



City Council - Regular Meeting
Tuesday, February 17, 2015 - 7:00 p.m.
Council Chambers
(meeting will be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
 - 3.1 Minutes of January 26, 2015 Worksession.
Minutes of February 2, 2015 Regular Mtg.
4. **OPEN FORUM** **The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
5. **PUBLIC HEARING(S)**
6. **CONSENT AGENDA**
 - 6.1 Verified Bills.
 - 6.2 Revising & Setting Council Calendars.
 - 6.3 Change Order No. 10; CRTV Project.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
 - 7.1 Planning Commission:
 - 7.1.A ORD/Zoning Text Amendment, Chpt 74, Article V, Division 4, Section 74-258, M-3 District. (1st reading)
 - 7.1.B ORD/Zoning Text Amendment; Chpt 74, Article I, Section 74-2, Article V, Division 3, Section 74-236 and 74-238, Microbreweries and Microdistilleries. (1st reading)
 - 7.1.C RES/Conditional Use Permit; 415 Pierce St.
8. **PETITIONS, REQUESTS & COMMUNICATION**

9. **ORDINANCES & RESOLUTIONS**

- 9.1 RES/Calling for Public Hearing on Modification to Redevelopment Project No. 1, Modification to TIF Plan for TIF District No. 2, and Establishment of the South Central Business District Tax Increment Financing (TIF) District.
- 9.2 RES/2015 Parking Lot & Alley Project - Approve Bids, Award a Construction Contract.
- 9.3 RES/Consideration of an LG214 Premise Permit at Misfits Saloon, 821 E River Rd.
- 9.4 RES/2015 Amendment to Joint Powers Agreement (JPA) Street Maintenance Program.

10. **UNFINISHED BUSINESSES**

11. **NEW BUSINESS**

- 11.1 Consideration of Appointment to Waste Reduction & Recycling Board; Cynthia Thurston.

12. **UPDATES & REPORTS**

- 12.1 4th Quarter Financial Report.
- 12.2 Tentative Agendas.

ADJOURNMENT

COUNCIL MEMO FORM

3.1

Meeting Date	February 17, 2015
Agenda Section	Council Minutes
Item Description	Various City Council Meeting Minutes
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION

Included in your packet are minutes (s) of previous Council meetings, worksessions, special meetings, etc. Minutes must be approved by the City Council and are kept permanently in the official City Council Minute Book.

FINANCIAL IMPACT

None.

COUNCIL ACTION REQUESTED

Approval of minutes.

**WORKSESSION OF THE ANOKA CITY COUNCIL
ANOKA CITY HALL
CITY COUNCIL WORKSESSION ROOM
JANUARY 26, 2015**

1. CALL TO ORDER

Mayor Rice called the worksession meeting to order at 5:02 p.m.

2. ROLL CALL

Present at roll call: Mayor Rice (arrived at 5:30 p.m.), Councilmembers Anderson, Freeburg, Schmidt, Weaver.

Absent: None.

Staff present: City Manager Tim Cruikshank; Economic Development Manager Erik Thorvig; Housing Manager Darin Berger; Planning Director Carolyn Braun; Director of Public Services/City Engineer Greg Lee; Recording Secretary Cathy Sorensen.

3. COUNCIL BUSINESS and/or DISCUSSION ITEMS

3.1 Update; Cottages.

Planning Director Carolyn Braun shared the staff report stating that at a joint worksession of the Anoka City Council and the Anoka County Board of Commissioners last July 28, Anoka County agreed to allow the City to work on development of a project for veterans housing in Cottages 2, 3 and 4 at the former state hospital campus, now known as the Anoka County Rum River Human Services campus. This campus is owned by Anoka County and includes social services programs, administration and the work house. Other non-County run programs on the campus include Stepping Stones and the state-run programs out of the Cronin building.

Since that meeting, the following steps have been taken by staff:

- Met with area legislators, county and other agency folks to understand the process and possible funding
- Met with interested developers
- Gave tours of the facility to interested developers
- Provided copies of building plans to interested developers with the assistance of Anoka County staff

In the meantime, staff was waiting for funding programs to be developed, including a grant for doing a veteran's assessment survey. We had anticipated grants of \$50,000 for the veteran survey. The grant program for the survey came

out at the end of December with applications due at the end of January. However, the program provides \$5,000 to \$10,000 assistance for that survey and encourages applications from counties. Because of the expected scope of the survey, we believe the survey is beyond what the City could do and are currently not planning to apply for that grant. At this point, we are not clear what funds will be available for project planning; however, we have since learned that most of that work could be completed by a developer.

Staff recently received preliminary costs and housing unit estimates from CommonBond for this project. Representatives from CommonBond, Andrew Mikelson and Maggie Autti discussed what they have found so far and how we might proceed. This project needs to be ready to go – determined feasible and plans approved – by the end of 2015 to meet the County's deadline.

Mr. Mikelson shared their proposal, which is proposed for 33 units comprised of 1, 2, and 3-bedroom MHFHA units projected for construction in spring 2016. After discussion, Council consensus was for staff to work with CommonBond on proceeding with this proposal as outlined and work with the County on next steps, including funding, grants, etc.

3.2 Discussion: RFP 10XX Madison Street/Jefferson Street.

Economic Development Manager Erik Thorvig shared the staff report stating in November staff sent out Requests for Proposals to 20+ single family home builders for construction of four single family homes on the lots created where the former Volunteers of America nursing home was located on Jefferson and Madison Street. The list included builders who have done work in the City over the past five years and then several top builders in the metro area.

The deadline for submittal was December 19 and only one proposal was received. The company that submitted is Tollberg Homes. They are located in Anoka at 1428 5th Avenue. Mr. Thorvig shared Tollberg's proposal, including a land price offer of \$125,000 (\$31,250/lot), estimated home values of \$289,000, proposed schedule, and home design.

Councilmember Anderson asked if there will be any spec homes. Nathan Jones, Tollerg Homes, said they intend to begin with two model homes.

Mayor Rice asked if they could build other homes than a split level. Mr. Jones shared an example of a home demoed and then built with a new split level that sold for \$219,000. He noted the market is not that good and the example is on 7th Avenue and is a dead-end lot.

Councilmember Freeburg noted these lots are much nicer so the interest should be much better.

Council consensus was to proceed with Tollberg Homes for the lots at 10XX Madison Street/Jefferson Street.

3.3 Discussion; Non-Motorized Crossing Project – Decision on Barrier Design Options.

Mr. Lee shared the staff report stating Trunk Highway 10 Access Planning Study was completed in September 2014. On November 3, 2014, the City Council accepted the Trunk Highway 10 Access Planning Study with some noted concerns in regards to the implementation of the various projects that make up the study.

The first project in the study planned to be implemented is the Trunk Highway 10–Non-Motorized Crossing Project. The goal of this project is to encourage pedestrians to cross only at designated crosswalks, in the area of Fair oak and Thurston Avenue. This would be accomplished by adding pedestrian trailways on both the north and south sides of Trunk Highway 10, and installing a barrier in the median.

The Project Management Team for the Trunk Highway 10–Non-Motorized Crossing Project has met three times now. Prior to the second meeting, a Design Option Matrix was developed. At the second meeting, the options were narrowed down to:

- Option 2C - a raised median with a decorative fence in the middle
- Option 4 - A “J style” concrete barrier - This was kept in consideration knowing that Mn/DOT would have no issues with this type of barrier

On January 15, the third Project Management Team meeting was held. At this meeting, it was communicated that given the current speed limit/ design speed of TH10 in this area, there is a required 31 foot clear zone. As a result, a fence in the median or on top of a concrete barrier will not be allowed by Mn/DOT because it is not an accepted standard. To determine if it could be a standard would require conducting a \$250,000 crash study. It was also concluded that this project does NOT require municipal consent because it is a safety project and currently does not increase capacity or change or restrict access.

Based on this, it was concluded at this meeting that there are currently two options:

- A concrete median barrier – perhaps 54” in height
- A fence along the southside, north of the frontage road from Cutters Lane to Fair oak – this requires the access at Culvers and Super America to be removed. There would also a fence on the northside from the Liquor Store access driveway to Calvary Cemetery – this will require the closure of the Calvary Cemetery access driveway

Staff has communicated with Pete Lemke of Bolton-Menk, the Project Manager for this project, stating that the City of Anoka will not support either of these two

remaining options. Mr. Lemke has informed staff that Bolton-Menk will continue to seek other options.

On a separate note related to the Trunk Highway 10 Access Planning Study, Bolton-Menk continues to work for the City of Anoka on alignment and design options related to Green Haven Parkway, which will run from Green Haven Road to Thurston Avenue. Bolton-Menk's current priority is to develop concepts for a Fair oak Avenue overpass of Trunk Highway 10.

Mr. Lee introduced Pete Lemke of Bolton-Menk and Andrew Witter of Anoka County.

Mayor Rice inquired about the entrance starting by the liquor store resulting in no exit off Highway 10 once the fence goes in.

Councilmember Freeburg said the fence will look terrible as it will attract trash and debris.

Mr. Witter outlined the placement of the fence and how the Kmart access could service the frontage road.

Mayor Rice said the intent is to discourage pedestrians from crossing making it easier to go to Fair oak. Mr. Witter said the intent is to encourage pedestrians to use the pedestrian trails to access their likely ultimate destinations by Culvers, etc.

Councilmember Weaver asked if the pedestrians will cross and then walk to the next gap. He also asked if the fence is a throw-away project. Mr. Witter said the distance is about the same and that people will not go west and then east so this route will hopefully work. He said with regard to the second question he said there are portions of the project they will be able to salvage, such as the large portion of the median barrier possibly. Mr. Witter said Anoka County is in a hard spot because MnDOT is telling us to do J-barrier but we are trying to come up with other solutions. He said this is a good project as it shows momentum by implementing projects along the corridor and keeps the focus on problems along Highway 10. Mr. Witter said they are working hard on concepts but MnDOT is being less than flexible from our perspective. He noted they have said if they want to do it fine but it will not be included under their project.

Mr. Lee clarified there is no municipal consent with this project but it is not needed unless there is closure to any accesses along Highway 10. Mr. Witter agreed but said they will not look forward to a project without municipal consent.

Mr. Lee said the total project will cost \$830,000 and the grant amount is \$700,000.

Mr. Witter said the fence project is new so we will need to flesh that out too.

Mr. Lee said the \$700,000 grant is money the County received and that they will do another \$30,000.

Mayor Rice said he was surprised a fence costs that much. Mr. Witter said the fence is a fairly large structure that will include drainage concerns as well but said there will likely funds left over.

Mayor Rice said if we are to do a barricade with a fence, we cannot even afford the project. Mr. Lee said it was really MnDOT's response to show us the project is too expensive.

Mr. Witter said this project could be done in some areas but it probably would not pass based on the crash study because nothing can be on top of the fence.

Mayor Rice inquired about the green slats seen along other highways. Mr. Lee said those are just visual barriers and can be climbed through.

Councilmember Weaver suggested strand barb wire but said that will not stop pedestrians.

Mr. Witter said MnDOT is adamant that anything used be crash-tested but noted that over 11 years there have been only three instances of cross-over.

Councilmember Weaver said he would be more amicable to a fence. Mayor Rice agreed, adding a trail needs to be included as well.

Mr. Witter said the fence on the south side and accessed near Culvers and SuperAmerica would need to be closed but thinks they have good access with the signals and Fairoak interchange.

Councilmember Weaver said that mid-street access is bad and needs to go anyway.

Mr. Witter said if the City and County move forward with any project that access would be closed anyway, adding sometimes it's easier to do these types of projects in phases.

Councilmember Freeburg asked if the fence in front of SuperAmerica and the ditch and service road will be cleaned up first. Mr. Witter said the ditch serves for drainage purposes so the fence will actually be very near the frontage road.

Councilmember Freeburg asked whose the fence will belong to. Mr. Witter said that topic is up for discussion, stating MnDOT may be responsible but then they will want to choose the fence that they would maintain so the City needs to keep that in mind.

Mr. Lee said staff recommends the City maintain the fence during the interim and once it goes away we take ownership and use at a dog park or for another similar use.

Councilmember Weaver asked what if the fence is in poor condition and not usable. Mr. Lee agreed maybe not in that instance but noted the City can maintain the fence on the sides but not safely in the median.

Mr. Witter said if the fence is damaged by a driver, we can charge their insurance, adding the City may want to install traffic cameras.

Councilmember Schmidt said the fence is lesser of two evils but if a concrete barrier goes up it will stay forever and we do not want that.

Mr. Lee said the barriers would be lot higher too, very similar to the bridge area in Big Lake.

Councilmember Weaver said we will not even be able to see to the other side in that instance.

Mr. Witter shared a rendering of a possible fence. He said the County does not have a preference and it will be up to the City.

Councilmember Anderson confirmed they would fill in the ditch and put the fence on top of the dirt.

Mr. Cruikshank said he does not believe any of these scenarios are good for the City, stating our opinion is no project but since this comes under the umbrella of safety, it is the right solution for Highway 10. He said he does not like the side fences at all but just do a center only and at least have under-growth in the median. Mr. Cruikshank said you are put in a losing situation because if the Council does not approve it you will look bad because of pedestrian safety. He said the City will not be able to maintain this fence if constructed.

Mayor Rice said the fence is the best choice but it will suffer damage and will collect garbage and look very bad. Mr. Lee noted we would get a powder-coated aluminum and the fence would be in MnDOT right-of-way.

Mr. Witter said they have not spoken with MnDOT yet about who maintains the fence but they will likely tell us to maintain it, especially if the City "chooses" a particular type.

Council consensus was to tell MnDOT they do not want a fence installed along Highway 10.

Mayor Rice asked what will keep people from crossing. Mr. Witter said the ultimate design for that would be a concrete median all the way.

Councilmember Weaver said we will have pedestrian crossing places such as by Culvers.

Mr. Lee said Bolton-Menk is looking at a concept for a Fair oak overpass, including costs and impacts, and should have concepts in February.

Councilmember Weaver asked how the elevations work as a flyover will not need to be as high so maybe Fair oak goes under as one option.

Mr. Witter there will be similar impacts because Fair oak has to go down because of the bridge structure for Highway 10.

Mr. Lee shared a proposed Green Haven Parkway project, stating staff will know if they are successful by March 1. He showed the preferred alignment by Verndale, stating the other option is Fair oak but thought this one is better because there is more valuable property to allow for development of townhomes in this area. Mr. Lee said they have another municipal agreement grant for \$750,000 and could get \$1.5 million to move forward if successful. He said staff will keep the Council informed.

Mayor Rice said if the parkway is on Fair oak you would not eliminate the townhome opportunity. Mr. Lee agreed but said these would be less desirable lots closer to commercial than residential.

Mayor inquired about cutting the corner. Mr. Lee said we would need to acquire property and leave some along Highway 10 so this might be better in the short-term. He said the top priority is to get this going so it can act as a reliever during construction.

Mr. Cruikshank referred to a recent meeting with four of the County Commissioners, other staff, and legislative representatives to request \$125 million bonding bill for Highway 10. He said there seemed to be a lot of support and the entire conversation revolved around our section of Highway 10, probably because of the bill for a third lane in Coon Rapids. Mr. Cruikshank said because the study did not have an over/under pass there would be no funding for the first round but Commissioner Schulte made it clear that while it was not there they know we want a north/south S connection and will try to figure it out.

Councilmember Weaver noted the study is funded over 25 years so nothing will be a quick fix. Mr. Cruikshank said that is the biggest mixed message.

Councilmember Weaver said Commissioner Zelly attended the business partnership meeting whose members have Highway 10 concerns, adding this is highway does not just serve Anoka but the entire state.

Mayor Rice inquired about the importance of the over/under pass. Councilmember Weaver said it is important for connecting the community instead of dividing the City with Highway 10 because we do not want to just move people through.

Mayor Rice agreed, stating he does not want to inhibit the community.

Mr. Cruikshank cautioned the Council, stating if we say no MnDOT could just respond with a jersey barrier anyway.

Mayor Rice agreed but said jersey barriers are in many places around the State, even though they are unattractive.

Councilmember Freeburg said there is one on the Champlin bridge.

Mr. Lee said staff will have Bolton-Menk create a concept to see what a jersey barrier would look like and its visual impacts.

Councilmember Weaver noted people will still scale the fence and cross Highway 10, adding a fence will result in concerns about graffiti too.

Mr. Lee said there are other colors too such as buff.

3.4 Discussion: Consideration of Extension of Listing Agreement with Shingobee for Land at CSAH 116/7.

Mr. Thorvig shared the staff report stating the City has 14+/- acres of land for sale at the northwest corner of County Road 116 and 7th Avenue. The land is zoned for commercial use. The City had a listing agreement with Shingobee Real Estate that started on March 1, 2014 and expired December 31, 2014. A letter was shared from Jon Fahning, Vice President of Real Estate Development of Shingobee summarizing work that has occurred and work they will continue to do if an extension is granted. It has been general practice that initial listing agreements with brokers are done at a staff level. However staff would like to implement a new procedure that requires extensions of initial agreements to be reviewed by the City Council to allow the Council to analyze the work that has been completed and determine whether to continue with the current broker or shift focus. Staff has been pleased with the work and customer service that Shingobee has provided and would recommend extending the agreement through December 31, 2015.

Councilmember Weaver said he had no concerns with extending the listing agreement.

Councilmember agreed, stating Shingobee has been working very hard on this listing.

Councilmember Freeburg inquired about marketing efforts. Mr. Thorvig said they are currently marketing through Minnesota Commercial Association of Realtors, the City's web page, and builders and contractors so a wide variety of contacts have been made from many different angles.

Councilmember Weaver noted that once houses are constructed there will be a lot of interest.

Council consensus was to extend the listing agreement with Shingobee Real Estate through December 31, 2015.

Councilmember Schmidt said there may need to be discussion surrounding changing the vision and site use if needed.

Mr. Thorvig noted a big box user is now allowed which could be helpful in marketing.

Councilmember Schmidt said White Drug is building in many areas. Mr. Thorvig agreed, stating they have had contact with Hy-Vee grocery as well.

4. OTHER BUSINESS

4.1 Staff Update.

None.

5. COUNCILMEMBERS COMMENTS

Councilmember Freeburg inquired about the difference between Homes 4 Youth requesting shelter space and the proposed veterans' cottages. Mayor Rice said the difference is Homes 4 Youth was trying to establish a temporary sleeping facility where the cottages would provide permanent housing. He noted Homes 4 Youth was also requesting financial support.

Councilmember Weaver agreed, stating this housing will not be transitional.

Commissioner Bonthuis added the housing is being proposed as affordable housing and not a shelter.

Councilmember Weaver stated the zoning is also appropriate for this location where the Homes 4 Youth location was not properly zoned for that type of use.

6. ADJOURNMENT

Mayor Rice adjourned the Regular Worksession meeting at 6:38 p.m.

Submitted by: Cathy Sorensen, *TimeSaver Off Site Secretarial, Inc.*

Approval Attestation:

Amy T. Oehlers, City Clerk

DRAFT

**REGULAR MEETING OF THE ANOKA CITY COUNCIL
ANOKA CITY HALL
CITY COUNCIL CHAMBERS
FEBRUARY 2, 2015**

1. CALL TO ORDER

Mayor Rice called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

2. ROLL CALL

Present at roll call: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver.

Staff present: City Manager Tim Cruikshank; Director of Public Services/City Engineer Greg Lee; Economic Development Manager Erik Thorvig; City Attorney Scott Baumgartner; and Recording Secretary Cathy Sorensen.

Absent at roll call: None.

3. COUNCIL MINUTES

3.1 Minutes of January 20, 2015.

Motion by Councilmember Anderson, seconded by Councilmember Schmidt, to waive the reading and approve the January 20, 2015 Regular Meeting.

Vote taken. All ayes. Motion carried.

4. OPEN FORUM

4.1 Senator Branden Petersen.

City Manager Tim Cruikshank introduced Senator Branden Petersen.

Senator Branden Petersen thanked the Council for the opportunity to speak and highlight the current legislative session. He said he has the wonderful opportunity to build on the great work already began, particularly education and transportation infrastructure. Senator Petersen said this is a great cooperative bi-partisan delegation and while there are still challenges they have had successes such as the Armstrong Boulevard interchange in Ramsey they still need to continue with that work with an expansion of the lane from Hanson Boulevard up to Anoka. Senator Petersen shared the significant work they are doing with education, stating all Anoka Hennepin schools are faced with consistent inequities in funding so they are working on a pilot program to provide \$7 million to schools. He said he is

always open to hearing about the City's priorities and encouraged constituents to meet with him on their concerns as well.

Councilmember Weaver informed the Senator about the cottage restoration and veterans housing proposal and stated the real issue is the Thurston/Fairoak interchanges and how he hopes we stay focused on this project and not just adding a third lane on Highway 10. He also shared about proposed project at the Rum River Dam to create a redundant barrier to invasive species, stating the Dam is a regional asset that protects the watershed even farther up north.

Senator Petersen said sometimes these projects can take a long time but said they will continue to work on the project at the Dam as it affects reach from here to Mille lacs. He stated they will also work on the Thurston/Fairoak and interchange and said while he does not serve on the Transportation Committee he wants to learn how this fits in with the current projects.

Councilmember Schmidt asked which committees the Senator serves. Senator Petersen said he serves on the Education/Finance Policy, State and Local Government, and Higher Education Committees.

Councilmember Schmidt said he serves on the Executive Board of Metro Cities and asked if the Senator is serving at all with Thrive 2040. Senator Petersen agreed this area has been left out of the long-term planning areas and that this is one of their focuses, stating new appointments will hopefully bring some equity to the representation. He said this administration is focused on the urban core and more outlying areas are important too.

5. PUBLIC HEARING(S)

None.

6. CONSENT AGENDA

Councilmember Weaver thanked Parks & Recreation Board Commissioner Mark Biers for his service, stating he brought a great "working-man" vision to the Board and will be missed.

Motion by Councilmember Weaver, seconded by Councilmember Schmidt, to approve Consent Agenda 6.1 through 6.4.

- 6.1 Approved Verified Bills.
- 6.2 Revising and Setting Council Calendars.
- 6.3 Acceptance of Resignation from Parks & Recreation Board; Mark Biers.

- 6.4 Issuance of a Massage Therapist License; Sherry Winstead-Swendra at Conchita Bodyworkz.

Vote taken. All ayes. Motion carried.

7. REPORTS OF OFFICERS, BOARDS AND COMMITTEES

None.

8. PETITIONS, REQUESTS AND COMMUNICATION

None.

9. ORDINANCES AND RESOLUTIONS

- 9.1 ORD/Approval of Purchase Agreement; Hearth Development.
(2nd Reading)

Councilmember Weaver announced he will be abstaining from discussion on this item.

ORDINANCE

Economic Development Manager Erik Thorvig shared a staff report with background information to the Council stating the City of Anoka and Hearth Development desire to enter into a purchase agreement for 1.57 acres of land at the southeast corner of 2nd Avenue and Harrison Street. Hearth Development wishes to build the Gladstone Cooperative, a 59-unit senior cooperative. The City had the land listed for \$295,000. Hearth Development has agreed to pay the asking price. A \$39,200 brokerage fee is due to Cassidy Turley for their work in listing and securing Hearth Development.

The developer has indicated they have 26 pre-sales to date. An additional 20 are needed to secure financing by HUD for the project. The Letter of Intent that was entered into identified a closing date of April 30, 2015. The developer has requested a closing date of August 31, 2015 to allow sufficient time to secure pre-sales. It is anticipated closing would occur earlier however it builds time into the agreement if it is needed. The purchase price is \$295,000 with a brokerage fee of \$39,200 owed to Cassidy Turley. Net proceed is \$255,800. Proceeds of the sale will go to the Thurston Corridor (Enterprise Park) Tax Increment Finance District as funds from this district were used for the original purchase of the property.

Councilmember Freeburg said this will be a great opportunity for senior living.

Motion by Councilmember Freeburg, seconded by Councilmember Anderson, to hold second reading and adopt an ordinance to convey real property to Hearth Development, LLC.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, and Schmidt voted in favor. Councilmember Weaver abstained. Motion carried.

Councilmember Schmidt noted this project will have a great view of the Dam.

9.2 RES/2015 SRP; Slab Town – Approve Plans and Specifications, Authorize Advertisement for Bids, Set a Bid Date.

RESOLUTION

Director of Public Services/City Engineer Greg Lee shared a staff report with background information to the Council regarding the Slab Town Project. After the hearing the Council adopted a resolution authorizing the preparation of engineering plans and specifications. The plans and specifications are complete and the next step in the Chapter 429 process is to adopt a resolution approving the plans and authorizing the advertisement for bid.

The streets that are proposed to be included in this 2015 project are as follows:

State Avenue Highway 10 to Green Haven Road
Wingfield Avenue Highway 10 to Green Haven Road
Branch/Wingfield Alley Highway 10 to Martin Street
Branch Avenue Highway 10 to Martin Street
Branch/Ferry Alley Highway 10 to Pleasant Street
Ferry/Maple Alley Highway 10 to Pleasant Street
Maple Avenue Highway 10 to Pleasant Street
Green Haven Road State Avenue to Wingfield Avenue
Martin Street State Avenue to Ferry Street
Pleasant Street State Avenue to Ferry Street

The proposed project will involve the total reconstruction of the streets and alleys, including the replacement of the concrete curb and gutters and the bituminous surfacing. In addition, the existing sidewalks, driveways and driveway aprons will be replaced within the right-of-way. The alleys will include a surmountable ribbon type curb with a width of 20' back to back. Within City right of ways, the sanitary sewer will be replaced with new 8" or larger PVC main and the watermain will be replaced with new 8" or larger ductile iron watermain. All sewer and water services of Anoka properties fronting on the above streets will also be replaced.

Councilmember Anderson confirmed the project involves Prospect Avenue and that they alley is not part of the project. Mr. Lee said that is correct, stating the

project will be north of Pleasant Street and east of Ferry Street and the alley is not included because this is a potential area for redevelopment.

Councilmember Freeburg said this is actually two-years' worth of projects in one year. Mr. Lee said this is a very Street Renewal Program (SRP) project at \$2.5 million, which came about by utilizing revenue from the electric utility combined with funds from the SRP fund instead of resurfacing. He said they will be doing above and beyond the normal project and using funds for both 2015 and 2016 instead of doing a street resurfacing only.

Mr. Cruikshank clarified the City will still be conducting the regular street resurfacing program as scheduled.

Motion by Councilmember Schmidt, seconded by Councilmember Weaver, to adopt a resolution approving plans & specifications authorizing advertisement for bids and setting bid date for the 2015 SRP – Slab Town.

Councilmember Weaver asked how many miles of roads have been done along with Street Surface Improvement Program (SSIP). Mr. Lee said since 2000 they have completed over 20 miles of street, adding they are not just resurfacing but doing all infrastructure such as concrete curb, driveways, new storm sewer, signs, lights, etc. so this is more like a neighborhood revitalization project.

Councilmember Schmidt noted this next project will get us to 24 miles since 2000.

Mr. Lee said one change to the project will be the drainage, which will go to the west towards the golf course and will involve reworking the pond at the course, which will result in an asset as it will be a water feature on the greens. He said a lot of water already goes there so this pond will help get the water there faster and drain better.

Councilmember Freeburg asked if dredging can occur on a wetland, noting they could not do this on the back 9 part of the course. Mr. Lee said dredging is allowed if it increases the size of the pond.

Councilmember Weaver said with the water volume increased that pond drains into a system that drains to the Mississippi River. Mr. Lee said the water will actually drain south to Highway 10 and then to the Rum River.

Councilmember Weaver asked if more water will move faster and increasing the chance of flooding the fairway. Mr. Lee said the balance will not change in the pond and will actually accommodate the water better if larger. He noted the project will happen over a couple days and will not affect any golfing.

Councilmember Freeburg asked if the pond will be deeper. Mr. Lee said a deeper pond will not help so it has to be larger, adding they will be digging up the current rip rap.

Mayor Rice asked if the drainage system will result in standing water on Green Haven. Mr. Lee said this will not occur.

Mayor Rice said the SRP is aimed at the worst neighborhoods and having 100+ year old streets in the City there are a lot of roads in need of repair. He said this project will be good.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

9.3 ORD/Second Amendment to Purchase Agreement with Landmark of Anoka.
(2nd Reading)

ORDINANCE

Mr. Thorvig shared a staff report with background information to the Council stating that on May 21, 2014 a purchase agreement was signed by the City and developer for Rum River Shores North. At the time Rum River Shores North was proposed to be a 62 lot, single family subdivision on 30 acres of City-owned land near the intersection of County Road 116 and 7th Avenue. In September an amendment was made to the purchase agreement changing several key dates. Since then staff has been working with the developer to finalize the deal. In December the developer attended a City Council worksession to discuss the possibility of bringing Ryland Homes on as the main developer and predominant builder of the project. In general the City Council felt comfortable with this arrangement provided the quality of development and home values are maintained. These details will be addressed in the Development Agreement with Ryland. By including Ryland the lot count increased from 62 to 67. The purchase agreement is written where if lot count increases the purchase price increases by \$15,000/lot. The increase in lots resulted in a new purchase price of \$1,020,000. The developer has requested to keep the original purchase price of \$945,000, which would reduce the price per lot to \$13,880.59. The request is due to increases in overall development costs.

The contingency portion of the agreement also has been amended. Originally a Development Agreement between Landmark of Anoka and the City of Anoka was going to occur. With Ryland being the primary developer the Development Agreement will be between the City of Anoka and Ryland. Even though Ryland will act as the main developer, the City will still be selling land to Landmark of Anoka who has separate agreements with Ryland.

Councilmember Anderson said there has been a lot of previous discussion regarding this request and he is anxious to see this get underway.

Motion by Councilmember Anderson, seconded by Councilmember Freeburg, to hold second reading and adopt an ordinance for a second amendment of a purchase agreement to convey real property to Landmark of Anoka, LLC.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, and Schmidt voted in favor. Councilmember Weaver voted against. Motion carried.

9.4 RES/Approving a Development Agreement with The Ryland Group.

RESOLUTION

Mr. Thorvig shared a staff report with background information to the Council stating that in September 2014 a development agreement was approved for the Rum River Shores North residential project. This agreement was with Landmark of Anoka. The development agreement outlined various responsibilities of the developer and the City throughout the term of the project.

In December, Landmark of Anoka presented a proposal to the City Council, which would bring Ryland in as developer of the project and predominant home builder. The City Council generally gave the go ahead for Ryland to partner with Landmark of Anoka for development of a 67 lot single family subdivision. Given this different arrangement a new development agreement is needed with The Ryland Group. Much of the original agreement is the same and Mr. Thorvig shared some of those highlights, including no vinyl or aluminum siding on front façade of home; and 50,000 cu yard of dirt no more than, developer anticipates 30,000.

Councilmember Weaver questioned if the proposed language describes the intent well enough to have Hardy board type siding.

Mayor Rice agreed, stating it could be interpreted as stucco, EFIS, etc.

Mr. Thorvig said the zoning district permits an amount of steel or vinyl, which leaves the remaining with cement board. He said if Council wants to amend the language staff could but said it was drafted based on the current zoning ordinance.

Councilmember Weaver said Paragraph 22 should state the developer will restore the site acceptable to the City. Mr. Thorvig said the developer will have to submit a grading plan to Engineering but Council could approve if it so chooses.

Councilmember Weaver said he would like to see the top soil replaced as before. Mr. Thorvig said staff understands Council direction.

City Attorney Scott Baumgartner noted discretion by the Council can limit the Council as well.

Councilmember Freeburg said some facades have nice shakes, which are fine; he just does not want to see vinyl lap siding. He said with the commercial corner he is more concerned about the finished product and not what we can grow in the field again, stating this area is becoming popular and we will want commercial on this site sooner than expected.

Councilmember Weaver agreed but said he would like the replacement dirt to be good topsoil.

Councilmember Freeburg suggested leaving the dirt in a pile. Councilmember Schmidt disagreed, saying the dirt should be redistributed over the site. He noted the developer will be committed to this project based on the pool and the \$1.6 million they are contributing.

Councilmember Freeburg said this has been a long journey and it will be great to get this property on the tax rolls, adding it will be an exceptional development.

Councilmember Schmidt asked if there have been discussions on a timeline for Ryland. Mr. Thorvig said this will likely take a couple years but that 2017-2018 is reasonable.

Councilmember Schmidt said this will bring substantial taxes to the City, especially with the infrastructure the developer is doing.

Motion by Councilmember Weaver, seconded by Councilmember Anderson, to adopt a resolution approving development agreement with The Ryland Group, Inc. including topsoil replacement subject to Engineering and specific language regarding vinyl or aluminum lap siding on the front façades similar Rum River Shores Phase I houses.

Councilmember Weaver said he wants to protect the overall investment of the entire project with the language regarding the façades.

Mr. Thorvig noted the zoning district outlines 75-percent of materials has to be brick, stone, or cement board.

Mayor Rice said that would still leave room for 25-percent of materials for shakes, etc.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

9.5 RES/Approving a Joint Powers Agreement with the City of Ramsey; Sewer/Water Services.

RESOLUTION

Mr. Lee shared a staff report with background information to the Council stating the City of Anoka has entered in to an agreement for the purchase for two properties along Trunk Highway 10; 6050 and 6058 Trunk Highway 10 (PIN #35-32-31-0004 and 35-32-25-31-0001). It is the City's intention to prepare these parcels for future development by providing utility services.

The City studied several options to provide both water and sanitary service to these properties. Mr. Lee summarized the four options to provide services to these properties, including Option 1 – Service provided by the City of Ramsey – Ridgepoint: \$40,000; Option 2 – Service provided by the City of Ramsey – Frontage Road: \$350,000; Option 3 – Service provided by Anoka from north of Highway 10: \$375,000; and Option 4 – Service provided by Anoka from Cutters Grove Avenue: \$550,000

Mr. Lee noted similar agreements with Coon Rapids and Ramsey were approved last week.

Councilmember Schmidt referred to the excess fill and berm and an estimate of how much material there will be and if we should have a cap. Mr. Lee said the material is not of high quality and will probably have to be screened, adding there could be 1/6 of material out there so there will be a lot remaining.

Councilmember Weaver said he hopes they use it all because this will be a win/win for both, adding the trailhead for the adventure access onto Kings Island is remarkable. He said Pete Turok of the Anoka Chamber was asked by the Minnesota Waterfowl Association to host their local banquet so they recently toured the area to show him the work that has occurred, including the wood duck houses by the youth and the handicap accessible duck blinds, as well as the water and bridge crossings and trails.

Councilmember Schmidt said if we know we have a need for the material it would be fine but if we that is fine too.

Councilmember Freeburg said the material is not really of any value.

Councilmember Schmidt complimented staff and Mr. Lee in particular on this project.

Mayor Rice asked if the top of the berm is the boundary. Mr. Lee said the crest is on the City parcel about 15 feet over and these will be walk-out lots in Anoka.

Councilmember Schmidt said this will give owners right of access. Mr. Lee said this will give us right of access and will be the City's responsibility to maintain those lines.

Mr. Thorvig said there will have to be another easement agreement between the City and developer for this access.

Councilmember Freeburg inquired about the entrance off Highway 10 and if it will be barricaded and graded and have parking spots. Mr. Lee said as part of the TH10 access study the plan shows a frontage road along the commercial properties in Ramsey with a parking lot going to Kings island as a right in/right out.

Motion by Councilmember Weaver, seconded by Councilmember Schmidt, to adopt a resolution approving a joint powers agreement with the City of Ramsey for the construction and maintenance of water and sewer utilities to serve 6050 and 6058 Trunk Highway 10.

Mr. Cruikshank thanked the City of Ramsey for this win/win situation as well.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

9.6 RES/Approving a Purchase Agreement; 514 Pierce Street.

RESOLUTION

Mr. Thorvig shared a staff report with background information to the Council stating that a development agreement was approved for the property at 514 Pierce Street is currently for sale. Direction was given at the December 8, 2014 worksession to pursue purchase. The property consists of one building built in 1984 and a small parking lot behind the building. The building has been vacant for over two years and is beginning to show signs of deferred maintenance on the exterior and interior. He said the building will likely be demolished and the site will remain vacant until other parcels can be assembled for development or other opportunities become available. Long term redevelopment plans show this area developed for office/light industrial use.

The purchase price is \$146,000, which will be funded from the Commuter Rail Transit Village Tax Increment Finance district. The asking price is \$325,000. The 2015 taxable market value is \$146,000.

Councilmember Freeburg asked if the property goes from Pierce Street to North Street. Mr. Thorvig outlined the two tax parcels involved.

Councilmember Weaver said he was the lone dissenter on this proposal before, stating we have more important properties to acquire and this one is a ways out. He said he feels there are more important properties to acquire in the CRTV and while Mr. Thorvig negotiated a great price he will not be supporting this acquisition.

Mr. Thorvig said staff has sent letters of interest in acquiring to property owners north of the railroad and while these lots are not as high a priority they will have enough money in Phase II of TIF for future acquisitions.

Mayor Rice said this purchase price is right so it should be the time to buy, adding we could allow the parcel to sell and then have to purchase from them in the future at a higher price.

Motion by Councilmember Anderson, seconded by Councilmember Freeburg, to adopt a resolution approving purchase of real property 514 Pierce Street.

Councilmember Freeburg agreed this acquisition may be early but said the opportunity is here now.

Mayor Rice said the purpose of TIF is to promote redevelopment and new development and we cannot do that if we do not assemble properties and provide some incentives to future developers, adding this area will generate momentum soon.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg voted in favor. Councilmember Weaver voted against. Councilmember Schmidt abstained. Motion carried.

10. UNFINISHED BUSINESS

None.

11. NEW BUSINESS

11.1 Consideration of Intent to Renew Connectivity Services Agreement with Anoka County.

Mr. Cruikshank shared a staff report with background information to the Council stating that in 2011 the City of Anoka entered into the Connectivity Services Agreement with Anoka County (regarding the fiber broadband connectivity throughout Anoka County). The initial term of the agreement is set to expire on August 16, 2015. The agreement provides for a total of three (3) renewal periods, each consisting of five (5) years. The agreement further provides that the City shall provide a written notice of their intent to renew not less than 180 days before the end of the term of the initial agreement. That 180 days ends on February 17th.

This would be a Letter of Intent to notify the County that the City intends to renew the contract. Between now and the August 16th expiration date, City staff and the City Attorney will be working with Anoka County on preparation of a renewal contract. He noted there has not been a lot of changes to this contract since it began, including price and funding.

Motion by Councilmember Schmidt, seconded by Councilmember Freeburg, to waive the reading and approve the January 20, 2015 Regular Meeting.

Mayor Rice asked if the City has been seeing any benefits with this project. Mr. Cruikshank said they have not seen any problems, adding the potential is great as all cities/county are connected and the hope is that cooperation and sharing will become easier in the future with other projects which is good.

Vote taken. All ayes. Motion carried.

12. UPDATES AND REPORTS

12.1 Tentative Agenda(s).

The Council reviewed the tentative agendas of the upcoming Council meetings.

12.2 Staff and Council Input.

Councilmember Weaver thanked all the volunteers and staff that helped make the second annual Winterfest at Green Haven a great success, despite the weather.

13. ADJOURNMENT

Councilmember Freeburg, made a motion to adjourn the Regular Council meeting. Councilmember Weaver, seconded the motion.

Vote taken. All ayes. Motion carried.

Time of adjournment: 8:06 p.m.

Submitted by: Cathy Sorensen, *TimeSaver Off Site Secretarial, Inc.*

Approval Attestation:

Amy T. Oehlers, City Clerk

COUNCIL MEMO FORM

6.1

Meeting Date	February 17, 2015
Agenda Section	Consent Agenda
Item Description	Verified Bills
Submitted By	Lori Yager, Finance Director

CONSENT AGENDA

Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.

BACKGROUND INFORMATION

Each Council meeting the City Council is presented with two lists of bills. One list has been paid prior to the meeting to take advantage of discounts and to prevent late fees. The other list is for payments which are prepared to be paid. City Council ratification of the prepaid bills and approval of the bills to be paid is required.

If you have questions about a particular bill, please call me at 576-2771.

FINANCIAL IMPACT

Will vary from meeting to meeting.

COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean ratification and approval of the Bill List(s).

**Paid Bill List for Ratification
Bill List for February 17, 2015**

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
129894	Delta Dental	DEFPP1 2015	Dental Premium- Flex	101	General Fund	\$830.96
129894	Delta Dental	DEFPP1 2015.	Dental Premium- Flex	101	General Fund	\$207.75
129894	Delta Dental	DEFPP2 2015	Dental Premium- Flex	101	General Fund	\$1,056.39
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	101	General Fund	\$0.11
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	101	General Fund	\$0.15
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	101	General Fund	\$0.02
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	101	General Fund	\$0.01
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	101	General Fund	\$0.05
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	101	General Fund	\$3.10
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	101	General Fund	\$0.11
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	101	General Fund	\$0.02
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	101	General Fund	\$0.61
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	101	General Fund	\$0.21
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	101	General Fund	\$0.11
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	101	General Fund	\$0.34
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	101	General Fund	\$0.09
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	101	General Fund	\$0.27
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	101	General Fund	\$0.15
129895	Sun Life Financial	LIFPP1 2015	Life Ins	101	General Fund	\$0.00
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	101	General Fund	\$0.02
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	101	General Fund	\$0.07
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	101	General Fund	\$0.03
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	101	General Fund	\$0.03
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	101	General Fund	\$0.07
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	101	General Fund	\$0.50
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	101	General Fund	\$0.01
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	101	General Fund	\$0.11
129895	Sun Life Financial	LIFPP2 2015	Life Ins	101	General Fund	\$286.74
129895	Sun Life Financial	LIFPP2 2015	Life Ins	101	General Fund	\$1.32
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	101	General Fund	\$0.11
129895	Sun Life Financial	LIFPP1 2015	Life Ins	101	General Fund	\$0.01
129895	Sun Life Financial	11 PP1 2015	Dep Life	101	General Fund	\$0.24
129895	Sun Life Financial	11 PP1 2015.	Dep Life	101	General Fund	\$0.06

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129895	Sun Life Financial	11 PP2 2015	Dep Life	101	General Fund	\$0.32
129895	Sun Life Financial	LIFPP1 2015	Life Ins	101	General Fund	\$241.54
129895	Sun Life Financial	LIFPP1 2015	Life Ins	101	General Fund	\$1.05
129895	Sun Life Financial	LIFPP1 2015	Life Ins	101	General Fund	\$1.32
129895	Sun Life Financial	LIFPP1 2015	Life Ins	101	General Fund	\$0.40
129895	Sun Life Financial	LIFPP1 2015	Life Ins	101	General Fund	\$0.81
129895	Sun Life Financial	LIFPP1 2015	Life Ins	101	General Fund	\$0.40
129895	Sun Life Financial	LIFPP1 2015	Life Ins	101	General Fund	\$0.08
129895	Sun Life Financial	LIFPP1 2015	Life Ins	101	General Fund	\$0.36
129895	Sun Life Financial	LIFPP1 2015	Life Ins	101	General Fund	\$60.39
129895	Sun Life Financial	LIFPP1 2015	Life Ins	101	General Fund	\$0.17
129895	Sun Life Financial	LIFPP2 2015	Life Ins	101	General Fund	\$1.66
129895	Sun Life Financial	LIFPP1 2015	Life Ins	101	General Fund	\$0.58
129895	Sun Life Financial	LIFPP1 2015	Life Ins	101	General Fund	\$0.40
129895	Sun Life Financial	LIFPP1 2015	Life Ins	101	General Fund	\$0.56
129895	Sun Life Financial	LIFPP1 2015	Life Ins	101	General Fund	\$2.41
129895	Sun Life Financial	LIFPP1 2015	Life Ins	101	General Fund	\$0.04
129895	Sun Life Financial	LIFPP1 2015	Life Ins	101	General Fund	\$0.26
129895	Sun Life Financial	LIFPP1 2015	Life Ins	101	General Fund	\$0.11
129895	Sun Life Financial	LIFPP1 2015	Life Ins	101	General Fund	\$0.11
129895	Sun Life Financial	LIFPP1 2015	Life Ins	101	General Fund	\$0.24
129895	Sun Life Financial	LIFPP1 2015	Life Ins	101	General Fund	\$2.00
129895	Sun Life Financial	LIFPP1 2015	Life Ins	101	General Fund	\$0.40
129895	Sun Life Financial	LIFPP1 2015	Life Ins	101	General Fund	\$0.43
129895	Sun Life Financial	LIFPP1 2015	Life Ins	101	General Fund	\$12.37
129895	Sun Life Financial	LIFPP2 2015	Life Ins	101	General Fund	\$0.64
129895	Sun Life Financial	LIFPP2 2015	Life Ins	101	General Fund	\$1.34
129895	Sun Life Financial	LIFPP2 2015	Life Ins	101	General Fund	\$0.14
129895	Sun Life Financial	LIFPP2 2015	Life Ins	101	General Fund	\$0.14
129895	Sun Life Financial	LIFPP2 2015	Life Ins	101	General Fund	\$0.55
129895	Sun Life Financial	LIFPP2 2015	Life Ins	101	General Fund	\$0.21
129895	Sun Life Financial	LIFPP2 2015	Life Ins	101	General Fund	\$15.37
129895	Sun Life Financial	LIFPP2 2015	Life Ins	101	General Fund	\$0.71

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129895	Sun Life Financial	LIFPP2 2015	Life Ins	101	General Fund	\$0.54
129895	Sun Life Financial	LIFPP2 2015	Life Ins	101	General Fund	\$0.51
129895	Sun Life Financial	LIFPP2 2015	Life Ins	101	General Fund	\$0.71
129895	Sun Life Financial	LIFPP2 2015	Life Ins	101	General Fund	\$0.07
129895	Sun Life Financial	LIFPP2 2015	Life Ins	101	General Fund	\$0.02
129895	Sun Life Financial	LIFPP2 2015	Life Ins	101	General Fund	\$0.22
129895	Sun Life Financial	LIFPP2 2015	Life Ins	101	General Fund	\$0.57
129895	Sun Life Financial	LIFPP2 2015	Life Ins	101	General Fund	\$2.92
129895	Sun Life Financial	LIFPP2 2015	Life Ins	101	General Fund	\$1.02
129895	Sun Life Financial	LIFPP2 2015	Life Ins	101	General Fund	\$0.51
129895	Sun Life Financial	LIFPP2 2015	Life Ins	101	General Fund	\$0.05
129895	Sun Life Financial	LIFPP2 2015	Life Ins	101	General Fund	\$0.93
129895	Sun Life Financial	LIFPP1 2015	Life Ins	101	General Fund	\$0.05
129895	Sun Life Financial	LIFPP2 2015	Life Ins	101	General Fund	\$0.51
129898	HENNINGSON& SNOXELL	GARPP3 2015	Wage Levy	101	General Fund	\$642.44
129900	Anoka Co Union & Shopper	9626 2015/2016	Subscription	101	General Fund	\$56.00
129912	ECM Publishers	177331	Parking Lot Bids	101	General Fund	\$36.88
129914	Finance & Commerce	741968576	Bids Nature Preserve Pkg L	101	General Fund	\$30.91
129917	Hakanson Anderson	34003	Profile Setup - A Thiele	101	General Fund	\$343.00
129917	Hakanson Anderson	34000	AN376 - Nov 2014 Svc	101	General Fund	\$1,455.07
129918	Haugo Geo Technical Servi	2301	Drilling	101	General Fund	\$534.38
129919	Hawkins & Baumgartner, P.	12/03/2014	Legal Svcs - Nov 2014	101	General Fund	\$29.30
129919	Hawkins & Baumgartner, P.	01/02/2015	Legal Svcs - Dec 2014	101	General Fund	\$2,885.89
129919	Hawkins & Baumgartner, P.	01/02/2015	Legal Svcs - Dec 2014	101	General Fund	\$146.49
129919	Hawkins & Baumgartner, P.	12/03/2014	Legal Svcs - Nov 2014	101	General Fund	\$2,636.85
129922	Northern Tier Bakery LLC	2889520	Cookies - Police	101	General Fund	\$53.76
129923	Orkin Exterminating Inc	99731718	Pest Control - Pub Works B	101	General Fund	\$82.23
129923	Orkin Exterminating Inc	99731712	Pest Control - City Hall	101	General Fund	\$74.37
129923	Orkin Exterminating Inc	99731715	Pest Control	101	General Fund	\$66.10
129927	Verizon Wireless	9739214590	Communications	101	General Fund	\$52.96
129927	Verizon Wireless	9739214590	Communications	101	General Fund	\$43.05
129927	Verizon Wireless	9739214590	Communications	101	General Fund	\$52.96
129927	Verizon Wireless	9739214590	Communications	101	General Fund	\$43.05

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
129927	Verizon Wireless	9739214590	Communications	101	General Fund	\$847.31
129940	CenturyLink	7633236665 1/25	Communications	101	General Fund	\$87.00
129941	Cintas	470510890	Uniforms	101	General Fund	\$196.85
129943	First Advantage LNS Occ H	2583601412	Initial Enrollment Chg	101	General Fund	\$32.00
129944	Galen Gilbertson	02/09/2015	Exp Reimbursement - 2/9/2	101	General Fund	\$526.85
129948	Mueller, Inc	0094748	Parts / Fiber Channel	101	General Fund	\$283.44
Fund Total						\$13,985.05
129894	Delta Dental	DEFPP1 2015	Dental Premium- Flex	225	Cemetery	\$4.24
129894	Delta Dental	DEFPP2 2015	Dental Premium- Flex	225	Cemetery	\$5.30
129894	Delta Dental	DEFPP1 2015.	Dental Premium- Flex	225	Cemetery	\$1.06
129895	Sun Life Financial	LIFPP1 2015	Life Ins	225	Cemetery	\$0.12
129895	Sun Life Financial	LIFPP1 2015	Life Ins	225	Cemetery	\$0.80
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	225	Cemetery	\$0.03
129895	Sun Life Financial	LIFPP2 2015	Life Ins	225	Cemetery	\$0.15
129895	Sun Life Financial	LIFPP2 2015	Life Ins	225	Cemetery	\$1.00
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	225	Cemetery	\$0.20
Fund Total						\$12.90
129894	Delta Dental	DEFPP1 2015.	Dental Premium- Flex	260	Parking	\$2.55
129894	Delta Dental	DEFPP1 2015	Dental Premium- Flex	260	Parking	\$10.20
129894	Delta Dental	DEFPP2 2015	Dental Premium- Flex	260	Parking	\$12.75
129895	Sun Life Financial	11 PP2 2015	Dep Life	260	Parking	\$0.03
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	260	Parking	\$0.08
129895	Sun Life Financial	LIFPP1 2015	Life Ins	260	Parking	\$0.29
129895	Sun Life Financial	LIFPP2 2015	Life Ins	260	Parking	\$0.44
129946	Kimley-Horn & Assoc, Inc	6115410	Carpenters Union Hall	260	Parking	\$1,850.00
Fund Total						\$1,876.34
129905	City of Blaine	Lodging Dec 201	Lodging Fees for Dec 2014	290	Lodging Tax	\$678.01
Fund Total						\$678.01
129917	Hakanson Anderson	33999	AN374 Nov 2014 Svcs	410	State Road Improve	\$225.54
Fund Total						\$225.54
129917	Hakanson Anderson	33998	AN370 Nov 2014 Svcs	415	Road Improve	\$577.19
129917	Hakanson Anderson	33995	AN367 Nov 2014 Svcs	415	Road Improve	\$8,587.60
129917	Hakanson Anderson	33994	AN365 Nov 2014 Svcs	415	Road Improve	\$1,277.90

