



**City Council - Regular Meeting**  
**Monday, January 4, 2016 - 7:00 p.m.**  
**Council Chambers**

*(meeting will be cablecast)*

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
  - 3.1 December 21, 2015 Regular Mtg.
4. **OPEN FORUM** *\*The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
5. **PUBLIC HEARING(S)**
6. **CONSENT AGENDA**
  - 6.1 Verified Bills.
  - 6.2 Revising & Setting Council Calendars.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
  - 7.1 Parks & Recreation Board - Update.
8. **PETITIONS, REQUESTS & COMMUNICATION**
9. **ORDINANCES & RESOLUTIONS**
  - 9.1 RES/Annual Designations.
  - 9.2 RES/Annual Appointments to Various Committees.
  - 9.3 ORD/Dumpster Lease Agreement; 10K Brewing, 2005 2<sup>nd</sup> Ave. (2<sup>nd</sup> Reading)
10. **UNFINISHED BUSINESSES**
11. **NEW BUSINESS**
12. **UPDATES & REPORTS**
  - 12.1 Tentative Agendas.

**ADJOURNMENT**

# COUNCIL MEMO FORM

3.1

Meeting Date	January 4, 2016
Agenda Section	Council Minutes
Item Description	Various City Council Meeting Minutes
Submitted By	Amy Oehlers, City Clerk

## **BACKGROUND INFORMATION**

Included in your packet are minutes (s) of previous Council meetings, worksessions, special meetings, etc. Minutes must be approved by the City Council and are kept permanently in the official City Council Minute Book.

## **FINANCIAL IMPACT**

None.

## **COUNCIL ACTION REQUESTED**

Approval of minutes.

**REGULAR MEETING OF THE ANOKA CITY COUNCIL  
ANOKA CITY HALL  
CITY COUNCIL CHAMBERS  
DECEMBER 21, 2015**

**1. CALL TO ORDER**

Mayor Rice called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

**2. ROLL CALL**

Present at roll call: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver.

Staff present: City Manager Greg Lee; Associate Planner Chuck Darnell; Senior Accountant Brenda Smith; Human Resources Director Deb Erar; and City Attorney Scott Baumgartner.

Absent at roll call: None.

**3. COUNCIL MINUTES**

3.1 Minutes of December 7, 2015, Regular Meeting.

Motion by Councilmember Anderson, seconded by Councilmember Freeburg, to waive the reading and approve the December 7, 2015, Regular Meeting, minutes.

Vote taken. All ayes. Motion carried.

**4. OPEN FORUM**

4.1 Tammy Husman, 241 Van Buren Street, Anoka, asked who is responsible for snow removal for sidewalks in the area. Mayor Rice said ultimately the homeowner is responsible for snow removal but City staff does come by after roads are plowed to remove sidewalk snow.

City Manager Greg Lee confirmed City staff does snow removal on sidewalks in the area.

Councilmember Anderson clarified staff removes snow on public sidewalks only.

Ms. Husman asked if the timeframe for removal is still within 18 hours after snowfall. Councilmember Schmidt said that timeframe pertains to the homeowner, not the City.

Ms. Husman asked who is responsible for snow removal by fire hydrants as she is currently removing the snow but is not paid to do so and asked who is responsible. Mr. Lee stated Public Services is responsible for snow removal but noted the City asks homeowners to keep them cleaned out if they are willing to do so.

Ms. Husman asked who is responsible since she is a renter. Mayor Rice said City staff is responsible but said she certainly can remove the snow as well.

Ms. Husman stated she does not intend to do the snow removal any longer and asked if it is not done, who she should contact. Mayor Rice said she should contact the City.

Ms. Husman inquired who completes snow removal of sidewalks on the Anoka/Champlin bridge. Mayor Rice said the State of Minnesota is responsible for that snow removal but said he is unsure of the timeframe and encouraged her to contact the State.

Ms. Husman suggested including adult swim time at the swimming pool. Mr. Lee said he has asked Recreation Manager Lisa LaCasse to contact Ms. Husman regarding this topic.

Councilmember Schmidt wished everyone a Merry Christmas and Happy New Year. He thanked Mr. Lee and all staff for making the City what it is and wished the best to those residents watching at home. He asked that residents continue to share their thoughts and suggestions and noted the Council will be holding a goal session in February and welcomed everyone's input.

**5. PUBLIC HEARING(S)**

None.

**6. CONSENT AGENDA**

Motion by Councilmember Schmidt, seconded by Councilmember Freeburg, to approve Consent Agenda 6.1 through 6.4.

6.1 Approved Verified Bills.

6.2 Revising and Setting Council Calendars.

6.3 Issuance of a Massage Business License; Mind and Spirit Massage Therapy at 111 Harrison Street.

6.4 Issuance of a Massage Therapist License; Micala Roznos at Anoka Massage and Pain Therapy.

Vote taken. All ayes. Motion carried.

## 7. REPORTS OF OFFICERS, BOARDS AND COMMITTEES

### 7.1 Planning Items.

#### 7.1.A RES/Site Plan; 1100 W. Highway 10; Eagle Brook Church.

Associate Planner Chuck Darnell shared a staff report with background information to the Council stating the applicant, Eagle Brook Church (EBC), has submitted an application for site plan review for the renovation of the existing commercial building at 1100 West Highway 10. The applicant is proposing to remodel the interior and exterior of the building and operate a church on the property. The building will also include administrative offices for staff of the church. The property is zoned B-2 Shopping Center Business, which allows each of the proposed uses as permitted. Mr. Darnell outlined the proposed site plan and building improvements along with primary entry points and circulation through the property.

Councilmember Schmidt noted there was one federal permit required. Mr. Darnell said a NPDES permit is required because of the church's close proximity to the Mississippi River and is included as one of the proposed conditions.

Gari Pisha, EBC, introduced the team from EBC and said they are very excited to be at this location in Anoka. She said they have many community members already attending EBC and are excited to call Anoka home.

Mr. Darnell said an additional condition has been included to increase landscaping on the south side of the site between the residential properties and that a proposed plan has already been submitted.

Councilmember Weaver said the Anoka Solution for Highway 10 is a critical component of this plan and seeing the roads would be very helpful.

Councilmember Schmidt said he had spoken at length with a Planning Commission member about the proposed detail and that any concerns have already been addressed. He said the church will be a very fine addition to Anoka.

Mr. Darnell shared the proposed site elevations and noted the area of the proposed frontage road.

Councilmember Anderson asked if this will be a dedicated street. Mr. Darnell said currently no but shared the road will be on private property of EBC and maintained by EBC.

Councilmember Schmidt said there have been discussions surrounding better defining roads with striping, etc. Mr. Darnell said staff has worked closely with EBC and they will be adding striping, edges, no parking areas adjusted curbs to meet 30-mph roadway design standards that are clearly delineated with traffic patterns.

Councilmember Anderson asked if the axis on the east side off Highway 10 will be changed. Mr. Darnell shared that area is not being proposed to be changed and will function as four-way, right-in/right-out.

Councilmember Weaver asked if any of the Weston Wood residents had any questions.

Bob Gore, Weston Woods, noted Yellowstone Street is one block further east. Mr. Darnell agreed and clarified the road they were referring to was Cutters Lane.

Mike Steele, Weston Woods, asked what will occur on the west side of the building as the former Kmart included two large loading bays. He also asked when the project will begin.

Mr. Darnell said he had spoken with other residents about the trees and wooded space and the area accumulating trash, noting the previous user had not maintained this area but it will be addressed by the new user coming into the site. He shared elevations of the west side of the building by the loading docks along with the north side of the site, stating the building will be resided with windows along the front and canopy and plaza space.

Ms. Pisha said they plan to start as soon as possible after closing, which may take a month or so, adding they anticipate a 10-month renovation schedule if all goes well.

Councilmember Schmidt inquired about the number of seats in the facility. Ms. Pisha said the facility will include 918 seats.

Councilmember Schmidt welcomed EBC to Anoka.

Councilmember Freeburg welcomed EBC to Anoka as well, stating he was pleased they were going to be in the City as he supported their purpose in leading people to the Lord.

Motion by Councilmember Freeburg, seconded by Councilmember Schmidt, to adopt a resolution approving site plan review, 1100 West Highway 10, Eagle Brook Church.

Councilmember Weaver clarified the motion included the 12 conditions proposed by the Planning Commission.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

Mayor Rice said this has been a long process and noted there were never concerns about the church as this will be a tremendous improvement to this property that the City will be proud of. He said as Highway 10 changes this use will only make this site better and welcomed EBC to Anoka.

#### 7.1.B Interim Use Permit; 1627 Ferry Street.

Mr. Darnell shared a staff report with background information to the Council stating the applicant, Kristin Stich, owns the property at 1627 South Ferry Street and applied for an interim use permit to operate a salon as a home occupation in the carriage house on the property. The applicant is proposing to operate the home occupation in the carriage house because the main floor of the dwelling is currently used as a rental unit, restricting customer access and the ability to operate the home occupation in the dwelling unit itself.

Mayor Rice noted this seems to be a legal interpretation of an interim use. City Attorney Scott Baumgartner said an event could be anything defined with certainty and that sale of the property should not be considered in this instance, as a sale could not occur. He said a taking could qualify or reconstruction by a certain date but a sale is uncertain.

Mayor Rice suggested including a date of January 1, 2037, for example to have a date certain. Mr. Baumgartner said that would expand on what is temporary, adding the reason is not defined by Statute or ordinance but that different projects or uses may be appropriate for 5 or 10 years or could leave it out for interpretation based on specific uses.

Councilmember Weaver said if this were approved are we setting a precedent with accessory building or garages. Mr. Baumgartner said the application did not define a time period so Council would have to insert a date, which would leave him to conclude it is permanent. He said maybe the applicant is not open to that therefore the use would be concluded to be permanent.

Councilmember Weaver noted if the applicant did not have a tenant in the home we would not be having this discussion.

Councilmember Schmidt said the home occupation is not applicable as this is being proposed in an accessory building as a secondary use so he cannot support this permit.

Mayor Rice noted it would be allowable if designated as a temporary use.

Councilmember Weaver said this could end up allowing other uses such as car repair.

Mayor Rice said only if they could do so without changing the appearance and character of the neighborhood and have one customer on site at a time. He said this use is in our ordinance and could be allowed but the question is if there some way this could be an allowable use short of being temporary otherwise we have to say no.

Mr. Darnell said discussion was held at the Planning Commission as well about the time period and that research showed exact timeframes for other permits, including a recent one for a school but noted the use was consistent with the primary use. He said there have been interim permits for home occupations before but all were conducted within the home Mr. Darnell added the Planning Commission felt the extended period of time did not fit with the intent of the ordinance, which ultimately led to their denial of the application.

Kristin Stich, applicant, said she is confused with performance standard of the law. She said she is renting the bottom of the space and that her salon could go into the home but she does not want to lose the tenant nor change the integrity and character of the 100+ year old home. She said the carriage house is empty and cannot be used as a garage as it is too small so she is proposing this plan for the needs of her home. Ms. Stich said she does not understand the performance standard and turning her home into commercial space as she is still having clients come to her home and wants to use the property as she sees fit.

Mayor Rice said he does not disagree but said there are conditions and one is that the use is temporary and if not we have to say no.

Ms. Stich asked what is temporary then and offered to include a date.

Councilmember Anderson said he is unsure why Ms. Stich did not apply for a temporary use instead of interim and asked if she applies for 4-5 years can she extend for an additional period of time. Mr. Baumgartner said the applicant could renew or request an interim use and said part of

the reason an accessory use was limited in code is because if they were permanent it would change the residential character of the neighborhood. He said if the use is contained within the home you do not see accessory buildings with uses working from them. He said it would be up to the Council to allow renewal but noted these types of uses could change the health and general welfare of the neighborhood, especially if other neighbors ask for similar uses and would have to be considered.

Councilmember Anderson asked what the applicant has to do to change to a temporary use. Mr. Baumgartner so there is no definitive time period.

Mr. Darnell said staff's recommendation is not to use a timeframe that is 40 years out for example and offered to work with the applicant about incorporating the use into home as the temporary use and accessory use were the primary considerations by staff.

Councilmember Freeburg asked if the neighborhood had any comments regarding this use. Mr. Darnell said the neighborhood did receive notice and that staff spoke with two residents who seemed comfortable with the proposed denial.

Councilmember Weaver said there could be unintended consequences and while a salon would have low impact to the neighborhood an engine shop would have more.

Ms. Stich asked how many home occupations are allowed in the City and noted there are many salons in the City already. Mayor Rice said those uses are by appointment only and can be controlled by allowing one customer at a time.

Mr. Baumgartner said it would still be up to Council's determination but noted enforcement would be an issue and that a common sense approach would be necessary regarding tying up police time for enforcement.

Councilmember Weaver asked if the applicant can operate the salon from her home. Ms. Stich said she could but does not want to make her tenant leave nor ruin the integrity of the historic home. She said the house had been a rental before and that they are now invested in the property and does not think the proposed plan changes the look of the house. She said Anoka does not always have the best reputation and is committed to fixing up her beautiful home.

Councilmember Schmidt asked if Ms. Stich would be the operator. Ms. Stich said she would, adding she has been doing hair for 16 years.

Councilmember Schmidt noted with an interim use can she have one other employee and asked if we have issued any other permits within the home. Mr. Darnell said the ordinance allows for one outside employee if issued an interim use permit but did not know if we had any of those in the past.

Mayor Rice asked if the applicant is willing to assign a temporary timeframe. Ms. Stich suggested a timeframe of 20 years as she does not want to make the investment and then have the permit renewal denied in the future.

Motion by Councilmember Anderson, seconded by Councilmember Schmidt, to adopt a resolution denying an interim use permit for 1627 Ferry Street.

Mayor Rice said the timeframe is too permanent for our comfort and that Ms. Stich may have a better argument if she requested a shorter timeframe.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

## **8. PETITIONS, REQUESTS AND COMMUNICATION**

None.

## **9. ORDINANCES AND RESOLUTIONS**

### **9.1 ORD/Amending Anoka City Charter. (2<sup>nd</sup> Reading)**

#### **ORDINANCE**

Mr. Lee shared a staff report with background information to the Council stating the Anoka Charter Commission requested a special meeting to conduct a full review of the City's Charter. The purpose of the review would be to make administrative changes to the Charter so that it sufficiently adheres to any revised State Laws and/or current practices of the City and to provide more clarity to some areas of the Charter that the Commission feels is difficult to understand, especially regarding Councilmember recall and Minnesota election law. The proposed changes are all administrative in nature and that no changes have been made since first reading outside of some grammar and typographical changes.

Motion by Councilmember Anderson, seconded by Councilmember Weaver, to hold second reading and adopt an ordinance approving the amendments to the City Charter.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

9.2 ORD/Adopting 2016 Master Fee Schedule.  
(2<sup>nd</sup> Reading)

**ORDINANCE**

Mr. Lee shared a staff report with background information to the Council stating that annually staff reviews the fee schedule and determines whether or not a recommendation should be made to the Council to adjust the fees that the City charges for services and licenses. Mr. Lee said some additional changes have been included since first reading including increasing rental licensing to cover additional activities, cemetery fees as they are not nearly enough compared to other cemeteries, especially for non-residents, removing one room rental from City Hall, changing charges for zoning and street maps based on color or black and white, and increasing the dumpster leases \$15 to \$45 as the former fee was based on leasing one parking stall.

Councilmember Anderson asked which room is no longer available for rental at City Hall. Mr. Lee said the room is on the top level at the far north end of City Hall and is now a work out room.

Motion by Councilmember Weaver, seconded by Councilmember Schmidt, to hold second reading and adopt an ordinance an ordinance establishing a fee schedule for the City of Anoka, effective January 1, 2016.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

9.3 RES/2016 SRP; Accepting Feasibility Report and Set Public Improvement Hearing.

**RESOLUTION**

Mr. Lee shared a staff report with background information to the Council stating a resolution was approved on November 16, 2015 authorizing the preparation of a feasibility report for the proposed 2016 SRP project. The City's engineering consultant and city staff have completed the proposed feasibility report for the project and public meetings were held. Mr. Lee outlined the streets proposed for improvements, including the area surrounding Walker Plaza construction. The next step in the Chapter 429 process is to have the Council accept the report, and set the public hearing and assessment hearing dates.

Councilmember Schmidt said the larger trunk sewer systems by Bonnell Fields are not proposed to be part of assessment. Mr. Lee said that is correct, adding the

formula is not based on the type of improvement but on units and front footage. He said staff is proposing trunk sewer along with street improvements as there is a lot of utility work needed under Bonnell Field.

