



Anoka City Hall, Committee Room, 5:00 p.m.
Tuesday, March 8, 2016



- I. **Call to Order**
- II. **Approval of February 10, 2016 Minutes**
- III. **Public Forum**
- IV. **Old Business**
 - A. Franklin Elementary School interpretive sign project
 - B. National Register plaques project
- V. **New Business**
 - A. Overview of Riverplace Counseling Center and Riverwalk projects
- VI. **Committee Reports**
 - Sandwich Board Committee
 - Home and Garden Tour Committee
 - Tourism Committee
 - Historic Vignette Committee
- VII. **Miscellaneous**
 - A. Annual Boards & Commissions Appreciation Dinner
 - B. Next meeting will be April 12, 2016 at 5:00pm
- VIII. **Adjournment**



**Minutes of the
Heritage Preservation Commission (HPC)**

**Held at 5:00 p.m., February 10, 2016
Work Session Room, Anoka City Hall**

- I. **Call to Order** Chair Ward called the regular meeting to order at 5:04 p.m.
- II. **Roll Call**
Members present: Peg Flaig, Colleen Hansen, Cory Rahn, Barb Thurston, Bart Ward
Members absent: Jake Collins, Tim Nigh
Staff present: Chuck Darnell, Associate Planner; Clark Palmer, Associate Planner

III. **Approval of Minutes**

**MOTION MADE BY COMMISSIONER HANSEN, SECONDED BY
COMMISSIONER THURSTON TO APPROVE THE JANUARY 13, 2015,
REGULAR MEETING MINUTES. MOTION CARRIED 5-0.**

IV. **New Business**

A. **Woodbury House Landscaping**

Associate Planner Darnell provided an overview of the proposed landscaping plan at the Woodbury House located at 1632 S. Ferry St. The project is intended to create screening for the parking lot fronting S. Ferry St. and to provide aesthetic improvement along the S. Ferry St. corridor. He informed the Commission that the City Council would like to further review the plan to ensure its consistency with the South Ferry Corridor Plan. The City Council will revisit the landscaping plan at a future meeting.

Chair Ward stated he would like the Commission to issue an advisory resolution. Commissioner Thurston stated she supports passing a resolution of support. Commissioner Flaig expressed concerns over who will be responsible for landscaping maintenance since the property is owned by the City but rented by a private business (The Mad Hatter Restaurant and Tea Room) and that other private businesses in the city are not similarly benefited. Chair Ward and Commissioner Rahn said they do not think the tenant would be responsible for maintaining the landscaping. Associate Planner Darnell stated the landscaping improvements might create added value to the property in the event that it sells.

Commissioner Flaig raised the question of where the Woodbury House property line is located and whether the City owns the rock wall at the edge of the property along S. Ferry St. Associate Planner Darnell and Chair Ward stated that the City owns the wall. The item was postponed until more information is made available.

V. **Old Business**

A. **Franklin Elementary School Interpretive Sign**

Associate Planner Palmer provided an update on the project to create and install a historic interpretive sign for Franklin Elementary School. The commission was asked to review and recommend a location for the sign's placement. Potential locations were reviewed and discussed.

Commissioner Rahn asked if the sign would be similar to the historic signs located near Caribou Coffee along W. Main St. Associate Planner Palmer advised that the sign would more closely mimic the styles and look of the signs at Sandburg Education Center and Green Haven Golf Course and Event Center. Commissioner Thurston recalled that the Green Haven sign is 2' x 2'. Commissioner Flaig said she prefers a larger sign. Associate Planner Palmer advised that the sign bid received from Sign Station is for a 4' x 3' sign. Chair Ward and Commissioner Thurston said they would like to get more bids for the sign after a review of the cost. Approval of the sign budget was postponed.

Commissioner Thurston said it would be good if the sign was installed before the end of the school year. The Commission also discussed having a dedication ceremony for the sign's unveiling; staff will look into organizing this with school officials.

The Commission also raised the question of whether the City, in partnership with the HPC, would contribute to the cost of producing the sign. Staff was directed to investigate this further.