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129918	Haugo Geo Technical Servi	2301	Drilling	415	Road Improve	\$2,300.00
129918	Haugo Geo Technical Servi	2301	Drilling	415	Road Improve	\$4,310.00
129950	Northern Escrow, Inc.	Final Payment	2014 Street Surface	415	Road Improve	\$52,677.57
						\$69,730.26
						<i>Fund Total</i>
129912	ECM Publishers	177331	Parking Lot Bids	450	Park Projects	\$35.06
129914	Finance & Commerce	741968576	Bids Nature Preserve Pkg L	450	Park Projects	\$29.39
129917	Hakanson Anderson	34000	AN376 - Nov 2014 Svc	450	Park Projects	\$1,383.59
129918	Haugo Geo Technical Servi	2301	Drilling	450	Park Projects	\$508.12
						\$1,956.16
						<i>Fund Total</i>
129917	Hakanson Anderson	33993	AN364 Nov 2014 Svcs	481	Redevelopment	\$14,024.52
129917	Hakanson Anderson	34006	AN214 Nov 2014 Svcs	481	Redevelopment	\$485.10
129918	Haugo Geo Technical Servi	2301	Drilling	481	Redevelopment	\$1,875.00
129919	Hawkins & Baumgartner, P.	12/03/2014	Legal Svcs - Nov 2014	481	Redevelopment	\$102.54
129919	Hawkins & Baumgartner, P.	01/02/2015	Legal Svcs - Dec 2014	481	Redevelopment	\$996.16
129924	Registered Abstracters, Inc	02/02/2015	Escrow - 514 Pierce St	481	Redevelopment	\$5,000.00
129951	Registered Abstracters, Inc	02/11/2015	514 Pierce St Purchase	481	Redevelopment	\$140,979.62
						\$163,462.94
						<i>Fund Total</i>
129912	ECM Publishers	177331	Parking Lot Bids	485	Enterprise Park	\$57.44
129914	Finance & Commerce	741968576	Bids Nature Preserve Pkg L	485	Enterprise Park	\$48.15
129917	Hakanson Anderson	34000	AN376 - Nov 2014 Svc	485	Enterprise Park	\$2,266.85
129918	Haugo Geo Technical Servi	2301	Drilling	485	Enterprise Park	\$832.50
129919	Hawkins & Baumgartner, P.	01/02/2015	Legal Svcs - Dec 2014	485	Enterprise Park	\$571.32
129919	Hawkins & Baumgartner, P.	12/03/2014	Legal Svcs - Nov 2014	485	Enterprise Park	\$351.58
						\$4,127.84
						<i>Fund Total</i>
129894	Delta Dental	DEFPP1 2015	Dental Premium- Flex	600	Electric	\$192.23
129894	Delta Dental	DEFPP1 2015.	Dental Premium- Flex	600	Electric	\$48.06
129894	Delta Dental	DEFPP2 2015	Dental Premium- Flex	600	Electric	\$233.55
129895	Sun Life Financial	11 PP1 2015	Dep Life	600	Electric	\$0.48
129895	Sun Life Financial	11 PP1 2015.	Dep Life	600	Electric	\$0.12
129895	Sun Life Financial	LIFPP2 2015	Life Ins	600	Electric	\$0.05
129895	Sun Life Financial	11 PP2 2015	Dep Life	600	Electric	\$0.55
129895	Sun Life Financial	LIFPP1 2015	Life Ins	600	Electric	\$0.04
129895	Sun Life Financial	LIFPP2 2015	Life Ins	600	Electric	\$15.80

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
129895	Sun Life Financial	LIFPP2 2015	Life Ins	600	Electric	\$1.19
129895	Sun Life Financial	LIFPP2 2015	Life Ins	600	Electric	\$1.74
129895	Sun Life Financial	LIFPP2 2015	Life Ins	600	Electric	\$0.11
129895	Sun Life Financial	LIFPP2 2015	Life Ins	600	Electric	\$0.51
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	600	Electric	\$0.48
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	600	Electric	\$0.01
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	600	Electric	\$0.11
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	600	Electric	\$0.13
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	600	Electric	\$0.11
129895	Sun Life Financial	LIFPP1 2015	Life Ins	600	Electric	\$1.92
129895	Sun Life Financial	LIFPP2 2015	Life Ins	600	Electric	\$1.11
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	600	Electric	\$0.03
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	600	Electric	\$3.16
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	600	Electric	\$0.24
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	600	Electric	\$0.53
129895	Sun Life Financial	LIFPP1 2015	Life Ins	600	Electric	\$0.40
129895	Sun Life Financial	LIFPP2 2015	Life Ins	600	Electric	\$0.51
129895	Sun Life Financial	LIFPP1 2015	Life Ins	600	Electric	\$0.40
129895	Sun Life Financial	LIFPP1 2015	Life Ins	600	Electric	\$12.64
129895	Sun Life Financial	LIFPP1 2015	Life Ins	600	Electric	\$0.95
129895	Sun Life Financial	LIFPP1 2015	Life Ins	600	Electric	\$2.08
129895	Sun Life Financial	LIFPP1 2015	Life Ins	600	Electric	\$0.10
129895	Sun Life Financial	LIFPP1 2015	Life Ins	600	Electric	\$0.49
129895	Sun Life Financial	LIFPP2 2015	Life Ins	600	Electric	\$2.72
129896	Misc Vendor	00020150202478	04-071190-07	600	Electric	\$22.00
129897	Misc Vendor	00020150204478	21-354850-10	600	Electric	\$211.00
129904	Cintas	470520749	Uniforms	600	Electric	\$116.53
129907	CMRS - FP	106000553391-0	Postage	600	Electric	\$3,000.00
129909	Dakota Supply Group	B016433	Parts	600	Electric	\$250.00
129913	Ed Evans	02/02/2015	2014 Mileage	600	Electric	\$510.16
129915	FP Mailing Solutions	RI102229395	Postage Meter Rental	600	Electric	\$123.00
129917	Hakanson Anderson	33996	AN368 Nov 2014 Svc	600	Electric	\$399.60
129926	Stuart C Irby Co	S008735291.001	Supplies - Bulbs	600	Electric	\$4,495.80

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
129928	Wesco	697693	Parts	600	Electric	\$930.03
129952	The Home Depot	9012495	Nut Drivers	600	Electric	\$64.51
						\$10,645.18
<i>Fund Total</i>						
129894	Delta Dental	DEFPP1 2015.	Dental Premium- Flex	601	Water	\$3.32
129894	Delta Dental	DEFPP2 2015	Dental Premium- Flex	601	Water	\$16.58
129894	Delta Dental	DEFPP1 2015	Dental Premium- Flex	601	Water	\$13.26
129895	Sun Life Financial	LIFPP2 2015	Life Ins	601	Water	\$5.65
129895	Sun Life Financial	LIFPP1 2015	Life Ins	601	Water	\$4.52
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	601	Water	\$0.27
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	601	Water	\$1.13
129895	Sun Life Financial	LIFPP1 2015	Life Ins	601	Water	\$1.08
129895	Sun Life Financial	LIFPP2 2015	Life Ins	601	Water	\$1.79
129911	E.H. Renner & Sons	140530000	Well Sealing	601	Water	\$357.30
129911	E.H. Renner & Sons	140520000	Well Sealing	601	Water	\$507.60
129911	E.H. Renner & Sons	140460000	Well Sealing	601	Water	\$310.50
129911	E.H. Renner & Sons	140450000	Well Sealing	601	Water	\$310.50
129911	E.H. Renner & Sons	140440000	Well Sealing	601	Water	\$1,084.50
129911	E.H. Renner & Sons	140410000	Well Sealing	601	Water	\$460.80
129916	Frattallone's Hardware Stor	22441/J	Parts	601	Water	\$16.57
129919	Hawkins & Baumgartner, P.	01/02/2015	Legal Svcs - Dec 2014	601	Water	\$29.30
129927	Verizon Wireless	9739214590	Communications	601	Water	\$52.96
129927	Verizon Wireless	9739214590	Communications	601	Water	\$433.64
129927	Verizon Wireless	9739214590	Communications	601	Water	\$52.96
129927	Verizon Wireless	9739214590	Communications	601	Water	\$52.96
129947	Menard Cashway Lumber	75992	Parts	601	Water	\$58.53
129952	The Home Depot	2110188	Paint Supplies	601	Water	\$63.44
						\$3,839.16
<i>Fund Total</i>						
129894	Delta Dental	DEFPP1 2015.	Dental Premium- Flex	602	Sewer Treatment	\$3.32
129894	Delta Dental	DEFPP1 2015	Dental Premium- Flex	602	Sewer Treatment	\$13.26
129894	Delta Dental	DEFPP2 2015	Dental Premium- Flex	602	Sewer Treatment	\$16.86
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	602	Sewer Treatment	\$0.27
129895	Sun Life Financial	LIFPP1 2015	Life Ins	602	Sewer Treatment	\$1.05
129895	Sun Life Financial	LIFPP1 2015	Life Ins	602	Sewer Treatment	\$4.52

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
129895	Sun Life Financial	LIFPP2 2015	Life Ins	602	Sewer Treatment	\$0.94
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	602	Sewer Treatment	\$1.13
129895	Sun Life Financial	LIFPP2 2015	Life Ins	602	Sewer Treatment	\$5.65
129927	Verizon Wireless	9739214590	Communications	602	Sewer Treatment	\$62.95
129927	Verizon Wireless	9739214590	Communications	602	Sewer Treatment	\$433.64
129927	Verizon Wireless	9739214590	Communications	602	Sewer Treatment	\$52.96
129927	Verizon Wireless	9739214590	Communications	602	Sewer Treatment	\$79.95
129927	Verizon Wireless	9739214590	Communications	602	Sewer Treatment	\$52.96
129952	The Home Depot	2011549	Tools	602	Sewer Treatment	\$305.06
<i>Fund Total</i>						\$1,034.52
129917	Hakanson Anderson	34002	AN410 November 2014 Svc	603	Storm Water	\$1,597.05
129917	Hakanson Anderson	34005	AN409 - November 2014 S	603	Storm Water	\$799.75
129917	Hakanson Anderson	34004	AN407 - Nov 2014 Svcs	603	Storm Water	\$3,948.84
<i>Fund Total</i>						\$6,345.64
129894	Delta Dental	DEFPP1 2015.	Dental Premium- Flex	609	Liquor Stores	\$25.97
129894	Delta Dental	DEFPP2 2015	Dental Premium- Flex	609	Liquor Stores	\$129.85
129894	Delta Dental	DEFPP1 2015	Dental Premium- Flex	609	Liquor Stores	\$103.88
129895	Sun Life Financial	LIFPP2 2015	Life Ins	609	Liquor Stores	\$1.02
129895	Sun Life Financial	LIFPP1 2015	Life Ins	609	Liquor Stores	\$0.81
129895	Sun Life Financial	LIFPP1 2015	Life Ins	609	Liquor Stores	\$0.81
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	609	Liquor Stores	\$0.21
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	609	Liquor Stores	\$0.21
129895	Sun Life Financial	LIFPP2 2015	Life Ins	609	Liquor Stores	\$1.02
129902	Bernick's	185229	Merchandise for Resale	609	Liquor Stores	\$63.80
129902	Bernick's	185228	Merchandise for Resale	609	Liquor Stores	\$160.80
129921	Muzak	51318163	Service - Music	609	Liquor Stores	\$71.12
129921	Muzak	51319280	Service - Music	609	Liquor Stores	\$59.75
129939	Better Values Liquor	02/10/2015	Petty Cash	609	Liquor Stores	\$8.13
129939	Better Values Liquor	02/10/2015	Petty Cash	609	Liquor Stores	\$210.20
129939	Better Values Liquor	02/10/2015	Petty Cash	609	Liquor Stores	\$8.94
129939	Better Values Liquor	02/10/2015	Petty Cash	609	Liquor Stores	\$8.43
<i>Fund Total</i>						\$854.95
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	614	Golf	\$0.05

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
129895	Sun Life Financial	LIFPP1 2015	Life Ins	614	Golf	\$20.42
129895	Sun Life Financial	LIFPP1 2015	Life Ins	614	Golf	\$1.06
129895	Sun Life Financial	LIFPP1 2015	Life Ins	614	Golf	\$0.20
129895	Sun Life Financial	LIFPP2 2015	Life Ins	614	Golf	\$1.41
129895	Sun Life Financial	LIFPP2 2015	Life Ins	614	Golf	\$0.32
129895	Sun Life Financial	LIFPP2 2015	Life Ins	614	Golf	\$36.15
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	614	Golf	\$0.27
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	614	Golf	\$5.11
129927	Verizon Wireless	9739214590	Communications	614	Golf	\$62.95
129927	Verizon Wireless	9739214590	Communications	614	Golf	\$52.96
129945	John Deere Financial	Frontier Ag P687	Parts for Golf Equip	614	Golf	\$2,110.08
Fund Total						\$2,290.98
129899	Ace Solid Waste	January 2014	Garbage Svc - Jan 2015	616	Refuse	\$5,472.90
129919	Hawkins & Baumgartner, P.	01/02/2015	Legal Svcs - Dec 2014	616	Refuse	\$219.74
129925	Republic Services #899	8998000127 - 01/	Garbage Svc - Jan 2015	616	Refuse	\$3,721.00
Fund Total						\$9,413.64
129895	Sun Life Financial	LIFPP2 2015	Life Ins	617	Recycling	\$0.18
129895	Sun Life Financial	LIFPP1 2015	Life Ins	617	Recycling	\$0.14
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	617	Recycling	\$0.70
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	617	Recycling	\$0.04
129895	Sun Life Financial	LIFPP1 2015	Life Ins	617	Recycling	\$2.77
129895	Sun Life Financial	LIFPP2 2015	Life Ins	617	Recycling	\$3.48
129919	Hawkins & Baumgartner, P.	12/03/2014	Legal Svcs - Nov 2014	617	Recycling	\$351.58
Fund Total						\$358.89
129894	Delta Dental	DEFPP2 2015	Dental Premium- Flex	701	Vehicle Maintenance	\$24.39
129894	Delta Dental	DEFPP1 2015.	Dental Premium- Flex	701	Vehicle Maintenance	\$4.88
129894	Delta Dental	DEFPP1 2015	Dental Premium- Flex	701	Vehicle Maintenance	\$19.51
129895	Sun Life Financial	LIFPP2 2015	Life Ins	701	Vehicle Maintenance	\$0.67
129895	Sun Life Financial	LIFPP2 2015	Life Ins	701	Vehicle Maintenance	\$6.77
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	701	Vehicle Maintenance	\$0.22
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	701	Vehicle Maintenance	\$0.11
129895	Sun Life Financial	LIFPP1 2015	Life Ins	701	Vehicle Maintenance	\$0.87
129895	Sun Life Financial	LIFPP1 2015	Life Ins	701	Vehicle Maintenance	\$0.43

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
129908	Cottens Automotive	090336	Parts - Beam	701	Vehicle Maintenance	\$55.96
129942	East Main Auto & Tire	27618	Radiator #412	701	Vehicle Maintenance	\$634.29
129942	East Main Auto & Tire	27233	Oil Change - #412	701	Vehicle Maintenance	\$33.19
129942	East Main Auto & Tire	27731	Oil Change / Maintenance	701	Vehicle Maintenance	\$164.26
129942	East Main Auto & Tire	27732	Brake Inspection - #413	701	Vehicle Maintenance	\$19.30
129942	East Main Auto & Tire	27687	Battery #410	701	Vehicle Maintenance	\$197.32
129942	East Main Auto & Tire	27192	Repair Tire #408	701	Vehicle Maintenance	\$26.80
129949	North Star Towing & Repair	38763	Tow Plow # 90	701	Vehicle Maintenance	\$437.50
Fund Total						\$1,626.47
129901	Anoka Co. Human Service	01/07/2015	Youth First 4th Qtr 2014	801	Youth First	\$20,711.68
129910	Document Technology Solu	158650	Youth First - Dec 2014	801	Youth First	\$73.00
129920	Heldl Geiss	02/02/2015	Yourth First Dinners	801	Youth First	\$52.81
129929	Youth First	02/02/2015	Youth First Checkbook	801	Youth First	\$554.13
129929	Youth First	02/02/2015	Youth First Checkbook	801	Youth First	\$105.00
Fund Total						\$21,496.62
129906	City of Coon Rapids	12/31/2014	Auto Theft Prevention Gran	806	Drug Task Force	\$690.00
Fund Total						\$690.00
129894	Delta Dental	DEFPP1 2015	Dental Premium- Flex	830	HRA	\$35.92
129894	Delta Dental	DEFPP2 2015	Dental Premium- Flex	830	HRA	\$33.68
129894	Delta Dental	DEFPP1 2015.	Dental Premium- Flex	830	HRA	\$8.98
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	830	HRA	\$0.90
129895	Sun Life Financial	LIFPP1 2015.	Life Ins	830	HRA	\$0.11
129895	Sun Life Financial	LIFPP1 2015	Life Ins	830	HRA	\$3.60
129895	Sun Life Financial	LIFPP2 2015	Life Ins	830	HRA	\$0.38
129895	Sun Life Financial	LIFPP2 2015	Life Ins	830	HRA	\$3.38
129895	Sun Life Financial	LIFPP1 2015	Life Ins	830	HRA	\$0.40
129903	Broncos	01/12/2015	HRA Meeting	830	HRA	\$47.49
Fund Total						\$134.84
129919	Hawkins & Baumgartner, P.	01/02/2015	Legal Svcs - Dec 2014	840	Central Business	\$322.28
Fund Total						\$322.28
129894	Delta Dental	DEFPP2 2015	Dental Premium- Flex	980	Payroll Clearing	\$349.20
129895	Sun Life Financial	LIFPP2 2015	Life Ins	980	Payroll Clearing	\$59.94
Fund Total						\$409.14

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Amount

\$315,517.35

Grand Total

PAYROLL

PP 3

BILL LIST DATE

02/17/15

GROSS PAYROLL - REG

\$293,571.66

LESS EMPLOYEE SHARE OF BENEFITS

(\$1,958.62)

\$291,613.04

EMPLOYER SHARE HEALTH INSURANCE

\$17,674.43

EMPLOYER SHARE FICA & MEDICARE

\$16,278.51

EMPLOYER SHARE PERA

\$28,141.76

\$62,094.70

TOTAL PAYROLL

\$353,707.74

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Check #	Vendor Alpha Name	Invoice #	Description	Fund		Amount
129954	Ace Solid Waste	535817	Garbage Service	101	General Fund	\$315.40
129954	Ace Solid Waste	535817	Garbage Service	101	General Fund	\$185.99
129954	Ace Solid Waste	535817	Garbage Service	101	General Fund	\$33.99
129954	Ace Solid Waste	535817	Garbage Service	101	General Fund	\$64.24
129954	Ace Solid Waste	535817	Garbage Service	101	General Fund	\$132.25
129954	Ace Solid Waste	535817	Garbage Service	101	General Fund	\$96.53
129954	Ace Solid Waste	535817	Garbage Service	101	General Fund	\$50.44
129954	Ace Solid Waste	535817	Garbage Service	101	General Fund	\$49.82
129954	Ace Solid Waste	535817	Garbage Service	101	General Fund	\$214.14
129957	Anoka Co Central Comm	2015-210	Wireless Internet Access	101	General Fund	\$556.22
129957	Anoka Co Central Comm	2015018	Language Line Usage	101	General Fund	\$22.66
129958	Anoka Co Property Record	521 02/02/2015	Jan 2015 Activity	101	General Fund	\$118.05
129959	Anoka County Treasury De	H150115H	2014 3rd Qtr Signal Maint	101	General Fund	\$15,735.99
129960	Anoka Hennepin School DI	February 2015	Community Ed Support	101	General Fund	\$5,190.00
129964	Aspen Mills	160593	Pants - B Elliott	101	General Fund	\$56.95
129964	Aspen Mills	160578	Uniforms	101	General Fund	\$134.40
129964	Aspen Mills	160292	Uniforms	101	General Fund	\$56.95
129965	Barna Guzy & Steffen, Ltd	141557	Legal Svcs - Labor law	101	General Fund	\$221.00
129966	Becsom Corporation	150011	Roof Work on City Hall	101	General Fund	\$450.00
129966	Becsom Corporation	150006	Temp Roof Repair	101	General Fund	\$265.00
129973	CenturyLink	612E340312 2/1/	Communications	101	General Fund	\$92.28
129973	CenturyLink	612E340068 2/1/	Communications	101	General Fund	\$235.08
129973	CenturyLink	612E340312 2/1/	Communications	101	General Fund	\$92.27
129973	CenturyLink	612E340040 2/1/	Communications	101	General Fund	\$76.96
129973	CenturyLink	7635769728 2/1/	Communications	101	General Fund	\$29.67
129973	CenturyLink	612E340310 2/1/	Communications	101	General Fund	\$235.08
129973	CenturyLink	612E340311 2/1/	Communications	101	General Fund	\$235.08
129975	Cintas	470524074	Uniforms	101	General Fund	\$17.38
129975	Cintas	470527325	Uniforms	101	General Fund	\$17.39
129975	Cintas	470527324	Mats/Supplies	101	General Fund	\$44.80
129975	Cintas	470524064	Uniforms	101	General Fund	\$9.22
129975	Cintas	470525712	Mats	101	General Fund	\$129.51
129975	Cintas	470529004	Mats	101	General Fund	\$129.51

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<i>Check # Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
129975 Cintas	470524073	Mats	101	General Fund \$44.80
129975 Cintas	470530679	Mats	101	General Fund \$151.95
129975 Cintas	470530686	Mats	101	General Fund \$44.80
129975 Cintas	470527317	Mats	101	General Fund \$151.95
129975 Cintas	470530687	Uniforms	101	General Fund \$20.04
129975 Cintas	470524064	Uniforms	101	General Fund \$362.26
129975 Cintas	470503677	Uniforms	101	General Fund \$117.51
129975 Cintas	470524066	Mats	101	General Fund \$151.95
129981 Cottens Automotive	094770	Parts	101	General Fund \$69.21
129981 Cottens Automotive	097661	Power Svc Diesel	101	General Fund \$75.52
129981 Cottens Automotive	097662	Power Svc	101	General Fund \$55.00
129989 ECM Publishers	180776	415 Pierce Cond Use Permi	101	General Fund \$43.00
129989 ECM Publishers	180775	Microbreweries Hearing	101	General Fund \$53.75
129989 ECM Publishers	180774	Zone Amdmnt Hearing	101	General Fund \$53.75
129989 ECM Publishers	184189	Advts g - Police job	101	General Fund \$340.20
129989 ECM Publishers	182235	Anoka Winterfest	101	General Fund \$1,109.40
129989 ECM Publishers	183727	Budget Summary	101	General Fund \$161.25
129990 Elite Sanitation	22302	Portable Toilet Rental	101	General Fund \$228.00
129993 Fastenal Company	MNTC8124349	Supplies	101	General Fund \$168.74
129993 Fastenal Company	MNTC8123904	Jackets & Supplies	101	General Fund \$213.63
129998 Hawkins & Baumgartner, P.	02/02/2015	Legal Svcs - Jan 2015	101	General Fund \$2,256.23
129999 HealthPartners	900023275	Drug Screen/Pre-Placemen	101	General Fund \$110.00
129999 HealthPartners	900023275	Drug Screen/Pre-Placemen	101	General Fund \$30.00
130001 Hicken, Scott & Howard PA	9001-02Z 1/31/15	Legal Svc - Criminal Matter	101	General Fund \$13,612.65
130004 Interstate All Battery Center	1901201002603	Batteries	101	General Fund \$54.05
130008 Johnson Controls	1-17738154386	Service - Greenhaven	101	General Fund \$6,477.00
130009 Kendell Doors & Hardware,	S1016740	Parts	101	General Fund \$786.60
130011 Lehmann's Repair	184971	Parts - Bar Oil	101	General Fund \$10.76
130012 Leone's Building Service	27954	Cleaning Svc - Feb 2015	101	General Fund \$180.31
130012 Leone's Building Service	27954	Cleaning Svc - Feb 2015	101	General Fund \$132.16
130012 Leone's Building Service	27954	Cleaning Svc - Feb 2015	101	General Fund \$921.73
130012 Leone's Building Service	27954	Cleaning Svc - Feb 2015	101	General Fund \$131.88
130012 Leone's Building Service	27954	Cleaning Svc - Feb 2015	101	General Fund \$653.10

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Check #	Vendor Alpha Name	Invoice #	Description	Fund	Amount
130012	Leone's Building Service	27954	Cleaning Svc - Feb 2015	101	General Fund \$180.31
130012	Leone's Building Service	27954	Cleaning Svc - Feb 2015	101	General Fund \$1,168.51
130013	Lloyd's Construction Servic	0215236-IN	Selective Demo	101	General Fund \$3,100.00
130015	MacQueen Equipment Inc	2150873	Parts	101	General Fund \$56.31
130016	Magneto Power LLC	02054200	Parts - Chain	101	General Fund \$211.05
130017	Maple Grove Lock & Safe	19075	Wall Mount Safe	101	General Fund \$42.95
130018	Menard Cashway Lumber	78126	Parts	101	General Fund \$9.98
130018	Menard Cashway Lumber	77756	Parts	101	General Fund \$35.05
130018	Menard Cashway Lumber	77675	Parts	101	General Fund \$11.29
130018	Menard Cashway Lumber	77574	Parts	101	General Fund \$5.38
130018	Menard Cashway Lumber	77236	Parts	101	General Fund \$11.94
130018	Menard Cashway Lumber	77067	Parts	101	General Fund \$45.17
130020	MN Tactical Officer's Assoc	01/27/2015	MTOA Registration Fee	101	General Fund \$1,600.00
130025	Northern Sanitary Supply	172780	Supplies	101	General Fund \$192.66
130026	OfficeMax Incorporated	917604	Supplies	101	General Fund \$61.69
130026	OfficeMax Incorporated	522838 CM	Supplies	101	General Fund (\$171.20)
130026	OfficeMax Incorporated	016462	Supplies	101	General Fund \$128.40
130026	OfficeMax Incorporated	917604	Supplies	101	General Fund \$22.42
130032	Plaisted Company	170.33	Ice Control Sand	101	General Fund \$170.33
130033	Presto Graphics	51758	Police car #412 Badge	101	General Fund \$151.00
130034	Purchasing Power	106441	Business Cards	101	General Fund \$40.00
130042	Signature Concepts	5762800-02/01/1	Artesian Water	101	General Fund \$116.70
130043	South Bay Design	02015	Monthly Site Updates	101	General Fund \$495.00
130046	Star Tribune	I00056102-01212	Winterfest Advtsg	101	General Fund \$700.00
130048	Summit Fire Protection	118345	Parts/Recharge	101	General Fund \$226.50
130049	Ted Hagfors	1502	Electrical Inspections	101	General Fund \$1,946.40
130050	The Courier	69464	Advtsg - Anoka Winterfest	101	General Fund \$180.00
130053	Thyssen Krupp Elevator	3001581024	Elevator Maintenance-Feb	101	General Fund \$113.30
130053	Thyssen Krupp Elevator	3001581024	Elevator Maintenance-Feb	101	General Fund \$113.30
130053	Thyssen Krupp Elevator	3001581024	Elevator Maintenance-Feb	101	General Fund \$113.30
130053	Thyssen Krupp Elevator	3001581024	Elevator Maintenance-Feb	101	General Fund \$113.30
130064	Zahl Equipment Company	0205586-IN	Monthly Inspection	101	General Fund \$190.25
Fund Total					\$65,648.72

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Check #	Vendor Alpha Name	Invoice #	Description	Fund		Amount
130000	Hicken, Scott & Howard PA	01/16/2015	Forfeiture - 14-237809	210	Police Forfeiture	\$2,250.00
Fund Total						\$2,250.00
129998	Hawkins & Baumgartner, P.	02/02/2015	Legal Svcs - Jan 2015	225	Cemetery	\$717.22
130034	Purchasing Power	106441	Business Cards	225	Cemetery	\$40.00
Fund Total						\$757.22
129954	Ace Solid Waste	535817	Garbage Service	250	Ramp	\$85.66
Fund Total						\$85.66
130012	Leone's Building Service	27954	Cleaning Svc - Feb 2015	260	Parking	\$964.70
130053	Thyssen Krupp Elevator	3001581024	Elevator Maintenance-Feb	260	Parking	\$113.30
Fund Total						\$1,078.00
129989	ECM Publishers	180777	Street Renewal Bids	415	Road Improve	\$123.63
129994	Finance & Commerce	741989263	Construction Bids	415	Road Improve	\$111.27
129998	Hawkins & Baumgartner, P.	02/02/2015	Legal Svcs - Jan 2015	415	Road Improve	\$44.83
130023	North Pine Aggregate, Inc.	Final Pmt 1/30/1	CASH & Castle Field Blvd	415	Road Improve	\$120,925.14
Fund Total						\$121,204.87
129969	Bolton & Menk, Inc	0174548	Service - River Trail	460	Park Improve	\$14,678.50
130045	Stantec Consulting Service	869763	Fed Trail Construction Svcs	460	Park Improve	\$2,168.75
Fund Total						\$16,847.25
129969	Bolton & Menk, Inc	0174549	Anoka/Greenhaven Pkwy	482	Greens of Anoka	\$8,783.00
Fund Total						\$8,783.00
129998	Hawkins & Baumgartner, P.	02/02/2015	Legal Svcs - Jan 2015	485	Enterprise Park	\$29.88
Fund Total						\$29.88
129998	Hawkins & Baumgartner, P.	02/02/2015	Legal Svcs - Jan 2015	486	Historic Run River	\$59.77
Fund Total						\$59.77
129930	Misc Vendor	00020150211478	01-190450-09	600	Electric	\$94.26
129931	Misc Vendor	00020150211478	01-568240-03	600	Electric	\$131.00
129932	Misc Vendor	00020150211478	02-021760-00	600	Electric	\$426.37
129933	Misc Vendor	00020150211478	02-021850-08	600	Electric	\$132.02
129934	Misc Vendor	00020150211478	04-071170-45	600	Electric	\$75.60
129935	Misc Vendor	00020150211478	04-257920-04	600	Electric	\$10.81
129936	Misc Vendor	00020150211479	13-726650-02	600	Electric	\$35.00
129937	Misc Vendor	00020150211479	21-625690-08	600	Electric	\$20.18
129938	Misc Vendor	00020150211479	01-295600-04	600	Electric	\$283.00

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Check #	Vendor Alpha Name	Invoice #	Description	Fund		Amount
129954	Ace Solid Waste	535817	Garbage Service	600	Electric	\$49.82
129972	Carr's Tree Service, Inc	87427	Tree Service	600	Electric	\$1,962.12
129973	CenturyLink	612E340312 2/1/	Communications	600	Electric	\$92.27
129973	CenturyLink	612E341069 2/1/	Communications	600	Electric	\$127.00
129973	CenturyLink	612E340060 2/1/	Communications	600	Electric	\$352.00
129975	Cintas	470527314	Uniforms	600	Electric	\$116.53
129975	Cintas	470524063	Uniforms	600	Electric	\$116.53
129977	City of Champlin	January 2015	January 2015 Tax	600	Electric	\$7,103.50
129978	City of Coon Rapids	January 2015	January 2015 Tax	600	Electric	\$2,447.81
129981	Cottens Automotive	095518	Parts	600	Electric	\$11.98
129999	HealthPartners	900023275	Drug Screen/Pre-Placemen	600	Electric	\$365.00
130003	Impact	98856	Mail Prep - Jan 2015	600	Electric	\$6,604.12
130004	Interstate All Battery Center	1901201002590	Batteries	600	Electric	\$37.90
130012	Leone's Building Service	27954	Cleaning Svc - Feb 2015	600	Electric	\$180.32
130019	MMPA	2274	Purchased Power - Jan 201	600	Electric	\$1,615,852.35
130047	Stuart C Irby Co	S008745467.001	Saturated Wipes	600	Electric	\$795.15
130059	WIPFLI LLP	859753	2014 Financial Stmt Audit	600	Electric	\$3,000.00
130062	Xcel Energy	3265 Feb 2015	Facilities Agreement	600	Electric	\$5,250.00
Fund Total						\$1,645,672.64
129954	Ace Solid Waste	535817	Garbage Service	601	Water	\$49.82
129973	CenturyLink	612E340135 2/1/	Communications	601	Water	\$70.54
129973	CenturyLink	612E340312 2/1/	Communications	601	Water	\$92.28
129973	CenturyLink	612E340317 2/1/	Communications	601	Water	\$117.00
129973	CenturyLink	612E348047 2/1/	Communications	601	Water	\$68.40
129975	Cintas	470527316	Uniforms	601	Water	\$90.23
129975	Cintas	470530678	Uniforms	601	Water	\$90.23
129993	Fastenal Company	MNTC8124065	Safety Glasses	601	Water	\$15.42
129998	Hawkins & Baumgartner, P.	02/02/2015	Legal Svcs - Jan 2015	601	Water	\$29.88
130018	Menard Cashway Lumber	77601	Parts	601	Water	\$48.31
130018	Menard Cashway Lumber	76949	Parts	601	Water	\$83.93
130018	Menard Cashway Lumber	77487	Parts	601	Water	\$45.96
130027	Pace Analytical Services In	15100089042	Radiologicals Well #2	601	Water	\$325.00
130027	Pace Analytical Services In	15100089003	Analytical Chgs - Well #1	601	Water	\$735.00

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Check #	Vendor Alpha Name	Invoice #	Description	Fund		Amount
130041	Short Elliott Hendrickson In	292999	Telecom Service	601	Water	\$2,919.09
130058	Water Laboratories Inc	15A-247	Coliform BacteriaTest	601	Water	\$45.00
Fund Total						\$4,826.09
129954	Ace Solid Waste	535817	Garbage Service	602	Sewer Treatment	\$49.82
129973	CenturyLink	612E340101 2/1/	Communications	602	Sewer Treatment	\$68.40
129973	CenturyLink	612E340090 2/1/	Communications	602	Sewer Treatment	\$68.40
129973	CenturyLink	612E340287 2/1/	Communications	602	Sewer Treatment	\$392.79
129973	CenturyLink	612E340312 2/1/	Communications	602	Sewer Treatment	\$92.27
129973	CenturyLink	612E348001 2/1/	Communications	602	Sewer Treatment	\$8.40
129973	CenturyLink	612E340117 2/1/	Communications	602	Sewer Treatment	\$68.40
129975	Cintas	470524065	Uniforms	602	Sewer Treatment	\$90.23
129975	Cintas	470527315	Uniforms	602	Sewer Treatment	\$52.48
129993	Fastenal Company	MNTC8124350	Safety Glasses	602	Sewer Treatment	\$61.68
129993	Fastenal Company	MNTC8123904	Jackets & Supplies	602	Sewer Treatment	\$213.63
130012	Leone's Building Service	27954	Cleaning Svc - Feb 2015	602	Sewer Treatment	\$180.31
Fund Total						\$1,346.81
129955	American Bottling Compan	2449813187	Merchandise for Resale	609	Liquor Stores	\$166.80
129961	Aramark	629-8160635	Building Maint	609	Liquor Stores	\$163.19
129961	Aramark	629-8160183	Bldg Maint	609	Liquor Stores	\$49.01
129962	Arctic Glacier Ice	460502607	Merchandise for Resale	609	Liquor Stores	\$145.20
129962	Arctic Glacier Ice	460502606	Merchandise for Resale	609	Liquor Stores	\$116.60
129963	Artisan Beer Company	3014440	Merchandise for Resale	609	Liquor Stores	\$50.75
129963	Artisan Beer Company	3014441	Merchandise for Resale	609	Liquor Stores	\$50.75
129967	Bellboy Corporation	46805200	Merchandise for Resale	609	Liquor Stores	\$17.05
129967	Bellboy Corporation	46805200	Merchandise for Resale	609	Liquor Stores	\$790.30
129967	Bellboy Corporation	91509400	Merchandise for Resale	609	Liquor Stores	\$30.30
129967	Bellboy Corporation	91509400	Merchandise for Resale	609	Liquor Stores	\$62.75
129967	Bellboy Corporation	91439000	Merchandise for Resale	609	Liquor Stores	\$49.00
129967	Bellboy Corporation	46809200	Merchandise for Resale	609	Liquor Stores	\$360.00
129967	Bellboy Corporation	46809200	Merchandise for Resale	609	Liquor Stores	\$7.75
129967	Bellboy Corporation	46805100	Merchandise for Resale	609	Liquor Stores	\$936.05
129967	Bellboy Corporation	46714700	Merchandise for Resale	609	Liquor Stores	\$13.95
129967	Bellboy Corporation	46714700	Merchandise for Resale	609	Liquor Stores	\$1,091.80

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
129967	Bellboy Corporation	46714600	Merchandise for Resale	609	Liquor Stores	\$3.10
129967	Bellboy Corporation	46714600	Merchandise for Resale	609	Liquor Stores	\$303.98
129967	Bellboy Corporation	46700000	Merchandise for Resale	609	Liquor Stores	\$72.00
129967	Bellboy Corporation	46699900	Merchandise for Resale	609	Liquor Stores	\$72.00
129967	Bellboy Corporation	46613100	Merchandise for Resale	609	Liquor Stores	\$460.00
129967	Bellboy Corporation	46612900	Merchandise for Resale	609	Liquor Stores	\$460.00
129967	Bellboy Corporation	46805100	Merchandise for Resale	609	Liquor Stores	\$18.60
129968	Bernick's	194196	Merchandise for Resale	609	Liquor Stores	\$50.40
129968	Bernick's	194197	Merchandise for Resale	609	Liquor Stores	\$38.00
129979	Coca-Cola Bottling Compan	0168093416	Merchandise for Resale	609	Liquor Stores	\$279.04
129979	Coca-Cola Bottling Compan	0168093120	Merchandise for Resale	609	Liquor Stores	\$172.20
129980	Comcast	0048092 01/27/1	Cable & Internet	609	Liquor Stores	\$68.78
129983	Dahlheimer Dist Company I	1143261	Merchandise for Resale	609	Liquor Stores	\$11,025.51
129983	Dahlheimer Dist Company I	1143337	Merchandise for Resale	609	Liquor Stores	\$76.00
129983	Dahlheimer Dist Company I	1143336	Merchandise for Resale	609	Liquor Stores	\$4,915.33
129983	Dahlheimer Dist Company I	1143338	Merchandise for Resale	609	Liquor Stores	(\$94.90)
129983	Dahlheimer Dist Company I	1143308	Merchandise for Resale	609	Liquor Stores	\$217.80
129983	Dahlheimer Dist Company I	1143278	Merchandise for Resale	609	Liquor Stores	\$57.00
129983	Dahlheimer Dist Company I	1143277	Merchandise for Resale	609	Liquor Stores	\$3,867.98
129983	Dahlheimer Dist Company I	1143275	Merchandise for Resale	609	Liquor Stores	\$56.00
129983	Dahlheimer Dist Company I	1143262	Merchandise for Resale	609	Liquor Stores	\$45.50
129983	Dahlheimer Dist Company I	1143212	Merchandise for Resale	609	Liquor Stores	\$174.00
129983	Dahlheimer Dist Company I	1143212	Merchandise for Resale	609	Liquor Stores	\$6,300.94
129983	Dahlheimer Dist Company I	104032	Merchandise for Resale	609	Liquor Stores	\$60.00
129983	Dahlheimer Dist Company I	104028	Merchandise for Resale	609	Liquor Stores	\$24.00
129983	Dahlheimer Dist Company I	103838	Merchandise for Resale	609	Liquor Stores	\$18.50
129983	Dahlheimer Dist Company I	103597	Merchandise for Resale	609	Liquor Stores	\$18.00
129983	Dahlheimer Dist Company I	1143277 CM	Merchandise for Resale	609	Liquor Stores	(\$79.70)
129983	Dahlheimer Dist Company I	1143271	Merchandise for Resale	609	Liquor Stores	(\$112.40)
129983	Dahlheimer Dist Company I	104491 CM	Merchandise for Resale	609	Liquor Stores	(\$78.40)
129983	Dahlheimer Dist Company I	103745 CM	Merchandise for Resale	609	Liquor Stores	(\$221.60)
129983	Dahlheimer Dist Company I	1143213 CM	Merchandise for Resale	609	Liquor Stores	(\$50.80)
129983	Dahlheimer Dist Company I	103709	Merchandise for Resale	609	Liquor Stores	\$24.60

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
129983	Dahtheimer Dist Company I	104182 CM	Merchandise for Resale	609	Liquor Stores (\$8.40)
129985	Day Distributing Company	787682	Merchandise for Resale	609	Liquor Stores \$540.15
129985	Day Distributing Company	788559	Merchandise for Resale	609	Liquor Stores \$203.60
129985	Day Distributing Company	787623	Merchandise for Resale	609	Liquor Stores \$286.20
129985	Day Distributing Company	000438 CM	Merchandise for Resale	609	Liquor Stores (\$32.20)
129985	Day Distributing Company	000437	Merchandise for Resale	609	Liquor Stores \$1,083.97
129989	ECM Publishers	181884	Advtsg - Better Value Liq	609	Liquor Stores \$244.13
129989	ECM Publishers	181884	Advtsg - Better Value Liq	609	Liquor Stores \$244.12
129992	Extreme Beverage	W-1109042	Merchandise for Resale	609	Liquor Stores \$493.50
129996	Granite City Jobbing Co.	844407	Merchandise for Resale	609	Liquor Stores \$354.00
129996	Granite City Jobbing Co.	844406	Merchandise for Resale	609	Liquor Stores \$1,915.82
129996	Granite City Jobbing Co.	843689	Merchandise for Resale	609	Liquor Stores \$224.55
129996	Granite City Jobbing Co.	843689	Merchandise for Resale	609	Liquor Stores \$359.42
129996	Granite City Jobbing Co.	844406	Merchandise for Resale	609	Liquor Stores \$46.94
129996	Granite City Jobbing Co.	844405	Merchandise for Resale	609	Liquor Stores \$137.60
129996	Granite City Jobbing Co.	844346 CM	Merchandise for Resale	609	Liquor Stores (\$27.21)
129996	Granite City Jobbing Co.	844346 CM	Merchandise for Resale	609	Liquor Stores (\$52.30)
129996	Granite City Jobbing Co.	844406	Merchandise for Resale	609	Liquor Stores \$55.26
129997	Grape Beginnings, Inc	176929	Merchandise for Resale	609	Liquor Stores \$384.00
129997	Grape Beginnings, Inc	176929	Merchandise for Resale	609	Liquor Stores \$9.00
130002	Hohensteins Inc	744720	Merchandise for Resale	609	Liquor Stores \$100.50
130005	J.J. Taylor Distributing Co o	2304111 CM	Merchandise for Resale	609	Liquor Stores (\$70.00)
130005	J.J. Taylor Distributing Co o	2302812	Merchandise for Resale	609	Liquor Stores \$225.50
130005	J.J. Taylor Distributing Co o	2302812	Merchandise for Resale	609	Liquor Stores \$3.00
130006	Johnson Bros Wholesale Li	511405 CM	Merchandise for Resale	609	Liquor Stores (\$92.82)
130006	Johnson Bros Wholesale Li	511406 CM	Merchandise for Resale	609	Liquor Stores (\$12.41)
130006	Johnson Bros Wholesale Li	511407 CM	Merchandise for Resale	609	Liquor Stores (\$58.29)
130006	Johnson Bros Wholesale Li	511404 CM	Merchandise for Resale	609	Liquor Stores (\$37.23)
130006	Johnson Bros Wholesale Li	5082474	Merchandise for Resale	609	Liquor Stores \$729.30
130006	Johnson Bros Wholesale Li	5083545	Merchandise for Resale	609	Liquor Stores \$245.55
130006	Johnson Bros Wholesale Li	5083544	Merchandise for Resale	609	Liquor Stores \$43.35
130006	Johnson Bros Wholesale Li	5082471	Merchandise for Resale	609	Liquor Stores \$912.20
130006	Johnson Bros Wholesale Li	5082475	Merchandise for Resale	609	Liquor Stores \$5,473.17

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
130006	Johnson Bros Wholesale Li	5077566	Merchandise for Resale	609	Liquor Stores	\$328.50
130006	Johnson Bros Wholesale Li	5082473	Merchandise for Resale	609	Liquor Stores	\$671.67
130006	Johnson Bros Wholesale Li	5082472	Merchandise for Resale	609	Liquor Stores	\$2,109.17
130006	Johnson Bros Wholesale Li	5077570	Merchandise for Resale	609	Liquor Stores	\$1,284.75
130006	Johnson Bros Wholesale Li	5077569	Merchandise for Resale	609	Liquor Stores	\$1,306.00
130006	Johnson Bros Wholesale Li	5077567	Merchandise for Resale	609	Liquor Stores	\$1,180.95
130006	Johnson Bros Wholesale Li	5082476	Merchandise for Resale	609	Liquor Stores	\$213.60
130014	M. Amundson LLP	189144	Merchandise for Resale	609	Liquor Stores	\$86.00
130014	M. Amundson LLP	189144	Merchandise for Resale	609	Liquor Stores	\$667.86
130014	M. Amundson LLP	189144	Merchandise for Resale	609	Liquor Stores	\$29.00
130014	M. Amundson LLP	189144	Merchandise for Resale	609	Liquor Stores	\$10.26
130022	New France Wine Compan	97192	Merchandise for Resale	609	Liquor Stores	\$1.50
130022	New France Wine Compan	97192	Merchandise for Resale	609	Liquor Stores	\$144.00
130028	Paper Roll Supplies	6733	Supplies	609	Liquor Stores	\$270.00
130028	Paper Roll Supplies	6733	Supplies	609	Liquor Stores	\$270.00
130029	Paustis & Sons	8485091-IN	Merchandise for Resale	609	Liquor Stores	\$728.00
130029	Paustis & Sons	8485501-IN	Merchandise for Resale	609	Liquor Stores	\$4.50
130029	Paustis & Sons	8485501-IN	Merchandise for Resale	609	Liquor Stores	\$239.73
130029	Paustis & Sons	8485091-IN	Merchandise for Resale	609	Liquor Stores	\$16.25
130029	Paustis & Sons	8485092-IN	Merchandise for Resale	609	Liquor Stores	\$448.00
130029	Paustis & Sons	8485092-IN	Merchandise for Resale	609	Liquor Stores	\$10.00
130030	Pepsi Cola	45077314	Merchandise for Resale	609	Liquor Stores	\$28.80
130030	Pepsi Cola	46565723	Merchandise for Resale	609	Liquor Stores	\$116.70
130031	Phillips Wine & Spirits	2735610	Merchandise for Resale	609	Liquor Stores	\$248.48
130031	Phillips Wine & Spirits	2735608	Merchandise for Resale	609	Liquor Stores	\$1,034.65
130031	Phillips Wine & Spirits	2735611	549762500	609	Liquor Stores	\$521.75
130031	Phillips Wine & Spirits	2732337	Merchandise for Resale	609	Liquor Stores	\$124.00
130031	Phillips Wine & Spirits	2735609	Merchandise for Resale	609	Liquor Stores	\$1,026.83
130031	Phillips Wine & Spirits	2732336	Merchandise for Resale	609	Liquor Stores	\$95.90
130031	Phillips Wine & Spirits	2732338	Merchandise for Resale	609	Liquor Stores	\$376.25
130031	Phillips Wine & Spirits	2735612	Merchandise for Resale	609	Liquor Stores	\$503.40
130033	Presto Graphics	51698	Wine Club Cards	609	Liquor Stores	\$208.86
130033	Presto Graphics	51817	Winterfest Beer Tasting	609	Liquor Stores	\$12.05

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
130033	Presto Graphics	51734	Winterfest Wine Tasting Lis	609	Liquor Stores	\$64.69
130033	Presto Graphics	51734	Winterfest Wine Tasting Lis	609	Liquor Stores	\$64.69
130033	Presto Graphics	51698	Wine Club Cards	609	Liquor Stores	\$208.87
130033	Presto Graphics	51817	Winterfest Beer Tasting	609	Liquor Stores	\$12.04
130036	Republic Services #899	0899-002614822	Garbage Service - Feb 201	609	Liquor Stores	\$328.58
130037	RJM Distributing Inc.	IND006136	Merchandise for Resale	609	Liquor Stores	\$71.96
130044	Southern Wine & Spirits of	5009212	Merchandise for Resale	609	Liquor Stores	\$228.00
130044	Southern Wine & Spirits of	5009143	Merchandise for Resale	609	Liquor Stores	\$142.00
130044	Southern Wine & Spirits of	5009103	Merchandise for Resale	609	Liquor Stores	\$52.00
130044	Southern Wine & Spirits of	1250424	Merchandise for Resale	609	Liquor Stores	\$1,478.78
130044	Southern Wine & Spirits of	1250423	Merchandise for Resale	609	Liquor Stores	\$372.00
130044	Southern Wine & Spirits of	1250422	Merchandise for Resale	609	Liquor Stores	\$2,343.05
130044	Southern Wine & Spirits of	5009144	Merchandise for Resale	609	Liquor Stores	\$164.00
130044	Southern Wine & Spirits of	1248169	Merchandise for Resale	609	Liquor Stores	\$1,003.39
130051	Thorpe Dist. Company	871416	Merchandise for Resale	609	Liquor Stores	\$7,630.35
130051	Thorpe Dist. Company	872706	549762540	609	Liquor Stores	\$130.55
130051	Thorpe Dist. Company	871438	Merchandise for Resale	609	Liquor Stores	(\$25.10)
130051	Thorpe Dist. Company	871438	Merchandise for Resale	609	Liquor Stores	\$122.20
130051	Thorpe Dist. Company	872718	Merchandise for Resale	609	Liquor Stores	\$90.00
130051	Thorpe Dist. Company	874072	Merchandise for Resale	609	Liquor Stores	\$722.75
130051	Thorpe Dist. Company	871417	Merchandise for Resale	609	Liquor Stores	\$8,028.06
130051	Thorpe Dist. Company	00716423	Merchandise for Resale	609	Liquor Stores	(\$124.16)
130051	Thorpe Dist. Company	871415	Merchandise for Resale	609	Liquor Stores	\$34.00
130051	Thorpe Dist. Company	871415	Merchandise for Resale	609	Liquor Stores	(\$16.00)
130051	Thorpe Dist. Company	00716418	Merchandise for Resale	609	Liquor Stores	\$166.40
130051	Thorpe Dist. Company	874094 CM	Merchandise for Resale	609	Liquor Stores	(\$52.00)
130051	Thorpe Dist. Company	871494	Merchandise for Resale	609	Liquor Stores	(\$89.60)
130051	Thorpe Dist. Company	874060	Merchandise for Resale	609	Liquor Stores	\$34.00
130051	Thorpe Dist. Company	00716427 CM	Merchandise for Resale	609	Liquor Stores	(\$76.60)
130051	Thorpe Dist. Company	874062	Merchandise for Resale	609	Liquor Stores	\$9,492.48
130051	Thorpe Dist. Company	00716422 CM	Merchandise for Resale	609	Liquor Stores	(\$171.63)
130051	Thorpe Dist. Company	872708	Merchandise for Resale	609	Liquor Stores	\$1,760.00
130051	Thorpe Dist. Company	873812	Merchandise for Resale	609	Liquor Stores	\$153.60

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
130051	Thorpe Dist. Company	872707	Merchandise for Resale	609	Liquor Stores	\$834.65
130051	Thorpe Dist. Company	874061	Merchandise for Resale	609	Liquor Stores	\$10,174.75
130051	Thorpe Dist. Company	00716419	Merchandise for Resale	609	Liquor Stores	(\$30.47)
130051	Thorpe Dist. Company	00716417	Merchandise for Resale	609	Liquor Stores	(\$224.89)
130055	Varner Transportation	1/31/2015 - East	Freight	609	Liquor Stores	\$570.90
130055	Varner Transportation	1/31/15 - West	Freight	609	Liquor Stores	\$577.50
130057	Vinocopia, Inc.	0117146-IN	Merchandise for Resale	609	Liquor Stores	\$18.00
130057	Vinocopia, Inc.	0117146-IN	Merchandise for Resale	609	Liquor Stores	\$616.00
130060	Wirtz Beverage MN	2080071004 CM	Merchandise for Resale	609	Liquor Stores	(\$46.57)
130060	Wirtz Beverage MN	2080070979 CM	Merchandise for Resale	609	Liquor Stores	(\$421.02)
130060	Wirtz Beverage MN	1080282663	Merchandise for Resale	609	Liquor Stores	\$390.00
130060	Wirtz Beverage MN	1080282662	Merchandise for Resale	609	Liquor Stores	\$2,277.55
130060	Wirtz Beverage MN	1080280212	Merchandise for Resale	609	Liquor Stores	\$72.00
130060	Wirtz Beverage MN	1080280211	Merchandise for Resale	609	Liquor Stores	\$2,333.04
130060	Wirtz Beverage MN	1080280184	Merchandise for Resale	609	Liquor Stores	\$462.00
130060	Wirtz Beverage MN	1080282887	Merchandise for Resale	609	Liquor Stores	\$162.25
130060	Wirtz Beverage MN	2080071010 CM	Merchandise for Resale	609	Liquor Stores	(\$36.60)
130060	Wirtz Beverage MN	2080071001 CM	Merchandise for Resale	609	Liquor Stores	(\$176.00)
130060	Wirtz Beverage MN	2080070998 CM	Merchandise for Resale	609	Liquor Stores	(\$136.00)
130060	Wirtz Beverage MN	2080070994 CM	Merchandise for Resale	609	Liquor Stores	(\$160.01)
130060	Wirtz Beverage MN	2080070992 CM	Merchandise for Resale	609	Liquor Stores	(\$48.01)
130060	Wirtz Beverage MN	2080070991 CM	Merchandise for Resale	609	Liquor Stores	(\$100.00)
130060	Wirtz Beverage MN	1080280133	Merchandise for Resale	609	Liquor Stores	\$1,221.76
130060	Wirtz Beverage MN	2080070976 CM	Merchandise for Resale	609	Liquor Stores	(\$251.60)
130060	Wirtz Beverage MN	2080070971 CM	Merchandise for Resale	609	Liquor Stores	(\$377.40)
130060	Wirtz Beverage MN	2080070986 CM	Merchandise for Resale	609	Liquor Stores	(\$60.00)
130060	Wirtz Beverage MN	2080070990 CM	Merchandise for Resale	609	Liquor Stores	(\$150.00)
						\$112,419.27
			Fund Total			
129954	Ace Solid Waste	535817	Garbage Service	614	Golf	\$32.83
129954	Ace Solid Waste	535817	Garbage Service	614	Golf	\$149.90
129973	CenturyLink	7635769728 2/1/	Communications	614	Golf	\$29.67
129975	Cintas	470524074	Uniforms	614	Golf	\$17.39
129975	Cintas	470530687	Uniforms	614	Golf	\$20.03

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Check #	Vendor Alpha Name	Invoice #	Description	Fund		Amount
129975	Cintas	470527325	Uniforms	614	Golf	\$17.38
129981	Cottens Automotive	096589	Supplies/Parts	614	Golf	\$32.07
129999	HealthPartners	900023275	Drug Screen/Pre-Placemen	614	Golf	\$30.00
130021	MV Sport	50453594	Winterfest Sweatshirts	614	Golf	\$611.66
130039	Scharber & Sons Inc	P68101	Parts - Lever	614	Golf	\$150.84
130042	Signature Concepts	640152	Sweatshirts	614	Golf	\$701.50
130063	Yamaha Golf & Utility, Inc	01-135382	Batteries	614	Golf	\$13,538.93
Fund Total						\$15,332.20
129998	Hawkins & Baumgartner, P.	02/02/2015	Legal Svcs - Jan 2015	616	Refuse	\$463.20
Fund Total						\$463.20
129956	AmeriMark Direct	29346	Recycling Crayons	617	Recycling	\$400.90
129956	AmeriMark Direct	29349	Recycling Bags	617	Recycling	\$371.60
129971	Bro-Tex Inc	459084	PCC Drop	617	Recycling	\$200.00
130035	Republic Services #899	0899-002608902	Recycling - Feb 2015	617	Recycling	\$16,667.12
Fund Total						\$17,639.62
129953	ABM Equipment & Supply	0142402-IN	Parts	701	Vehicle Maintenance	\$63.06
129954	Ace Solid Waste	535817	Garbage Service	701	Vehicle Maintenance	\$49.82
129970	Boyer Truck Parts	153324R	Parts	701	Vehicle Maintenance	\$2.18
129973	CenturyLink	612E340312 2/1/	Communications	701	Vehicle Maintenance	\$92.28
129975	Cintas	470527318	Shop Twls / Mats	701	Vehicle Maintenance	\$103.63
129975	Cintas	470524067	Shop Twl / Mats	701	Vehicle Maintenance	\$103.63
129975	Cintas	470530680	Shop Twls / Mats	701	Vehicle Maintenance	\$103.63
129981	Cottens Automotive	095330	Parts	701	Vehicle Maintenance	\$52.67
129981	Cottens Automotive	097444	Parts/Supplies	701	Vehicle Maintenance	\$14.50
129981	Cottens Automotive	097447	Supplies/Parts	701	Vehicle Maintenance	\$117.03
129981	Cottens Automotive	095323	Parts	701	Vehicle Maintenance	\$63.31
129982	Crow River Farm Equip Co	171059	Parts/Supplies	701	Vehicle Maintenance	\$82.16
129986	Deere & Company	114214880	Mower/Snow Blower	701	Vehicle Maintenance	\$43,846.96
129987	Dehn Oil Company Inc	25059250	Fuel	701	Vehicle Maintenance	\$3,942.21
129988	East Main Auto & Tire	28084	Service #413	701	Vehicle Maintenance	\$36.94
129988	East Main Auto & Tire	28104	Service #491	701	Vehicle Maintenance	\$360.48
129988	East Main Auto & Tire	28059	Service #415	701	Vehicle Maintenance	\$33.19
129988	East Main Auto & Tire	28060	Service #416	701	Vehicle Maintenance	\$33.19

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<i>Check # Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
129988 East Main Auto & Tire	28102	Repair #410	701	Vehicle Maintenance \$632.36
129988 East Main Auto & Tire	28113	Repair #413	701	Vehicle Maintenance \$340.25
129988 East Main Auto & Tire	28128	Repair #491	701	Vehicle Maintenance \$186.20
129988 East Main Auto & Tire	28047	Repair #410	701	Vehicle Maintenance \$148.75
129988 East Main Auto & Tire	27980	Service	701	Vehicle Maintenance \$24.30
129995 Grainger	9651202062	Parts	701	Vehicle Maintenance \$72.60
129999 HealthPartners	900023275	Drug Screen/Pre-Placemen	701	Vehicle Maintenance \$30.00
130024 Northern Safety Technolog	37918	Parts / Supplies	701	Vehicle Maintenance \$1,431.84
130038 S & S Industrial Supply	273633	Supplies	701	Vehicle Maintenance \$383.70
130056 Viking Industrial Center	3038887	Supplies	701	Vehicle Maintenance \$140.66
Fund Total				\$52,491.53
129980 Comcast	0231847 2/3/15	Internet	702	IT \$65.82
129991 ESRI	92932218	ArcGIS 5/1/15 - 4/30/16	702	IT \$700.00
130040 SHI International Corp	B02942373	Hardware Switch	702	IT \$21.84
Fund Total				\$787.66
130010 League of Minn Cities	2/01/2015	Workers Comp Claim C003	715	Insurance \$722.95
Fund Total				\$722.95
130054 TimeSaver Off Site Sec.	M21058	HRA Meetings 12/8/14 & 1/	830	HRA \$199.00
Fund Total				\$199.00
Grand Total				\$2,068,645.34

COUNCIL MEMO FORM

6.2

Meeting Date	February 17, 2015
Agenda Section	Consent Agenda
Item Description	Monthly Council Calendars
Submitted By	Amy Oehlers, City Clerk

CONSENT AGENDA

Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.

