

*Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.*

## BACKGROUND INFORMATION

Each Council meeting the City Council is presented with two lists of bills. One list has been paid prior to the meeting to take advantage of discounts and to prevent late fees. The other list is for payments which are prepared to be paid. City Council ratification of the prepaid bills and approval of the bills to be paid is required.

If you have questions about a particular bill, please call me at 576-2771.

## FINANCIAL IMPACT

Will vary from meeting to meeting.

## COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean ratification and approval of the Bill List(s).

**Paid Bill List for Ratification  
Bill List for July 6, 2015**

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
131743	CenturyLink	763E340312 6/1/	Communications	101	General Fund	\$92.28
131743	CenturyLink	763E340312 6/1/	Communications	101	General Fund	\$92.27
131743	CenturyLink	612E340311 6/1/	Communications	101	General Fund	\$320.62
131743	CenturyLink	612E340310 6/1/	Communications	101	General Fund	\$320.62
131743	CenturyLink	612E340040 6/1/	Communications	101	General Fund	\$76.96
131743	CenturyLink	612E340068 6/1/	Communications	101	General Fund	\$320.62
131745	Cintas	470573048	Uniforms	101	General Fund	\$17.39
131746	Cottens Automotive	121182	Parts - Hose Clamp	101	General Fund	\$4.90
131750	Dehn Oil Company Inc	25062280	Parts - MP Gear	101	General Fund	\$107.60
131751	Dex Media East LLC	110095703 6/10/	NW Suburban Yellow Page	101	General Fund	\$16.00
131753	Ellen E. Stanley	06/21/2015	2015 Concerts in the Park	101	General Fund	\$250.00
131754	Greg Arseneau	06/16/2015	Key / Security Deposit	101	General Fund	\$125.00
131755	Gregory Clark	06/17/2015	Refund	101	General Fund	\$226.48
131757	Jordan Verke	06/16/2015	Payroll	101	General Fund	\$125.69
131758	Kathy Buff	May 2015	Mowing Services	101	General Fund	\$200.00
131760	Lancer Catering	GHN04570	Board/Commission Appreci	101	General Fund	\$2,906.52
131761	Lancer Catering	GHN04610	Public Open House - Garba	101	General Fund	\$460.46
131763	Leone's Building Service	28680	June 2015 Cleaning Svc	101	General Fund	\$180.31
131763	Leone's Building Service	28680	June 2015 Cleaning Svc	101	General Fund	\$1,168.51
131763	Leone's Building Service	28680	June 2015 Cleaning Svc	101	General Fund	\$132.16
131763	Leone's Building Service	28680	June 2015 Cleaning Svc	101	General Fund	\$715.07
131763	Leone's Building Service	28680	June 2015 Cleaning Svc	101	General Fund	\$180.31
131763	Leone's Building Service	28680	June 2015 Cleaning Svc	101	General Fund	\$921.73
131763	Leone's Building Service	28680	June 2015 Cleaning Svc	101	General Fund	\$653.10
131763	Leone's Building Service	28680	June 2015 Cleaning Svc	101	General Fund	\$131.88
131765	MG Painting & Service LLC	1746	Prep & Paint Park Building	101	General Fund	\$10,912.00
131766	Niemann Painting LLC	20-192	Grind / Paint Floor	101	General Fund	\$8,930.00
131768	Renee Hime	06/12/2015	Refund Park Reservation	101	General Fund	\$60.00
131771	TDS Metrocom	7634216630 6/13	Communications	101	General Fund	\$30.00
131777	HENNINGSON& SNOXELL	GARPP13 2015	Wage Levy	101	General Fund	\$644.58
131781	CenturyLink	7634217730 6/10	Communications	101	General Fund	\$133.37
131781	CenturyLink	7634211903 6/1/	Communications	101	General Fund	\$9.89
131781	CenturyLink	7634211903 6/1/	Communications	101	General Fund	\$9.89

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131781	CenturyLink	7634213343	6/10 Communications	101	General Fund	\$462.57
131782	Cintas	470585916	Mats / Misc	101	General Fund	\$139.02
131782	Cintas	470589115	Uniforms	101	General Fund	\$43.26
131782	Cintas	470589121	Mats / Misc	101	General Fund	\$44.80
131782	Cintas	470589115	Uniforms	101	General Fund	\$9.22
131782	Cintas	470589118	Mats / Misc	101	General Fund	\$139.02
131782	Cintas	470585919	Mats / Misc	101	General Fund	\$44.80
131783	City of St Paul	IN00009197	Asphalt Mix	101	General Fund	\$1,551.12
131784	CMT Diversified Janitorial S	2506	Qtrly Disinfect Showers/Bat	101	General Fund	\$275.00
131785	Comcast	0231037	6/5/15 Internet	101	General Fund	\$16.46
131785	Comcast	0231037	6/5/15 Internet	101	General Fund	\$16.46
131786	Culligan	114005483051	0 Bottled Water	101	General Fund	\$401.48
131787	D & T Landscaping	27085	Repair Irrigation Line	101	General Fund	\$153.90
131790	ECM Publishers	226256	Personnel Advts - Maint	101	General Fund	\$437.40
131791	Fastenal Company	MNTC8128742	Parts / Supplies	101	General Fund	\$5.61
131791	Fastenal Company	MNTC8128684	Parts / Supplies	101	General Fund	\$9.80
131791	Fastenal Company	MNTC8128669	Parts / Supplies	101	General Fund	\$921.72
131791	Fastenal Company	MNTC8128669	C Strikers	101	General Fund	(\$30.11)
131791	Fastenal Company	MNTC8128743	Parts / Supplies	101	General Fund	\$15.05
131795	IDC Automatic	D300378-IN	Replace Cables on SE Doo	101	General Fund	\$198.18
131795	IDC Automatic	D300591-IN	Replace Cables on North D	101	General Fund	\$274.29
131796	J.H. Larson Electric Compa	S100938342.001	Black Panel	101	General Fund	\$66.22
131796	J.H. Larson Electric Compa	S100946842.001	Parts / Supplies	101	General Fund	\$341.07
131797	Johnson Controls	00073371328	Svc Agrmt 6/1/15 - 5/31/16	101	General Fund	\$2,024.00
131801	Midway Industrial Supply	572169	Parts / Supplies	101	General Fund	\$191.85
131802	Misty Avery	06/19/2015	Swim Lessons Refund	101	General Fund	\$32.00
131807	MTI Distributing Company	1005934-02	Parts / Supplies	101	General Fund	\$189.83
131808	North Metro Irrigation	33	May 2015 Mowing/Trimmin	101	General Fund	\$780.00
131809	OfficeMax Incorporated	258768	Supplies - Power Strips	101	General Fund	\$44.07
131809	OfficeMax Incorporated	260255	Supplies	101	General Fund	\$67.31
131810	OSI Enviromental, Inc	2052739	55 Gal Drums	101	General Fund	\$135.00
131811	Petco	OA059078	Dog Food	101	General Fund	\$69.62
131812	Pioneer Press	3173126	6/5/15 Subscription	101	General Fund	\$327.60

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131813	Pipe Dream Plumbing Inc.	3002	RPZ Rebuild	101	General Fund	\$392.00
131817	TranSignal	2101	Parking Signs	101	General Fund	\$646.80
131822	Zachary Scot Johnson	06/28/2015	2015 Concerts in the Park	101	General Fund	\$300.00
131823	Zahl Equipment Company	0208773-IN	Monthly Inspections - 1 US	101	General Fund	\$156.00
131823	Zahl Equipment Company	0208774-IN	Monthly Inspections - 1 US	101	General Fund	\$153.50
131823	Zahl Equipment Company	0208768-IN	Monthly Inspections - 2 US	101	General Fund	\$151.00
131823	Zahl Equipment Company	0208772-IN	Monthly Inspections - 3 US	101	General Fund	\$156.00
131824	Al & Alma's	06/29/2015	Senior Center Boat Trip 7/6	101	General Fund	\$144.00
<b><i>Fund Total</i></b>						\$41,973.13
131763	Leone's Building Service	28680	June 2015 Cleaning Svc	260	Parking	\$964.70
131806	MN Dept of Labor and Indu	ALR005139311	Annual Elevator	260	Parking	\$100.00
<b><i>Fund Total</i></b>						\$1,064.70
131772	Telescope Casual Furniture	1254960-2	Furniture	405	Building Improve	\$7,625.76
<b><i>Fund Total</i></b>						\$7,625.76
131747	D & T Landscaping	26929	Repair - 2732 State St	415	Road Improve	\$90.00
131747	D & T Landscaping	27065	Repair - 2515 Wingfield St	415	Road Improve	\$143.00
131747	D & T Landscaping	27043	Repair - 949 Monroe	415	Road Improve	\$135.00
131747	D & T Landscaping	26931	Repair - 2744 State St	415	Road Improve	\$90.00
131747	D & T Landscaping	26930	Repair - 2740 State St	415	Road Improve	\$90.00
131747	D & T Landscaping	26713	Repair - 714 Monroe	415	Road Improve	\$190.00
131747	D & T Landscaping	26714	Repair - 810 Monroe St	415	Road Improve	\$163.00
131747	D & T Landscaping	26715	Repair - 1015 Monroe St	415	Road Improve	\$243.00
131747	D & T Landscaping	26723	Repair - 2748 State Ave	415	Road Improve	\$90.00
131747	D & T Landscaping	26731	Repair - 2511 Branch Ave	415	Road Improve	\$253.00
131747	D & T Landscaping	26730	Repair - 2709 Wingfield	415	Road Improve	\$158.00
131747	D & T Landscaping	26729	Repair - 2603 Wingfield	415	Road Improve	\$130.00
131747	D & T Landscaping	26732	Repair - 2526 Branch Ave	415	Road Improve	\$90.00
131747	D & T Landscaping	26724	Repair - 2752 State Ave	415	Road Improve	\$90.00
131747	D & T Landscaping	26716	Repair - 1021 Monroe	415	Road Improve	\$285.50
131747	D & T Landscaping	26722	Repair - 2736 State Ave	415	Road Improve	\$90.00
131747	D & T Landscaping	26721	Repair - 2728 State Ave	415	Road Improve	\$90.00
131747	D & T Landscaping	26720	Repair - 2724 State Ave	415	Road Improve	\$90.00
131747	D & T Landscaping	26719	Repair - 2720 State Ave	415	Road Improve	\$90.00

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131747	D & T Landscaping	26718	Repair - 2716 State Ave	415	Road Improve	\$188.00
131747	D & T Landscaping	26717	Repair - 1022 Monroe	415	Road Improve	\$268.00
						\$3,056.50
						<b><i>Fund Total</i></b>
131778	Anchor Industries Inc.	INV-016728	Funbrellas	470	Pool Improve	\$5,063.27
131778	Anchor Industries Inc.	CR-000597	Funbrella Discount	470	Pool Improve	(\$241.03)
						\$4,822.24
						<b><i>Fund Total</i></b>
131780	Center Point Energy	104757976 06/15	Gas Utility	481	Redevelopment	\$23.39
131808	North Metro Irrigation	33	May 2015 Mowing/Trimmin	481	Redevelopment	\$2,310.00
						\$2,333.39
						<b><i>Fund Total</i></b>
131808	North Metro Irrigation	33	May 2015 Mowing/Trimmin	482	Greens of Anoka	\$590.00
						\$590.00
						<b><i>Fund Total</i></b>
131808	North Metro Irrigation	33	May 2015 Mowing/Trimmin	485	Enterprise Park	\$280.00
						\$280.00
						<b><i>Fund Total</i></b>
131808	North Metro Irrigation	33	May 2015 Mowing/Trimmin	486	Historic Run River	\$380.00
						\$380.00
						<b><i>Fund Total</i></b>
532	Comm of Revenue	June 2015	Sales & Use Tax	600	Electric	\$66,400.00
532	Comm of Revenue	June 2015	Sales & Use Tax	600	Electric	\$400.00
131743	CenturyLink	763E340312 6/1/	Communications	600	Electric	\$92.27
131743	CenturyLink	612E340060 6/1/	Communications	600	Electric	\$352.00
131743	CenturyLink	612E341069 6/1/	Communications	600	Electric	\$127.00
131749	Dakota Supply Group	05/08/2015	CONDUIT, 5" BORE	600	Electric	\$14,386.46
131749	Dakota Supply Group	B349958	Dakota Supply Group	600	Electric	(\$3,176.70)
131749	Dakota Supply Group	B349958	Parts / Supplies	600	Electric	\$3,176.70
131749	Dakota Supply Group	B348690	Dakota Supply Group	600	Electric	(\$1,542.24)
131749	Dakota Supply Group	B348690	Parts / Supplies	600	Electric	\$1,542.24
131749	Dakota Supply Group	B322647	Dakota Supply Group	600	Electric	(\$27,536.08)
131749	Dakota Supply Group	05/08/2015	Pipe	600	Electric	(\$32,901.07)
131749	Dakota Supply Group	05/08/2015	CONDUIT, 4" BORE	600	Electric	\$6,806.08
131749	Dakota Supply Group	05/08/2015	CONDUIT, 3" BORE	600	Electric	\$11,708.53
131749	Dakota Supply Group	B322647	Parts / Supplies	600	Electric	\$27,536.08
131756	Hakanson Anderson	34486	AN930 - Misc Prof Svcs	600	Electric	\$629.30
131762	Lehmann's Repair	185998	Oil	600	Electric	\$10.76
131762	Lehmann's Repair	185946	Sharpen	600	Electric	\$5.00

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131763	Leone's Building Service	28680	June 2015 Cleaning Svc	600	Electric	\$180.32
131770	Stuart C Irby Co	S008962356.001	Supplies - Cond Tplx Urd	600	Electric	\$6,342.26
131779	Carr's Tree Service, Inc	88974	Tree Svc - Week of 5/18/15	600	Electric	\$4,790.55
131781	CenturyLink	7634211903 6/1/	Communications	600	Electric	\$9.90
131782	Cintas	470589114	Uniforms	600	Electric	\$157.67
131782	Cintas	470585913	Uniforms	600	Electric	\$307.17
131785	Comcast	0231037 6/5/15	Internet	600	Electric	\$16.47
131788	Dakota Supply Group	B322647 A	Parts / Supplies	600	Electric	\$27,536.08
131788	Dakota Supply Group	06/22/2015 A	Next Test Offset	600	Electric	(\$0.24)
131788	Dakota Supply Group	Test	LED DECORATIVE 32W R	600	Electric	\$0.01
131788	Dakota Supply Group	06/22/2015	Test Offset	600	Electric	(\$2.11)
131788	Dakota Supply Group	Test	CONDUIT, 2" BORE	600	Electric	\$1.80
131788	Dakota Supply Group	B349958 A	Parts / Supplies	600	Electric	\$3,176.70
131788	Dakota Supply Group	next test	2" FLEX PIPE	600	Electric	\$0.08
131788	Dakota Supply Group	next test	4" FLEX PIPE	600	Electric	\$0.08
131788	Dakota Supply Group	Test	CONDUIT, 1 1/4" BORE	600	Electric	\$0.30
131788	Dakota Supply Group	B348690 A	Parts / Supplies	600	Electric	\$1,542.24
131788	Dakota Supply Group	next test	3" FLEX PIPE	600	Electric	\$0.08
131792	GRA Services International	6711	Fusion Cartridge / Kit	600	Electric	\$1,048.75
131793	Great River Energy	M902454	Champlin Battery Bank	600	Electric	\$250.00
131796	J.H. Larson Electric Compa	S100946945.001	Parts / Supplies	600	Electric	\$244.85
131798	L & S Electric Inc.	484236	Field Eng Maint T & M	600	Electric	\$504.30
131800	Menard Cashway Lumber	88922	Parts / Supplies	600	Electric	\$5.85
131800	Menard Cashway Lumber	88831	Parts / Supplies	600	Electric	\$16.91
131816	Stuart C Irby Co	S008985007.001	Parts / Supplies	600	Electric	\$130.03
131818	USIC Locating Services, In	128112	May 2015 Locating Svc	600	Electric	\$4,421.79
131821	Wesco	727513	Parts / Supplies	600	Electric	\$1,818.62
131821	Wesco	729426	Parts / Supplies	600	Electric	\$3,020.29
131821	Wesco	727665	Parts / Supplies	600	Electric	\$5,948.89
131821	Wesco	727513	Parts / Supplies	600	Electric	\$36,032.74
131821	Wesco	727665	Parts / Supplies	600	Electric	\$408.99
131821	Wesco	729425	Parts / Supplies	600	Electric	\$454.22
131821	Wesco	730517	Parts / Supplies	600	Electric	\$185.32

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<b>Fund Total</b>					\$166,567.24
531	City of Anoka	06/18/2015 A	City Utilities - May 2015	601	Water \$231.19
131743	CenturyLink	612E348047 6/1/	Communications	601	Water \$68.40
131743	CenturyLink	612E340317 6/1/	Communications	601	Water \$117.00
131743	CenturyLink	763E340312 6/1/	Communications	601	Water \$92.28
131743	CenturyLink	763E340135 6/1/	Communications	601	Water \$70.54
131775	Verizon Wireless	9746656223	Communications	601	Water \$70.08
131781	CenturyLink	7634211903 6/1/	Communications	601	Water \$9.90
131785	Comcast	0231037 6/5/15	Internet	601	Water \$16.46
131800	Menard Cashway Lumber	88963	Remnant	601	Water \$38.55
131817	TranSignal	2077	Buchman St & 7th Ave	601	Water \$840.34
131818	USIC Locating Services, In	128134	May 2015 Locating Svc	601	Water \$1,701.39
131820	Water Conservation Servic	6060	May 2015 Survey/Report/Lo	601	Water \$3,960.00
<b>Fund Total</b>					\$7,216.13
531	City of Anoka	06/18/2015 A	City Utilities - May 2015	602	Sewer Treatment \$52.48
131743	CenturyLink	763E348001 6/1/	Communications	602	Sewer Treatment \$8.40
131743	CenturyLink	763E340117 6/1/	Communications	602	Sewer Treatment \$68.40
131743	CenturyLink	763E340101 6/1/	Communications	602	Sewer Treatment \$68.40
131743	CenturyLink	612E340090 6/1/	Communications	602	Sewer Treatment \$68.40
131743	CenturyLink	612E340287 6/1/	Communications	602	Sewer Treatment \$392.79
131743	CenturyLink	763E340312 6/1/	Communications	602	Sewer Treatment \$92.27
131763	Leone's Building Service	28680	June 2015 Cleaning Svc	602	Sewer Treatment \$180.31
131781	CenturyLink	7634211903 6/1/	Communications	602	Sewer Treatment \$9.90
131782	Cintas	470589117	Uniforms	602	Sewer Treatment \$114.94
131782	Cintas	470589116	Uniforms	602	Sewer Treatment \$133.29
131785	Comcast	0231037 6/5/15	Internet	602	Sewer Treatment \$16.46
131799	Lehmann's Repair	186673	Generator Parts	602	Sewer Treatment \$197.90
131800	Menard Cashway Lumber	88963	Remnant	602	Sewer Treatment \$38.54
131818	USIC Locating Services, In	128134	May 2015 Locating Svc	602	Sewer Treatment \$1,701.39
<b>Fund Total</b>					\$3,143.87
532	Comm of Revenue	June 2015	Sales & Use Tax	609	Liquor Stores \$27,700.00
131742	Better Values Liquor	06/15/2015	Petty Cash	609	Liquor Stores \$5.68
131742	Better Values Liquor	06/15/2015	Petty Cash	609	Liquor Stores \$329.26

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131742	Better Values Liquor	06/15/2015	Petty Cash	609	Liquor Stores	\$18.50
131767	Paustis & Sons	8500526-IN	Merchandise for Resale	609	Liquor Stores	\$12.50
131767	Paustis & Sons	8500526-IN	Merchandise for Resale	609	Liquor Stores	\$606.00
131776	Vinocopia, Inc.	0120987-IN	Merchandise for Resale	609	Liquor Stores	\$4.00
131776	Vinocopia, Inc.	0120987-IN	Merchandise for Resale	609	Liquor Stores	\$220.00
131781	CenturyLink	7634213070 6/10	Communications	609	Liquor Stores	\$65.97
131790	ECM Publishers	226257	Personnel Advts - BV Cle	609	Liquor Stores	\$291.60
131790	ECM Publishers	226255	Better Value Advts	609	Liquor Stores	\$244.12
131790	ECM Publishers	226255	Better Value Advts	609	Liquor Stores	\$244.13
131790	ECM Publishers	225334	Better Value Flyers	609	Liquor Stores	\$8.01
131790	ECM Publishers	225334	Better Value Flyers	609	Liquor Stores	\$8.02
<b>Fund Total</b>						\$29,757.79
532	Comm of Revenue	June 2015	Sales & Use Tax	614	Golf	\$7,600.00
131745	Cintas	470573048	Uniforms	614	Golf	\$17.38
131752	Ed Davis Business Machin	0140113-001	Payclock Support Agrmnt	614	Golf	\$348.00
131759	Lancer Catering	06/15/2015	Resale Purchases - Greenh	614	Golf	\$537.50
131769	South Bay Design	050115	Monthly Site Updates	614	Golf	\$82.50
131774	Titleist	900849450	Merchandise for Resale	614	Golf	\$78.41
<b>Fund Total</b>						\$8,663.79
532	Comm of Revenue	June 2015	Sales & Use Tax	616	Refuse	\$800.00
<b>Fund Total</b>						\$800.00
131743	CenturyLink	763E340312 6/1/	Communications	701	Vehicle Maintenance	\$92.28
131764	MacQueen Equipment Inc	2151840	Parts / Supplies	701	Vehicle Maintenance	\$176.44
131764	MacQueen Equipment Inc	2152801	Parts / Supplies	701	Vehicle Maintenance	\$369.53
131764	MacQueen Equipment Inc	2152295	Parts / Supplies	701	Vehicle Maintenance	\$2,210.08
131781	CenturyLink	7634211903 6/1/	Communications	701	Vehicle Maintenance	\$9.90
131782	Cintas	470589119	Mats / Misc	701	Vehicle Maintenance	\$104.95
131782	Cintas	470585917	Mats / Misc	701	Vehicle Maintenance	\$103.63
131782	Cintas	470582771	Mats / Misc	701	Vehicle Maintenance	\$103.63
131785	Comcast	0231037 6/5/15	Internet	701	Vehicle Maintenance	\$16.46
131789	Dehn Oil Company Inc	25064697	Gas / Diesel	701	Vehicle Maintenance	\$18,414.62
131794	Heritage Crystal Clean, LL	13507389	Top Off Svc	701	Vehicle Maintenance	\$44.79
131800	Menard Cashway Lumber	89289	Parts / Supplies	701	Vehicle Maintenance	\$29.50

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131803	MN Department of Motor V	06/25/15 #417	Registration for #417	701	Vehicle Maintenance	\$20.75
131804	MN Department of Motor V	06/25/15 #418	Registration for #418	701	Vehicle Maintenance	\$20.75
131805	MN Department of Motor V	06/25/15 #419	Registration for #419	701	Vehicle Maintenance	\$20.75
131814	Presto Graphics	52771	Truck Graphics	701	Vehicle Maintenance	\$110.00
<b><i>Fund Total</i></b>						\$21,848.06
131785	Comcast	0231847 6/3/15	Internet	702	IT	\$65.82
<b><i>Fund Total</i></b>						\$65.82
131815	Regency Homes Inc	06/22/2015	Escrow - 347 Riverside Circ	804	Escrow Funds	\$2,000.00
131815	Regency Homes Inc	06/22/2015 A	Escrow - 4271 Parkview Ln	804	Escrow Funds	\$2,000.00
<b><i>Fund Total</i></b>						\$4,000.00
131819	Verizon Wireless	9747054807	Communications	806	Drug Task Force	\$128.63
<b><i>Fund Total</i></b>						\$128.63
131773	TimeSaver Off Site Sec.	M21308	HRA Meeting 5/11/15	830	HRA	\$133.00
131808	North Metro Irrigation	33	May 2015 Mowing/Trimmin	830	HRA	\$2,280.00
<b><i>Fund Total</i></b>						\$2,413.00
131749	Dakota Supply Group	B349958	Dakota Supply Group	999	Pooled Cash	\$3,176.70
131749	Dakota Supply Group	B348690	Dakota Supply Group	999	Pooled Cash	\$1,542.24
131749	Dakota Supply Group	05/08/2015	Pipe	999	Pooled Cash	\$32,901.07
131749	Dakota Supply Group	B322647	Dakota Supply Group	999	Pooled Cash	\$27,536.08
<b><i>Fund Total</i></b>						\$65,156.09
<b><i>Grand Total</i></b>						\$371,886.14

**Paid Bill List for Ratification  
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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
					\$2,413.00
<b><i>Fund Total</i></b>					
131749	Dakota Supply Group	B349958	Dakota Supply Group	999	Pooled Cash \$3,176.70
131749	Dakota Supply Group	05/08/2015	Pipe	999	Pooled Cash \$32,901.07
131749	Dakota Supply Group	B322647	Dakota Supply Group	999	Pooled Cash \$27,536.08
131749	Dakota Supply Group	B348690	Dakota Supply Group	999	Pooled Cash \$1,542.24
					\$65,156.09
<b><i>Fund Total</i></b>					
<b><i>Grand Total</i></b>					\$1,888,420.24

**PAYROLL**

PP 13

BILL LIST DATE

07/06/15

GROSS PAYROLL - REG	\$337,719.37
LESS EMPLOYEE SHARE OF BENEFITS	<u>(\$1,979.82)</u>
	\$335,739.55
EMPLOYER SHARE HEALTH INSURANCE	\$18,539.78
EMPLOYER SHARE FICA & MEDICARE	\$19,505.50
EMPLOYER SHARE PERA	<u>\$28,745.45</u>
	\$66,790.73
TOTAL PAYROLL	\$402,530.28