Councilmember Schmidt asked if bike lanes on Brisbin Street will be included. Mr. Lee said Brisbin Street is 30 feet wide and that staff is not proposing to widen it or create a separate bike lane like Pleasant Street and Wingfield Street as current convention is that bikes are supposed to ride with traffic.

Councilmember Schmidt said a bike lane would have an impact on parking with only a 30-foot street. Mr. Lee agreed, stating with the volumes we can assign Brisbin Street as a bike route, similar to the Mississippi River Trail route.

Councilmember Weaver said Bonnell Fields have a lot of youth activities and will they function as they do today. Mr. Lee said absolutely but noted play will be suspended for 2016 for this work.

Councilmember Weaver asked how the large rain events will be addressed. Mr. Lee said the system will be designed as a pressure relief valve and water will surcharge into the fields but will run off very quickly.

Mayor Rice asked if the water will drain off or soak in. Mr. Lee said a lot will infiltrate and the rest will flow back to the pipe and out.

Mayor Rice asked how deep the water could get. Mr. Lee said the water could be one foot deep.

Councilmember Schmidt said the water could get to one foot deep even if lowering the site two feet. Mr. Lee said it could still get that deep.

Councilmember Weaver noted the field will act as a pressure relief valve in the future.

Councilmember Freeburg asked where the debris goes and where the dirt from the site will be relocated. Mr. Lee said some debris could go out of the storm sewer pipe, no different than other areas, but most gets flushed though. He said while they are still reviewing options the dirt material coming from the site will be brought to the future Public Works site.

Councilmember Freeburg said the dirt below the surface will be removed. Mr. Lee said that is correct and that the top soil will be put back and then reseeded.

Councilmember Anderson asked if homeowners around the pond will have floodplain affects. Mr. Lee said they will actually have less of an impact as the lowering will ensure no run off onto those residential properties.

Councilmember Weaver suggested some of the fill should go to South Street and 8<sup>th</sup> Avenue. Mr. Lee said they do not intend to do that project until 2018 so the dirt material cannot be placed there now because another sewer pipe needs to be installed first.

Motion by Councilmember Freeburg, seconded by Councilmember Anderson, to adopt a resolution accepting feasibility report and set public improvement hearing on 2016 SRP.

Mayor Rice asked how long it takes a system to relax after a large rain event. Mr. Lee said it depends on the type of storm and duration but typically it can take a few hours.

Mayor Rice asked if the system will be designed for maximum impact. Mr. Lee said the system will be designed for the 100-year storm event.

Councilmember Anderson said the area near Madison Street is lower too and noted there is enough heat in water to thaw the ground and infiltrate.

Mr. Lee agreed, adding the Anoka sand plain helps in infiltration.

Councilmember Schmidt said we have done a very large area over the past five years.

Mayor Rice noted there is a lot of impervious surface in this area.

Councilmember Schmidt if the water goes to the river debris gets to the catch basins that are cleaned up every year. He noted staff removes over 100 tons of debris each year.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

9.4 RES/2016 SRP; Set Assessment Hearing.

**RESOLUTION**

Motion by Councilmember Weaver, seconded by Councilmember Freeburg, to adopt a resolution set assessment hearing on 2016 SRP for January 19, 2016.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

9.5 ORD/Dumpster Lease Agreement; 10K Brewing, 2005 2<sup>nd</sup> Avenue.  
(1<sup>st</sup> Reading)

Mr. Lee shared a staff report with background information to the Council stating the City has been entering into lease agreements with private businesses needing to use City property for various things such as parking, dumpster storage, etc. Most recently, 10K Brewing, LLC opened its doors and found they had a need to store a 96-gallon garbage container somewhere outside their business. Staff discussed possibilities with them and determined per our Master Fee schedule, the cost to them for storing container on City property would be \$45+ applicable sales tax for a one-year period. This lease would automatically renew every year with lease payment due January 1st. The lease may be terminated by the city upon giving thirty (30) days written notice to the tenant. Additionally, it may be terminated if either party notifies the other of its intention not to renew at least thirty (30) days prior to commencement of the succeeding renewal term.

Motion by Councilmember Schmidt, seconded by Councilmember Freeburg, to hold first reading of an ordinance authorizing the conveyance of a real property lease.

Councilmember Freeburg asked what businesses with their garbage 50 years ago. Mr. Lee said there was likely not as much garbage generated or it was incinerated.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, and Schmidt voted in favor. Councilmember Weaver abstained. Motion carried.

9.6 RES/Acquisition of Tax Forfeited Property.

**RESOLUTION**

Mr. Lee shared a staff report with background information to the Council stating the proposed resolution approves the acquisition of tax forfeited property identified as parcel #01-31-25-23-0009, which the City of Anoka currently has an easement for roadway purposes. The City will not actually pay for this property but will be required to pay other costs related to acquisition.

Motion by Councilmember Schmidt, seconded by Councilmember Anderson, to adopt a resolution acquisition of tax forfeited land in the City of Anoka, Anoka County, Minnesota.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

9.7 RES/Adopting 2016 City Levy.

**RESOLUTION**

Brenda Smith, Finance Department, shared a staff report with background information to the Council stating the 2016 budget process began in June and is

based on Council directives and the 2015 goal session. The Council has reviewed the 2016 budget, as proposed by the City Manager, at several meetings in August and October and Council held a public hearing on December 7, 2015 to hear from the public regarding the proposed 2016 budget and levy. The total budget for all funds excluding the HRA component unit is \$64,839,355, which is a 6.9% increase from 2015.

Councilmember Freeburg complimented the Finance Department on their work with the budget.

Motion by Councilmember Freeburg, seconded by Councilmember Weaver, to adopt a resolution adopting a levy for the year 2015, collectible in 2016.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

9.8 RES/Adopting 2016 City Budget.

**RESOLUTION**

Motion by Councilmember Anderson, seconded by Councilmember Freeburg, to adopt a resolution adopting the budget for the year 2016.

Councilmember Weaver noted this has been a five-year process still reach this point in the plan and that the City has been able to use this year's levy. He applauded the Finance Department and staff for their work on keeping costs down during these interesting times.

Councilmember Freeburg agreed, stating Council gave direction but that staff implemented that direction and made it happen. He said it is remarkable the amount of services we get for what we pay and that catch-up will be necessary at some point in the future.

Councilmember Schmidt said we did a lot this year when we captured the industrial park TIF funds, which got us \$1 million back and tax reductions of \$100,000.

Councilmember Freeburg agreed the TIF districts have been a real asset for Anoka.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

9.9 RES/Appointment of Election Judges for 2016 Special Election.

**RESOLUTION**

Mr. Lee shared a staff report with background information outlining that Minnesota Statute 204B.21 requires the City Council to approve the appointment of Election Judges for the 2016 Special Election for Senate District 35. Mr. Lee noted this is a much smaller list than we usually have for Election Judges as many of the usual judges are not available to work in January/February and encouraged anyone interested in serving to contact City Hall as City Clerk Amy Oehlers is somewhat concerned about meeting minimum requirements in case a judge is ill and unable to work.

Motion by Councilmember Weaver, seconded by Councilmember Schmidt, to adopt a resolution adoption of election judges for 2016 special elections for Senate District 35.

Councilmember Schmidt encouraged residents to contact the City Clerk if they are able to serve as an election judge, noting there is an hourly wage.

Councilmember Anderson noted he will be serving as an election judge.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

## **10. UNFINISHED BUSINESS**

None.

## **11. NEW BUSINESS**

### **11.1 Approval of Non-Union Health Insurance City Contribution.**

Human Resources Director Deb Erar shared a staff report with background information to the Council requesting approval for City Health Insurance Contributions for premiums. She noted there is a lower amount proposed number for the HSA and a higher amount proposed for the premium so the total cost for the City will go down.

Motion by Councilmember Schmidt, seconded by Councilmember Freeburg, to approve the request for listed City contributions for 2016.

Mayor Rice asked if this is the total cost for the City or the employee. Ms. Erar said these costs are the City's contribution.

Councilmember Weaver said the cost of health care is amazing so this is a very important need and complimented staff on keeping costs low. Ms. Erar said with the onset of the affordable healthcare act we are all bearing the cost of new insurance.

Mayor Rice said the City has wrestled with large numbers in health insurance before and that coverage is not the same as it was 10 years ago but more like a major medical policy. He noted we have to manage costs.

Councilmember Weaver agreed, stating medical costs can be catastrophic and it is important to have coverage.

Mayor Rice said the copay for a medical event can even be catastrophic.

Ms. Erar agreed but noted the City does contribute to an HSA which can really help with those out of pocket costs.

Mayor Rice complimented staff on their efforts to control costs and provide good coverage.

Councilmember Weaver asked if HSA dollars can be moved to the next calendar year. Ms. Erar said the funds are available forever and are tax free when used for health insurance. She noted the City also offers long-term disability plans for additional income protection.

Mayor Rice asked if the fund can be used for any health care items. Ms. Erar said they can and noted if used after the age of 65 there is no penalty. She said she suggests payments for medical costs can be made interest free and discounts can be offered by some providers as well if asked.

Vote taken. All ayes. Motion carried.

#### 11.2 Approval of Dental Insurance Policy.

Ms. Erar shared a staff report with background information to the Council requesting approval for renewal of the Delta Dental policy for 2016. She noted there was a 4% increase for the plan in 2016 and that employees pay 100% of the cost.

Motion by Councilmember Anderson, seconded by Councilmember Freeburg, to approve the request for Delta Dental policy for 2016.

Vote taken. All ayes. Motion carried.

#### 11.3 Approval of Non-Union Wage Adjustments.

Ms. Erar shared a staff report with background information to the Council requesting approval for Non-Union wage increase of 3% effective January 1, 2016.

Councilmember Weaver noted past increases have been less when times were tough. Ms. Erar said employees averaged a 1.5% wage increase even during the lean years and while it was difficult to offer a zero percent increase to five unions they were always professional during those lean years.

Motion by Councilmember Anderson, seconded by Councilmember Schmidt, to approve the non-union wage adjustments for 2016.

Vote taken. All ayes. Motion carried.

11.4 Approval of Amendment to Police, Police Sergeant, Sewer/Water, Public Services, Streets and Parks, and Electric Labor Contracts.

Ms. Erar shared a staff report with background information to the Council requesting approval for amendment to labor contracts listed above for the deposit of Health Care Savings Account. Current contract language states that the HSA accounts will be credited quarterly to help when employees leave but that the risk is now low enough to go back to two payments.

Motion by Councilmember Schmidt, seconded by Councilmember Weaver, to approve the amendment for the contracts listed above for 2016.

Vote taken. All ayes. Motion carried.

**12. UPDATES AND REPORTS**

12.1 Tentative Agenda(s).

The Council reviewed the tentative agendas of the upcoming Council meetings.

12.2 Staff and Council Input.

Councilmember

**13. ADJOURNMENT**

Councilmember Schmidt, made a motion to adjourn the Regular Council meeting. Councilmember Anderson, seconded the motion.

Vote taken. All ayes. Motion carried.

Time of adjournment: 8:52 p.m.

Submitted by: Cathy Sorensen, *TimeSaver Off Site Secretarial, Inc.*

Approval Attestation:

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# COUNCIL MEMO FORM

6.1

Meeting Date	January 4, 2016
Agenda Section	Consent Agenda
Item Description	Verified Bills
Submitted By	Lori Yager, Finance Director

## CONSENT AGENDA

*Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.*

## BACKGROUND INFORMATION

Each Council meeting the City Council is presented with two lists of bills. One list has been paid prior to the meeting to take advantage of discounts and to prevent late fees. The other list is for payments which are prepared to be paid. City Council ratification of the prepaid bills and approval of the bills to be paid is required.

If you have questions about a particular bill, please call me at 576-2771.

## FINANCIAL IMPACT

Will vary from meeting to meeting.

## COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean ratification and approval of the Bill List(s).

**Paid Bill List for Ratification  
Bill List for January 04, 2016**

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
134363	CenturyLink	7634217730 Dec	Communications	101	General Fund \$135.69
134363	CenturyLink	7634213343 Dec	Communications	101	General Fund \$467.53
134363	CenturyLink	7634211903 Dec	Communications	101	General Fund \$9.99
134363	CenturyLink	7634211903 Dec	Communications	101	General Fund \$10.00
134364	Community Education	12/21/2015	Senior Lunch on 1/12/16	101	General Fund \$262.50
134366	Ferguson Waterworks	0175240	Mitered Drain	101	General Fund \$167.68
134368	Interstate Disposal	7061	Hauling in 12/2/15	101	General Fund \$150.00
134369	Lancer Catering	30032	Senior Brunch	101	General Fund \$130.17
134371	MN Bureau of Criminal App	33917-111915PO	Predatory Offender-J Ander	101	General Fund \$25.00
134374	Republic Services #899	0899-002770889	Halloween Event	101	General Fund \$139.02
134375	Robert Hall	12/18/2015	Refund License Fee #0578	101	General Fund \$98.00
134376	SimplexGrinnell	78264949	Fire Alarm Inspection	101	General Fund \$1,121.19
134378	Tri-County Law Enforceme	11/30/2015	Annual Dues	101	General Fund \$75.00
134511	Center Point Energy	80000141517 De	Gas Utility	101	General Fund \$217.85
134511	Center Point Energy	80000141517 De	Gas Utility	101	General Fund \$211.31
134511	Center Point Energy	80000141517 De	Gas Utility	101	General Fund \$1,682.04
134511	Center Point Energy	80000141517 De	Gas Utility	101	General Fund \$236.78
134511	Center Point Energy	80000141517 De	Gas Utility	101	General Fund \$134.67
134511	Center Point Energy	80000141517 De	Gas Utility	101	General Fund \$134.67
134511	Center Point Energy	80000141517 De	Gas Utility	101	General Fund \$1,030.64
134511	Center Point Energy	80000141517 De	Gas Utility	101	General Fund \$89.59
134511	Center Point Energy	80000141517 De	Gas Utility	101	General Fund \$1,466.32
134512	CenturyLink	7633230326 Dec	Communications	101	General Fund \$19.96
134512	CenturyLink	7633231091 Dec	Communications	101	General Fund \$201.51
134512	CenturyLink	7633233651 Dec	Communications	101	General Fund \$50.97
134512	CenturyLink	7633230326 Dec	Communications	101	General Fund \$19.96
134512	CenturyLink	7634276646 Dec	Communications	101	General Fund \$154.01
134513	Cintas	470672486	Mats	101	General Fund \$41.80
134513	Cintas	470672484	Mats	101	General Fund \$139.02
134513	Cintas	470672482	Uniforms	101	General Fund \$9.22
134513	Cintas	470672482	Uniforms	101	General Fund \$43.26
134519	LIFE INSURANCE COMPA	SGD603645 12/1	LTD Ins Dec 2015	101	General Fund \$49.04
134519	LIFE INSURANCE COMPA	SGD603645 12/1	LTD Ins Dec 2015	101	General Fund \$27.61