BACKGROUND INFORMATION

Attached are the proposed meeting calendars/schedule(s).

FINANCIAL IMPACT

None.

COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean approval of the City Council Calendars/Schedule(s), as may be amended from time to time.

ANOKA CITY COUNCIL CALENDAR



Monday	02	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Monday	09	City Council Goals Session	Green Haven Golf Course & Event Center, 2800 Greenhaven Rd, Anoka	5:30 p.m.
Tuesday	10*	State of the Cities	Green Haven Golf Course & Event Center, 2800 Greenhaven Rd, Anoka	12:00 p.m.
Monday	16	Closed for Holiday	City Offices	All Day
Tuesday	17	City Council Worksession	Council Worksession Room	5:00 p.m.
Tuesday	17	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Wednesday	18*	Annual Employee Recognition	Public Safety Center	2:00 p.m.

THIS CALENDAR IS POSTED IN ORDER TO COMPLY WITH THE OPEN MEETING LAW, WHICH INDICATES A MEETING MUST BE POSTED WHEN A MAJORITY OF COUNCILMEMBERS WILL OR MAY BE IN ATTENDANCE. NO OFFICIAL BUSINESS OF NON-REGULAR OR NON-SPECIAL MEETINGS WILL BE CONDUCTED AND NO RECORD OF THOSE EVENT WILL BE KEPT.

**ASTERIK DATES ARE OPTIONAL MEETINGS FOR THE CITY COUNCIL AND QUORUMS MAY OR MAY NOT BE PRESENT.*

ANOKA CITY COUNCIL CALENDAR



Monday	02	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Monday	09*	Anoka Charter Commission Mtg	Council Worksession Roomm	6:00 p.m.
Monday	09	City Council Joint Mtg with City of Dayton	Green Haven Golf Course & Event Center, 2800 Greenhaven Rd, Anoka	5:30 p.m.
Friday	13*	Annual Mayors Prayer Breakfast	Green Haven Golf Course & Event Center, 2800 Greehaven Rd, Anoka	7:15 a.m.
Monday	16	City Council Worksession	Council Worksession Room	5:00 p.m.
Monday	16	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Wednesday	18*	Anoka Enterprise Park Annual Mtg	Green Haven Golf Course & Event Center, 2800 Greenhaven Rd, Anoka	12:00 p.m.

THIS CALENDAR IS POSTED IN ORDER TO COMPLY WITH THE OPEN MEETING LAW, WHICH INDICATES A MEETING MUST BE POSTED WHEN A MAJORITY OF COUNCILMEMBERS WILL OR MAY BE IN ATTENDANCE. NO OFFICIAL BUSINESS OF NON-REGULAR OR NON-SPECIAL MEETINGS WILL BE CONDUCTED AND NO RECORD OF THOSE EVENT WILL BE KEPT.

**ASTERIK DATES ARE OPTIONAL MEETINGS FOR THE CITY COUNCIL AND QUORUMS MAY OR MAY NOT BE PRESENT.*

ANOKA CITY COUNCIL CALENDAR



Monday	06	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Thursday	16*	Anoka Board/Commission Appreciation Event	Green Haven Golf Course & Event Center, 2800 Greenhaven Rd, Anoka	5:00 p.m. - 7:00 p.m.
Monday	20	Anoka Board of Appeals & Equalization Mtg	City Hall Council Chambers	5:30 p.m.
Monday	20	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Monday	27	City Council Worksession	Council Worksession Room	5:00 p.m.

THIS CALENDAR IS POSTED IN ORDER TO COMPLY WITH THE OPEN MEETING LAW, WHICH INDICATES A MEETING MUST BE POSTED WHEN A MAJORITY OF COUNCILMEMBERS WILL OR MAY BE IN ATTENDANCE. NO OFFICIAL BUSINESS OF NON-REGULAR OR NON-SPECIAL MEETINGS WILL BE CONDUCTED AND NO RECORD OF THOSE EVENT WILL BE KEPT.

**ASTERIK DATES ARE OPTIONAL MEETINGS FOR THE CITY COUNCIL AND QUORUMS MAY OR MAY NOT BE PRESENT.*

COUNCIL MEMO FORM

6.3

Meeting Date	February 17, 2015
Agenda Section	Consent Agenda
Item Description	Change Order No. 10; CRTV Project
Submitted By	Greg Lee

CONSENT AGENDA

Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.

BACKGROUND INFORMATION:

On April 15, 2013, the City Council adopted a resolution awarding a construction contract to Sheehy Construction Company in the amount of \$8,627,227.15 for the Anoka Station Parking Facility Improvement Project.

With a project of this size and magnitude, it is common that unforeseen circumstances may arise that prompt the need for minor adjustments to the scope of the project. These adjustments are a necessary way to ensure that the project is completed in a timely manner and that the City gets the maximum benefit from this project.

On June 17, 2013 the City Council accepted Change Order No.1 in the amount of \$-0-. This included an insurance general liability adjustment from \$4 million in coverage to \$11 million. (Minor Work Order No. 1)

On September 16, 2013 the City Council accepted Change Order No.2 in the amount of \$7,303.00. This included a floor drain and storm drain piping. (Minor Work Order No. 2)

On October 21, 2013 the City Council accepted Change Order No.3 in the amount of \$70,557.00. This included: relocating existing antenna, waterproofing foundation, installing additional conduits for in-floor heating system controls, removing and salvaging three existing light poles. (Minor Work Order No. 3 - 8)

On December 2, 2013 the City Council accepted Change Order No.4 in the amount of \$14,877.00. This included: heat trace wiring, 1" water service, and scupper detail modifications (Minor Work Order No. 9, 10, & 12).

On January 21, 2014 the City Council accepted Change Order No.5 in the amount of \$17,279.00. This included: CCTV Modifications, handhole installation in stair towers, adding a fire alarm control panel relay card, and the addition of seven (7) access panels in the pedestrian overpass (Minor Work Order No. 11, 13, 14, & 15).

On March 3, 2014 the City Council accepted Change Order No.6 in the amount of \$14,020.00. This included: sump pump alarm modification, canopy lighting fixture modification, and the installation of additional door frame support steel (Minor Work Order No. 17, 18, & 19).

On March 17, 2014 the City Council accepted Change Order No.7 in the amount of \$22,061.00. This included: Stairway Landing Handrail, Stair Tower Framing Supports, Elevator Systems Provisions, Elevator Camera Provisions, and Elevator Equipment Room Wiring Modifications (Minor Work Order No. 20, 21, 22, 23, & 24).

On April 24, 2014 the City Council accepted Change Order No.8 in the amount of \$18,395.00. This included: Elevator Roof Top Unit, and Transom Door Panel (Minor Work Order No. 25 & 26).

On August 18, 2014 the City Council accepted Change Order No.9 in the amount of \$104,482.00. This included: HVAC system installed in each elevator hoist-ways.

DISCUSSION

Change Order No. 10 for the Anoka Station Parking Facility Improvement Project has been submitted for review and approval (see attachment). This is the Final Change Order for this project.

The following is a summary of the items included in Change Order No. 10:

Exterior Signage –larger lettering/more signage	\$6,601.00
Minor Work Order No. 27	
Address Plaques –revised address	\$3,600.00
Minor Work Order No. 28	
Lightweight Concrete –in stair towers and pedestrian overpass	\$3,464.00
Minor Work Order No. 29	
Additional; Re-Bar –in stair tower A	\$7,088.00
Minor Work Order No. 30	
Ticket Validation Machine –change wiring	\$969.00
Minor Work Order No. 31	
Decorative cornice –fabricate new cornice	\$9,728.00
Minor Work Order No. 32	
Break metal –added for the ceiling panels	\$2,545.00
Minor Work Order No. 33	
Cutting Structural Steel –for interior light fixtures	\$1,884.00
Minor Work Order No. 34	
Steel Plating –added for light fixtures in pedestrian overpass	\$2,590.00
Minor Work Order No. 35	
LED Lights –add LED lights in elevator room	\$796.00
Minor Work Order No. 36	
Cable feed –re-route cable feeds to cameras 1N and 1S	\$2,344.00
Minor Work Order No. 37	
Penalty for Completion Delay	(\$78,500.00)
Contract Adjustment	<u>(\$14,600.70)</u>
TOTAL – CHANGE ORDER No. 10	(\$51,491.70)

FINANCIAL IMPACT:

Change order No. 10 represents a \$51,491.70 decrease in the original contract award of \$8,627,227.15. The total of Change Orders No. 1 through 10 represents \$217,482.30, an increase of 2.5% over the original contract award of \$8,627,227.15.

COUNCIL REQUESTED ACTION:

It is recommended that the City Council accept the Anoka Station Parking Facility Improvement Project Change Order No. 10.

CITY OF ANOKA
CRTC PARKING FACILITY
S.A.P. 103-080-002

CHANGE ORDER NO. 10

PROJECT: CRTC PARKING FACILITY
CITY OF ANOKA

CONTRACTOR: SHEEHY CONSTRUCTION COMPANY
360 WEST LARPENTEUR AVENUE
ST. PAUL, MN 55113
PHONE: (651) 488-6691

PURPOSE OF CHANGE ORDER: Modifications to the exterior architectural ramp signing per direction from the City; Modifications to the address plaques on the exterior of the ramp per direction from the City; Installation of lightweight concrete in the stair towers and pedestrian overpass; Installation of additional rebar in column and foundation wall; Repairs to ticket validation machine; Fabrication of new decorative cornice; Installation of additional break metal for acoustic metal ceiling; Modifications to light fixture mounting in pedestrian overpass; Modifications to the electrical ballasts in the elevator room; Rewiring of two cameras.

Item No.	Item Description	Unit	Contract Quantity	C.O. Quantity Increase (+) Decrease (-)	Unit Price	Amount
1	Minor Work Order #27	LUMP SUM	0	1	\$ 6,601.00	\$ 6,601.00
2	Minor Work Order #28	LUMP SUM	0	1	\$ 3,600.00	\$ 3,600.00
3	Minor Work Order #29	LUMP SUM	0	1	\$ 3,464.00	\$ 3,464.00
4	Minor Work Order #30 ②	LUMP SUM	0	1	\$ 7,088.00	\$ 7,088.00
5	Minor Work Order #31	LUMP SUM	0	1	\$ 969.00	\$ 969.00
6	Minor Work Order #32 ②	LUMP SUM	0	1	\$ 9,728.00	\$ 9,728.00
7	Minor Work Order #33	LUMP SUM	0	1	\$ 2,545.00	\$ 2,545.00
8	Minor Work Order #34	LUMP SUM	0	1	\$ 1,884.00	\$ 1,884.00
9	Minor Work Order #35	LUMP SUM	0	1	\$ 2,590.00	\$ 2,590.00
10	Minor Work Order #36	LUMP SUM	0	1	\$ 796.00	\$ 796.00
11	Minor Work Order #37	LUMP SUM	0	1	\$ 2,344.00	\$ 2,344.00
12	Financial Penalty for Substantial Completion Delay	LUMP SUM	0	-1	\$ 78,500.00	\$ (78,500.00)
	Contract Adjustment for Final Payment					\$ (14,600.70)
Total:						\$ (51,491.70)

CHANGE IN CONTRACT PRICE		CHANGE IN CONTRACT TIME	
Original contract price:	\$ 8,627,227.15	Original contract time:	
		Northstar Platform Work Encroachment Period	Begin TBD
		Northstar Platform Work Encroachment Period	End 8 Weeks
		Substantial Completion	12/13/2013
		Final Completion	6/27/2014
Contract Amendments:	\$ 268,974.00	Net Change of this Change Order:	
		Northstar Platform Work Encroachment Period	Begin No Change
Contract Price Prior to Change Order #10:	\$ 8,896,201.15	Northstar Platform Work Encroachment Period	End No Change
		Substantial Completion	17 Days
		Final Completion	No Change
		Contract Time with Approved Change:	
		Northstar Platform Work Encroachment Period	Begin 9/22/2013
Net Increase of this Change Order:	\$ (51,491.70)	Northstar Platform Work Encroachment Period	End 10/2/2013
		Substantial Completion	1/11/2014
Contract Price with all Approved Changes:	\$ 8,844,709.45	Final Completion	No change
Recommended for Approval:		Approved:	
	1/29/15 Date:		1-28-15 Date:
Approved:			
City of Anoka	Date:		

① Denotes State Aid participating item.
② Denotes Anoka County Regional Railroad Authority concurrence item.
③ Denotes Metropolitan Council concurrence item.

State of Minnesota - Department of Transportation
WORK ORDER - MINOR EXTRA WORK # 27

Contractor: Sheehy Construction Company
 Address: 360 West Larpenteur Avenue St. Paul, MN 55113
 Job Location: Anoka, MN

State Project No. 103-080-002
 Federal Project No. CMAQ 0213 (108)
 Contract No.

In accordance with Standard Specifications 1103 and 1403, you are hereby authorized and instructed to do the work described herein.

During construction, it was determined that the exterior signing on the west side of the parking ramp needed to be revised to match the agreement made between the City of Anoka and Metro Transit. The west ramp exterior "Anoka Station" lettering in the plans will be increased from 12" to 18" tall. The west ramp exterior Metro Transit "T" logo will be increased from 18" in diameter to 24". In addition, an 18" tall "MetroTransit" logo will be included on the west ramp exterior above "Anoka Station".

The Contractor shall furnish and install 18" tall 3" deep Avenir Heavy cast aluminum letters. The Contractor shall furnish and install a 24" diameter 3" deep cast aluminum sign "T" logo sign, painted to match Metro Transit color standards. The Contractor shall furnish and install an 18" tall 3" deep cast aluminum "MetroTransit" logo sign, painted to match Metro Transit color standards. Payment for this work will be made at the negotiated unit price as shown in the Estimate of Cost to include all equipment, labor, and materials.

This work is not expected to become, or affect the Controlling operation. Contract time will not be altered as a result of this work except as provided in Mn/DOT Specification 1806.

ESTIMATE OF COST

ITEM	UNIT	UNIT PRICE	QUANTITY	AMOUNT	GROUP
West Ramp Elevation Exterior Signing Modifications	LUMP SUM	\$6,601.00	1	\$6,601.00	1

Contract Amount is increased by: \$ 6,601.00

Contract time is: Increased by Working Days Calendar Days Not changed

Signature	Date
Project Engineer/Supervisor <i>David J. Gleason</i>	5 MAY 14
Contractor Authorized Representative <i>[Signature]</i>	5-5-14
City of Anoka (Lead Agency) <i>Greg Lee</i>	5/8/14
*Anoka County Regional Railroad Authority (Funding Partner) <i>[Signature]</i>	5/9/14
**Metropolitan Council (Tennant)	
***Assistant District Engineer	

- *Required for Work Orders that exceed \$5,000
- **Required for Work Orders that exceed \$5,000 and related to the Pedestrian Overpass
- ***Required for Work Orders that exceed \$25,000.00

Original to Project File
 Copy to Contractor, Construction and Innovative Contracting (submit with Final);
 Copy to Local Agency and Mn/DOT Municipal Agreement Unit if funded wholly or in part by Local Agency Funds

April 8, 2013

Dan Coyle
Kimley Horn Associates
2550 University Ave. Suite 345N
St. Paul, MN 55114

RE: CRTV Parking Facility

Dear Sir,

The following is a cost breakdown for PR 46.

Designer Signs (per attached)	\$6,225.00
5% Margin	<u>311.00</u>
Subtotal	6,536.00
Bond	<u>65.00</u>
Total Cost	\$6,601.00

No cutting or patching included.

Please advise if we are to proceed.

Contact the undersigned with questions or comments.

Sincerely,



Michael C. Klun
Sent via e-mail

CHANGE ORDER REQUEST FORM



Project: CRTV Anoka (Sheehy Construction)

Date of Request: 4/3/2014

<u>ADD</u>	
REQUEST # 5	

Description (Material and Equipment Only)	QTY	Cost per QTY	Total Cost
NEW - ST: 24" x Diameter Fabricated Aluminum "T" 3" Deep	1	\$355.00	\$355.00
18" High Painted Fabricated "Metro Transit" letters 3" Deep	1	\$2,988.00	\$2,988.00
18" High clear coated brushed aluminum 3" deep Fabricated Letters to read "ANOKA STATION"	1	\$2,283.00	\$2,283.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Subtotal			\$5,626.00
Tax rate 7.125		Taxes	\$400.85
Grand Total-Material and Equipment Only			\$6,026.85

Description (Labor Only)	QTY	Cost per QTY	Total Cost
Installation - Prevailing Wage - Extra Trip charge and additional letters	1	\$ 198.00	\$198.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Subtotal			\$198.00
Tax rate 0		Taxes	\$0.00
Grand Total- Labor Only			\$198.00

Combined Total		
Material and Equipment		\$6,026.85
Labor		\$198.00
GRAND TOTAL		\$6,224.85

Date: 4/22/2014
Project: CRTV
Address: Anoka

Sec	Description	Qty.	Unit	Unit cost	Item total	Section Sub-Totals
Revise Signage (PR#46)						
Signage						\$6,273
	Letters					\$5,823
	18" H x 3" d - brushed aluminum	12	ea	\$212.50	\$2,550	
	18" H x 3" d - Painted "Metro Transit" logo	12	ea	\$233.75	\$2,805	
	Custom Logo "T"	1	ea	\$467.50	\$468	
	Installation					\$450
	Installation	1	LS	\$450.00	\$450	
	Subcontractor cost					\$6,273
	GC Mark-up	5%				\$313.63
	Bond	1%				\$62.73
	Job Total					\$6,649

State of Minnesota - Department of Transportation
WORK ORDER - MINOR EXTRA WORK # 28

Contractor: Sheehy Construction Company
 Address: 360 West Larpenteur Avenue St. Paul, MN 55113
 Job Location: Anoka, MN

State Project No. 103-080-002
 Federal Project No. CMAQ 0213 (108)
 Contract No.

In accordance with Standard Specifications 1103 and 1403, you are hereby authorized and instructed to do the work described herein.

After construction, the City of Anoka requested that the ramp address plaques attached to the side of the parking ramp be changed to 411 Pierce Street instead of the 4th Street address previously installed. Two 10" x 24" plaques, one 64" x 42" layover plaque at the main entrance to the ramp, and one 16" x 36" monument sign will need to be replaced.

The Contractor shall furnish and install two new plaque sign panels and one new monument sign panel showing 411 Pierce Street as the ramp address. The Contractor shall remove all sign plaques representing the 4th Street address. The sign panels shall match the same materials, font type, colors, and details shown on the plans. The Contractor shall furnish and install a sign panel overlay above the main entrance of the ramp showing 411 Pierce Street as the address. Payment for this work will be made at the negotiated unit price as shown in the Estimate of Cost to include all equipment, labor, and materials.

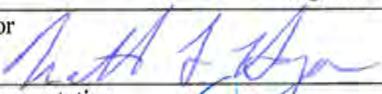
This work is not expected to become, or affect the Controlling operation. Contract time will not be altered as a result of this work except as provided in Mn/DOT Specification 1806.

ESTIMATE OF COST

ITEM	UNIT	UNIT PRICE	QUANTITY	AMOUNT	GROUP
Signage Revisions	LUMP SUM	\$3,600.00	1	\$3,600.00	1

Contract Amount is increased by: \$ 3,600.00

Contract time is: Increased by Working Days Calendar Days Not changed

Signature	Date
Project Engineer/Supervisor 	1/29/15
Contractor Authorized Representative 	1-28-15
City of Anoka (Lead Agency)	
*Anoka County Regional Railroad Authority (Funding Partner)	
**Metropolitan Council (Tennant)	
***Assistant District Engineer	

*Required for Work Orders that exceed \$5,000

**Required for Work Orders that exceed \$5,000 and related to the Pedestrian Overpass

***Required for Work Orders that exceed \$25,000.00

Original to Project File

Copy to Contractor, Construction and Innovative Contracting (submit with Final);

Copy to Local Agency and MN/DOT Municipal Agreement Unit if funded wholly or in part by Local Agency Funds



December 1, 2014

Dan Coyle, P.E.
Kimley Horn Associates
2550 University Ave. Suite 345N
St. Paul, MN 55114

RE: CRTV Parking Facility Anoka

Dear Sir,

The following is our proposal for the signage revisions described in your email dated November 4, 2014. Our pricing is based on the procedures described in attached proposal from Designer sign dated November 24, 2014.

Sheehy Coordination – 8 hours @ \$98.00	\$ 784.00	
15% Margin	<u>118.00</u>	
Subtotal		\$ 902.00
Signage – Designer Sign Systems	2,420.00	
10% Margin	242.00	
Subtotal		<u>\$2,662.00</u>
Subtotal		\$3,564.00
Bond		<u>36.00</u>
Total Cost		\$3,600.00

This quote is valid for 30 days. Please issue a change order to our contract is you would like us to proceed with this work.

Contact the undersigned with questions or comments.

Sincerely,

Daniel M. Krause
Sent via e-mail



Designer Sign Systems
 9975 Flanders Court NE
 Blaine, MN 55449

Telephone: 763-784-5858 Fax: 763-784-2300

QUOTE

Quote Number:
00178719

Quote Date
Nov 24, 2014

Good Thru
Dec 24, 2014

Quote To:

SHEEHY CONSTRUCTION CO.
 P.O. BOX 64570
 360 W LARPENTER AVE, SUITE 200
 ST. PAUL, MN 55113

Ship To:

CRTV Parking Facility
 Attn: Dan Krause
 2718 4th Avenue N.
 Anoka, MN 55303

Page:
1

Customer ID		Ship Via	Payment Terms	Sales Rep	
SHEEHY CONST.		Install - Union	Net 60 Days	BRIAN ELSESSER	
Quantity	Item	Description		Unit Price	Extension
2	1:UNIQUE/CUSTOM	CRTV Additional Signage Monument Sign Address Number: 10" x 24" (Field Verify) .080 aluminum plate with vinyl address number [411 Pierce St.] Painted Blue with White Copy. Mech. Mount.		118.00	236.00
1	1:P&P NON-ILLUMINA	ST-SC-01B: 64" X 42" (2) Piece face Layover for Entrance Sign. Includes new address and overnight parking instructions.		611.00	611.00
1	1:UNIQUE/CUSTOM	ST-SI-05A: 16" x 36" Address Sign. [411 Pierce St.]		136.00	136.00
2	1:UNIQUE/CUSTOM	Monument Sign Address Number: 10" x 24" (Field Verify) .080 aluminum plate Blank Painted Blue with White Copy. Mech. Mount.		78.00	156.00
1	1:EXT INSTALL.UNIO	Exterior Installation using Union Labor		1,200.00	1,200.00
				Subtotal	\$ 2,339.00
				Sales Tax	81.15
				Total	\$ 2,420.15

Rush charges may apply to any orders with a production time of less than 10 business days. Additional charges may also apply if ready art is not provided when required.

State of Minnesota - Department of Transportation
WORK ORDER - MINOR EXTRA WORK # 29

Contractor: Sheehy Construction Company
 Address: 360 West Larpenteur Avenue St. Paul, MN 55113
 Job Location: Anoka, MN

State Project No. 103-080-002
 Federal Project No. CMAQ 0213 (108)
 Contract No.

In accordance with Standard Specifications 1103 and 1403, you are hereby authorized and instructed to do the work described herein.

During construction, it was determined that lightweight concrete needed to be placed in the stair towers and pedestrian overpass instead of a standard grade of concrete for decks and site walkways. The lightweight concrete is necessary to minimize the loads on the steel decking for the composite flooring. Lightweight concrete was added to the project per the resolution of RFI 13.

The Contractor shall furnish lightweight concrete as part of the composite floor deck in the stair towers and pedestrian overpass. The Contractor shall not install standard concrete. Payment for this work will be made at the negotiated unit price as shown in the Estimate of Cost to include all equipment, labor, and materials.

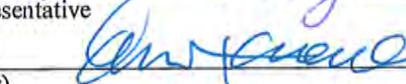
This work is not expected to become, or affect the Controlling operation. Contract time will not be altered as a result of this work except as provided in Mn/DOT Specification 1806.

ESTIMATE OF COST

ITEM	UNIT	UNIT PRICE	QUANTITY	AMOUNT	GROUP
Lightweight Concrete	LUMP SUM	\$3,464.00	1	\$3,464.00	1

Contract Amount is increased by: \$ 3,464.00

Contract time is: Increased by Working Days Calendar Days Not changed

Signature	Date
Project Engineer/Supervisor 	1/29/15
Contractor Authorized Representative 	1-28-15
City of Anoka (Lead Agency)	
*Anoka County Regional Railroad Authority (Funding Partner)	
**Metropolitan Council (Tennant)	
*** Assistant District Engineer	

*Required for Work Orders that exceed \$5,000
 **Required for Work Orders that exceed \$5,000 and related to the Pedestrian Overpass
 ***Required for Work Orders that exceed \$25,000.00

Original to Project File
 Copy to Contractor, Construction and Innovative Contracting (submit with Final);
 Copy to Local Agency and MN/DOT Municipal Agreement Unit if funded wholly or in part by Local Agency Funds

September 18, 2013

Dan Coyle
Kimley Horn Associates
2550 University Ave. Suite 345N
St. Paul, MN 55114

RE: CRTV Parking Facility

Dear Sir,

The following is a cost breakdown adding lightweight concrete to the project scope at the skyway per RFI 60.

Gresser (per attached)		\$3,267.00
5% Margin		<u>163.00</u>
Subtotal	<i>Submittal</i>	\$3,430.00
Bond	<i>03 30.00.002-1-SD</i>	<u>34.00</u>
Total Cost		\$3,464.00

Please advise if we are to proceed.

Contact the undersigned with questions or comments.

Sincerely,



Michael C. Klun

Sent via e-mail

Sheehy Construction Company
P. O. Box 64570
St. Paul, MN 55164
Phone: 651-488-6691
Fax: 651-488-4992



REQUEST FOR INFORMATION

RFI No. 13
Date: 05/22/13

To: Kimley-Horn and Associates Project: CRTV Ramp
Attn: Dan Coyle Subject: concrete
Fax: 651-645-5116

We are requesting that you promptly review the following matter and advise us how we are to proceed:

In the approved concrete mix designs there was an added mix for lightweight concrete that was not in the specification.

Where is the intended use for this mix?

Sheehy Construction Company

Michael C. Klun _____

Chuck Ellison _____

Reply:

Lightweight concrete shall be used as a composite floor deck fill for all steel decking in the stair towers and the pedestrian overpass.

Signed By: Eric Tadt

Date: 5/29/13

Copy: _____

State of Minnesota - Department of Transportation
WORK ORDER - MINOR EXTRA WORK # 30

Contractor: Sheehy Construction Company
 Address: 360 West Larpenteur Avenue St. Paul, MN 55113
 Job Location: Anoka, MN

State Project No. 103-080-002
 Federal Project No. CMAQ 0213 (108)
 Contract No.

In accordance with Standard Specifications 1103 and 1403, you are hereby authorized and instructed to do the work described herein.

During construction, it was determined that additional rebar needed to be added to one of the columns and a foundation wall in stair tower A based on field conditions. In response to RFI 60, #6 vertical bars and #4 horizontal bars were added to the foundation wall at stair tower A. #9 bars were increased to #11 bars in column C2 to improve rebar spacing. The additional rebar was reviewed and approved by the Structural Engineer of Record.

The Contractor shall furnish and install #11 bars in column C2 and provide additional #6 and #4 bars in the stair tower A foundation wall. Payment for the #11 bars shall include the deduction for the price of the #9 bars. Payment for this work will be made at the negotiated unit price as shown in the Estimate of Cost to include all equipment, labor, and materials.

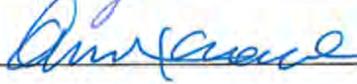
This work is not expected to become, or affect the Controlling operation. Contract time will not be altered as a result of this work except as provided in Mn/DOT Specification 1806.

ESTIMATE OF COST

ITEM	UNIT	UNIT PRICE	QUANTITY	AMOUNT	GROUP
Additional Rebar	LUMP SUM	\$7,088.00	1	\$7,088.00	1

Contract Amount is increased by: \$ 7,088.00

Contract time is: Increased by Working Days Calendar Days Not changed

Signature	Date
Project Engineer/Supervisor 	11/29/15
Contractor Authorized Representative 	1-28-15
City of Anoka (Lead Agency)	
*Anoka County Regional Railroad Authority (Funding Partner)	
**Metropolitan Council (Tennant)	
***Assistant District Engineer	

*Required for Work Orders that exceed \$5,000

**Required for Work Orders that exceed \$5,000 and related to the Pedestrian Overpass

***Required for Work Orders that exceed \$25,000.00

Original to Project File

Copy to Contractor, Construction and Innovative Contracting (submit with Final);

Copy to Local Agency and MN/DOT Municipal Agreement Unit if funded wholly or in part by Local Agency Funds

September 18, 2013

Dan Coyle
Kimley Horn Associates
2550 University Ave. Suite 345N
St. Paul, MN 55114

RE: CRTV Parking Facility

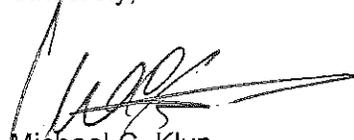
Dear Sir,

The following is a cost breakdown for added rebar. See attached ReBar Fab attachments for additional information.

Sheehy (per attached)	\$4,551.00	
15% Margin	<u>683.00</u>	
Subtotal		\$5,234.00
Gresser (per attachment)	\$1,914.00	
5% Margin	<u>96.00</u>	
Subtotal		<u>\$2,010.00</u>
Subtotal		\$7,244.00
Bond		<u>70.00</u>
Total Cost		\$7,088.00

Contact the undersigned with questions or comments.

Sincerely,



Michael C. Klun
Sent via e-mail

SHEEHY CONSTRUCTION COMPANY

JOB RECAP

PROJECT : CRTV
 CHANGE DESCRIPTION: added rebar
 ESTIMATOR: Mike Klun

DATE
 CHANGE REQUEST #

SECT	DESCRIPTION	QTY	U	LABOR	MATRL	SUB	TOT LAB	TOT MAT	TOT SUB
***** DO NOT USE OR DELETE THIS LINE *****									
	Coordination	2	hr	98.00			196	0	0
	Rebar 1 - columns	1	ea		1765		0	1765	0
	Rebar 3 - PG 1	1	ea		925		0	925	0
	Rebar 4 - stair landing	1	ea		1375		0	1375	0
							0	0	0
							0	0	0
							0	0	0
***** DO NOT USE OR DELETE THIS LINE *****									
							196	4065	0

	196
	4065
tax	290
	4551



Phone: (651) 633-3337 Shipping: 720 First St. S.W.
Fax: (651) 633-2332 Mailing: P.O. Box 120267
E-mail: sean@rebarfabinc.com New Brighton, MN 55112

Date: June 13, 2013

To: Sheehy
Attn: Mike Klun
Project: CRTV Ramp
Rebarfab, Inc. Job #3115
Change Order: #1
Control Code-Release #Click here to enter text.

DESCRIPTION OF CHANGES IN THIS CONTRACT:

Add for changing CD2 column dowels from 8 to 12 quantity on R1 and for changing bar size from #9 to #11 verticals at column C2 on sheet R3; Per SOR's request.

Handwritten notes:
↑ submit #1 03 30 00 response -001-1-50
↑ submit #1 03 30 00 -001-1-50

Weight added: 3,038 lbs
Time: \$0.00
Misc.: \$0.00
Freight: \$0.00

Total Cost This Change: \$1,765.00

ALL PRICES ARE PLUS TAX UNLESS NOTED OTHERWISE.
UPON SIGNATURE, CONTRACTOR IS TAKING FULL RESPONSIBILITY.
ALL OTHER TERMS AND CONDITIONS OF THE CONTRACT REMAIN THE SAME.
SIGNED COPY RETURNED VIA FAX REQUIRED PRIOR TO FABRICATION.

Approved by: _____

Rebarfab, Inc.
Approved by: _____
Sean Erickson



Phone: (651) 633-3337 Shipping: 720 First St. S.W.
Fax: (651) 633-2332 Mailing: P.O. Box 120267
E-mail: sean@rebarfabinc.com New Brighton, MN 55112

Date: August 9, 2013

To: Sheehy
Attn: Mike Klun
Project: CRTV Ramp
Rebarfab, Inc. Job #3115
Change Order: #3
Control Code-Release #Click here to enter text.

DESCRIPTION OF CHANGES IN THIS CONTRACT:

Add for having to splice the top bars for PG1 beam due to the castings for the PT cables being in the way and for an additional 12 ties for each deck beam for PT cable supports. Per Chuck Ellison's email dated 8-9-13.

Weight added: 1,538 lbs

Time: \$0.00

Misc.: \$0.00

Freight: \$0.00

Total Cost This Change: \$925.00

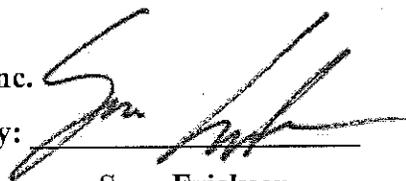
ALL PRICES ARE PLUS TAX UNLESS NOTED OTHERWISE.

UPON SIGNATURE, CONTRACTOR IS TAKING FULL RESPONSIBILITY.

ALL OTHER TERMS AND CONDITIONS OF THE CONTRACT REMAIN THE SAME.

SIGNED COPY RETURNED VIA FAX REQUIRED PRIOR TO FABRICATION.

Approved by: _____

Rebarfab, Inc. 
Approved by: _____
Sean Erickson



Phone: (651) 633-3337 Shipping: 720 First St. S.W.
Fax: (651) 633-2332 Mailing: P.O. Box 120267
E-mail: sean@rebarfabinc.com New Brighton, MN 55112

Date: August 23, 2013

To: Sheehy
Attn: Mike Klun
Project: CRTV Ramp
Rebarfab, Inc. Job #3115
Change Order: #4
Control Code-Release #AN4-39

DESCRIPTION OF CHANGES IN THIS CONTRACT:

Add for RFI# 60-bars at the stair landing

Response to RFI #100

Weight added: 2,121 lbs

Time: \$0.00

Misc.: \$0.00

Freight: \$150.00

Total Cost This Change: \$1,375.00

ALL PRICES ARE PLUS TAX UNLESS NOTED OTHERWISE.

UPON SIGNATURE, CONTRACTOR IS TAKING FULL RESPONSIBILITY.

ALL OTHER TERMS AND CONDITIONS OF THE CONTRACT REMAIN THE SAME.

SIGNED COPY RETURNED VIA FAX REQUIRED PRIOR TO FABRICATION.

Approved by: _____

Rebarfab, Inc.

Approved by: _____

Sean Erickson
Sean Erickson



Work Order #30

Independent Cost Estimate

1/28/2015

Sheet No.	Item Description	Unit	Quantity	Cost	Extension
	Additional Rebar @ Column C2	1603	LBS	\$ 2.30	\$ 3,686.90
	Additional Rebar @ Stair A Foundation Wall	611	LBS	\$ 2.30	\$ 1,405.30
	Delivery	1	LS	\$ 500.00	\$ 500.00

Sub-total	\$ 5,592.20
15% Sub-Contractor Mark-up	\$ 838.83
	<u>\$ 6,431.03</u>

5% Prime Contractor Markup	\$ 321.55
1% Bond	\$ 64.31
TOTAL	\$ 6,816.89

State of Minnesota - Department of Transportation
WORK ORDER - MINOR EXTRA WORK # 31

Contractor: Sheehy Construction Company
 Address: 360 West Larpenteur Avenue St. Paul, MN 55113
 Job Location: Anoka, MN

State Project No. 103-080-002
 Federal Project No. CMAQ 0213 (108)
 Contract No.

In accordance with Standard Specifications 1103 and 1403, you are hereby authorized and instructed to do the work described herein.

During construction, it was determined that the ticket validation machine was not able to connect to the Ticket Vending Machine. It was determined prior to construction that the wiring for the ticket validation machine was wired incorrectly by others and was not concurrent with EIA/TIA standards.

The Contractor shall furnish and install new Cat5 wiring to the inoperable ticket validation machine on the platform. The Contractor shall test the system after installation to ensure that the system is operating properly and meets current EIA/TIA standards. The system shall be verified by a Metro Transit Technician. Payment for this work will be made at the negotiated unit price as shown in the Estimate of Cost to include all equipment, labor, and materials.

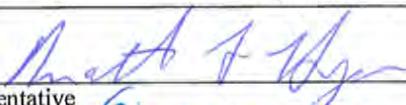
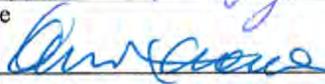
This work is not expected to become, or affect the Controlling operation. Contract time will not be altered as a result of this work except as provided in Mn/DOT Specification 1806.

ESTIMATE OF COST

ITEM	UNIT	UNIT PRICE	QUANTITY	AMOUNT	GROUP
Repairs to Ticket Validation Machine	LUMP SUM	\$969.00	1	\$969.00	1

Contract Amount is increased by: \$ 969.00

Contract time is: Increased by Working Days Calendar Days Not changed

Signature	Date
Project Engineer/Supervisor 	1/29/15
Contractor Authorized Representative 	1-28-15
City of Anoka (Lead Agency)	
*Anoka County Regional Railroad Authority (Funding Partner)	
**Metropolitan Council (Tennant)	
***Assistant District Engineer	

*Required for Work Orders that exceed \$5,000

**Required for Work Orders that exceed \$5,000 and related to the Pedestrian Overpass

***Required for Work Orders that exceed \$25,000.00

Original to Project File

Copy to Contractor, Construction and Innovative Contracting (submit with Final);

Copy to Local Agency and MN/DOT Municipal Agreement Unit if funded wholly or in part by Local Agency Funds

October 18, 2013

Dan Coyle
Kimley Horn Associates
2550 University Ave. Suite 345N
St. Paul, MN 55114

RE: CRTV Parking Facility

Dear Sir,

The following is a cost breakdown for work provided by Premier Electric for repairing a ticket validation machine. See attached Premier Electric correspondence for additional information.

Premier Electric (per attachment)	\$913.00
5% Margin	<u>46.00</u>
Subtotal	\$959.00
Bond	<u>10.00</u>
Total Cost	\$969.00

Contact the undersigned with questions or comments.

Sincerely,



Michael C. Klun
Sent via e-mail

Premier ELECTRICAL CORPORATION

TO: Sheehy Construction
360 Larpenteur Avenue West, St. Paul, MN 55113
 ATTN: Mike Klun Dated: 10-18-13
 RE: ANOKA CRTV PARKING FACILITY Job No: 113033

The following are costs for Tricom added Scope-Ticket
Validation - PR-E-7

- | | | |
|-----|--|--------|
| 1. | Material Cost (Include Tax of 7.275%) | _____ |
| 2. | Labor _____ Hrs @ \$77.50/Hr | _____ |
| 3. | Foreman _____ Hrs @ \$79.75/Hr | _____ |
| 4. | General Foreman 1 Hrs @ \$82.00/Hr | 82.00 |
| 5. | 3 rd Shift: _____ Hrs @ \$ _____/Hr | _____ |
| 6. | Double Time: _____ Hr's @ \$ _____/Hr | _____ |
| 7. | Project Coordination _____ Hrs @ \$82.00/Hr | _____ |
| 8. | Labor Inefficiency _____ % of labor (Line #2) | _____ |
| 9. | Lost Time _____ Hrs @ \$ _____/Hr | _____ |
| 10. | Field Design/Drafting _____ Hrs @ \$75.00 /Hr | _____ |
| 11. | As Built Drawings _____ Hrs @ \$82.00/Hr | _____ |
| 12. | Delivery Charges | _____ |
| 13. | Clean Up _____ Hrs @ \$ 77.50/Hr
(5% of Line Item #2) | _____ |
| 14. | Testing _____ Hrs @ \$ 77.50/Hr
(3% of Line Item #2) | _____ |
| 15. | Parking _____ Days @ \$15.00/Day | _____ |
| 16. | Special Requirement | _____ |
| 17. | Large Tool & Equipment Rental - Lifts | _____ |
| 18. | Small Tools & Consumables (3% of labor line #2) | _____ |
| 19. | Dumpsters | _____ |
| 20. | Safety 4% of Labor (Line #2 thru #4) | _____ |
| 21. | Permit and Inspection | _____ |
| 22. | Subtotal | 82.00 |
| 23. | Mark-up _____ % of Subtotal (Line #1) | _____ |
| 24. | Margin 15 % of (Line #22) | 12.00 |
| 25. | Subcontractors (Includes Margin of 5%) | 819.00 |
| 26. | Subtotal (Total of Lines #22,23,24,25) | 913.00 |
| 27. | Bond _____ % | _____ |
| 28. | Total this change (Total of Lines 26 & 27) | 913.00 |
| 29. | A time extension of <u>-0-</u> Days will be required.. | |

The above quotation covers the presently ascertainable direct costs of PR-E-7. It excludes costs associated with the impact of this proposed change request upon the project schedule. We therefore, reserve the right to amend this quotation when such impact costs become reasonably determinable. This quotation is valid until 11/30/2013.

By 
 Fred Jahnke/Project Manager



**TRICOM
COMMUNICATIONS**

1301 Corporate Center Drive
Suite 160 Eagan, MN 55121
(651) 686-9000

CHANGE ORDER #2

TR6958

PRESENTED TO

CRTV Parking Ramp
Premier Electric

Attn : Fred Jahnke

Telephone:
e-mail
Fax:

Job Name: CRTV
REF: CO #2
Date: 10/11/2013

SCOPE OF WORK

TRICOM Communications has identified work requests which were not part of the original request for installation of materials and labor during the CRTV project:

Description:

Ticket Validation Machine (2 Technicians, 4 hours each, 8 hours total)

- It was reported that one Ticket Validation Machine was unable to connect to main Ticket Vending Machine through Cat5 cable after re-installation.

- It was discovered that upon original installation, the wire connecting the Validation Machine to the Ticket Vending Machine was previously miswired by others (NOT concurrent with EIA/TIA standards) on both ends.

When TRICOM Technicians cut, removed, and reinstalled the Cat5 cable, the end inside the Ticket Vending Machine was properly terminated, not matching up to the miswired termination inside the Validation Machine. The wiring directly inside the Validation Machine was not disturbed during the initial wire removal process, and was thought to be correct.

- Resolution: Wire was re-terminated to comply with TEIA/TIA standards at both ends of the machine. Connectivity verified with Metro Transit Technician onsite.

Comments

If there are any questions concerning this **Change Order** please feel free to contact me. Please reference any correspondence with the above Quotation Number.

Ryan Nelson (651)-686-9000
ryan.nelson@tricom1.com

Materials ----->	\$	-
Tax----->		Included
Labor ----->	\$	780.00
Total ----->		\$780.00

State of Minnesota - Department of Transportation
WORK ORDER - MINOR EXTRA WORK # 32

Contractor: Sheehy Construction Company
 Address: 360 West Larpentour Avenue St. Paul, MN 55113
 Job Location: Anoka, MN

State Project No. 103-080-002
 Federal Project No. CMAQ 0213 (108)
 Contract No.

In accordance with Standard Specifications 1103 and 1403, you are hereby authorized and instructed to do the work described herein.

During construction, it was determined that a decorative cornice on the top level of the parking ramp needed to be modified to adequately fit the spacing between columns of the parking structure. A discrepancy was determined during the shop drawing review process between the designer and contractor and resolved as part of RFI 101. It was determined that the best course of action was to fabricate a new cornice instead of adjusting the length in the field with braces that do not meet the architectural and aesthetic integrity of the parking structure.

The Contractor shall furnish and install one new decorative cornice per the details of RFI 101 and the project plans. Payment for this work will be made at the negotiated unit price as shown in the Estimate of Cost to include all equipment, labor, and materials.

This work is not expected to become, or affect the Controlling operation. Contract time will not be altered as a result of this work except as provided in Mn/DOT Specification 1806.

ESTIMATE OF COST

ITEM	UNIT	UNIT PRICE	QUANTITY	AMOUNT	GROUP
Cornices	LUMP SUM	\$9,728.00	1	\$9,728.00	1

Contract Amount is increased by: \$ 9,728.00

Contract time is: Increased by Working Days Calendar Days Not changed

Signature	Date
Project Engineer/Supervisor <i>Robert A. Weger</i>	1/29/15
Contractor Authorized Representative <i>Chris Swartz</i>	1-28-15
City of Anoka (Lead Agency)	
*Anoka County Regional Railroad Authority (Funding Partner)	
**Metropolitan Council (Tennant)	
***Assistant District Engineer	

*Required for Work Orders that exceed \$5,000
 **Required for Work Orders that exceed \$5,000 and related to the Pedestrian Overpass
 ***Required for Work Orders that exceed \$25,000.00

Original to Project File
 Copy to Contractor, Construction and Innovative Contracting (submit with Final);
 Copy to Local Agency and MN/DOT Municipal Agreement Unit if funded wholly or in part by Local Agency Funds

December 12, 2013

Dan Coyle
Kimley Horn Associates
2550 University Ave. Suite 345N
St. Paul, MN 55114

RE: CRTV Parking Facility

Dear Sir,

The following is a cost breakdown to RFI 101.

Sheehy (per attached)	\$6,643.00	
15% Margin	<u>996.00</u>	
Subtotal		\$7,639.00
Danny's (per attached)	\$2,860.00	
5% Margin	<u>143.00</u>	
Subtotal		<u>\$2,003.00</u>
Subtotal		\$9,632.00
Bond		<u>96.00</u>
Total Cost		\$9,728.00

Please advise if we are to proceed. An extension to the schedule of at least 8 weeks will be required to complete this work after approval. Once we have approval to proceed we will firm up the timeline for completion of this work.

Contact the undersigned with questions or comments.

Sincerely,



Michael C. Klun
Sent via e-mail

SHEEHY CONSTRUCTION COMPANY

JOB RECAP

PROJECT : CRTV
 CHANGE DESCRIPTION: RFI 101
 ESTIMATOR: Mike Klun

DATE
 CHANGE REQUEST #

SECT	DESCRIPTION	QTY	U	LABOR	MATRL	SUB	TOT LAB	TOT MAT	TOT SUB
***** DO NOT USE OR DELETE THIS LINE *****									
	cornice material						0	6201	0
							0	0	0
							0	0	0
							0	0	0
							0	0	0
							0	0	0
							0	0	0

***** DO NOT USE OR DELETE THIS LINE *****

	0	6201	0
	6201		
tax	442		
	6643		



Am-Tec Designs
Custom Metal Fabrication

Am-Tec Designs
21080 Ozark Court North
Scandia, MN 55073
Phone: 651.433.2339
Fax: 651.433.5363

Date: 12/9/2013

Page 1 of 1

CO #: 6

Job #: 2154 Est.# 066 04-13
CRTV Parking Facility

Change Order

To: Mike Klun
Sheehy Construction
360 West Larpenteur Ave.
St Paul, MN 55113
Phone: 651-488-6691
Fax: 651-488-4992

Subject: Cornice extensions

Change Requested By: Chuck Ellison

Sent Via: E-mail

Description of Change:

Mike,

Pricing for RFI #101 & here is an explanation for the high costs if they were to ask. A lot of the cost is all the running around from the galvanizers to the sand blasters and then to the powder coaters for the extension parts. Also picking up the (2) 10F3 cornices at the job site, doing the repair in shop and returning them to the job site. This will take approximately 3-1/2 to 4 weeks once shop drawings are fully approved.