**Bill List for July 6, 2015**

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<b>Check #</b>	<b>Vendor Alpha Name</b>	<b>Invoice #</b>	<b>Description</b>	<b>Fund</b>		<b>Amount</b>
131870	Anoka Co Government Cen	06/11/2015	JLEC Costs / Thermal Pap	101	General Fund	\$25,950.00
131875	Aspen Mills	166658	Uniform - T Adler	101	General Fund	\$426.05
131877	Benefit Extras, Inc	62121	Monthly Cobra	101	General Fund	\$87.00
131878	Berger Transfer & Storage	150022820	Rework 2 offices	101	General Fund	\$420.00
131881	Canvas Craft	26279	Repair Holes	101	General Fund	\$125.00
131882	Center Point Energy	80000141517 06/	Gas Utility	101	General Fund	\$712.65
131882	Center Point Energy	80000141517 06/	Gas Utility	101	General Fund	\$60.12
131882	Center Point Energy	80000141517 06/	Gas Utility	101	General Fund	\$111.75
131882	Center Point Energy	80000141517 06/	Gas Utility	101	General Fund	\$63.73
131882	Center Point Energy	80000141517 06/	Gas Utility	101	General Fund	\$2,477.34
131882	Center Point Energy	80000141517 06/	Gas Utility	101	General Fund	\$36.98
131882	Center Point Energy	80000141517 06/	Gas Utility	101	General Fund	\$36.98
131882	Center Point Energy	80000141517 06/	Gas Utility	101	General Fund	\$476.20
131882	Center Point Energy	80000141517 06/	Gas Utility	101	General Fund	\$499.85
131883	Central Irrigation Supply	6043938-00	Parts / Supplies	101	General Fund	\$77.61
131883	Central Irrigation Supply	6043955-00	Solenoid for Valve	101	General Fund	\$8.52
131884	CenturyLink	7634276646 6/16	Communications	101	General Fund	\$151.77
131885	Cintas	470592253	Mats	101	General Fund	\$139.02
131885	Cintas	470591251	Mats / Misc	101	General Fund	\$129.51
131885	Cintas	470592251	Uniforms	101	General Fund	\$48.61
131885	Cintas	470592251	Uniforms	101	General Fund	\$9.22
131885	Cintas	470595450	Mats / Misc	101	General Fund	\$139.02
131885	Cintas	470592256	Mats / Misc	101	General Fund	\$44.80
131885	Cintas	470592262	Uniforms	101	General Fund	\$17.39
131885	Cintas	470594437	Mats / Misc	101	General Fund	\$129.51
131885	Cintas	470595448	Uniforms	101	General Fund	\$47.35
131885	Cintas	470595448	Uniforms	101	General Fund	\$9.22
131885	Cintas	470595453	Mats / Misc	101	General Fund	\$44.80
131886	City of Minneapolis	400413006069	May 2015 APS Transaction	101	General Fund	\$1,287.00
131889	Comcast	0226193 6/15/15	Cable / Internet	101	General Fund	\$210.86
131890	Commercial Asphalt Comp	150615	Dura Drive	101	General Fund	\$4,442.23
131891	Cottens Automotive	126124	Parts / Supplies	101	General Fund	\$43.45
131891	Cottens Automotive	122791 CM	Oil Filter	101	General Fund	(\$19.68)

**Bill List for July 6, 2015**

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<b>Check #</b>	<b>Vendor Alpha Name</b>	<b>Invoice #</b>	<b>Description</b>	<b>Fund</b>		<b>Amount</b>
131891	Cottens Automotive	125988	Parts - Refrigerant for #327	101	General Fund	\$10.34
131891	Cottens Automotive	126430	Parts / Supplies	101	General Fund	\$77.97
131891	Cottens Automotive	126680	Parts / Supplies	101	General Fund	\$38.16
131891	Cottens Automotive	126740	Parts / Supplies	101	General Fund	\$20.68
131891	Cottens Automotive	127011	Parts / Supplies	101	General Fund	\$32.88
131891	Cottens Automotive	128613	Parts / Supplies	101	General Fund	\$19.40
131891	Cottens Automotive	125784	Parts / Supplies	101	General Fund	\$111.29
131893	Creative Product Sourcing,	85422	Supplies	101	General Fund	\$627.23
131894	Cutters Choice	6490	July 2015 Lawn Care	101	General Fund	\$500.00
131905	Fastenal Company	MNTC8128902	Parts / Supplies	101	General Fund	\$110.83
131905	Fastenal Company	MNTC8129022	Parts / Supplies	101	General Fund	\$7.05
131905	Fastenal Company	MNTC8129095	Parts / Supplies	101	General Fund	\$23.78
131905	Fastenal Company	MNTC8129099	Parts / Supplies	101	General Fund	\$1,104.21
131905	Fastenal Company	MNTC8128745	Parts / Supplies	101	General Fund	\$25.93
131911	Green Valley Greenhouse	262670	Maple Sienna	101	General Fund	\$94.05
131914	Helena Chemical Company	134727099	Supplies	101	General Fund	\$663.43
131915	Hennepin Technical Colleg	00334684	Right to Know Class	101	General Fund	\$210.00
131917	Horwitz Inc.	W34680	Aquatic Center Boiler Maint	101	General Fund	\$2,620.42
131918	Identisys Inc.	257695	Supplies	101	General Fund	\$564.95
131920	Innovative Office Solutions	IN0813094	Supplies	101	General Fund	\$14.00
131920	Innovative Office Solutions	IN0813094	Supplies	101	General Fund	\$48.87
131924	Johnson Controls	1-22219112524	Greenhaven Upgrade	101	General Fund	\$3,057.00
131927	Leone's Building Service	28707	July 2015 Castle Field	101	General Fund	\$238.36
131928	LIFE INSURANCE COMPA	SGD603645 6/1/	LTD Ins June 2015	101	General Fund	\$24.25
131928	LIFE INSURANCE COMPA	SGD603645 6/1/	LTD Ins June 2015	101	General Fund	\$131.04
131928	LIFE INSURANCE COMPA	SGD603645 6/1/	LTD Ins June 2015	101	General Fund	\$51.94
131928	LIFE INSURANCE COMPA	SGD603645 6/1/	LTD Ins June 2015	101	General Fund	\$49.04
131928	LIFE INSURANCE COMPA	SGD603645 6/1/	LTD Ins June 2015	101	General Fund	\$23.80
131928	LIFE INSURANCE COMPA	SGD603645 6/1/	LTD Ins June 2015	101	General Fund	\$21.93
131928	LIFE INSURANCE COMPA	SGD603645 6/1/	LTD Ins June 2015	101	General Fund	\$687.48
131928	LIFE INSURANCE COMPA	SGD603645 6/1/	LTD Ins June 2015	101	General Fund	\$17.76
131928	LIFE INSURANCE COMPA	SGD603645 6/1/	LTD Ins June 2015	101	General Fund	\$46.22
131928	LIFE INSURANCE COMPA	SGD603645 6/1/	LTD Ins June 2015	101	General Fund	\$28.05

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<b>Check #</b>	<b>Vendor Alpha Name</b>	<b>Invoice #</b>	<b>Description</b>	<b>Fund</b>		<b>Amount</b>
131928	LIFE INSURANCE COMPA	SGD603645 6/1/	LTD Ins June 2015	101	General Fund	\$86.17
131928	LIFE INSURANCE COMPA	SGD603645 6/1/	LTD Ins June 2015	101	General Fund	\$20.95
131928	LIFE INSURANCE COMPA	SGD603645 6/1/	LTD Ins June 2015	101	General Fund	\$66.72
131930	Marine Dock & Lift	33742	Railings	101	General Fund	\$1,349.12
131930	Marine Dock & Lift	34015	Dock Parts	101	General Fund	\$2,724.00
131931	Menard Cashway Lumber	89660	Parts / Supplies	101	General Fund	\$6.79
131931	Menard Cashway Lumber	90429	Parts / Supplies	101	General Fund	\$1,066.75
131931	Menard Cashway Lumber	90325	Parts / Supplies	101	General Fund	\$278.36
131931	Menard Cashway Lumber	90248	Parts / Supplies	101	General Fund	\$22.36
131931	Menard Cashway Lumber	89827	Parts / Supplies	101	General Fund	\$12.92
131931	Menard Cashway Lumber	89747	Parts / Supplies	101	General Fund	\$475.20
131931	Menard Cashway Lumber	89640	Parts / Supplies	101	General Fund	\$25.10
131931	Menard Cashway Lumber	89749	Parts / Supplies	101	General Fund	\$74.98
131935	MHSRC/Range	629430-4470	EVOC Class	101	General Fund	\$1,584.00
131936	MN Office of Enterprise Tec	W15050667	State Phones	101	General Fund	\$20.99
131936	MN Office of Enterprise Tec	W15050667	State Phones	101	General Fund	\$36.10
131936	MN Office of Enterprise Tec	W15050667	State Phones	101	General Fund	\$24.69
131936	MN Office of Enterprise Tec	W15050667	State Phones	101	General Fund	\$61.73
131936	MN Office of Enterprise Tec	W15050667	State Phones	101	General Fund	\$24.69
131936	MN Office of Enterprise Tec	W15050667	State Phones	101	General Fund	\$24.69
131936	MN Office of Enterprise Tec	W15050667	State Phones	101	General Fund	\$18.52
131936	MN Office of Enterprise Tec	W15050667	State Phones	101	General Fund	\$74.06
131937	MTI Distributing Company	1017053-00	Oil Filter Asm for Toro # 36	101	General Fund	\$259.87
131937	MTI Distributing Company	1017428-00	O Ring for Toro # 367	101	General Fund	\$25.11
131937	MTI Distributing Company	1017574-00	O Ring for Toro # 367	101	General Fund	\$16.00
131941	Northern Tier Bakery LLC	3031374	Dare Program	101	General Fund	\$156.00
131943	OfficeMax Incorporated	378590	Office Supplies	101	General Fund	\$254.86
131943	OfficeMax Incorporated	378704	Supplies	101	General Fund	\$5.69
131943	OfficeMax Incorporated	466981	Supplies	101	General Fund	\$48.22
131948	Presto Graphics	52983	Senior Newsletter	101	General Fund	\$268.06
131949	Prime Advertising & Design	50385	Anoka Newsletter	101	General Fund	\$3,183.00
131949	Prime Advertising & Design	50385	Anoka Newsletter	101	General Fund	\$1,225.00
131950	Purchasing Power	106523	Business Cards - Oehlers /	101	General Fund	\$40.00

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<b>Check #</b>	<b>Vendor Alpha Name</b>	<b>Invoice #</b>	<b>Description</b>	<b>Fund</b>	<b>Amount</b>
131950	Purchasing Power	106523	Business Cards - Oehlers /	101	General Fund \$40.00
131954	Rolyan Buoy	3633005	Buoys & Anchors	101	General Fund \$1,871.00
131955	Roto Rooter	4818397872	Cleared Sewer Line	101	General Fund \$220.00
131961	Ted Hagfors	1509	Electrical Inspections	101	General Fund \$936.80
131963	TimeSaver Off Site Sec.	M21384	Econ Dev Meeting 6-11-15	101	General Fund \$133.00
131963	TimeSaver Off Site Sec.	M21382	Council Meeting 6/1/2015	101	General Fund \$182.10
131963	TimeSaver Off Site Sec.	M21381	Council Worksession 5/26/1	101	General Fund \$265.00
131966	Verizon Wireless	9747655124	Communications	101	General Fund \$53.11
131966	Verizon Wireless	9747655124	Communications	101	General Fund \$53.11
131966	Verizon Wireless	9747655124	Communications	101	General Fund \$40.01
131966	Verizon Wireless	9747655124	Communications	101	General Fund \$49.40
131966	Verizon Wireless	9747655124	Communications	101	General Fund \$40.01
131966	Verizon Wireless	9747655124	Communications	101	General Fund \$49.41
131974	Wright Tire Service	24694	Utility Veh # 372-373	101	General Fund \$434.15
131974	Wright Tire Service	24598	Supplies	101	General Fund \$19.26
131978	CenturyLink	7633231091 6/13	Communications	101	General Fund \$197.79
131978	CenturyLink	7633230326 6/13	Communications	101	General Fund \$19.77
131978	CenturyLink	7633230326 6/13	Communications	101	General Fund \$19.76
131978	CenturyLink	7633233651 6/13	Communications	101	General Fund \$50.47
131979	Dalmatian Fire Suppression	6638	Test/Inspect Smoke/Fire Al	101	General Fund \$203.50
131981	ECM Publishers	225571	Ord 2015-1605	101	General Fund \$53.75
131983	Fastenal Company	MNTC8128791	Parts / Supplies	101	General Fund \$15.05
131987	J.H. Larson Electric Compa	S100946842.003	Parts / Supplies	101	General Fund \$81.00
131987	J.H. Larson Electric Compa	S100946842.002	Parts / Supplies	101	General Fund \$117.55
131990	North Star Glass	75442	Door Closers	101	General Fund \$324.11
131991	North Suburban Comm Ban	07/04/2015	2015 Concerts in the Park	101	General Fund \$900.00
131995	Rum River Brass	07/05/2015	2015 Concerts in the Park	101	General Fund \$500.00
131997	Wesco	730133	Parts / Supplies	101	General Fund \$685.58
<b>Fund Total</b>					\$70,861.59
131916	Hicken, Scott & Howard PA	14-248803	Forfeiture	210	Police Forfeiture \$5,351.70
<b>Fund Total</b>					\$5,351.70
131904	Emerald Fence	151000	Forest Hills Cemetery Fenc	225	Cemetery \$1,271.00
131920	Innovative Office Solutions	IN0813094	Supplies	225	Cemetery \$89.10

**Bill List for July 6, 2015**

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<b>Check #</b>	<b>Vendor Alpha Name</b>	<b>Invoice #</b>	<b>Description</b>	<b>Fund</b>		<b>Amount</b>
131928	LIFE INSURANCE COMPA	SGD603645 6/1/	LTD Ins June 2015	225	Cemetery	\$17.76
						<b>Fund Total</b>
						\$1,377.86
131869	Anoka Business & Landow	06/09/2015	Community Festivals / Eve	290	Lodging Tax	\$3,528.00
						<b>Fund Total</b>
						\$3,528.00
131931	Menard Cashway Lumber	89853	Parts / Supplies	450	Park Projects	\$627.20
131931	Menard Cashway Lumber	90459	Parts / Supplies	450	Park Projects	\$396.18
131931	Menard Cashway Lumber	89967	Parts / Supplies	450	Park Projects	\$786.76
						<b>Fund Total</b>
						\$1,810.14
131880	Bolton & Menk, Inc	0178235	Mississippi River Trail	460	Park Improve	\$5,015.50
						<b>Fund Total</b>
						\$5,015.50
131880	Bolton & Menk, Inc	0178238	Fairoak Ave Grade	482	Greens of Anoka	\$5,388.00
131880	Bolton & Menk, Inc	0178237	GreenHaven Pkwy	482	Greens of Anoka	\$3,664.50
						<b>Fund Total</b>
						\$9,052.50
131880	Bolton & Menk, Inc	0178239	Riverdale Dr Frontage	485	Enterprise Park	\$1,914.00
						<b>Fund Total</b>
						\$1,914.00
131825	Misc Vendor	00020150626583	01-040470-03	600	Electric	\$400.00
131826	Misc Vendor	00020150626584	01-203750-02	600	Electric	\$225.00
131827	Misc Vendor	00020150626584	01-522100-03	600	Electric	\$225.00
131828	Misc Vendor	00020150626584	01-523080-06	600	Electric	\$300.00
131829	Misc Vendor	00020150626584	01-534840-03	600	Electric	\$400.00
131830	Misc Vendor	00020150626584	01-555500-09	600	Electric	\$400.00
131831	Misc Vendor	00020150626584	02-014200-02	600	Electric	\$18,590.00
131832	Misc Vendor	00020150626584	02-022270-01	600	Electric	\$450.00
131833	Misc Vendor	00020150626584	02-224450-02	600	Electric	\$840.00
131834	Misc Vendor	00020150626584	21-399840-02	600	Electric	\$225.00
131835	Misc Vendor	00020150626584	21-625630-05	600	Electric	\$400.00
131836	Misc Vendor	00020150626585	21-626140-04	600	Electric	\$300.00
131837	Misc Vendor	00020150630585	01-046440-02	600	Electric	\$11.46
131838	Misc Vendor	00020150630585	01-220900-09	600	Electric	\$93.00
131839	Misc Vendor	00020150630585	01-231900-01	600	Electric	\$75.04
131840	Misc Vendor	00020150630585	01-527550-06	600	Electric	\$85.00
131841	Misc Vendor	00020150630585	02-172451-05	600	Electric	\$149.71
131842	Misc Vendor	00020150630585	04-094710-01	600	Electric	\$50.02

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<b>Check #</b>	<b>Vendor Alpha Name</b>	<b>Invoice #</b>	<b>Description</b>	<b>Fund</b>		<b>Amount</b>
131843	Misc Vendor	00020150630585	04-171240-02	600	Electric	\$100.04
131844	Misc Vendor	00020150630585	04-214630-05	600	Electric	\$39.01
131845	Misc Vendor	00020150630585	11-273680-26	600	Electric	\$65.24
131846	Misc Vendor	00020150630586	13-075540-13	600	Electric	\$18.49
131847	Misc Vendor	00020150630586	13-144280-59	600	Electric	\$42.48
131848	Misc Vendor	00020150630586	13-144370-09	600	Electric	\$48.37
131849	Misc Vendor	00020150630586	13-145170-05	600	Electric	\$72.68
131850	Misc Vendor	00020150630586	13-156810-06	600	Electric	\$39.18
131851	Misc Vendor	00020150630586	13-156820-05	600	Electric	\$15.28
131852	Misc Vendor	00020150630586	13-156830-08	600	Electric	\$68.46
131853	Misc Vendor	00020150630586	13-157620-03	600	Electric	\$72.19
131854	Misc Vendor	00020150630586	13-274270-01	600	Electric	\$23.43
131855	Misc Vendor	00020150630586	13-274710-04	600	Electric	\$43.96
131856	Misc Vendor	00020150630587	13-371180-03	600	Electric	\$9.26
131857	Misc Vendor	00020150630587	13-372690-01	600	Electric	\$24.75
131858	Misc Vendor	00020150630587	13-570810-02	600	Electric	\$80.40
131859	Misc Vendor	00020150630587	13-571380-02	600	Electric	\$71.44
131860	Misc Vendor	00020150630587	13-627590-05	600	Electric	\$60.04
131861	Misc Vendor	00020150630587	13-628200-01	600	Electric	\$75.04
131862	Misc Vendor	00020150630587	13-628910-04	600	Electric	\$58.47
131863	Misc Vendor	00020150630587	13-721250-03	600	Electric	\$12.74
131864	Misc Vendor	00020150630587	13-721640-13	600	Electric	\$16.00
131865	Misc Vendor	00020150630587	21-388160-04	600	Electric	\$55.33
131882	Center Point Energy	80000141517 06/	Gas Utility	600	Electric	\$198.91
131885	Cintas	470592250	Uniforms	600	Electric	\$135.15
131897	Dakota Supply Group	B371485	Parts / Supplies	600	Electric	\$4,108.13
131897	Dakota Supply Group	B384176	Parts / Supplies	600	Electric	\$1,501.55
131897	Dakota Supply Group	B388327	Parts / Supplies	600	Electric	\$11,423.10
131899	Diversified Paving Inc	7034	Bridge Sq Parking Lot	600	Electric	\$3,300.00
131900	Douglas-Kerr Underground,	2015-01-1	Install Conduit Bunker & 7	600	Electric	\$11,743.00
131905	Fastenal Company	MNTC8129098	Parts / Supplies	600	Electric	\$351.76
131905	Fastenal Company	MNTC8129097	Parts / Supplies	600	Electric	\$56.97
131907	First-Shred	151334	Executive Bin	600	Electric	\$34.80

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<b>Check #</b>	<b>Vendor Alpha Name</b>	<b>Invoice #</b>	<b>Description</b>	<b>Fund</b>		<b>Amount</b>
131909	Graybar Electric Inc	979253798	Parts / Supplies	600	Electric	\$249.65
131910	Great River Energy	U1505A235	Mapping Svc 4/27 - 5/24/2	600	Electric	\$5,078.60
131915	Hennepin Technical Colleg	00334684	Right to Know Class	600	Electric	\$52.50
131919	Impact	06/22/2015	Add'l Postage Escrow	600	Electric	\$2,000.00
131925	Jordan Drilling Solutions, L	5421	Bridge Sq/Wilson Schl/Ciev	600	Electric	\$8,899.75
131926	Lehmann's Repair	187125	Sharpening	600	Electric	\$6.00
131928	LIFE INSURANCE COMPA	SGD603645 6/1/	LTD Ins June 2015	600	Electric	\$59.04
131928	LIFE INSURANCE COMPA	SGD603645 6/1/	LTD Ins June 2015	600	Electric	\$253.39
131936	MN Office of Enterprise Tec	W15050667	State Phones	600	Electric	\$18.52
131936	MN Office of Enterprise Tec	W15050667	State Phones	600	Electric	\$74.06
131936	MN Office of Enterprise Tec	W15050667	State Phones	600	Electric	\$592.55
131947	Power System Engineering,	9016265	May 2015 Consulting	600	Electric	\$4,101.65
131951	Resco	611511-03	Parts / Supplies	600	Electric	\$1,084.78
131957	Shades of Green Landscapi	21285	Landscaping	600	Electric	\$7,481.05
131960	Stuart C Irby Co	S008875513.001	Parts / Supplies	600	Electric	\$8,275.00
131960	Stuart C Irby Co	S008875513.001	Parts / Supplies	600	Electric	\$568.91
131960	Stuart C Irby Co	S008985007.004	Wire Pull Lube	600	Electric	\$353.76
131965	Todd's Lawn & Garden	14120	Mowing Champlin Sub Stati	600	Electric	\$487.50
131970	Wesco	736265	Wire Supplies	600	Electric	\$1,697.31
131970	Wesco	736265	Wire Supplies	600	Electric	\$27,811.82
131976	American Public Power Ass	258017-2	2nd Half 2015 dues	600	Electric	\$6,167.70
131977	Carr's Tree Service, Inc	89124	Tree Svc - Week of 5/25/15	600	Electric	\$4,269.54
131982	Ess Brothers & Sons Inc	UU2388	Manhole Cover	600	Electric	\$434.00
131986	Interstate Disposal	6594	Hauling 5/27/15	600	Electric	\$376.56
131989	Menard Cashway Lumber	88347	Parts / Supplies	600	Electric	\$4.58
131989	Menard Cashway Lumber	88567	Parts / Supplies	600	Electric	\$101.45
131993	Resco	611511-02	Pedestal Conn Insul	600	Electric	\$223.16
<b>Fund Total</b>						<b>\$137,907.71</b>
131882	Center Point Energy	80000141517 06/	Gas Utility	601	Water	\$990.41
131885	Cintas	470595449	Uniforms	601	Water	\$100.20
131901	E.H. Renner & Sons	143520000	Service - Well 8	601	Water	\$4,142.51
131906	Ferguson Waterworks	0143058	Parts / Supplies	601	Water	\$530.76
131906	Ferguson Waterworks	0143805	Parts / Supplies	601	Water	\$140.60

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<b>Check #</b>	<b>Vendor Alpha Name</b>	<b>Invoice #</b>	<b>Description</b>	<b>Fund</b>		<b>Amount</b>
131912	Hawkins Water Treatment	3737723	Chemicals	601	Water	\$976.20
131915	Hennepin Technical Colleg	00334684	Right to Know Class	601	Water	\$26.25
131921	James Brown Welding & Fa	11000	Pipe Ballards	601	Water	\$963.00
131928	LIFE INSURANCE COMPA	SGD603645 6/1/	LTD Ins June 2015	601	Water	\$63.37
131929	Lockridge Grindal Nauen P.	74132	Legal Svc - Wells 1 & 2	601	Water	\$256.50
131931	Menard Cashway Lumber	89541	Parts / Supplies	601	Water	\$23.50
131931	Menard Cashway Lumber	89521	Parts / Supplies	601	Water	\$18.81
131933	Metering & Technology Sol	3760	Parts / Supplies	601	Water	\$1,081.21
131936	MN Office of Enterprise Tec	W15050667	State Phones	601	Water	\$18.52
131958	Short Elliott Hendrickson In	299323	2014 Antenna Project	601	Water	\$377.38
131958	Short Elliott Hendrickson In	298737	Water System Comp Plan	601	Water	\$6,331.52
131966	Verizon Wireless	9747655124	Communications	601	Water	\$89.98
131966	Verizon Wireless	9747655124	Communications	601	Water	\$25.00
131966	Verizon Wireless	9747655124	Communications	601	Water	\$69.87
131966	Verizon Wireless	9747655124	Communications	601	Water	\$53.11
131969	Water Laboratories Inc	2285	Coliform Only	601	Water	\$150.00
131969	Water Laboratories Inc	2284	Coliform Only	601	Water	\$150.00
131971	WI State Laboratory of Hygi	419153	Radium Testing	601	Water	\$245.00
131979	Dalmatian Fire Suppression	6638	Test/Inspect Smoke/Fire Al	601	Water	\$525.00
131984	Frattallone's Hardware Stor	23343/J	Bolts / Nuts	601	Water	\$8.16
131992	Presto Graphics	52608	Door Hangers	601	Water	\$148.94
<b>Fund Total</b>						<b>\$17,505.80</b>
131882	Center Point Energy	80000141517 06/	Gas Utility	602	Sewer Treatment	\$36.98
131885	Cintas	470592252	Uniforms	602	Sewer Treatment	\$100.20
131905	Fastenal Company	MNTC8129094	Parts / Supplies	602	Sewer Treatment	\$100.71
131928	LIFE INSURANCE COMPA	SGD603645 6/1/	LTD Ins June 2015	602	Sewer Treatment	\$28.37
131931	Menard Cashway Lumber	90615	Parts / Supplies	602	Sewer Treatment	\$71.88
131934	Metro Council Environment	0001045228	Waste Water Svc - July 20	602	Sewer Treatment	\$103,836.75
131936	MN Office of Enterprise Tec	W15050667	State Phones	602	Sewer Treatment	\$18.52
131966	Verizon Wireless	9747655124	Communications	602	Sewer Treatment	\$76.78
131966	Verizon Wireless	9747655124	Communications	602	Sewer Treatment	\$53.11
131966	Verizon Wireless	9747655124	Communications	602	Sewer Treatment	\$53.11
131966	Verizon Wireless	9747655124	Communications	602	Sewer Treatment	\$79.90