**Paid Bill List for Ratification  
Bill List for January 04, 2016**

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
134519	LIFE INSURANCE COMPA	SGD603645 12/1	LTD Ins Dec 2015	101	General Fund	\$704.02
134519	LIFE INSURANCE COMPA	SGD603645 12/1	LTD Ins Dec 2015	101	General Fund	\$68.04
134519	LIFE INSURANCE COMPA	SGD603645 12/1	LTD Ins Dec 2015	101	General Fund	\$24.25
134519	LIFE INSURANCE COMPA	SGD603645 12/1	LTD Ins Dec 2015	101	General Fund	\$22.40
134519	LIFE INSURANCE COMPA	SGD603645 12/1	LTD Ins Dec 2015	101	General Fund	\$23.80
134519	LIFE INSURANCE COMPA	SGD603645 12/1	LTD Ins Dec 2015	101	General Fund	\$99.75
134519	LIFE INSURANCE COMPA	SGD603645 12/1	LTD Ins Dec 2015	101	General Fund	\$18.11
134519	LIFE INSURANCE COMPA	SGD603645 12/1	LTD Ins Dec 2015	101	General Fund	\$6.50
134519	LIFE INSURANCE COMPA	SGD603645 12/1	LTD Ins Dec 2015	101	General Fund	\$46.21
134519	LIFE INSURANCE COMPA	SGD603645 12/1	LTD Ins Dec 2015	101	General Fund	\$28.05
134519	LIFE INSURANCE COMPA	SGD603645 12/1	LTD Ins Dec 2015	101	General Fund	\$132.75
134522	TimeSaver Off Site Sec.	M21544	Econ Dev Mtg 8/13/15	101	General Fund	\$166.00
<b>Fund Total</b>						\$10,091.88
134519	LIFE INSURANCE COMPA	SGD603645 12/1	LTD Ins Dec 2015	225	Cemetery	\$18.11
<b>Fund Total</b>						\$18.11
134377	Summit Fire Protection	2099697	Fire Sprinkler Service	250	Ramp	\$1,383.00
<b>Fund Total</b>						\$1,383.00
134370	Melva Moore	11/20/2015	Driveway Reimbursement	415	Road Improve	\$772.00
134515	Douglas-Kerr Underground,	Pay Est #8 2015	2015 Street Renewal	415	Road Improve	\$35,478.94
134518	Lancer Catering	GHN04817	SRP Meeting	415	Road Improve	\$256.59
<b>Fund Total</b>						\$36,507.53
134361	Anoka Co Property Record	12/21/2015 - 2	Resolution Recording Fee	481	Redevelopment	\$46.00
134361	Anoka Co Property Record	12/21/2015	Plat Recording Fee	481	Redevelopment	\$56.00
134509	Anoka County	12/15/2015	CRTV	481	Redevelopment	\$170,958.00
134515	Douglas-Kerr Underground,	Pay Est #8 Garfie	Garfield Substation	481	Redevelopment	\$27,482.37
<b>Fund Total</b>						\$198,542.37
134362	Carr's Tree Service, Inc	91837	Week of 11/30/2015	600	Electric	\$4,438.04
134362	Carr's Tree Service, Inc	91836	Week of 11/23/2015	600	Electric	\$4,213.23
134363	CenturyLink	7634211903 Dec	Communications	600	Electric	\$10.00
134372	MN Department of Commer	1000033919	2016 3rd Qtr Assessment	600	Electric	\$3,591.61
134379	USIC Locating Services, In	156262	Nov 2015 Locating Svc+E4	600	Electric	\$2,584.78
134381	Wesco	000047	SPLICE, 4/0 STR, 15KV, 2	600	Electric	\$509.00
134381	Wesco	000047	PHOTO EYE SPT15	600	Electric	\$525.00

**Paid Bill List for Ratification  
Bill List for January 04, 2016**

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
134511	Center Point Energy	80000141517 De	Gas Utility	600	Electric	\$730.86
134513	Cintas	470672481	Uniforms	600	Electric	\$176.14
134519	LIFE INSURANCE COMPA	SGD603645 12/1	LTD Ins Dec 2015	600	Electric	\$261.90
134519	LIFE INSURANCE COMPA	SGD603645 12/1	LTD Ins Dec 2015	600	Electric	\$59.04
134521	Stuart C Irby Co	S009174874.003	Supplies	600	Electric	\$1,059.65
<b><i>Fund Total</i></b>						\$18,159.25
134363	CenturyLink	7634211903 Dec	Communications	601	Water	\$9.99
134380	Verizon Wireless	9756562105	Communications	601	Water	\$70.02
134511	Center Point Energy	80000141517 De	Gas Utility	601	Water	\$1,830.68
134516	Dyna Systems	20961479	Pipes/Caps/Work Light	601	Water	\$500.58
134517	Grainger	9908708093	Tower Light	601	Water	\$173.80
134519	LIFE INSURANCE COMPA	SGD603645 12/1	LTD Ins Dec 2015	601	Water	\$76.89
134523	USIC Locating Services, In	156273	Oct 2015 Locating Svc	601	Water	\$928.90
<b><i>Fund Total</i></b>						\$3,590.86
134363	CenturyLink	7634211903 Dec	Communications	602	Sewer Treatment	\$9.99
134511	Center Point Energy	80000141517 De	Gas Utility	602	Sewer Treatment	\$134.67
134513	Cintas	470672483	Uniforms	602	Sewer Treatment	\$100.20
134519	LIFE INSURANCE COMPA	SGD603645 12/1	LTD Ins Dec 2015	602	Sewer Treatment	\$28.87
134520	Menard Cashway Lumber	4293	Parts / Supplies	602	Sewer Treatment	\$8.51
134523	USIC Locating Services, In	156273	Oct 2015 Locating Svc	602	Sewer Treatment	\$928.89
<b><i>Fund Total</i></b>						\$1,211.13
134363	CenturyLink	7634213070 Dec	Communications	609	Liquor Stores	\$60.56
134365	Dakota Supply Group	B743719	Parts / Supplies	609	Liquor Stores	\$788.00
134373	Party Papers	701848	Wine Tasting	609	Liquor Stores	\$28.38
134373	Party Papers	701848	Wine Tasting	609	Liquor Stores	\$28.37
134511	Center Point Energy	80000141517 De	Gas Utility	609	Liquor Stores	\$135.14
134511	Center Point Energy	80000141517 De	Gas Utility	609	Liquor Stores	\$76.19
134512	CenturyLink	7634271821 Dec	Communications	609	Liquor Stores	\$64.52
134519	LIFE INSURANCE COMPA	SGD603645 12/1	LTD Ins Dec 2015	609	Liquor Stores	\$32.89
134519	LIFE INSURANCE COMPA	SGD603645 12/1	LTD Ins Dec 2015	609	Liquor Stores	\$39.84
134524	Varnier Transportation	11/30/15 - West	Nov 2015 Freight - West	609	Liquor Stores	\$867.90
<b><i>Fund Total</i></b>						\$2,121.79
134511	Center Point Energy	80000141517 De	Gas Utility	614	Golf	\$181.88

**Paid Bill List for Ratification  
Bill List for January 04, 2016**

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
134511	Center Point Energy	80000141517	De Gas Utility	614	Golf	\$243.09
134512	CenturyLink	7633233651	Dec Communications	614	Golf	\$9.00
134512	CenturyLink	7633230326	Dec Communications	614	Golf	\$19.96
134519	LIFE INSURANCE COMPA	SGD603645	12/1 LTD Ins Dec 2015	614	Golf	\$64.95
<b><i>Fund Total</i></b>						\$518.88
134519	LIFE INSURANCE COMPA	SGD603645	12/1 LTD Ins Dec 2015	617	Recycling	\$16.96
<b><i>Fund Total</i></b>						\$16.96
134363	CenturyLink	7634211903	Dec Communications	701	Vehicle Maintenance	\$10.00
134365	Dakota Supply Group	B743719	Parts / Supplies	701	Vehicle Maintenance	\$498.00
134365	Dakota Supply Group	B770418	LED Vapor Lights	701	Vehicle Maintenance	\$320.00
134510	Aspen Equipment Compan	10156580	Motor	701	Vehicle Maintenance	\$292.00
134511	Center Point Energy	80000141517	De Gas Utility	701	Vehicle Maintenance	\$202.01
134513	Cintas	470672485	Mats / Misc	701	Vehicle Maintenance	\$79.86
134514	Country Side Services of M	7868	Parts / Supplies	701	Vehicle Maintenance	\$91.99
134519	LIFE INSURANCE COMPA	SGD603645	12/1 LTD Ins Dec 2015	701	Vehicle Maintenance	\$37.86
<b><i>Fund Total</i></b>						\$1,531.72
134519	LIFE INSURANCE COMPA	SGD603645	12/1 LTD Ins Dec 2015	830	HRA	\$17.85
<b><i>Fund Total</i></b>						\$17.85
134367	Foundational Realty, LLC	12/21/2015	Earnest Money 1806 2nd	840	Central Business	\$2,000.00
<b><i>Fund Total</i></b>						\$2,000.00
<b><i>Grand Total</i></b>						\$275,711.33

**PAYROLL**

PP 26

BILL LIST DATE

01/04/16

GROSS PAYROLL - REG

\$293,636.68

LESS EMPLOYEE SHARE OF BENEFITS

(\$2,282.10)

\$291,354.58

EMPLOYER SHARE HEALTH INSURANCE

\$19,150.88

EMPLOYER SHARE FICA & MEDICARE

\$16,112.11

EMPLOYER SHARE PERA

\$28,684.73

\$63,947.72

TOTAL PAYROLL

\$355,302.30

**Bill List for January 04, 2016**

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
134417	A.T.O.M.	720765	Annual Membership	101 General Fund	\$250.00
134419	Anoka Co Central Comm	2015-363	Nov 2015 Wireless Internet	101 General Fund	\$550.22
134419	Anoka Co Central Comm	2015130	Russian Translator	101 General Fund	\$19.57
134419	Anoka Co Central Comm	2015-354	Oct 2015 Wireless Internet	101 General Fund	\$550.22
134420	Anoka County Treasury	P150915K A	2015 4th Qtr Phone	101 General Fund	\$90.11
134420	Anoka County Treasury	P150915K A	2015 4th Qtr Phone	101 General Fund	\$27.03
134420	Anoka County Treasury	P150915K A	2015 4th Qtr Phone	101 General Fund	\$18.02
134420	Anoka County Treasury	P150915K A	2015 4th Qtr Phone	101 General Fund	\$90.11
134420	Anoka County Treasury	P150915K A	2015 4th Qtr Phone	101 General Fund	\$27.03
134420	Anoka County Treasury	P150915K A	2015 4th Qtr Phone	101 General Fund	\$275.74
134420	Anoka County Treasury	P150915K A	2015 4th Qtr Phone	101 General Fund	\$189.23
134420	Anoka County Treasury	P150915K A	2015 4th Qtr Phone	101 General Fund	\$297.37
134420	Anoka County Treasury	P150915K A	2015 4th Qtr Phone	101 General Fund	\$54.07
134420	Anoka County Treasury	P150915K A	2015 4th Qtr Phone	101 General Fund	\$459.58
134420	Anoka County Treasury	P150915K A	2015 4th Qtr Phone	101 General Fund	\$18.02
134420	Anoka County Treasury	P150915K A	2015 4th Qtr Phone	101 General Fund	\$99.12
134420	Anoka County Treasury	P150915K A	2015 4th Qtr Phone	101 General Fund	\$480.41
134420	Anoka County Treasury	P150915K A	2015 4th Qtr Phone	101 General Fund	\$225.28
134423	Aspen Mills	174213	Name Tag/Holder Fuhrmann	101 General Fund	\$36.15
134427	Border Line's	10029786	Plow Alley	101 General Fund	\$85.00
134429	Cintas	470678249	Mats	101 General Fund	\$129.51
134429	Cintas	470675924	Uniforms	101 General Fund	\$43.26
134429	Cintas	470675924	Uniforms	101 General Fund	\$9.22
134429	Cintas	470679361	Mats	101 General Fund	\$41.80
134429	Cintas	470675928	Mats	101 General Fund	\$41.80
134429	Cintas	470679356	Uniforms	101 General Fund	\$43.26
134429	Cintas	470679356	Uniforms	101 General Fund	\$9.22
134429	Cintas	470679359	Mats	101 General Fund	\$139.02
134429	Cintas	470674832	Mats	101 General Fund	\$129.51
134429	Cintas	470675926	Mats	101 General Fund	\$139.02
134431	City of Minneapolis	400413006513	Nov 2015 Aps Trans Fees	101 General Fund	\$1,289.70
134432	CMT Diversified Janitoria	2798	Monthly Cleaning	101 General Fund	\$1,689.00
134435	Cottens Automotive	169521	Floor Mats	101 General Fund	\$12.87
134435	Cottens Automotive	167743	Degreaser	101 General Fund	\$49.97
134435	Cottens Automotive	168384	Degreaser	101 General Fund	\$29.99

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
134435	Cottens Automotive	168580	Supplies	101 General Fund	\$13.99
134440	ECM Publishers	285447	Personnel - Skating Rink	101 General Fund	\$294.30
134441	Egan Mechanical Contra	12/23/2015	Refund Permit Surcharge	101 General Fund	\$3.60
134442	Electric Motor Repair	425805	Parts / Supplies	101 General Fund	\$365.21
134443	Emergency Automotive	DJS121201-2	Merchandise for Resale	101 General Fund	\$429.00
134449	Grainger	9910793570	Parts / Supplies	101 General Fund	\$314.47
134451	Green Mill	1216-SC	Senior Center - Lunch Buffet	101 General Fund	\$191.88
134452	IDC Automatic	D311456-IN	Parts / Supplies	101 General Fund	\$140.99
134453	Innovative Office Solutio	IN1010857	Supplies	101 General Fund	\$38.56
134453	Innovative Office Solutio	IN1010857	Supplies	101 General Fund	\$9.19
134453	Innovative Office Solutio	IN1010857	Supplies	101 General Fund	\$31.45
134453	Innovative Office Solutio	IN1019444	Supplies	101 General Fund	\$11.65
134453	Innovative Office Solutio	IN1019444	Supplies	101 General Fund	\$116.73
134453	Innovative Office Solutio	IN1014932	Supplies	101 General Fund	\$542.37
134461	Johnstone Supply of G.V	1028796	Blower Vent / Ignitor Kit	101 General Fund	\$200.52
134463	Lancer Catering	GHN04796	Holiday Lunch	101 General Fund	\$1,797.13
134464	Law Enforcement Target	0297339-IN	Transitional Targets	101 General Fund	\$151.62
134467	Maus Group	299	Dec 2015 Svc	101 General Fund	\$4,835.12
134468	Mediation Services	12/15/2015	Mediation Services	101 General Fund	\$1,886.00
134469	Menard Cashway Lumbe	5316	Supplies	101 General Fund	\$94.54
134469	Menard Cashway Lumbe	5192	Supplies	101 General Fund	\$283.12
134469	Menard Cashway Lumbe	5314	Supplies	101 General Fund	\$46.88
134469	Menard Cashway Lumbe	5014	Parts / Supplies	101 General Fund	\$460.37
134469	Menard Cashway Lumbe	4846	Parts / Supplies	101 General Fund	\$379.71
134469	Menard Cashway Lumbe	4841	Parts / Supplies	101 General Fund	\$46.66
134469	Menard Cashway Lumbe	5174	Supplies	101 General Fund	\$9.85
134469	Menard Cashway Lumbe	5265	Supplies	101 General Fund	\$14.61
134469	Menard Cashway Lumbe	4747	Parts / Supplies	101 General Fund	\$44.34
134473	Mevco Marketing Group I	3983	Maintenance on Mailing Machi	101 General Fund	\$795.00
134475	MN Crime Prevention As	1180	Membership - P Schley	101 General Fund	\$45.00
134478	North Star Fence	11562	Install Fence - Ballfield #2	101 General Fund	\$14,800.00
134479	Northern Construction	15848	Sunny Acres - Exterior Trim	101 General Fund	\$6,305.18
134481	Park Supply, Inc.	66590900	Plumbing Supplies	101 General Fund	\$27.49
134484	Petco	OA063120	Skunk Odor Remover	101 General Fund	\$14.99
134486	Plymouth Playhouse	12/21/2015	Senior Event - J Denver Tribut	101 General Fund	\$345.00

**Bill List for January 04, 2016**

<b>Check #</b>	<b>Vendor Alpha Name</b>	<b>Invoice #</b>	<b>Description</b>	<b>Fund</b>	<b>Amount</b>
134490	Presto Graphics	54454	Senior Times Newsletter	101	General Fund \$272.06
134494	Roto Rooter	04818801728	Clear Main Sewer Pipe	101	General Fund \$220.00
134497	Sterling Trophy	18619	Name Badge	101	General Fund \$8.50
134500	TimeSaver Off Site Sec.	M21785	11/16/15 Council Meeting	101	General Fund \$209.20
134502	Twin Cities Winnelson C	088932-00	Parts / Supplies	101	General Fund \$26.84
134504	UPS Freight	00007AF825505	Freight Charges	101	General Fund \$8.07
134507	Window World Twin Citie	Refund	Overpayment of Permit	101	General Fund \$4.00
					\$43,474.62
<b>Fund Total</b>					
134501	TranSignal	2625	Signs for Rum River North	415	Road Improve \$590.65
					\$590.65
<b>Fund Total</b>					
134426	Bolton & Menk, Inc	0184646	Mississippi River Trail	460	Park Improve \$2,951.00
134462	Kimley-Horn & Assoc, In	7316365	Castle Field	460	Park Improve \$4,425.00
134462	Kimley-Horn & Assoc, In	7316300	Anoka Station Park	460	Park Improve \$3,800.00
134496	Stantec Consulting Servi	985116	Kings Island Channel Restore	460	Park Improve \$1,154.25
					\$12,330.25
<b>Fund Total</b>					
134426	Bolton & Menk, Inc	0184649	TH 10 Anoka Station	482	Greens of Ano \$3,033.00
134426	Bolton & Menk, Inc	0184648	Green Haven Parkway	482	Greens of Ano \$14,099.00
					\$17,132.00
<b>Fund Total</b>					
134462	Kimley-Horn & Assoc, In	7316366	2nd Ave Parking Lot	485	Enterprise Par \$7,475.00
					\$7,475.00
<b>Fund Total</b>					
134382	Misc Vendor	000201512296150	01-255420-00	600	Electric \$306.14
134383	Misc Vendor	000201512296151	01-255440-04	600	Electric \$172.28
134384	Misc Vendor	000201512296152	01-527570-07	600	Electric \$254.87
134385	Misc Vendor	000201512296153	01-531990-04	600	Electric \$209.58
134386	Misc Vendor	000201512296154	02-250750-04	600	Electric \$1,871.50
134387	Misc Vendor	000201512296155	04-091080-06	600	Electric \$18.54
134388	Misc Vendor	000201512296156	04-172180-00	600	Electric \$14.79
134389	Misc Vendor	000201512296157	04-223720-08	600	Electric \$8.64
134390	Misc Vendor	000201512296158	04-266680-01	600	Electric \$24.68
134391	Misc Vendor	000201512296159	11-728880-05	600	Electric \$161.40
134392	Misc Vendor	000201512296160	13-143580-26	600	Electric \$13.79
134393	Misc Vendor	000201512296161	13-274110-02	600	Electric \$8.20
134394	Misc Vendor	000201512296162	13-274720-04	600	Electric \$76.38
134395	Misc Vendor	000201512296163	13-370910-01	600	Electric \$52.97
134396	Misc Vendor	000201512296164	13-371460-06	600	Electric \$66.28