Total costs for this RFI is \$6,201.00 Tax included. Please get back to me soon.

Tax included
Thanks

The change will cause an increase of \$6,201.00 to the contract amount.

A signature below indicates acceptance of all changes shown herein. Any work associated with this change will begin upon receipt of a signed copy of this C.O. in our office. Please respond by 12/9/2013. If the requested response time is not met, the project may be delayed.

Accepted By

Am-Tec Designs



Change Order Request

Job No.: **1213.01**

Proposal No.: **901-6-123**

1066 W. Third Avenue, P.O. Box 11
Shakopee, Minnesota 55379
Phone: 952-445-4143 • Telefax: 952-445-4337

Date: 12/11/13

Proposal Submitted To:		Work To Be Performed At:	
Name:	Sheehy Construction	Job Name:	CRTV Ramp
Street:		Street:	
City/State:	St. Paul, MN	City/State:	Anoka, MN
Fax Number:	Telephone: 651-328-8345	Date of Plans:	
Attention:	Mike Klun	Architect:	Kimley-Horn

We hereby propose to provide all labor, insurance and equipment necessary for the completion of the following:

Scope:

Costs and time for remobilizing back onto the jobsite in the spring time to install the cornices and grilles on the parking ramp structure.

Conditions:

- Proposal based on working 8 hours days, 5 days a week Monday thru Friday
- All terms and conditions of the base contract apply.

Exclusions:

- Any and all demolition
- As Built Drawings, Touch up Paint, Permanent material, Quality Control Testing, Engineering
- Same exclusions at bid date proposal

The above work will be performed in accordance with the drawings and specifications listed above and completed in a substantial workmanlike manner for the sum of: **\$ See Attached Spreadsheet**

Any alteration or deviation from the above specifications will be executed only upon written orders, and will become an extra charge over and above the estimate. This agreement is contingent upon strikes, accidents or delays beyond our control. Owner shall carry fire and all peril builder's risk insurance upon above work. Quoted price does not include costs for adding additional insured or other special insurance.

Respectfully submitted by: Danny's Construction Co., Inc.

Per Kyle Drake



Project: CRTV Parking Ramp
901-6-123 Mobilization Costs

12/11/2013

Item	Labor / Equip / Other	Description	Quantity	Unit	Hrs/Unit	Hrs	Rate	Subtotal
1	Labor	Trucking Equipment	1	LS	1.00	1.00	\$1,000.00	\$1,000.00
2	Labor	Unload & Load Equipment	5	Guys	2.00	10.00	\$93.00	\$930.00
3	Labor	Set up & clean up	5	Guys	2.00	10.00	\$93.00	\$930.00
					Total Mnhrs	21.00		
	Equipment	Small tools		Units	1.00		\$3.50	\$0.00
	Equipment	Welder		Units	1.00		\$15.00	\$0.00
	Equipment	Boom Lift		Units	1.00		\$35.00	\$0.00
							Total	\$2,860.00



Work Order #32

Independent Cost Estimate

1/28/2015

Sheet No.	Item Description	Unit	Quantity	Cost	Extension
	Cornice Replacement	783	LBS	\$ 5.00	\$ 3,915.00
	Powder Coating	27	LF	\$ 75.00	\$ 2,025.00
	Lift Rental	1	LS	\$ 800.00	\$ 800.00
	Delivery	1	LS	\$ 1,000.00	\$ 1,000.00

Sub-total \$ 7,740.00
15% Sub-Contractor Mark-up \$ 1,161.00
\$ 8,901.00

5% Prime Contractor Markup \$ 445.05
1% Bond \$ 89.01
TOTAL \$ 9,435.06

State of Minnesota - Department of Transportation
WORK ORDER - MINOR EXTRA WORK # 33

Contractor: Sheehy Construction Company
 Address: 360 West Larpenteur Avenue St. Paul, MN 55113
 Job Location: Anoka, MN

State Project No. 103-080-002
 Federal Project No. CMAQ 0213 (108)
 Contract No.

In accordance with Standard Specifications 1103 and 1403, you are hereby authorized and instructed to do the work described herein.

During construction, it was determined that additional break metal needed to be added for the ceiling panels. This additional break metal was need to create frames for the acoustic ceiling panels to fit around access hatches added to the project per Work Order #15.

The Contractor shall furnish and install break metal framing for ceiling panels as directed by the Engineer in the field to fit around the access panels in the pedestrian overpass. Payment for this work will be made at the negotiated unit price as shown in the Estimate of Cost to include all equipment, labor, and materials.

This work is not expected to become, or affect the Controlling operation. Contract time will not be altered as a result of this work except as provided in Mn/DOT Specification 1806.

ESTIMATE OF COST

ITEM	UNIT	UNIT PRICE	QUANTITY	AMOUNT	GROUP
Break Metal for Acoustic Ceiling Panels	LUMP SUM	\$2,545.00	1	\$2,545.00	1

Contract Amount is increased by: \$ 2,545.00

Contract time is: Increased by Working Days Calendar Days Not changed

Signature	Date
Project Engineer/Supervisor 	1/29/15
Contractor Authorized Representative 	1-28-15
City of Anoka (Lead Agency)	
*Anoka County Regional Railroad Authority (Funding Partner)	
**Metropolitan Council (Tennant)	
***Assistant District Engineer	

*Required for Work Orders that exceed \$5,000

**Required for Work Orders that exceed \$5,000 and related to the Pedestrian Overpass

***Required for Work Orders that exceed \$25,000.00

Original to Project File

Copy to Contractor, Construction and Innovative Contracting (submit with Final);

Copy to Local Agency and MN/DOT Municipal Agreement Unit if funded wholly or in part by Local Agency Funds

December 27, 2013

Dan Coyle
Kimley Horn Associates
2550 University Ave. Suite 345N
St. Paul, MN 55114

RE: CRTV Parking Facility

Dear Sir,

The following is a cost breakdown for adding closure break metal for the metal ceilings as described in attached Kirk Acoustics proposal .

Kirk Acoustics (per attachment)	\$2,400.00
5% Margin	<u>120.00</u>
Subtotal	\$2,520.00
Bond	<u>25.00</u>
Total Cost	\$2,545.00

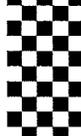
Please advise if we are to proceed.

Contact the undersigned with questions or comments.

Sincerely,



Michael C. Klun
Sent via e-mail



Proposal

Kirk Acoustics Inc.

395 Bridgepoint Way South Saint Paul, MN 55075
Ph 651-452-5764 FAX 651-452-9648 tom@kirkacoustics.com

PROPOSAL SUBMITTED TO:

Date : 12/26/2013

Sheehy Const.

Attn. Mike Klun

Job name: Anoka Parking Facility

We hereby propose to furnish all Labor and or Material necessary for the completion of:

Sec: 095113

Sec:

Install 9 pieces of various sized, custom break metal closures for our metal pan ceilings to rest on, per field measurments, for an add of: \$2,400.00.

This item is not in our spec. and a change order will be required for production to commence.

All material to be as specified and work to be performed in accordance with the drawings supplied at time of Proposal request All above work to be completed in a workman like manner for the sum of:

dollars \$

Any alterations from original specifications involving extra costs will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control.

Respectfully submitted: Kirk Acoustics Inc. by

Tom Kirk

Note: This proposal subject to change if not accepted within 30 days.

The above terms and conditions are satisfactory and hereby accepted.

By: _____ Agent for: _____

Date _____ PO # _____

State of Minnesota - Department of Transportation
WORK ORDER - MINOR EXTRA WORK # 34

Contractor: Sheehy Construction Company
 Address: 360 West Larpenteur Avenue St. Paul, MN 55113
 Job Location: Anoka, MN

State Project No. 103-080-002
 Federal Project No. CMAQ 0213 (108)
 Contract No.

In accordance with Standard Specifications 1103 and 1403, you are hereby authorized and instructed to do the work described herein.

During construction, it was determined that additional cutting of the structural steel in the pedestrian overpass was required to install the interior light fixtures. The proposed light fixtures were not flush with the HSS steel due the light fixtures junction boxes located on the back of the structure. This issue was brought to the attention of the design team and resolved per RFI 96. It was determined that holes would be cut into the HSS steel for the junction boxes in order to allow the light fixture to be flush with the steel interior.

The Contractor shall cut holes in the HSS steel in the pedestrian overpass for the light fixture junction boxes. Payment for this work will be made at the negotiated unit price as shown in the Estimate of Cost to include all equipment, labor, and materials.

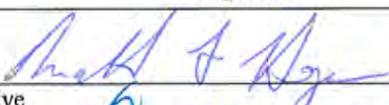
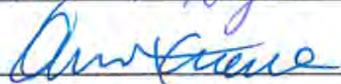
This work is not expected to become, or affect the Controlling operation. Contract time will not be altered as a result of this work except as provided in Mn/DOT Specification 1806.

ESTIMATE OF COST

ITEM	UNIT	UNIT PRICE	QUANTITY	AMOUNT	GROUP
Electrical Fixture Holes in HSS Steel	LUMP SUM	\$1,884.00	1	\$1,884.00	1

Contract Amount is increased by: \$ 1,884.00

Contract time is: Increased by Working Days Calendar Days Not changed

Signature	Date
Project Engineer/Supervisor 	1/29/15
Contractor Authorized Representative 	1-28-15
City of Anoka (Lead Agency)	
*Anoka County Regional Railroad Authority (Funding Partner)	
**Metropolitan Council (Tennant)	
***Assistant District Engineer	

*Required for Work Orders that exceed \$5,000

**Required for Work Orders that exceed \$5,000 and related to the Pedestrian Overpass

***Required for Work Orders that exceed \$25,000.00

Original to Project File

Copy to Contractor, Construction and Innovative Contracting (submit with Final);

Copy to Local Agency and MN/DOT Municipal Agreement Unit if funded wholly or in part by Local Agency Funds

January 9, 2013

Dan Coyle
Kimley Horn Associates
2550 University Ave. Suite 345N
St. Paul, MN 55114

RE: CRTV Parking Facility

Dear Sir,

The following is a cost breakdown to RFI 96 adding cutting of steel for light fixtures.

Dannys (per attached)	\$1,758.00
5% Margin	<u>88.00</u>
Subtotal	\$1,846.00
Bond	<u>38.00</u>
Total Cost	\$1,884.00

The work has been completed.

Contact the undersigned with questions or comments.

Sincerely,



Michael C. Klun
Sent via e-mail

Sheehy Construction Company
P. O. Box 64570
St. Paul, MN 55164
Phone: 651-488-6691
Fax: 651-488-4992



REQUEST FOR INFORMATION

RFI No. 96
Date: 11/15/13

To: Kimley-Horn and Associates
Attn: Dan Coyle
Fax: 651-645-5116

Project: CRTV Ramp
Subject: electrical

We are requesting that you promptly review the following matter and advise us how we are to proceed:

See attached Premier Electric RFI E-20

Please advise

Sheehy Construction Company

Michael C. Klun _____

Chuck Ellison _____

Reply:
The Type H light fixtures shall be installed flush with HSS steel beams by cutting access holes in the HSS steel beams to recess the junction box.

Signed By: Eric Tadt
Copy: _____

Date: 11/19/13

RFI #E- 20

4401 - 85TH Avenue North, Brooklyn Park, MN 55443-1937
Phone (763) 424-6551 Fax (763) 424-5225

Premier Electrical Corporation

TO: Sheehy Construction DATE: November 14, 2013
360 West Larpenteur Avenue ATTN: Mike Klun
St. Paul, MN 55113 JOB #: 113033
PROJECT: Anoka CRTV Ramp
CC: Adam Klukken

REQUEST FOR INFORMATION

ITEM Mounting "H" Fixtures to Beam

REF. DWG. OR SPEC. E103 and E104, Note 7

DESCRIPTION OF REQUEST The "H" fixtures that are to be installed on the structural steel on the bridge level, require a junction box to install these fixtures. The fixtures are designed to have a recessed junction box behind the fixture to make the necessary splices. One option would be to install a surface mount bell box to the steel to make the splices, then mount the fixture over the top of the box. This would not allow the surface mount fixture to be mounted flush to the structural steel. The second option would be to install access holes in the structural steel, large enough to install a cut-in box in the steel. The surface mount fixture would then be able to be mounted flush to the steel. The existing ticket shelter has the same fixture installed, and

This is how they were installed. The holes need to be cut by the iron workers if that is the
Route taken. There are 15 of these locations. Reply Requested By: 11-27-2013 Fred Jahnke DATE: 11/14/2013

OWNER/ENGINEER

RESPONSE _____

REVIEWED BY: _____ APPROVED BY: _____ DATE: _____

PROJECT MANAGER-
Fred Jahnke



Change Order Request

Job No.: 1213.01

Proposal No.: 901-6-117

Field Order No.: 52258

1066 W. Third Avenue, P.O. Box 11
 Shakopee, Minnesota 55379
 Phone: 952-445-4143 • Telefax: 952-445-4337

Date: 12/5/13

Proposal Submitted To:		Work To Be Performed At:	
Name: <u>Sheehy Construction</u>	Job Name: <u>CRTV Ramp</u>	Street: _____	Street: _____
City/State: <u>St. Paul, MN</u>	City/State: <u>Anoka, MN</u>	Date of Plans: _____	Architect: <u>Kimley-Horn</u>
Fax Number: _____ Telephone: <u>651-328-8345</u>			
Attention: <u>Mike Klun</u>			

We hereby propose to provide all labor, insurance and equipment necessary for the completion of the following:

Scope: *EFL 9/6*

Costs and time for extra work to field cut 8 holes on the bridge roof elevation for Premier to mount recessed boxes.

Conditions:

- Proposal based on working 8 hours days, 5 days a week Monday thru Friday
- All terms and conditions of the base contract apply.

Exclusions:

- Any and all demolition
- As Built Drawings, Touch up Paint, Permanent material, Quality Control Testing, Engineering
- Same exclusions at bid date proposal

The above work will be performed in accordance with the drawings and specifications listed above and completed in a substantial workmanlike manner for the sum of: **\$ See Attached Spreadsheet**

Any alteration or deviation from the above specifications will be executed only upon written orders, and will become an extra charge over and above the estimate. This agreement is contingent upon strikes, accidents or delays beyond our control. Owner shall carry fire and all peril builder's risk insurance upon above work. Quoted price does not include costs for adding additional insured or other special insurance.

Respectfully submitted by: Danny's Construction Co., Inc.

Per Kyle Drake



Project: CRTV Parking Ramp
901-6-117 FO 52258

12/5/2013

Item	Labor / Equip / Other	Description	Quantity	Unit	Hrs/Unit	Hrs	Rate	Subtotal
1	Labor	FO 52258	1	LS	12.00	12.00	\$93.00	\$1,116.00
					Total Mnhrs	12.00		
	Equipment	Small tools	1	Units	1.00	12.00	\$3.50	\$42.00
	Equipment	Welder	1	Units	1.00	12.00	\$15.00	\$180.00
	Equipment	Boom Lift	1	Units	1.00	12.00	\$35.00	\$420.00
							Total	\$1,758.00



1984 West Tower, 1000 F St., N.W., Washington, D.C. 20004
Phone: (202) 462-4100 FAX: (202) 462-4107

Date: 11-25-13

FIELD ORDER

NO 52218

to: CTV Airway Ramp

to: (1000)

from: Sherry

minutes 4-219

Notes:

701-6-117

DESCRIPTION OF SERVICES PERFORMED
(Please give detailed description of work or the materials to be used, type of material, etc.)

DATE TIME AMOUNT

Extra time for cutting 9 holes on the bridge
roof. amount for amount to repair recessed
boxes for light fixtures. Glass was installed.
So extra time for fire protection and fire work.

1 IWF @ 6 hrs

6

1 JWF @ 6 hrs

6

State of Minnesota - Department of Transportation
WORK ORDER - MINOR EXTRA WORK # 35

Contractor: Sheehy Construction Company
 Address: 360 West Larpenteur Avenue St. Paul, MN 55113
 Job Location: Anoka, MN

State Project No. 103-080-002
 Federal Project No. CMAQ 0213 (108)
 Contract No.

In accordance with Standard Specifications 1103 and 1403, you are hereby authorized and instructed to do the work described herein.

During construction, it was determined that additional steel plating needed to be welded to the HSS steel for the light fixtures in the pedestrian overpass. The steel plating was required to create a flush mounting surface after the steel was cut for the junction boxes, per RFI 96 and Work Order #34. Per the response in RFI 107, flat steel will be welded to the steel beams to provide a mounting surface. This same issue was proposed and resolved at the Ramsey Station in the same manner.

The Contractor shall furnish and install flat angle steel plates to the HSS beams in the pedestrian overpass to provide a flush mounting surface for the light fixtures. Payment for this work will be made at the negotiated unit price as shown in the Estimate of Cost to include all equipment, labor, and materials.

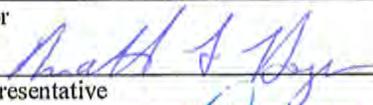
This work is not expected to become, or affect the Controlling operation. Contract time will not be altered as a result of this work except as provided in Mn/DOT Specification 1806.

ESTIMATE OF COST

ITEM	UNIT	UNIT PRICE	QUANTITY	AMOUNT	GROUP
Light Fixture Mounting Modifications	LUMP SUM	\$2,590.00	1	\$2,590.00	1

Contract Amount is increased by: \$ 2,590.00

Contract time is: Increased by Working Days Calendar Days Not changed

Signature	Date
Project Engineer/Supervisor 	11/29/15
Contractor Authorized Representative 	1-28-15
City of Anoka (Lead Agency)	
*Anoka County Regional Railroad Authority (Funding Partner)	
**Metropolitan Council (Tennant)	
*** Assistant District Engineer	

*Required for Work Orders that exceed \$5,000

**Required for Work Orders that exceed \$5,000 and related to the Pedestrian Overpass

***Required for Work Orders that exceed \$25,000.00

Original to Project File

Copy to Contractor, Construction and Innovative Contracting (submit with Final);

Copy to Local Agency and MN/DOT Municipal Agreement Unit if funded wholly or in part by Local Agency Funds

January 21, 2013

Dan Coyle
Kimley Horn Associates
2550 University Ave. Suite 345N
St. Paul, MN 55114

RE: CRTV Parking Facility

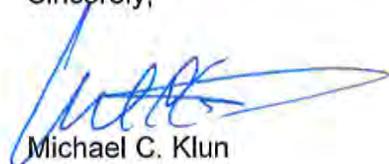
Dear Sir,

The following is a cost breakdown to RFI 107 adding steel for mounting lights.

Sheehy (per attachment)	\$482.00	
15% Margin	<u>72.00</u>	
Subtotal		\$554.00
High Performance (per attached)	\$610.00	
Danny's (per attached)	<u>1,115.00</u>	
Subtotal	\$1,725.00	
5% Margin	<u>86.00</u>	
Subtotal		<u>\$1,811.00</u>
Subtotal		\$2,465.00
Bond		<u>25.00</u>
Total Cost		\$2,590.00

Contact the undersigned with questions or comments.

Sincerely,



Michael C. Klun
Sent via e-mail

Sheehy Construction Company
P. O. Box 64570
St. Paul, MN 55164
Phone: 651-488-6691
Fax: 651-488-4992

SHEEHY

REQUEST FOR INFORMATION

RFI No. 107

Date: 12/03/13

To: Kimley-Horn and Associates

Project: CRTV Ramp

Attn: Dan Coyle

Subject: electrical

Fax: 651-645-5116

We are requesting that you promptly review the following matter and advise us how we are to proceed:

See Premier Electric RFI E-25

Please advise

Sheehy Construction Company

Michael C. Klun

Chuck Ellison

Reply:

The proposed solution utilized at Ramsey Station seems to be the best option for the Anoka Station as the welded angle or flat iron could be painted to match the rest of the structure. We are not aware of a better solution at this time. We recommend welding in-place additional steel, however we will defer to the architect for final determination of an acceptable solution.

Brad McGhee
Cain Thomas Associates
December 04, 2013

Miller Dunwiddie has determined that this is an acceptable solution.
Jason Hansen, MDA, 12/12/13

Signed By: _____

Date: _____

Copy: _____

RFI #E- 25



4401 - 85TH Avenue North, Brooklyn Park, MN 55443-1937
Phone (763) 424-6551 Fax (763) 424-5225

Premier Electrical Corporation

TO: Sheehy Construction	DATE: December 3, 2013
360 West Larpenteur Avenue	ATTN: Mike Klun
St. Paul, MN 55113	JOB #: 113033
	PROJECT: Anoka CRTV Ramp
	CC: Adam Klukken

REQUEST FOR INFORMATION

ITEM Light Fixtures Type "H" and "EM" Mounting

REF. DWG. OR SPEC. E104

DESCRIPTION OF REQUEST The "H" and "EM" fixtures on the bridge level indicate mounting on the beam. The fixture will not fit there. The ceiling height is the same height as the beam. Please advise as to how to install (5) locations on bridge level.

Sheehy thought, at the Ramsey Station, the ironworkers may have welded a piece of angle or flat steel to the beam to allow the fixture to be mounted. (See attached picture) Another solution would be a unistrut type support bracket, but it will not look like a finished installation with fixture so much larger than beam.

Reply Requested By: 12-09-2013 Fred Jahnke DATE: 12/03/2013

OWNER/ENGINEER

RESPONSE _____

REVIEWED BY: _____ APPROVED BY: _____ DATE: _____

PROJECT MANAGER-Fred Jahnke



SHEEHY CONSTRUCTION COMPANY

JOB RECAP

PROJECT : CRTV
 CHANGE DESCRIPTION: RFI 107
 ESTIMATOR: Mike Klun

DATE
 CHANGE REQUEST #

SECT	DESCRIPTION	QTY	U	LABOR	MATRL	SUB	TOT LAB	TOT MAT	TOT SUB
***** DO NOT USE OR DELETE THIS LINE *****									
	steel material						0	450	0
							0	0	0
							0	0	0
							0	0	0
							0	0	0
							0	0	0

***** DO NOT USE OR DELETE THIS LINE *****

	0	450	0
	450		
tax	32		
	482		

Mike Klun

From: High Performance Coatings Inc [highperformancecoatingsmn@hotmail.com]
Sent: Monday, January 20, 2014 6:06 PM
To: Mike Klun
Cc: highperformancecoatingsmn@hotmail.com
Subject: Estimate from High Performance Coatings Inc
Attachments: Estimate_2078_from_High_Performance_Coatings_Inc.pdf

Dear Anoka CRTV Parking Facility,

----- Estimate -----

High Performance Coatings Inc

568 50th Street NE
Buffalo, MN 55313
(320)815-2141
highperformancecoatingsmn@hotmail.com
<http://highperformancecoatingsinc.com>

Estimate No.: 2078
Date: 01/20/2014
Exp. Date: \$610.00

Address:

Anoka CRTV Parking Facility
Attn: Mike Klun
Re: RFI 107

Activity	Quantity	Rate	Amount
Additional painting of 3 angles and 2 mounting plates per tower total in 6 angles and 4 mounting plates			
Materials		190.00	190.00
Labor		420.00	420.00

Total:			\$610.00

Fax 763-682-2353

Delivered by QuickBooks Online



Change Order Request

Job No.: 1213.01

Proposal No.: 901-6-128

Field Order No.: 52267

RFI No.: 107

1066 W. Third Avenue, P.O. Box 11
 Shakopee, Minnesota 55379
 Phone: 952-445-4143 • Telefax: 952-445-4337

Date: 1/8/14

Proposal Submitted To:		Work To Be Performed At:	
Name:	Sheehy Construction	Job Name:	CRTV Ramp
Street:		Street:	
City/State:	St. Paul, MN	City/State:	Anoka, MN
Fax Number:	Telephone: 651-328-8345	Date of Plans:	RFI #107
Attention:	Mike Klun	Architect:	Kimley-Horn

We hereby propose to provide all labor, insurance and equipment necessary for the completion of the following:

Scope:

Costs and time for extra work to field install 3 angles and 2 plates in the inbound and outbound stair towers for mounting lights per RFI #107.

Conditions:

- Proposal based on working 8 hours days, 5 days a week Monday thru Friday
- All terms and conditions of the base contract apply.

Exclusions:

- Any and all demolition
- As Built Drawings, Touch up Paint, Permanent material, Quality Control Testing, Engineering
- Same exclusions at bid date proposal

The above work will be performed in accordance with the drawings and specifications listed above and completed in a substantial workmanlike manner for the sum of: **\$ See Attached Spreadsheet**

Any alteration or deviation from the above specifications will be executed only upon written orders, and will become an extra charge over and above the estimate. This agreement is contingent upon strikes, accidents or delays beyond our control. Owner shall carry fire and all peril builder's risk insurance upon above work. Quoted price does not include costs for adding additional insured or other special insurance.

Respectfully submitted by: Danny's Construction Co., Inc.

Per Kyle Drake



Project: CRTV Parking Ramp
 901-6-128 Field Order 52267

1/8/2014

Item	Labor / Equip / Other	Description	Quantity	Unit	Hrs/Unit	Hrs	Rate	Subtotal
1	Labor	RFI #107	1	LS	10.00	10.00	\$93.00	\$930.00
					Total Mnhrs	10.00		
	Equipment	Small tools	1	Units	1.00	10.00	\$3.50	\$35.00
	Equipment	Welder	1	Units	1.00	10.00	\$15.00	\$150.00
	Equipment	Boom Lift		Units	1.00		\$35.00	\$0.00
							Total	\$1,115.00

3000 Woodfield Ave. (1000) Lowell, MA 01850
Phone: 978-452-1333 Fax: 978-452-1337

NO 52267

Date 12-19-13

FIELD ORDER

Job CRU Parking Ramp

Job No. 1213 01

Customer Sheehy

Order No. 6-5-99

Address:

DESCRIPTION OF SERVICES PERFORMED

1. Labor only
2. Material only
3. Labor & Material

Rate

Hours

Amount

Extra time welding 3 angles and 2 plates in
the stair towers of the inbound and outbound
towers for provision to mount lights to

1 SAW @ 2 hrs

2

2 SAW @ 4 hrs each = 8 hrs

8

RFI #107

State of Minnesota - Department of Transportation
WORK ORDER - MINOR EXTRA WORK # 36

Contractor: Sheehy Construction Company
 Address: 360 West Larpenteur Avenue St. Paul, MN 55113
 Job Location: Anoka, MN

State Project No. 103-080-002
 Federal Project No. CMAQ 0213 (108)
 Contract No.

In accordance with Standard Specifications 1103 and 1403, you are hereby authorized and instructed to do the work described herein.

During construction, it was determined that the fluorescent ballasts in the elevator rooms would turn off whenever the oil heater and pumps would begin for the sump room. LED lamps are proposed to replace the fluorescent lamps since the LED lamps would not be connected to the same circuit.

The Contractor shall replace the fluorescent lamps in the elevator room with LED lamps. The Contractor shall remove the fluorescent lamps and furnish and install the LED lamps. Payment for this work will be made at the negotiated unit price as shown in the Estimate of Cost to include all equipment, labor, and materials.

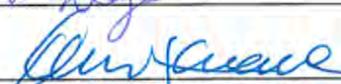
This work is not expected to become, or affect the Controlling operation. Contract time will not be altered as a result of this work except as provided in Mn/DOT Specification 1806.

ESTIMATE OF COST

ITEM	UNIT	UNIT PRICE	QUANTITY	AMOUNT	GROUP
Elevator Room Electronic Ballast Modifications	LUMP SUM	\$796.00	1	\$796.00	1

Contract Amount is increased by: \$ 796.00

Contract time is: Increased by Working Days Calendar Days Not changed

Signature	Date
Project Engineer/Supervisor 	1/29/15
Contractor Authorized Representative 	1-28-15
City of Anoka (Lead Agency)	
*Anoka County Regional Railroad Authority (Funding Partner)	
**Metropolitan Council (Tennant)	
*** Assistant District Engineer	

*Required for Work Orders that exceed \$5,000
 **Required for Work Orders that exceed \$5,000 and related to the Pedestrian Overpass
 ***Required for Work Orders that exceed \$25,000.00

Original to Project File
 Copy to Contractor, Construction and Innovative Contracting (submit with Final);
 Copy to Local Agency and MN/DOT Municipal Agreement Unit if funded wholly or in part by Local Agency Funds

May 8, 2013

Dan Coyle
Kimley Horn Associates
2550 University Ave. Suite 345N
St. Paul, MN 55114

RE: CRTV Parking Facility

Dear Sir,

The following is a cost breakdown for removing and replacing 4 electronic ballast with magnetic ballast.

Premier Electric (per attached)	\$750.00
5% Margin	<u>38.00</u>
Subtotal	788.00
Bond	<u>8.00</u>
Total Cost	\$796.00

The work has been completed. Please issue a change order.

Contact the undersigned with questions or comments.

Sincerely,



Michael C. Klun
Sent via e-mail

Premier ELECTRICAL CORPORATION

May 7, 2014

Mike Klun
Sheehy Construction
360 Larpenteur Avenue West
St. Paul, MN 55113

**RE: ANOKA CRTV RAMP ELECTRONIC BALLAST
SENSITIVITY IN ELEVATOR ROOM**

Dear Mike:

This letter represents Premier Electrical's request for a Change Order to replace the fluorescent ballasts in the elevator rooms. The electronic ballast sensitivity has caused a condition where the lights would go out when the oil heater and pump would start. Our solution was to remove the electronic ballasts from the circuit and replace with magnetic ballasts. Instead, we removed the electronic ballasts from the circuit and replaced with LED lamps with drivers. This corrected the problem. We could not use the solution of replacing electronic ballasts with magnetic ballasts, since magnetic ballasts were not available from manufacturers any more.

This cost was **\$750.00** and we were told to proceed with the solution by Brian Mitchell of Kimley-Horn. The approval was received on Tuesday, April 15, 2014, in which we have an email from Brian Mitchell, which states, "Please proceed." I have included a copy of that email as our backup.

If you require any more information, please do not hesitate to contact me.

Very truly yours,

PREMIER ELECTRICAL CORPORATION



Fred Jahnke
C.E.O.

FJ:sm
Attachment



Fred Jahnke

From: Brian.Mitchell@kimley-horn.com
Sent: Tuesday, April 15, 2014 1:30 PM
To: fjahnke@premiercorp.net
Cc: mike.klun@sheehyconstruction.com
Subject: Re: flourescent lights in elevator room

Flag Status: Flagged

Please proceed

Sent from my Verizon Wireless 4G LTE DROID

Fred Jahnke <fjahnke@premiercorp.net> wrote:

As you are aware, at the Elevator inspection today, the lights would go out when the oil heater and pump would start. Bradley , from Cain Thomas ,and Adam talked and felt the electronic ballast sensitivity caused the condition. The solution to try was to remove the 4 electronic ballasts and replace with magnetic ballasts. This would cost \$ 750.00. Please let me know if you want to proceed with this item. Fred

State of Minnesota - Department of Transportation
WORK ORDER - MINOR EXTRA WORK # 37

Contractor: Sheehy Construction Company
 Address: 360 West Larpentour Avenue St. Paul, MN 55113
 Job Location: Anoka, MN

State Project No. 103-080-002
 Federal Project No. CMAQ 0213 (108)
 Contract No.

In accordance with Standard Specifications 1103 and 1403, you are hereby authorized and instructed to do the work described herein.

During construction, it was determined that cabling feeding cameras 1N and 1S were not passing testing and industry standards. The cabling, per direction from Metro Transit, was originally fed from the platform communication cabinets. It was determined that the cabling was exceeding maximum length standards. In order to address the issue, the cabling will need to be fed from the main communication cabinet in the electrical room in the northwest corner of the ramp.

The Contractor shall pull previously installed cabling from the platform communication cabinets to cameras 1N and 1S. The Contractor shall install the salvaged cabling from each camera to the main communication cabinet in the electrical room in the parking ramp. Payment for this work will be made at the negotiated unit price as shown in the Estimate of Cost to include all equipment, labor, and materials.

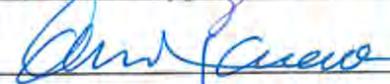
This work is not expected to become, or affect the Controlling operation. Contract time will not be altered as a result of this work except as provided in Mn/DOT Specification 1806.

ESTIMATE OF COST

ITEM	UNIT	UNIT PRICE	QUANTITY	AMOUNT	GROUP
Camera Wiring Modifications	LUMP SUM	\$2,344.00	1	\$2,344.00	1

Contract Amount is increased by: \$ 2,344.00

Contract time is: Increased by Working Days Calendar Days Not changed

Signature	Date
Project Engineer/Supervisor 	11/29/15
Contractor Authorized Representative 	1-28-15
City of Anoka (Lead Agency)	
*Anoka County Regional Railroad Authority (Funding Partner)	
**Metropolitan Council (Tennant)	
***Assistant District Engineer	

*Required for Work Orders that exceed \$5,000

**Required for Work Orders that exceed \$5,000 and related to the Pedestrian Overpass

***Required for Work Orders that exceed \$25,000.00

Original to Project File

Copy to Contractor, Construction and Innovative Contracting (submit with Final);

Copy to Local Agency and MN/DOT Municipal Agreement Unit if funded wholly or in part by Local Agency Funds

June 2, 201~~3~~ 14

Dan Coyle
Kimley Horn Associates
2550 University Ave. Suite 345N
St. Paul, MN 55114

RE: CRTV Parking Facility

Dear Sir,

The following is a cost breakdown reinstalling cabling for cameras 1N and 1S.

Premier (per attached)	\$2,210.00
5% Margin	<u>111.00</u>
Subtotal	\$2,321.00
Bond	<u>23.00</u>
Total Cost	\$2,344.00

The work has been completed. Please issue a change order at your convenience.

Contact the undersigned with questions or comments.

Sincerely,



Michael C. Klun
Sent via e-mail

Premier ELECTRICAL CORPORATION

TO: Sheehy Construction
360 Larpenteur Avenue West, St. Paul, MN 55113
 ATTN: Mike Klun Dated: 5-30-14
 RE: ANOKA CRTV PARKING FACILITY Job No: 113033

The following are costs for Reinstall Cabling for Cameras 1N & 1S

1.	Material Cost (Include Tax of 7.275%)	_____
2.	Labor _____ Hrs @ \$77.50/Hr	_____
3.	Foreman _____ Hrs @ \$79.75/Hr.	_____
4.	General Foreman 1 Hrs @ \$82.00/Hr.	82.00
5.	3 rd Shift: _____ Hrs @ \$ _____/Hr.	_____
6.	Double Time: _____ Hr's @ \$ _____/Hr.	_____
7.	Project Coordination 1 Hrs @ \$82.00/Hr	82.00
8.	Labor Inefficiency _____ % of labor (Line #2).	_____
9.	Lost Time _____ Hrs @ \$82.00 /Hr	_____
10.	Field Design/Drafting _____ Hrs @ \$75.00 /Hr	_____
11.	As Built Drawings _____ Hrs @ \$82.00/Hr	_____
12.	Delivery Charges.	_____
13.	Clean Up _____ Hrs @ \$ 77.00/Hr (5% of Line Item #2).	_____
14.	Testing _____ Hrs @ \$ 77.00/Hr (3% of Line Item #2).	_____
15.	Parking _____ Days @ \$15.00/Day	_____
16.	Special Requirement	_____
17.	Large Tool & Equipment Rental - Lifts.	_____
18.	Small Tools & Consumables (3% of labor line #2)	_____
19.	Dumpsters	_____
20.	Safety 4% of Labor (Line #2 thru #4).	_____
21.	Permit and Inspection.	_____
22.	Subtotal.	164.00
23.	Mark-up _____ % of Subtotal (Line #1).	_____
24.	Margin 15 % of (Line #22).	25.00
25.	Subcontractors (Includes Margin of 5%).	2,021.00
26.	Subtotal (Total of Lines #22,23,24,25).	2,210.00
27.	Bond _____ %	_____
28.	Total this change (Total of Lines 26 & 27).	<u>2,210.00</u>
29.	A time extension -0- will be required.	

The above quotation covers the presently ascertainable direct costs of Camera Cabling. It excludes costs associated with the impact of this proposed change request upon the project schedule. We therefore, reserve the right to amend this quotation when such impact costs become reasonably determinable. This quotation is valid until 6/06/2014.

By 
 Fred Jahnke, Project Manager



TRiCOM COMMUNICATIONS
1301 Corporate Center Drive Suite 160 Eagan, MN 55121 (651) 686-9000

CHANGE ORDER #6

TR6958

PRESENTED TO

CRTV Parking Ramp
 Premier Electric

Attn : Fred Jahnke
 Telephone:
 e-mail
 Fax:

Job Name: CRTV
 REF: CO #6
 Date: 5/20/2014

SCOPE OF WORK

TRiCOM Communications has identified work requests which were not part of the original request for installation of materials and labor during the CRTV project:

Description:

Re-install Cabling For Cam 1N and 1S

Original drawings provided by Metro Transit required cabling for cameras 1N and 1S to be run to the PCC on either side. This resulted in an overall cable length that exceeds maximum length allowable by industry standards and resulted in cable test failure. New cable to be installed from camera locations will terminate in new MCC in Electrical Room.

New cable pathway will require manhole entry for cable pathway under train tracks. A conduit with adequate space to accommodate new cabling was discovered to be existing and previously installed by others.

350 LF

Comments

If there are any questions concerning this **Change Order** please feel free to contact me. Please reference any correspondence with the above Quotation Number.
Ryan Nelson (651)-686-9000
ryan.nelson@tricom1.com

Materials---->	\$ 565.00
Labor----->	\$ 1,360.00
Tax----->	Included
Total ----->	\$ 1,925.00

COUNCIL MEMO FORM

7.1.A

Meeting Date	February 17, 2015
Agenda Section	Planning Commission
Item Description	ORD/Zoning Text Amendment, Chpt 74, Article V, Division 4, Section 74-258, M-3 District. (1 st reading)
Submitted By	Crystal Paumen, AICP City Planner

BACKGROUND INFORMATION:

The City received an application from Dennis Sharp, owner of the property at 500 Bunker Lake Boulevard, for a zoning text amendment to allow exposed metal fasteners on an exterior wall of a building that is not visible from the public. He submitted a site plan for a mini-storage facility in October 2014 and received approval. Most of the storage facilities have garage doors located on the exterior wall. The trim around the garage doors as seen in the photos do not have exposed fasteners. The only walls that will have exposed fasteners are those walls that won't have garage doors, highlighted in **RED** on the attached plans. The walls are adjacent to a six foot high berm and six foot fence, landscaping, or a wall facing the interior of the site.

The text amendment would apply to properties zoned M-3 Light Industrial/Commercial Overlay District, but not properties part of the Anoka Enterprise Park. The Anoka Enterprise Park has special covenants that do not allow factory fabricated or pre-engineered steel and finished metal framed panel construction.

Included is a map that shows that four properties in the M-3 district can use factory fabricated or pre-engineered steel and finished metal framed panel construction.

The Planning Commission held a public hearing on February 3rd at their regular meeting and recommended approval. There was one letter submitted to the City from the public regarding this application.

FINANCIAL IMPACT:

COUNCIL REQUESTED ACTION:

Approve the Ordinance.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
ORDINANCE**

ORD-2015-XXXX

THE COUNCIL OF THE CITY OF ANOKA ORDAINS:

Section 1. Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, and upon a review of a study conducted by City staff and the Planning Commission, amendments of Chapter 74, Article V, Division 4, Section 74-258 is hereby adopted, by an affirmative vote of a majority of the Anoka City Council members present, to read as Exhibit A, hereto attached, with underlined text inserted into existing code:

Section 2: This Ordinance shall be in full force and effective upon passage and seven days after publication.

ATTEST:

Phil Rice, Mayor

Introduced: _____
Adopted: _____
Published: _____
Effective: _____

	Aye	Nay	Abstain	Absent
Rice	_____	_____	_____	_____
Anderson	_____	_____	_____	_____
Freeburg	_____	_____	_____	_____
Schmidt	_____	_____	_____	_____
Weaver	_____	_____	_____	_____

Amy T. Oehlers, City Clerk

EXHIBIT A

ARTICLE V. District Regulations.

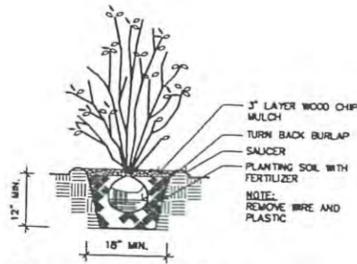
DIVISION 4. Industrial Districts.

Section 74-258. M-3 Light Industrial/Commercial Overlay District.

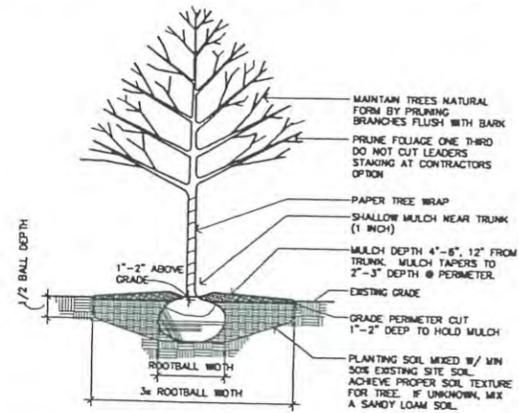
- (h) *Architectural control and appearance.* The architectural control and appearance standards in the M-1 district shall apply to non-residential buildings and structures in the M-3 Light Industrial/Commercial Overlay District with the exception as stated in this subsection.

- (5) A building that has an exterior wall finish of factory fabricated or pre-engineered steel and finished metal framed panel construction may have exposed metal fasteners on walls that are adjacent to a minimum six foot berm and six foot fence, on a wall facing the interior of the site, or adjacent to a tree line or landscaping with evergreen trees ten feet on center, limiting the visibility of the public. All other exterior walls must not have exposed fasteners.

PLANTING SCHEDULE						
QTY.	KEY	COMMON NAME	BOTANICAL NAME	SIZE	MTHD	REMARKS
6	EM	EMERALD MAPLE	ACER PLANTINODES 'POND'	2.5"	BB	
2	MM	MAJESTY MAPLE	ACER 'FLAX MILL'	2.5"	BB	
5	HL	HONEY LOCUST, THORNLESS	TRICANTHOS INERMIS	2.5"	BB	
4	RS	RED SPLENDOR CRAB	MALUS 'RED SPLENDOR'	1.5"	BB	
5	WP	WHITE PINE	PINUS STROBUS	6'	BB	
2	BHS	BLACK HILLS SPRUCE	PICEA GLAUCA DENSATA	6'	BB	
21	PA	PYRAMIDAL ARBORVITAE	THUJA OCCIDENTALIS	J5	CONT.	
18	IVY	VIRGINIA CREEPER	PARTHENOISSUS ENGLEMANNI	1 GAL	CONT.	PLANT 20' O.C. ON FENCE
18	HJ	HUGHES JUMPER	JUMPERUS HORIZONTALIS	J5	CONT.	



3 SHRUB PLANTING DETAIL
L1 NOT TO SCALE



2 TREE PLANTING DETAIL
L1 NOT TO SCALE



1 LANDSCAPE PLAN
SCALE: 1" = 30'-0"

**PRELIMINARY
NOT FOR
CONSTRUCTION**

Sharp & Associates, LLC



10807 83rd Ave. S.
Maple Grove, MN 55368
Ph (763) 425-2002
Fax (763) 425-6428

**Proposed Buildings for
Anoka Mini Storage**
500 Bunker Lake Blvd NW, Anoka, MN

Drawn By: DCK
Checked By: LL
Revisions
08/14/14 CITY SUBMITTAL
08/18/14 CLIENT REV
1/13/15 CLIENT REV

LANDSCAPE PLAN

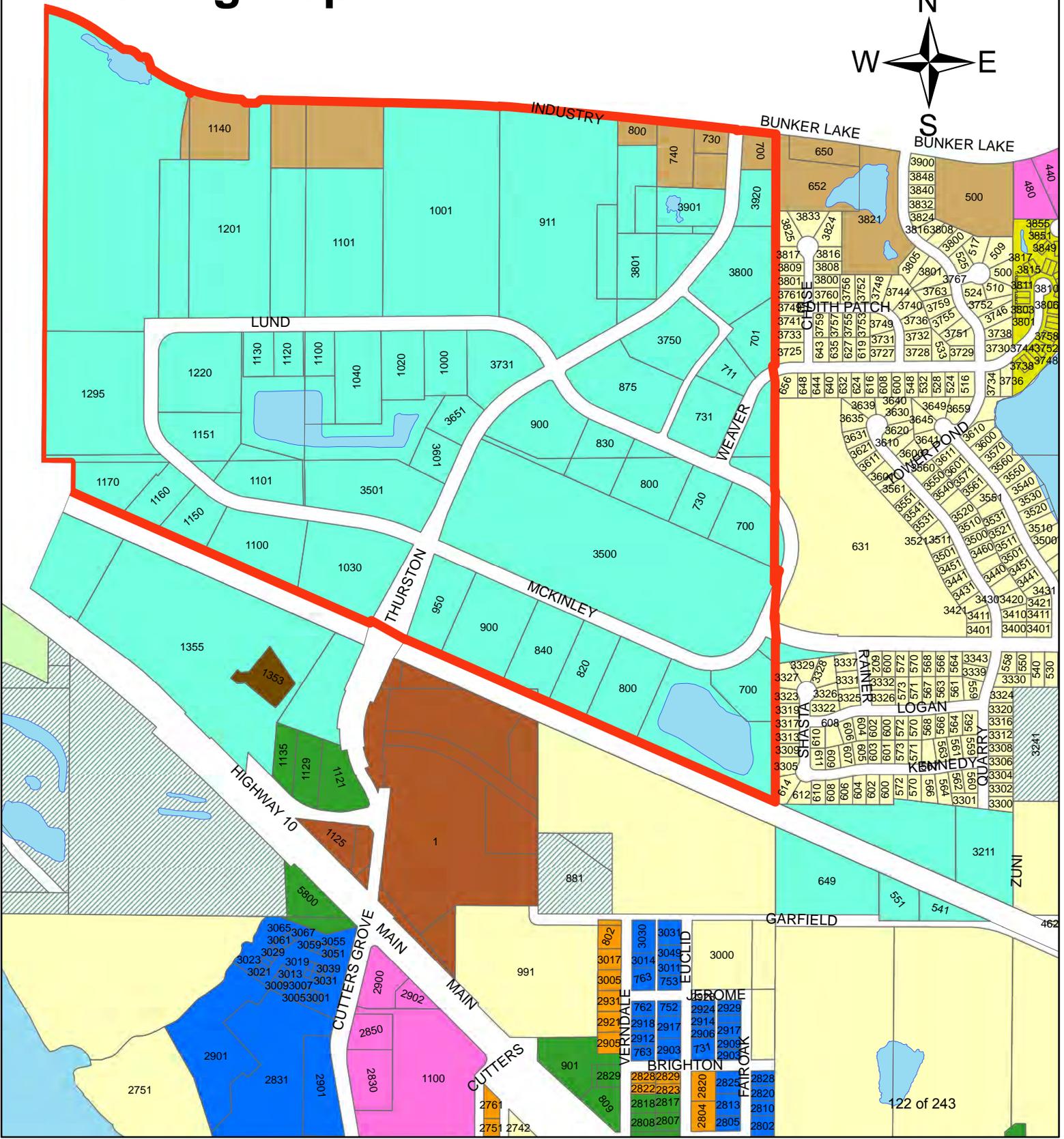
Sheet Number

L1

Project No. 140722-1

City of Anoka Zoning Map

	M-1 Light Industrial
	M-2 General Industrial
	M-3 Light Industrial/Commercial Overlay District
	PID-1 Planned Industrial Development- 1
	Anoka Enterprise Park boundary



STAFF REPORT



A-2014-28
Zoning Ordinance Text Amendment
Chapter 74, Section 74-258
Dennis Sharp
February 3, 2015

BACKGROUND INFORMATION

The City received an application from Dennis Sharp, owner of the property at 500 Bunker Lake Boulevard for a zoning text amendment to allow exposed metal fasteners on an exterior wall of a building that is not visible from the public. He submitted a site plan for a mini-storage facility in October 2014 and received approval. Most of the storage facilities have garage doors located on the exterior wall. The trim around the garage doors as see in the photos does not have exposed fasteners. The only walls that will have exposed fasteners are those walls that won't have garage doors. Those walls are highlighted in pink on the attached plans. The walls are adjacent to a six foot high berm and six foot fence, a tree line, or a wall facing the interior of the site.

The text amendment would apply to properties zoned M-3 Light Industrial/Commercial Overlay Distinct, but not properties part of the Anoka Enterprise Park. The Anoka Enterprise Park has special covenants that do not allow factory fabricated or pre-engineered steel and finished metal framed panel construction.

Included is a map that shows that four properties in the M-3 district can use factory fabricated or pre-engineered steel and finished metal framed panel construction.

Below is the text of the existing ordinance. The language applicable to this application is **bolded**.

(h) *Architectural control and appearance.*

(4) *All exterior wall finishes on any building shall be one or a combination of the following:*

e. *Factory fabricated or pre-engineered steel and finished metal framed panel construction, if the panel materials are any of those named above, glass, prefinished (other than galvanized iron), or a plastic, and if there is a color retention guarantee of a minimum of 20 years, and if 42-inch full perimeter frost footings are included. **If any metal materials are utilized, there must not be any exposed fasteners used and guardrails or posts, curbs, or buffer strips must be installed to prevent impact to the building.***

PROPOSED AMENDMENT

ARTICLE V. District Regulations.

DIVISION 4. Industrial Districts.

Section 74-258. M-3 Light Industrial/Commercial Overlay District.

- (h) *Architectural control and appearance.* The architectural control and appearance standards in the M-1 district shall apply to non-residential buildings and structures in the M-3 Light Industrial/Commercial Overlay District with the exception as stated in this subsection.
- (5) A building that has an exterior wall finish of factory fabricated or pre-engineered steel and finished metal framed panel construction may have exposed metal fasteners on walls that are adjacent to a minimum six foot berm and six foot fence, on a wall facing the interior of the site, or adjacent to a tree line and landscaping limiting the visibility of the public. All other exterior walls must not have exposed fasteners.

DISCUSSION

The building facing Bunker Lake Boulevard are all decorative masonry. This wall would be constructed separately from the mini-storage buildings supplied by Trachte Buildings Systems. The mini-storage buildings are pre-engineered buildings, all of the components contribute to satisfy the requirements for implied loads. The applicant has discussed the issue of exposed metal fasteners with Trachte and any changes in the building materials will affect the warranties on the building provided by Trachte. There are no exposed fasteners where there are overhead doors which is 90% of the exposed walls. The south wall would be located 34 feet from the south property line at the closest point and 50 feet at the farthest point. The east walls of two buildings that would have exposed fasteners face east towards the commercial and would be located 20 feet from the property line. Any exposed fasteners are colored to match the wall color.

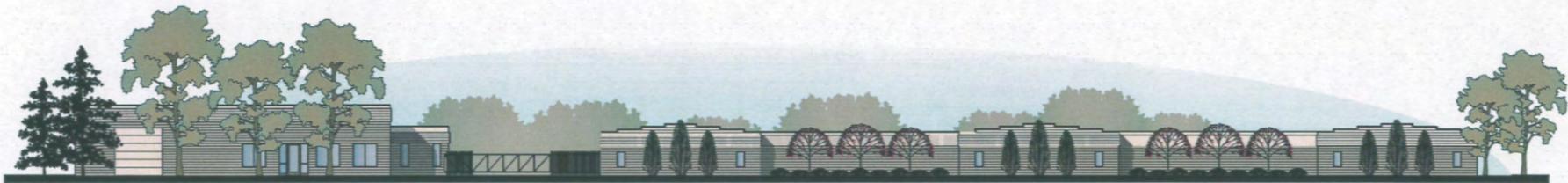
The mini-storage facility will be entirely enclosed, gated and secure. The only people allowed inside the site are those renting a storage space with a code for the gate.

RECOMMENDATION

Staff recommends that, following discussion of the ordinance amendments, the Planning Commission either:

- Recommend approval of the proposed amendment including any revisions; or
- Table action pending additional information or revisions.