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<b>Check #</b>	<b>Vendor Alpha Name</b>	<b>Invoice #</b>	<b>Description</b>	<b>Fund</b>	<b>Amount</b>
131966	Verizon Wireless	9747655124	Communications	602	Sewer Treatment \$25.00
					<b>Fund Total</b>
					\$104,481.31
131931	Menard Cashway Lumber	90653	Parts / Supplies	603	Storm Water \$71.88
					<b>Fund Total</b>
					\$71.88
131867	Adams Pest Control	2234780	Pest Control - East Store	609	Liquor Stores \$21.44
131871	Aramark	629-8243811	Mats / Misc	609	Liquor Stores \$32.66
131871	Aramark	629-8244226	Mats / Misc	609	Liquor Stores \$87.31
131871	Aramark	629-8253168	Mats / Misc	609	Liquor Stores \$114.41
131872	Arctic Glacier Ice	463516209	Merchandise for Resale	609	Liquor Stores \$134.35
131872	Arctic Glacier Ice	463516207	Merchandise for Resale	609	Liquor Stores \$93.26
131872	Arctic Glacier Ice	458516908	Merchandise for Resale	609	Liquor Stores \$116.92
131872	Arctic Glacier Ice	458516910	Merchandise for Resale	609	Liquor Stores \$53.89
131872	Arctic Glacier Ice	377516408	Merchandise for Resale	609	Liquor Stores \$50.83
131872	Arctic Glacier Ice	377516407	Merchandise for Resale	609	Liquor Stores \$42.73
131872	Arctic Glacier Ice	458517103	Merchandise for Resale	609	Liquor Stores \$79.14
131872	Arctic Glacier Ice	379517102	Merchandise for Resale	609	Liquor Stores \$53.89
131873	Artisan Beer Company	3038288	Merchandise for Resale	609	Liquor Stores \$160.00
131876	Bellboy Corporation	92142800	Merchandise for Resale	609	Liquor Stores \$175.00
131876	Bellboy Corporation	48673400	Merchandise for Resale	609	Liquor Stores (\$50.40)
131876	Bellboy Corporation	48607200	Merchandise for Resale	609	Liquor Stores \$975.10
131876	Bellboy Corporation	48607200	Merchandise for Resale	609	Liquor Stores \$12.40
131876	Bellboy Corporation	48607300	Merchandise for Resale	609	Liquor Stores \$914.75
131876	Bellboy Corporation	48607300	Merchandise for Resale	609	Liquor Stores \$7.75
131876	Bellboy Corporation	48714800	Merchandise for Resale	609	Liquor Stores \$631.75
131876	Bellboy Corporation	48714800	Merchandise for Resale	609	Liquor Stores \$12.40
131876	Bellboy Corporation	48714900	Merchandise for Resale	609	Liquor Stores \$422.80
131876	Bellboy Corporation	48714900	Merchandise for Resale	609	Liquor Stores \$6.20
131879	Bernick's	224088	Merchandise for Resale	609	Liquor Stores \$549.30
131879	Bernick's	15742	Merchandise for Resale	609	Liquor Stores \$69.20
131882	Center Point Energy	80000141517 06/	Gas Utility	609	Liquor Stores \$31.87
131882	Center Point Energy	80000141517 06/	Gas Utility	609	Liquor Stores \$67.39
131884	CenturyLink	7634271821 6/26	Communications	609	Liquor Stores \$63.94
131888	Coca-Cola Bottling Compan	0188003221	Merchandise for Resale	609	Liquor Stores \$397.98

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<b>Check #</b>	<b>Vendor Alpha Name</b>	<b>Invoice #</b>	<b>Description</b>	<b>Fund</b>		<b>Amount</b>
131888	Coca-Cola Bottling Compan	0108339724	Merchandise for Resale	609	Liquor Stores	\$434.68
131889	Comcast	0231342 6/13/15	Internet	609	Liquor Stores	\$78.72
131895	Dahlheimer Dist Company I	1158199 CM	Merchandise for Resale	609	Liquor Stores	(\$16.30)
131895	Dahlheimer Dist Company I	1161416	Merchandise for Resale	609	Liquor Stores	\$198.00
131895	Dahlheimer Dist Company I	1161417	Merchandise for Resale	609	Liquor Stores	\$198.00
131895	Dahlheimer Dist Company I	1161406	Merchandise for Resale	609	Liquor Stores	\$704.00
131895	Dahlheimer Dist Company I	1161413	Merchandise for Resale	609	Liquor Stores	\$5,281.92
131895	Dahlheimer Dist Company I	110814 CM	Merchandise for Resale	609	Liquor Stores	(\$64.80)
131895	Dahlheimer Dist Company I	1161414	Merchandise for Resale	609	Liquor Stores	\$3,542.20
131895	Dahlheimer Dist Company I	1158145 CM	Merchandise for Resale	609	Liquor Stores	(\$106.10)
131895	Dahlheimer Dist Company I	1161436	Merchandise for Resale	609	Liquor Stores	\$320.00
131895	Dahlheimer Dist Company I	110319	Merchandise for Resale	609	Liquor Stores	\$22.15
131895	Dahlheimer Dist Company I	110772	Merchandise for Resale	609	Liquor Stores	\$36.90
131895	Dahlheimer Dist Company I	110831	Merchandise for Resale	609	Liquor Stores	\$24.00
131895	Dahlheimer Dist Company I	110837	Merchandise for Resale	609	Liquor Stores	\$24.00
131895	Dahlheimer Dist Company I	1158144	Merchandise for Resale	609	Liquor Stores	\$8,494.70
131895	Dahlheimer Dist Company I	1158151	Merchandise for Resale	609	Liquor Stores	\$5,368.85
131895	Dahlheimer Dist Company I	1158173	Merchandise for Resale	609	Liquor Stores	\$72.00
131895	Dahlheimer Dist Company I	1158196	Merchandise for Resale	609	Liquor Stores	\$6,573.85
131895	Dahlheimer Dist Company I	11581445 CM	Merchandise for Resale	609	Liquor Stores	(\$106.10)
131898	Day Distributing Company	806880	Merchandise for Resale	609	Liquor Stores	\$761.50
131898	Day Distributing Company	806916	Merchandise for Resale	609	Liquor Stores	\$1,943.85
131898	Day Distributing Company	807834	Merchandise for Resale	609	Liquor Stores	\$1,815.25
131898	Day Distributing Company	807904	Merchandise for Resale	609	Liquor Stores	\$572.65
131903	ECM Publishers	229608	Better Value Flyers	609	Liquor Stores	\$8.01
131903	ECM Publishers	229608	Better Value Flyers	609	Liquor Stores	\$8.02
131908	Granite City Jobbing Co.	860356	Merchandise for Resale	609	Liquor Stores	\$48.30
131908	Granite City Jobbing Co.	860356	Merchandise for Resale	609	Liquor Stores	\$66.52
131908	Granite City Jobbing Co.	860356	Merchandise for Resale	609	Liquor Stores	\$1,724.89
131908	Granite City Jobbing Co.	859504	Merchandise for Resale	609	Liquor Stores	\$1,900.91
131922	Johnson Bros Liquor Comp	5189277	Merchandise for Resale	609	Liquor Stores	\$4,115.58
131922	Johnson Bros Liquor Comp	5189272	Merchandise for Resale	609	Liquor Stores	\$30.25
131922	Johnson Bros Liquor Comp	528200 CM	Merchandise for Resale	609	Liquor Stores	(\$43.98)

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<b>Check #</b>	<b>Vendor Alpha Name</b>	<b>Invoice #</b>	<b>Description</b>	<b>Fund</b>		<b>Amount</b>
131922	Johnson Bros Liquor Comp	5183608	Merchandise for Resale	609	Liquor Stores	\$3,699.10
131922	Johnson Bros Liquor Comp	5183613	Merchandise for Resale	609	Liquor Stores	\$4,900.50
131922	Johnson Bros Liquor Comp	5183614	Merchandise for Resale	609	Liquor Stores	\$192.05
131922	Johnson Bros Liquor Comp	5183615	Merchandise for Resale	609	Liquor Stores	\$2,689.06
131922	Johnson Bros Liquor Comp	5183610	Merchandise for Resale	609	Liquor Stores	\$322.50
131922	Johnson Bros Liquor Comp	5183609	Merchandise for Resale	609	Liquor Stores	\$41.35
131922	Johnson Bros Liquor Comp	5189276	Merchandise for Resale	609	Liquor Stores	\$3,088.65
131922	Johnson Bros Liquor Comp	5183611	Merchandise for Resale	609	Liquor Stores	\$2,749.56
131922	Johnson Bros Liquor Comp	5189271	Merchandise for Resale	609	Liquor Stores	\$2,594.40
131922	Johnson Bros Liquor Comp	5188826	Merchandise for Resale	609	Liquor Stores	\$367.50
131922	Johnson Bros Liquor Comp	529221 CM	Merchandise for Resale	609	Liquor Stores	(\$7.58)
131922	Johnson Bros Liquor Comp	529067 CM	Merchandise for Resale	609	Liquor Stores	(\$8.96)
131922	Johnson Bros Liquor Comp	528199 CM	Merchandise for Resale	609	Liquor Stores	(\$64.00)
131922	Johnson Bros Liquor Comp	5189274	Merchandise for Resale	609	Liquor Stores	\$2,488.10
131922	Johnson Bros Liquor Comp	5189275	Merchandise for Resale	609	Liquor Stores	\$3,799.35
131922	Johnson Bros Liquor Comp	5189270	Merchandise for Resale	609	Liquor Stores	\$3,377.50
131928	LIFE INSURANCE COMPA	SGD603645 6/1/	LTD Ins June 2015	609	Liquor Stores	\$32.89
131928	LIFE INSURANCE COMPA	SGD603645 6/1/	LTD Ins June 2015	609	Liquor Stores	\$39.84
131936	MN Office of Enterprise Tec	W15050667	State Phones	609	Liquor Stores	\$62.31
131936	MN Office of Enterprise Tec	W15050667	State Phones	609	Liquor Stores	\$62.31
131938	Muzak	51681651	Music Svc - East	609	Liquor Stores	\$62.44
131939	My Alarm Center	5762377	2015 3rd Qtr Monitoring -	609	Liquor Stores	\$249.17
131943	OfficeMax Incorporated	466981	Supplies	609	Liquor Stores	\$68.99
131943	OfficeMax Incorporated	466981	Supplies	609	Liquor Stores	\$6.97
131944	Paustis & Sons	8503516-IN	Merchandise for Resale	609	Liquor Stores	\$375.01
131944	Paustis & Sons	8503518-IN	Merchandise for Resale	609	Liquor Stores	\$4.50
131944	Paustis & Sons	8503516-IN	Merchandise for Resale	609	Liquor Stores	\$11.25
131944	Paustis & Sons	8503518-IN	Merchandise for Resale	609	Liquor Stores	\$228.00
131945	Phillips Wine & Spirits	2805942	Merchandise for Resale	609	Liquor Stores	\$2,137.38
131945	Phillips Wine & Spirits	2805940	Merchandise for Resale	609	Liquor Stores	\$103.38
131945	Phillips Wine & Spirits	2805941	Merchandise for Resale	609	Liquor Stores	\$1,259.20
131945	Phillips Wine & Spirits	2805938	Merchandise for Resale	609	Liquor Stores	\$1,280.85
131945	Phillips Wine & Spirits	2802236	Merchandise for Resale	609	Liquor Stores	\$1,355.50

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<b>Check #</b>	<b>Vendor Alpha Name</b>	<b>Invoice #</b>	<b>Description</b>	<b>Fund</b>		<b>Amount</b>
131945	Phillips Wine & Spirits	2802235	Merchandise for Resale	609	Liquor Stores	\$1,778.35
131945	Phillips Wine & Spirits	2805939	Merchandise for Resale	609	Liquor Stores	\$3,686.63
131952	RITE	10495	Shelf Tag	609	Liquor Stores	\$94.14
131953	RJM Distributing Inc.	IND007537	Merchandise for Resale	609	Liquor Stores	\$231.94
131953	RJM Distributing Inc.	IND007648	Merchandise for Resale	609	Liquor Stores	\$80.00
131953	RJM Distributing Inc.	IND007648	Merchandise for Resale	609	Liquor Stores	\$30.00
131953	RJM Distributing Inc.	IND007537	Merchandise for Resale	609	Liquor Stores	\$15.00
131959	Southern Wine & Spirits of	1297696	Merchandise for Resale	609	Liquor Stores	\$552.00
131959	Southern Wine & Spirits of	1295281	Merchandise for Resale	609	Liquor Stores	\$2,667.74
131959	Southern Wine & Spirits of	1297695	Merchandise for Resale	609	Liquor Stores	\$3,612.45
131959	Southern Wine & Spirits of	1297694	Merchandise for Resale	609	Liquor Stores	\$912.88
131959	Southern Wine & Spirits of	1297693	Merchandise for Resale	609	Liquor Stores	\$5,218.63
131959	Southern Wine & Spirits of	1295282	Merchandise for Resale	609	Liquor Stores	\$108.00
131959	Southern Wine & Spirits of	1295283	Merchandise for Resale	609	Liquor Stores	\$2,481.70
131962	Thorpe Dist. Company	898455	Merchandise for Resale	609	Liquor Stores	\$130.55
131962	Thorpe Dist. Company	00716562 CM	Merchandise for Resale	609	Liquor Stores	(\$26.50)
131962	Thorpe Dist. Company	00716563 CM	Merchandise for Resale	609	Liquor Stores	(\$35.70)
131962	Thorpe Dist. Company	00716564 CM	Merchandise for Resale	609	Liquor Stores	(\$33.63)
131962	Thorpe Dist. Company	898454	Merchandise for Resale	609	Liquor Stores	\$44.20
131962	Thorpe Dist. Company	900082	Merchandise for Resale	609	Liquor Stores	\$6,733.60
131962	Thorpe Dist. Company	898456	Merchandise for Resale	609	Liquor Stores	\$5,171.03
131962	Thorpe Dist. Company	900084	Merchandise for Resale	609	Liquor Stores	\$338.80
131962	Thorpe Dist. Company	900083	Merchandise for Resale	609	Liquor Stores	\$14.75
131962	Thorpe Dist. Company	898457	Merchandise for Resale	609	Liquor Stores	\$29.50
131962	Thorpe Dist. Company	900085	Merchandise for Resale	609	Liquor Stores	\$8,611.10
131962	Thorpe Dist. Company	898458	Merchandise for Resale	609	Liquor Stores	\$7,171.00
131962	Thorpe Dist. Company	898457	Merchandise for Resale	609	Liquor Stores	\$34.00
131967	Vinocopia, Inc.	0126968-IN	Merchandise for Resale	609	Liquor Stores	\$12.00
131967	Vinocopia, Inc.	0126968-IN	Merchandise for Resale	609	Liquor Stores	\$520.00
131972	Wine Merchants	7035227	Merchandise for Resale	609	Liquor Stores	\$933.70
131972	Wine Merchants	7035228	Merchandise for Resale	609	Liquor Stores	\$600.00
131973	Wirtz Beverage MN	1080335152	Merchandise for Resale	609	Liquor Stores	\$3,090.06
131973	Wirtz Beverage MN	1080337995	Merchandise for Resale	609	Liquor Stores	\$72.00

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
131973	Wirtz Beverage MN	1080337994	Merchandise for Resale	609	Liquor Stores	\$212.62
131973	Wirtz Beverage MN	1080337829	Merchandise for Resale	609	Liquor Stores	\$72.00
131973	Wirtz Beverage MN	1080337828	Merchandise for Resale	609	Liquor Stores	\$975.64
131973	Wirtz Beverage MN	1080335288	Merchandise for Resale	609	Liquor Stores	\$4,157.87
<b>Fund Total</b>						\$147,227.80
131882	Center Point Energy	80000141517 06/	Gas Utility	614	Golf	\$88.21
131882	Center Point Energy	80000141517 06/	Gas Utility	614	Golf	\$63.22
131885	Cintas	470592262	Uniforms	614	Golf	\$17.38
131889	Comcast	0226193 6/15/15	Cable / Internet	614	Golf	\$24.90
131891	Cottens Automotive	125987	Parts / Supplies	614	Golf	\$25.78
131915	Hennepin Technical Colleg	00334684	Right to Know Class	614	Golf	\$236.25
131928	LIFE INSURANCE COMPA	SGD603645 6/1/	LTD Ins June 2015	614	Golf	\$64.52
131936	MN Office of Enterprise Tec	W15050667	State Phones	614	Golf	\$3.70
131936	MN Office of Enterprise Tec	W15050667	State Phones	614	Golf	\$61.73
131946	Ping, Inc	12825514	Merchandise for Resale	614	Golf	\$254.67
131964	Titleist	900753164	Merchandise for Resale	614	Golf	\$103.39
131964	Titleist	900744356	Merchandise for Resale	614	Golf	\$115.00
131964	Titleist	900777639	Merchandise for Resale	614	Golf	\$236.00
131964	Titleist	900744781	Merchandise for Resale	614	Golf	\$98.00
131964	Titleist	900898783	Merchandise for Resale	614	Golf	\$443.49
131966	Verizon Wireless	9747655124	Communications	614	Golf	\$83.26
131966	Verizon Wireless	9747655124	Communications	614	Golf	\$63.10
131978	CenturyLink	7633233651 6/13	Communications	614	Golf	\$8.91
131978	CenturyLink	7633230326 6/13	Communications	614	Golf	\$19.76
131985	Gempler's, Inc.	SI01609300	Twist Ties	614	Golf	\$9.30
131996	Turfwerks	J199392	Parts / Supplies	614	Golf	\$134.14
<b>Fund Total</b>						\$2,154.71
131928	LIFE INSURANCE COMPA	SGD603645 6/1/	LTD Ins June 2015	617	Recycling	\$16.96
131949	Prime Advertising & Design	50385	Anoka Newsletter	617	Recycling	\$500.00
<b>Fund Total</b>						\$516.96
131866	1-800-RADIATOR & A/C	72963613	Parts / Supplies	701	Vehicle Maintenance	\$50.35
131882	Center Point Energy	80000141517 06/	Gas Utility	701	Vehicle Maintenance	\$55.47
131891	Cottens Automotive	128039	Halogen Lamp	701	Vehicle Maintenance	\$24.21

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<b>Check #</b>	<b>Vendor Alpha Name</b>	<b>Invoice #</b>	<b>Description</b>	<b>Fund</b>	<b>Amount</b>
131891	Cottens Automotive	126690	LED Toggle for #135	701	Vehicle Maintenance \$6.23
131891	Cottens Automotive	090335 CM	Duplicate Invoice	701	Vehicle Maintenance (\$55.96)
131902	East Main Auto & Tire	29800	Servic AC Unit #412	701	Vehicle Maintenance \$145.80
131902	East Main Auto & Tire	29643	Service Unit #412	701	Vehicle Maintenance \$317.12
131928	LIFE INSURANCE COMPA	SGD603645 8/1/	LTD Ins June 2015	701	Vehicle Maintenance \$37.10
131940	Nelson Auto Center	F6010	Police Veh # 418	701	Vehicle Maintenance \$27,075.95
131940	Nelson Auto Center	F6009	Police Veh # 417	701	Vehicle Maintenance \$27,075.95
131940	Nelson Auto Center	F6008	Police Veh # 419	701	Vehicle Maintenance \$27,686.95
131942	Nuss Truck & Equipment	9008	Mack Truck	701	Vehicle Maintenance \$111,990.00
131956	RunCool Hood Louvers	4387	Parts for K9 unit #419	701	Vehicle Maintenance \$191.00
131980	East Main Auto & Tire	29605	Oil Change Unit 416	701	Vehicle Maintenance \$37.20
131988	MacQueen Equipment Inc	2152964	Parts / Supplies	701	Vehicle Maintenance \$41.85
131994	Royal Tire Inc	303-136137	Service Call	701	Vehicle Maintenance \$240.75
<b>Fund Total</b>					\$194,919.97
131874	Artistic Stone & Concrete	19169	Wall Repair due to Car Acci	715	Insurance \$6,950.00
<b>Fund Total</b>					\$6,950.00
131868	Amanda Sappa	06/24/2015	Youth First - Home Depot	801	Youth First \$61.52
131887	City of Ramsey	22198	Youth First Utilities	801	Youth First \$166.82
131913	Heidi Geiss	06/23/2015	Youth First X Box Controller	801	Youth First \$53.56
131968	Walmart Community	06/23/15	Youth First Supplies	801	Youth First \$289.34
131975	Youth First	06/24/2015	Dominos - Work Lunch	801	Youth First \$48.53
131975	Youth First	06/24/2015	Jimmy Johns Training Lunc	801	Youth First \$60.20
131975	Youth First	06/24/2015	Target - Anoka	801	Youth First \$214.16
131975	Youth First	06/24/2015	Target - Grad Pictures	801	Youth First \$8.35
131975	Youth First	06/24/2015	Home Depot - Anoka	801	Youth First \$78.64
131975	Youth First	06/24/2015	Dick's Sporting Goods	801	Youth First \$328.72
131975	Youth First	06/24/2015	Han's Bakery	801	Youth First \$5.94
<b>Fund Total</b>					\$1,315.78
131869	Anoka Business & Landow	529	Street Lt Fund-Misc Advtsg	810	Street Light Distric \$310.50
131869	Anoka Business & Landow	528	Street Lt Fund-Camera Fee	810	Street Light Distric \$2,860.25
<b>Fund Total</b>					\$3,170.75
131928	LIFE INSURANCE COMPA	SGD603645 6/1/	LTD Ins June 2015	830	HRA \$17.85
131963	TimeSaver Off Site Sec.	M21383	HRAA Meeting 6/8/15	830	HRA \$199.00

**Bill List for July 6, 2015**

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
			<i>Fund Total</i>		\$216.85
			<i>Grand Total</i>		\$715,350.81

# COUNCIL MEMO FORM

6.2

Meeting Date	July 6, 2015
Agenda Section	Consent Agenda
Item Description	Monthly Council Calendars
Submitted By	Amy Oehlers, City Clerk

## CONSENT AGENDA

*Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.*

## BACKGROUND INFORMATION

Attached are the proposed meeting calendars/schedule(s).

## FINANCIAL IMPACT

None.

## COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean approval of the City Council Calendars/Schedule(s), as may be amended from time to time.

# ANOKA CITY COUNCIL CALENDAR



Thursday	02*	City of Ramsey Hwy 10 Mtg	Ramsey City Hall, 7550 Sunwood Blvd, Ramsey	10:45 a.m.
Friday	03	City Hall Closed for Holiday	City offices	All Day
Friday	03*	Anoka Alumni Baseball Game	Castle Field, 600 Castle Field Blvd, Anoka	5:30 p.m.
Friday	03*	City Fireworks	Castle Field, 600 Castle Field Blvd, Anoka	Dusk
Saturday	04*	City Ice Cream Social	George Green Park	Noon until 3:00 p.m.
Monday	06	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Saturday	11*	Riverfest & Craft Fair	Downtown Anoka	9:00 a.m. - 5:00 p.m.
Monday	20	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Tues-Sun	21-26*	Anoka County Fair	Anoka County Fairgrounds	10:00 a.m. - 10:00 p.m.
Thursday - Saturday	23-25*	Anoka Sidewalk Sale Days	Downtown Anoka	Starts at 9:00 a.m.
Monday	27	City Council Worksession	City Hall Council Worksession Room	5:00 p.m.
Tuesday	28*	LRRWMO Mtg/Pontoon Rum River	Anoka City Hall	8:00 a.m.
Tuesday	28*	MMPA Annual Meeting & Dinner	LeSueur Country Club 36195 311 <sup>th</sup> Ave, LeSueur-MN	5:30 p.m.

*THIS CALENDAR IS POSTED IN ORDER TO COMPLY WITH THE OPEN MEETING LAW, WHICH INDICATES A MEETING MUST BE POSTED WHEN A MAJORITY OF COUNCILMEMBERS WILL OR MAY BE IN ATTENDANCE. NO OFFICIAL BUSINESS OF NON-REGULAR OR NON-SPECIAL MEETINGS WILL BE CONDUCTED AND NO RECORD OF THOSE EVENT WILL BE KEPT.*

*\*ASTERIK DATES ARE OPTIONAL MEETINGS FOR THE CITY COUNCIL AND QUORUMS MAY OR MAY NOT BE PRESENT.*



# ANOKA CITY COUNCIL CALENDAR

## AUGUST 2015

Monday	03	Annual Budget Presentation	City Hall Council Chambers	6:00 p.m.
Monday	03	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Tuesday	04*	Nite to Unite Events	Various Locations through the City, contact City Hall for current list	Varied times
Monday	10	City Council Budget Worksession	Anoka City Dock (weather permitting)	5:00 p.m.
Monday	17	City Council Budget Worksession	City Hall Council Worksession Rm	5:00 p.m.
Monday	17	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Monday	24	City Council Budget Worksession	City Hall Council Worksession Rm	5:00 p.m.

# COUNCIL MEMO FORM

6.3

Meeting Date	July 6, 2015
Agenda Section	Consent Agenda
Item Description	Recommended Approval of an LG240B Bingo Permit for Anoka Halloween Inc
Submitted By	Amy Oehlers, City Clerk

## CONSENT AGENDA

*Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.*

## BACKGROUND INFORMATION

Anoka Halloween Inc has submitted an application for an LG240B Bingo Permit to allow them to conduct a bingo event at the American Legion, 400 W Main St, Anoka on October 19, 2015 & October 26, 2015.

This is a State issued permit, but required the recommended approval of the municipality in which the event will take place.

## FINANCIAL IMPACT

The City does not charge a fee for this review.

## COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean the recommended approval of this permit.

# COUNCIL MEMO FORM

7.1

Meeting Date	Monday, July 6, 2015
Agenda Section	Reports of Officers, Boards & Commissions
Item Description	Parks & Recreation Board - Update
Submitted By	Lisa LaCasse, Recreation Supervisor

## **BACKGROUND INFORMATION**

The Parks and Recreation Advisory Board have established a semi-annual report schedule to the City Council. A report will be given in January and again in mid-summer to discuss activities and projects for that calendar year.

The Parks and Recreation Advisory Board Chairperson, Steve Nelson, will provide the report highlighting park projects in progress, completed, and planned for 2015. This will be a power point presentation.

## **FINANCIAL IMPACT**

N/a

## **COUNCIL ACTION REQUESTED**

No council action requested

# COUNCIL MEMO FORM

9.1

Meeting Date	July 6, 2015
Agenda Section	Ordinances & Resolutions
Item Description	ORD/Amendment to Chpt 6, Article II; On-Sale Intoxicating Liquor & Wine Licenses (2 <sup>nd</sup> reading)
Submitted By	Amy Oehlers, City Clerk

## **BACKGROUND INFORMATION**

In this recent legislative session the Legislature amended some of the sections of Minn. Stat. § 340A, which regulate Liquor.

Staff and the City Attorney reviewed the new law and are proposing an amendment that would change the times that our Intoxicating Liquor & Wine Licensee's may sell liquor on Sunday.

(d) Sunday Sales; On-Sale.

1. It is unlawful for any establishment, directly or indirectly, to sell or serve intoxicating liquors on Sundays without first having obtained a Special Sunday License from the State of Minnesota and the City of Anoka for a period of one (1) year for a fee to be determined by City Council. A special license may be revoked by the governing body for cause. Application for the special license shall be made to the City in the same manner as applications for other licenses to sell intoxicating liquor are made.
2. Establishments to which a Sunday On-Sale License has been issued to or hereafter may be issued to, which are hotels, restaurants, brewpubs or clubs as defined by Minn. Stat. § 340.07 and the Anoka City Code, and which have facilities for serving not less than thirty (30) guests at one time, may ~~begin serving~~ **serve** intoxicating liquor ~~at 10:00 a.m. on Sundays~~ **during the times as prescribed by State Law and** in connection with the serving of food, provided that the licensed establishment is in compliance with the Minnesota Clean Indoor Air Act.

The State changed the time to allow liquor sales to begin at 8:00 a.m. (previously it was 10:00 a.m.).