**Bill List for January 04, 2016**

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
134397	Misc Vendor	000201512296165	13-570830-03	600 Electric	\$27.12
134398	Misc Vendor	000201512296166	13-628250-02	600 Electric	\$285.08
134399	Misc Vendor	000201512296167	13-721550-01	600 Electric	\$84.47
134400	Misc Vendor	000201512296168	13-726980-04	600 Electric	\$82.09
134401	Misc Vendor	000201512296169	13-727270-02	600 Electric	\$43.54
134402	Misc Vendor	000201512296170	21-338060-23	600 Electric	\$125.01
134403	Misc Vendor	000201512296171	21-388010-04	600 Electric	\$112.80
134404	Misc Vendor	000201512296172	21-602140-03	600 Electric	\$110.69
134405	Misc Vendor	000201512296173	21-605730-05	600 Electric	\$48.99
134406	Misc Vendor	000201512296174	21-608340-07	600 Electric	\$112.39
134407	Misc Vendor	000201512296175	21-614160-03	600 Electric	\$121.00
134408	Misc Vendor	000201512296176	01-093570-02	600 Electric	\$300.00
134409	Misc Vendor	000201512296177	01-113740-02	600 Electric	\$225.00
134410	Misc Vendor	000201512296178	01-566200-04	600 Electric	\$25.00
134411	Misc Vendor	000201512296179	02-013430-05	600 Electric	\$1,575.00
134412	Misc Vendor	000201512296180	02-014100-01	600 Electric	\$300.00
134413	Misc Vendor	000201512296181	02-165800-00	600 Electric	\$200.00
134414	Misc Vendor	000201512296182	02-405000-02	600 Electric	\$144.00
134415	Misc Vendor	000201512296183	02-405020-00	600 Electric	\$6,033.00
134416	Misc Vendor	000201512296184	21-358680-05	600 Electric	\$300.00
134420	Anoka County Treasury	P150915K A	2015 4th Qtr Phone	600 Electric	\$36.04
134420	Anoka County Treasury	P150915K A	2015 4th Qtr Phone	600 Electric	\$144.18
134429	Cintas	470679355	Uniforms	600 Electric	\$173.67
134429	Cintas	470675923	Uniforms	600 Electric	\$221.36
134454	Interstate All Battery Cen	1901201004035	Batteries	600 Electric	\$25.20
134455	Itron Inc	398080	Reader Maint Contract	600 Electric	\$6,677.22
134456	J.H. Larson Electric Com	S101101512.001	Wire	600 Electric	\$200.50
134469	Menard Cashway Lumbe	5279	Supplies	600 Electric	\$46.93
134469	Menard Cashway Lumbe	5250	Supplies	600 Electric	\$11.98
134469	Menard Cashway Lumbe	5248	Supplies	600 Electric	\$50.98
134487	Postmaster	Permit 87000 12/20	BRM Permit	600 Electric	\$225.00
134488	Power System Engineeri	9018012	Misc Engineering/Planning	600 Electric	\$511.50
134491	Pro Staff	102-1010089	Temp Svc - S Fedick	600 Electric	\$672.00
134491	Pro Staff	102-1011084	Temp Svc - S Fedick	600 Electric	\$672.00
134492	RI-TEC	0103291-IN	Wash & Wax	600 Electric	\$316.40

**Bill List for January 04, 2016**

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
134498	The Bucket Man	280	Repair - Ferry/Martin	600	Electric	\$300.00
134498	The Bucket Man	279	Repair - 11941 Eldorado	600	Electric	\$390.00
						\$24,190.18
<b><i>Fund Total</i></b>						
134429	Cintas	470675925	Uniforms	601	Water	\$100.20
134429	Cintas	470679357	Uniforms	601	Water	\$131.25
134429	Cintas	470679358	Cintas	601	Water	\$114.94
134435	Cottens Automotive	169722	Reflective Tape	601	Water	\$87.72
134454	Interstate All Battery Cen	1901201004026	Portable Light	601	Water	\$159.30
134458	J.P Schmitz Construction	12/30/15	Water Line - 311 Harrison	601	Water	\$3,551.00
134465	Lockridge Grindal Nauen	76825	Wells 1 & 2	601	Water	\$228.00
134469	Menard Cashway Lumbe	5031	Parts / Supplies	601	Water	\$35.88
						\$4,408.29
<b><i>Fund Total</i></b>						
134443	Emergency Automotive	DJS12142015-1	Floodlight	602	Sewer Treatm	\$962.03
134443	Emergency Automotive	DJS121201-4	Remote Controller Light	602	Sewer Treatm	\$858.00
134443	Emergency Automotive	DJS121201-3	Remote Controller Light	602	Sewer Treatm	\$429.00
134443	Emergency Automotive	DJS1212015-4	Rechargeable Worklight	602	Sewer Treatm	\$355.78
134444	Environmental Products	220947	Supplies	602	Sewer Treatm	\$280.21
134445	Ess Brothers & Sons Inc	UU9552	Manhole Castings	602	Sewer Treatm	\$1,144.00
134448	Flexible Pipe & Tool Com	19471	Wheels for Camera	602	Sewer Treatm	\$490.90
134469	Menard Cashway Lumbe	4679	Parts / Supplies	602	Sewer Treatm	\$59.38
134471	Metro Council Environme	December 2015	Waste Water Svc	602	Sewer Treatm	\$103,836.75
134472	Metro Welding Supply LL	167706	Welder	602	Sewer Treatm	\$950.00
134480	Pace Analytical Services	15100124333	Grit Testing	602	Sewer Treatm	\$214.00
						\$109,580.05
<b><i>Fund Total</i></b>						
134418	American Bottling Comp	545068211	Merchandise for Resale	609	Liquor Stores	\$95.60
134421	Aramark	1718361828	Mats / Misc	609	Liquor Stores	\$43.84
134421	Aramark	1718362239	Mats / Misc	609	Liquor Stores	\$59.03
134421	Aramark	1718361828	Mats / Misc	609	Liquor Stores	\$7.09
134422	Arctic Glacier USA Inc	463535108	Merchandise for Resale	609	Liquor Stores	\$89.64
134422	Arctic Glacier USA Inc	460534304	Merchandise for Resale	609	Liquor Stores	\$66.77
134422	Arctic Glacier USA Inc	460534401	Merchandise for Resale	609	Liquor Stores	\$96.02
134424	Bellboy Corporation	51306200	Merchandise for Resale	609	Liquor Stores	\$20.95
134424	Bellboy Corporation	51406500	Merchandise for Resale	609	Liquor Stores	\$3.10
134424	Bellboy Corporation	51306300	Merchandise for Resale	609	Liquor Stores	\$1,361.94
134424	Bellboy Corporation	51306200	Merchandise for Resale	609	Liquor Stores	\$953.70

**Bill List for January 04, 2016****6.1**

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<b>Check #</b>	<b>Vendor Alpha Name</b>	<b>Invoice #</b>	<b>Description</b>	<b>Fund</b>	<b>Amount</b>
134424	Bellboy Corporation	51306200	Merchandise for Resale	609	Liquor Stores \$13.95
134424	Bellboy Corporation	51306300	Merchandise for Resale	609	Liquor Stores \$10.85
134424	Bellboy Corporation	93162100	Merchandise for Resale	609	Liquor Stores \$34.00
134424	Bellboy Corporation	51406500	Merchandise for Resale	609	Liquor Stores \$80.00
134424	Bellboy Corporation	51406600	Merchandise for Resale	609	Liquor Stores \$549.88
134424	Bellboy Corporation	51406600	Merchandise for Resale	609	Liquor Stores \$6.20
134424	Bellboy Corporation	51515100	Merchandise for Resale	609	Liquor Stores \$170.45
134424	Bellboy Corporation	51515100	Merchandise for Resale	609	Liquor Stores \$1.55
134424	Bellboy Corporation	93119500	Merchandise for Resale	609	Liquor Stores \$139.78
134424	Bellboy Corporation	93119600	Merchandise for Resale	609	Liquor Stores \$40.28
134424	Bellboy Corporation	93121400	Merchandise for Resale	609	Liquor Stores \$40.60
134424	Bellboy Corporation	93121400	Merchandise for Resale	609	Liquor Stores \$182.90
134424	Bellboy Corporation	51406500	Merchandise for Resale	609	Liquor Stores \$159.40
134425	Bernick's	265066	Merchandise for Resale	609	Liquor Stores \$85.60
134425	Bernick's	266661	Merchandise for Resale	609	Liquor Stores \$128.00
134425	Bernick's	266660	Merchandise for Resale	609	Liquor Stores \$37.20
134425	Bernick's	265087	Merchandise for Resale	609	Liquor Stores \$928.80
134433	Coca-Cola Bottling Comp	0198005107	Merchandise for Resale	609	Liquor Stores \$281.52
134433	Coca-Cola Bottling Comp	0198004821	Merchandise for Resale	609	Liquor Stores \$457.22
134434	Comcast	0231342 Dec 2015	Internet	609	Liquor Stores \$104.81
134436	Dahlheimer Beverage, L	1181379	Merchandise for Resale	609	Liquor Stores \$132.00
134436	Dahlheimer Beverage, L	1181332 CM	Merchandise for Resale	609	Liquor Stores (\$95.00)
134436	Dahlheimer Beverage, L	1181362 CM	Merchandise for Resale	609	Liquor Stores (\$48.80)
134436	Dahlheimer Beverage, L	1181380 CM	Merchandise for Resale	609	Liquor Stores (\$43.20)
134436	Dahlheimer Beverage, L	119647 CM	Merchandise for Resale	609	Liquor Stores (\$73.20)
134436	Dahlheimer Beverage, L	1181318	Merchandise for Resale	609	Liquor Stores \$4,593.99
134436	Dahlheimer Beverage, L	1181331	Merchandise for Resale	609	Liquor Stores \$7,654.03
134436	Dahlheimer Beverage, L	1181331	Merchandise for Resale	609	Liquor Stores \$55.40
134436	Dahlheimer Beverage, L	1181360	Merchandise for Resale	609	Liquor Stores \$4,195.85
134436	Dahlheimer Beverage, L	1181379	Merchandise for Resale	609	Liquor Stores \$6,926.54
134436	Dahlheimer Beverage, L	119409	Merchandise for Resale	609	Liquor Stores \$600.00
134436	Dahlheimer Beverage, L	119538	Merchandise for Resale	609	Liquor Stores \$186.00
134436	Dahlheimer Beverage, L	119740	Merchandise for Resale	609	Liquor Stores \$80.00
134436	Dahlheimer Beverage, L	119819	Merchandise for Resale	609	Liquor Stores \$25.00
134436	Dahlheimer Beverage, L	119821	Merchandise for Resale	609	Liquor Stores \$25.00

## Bill List for January 04, 2016

Check #	Vendor Alpha Name	Invoice #	Description	Fund	Amount
134436	Dahlheimer Beverage, L	1181320 CM	Merchandise for Resale	609	Liquor Stores (\$96.00)
134436	Dahlheimer Beverage, L	1181360	Merchandise for Resale	609	Liquor Stores \$174.00
134440	ECM Publishers	286807	Flyers	609	Liquor Stores \$9.62
134440	ECM Publishers	286330	Online Advts	609	Liquor Stores \$15.00
134440	ECM Publishers	286330	Online Advts	609	Liquor Stores \$15.00
134440	ECM Publishers	286807	Flyers	609	Liquor Stores \$9.62
134446	Extreme Beverage	349-1061 CM	Merchandise for Resale	609	Liquor Stores (\$5.82)
134446	Extreme Beverage	W-1329640	Merchandise for Resale	609	Liquor Stores \$253.80
134447	Flaherty's Happy Tyme C	31246	Merchandise for Resale	609	Liquor Stores \$162.00
134450	Granite City Jobbing Co.	880454	Merchandise for Resale	609	Liquor Stores \$1,100.18
134450	Granite City Jobbing Co.	880454	Merchandise for Resale	609	Liquor Stores \$16.33
134453	Innovative Office Solutio	IN1019444	Supplies	609	Liquor Stores \$8.90
134453	Innovative Office Solutio	IN1019444	Supplies	609	Liquor Stores \$112.49
134457	J.J. Taylor Distributing C	2434943	Merchandise for Resale	609	Liquor Stores \$2,798.60
134457	J.J. Taylor Distributing C	2452389	Merchandise for Resale	609	Liquor Stores \$235.65
134457	J.J. Taylor Distributing C	2452433	Merchandise for Resale	609	Liquor Stores \$1,056.15
134457	J.J. Taylor Distributing C	2452391	Merchandise for Resale	609	Liquor Stores \$136.00
134457	J.J. Taylor Distributing C	2452390	Merchandise for Resale	609	Liquor Stores \$717.96
134459	Johnson Bros Liquor Co	5323759	Merchandise for Resale	609	Liquor Stores \$2,553.00
134459	Johnson Bros Liquor Co	5323760	Merchandise for Resale	609	Liquor Stores \$3,621.85
134459	Johnson Bros Liquor Co	5329089	Merchandise for Resale	609	Liquor Stores \$252.30
134459	Johnson Bros Liquor Co	5329090	Merchandise for Resale	609	Liquor Stores \$431.84
134459	Johnson Bros Liquor Co	5329571	Merchandise for Resale	609	Liquor Stores \$438.90
134459	Johnson Bros Liquor Co	5329572	Merchandise for Resale	609	Liquor Stores \$1,363.05
134459	Johnson Bros Liquor Co	5329581	Merchandise for Resale	609	Liquor Stores \$1,799.74
134459	Johnson Bros Liquor Co	5329574	Merchandise for Resale	609	Liquor Stores \$3,069.50
134459	Johnson Bros Liquor Co	5329577	Merchandise for Resale	609	Liquor Stores \$600.20
134459	Johnson Bros Liquor Co	5329578	Merchandise for Resale	609	Liquor Stores \$334.90
134459	Johnson Bros Liquor Co	5329579	Merchandise for Resale	609	Liquor Stores \$3,275.60
134459	Johnson Bros Liquor Co	5323756	Merchandise for Resale	609	Liquor Stores \$64.50
134459	Johnson Bros Liquor Co	5323755	Merchandise for Resale	609	Liquor Stores \$4,136.70
134459	Johnson Bros Liquor Co	5329573	Merchandise for Resale	609	Liquor Stores \$164.25
134459	Johnson Bros Liquor Co	5323754	Merchandise for Resale	609	Liquor Stores \$1,901.50
134459	Johnson Bros Liquor Co	5321143	Merchandise for Resale	609	Liquor Stores \$383.80
134459	Johnson Bros Liquor Co	5321142	Merchandise for Resale	609	Liquor Stores \$479.75