Crystal Paumen
City Planner



A R L C A N M I P T E R C T S

ANOKA MINI STORAGE

500 Bunker Lake Blvd NW, Anoka, Minnesota

NOT TO SCALE
 ALL DIMENSIONS ARE APPROXIMATE
 ALL MATERIALS AND FINISHES ARE TO BE DETERMINED BY THE ARCHITECT







Exposed Fasteners

JAN 29-2015

TO MEMBERS FO THE PLANNING COMMISION, CITY OF ANOKA.

I TALKED TO CRYSTAL PAUMEN REGARDING THE LETTER I RECEIVED ON THE CHANGES TO THE ZONING OF M-3 PROPERTY ON HWY 116.

IN SO FAR AS I CAN DETERMINE, ITS ALL ABOUT "FASTNERS" AND THE WARRANTIES ASSOCIATED WITH THE CHANGES TO THE BUILDINGS DESIGN OR CONSTRUCTION. AFTER ATTENDING THE MEETING WITH REGARD TO ASPHALT TRUCKS MOVING INTO SAID PROPERTY, I SAID AT THE TIME THAT THIS IS THE BEST FIT POSSIBLE FOR THE PROPERTY.

PLEASE KNOW THAT IM ALL IN FAVOR OF AN AMENDMENT TO ANY CODE'S THAT MIGHT HINDER THE DEVELOPMENT OF THE STORAGE UNITS AND TO MAKE SURE THAT WE CAN GET THIS DONE AND ON THE TAX ROLLS..

I WAS GOING TO GET MERRYWAYNE ELVIG AFTER YOU FOLKS, BUT SHE, UNFORTUNATELY, LEFT IT TO ME TO LOOK AFTER THE NEIGHBORHOOD AND SO IN HER NAME I SEND THIS LETTER.

I TOLD CRYSTAL THAT I WOULD'NT BE ABLE TO ATTEND THE MEETING ON FEB 3RD AND SO IM SENDING THIS ALONG IN MY PLACE.

THANKS VERY MUCH FOR LOOKING AFTER OUR WONDERFUL CITY.



SINCERELY: RAYMOND T. CARLSON

3811 WEAVER COURT. ANOKA, MN. 55303

(STONEHAVEN TOWNHOME BOARD OF DIRECTORS)

COUNCIL MEMO FORM

7.1.B

Meeting Date	February 17, 2015
Agenda Section	Planning Commission
Item Description	ORD/Zoning Text Amendment; Chpt 74, Article I, Section 74-2, Article V, Division 3, Section 74-236 and 74-238, Microbreweries and Microdistilleries (1 st reading)
Submitted By	Crystal Paumen, City Planner

BACKGROUND INFORMATION:

The City has received inquiries about locating microbreweries and microdistilleries in downtown. There is a local microbrewery that has selected a location in downtown and would like to open in July. Therefore, staff is working on a zoning text amendment to allow this type of use. A microbrewery is a facility that manufactures less than 15,000 barrels of alcoholic or nonalcoholic malt liquor a year. A microdistillery is a distillery producing distilled spirits (gin, whiskey, etc.) of not more than 40,000 proof gallons per year (State definition).

Article I, Section 74-2 Definitions

Amendments to the article create definitions for distilled spirits and microdistillery (consistent with State law).

Article V, Division 5, Section 74-236 Main Street Mixed Use District & Article V, Division 3, Section 74-238 B-3 General Business District

Amendments to these articles would permit microbreweries and microdistilleries with taproom/tasting room in the West Main (WM), East Main 1 (EM-1) and East Main 2 (EM-2) sub-districts and B-3 district. Microbreweries and microdistilleries without a taproom/tasting would not be allowed. The intent is to provide uses that have a social engagement/entertainment aspect in downtown associated with the brewing.

Amendments will also be required in Chapter 6: Alcoholic Beverages of the City Code. Though similar in topic, the zoning changes and liquor licenses changes will take place separately.

The Planning Commission held a public hearing on February 3rd and recommended approval. They reviewed four main items to consider when adding a new use: traffic, parking, noise, and smell and found that the proposed amendment is consistent with the other permitted uses in the zoning district. Further analysis can be found in the Planning Commission staff report under the *Discussion* section.

FINANCIAL IMPACT:

Publication costs

COUNCIL REQUESTED ACTION:

Approve the 1st Reading of the Ordinance.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
ORDINANCE**

ORD-2015-XXXX

THE COUNCIL OF THE CITY OF ANOKA ORDAINS:

Section 1. Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, and upon a review of a study conducted by City staff and the Planning Commission, amendments of Chapter 74, Article I, Section 74-2, Article V, Division 5, Section 74-236 and Section 74-238 are hereby adopted, by an affirmative vote of a majority of the Anoka City Council members present, to read as Exhibit A, hereto attached, with underlined text inserted into existing code:

Section 2: This Ordinance shall be in full force and effective upon passage and seven (7) days after publication.

ATTEST:

	Introduced:	_____
	Adopted:	_____
	Published:	_____
	Effective:	_____

Phil Rice, Mayor

	Aye	Nay	Abstain	Absent
Rice	_____	_____	_____	_____
Anderson	_____	_____	_____	_____
Freeburg	_____	_____	_____	_____
Schmidt	_____	_____	_____	_____
Weaver	_____	_____	_____	_____

Amy T. Oehlers, City Clerk

EXHIBIT A

CHAPTER 74. ZONING

ARTICLE I. In General.

Section 74-2 Definitions.

Distilled spirits means ethyl alcohol, hydrated oxide of ethyl, spirits of wine, whiskey, rum, brandy, gin, and other distilled spirits, including all dilutions and mixtures thereof, for nonindustrial use.

Microdistillery means a distillery operated within the state producing premium, distilled spirits in total quantity not to exceed 40,000 proof gallons in a calendar year.

ARTICLE V. District Regulations.

DIVISION 5. Mixed Use Districts.

Section 74-236. Main Street Mixed Use District.

(2) East Main Street Sub-District 1 (EM-1) – Historic Downtown Core

a. Permitted Uses.

9. Microbrewery with taproom, subject to the following standards:

aa. The establishment must include a taproom that is open a minimum of 2 days or 8 hours per week.

bb. The malt liquor sold for consumption at the business must be produced by the brewer on the licensed premises.

cc. The malt liquor may be sold to other bars, restaurants or wholesalers for distribution on a limited scale.

dd. The bottling process shall be manual or semi-automated, not fully automated.

ee. The establishment shall obtain all applicable Federal, State, and City liquor licenses.

ff. A microbrewery located at street level shall provide at least 50% of the total floor space at the front one-half of the building to be used for sales, tasting, or restaurant purposes.

10. Microdistillery with tasting room, subject to the following standards:

aa. The establishment must include a tasting room that is open a minimum of 2 days or 8 hours per week.

- bb. The distilled spirits sold for consumption at the business must be produced by the brewer on the licensed premises.
- cc. The distilled spirits may be sold to other bars, restaurants or wholesalers for distribution on a limited scale.
- dd. The bottling process shall be manual or semi-automated, not fully automated.
- ee. The establishment shall obtain all applicable Federal, State, and City liquor licenses.
- ff. A microdistillery located at street level shall provide at least 50% of the total floor space at the front one-half of the building to be used for sales, tasting, or restaurant purposes.

ARTICLE V. District Regulations.

DIVISION 3. Business Districts.

Section 74-238. B-3 General Business District.

(1) *Permitted Uses.*

- u. Microbrewery with taproom, subject to the following standards:
 - aa. The establishment must include a taproom that is open a minimum of 2 days or 8 hours per week.
 - bb. The malt liquor sold for consumption at the business must be produced by the brewer on the licensed premises.
 - cc. The malt liquor may be sold to other bars, restaurants or wholesalers for distribution on a limited scale.
 - dd. The bottling process shall be manual or semi-automated, not fully automated.
 - ee. The establishment shall obtain all applicable Federal, State, and City liquor licenses.
 - ff. A microbrewery located at street level shall provide at least 50% of the total floor space at the front one-half of the building to be used for sales, tasting, or restaurant purposes.
- v. Microdistillery with tasting room, subject to the following standards:
 - aa. The establishment must include a tasting room that is open a minimum of 2 days or 8 hours per week.
 - bb. The distilled spirits sold for consumption at the business must be produced by the brewer on the licensed premises.
 - cc. The distilled spirits may be sold to other bars, restaurants or wholesalers for distribution on a limited scale.

- dd. The bottling process shall be manual or semi-automated, not fully automated.
- ee. The establishment shall obtain all applicable Federal, State, and City liquor licenses.
- ff. A microdistillery located at street level shall provide at least 50% of the total floor space at the front one-half of the building to be used for sales, tasting, or restaurant purposes.

DRAFT

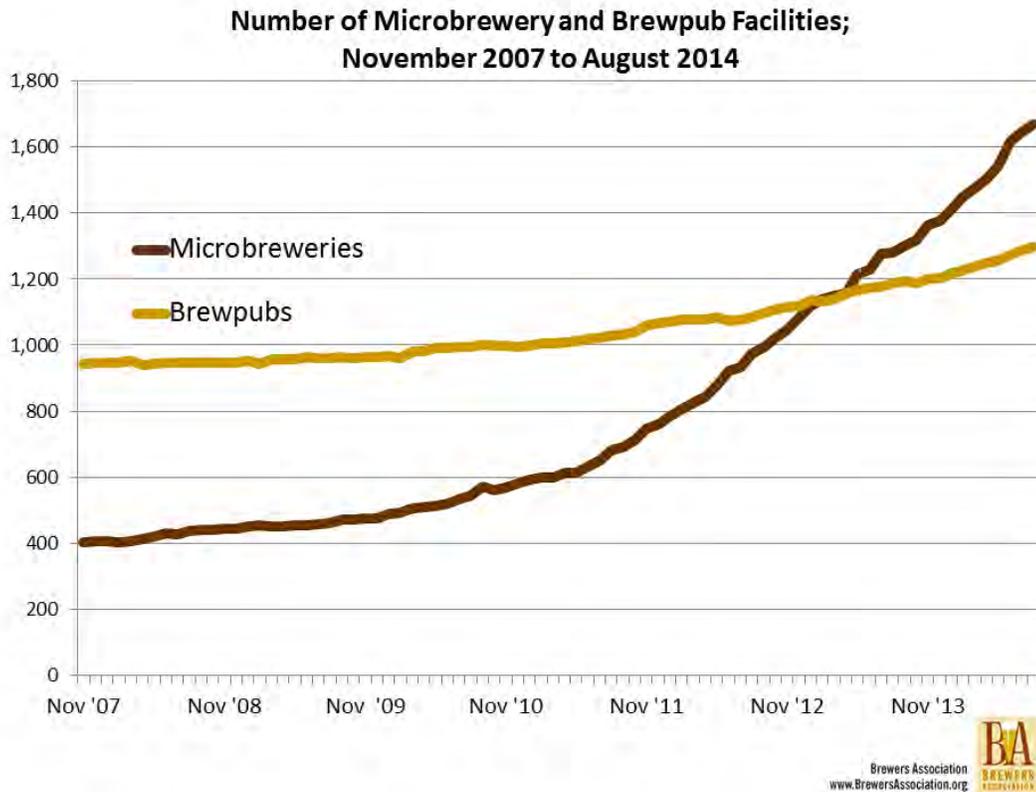
STAFF REPORT



A-2015-2
Zoning Ordinance Text Amendment
Chapter 74, Section 74-2, Section 74-236, and Section 74-238
City of Anoka
February 3, 2015

BACKGROUND INFORMATION

The City has received inquiries about locating microbreweries and microdistilleries in downtown. There is a local microbrewery that has selected a location in downtown and would like to open in July. Therefore, staff is working on a zoning text amendment to allow this type of use. There is a rise of the microbrewery tap room in communities. In 2006, more than 70% of all craft breweries were brewpubs (like Granite City where they brew beer and sell it on site, no distribution). How quickly things change. The Minnesota Brewer's Association has predicted that Minnesota will have an additional 200 breweries/taprooms within the next two years.



Source: Brewers Association, www.brewersassociation.org

In 2012, the ordinance was changed to allow breweries and brewpubs in certain districts. The following outlines where they are allowed.

Zoning District	Brewpubs	Microbrewery	Regional Brewery	National Brewery
B-1 Highway Business	P			
B-2 Shopping Center Business	P			
B-3 General Business	P			
TOD-E Transit Oriented Development- Employee Emphasis	P	C, w/taproom	C, w/taproom	C, w/taproom
MS Main Street Mixed Use, West Main, EM-1, and EM-2 sub-districts	P			
South Ferry Riverfront District South Mixed Use sub-district	P			
M-1 Light Industrial		P	P	P
M-2 General Industrial		P	P	P

Key: P=Permitted Use, C=Conditional Use Permit, w/taproom= Use allowed only with taproom

Definitions in the City's ordinance to understand:

Brewery, National (Example: Miller, Coors, Budweiser)

A facility with a capacity to manufacture over 250,000 barrels of alcoholic and nonalcoholic malt liquor a year. This definition does not include a brewpub.

Brewery, Regional (Example: Summit, Schell)

A facility with a capacity to manufacture between 15,000 and 249,999 barrels of alcoholic and nonalcoholic malt liquor a year. This definition does not include a brewpub.

Brewery, Micro (Example: Surly, Finnegan's)

A facility with a capacity to manufacture less than 15,000 barrels of alcoholic and nonalcoholic malt liquor a year. This definition does not include a brewpub.

Brewpub (Example: Rock Bottom Brewery, Granite City, Great Waters)

A small brewery operated in conjunction with a bar or restaurant provided the beer is sold for consumption on the premises and not sold to other bars, restaurants or wholesalers, except that an establishment licensed under Minn. Stat. § 340A.301, subd. 6(d) may sell "growlers" off-sale with appropriate city license.

Taproom is an area on the premises of or adjacent to one brewery location owned by the brewer that allows the on-sale of malt liquor produced by the brewer for consumption. Such use shall be accessory to the primary use of a national, regional or microbrewery and may be a restaurant.

PROPOSED AMENDMENT

Article I, Section 74-2 Definitions

Amendments to the article create definitions for distilled spirits and microdistillery (consistent with State law).

Article V, Division 5, Section 74-236 Main Street Mixed Use District

Article V, Division 3, Section 74-238 B-3 General Business District

Amendments to these articles would permit microbreweries and microdistilleries with taproom/tasting room in the West Main (WM), East Main 1 (EM-1) and East Main 2 (EM-2) sub-districts and B-3 district. Microbreweries and microdistilleries without a taproom/tasting would not be allowed. The intent is to provide use that has a social engagement aspect in downtown associated with the brewing.

Amendments will also be required in Chapter 6: Alcoholic Beverages of the City Code. Though similar in topic, the zoning changes and liquor licenses changes will take place separately.

The following shows the proposed text change to Anoka City Code Chapter 74. Additions are underlined.

CHAPTER 74. ZONING

ARTICLE I. In General.

Section 74-2 Definitions.

Distilled spirits means ethyl alcohol, hydrated oxide of ethyl, spirits of wine, whiskey, rum, brandy, gin, and other distilled spirits, including all dilutions and mixtures thereof, for nonindustrial use.

Microdistillery means a distillery operated within the state producing premium, distilled spirits in total quantity not to exceed 40,000 proof gallons in a calendar year.

ARTICLE V. District Regulations.

DIVISION 5. Mixed Use Districts.

Section 74-236. Main Street Mixed Use District.

(2) East Main Street Sub-District 1 (EM-1) – Historic Downtown Core

a. Permitted Uses.

9. Microbrewery with taproom, subject to the following standards:

aa. The establishment must include a taproom that is open a minimum of 2 days totaling no less than 8 hours per week.

bb. The malt liquor sold for consumption at the business must be produced by the brewer on the licensed premises.

cc. The malt liquor may be sold to other bars, restaurants or wholesalers for distribution.

dd. The bottling process shall be manual or semi-automated, not fully automated.

ee. The establishment shall obtain and comply with all applicable Federal, State, and City liquor licenses.

ff. A microbrewery located at street level shall provide at least 50% of the total floor space at the front one-half of the building to be used for sales, tasting, or restaurant purposes.

10. Microdistillery with tasting room, subject to the following standards:

aa. The establishment must include a tasting that is open a minimum of 2 days totaling no less than 8 hours per week.

bb. The distilled spirits sold for consumption at the business must be produced by the brewer on the licensed premises.

cc. The distilled spirits may be sold to other bars, restaurants or wholesalers for distribution.

dd. The bottling process shall be manual or semi-automated, not fully automated.

ee. The establishment shall obtain and comply with all applicable Federal, State, and City liquor licenses.

ff. A microdistillery located at street level shall provide at least 50% of the total floor space at the front one-half of the building to be used for sales, tasting, or restaurant purposes.

ARTICLE V. District Regulations.

DIVISION 3. Business Districts.

Section 74-238. B-3 General Business District.

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 - aa. The establishment must include a taproom that is open a minimum of 2 days totaling no less than 8 hours per week.
 - bb. The malt liquor sold for consumption at the business must be produced by the brewer on the licensed premises.
 - cc. The malt liquor may be sold to other bars, restaurants or wholesalers for distribution.
 - dd. The bottling process shall be manual or semi-automated, not fully automated.
 - ee. The establishment shall obtain and comply with all applicable Federal, State, and City liquor licenses.
 - ff. A microbrewery located at street level shall provide at least 50% of the total floor space at the front one-half of the building to be used for sales, tasting, or restaurant purposes.

- v. Microdistillery with tasting room, subject to the following standards:
 - aa. The establishment must include a tasting room that is open a minimum of 2 days totaling no less than 8 hours per week.
 - bb. The distilled spirits sold for consumption at the business must be produced by the brewer on the licensed premises.
 - cc. The distilled spirits may be sold to other bars, restaurants or wholesalers for distribution.
 - dd. The bottling process shall be manual or semi-automated, not fully automated.
 - ee. The establishment shall obtain and comply with all applicable Federal, State, and City liquor licenses.
 - ff. A microdistillery located at street level shall provide at least 50% of the total floor space at the front one-half of the building to be used for sales, tasting, or restaurant purposes.

DISCUSSION

There are four main items to consider when adding a new use: traffic, parking, noise, and smell. In talking with other communities and a local brewer, the smell is like baking bread. Noise is similar to a bar/restaurant which is an existing permitted use in the downtown. Traffic impacts

are difficult to determine because of the range in size of operations for a particular microbrewery. By State definition, a microbrewery can brew up to 15,000 barrels of alcoholic and nonalcoholic malt liquor a year. A barrel is equal to 31 gallons of beer. Given the standards regarding the bottling process having to be manual or semi-automated and not fully automated, and the standard regarding 50% of the street level has to be used for sales, tasting, or restaurant purposes, this addresses the concern of large distribution and negative impacts in downtown. If a microbrewery desires to have a fully automated bottling process, breweries are permitted in the industrial areas where other manufacturing and warehouse uses with distribution are more appropriate. Also, given the sizes of potential spaces in downtown, a large operation is not likely. Customer parking for this use in downtown can be accommodated with the existing parking facilities available. A taproom would not have any additional effect on parking than a new restaurant/bar might have.

A microbrewery does not typically prepare or serve food on site. Many partner with a local restaurant to provide food and delivery and work with food truck vendors. The City currently does not allow food trucks in downtown.

Amendments will also be required in Chapter 6 of the City Code regarding alcoholic beverages. Though similar in topic, the zoning changes and liquor licenses changes will take place separately.

A microbrewery is licensed through the Department of Agriculture. The taproom space would need to be constructed using the requirements in the MN Food Code. The area where the beer is manufactured would need to follow Good Manufacturing Practices, such as smooth, durable, easily cleanable walls and ceilings, well lit, floors with durable, easily cleanable materials (sealed concrete, high polish concrete, epoxy, tile).

RECOMMENDATION

Staff recommends that, following discussion of the ordinance amendments, the Planning Commission either:

- Recommend approval of the proposed amendment including any revisions; or
- Table action pending additional information or revisions.

Crystal Paumen
City Planner

Source: Minnesota Department of Agriculture

MDH. Brew pubs produce malt beverages in addition to on-site food service sales. Brewpubs cannot wholesale.

Who licenses and inspects taprooms?

MDA or MDH. MDA would license and inspect taprooms that are predominantly (50% or more) wholesale facilities. MDH would license and inspect taprooms with predominate unpackaged food sales consumed on the premises.

Who licenses and inspects wineries?

Department of Public Safety Alcohol and Gambling Enforcement Division, and MDA or MDH. If a winery is predominantly (50% or more) wholesale, MDA would license it. If the winery has predominate sales in food service (more than 50%), MDH would license it.

What Federal licensing or documentation is required and when?

The TTB issues a document known as a Federal Basic Permit to manufacturers of spirits or wine. They issue a Federal Brewer's Notice to brewers. They also require Surety Bonds for manufacturers of alcoholic beverages. Applicants are encouraged to contact the TTB early in their business plan to begin the permitting process.

Agency Contact Information:

Department of the Treasury
Alcohol and Tobacco Tax and Trade Bureau

Public Information Officer

1310 G Street, NW, Box 12
Washington, DC 20005 USA
Voice (202) 453-2000
www.TTB.gov

TTBinternetquestions@TTB.gov

What regulations apply to alcoholic products such as bitters and extracts?

Manufacturer may need to obtain an Ethyl Alcohol Permit from AGED in order to obtain the alcohol necessary in the manufacturing of the bitters and extracts.

When is a plan review required for a facility producing alcoholic products?

In order to obtain a license, plan review is required for any facility that plans to sell food or beverages, packaged or unpackaged, at retail. A taproom, tasting room, brew pub, or restaurant or bar all must go through the plan review process.

Wholesale manufacturing facilities are exempt from plan review, except that food or beverage sales on premises will require plan review.

What are the facility requirements?

1. **If a business is wholesale only, the following Good Manufacturing Practices (CFR 110) would apply, in general (additional requirements may apply):**

- Well lit in all areas and be clean and sanitary at all times to maintain a safe beverage production environment.
- Smooth, durable, easily cleanable walls and ceilings.

- Suitable floors with drainage in the processing area with trapped drains, so that the floors can be easily cleaned.
- Kept free from conditions that might attract pests. Windows and doors must provide an effective prevention from pests.
- Doors going into production rooms and the toilet rooms must be outward facing and self-closing.
- Toilet rooms must be present and cannot be adjacent to the production rooms. They must be completely enclosed with tight fitting self-closing doors. They must be properly plumbed with hot and cold running water. They must have soap and paper towels, and they must have an “Employees must wash their hands” sign posted in a visible place in the toilet room.
- Brewery area must have at least one three compartment sink for small equipment cleaning and sanitizing, and one hand sink, possibly more depending on the size and layout.
- Equipment and parts must be commercial, durable, adequate for the conditions of use and easily cleanable.
- Floors may be a variety of finishes including sealed concrete, high polish concrete, epoxy, tile, or some other durable, easily cleanable material.

2. **If the business is predominantly wholesale with a retail portion (taproom), the MN Food Code (MN Rule 4626) would apply to the retail portion only. The following are examples of retail requirements, but other items may also apply:**

- Handwashing sinks that are accessible to all areas of beverage service.
- A handsink is required in close proximity to the warewashing activities.
- All equipment must meet NSF International Standards or equivalent.
- A walk in cooler certified to NSF standards is required for storage of tapped kegs.
- An NSF approved 3 compartment sink with integral drainboards on each end, and sized to accommodate all equipment.
- A separate dump sink.
- A 4 compartment sink may be used with the 1st compartment designated as the dump sink and wash, rinse and sanitizing sinks to follow.
- Store room, if provided, must have durable, cleanable floor, wall, and ceiling finishes.
- The drip tray under taps must have a surround that is an approved material such as stainless steel, or a solid surface; no wood or plastic laminate is allowed.
- A floor drain is required to collect waste from the drip tray.
- If a glass rinser is installed, it must be installed independent from the drip tray, and approved backflow requirements must be reviewed by the Plumbing Authority.
- All equipment behind the bar must be on legs, casters, or properly finished solid base.
- Floor finishes must meet standards of durability, and have an integral covebase of the same material that is 4 inches in height. (tile or, poured epoxy)
- Wall and ceiling finishes must be submitted and evaluated during plan review to meet standards of the MN Food Code.(FRP, vinyl coated ceiling tiles)
- A mop sink is required.
- A commercial grade water heater sized to accommodate all fixtures.
- Toilet rooms must be accessible to employees.

3. **If the facility is a Brew Pub (restaurant that brews its own beer)**

- The MN Food Code would apply. Please see MDH Construction Guide for guidance.

What are the food safety requirements for growlers?

- Growlers must be capable of being washed, rinsed and sanitized in properly sized 3 compartment sink.
- A container for beverages may be refilled at a licensed establishment, but only with a beverage that is not potentially hazardous.
- The design of the container, of the rinsing equipment, and the nature of the beverage, when considered together, must allow effective cleaning at home or in the food establishment.
- The consumer-owned container returned to the food establishment for refilling must be refilled for sale or service only to the same consumer.
- The container must be refilled by an employee of the food establishment.(MN Rule 4626.0890)
- A separate license to sell growlers is required by AGED.
- Growlers are for off sales only, and must not be consumed on the premises.

What are the labeling requirements for alcoholic beverages?

- Labeling is regulated by different agencies depending on the type of product being produced. The TTB regulates labeling for products that fall under the Federal Alcohol Administration (FAA) Act, including malt beverages, wines, and distilled spirits.
- Food labeling requirements from 21 CFR 101 applies to products that do not meet the TTB definition of malt beverage or are wine beverages with 7% or less alcohol. The TTB Ruling 2008-3 states that certain beers not made from malted barley and hops (beers made with sorghum, rice or wheat) are not considered malt beverages.
- The food labeling requirements include statement of identity, net weight(volume), list of ingredients in descending order of predominance, contact or manufacturer information, and nutrition facts unless exempt.

See website below for additional labeling requirements for Certain Beers

<http://www.fda.gov/food/guidanceregulation/guidancedocumentsregulatoryinformation/ucm166239.htm>

In Minnesota, the AGED reviews and registers brand labels for all alcoholic beverages, and labeling must be approved in advance by the Commissioner of Public Safety (MS 340A.101 subd 6). The following items apply:

- Alcoholic content must be indicated on containers if it is more than 0.5 percent but less than 3.2 percent.
- If the alcohol content is not indicated on the label it is considered greater than 3.2 percent or “strong beer”. This applies to individual containers, kegs and sealed cases.
- For kegs the a.c. must be stated on a sticker, paper, and stencil on the same surface as the brewer’s identification label. On sealed cases of bottles and cans the a.c. must be located on the top or sides of the case.
- The volume must also be located on each container.
- After the requirements are met you must send in a copy of the label or labels to the “Director of Alcohol and Gambling Enforcement”. You also must be able to send in a copy of the beer can and lids.
- The commissioner might also request two labeled samples for chemical analysis. If any changes to the labeling occur you must notify the commissioner.

What are the requirements for bottling?

For bottling information, see MN Rule 1550 for requirements of non-alcoholic beverages, beer and other malt beverages.

APPLICABLE STATE AND FEDERAL REGULATIONS:

MN Statute 28A

MN Statute 31

MN Statute 34

MN Statute 34A

MN Statute 340A

MN Statute 157

MN Rule 4626

MN Rule 1550

MN Rule 7515:

21 CFR 110 Good Manufacturing Practices

21 CFR 101 Labeling – specific rules, principal display panel, nutrition

There are other Local requirements and regulations that may also apply.

REFERENCES:

Food Service Construction Guide (MDH)

Retail Food Establishment Construction Guide (MDA)

Agency contact information:

Minnesota Department of Public Safety (DPS)

Alcohol and Gambling Enforcement Division

445 Minnesota Street, Suite 222, St. Paul, MN 55101

(651)-201-7500

Minnesota Department of Agriculture

Dairy and food Division

625 Robert St. N.

St. Paul, MN 55155-2538

651-201-6000

Minnesota Department of Health

Food, Pools, and Lodging

625 Robert St. N.

St. Paul, MN 55155

651-201-4500

STATISTICS

MINNESOTA CRAFT BEER SALES STATISTICS, 2013



MINNESOTA

52
Craft Breweries
 (RANKS 17TH)

1.3 Breweries per Capita*
 (RANKS 21ST)
*per 100,000 21+ Adults

\$
ECONOMIC IMPACT
 (2012)

741.9
 Million Economic Impact
 (RANKS 16TH)

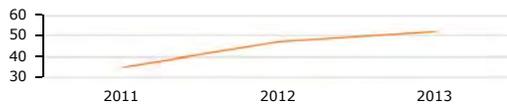
191
 Impact per Capita
 (RANKS 13TH)

PRODUCTION
 (2013)

367,681
 Barrels of Craft beer produced per
 year
 (RANKS 10TH)

2.9
 Gallons per 21+ Adult
 (RANKS 12TH)

NUMBER OF BREWERIES PER YEAR



ZONING PRACTICE

MARCH 2014



AMERICAN PLANNING ASSOCIATION

➔ ISSUE NUMBER 3

PRACTICE MICROBREWERIES



Zoning for Small-Scale Alcohol Production: Making Space for Brewpubs, Microbreweries, Microwineries, and Microdistilleries

By David M. Morley, AICP

In communities across the country, beer titans like St. Louis-based Anheuser-Busch and Chicago-based MillerCoors are facing stiff competition from a host of locally owned and operated craft breweries.



➔ The number of brewers is higher today than at any point during the 20th century.

Brewers Association, Boulder, Colorado

Meanwhile, there is parallel growth in craft distilleries and small-volume wineries. While renewed interest in small-scale alcohol production is just one facet of the buy-local movement, it has special relevance for planning and zoning practitioners.

Historically, few communities have used zoning to draw distinctions between alcohol production facilities of different types and sizes. More recently, though, numerous localities have added provisions to their zoning codes that acknowledge the variety of alcohol producers. The primary motivation for these regulatory changes is a desire to make space for smaller producers to operate outside of industrial districts.

The two most common small-scale alcohol production uses to receive special zoning attention are brewpubs (restaurants combined with breweries) and microbreweries (small-volume brewers with or without on-site sales). But references to microdistilleries (small-volume distilleries with or without on-site sales) and

microwineries (small-volume wineries without on-site vineyards) are also on the rise.

The purposes of this article are to highlight why the growth in small-scale alcohol production may merit zoning changes and to summarize how communities have amended their codes to add definitions, use permissions, and, in some cases, additional standards to sanction brewpubs and microproducers.

THE BOOM IN SMALL-SCALE ALCOHOL PRODUCTION

According to the Brewers Association, the trade group for small brewers, as of June 2013 there were 1,165 brewpubs and 1,221 microbreweries in the United States. By way of comparison, in the late 1970s there were only 89 commercial brewers of any type (Brewers Association 2013). This boom in small-scale production has spread to spirits and wine too. In April 2012 *Time* reported a 400 percent surge in microdistilleries in the U.S. between 2005 and 2012 (Steinmetz 2012). And according to statistics maintained by trade

publisher *Wines & Vines*, the number of wineries producing between 1,000 and 5,000 cases per year grew 16.5 percent between August 2011 and January 2014 alone.

These trends have significant economic development implications for localities across the country. In addition to satisfying demand for locally produced beer, wine, and spirits, microproducers often distribute their product regionally or nationally, bringing new money into their host communities. Furthermore, successful brewpubs and microproducers can help enliven commercial and mixed use districts that would otherwise clear out after conventional retail and office hours. It's no surprise, then, that some communities are actively trying to lure high-profile microbreweries from other states (McConnell 2012).

THE TROUBLE WITH REGULATORY SILENCE

Despite the explosive growth in brewpubs and microproducers, surprisingly few communities explicitly sanction small-scale alcohol pro-

ASK THE AUTHOR JOIN US ONLINE!

Go online during the month of March to participate in our "Ask the Author" forum, an interactive feature of *Zoning Practice*. David Morley, AICP, will be available to answer questions about this article. Go to the Zoning Practice section of the APA website at www.planning.org/zoningpractice and follow the links to the Ask the Author discussion board. From there, just submit your questions about the article to the active forum. After each forum closes at the end of the month, the archived questions and answers will be available through the Ask the Author discussion board.

About the Author

David Morley, AICP, is a senior research associate with the American Planning Association, as well as APA's Planning Advisory Service (PAS) coordinator and coeditor of *Zoning Practice*. Since 2007 he has contributed to APA research projects on topics including brownfields redevelopment, complete streets, urban agriculture, shrinking cities, solar energy, and disaster recovery. Apart from his contributions to research projects and APA publications, Morley provides customized research on a daily basis for PAS subscribers.

duction facilities through their zoning codes. Without clear definitions and use permissions, planning staff or public officials are forced to make ad hoc use interpretations that can delay or even prevent otherwise desirable development. This regulatory silence creates uncertainty for business owners looking to make location decisions and secure financing, and it may have the effect of scaring away potential applicants. Finally, explicit definitions, use permissions, and use-specific standards allow communities to proactively address the potential negative effects of brewpubs and microproducers on surrounding areas, thereby minimizing future conflicts with neighbors.

DEFINING USES

Clear zoning standards for small-scale alcohol production facilities begin with clear use definitions.

Generally speaking, there are two basic schools of thought about defining uses in zoning codes. Some communities try to define every conceivable potential use, while others rely on use groups (or categories) with similar operational requirements and attendant community effects.

The first method can bring clarity and avoid some legal disputes over specific uses, but it may create unnecessarily complex regulations. The second method is part of larger trend away from proscriptive use regulations, as many communities focus more on a prescriptive approach to the form of development. In practice, most conventional new zoning codes use a hybrid of these approaches, with broad use categories, such as household living or general retail, and specific use definitions for a small subset of higher-impact or more contentious uses under each category.

Mirroring this broader conversation about the best approach to classifying and defining uses, communities that have added specific definitions for small-scale alcohol production facilities to their zoning codes generally take one of two approaches. Either they define brewpubs, microbreweries, microdistilleries, and microwineries as distinct uses, or they define an umbrella term that encompasses multiple types of production facilities.

Communities that define microbreweries, microdistilleries, or microwineries as distinct uses often rely on a production volume threshold to distinguish between the "micro" and "conventional" version of a particular use. For microbreweries, 15,000 barrels per year is a common threshold, which corresponds to the American Brewers Association's defined limit for a microbrewery. Given that there are no corresponding industry definitions for microdistillery and microwinery, it is perhaps unsurprising that thresholds for these uses seem to vary more from place to place.

When communities define brewpubs as a distinct use, the intent is usually to distinguish between accessory- and primary-use brewing facilities. Most communities stipulate that beer production in a brewpub must be accessory to a bar or restaurant, and many cap the volume of beer produced annually (usually less than 15,000 barrels). Furthermore, some jurisdictions quantify this subordinate relationship by limiting the percentage of floor area or sales attributable to the brewery component of the business.

Definitions for brewpubs, microbreweries, microdistilleries, and microwineries often include an acknowledgment that the alcohol produced will be consumed both on- and off-site. For "micro" facilities, the presumption is typically that on-site consumption will be



Since 2008 the federally landmarked G.G. Gerber building in Portland, Oregon's Pearl District has housed a brewpub.

Steve Morgan/Creative Commons 3.0

Examples of Use Definitions

Brewpub:

- A retail establishment that manufactures not more than 9,000 barrels of malt liquor on its licensed premises each calendar year. (Aurora, Colorado)
- A restaurant-brewery that sells 25 percent or more of its beer on-site. The beer is brewed primarily for sale in the restaurant and bar. The beer is often dispensed directly from the brewery's storage tanks. Where allowed by law, brewpubs often sell beer "to go" or distribute to off-site accounts. (Brewers Association)

A restaurant with facilities for the brewing of beer for on-site consumption and retail sale at the restaurant. A brewpub must derive at least 40 percent of its gross revenue from the sale of food. (Goodyear, Arizona)

- A restaurant featuring beer that is brewed on-site. (Memphis-Shelby County, Tennessee)
- A restaurant that brews beer as an accessory use, either for consumption on-site or in hand-capped, sealed containers in quantities up to one-half barrel sold directly to the consumer. Production capacity is limited to 5,000 barrels of beverage (all beverages combined) per year. The area used for brewing, bottling, and kegging shall not exceed 30 percent of the total floor area of the commercial space. A barrel is equivalent to 31 gallons. (Plainfield, Illinois)

Microbrewery:

- A small facility for the brewing of beer that produces less than 15,000 barrels per year. It may often include a tasting room and retail space to sell the beer to patrons on the site. (Asheville, North Carolina)
- Any establishment where malt liquors are manufactured and packaged on- or off-premises, manufacturing more than 9,000 but less than 60,000 barrels of malt liquor on its licensed premises each calendar year. (Aurora, Colorado)
- A brewery that produces less than 15,000 barrels of beer per year with 75 percent or more of its beer sold off-site. Microbreweries sell to the public by one or more of the following methods: the traditional three-tier system (brewer to wholesaler to retailer to consumer); the two-tier system (brewer acting as wholesaler to retailer to consumer); and, directly to the consumer through carryouts or on-site taproom or restaurant sales. (Brewers Association)
- A brewery (for malt beverages) that has an annual nationwide production of not less than 100 barrels or more than 10,000 barrels. (Missoula, Montana)
- The production of beer, regardless of the percentage of alcohol by volume, in quantities not to exceed 5,000 barrels per month, with a barrel containing 31 U.S. liquid gallons. (Nashville-Davidson, Tennessee)

Nanobrewery:

- The production of beer, regardless of the percentage of alcohol by volume, in quantities not to exceed 1,250 barrels per month. (Nashville-Davidson, Tennessee)

Microdistillery:

- A combination retail, wholesale, and small-scale artisan manufacturing business that produces and serves alcoholic spirits or food on the premises. (Port Townsend, Washington)
- A facility that produces no more than 15,000 gallons per year of spirituous beverages on-site and shall include a tasting room in which guests/customers may sample the product. (Fort Collins, Colorado)
- A facility that produces alcoholic beverages in quantities not to exceed 35,000 gallons per year and includes an accessory tasting room. A tasting room allows customers to taste samples of products manufactured on-site and purchase related sales items. Sales of alcohols manufactured outside the facility are prohibited. (Evanston, Illinois)

(continued on page 5)

subordinate to off-site consumption. For brewpubs, the opposite is true.

Communities that define an umbrella term for multiple "micro" facilities tend to stress spatial or operational features over production volume limits. In some instances this means a square footage limit on facility size or the proportion of a facility that can be used for alcohol production. In other instances, there are no defined size limits, and the use definition simply describes a set of operational characteristics (e.g., alcohol production and sales for on- and off-site consumption).

USE PERMISSIONS

Defining and regulating small-scale alcohol production facilities allows communities to permit small breweries, distilleries, and wineries in locations that would be inappropriate for conventional, large-scale facilities. Typically, this translates to permitting brewpubs, microbreweries, microdistilleries, and microwineries in one or more commercial or mixed use districts, either by right, with ministerial approval, or subject to a discretionary use permit.

Permitting a use by right sends a clear signal to potential developers and business owners that the use is desirable in a certain zoning district. This approach presents applicants with the fewest hoops to jump through before obtaining zoning approval, but it is important to note that most small-scale production facilities will still be subject to state or local licensing or permitting laws that govern the production or sale of alcoholic beverages.

Requiring a ministerial approval for a use communicates that the community is generally supportive of the use in a certain zoning district, but this support is conditional upon compliance with objective standards intended to minimize negative impacts on proximate uses. This approach gives planning staff an opportunity to review an application before the planning director or zoning administrator issues an "over-the-counter" permit. Often, communities use ministerial approval processes to confirm that a particular application conforms to use-specific standards (see additional standards discussion below).

Permitting a use subject to a discretionary use permit (often referred to as a conditional, special, or special exception use permit) indicates that the community is potentially supportive of the use in a certain zoning district, provided the specific spatial and operational characteristics of the use do not pose compatibility problems. Discretion-

any approval processes involve one or more public hearings before the local legislative body, planning commission, or zoning board renders a final decision on an application. Because the longer approval time frame and a greater degree of uncertainty can discourage some applicants, it is important for communities to reserve discretionary use permissions for locations or circumstances where objective standards are likely to be insufficient to ensure compatibility.

Since a brewpub typically has more in common with a restaurant than a factory, many communities permit brewpubs either by right or with ministerial approval in a wide range of commercial and mixed use districts. Meanwhile, use permissions for microbreweries, microdistilleries, and microwineries vary considerably from place to place. With that said, though, many cities do permit microproduction facilities either by right or with ministerial approval in at least one commercial or mixed use district. Furthermore, it is relatively common to permit microbreweries, microdistilleries, or microwineries by right in more intense commercial or mixed use districts and subject to a discretionary use permit in less intense districts. (See the table on page 6.)

ADDITIONAL STANDARDS

Many contemporary zoning codes limit use permissions with use-specific development or operational standards. By codifying additional standards for specific uses, the community can permit a wider range of uses without relying on discretionary use permits to ensure compatibility. In some cases, use-specific standards apply only in certain zoning districts, while in other cases the standards apply community-wide.

So far, relatively few communities have adopted additional development or operational standards for small-scale alcohol production facilities. Among those that have, the most common provisions relate to outdoor storage, the size of the facility or volume of production, loading and unloading, and proximity either to sensitive uses or to other similar producers.

Outdoor Storage

Perhaps the most prevalent type of additional standards for brewpubs and microproducers are screening requirements or limitations on the amount of space business owners can use to store equipment, production waste, or product. In some cases these standards take

Use Definitions *(continued from page 4)*

- Any place or premises wherein any wines or liquors are manufactured for sale, not to exceed 5,000 gallons per year, generally referred to as a craft, boutique, or artisan distillery. Microdistilleries may or may not include an on-site tasting room, and may or may not operate in conjunction with an on-site restaurant or bar. For operation of an on-site tasting room or in conjunction with an on-site restaurant or bar additional permitting may be required. All relevant federal, state, and local regulations apply, including but not limited to TCA Title 57 and Memphis Code of Ordinances Title 7. For on-site sales by manufacturer compliance with TCA 57-3-204 applies. (Memphis-Shelby County, Tennessee)

Microwinery:

- A combination retail, wholesale, and small-scale artisan manufacturing business that produces and serves wine and food on the premises. (Port Townsend, Washington)
- A facility that produces no more than 100,000 gallons per year of vinous beverages on-site and shall include a tasting room in which guests/customers may sample the product. (Fort Collins, Colorado)
- A small wine producer that does not have its own vineyard, and instead sources its grape production from outside suppliers. Microwineries produce wine for sale on- or off-site. For the purposes of this chapter, a microwinery is limited to a production of no more than 2,000 barrels per year. On-site consumption is not allowed, other than sample tasting by customers shopping on-site. (Glenville, New York)

Microbrewery/microdistillery/microwinery:

- A facility with no more than 3,000 square feet of floor area, for the production and packaging of alcoholic beverages for distribution, retail, or wholesale, on- or off-premises and which meets all alcohol beverage control laws and regulations. (Newport News, Virginia)
- An establishment for the manufacture, blending, fermentation, processing, and packaging of alcoholic beverages with a floor area of 10,000 square feet or less that takes place wholly inside a building. A facility that only provides tasting or retail sale of alcoholic beverages is not a microbrewery, microdistillery, or winery use. (Dallas)
- A facility in which beer, wine, or other alcoholic beverages are brewed, fermented, or distilled for distribution and consumption, and which possesses the appropriate license from the State of Maryland. Tasting rooms for the consumption of on-site produced beer, wine, or distilled products are permitted on the premises. (Denton, Maryland)
- An establishment with a primary use as a table service restaurant where beer, liquor, wine, or other alcoholic beverage is manufactured on the premises in a limited quantity subordinate to the primary table service restaurant use. The gross floor area utilized in a microbrewery, microdistillery, or microwinery for the production of beer, liquor, wine, or other alcoholic beverage shall be no greater than the gross floor area utilized for the associated table service restaurant. A microbrewery, microdistillery, or microwinery may include some off-site distribution of its alcoholic beverages consistent with state law. A tasting room or taproom may exist in a microbrewery, microdistillery, or microwinery where patrons may sample the manufacturer's products. (Wooster, Ohio)

the form of an outright prohibition on outdoor storage.

To illustrate, Covington, Kentucky, flatly prohibits all outdoor equipment and storage for brewpubs and microbreweries (§§6.28.02-03). Meanwhile, Dallas permits microbreweries and microdistilleries to store spent grain outside in silos or containers, provided the storage is screened from view (C51A-4.210(b)(4)(E)(ii)(cc)). And Novi, Michigan, prohibits

all outdoor storage for brewpubs and microbreweries, with the exception of storage in tractor trailers for a period less than 24 hours (§§1501.11.b and 1501.12.b).

The two basic rationales for storage restrictions are aesthetics and public health. Outdoor storage can be an uninviting eyesore, especially in pedestrian-oriented areas. And left unattended, production waste may produce foul odors and attract vermin.

EXAMPLES OF DEFINED USES AND PERMISSIONS

Community	State	2010 Population	Density (pop./square mile)	Defined Uses	Permitted in One or More Mixed Use or Commercial Districts		
					By Right or Ministerial Approval	Subject to Discretionary Use Permit	Subject to Additional Standards
Asheville	NC	83,393	1,856	microbrewery	X	X	§7-16-1(c)(43)
Bismarck	ND	61,272	1,986	brewpub microbrewery	X	X	§14-03-08.4.u
Bloomington	IN	80,405	3,472	brewpub	X		§20.05.089
Burlington	VT	42,417	4,116	microbrewery	X	X	
Columbia	SC	129,272	978	microbrewery	X		§17-290
Covington	KY	40,640	3,079	brewpub microbrewery microdistillery	X	X X	§6.28 §6.28 §6.28
Dallas	TX	1,197,816	3,518	microbrewery/ microdistillery/ winery		X	§51A-4.210(b)(4)
Denton	MD	4,418	837	microbrewery/ microwinery/ microdistillery		X	
Fort Collins	CO	143,986	2,653	microbrewery microdistillery microwinery	X X X	X X X	
Glenville	NY	29,480	580	microbrewery microwinery	X X		
Goodyear	AZ	65,275	341	brewpub microbrewery	X X		§4-2-15 §4-2-16
Memphis-Shelby	TN	646,889	2,053	brew pub microbrewery microdistillery	X X X	X X X	§2.6.3.G §2.6.4.F §2.6.4.F
Missoula	MT	66,788	2,428	microbrewery		X	
Modesto	CA	201,165	5,457	microbrewery	X	X	§10-3.203
Newport News	VA	180,719	2,630	microbrewery/ microdistillery/ microwinery	X		
Novi	MI	55,224	1,825	brewpub microbrewery	X X	X X	§1501.11 §1501.12
Port Townsend	WA	9,113	1,306	microbrewery microdistillery microwinery	X X X	X	
St. Petersburg	FL	244,769	3,964	brewpub microbrewery	X X	X X	§16.50.045 §16.50.045
Wooster	OH	26,119	1,601	microbrewery/ microdistillery/ microwinery	X		

Facility Size or Volume of Production

Some communities use additional standards to restrict the size of the facility, scale of production, or the relationship between the alcohol production facility and collocated food or beverage service. This is most common in codes where the use definition does not stipulate a specific production limit or the nature of the relationship between primary and accessory uses. However, communities can also use this type of operational standard to modify defined limits or relationships in lower-intensity zoning districts.

For example, Asheville, North Carolina, limits microbreweries to 4,000 square feet of floor area in two specific office districts (§17-16-1(c)(43)a.3). Columbia, South Carolina, limits microbrewery production to 1,000 barrels per year in three lower-intensity commercial and mixed use districts (§17-290(2)). And Novi, Michigan, stipulates that no more than 50 percent of the gross floor space in a brewpub shall be used for brewing (§1501.11.e).

Loading and Unloading

A few communities have adopted additional standards stipulating the provision or location of loading spaces or prohibiting deliveries during certain hours. Both of these types of delivery restrictions can help brewpubs and microproducers be better neighbors by minimizing traffic congestion or limiting noise during certain times of the day. Still, it's important to note that in some pedestrian-oriented districts it may be infeasible or undesirable to require dedicated loading spaces due to premiums on space or urban design goals.

As one example, Asheville, North Carolina, stipulates that all microbreweries must have an off-street or alley-accessible loading dock (§17-16-1(c)(43)a.4). Meanwhile, St. Petersburg, Florida, discourages microbrewery access and loading from streets and requires any street-facing loading bays to keep their doors closed at all times, except when actively in use. The city also restricts service truck loading and unloading to the hours between 8 a.m. and 8 p.m., Monday through Saturday, and between 11 a.m. and 7 p.m. on Sundays and national holidays (§§16.50.045.4-6).

Distancing Requirements

A small number of communities have adopted distancing requirements that either limit the proximity of small-scale alcohol production facilities to sensitive uses, such as schools or

churches, or require a minimum separation between similar uses. For the first type of distancing requirement, the rationale is to limit potential spillover effects on properties where children congregate. The rationale for the second type of requirement is to prevent an over-concentration of brewpubs or microproducers in a specific district.

To illustrate, Novi, Michigan, requires microbreweries to be separated from one another by at least 2,500 feet (§1501.12.h). And Bismarck, North Dakota, requires property owner consent as a condition of approval for microbreweries located within 300 feet of a lot line for any school, church, library, or hospital (§14-03-08.4.u.1).

CONCLUSIONS

When localities choose to define and regulate small-scale alcohol production facilities as one or more distinct uses, it allows them to permit these uses in locations that would be inappropriate for major industrial operations. By doing so, communities can set the stage to capitalize on the economic and placemaking benefits of brewpubs and microproducers.

With that said, the preceding discussion only hints at the variety of approaches localities have taken to regulate brewpubs, microbreweries, microdistilleries, and microwineries. Furthermore, a number of communities with thriving craft brewing and distilling scenes, such as Chicago and Portland, Oregon, have yet to single out small-scale alcohol production facilities for special zoning treatment. Others have made a conscious decision to minimize use-based restrictions in favor

of prescriptive standards for the form of development. However, communities that don't thoughtfully consider regulatory alternatives for brewpubs and microproducers run the risk of being caught "flat-footed" by an application for a new facility that may be beneficial to the community but is inconsistent with current zoning.

Finally, as with any significant potential zoning change, it can be helpful to talk to other communities that have taken a similar approach to see what's working and what might need further attention. And, of course it's always important to review both new provisions and the intent behind those provisions with residents, business owners, and other community stakeholders before recommending or taking action.

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COUNCIL MEMO FORM

7.1.C

Meeting Date	February 17, 2015
Agenda Section	Planning Commission
Item Description	RES/Conditional Use Permit; 415 Pierce Street
Submitted By	Crystal Paumen, AICP, City Planner

BACKGROUND INFORMATION:

The applicant, R and F Tires and Autocare, has applied for a conditional use permit for auto repair, tire repair and sale of new and used tires at the property located at 415 Pierce Street. The property is zoned Transit Oriented Development-Employee Emphasis (TOD-E) and automotive services is considered a conditional use in this zoning district. The property has been occupied by Grahams of Anoka since 1990 as an automobile services/auto repair use; however the building is currently available for lease.

The proposed business operator plans to have longer hours than the current business and use the property more intensely. Hours of operation will be Monday through Friday 9:00am to 6:30pm, Saturday 9:00am to 3:00pm and Sunday closed. Initially there will be two employees and potentially two more in the future, depending on business growth. The building is 1560 square feet.

The Planning Commission held a public hearing on February 3rd and recommended approval with the fourteen conditions as noted in the Resolution. Further analysis is included in the Planning Commission staff report.

FINANCIAL IMPACT:

COUNCIL REQUESTED ACTION:

Approve the Resolution.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2015-XX

**CONDITIONAL USE PERMIT
415 PIERCE STREET**

WHEREAS, R and F Tires has applied for a conditional use permit for auto repair, tire repair, and sale of new and used tires at the property located at 415 Pierce Street, legally described as follows:

Lot 1, Block 2, Anoka Transit Village South
And
Lot 1A, Block 2, Anoka Transit Village South
And
Lot 1B, Block 2, Anoka Transit Village South

WHEREAS, the property is located in the Transit Oriented Development-Employee Emphasis (TOD-E) Zoning District; and

WHEREAS, Anoka City Code Chapter 74, Article V, Division 5, Section 74-266 requires a conditional use permit for automotive services; and

WHEREAS, Anoka City Code Chapter 74, Article IV, Division 2, Section 74-114 requires the Planning Commission to consider to what extent the applicant's plan minimizes possible adverse effects of the proposed conditional use and what modifications to the plan and what conditions of approval could further minimize the adverse effects of the proposed use:

WHEREAS, the Planning Commission held a public hearing for this item on February 3, 2015 and recommended approval of the conditional use permit with the following findings; and

1. The building was built in 1970. The building is considered a non-conforming structure since it is greater than 15 feet from the front property lines adjacent to 4th Avenue and Pierce Street.
2. No exterior changes are planned for the building. Dumpsters, recycling container, compactors and solid waste handling areas shall be screened from adjacent property and from public view with a six-foot high solid and finished masonry wall with closeable gates. In no instance shall a chain link fence, wood, vinyl or barbed wire fence be permitted.