Staff is proposing the wording in this amendment, so that we are consistent with State Law, listing that the sales may occur "during the times prescribed by State Law". By not listing a specific time, we will always remain consistent with State Law, which will result in us saving time and money having to amend our City Code each time the law changes, and also, it will be easier for our Licensees to understand that our hours are consistent with State Law.

A letter was send to each of the On-Sale Intoxicating Liquor & Wine Licensees gauging their interest in this amendment. Billy's Bar & Grill and Green Haven Golf Course & Event Center both expressed a desire to have the City Council amended to allow 8:00 a.m. Sunday sales.

There were no changes from the first reading.

## **FINANCIAL IMPACT**

No cost associated to this amendment.

## **COUNCIL ACTION REQUESTED**

Request that the Council hold the second reading and adopt the ordinance.



2015 First Avenue, Anoka, MN 55303  
Phone: (763) 576-2700 Website: [www.ci.anoka.mn.us](http://www.ci.anoka.mn.us)

**CITY OF ANOKA, MINNESOTA  
ORDINANCE**

**ORD-2015-**

THE COUNCIL OF THE CITY OF ANOKA ORDAINS:

**Section 1.** Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, and upon a review of a study conducted by City staff, amendments of Chapter 6, Alcoholic Beverages, Articles II, On-Sale Intoxicating Liquor & Wine Licenses, are hereby adopted, by an affirmative vote of a majority of the Anoka City Councilmembers present, to read as Exhibit A, hereto attached, with stricken text removed and highlighted text inserted into existing code:

**Section 2:** This Ordinance shall be in full force and effective upon passage and seven days after publication.

ATTEST:

\_\_\_\_\_  
Phil Rice, Mayor

Introduced: June 15, 2015  
Adopted: \_\_\_\_\_  
Published: \_\_\_\_\_  
Effective: \_\_\_\_\_

	Aye	Nay	Abstain	Absent
Rice	_____	_____	_____	_____
Anderson	_____	_____	_____	_____
Freeburg	_____	_____	_____	_____
Schmidt	_____	_____	_____	_____
Weaver	_____	_____	_____	_____

\_\_\_\_\_  
Amy T. Oehlers, City Clerk

## CHAPTER 6. ALCOHOLIC BEVERAGES

### **ARTICLE II. On-Sale Intoxicating Liquor & Wine Licenses**

#### **Section 6-50. Classifications.**

Licenses addressed within this Article shall be of three kinds: On-Sale Intoxicating, which includes On-Sale Intoxicating Liquor Club License as defined by State Law, Temporary On-Sale Intoxicating Liquor and Wine.

- (a) On-sale licenses within this article shall be granted only to businesses or organizations listed in Section 6-51 of this Article and shall permit the sale of such liquor for consumption on the premises only.
- (b) On-sale licenses within this Article may be granted to Theatres as authorized in Minnesota Statutes 340A.404 (b).
- (c) Temporary on-sale licenses may be issued as set forth in this Chapter to permit the sale of liquor for consumption on a specific premises for a specific time period described in the license, subject to such special terms and conditions as the City may prescribe or as required by State Law.
  - (1) Notwithstanding any other provisions of this Chapter or any other ordinance to the contrary, the City may issue a "temporary-on-sale" license to itself for the dispensing of 3.2 percent malt liquor at City parks.

#### **Section 6-51. Businesses and organizations allowed a license.**

- (a) On-sale intoxicating liquor licenses shall be issued only to:
  - (1) Hotels;
  - (2) Restaurants and brewpubs; whose principal part of business is the sale of food.
  - (3) Bowling centers;
  - (4) Clubs or congressionally chartered veterans organizations with the approval of the Commissioner, provided that the organization has been in existence for at least three (3) years and liquor sales will only be to members and bona fide guests.
  - (5) Theatres, as authorized in Minnesota Statutes 340A.404 (b).
  - (6) Brewery Taprooms (see Article IV).
  - (7) Cocktail Rooms (see Article IV).

#### **Section 6-52. Application.**

- (a) Application for a license under this Article shall be made on the State Liquor Control Division Form provided for such licenses and shall be accompanied by an application provided by the City which provides necessary information as determined by the City and State Law.
- (b) Every application for a license shall be verified and filed with the City Clerk.

#### **Section 6-53. Procedure for issuance.**

The following procedure shall be followed in processing applications for licenses under this Article:

- (a) All applications shall be referred to such City departments as the City deems necessary for the verification, investigation and inspection of premises and facts as set forth in the application.
- (b) After receipt of the reports and recommendations by the City staff the City Council shall conduct a public hearing. Prior to such hearing the City Clerk shall publish in the official newspaper a notice of public hearing setting forth the day, time and place when the hearing will be held, the name of the applicant, the premises where the business is to be conducted and such information as the City may determine. Such notice shall be published at least ten (10) days prior to the hearing. At the hearing opportunity shall be given to any person to be heard for or against the granting of a license. After the hearing the City Council may either grant or deny the license. If the license is granted, the City Council may withhold its issuance until the applicant has qualified in all respects for the license. If the premises to be licensed are not complete at the time that the hearing is conducted, the City Council may grant the license but shall withhold its issuance until the premises have been completed in accordance with the requirements of this Code and other ordinances of the City and in accordance with the representations made by the applicant.
- (c) Each license shall be issued to the applicant only. Each license shall be issued only for the premises described in the application.
- (d) The City Clerk shall, within ten (10) days after the issuance of any license under this article, submit to the Commissioner the full Licensee information as required by the Commissioner, along with the effective and expiration date of the license. The City Clerk shall also submit to the Commissioner proof that Liquor Liability/Proof of Financial Responsibility is in place for the licensed period.

**Section 6-54. Bonds.**

- (a) At the time of filing an application for a license under this Article, the applicant shall file with the City Clerk one of the following:
  - (1) A bond in the amount of \$5,000 with corporate surety;
  - (2) A one-time cash security deposit in the form of a cashier's check in the amount of \$5,000; or
  - (3) A letter of credit in the amount of \$5,000.
- (b) The surety bond or letter of credit required by this Article shall be subject to the approval of the City.
- (c) The surety on such bonds shall be a surety company duly licensed to do business in the State and the letters of credit shall be a bank duly licensed to do business in the State. The bond or letter of credit shall be approved as to form and execution by the City. All surety bonds and letters of credit, when approved by the proper City officers, shall be deposited with the City Clerk.
- (d) All such bonds, cash security deposits, and letters of credit shall be conditioned as follows:

- (1) The licensee will obey the laws relating to the licensed business.
  - (2) That the licensee will pay to the City when due all taxes, license fees, penalties and other charges provided by law.
  - (3) That in the event of violation of any law relating to the business for which the license has been granted for the sale of liquor, the bond, cash security deposit or letter of credit shall be forfeited to the City.
- (e) All such bonds and letters of credit shall run concurrent with the period of the license, and shall provide that no cancellation for any cause can be made either by the bonding company, the applicant or the bank, without such person first giving thirty (30) days' written notice to the City, addressed to the City Clerk, of intention to cancel the bond or letter of credit.

**Section 6-55. Hours of operation & Security.**

- (a) No “on-sale” of intoxicating liquor shall be made during the times when such sale is prohibited by State law.
- (b) No “on-sale” of intoxicating liquor shall be made:
  1. Between the hours of 1:00 a.m. and 8:00 a.m. on the days of Monday through Saturday, except as provided within this Article.
  2. After 1:00 a.m. on Sundays, except as provided by this Article.
- (c) On-Sale Intoxicating Liquor Licensees shall evacuate the premises by 1:30 a.m. every day, except as provided for in this Article.
- (d) Sunday Sales; On-Sale.
  1. It is unlawful for any establishment, directly or indirectly, to sell or serve intoxicating liquors on Sundays without first having obtained a Special Sunday License from the State of Minnesota and the City of Anoka for a period of one (1) year for a fee to be determined by City Council. A special license may be revoked by the governing body for cause. Application for the special license shall be made to the City in the same manner as applications for other licenses to sell intoxicating liquor are made.
  2. Establishments to which a Sunday On-Sale License has been issued to or hereafter may be issued to, which are hotels, restaurants, brewpubs or clubs as defined by Minn. Stat. § 340.07 and the Anoka City Code, and which have facilities for serving not less than thirty (30) guests at one time, may ~~begin serving~~ **serve** intoxicating liquor ~~at 10:00 a.m. on Sundays~~ **during the times as prescribed by State Law and** in connection with the serving of food, provided that the licensed establishment is in compliance with the Minnesota Clean Indoor Air Act.
- (e) Sales after 1:00 a.m.; Special 2:00 a.m. License.
  1. State Permit Required. No licensee may sell intoxicating liquor “on-sale” between the hours of 1:00 a.m. and 2:00 a.m. unless the licensee has obtained a permit from the Commissioner of the MN Department of Public Safety, Liquor Control Division, pursuant to Minnesota Statutes.

2. City's Special 2:00 a.m. License Required. No licensee may sell intoxicating liquor "on-sale" between the hours of 1:00 a.m. and 2:00 a.m. unless the licensee has obtained a Special 2:00 a.m. License from the City. Special 2:00 a.m. licenses are at a fee established by the City Council. Special 2:00 a.m. Licenses shall run concurrent with the licensee's original On-Sale Intoxicating Liquor License for a period of one year to expire on December 31<sup>st</sup>.
  3. Days Permitted. Special 2:00 a.m. Licenses shall be issued only to allow sales until 2:00 a.m. on Fridays, Saturdays, Sundays, Mondays, March 18<sup>th</sup>, Thanksgiving Day, July 5<sup>th</sup> and New Years Day.
  4. Special 2:00 a.m. Licensees shall be required to offer the sale of food to its customers until 1:00 a.m. on Fridays, Saturdays, Sundays, Mondays, March 18<sup>th</sup>, Thanksgiving Day, July 5<sup>th</sup> and New Years Day.
  5. Special 2:00 a.m. Licensees shall evacuate the premises by 2:30 a.m. on Fridays, Saturdays, Sundays, Mondays, March 18<sup>th</sup>, Thanksgiving Day, July 5<sup>th</sup> and New Years Day.
- (f) Security Requirements for Special 2:00 a.m. License Holders in the Downtown Entertainment District.
1. Security Personnel must be on site for all licensed locations that hold a Special 2:00 a.m. License.
    - a. A minimum of one (1) Security Person shall be on-site from 11:00 p.m. until closing on Fridays, Saturdays, Sundays, Mondays, March 17<sup>th</sup>, March 18<sup>th</sup>, Thanksgiving Eve and Day, July 4<sup>th</sup> and July 5<sup>th</sup> and New Years Eve and Day.
    - b. A Security Person shall be posted at every entrance and exit to the business from 1:00 a.m. until closing on Fridays, Saturdays, Sundays, Mondays, March 17<sup>th</sup>, March 18<sup>th</sup>, Thanksgiving Eve and Day, July 4<sup>th</sup> and July 5<sup>th</sup> and New Years Eve and Day. Fire exits that are used only in emergency situations are excluded from this requirement.
  2. Security personnel shall be clothed in wear or have clearly displayed identification tags, that identify them as security personnel and which provides their name and the name of the establishment for which they are providing the security service.
- (g) Plastic Beverage Containers for Special 2:00 a.m. License Holders located in the Downtown Entertainment District.

Between the hours of 1:00 a.m. and closing, plastic beverage containers must be used for or in the distribution of beverages at establishments located in the Downtown Entertainment District. Containers must have the business names printed upon the container or other visible identification as agreed upon by City staff. Manufactured bottle beverages are excluded from this requirement.

**Section 6-56. Wine licenses.**

- (a) The City may issue an On-Sale Wine License with the approval of the Commissioner to

a restaurant having facilities for seating at least 25 guests at one time. A wine license permits the sale of wine of up to 24 percent (24%) alcohol by volume for consumption with the sale of food. A wine license authorizes the sale of wine on all days of the week unless the City Council authority restricts the license's authorization to the sale of wine on all days except Sundays.

- (b) The City Council may by ordinance authorize the holder of an On-Sale Wine License issued pursuant to this Chapter, who is also licensed to sell 3.2 percent malt liquors at on-sale, and whose gross receipts are at least 35 percent (35%) attributable to the sale of food, to sell Strong Beer on-sale without an additional license, unless otherwise permitted by State Law.
- (c) The City may issue an On-Sale Wine License with the approval of the Commissioner to a licensed bed and breakfast facility. A license under this section authorizes a bed and breakfast facility to furnish wine only to registered guests of the facility.

**Section 6-57. Temporary On-Sale Intoxicating Liquor Licenses.**

Temporary licenses for the on-sale of intoxicating liquor shall be issued on the following terms and conditions, as well as those set forth in this Article:

- (a) A club or charitable, religious or other nonprofit organization in existence for a least three (3) years may apply for and be granted a temporary license for the on-sale of intoxicating liquor in connection with a social event within the City. The license shall be issued for not more than four (4) consecutive days, which may authorize sales on premises other than those owned or permanently occupied by the holder of an on-sale liquor license.
- (b) Applicant must have been in existence and actively engaged in programs in the City intended to further and promote the purposes for which organized for a period of at least eighteen (18) consecutive months prior to the date of application for such license.
- (c) Application for a license under this section shall be made on the State Liquor Control Division form provided for such licenses and shall be accompanied by application and license fees in the amounts determined by the City Council and proof of financial responsibility in the amount of \$300,000.00 single limit coverage. All applications must be submitted to the City Clerk at least thirty (30) days in advance of the days for which such license is requested. Upon review of the application, the City Council shall approve or disapprove the license in its discretion after considering input from any person heard for or against the granting of the license, based upon consideration of the health, safety and general welfare of the citizens of the City.
- (d) Licenses issued under this section are subject to all laws and ordinances governing the sale of liquor except Minn. Stats. § 340A.409 and those laws and ordinances which by their nature are not applicable. Licenses under this section are not valid unless approved by the Commissioner.

**Section 6-58. License renewal.**

- (a) At the time of submittal of an application for a renewal of an On-Sale Intoxicating Liquor or Wine license, that has been in effect for a full twelve (12) preceding months, the applicant shall file with the City Clerk a statement made and signed by a Certified Public Accountant that shows the total gross sales and the total food sales of the restaurant for

the 12-month period immediately preceding the date for filing renewal applications, which verifies that a minimum of 35% of the total gross sales is derived from the sale of food. Licensees that hold a “Club” license as defined by Minnesota Statutes are exempt from this requirement. Licensees that have obtained special legislation from the State of Minnesota are exempt from this requirement.

**Section 6-59. Suspension or revocation.**

The City Council may suspend or revoke an On-Sale Intoxicating, Wine or Temporary On-Sale Intoxicating Liquor License for the violation of Minn. Stats. § 340A and shall revoke such license for any willful violation which, under the laws of the State, is grounds for mandatory revocation, and shall revoke for failure to keep the insurance required by this chapter. The City Council may revoke or suspend any license or impose a civil fine for any violation of this chapter or State law relating to alcoholic beverages. The procedure to be followed shall be as set forth in Minn. Stats. § 340A.415.

**Sections 6-60 thru 6-79. Reserved.**

# COUNCIL MEMO FORM

9.2

Meeting Date	July 6, 2015
Agenda Section	Ordinances & Resolutions
Item Description	ORD/Amendment to Chpt 6, Article IV; Brewery/Taproom License & Micro Distillery Cocktail Room License (2 <sup>nd</sup> reading)
Submitted By	Amy Oehlers, City Clerk

## **BACKGROUND INFORMATION**

In this recent legislative session the Legislature amended some of the sections of Minn. Stat. § 340A, which regulate Liquor.

Staff and the City Attorney reviewed the new law and are proposing an amendment that would allow the sale of Growlers on Sunday.

### **ARTICLE IV. Brewery/Taproom License and Micro Distillery Cocktail Room License**

#### **Section 6-90. Classification(s).**

A Brewer licensed under Minn. Stat. § Section 340A.301 may be issued an On-Sale Brewery Taproom License for the “on-sale” of malt liquor produced on the licensed premises which may also be sold to other bars, restaurants and off-sale liquor stores if permitted by State Law and issued a license by the Minnesota Department of Public Safety, Alcohol & Gambling Enforcement Division, and a Micro Distillery licensed under Minn. Stat. § 340A.301 may be issued an On-Sale Cocktail Room License for the “on-sale” of distilled spirits produced on the licensed premises, which may also be sold to other bars, restaurants and off-sale liquor stores if permitted by State Law and issued a license by the Minnesota Department of Public Safety, Alcohol & Gambling Enforcement Division, subject to the following conditions:

- (a) The on-sale of malt liquor and distilled spirits may only be made during the days and hours that “on-sale” of liquor may be made, as prescribed by State Law or within this Chapter.
- (b) A Brewer may only hold one (1) Brewery Taproom License within the City.
- (c) A Mirco Distiller may hold only one (1) Micro Distillery Cocktail Room License within the City.
- (d) The only beveraged alcohol that may be sold or consumed on the premises of a licensed Brewery Taproom or Cocktail Room will be the malt liquor or distilled spirits produced by the Brewer or Micro Distiller upon the Brewery Taproom or Cocktail Room Premises.
- (e) The holder of a Brewery Taproom License is permitted by this Article to sell Growlers, as defined in Article I of this Chapter **during the times as prescribed by State Law.**

Again, staff is proposing the wording in this amendment, so that we are consistent with State Law, listing that the sales may occur “during the times prescribed by State Law”.

There were no changes from the first reading.

## **FINANCIAL IMPACT**

No cost for this amendment.

## **COUNCIL ACTION REQUESTED**

Request that the Council hold the second reading and adopt the ordinance.



2015 First Avenue, Anoka, MN 55303  
Phone: (763) 576-2700 Website: [www.ci.anoka.mn.us](http://www.ci.anoka.mn.us)

**CITY OF ANOKA, MINNESOTA  
ORDINANCE**

**ORD-2015-**

THE COUNCIL OF THE CITY OF ANOKA ORDAINS:

**Section 1.** Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, and upon a review of a study conducted by City staff, amendments of Chapter 6, Alcoholic Beverages, Articles IV, Brewery/Taproom License & Micro Distillery Cocktail Room License, are hereby adopted, by an affirmative vote of a majority of the Anoka City Councilmembers present, to read as Exhibit A, hereto attached, with stricken text removed and highlighted text inserted into existing code:

**Section 2:** This Ordinance shall be in full force and effective upon passage and seven days after publication.

ATTEST:

	Introduced:	June 15, 2015	
	Adopted:	_____	
	Published:	_____	
_____	Effective:	_____	
Phil Rice, Mayor			

	Aye	Nay	Abstain	Absent
Rice	_____	_____	_____	_____
_____	_____	_____	_____	_____
Amy T. Oehlers, City Clerk	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____

## CHAPTER 6. ALCOHOLIC BEVERAGES

### ARTICLE IV. Brewery/Taproom License and Micro Distillery Cocktail Room License

#### **Section 6-90. Classification(s).**

A Brewer licensed under Minn. Stat. § Section 340A.301 may be issued an On-Sale Brewery Taproom License for the “on-sale” of malt liquor produced on the licensed premises which may also be sold to other bars, restaurants and off-sale liquor stores if permitted by State Law and issued a license by the Minnesota Department of Public Safety, Alcohol & Gambling Enforcement Division, and a Micro Distillery licensed under Minn. Stat. § 340A.301 may be issued an On-Sale Cocktail Room License for the “on-sale” of distilled spirits produced on the licensed premises, which may also be sold to other bars, restaurants and off-sale liquor stores if permitted by State Law and issued a license by the Minnesota Department of Public Safety, Alcohol & Gambling Enforcement Division, subject to the following conditions:

- (a) The on-sale of malt liquor and distilled spirits may only be made during the days and hours that “on-sale” of liquor may be made, as prescribed by State Law or within this Chapter.
- (b) A Brewer may only hold one (1) Brewery Taproom License within the City.
- (c) A Mirco Distiller may hold only one (1) Micro Distillery Cocktail Room License within the City.
- (d) The only beveraged alcohol that may be sold or consumed on the premises of a licensed Brewery Taproom or Cocktail Room will be the malt liquor or distilled spirits produced by the Brewer or Micro Distiller upon the Brewery Taproom or Cocktail Room Premises.
- (e) The holder of a Brewery Taproom License is permitted by this Article to sell Growlers, as defined in Article I of this Chapter-**during the times as prescribed by State Law.**

A Brewery Taproom License may not be issued to a Brewer if the Brewer seeking the license, or any person having an economic interest in the Brewer seeking the license or exercising control over the Brewer seeking the license, is a Brewer that brews or produces more than 250,000 barrels of malt liquor annually or a winery that produces more than 250,000 gallons of wine annually, as defined and prescribed by Minn. Stat. § 340.301.

A Cocktail Room License may not be issued to a Micro Distillery if the Micro Distiller seeking the license, or any person having an economic interest in the Micro Distillery seeking the license or exercising control over the Micro Distillery seeking the license, is a Micro Distiller that produces more than 40,000 proof gallons of premium, distilled spirits in a calendar year.

#### **Section 6-91. Application.**

- (a) Application for a license under this Article shall be made on the application provided by the City which provides necessary information as determined by the City and State Law.
- (b) Every application for a license shall be verified and filed with the City Clerk.

#### **Section 6-92. Procedure for Issuance.**

The following procedure shall be followed in processing applications for licenses issued under this Article:

- (a) All applications shall be referred to such City departments as the City deems necessary for the verification, investigation and inspection of premises and facts as set forth in the application.
- (b) Upon successful completion of verification, investigation and necessary inspections, all new licenses shall be submitted to the City Council for approval.
- (c) Licenses issued under this article are subject to all laws and ordinances governing the sale of liquor except Minn. Stats. § 340A.409 and those laws and ordinances which by their nature are not applicable.

**Section 6-93. Suspension or revocation.**

The City Council may suspend or revoke a Brewery Taproom License or Cocktail Room License for any violation of Minn. Stats. § 340A and shall revoke such license for any willful violation which, under the laws of the State, is grounds for mandatory revocation, and shall revoke for failure to keep the insurance required by this chapter. The City Council may revoke or suspend any license or impose a civil fine for any violation of this chapter or State law relating to alcoholic beverages. The procedure to be followed shall be as set forth in Minn. Stats. § 340A.415.

# COUNCIL MEMO FORM

9.3

Meeting Date	July 6, 2015
Agenda Section	Ordinances & Resolutions
Item Description	RES; Summary of Ordinance amendments to Chpt 6, Article II & Article IV.
Submitted By	Amy Oehlers, City Clerk

## **BACKGROUND INFORMATION**

Under Items 9.1 & 9.2, the Council approved amendments to Chpt 6, Articles II & IV.

Minn. Stat. § 331A.01, subd 10 & 412.191 subd 4 authorize the adoption of a summary of ordinance amendments for publication purposes. A summary publication results in a substantial monetary savings for the City.

Attached is a resolution approving the summary and authorizing its' publication.

## **FINANCIAL IMPACT**

Publication costs of approximately \$50.00.

## **REQUESTED COUNCIL ACTION**

Approve the resolution. Must be approved by a 4/5's vote.



2015 First Avenue, Anoka, MN 55303  
Phone: (763) 576-2700 Website: [www.ci.anoka.mn.us](http://www.ci.anoka.mn.us)

**CITY OF ANOKA, MINNESOTA  
RESOLUTION**

**RES-2015-**

**WHEREAS**, Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, the Anoka City Council has determined the sufficiency of publication of a Summary of the Ordinance which informs the public of the amendments made to the City Code. Publication of the title of the enactment and summary of the amendments shall be deemed to fulfill all legal publication requirements. The full text of the ordinance is available for public inspection in the office of the City Clerk or on the City website at [www.ci.anoka.mn.us](http://www.ci.anoka.mn.us).

**NOW, THEREFORE, BE IT RESOLVED**, that the Anoka City Council hereby approves, by a 4/5's vote of its members, the following summary of amendments to Chapter 6, Alcoholic Beverages, Articles II & IV of the Anoka City Code (ORD-2015-XXXX).

**AMENDING CHAPTER 6; ALCOHOLIC BEVERAGES**

**Article II.** Amended to meet recent legislative changes to Minnesota Law permitting the sale on-sale of alcoholic beverages at 8:00 a.m. on Sundays.

**Article IV.** Amended to meet recent legislative change to Minnesota Law permitting the sale of Growlers on Sundays.

The above amendments to Chapter 6 of the Anoka City Code shall become effective seven (7) days after publication of this Resolution.

Adopted by the Anoka City Council on this the 6<sup>th</sup> day of July 2015.

ATTEST:

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Amy T. Oehlers, City Clerk

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Phil Rice, Mayor

# COUNCIL MEMO FORM

9.4

Meeting Date	July 6, 2015
Agenda Section	Ordinances & Resolutions
Item Description	RES/Approving the Highway 10 Anoka Solution Plan
Submitted By	Greg Lee, Public Services Director

**BACKGROUND INFORMATION:**

The Trunk Highway 10 Access Planning Study was completed in September 2014. On November 3, 2014 the City Council accepted the Trunk Highway 10 Access Planning Study with some noted concerns in regards to the implementation of the various projects that make up the study. See attached implementation plan.

**DISCUSSION:**

To address concern with the Trunk Highway 10 Access Planning Study the City of Anoka hired the engineering firm of Bolton Menk to assist the City in addressing these concerns by further refining various elements of the Highway 10 Access Planning Study and exploring several options.

The result is an overall layout plan of Highway 10 from Main Street to the City’s western city limits. This plan is currently being referred to as the Anoka Solution Plan for Highway 10, as its goal was to refine the Highway 10 Access Planning Study to best address some of the issues raised by the City of Anoka. Attached is a copy of the Layout Plan and a document that summarized the Anoka Solution for Highway 10.

The layout plan and summary document has been presented to several agencies and organizations including; Mn/DOT, Anoka County, and the Highway 10 Workgroup. The City also conducted an Open House Meeting on June 18<sup>th</sup> to present this plan business and property owners along this segment of Highway 10. On June 29, 2015 this plan was presented to the City Council.

Based on current input, staff is recommending that the City Council approve the Anoka Solution Plan for Highway 10.

**COUNCIL ACTION REQUESTED:**

It is recommended the City Council adopt the attached resolution approving the Anoka Solution Plan for Highway 10.