**Bill List for January 04, 2016****6.1**

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<b>Check #</b>	<b>Vendor Alpha Name</b>	<b>Invoice #</b>	<b>Description</b>	<b>Fund</b>	<b>Amount</b>
134459	Johnson Bros Liquor Co	555921 CM	Merchandise for Resale	609	Liquor Stores (\$12.41)
134459	Johnson Bros Liquor Co	555920 CM	Merchandise for Resale	609	Liquor Stores (\$2.76)
134459	Johnson Bros Liquor Co	555919 CM	Merchandise for Resale	609	Liquor Stores (\$14.32)
134459	Johnson Bros Liquor Co	555505 CM	Merchandise for Resale	609	Liquor Stores (\$46.50)
134466	M. Amundson LLP	208147	Merchandise for Resale	609	Liquor Stores \$628.66
134466	M. Amundson LLP	208147	Merchandise for Resale	609	Liquor Stores \$150.00
134466	M. Amundson LLP	208147	Merchandise for Resale	609	Liquor Stores \$39.40
134466	M. Amundson LLP	208487	Merchandise for Resale	609	Liquor Stores \$13.90
134466	M. Amundson LLP	208487	Merchandise for Resale	609	Liquor Stores \$845.38
134466	M. Amundson LLP	208487	Merchandise for Resale	609	Liquor Stores \$32.60
134477	New France Wine Comp	106048	Merchandise for Resale	609	Liquor Stores \$88.00
134477	New France Wine Comp	106048	Merchandise for Resale	609	Liquor Stores \$1.50
134482	Paustis & Sons	8528388-IN	Merchandise for Resale	609	Liquor Stores \$476.00
134482	Paustis & Sons	8528388-IN	Merchandise for Resale	609	Liquor Stores \$8.75
134482	Paustis & Sons	8527285-IN	Merchandise for Resale	609	Liquor Stores \$2.25
134482	Paustis & Sons	8527285-IN	Merchandise for Resale	609	Liquor Stores \$119.00
134483	Pepsi Cola	54287652	Merchandise for Resale	609	Liquor Stores \$179.40
134485	Phillips Wine & Spirits	2900213	Merchandise for Resale	609	Liquor Stores \$55.25
134485	Phillips Wine & Spirits	2900212	Merchandise for Resale	609	Liquor Stores \$499.00
134485	Phillips Wine & Spirits	2896232	Merchandise for Resale	609	Liquor Stores \$700.40
134485	Phillips Wine & Spirits	2900210	Merchandise for Resale	609	Liquor Stores \$669.50
134485	Phillips Wine & Spirits	2900209	Merchandise for Resale	609	Liquor Stores \$455.50
134485	Phillips Wine & Spirits	2896235	Merchandise for Resale	609	Liquor Stores \$779.82
134485	Phillips Wine & Spirits	2896234	Merchandise for Resale	609	Liquor Stores \$2,946.60
134485	Phillips Wine & Spirits	2896233	Merchandise for Resale	609	Liquor Stores \$1,037.91
134485	Phillips Wine & Spirits	2900211	Merchandise for Resale	609	Liquor Stores \$107.40
134490	Presto Graphics	54400	Wine Club Cards	609	Liquor Stores \$71.77
134490	Presto Graphics	54446	Football Flyers	609	Liquor Stores \$23.27
134490	Presto Graphics	54400	Wine Club Cards	609	Liquor Stores \$71.77
134490	Presto Graphics	54386	Football Flyers	609	Liquor Stores \$23.27
134490	Presto Graphics	54386	Football Flyers	609	Liquor Stores \$23.28
134490	Presto Graphics	54446	Football Flyers	609	Liquor Stores \$23.28
134493	RJM Distributing Inc.	IND009282	Merchandise for Resale	609	Liquor Stores \$24.00
134493	RJM Distributing Inc.	IND009271	Merchandise for Resale	609	Liquor Stores \$800.00
134495	Southern Wine & Spirits	1359738	Merchandise for Resale	609	Liquor Stores \$208.00

**Bill List for January 04, 2016**

<b>Check #</b>	<b>Vendor Alpha Name</b>	<b>Invoice #</b>	<b>Description</b>	<b>Fund</b>	<b>Amount</b>
134495	Southern Wine & Spirits	1357182	Merchandise for Resale	609	Liquor Stores \$336.00
134495	Southern Wine & Spirits	1357181	Merchandise for Resale	609	Liquor Stores \$4,184.06
134495	Southern Wine & Spirits	1357180	Merchandise for Resale	609	Liquor Stores \$406.00
134495	Southern Wine & Spirits	1357179	Merchandise for Resale	609	Liquor Stores \$3,761.46
134495	Southern Wine & Spirits	9069771 CM	Merchandise for Resale	609	Liquor Stores (\$208.00)
134495	Southern Wine & Spirits	1357184	Merchandise for Resale	609	Liquor Stores \$640.00
134495	Southern Wine & Spirits	1359739	Merchandise for Resale	609	Liquor Stores \$125.10
134495	Southern Wine & Spirits	1359739	Merchandise for Resale	609	Liquor Stores \$370.00
134495	Southern Wine & Spirits	1359740	Merchandise for Resale	609	Liquor Stores \$350.85
134495	Southern Wine & Spirits	1359740	Merchandise for Resale	609	Liquor Stores \$352.00
134495	Southern Wine & Spirits	1357183	Merchandise for Resale	609	Liquor Stores \$84.00
134499	Thorpe Dist. Company	1001077	Merchandise for Resale	609	Liquor Stores \$165.00
134499	Thorpe Dist. Company	1010939	Merchandise for Resale	609	Liquor Stores \$181.95
134499	Thorpe Dist. Company	1004712	Merchandise for Resale	609	Liquor Stores \$12,826.44
134499	Thorpe Dist. Company	1001078	Merchandise for Resale	609	Liquor Stores \$2,214.40
134499	Thorpe Dist. Company	1001077	Merchandise for Resale	609	Liquor Stores \$4,925.83
134499	Thorpe Dist. Company	00040023 CM	Merchandise for Resale	609	Liquor Stores (\$131.75)
134499	Thorpe Dist. Company	00040018 CM	Merchandise for Resale	609	Liquor Stores (\$90.25)
134499	Thorpe Dist. Company	1004711	Merchandise for Resale	609	Liquor Stores \$12,570.13
134505	Vinocopia, Inc.	0140949-IN	Merchandise for Resale	609	Liquor Stores \$528.65
134505	Vinocopia, Inc.	0140949-IN	Merchandise for Resale	609	Liquor Stores \$12.50
134508	Wirtz Beverage MN	1080409668	Merchandise for Resale	609	Liquor Stores \$2,158.51
134508	Wirtz Beverage MN	1080409559	Merchandise for Resale	609	Liquor Stores \$72.00
134508	Wirtz Beverage MN	1080412676	Merchandise for Resale	609	Liquor Stores \$1,115.44
134508	Wirtz Beverage MN	1080409558	Merchandise for Resale	609	Liquor Stores \$2,337.20
134508	Wirtz Beverage MN	2080116101 CM	Merchandise for Resale	609	Liquor Stores (\$20.00)
134508	Wirtz Beverage MN	2080116100 CM	Merchandise for Resale	609	Liquor Stores (\$25.84)
134508	Wirtz Beverage MN	1080412542	Merchandise for Resale	609	Liquor Stores \$1,263.48
<b>Fund Total</b>					\$123,589.17
134420	Anoka County Treasury	P150915K A	2015 4th Qtr Phone	614	Golf \$48.66
134443	Emergency Automotive	DJS12072015-1	LED Worklight	614	Golf \$183.38
134504	UPS Freight	00007AF825515	Freight Charges	614	Golf \$57.20
<b>Fund Total</b>					\$289.24
134420	Anoka County Treasury	P150915K A	2015 4th Qtr Phone	617	Recycling \$18.02
<b>Fund Total</b>					\$18.02

**Bill List for January 04, 2016**

**6.1**

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<i>Check # Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
134428 Boyer Truck Parts	470522	DOT Inspect/Repair	701	Vehicle Mainte \$736.80
134428 Boyer Truck Parts	470561	DOT Inspect/Service	701	Vehicle Mainte \$664.34
134435 Cottens Automotive	169337	Supplies	701	Vehicle Mainte \$93.29
134438 Dehn Oil Company Inc	25077175	Supplies	701	Vehicle Mainte \$175.45
134439 East Main Auto & Tire	31759	Repair #414	701	Vehicle Mainte \$1,012.26
134439 East Main Auto & Tire	31780	Repair #413	701	Vehicle Mainte \$294.73
134439 East Main Auto & Tire	31788	Repair #404	701	Vehicle Mainte \$774.15
134443 Emergency Automotive	DJS1212015	Supplies	701	Vehicle Mainte \$342.64
134443 Emergency Automotive	DJS12121015A	Lighthead	701	Vehicle Mainte \$99.98
134454 Interstate All Battery Cen	1901201004006	Batteries	701	Vehicle Mainte \$38.10
134469 Menard Cashway Lumbe	5268	Supplies	701	Vehicle Mainte \$81.34
134472 Metro Welding Supply LL	167707	Compressed Gas	701	Vehicle Mainte \$140.00
134472 Metro Welding Supply LL	167652	Welding Supplies	701	Vehicle Mainte \$166.50
134474 Minnesota Equipment	E06010	Spreader	701	Vehicle Mainte \$5,649.00
134476 Momar Incorporated	PSI100676	Purple Heat	701	Vehicle Mainte \$374.58
134489 Powerplan	P02367	Oil Filter	701	Vehicle Mainte \$59.40
134506 Warning Systems Inc,	3081	Add'l Build #419	701	Vehicle Mainte \$328.75
134506 Warning Systems Inc,	3080	Add'l Build #418	701	Vehicle Mainte \$328.75
134506 Warning Systems Inc,	3078	#413 Patrol to Investigations	701	Vehicle Mainte \$4,097.84
134506 Warning Systems Inc,	3079	Add'l Build #417	701	Vehicle Mainte \$328.75
<b>Fund Total</b>				<b>\$15,786.65</b>
134420 Anoka County Treasury	P150915K A	2015 4th Qtr Phone	702	IT \$27.03
134503 Tyler Technologies, Inc.	025-140026	Cemetary Mgmt Maint	702	IT \$187.71
<b>Fund Total</b>				<b>\$214.74</b>
134420 Anoka County Treasury	P150915K A	2015 4th Qtr Phone	830	HRA \$36.04
<b>Fund Total</b>				<b>\$36.04</b>
<b>Grand Total</b>				<b>\$359,114.90</b>

# COUNCIL MEMO FORM

6.2

Meeting Date	January 4, 2016
Agenda Section	Consent Agenda
Item Description	Monthly Council Calendars
Submitted By	Amy Oehlers, City Clerk

## CONSENT AGENDA

*Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.*

## BACKGROUND INFORMATION

Attached are the proposed meeting calendars/schedule(s).

## FINANCIAL IMPACT

None.

## COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean approval of the City Council Calendars/Schedule(s), as may be amended from time to time.

# ANOKA CITY COUNCIL CALENDAR



Friday	01	Closed for Holiday	City offices	All Day
Monday	04	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Tuesday	12*	Primary for Special Election	Anoka Election Precincts	7:00 a.m. - 8:00 p.m.
Monday	18	Closed for Holiday	City Offices	All Day
Tuesday	19	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Monday	25	City Council Worksession	Council Worksession Room	5:00 p.m.
Friday - Sunday	29- 31	Anoka Winterfest	Green Haven Golf Course & Event Center, 2800 Greenhaven Rd, Anoka	Varies

*THIS CALENDAR IS POSTED IN ORDER TO COMPLY WITH THE OPEN MEETING LAW, WHICH INDICATES A MEETING MUST BE POSTED WHEN A MAJORITY OF COUNCILMEMBERS WILL OR MAY BE IN ATTENDANCE. NO OFFICIAL BUSINESS OF NON-REGULAR OR NON-SPECIAL MEETINGS WILL BE CONDUCTED AND NO RECORD OF THOSE EVENT WILL BE KEPT.*

*\*ASTERIK DATES ARE OPTIONAL MEETINGS FOR THE CITY COUNCIL AND QUORUMS MAY OR MAY NOT BE PRESENT.*

# ANOKA CITY COUNCIL CALENDAR



Monday	01	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Monday	08	City Council Goals Session	Green Haven Golf Course & Event Center, 2800 Greenhaven Rd, Anoka	5:30 p.m.
Tuesday	09*	State of the Cities	Willy McCoys in Champlin 12450 Business Park Blvd N	11:00 a.m.
Monday	15	Closed for Holiday	City Offices	All Day
Tuesday	16	City Council Worksession	Council Worksession Room	5:00 p.m.
Tuesday	16	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.

*THIS CALENDAR IS POSTED IN ORDER TO COMPLY WITH THE OPEN MEETING LAW, WHICH INDICATES A MEETING MUST BE POSTED WHEN A MAJORITY OF COUNCILMEMBERS WILL OR MAY BE IN ATTENDANCE. NO OFFICIAL BUSINESS OF NON-REGULAR OR NON-SPECIAL MEETINGS WILL BE CONDUCTED AND NO RECORD OF THOSE EVENT WILL BE KEPT.*

*\*ASTERIK DATES ARE OPTIONAL MEETINGS FOR THE CITY COUNCIL AND QUORUMS MAY OR MAY NOT BE PRESENT.*

# COUNCIL MEMO FORM

7.1

Meeting Date	January 4, 2016
Agenda Section	Reports of Officers, Boards & Commission
Item Description	Parks & Recreation Board - Update
Submitted By	Lisa LaCasse, Recreation Supervisor

## **BACKGROUND INFORMATION**

The Parks and Recreation Advisory Board have established a semi-annual report schedule to the City Council. A report will be given in January and again in mid-summer to discuss activities and projects for that calendar year.

The Parks and Recreation Advisory Board Chairperson, Steve Nelson, will provide the report highlighting 2015 park projects. This will be a power point presentation.

## **FINANCIAL IMPACT**

There is no financial impact to the City.

## **COUNCIL ACTION REQUESTED**

No City Council action is requested.

# COUNCIL MEMO FORM

9.1

Meeting Date	January 4, 2016
Agenda Section	Ordinances & Resolutions
Item Description	RES/Designation of Official Depositories & Signees
Submitted By	Amy Oehlers, City Clerk

## BACKGROUND INFORMATION

Annually, the City Council adopts a resolution designating the official depositories and signees.

Changes to the depository information: U.S. Banks is now our only official depository.

Attached is a resolution with makes these designations for 2016.

## FINANCIAL IMPACT

None.

## COUNCIL ACTION REQUESTED

Adopt the resolution.



2015 First Avenue, Anoka, MN 55303  
Phone: (763) 576-2700 Website: [www.ci.anoka.mn.us](http://www.ci.anoka.mn.us)

**CITY OF ANOKA, MINNESOTA  
RESOLUTION**

**RES-2016-XX**

**DESIGNATION OF OFFICIAL DEPOSITORIES AND SIGNEES**

**BE IT RESOLVED**, that the U.S. Bank and the Minnesota Municipal Money Market Fund are designated as official depositories of the City of Anoka. They are hereby requested, authorized, and directed to honor checks, drafts, and other orders for the payment of money drawn in this City’s name, including those drawn to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing or purporting to bear the facsimile signatures(s) of the following:

By: \_\_\_\_\_  
Greg Lee, City Manager

By: \_\_\_\_\_  
Lori K. Yager, Finance Director

AND, that the above-named financial institution shall be entitled to honor and to charge the City of Anoka for all such checks, drafts, and other orders, regardless of by whom or by what means the facsimile signature or signatures thereon may have been affixed hereto, if such facsimile signature or signatures resemble the facsimile specimens duly certified to or filed with the above-named financial institutions by the Finance Director or City Manager of this City:

AND, that the following financial institution be designated as official depositories of the City of Anoka for investment purposes:

U.S. Bank

**BE IT FURTHER RESOLVED**, that the City of Anoka’s Finance Director or their designee shall have the authority to wire transfer funds from one official depository to another for the purpose of investing City funds.

Adopted by the Anoka City Council this the 4<sup>th</sup> January 2016.

ATTEST:

\_\_\_\_\_  
Amy T. Oehlers, City Clerk

\_\_\_\_\_  
Phil Rice, Mayor

# COUNCIL MEMO FORM

9.2

Meeting Date	January 4, 2016
Agenda Section	Ordinances & Resolutions
Item Description	RES/Annual Designations and Various Appointments
Submitted By	Amy Oehlers, City Clerk

## BACKGROUND INFORMATION

Anoka City Council Bylaws and Charter require that at the first meeting in January, the Anoka City Council shall: (1) Choose a Mayor pro-tem from the Council who shall perform the duties of the Mayor during the disability or absence of the Mayor from the City, or in the case of a vacancy in the office of Mayor, until a successor has been appointed and qualified; and (2) designate the official newspaper, (3) designate official posting location, (4) designate date/time of regular meetings and worksessions, (5) appoint such officers, employees, and committees, and citizens to various boards and organizations as may be necessary;

Changes to the previous appointment list include replacing Tim Cruikshank's appointments with Greg Lee, and the removal of appointments to the LMA (Landlord & Managers Association). To staff's knowledge, the LMA no longer exists.