3. All necessary permits required to proceed with the project will be part of the conditions of approval.
4. No signage has been proposed for the new auto repair business. All signs will require a sign permit prior to installation and comply with the standards in the City Code.
5. City Code requires six parking spaces plus one parking space for each 500 square feet of floor areas over 1,000 square feet. Based on the current size of the building of 1560 square feet, eight parking stalls are required. As a condition of approval, the Planning Commission and City Council may limit the amount of vehicles that may be stored overnight according to the City Code.
6. The road servicing the use or activity must be of sufficient design to accommodate the proposed use or activity, and such use or activity shall not generate such additional extra traffic as to create a nuisance or hazard to existing traffic or surrounding land use. The site has one existing access off 4th Avenue. The proposed use will generate minimum traffic and will not have an adverse effect to the neighboring businesses or residential buildings.
7. All access roads, driveways, parking areas, and outside storage, service, or sales areas shall be surfaced or grassed to control dust and erosion. The parking areas, access roads, and driveways are paved.
8. The use is entirely within the building. Outside storage is prohibited.
9. No exterior lighting is proposed to change as a result of the use.
10. No site alterations to drainage or grading are being proposed.
11. There will be no exterior changes made to the building. The conditions required in the CUP will prevent any blighting influence to neighboring properties.
12. The existing services are adequate for the proposed use.
13. The use is listed as allowed with a conditional use permit. The conditions required in the CUP will prevent any blighting influence to neighboring properties.

WHEREAS, the Planning Commission recommended approval of the conditional use permit with the following conditions:

1. No outside storage, display or sale of materials is allowed. All existing items being stored outside need to be removed by March 1, 2015.
2. Any new signage must comply with the standards in the City Code.
3. The trash dumpster shall be located either in the garage or screened from adjacent property and from public view with a six-foot high solid and finished masonry wall with closeable gates and cannot be located in a designated parking stall. In no instance shall a chain link fence, wood, vinyl or barbed wire fence be permitted. This item shall be completed by June 1, 2015, but may be extended by city staff, weather permitting.
4. All parking stalls shall be striped according to the plan submitted and standards set forth in the City Code and seal coated if needed, concurrent with the parking lot striping. All vehicles on the lot shall be located in a designated parking stall. A total of eight parking stalls shall be provided that meet the minimum size requirement of 9 feet by 18 feet for 90° parking including one handicap stall. This item shall be completed by June 1, 2015, but may be extended by city staff, weather permitting.
5. All lighting must be designed so the direct source of light is not visible from adjacent residential properties.

6. The parking, keeping, storage or accumulation of junk motor vehicles shall be prohibited. A junk vehicle means any motor vehicle as defined in Minn. Stats 169.01, subd. 3, part of a motor vehicle, or former motor vehicle stored which is (1) unusable or inoperable because of lack of or defects in component parts; (2) damage from collision, deterioration, or otherwise; (3) beyond repair, and therefore, not intended for future use as a motor vehicle; (4) being retained on the property for possible use of salvageable parts; or (5) is not properly and currently licensed for operation.
7. The snow plow truck with tabs from 2004 located east of the building needs to be removed by March 1, 2015.
8. All vehicles waiting for repair or pick-up shall be stored on the site within an enclosed building or in parking spaces in compliance with Section 74-266.
9. All vehicles parked or stored on site shall display a current license plate with a current license tab.
10. No more than three (3) midsized vehicles and/or trailers may be stored outside overnight and allowed for more than seven days. Such vehicles must be used primarily for business related purposes of the business located on the property and parked in a parking stall.
11. All repairs shall be performed within a completely enclosed building.
12. No use other than automobile repair may occur on the property, subject to a conditional use permit amendment. Body repair is not allowed.
13. Materials not related to the business are prohibited from being stored on the site. The site shall be kept in an orderly manner and free of trash, debris, and other unsightly materials.
14. The Conditional Use Permit shall be subject to termination conditions outlined in Chapter 74, Article IV, Division 2, Section 74-117.

NOW, THEREFORE, BE IT RESOLVED that based on the findings above, the Anoka City Council hereby approves the conditional use permit for automotive services at 415 Pierce Street with the conditions as recommended by the Planning Commission.

Adopted by the Anoka City Council this the 17th day of February 2015.

ATTEST:

Amy T. Oehlers, City Clerk

Phil Rice, Mayor

STAFF REPORT



Application A-2015-1
Conditional Use Permit
415 Pierce Street
R and F Tires and Autocare
February 3, 2015

BACKGROUND

The applicant, R and F Tires and Autocare, has applied for a conditional use permit for auto repair, tire repair and sale of new and used tires at the property located at 415 Pierce Street. The property is zoned Transit Oriented Development-Employee Emphasis (TOD-E). Automotive services (not including body repair or major repair) is considered a conditional use in this zoning district. The property has been occupied by Grahams of Anoka since 1990 as an automobile services/auto repair use; however the building is currently available for lease. The proposed business operator plans to have longer hours than the current business and use the property more intensely.

Hours of operation will be Monday through Friday 9:00am to 6:30pm, Saturday 9:00am to 3:00pm and Sunday closed. Initially there will be two employees and potentially two more in the future, depending on business growth. The building is 1560 square feet.

Included for Review:

- Site location Map
- Parking plan

CONDITIONAL USE PERMIT ANALYSIS

Anoka City Code Chapter 74, Article IV, Division 2, Section 74-114 requires the Planning Commission to consider to what extent the applicant's plan minimizes possible adverse effects of the proposed conditional use, what modifications to the plan and what conditions of approval could further minimize the adverse effects of the proposed use.

The following development standards are general requirements for all conditional use permits:

1. The land area and setback requirements of the property containing such a use or activity meet the minimum standards established for the district.

Finding: The building was built in 1970. The building is considered a non-conforming structure since it is greater than 15 feet from the front property lines adjacent to 4th Avenue and Pierce Street.

2. When abutting a residential use, the property shall be screened and landscaped.

Finding: No exterior changes are planned for the building. The use is entirely within the building and would not require any additional landscaping. Dumpsters, recycling

container, compactors and solid waste handling areas shall be screened from adjacent property and from public view with a six-foot high solid and finished masonry wall with closeable gates. In no instance shall a chain link fence, wood, vinyl or barbed wire fence be permitted.

3. Where applicable, all city, county, state and federal laws, regulations and ordinances shall be complied with and all necessary permits secured.

Finding: All necessary permits required to proceed with the project will be part of the conditions of approval.

4. Signs shall not adversely impact adjoining or surrounding residential uses.

Finding: No signage has been proposed for the new auto repair business. All signs will require a sign permit prior to installation and comply with the standards in the City Code.

5. Adequate off-street parking and loading shall be provided. Such parking and loading shall be screened and landscaped from abutting residential uses.

Finding: City Code requires six parking spaces plus one parking space for each 500 square feet of floor areas over 1,000 square feet. Based on the current size of the building of 1560 square feet, eight parking stalls are required. The stalls will need to be striped. Each parking stall shall be a minimum of 9 feet by 18 feet for 90° parking. As a condition of approval, the Planning Commission and City Council may limit the amount of vehicles that may be stored overnight.

6. The road servicing the use or activity must be of sufficient design to accommodate the proposed use or activity, and such use or activity shall not generate such additional extra traffic as to create a nuisance or hazard to existing traffic or surrounding land use.

Finding: Staff finds the proposal meets this requirement. The site has one existing access off 4th Avenue. The following table shows the trip generation for s service station with 6 service stalls. The existing building at 415 Pierce Street has 4 service stalls.

Use	AM Peak	PM Peak	Weekday
Service Station w/ 6 service stalls	9.12 trips	13.02 trips	74.88 trips

Source: Institute of Traffic Engineers Trip Generation Manual, 2003

The proposed use will generate minimum traffic and will not have an adverse effect to the neighboring businesses or residential buildings.

7. All access roads, driveways, parking areas, and outside storage, service, or sales areas shall be surfaced or grassed to control dust and erosion.

Finding: The parking areas, access roads, and driveways are paved.

8. All open and outdoor storage, sales and service areas shall be screened from view from public streets and from abutting residential uses or districts.

Finding: The use is entirely within the building. Outside storage is prohibited.

9. All lighting shall be designed to prevent any direct source of light being visible from adjacent residential areas or from the public streets.

Finding: No exterior lighting is proposed to change as a result of the use.

10. The use or activity shall be properly drained to control surface water runoff.

Finding: No site alterations to drainage or grading are being proposed.

11. The architectural appearance and functional plan of the building and site shall not be so dissimilar to the existing buildings or area as to cause impairment in property values or constitute a blighting influence.

Finding: There will be no exterior changes made to the building. The conditions required in the CUP will prevent any blighting influence to neighboring properties.

12. The proposed water, sewer and other utilities shall be capable of accommodating the proposed use.

Finding: The existing services are adequate for the proposed use.

13. Other. The Planning Commission must consider whether the use is of the same general character as the permitted uses in the district and found not to be obnoxious, unhealthful, or offensive by reason of the potential emission or transmission of noise, oxidation, smoke, dust, odors, toxic or noxious matters or glare or heat.”

Finding: The use is listed as allowed with a conditional use permit. The conditions required in the CUP will prevent any blighting influence to neighboring properties.

RECOMMENDATION

Staff believes the proposed use meets all necessary zoning requirements and will not adversely impact the adjacent residential properties. Automotive services use is allowed in the TOD-E district with a conditional use permit and is a reasonable use for this property.

Staff recommends approval of the conditional use permit with the following conditions:

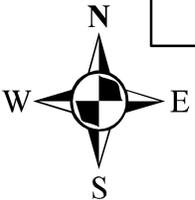
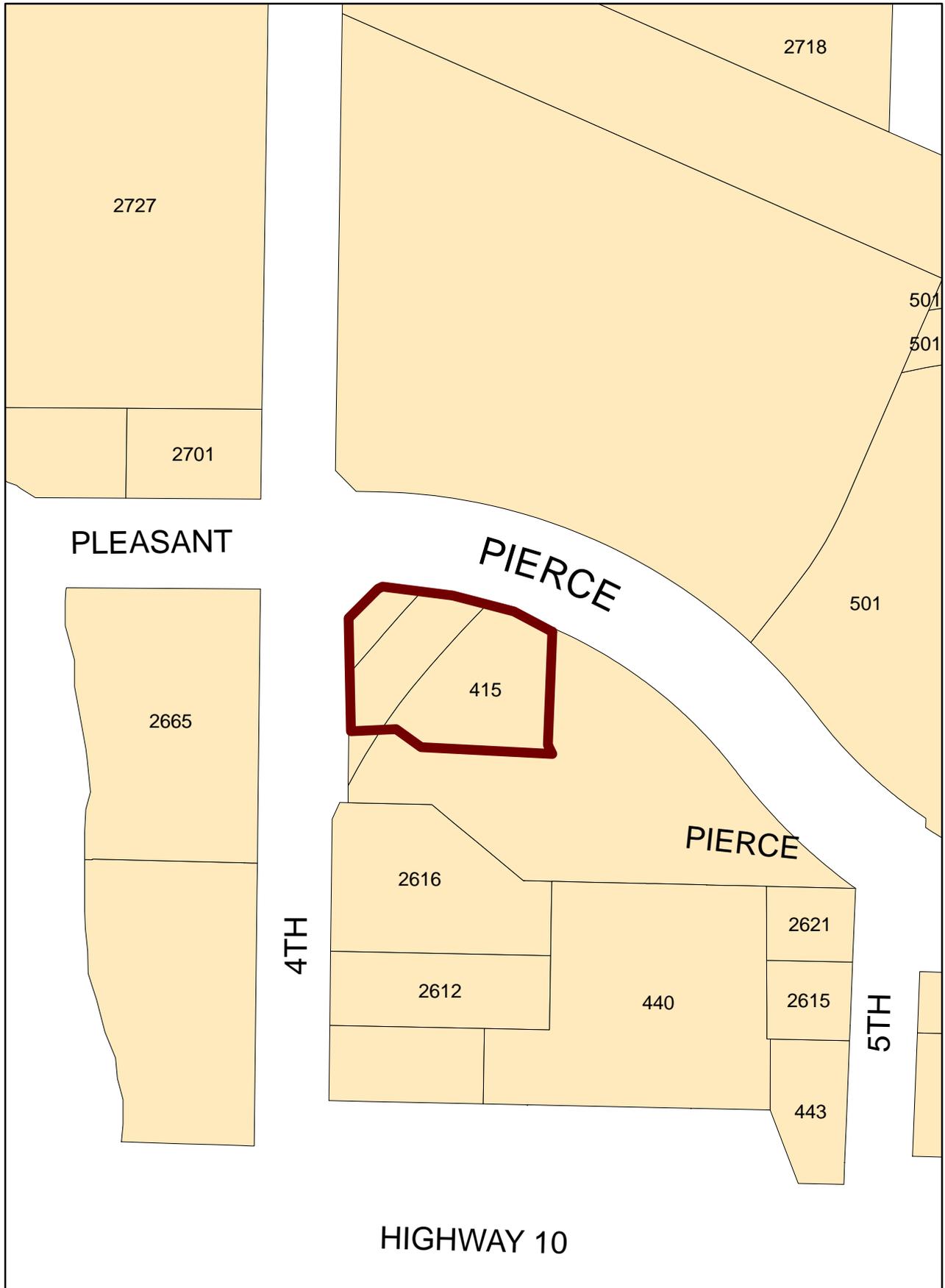
1. No outside storage, display or sale of materials is allowed.
2. Any new signage must comply with the standards in the City Code.
3. The trash dumpster shall be located either in the garage or screened from adjacent property and from public view with a six-foot high solid and finished masonry wall with closeable gates and cannot be located in a designated parking stall. In no instance shall a chain link fence, wood, vinyl or barbed wire fence be permitted.
4. All parking stalls shall be striped according to the plan submitted and standards set forth in the City Code. All vehicles on the lot shall be located in a designated parking stall. A total of eight parking stalls shall be provided that meet the minimum size requirement of 9 feet by 18 feet for 90° parking.
5. All lighting must be designed so the direct source of light is not visible from adjacent residential properties.
6. The parking, keeping, storage or accumulation of junk motor vehicles shall be prohibited. A junk vehicle means any motor vehicle as defined in Minn. Stats 169.01, subd. 3, part of a motor vehicle, or former motor vehicle stored which is (1) unusable or inoperable because of lack of or defects in component parts; (2) damage from collision, deterioration, or otherwise; (3) beyond repair, and therefore, not intended for future use as a motor vehicle; (4) being retained on the property for possible use of salvageable parts; or (5) is not properly and currently licensed for operation.
7. The snow plow truck with tabs from 2004 located east of the building needs to be removed by March 1, 2015.
8. All vehicles, other than junk vehicles, waiting for repair or pick-up shall be stored on the site within an enclosed building or in parking spaces in compliance with Section 74-266.
9. All vehicles parked or stored on site shall display a current license plate with a current license tab.
10. No more than three (3) vehicles and/or trailers may be stored overnight and allowed for more than seven days. Such vehicles must be used primarily for business related purposes of the business located on the property.
11. All repairs shall be performed within a completely enclosed building.
12. No use other than automobile repair may occur on the property, subject to a conditional use permit amendment. Body repair and major repair is not allowed.
13. Materials not related to the business are prohibited from being stored on the site. The site shall be kept in an orderly manner and free of trash, debris, and other unsightly materials.
14. The Conditional Use Permit shall be subject to termination conditions outlined in Chapter 74, Article IV, Division 2, Section 74-117.

COMMISSION ACTION

The Planning Commission may recommend approval with conditions, recommend denial and state reasons for denial, or postpone the item for further information.

Crystal Paumen
City Planner

Site Location



415 Pierce St, Anoka, MN



COUNCIL MEMO FORM

9.1

Meeting Date	February 17, 2015
Agenda Section	Ordinances & Resolutions
Item Description	RES/Calling for Public Hearing on modification to Redevelopment Project No. 1, Modification to TIF Plan for TIF District No. 2 and Establishment of the SCBD TIF District
Submitted By	Darin Berger, Housing Manager, HRA

BACKGROUND

The Housing and Redevelopment Authority (HRA) has initiated the process of establishing the South Central Business TIF District. In order to include all the necessary parcels in the District, five (5) parcels (see attached map) from the Riverspointe TIF District will have to be decertified and included in the new SCB TIF District prior to establishment.

The South Central Business District Project extends one and a half blocks from the First Avenue and Monroe Street intersection, easterly to the edge of the property line at 222 Monroe Street. It then extends southerly to the border of the two Madison Street lots and back to the West to 2nd Avenue before going North a half block and West a block back to First Avenue. It consists of a mix of uses including surface parking lots, vacant lots, an aging multi-family structure, light commercial and public uses.

The goals of the TIF District are as follows:

- Address potential parking needs of the School District and other users in the area.
- Upgrade infrastructure where needed.
- Facilitate rehabilitation or redevelopment of HRA and privately owned properties.

Activities may include property acquisition, building demolition, environmental assessment and cleanup, site preparation and construction of public improvements.

At their regular meeting of February 9th, 2015 the HRA passed the attached Resolution No. 2015-01 requesting that the City Council call for a public hearing on a Modification to the Redevelopment Project Plan for Anoka Redevelopment Project No. 1, a Modification to the Tax Increment Financing District No. 2 therein, and the Establishment of the South Central Business Tax Increment Financing District therein and the Adoption of a Tax Increment Financing Plan. Although the establishment and modifications are to the HRA's Redevelopment Plan and TIF District, State Statutes require that the City Council hold the public hearing on the amendments.

FINANCIAL IMPACT

Not known at this time.

COUNCIL ACTION REQUESTED

Adopt the attached City Council Resolution calling for the public hearing on March 16th, 2015.

ATTACHMENTS

HRA Resolution Requesting the Council Schedule a Public Hearing
City Council Resolution Calling for a Public Hearing
Schedule of Events
South Central Business District TIF and Riverspointe TIF Maps
Map showing parcels to be decertified
Fiscal Impact Memo

**ANOKA HOUSING AND REDEVELOPMENT AUTHORITY
CITY OF ANOKA
COUNTY OF ANOKA
STATE OF MINNESOTA**

RESOLUTION NO. 2015-01

RESOLUTION REQUESTING THAT THE CITY COUNCIL OF THE CITY OF ANOKA CALL FOR A PUBLIC HEARING ON A MODIFICATION TO THE REDEVELOPMENT PROJECT PLAN FOR ANOKA REDEVELOPMENT PROJECT NO. 1, A MODIFICATION TO THE TAX INCREMENT FINANCING PLAN FOR TAX INCREMENT FINANCING DISTRICT NO. 2 (COUNTY DISTRICT E9 & M2) THEREIN, AND THE ESTABLISHMENT OF THE SOUTH CENTRAL BUSINESS TAX INCREMENT FINANCING DISTRICT (A REDEVELOPMENT DISTRICT) THEREIN AND THE ADOPTION OF A TAX INCRMENT FINANACING PLAN THEREFOR.

WHEREAS, the City Council (the "Council") of the City of Anoka, Minnesota (the "City") established Anoka Redevelopment Project No. 1 pursuant to Minnesota Statutes, Sections 469.174 through 469.1794, inclusive, as amended, in an effort to encourage the development and redevelopment of certain designated areas within the City; and

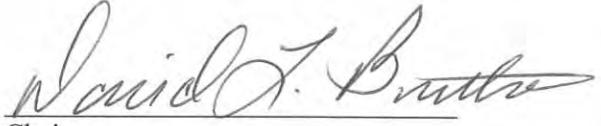
WHEREAS, the Anoka Housing and Redevelopment Authority (the "HRA") is proposing a Modification to the Redevelopment Project Plan for Anoka Redevelopment Project No. 1, a Modification to the Tax Increment Financing Plan for Tax Increment Financing District no. 2 (County District E9 and M2) therein, and the establishment of the South Central Business Tax Increment Financing District therein and the adoption of a Tax Increment Financing Plan therefor, all pursuant to, and in accordance with, Minnesota Statutes, Sections 469.174 through 469.1794 and Sections 469.001 to 469.047, inclusive, as amended;

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners (the "Board") of the HRA as follows:

1. The HRA hereby requests that the Council call for a public hearing on March 16, 2015, to consider the proposed adoption of a Modification to the Redevelopment Project Plan for Anoka Redevelopment Project No. 1 (the "Project Plan Modification"), the proposed adoption of a Modification to the Tax Increment Financing Plan for Tax Increment Financing District No. 2 (County District E9 & M2) (the "TIF Plan Modification") for the purpose of removing five parcels, and the proposed adoption of the Tax Increment Financing Plan (the "TIF Plan") for the South Central Business Tax Increment Financing District, a redevelopment district, (the Project Plan Modification, the TIF Plan Modification and the TIF Plan are referred to collectively herein as the "Plans") and cause notice of said public hearing to be given as required by law.
2. The HRA directs the Housing Manager to transmit copies of the Plans to the Planning Commission of the City and requests the Planning Commission's written opinion indicating whether the proposed Plans are in accordance with the Comprehensive Plan of the City, prior to the date of the public hearing.
3. The Housing Manager of the HRA is hereby directed to submit a copy of the Plans to the Council for its approval.

4. The HRA directs the Housing Manager to transmit the Plans to the county and the school district in which the South Central Business Tax Increment Financing District is located not later than February 27, 2015.
5. Staff and consultants are authorized and directed to take all steps necessary to prepare the Plans and related documents and to undertake other actions necessary to bring the Plans before the Council.

Approved by the Board on February 9, 2015.


Chair

ATTEST:


Secretary



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

RESOLUTION CALLING FOR A PUBLIC HEARING BY THE CITY COUNCIL ON THE PROPOSED MODIFICATION TO THE REDEVELOPMENT PROJECT PLAN FOR ANOKA REDEVELOPMENT PROJECT NO. 1, A MODIFICATION TO THE TAX INCREMENT FINANCING PLAN FOR TAX INCREMENT FINANCING DISTRICT NO. 2 (COUNTY DISTRICT E9 & M2) THEREIN, AND THE ESTABLISHMENT OF THE SOUTH CENTRAL BUSINESS TAX INCREMENT FINANCING DISTRICT (A REDEVELOPMENT DISTRICT) THEREIN AND THE ADOPTION OF A TAX INCRMENT FINANACING PLAN THEREFOR.

BE IT RESOLVED by the City Council (the "Council") for the City of Anoka, Minnesota (the "City"), as follows:

Section 1. Public Hearing. This Council shall meet on March 16, 2015, at approximately 7:00 P.M., to hold a public hearing on the proposed adoption of a Modification to the Project Plan for Anoka Redevelopment Project No. 1 (the "Project Plan Modification") a Modification to the Tax Increment Financing Plan for Tax Increment Financing District No. 2 (County District E9 and M2) for the purpose of removing five parcels (the "TIF Plan Modification"), and the establishment of the South Central Business Tax Increment Financing District therein and the adoption of a Tax Increment Financing Plan therefor (the "TIF Plan")(collectively the "Plans"), all pursuant to, and in accordance with, Minnesota Statutes, Sections 469.174 through 469.1794 and Sections 469.001 to 469.047, inclusive, as amended, in an effort to encourage the development and redevelopment of certain designated areas within the City; and

Section 2. Notice of Public Hearing, Filing of Plans. City staff is authorized and directed to work with Ehlers & Associates, Inc., to prepare the Plans and to forward documents to the appropriate taxing jurisdictions including Anoka County and Independent School District No. 11. The City Manager is authorized and directed to cause notice of the hearing, together with an appropriate map as required by law, to be published at least once in the official newspaper of the City not later than 10, nor more than 30, days prior to March 16, 2015, and to place a copy of the Plans on file in the City Manager's office at City Hall and to make such copy available for inspection by the public.

Adopted by the Anoka City Council this the 17th day of February 2015.

ATTEST:

Amy T. Oehlers, City Clerk

Phil Rice, Mayor

SCHEDULE OF EVENTS

ANOKA HOUSING AND REDEVELOPMENT AUTHORITY AND THE CITY OF ANOKA ANOKA COUNTY, MINNESOTA

FOR THE PROPOSED MODIFICATION TO THE REDEVELOPMENT PROJECT PLAN FOR ANOKA REDEVELOPMENT PROJECT NO. 1

AND THE PROPOSED ESTABLISHMENT OF THE HRA SOUTH CENTRAL BUSINESS TAX INCREMENT FINANCING DISTRICT (a redevelopment district)

- January 26, 2015 Project information (property identification numbers and legal descriptions, detailed project description, maps, but/for statement, estimated fiscal impacts of the project to public infrastructure and police and fire services, and list of sources and uses of funds) for drafting necessary documentation sent to Ehlers & Associates.
- January 28, 2015 Letter received by County Commissioner giving notice of potential redevelopment tax increment financing district (at least 30 days prior to publication of public hearing notice.) [*Ehlers & Associates will fax and mail on January 28, 2015.*]
- N/A* Project information submitted to the County Board for review of county road impacts *if necessary** (at least 45 days prior to public hearing). *The County Board, by law, has 45 days to review the TIF Plan to determine if any county roads will be impacted by the development. Because the City staff believes that the proposed tax increment financing district will not require unplanned county road improvements, the TIF Plan was not forwarded to the County Board 45 days prior to the public hearing. Please be aware that the County Board could claim that tax increment should be used for county roads, even after the public hearing.
- February 9, 2015 HRA requests that the City Council call for a public hearing on the proposed Modification to the Redevelopment Project Plan for Anoka Redevelopment Project No. 1 and the proposed establishment of the HRA South Central Business Tax Increment Financing District.
- February 13, 2015 Fiscal/economic implications received by School Board and County Board (at least 30 days prior to public hearing). [*Ehlers & Associates faxed and mailed on February 13, 2015.*]
- February 17, 2015 City Council calls for public hearing on the proposed Modification to the Redevelopment Project Plan for Anoka Redevelopment Project No. 1 and the proposed establishment of the HRA South Central Business Tax Increment Financing District.

SCHEDULE OF EVENTS – PAGE 2

ANOKA HOUSING AND REDEVELOPMENT AUTHORITY AND THE CITY OF ANOKA ANOKA COUNTY, MINNESOTA

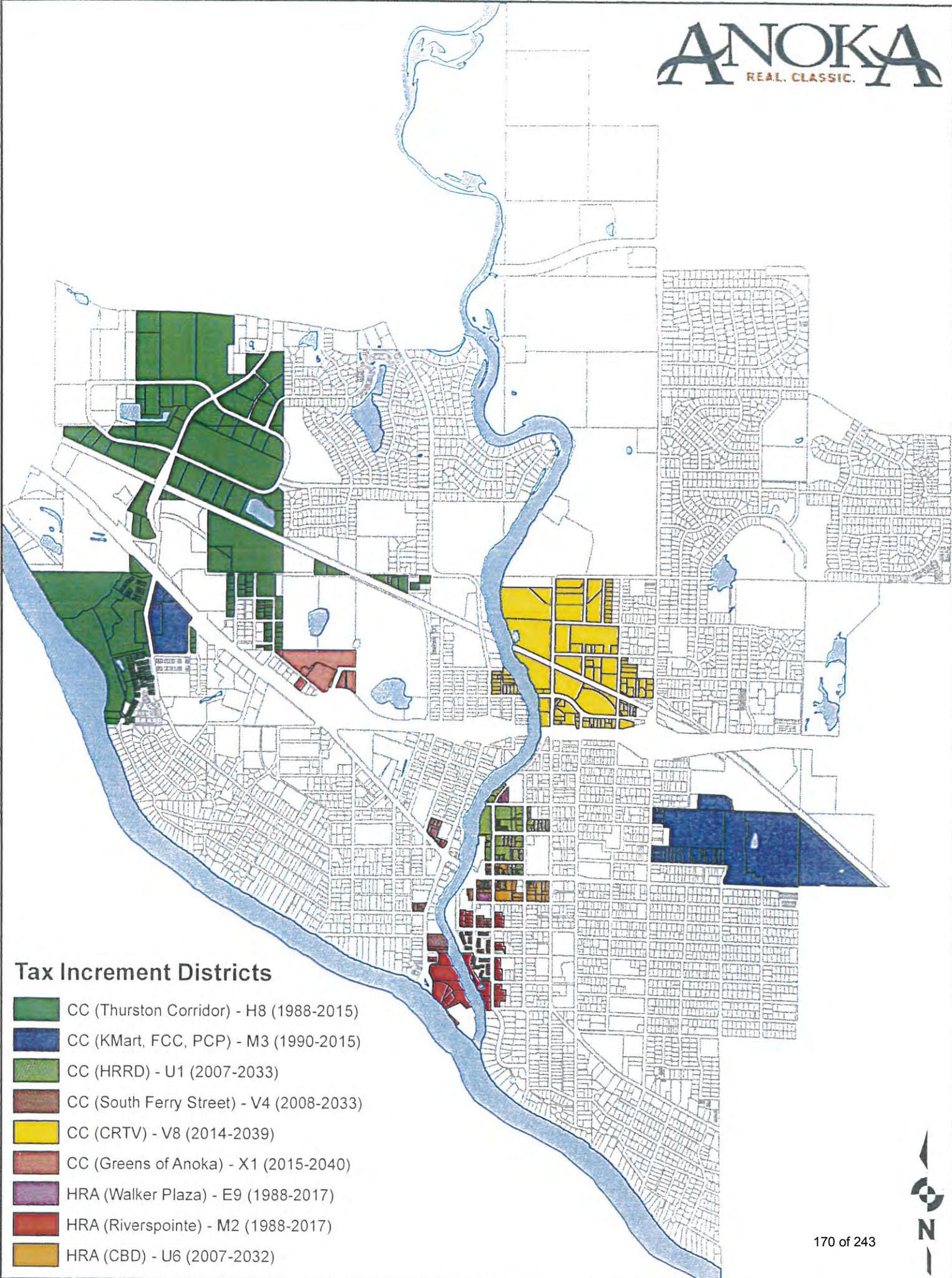
FOR THE PROPOSED MODIFICATION TO THE REDEVELOPMENT PROJECT PLAN FOR ANOKA REDEVELOPMENT PROJECT NO. 1

AND THE PROPOSED ESTABLISHMENT OF THE HRA SOUTH CENTRAL BUSINESS TAX INCREMENT FINANCING DISTRICT (a redevelopment district)

February 23, 2015	Ehlers & Associates conducts internal review of the Plans.
February 27, 2015	Date of publication of hearing notice and map (at least 10 days but not more than 30 days prior to hearing). <i>[Anoka County Union publication deadline, February 23, 2015. – Ehlers & Associates will submit notice, map, and instructions to the newspaper via email by February 23, 2015.]</i>
March 3, 2015	Planning Commission reviews Plans to determine if they are in compliance with City's comprehensive plan.
March 9, 2015	HRA considers the Plans and adopts a resolution approving the Plans. HRA passes resolution authorizing an interfund loan in connection with the TIF District.
March 16, 2015	City Council holds public hearing at 7:00 P.M. on a Modification to the Redevelopment Project Plan for Anoka Redevelopment Project No. 1 and the proposed establishment of the HRA South Central Business Tax Increment Financing District and passes resolution approving the Plans. <i>[Ehlers & Associates will email final Council packet information to the City on March 9, 2015.]</i>
Before June 30, 2015	Ehlers & Associates files Plans with the MN Department of Revenue and the Office of the State Auditor, and requests certification of the TIF District with Anoka County.

An action under subdivision 1, paragraph (a), contesting the validity of a determination by an authority under section 469.175, subdivision 3, must be commenced within the later of:

- (1) 180 days after the municipality's approval under section 469.175, subdivision 3; or
- (2) 90 days after the request for certification of the district is filed with the county auditor under section 469.177, subdivision 1.



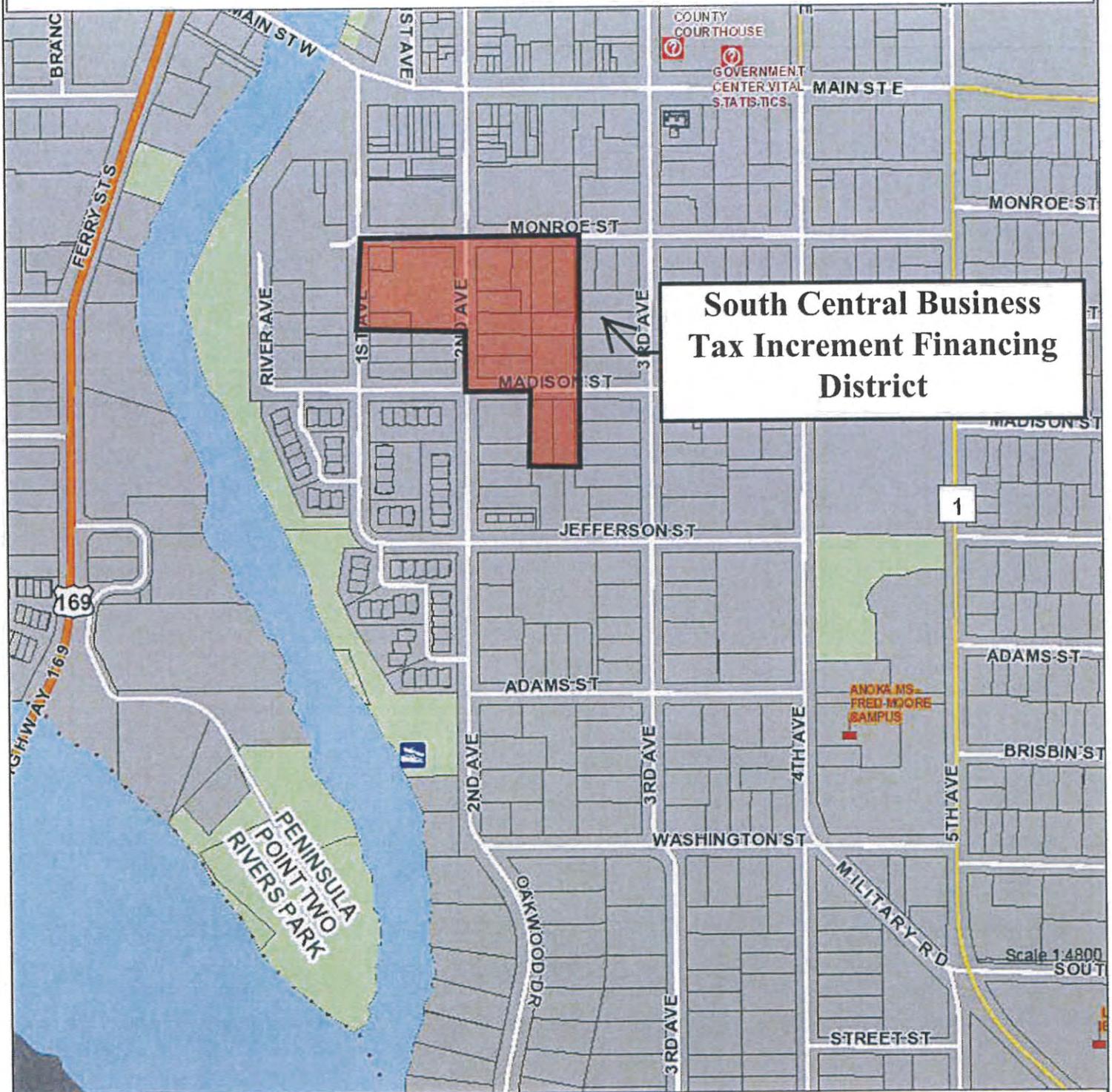
Tax Increment Districts

- CC (Thurston Corridor) - H8 (1988-2015)
- CC (KMart, FCC, PCP) - M3 (1990-2015)
- CC (HRRD) - U1 (2007-2033)
- CC (South Ferry Street) - V4 (2008-2033)
- CC (CRTV) - V8 (2014-2039)
- CC (Greens of Anoka) - X1 (2015-2040)
- HRA (Walker Plaza) - E9 (1988-2017)
- HRA (Riverspointe) - M2 (1988-2017)
- HRA (CBD) - U6 (2007-2032)



South Central Business Tax Increment Financing District Anoka Redevelopment Project Area No. 1

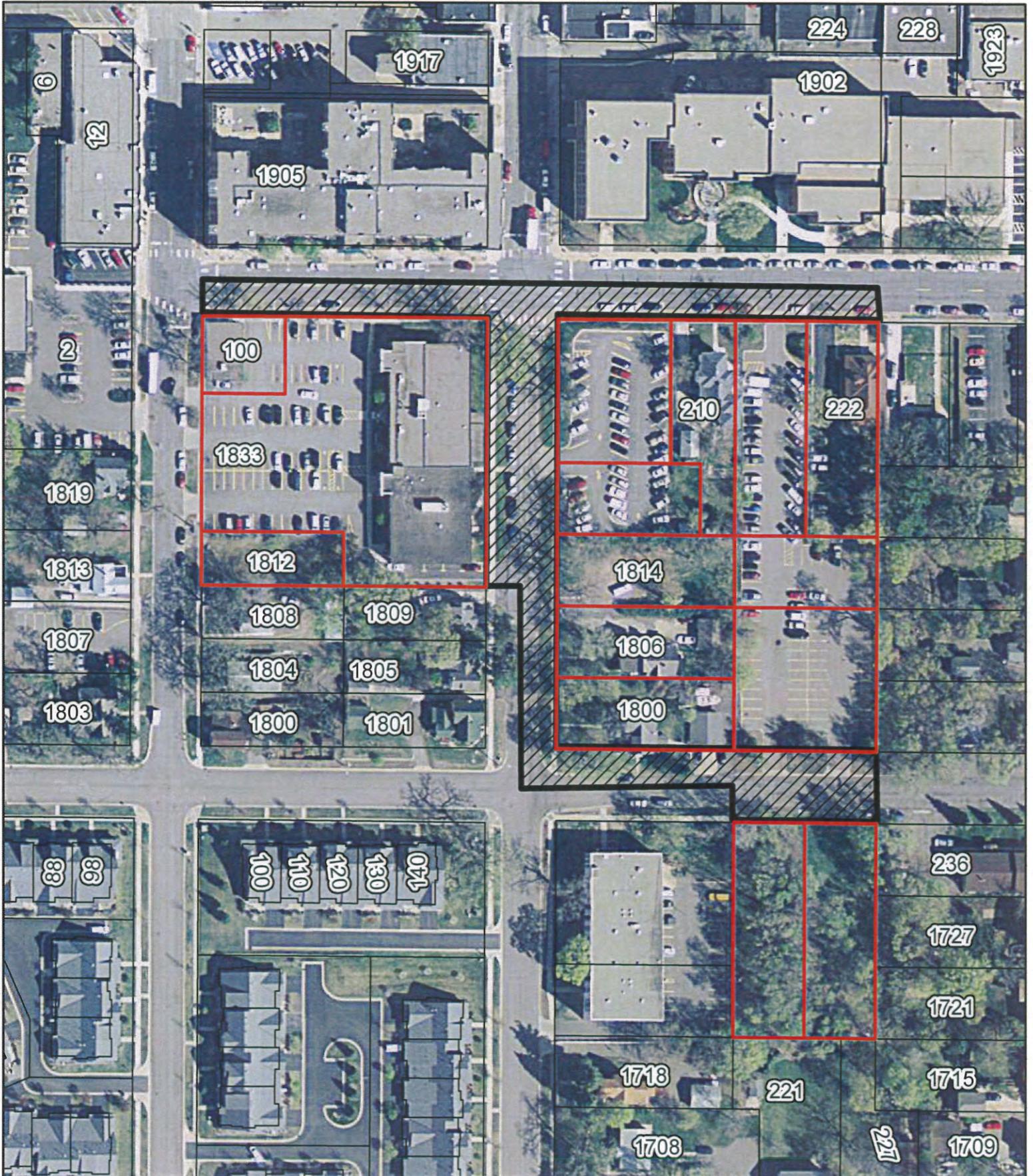
City of Anoka
Anoka County, Minnesota



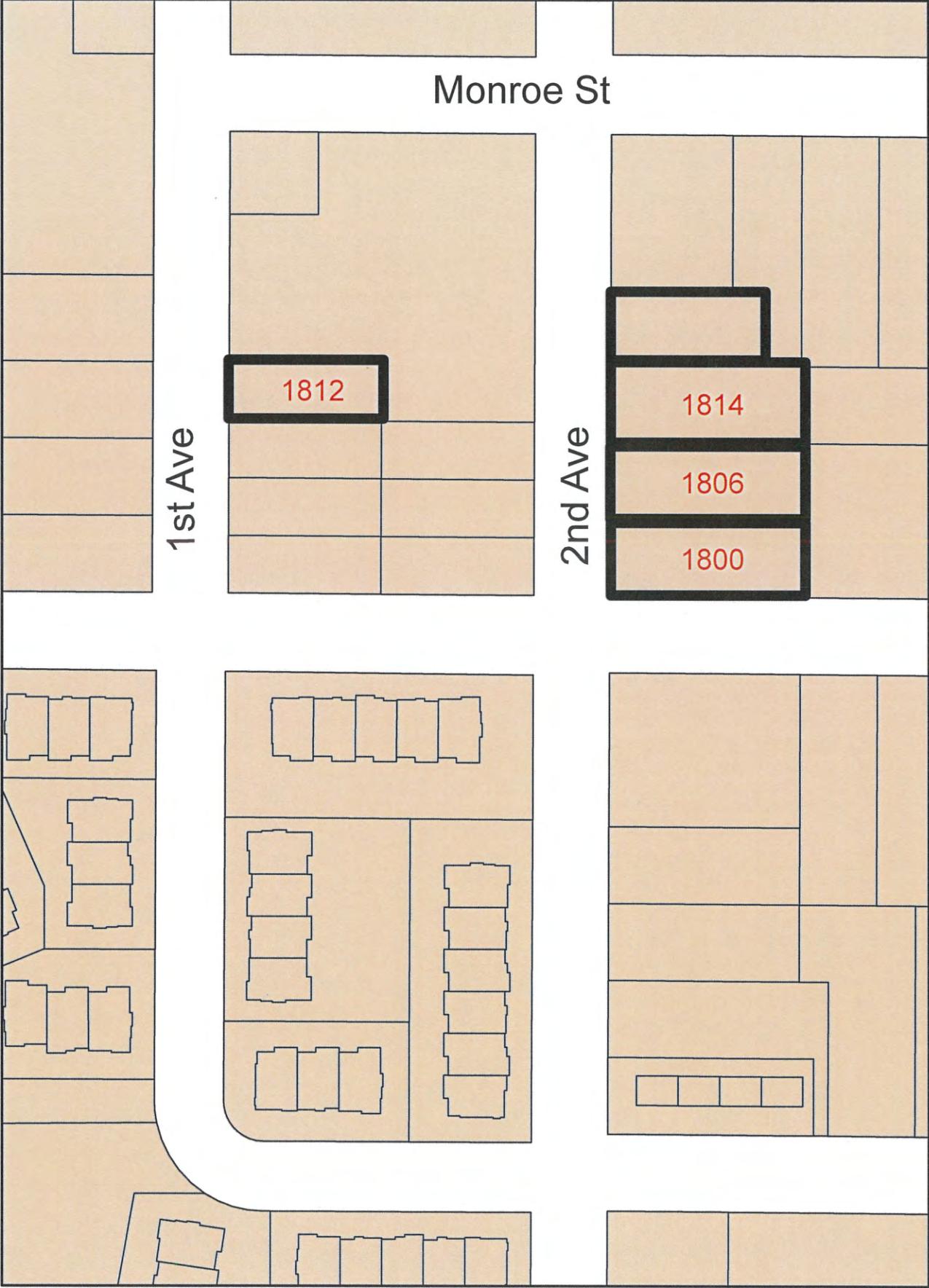
**South Central Business
Tax Increment Financing
District**



Proposed SCBD TIF District



Parcels to be Decertified from Riverspointe TIF District





Memo

To: Darin Berger – City of Anoka
From: Jake DeBower – Ehlers
CC: Shelly Eldridge – Ehlers
Date: January 15, 2015
Subject: TIF District Establishment

Thank you for the opportunity to assist in the establishment of a new TIF District. The following is needed for preparing the TIF Plan and other related documents:

1. Basic information regarding the TIF District:

- Project Description – *please be as detailed as possible*
See Attached Project Description

- TIF District Authority (please confirm): HRA
- TIF District Administrator (Name and Title): Housing Manager
- Have building permits been issued for any parcels within the district?
If a permit has been issued in the 18 months preceding March 2015, please forward a copy of it to our office.
 Yes No
- School District Number (please confirm): ISD 11
- Copies of any studies or reports or analyses to support City Council Findings for the TIF District.
These may include market studies, planning documents, TIF applications, or staff reports.
LHB Redevelopment Finding report

2. Confirmation of several dates pertaining to the TIF approval process:

- Planning Commission meeting day/time: Mar. 3
- City Council meeting days/time: Feb. 17 and Mar. 16
- Development start, not including infrastructure or demolition? (month/year): April 2015
- Newspaper name: Anoka County Union
 - Hearing notice email address: publicnotice@ecm-inc.com
 - Submission Due Date: Feb. 23
 - Date of Publication: Feb. 27

3. Development information, such as:

- Estimated uses of TIF – See Project Description
- Estimated value of the development upon completion - \$3 Million+
- But/For Analysis from Developer (if applicable)



City of Anoka
Fiscal Impact Analysis of Proposed TIF District
Fire Protection

1. Does the fire department track calls by type of property?

Yes.

2. How many new calls would be generated by the new development?

This should be minimal. We don't respond to medical calls unless we are requested by the Police. The new building should have new detection and suppression systems installed when completed.

3. Will the new development necessitate new capital investments in vehicles or facilities?

No, however it will be important for us to ensure we keep the proper numbers of ladder companies and engine companies in our fleet.

4. What is the fire departments total operating budget for 2015?

\$1.237.808

5. In your opinion, what will be the financial and non-financial impact of the new development?

Positive tax revenue to the City. Updated buildings with today's fire code standards installed.

6. Is it important to differentiate impacts by property types?

Yes., for future planning the date could prove valuable.

7. Are there public safety concerns from the existing development, which will be eliminated by the new development (non-sprinkled buildings, etc?)

Not really. The majority of the area is mostly vacant lots with some single-family structures involved.

City of Anoka
Fiscal Impact Analysis of Proposed TIF District
Infrastructure/Public Works

1. What are the estimated SAC/WAC fees from the new development?

It is not possible to determine the commercial SAC/WAC fees until a determination is made. The development is anticipated to have approximately 70 new housing units. Current SAC/WAC fees per unit are \$5,585. This equates to approximately \$390,950 in SAC/WAC fees.

2. Are there any sanitary sewer capital costs not paid by TIF associated with the new development? Are there any water capital costs not paid by TIF associated with the new development?

Yes. Generally these will either be paid by the developer or out of the CIP.

3. Are there new road improvements not paid by TIF necessitated by the new development?

No, roads would be improved under the City's established road improvement plan.

4. What are the estimated increased operating costs with the new development, including plowing, street maintenance, street sweeping, lighting, sidewalks, etc.?

Generally there won't be a large increase in road linear footage. As such, there will not be increased costs for street maintenance.

5. Are there any storm sewer capital costs not paid by TIF associated with the new development?

No. The storm sewer is designed based on current development. Any new development would have to meet storm water requirements for runoff rate which means no introduction of new storm water to the system.

6. Are there other infrastructure costs which should be considered in the analysis?

There are currently two vacant lots located on Madison Street that do not have City Sewer & Water. In order to make those connections, the City or developer would need to put approximately \$200,000 into the adjacent infrastructure

City of Anoka
Fiscal Impact Analysis of Proposed TIF District
Police Department

1. Does the police department track calls by type of property?

No, APD tracks calls by the type of crime and location (property address) but not by type of property.

2. How many new calls would be generated by the new development?

Approximately 50 new calls for service after the entire proposed development gets completed.

3. Will the new development necessitate new capital investment in vehicles or facilities?

The Police Department has a newer facility (built in 2003) so no new investment would be needed in the area of buildings. The police department would not have to purchase anymore vehicles as a result of this development. I don't anticipate any new capital investment needed by the APD.

4. What is the police department's total operating budget for 2015?

Approximately \$4.1 million.

5. In your opinion, what will be the financial and non-financial impact of the new development?

The positive financial impact is that this development brings additional tax revenue to the City of Anoka by expanding our city's tax base (good news). The positive non-financial impact is that this is a wonderful new development that will bring new citizens and business to Anoka

6. Is it important to differentiate impacts by property type?

Yes, for planning and community development it is important. The Police Department's current records management system does not allow us to track police calls by property type.

Example: rental vs. owner occupied property.

7. Are there public safety concerns from the existing development which will be eliminated by the new development?

Yes, some improvements. The current development is old and has some crime issues. New development plans would likely push that problematic behavior out of that area of new development.

COUNCIL MEMO FORM

9.2

Meeting Date	February 17, 2015
Agenda Section	Ordinances & Resolutions
Item Description	RES/ 2015 Parking Lot and Alley Project; Accept Bids and Award Construction Contract
Submitted By	Greg Lee, Public Services Director

BACKGROUND INFORMATION:

On December 15, 2014, the City Council accepted a feasibility report and authorized the preparation of plans and specifications for the 2015 Parking Lot and Alley Project. This project includes:

Parking Lots

Anoka Nature Preserve Trail Head – construct a parking lot with approximately seventeen (17) stalls at the southeast corner of the Anoka Nature Preserve. This parking lot, and other planned amenities; such as a future shelter, playground, and restroom will serve as the trail head for patrons visiting the preserve.

Woodbury House - construct a parking lot with approximately twenty-nine (29) stalls on the Woodbury House property. Plans for this parking lot have previously been completed.

Alleyway

5th Avenue Alley - This is to pave an alleyway off of 5th Avenue between Oakwood Drive and River Lane. A benefiting property owner who utilizes this alley to assess their property and who was not previously assess as part of the 2006/2007 Street Renewal Projects, has submitted payment of their unit assessment charge.

These projects are combined into one project in an effort to reduce the overall administrative costs associated with these individual projects and to receive more favorable bids from a larger project.

On January 5, 2015, the City Council adopted a resolution approving the plans and specifications, setting a bid date, and authorizing the advertisement for bids for the 2015 Parking Lot and Alley Project.

There was a simple bidding structure for this project with only the base bid and no bid alternates.

Bids for this project were received at 10:00 A.M. CDT on Friday, February 6, 2015 at City Hall.

A total of twelve (10) bids were received.

A summary of the Base Bid is as follows:

Contractor	Base Bid
Douglas-Kerr Underground LLC	\$359,594.26
Blackstone Contractors	\$386,755.89
Oman Brothers Paving	\$414,023.70
North Valley, Inc.	\$418,503.60
New Look Contracting, Inc.	\$426,733.15
Midwest Asphalt Corporation	\$441,208.38
North Pine Aggregate Inc.	\$470,440.75
Park Construction Company	\$485,442.06
GL Contracting	\$519,296.32
Dresel Contracting Inc.	\$595,483.73
Engineer's Estimate	\$395,530.00

A complete bid tabulation and recommendation letter for the 2015 Parking Lot and Alley Project is attached.

Staff recommends awarding a construction contract to Douglas-Kerr Underground LLC with a base bid of \$359,594.26. Douglas-Kerr Underground LLC has successfully completed several Street Renewal Projects in the City of Anoka. Most recently were the 2012 and 2014 Street Renewal Projects. Also, on January 20, 2015, Douglas-Kerr Underground LLC was awarded the construction contract for the Garfield Street / 5th Avenue Project.

It should be noted that the City received quotes for the 5th Avenue Alley and the Woodbury House Parking Lot portions of this project in the fall of 2014. Here how the 2014 quotes compare to the current low bid:

- 5th Avenue Alley 2014 quote of \$143,860 compares to current bid of \$113,560.
- Woodbury House Parking Lot 2014 quote of \$203,200 compares to current bid of \$137,290.