B. **Preservation Alliance of Minnesota – Educational Workshops**

Associate Planner Palmer provided an update on what staff has learned about the potential partnership between the Preservation Alliance of Minnesota (PAM) and the HPC to host educational workshops for realtors and homeowners.

The Commission discussed ways of marketing workshops for the homeowner series. Commissioner Flaig suggested information could be included in the Home and Garden Tour booklet. She also said a survey could be conducted at the Home and Garden Tour event to measure people's interest. Commissioner Rahn suggested a survey could be conducted at Riverfest. Chair Ward suggested that the Commission could have a booth with information at Riverfest. Commissioner Thurston said this might help attract the interest of "handymen." Commissioner Rahn and Chair Ward suggested the Commission could have a booth with a display of signs produced and/or pictures of projects completed. Commissioner Thurston said this might help highlight to the City Council all the work the Commission has accomplished. Chair

Ward also suggested the Commission could attend an open forum of the City Council to emphasize projects accomplished.

C. National Register Plaques

Associate Planner Darnell provided an update on the National Register Plaques project. He informed the Commission that the City has received a grant extension until June 1, 2016, for the completion of the project, that the City has received the hardware/mounting/framing materials for the plaques, and that staff has heard from all private property owners regarding their preference for plaque mounting and placement.

Public Services staff's concern about wall mounting and City liability for drilling into private property was discussed.

Locations for the placement of plaques at Windego Park Auditorium and the Woodbury House were discussed. After some discussion about potential locations and preferences, Chair Ward suggested that the Commission and City staff visit the sites to aid in the selection of locations. The selection of locations was postponed.

Associate Planner Palmer informed the Commission on what staff has learned from the sign company (Interpretive Graphics) regarding sign maintenance, tamper-resistant screws, and touch-up paint. The Commission discussed whether it is necessary to acquire touch-up paint now or later as it is needed. It was decided that if touch-up paint is needed at a later date, it would be acquired at that time.

D. Staff Updates on Various Projects

- 1) Associate Planner Darnell informed the Commission that the cottages at the former State Hospital site, which Commonbond Communities would like to restore for housing for veterans, did not receive funding this year from Minnesota Housing Finance Agency.
- 2) Associate Planner Darnell informed the Commission that staff visited the location of the WPA sidewalk stamp located at the NE corner 3rd Ave and Madison St. Public Services staff is to be notified that the Commission would like that section of sidewalk preserved and retained in the same location.

VI. Committee Reports

A. Sandwich Board Committee

The Commission had a brief discussion regarding sandwich board signs and residents who would either like a new sign to replace their existing sign, or residents who would like to nominate themselves or others for a sign. Commissioner Thurston

requested that staff inform the Commission if they hear of any potential properties interested in receiving a sign so the commissioners can go look at the address.

B. Home and Garden Tour Committee

The Commission had a discussion about memberships and new homes to be added to the tour. Commissioner Thurston said it would be a good idea to provide a history of homes and associated neighborhoods for the Home and Garden Tour booklet. Commissioner Flaig mentioned more sponsors were needed.

C. Tourism Committee

No update

D. Historic Vignette Committee

Chair Ward stated he would like to have language for a new vignette that starts with the history of Anoka that precedes the vignettes in the hallway outside of the Council Chamber.

VII. Miscellaneous

Next meeting: March 8, 2016 at 5:00 PM.

VIII. Adjournment

MOTION TO ADJOURN BY RAHN AND SECONDED BY FLAIG. MEETING ADJOURNED AT 6:45 PM. MOTION CARRIED 5-0.

STAFF REPORT



ITEM

Franklin Elementary School Interpretive Sign

BACKGROUND

Since our last meeting, staff met with the Franklin Elementary School Principal, toured the school grounds for review of potential sign placement locations, and discussed framing and mounting options. The Principal prefers a larger sign mounted lower to the ground with an angled orientation, compared to a horizontal mounting, so that younger students are able to more easily view and read the sign. Staff showed the Principal the planned language, photos, and layout consistent with the signs at Sandburg Education Center and Green Haven Golf Course and Event Center. The Principal is very pleased with the proposed look and layout of the sign.