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**CITY OF ANOKA, MINNESOTA  
RESOLUTION**

**RES-2015-XX**

**RESOLUTION APPROVING THE ANOKA SOLUTION PLAN FOR HIGHWAY 10**

**WHEREAS**, the Highway 10 Access Planning Study was completed in partnership with Minnesota Department of Transportation (MnDOT), Anoka County, Metropolitan Council, and the City of Ramsey, and

**WHEREAS**, on November 3, 2014 the City Council accepted the Trunk Highway 10 Access Planning Study with some noted concerns in regards to the implementation of the various projects that make up the study, and

**WHEREAS**, the City of Anoka hired the engineering firm of Bolton Menk to assist the City in addressing these concerns by further refining various elements of the Highway 10 Access Planning Study and exploring several options, and

**WHEREAS**, the result is an overall layout plan of Highway 10 from Main Street to the City's western city limits referred to as the Anoka Solution Plan for Highway 10, and

**WHEREAS**, the Anoka Solution Plan for Highway 10 has been presented to several agencies and organizations including; Mn/DOT, Anoka County, the Highway 10 Workgroup and was presented at an Open House Meeting on June 18<sup>th</sup> and to the City Council at a worksession meeting on June 29, 2015.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ANOKA AS FOLLOWS; that**

1. The City Council hereby approves the Anoka Solution Plan for Highway 10, which includes the layout and summary sheet.
2. The City Council hereby submits said plan for Highway 10 to Mn/DOT, Anoka County, and the Highway 10 Workgroup and requests their support of the plan.
3. The City Council hereby directs staff to continue to develop refinements to the plan and work with other agencies and legislative bodies to secure funding to implement said plan.

Adopted by Anoka City Council this the 6<sup>th</sup> day of July 2015.

ATTEST:

\_\_\_\_\_  
Amy T. Oehlers, City Clerk

\_\_\_\_\_  
Phil Rice, Mayor

## **HIGHWAY 10 ACCESS PLANNING STUDY**

### **Implementation Plan**

The City of Anoka sincerely applauds the efforts of MnDot, Anoka County, and the consulting engineers from Bolton & Menk in developing a plan and process that addresses traffic issues on TH in a cost effective manner based in large part on involvement of the public, affected properties owners and the cities of Anoka and Ramsey. This study has done what previous studies have not done – resulted in consensus for a majority of the proposed plan. However, the City of Anoka feels there are still a few issues to be resolved, as described in the project listing in this document.

As a starting point, the City of Anoka supports the following implementation plan (IP). This plan identifies issues that are likely beyond the scope of the TH 10 study but should be addressed as we begin implementation of the study. It is the City of Anoka's desire to have a dialog about these issues with the project partners as we move forward to implementation. Further study, review, and analysis of the Implementation Plan will be necessary to resolve design issues not addressed in the TH 10 study.

## Implementation Plan Projects

### **Project 1: Pedestrian Improvements / Median Barrier with Fence / Trail Connections**

Study Project Number/Designation: Immediate - Subarea 5

Project Estimated Cost: \$784,700

This project reduces pedestrian / vehicle conflicts by making trail connections to get pedestrians to designated crossing areas along TH10 (Thurston Ave and Fair Oak Ave) and introduces median barriers and fencing to discourage pedestrians from crossing TH10 at non-designated areas. Anoka County has been awarded a grant through the Mn/DOT Municipal Agreement Program for this project. The grant is in the amount of \$662,100 with Anoka County contributing \$122,600 in design fees. Funds for this project will be available on July 1, 2015.

**Issues/Concerns:** The City of Anoka has concerns as to the aesthetics of temporary median barriers with a chain link fence on top. Since the median barrier and fence are portable, it is probable, if not highly likely that these elements will be relocated with a future project and become permanent. Given this, the City of Anoka proposes wrought iron style fencing, or a material that is similar in durability and appearance to wrought iron and provides an appearance similar to the streetscape theme adopted by the City for the Main Street Projects.




**Temporary Pedestrian Safety Improvements**  
(North Side Verdale to Fair Oak & South Fair Oak to Main)

Highway 10 Access Planning Study

**Achieves:**

- Addresses high level of uncontrolled pedestrian crossings
- Directs pedestrians to controlled crossing at traffic signal
- Improves connectivity with downtown Anoka
- Low cost, immediate response at site of 2012 pedestrian fatality



**Priority: Immediate**  
**Cost: \$250,000 to \$475,000**

- Median Barrier With Fence
- Select Trail Connections



**BOLTON & MENK, INC.**  
Consulting Engineers & Surveyors

## Project 2: Riverdale Drive Extension (Option A)

Study Project Number/Designation: Short-Term – 4-1-3/ 4-1-4

Project Estimated Cost: \$2,300,000

This project extends Riverdale Drive as a frontage road along the south side of Trunk Highway 10 from Tungsten Street east to the Kings Island Trailhead Property. The City of Anoka, City of Ramsey, and Ramsey businesses prefer Option A. Anoka would submit this project, or a portion thereof, to the Mn/DOT Municipal Agreement Program. The City of Anoka will work with the property owner in Anoka to pursue the necessary right-of-way.

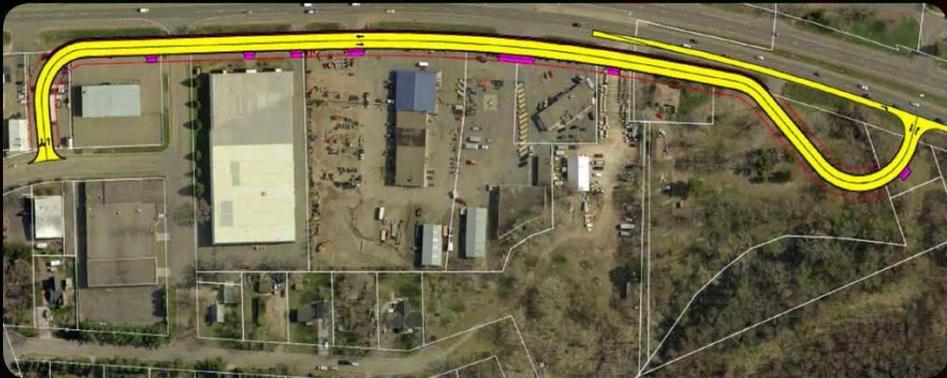
**Issues/Concerns:** The City of Anoka prefers to extend this roadway to the east to utilize more city-owned property and minimize the costs associated with taking of private property (6058 Trunk Highway 10) for right-of-way.



### Riverdale Dr Extension (Option A)

(East of Tungsten St)

Highway 10 Access Planning Study



- 7 access points removed from Hwy 10
- Supports existing businesses and city's redevelopment goals
- Supports sequencing of other improvements on Hwy 10
- Flexibility for redevelopment potential

**Priority: Short Term**  
**Cost: \$3.0M**

- New Right In/Right Out Access on Hwy 10
- Frontage Road From Tungsten St to New Access

**BOLTON & MENK, INC.**  
Consulting Engineers & Surveyors

### Project 3: Green Haven Parkway – From Thurston Avenue to West Main Street

Study Project Number/Designation: Immediate – 5-1-1

Project Estimated Cost: \$5,000,000

This project creates a parkway / frontage road along the north side of Trunk Highway 10 from Thurston Avenue to West Main Street which will act as a reliever for TH10. All TH10 partner agencies concur that this is an immediate priority and is necessary to have in place before any work impacting capacity on TH10 is initiated. Anoka County has submitted a “suggestion” as part of the Corridors of Commerce grant process that this project, along with three (3) other TH10 Study projects in Anoka, would make good candidates if funds are available. These funds, if granted, would be for pre-letting, right-of-way acquisition, pre-design and/or environmental documentation in an estimated amount of \$2,900,000.

**Issues/Concerns:** The City of Anoka appreciates Anoka County’s efforts to secure funds for pre-letting activities. Green Haven Parkway and the associated connection streets of West Main Street and Thurston Avenue are currently and will remain a-City Streets. As such, the City of Anoka must have an active role in the design and approval of the design for Green Haven Parkway. There are currently design elements affecting the alignment of this roadway that will need further review and consideration by the City. These are:

- Fairoak versus Verndale alignment options – these two options need to be studied
- Connexus Tower Site – efforts should be made to acquire this site to create a better alignment
- ATK Site – further discussions are needed to determine ATK’s current and future needs for this site. This will determine if the west end of the Green Haven Parkway alignment is closer to the railroad tracks or closer to the building.



### New Local Street Connection

[Thurston Ave to Main St]

Highway 10 Access Planning Study



**Priority: Immediate**  
**Cost: \$5.0M**

- Continuous Connection of Greenhaven Pkwy
- New Intersection on Thurston
- Remove All-Way Stop on Thurston

**Achieves:**

- Connects Anoka Technical College and industrial park with downtown Anoka
- Critical local system connection along north side of Hwy 10
- Supports sequencing for other improvement on Hwy 10
- Supports city's redevelopment goals

**BOLTON & MENK, INC.**  
Consulting Engineers & Surveyors

**Project 4: Fairoak Avenue Intersection Signal Removal, South Frontage Roadway – from Fairoak Avenue to West Main Street, and Thurston Avenue Grade Separation (Opion B)**

Study Project Number/Designation: Immediate 5-1-12a, Immediate 5-1-3, Short-Term Subarea 5

Project Estimated Cost: \$9.6M + \$2.6M + \$28M = \$40.2M

This project combines three projects identified in the TH10 Study. The combination is being proposed to expedite the construction process and consequential inconveniences incurred by businesses and the traveling public. Perhaps more importantly, it eliminates the interim operations whereby eastbound Thurston Avenue is signalized and uncontrolled left turns, from westbound TH10 onto southbound Fairoak Avenue, are allowed. The City of Anoka understands that combining these projects is contrary to the goal of the study to break the improvements into smaller projects that are more likely to receive funding. The City is open to ways to break these into smaller projects; provided that any interim project does not leave eastbound Thurston Avenue signalized, and does not permit uncontrolled left turns from westbound TH10 onto southbound Fairoak Avenue.

As previously stated, Anoka County has submitted a “suggestion” as part of the Corridors of Commerce grant process that these three (3) TH10 Study projects in Anoka would make good candidates if funds are available. If funds are granted for pre-letting, right-of-way acquisition, pre-design and/or environmental documentation, this would reduce the total project cost by \$2,864,000. This would reduce the unfunded portion from \$40.2M to \$37.4.

**Issues/Concerns:** In addition to the uncontrolled left turns from westbound TH10 onto southbound Fairoak Avenue previously stated, the City of Anoka has concerns that the plan closes Fairoak Avenue at TH10 and disconnects businesses and neighborhoods on the north and south sides of TH10. With a current traffic volume of 2500 vehicles per day, the City of Anoka believes that further study is warranted to better understand the options of keeping the Fairoak Avenue connection at TH10; either as an underpass or overpass. In comparison, an overpass was built at 129th Avenue in Blaine in 2009 that carried only 1500 vehicles per day over TH 65.



### Fairoak Traffic Signal Removal

Highway 10 Access Planning Study



**Priority: Immediate**  
**Cost: \$9.6M**

- Reduced Conflict Intersection at Fairoak Ave
- Frontage Road from Cutters Grove to Fairoak Ave
- Pedestrian Overpass Near Verndale Ave

#### Achieves:

- Removes 2nd of 5 traffic signals from Hwy 10
- Reduces westbound signal backup from 1 mile to ¼ mile during afternoon peak
- Addresses site of more than 250 rear end crashes over 10 years
- Acceptable to most adjacent businesses
- Supports sequencing for other improvements on Hwy 10

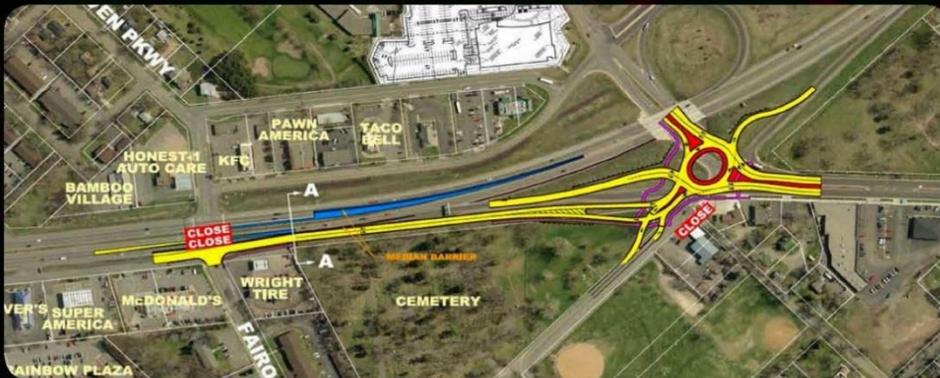
BOLTON & MENK, INC.  
Consulting Engineers & Surveyors



### South Frontage Road

(Fairoak Ave to Main St)

Highway 10 Access Planning Study



**Priority: Short Term**  
**Cost: \$2.6M**

- Frontage Road From Fairoak to Main St
- Improved Intersection With Hwy 10 Interchange
- Better Utilizes Hwy 10 Bridge Over Main St

#### Achieves:

- Connects Fairoak Ave businesses and residents with downtown Anoka
- Critical local street connection along south side of Hwy 10
- Completes removal of Fairoak intersection from Hwy 10
- Better utilization of existing Hwy 10 / Main Street interchange

BOLTON & MENK, INC.  
Consulting Engineers & Surveyors



### Thurston Ave Grade Separation (Option B)

Highway 10 Access Planning Study



Priority: Short Term  
Cost: \$16M - \$28M

- Hwy 10 Flyover With Access
- Frontage Road At Anoka Technical College

#### Achieves:

- Removal of 3rd of 5 traffic signals from Hwy 10
- Provides grade separated access on Hwy 10
- Continuous frontage road between Sunfish Lake Blvd & Thurston Ave
- Flexibility for grade separation option and sequencing

BOLTON & MENK, INC.  
Consulting Engineers & Surveyors



129<sup>th</sup> Avenue Overpass Bridge in Blaine

# Anoka Solution



ANOKA SOLUTION

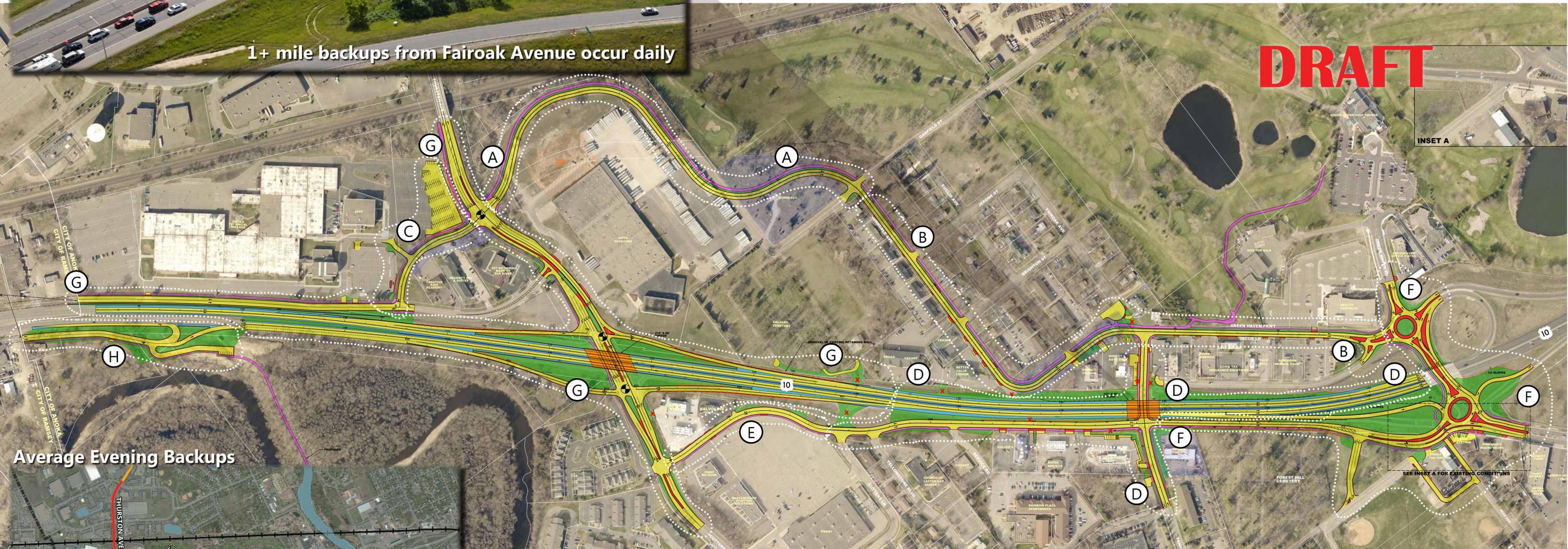


1+ mile backups from Fairoak Avenue occur daily

To reduce crashes and improve mobility issues, it is reasonable and responsible to implement lower cost, high benefit measures that incrementally improve safety and operations for all users of the Highway 10 corridor.

- Existing Issues**
- 50,000-60,000 vehicles per day
  - Principal Arterial moves regional freight
  - 1+ mile back-ups during peak hour
  - 19 mph avg. peak hour speed (60 mph posted)
  - 785 crashes in past ten years (4 fatal)
  - Crash Rate 3x, Severity Rate 4x (state average)
  - Segmented local network forces local highway trips

- Investment Results**
- > 75% delay reduction
  - > 67% crash reduction
  - Local trips on local network
  - Safe and efficient movement of goods and services



ROW Acquisition - \$4.7M  
 Project Development - \$12.3M  
 Construction - \$61.2M

**Total Funding Needed:**  
**\$78.2M**

The City of Anoka is continuing to work closely with MnDOT, Metropolitan Council, Anoka County, and the City of Ramsey to plan, design, and implement **fiscally responsible** safety and operation improvements to benefit all Highway 10 corridor users.



# Anoka Solution

**These are high benefit projects that are fiscally responsible**

ANOKA SOLUTION

**Each project is identified as a standalone project which has independent vitality. The City of Anoka is actively furthering the study and outreach for all components of this vision. The city is actively pursuing the necessary right-of-way. Numerous parcels are already in city possession. The City of Anoka is also considering and seeking all potential funding sources. The city looks forward to the continued partnership with MnDOT, Metropolitan Council, Anoka County, and the City of Ramsey to further plan, obtain funding, design, and implement the Anoka Solution.**

**A. Green Haven Parkway Phase I**

- Local trips are forced onto Highway 10 to circulate this area of the community
- Introduces a public connection between Thurston Avenue and Garfield Street
- Allows local trips to circulate between Thurston Avenue and Main Street on the local street network
- The City is in process of reaching agreements on the needed right-of-way

\$2.9M / 2016 Estimated Construction

**E. South Frontage Road Phase I**

- Many travelers cut through the Kmart parking lot to circulate
- Provides a public connection from Cutters Grove to the existing frontage road
- Allows public circulation south of Highway 10 between access points

\$0.6M

**B. Green Haven Parkway Phase II**

- Provides a new connection between Verndale Avenue and Fair oak Avenue
- Closes Verndale Avenue access on Highway 10
- Provides bike and pedestrian accommodations
- City is in process of acquiring needed right-of-way

\$3.4M / 2017 Estimated Construction

**F. South Frontage Road Phase II**

- Today, there is no local connection between Fair oak and Main Street to the south of Highway 10
- Provides a new local connection from Fair oak to Main Street
- Reconfigures the Main Avenue interchange intersections to roundabouts
- Ties Highway 10 commercial properties to Downtown Anoka

\$3.6M

**C. Green Haven Parkway Phase III**

- Provides a new local street connection tying into existing frontage road
- Removal of All-Way-Stop near Highway 10 signal causing operational issues
- Pulls primary intersection away from Highway 10
- Provides significant improvements for mobility along Thurston Avenue, a major collector roadway within the city

\$3.6M

**G. Thurston Avenue Signal Removal**

- This intersection causes the 2<sup>nd</sup> most delay/safety issues in the region
- Removes the signal at the root of many of the problems in this segment
- Provides grade separation with access
- Includes shifting Highway 10 south to allow for frontage road extension into Ramsey
- Elevates Highway 10 20' and lowers Thurston Avenue 2'

\$34.5M

**D. Fair oak Avenue Signal Removal**

- This intersection causes the most delay/safety issues in the region
- Removes the signal at the root of many of the problems in this segment
- Closes the Fair oak Access on Highway 10
- Provides local street underpass / community connectivity
- Elevates TH 10 14' and lowers Fair oak Avenue 8'
- Safe bike/pedestrian crossings of Highway 10

\$28.8M

**H. Riverdale Drive Extension**

- Provides south side frontage to TH 10
- Ties in with City of Ramsey's plans
- Eliminates numerous access points from TH 10
- Provides an auxiliary lane to Thurston Avenue

\$1.1M



- LEGEND**
- █ PAVEMENT
  - █ CURB AND GUTTER
  - █ SHOULDER
  - █ SIDEWALK
  - █ TRAIL
  - █ LANDSCAPE
  - █ CONCRETE
  - █ POTENTIAL PROPERTIES
  - █ TRAIL IMPACT IN 2030
  - CONSTRUCTION LIMITS
  - X CLOSURE
  - X NORMAL
  - X RETAINING
  - X SIGNAL
- ALL HEIGHTS LISTED INCLUDE APPROX. 4% DEER FOR ESTIMATION



**THURSTON INTERCHANGE PREFERRED ALTERNATIVE** LOWER THURSTON AVE 2' AND RAISE TH10 20' 3200' OF TH 10 RECONSTRUCTION

**DRAFT**

**FAIROAK UNDERPASS PREFERRED ALTERNATIVE** LOWER FAIROAK AVE 8' AND RAISE TH10 14' 2900' OF TH 10 RECONSTRUCTION

**ANOKA SOLUTION**

JUNE 2015 CITY OF ANOKA

# COUNCIL MEMO FORM

9.5

Meeting Date	September 22, 2014
Agenda Section	Ordinances and Resolutions
Item Description	RES/Stormwater Maintenance Agreement for Rum River Shores North
Submitted By	Erik Thorvig, Economic Development Manager

## **BACKGROUND INFORMATION:**

There are various stormwater treatment systems for the Rum River Shores North development. They include infiltration areas and storm sewer pipes. Several of these features are not located within the public right-of-way; therefore an agreement needs to be executed outlining various long-term responsibilities and ownership by the City and homeowners association (HOA). The following is a general explanation of the agreement:

- 1.) There are six infiltration ponds within the development. They are the responsibility of the HOA to maintain. If the HOA fails to maintain them, the City has the right to enter upon the property and do necessary work which is then assessed to the HOA.
- 2.) There is storm sewer pipe within various drainage and utility easements on private property. In general, if the pipe is carrying water that was generated from the street, the pipe is the responsibility of the City. If the pipe is carrying water from an infiltration pond or other facility to a City pipe, it is the responsibility of the HOA.
- 3.) The document also provides the City access over the drainage and utility easements in order to perform any necessary work.

## **FINANCIAL IMPACT:**

There are no immediate financial impacts to this agreement. Over time the public storm sewer pipe will have to be replaced, just as it does in other areas of the City. The City will be financially responsible for the replacement of that pipe. Any failure to maintain the private system will result in the City doing any necessary work and assessing the HOA.

## **COUNCIL REQUESTED ACTION:**

Adopt the resolution approving a stormwater maintenance agreement for Rum River Shores North.



2015 First Avenue, Anoka, MN 55303  
Phone: (763) 576-2700 Website: [www.ci.anoka.mn.us](http://www.ci.anoka.mn.us)

**CITY OF ANOKA, MINNESOTA  
RESOLUTION**

**RES-2015-XX**

**RESOLUTION APPROVING A STORMWATER MAINTENANCE AND ACCESS  
AGREEMENT FOR RUM RIVER SHORES NORTH**

**WHEREAS**, The Ryland Group is developing a 67 unit single family subdivision called Rum River Shores North;

**WHEREAS**, there are various stormwater facilities within the development that include infiltration ponds and storm sewer pipe; and

**WHEREAS**, some of the facilities are not located within the public right-of-way; and

**WHEREAS**, an agreement shall be drafted to outline the various ownership and responsibilities of said stormwater facilities; and

**WHEREAS**, the City Council has determined that it would be in the best interest of the City to enter into a Stormwater Maintenance and Access Agreement attached hereto as Exhibit A.

**NOW, THEREFORE, BE IT RESOLVED**, that the Anoka City Council hereby approves the agreement, hereto attached as Exhibit A.

**BE IT FURTHER RESOLVED**, that the Mayor and Clerk are hereby authorized and directed to sign and execute an agreement in a form substantially similar to the agreement attached to this Resolution.

Adopted by the Anoka City Council this 6th day of July 2015.

ATTEST:

\_\_\_\_\_  
Amy T. Oehlers, City Clerk

\_\_\_\_\_  
Phil Rice, Mayor

**STORMWATER MANAGEMENT FACILITIES  
DECLARATION AND EASEMENT AGREEMENT**

THIS STORMWATER MANAGEMENT FACILITIES DECLARATION AND EASEMENT AGREEMENT is made and given on \_\_\_\_\_, 2015 by The Ryland Group (“Developer”) and Rum River Shores Homeowners’ Association, a Minnesota non-profit corporation (the “Association”), to the City of Anoka, a Minnesota municipal corporation, (“City”).

**WHEREAS**, Developer is the developer of certain real property located in Anoka County, Minnesota, legally described on Exhibit A attached hereto (“Property”); and

**WHEREAS**, stormwater management facilities on the Property will be connected to the City’s stormwater utility system, and the City’s system and the surface waters of the City and the State may be adversely affected by the operation and maintenance of stormwater management facilities on the Property; and

**WHEREAS**, Developer and the City previously entered into a Development Agreement relative to the Property, and in furtherance of the parties’ rights and obligations as set forth in the Development Agreement, the parties wish to memorialize said rights and obligations further through the execution and recording of this Stormwater Management Facilities Declaration and Easement Agreement (“Agreement”); and

**WHEREAS**, Developer has established the Association pursuant to a Declaration of Covenants, Conditions and Restrictions for the Property dated \_\_\_\_\_ (the “Declaration”), part of the responsibilities of which is to ensure the proper repair, replacement and maintenance of the Stormwater Management Facilities as defined and described in this Agreement.

**WHEREAS**, all platted lots within the Property, whether still owned by Developer or by third parties, are subject to the Declaration of Covenants, Conditions and Restrictions for the Property, the Articles, and the Bylaws of the Association (“Association Documents”).

**WHEREAS**, it is the intention of the parties that all owners of lots contained within the Property shall be subject to this Agreement by and through the authority contained within the Association Documents.

**NOW, THEREFORE**, Developer and the Association declare that the Property is, and shall be, held, transferred, sold, conveyed and occupied subject to the easement hereinafter granted and the terms of this Agreement.

1. **Definitions.** For purposes of this Agreement, the following terms shall have the meanings given.

1.1. “Stormwater Management Facilities” means the following improvements designed and constructed to manage stormwater, with the designation of the improvement corresponding to the designation on Exhibit B, and the approved plans for the Stormwater Management Facilities.

1.1.1. Storm Sewers

1.1.2. Stormwater Holding Ponds

1.1.3. Infiltration Areas

2. **Association’s Obligations.**

2.1. The Developer has or shall construct Stormwater Management Facilities in accordance with the final Storm Sewer Plan attached hereto and made a part hereof as Exhibit B. A full size original of Exhibit B is on file with the City Engineer of the City.