Project Schedule - Should this project proceed and a contract awarded to Douglas-Kerr Underground LLC, the following is a tentative schedule:

Council Accepts Bids and Awards Construction Contract February 17, 2015

Construction Begins April 1, 2015

COUNCIL ACTION REQUESTED

It is recommended that the City Council adopt a resolution awarding a construction contract to Douglas-Kerr Underground LLC in the amount of \$359,594.26 for the 2015 Parking Lot and Alley Project.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2015-

**RESOLUTION AWARDING A CONSTRUCTION CONTRACT FOR THE
2015 PARKING LOT AND ALLEY PROJECT**

WHEREAS, pursuant to an advertisement for bids for the 2015 Parking Lot and Alley Project bids were received, opened, and tabulated according to law, and the following bids were received complying with the advertisement:

Contractor	Base Bid
Douglas-Kerr Underground LLC	\$359,594.26
Blackstone Contractors	\$386,755.89
Oman Brothers Paving	\$414,023.70
North Valley, Inc.	\$418,503.60
New Look Contracting, Inc.	\$426,733.15
Midwest Asphalt Corporation	\$441,208.38
North Pine Aggregate Inc.	\$470,440.75
Park Construction Company	\$485,442.06
GL Contracting	\$519,296.32
Dresel Contracting Inc.	\$595,483.73
Engineer's Estimate	\$395,530.00

AND WHEREAS, based on the bids submitted, it appears that Douglas-Kerr Underground LLC is the lowest responsible bidder,

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Anoka, Minnesota:

1. The Mayor and City Clerk, are hereby authorized and directed to enter into a contract with Douglas-Kerr Underground LLC in the amount of \$359,594.26 for the 2015 Parking Lot and Alley Project according to the plans and specifications therefore approved by the City Council and on file in the office of the City Engineer.
2. The City Clerk or designee is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Adopted by the Anoka City Council this the 17th day of February 2015.

ATTEST:

Amy T. Oehlers, City Clerk

Phil Rice, Mayor

February 10, 2015

Greg Lee
Public Services Director
City of Anoka
2015 - 1st Avenue N.
Anoka, MN 55303

RE: 2015 Parking Lot and Alley Project
Contract Award Recommendation

Dear Mr. Lee:

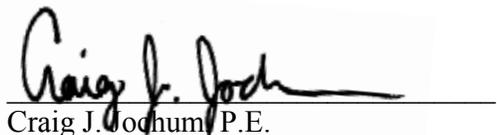
Construction bids for the 2015 Parking Lot and Alley Project were opened at 10:00 a.m. on February 6, 2015 at the Anoka City Hall. A total of 10 bids were received and opened. Dresel Contracting submitted a bid, however they used the incorrect bid form and therefore their bid was not tabulated. Their bid was read as \$595,483.73. The following is a summary of the nine valid bids:

Douglas-Kerr Underground, LLC	\$ 359,594.26
Blackstone Contractors, LLC	\$ 386,755.89
Omann Bros. Paving	\$ 414,023.70
North Valley, Inc.	\$ 418,503.60
New Look Contracting, Inc.	\$ 426,733.15
Midwest Asphalt Corporation	\$ 441,208.38
North Pine Aggregate, Inc.	\$ 470,440.75
Park Construction Company	\$ 484,227.06
GL Contracting, Inc.	\$ 519,296.32

The engineer's estimate for this project was \$395,530. Douglas-Kerr Underground was the low bidder with a bid of \$ 359,594.26. This contractor has worked in the City of Anoka recently. Douglas-Kerr Underground successfully completed the 2012 and 2014 Street Renewal Projects. Douglas-Kerr Underground is a well established union contractor from Mora, MN. They typically complete projects ranging up to 3.5 million dollars. Their main areas of experience include construction of municipal sewer, water and streets.

We recommend that the 2015 Parking Lot and Alley Project be awarded to Douglas-Kerr Underground in the amount of \$ 359,594.26.

Sincerely,
Hakanson Anderson



Craig J. Jochem P.E.

cc: Ben Nelson, City of Anoka

COUNCIL MEMO FORM

9.3

Meeting Date	February 17, 2015
Agenda Section	Ordinances & Resolutions
Item Description	RES/LG214 Premise Permit for Pull-tabs at Misfits Saloon, Anoka Area Ice Arena Association
Submitted By	Amy Oehlers, City Clerk

BACKGROUND

The City has received a request from Anoka Area Ice Arena Association, requesting that they be allowed to obtain a Premise Permit to operate gambling at Misfits Saloon, 821 E River Rd. A premise permit allows an organization to sell pull tabs, tipboards, etc. The Minnesota Gambling Control Board is the entity that actually grants Premise Permits; however, MN GCB requires that the municipality in which the gambling takes place provide a recommendation or comment on the issuance of a premise permit.

Previously, when this location was operating as Coyote Sands, a premise permit was approved Climb Theatre. I have received confirmation from the Minnesota Gambling Control Board that Climb Theatre no longer holds a premise permit for 821 East River Rd.

FINANCIAL IMPACT

There is no financial impact related to the adoption of the resolution. However, the local area does receive donations from the premise permit holders that operate in our City. That amount varies on how much they gross in their pull tab sales.

Section 14-192. Expenditures For Lawful Purposes.

During any year that an eligible organization is licensed to conduct gambling events, not less than fifty percent (50%) of its lawful purpose expenditures will be for lawful purposes conducted or located within the trade area. A report of the expenditures for lawful purposes within the trade area shall be provided to the City each month after the date of the adoption of this requirement. Additional reports may be required as determined by the City.

COUNCIL ACTION REQUESTED: Adopt the resolution.



2015 First Avenue, Anoka, MN 55303-
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2015-

**RESOLUTION RECOMENDING THE ISSUANCE OF A STATE ISSUED LG214
GAMBLING LICENSE & PREMISE PERMIT FOR
ANOKA AREA ICE ARENA ASSOCIATION AT MISFITS SALOON,
821 EAST RIVER RD, ANOKA, MINNESOTA**

WHEREAS, the applicant, Anoka Area Ice Arena Association has requested approval of the issuance of a State issued Gambling License & Premise Permit to allow their organization to operate charitable gambling, which may include: pull-tabs, tipboards, paddlewheels and raffles; and

WHEREAS, the location in which they wish to operate such activity is Misfits Saloon, 821 East River Rd, Anoka, Minnesota.

NOW, THEREFORE, BE IT RESOLVED, that the Anoka City Council does hereby recommend to the State of Minnesota, the issuance of the Gambling License & Premise Permit for Anoka Area Ice Arena Association, to operate charitable gambling activities, as described above, at Misfits Saloon, 821 East River Rd, located in the City of Anoka, Anoka County, Minnesota.

Adopted by the Anoka City Council this 17th day of February 2015.

ATTEST:

Amy T. Oehlers, City Clerk

Phil Rice, Mayor

COUNCIL MEMO FORM

9.4

Meeting Date	February 17, 2015
Agenda Section	Ordinances & Resolutions
Item Description	RES/2015 Amendment to Joint Powers Agreement (JPA) Street Maintenance Program
Submitted By	Ben Nelson, Engineering Technician

CONSENT AGENDA

Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.

BACKGROUND INFORMATION:

In 2004, the cities of Coon Rapids, Andover, Brooklyn Center, Columbia Heights and Fridley joined together to solicit bids for street maintenance services. The Joint Powers Agreement was amended in 2006, 2008, 2010, and 2011 when Ham Lake, East Bethel, Anoka, and Mahtomedi joined the group.

The group met in December 2014 to discuss program operations in 2014 and 2015. The JPA contains an option of opting out of the program 60 days after the contract award. The members discussed shortening the opting out period from 60 days to 30 days. It is the consensus of the group to amend the JPA to a 30 day opting out period. The Coon Rapids Council approved the amended JPA on Tuesday, February 3, 2015 and now has forwarded the amended JPA to the participating cities for execution. The amended JPA is attached for consideration.

FINANCIAL IMPACT:

The benefit of this agreement is that it allows participating cities to share administrative costs associated with seal coat projects, including; advertising, preparation of plans and specifications documents, bid review and tabulation, contract documentation administration, legal review of documents, preconstruction administration, etc. There is also the possible benefit of receiving more favorable bids from a larger project. The City of Coon Rapids estimates that there is typically a savings of 10 to 15% compared to bids received for smaller projects for individual cities.

COUNCIL REQUESTED ACTION:

It is recommended the City Council adopt the resolution authorizing the execution of the Sixth Amendment to Joint Powers Agreement revising the opting out period from 60 days to 30 days for the Street Maintenance Program.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2015-XX

**RESOLUTION AUTHORIZING THE EXECUTION OF A JOINT POWERS
AGREEMENT WITH THE CITY OF COON RAPIDS FOR ACTIVITIES ASSOCIATED
WITH STREET SEAL MAINTENANCE PROGRAM**

WHEREAS, a group of cities in the northern metro area have entered into a Joint Powers Agreement for services associated with street seal coat projects; and

WHEREAS, the benefit of this agreement is that it allows participating cities to share in administrative costs associated with seal coat projects; and

WHEREAS, based on this agreement, member cities contribute to administration costs at a rate of 1% of the actual construction costs, for projects over \$100,000; and

WHEREAS, the City of Anoka will continue to have control over the seal coat projects within the city.

WHEREAS, the member cities have the option to opt out within 30 days after the contract is awarded; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Anoka, Minnesota:

1. That the Joint Powers Agreement with the City of Coon Rapids and other member cities for activities associated with Street Seal Coat Projects is hereby approved.
2. That the Mayor and City Clerk are hereby authorized to execute said agreement.

Adopted by the Anoka City Council this the 17th day of February 2015.

ATTEST:

Amy T. Oehlers, City Clerk

Phil Rice, Mayor

SIXTH AMENDMENT TO JOINT POWERS AGREEMENT

TRAFFIC MARKINGS, STREET SWEEPING CRACK SEALING, SCREENING AND SEAL COATING

This Sixth Amendment to Joint Powers Agreement (“Sixth Amendment”) is by and between the cities of Anoka, Andover, Brooklyn Center, Circle Pines, Columbia Heights, Coon Rapids, East Bethel, Fridley, Ham Lake, and Mahtomedi and (hereinafter individually the “City” and collectively the “Cities”).

WHEREAS, the Cities shall collectively be known as the North Metro Regional Street Maintenance Consortium.

WHEREAS, on February 1, 2005 the cities of Coon Rapids, Andover, Brooklyn Center, Columbia Heights and Fridley entered into a Joint Powers Agreement pursuant to Minn. Stat. §471.59 for the purpose of combining together for bidding purposes for street maintenance services (hereinafter the “Joint Powers Agreement”); and

WHEREAS, the City of Ham Lake joined the Joint Powers Agreement in August, 2006 by an agreement entitled First Amendment to Joint Powers Agreement (hereinafter the “First Amendment”); and

WHEREAS, the Cities in the First Amendment, paragraph 3, authorized the City of Coon Rapids to allow a new member City to join the Joint Powers Agreement when, in its sole discretion, the City of Coon Rapids determines that it is in the best interest of the Cities to allow the new member City to join; and

WHEREAS, the City of East Bethel joined the Joint Powers Agreement in February, 2008 by agreement entitled Second Amendment to Joint Powers Agreement (hereinafter the “Second Amendment”); and

WHEREAS, the City of Anoka joined the Joint Powers Agreement in March, 2010 by agreement entitled Third Amendment to Joint Powers Agreement (hereinafter the “Third Amendment”); and

WHEREAS, the City of Mahtomedi joined the Joint Powers Agreement in January, 2011 by agreement entitled Fourth Amendment to Joint Powers Agreement (hereinafter the “Fourth Amendment”); and

WHEREAS, the City of Circle Pines joined the Joint Powers Agreement in March, 2011, By agreement entitled Fifth Amendment to Joint Powers Agreement (hereinafter the “Fifth Amendment”); and

WHEREAS, the Cities met on December 2, 2014 and agreed to amend the opting out period in the Joint Powers Agreement.

NOW, THEREFORE, by virtue of the powers granted by law and in consideration of the mutual covenants and agreements of the parties hereto, it is agreed as follows:

1. Definitions. All capitalized terms, not otherwise separately defined herein, shall have the meanings ascribed to them in the Joint Powers Agreement.
2. Opting Out. Paragraph 4 of the Joint Powers Agreement is hereby amended to the parties hereto recognize that municipal funding sources and spending priorities may change throughout the bidding and award process. In recognition thereof, within thirty (30) days after a bid has been awarded, a City may opt out of any individual bid award and contract by providing written notice to the Director of Public Works, City of Coon Rapids, 11155 Robinson Drive, Coon Rapids, MN 55433.
3. Full Force and Effect. Except as expressly amended herein, the terms and provision contained in the Joint Powers Agreement and its Amendments shall continue to govern the rights and obligations of the Cities, and the Joint Powers Agreement and its Amendments shall remain in full force and effect.

[Signatures on following pages]

Dated: _____

CITY OF ANOKA

By: _____
Mayor

By: _____
City Clerk

COUNCIL MEMO FORM

11.1

Meeting Date	February 17, 2015
Agenda Section	New Business
Item Description	Consideration of Appointment to Waste Reduction & Recycling Board; Cynthia Thurston
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION

Attached is an application that the City received from Cynthia Thurston of Anoka, for appointment to fill the vacancy on the Waste Reduction & Recycling Board.

This would be a partial term vacancy with an expiration date of 12/31/2016.

If this appointment is made, the City will have the following vacancies on our City boards/commissions:

Housing & Redevelopment Authority - partial term (to expire 12/31/2015)

Utility Advisory Board – two partial terms (to expire 12/31/2015 and 12/31/2017)

Staff will continue to advertise these vacancies per the City policy.

FINANCIAL IMPACT

Advertising costs of < \$50.00

COUNCIL ACTION REQUESTED

Act on appointment to fill vacancy on the WRRB.

ANOKA

REAL. CLASSIC.

Date Received:

2/2/15

Received By:

PB

CITY OF ANOKA

2015 First Avenue

Anoka, MN 55303-2270

Phone: 763-576-2700 Fax: 763-576-2727

Website: www.ci.anoka.mn.us

attn: Pam Bowman

BOARD/COMMISSION APPLICATION

APPLYING FOR (check only one):

- | | | | |
|--------------------------|-----------------------------------|-------------------------------------|-----------------------------------|
| <input type="checkbox"/> | Charter Commission | <input type="checkbox"/> | Parking Advisory Board |
| <input type="checkbox"/> | Economic Development Commission | <input type="checkbox"/> | Parks & Recreation Board |
| <input type="checkbox"/> | Heritage Preservation Commission | <input type="checkbox"/> | Planning Commission |
| <input type="checkbox"/> | Housing & Redevelopment Authority | <input type="checkbox"/> | Utility Advisory Board |
| <input type="checkbox"/> | Human Rights Commission | <input checked="" type="checkbox"/> | Waste Reduction & Recycling Board |

NAME:

Cindy Thurston

FULL ADDRESS:

[REDACTED]

Anoka MN 55303

PHONE (HOME):

763-516-8209

PHONE (WORK):

763-753-7146

EMAIL:

Cindyt806@gmail.com

ARE YOU A RESIDENT OF THE CITY OF ANOKA?

YES

NO

DO YOU MEET THE QUALIFICATIONS TO SERVE ON THE BOARD/COMMISSION FOR WHICH YOU ARE APPLYING AS STIPULATED IN THE CITY'S POLICY ON APPOINTMENTS TO BOARDS & COMMISSIONS?

YES

NO

STATEMENT OF INTEREST, WHY YOU ARE INTERESTED IN SERVING ON THIS BOARD/COMMISSION:

I am concerned about the environment, especially in supporting more ways to reuse materials. I'm excited for the "Fix It" event. I also like being of service and I have time to fulfill the commitment.

PLEASE LIST YOUR QUALIFICATIONS, EXPERIENCE/EDUCATION THAT IS RELATIVE TO YOU SERVING ON THIS BOARD/COMMISSION:

I'm a teacher and have experience planning and organizing events. I recently wrote and received a grant from the MN Arts Board in order to have a music residency at my school. I have a masters in education.

AVAILABILITY: Are you able to meet as necessary to fulfill the responsibilities of appointment to this board/commission? Yes No

REFERENCES: (Optional)

<i>Eddie Menges</i>	<i>507-327-3190</i>
Name	Address Phone
<i>Mickie Micklewright</i>	<i>763-315-3573</i>
Name	Address Phone
<i>Katrina Plotz</i>	<i>651-769-4474</i>
Name	Address Phone

NOTE: This application is of public record. Public Service opportunities are offered by the City of Anoka without regard to race, color, national origin, religion, disability, sex or sexual orientation.

(For Office Use Only)

Was application submitted by due date? Yes No *N/A*

The Applicant is: New Applicant Applying for Reappointment

This appointment is for a: Partial Term Full Term *2014*

Date submitted to Council: *2/17/2015* Council Action: Not Appointed Appointed (Exp: _____)

COUNCIL MEMO FORM

12.1

Meeting Date	February 17, 2015
Agenda Section	Updates & Reports
Item Description	4 th Quarter Financial Report
Submitted By	Lori Yager, Finance Director

BACKGROUND INFORMATION:

The Finance Department provides the City Council and City Manager with quarterly reports according to the Anoka City Charter.

FINANCIAL IMPACT:

No financial impact, see attached reports.

COUNCIL ACTION REQUESTED:

View powerpoint presentation.

Memorandum

Date: 2/17//15
To: Tim Cruikshank
Cc: Mayor and Councilmembers
From: Lori Yager
RE: December 2014 Financial Report

Attached are financial reports for the period ending December 31, 2014 along with some comparative information. After **brief** analysis, some general comments can be made in regards to the quarterly reports for the City. There will be a final year-end report after the completion of the annual audit.

GENERAL FUND REVENUES

- General fund revenues are up about \$479,000 or 4.7% over last year at this time. Excluding transfers in, operating revenues increased 8.7% over last year. Intergovernmental revenue is up 576,000 as a result of an increase in local government aid. License & Permit revenues are up \$140,000 as a result of increased permit activity in 2014, interest earnings are projected to be up \$190,000 as a result of reversing the market value losses from last year. Property tax revenue is down (\$177,000) compared to last year. The actual levy is down (\$135,000) from 2013. Transfers in are down (\$340,000) as a result of increased aid. All other changes were minor.

GENERAL FUND EXPENDITURES

- Overall general fund expenditures are up \$552,000 or 5.3% compared to last year at this time. Excluding transfers out, operating expenditures increased only 1.1% over last year at this time. Wages and benefit expenditures are up 7.8% or \$468,000. A new position was added for public services and salaries increased 2%. Plus a one-time increase in the HSA contribution was incurred during the year. Contractual service spending decreased by (\$176,000). The majority of the decrease is the council directive to transfer \$100,000 to the Street Renewal fund rather than spending on seal coating. Also, the Fire contract costs decreased (\$272,000) as a result of decreased capital expenditures, (new fire truck in 2013). Fire costs will only reflect the contract amount and will not include variable capital purchases, as a result of the new organization structure. Transfers out to other funds increased \$450,000. The remaining costs had various increases or decreases offsetting each other overall. All departments are under budgeted appropriations after budget adjustments. All budget adjustments will be brought to the Council on March 2nd for approval.

RESERVES

- **Governmental fund reserves** are decreasing in total by about (\$3.3) million. This includes, general, special revenue, debt service, capital and TIF funds. The decrease occurred within all categories except special revenue funds. The city's **general** fund reserves are at about 51% of total operating general fund expenditures. The goal is to be between 25% and 40% of annual operating expenditures. Internal service fund reserves decreased by about (\$569,000) as a result of increased operating costs and capital purchases.

ENTERPRISE FUNDS

- All City enterprise funds reflect “operating” incomes except refuse and recycling. Refuse fund continues to use about \$3,000 in fund balance to cover internal costs. Recycling has non operating revenues which will cover total operating costs. Liquor and Golf reflect a “net” loss after transfers, depreciation and debt service costs. Electric, Storm Sewer, Liquor and Golf all have decreases in cash. Electric transferred out \$2 million to other funds and expended in excess of \$4 million for capital. Storm Sewer contributed to two street projects, Liquor transferred \$300,000 to park capital and Golf paid debt.

GENERAL COMMENTS

- Total cash and investments are down about (\$3.5) million compared to last year.
- The general fund graphs illustrate where revenues and expenditures are derived and spent. It compares those figures for years 2010 thru 2014 with period end dates of December 31st.
- Included also are a spreadsheets and graphs depicting current and historical operations for the enterprise funds and the general fund.

CITY OF ANOKA

2014 FINANCIAL REPORT - DECEMBER

GENERAL FUND

Year To Date 12 Months 100% of Year

	<u>2014 Budget</u>	<u>Year to Date</u>	Percentage Received/ Expended <u>2014</u>
<u>Revenues</u>			
Property Taxes	\$ 5,329,265	\$ 5,298,101	99.42%
Intergovernmental Revenue	1,943,940	2,008,829	103.34%
Licenses and Permits	343,450	484,371	141.03%
Fines and Forfeitures	92,000	85,154	92.56%
Charges for Services	939,100	1,117,929	119.04%
Interest Earnings	52,500	120,000	228.57%
Other Miscellaneous	132,000	147,432	111.69%
Franchise Fees	930,000	967,141	103.99%
Transfers In	360,000	360,000	100.00%
Total	\$ 10,122,255	\$ 10,588,957	104.61%
<u>Expenditures</u>			
Mayor/Council	\$ 96,510	\$ 94,762	98.19%
Administrative Services	428,845	372,508	86.86%
Finance	452,035	402,450	89.03%
Legal	212,000	174,179	82.16%
Planning & Inspections	480,255	464,003	96.62%
Community Development	126,245	123,322	97.68%
Municipal Building	333,935	328,318	98.32%
Police	4,251,830	4,227,948	99.44%
Fire	536,125	535,500	99.88%
Public Works	1,303,855	1,198,042	91.88%
Recreation	1,031,875	1,021,637	99.01%
Parks	799,245	740,685	92.67%
Unallocated	1,304,500	1,279,418	98.08%
Total	\$ 11,357,255	\$ 10,962,772	96.53%
Sources (Uses) of Fund			
Balance	(\$1,235,000)	(\$373,815)	

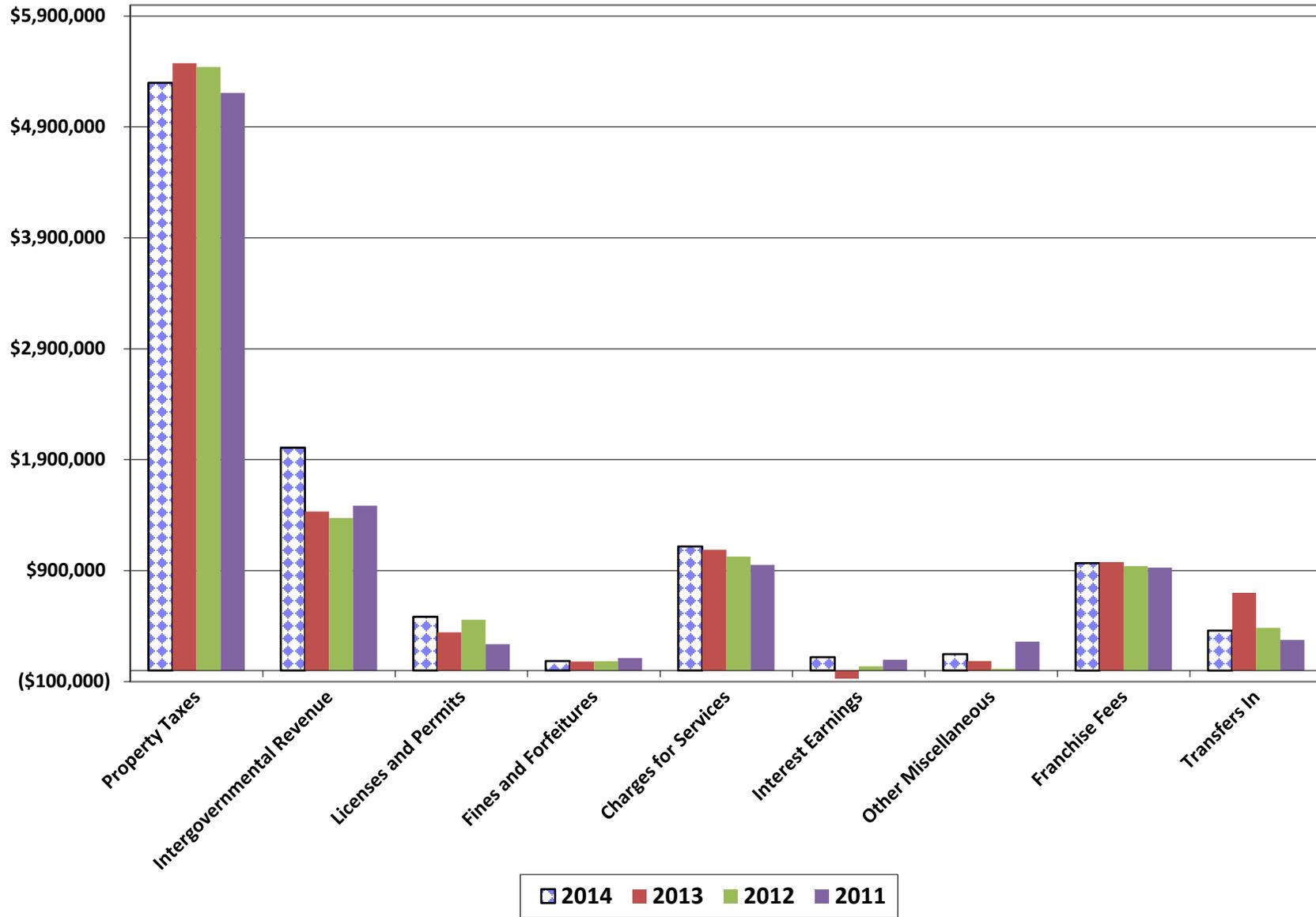
CITY OF ANOKA

**FOUR YEAR COMPARATIVE FINANCIAL REPORT
FOR THE PERIOD ENDING DECEMBER 31, 20XX**

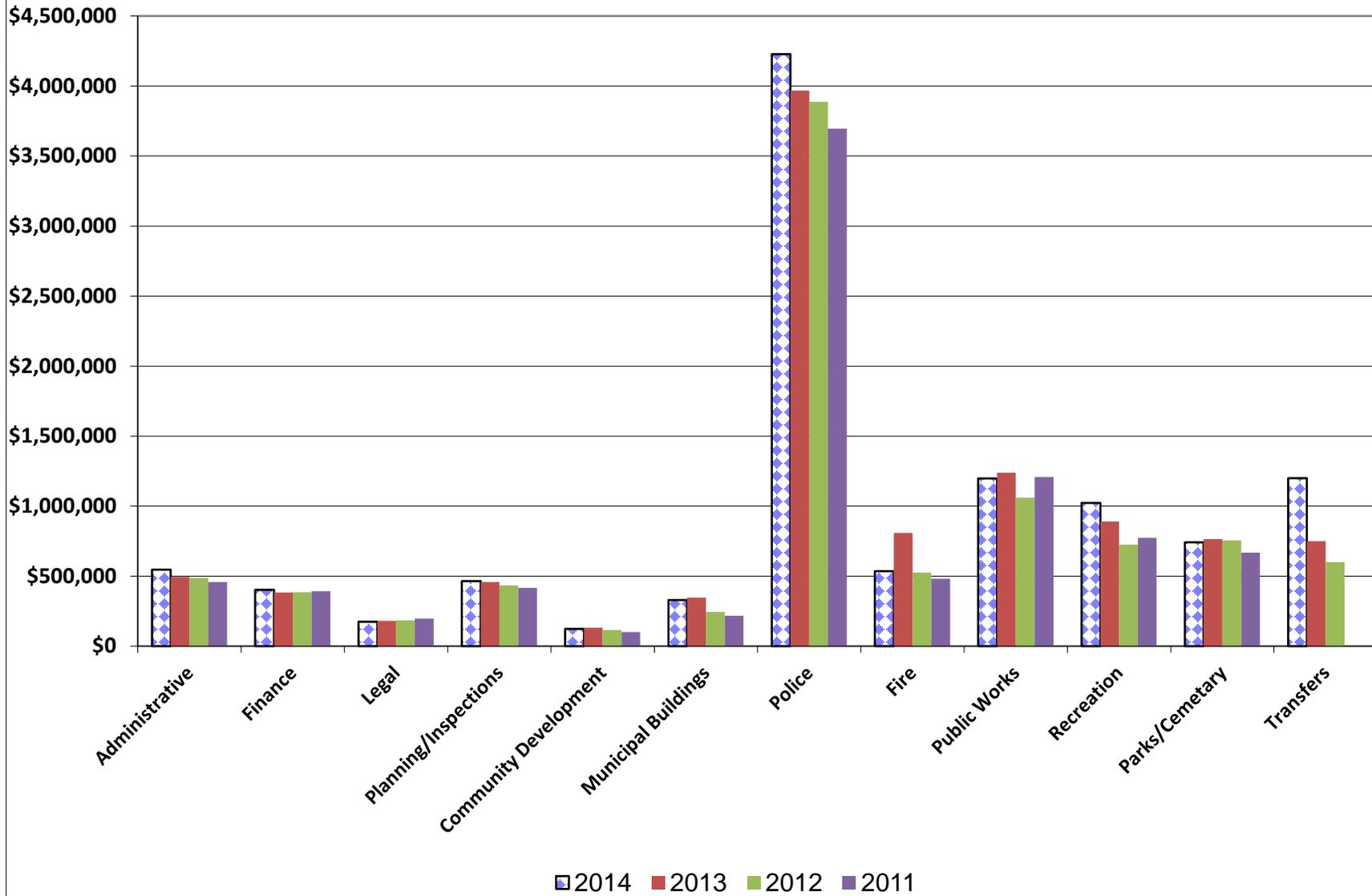
GENERAL FUND

	2014	2013	2012	2011
Revenues				
Property Taxes	\$5,298,101	\$5,475,539	\$5,441,866	\$5,207,674
Intergovernmental Revenue	2,008,829	1,432,608	1,373,890	1,485,068
Licenses and Permits	484,371	343,817	457,674	236,939
Fines and Forfeitures	85,154	79,874	83,462	113,095
Charges for Services	1,117,929	1,088,748	1,026,888	951,926
Interest Earnings	120,000	(74,207)	36,920	96,775
Other Miscellaneous	147,432	85,086	14,931	259,682
Franchise Fees	967,141	977,721	939,728	926,617
Transfers In	360,000	700,000	385,000	275,000
Total	\$10,588,957	\$10,109,186	\$9,760,359	\$9,552,776
Expenditures				
Mayor/Council	\$94,762	\$83,479	\$88,000	\$90,805
Administrative Services	372,508	362,800	357,629	326,247
Finance	402,450	382,525	383,910	392,201
Legal	174,179	180,450	184,317	195,996
Planning/Inspections	464,003	457,233	434,028	415,030
Community Development	123,322	131,554	115,099	99,941
Municipal Building	328,318	345,414	244,757	217,654
Police	4,227,948	3,968,492	3,888,517	3,695,424
Fire	535,500	808,183	524,607	482,168
Public Works	1,198,042	1,237,801	1,060,079	1,207,085
Recreation	1,021,637	890,383	723,606	772,460
Parks/Cemetery	740,685	763,732	755,081	666,860
Unallocated	79,418	48,623	41,709	40,714
Transfers	1,200,000	750,000	600,000	0
Total	\$10,962,772	\$10,410,669	\$9,401,339	\$8,602,585
Sources of Fund Balance	(\$373,815)	(\$301,483)	\$359,020	\$950,191

General Fund Revenue Comparison for Period Ending December 31, 2XXX



General Fund Expenditure Comparison for Period Ending December 31, 200X



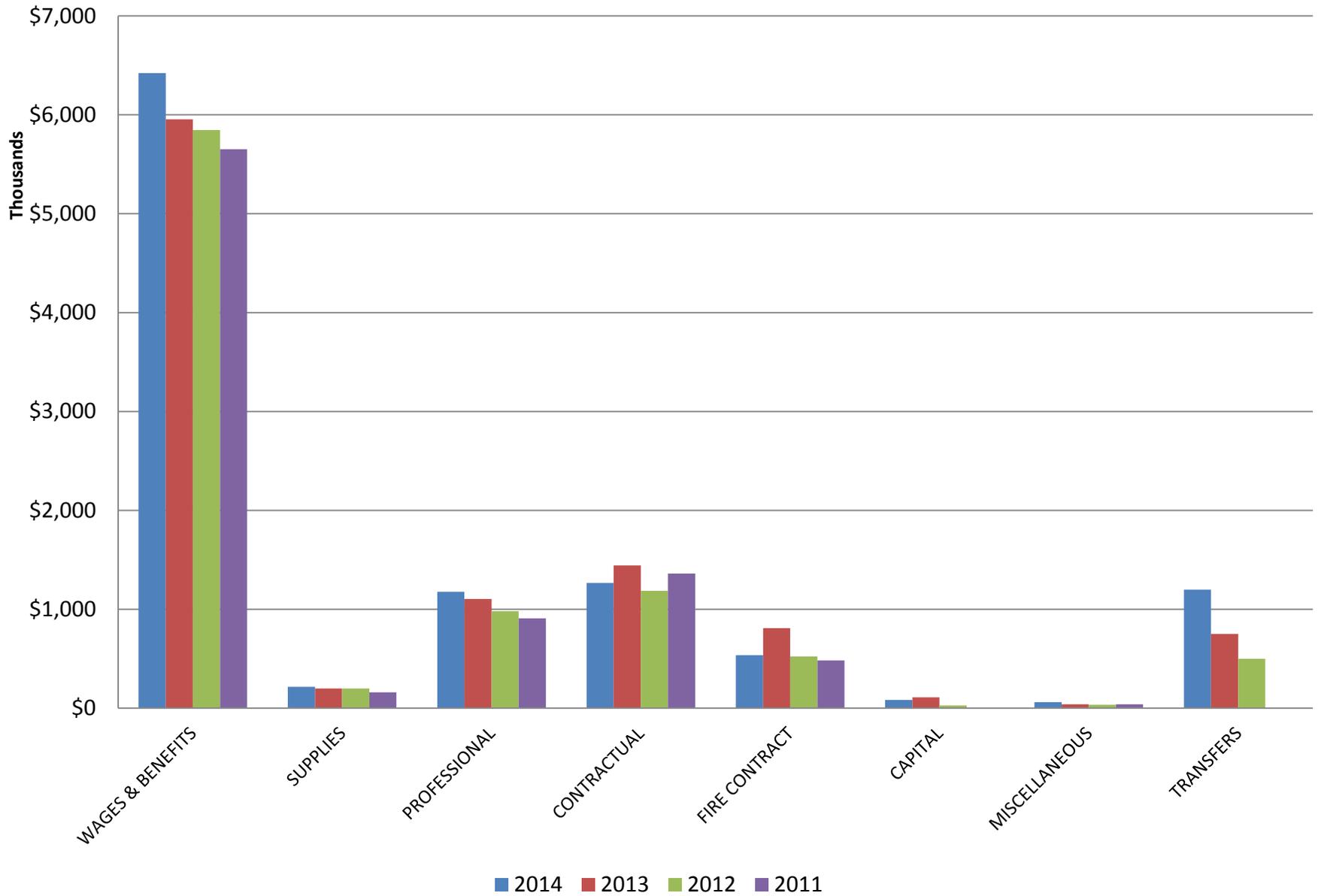
CITY OF ANOKA

**FOUR YEAR COMPARATIVE FINANCIAL REPORT
FOR THE PERIOD ENDING SEPTEMBER 30, 20XX**

GENERAL FUND

	2014	2013	2012	2011
Revenues				
PROPERTY TAXES	\$ 5,298,101	\$ 5,475,539	\$ 5,441,866	\$ 5,207,674
LICENSE & PERMITS	484,371	343,817	457,674	236,939
FINES & FORFEITURES	85,154	79,874	83,462	113,095
INTERGOVERNMENTAL	2,008,829	1,432,608	1,373,890	1,485,068
CHARGES FOR CURRENT SERV	1,117,929	1,088,748	1,026,888	951,926
FRANCHISE FEES	967,141	977,721	939,728	926,617
INTEREST EARNINGS	120,000	(74,207)	36,920	96,775
MISCELLANEOUS	147,432	85,086	14,931	259,682
TRANSFER IN	360,000	700,000	385,000	275,000
Total	\$ 10,588,957	\$ 10,109,186	\$ 9,760,359	\$ 9,552,776
Expenditures				
WAGES & BENEFITS	\$ \$6,422,196	\$ \$5,953,530	\$ 5,846,373	\$ 5,650,587
SUPPLIES	217,473	200,589	199,601	159,624
PROFESSIONAL SERVICES	1,176,202	1,105,043	980,675	908,711
CONTRACTUAL SERVICES	1,266,461	1,442,988	1,186,903	1,361,778
FIRE CONTRACT SERVICES	535,500	808,183	524,607	482,168
CAPITAL	83,341	110,836	27,709	0
MISCELLANEOUS	61,599	39,500	35,471	39,717
TRANSFERS OUT	1,200,000	750,000	500,000	0
Total	\$ 10,962,772	\$ 10,410,669	\$ 9,301,339	\$ 8,602,585
Sources of Fund Balance	(\$373,815)	(\$301,483)	\$459,020	\$950,191

General Fund Expenditures



MAJOR FUNDS

FINANCIAL STRENGTH ANALYSIS - 4TH QTR 2014	2014 ANALYSIS					Projected Increase (Decrease) Over 2013		Total 4 Year Change (2011-2014 proj)		4 Year Avg Change (2011-2014 proj)	
	2011	2012	2013	YTD 12/31/14	Projected YE 2014	\$	%	\$	%	\$	%
General fund total fund balance	\$5,814,459	\$6,173,479	\$5,871,996	\$4,935,743	\$4,935,743	(936,253)	-15.94%	(878,716)	-15.11%	(219,679)	-3.85%
General fund unassigned fund balance	4,622,827	4,660,817	4,191,499	4,659,937	4,659,937	468,438	11.18%	(880)	-0.02%	(220)	0.00%
General fund cash balance	6,642,563	7,023,928	6,139,271	5,083,183	5,083,183	(1,056,088)	-17.20%	(1,559,380)	-23.48%	(389,845)	-6.27%
Overall city cash position	38,766,459	35,864,107	34,689,713	29,393,437	29,393,437	(5,296,276)	-15.27%	(9,373,022)	-24.18%	(2,343,256)	-6.76%
Special Revenue funds											
Parking cash	1,329,672	1,228,954	914,197	850,110	850,110	(64,087)	-7.01%	(479,562)	-36.07%	(119,891)	-11.09%
Parking fund balance	1,332,214	1,064,669	908,185	846,585	846,585	(61,600)	-6.78%	(485,629)	-36.45%	(121,407)	-11.70%
Capital funds											
State Aid Construction cash	281,678	284,109	279,136	654,221	654,221	375,085	134.37%	372,543	132.26%	93,136	24.85%
State Aid Construction fund balance	(1,900,554)	(1,898,345)	2,805,676	3,179,551	3,179,551	373,875	13.33%	5,080,105	-267.30%	1,270,026	232.36%
Street Renewal cash	3,004,547	423,994	323,441	13,666	13,666	(309,775)	-95.77%	(2,990,881)	-99.55%	(747,720)	-79.43%
Street Renewal fund balance	2,930,355	830,861	182,810	(663,485)	(663,485)	(846,295)	-462.94%	(3,593,840)	-122.64%	(898,460)	-109.55%
Park cash	1,301,556	680,598	599,407	419,377	419,377	(180,030)	-30.03%	(882,179)	-67.78%	(220,545)	-29.40%
Park fund balance	1,183,985	377,918	(287,821)	(152,595)	(152,595)	135,226	-46.98%	(1,336,580)	-112.89%	(334,145)	-119.18%
Enterprise TIF cash	2,484,148	2,876,560	3,021,545	1,759,546	1,759,546	(1,261,999)	-41.77%	(724,602)	-29.17%	(181,151)	-7.14%
Enterprise TIF fund balance	834,603	1,869,974	3,115,454	3,792,427	3,792,427	676,973	21.73%	2,957,824	354.40%	739,456	30.77%
Internal Service funds											
Garage fund cash	840,873	785,380	586,363	398,951	398,951	(187,412)	-31.96%	(441,922)	-52.56%	(110,481)	-16.92%
Garge unassigned net position	719,058	787,768	615,498	181,023	181,023	(434,475)	-70.59%	(538,035)	-74.82%	(134,509)	-23.36%
Information Services cash	70,016	72,079	91,302	209,446	209,446	118,144	129.40%	139,430	199.14%	34,858	31.49%
Information Services unassigned net position	71,283	76,992	90,496	162,162	162,162	71,666	79.19%	90,879	127.49%	22,720	22.67%
Insurance fund cash	1,011,983	996,459	1,000,543	946,066	946,066	(54,477)	-5.44%	(65,917)	-6.51%	(16,479)	-1.67%
Insurance unassigned net position	1,071,280	1,126,022	1,043,242	944,319	944,319	(98,923)	-9.48%	(126,961)	-11.85%	(31,740)	-3.03%
Enterprise funds											
Electric fund cash	14,115,529	13,655,201	13,625,167	10,145,418	10,145,418	(3,479,749)	-25.54%	(3,970,111)	-28.13%	(992,528)	-7.70%
Electric unassigned net position	18,489,983	17,573,579	16,867,679	18,067,679	18,067,679	1,200,000	7.11%	(422,304)	-2.28%	(105,576)	-0.59%
Water fund cash	1,457,347	1,818,060	1,625,960	1,797,765	1,797,765	171,805	10.57%	340,418	23.36%	85,105	5.08%
Water unassigned net position	1,367,549	1,530,300	1,504,391	1,904,391	1,904,391	400,000	26.59%	536,842	39.26%	134,211	8.51%
Liquor fund cash	975,614	1,152,577	1,132,764	1,117,223	1,117,223	(15,541)	-1.37%	141,609	14.51%	35,402	3.23%
Liquor fund net position	1,559,397	1,616,176	1,557,455	1,397,684	1,397,684	(159,771)	-10.26%	(161,713)	-10.37%	(40,428)	-2.64%
Golf fund cash	130,361	127,953	352,590	411,765	411,765	59,175	16.78%	281,404	215.87%	70,351	27.52%
Golf fund net position	(157,743)	(166,045)	332,396	265,828	265,828	(66,568)	-20.03%	423,571	-268.52%	105,893	154.34%

CITY OF ANOKA

2014 FINANCIAL REPORT - DECEMBER 2014

STATUS OF RESERVES

<u>Fund</u>	<u>Beginning Balance 1/1/2014</u>	<u>Balance 12/31/2014</u>	<u>Dollar Difference</u>	<u>Balance 12/31/2013</u>
General Fund	\$ 5,871,996	\$ 4,935,743	\$ (936,253)	\$ 5,871,996
Urban Development	419,356	637,571	218,215	419,356
Cemetery	458,623	446,125	(12,498)	458,623
City Parking	908,185	846,585	(61,600)	908,185
Debt Service funds	443,168	432,656	(10,512)	443,168
Bldg Improvement Projects	673,659	63,376	(610,283)	673,659
State Aid Construction	2,805,676	3,179,551	373,875	2,805,676
Street Renewal Projects	231,263	(663,485)	(894,748)	231,263
Cemetery Construction	66,572	68,729	2,157	66,572
Park Dedication	139,783	225,393	85,610	139,783
Park Capital Projects	(15,943)	(562,234)	(546,291)	(15,943)
Aquatic Center Projects	249,442	115,517	(133,925)	249,442
City Tax Increment Districts	3,069,562	2,333,399	(736,163)	3,069,562
Central Garage Fund	1,390,373	926,977	(463,396)	1,390,373
Data Processing Fund	137,125	213,524	76,399	137,125
Insurance Fund	1,126,022	944,319	(181,703)	1,126,022
Housing & Redevel.	1,058,991	1,154,266	95,275	1,058,991
HRA Tax Increment Districts	245,145	1,142,621	897,476	245,145

CASH AND INVESTMENTS - ALL FUNDS
12/31/2013 12/31/2014

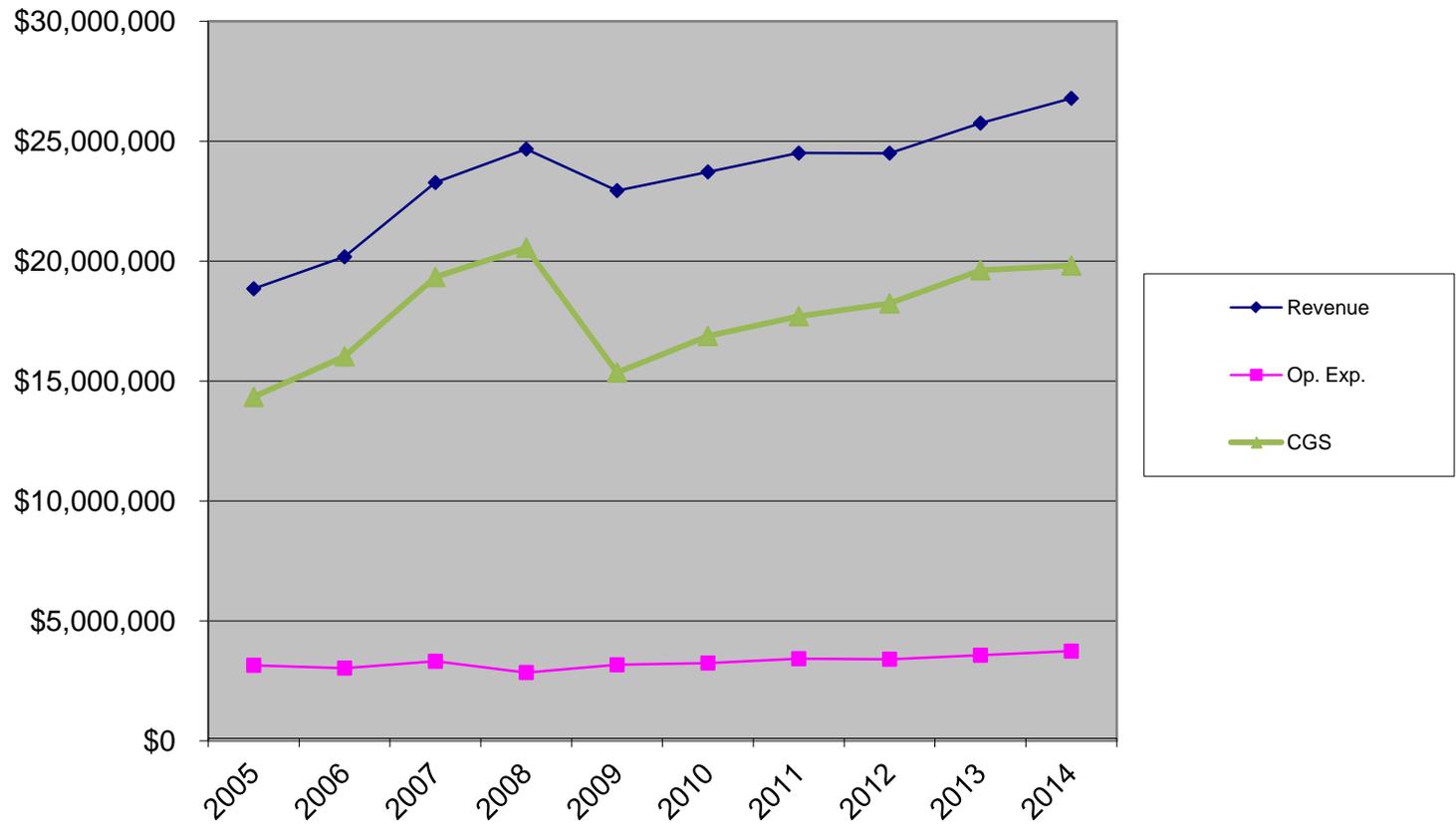
Total City Cash & Investments	\$ 34,689,713	\$ 29,393,437	(5,296,276)
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CITY OF ANOKA

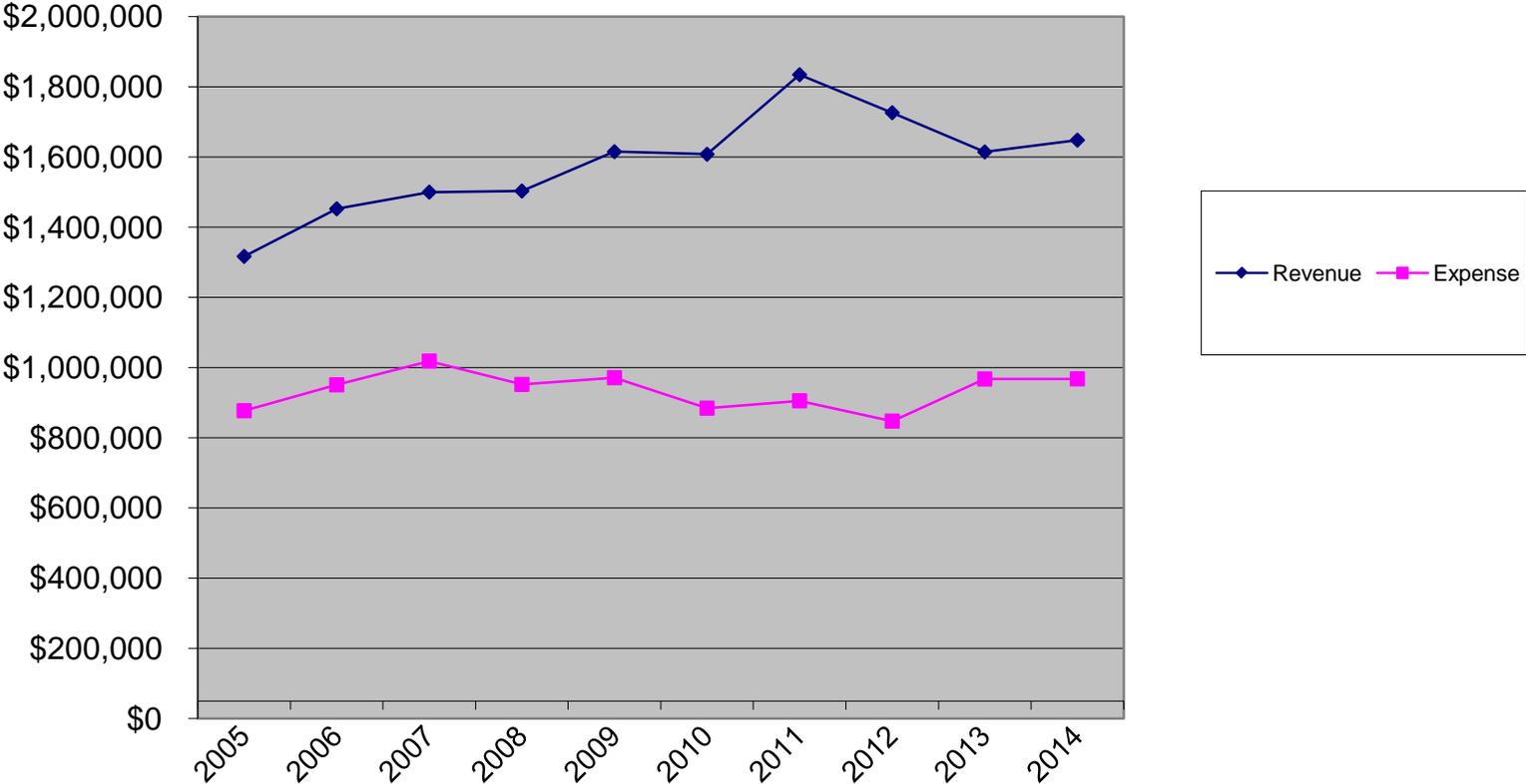
ENTERPRISE FUNDS
Year to Date, December 31, 2014

	<u>Electric</u>	<u>Water</u>	<u>Sewer</u>	<u>Storm Sewer</u>	<u>Liquor</u>	<u>Golf Course</u>	<u>Refuse</u>	<u>Recycling</u>
Revenue	\$ 26,792,631	\$ 1,648,145	\$ 2,149,430	\$ 471,677	\$ 4,179,462	\$ 916,029	\$ 133,959	\$ 236,952
Power/Disposal/CGS	19,814,739		1,270,580		3,253,510	64,436	119,941	199,708
Operating Expense	<u>3,738,808</u>	<u>967,821</u>	<u>495,218</u>	<u>108,976</u>	<u>718,163</u>	<u>771,584</u>	<u>17,378</u>	<u>71,552</u>
Operating Income(Loss)	3,239,084	680,324	383,632	362,701	207,789	80,009	(3,360)	(34,308)
Non-Operating Revenue (Expense)	<u>(2,327,964)</u>	<u>(289,825)</u>	<u>(189,051)</u>	<u>(52,700)</u>	<u>(326,186)</u>	<u>(153,848)</u>	<u>3,155</u>	<u>22,685</u>
Net Income (Loss)	\$ 911,120	\$ 390,499	\$ 194,581	\$ 310,001	\$ (118,397)	\$ (73,839)	\$ (205)	\$ (11,623)
Capital Outlay	(4,838,900)	(483,898)	(87,083)	(392,168)	(59,687)	0	0	0
Cash Balance 12/31/13	\$ 13,625,167	\$ 1,625,960	\$ 619,031	\$ 178,354	\$ 1,132,764	\$ 422,904	\$ 132,460	\$ 90,430
Cash Balance 12/31/14	\$ 10,145,418	\$ 1,797,765	\$ 1,011,714	\$ 134,936	\$ 1,120,823	\$ 412,565	\$ 136,001	\$ 103,933
Cash Variance	(3,479,749)	171,805	392,683	(43,418)	(11,941)	(10,339)	3,541	13,503
Explanation of Cash Variances	capital and transfers out	increased WAC rev	net income	capital	transfers out			