Several locations for the sign's placement were discussed with the Principal. Potential areas were identified with one specific area preferred because of its orientation to the historic school building in the background, level ground area ideal for handicap accessibility and adequate room for groups of students. In your packet is a map with locations identified along with photos of each area for your review. Also included is the proposed sign layout and one of the historic photos to be included on the sign showing what the school looked like in the 1950s. The Principal prefers a location where the original school building from the 1950s could be seen behind the sign's location. The area identified by photo #1 is the Principal's preferred location. The location identified by photo #2 is the Principal's second preference.

At our last meeting the Commission reviewed a sign quote from Sign Station. It was suggested that staff should acquire more quotes to see if the cost could be reduced. Staff contacted two additional sign companies (Interpretive Graphics, Pillar Signs and Graphics). Interpretive Graphics responded by providing a quote with several optional packages. Pillar Signs and Graphics has not yet responded to staff's request for a bid. In your packet are two bids, one from Sign Station and one from Interpretive Graphics. Staff also contacted Sign Station to get an extension on the bid which is normally only good for 30 days.

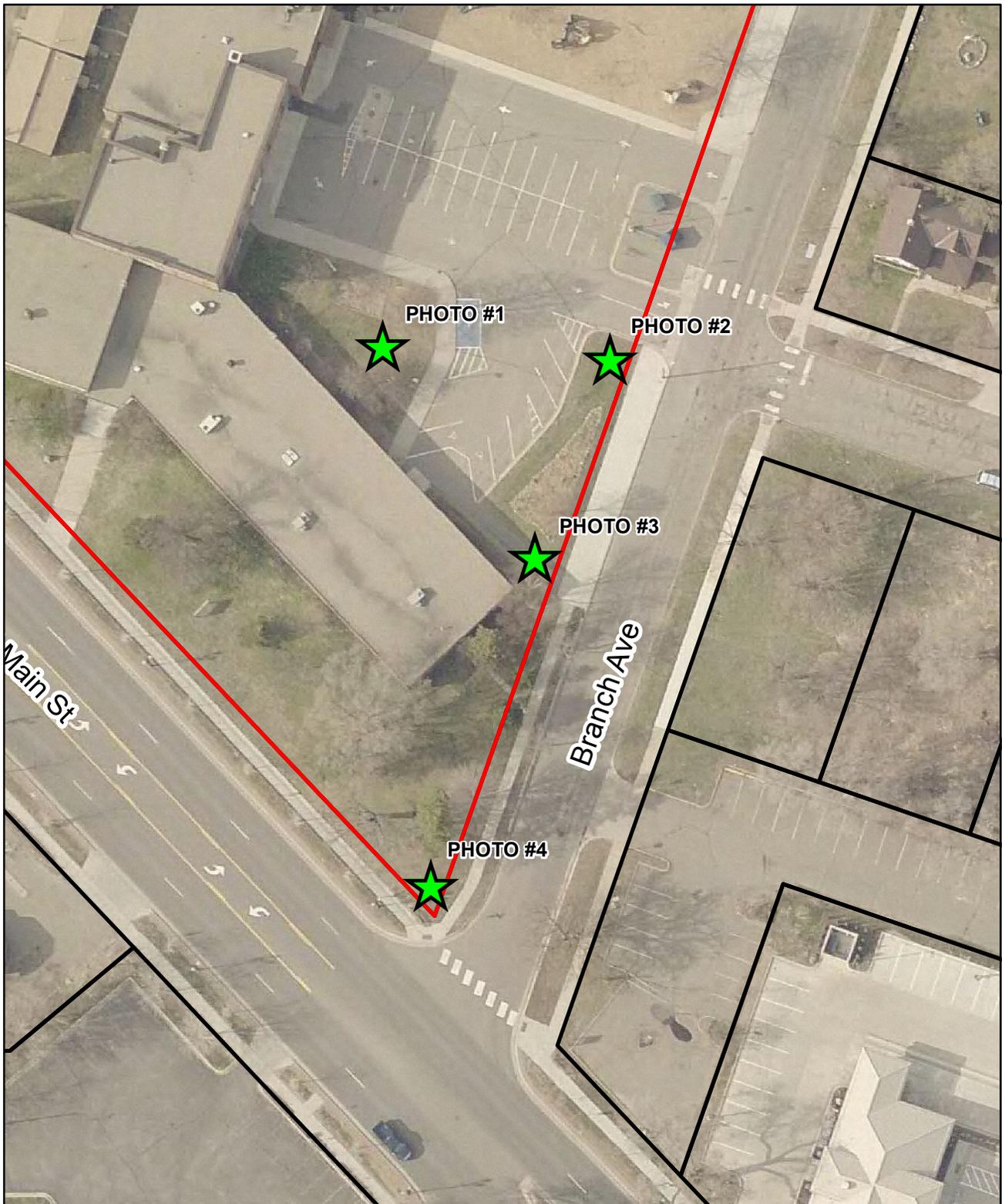
Staff will continue to work with the school Principal to organize a dedication ceremony.