2.2. Once constructed, the Association shall inspect the Stormwater Holding Ponds and Infiltration Areas as frequently as is necessary to ensure proper functioning, and shall provide the City with verification and findings of such inspections upon request.

2.3. The Association shall continuously and perpetually maintain, clean, repair and replace the Stormwater Holding Ponds and Infiltration Ponds. All Stormwater Holding Ponds and Infiltration Ponds shall be so maintained, repaired and replaced as to maintain their original, approved design, function, volume, capacity, and efficiency.

2.4. Association shall own and be responsible for the inspection, maintenance, repair and replacement of the following:

- a.) That Storm Sewer located running between platted Lots 7 and 8, Block 2, Rum River Shores North; and
- b.) That Storm Sewer located running on the north part of platted Lots 7 and 8, Block 2, Rum River Shores North; and

- c.) That Storm Sewer located running on the east part of platted Lots 5, 6, 7 and 8, Block 3, Rum River Shores North; and
- d.) That Storm Sewer located running between platted Lots 6 and 7, Block 3, Rum River Shores North; and
- e.) That Storm Sewer located running on the south part of Lot 16, Block 3, Rum River Shores North;

All as further identified and described in Exhibit B.

- 3. **City's Obligations.** Once constructed and accepted by the City, all Storm Sewers identified in Exhibit B, with the exception of that Storm Sewer identified in Section 2.4 above, shall be owned by the City who shall be responsible for the inspection, maintenance, repair and replacement of said Storm Sewers.

- 3. **Enforcement.**

- 3.1. This Agreement is enforceable by the City acting through its City Council. The City may enter the Property for the purposes of inspection of the Stormwater Management Facilities; the repair, replacement and maintenance of the Storm Sewers; and enforcement of the obligations of the Association under this Agreement. If the Association fails to perform its obligations under this Agreement, the City must provide written notice of default to the Association before taking any corrective action. If the failure continues for thirty (30) days after the City's written notice, the City may take whatever actions it deems reasonably necessary in order to fulfill the obligations of the Association under this Agreement. If it is determined by the City that it is necessary to enter the Property to maintain or repair Stormwater Management Facilities to protect public utility facilities or the public health, safety or welfare without first giving such notice to the Association, it may do so, giving the Association such notice as is reasonably possible under the circumstances. The Association must reimburse the City for the reasonable out-of-pocket costs incurred by the City for its corrective action within thirty (30) days after receipt by the Association of a written demand from the City accompanied by reasonable documentation of the expenses. If the Association fails to reimburse the City within such thirty (30) day period, the City may recover its costs by assessing the amounts against the Property to be collected with property taxes. Developer and the Association waive any and all rights to receive notice and a hearing or to contest these assessments. Further, City may enforce the terms of this Agreement by any proceeding in law or in equity to restrain violation, to compel compliance, to recover costs for corrective action, or to recover damages, including attorneys' fees and costs of the enforcement actions.

- 4. **Grant of Easement.**

- 4.1. **Grant of Easement.** For valuable consideration, Developer and the Association conveys to the City an easement for inspection, maintenance, repair and replacement of Stormwater Management Facilities purposes over, under, and across the Property on the terms and conditions hereinafter set forth.
- 4.2. **Scope of Easement Rights.** The Easement hereby conveyed includes the right of the City, its contractors, employees, agents and assigns to:
  - 4.2.1. reasonable right of ingress and egress to inspect, repair, replace and maintain the Storm Sewers;
  - 4.2.2. reasonable right of ingress and egress to inspect Stormwater Management Facilities in accordance with Section 3.1 hereof;
  - 4.2.3. reasonable right of ingress and egress to perform the Association's Obligations upon default by the Association in accordance with Section 3.1 hereof;
  - 4.2.4. locate, construct, reconstruct, operate, maintain, inspect, alter and repair the Stormwater Management Facilities in accordance with Section 3.1 hereof; and
  - 4.2.5. cut, trim, or remove trees, shrubs, or other vegetation that, in the City's judgment, unreasonably interfere with the Stormwater Management Facilities.

5. **Miscellaneous.**

- 5.1. **No Waiver.** Failure to enforce any provision of this Agreement upon a violation of it will not be deemed a waiver of the right to do so as to that or any subsequent violation.
- 5.2. **Validity.** Invalidation of any of the terms of this Agreement will in no way affect any of the other terms, which will remain in full force and effect.
- 5.3. **Duration of Easements.** The agreements and easements granted herein are permanent and shall remain in effect in perpetuity.
- 5.4. **Warranty of Grantor.** The Developer and Association warrant that they are the owners of a fee simple interest in the Property, that they have the right to grant this Agreement, and that the Property is free and clear of any lien, encumbrance, easement, restriction, covenant or condition, except for those filed of record with the County Recorder or Registrar of Titles for Anoka County, Minnesota.
- 5.5. **Binding Effect.** The terms and provisions hereof shall be binding upon and

inure to the benefit of the heirs, representatives, successors and assigns of the parties hereto and shall be binding upon all future owners of all or any part of the Property and shall be deemed covenants running with the land. Notwithstanding the foregoing, individual homeowners shall not be obligated to perform the Association's obligations hereunder.

5.6. **Amendments.** This Agreement may not be amended without the written approval of the City.

5.7 **Law Governing.** This Agreement will be governed and construed in accordance with the laws of the State of Minnesota.

**THE RYLAND GROUP, INC**

By: \_\_\_\_\_  
Its: \_\_\_\_\_

STATE OF MINNESOTA    )  
  ) SS.  
COUNTY OF ANOKA     )

On this \_\_\_\_ day of \_\_\_\_\_, 2015, before me, a Notary Public within and for said County, personally appeared \_\_\_\_\_, to me known to be the \_\_\_\_\_ of The Ryland Group, Inc., a Maryland Corporation and who executed the foregoing instrument and acknowledged that they executed the same on behalf of said corporation.

\_\_\_\_\_  
Notary Public

**RUM RIVER SHORES  
HOMEOWNERS' ASSOCIATION**

By: \_\_\_\_\_  
Its: \_\_\_\_\_

STATE OF MINNESOTA    )  
  ) SS.  
COUNTY OF ANOKA     )

On this \_\_\_\_ day of \_\_\_\_\_, 2015, before me, a Notary Public within and for said County, personally appeared \_\_\_\_\_, to me known to be the

\_\_\_\_\_ of Rum River Shores Homeowner's Association, and who executed the foregoing instrument and acknowledged that they executed the same on behalf of said corporation.

\_\_\_\_\_  
Notary Public

**CITY OF ANOKA**

By \_\_\_\_\_  
Phil Rice, Mayor

ATTEST:

By \_\_\_\_\_  
Amy Oehlers, City Clerk

STATE OF MINNESOTA    )  
  ) SS.  
COUNTY OF ANOKA     )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2015, before me, a Notary Public within and for said County, personally appeared Phil Rice and Amy Oehlers, to me known to be respectively the Mayor and City Clerk of the City of Anoka, and who executed the foregoing instrument and acknowledged that they executed the same on behalf of said City.

\_\_\_\_\_  
Notary Public

THIS INSTRUMENT WAS DRAFTED BY:  
Hawkins & Baumgartner, P.A.  
2140 Fourth Avenue North  
Anoka, Minnesota 55303

## EXHIBIT A

### Description of the Property

Lot 1, Block 1, Rum River Shores North  
Lot 2, Block 1, Rum River Shores North  
Lot 3, Block 1, Rum River Shores North  
Lot 4, Block 1, Rum River Shores North  
Lot 5, Block 1, Rum River Shores North  
Lot 6, Block 1, Rum River Shores North  
Lot 7, Block 1, Rum River Shores North  
Lot 8, Block 1, Rum River Shores North  
Lot 9, Block 1, Rum River Shores North  
Lot 10, Block 1, Rum River Shores North  
Lot 11, Block 1, Rum River Shores North  
Lot 12, Block 1, Rum River Shores North

Lot 1, Block 2, Rum River Shores North  
Lot 2, Block 2, Rum River Shores North  
Lot 3, Block 2, Rum River Shores North  
Lot 4, Block 2, Rum River Shores North  
Lot 5, Block 2, Rum River Shores North  
Lot 6, Block 2, Rum River Shores North  
Lot 7, Block 2, Rum River Shores North  
Lot 8, Block 2, Rum River Shores North  
Lot 9, Block 2, Rum River Shores North  
Lot 10, Block 2, Rum River Shores North  
Lot 11, Block 2, Rum River Shores North

Lot 1, Block 3, Rum River Shores North  
Lot 2, Block 3, Rum River Shores North  
Lot 3, Block 3, Rum River Shores North  
Lot 4, Block 3, Rum River Shores North  
Lot 5, Block 3, Rum River Shores North  
Lot 6, Block 3, Rum River Shores North  
Lot 7, Block 3, Rum River Shores North  
Lot 8, Block 3, Rum River Shores North  
Lot 9, Block 3, Rum River Shores North  
Lot 10, Block 3, Rum River Shores North  
Lot 11, Block 3, Rum River Shores North  
Lot 12, Block 3, Rum River Shores North  
Lot 13, Block 3, Rum River Shores North  
Lot 14, Block 3, Rum River Shores North  
Lot 15, Block 3, Rum River Shores North  
Lot 16, Block 3, Rum River Shores North

Lot 1, Block 4, Rum River Shores North  
Lot 2, Block 4, Rum River Shores North  
Lot 3, Block 4, Rum River Shores North

Lot 4, Block 4, Rum River Shores North  
Lot 5, Block 4, Rum River Shores North  
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Lot 8, Block 4, Rum River Shores North  
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Lot 13, Block 4, Rum River Shores North  
Lot 14, Block 4, Rum River Shores North  
Lot 15, Block 4, Rum River Shores North  
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Lot 19, Block 4, Rum River Shores North  
Lot 20, Block 4, Rum River Shores North  
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Lot 22, Block 4, Rum River Shores North  
Lot 23, Block 4, Rum River Shores North  
Lot 24, Block 4, Rum River Shores North  
Lot 25, Block 4, Rum River Shores North  
Lot 26, Block 4, Rum River Shores North  
Lot 27, Block 4, Rum River Shores North  
Lot 28, Block 4, Rum River Shores North  
Lot 29, Block 4, Rum River Shores North

Outlot C, Outlot E, and Outlot F Rum River Shores North

**EXHIBIT B**

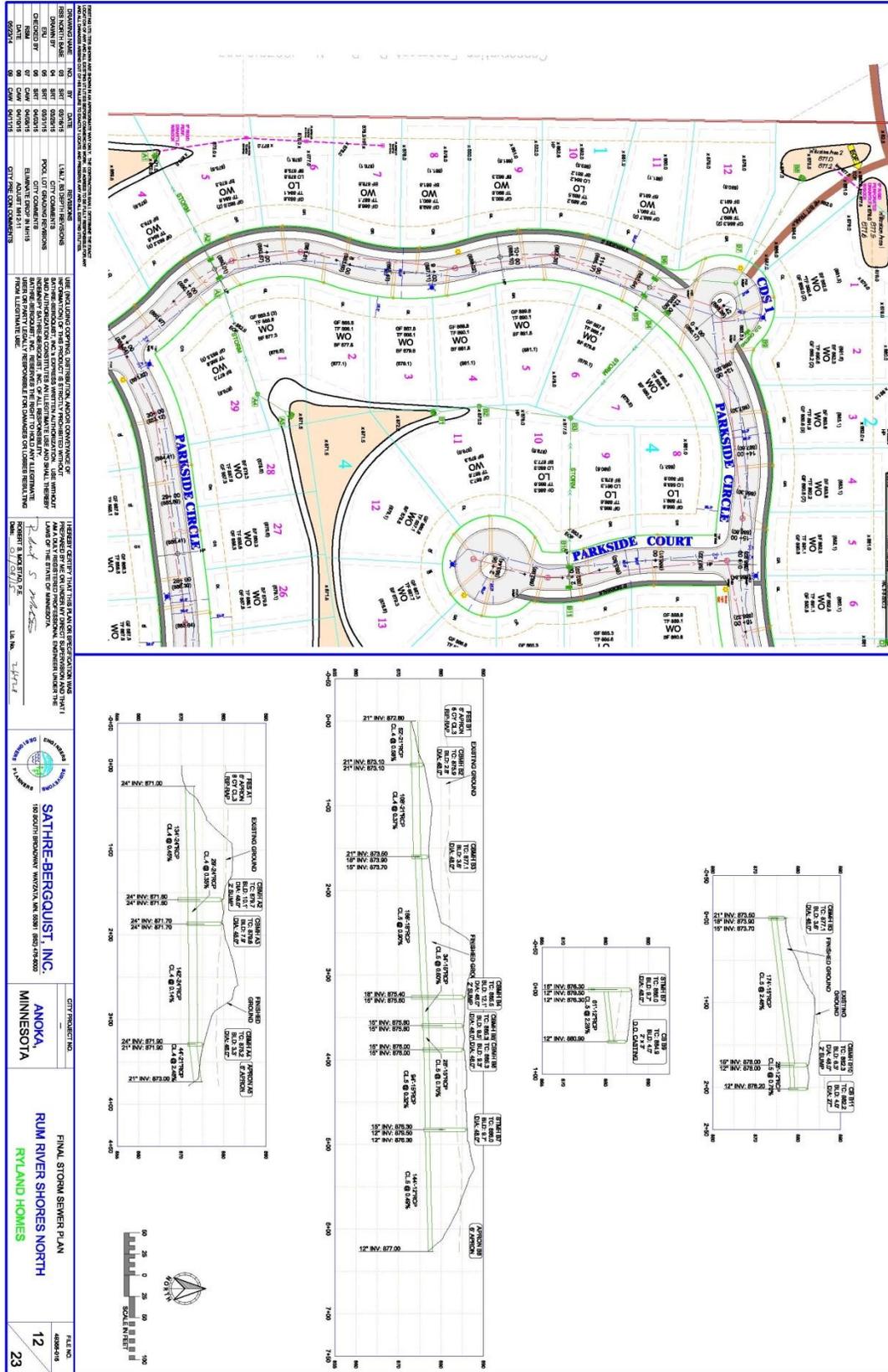
Stormwater Management Facilities Approved Plans











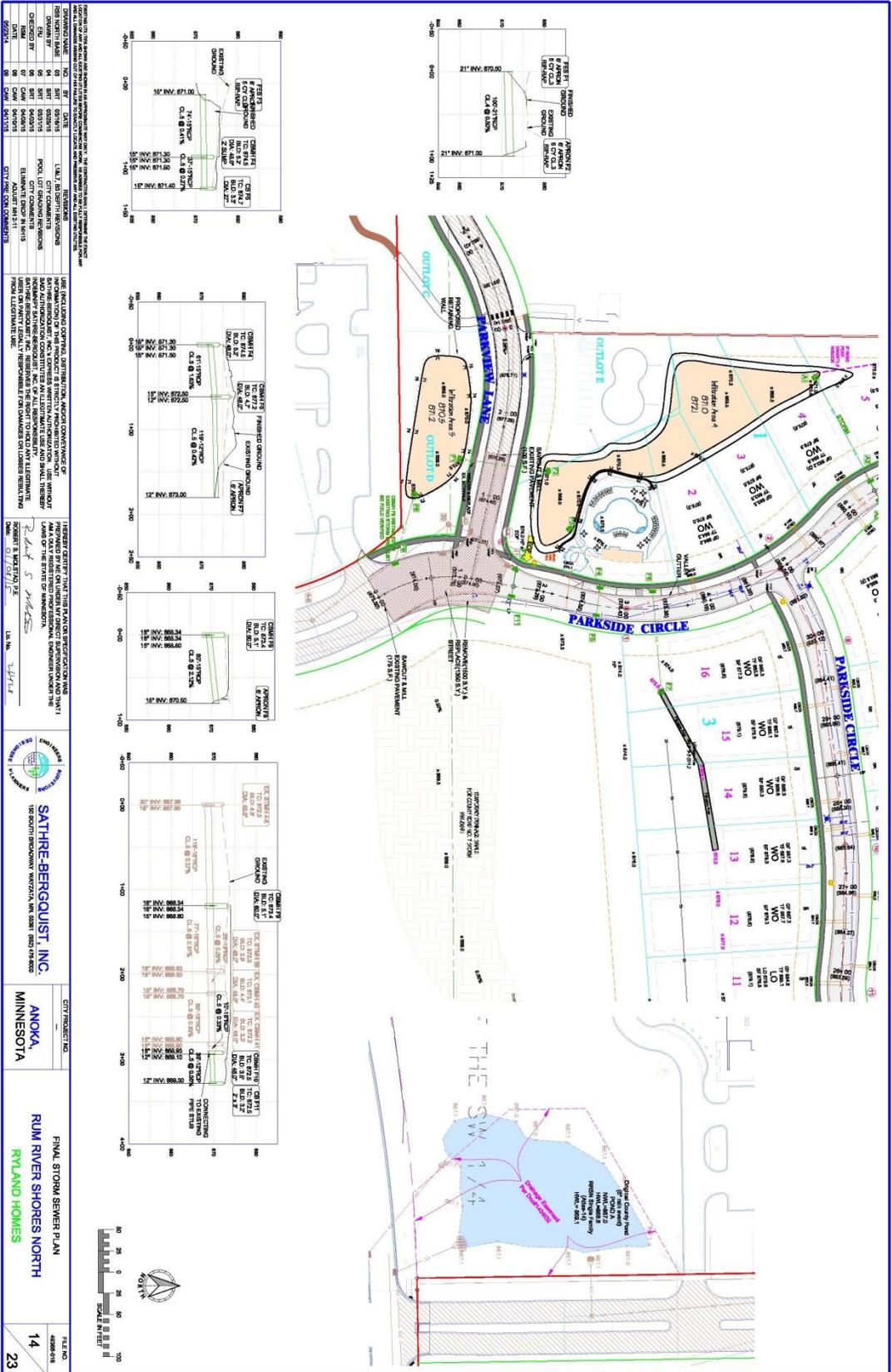
NO.	BY	DATE	REVISION
01	SR	03/21/18	FINAL DESIGN
02	SR	03/21/18	FINAL DESIGN
03	SR	03/21/18	FINAL DESIGN
04	SR	03/21/18	FINAL DESIGN
05	SR	03/21/18	FINAL DESIGN
06	SR	03/21/18	FINAL DESIGN
07	SR	03/21/18	FINAL DESIGN
08	SR	03/21/18	FINAL DESIGN
09	SR	03/21/18	FINAL DESIGN
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26	SR	03/21/18	FINAL DESIGN
27	SR	03/21/18	FINAL DESIGN
28	SR	03/21/18	FINAL DESIGN
29	SR	03/21/18	FINAL DESIGN
30	SR	03/21/18	FINAL DESIGN

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DESIGNED BY: SR  
 CHECKED BY: SR  
 DATE: 03/21/18

PROJECT NO. 12  
 SHEET NO. 23





48368-018 Run River Shores North



# COUNCIL MEMO FORM

9.6

Meeting Date	July 6, 2015
Agenda Section	Ordinances & Resolutions
Item Description	ORD/Amending Chpt 2; Article III; Officers and Employees (2nd reading)
Submitted By	Carolyn Braun, Planning Director

## **BACKGROUND INFORMATION**

The proposed amendments to Article III in Chapter 2 are being made to reflect current job duties and to correct inaccuracies or omissions.

Section 2-61 (a) 1 is being amended to update the language.

Section 2-61 (b) is being amended to clarify who can enforce various sections of the city code that are not typically enforced by the police department.

Based on discussion at the first reading, the ordinance has been amended to read as follows under Section 2-61:

- (5) ~~The Property Compliance Coordinator, but only for violations of Chapter 38, Chapter 48, chapter 70 and Chapter 74 of this Code.~~ **The Property Maintenance Coordinator or any employee or contractor designated by the City Manager to carry out the duties of a Code Enforcement Officer for Chapters 20, 38, 48, 54, 70 and 74.**

## **FINANCIAL IMPACT**

None.

## **COUNCIL ACTION REQUESTED**

Hold the second reading and approve the ordinance.



2015 First Avenue, Anoka, MN 55303  
Phone: (763) 576-2700 Website: [www.ci.anoka.mn.us](http://www.ci.anoka.mn.us)

**CITY OF ANOKA, MINNESOTA  
ORDINANCE**

**ORD-2015-**

THE COUNCIL OF THE CITY OF ANOKA ORDAINS:

**Section 1.** Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, and upon a review of a study conducted by City staff, amendments of Chapter 2, Article III, Officers and Employees, of the Anoka City Code are hereby adopted, by an affirmative vote of a majority of the Anoka City Councilmembers present, to read as Exhibit A, hereto attached, with stricken text removed and highlighted text inserted into existing code:

**Section 2:** This Ordinance shall be in full force and effective upon passage and seven days after publication.

ATTEST:

\_\_\_\_\_  
Phil Rice, Mayor

Introduced: \_\_\_\_\_  
Adopted: \_\_\_\_\_  
Published: \_\_\_\_\_  
Effective: \_\_\_\_\_

	Aye	Nay	Abstain	Absent
Rice	_____	_____	_____	_____
Anderson	_____	_____	_____	_____
Freeburg	_____	_____	_____	_____
Schmidt	_____	_____	_____	_____
Weaver	_____	_____	_____	_____

\_\_\_\_\_  
Amy T. Oehlers, City Clerk

CHAPTER 2. ADMINISTRATION

ARTICLE III: Officers and Employees

Section 2-61. Issuance of citations.

- (a) Except as otherwise provided by law, only a peace officer and/or part-time peace officer may:
  - (1) ~~Ask a person receiving a citation to give a written promise to appear in court; or~~ Issue a citation requiring the person receiving the citation to appear in court; or
  - (2) Take a person into custody as permitted by Minn. Stats. § 629.34.
- (b) The following City officials may issue citations in lieu of arrest or continued detention for violations of this Code:
  - (1) Peace officers and part-time peace officers;
  - (2) Community service officers;
  - (3) Park rangers;
  - (4) Reserve officers;
  - (5) ~~The Property Compliance Coordinator, but only for violations of Chapter 38, Chapter 48, chapter 70 and Chapter 74 of this Code.~~ The Property Maintenance Coordinator or any employee or contractor designated by the City Manager to carry out the duties of a Code Enforcement Officer for Chapters 20, 38, 48, 54, 70 and 74.
  - (6) The Zoning Administrator or any employee designated by the City Manager, but only for violations of Chapters 20, 38, 54 and 74 of this Code;
  - (7) The Fire Marshal only for violations of Chapter 34 of this Code; and
  - (8) The Building Official, but only for violations of Chapter 18 of this Code or for violations of the State Building Code.

Section 2-62 thru 2-90. Reserved.

# COUNCIL MEMO FORM

9.7

Meeting Date	July 5, 2015
Agenda Section	Ordinances & Resolutions
Item Description	ORD/Amending Chpt 38, Article II; Nuisances (2 <sup>nd</sup> reading)
Submitted By	Carolyn Braun, Planning Director

## **BACKGROUND INFORMATION**

Many of the proposed changes to this Chapter are being made to clarify or to correct minor typographical errors or omissions.

More substantive changes include:

- Section 38-32 (r). This language is being added to clarify that ‘the accumulation of any liter or garbage upon the premises or permitting the same to remain on the premises’ is a nuisance.
- Section 38-36. This section is being changed to reflect the current process for giving notice of a nuisance violation. The City currently uses the Administrative Citation process which was adopted in late 2011. The current language of this section is outdated.
- Section 38-38 (a). This section is being amended to reflect the current use of the administrative citation process for abating nuisances.
- Section 38-38 (c). This section is being amended to reflect the current process for collecting unpaid special assessments.

As a follow-up to the discussion at the first reading, it should be noted that any unlicensed or not currently licensed motor vehicle is considered a junk vehicle. The ordinance is also being amended to state that the storage of junk vehicles is not permitted anywhere in the city.

No additional changes have been made since the first reading.

## **FINANCIAL IMPACT**

**None.**

## **COUNCIL ACTION REQUESTED**

Hold the second reading and adopt the ordinance.



2015 First Avenue, Anoka, MN 55303  
Phone: (763) 576-2700 Website: [www.ci.anoka.mn.us](http://www.ci.anoka.mn.us)

**CITY OF ANOKA, MINNESOTA  
ORDINANCE**

**ORD-2015-**

THE COUNCIL OF THE CITY OF ANOKA ORDAINS:

**Section 1.** Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, and upon a review of a study conducted by City staff, amendments of Chapter 38, Article II, Nuisances, of the Anoka City Code are hereby adopted, by an affirmative vote of a majority of the Anoka City Councilmembers present, to read as Exhibit A, hereto attached, with stricken text removed and highlighted text inserted into existing code:

**Section 2:** This Ordinance shall be in full force and effective upon passage and seven days after publication.

ATTEST:

\_\_\_\_\_  
Phil Rice, Mayor

Introduced: \_\_\_\_\_  
Adopted: \_\_\_\_\_  
Published: \_\_\_\_\_  
Effective: \_\_\_\_\_

	Aye	Nay	Abstain	Absent
Rice	_____	_____	_____	_____
Anderson	_____	_____	_____	_____
Freeburg	_____	_____	_____	_____
Schmidt	_____	_____	_____	_____
Weaver	_____	_____	_____	_____

\_\_\_\_\_  
Amy T. Oehlers, City Clerk

CHAPTER 38; ENVIRONMENTAL

ARTICLE II. Nuisances

-----  
State law reference--Power to define, prevent and abate nuisances, Minn. Stats. §§ 410.33, 412.231~~221~~, subd. 23.  
-----

Section 38-30. Definitions.

No person shall maintain or permit to be maintained any of the following public nuisances:

- (a) ~~Maintains or permits a~~ Any condition which unreasonably annoys, injures, or endangers the safety, health, morals, comfort, or repose of any considerable number of members of the public; or
- (b) Any condition which interferes with, obstructs, or renders dangerous for passage, any public highway or right-of-way, or waters used by the public; or
- (c) ~~Commits~~ Any other act or omission declared by law or this Code to be a public nuisance.

Section 38-31. Public nuisances affecting morals and decency.

The following are hereby declared to be nuisances affecting public morals and decency:

- (a) All gambling devices, slot machines and punchboards or gambling activity not licensed or otherwise authorized by City Ordinance.
- (b) All places where intoxicating liquors are manufactured, sold, bartered, possessed or given away in violation of the law.
- (c) Knowingly and intentionally urinating or defecating on or into any street, sidewalk, lane, alley, parking lot/ramp or any other public ground, or upon any private ground exclusive of structures containing toilet facilities.

Section 38-32. Public nuisances affecting peace and safety--Enumeration.