FYI: History of Acting Mayor appointments

<i>01-03-2006</i>	<i>Carl Anderson</i>	<i>01-03-2012</i>	<i>Jeff Weaver</i>
<i>01-02-2007</i>	<i>Mark Freeburg</i>	<i>01-07-2013</i>	<i>Carl Anderson</i>
<i>01-07-2008</i>	<i>Jeff Weaver</i>	<i>01-06-2014</i>	<i>Steve Schmidt</i>
<i>01-05-2009</i>	<i>Carl Anderson</i>	<i>01-05-2015</i>	<i>Mark Freeburg</i>
<i>01-04-2010</i>	<i>Steve Schmidt</i>	<i>01-04-2016</i>	<i>Jeff Weaver (proposed)</i>
<i>01-03-2011</i>	<i>Mark Freeburg</i>		

Designation of the Official Newspaper will need to be decided upon by the City Council and included in the resolution. The City has received two requests to be named the Official Newspaper, ECM Publishers/Anoka County Union and the Anoka County Record. Attorney Scott Baumgartner has received the circulation requirements for both of this publications and believes at this time they are both qualifying newspapers.

Please see the enclosed information regarding the proposal from both of these newspapers, which includes details on their circulation and the cost for publication of our public notices. The Finance Department is researching what the 2015 costs were related to publication of our public notices in the Anoka County Union. Unfortunately, gathering this information will take some time due to the fact that our electronic accounting system doesn't differentiate between "public notices" and other sorts of publications, i.e. job openings, advertisements, etc. We just received the request from the Anoka County Record a couple of days prior to preparing this packet, and were not expecting to submit an additional proposal, therefore, we had not compiled the 2015 costs. We were unable to include this information in the formal packet, but will provide it to you at the meeting on Monday.

I have also included a copy of the Minnesota Statute that regulates what qualifies a newspaper to be name an "Official Newspaper".

## FINANCIAL IMPACT

None.

## COUNCIL ACTION REQUESTED

Adopt the resolution.



2015 First Avenue, Anoka, MN 55303  
Phone: (763) 576-2700 Website: [www.ci.anoka.mn.us](http://www.ci.anoka.mn.us)

**CITY OF ANOKA, MINNESOTA  
RESOLUTION**

**RES-2016-**

**A RESOLUTION OF ANNUAL DESIGNATIONS AND APPOINTMENTS FOR 2016**

WHEREAS, in accordance with the Bylaws of the Anoka City Council, at the first meeting in January, the Anoka City Council shall: (1) Choose a Mayor pro-tem from the Council who shall perform the duties of the Mayor during the disability or absence of the Mayor from the City, or in the case of a vacancy in the office of Mayor, until a successor has been appointed and qualified; and (2) designate the official newspaper, (3) designate official posting location, (4) designate date/time of regular meetings and worksessions, (5) appoint such officers, employees, and committees, and citizens to various boards and organizations as may be necessary; and

WHEREAS, attached as Exhibit A is the designation of the Official Newspaper, Official Posting Location and the Official dates/time/place of regular Anoka City Council Meetings and Worksessions, appointment of an Acting Mayor, and appointment of the City Attorney, City Engineer, and City Secretarial Services for meeting minute preparation, ; and

WHEREAS, attached as Exhibit B are the appointments of City Councilmembers, staff, citizens, etc., to various boards and organizations.

NOW, THEREFORE, BE IT RESOLVED, that the Anoka City Council does hereby make the necessary appointments as described above and as stated in Exhibit A and Exhibit B, hereto attached, which will become effective immediately upon adoption.

Adopted by the Anoka City Council this the 4th day of January 2016.

ATTEST:

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Amy T. Oehlers, City Clerk

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Phil Rice, Mayor

## EXHIBIT A

### 2016 DESIGNATIONS

OFFICAL NEWSPAPER	<b>(needs to be decided by City Council)</b>
OFFICIAL POSTING LOCATION	Anoka City Hall 2015 First Ave N Anoka, MN 55303
CITY COUNCIL REGULAR MEETINGS	Anoka City Hall Council Chambers 2015 First Ave N Anoka, MN 55303 1 <sup>st</sup> & 3 <sup>rd</sup> Monday at 7:00 p.m. <i>(moves to the following business day if date falls on a Holiday)</i>
CITY COUNCIL WORKSESSIONS	Anoka City Hall Council Worksession Room 2015 First Ave N Anoka, MN 55303 4 <sup>th</sup> Monday at 5:00 p.m. <i>(moves to the following business day if date falls on a Holiday)</i>
CITY ATTORNEY	Hawkins & Baumgartner PA (Civil) 2140 4 <sup>th</sup> Ave #5 Anoka MN 55303  Hickens, Scott, Howard 7 Anderson 2150 3 <sup>rd</sup> Ave Anoka MN 55303
CITY ENGINEER	Hakanson Anderson & Associates 3601 Thurston Ave Anoka, MN 55303
CITY SECRETARIAL SERVICES FOR MEETING MINUTES	Timesavers Off-Site Secretarial Inc. 28601 Hub Dr Madison Lake, MN 56063
ACTING MAYOR	Jeff Weaver

**2016 REPRESENTATION ON VARIOUS COMMITTEES**

<b>BOARD/ORGANIZATION</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>
ABLA, Anoka Business & Landowners Association	Mark Freeburg <i>Alternate: Jeff Weaver</i>	Mark Freeburg <i>Alternate: Jeff Weaver</i>	Mark Freeburg <i>Alternate: Jeff Weaver</i>
Anoka-Champlin Joint Powers Fire Board	Mark Freeburg Tim Cruikshank, City Manager <i>Alternate: John Mann</i> <i>Alternate: Phil Johanson, Police Chief</i>	Mark Freeburg Tim Cruikshank, City Manager <i>Alternate: Wayne Anderson</i> <i>Alternate: Phil Johanson, Police Chief</i>	Mark Freeburg Greg Lee, City Manager <i>Alternate: Wayne Anderson</i> <i>Alternate: Phil Johanson, Police Chief</i>
Anoka County Fire Protection Council		Mark Freeburg: <i>Alternate: Steve Schmidt</i>	Mark Freeburg: <i>Alternate: Steve Schmidt</i>
Anti-Crime Commission	Steve Schmidt	Steve Schmidt	Steve Schmidt
Beautification Committee	Mark Freeburg	Mark Freeburg	Mark Freeburg
Community School Advisory Council	Lisa LaCasse, Recreation Supervisor	Lisa LaCasse, Recreation Supervisor	Lisa LaCasse, Recreation Supervisor
Joint Law Enforcement Council	Jeff Weaver <i>Staff: Phil Johanson, Police Chief</i>	Jeff Weaver <i>Staff: Phil Johanson, Police Chief</i>	Jeff Weaver <i>Staff: Phil Johanson, Police Chief</i>
LMA, Landlord & Managers Association	Ray Fuglie, PMC Police Liaison	Ray Fuglie, PMC Police Liaison	LMA REMOVED
LRRWMO, Lower Rum River Water Mgmt Organization	Carl Anderson <i>Alternate: Jeff Weaver</i>	Carl Anderson <i>Alternate: Jeff Weaver</i>	Carl Anderson <i>Alternate: Jeff Weaver</i>
MMPA, MN Municipal Power Agency	Steve Schmidt <i>Alternate: Dan Voss/Ed Evans</i>	Steve Schmidt <i>Alternate: Dan Voss/Ed Evans</i>	Steve Schmidt <i>Alternate: Dan Voss/Ed Evans</i>
MMUA, Minnesota Municipal Utilities Assoc.	Ed Evans <i>Alternate: Dan Voss/Steve Schmidt</i>	Ed Evans <i>Alternate: Dan Voss/Steve Schmidt</i>	Ed Evans <i>Alternate: Dan Voss/Steve Schmidt</i>
Metro Cities	Steve Schmidt	Steve Schmidt	Steve Schmidt
Twin Cities Gateway	Pete Turok Jeff Weaver	Pete Turok Jeff Weaver	Pete Turok Jeff Weaver
NCDA, Northstar Corridor Development Authority	Carl Anderson <i>Alternate: Carolyn Braun, Planning Dir</i>	Carl Anderson <i>Alternate: Carolyn Braun, Planning Dir</i>	Carl Anderson <i>Alternate: Carolyn Braun, Planning Dir</i>
NMMA, North Metro Mayor's Assoc.	Phil Rice Tim Cruikshank, City Manager	Phil Rice Tim Cruikshank, City Manager	Phil Rice Greg Lee, City Manager
NWACC, Northwest Anoka County Community Consortium	Carl Anderson <i>Youth First: Diane Henning</i> <i>Alternate: Investigator Juvenile Srgt</i>	Carl Anderson <i>Youth First: Diane Henning</i> <i>Alternate: Investigator Juvenile Srgt</i>	Carl Anderson <i>Youth First: Diane Henning</i> <i>Alternate: Investigator Juvenile Srgt</i>
QCCC, Quad Cities Cable Communications Commission	Carl Anderson Tim Cruikshank, City Manager	Carl Anderson Tim Cruikshank, City Manager	Carl Anderson Greg Lee, City Manager

December 1, 2015

Amy Oehlers  
City Clerk  
City of Anoka  
2015 First Avenue North  
Anoka, MN 55303-2270

Dear Amy:

It is with great pleasure that we ask to serve as the official newspaper for the City of Anoka in 2016. As we continue to implement new changes in the newspaper to improve readership, we feel it's important to provide readers with the city's public notices in addition to news stories, features and photographs of local events we cover each week.

We would like to publish your public notices in the Anoka County UnionHerald. The legal publication rate for the Anoka County UnionHerald as of January 1, 2016, will remain unchanged from the 2015 rate of \$10.75 per column inch. If any documents need to be manually typeset, a \$20 flat fee will be charged per public notice. As a newspaper published in the County of Anoka, we meet the requirements to qualify as your official legal newspaper.

We have appreciated your business over the past years and hope that we can be of service to you in 2016 as a credible, locally-owned, weekly community news source. If you have any questions, please feel free to call me at (763) 712-3532 or email me at [jill.donahue@ecm-inc.com](mailto:jill.donahue@ecm-inc.com). Thank you for your consideration.

Sincerely,



Jill Donahue  
Business Manager

## Amy Oehlers

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**From:** Amy Oehlers  
**Sent:** Wednesday, December 30, 2015 10:03 AM  
**To:** Amy Oehlers  
**Subject:** FW: 2016 Quote

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**From:** Jill Donahue [mailto:jill.donahue@ecm-inc.com]  
**Sent:** Wednesday, December 30, 2015 9:59 AM  
**To:** Amy Oehlers <AOehlers@ci.anoka.mn.us>  
**Subject:** RE: 2016 Quote

Amy,

Anoka County is 4,361. Unfortunately, our audit is done by zip code and the best I can give you is the circulation in zip code 55303 is 1,435. Our yearly subscription rates are \$38.00 for 1-year and \$28.00 for a senior for 1-year. All public notices appear on our website abcnewspapers.com that averages over 52,000 unique visitors per month.

Thanks.

Jill Donahue  
Business Manager  
Anoka County Shopper  
ABC Newspapers  
Regional Classified Manager  
ECM Publishers, Inc.  
763-712-3532

PLEASE PLACE IN JANUARY CITY COUNCIL PACKET

Rec'd  
12/29/15

# Anoka County RECORD

PO Box 21014 • Columbia Heights MN 55421-0014 • (763) 220-0411  
E-Mail: [editor@anokacountyrecord.com](mailto:editor@anokacountyrecord.com) Website: [www.anokacountyrecord.com](http://www.anokacountyrecord.com)

December 23, 2015

**City of Anoka:** Mayor and Councilmembers,

In 2016, the *Record* will be publishing **City of Anoka** public notices at no cost to the city, taxpayers, planning commission applicants, etc.

The *Record* asks to be named the official public notice publisher for the **City of Anoka**. If designated as such, the *Record* would be available at no charge to **City of Anoka** residents online or at city hall. The *Record* would also reference your notices in our weekly email subscription update. The *Record* would also post all **City of Anoka** affidavits of publication on our website, as we are the only newspaper in the county to provide this service.

The *Record* is currently the official public notice publisher for Anoka County, City of Ham Lake, and City of Oak Grove. The *Record* is the low bidder to publish all Anoka County notices in 2016. We expect to continue publishing all Anoka County, City of Ham Lake, and City of Oak Grove public notices in 2016.

No contract is required for this no cost proposal.

Some competitors are charging over \$10 per column inch to publish public notices in a paid subscription newspaper. The *Record* finds this to be a ridiculous sum of money, and we will be sharing this information and our no cost offer to your city with legislators during the 2016 Legislative Session.

Please feel free to contact me with any questions.

Sincerely,



John M. Kisylyczyn  
Owner & Publisher

PUBLIC NOTICES

continued from page 5

consider any objection to the amount of a proposed individual assessment at an adjourned meeting upon such further notice to the affected property owners, as it deems advisable.

Any owner who is not precluded by failure to object prior to or at the assessment hearing, or whose failure to so object is due to a reasonable cause, may appeal an assessment to district court pursuant to Minnesota Statutes Section 429.081 by serving notice of the appeal upon the mayor or clerk of the city within thirty (30) days after the adoption of the assessment and filing such notice with the district court within ten (10) days after service upon the mayor or clerk.

Minnesota Statutes Section 435.193 through 435.195 authorize a municipality to defer the payment of assessments against homestead property owned by persons 65 years of age and older, or who are retired because of permanent and total disability under circumstances where it would be a hardship for such person to make the assessment payments. When deferment of the special assessment has been granted and is terminated for any reason provided in that law, all amounts accumulated plus applicable interest become due. Any assessed property owner meeting the requirements of this law may, within 30 days of the confirmation of the assessment, apply to the city clerk for the prescribed form for such deferral of payment of this special assessment on said owner's property.

Craig J. Jochum, Project Engineer

CITY OF BLAINE

Ordinance: ORD 15-2334

31.14 CONDITIONAL USES (Heavy Industrial) (z) Brewer taproom as defined by Section 6 33 associated with and on the same site as a licensed brewery.

31.33 LAND USES Uses Allowed By Conditional Use Permit (CUP) (Planned Business District)

22 Brewer taproom as defined by Section 6 33 associated with and on the same site as a licensed brewery.

INTRODUCED and read in full the 3rd day of December, 2015.

PASSED by the City Council of the City of Blaine the 17th day of December, 2015.

CITY OF BLAINE

Ordinance: ORD-15 2333

AMENDING SECTION 74 81(g)(4)g OF THE MUNICIPAL CODE OF THE CITY OF BLAINE ESTABLISHING 2016 PARK DEDICATION FEES THE CITY OF BLAINE DOES ORDAIN:

Section 74 81(g)(4)g. Blaine Resolution No. 03-249 provides that park dedication fees shall be adjusted beginning January 1 of each year by the percent of increase in the fair market value of undeveloped land within the city, with an annual increase not to exceed ten percent. The fair market value average of unimproved land has increased by a minimum of ten percent in [2014] 2015 and park dedication fees for [2015] 2016 shall be increased.

1. [2015] 2016 park dedication fees. The following fees are hereby adopted for [2015] 2016, and shall be effective for final plats, plat waivers and building permits approved

Industrial INTRODUCED AND READ in full the 3rd day of December, 2015.

PASSED the 17th day of December, 2015.

CITY OF BLAINE

Ordinance: ORD 15-2336 SECOND READING

AMENDING APPENDIX D FEE SCHEDULE OF THE MUNICIPAL CODE OF THE CITY OF BLAINE

THE CITY OF BLAINE DOES ORDAIN: (Added portions are underscored and deleted portions are shown in brackets with overstrike.)

The Municipal Code of the City of Blaine is hereby amended by adding Appendix D adopting a Fee Schedule for City services and licensing, pursuant to Minn.Stat. §462.353, subd. 4 and subd. 4(a).

City staff has reviewed the current Fee Schedule for the City of Blaine and is recommending that the following amendments to the Fee Schedule, be adopted. After consideration of and review by the Blaine City Council, the amendments to the Fee Schedule, Appendix D of the Municipal Code of the City of Blaine is hereby adopted.

INTRODUCED AND READ in full the 10th day of December, 2015.