ACTION

- 1) Review and provide recommendation on the sign's placement location
- 2) Review the sign quotes and make a Motion to approve the sign budget

Clark Palmer
Associate Planner

Site Map Franklin Elementary



Legend

 Potential Sign Location



Map Created: February 4, 2016



03/02/2016



NO
PARKING
BEHIND
SCHOOL BUSES

EXIT ONLY
DO NOT
ENTER

03/02/2016



03/02/2016



FRANKLIN
EST. 1908

03/02/2016

FRANKLIN SCHOOL

Original Franklin elementary
was to be built for less than \$7,000
From an Oct 17, 1871 Anoka town meeting



1931 6th grade class, Jeannette Fair - Teacher, Franklin School, Anoka, MN.

Franklin School was originally known as the Westside School. It was named Franklin School at a school board meeting in September of 1880.

The first teachers at Franklin were young, usually 18-years old. Many eighth-grade graduates were 17 and 18-years old. Those aspiring to become teachers went to a summer training session and then taught in grammar schools in the fall. County superintendents had a one-day training session throughout the year for which the teachers were awarded certificated to demonstrate they were meeting their training obligation.

“Scholars” were expected to be on their best behavior and willing to perform when called upon. The stern hand or voice of a teacher generally brought the desired response but the threat of keeping a student after school was effective. Many of the children had after-school chores to attend to at home or on the farm.



Franklin School, W. Main Street, Anoka, MN. Circa 1950.

The adjourned school meeting convened at town hall last Saturday at 7:30 p.m. and that hour found the house well-filled with taxpayers and voters with Mr. E. King in the chair and Mr. Geo W. Putnam, secretary. A motion was made and seconded that a school house not to cost less than \$7,000 be built on the west side of the river.

This opened the hall, amendments were offered and a discussion ensued in which a number of citizens expressed their opinions pretty freely. Some were in favor of building a school house to cost less than \$2,000 while others were in favor of building a house equally as good as the one that we could point to with pride and which would be an ornament to our village.

An hour or more was consumed in a free discussion of the question and at least the following motion carried by a round majority: “That we build a school house as good and one that will accommodate as many scholars as the one we have at present, on the west side of the river.”

After this was disposed of the question of site for the new building was taken up and resulted in the directors being instructed to procure two lots owned by Mr. T.D. Mason at \$100 a piece provided that they could secure two more adjoining Masons’ lots at the same price.



Franklin School

Original Franklin School building, Anoka, MN. No date.

Franklin School Below Standard

Franklin School had been erected as a wood frame building in 1871 and by the turn of the century it was starting to show its age. The State Department of Education inspection in 1913 found the building unsafe and unsanitary. There was no water supply except for a pump in the yard. The inspector recommended that the building be closed. The next year the State Superintendent threatened to withdraw state aid, “If nothing was done about Franklin school, which was deficient in lighting, heating, ventilating and classed as the poorest excuse for a school building in town.”