The following are public nuisances affecting peace and safety:

- (a) All trees, hedges, billboards, or other obstructions, which prevent persons from having a clear view of traffic approaching an intersection from cross streets in sufficient time to bring a motor vehicle driven at a reasonable speed to a full stop before the intersection is reached.
- (b) All limbs of trees which are less than eight feet above the surface of any street, as provided by this Code or other Ordinance.
- (c) All wires which are strung less than 15 feet above the surface of the ground.
- (d) All buildings, walls, and other structures which have been damaged by fire, decay, or otherwise, which are so situated as to endanger the safety of the public.
- (e) All explosives, inflammable liquids and other dangerous substances stored in any manner or in any amount other than that provided by this Code or other Ordinance.

- (f) All use or display of fireworks, except as provided by this Code or other Ordinance or as authorized by the City.
- (g) All unnecessary noises and annoying vibrations.
- (h) Obstructions and excavations affecting the ordinary use by the public of streets, alleys, right-of-ways, sidewalks or public grounds, except under such conditions as are provided by this Code or other Ordinance.
- (i) Communication aerials or antennae erected or maintained in any manner except that as provided by this Code or other law, or as authorized by the City.
- (j) Any use of property abutting on a public street or sidewalk or any use of a public street or sidewalk which causes large crowds of people to gather, obstructing traffic and free use of the streets or sidewalks, except as authorized by the City.
- (k) All hanging signs, awnings and other similar structures over the streets or sidewalks, ~~or so situated as to endanger public safety,~~ not constructed and maintained as provided by this Code or other Ordinance, or so situated as to endanger public safety.
- (l) The accumulation of rainwater, ice or snow, escaping from any private property and entering upon or across any street or sidewalk or other public property.
- (m) All barbed wire fences which are located within three feet of any public sidewalk.
- (n) All dangerous, unguarded machinery, in any public place or so situated or operated on private property as to attract the public.
- (o) The distributing of handbills, flyers, or solicitation materials, except as provided by this Code or other Ordinance.
- (p) All buildings or businesses carried on within the City contrary to the provisions of the zoning regulations or amendments thereof.
- (q) The accumulation of papers, boxes, trash or rubbish, unless kept in a closed receptacle.
- (r) The accumulation of any litter or garbage upon the premises or permitting the same to remain on the premises.
- (s) All other conditions or things which are liable to cause injury to the person or property of anyone.
- (st) The keeping of any offensive, nauseous substance or liquid at any place from whence the stench thereof may reach the street, avenue, alley, lane or public land or any dwelling. Permitting any litter or garbage to remain upon the premises.
- (tu) The accumulation of discarded or unused machinery, household appliances, automobile bodies, lumber, wood, trash, debris or other material, or the rank growth of vegetation among the items so accumulated, in a manner conducive to the harboring of rats, mice, snakes, mosquitoes or vermin, or in a manner creating fire, health, or safety hazards.
- (tv) Any well, hole or similar excavation which is left uncovered or in such other condition as to constitute a hazard to any child or any other person coming on to the premises where it is located.

- (~~w~~) The obstruction to the free flow of water in a natural waterway or public street drain, gutter, or ditch through accumulation of trash or other materials.
- (~~w~~x) The placing, depositing, or throwing of any litter, debris, garbage, refuse or trash upon any public property, public right-of-way, or upon adjacent private property without using a proper receptacle or without proper authority.
- (~~x~~y) The parking, keeping, storage or accumulation of junk motor vehicles upon any private land or premises owned, occupied or controlled by any person or legal entity unless authorized by this Code or other Ordinance. No person shall park, keep or place any such junk vehicle upon land not owned by such person. For purposes of this section, a junk vehicle means any motor vehicle as defined in Minn. Stats. § ~~169.01, subd. 3~~ 169.011, subd 42, part of a motor vehicle, or former motor vehicle stored in the open which is (1) unusable or inoperable because of a lack of or defects in component parts; (2) unusable or inoperable because of damage from collision, deterioration, or otherwise; (3) beyond repair, and, therefore, not intended for future use as a motor vehicle; (4) being retained on the property for possible use of salvageable parts; or (5) is not properly and currently licensed for operation within the State of Minnesota.
- (yz) The existence of any structure or part of any structure which due to fire, wind, other natural disaster, physical deterioration, or any other cause, is no longer habitable as a dwelling or is no longer useful for any other purpose for which it may have been intended.
- (z~~aa~~) The existence of any vacant dwelling, garage, or other outbuilding, or structure, that is not securely locked, windows glazed, securely boarded up or otherwise protected to prevent entry.
- (~~aa~~bb) The existence of any noxious or poisonous vegetation such as poison ivy, ragweed or other poisonous plants, or any weeds, grass, brush, or plants which are a fire hazard or which are otherwise detrimental to the health or appearance of the neighborhood.

**Section 38-33. Same--Prohibited.**

Any person who shall knowingly cause, create, permit or maintain any nuisance, shall be guilty of a misdemeanor.

**State law reference--**Public nuisances prohibited, Minn. Stats. § 609.74.

**Section 38-34. Public nuisances affecting health.**

The following are public nuisances affecting health:

- (a) Exposed accumulation of decayed or unwholesome food or vegetable matter.
- (b) All diseased animals.
- (c) Pools of stagnant water.
- (d) Animal carcasses not buried or destroyed.
- (e) The accumulation of trash, ashes, refuse, manure, or debris of any nature or description.
- (f) Privy vaults or garbage cans which are not rodent-free or fly-tight or which are so maintained as to constitute a health hazard or to emit foul or disagreeable odors.

- (g) The pollution of any public well or cistern, stream or lake, canal or body of water by sewage, industrial waste, or other substances and sources.
- (h) All noxious weeds, including all weeds defined by the State Commissioner of Agriculture, to be injurious to public health, roads, crops, livestock, and other property.
- (i) Dense smoke, noxious fumes or odors, gas and soot, or cinders, in unreasonable or unlawful quantities.
- (j) ~~All public exposure persons having a contagious disease.~~ **Intentional public exposure of persons having a contagious disease.**
- (k) The placing of the contents of any cesspool, septic tank, privy vault, or garbage can upon the surface of any public or private property.

**~~Section 38-35. Emergency action.~~**

~~Nothing in this article prevents the abatement by the city of a public nuisance without notice and hearing in cases of immediately danger to public health or safety. The cost of abating such a nuisance shall be collected as an unpaid special assessment pursuant to Minn. Stats. § 429.101.~~

**Section 38-365. Enforcement.**

The police department, building department, and other such officers, employees, or agents as the **City Council** or **City Manager** may designate, shall enforce the provisions of this **Ordinance**. Such officers shall have the power to inspect private premises and take all reasonable precautions to prevent the commission and maintenance of public nuisances.

**Section 38-376. Notice.**

Upon ascertaining that a public nuisance may exist, authorized **City officers, or city employees, or agents** shall serve ~~of~~ a notice upon **a person suspected or known to have caused or permitted the nuisance and/or upon** the owner of the property upon which the nuisance is located. The notice shall be given **according to Chapter 1, Article II, Administrative Citations and Penalties.** ~~by certified mail addressed to the last known address of the owner. Alternatively, the notice may be service by posting upon the property upon which the nuisance is located. The notice shall describe the nuisance and the actions required to abate the nuisance and the time limit within which the nuisance must be abated. Such time limit shall be reasonable under the circumstances but shall not be less than 14 days after service of the notice. The notice shall also state that the property owner may request a hearing upon the existence of the nuisance before a city official designated in the notice by filing a request for a hearing within 14 days after service of the notice.~~

**Section 38-38. Hearing; abatement order; collection of costs.**

- (a) *General abatement.* Whenever the designated officer charged with enforcement determines that a public nuisance is being maintained or exists on premises in the **City**, the officer shall notify ~~in writing~~ the owner ~~or~~ **and any** occupant of the premises **according to Chapter 1, Article II of this Code and shall proceed with abatement under the same provisions.** ~~of such fact and order that such nuisance be immediately terminated and abated. The notice shall be served in person or by registered or certified mail. If the premises are not occupied and the owner is unknown, the notice may be served by posting it on the premises. The notice shall specify the steps to be taken to abate the nuisance and the time, not exceeding 30 days, within which the nuisance is to be abated. If the notice is not complied with within the time specified, the enforcing officers shall report that fact forthwith to the city council. Thereafter, the city council, after notice and hearing, may cause or direct such action as is necessary to be taken to abate the nuisance.~~

- (b) *Emergency abatement.* When the designated officer charged with enforcement determines that a nuisance constitutes a serious and imminent danger to the public safety or health, the officer may summarily abate the nuisance after a reasonable attempt to notify the owner ~~or~~ **and any** occupant of the property. The officer shall immediately thereafter notify in writing the owner or occupant of the premises of the action taken. The notice shall be served in person or by registered or certified mail.
- (c) *Costs of abatement.* All costs of a general or emergency abatement may be assessed **and collected** as **an unpaid special assessment** ~~current service~~ against the subject property **pursuant to Minn. Stat. § 429.101.** ~~after certification by the city clerk. The city clerk shall certify such cost to the county auditor as a special assessment against the property for collection in the same manner as other special assessments.~~ The City may also seek to recover such costs in an action against the owners, occupants or other responsible parties. The sanctions and remedies herein are not exclusive and the City may also proceed by any other legal remedy including injunction, declaratory action, criminal penalties or otherwise.

**Secs 38-39 through 30-60. Reserved.**

# COUNCIL MEMO FORM

9.8

Meeting Date	July 5, 2015
Agenda Section	Ordinances & Resolutions
Item Description	ORD/Amending Chpt 48, Article II; Rental Licensing (2 <sup>nd</sup> reading)
Submitted By	Carolyn Braun, Planning Director

## **BACKGROUND INFORMATION**

Along with minor wording changes for clarity, there are two substantive changes in this proposed amendment:

- The definition of ‘licensee’ has been added to add in enforcement.
- Section 48-52 Tenant Background Checks and Roster replaces the previous wording. This section:
  - Requires the landlord to conduct criminal background checks on all prospective tenants;
  - Requires the landlord to maintain a current list of tenants and other persons who have a lawful right to occupy the rental dwelling(s).
  - Requires the landlord to designate the person who will have possession of the roster list and notify the city if there are any changes for contact information.
  - Requires the roster must be available for inspection by City officials upon request.
  - If a person who is under city investigation claims a lawful right to occupy a rental unit or to be present at a rental unit, the city may request to inspect the lease for the unit in which the person claims to reside. Upon request, the designated holder of the roster must provide the lease for inspection.

There have been no changes to this amendment since the first reading.

## **FINANCIAL IMPACT**

None.

## **COUNCIL ACTION REQUESTED**

Hold the second reading and adopt the ordinance.



2015 First Avenue, Anoka, MN 55303  
Phone: (763) 576-2700 Website: [www.ci.anoka.mn.us](http://www.ci.anoka.mn.us)

**CITY OF ANOKA, MINNESOTA  
ORDINANCE**

**ORD-2015-**

THE COUNCIL OF THE CITY OF ANOKA ORDAINS:

**Section 1.** Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, and upon a review of a study conducted by City staff, amendments of Chapter 48, Article II, Rental Licensing, of the Anoka City Code are hereby adopted, by an affirmative vote of a majority of the Anoka City Councilmembers present, to read as Exhibit A, hereto attached, with stricken text removed and highlighted text inserted into existing code:

**Section 2:** This Ordinance shall be in full force and effective upon passage and seven days after publication.

ATTEST:

\_\_\_\_\_  
Phil Rice, Mayor

Introduced: \_\_\_\_\_  
Adopted: \_\_\_\_\_  
Published: \_\_\_\_\_  
Effective: \_\_\_\_\_

	Aye	Nay	Abstain	Absent
Rice	_____	_____	_____	_____
Anderson	_____	_____	_____	_____
Freeburg	_____	_____	_____	_____
Schmidt	_____	_____	_____	_____
Weaver	_____	_____	_____	_____

\_\_\_\_\_  
Amy T. Oehlers, City Clerk

## CHAPTER 48. PROPERTY MAINTENANCE STANDARDS

**ARTICLE II. Rental Licensing****Section 48-40. Purpose and Intent.**

- (a) Purpose. The operation of rental residential properties is a business enterprise that gives rise to certain responsibilities. Operators are responsible to take reasonable steps, as may be necessary, to assure that the citizens of the City who occupy such units, and those residing near such units, may pursue the quiet enjoyment of the normal activities of life in surroundings that are:
- (1) Safe, secure and sanitary;
  - (2) Free from crimes and criminal activity, noise, nuisances or annoyances; and
  - (3) Free from reasonable fears about safety of persons and security of property.

Further, it is the intent of this Article to regulate and provide for the inspections of rental housing to assure that such housing does not become a nuisance or blight to the neighborhood and does not create a disincentive to investment in the community.

This Article establishes standards that are applicable to all rental dwellings in the City. It does not apply to the portion of a rental dwelling that is occupied by a personal owner or relatives of the personal owner.

**Section 48-41. Definitions.**

The following definitions, and those contained in Article I will be used in interpreting and enforcing this Article.

Agent. A person designated by the Owner of a rental property to act on behalf of the Owner.

City. The City of Anoka, Minnesota.

Disorderly conduct. Whoever does any of the following, knowing or having reasonable grounds to know that it will, or will tend to, alarm, anger or disturb others or provoke an assault or breach of the peace, has committed disorderly conduct: (1) engages in brawling, fighting, threatening, or violent behavior; (2) engages in offensive, obscene, abusive, boisterous, or noisy conduct or in offensive, obscene, or abusive language tending reasonably to arouse alarm, anger or resentment in others; and/or (3) creates, or allows to continue, any hazardous or physically offensive condition which serves no legitimate purpose.

Licensee. A person, firm or corporation that obtains a rental license from the City. For the purposes of this Article, "Licensee" and "property Owner" may be considered one-in-the-same, and the terms "Licensee" and "property Owner" may be used interchangeably when it makes sense to do so.

Major Life/Safety Issues. Hazardous conditions that pose a risk to the life and safety of occupants including, but not limited to, faulty or malfunctioning smoke detectors, handrails, guardrails and egress.

Nuisance call. Any instance where law enforcement officers are called to a property in response to a valid complaint related to disorderly conduct.

Rental License. A permit granted by the City that grants the property owner the right to rent.

Valid complaint. A violation that is visible at the time of inspection or proven by credible, substantial evidence to the satisfaction of the City.

Wherever the terms “dwelling,” “dwelling unit,” “premises,” and “structure,” are used in this Article, they shall be construed as though they were followed by the words “or any part thereof”.

#### **Section 48-42. License Required.**

- (a) License. No person, firm or corporation shall operate a rental dwelling unit without first having obtained a license to do so from the City as provided for in this Article. Each license shall be issued annually and expire on *December 31<sup>st</sup>*, following the issuance thereof. License renewal applications for the following year shall be filed on or before *November 1<sup>st</sup>* of the then current year. On or before October 1<sup>st</sup>, the City shall notify the operator of the upcoming November 1<sup>st</sup> deadline within which to file the License renewal application by November 1<sup>st</sup>.
- (b) Exceptions from rental licensing:
- (1) Rental property which is licensed as a Nursing Home or Boarding Care home by the State of Minnesota Department of Health shall be exempt from the license required under this Article. This exception shall not apply if no services are provided to the occupants, or the services are incidental to, or independent of, the landlord/occupant relationship. Notwithstanding the licensure requirements of such facilities, said facilities must register with the City.
  - (2) State licensed residential facilities. Notwithstanding the licensure requirements of such facilities, said facilities must register with the City.
  - (3) A single family dwelling or a dwelling unit in a duplex occupied by a property Owner for a minimum of six (6) consecutive months per calendar year.
  - (4) A residential property owned by a ‘snowbird’ where the property is rented to another person for a period of less than 120 consecutive days while the Owner is residing out of the State of Minnesota. The property Owner must occupy the property during the remainder of the year.
  - (5) Unoccupied dwelling units that have been issued a vacant building registration.
  - (6) A single family residential property that has been sold on a contract for deed or has been sold as “rent to own” so long as the ~~Vendee~~ purchaser occupies the property and the sale document used to memorialize the sale is in the form of a uniform conveyancing blank or is recorded with the Anoka County Recorder’s office and a copy is provided to the City upon request.
  - (7) A single family residential property that is occupied by the Owner and two or less occupants where the Owner and the occupants share all living space within the dwelling.
  - (8) Single family residential property that is owned by a member of the armed services who is on active duty and the property is rented to another person during the time of active duty. The Owner must provide the City with a copy of the Owner’s military orders and must occupy the property when not on active duty as the Owner’s primary residence.

- (c) Owner/Manager Training Required. Prior to receiving or renewing a license, Operators of rental dwellings must attend, at a minimum, the Phase I crime-free housing educational course or similar course as approved by the City Manager, **designated employee, or agent**, as a condition of receiving or renewing a license. The cost of attending the educational requirements under this section shall be paid by the Operator, in addition to any license and inspection fees. Course attendance will be required on a schedule to be determined by the City Manager, **designated employee, or agent**. For the first year following the adoption of this Article, Operators must attend said educational course within six (6) months of receiving or renewing their license.

**Section 48-43. Application for License.**

- (a) The rental property Owner or the Owner's designated agent shall submit a written application for a rental license on forms provided by the City.
- (b) Prior to issuance or renewal of a rental license, the following information shall be submitted:
- (1) Name, address and phone number of the property Owner.
  - (2) Name, address and phone number of the property manager if different from the property Owner.
  - (3) Name, address and phone number of the designated agent.
  - (4) The street address and property identification number of the property.
  - (5) Description of the number of units and number of bedrooms in each unit offered for rent.
  - (6) An acknowledgement that the Owner or designated agent has received a copy of this Ordinance.
  - (7) A description of the procedure through which occupant inquiries and complaints are to be processed.
  - (8) Certification to the City that there are no delinquent utility fees due upon the parcel of land to which the rental housing license application relates.
  - (9) A blank copy of any written lease to be used for occupants including the following lease addendums:
    - a. Crime Free/Drug Free Addendum.
    - b. Lead Free informational materials for pre-1978 properties, including all information as may be required by Federal law.
  - (10) Documentation showing that criminal background checks are conducted on prospective occupants prior to letting of a property.

**Section 48-44. Agent Required.**

Any property Owner who does not live in the state shall appoint, on the license application, an agent residing within 50 miles of the rental property upon whom the City may serve notices pertaining to the licensed dwelling unit(s).

**Section 48-45. Initial License Issuance.**

No license shall be issued under this Ordinance unless the rental dwelling and its premises conform to the Ordinances of the City and laws of the State. An inspection of the dwelling unit shall be conducted prior to issuance of an initial rental license.

**Section 48-46. Renewal of License.**

- (a) All renewed and new rental licenses shall be valid for a period of up to one (1) year.
- (b) All rental license renewal applications and required fees shall be submitted to the City on an annual basis and prior to the issuance of a renewed rental license.
- (c) Information on the rental license renewal form must be updated to reflect current conditions.
- (d) No license shall be renewed under this Ordinance unless the rental dwelling and its premises conform to the Ordinances of the City and laws of the State. An inspection of the dwelling unit may be conducted prior to issuance of a renewed rental license.

**Section 48-47. Transfer of License.**

A rental license is nontransferable and shall automatically terminate within thirty (30) days of closing on the sale of the licensed building unless, within thirty (30) days of said closing, the new Owner applies for and is granted a rental license for said building in accordance with this Article.

**Section 48-48. Inspections of Dwellings – generally.**

- (a) New licenses. Upon receipt of a properly executed new application for licensing and receipt of the appropriate fee, the Property Maintenance Coordinator or his/her designee shall conduct an initial inspection of the premises to assure compliance with the City Code.
- (b) License renewal. Any rental dwelling may be re-inspected after a renewal application is filed to determine compliance. The Property Maintenance Coordinator, or his/her designee, at his/her discretion, may determine that a renewal inspection of a premise may be deferred based on results of previous inspections, in conjunction with criteria and processes as established by the Property Maintenance Coordinator and approved by the City Manager. Previous inspections must indicate the premise (1) has not received notice of City Code violations for property maintenance; (2) meets or exceeds rental compliance criteria; and (3) has not required corrections for major life/safety issues.
- (c) Additional inspections. The City may inspect any rental unit if it falls within one or more of the following criteria:
  - (1) The unit has been abandoned by the Owner or the Owner of such unit cannot be found.
  - (2) Water, gas, or electric services to such unit has been discontinued as a result of nonpayment for more than 30 continuous days.
  - (3) The unit is on a parcel of land that is on the County's delinquent tax list.
  - (4) The City has probable cause to believe that there exists within such unit one or more violations of the requirements of this Chapter.

- (5) The property Owner of the rental unit has, within the preceding six (6) months, renewed a license after suspension or revocation.
  - (6) The unit is the subject of a pending notice of the City's intent to suspend or revoke the rental license.
  - (7) An occupant or neighboring property Owner files a formal complaint with the City relative to the condition of the unit or premises.
- (d) Access for Inspections.
- (1) The Property Maintenance Coordinator, or his/her designee, shall be authorized to make or cause to be made inspections to determine the condition of dwellings, multiple dwellings, dwelling units, rooming houses, rooming units, and premises in order to safeguard the health, safety, morals, and welfare of the public.
  - (2) The Property Maintenance Coordinator, or his/her designee, shall be authorized to enter any dwelling, multiple dwelling, dwelling unit, rooming house, rooming unit, or premises at any reasonable time for the purpose of performing his/her duties under this Article.
  - (3) The Owner, operator, or occupant of every dwelling, multiple dwelling, dwelling unit, rooming house, rooming unit, and premises, or the person in charge thereof, shall give the Property Maintenance Coordinator, or his/her designee, free access to such dwelling, multiple dwelling, dwelling unit, rooming house, rooming unit and premises on which it is located at all reasonable times for the purpose of such inspection, examination and survey.
- (e) Refusal of access for inspection. If the Owner, operator, person in charge, or occupant shall refuse to consent to the inspection, an administrative search warrant may be obtained:
- (1) Where there is probable cause to believe a violation exists within the particular structure; or
  - (2) Where a determination has been made to conduct periodic inspections of certain areas of the City to assure ongoing compliance with this Chapter relative to major life/safety issues.
- (f) Emergency Conditions. No administrative search warrant is needed where an emergency condition exists which endangers persons or property and insufficient time is available to obtain a the warrant and protect such endangered persons or property.
- (g) Subject to Occupant's Right to Privacy. Entry under this Section is subject to Minnesota Statutes, Section 504B.211 (Residential Tenant's Right to Privacy) as amended.
- (h) Costs of Obtaining Warrant. If the City finds it necessary to obtain an administrative search warrant to enter the property for inspection due to the property Owner, operator, person in charge, or occupant's lack of cooperation, said person or persons may also be charged with all costs of obtaining the warrant, including court costs and attorney's fees.

**Section 48-49. License Suspension, Revocation, Denial and Non-Renewal.**

- (a) Process for consideration of license suspension, revocation, denial or non-renewal.

- (1) No action will be taken by the City Council to revoke, suspend, deny, or not renew a rental license without a public hearing and written notice of that hearing is sent to the property Owner and affected occupants a minimum of ten (10) days prior to the hearing.
- (2) The Council shall give due regard to the frequency and seriousness of the violations, the ease with which such violations could have been cured or avoided and good faith efforts to comply.
- (3) The Council shall issue a decision to revoke, suspend, deny or not renew a rental license only upon written findings.
- (4) Upon a decision to revoke, suspend, deny or not renew a license, no new application for the same facility will be accepted for a period of time specified in the Council's written decision, not exceeding one (1) year. Such new applications shall be accompanied by a reinstatement fee as required by this Article.
- (5) The Council may suspend, revoke, deny or not renew a license for part or all of a facility.
- (6) A written decision to revoke, suspend, deny or not renew a license or application for part of a facility shall specify the part or parts of the facility to which it applies. Thereafter, and until a license is reissued or reinstated, no rental units becoming vacant in such part or parts of the facility may be re-let or occupied.
  - a. Revocation, suspension, denial or non-renewal of a license shall not excuse the Owner from compliance with all terms of this Article for as long as any units in the facility are occupied.
  - b. Failure to comply with all terms of this Article during the term of revocation, suspension, denial or non-renewal is a misdemeanor and grounds for extension of the term of such revocation or suspension or continuation of non-renewal, or for a decision not to reinstate the license, notwithstanding any limitations on the period of suspension, revocation, denial or non-renewal specified in the City Council's written decision.

(b) Suspension.

- (1) The City Council may suspend a rental license under the following circumstances:
  - a. Failure to correct deficiencies noted in notices of violation within the time specified in the notice.
  - b. Failure to pay any license, inspection or reinstatement fee required by this Article.
  - c. Any other violation of the Building Code or the property maintenance, zoning, environmental or utility chapters of the City Code.
  - d. Any specific provisions of the City Ordinances that include suspension as a remedy (i.e. nuisance calls, etc.).
- (2) Additional standards related to suspension of a rental license:

- a. A reinstatement fee as established by the City Council shall be paid prior to reinstatement of a rental license that has been suspended.
- b. In addition to the reinstatement fee, the City may issue a citation for the applicable violations.
- c. While under suspension, the property Owner cannot lease the affected unit and/or facility to a new occupant.
- d. The suspension shall be for a period of up to six (6) months unless otherwise regulated by this Article.

(c) Revocation.

(1) The City Council may revoke a rental license under the following circumstances:

- a. When a property Owner has not complied with reinstatement criteria.
- b. When it is found that a property Owner has given false statements on any application or other information or report required by this Article to be given by the applicant or Licensee.
- c. When it has been determined through an inspection that major life/safety issues exist on the property.
- d. When the property Owner or designated agent has been convicted of a crime related to the type of business licensed and failure to show, by competent evidence, rehabilitation and present fitness to perform the duties of the business.
- e. Operating or allowing the rental property to be used in such a manner as to constitute a breach of the peace, a menace to health, safety and welfare of the public or a disturbance of the peace or comfort of the residents of the City, upon recommendation by the Police Chief.
- f. Failure to schedule and/or allow rental or building inspections of the licensed premises, for the purpose of ensuring compliance with rental licensing requirements, City Code requirements, State building codes, or other applicable State or Federal law.
- g. Real estate or personal property taxes on the business have become delinquent and the property Owner and the applicant are the same person or entity, or have any common ownership where they are a different person or entity.
- h. Failure to actively pursue the eviction of occupants who have violated the provisions of the Crime Free Lease Addendum.
- i. Any specific provisions of the City Ordinances that include revocation as a remedy (i.e. nuisance calls, etc.)
- j. Other good cause as determined by the City Council.

(2) Additional standards related to revocation of a rental license:

- a. A reinstatement fee as established by the City Council shall be paid prior to reinstatement of a rental license that has been revoked.
- b. In addition to the reinstatement fee, the City may issue a citation for the applicable violations.
- c. While under revocation, the property Owner cannot extend the lease of an existing occupant and cannot lease the affected unit to a new occupant.
- d. The revocation shall be for a period of up to one (1) year.