PASSED by the City Council of the City of Blaine this 17th day of December 2015.

CITY OF COLUMBUS

PUBLIC HEARING NOTICE

Zoning Code Amendment Notice is hereby given that the Columbus Planning Commission will hold a Public Hearing on Wednesday, January 6, 2016 at 7:00 p.m., or as soon thereafter as parties may be heard, in the City Hall located at 16319 Kettle River Blvd.

VERIFIED AUDIT CIRCULATION WWW.VERIFIEDAUDIT.COM PRINTING AND DISTRIBUTION VERIFICATION OCTOBER 1, 2014 - SEPTEMBER 30, 2015 Anoka County RECORD Established: 2011 Issues Per Year: 52 Issues This Report: 44 ANOKA COUNTY RECORD PO BOX 21014 COLUMBIA HEIGHTS, MN 55421 (763) 220-0411 EDITOR@ANOKACOUNTYRECORD.COM www.anokacountyrecord.com PUBLICATION DESCRIPTION The Anoka County Record is a weekly free publication of government news from Anoka County, Minnesota. It covers the county board, twenty cities, nine school districts, one township, one conservation district, and surrounding areas. It also covers actions of the Minnesota Legislature that may affect the Anoka County area. Also included in each issue is a listing of government and quasi-government meetings being held in the county. The Anoka County Record is available by paid subscription via first-class U.S. Mail, and complete editions are posted on the website, www.AnokaCountyRecord.com. AVERAGE FREQUENCY: WEEKLY CIRCULATION: OCTOBER 1, 2014 - SEPTEMBER 30, 2015

Table with 4 columns: QUALIFIED CIRCULATION, Non-Paid, Paid, Total. Rows include Individual Subscription (302), Association/Group/Directory Lists, Rotated, Bulk Distribution (121), Single Copy Sales, TOTAL QUALIFIED CIRCULATION (422), TOTAL NON-QUALIFIED CIRCULATION (6), TOTAL PRINTED (428).

CITY OF COLUMBUS PUBLIC HEARING NOTICE

Variance Notice is hereby given that a Public Hearing will be held by the Planning Commission on Wednesday, January 6, 2016 at 7:00 p.m., or as soon thereafter as parties may be heard, in the City Hall located at 16319 Kettle River Blvd., Columbus, Minnesota to consider a request for a variance to permit and construct a mound type septic system of "other construction" (Type III) to replace an existing failing system. The

Anoka County Seeks Public Health Award Nominations

Nominations are being accepted now through January 29, 2016, for the 2016 Anoka County Public Health Recognition Awards to be presented by the Anoka County Board of Commissioners. The awards recognize and honor citizens or groups in Anoka County who devote their time, energy, and talent to improving public health in the community.

There are two categories for the award:

- Youth-Focused: Individual or Group. The award recognizes an individual who is 18 years or younger at

**331A.02 REQUIREMENTS FOR A QUALIFIED NEWSPAPER.**

Subdivision 1. **Qualification.** No newspaper in this state shall be entitled to any compensation or fee for publishing any public notice unless it is a qualified newspaper. A newspaper that is not qualified must inform a public body that presents a public notice for publication that it is not qualified. To be qualified, a newspaper shall:

(a) be printed in the English language in newspaper format and in column and sheet form equivalent in printed space to at least 1,000 square inches, or 800 square inches if the political subdivision the newspaper purports to serve has a population of under 1,300 and the newspaper does not receive a public subsidy;

(b) if a daily, be distributed at least five days each week. If not a daily, the newspaper may be distributed twice a month with respect to the publishing of government public notices. In any week in which a legal holiday is included, not more than four issues of a daily paper are necessary;

(c) in at least half of its issues each year, have no more than 75 percent of its printed space comprised of advertising material and paid public notices. In all of its issues each year, have 25 percent, if published more often than weekly, or 50 percent, if weekly, of its news columns devoted to news of local interest to the community which it purports to serve. Not more than 25 percent of its total nonadvertising column inches in any issue may wholly duplicate any other publication unless the duplicated material is from recognized general news services;

(d) be circulated in the political subdivision which it purports to serve, and either have at least 400 copies regularly delivered to paying subscribers, or 250 copies delivered to paying subscribers if the political subdivision it purports to serve has a population of under 1,300, or have at least 400 copies regularly distributed without charge to local residents, or 250 copies distributed without charge to local residents if the political subdivision it purports to serve has a population of under 1,300;

(e) have its known office of issue established in either the county in which lies, in whole or in part, the political subdivision which the newspaper purports to serve, or in an adjoining county;

(f) file a copy of each issue immediately with the State Historical Society;

(g) be made available at single or subscription prices to any person or entity requesting the newspaper and making the applicable payment, or be distributed without charge to local residents;

(h) have complied with all the foregoing conditions of this subdivision for at least one year immediately preceding the date of the notice publication;

(i) between September 1 and December 31 of each year publish a sworn United States Post Office periodicals-class statement of ownership and circulation or a statement of ownership and circulation verified by a recognized independent circulation auditing agency covering a period of at least one year ending no earlier than the June 30 preceding the publication deadline. When publication occurs after December 31 and before July 1, qualification shall be effective from the date of the filing described in paragraph (j) through December 31 of that year; and

(j) after publication, submit to the secretary of state by December 31 a filing containing the newspaper's name, address of its known office of issue, telephone number, and a statement that it has complied with all of the requirements of this section. The filing must be accompanied by a fee of \$25. The secretary of state shall make available for public inspection a list of newspapers that have filed. Acceptance of a filing does not constitute a guarantee by the state that any other qualification has been met.

Subd. 2. [Repealed, 2004 c 182 s 33]

Subd. 3. **Publication; suspension; changes.** The following circumstances shall not affect the qualification of a newspaper, invalidate an otherwise valid publication, or invalidate a designation as official newspaper.

(a) Suspension of publication for a period of not more than three consecutive months resulting from the destruction of its known office of issue, equipment, or other facility by the elements, unforeseen accident, or acts of God or by reason of a labor dispute.

(b) The consolidation of one newspaper with another published in the same county, or a change in its name or ownership, or a temporary change in its known office of issue.

(c) Change of the day of publication, the frequency of publication, or the change of the known office of issue from one place to another within the same county. Except as provided in this subdivision, suspension of publication, or a change of known office of issue from one county to another, or failure to maintain its known office of issue in the county, shall deprive a newspaper of its standing as a qualified newspaper until it again becomes qualified pursuant to subdivision 1.

Subd. 4. **Declaratory judgment of legality.** A person interested in a newspaper's qualification under this section may petition the district court in the county in which the newspaper has its known office of issue for a declaratory judgment to determine whether the newspaper is qualified. Unless filed by the publisher, the petition and summons shall be served on the publisher as in other civil actions. Service in other cases shall be made by publication of the petition and summons once each week for three successive weeks in the newspaper or newspapers the court may order and upon the persons as the court may direct. Publications made in a newspaper after a judgment that it is qualified but before the judgment is vacated or set aside shall be valid. Except as provided in this subdivision, the Uniform Declaratory Judgments Act and the Rules of Civil Procedure shall apply to the action.

Subd. 5. **Posting notices on Web site.** If, in the normal course of its business, a qualified newspaper maintains a Web site, then as a condition of accepting and publishing public notices, the newspaper must agree to post all the notices on its Web site at no additional cost. The notice must remain on the Web site during the notice's full publication period. Failure to post or maintain a public notice on the newspaper's Web site does not affect the validity of the public notice.

**History:** 1984 c 543 s 21; 1985 c 174 s 1; 1Sp1985 c 13 s 315; 1987 c 30 s 1; 1987 c 286 s 1; 1988 c 682 s 42; 1990 c 395 s 1; 1991 c 205 s 17; 1997 c 137 s 13; 2001 c 38 s 1; 2004 c 182 s 8-11; 2009 c 152 s 5

# COUNCIL MEMO FORM

9.3

Meeting Date	January 4, 2016
Agenda Section	Ordinances & Resolutions
Item Description	ORD/Dumpster Lease Agreement; 10K Brewing, LLC (2 <sup>nd</sup> reading)
Submitted By	Darin Berger, Housing Manager

## **BACKGROUND INFORMATION**

Over the past couple years; the City of Anoka has been entering into lease agreements with private businesses needing to use city property for various things such as parking, dumpster storage, etc. Most recently, 10K Brewing, LLC opened its doors and found they had a need to store a 96-gallon garbage container somewhere outside their business. Staff discussed possibilities with them and determined per our Master Fee schedule, the cost to them for storing container on City property would be \$45+ applicable sales tax for a one year period. This lease would automatically renew every year with lease payment due January 1<sup>st</sup>. The lease may be terminated by the city upon giving thirty (30) days written notice to the tenant. Additionally, it may be terminated if either party notifies the other of its intention not to renew at least thirty (30) days prior to commencement of the succeeding renewal term.

A draft of the lease was shared with 10K Brewing, LLC on December 15<sup>th</sup>, 2015 and they agreed to the terms outlined for them.

The first reading of this ordinance was held at the December 21, 2015 Council meeting. At this meeting the Council directed staff to amend the agreement to reflect the cost of \$45.00 per year, plus applicable taxes. That change is shown in red text in the agreement. There is one other administrative changes indicated in red text.

## **FINANCIAL IMPACT**

Compensation of \$45.00, plus applicable sales tax, per year..

## **COUNCIL ACTION REQUESTED**

Hold the second reading and adopt the ordinance entering into a lease agreement with 10K Brewing, LLC.



2015 First Avenue, Anoka, MN 55303  
Phone: (763) 576-2700 Website: [www.ci.anoka.mn.us](http://www.ci.anoka.mn.us)

**CITY OF ANOKA, MINNESOTA  
ORDINANCE**

**ORD-2015-XXXX**

**AN ORDINANCE AUTHORIZING THE CONVEYANCE  
OF A REAL PROPERTY LEASE**

THE COUNCIL OF THE CITY OF ANOKA ORDAINS:

**WHEREAS**, the City of Anoka owns real property shown as part of Exhibit A;

**WHEREAS**, the City of Anoka and 10K Brewing, LLC desire to enter into an agreement for lease of a portion of the above described property; and

**WHEREAS**, the Council has determined in accordance with Section 13.05 of the City Charter that it would be in the best interest of the City of Anoka to lease this space identified in and pursuant to the terms of the lease agreement (Exhibit A).

**NOW, THEREFORE**, the Council of the City of Anoka, Minnesota, ordains:

1. The City Council approves the lease with 10K Brewing, LLC pursuant to the above-described lease agreement (Exhibit A)
2. The City Council authorizes and directs the Mayor and City Clerk to execute an agreement and all of the documents necessary to complete the lease.
3. This ordinance shall be in full force and effective seven (7) days after publication.

ATTEST:

	Introduced:	_____
	Adopted:	_____
_____	Published:	_____
Phil Rice, Mayor	Effective:	_____

	Aye	Nay	Abstain	Absent
Rice	_____	_____	_____	_____
Anderson	_____	_____	_____	_____
Freeburg	_____	_____	_____	_____
Schmidt	_____	_____	_____	_____
Weaver	_____	_____	_____	_____

\_\_\_\_\_  
Amy T. Oehlers, City Clerk

**LEASE AGREEMENT  
CITY OF ANOKA / 10K BREWING, LLC**

**THIS AGREEMENT**, is made and entered into this \_\_\_ day of \_\_\_\_\_, 2015, by and between the City of Anoka, a municipal corporation, located at 2015 First Avenue North, Anoka, Minnesota 55303 (“Landlord”), 10K Brewing, LLC with its principal place of business located at 2005 2<sup>nd</sup> Ave., Anoka, MN 55303 (hereinafter referred to as “Tenant”).

1. **PREMISES DEMISED.** That in consideration of the covenants and agreements hereinafter mentioned to be performed by the respective parties hereto, and in payment of rental hereinafter designated to be made by Tenant in accordance with the provisions under this Agreement, Landlord has by these presents let, leased, rented and demised unto Tenant, their successors and assigns, and Tenant take and hire from Landlord, space located on properties owned by the City of Anoka generally located north of City Hall (Property Nos. 01-31-25-44-0119 and 01-31-25-44-0104), as more fully identified in the map attached hereto and made a part hereof ("Premises").

2. **TERM.** The term of this Agreement shall commence on January 1, 2016 (“Commencement Date”), and continue through December 31, 2016 ("Term") unless otherwise terminated as provided herein. This Agreement shall automatically be extended beyond its termination date (“Renewal Terms”) on the same terms and conditions as set forth herein, with the exception of the rental amount for the Premises, which shall be adjusted annually in accordance with Section 5 below, unless either party notifies the other of its intention not to renew at least thirty (30) days prior to commencement of the succeeding Renewal Term.

3. **USE OF THE PREMISES.** Tenant agrees that the Premises shall be used only for the placement of one (1) – 96 Gallon garbage/recycling dumpsters for the mutual use and benefit of Tenant. The dumpsters must be approved by Landlord prior to their placement on the Premises. Tenant shall be responsible for assuring that the dumpsters and areas surrounding the dumpsters are kept in a neat, clean and otherwise orderly condition. All trash and garbage shall be placed inside the dumpsters with the tops closed. No trash or garbage shall be allowed to accumulate outside the dumpsters. The accumulation of trash or garbage outside the dumpsters shall constitute a default under the terms of this Agreement. Tenant shall abide by all applicable state, local laws and ordinances.

4. **PROHIBITED USES OF THE PREMISES.** Tenant shall not have the right to use the Premises for any other purposes without the express written consent of the Landlord. Use of the premises for any other purpose shall constitute a default under the terms of this Agreement.

5. **RENT AND REIMBURSEMENTS.** As and for rent for the Premises, Tenant shall pay Landlord, in accordance with Landlord's Master Fee Schedule, as amended from time to time, the sum of which for the original term shall be ~~Fifty Two and 65/100 Dollars (\$52.65)~~

Forty-five Dollars (\$45.00), plus applicable taxes, per year, with payment for the original term due on the Commencement Date. Rental payments associated with any Renewal Term shall be due on or before the beginning of said Renewal Term. In addition to the rent, Tenant shall be responsible for the repair of all damages caused by Tenants use of the Premises.

6. **POSSESSION.** Except as herein provided, Landlord shall deliver possession of the Premises in the condition required by this Agreement on the Commencement Date, subject to unavoidable delays beyond Landlord's control, but delivery shall not affect the expiration date of this Agreement.

7. **CONDITION OF PREMISES.** Landlord makes no guarantees or warranties as to the condition of the Premises or that the Premises are fit for Tenants intended purposes. Tenant has had an opportunity to inspect the Premises and make their own conclusions as to the fitness of the Premises for Tenants intended use. Tenant take the property in its "AS IS" condition and the taking of possession of the Premises by Tenant shall be conclusive evidence as against Tenant that the Premises are in acceptable condition.

8. **MAINTENANCE AND UPKEEP.** Tenant shall have the sole responsibility to keep the Premises in a neat and clean condition. Landlord shall have the responsibility to and may perform periodic maintenance on the parking lot(s) that may require Tenant to temporarily vacate the site. These maintenance activities may include, but not be limited to, reconstruction, mill and overlay, seal coating and striping. In the event Landlord determines, in its sole discretion, that such maintenance is necessary, Landlord shall provide Tenant with a written notice of said activities at least ten (10) days prior to the start of said maintenance.

9. **NUISANCE.** Tenant shall not cause or maintain any nuisance in or about the Premises, and shall keep the Premises free of debris, rodents, vermin, insects, and anything of a dangerous, noxious, or offensive nature or which could create a fire hazard.

10. **HAZARDOUS WASTES.** Tenant covenant that they shall not, at any time during the Term of this Agreement, or any renewal or extension thereof, place, store, install upon, discharge, release or generate on, in or under the Premises, or allow to escape from the Premises, any pollutants or other toxic or hazardous substances, or containers or storage or processing facilities thereof (hereinafter collectively referred to as the "Hazardous Wastes").

11. **IMPROVEMENTS, ALTERATIONS, REMODELING, AND SIGNAGE.** Tenant will not make or permit anyone to make any alterations, decorations, additions or improvements, structural or otherwise, in or to the Premises, without the prior written consent of Landlord. Any such alterations, decorations, additions or improvements approved by Landlord shall be exclusively at Tenants expense. Landlord reserves the right to review and either accept or

reject Tenants alteration or improvement plans, in its sole discretion.

12. **SALES TAXES.** In addition to the payment of rent, Tenant shall be responsible for and pay all applicable state sales tax assigned to this lease. Payment for said sales tax shall be made to Landlord, with payment therefore being made at the same time as Tenants payment of rent.