The bond request for \$25,000 dollars for a new brick six room school was approved in March of 1915. This remains as the center section of the present school. This served the needs of the community well through the 1920’s and 30’s, but with the post World War II baby boom, the building again became crowded.



Sixth grade class in front of the old Franklin School Building around the turn of the century. Circa 1900.

Franklin School in the 1880’s had two primary departments taught by Alice Eastman and Kate Apfeld and an intermediate department taught by Maria Pratt. By 1885 all four of the Franklin classrooms were open. There were three primary classes taught by Hattie King, who also served as the principal, Alice Park and Louise Baldwin. Nettie Fitch taught the intermediate class and Isaac Pratt was the janitor.

School curriculum underwent some change in this decade. In addition to reading, writing and arithmetic, the state legislature required teachers to instruct students in social and moral science. Students would be taught order, industry, economy, punctuality, patience, self-denial, health, purity, temperance, cleanliness, honesty, truth, justice, politeness, peace, fidelity, philanthropy, patriotism, self-respect, hope, perseverance, courage, self-reliance, gratitude, mercy, kindness, conscience, self-reflection and will.



Franklin School, October 1940, Anoka, MN.

Students looked forward to the Memorial Day Parade. The scholars were expected to march in the parade with their final report card of the year. If you didn’t finish the required class work, you did not march in the parade. This could be very shameful to the student and his family.



3511

FRANKLIN SCHOOL, ANOKA, MINN.



Estimate #4365

1/15/2016

Prepared For:

Anoka, City of
Chuck Darnell
2015 First Avenue
Anoka, MN 55303
Phone: 763-576-2716 Fax:
Alt. Phone:
E-Mail: cdarnell@ci.anoka.mn.us

Prepared By:

Maris
Sign Station, Inc.
560 W. Main St.
Anoka, MN 55303
Phone: 763-753-4633 Fax: 763-390-7932
Alt. Phone:
E-Mail: sales@signstation.com

Description:

Frame sign.

Quantity	Description	Each	Total	Taxable
1	3'x4' frame and clear vision paneled sign. 4'x3' one sided print. Use UV overlam. Encased in Series 2 aluminum frame. Aluminum frame is painted dark bronze . Clear Acrylic cover over print. Same as Greenhaven & Sandburg Copy & layout TBD	1794.192	\$1,794.19	✓

Terms:

Purchase order required. Full payment net 30 days This estimate good for 30 days.



QUOTE

To: Clark Palmer / City of Anoka
From: John Peters
Date: February 23, 2016
Subject: Quote for Franklin School Sign and Base/Frame
Quote No: 02222016ANOKA

Thank you for asking us to provide you with a quote. The costs and specifications follow.

Option 1: ImageLoc Panel / Wall-mount Frame

Layout design, fabrication, and shipment of 1-36"hx48"wx1/8" thick, exterior, digitally printed, single-sided, ImageLoc panel, along with 1 black texture powder coated aluminum wall-mount frame with two vertical wall mounts.

Total Cost: \$1,468.00

Option 2: ImageLoc Panel / Upright Exhibit Base and Frame

Layout design, fabrication, and shipment of 1-36"hx48"wx1/8" thick, exterior, digitally printed, single-sided, ImageLoc panel, along with 1 upright, in-ground, black texture powder coated aluminum exhibit base (2"x4"x96" posts) with frame.

Total Cost: \$1,749.00

Option 3: High-pressure Laminate Panel / Wall-mount Brackets

Layout design, fabrication, and shipment of 1-36"hx48"wx1/2" thick, exterior, digitally printed, single-sided, high-pressure laminate panel, along with 1 set of 4 black texture powder coated aluminum wall-mount angles

Total Cost: \$1,498.00

Option 4: High-pressure Laminate Panel / Upright Exhibit Pedestal

Layout design, fabrication, and shipment of 1-36"hx48"wx1/2" thick, exterior, digitally printed, single-sided, high-pressure laminate panel, along with 1 upright, in-ground, black texture powder coated aluminum set of posts (3"x3"x96" posts) with welded mount angle for panel attachment.