**Section 48-50. Display of License.**

Licenses issued under this Article must be conspicuously posted in a frame with a transparent cover in a public corridor or front entrance of rental dwellings with four or more units. All rental property Owners must produce a copy of the rental license upon demand of a prospective occupant or City official.

**Section 48-51. Fees.**

(a) License Fees.

- (1) Fees Established and Due Date. Rental license fees and reinstatement fees shall be set by the City Council and shall be due with submission of a new or renewal application.
- (2) Filing Due Date and Penalty. If a renewal application is made less than sixty (60) days before the beginning date of the renewal license period applied for, then the fee shall be accompanied by an additional amount equal to one hundred percent (100%) of such license fee. The additional amount shall be a penalty for a late application. In no case shall there be a lapse in the license period.

(b) Reinspection Fees.

- (1) An initial inspection shall be required at the time of application, the cost of which shall be included in the license application fee. A reinspection to verify compliance will be conducted at no charge. A fee, as set by the City Council, may be charged for any subsequent reinspection necessitated by receipt of a valid complaint or as a result of a previous unsatisfactory inspection.
- (2) The reinspection fee shall be billed directly to the Owner or contact person/agent of the property. Reinspection fees shall be increased by fifty percent (50%) to cover administrative costs if not paid within thirty (30) days after initial billing.

**Section 48-52. ~~Register of Occupants.~~ Tenant Background Checks and Roster.**

~~A register of occupants may be requested by the Property Maintenance Coordinator, or the Property Maintenance Coordinator's designee, to confirm occupancy at a rental property.~~

As a condition of the license, the Licensee must, as a continuing obligation, conduct criminal background checks on all prospective tenants and maintain a current roster of tenants and other persons who have a lawful right to occupy the rental dwelling or rental dwelling units. The Licensee must designate the name of the person or persons who will have possession of the roster and must promptly notify the Property Maintenance Coordinator, or his/her designee, of any

change in the identity, address or telephone numbers of this person or persons. The roster must be available for inspection by City officials upon request. If a person under investigation by the City claims a lawful right to occupy a rental dwelling unit or be present on the rental property, the Property Maintenance Coordinator, or his/her designee, may request to inspect the lease for the unit in which the person claims to reside. Upon such request, the Licensee, or his/her designee, shall provide the lease for inspection.

**Section 48-53. Conversion of a Single-Family Residential Property From Owner-Occupied to Rental.**

- (a) **Conversion Fee.** A one-time fee, in addition to the annual rental license fee, will be charged for a single family dwelling or single family attached dwelling (townhouse) that is converted from owner-occupied to rental property. A conversion fee will not be required for single-family rentals that are managed by a professional property management company that is licensed by the City of Anoka. The City must be notified of any change in management during the license term.
- (b) **Rebate of conversion fee.** One hundred percent (100%) of the conversion fee will be rebated to the property Owner upon the following conditions:
  - (1) Submission of a certificate showing that the Owner or the Owner's designated agent has completed 8 hours of Crime-Free Housing Educational Training from any of the agencies certified to conduct such training; and
  - (2) Submission of the property's written rental criteria for occupants with criminal backgrounds.

**Section 48-54. Repeat Nuisance Fee.**

During the term of the rental license, and any relicensure, whereby nuisance calls related to the property occur in any consecutive twelve (12) month period following the first nuisance call, the following shall apply:

- (a) After a second police call reporting a nuisance on the property, the property Owner will be notified of the calls.
- (b) Upon a third nuisance call, the property Owner will be notified by mail, with a copy to the occupant, and must respond within ten (10) days from the date of the letter with a written report of actions taken to abate further nuisances on the property. If the property Owner fails to respond, the property Owner will be assessed a nuisance fee.
- (c) Upon a fourth nuisance call, or if the nuisance fee is not paid from the third call **within ten (10) days of being issued**, the City Council may consider suspension of the rental license.
  - (1) If the City Council suspends the rental license, the property Owner must pay a reinstatement fee as established by the City Council.
  - (2) The suspension may be for a period of up to three (3) months.
- (d) If another nuisance call occurs, following the action taken in subpart (c), the City Council may consider revocation of the license.
  - (1) The revocation may be for a period of up to one (1) year.
- (e) The nuisance fee shall be as established by the City Council.

- (f) For purposes of this Section, second, third and subsequent nuisance calls shall be those which:
  - (1) Occur at the same rental dwelling unit; or
  - (2) Involve occupants at the same rental dwelling unit; or
  - (3) Involve guests or invitees at the same rental dwelling unit; or
  - (4) Involve guests or invitees of the same occupant; or
  - (5) Involve the same occupant.
- (g) Postponing License Action. No adverse license action shall be imposed where:
  - (1) the nuisance calls occurred during pending eviction proceedings (unlawful detainer) or within thirty (30) days of notice given by the Licensee to an occupant to vacate the rental dwelling unit. However, adverse license action may proceed when the Licensee fails to diligently pursue the eviction process; or
  - (2) the calls are placed by a residential occupant for police or emergency assistance in response to medical calls, domestic abuse or any other conduct.
- (h) An action to deny, revoke, suspend, or not renew a license based upon violation of this section may be postponed or discontinued at any time if it appears that the Licensee has taken appropriate measures which will prevent further nuisance calls.

**Section 48-55. Trash Removal for Rental Properties.**

- (a) Rental properties must have regularly scheduled recycling and trash pick-up.
- (b) If the trash and/or recycling has not been removed within seven (7) days of the normally scheduled pick-up, the trash will be removed under emergency abatement procedures.
- (c) If the lack of trash and/or recycling removal becomes a recurring problem, refuse service will be authorized by the City and will be assessed on the property's utility bill.

**Section 48-56. No Retaliation.**

No Licensee shall evict, threaten to evict, or take any other punitive action against any occupant who, by reason of good faith, calls City officials related to public safety or property maintenance concerns. This Section shall not prohibit the eviction of occupants from a rental dwelling for unlawful conduct of an occupant or invitee for violations of any rules, regulations, or lease terms other than a prohibition against contacting City officials.

**Section 48-57. Summary Action.**

When the conduct of any ~~license holder~~ Licensee or their agent, representative, employee or lessee or the condition of their dwelling is detrimental to the public health, safety and general welfare as to constitute a nuisance, fire hazard, or other unsafe or dangerous condition and thus give rise to an emergency, the City shall have the authority to summarily condemn or post for no occupancy such area of the rental dwelling.

**Section 48-58. Severability Clause.**

If any section, subsection, sentence, clause or phrase of this Article is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this Article.

**Section 48-59. Violations and Penalties.**

Any person violating any provision of this Article is guilty of a misdemeanor and upon conviction shall be subject to the penalties set forth in Minnesota Statutes.

**Sections 48-60 through 48-69. Reserved.**

# COUNCIL MEMO FORM

9.9

Meeting Date	July 5, 2015
Agenda Section	Ordinances & Resolutions
Item Description	ORD/Amending Chpt 48, Article IV; Conditions of Premises; (2 <sup>nd</sup> reading)
Submitted By	Planning Director

## **BACKGROUND INFORMATION**

This amendment includes a number of minor changes and clarifications, along with the following more substantive changes or additions:

- Section 48-100 (a)1, as proposed, prohibits the storage or accumulation of junk motor vehicles, trash, junk, rubbish, or refuse of any kind anywhere within the city.
- Section 48-101 allows outdoor storage of certain items in the residential districts. A few items were added to this list which includes toys, bikes, bike/skate ramps, canoes, paddleboats, fishing boats, truck toppers, snowmobiles, fish houses, lawnmowers, snow blowers, lawn/garden equipment, hunting blinds/stands, 4-wheelers and ATV's according to the following standards:
  - Items must be stored in the rear yard at least five feet from the property line. (*existing standard*)
  - Outdoor storage of such items, other than toys, bikes, and bike/skate ramps, is limited to two in number and shall not be stored in the same area for more than one year. (*existing standard*)
  - Construction materials must be stored a minimum of four inches above the ground.
  - Stacked firewood is permitted in the side or rear yard a minimum of 5 feet from the property line, stacked a minimum of 4 inches above the ground surface, and the stack shall be no higher than 6 feet.
- Section 48-102 (a) would be amended to provide for notice of violations according to the administrative citation process.
- Section 48-103 would be amended to provide for the current process that is used by City staff to remove weeds.

As a follow-up to the discussion at the first reading, it should be noted that any unlicensed or not currently licensed motor vehicle is considered a junk vehicle. The ordinance is also being amended to state that the storage of junk vehicles is not permitted anywhere in the city.

The current ordinance also limits storage of canoes, paddleboats, fishing boats, truck toppers, snowmobiles, fish houses, lawnmowers, snow blowers, hunting blinds/stands, 4-wheelers and ATV's to a total of no more than two (2) of any of these stored items at any one time. Such stored items can only be stored in the same location for a period of one (1) year.

Based on discussion at the first reading, the following item has been added to Section 48-102:

- (7) All stored motor vehicles and recreational equipment shall be currently licensed as required by Minnesota state statutes.

And the following item was added to Section 48-102 based on a discussion at a planning commission meeting:

- (8) Carports must be attached to the dwelling or garage, must have two or more sides constructed of materials that are similar to the dwelling, and shall be used only for the storage of motor vehicles.

**FINANCIAL IMPACT**

None.

**COUNCIL ACTION REQUESTED**

Review the proposed changes, hold the second reading and approve the ordinance.



2015 First Avenue, Anoka, MN 55303  
Phone: (763) 576-2700 Website: [www.ci.anoka.mn.us](http://www.ci.anoka.mn.us)

**CITY OF ANOKA, MINNESOTA  
ORDINANCE**

**ORD-2015-**

THE COUNCIL OF THE CITY OF ANOKA ORDAINS:

**Section 1.** Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, and upon a review of a study conducted by City staff, amendments of Chapter 48, Article IV, Condition of Premises, of the Anoka City Code are hereby adopted, by an affirmative vote of a majority of the Anoka City Councilmembers present, to read as Exhibit A, hereto attached, with stricken text removed and highlighted text inserted into existing code:

**Section 2:** This Ordinance shall be in full force and effective upon passage and seven days after publication.

ATTEST:

\_\_\_\_\_  
Phil Rice, Mayor

Introduced: \_\_\_\_\_  
Adopted: \_\_\_\_\_  
Published: \_\_\_\_\_  
Effective: \_\_\_\_\_

	Aye	Nay	Abstain	Absent
Rice	_____	_____	_____	_____
Anderson	_____	_____	_____	_____
Freeburg	_____	_____	_____	_____
Schmidt	_____	_____	_____	_____
Weaver	_____	_____	_____	_____

\_\_\_\_\_  
Amy T. Oehlers, City Clerk

## CHAPTER 48. PROPERTY MAINTENANCE STANDARDS

### ARTICLE IV. Condition of Premises

#### Section 48-100. Causes of Blight or Blighting Factors.

- (a) It is hereby determined that the uses, structures and activities and abuses of blight or blighting factors described in this article, if allowed to exist, will tend to result in blighted and undesirable neighborhoods so as to be harmful to the public welfare, health and safety. No person shall maintain or permit to be maintained any of these causes of blight or blighting factors upon any property in the City owned, leased, rented or occupied by such person.

- (1) ~~In any area zoned as a residential district (R-F, R-1, R-2, R-3, R-4), a commercial district (B-1, B-2, B-3, B-4), or in any other zone on a lot which is occupied by a dwelling unit,~~ In any area, the storage or accumulation of junk motor vehicles, trash, junk, rubbish, or refuse of any kind is prohibited.; ~~except refuse stored in such a manner as not to create a nuisance for a period not to exceed thirty days.~~

For the purpose of this section, the term "junk" shall include parts of machinery or parts of motor vehicles; unused stoves or other appliances stored in the open; remnants of wood; decayed, weathered, or broken construction materials no longer suitable for safe, approved building materials; metal or any other material or cast off material of any kind whether or not the same could be put to any reasonable use.

For the purpose of this section, the term "junk motor vehicle" shall include any automobile, snowmobile, truck, motorcycle, or any motor vehicle as defined in Minnesota Statute 169.011, Subdivision 3, part of a motor vehicle or former motor vehicle stored in the open which is (1) unusable or inoperable because of lack of or defects in component parts; (2) unusable or inoperable because of damage from collision, deterioration, or having been cannibalized; (3) beyond repair, and, therefore, not intended for future use as a motor vehicle; or (4) being retained on the property for possible use of salvageable parts; or (5) is not properly and currently licensed within the State of Minnesota.

- (2) In any area the existence of any structure or part of any structure which because of fire, wind, or other natural disaster, or physical deterioration is no longer habitable as a dwelling, nor useful for any other purpose for which it may have been intended.
- (3) In any area, the existence of any vacant dwelling, garage or other out-building, unless such buildings are kept securely locked, windows kept glazed or neatly boarded up and otherwise protected to prevent entrance thereto by vandals.
- (4) In any area the existence of any noxious or poisonous vegetation such as poison ivy, ragweed or other poisonous plants, or any weeds, grass, brush or plants, which are a fire hazard or otherwise detrimental to the health or appearance of the neighborhood.

#### Section 48-101. Outdoor Storage.

- (a) In any area zoned as a residential district (~~R-F~~, R-1, R-2, R-3, R-4, R-5) or in any other zone on a lot which is occupied by a dwelling unit, all personal property shall be stored within a building; or within a rear yard, ~~or~~ and shall be buffered from neighboring views

with a visual screen of vegetation or fencing ~~screened with vegetation or a fence to serve as a buffer~~ between adjoining properties and public streets.

- (1) For the purpose of this section, the term "outdoor storage" shall include, ~~but not be limited to~~ the following items; toys, bikes, bike/skate ramps, canoes, paddleboats, **fishing boats**, truck toppers, snowmobiles, fish houses, lawnmowers, snow blowers, lawn/garden equipment, hunting blinds/stands, **4-wheelers and ATV's**.
- (2) Items stored within the rear yard shall be stored at a minimum of five (5) feet from the property line.
- (3) **Outdoor storage of** the following items ~~that are listed above as outdoor storage items~~ shall be limited to two (2) in number and such items shall not be stored in the same location for a period of more than one (1) year; canoes, paddleboats, **fishing boats**, truck toppers, snowmobiles, fish houses, lawnmowers, snow blowers, hunting blinds/stands, **4-wheelers and ATV's**.
- (4) Outdoor storage shall be permitted in the front and side yards during times of use, not to exceed a period of 48 hours.
- (5) The following items are exempt from **the foregoing** outdoor storage **prohibitions**;
  - a. clothesline poles and lines
  - b. patio furniture
  - c. barbecue grills
  - d. permanent recreational equipment
  - e. ornamental yard enhancements (landscaping, light poles, trellises, benches designed for exterior use and other permanent improvements designed to enhance the appearance of the yard)
  - f. trampolines
  - ~~g. stacked firewood~~
  - hg.** construction and landscaping material, which shall be consumed or used on the property within thirty (30) days **of initial storage** and kept in a neat, workman like pile, **stacked a minimum of four (4) inches above ground surface**.
- (6) **Stacked firewood is permitted in the side or rear yard a minimum of five (5) feet from the property line, stacked a minimum of four (4) inches above ground surface, and the stack shall be no higher than six (6) feet.**
- (7) **All stored motor vehicles and recreational equipment shall be currently licensed as required by Minnesota state statutes.**
- (8) **Carports must be attached to the dwelling or garage, must have two or more sides constructed of materials that are similar to the dwelling, and shall be used only for the storage of motor vehicles.**

**Section 48-102. Notice to Remove Violations, Effect of Failure to Comply with Notice.**

- (a) The owner and occupant of any property upon which any of the causes of blight or blighted factors set forth in this Chapter is found to exist shall be notified **in accordance with Chapter 1, Article II. Failure to comply with such notification shall be processed according to Chapter 1, Article II.** ~~in writing by the city manager or his agent to remove or eliminate such causes of blight or blighting factors from such property according to the City of Anoka Property Code Violation Procedure. It is further provided that after once being notified as set forth above, no additional notices shall be required for a period of ninety (90) days from the date of the original notice, if blight conditions are again found to exist on the subject property.~~

**Section 48-103. Removal of Weeds, etc., by City.**

- (a) In case of failure to remove any blight as defined in this Chapter, within the time prescribed, the City Manager may order ~~the Park Superintendent~~ **the appropriate employee(s)** to cut down and remove or otherwise destroy all such noxious, inflammable or detrimental vegetation; and in case of failure to remove junk, trash, rubbish or refuse as defined in this Chapter, the City Manager may order ~~the~~ **the appropriate city** employee(s) to remove and dispose of such junk, trash, rubbish or refuse; and in each of the foregoing instances the cost of the work shall be certified to the ~~city clerk~~ **City Assessor who** ~~The City Clerk~~ shall certify such cost to the County Auditor as a special assessment against the property involved for collection in the same manner as other special assessments. As an additional or alternative remedy, the owners of any interest in the land and the occupant shall be jointly and severally liable for such costs and the costs shall be recoverable in any action brought against any of them in the name of the City.

**Section 48-104. Violations and Penalties.**

Any person violating any provision of this Article is guilty of a misdemeanor and upon conviction shall be subject to the penalties set forth in the ~~Anoka City Code~~ **Minnesota Statutes.**

# COUNCIL MEMO FORM

9.10

Meeting Date	July 6, 2015
Agenda Section	Ordinances & Resolutions
Item Description	RES; Summary of Ordinance amendments to Chpt 2, Article III, Chpt 38, Article II, Chpt 48, Articles II & IV .
Submitted By	Carolyn Braun, Planning Director

## **BACKGROUND INFORMATION**

Under Items 9.6 thru 9.9 the Council approved amendments to following section of the City Code:

- ORD/Amending Chpt 2; Article III; Officers and Employees.
- ORD/Amending Chpt 38, Article II; Nuisances.
- ORD/Amending Chpt 48, Article II; Rental Licensing.
- ORD/Amending Chpt 48, Article IV; Conditions of Premises.

Minn. Stat. § 331A.01, subd 10 & 412.191 subd 4 authorize the adoption of a summary of ordinance amendments for publication purposes. A summary publication results in a substantial monetary savings for the City.

Attached is a resolution approving the summary and authorizing its' publication.

## **FINANCIAL IMPACT**

Publication costs of approximately \$100.00.

## **REQUESTED COUNCIL ACTION**

Approve the resolution. Must be approved by a 4/5's vote.



2015 First Avenue, Anoka, MN 55303  
Phone: (763) 576-2700 Website: [www.ci.anoka.mn.us](http://www.ci.anoka.mn.us)

**CITY OF ANOKA, MINNESOTA  
RESOLUTION**

**RES-2015-**

**WHEREAS**, Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, the Anoka City Council has determined the sufficiency of publication of a Summary of the Ordinance which informs the public of the amendments made to the City Code. Publication of the title of the enactment and summary of the amendments shall be deemed to fulfill all legal publication requirements. The full text of the ordinance is available for public inspection in the office of the City Clerk or on the City website at [www.ci.anoka.mn.us](http://www.ci.anoka.mn.us).

**NOW, THEREFORE, BE IT RESOLVED**, that the Anoka City Council hereby approves, by 4/5's vote of its members, the following summary of ordinance amendments:

Chpt 2; Article III; Officers and Employees. ORD-2015-XXXX

Section 2-61. Issuance of citations. Designates what City employees are authorized to issue a citation.

Chpt 38, Article II; Nuisances. ORD-2015-XXXX

Corrects and/or clarifies language. Amends the process of issuance of notice for public nuisance. Amends Hearing, Abatement Order and Collection of Costs.

Chpt 48, Article II; Rental Licensing. ORD-2015-XXXX

Corrects and/or clarifies language. Added definition of licensee. Establish Section 48-52 Tenant Background Checks and Roster. This section requires a landlord to conduct a criminal background check on prospective tenants, to maintain a current roster of tenants, to designate a person to possess and update the tenant roster, to allow the City of Anoka to inspect the roster and/or rental lease for tenants under City investigation.

Chpt 48, Article IV; Conditions of Premises. ORD-2015-XXXX

Corrects and/or clarifies language. Prohibits storage and accumulation of junk motor vehicles, trash, junk, rubbish, or refuse anywhere within the City. Defines what types of outdoor storage is permitted in residential district. Defines method for notice of violations.

The amendments to Chpt 2; Article III; Officers and Employees, Chpt 38, Article II; Nuisances Chpt 48, Article II; Rental Licensing and Chpt 48, Article IV; Conditions of Premises, shall become effective seven (7) days after publication of this Resolution.

Adopted by the Anoka City Council on this the 6<sup>th</sup> day of July 2015.

ATTEST:

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Amy T. Oehlers, City Clerk

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Phil Rice, Mayor

# COUNCIL MEMO FORM

12.1

Meeting Date	July 6, 2015
Agenda Section	Updates & Reports
Item Description	Tentative Agendas
Submitted By	Amy Oehlers, City Clerk

## **BACKGROUND INFORMATION**

Attached are the tentative agenda(s) for future meeting(s).

## **FINANCIAL IMPACT**

None.

## **COUNCIL ACTION REQUESTED**

Request Council review and discuss upcoming agenda(s).



**City Council – Regular Meeting  
Monday, July 20, 2015 - 7:00 p.m.  
Council Chambers**

*(meeting will be cablecast)*

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
  - 3.1 June 22, 2015 Workession.  
July 6, 2015 Regular Mtg.
4. **OPEN FORUM** *\*The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
  - 4.1 Introduction of City’s new Senior Planner.
5. **PUBLIC HEARING(S)**
6. **CONSENT AGENDA**
  - 6.1 Verified Bills.
  - 6.2 Revising & Setting Council Calendars.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
  - 7.1 Planning Items.
    - 7.1.A ORD/Amending Chpt 74, Article **XXXX**, Temporary Structures. (1<sup>st</sup> reading)
    - 7.1.B ORD/Amending Chpt 74, Article **XXXX**; Relating to Traffic Analysis. (1<sup>st</sup> Reading)
8. **PETITIONS, REQUESTS & COMMUNICATION**
9. **ORDINANCES & RESOLUTIONS**
  - 9.1 ORD/Repealing Interim Moratorium Ordinance (ORD-2015-1604) relating to Chpt 74, Article V, Div 3; High Traffic Generating uses in Business Districts along Hwy 10. (1<sup>st</sup> reading)
  - 9.2 ORD/ Amending Chpt 66, Article III; Solid Waste Collection & Disposal. (1<sup>st</sup> reading)
  - 9.3 ORD/Approving an Electric Franchise Agreement with Connexus Energy. (1<sup>st</sup> reading)
  - 9.4 ORD/Recommencing the Existing Electric Franchise Fee. (1<sup>st</sup> Reading)

10. **UNFINISHED BUSINESSES**

11. **NEW BUSINESS**

11.1 Approval of Equipment Replacement Plan (ERP).

12. **UPDATES & REPORTS**

12.1 Quarterly Financial Report.

12.2 Tentative Agendas.

**ADJOURNMENT**



**City Council - Worksession**  
**Monday, July 27, 2015 - 5:30 p.m.**  
**Council Worksession Room**  
*(meeting will not be cablecast)*

1. CALL TO ORDER
2. ROLL CALL
3. COUNCIL BUSINESS and/or DISCUSSION ITEMS
  - 3.1 Discussion; Review Development Options.
4. ADJOURNMENT



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**CITY COUNCIL WORKSESSION**  
**Monday, August 3, 2015 - 6:00 p.m.**  
**Council Chambers**

**Purpose: Budget Presentation**  
*(by Powerpoint)*

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**City Council - Regular Meeting**  
**Monday, August 3, 2015 - 7:00 p.m.**  
**Council Chambers**  
*(meeting will be cablecast)*

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **COUNCIL MINUTES**

3.1 July 20, 2015 Regular Mtg.

4. **OPEN FORUM** *\*The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*

5. **PUBLIC HEARING(S)**

6. **CONSENT AGENDA**

6.1 Verified Bills.

6.2 Revising & Setting Council Calendars.

7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**

7.1 Planning Items.

7.1.A ORD/Amending Chpt 74, Article **XXXX**, Temporary Structures. (2<sup>nd</sup> reading)

7.1.B ORD/Amending Chpt 74, Article **XXXX**; Relating to Traffic Analysis.  
(2<sup>nd</sup> Reading)

8. **PETITIONS, REQUESTS & COMMUNICATION**

9. **ORDINANCES & RESOLUTIONS**

9.1 ORD/Repealing Interim Moratorium Ordinance (ORD-2015-1604) relating to Chpt 74, Article V, Div 3; High Traffic Generating uses in Business Districts along Hwy 10.  
(2<sup>nd</sup> reading)

9.2 ORD/ Amending Chpt 66, Article III; Solid Waste Collection & Disposal. (2<sup>nd</sup> reading)

9.3 ORD/Approving an Electric Franchise Agreement with Connexus Energy. (2<sup>nd</sup> reading)

9.4 ORD/Recommencing the Electric Franchise Fee. (2<sup>nd</sup> reading)

9.5 ORD/Sale of Property to Minnesota Street Works. (1<sup>st</sup> reading)

10. UNFINISHED BUSINESS

11. NEW BUSINESS

12. UPDATES & REPORTS

12.1 Tentative Agendas.

ADJOURNMENT



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**CITY COUNCIL WORKSESSION**

**Monday, August 10, 2015 - 5:00 p.m.**

**City Dock (weather permitting)**

**Purpose: City Council Governmental Budget Review**

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**CITY COUNCIL WORKSESSION**  
**Monday, August 17, 2015 - 5:00 p.m.**  
**Council Worksession Rm**

**Purpose: City Council Proprietary Budget Review**

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**City Council - Regular Meeting**  
**Monday, August 17, 2015 - 7:00 p.m.**  
**Council Chambers**  
*(meeting will be cablecast)*

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
  - 3.1 August 3, 2015 Regular Mtg.
4. **OPEN FORUM** *\*The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
5. **PUBLIC HEARING(S)**
6. **CONSENT AGENDA**
  - 6.1 Verified Bills.
  - 6.2 Revising & Setting Council Calendars.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
  - 7.1 Planning Items.
8. **PETITIONS, REQUESTS & COMMUNICATION**
9. **ORDINANCES & RESOLUTIONS**
  - 9.1 ORD/Sale of Property to Minnesota Street Works. (2<sup>nd</sup> reading)
  - 9.2 RES/Purchase of Connexus Tower Site. (1<sup>st</sup> reading)
  - 9.3 ORD/Recommencement of Centerpoint Energy Franchise Agreement. (1<sup>st</sup> reading)
10. **UNFINISHED BUSINESS**
11. **NEW BUSINESS**
12. **UPDATES & REPORTS**
  - 12.1 Tentative Agendas.



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**CITY COUNCIL WORKSESSION**  
**Monday, August 24, 2015 - 5:00 p.m.**  
**Council Worksession Rm**

**Purpose: Budget Review**

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