13. **ASSIGNMENT AND SUBLETTING.** Tenant will not assign, transfer, mortgage or encumber this Agreement or sublet or rent or permit occupancy or use of the Premises, or any part thereof by any third party, without obtaining the prior written consent of Landlord; nor shall any assignment or transfer of this Agreement be effectuated by operation of law or otherwise without the prior written consent of Landlord. The consent by Landlord to any assignment or subletting shall not be construed as a waiver or release of Tenant from the terms of any covenant or obligation under this Agreement, nor shall the collection or acceptance of rent from any such assignee, subtenant or occupant constitute a waiver or release of Tenant of any covenant or obligation contained in this Agreement, nor shall any such assignment or subletting be construed to relieve Tenant from obtaining the consent in writing of Landlord to any further assignment or subletting. Landlord's rights to assign this Agreement are and shall remain unqualified. No assignment by Landlord shall release Tenant of any of their obligations under this Agreement.

14. **FIRE AND OTHER CASUALTY DAMAGES.** If fire or other casualty shall render the Premises unusable, this Agreement shall terminate, and any prepayments of rent shall be refunded by Landlord pro rata.

15. **TENANT INSURANCE.** Tenant agrees to purchase and to carry in full force the following insurance liability covering all acts of Tenant and its employees:

A. Liability insurance covering all acts of Tenant, their employees, agents, representatives and guests upon or within the Premises in a single limit amount of not less than \$1,000,000.

B. Property damage liability insurance in an amount of not less than \$100,000.

C. All such insurance shall name Landlord as an additional insured, and shall not be cancelable on less than thirty (30) days written notice to Landlord by the insurer. Certificates of all such insurance shall be delivered to Landlord prior to occupancy of the Premises by Tenant and at least thirty (30) days prior to the termination date of any existing policy.

16. **SURRENDER.** On the last day of the Term of this Agreement, or on the sooner termination thereof, Tenant shall peaceably surrender the Premises in good condition and repair, reasonable wear and tear excepted. On or before the last day of the Term of this Agreement, or

the sooner termination thereof, Tenant shall, at their own expense, remove all of its property from the Premises, and any property not removed shall be deemed abandoned. The provisions of this section shall survive the termination of this Agreement.

17. **DEFAULT.** If Tenant shall fail to pay rent as herein provided, although no legal or formal demand has been made therefore, or shall violate or fail to perform any of the other conditions, covenants or agreements herein made by Tenant, or shall violate or fail to obey any reasonable rules from time to time promulgated by Landlord, Landlord may, ten (10) days after written notice thereof to Tenant by Landlord, at the option of Landlord, terminate this Agreement and said notice shall operate as a notice to Tenant to quit (any further notice to quit, or of Landlord's intention to re-enter being hereby expressly waived) and Landlord may proceed to recover possession under and by virtue of the provisions of the laws of the State of Minnesota, or by such other proceedings, including an unqualified right of re-entry and possession, as may be applicable.

18. **NON-WAIVER.** The failure of the Landlord to insist, in any one or more instances, upon a strict performance of any of the terms, covenants and conditions of this Agreement, shall not be construed as a waiver, or a relinquishment for the future, of such term, covenant or condition, but the same shall continue and remain in full force and effect. The receipt by the Landlord of rent with knowledge of a breach in any of the terms, covenants or conditions of this Agreement to be kept or performed by the Tenant shall not be deemed a waiver of such breach and the Landlord shall not be deemed to have waived any provision of this Agreement unless expressed in writing and signed by the Landlord.

19. **LIABILITY & INDEMNITY.** It is expressly understood and agreed that, ~~as to Tenant, each shall be jointly and severally~~ **Tenant shall be** liable to Landlord for any breach of the terms and conditions of this Agreement. Furthermore, Tenant agrees to save, hold harmless, defend and indemnify Landlord (including its employees and representatives) against any liability for damages to any person or property on or about the Premises. Landlord shall not be liable to Tenant, its agents, employees, representatives, customers, or invitees for any personal injury, death, or damage to property occurring in, on or about the Premises.

20. **WAIVER OF SUBROGATION.** Landlord and Tenant hereby mutually waive, as against each other, any claim or cause of action for any loss, cost, damage, or expense as a result of the occurrence of perils covered by any applicable insurance policy then in effect and covering the Premises, and extended coverage endorsements.

21. **MECHANIC'S LIENS.** Tenant agrees to pay promptly for any authorized improvements made by Tenant to the Premises. Tenant hereby covenant and agree that Tenant will not permit or allow any mechanic's or materialman's liens to be placed on the Premises. Notwithstanding the previous sentence, however, in the event any such lien shall be so placed on

the Premise, Tenant shall take all steps necessary to see that it is removed within thirty (30) days of its being filed.

22. **NO PARTNERSHIP, JOINT VENTURE, OR FIDUCIARY RELATIONSHIP CREATED HEREBY.** Nothing contained in this Agreement shall be interpreted as creating a partnership, joint venture, or relationship of principal and agent between Landlord and Tenant, it being understood that the sole relationship created hereby is one of landlord and tenant.

23. **NOTICES.** All communications, demands, notices, or objections permitted or required to be given or served under this Agreement shall be in writing and shall be deemed to have been duly given or served if delivered in person to the other party or its duly authorized agent or if deposited in the United States mail, postage prepaid, for mailing by certified or registered mail, return receipt requested, and addressed to the other party to this Agreement, to the address set forth at the beginning of this Agreement, or if to a person not a party to this Agreement, to the address designated by a party to this Agreement in the foregoing manner. Any party may change their address by giving notice in writing, stating their new address, to any other party as provided in the foregoing manner. Commencing on the tenth (10th) day after the giving of notice, the newly designated address shall be that party's address for the purpose of all communications, demands, notices, or objections permitted or required to be given or served under this Agreement.

24. **HEADINGS.** Headings or title of the paragraphs and subparagraphs are inserted solely for the convenience of reference and shall not constitute a part of this Agreement, nor shall they affect its meaning, construction or effect. Words of any gender used in this Agreement shall be held to include any other gender and words in the singular number shall be held to include the plural when the sense requires.

25. **BINDING ON SUCCESSORS AND ASSIGNS.** It is further expressly agreed and understood that all covenants and agreements herein made shall extend to and be binding upon the heirs, devisees, executors, administrators, successors in interest, and assigns of the Landlord, and of the Tenant, as permitted above.

26. **AMENDMENT, MODIFICATION OR WAIVER.** No amendment, modification, or waiver of any condition, provision, or term of this Agreement shall be valid or of any effect unless made in writing, signed by the party or parties to be bound or by its duly authorized representative, and specifying with particularity the extent and nature of such amendment, modification, or waiver. Any waiver by any party of any default of another party shall not affect or impair any right arising from any subsequent default.

27. **APPLICABLE LAW.** This Agreement shall be construed and enforced in accordance with the laws of the State of Minnesota.

28. **AUTHORITY.** Landlord and Tenant each acknowledge and represent that they are duly organized, validly existing and in good standing and have all rights, power and authority to enter into this Agreement and bind themselves hereto through the party set forth as signatory for the party below. If requested by Landlord, Tenant agree to provide a signed and notarized Acknowledgment of Authorized Signature as a part of this Agreement, indicating that the person signing the Agreement is authorized to bind said entity to this Agreement.

29. **TERMINATION.** This Agreement may be terminated by Landlord upon giving thirty (30) days written notice to Tenant.

30. **ENTIRE AGREEMENT.** This Agreement contains the entire understanding of the parties hereto with respect to the transactions contemplated hereby and supersedes all prior agreements and understandings between the parties with respect to such subject matter. No representations, warranties, undertakings, or promises, whether oral, implied, written, or otherwise, have been made by either party hereto to the other unless expressly stated in this Agreement or unless mutually agreed to in writing between the parties hereto after the date hereof, and neither party has relied on any verbal representations, agreements, or understandings not expressly set forth herein.

This Agreement may be executed in counterparts, each of which shall be an original and all of which counterparts taken together shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands the day and year first above written.

**LANDLORD:**  
CITY OF ANOKA

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Mayor

Date: \_\_\_\_\_

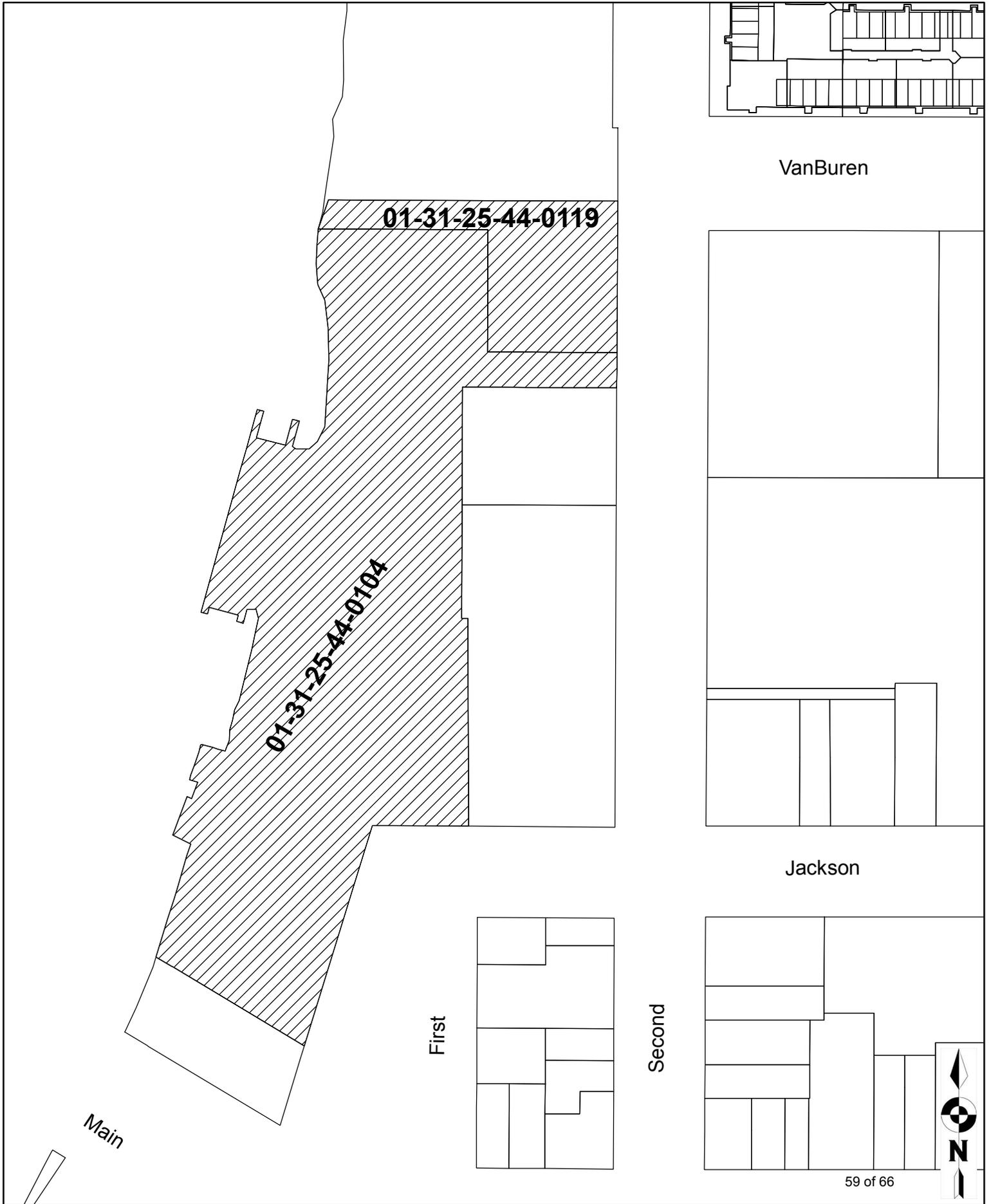
By: \_\_\_\_\_  
City Clerk

**TENANT:**  
10K BREWING, LLC

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Its: \_\_\_\_\_

# Exhibit A



# COUNCIL MEMO FORM

12.1

Meeting Date	January 4, 2016
Agenda Section	Updates & Reports
Item Description	Tentative Agendas
Submitted By	Amy Oehlers, City Clerk

## **BACKGROUND INFORMATION**

Attached are the tentative agenda(s) for future meeting(s).

## **FINANCIAL IMPACT**

None.

## **COUNCIL ACTION REQUESTED**

Request Council review and discuss upcoming agenda(s).



**City Council - Regular Meeting**  
**Tuesday, January 19, 2016 - 7:00 p.m.**  
**Council Chambers**

*(meeting will be cablecast)*

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
  - 3.1 January 4, 2016 Regular Mtg.
4. **OPEN FORUM** *\*The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
5. **PUBLIC HEARING(S)**
  - 5.1 Assessment Hearing; 2016 SRP.  
RES/Adopting Assessment Roll for the 2016 SRP.  
  
Public Improvement Hearing; 2016 SRP.  
RES/Ordering Project & Authorizing the Preparation of Final Engineering Plans & Specifications for the 2016 SRP.
6. **CONSENT AGENDA**
  - 6.1 Verified Bills.
  - 6.2 Revising & Setting Council Calendars.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
8. **PETITIONS, REQUESTS & COMMUNICATION**
9. **ORDINANCES & RESOLUTIONS**
  - 9.1 RES/Adopting Assessment Roll for the 2016 SRP. (Acted upon after public hearing)
  - 9.2 RES/Ordering Project & Authorizing the Preparation of Final Engineering Plans & Specifications for the 2016 SRP. (Acted upon after public hearing)
  - 9.3 RES/Recommended Approval of an LG216 Gambling Premise Permit; CRHS Booster Club @ QBitez, 3507 Round Lk Blvd.
  - 9.4 RES/Purchase of Connexus Tower Site.

10. **UNFINISHED BUSINESSES**

11. **NEW BUSINESS**

11.1 Approval of Special Events License; Alexandra House/Nystrom Counseling. Event: Walk a Mile in Her Shoes.

12. **UPDATES & REPORTS**

12.1 4<sup>th</sup> Quarter Financial Report.

12.2 Tentative Agendas.

**ADJOURNMENT**



City Council - Worksession  
Monday, January 25, 2016 - 5:00 p.m.  
Council Worksession Room  
*(meeting will not be cablecast)*

1. CALL TO ORDER
2. ROLL CALL
3. COUNCIL BUSINESS and/or DISCUSSION ITEMS  
3.1
4. ADJOURNMENT



**City Council - Regular Meeting**  
**Monday, February 1, 2016 - 7:00 p.m.**  
**Council Chambers**

*(meeting will be cablecast)*

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
  - 3.1 January 19, 2016 Regular Mtg.  
January 25, 2015 Worksession.
4. **OPEN FORUM** *\*The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
5. **PUBLIC HEARING(S)**
6. **CONSENT AGENDA**
  - 6.1 Verified Bills.
  - 6.2 Revising & Setting Council Calendars.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
8. **PETITIONS, REQUESTS & COMMUNICATION**
9. **ORDINANCES & RESOLUTIONS**
10. **UNFINISHED BUSINESSES**
11. **NEW BUSINESS**
12. **UPDATES & REPORTS**
  - 12.1 Tentative Agendas.

**ADJOURNMENT**



**City Council - Worksession**  
**Tuesday, February 16, 2016 - 5:00 p.m.**  
**Council Worksession Room**  
*(meeting will not be cablecast)*

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL BUSINESS and/or DISCUSSION ITEMS**
  - 3.1 Discussion; Regulations related to chairs left on parade routes.  
Discussion; Riverplace.
4. **ADJOURNMENT**



**City Council - Regular Meeting**  
**Tuesday, February 16, 2016 - 7:00 p.m.**  
**Council Chambers**

*(meeting will be cablecast)*

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
  - 3.1 February 1, 2016 Regular Mtg.
4. **OPEN FORUM** *\*The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
5. **PUBLIC HEARING(S)**
6. **CONSENT AGENDA**
  - 6.1 Verified Bills.
  - 6.2 Revising & Setting Council Calendars.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
8. **PETITIONS, REQUESTS & COMMUNICATION**
9. **ORDINANCES & RESOLUTIONS**
  - 9.1 RES/2016 SRP; Approve Plans & Specifications, Authorize Advertisement for Bids, Set Bid Date.
10. **UNFINISHED BUSINESSES**
11. **NEW BUSINESS**
12. **UPDATES & REPORTS**
  - 12.1 Tentative Agendas.

**ADJOURNMENT**