Total Cost: \$1,654.00

Sign text and high-resolution images to be provided to Interpretive Graphics. Prior to fabrication, 1-8"x10" color sample and PDF files will be provided for production approval. Estimated shipping is included to zip code 55303 (no special services included).

We look forward to working on these projects with you. Please let me know if you have any questions or need additional information.

Sincerely,

//////s/////

John Peters

Please sign as your authorization to produce:

_____ Date: ____/____/____

3590 SUMMERHILL DRIVE
SALT LAKE CITY, UT 84121
801/942-5812
FAX 801/943-6008

STAFF REPORT



ITEM

National Register Plaques

BACKGROUND

Since our last meeting, members of the Commission and City staff visited the Woodbury House and Windego Park Auditorium sites to gather information for deciding where the National Register Plaques are to be placed. Included in your packet is a map of each site along with photos of the discussed locations.

Staff will also lead a discussion on sign mounting and hardware including proposed welding as a means to affix the plaques to the mounting poles, tamper resistant bolts, wall mounting on private property, and vertical vs. angled mounting orientation.

ACTION

Motion to approve locations and mounting for installation of the Woodbury House and Windego Park Auditorium plaques.

Clark Palmer
Associate Planner

Site Map Woodbury House



0 90 180 Feet



ANOKA
REAL. CLASSIC.

Map Created: February 4, 2016



02/25/2016



02/25/2016

Site Map Windego Park Auditorium





02/25/2016



High Voltage
Electrical Services
1234 Main Street
City, State, Zip

02/25/2016



02/25/2016

STAFF REPORT



ITEM

Riverplace Counseling Center and Riverwalk projects

BACKGROUND

Staff will provide an overview of the Riverplace Counseling Center and Riverwalk projects that was presented to the City Council on February 16, 2016.

South Ferry Street Study and Plan

In 2011 and 2012, the City conducted a study of the South Ferry Street Corridor. Completed in July of 2012, the study identified a number of goals and associated projects within the corridor. Overall goals for the corridor included:

- Improving the first impression of Anoka
- Increasing pedestrian usage
- Increasing use of the area as a recreational corridor with trails and access to the rivers
- Increasing recognition and use of Peninsula Point Park
- Increasing recognition as a historic resource corridor

Since that time, the City has completed the following tasks related to the corridor plan:

- Created a new overlay zoning district and standards for the corridor
- Added parking to Peninsula Point Park
- Acquired and demolished Carpenter's Hall; improved site for area for area parking
- Acquired, upgraded and leased the historic Woodbury House, now used as the Mad Hatter Tea Room and Restaurant

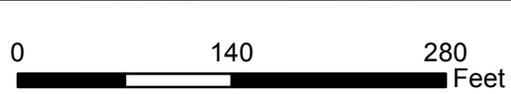
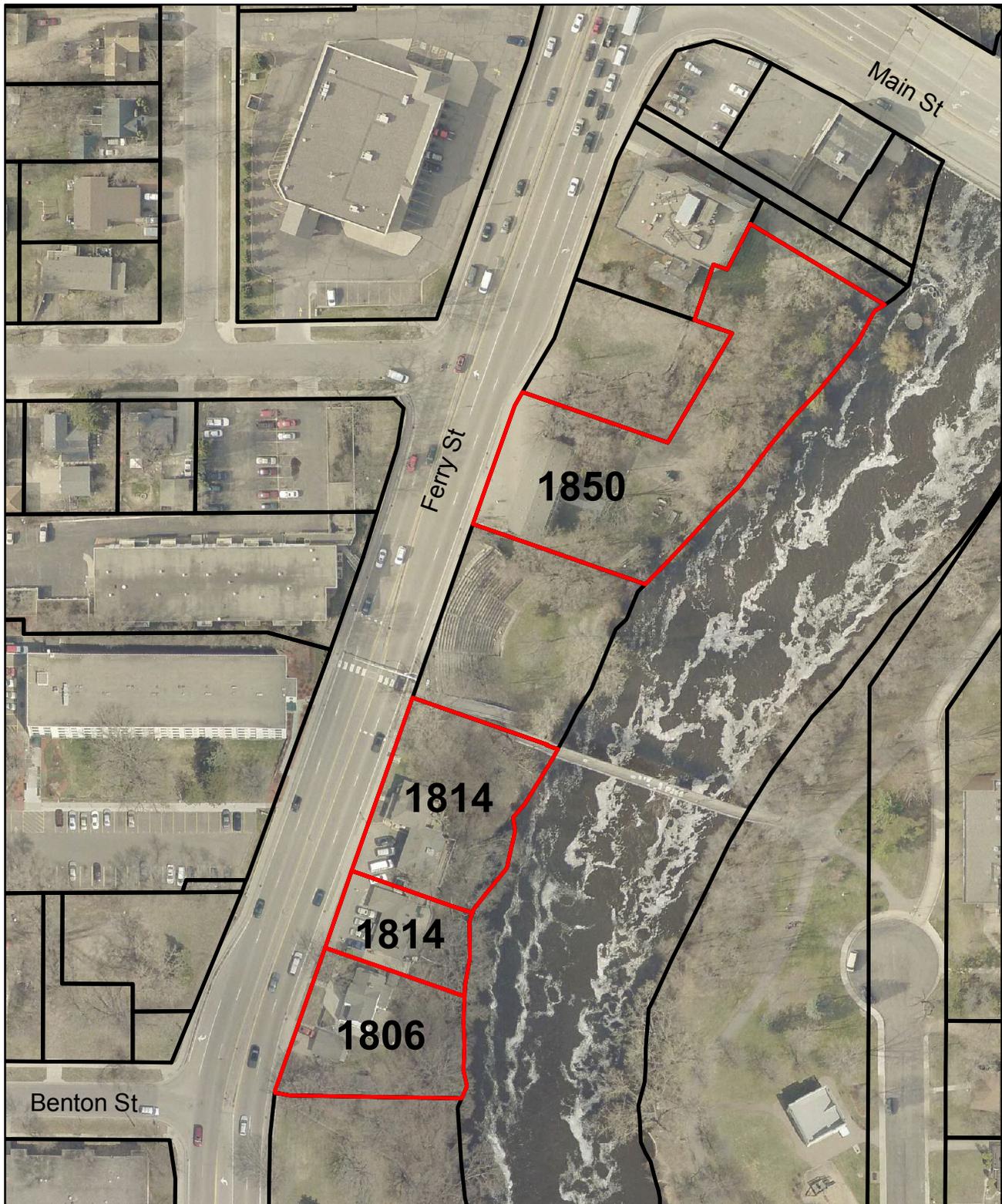
Enclosed in your packet is a map of the existing locations of the Riverplace Counseling Center properties and sketch plans for the South Ferry Street Corridor.

ACTION

None.

Clark Palmer
Associate Planner

Existing Riverplace Properties 1806, 1814 & 1850 Ferry Street



Map Created: February 10, 2016

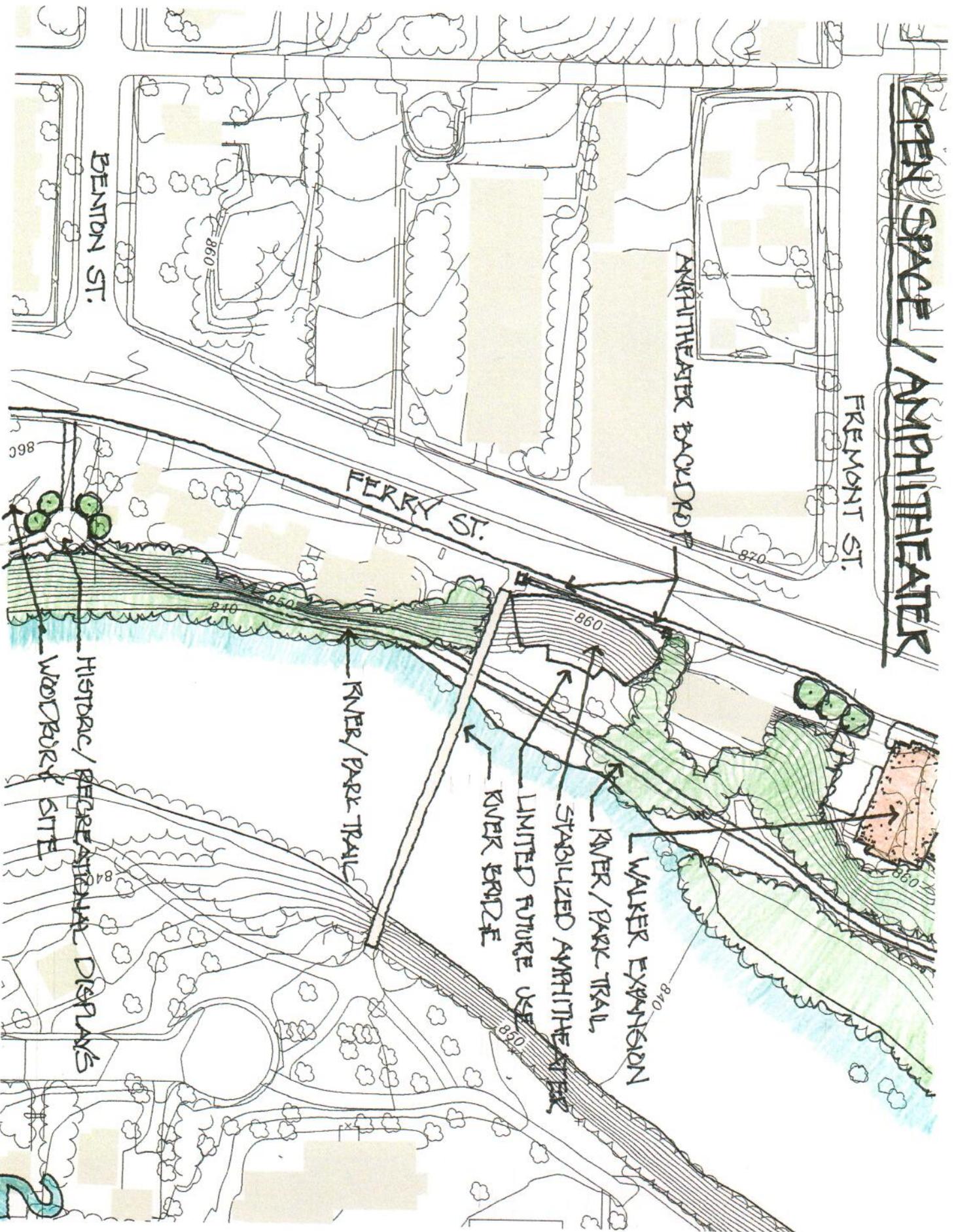
OPEN SPACE / AMPHITHEATER

FREMONT ST.

AMPHITHEATER BACKDROP

FERRY ST.

BENTON ST.



HISTORIC/RECREATIONAL DISPLAYS
WOODWORK SITE

RIVER/PARK TRAIL

WALKER EXPANSION
RIVER/PARK TRAIL
STABILIZED AMPHITHEATER
LIMITED FUTURE USE
RIVER BRIDGE



- Existing Trail
- - - Proposed Trail
- • • Proposed MRT

Terraced Overlook

Boardwalk

Walker Expansion

Park Expansion
• Terraced Access to Riverfront

Stabilized Amphitheatre

River's Edge Trail

Parl Expansion w/ Terracing

Trail Head

River Overlook
• Historic Displays

River Bluff Trail

River Overlook
• Interpretive Displays



RIVER WALK CONCEPT PLAN

2.08.16 | Anoka, MN