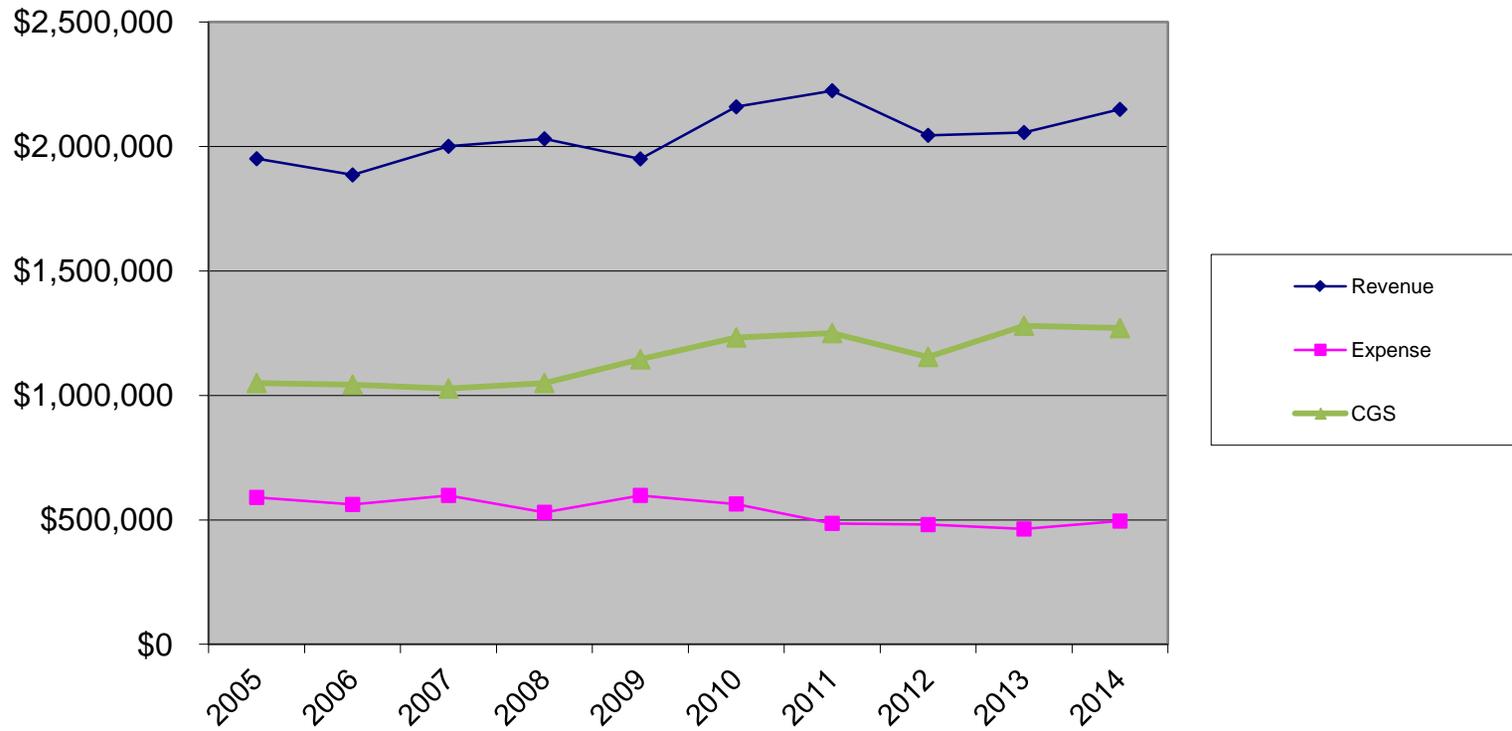
Electric Operating Revenue and Expense as of December 31, 20XX



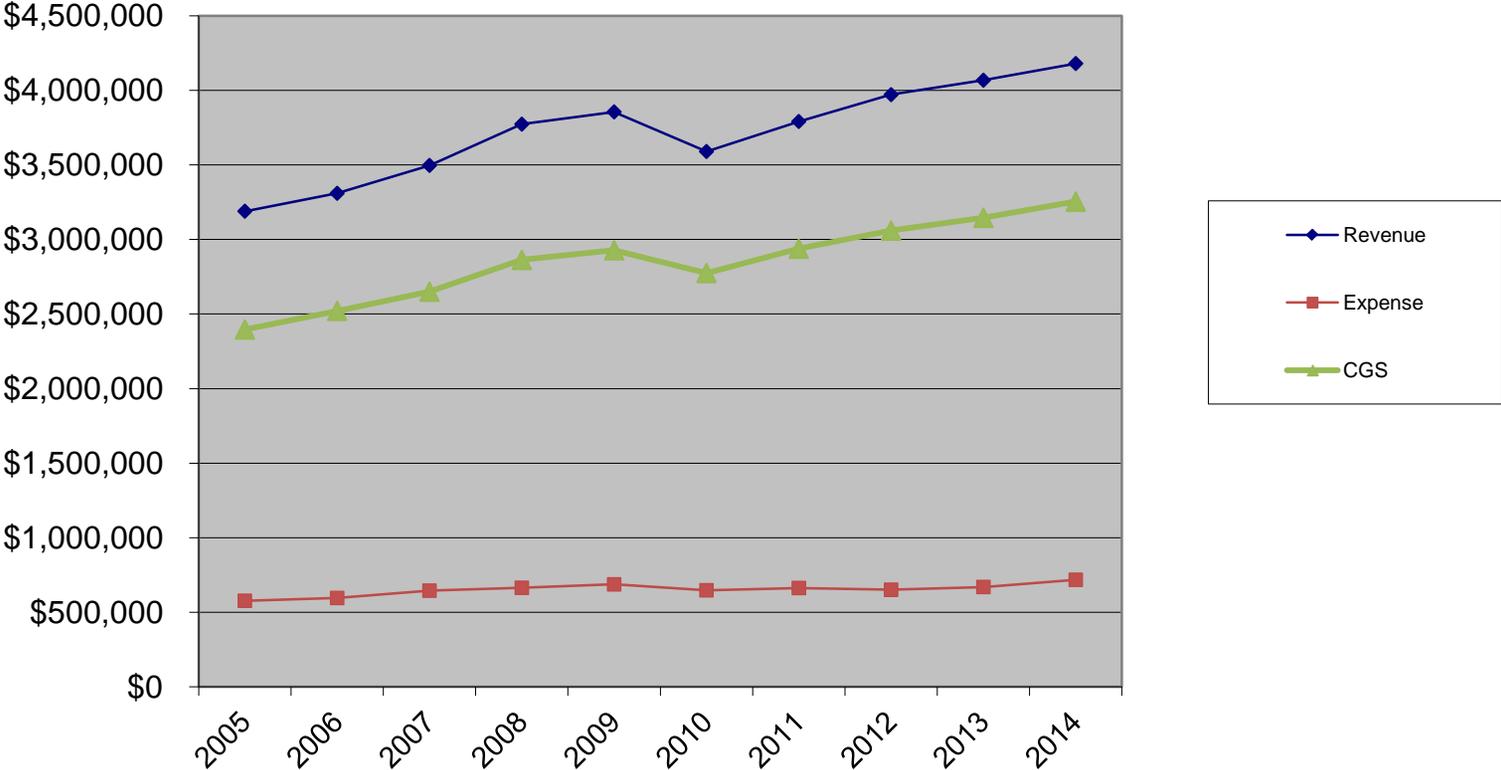
Water Operating Revenue and Expense as of December 31, 20XX



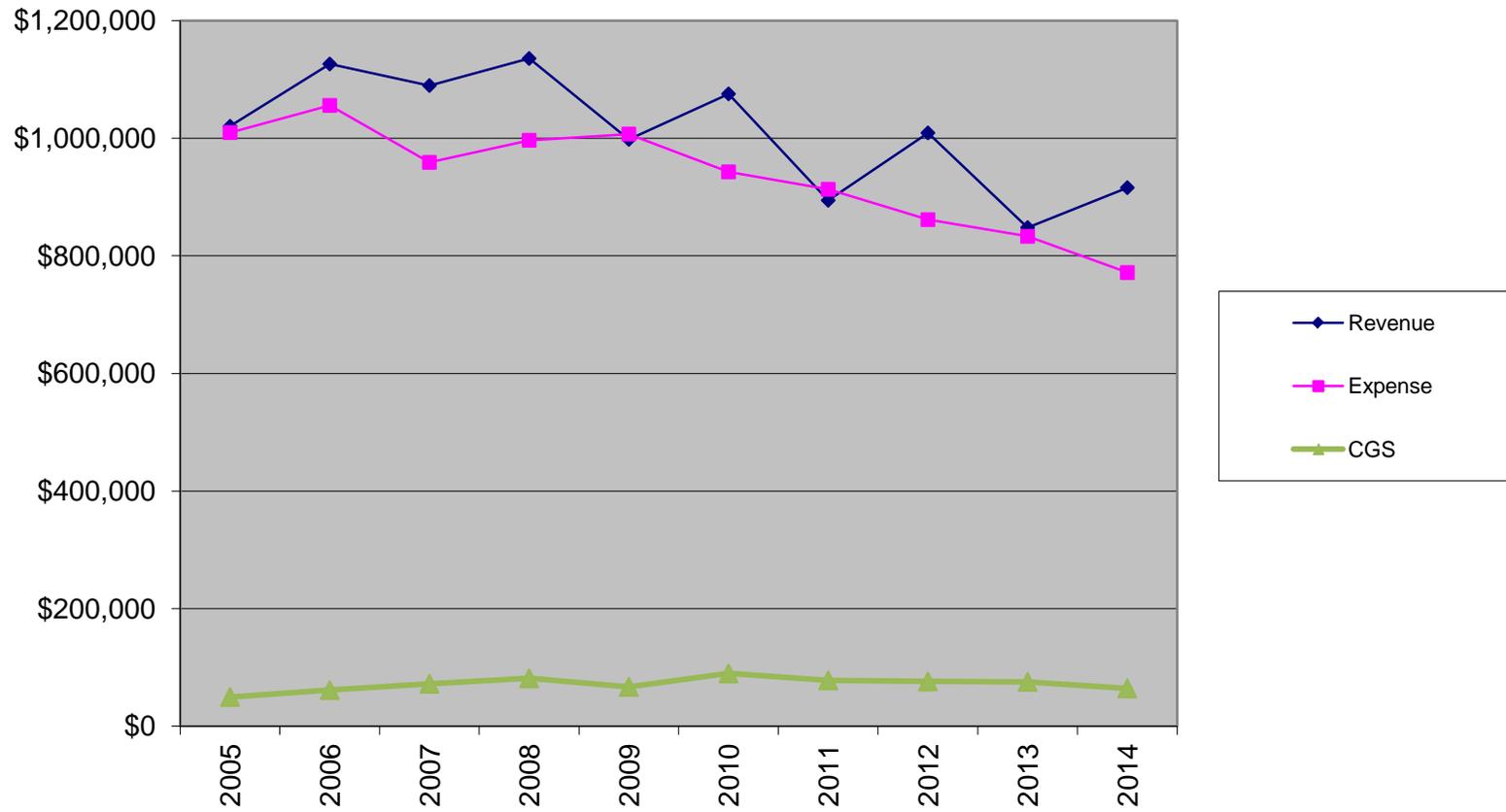
Sewer Operating Revenues and Expense as of December 31, 20XX



Liquor Operating Revenue and Expense as of December 31, 20XX



Golf Operating Revenue and Expense as of December 31, 20XX



INVESTMENTS ACTIVITY - FOURTH QUARTER 2014

Broker	Description	Purchased Date	Amount	Maturity Date	# of days to maturity	# of days held to date	Cost	PAR	Interest Received YTD	Interest Received LTD	Amortized Premium	Yield (365 day)
SALES ACTIVITY												
US Bank	BA	10-2-14	(129,436.00)	10-14-14	12	12	129,432.12	129,436.00	3.88			0.091%
US Bank	BA	10-8-14	(573,108.00)	10-16-14	8	8	573,099.08	573,108.00	8.92			0.071%
Piper Jaffray	Sonovus Bk, GA	5-14-13	(248,000.00)	10-17-14	521	521	248,000.00	248,000.00	865.62	373.36		0.350%
Morgan Stanley	GE Cap Bk	10-18-13	(249,000.00)	10-17-14	364	364	249,000.00	249,000.00	993.27			0.400%
US Bank	BA	10-2-14	(287,160.00)	10-17-14	15	15	287,148.03	287,160.00	11.97			0.101%
Dain	Soverign Bank	10-24-12	(249,000.00)	10-24-14	730	730	249,000.00	249,000.00	1,867.50	1,867.50		0.750%
Morgan Stanley	Sallie Mae Bank, UT	10-24-12	(100,000.00)	10-24-14	730	730	100,000.00	100,000.00	750.00	750.00		0.750%
Dain	BMW	10-25-13	(249,000.00)	10-24-14	364	364	249,000.00	249,000.00	869.11			0.350%
US Bank	BA	10-23-14	(393,150.00)	10-27-14	4	4	393,145.19	393,150.00	4.81			0.112%
Piper Jaffray	Pacific Cont. bk	10-30-13	(249,000.00)	10-30-14	365	365	249,000.00	249,000.00	622.50			0.250%
Morgan Stanley	Goldman Sachs, UT	10-31-12	(150,000.00)	10-31-14	730	730	150,000.00	150,000.00	1,125.00	1,125.00		0.750%
Raymond James	State of Mississippi	7-5-12	(45,000.00)	11-1-14	849	849	46,080.90	45,000.00	785.26	1,038.28	(1,080.90)	0.709%
Piper Jaffray	Medallion Bank	5-3-13	(248,000.00)	11-3-14	549	549	248,000.00	248,000.00	868.00	437.57		0.350%
US Bank	BA	10-30-14	(359,380.00)	11-5-14	6	6	359,372.81	359,380.00	7.19			0.122%
Piper Jaffray	Essex bk	11-6-13	(249,000.00)	11-6-14	365	365	249,000.00	249,000.00	571.32	51.16		0.250%
US Bank	BA	11-6-14	(592,640.00)	11-10-14	4	4	592,632.76	592,640.00	7.24			0.111%
US Bank	BA	10-22-14	(693,894.00)	11-14-14	23	23	693,840.80	693,894.00	53.20			0.122%
Raymond James	Vadnais Heights ED I	5-7-10	(329,000.00)	11-17-14	473	473	335,006.00	329,000.00	(196,324.63)	42,437.27	(6,006.00)	-10.718%
US Bank	BA	10-20-14	(316,382.00)	11-19-14	30	30	316,342.45	316,382.00	39.55			0.152%
Dain	Fedeliy Bank	5-20-13	(249,000.00)	11-20-14	549	549	249,000.00	249,000.00	746.98	376.56		0.300%
US Bank	BA	10-21-14	(545,578.00)	11-20-14	30	30	545,505.26	545,578.00	72.74			0.162%
Morgan Stanley	TCF bk	11-27-13	(249,000.00)	11-26-14	364	364	249,000.00	249,000.00	744.95			0.300%
Morgan Stanley	Beal bk	11-27-13	(249,000.00)	11-26-14	364	364	249,000.00	249,000.00	744.95			0.300%
US/WELLS	FHLB	11-28-12	(150,000.00)	11-28-14	730	730	150,000.00	150,000.00	750.00			0.250%
Piper Jaffray	Centennial	12-2-13	(249,000.00)	12-2-14	365	365	249,000.00	249,000.00	622.50			0.250%
US Bank	BA	12-2-14	(343,802.00)	12-3-14	1	1	343,801.24	343,802.00	0.76			0.081%
Morgan Stanley	Bank of China	12-5-12	(249,000.00)	12-5-14	730	730	249,000.00	249,000.00	1,494.00	1,494.00		0.600%
Morgan Stanley	Banco Popular	12-5-12	(249,000.00)	12-5-14	730	730	249,000.00	249,000.00	1,494.00	1,494.00		0.600%
Piper Jaffray	Transportation Allianc	12-5-13	(249,000.00)	12-5-14	365	365	249,000.00	249,000.00	744.93			0.299%
Dain	Mizuho bk	3-5-14	(249,000.00)	12-5-14	275	275	249,000.00	249,000.00	562.81			0.300%
Raymond James	Sterling Svgs Bk	12-7-12	(249,000.00)	12-8-14	731	731	249,000.00	249,000.00	998.72	996.00		0.400%
US Bank	BA	12-2-14	(119,065.00)	12-8-14	6	6	119,063.02	119,065.00	1.98			0.101%
Morgan Stanley	Rockville bk	12-9-13	(249,000.00)	12-9-14	365	365	249,000.00	249,000.00	622.50			0.250%
US Bank	BA	12-2-14	(504,725.00)	12-9-14	7	7	504,713.22	504,725.00	11.78			0.122%
US BANK	Huntington Ntl Bk	6-15-12	(245,000.00)	12-15-14	913	913	245,000.00	245,000.00	1,960.01	2942.68		0.800%
Dain	Commerce Bk	11-21-14	(119,000.00)	12-15-14	24	24	119,000.00	119,000.00	15.65			0.200%
US Bank	BA	12-3-14	(488,286.00)	12-15-14	12	12	488,261.59	488,286.00	24.41			0.152%

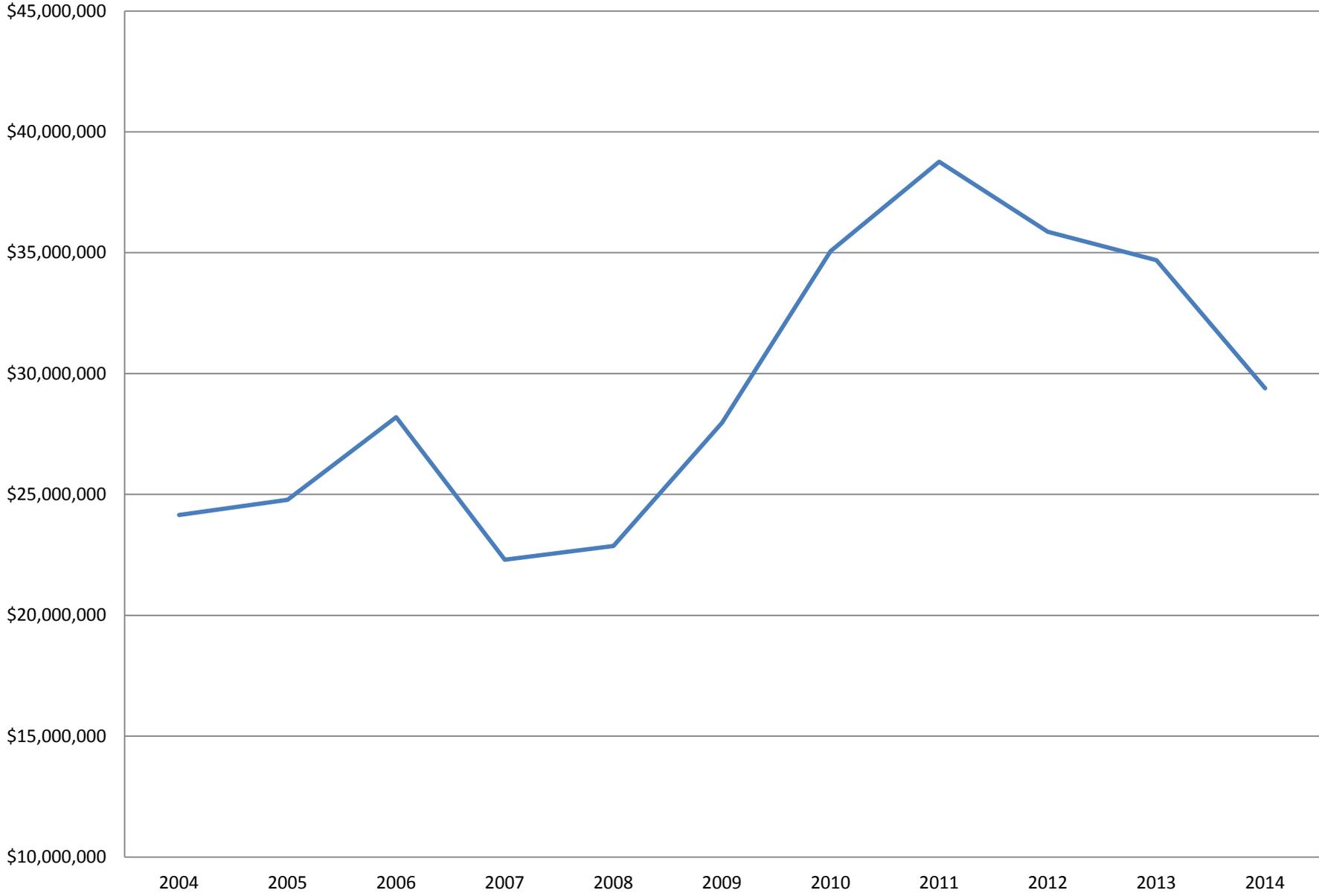
INVESTMENTS ACTIIVY - FOURTH QUARTER 2014

Broker	Description	Purchased Date	Amount	Maturity Date	# of days to maturity	# of days held to date	Cost	PAR	Interest Received YTD	Interest Received LTD	Amortized Premium	Yield (365 day)
SALES ACTIVITY (continue)												
US BANK	FHLB	12-21-12	(500,000.00)	12-21-14	730	730	500,000.00	500,000.00	5,000.00	5,000.00		1.000%
Piper Jaffray	Sallie Mae Bank, UT	1-11-12	(145,000.00)	12-22-14	1076	1076	145,000.00	145,000.00	1,962.86	3,807.74		1.350%
US Bank	BA	12-18-14	(410,795.00)	12-22-14	4	4	410,790.89	410,795.00	4.11			0.091%
TOTAL			(11,771,401.00)						(168,289.65)	64,191.12	(7,086.90)	
PURCHASE ACTIVITY												
US Bank	BA	10-2-14	129,436.00	10-14-14	12	12	129,432.12	129,436.00		3.88	0.00	0.10%
US Bank	BA	10-8-14	573,108.00	10-16-14	8	8	573,099.08	573,108.00		8.92	0.00	0.20%
US Bank	BA	10-2-14	287,160.00	10-17-14	15	15	287,148.03	287,160.00		11.97	0.00	0.30%
US Bank	BA	10-23-14	393,150.00	10-27-14	4	4	393,145.19	393,150.00		4.81	0.00	0.30%
US Bank	BA	10-30-14	359,380.00	11-5-14	6	6	359,372.81	359,380.00		7.19	0.00	0.20%
US Bank	BA	11-6-14	592,640.00	11-10-14	4	4	592,632.76	592,640.00		7.24	0.00	0.10%
US Bank	BA	10-22-14	693,894.00	11-14-14	23	23	693,840.80	693,894.00		53.20	0.00	0.25%
US Bank	BA	10-20-14	316,382.00	11-19-14	30	30	316,342.45	316,382.00		39.55	0.00	0.25%
US Bank	BA	7-29-13	222,526.00	8-12-13	14	14	222,515.62	222,526.00		10.38	0.00	0.25%
US Bank	BA	10-21-14	545,578.00	11-20-14	30	30	545,505.26	545,578.00		72.74	0.00	0.40%
US Bank	BA	12-2-14	343,802.00	12-3-14	1	1	343,801.24	343,802.00		0.76	0.00	0.13%
US Bank	BA	12-2-14	119,065.00	12-8-14	6	6	119,063.02	119,065.00		1.98	0.00	0.20%
US Bank	BA	12-2-14	504,725.00	12-9-14	7	7	504,713.22	504,725.00		11.78	0.00	0.20%
Dain	Commerce Bk	11-21-14	119,000.00	12-15-14	24	24	119,000.00	119,000.00		15.65	0.00	0.40%
US Bank	BA	12-3-14	488,286.00	12-15-14	12	12	488,261.59	488,286.00		24.41	0.00	0.35%
US Bank	BA	12-18-14	410,795.00	12-22-14	4	4	410,790.89	410,795.00		4.11	0.00	0.20%
US Bank	BA	11-12-14	292,950.00	1-5-15	54	49	292,879.69	292,950.00	63.80		0.00	0.40%
US Bank	BA	12-29-14	524,565.00	1-5-15	7	2	524,552.76	524,565.00	3.50		0.00	0.25%
US Bank	BA	12-23-14	215,444.00	1-8-15	16	8	215,433.47	215,444.00	5.26		0.00	0.25%
US Bank	BA	11-14-14	474,549.00	1-9-15	56	47	474,438.27	474,549.00	92.93		0.00	0.17%
Morgan Stanley	Everbank	12-9-14	249,000.00	1-9-15	31	22	249,000.00	249,000.00	30.02		0.00	0.18%
US Bank	BA	12-29-14	440,468.00	1-16-15	18	2	440,441.57	440,468.00	2.94		0.00	0.18%
US Bank	BA	11-19-14	400,120.00	1-20-15	62	42	400,009.74	400,120.00	74.69		0.00	0.17%
US Bank	BA	11-20-14	368,581.00	1-26-15	67	41	368,471.24	368,581.00	67.17		0.00	0.19%
US Bank	BA	12-29-14	400,000.00	1-29-15	31	2	399,951.78	400,000.00	3.11		0.00	0.19%
US Bank	BA	12-1-14	324,750.00	2-3-15	64	30	324,657.63	324,750.00	43.30		0.00	0.30%
US Bank	BA	11-21-14	252,880.00	2-12-15	83	40	252,775.05	252,880.00	50.58		0.00	0.30%
US Bank	BA	12-1-14	255,548.00	2-12-15	73	30	255,454.72	255,548.00	38.33		0.00	0.17%
US Bank	BA	12-1-14	234,086.00	2-19-15	80	30	233,992.37	234,086.00	35.11		0.00	0.18%
Wells Fargo	M bank, Manistique, I	12-4-14	248,000.00	3-4-15	90	27	248,000.00	248,000.00	45.86		0.00	0.18%

INVESTMENTS ACTIIVY - FOURTH QUARTER 2014

Broker	Description	Purchased Date	Amount	Maturity Date	# of days to maturity	# of days held to date	Cost	PAR	Interest Received YTD	Interest Received LTD	Amortized Premium	Yield (365 day)
PURCHASE ACTIVITY (continued)												
Dain	Pacific westn, CA	12-5-14	249,000.00	3-5-15	90	26	249,000.00	249,000.00	53.21		0.00	0.19%
Raymond Jame:	Cathay Bk	12-5-14	249,000.00	3-5-15	90	26	249,000.00	249,000.00	44.34		0.00	0.25%
Dain	Citizens bk	12-10-14	249,000.00	3-10-15	90	21	249,000.00	249,000.00	42.98		0.00	0.15%
Dain	Citizens bk	12-10-14	249,000.00	3-10-15	90	21	249,000.00	249,000.00	42.98		0.00	0.15%
Morgan Stanley	Berkshire	12-16-14	249,000.00	3-16-15	90	15	249,000.00	249,000.00	30.70		0.00	0.15%
Wells Fargo	American Express	12-18-14	249,000.00	3-18-15	90	13	249,000.00	249,000.00	26.61		0.00	0.15%
Dain	Blue Hills Bk	12-30-14	249,000.00	3-30-15	90	1	249,000.00	249,000.00	1.71		0.00	0.30%
Morgan Stanley	Bank of China	12-5-14	245,000.00	4-8-15	124	26	245,073.50	245,000.00	225.54	(155.73)	(15.41)	0.30%
Wells Fargo	First Source	12-23-14	249,000.00	4-23-15	121	8	249,000.00	249,000.00	19.10		0.00	0.25%
US Bank	BA	12-3-14	298,629.00	4-27-15	145	28	298,388.44	298,629.00	46.45		0.00	0.25%
Wells Fargo	Santander, Del	10-29-14	249,000.00	4-29-15	182	63	249,000.00	249,000.00	150.42		0.00	0.15%
Morgan Stanley	Inland bk	12-5-14	249,000.00	5-5-15	151	26	249,000.00	249,000.00	35.47		0.00	0.20%
Raymond Jame:	Homestreet bk	12-2-14	249,000.00	6-2-15	182	29	249,000.00	249,000.00	59.35		0.00	0.10%
Morgan Stanley	Bank of India	12-5-14	249,000.00	6-3-15	180	26	249,000.00	249,000.00	79.82		0.00	0.13%
Morgan Stanley	Medallion bk	12-9-14	249,000.00	6-9-15	182	22	249,000.00	249,000.00	45.02		0.00	0.13%
Raymond Jame:	Peoples Bk	12-10-14	249,000.00	6-10-15	182	21	249,000.00	249,000.00	50.14		0.00	0.13%
Morgan Stanley	Mercantil	12-24-14	249,000.00	6-24-15	182	6	249,000.00	249,000.00	18.42		0.00	0.20%
Dain	Merrick Bk	12-8-14	249,000.00	9-8-15	274	23	249,000.00	249,000.00	54.92			0.350%
Raymond Jame:	GE Capital	12-5-14	249,000.00	9-8-15	277	26	249,000.00	249,000.00	70.95			0.400%
Dain	Beal Bk	12-10-14	249,000.00	9-9-15	273	21	249,000.00	249,000.00	64.47			0.450%
Wells Fargo	Safra bk	12-15-14	249,000.00	9-15-15	274	16	249,000.00	249,000.00	43.66			0.400%
Piper Jaffray	Capital Bk, Fl	12-18-14	249,000.00	9-18-15	274	13	249,000.00	249,000.00	39.91			0.450%
Dain	Synovus bk	10-31-14	248,000.00	10-30-15	364	61	248,000.00	248,000.00	186.51			0.450%
Piper Jaffray	Stearns Bk	12-22-14	249,000.00	11-20-15	333	11	249,000.00	249,000.00	30.02			0.400%
Piper Jaffray	Goldman Sachs, NY	12-5-14	152,000.00	11-25-15	355	26	152,000.00	152,000.00	58.30	(14.99)		0.400%
Piper Jaffray	TCF Nat'l	12-24-14	249,000.00	12-24-15	365	7	249,000.00	249,000.00	21.49			0.450%
Piper Jaffray	First Niagara	12-31-14	249,000.00	12-31-15	365		249,000.00	249,000.00	0.00			
TOTAL			<u>17,450,497.00</u>									

Cash Position December 31, 20XX



2014 4th QUARTER FINANCIAL REPORTS

CITY OF ANOKA

City of Anoka - Big Picture

Total city revenues are down about (500,000) or < 1% when compared to December 31, 2013.

2014 - (\$4.4) million less in grants (Anoka Station Ramp).

\$1.3 million more in Enterprise /utility revenue

\$2.6 million more in miscellaneous & interest revenue

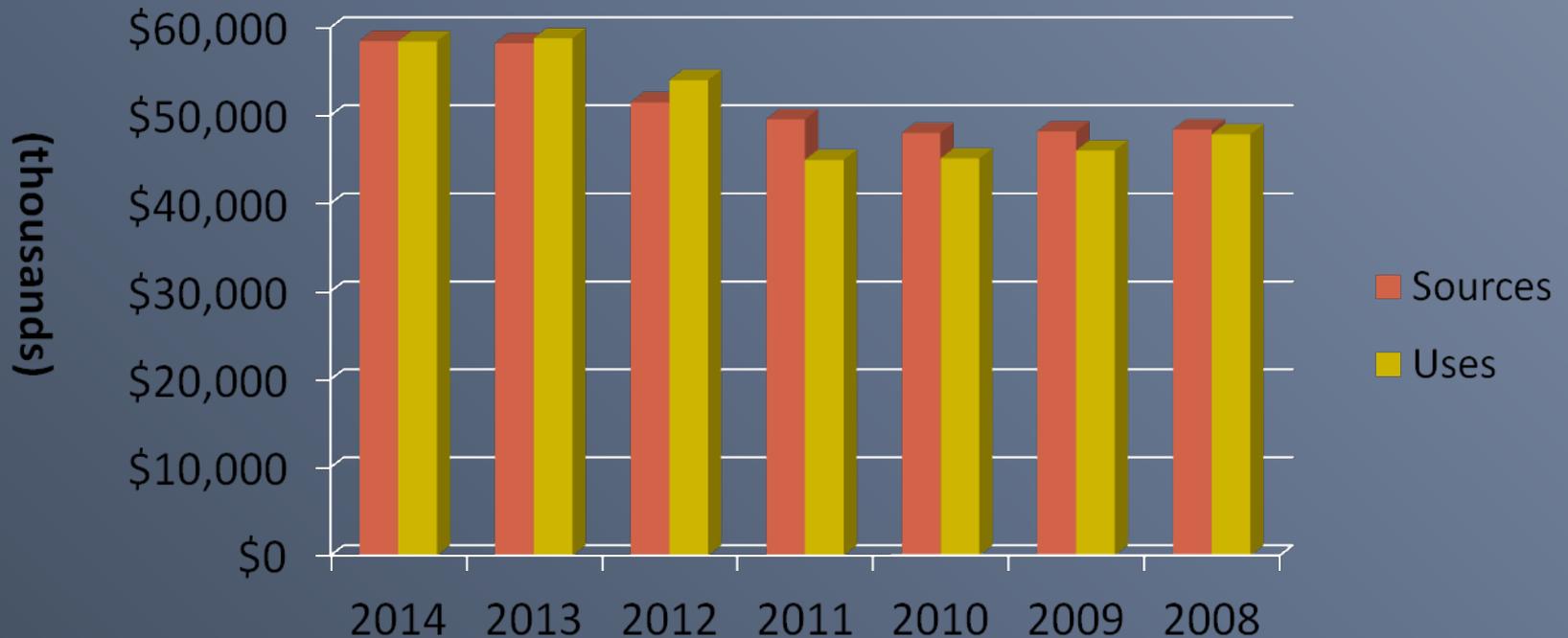
Accrual entries have not been completed for all funds.

City of Anoka - Big Picture

Total city expenditures are down (\$750,000) when compared to December 31, 2013.

(year end adjustments are yet to be made for all funds.)

Current and historic Sources and Uses



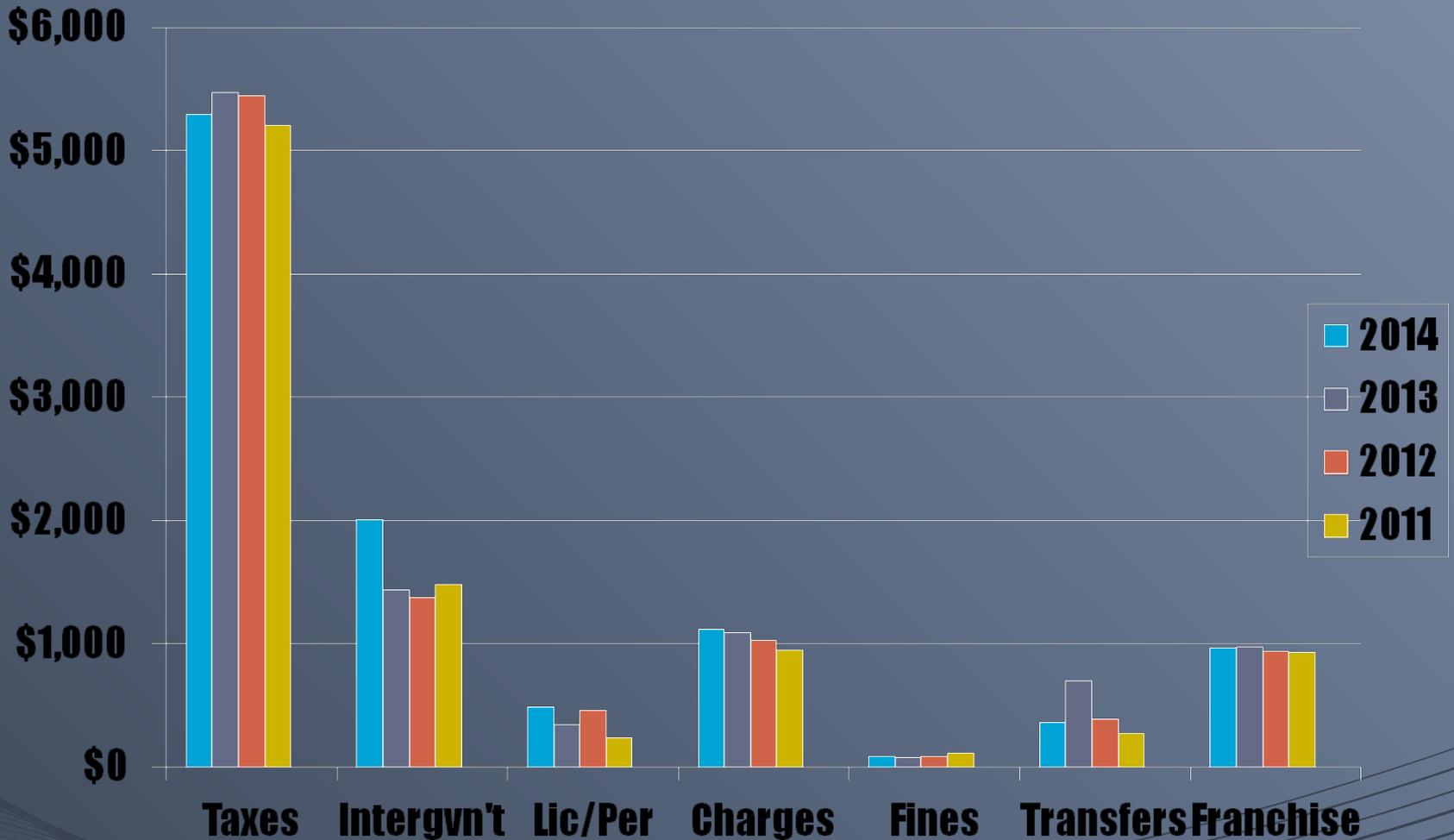
GENERAL FUND REVENUES (December 31)

General fund revenues increased by \$480,000

Franchise fees	(\$ 11,000)
License & Permits	\$141,000
Intergovernmental	\$576,000
Charges/Miscellaneous	\$ 97,000
Transfers in	(\$340,000)
Interest	\$194,000
Property taxes	(\$177,000)

GENERAL FUND REVENUE COMPARISON

(in thousands)



GENERAL FUND EXPENDITURES

- General fund expenditures are up \$522,000 compared to 2012.

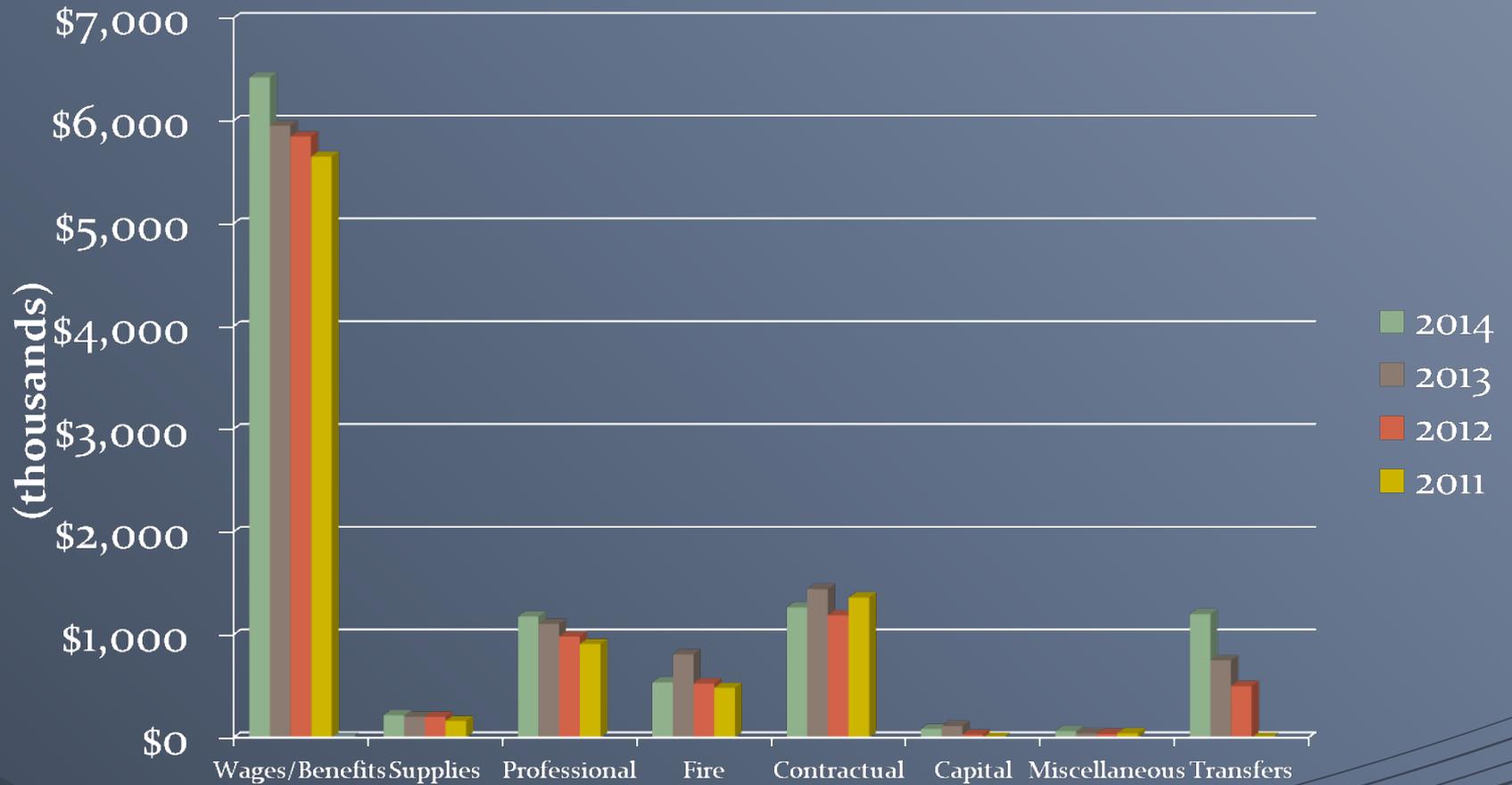
One aspect of the increase is an increase of transfers to other funds of \$450,000

The balance of the increase is primarily from increased wages & benefits with decreases in contractual services and Fire expense for a fire truck last year.

There is a 1% increase in total operating costs in 2014.

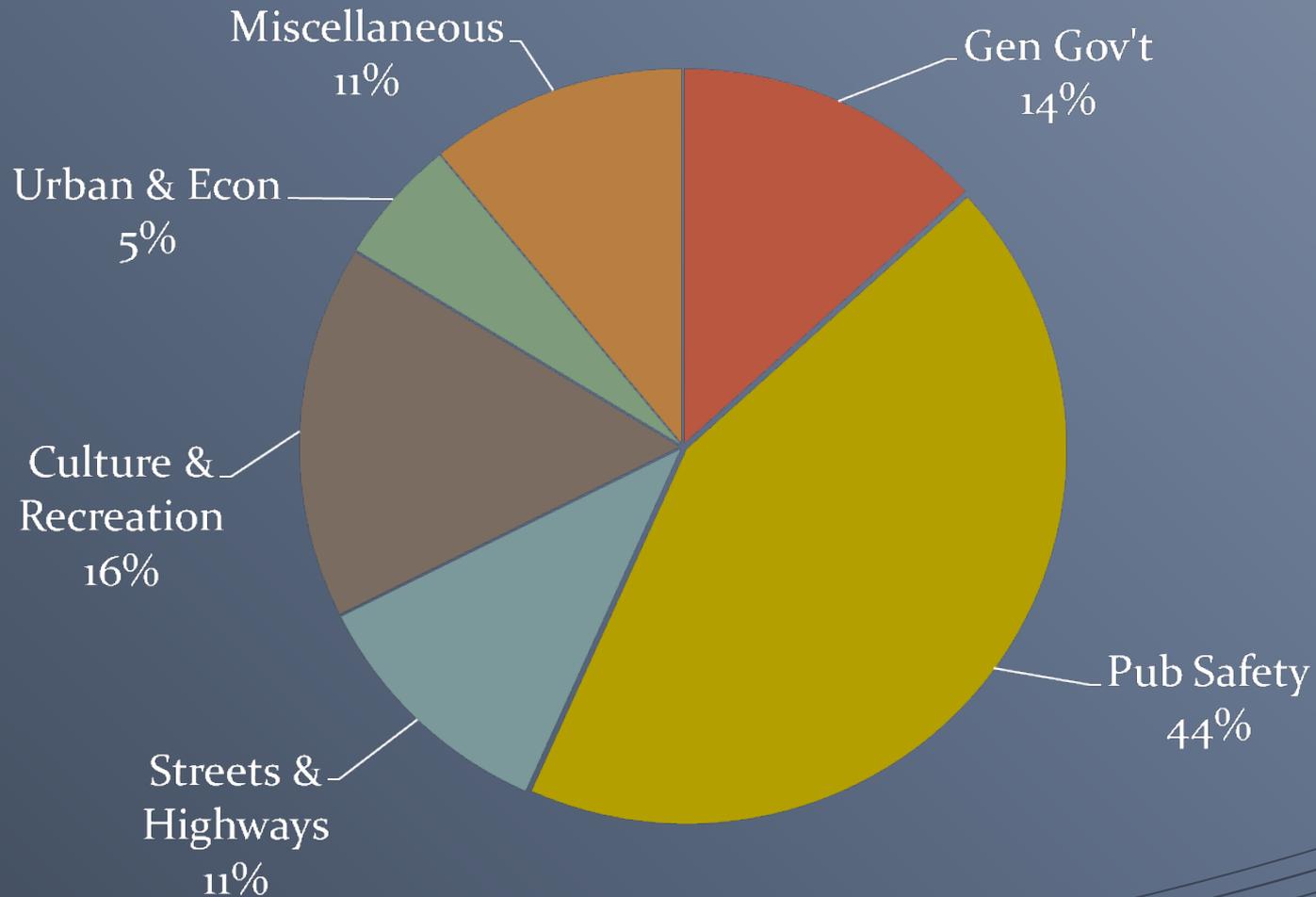
GENERAL FUND EXPENDITURE COMPARISON

(in thousands)



GENERAL FUND EXPENDITURES

(in thousands)



SPECIAL REVENUE FUNDS

The City has seven special revenue funds. They include along with current fund balances;

- Urban Redevelopment - \$637,571
- Round-up - \$5,709
- Police Forfeiture - \$23,523
- Cemetery/Perpetual Care - \$514,854
- Walker Parking Ramp - \$14,005
- City Parking - \$832,580
- Lodging Tax – (MN Metro North Tourism) - \$13,084

Revenues for all these funds total \$487,015.

Expenditures total \$329,604.

Revenues in these funds are used to pay for specific expenses related to the purpose designated within each fund.

CAPITAL FUNDS

- The city has seven capital project fund types to provide sources for infrastructure and capital improvements, they include along with current fund balances;
- Building Improvement - \$63,376
- State Aid Construction – \$3,179,551
- Street Renewal – (\$663,485)
- Park Dedication – \$225,393
- Park Capital – (\$562,234)
- Aquatic Construction - \$115,517

Revenues total (excluding transfers in) - \$3,228,445.

Expenditures total (excluding transfers out)- \$7,276,985.

TAX INCREMENT FUNDS

- The city has seven Tax Increment fund types to provide sources for investing in infrastructure and redevelopment throughout the city, they include along with current fund balances;
- Commuter Rail Transit Village - \$245,105
- Greens of Anoka – (\$782,749)
- Enterprise Park - \$3,792,188
- Historic Rum River - \$519,234
- South Ferry – (\$24,944)
- HRA Central Business - \$1,297,655
- HRA Business Core – (\$132,984)

Revenues for all these funds total - \$10,839,000

Expenditures total - \$9,173,000.

The majority of existing fund balance will be used to pay debt in 2015.

GOVERNMENTAL FUND RESERVES

The following changes occurred in governmental fund type reserves.

- General fund decreased (\$936,000) – fire reorganization & transfers out
- Special Revenue funds increased \$157,000 – urban redevelopment sac revenues
- Debt service funds decreased (\$10,000)
- Capital Improvement funds decreased (\$1.1 million) – street and park improvement projects
- Tax increment funds decreased by (\$160,000) - completed ramp and paid debt

INTERNAL SERVICE FUNDS

- Data processing has a working capital balance of \$207,000, up \$117,000 from last year.
- The central garage fund has a working capital balance of \$374,000, down about (\$184,000).
- The insurance fund has a working capital balance of \$944,000, down about (\$99,000).

ENTERPRISE FUNDS

- All enterprise funds are reflecting operating income as of December 31, 2014, except for Refuse and Recycling.
- The Liquor Store experiences net losses after transfers out are taken into consideration.
- The Golf course experiences net losses after depreciation.
- Only Water, Sewer, Refuse and Recycling experienced increases in cash.
- Electric transferred almost \$2 million to other funds and purchased capital in excess of \$5 million.

ENERPRISE FUNDS

Operating Income as of December 31
(excluding depreciation , transfers & interest)



CASH AND INVESTMENTS

- Total cash and investments are down (\$5.3 million) compared to last year at this time.
- The average return on investments for the year ending December 2014 is about 1%.
- 4th quarter investment activity included maturities of \$11.7 million and purchases of \$17.5 million. The purchases were all one year or less to provide funding for improvement projects in 2015.

QTRLY INVESTMENT ACTIVITY

4th QTR Sales Activity

BA's	\$ 5,757,148
Municipal Bonds	381,087
CD's	5,490,000
Agency's	<u>150,000</u>
TOTAL	\$11,778,235

4th QTR Purchase Activity

BA's	\$ 9,956,398
Cd's	<u>7,492,787</u>
TOTAL	\$17,449,184

TYPE OF INVESTMENTS

□ Certificates of Deposit	■ \$ 9,970,074
□ Agency's	■ \$ 9,521,908
□ Bankers Acceptance	■ \$ 4,868,733
□ Municipal Bonds	■ \$ 4,481,447
□ Money Market Funds	■ <u>\$ 551,275</u>
TOTAL	\$29,393,437

MATURITY OF INVESTMENTS

□ 2015	■ \$13,864,201
□ 2016	■ \$ 875,750
□ 2017	■ \$ 2,731,683
□ 2018	■ \$ 2,142,895
□ 2019 - 2023	■ <u>\$ 9,778,908</u>
TOTAL	\$29,393,437

All agency's in years 2019 thru 2023 are callable.

OVERALL REPORT

THE CITY OF ANOKA'S
FINANCIAL HEALTH
REMAINS SOLID

COUNCIL MEMO FORM

12.2

Meeting Date	February 17, 2015
Agenda Section	Updates & Reports
Item Description	Tentative Agendas
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION

Attached are the tentative agenda(s) for future meeting(s).

FINANCIAL IMPACT

None.

COUNCIL ACTION REQUESTED

Request Council review and discuss upcoming agenda(s).



City Council - Regular Meeting

Monday, March 2, 2015 - 7:00 p.m.

Council Chambers

(meeting will be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
 - 3.1 February 17, 2015 Regular Mtg.
4. **OPEN FORUM** **The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
5. **PUBLIC HEARING(S)**
6. **CONSENT AGENDA**
 - 6.1 Verified Bills.
 - 6.2 Revising & Setting Council Calendars.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
 - 7.1 Planning Commission:
 - 7.1.A ORD/Zoning Text Amendment, Chpt 74, Article V, Division 4, Section 74-258, M-3 District. (2nd reading)
 - 7.1.B ORD/Zoning Text Amendment; Chpt 74, Article I, Section 74-2, Article V, Division 3, Section 74-236 and 74-238, Microbreweries and Microdistilleries. (2nd reading)
8. **PETITIONS, REQUESTS & COMMUNICATION**
9. **ORDINANCES & RESOLUTIONS**
 - 9.1 ORD/Sale of 1038 Madison Street to Tollberg Homes. (1st reading)
 - 9.2 ORD/Sale of 1044 Madison Street to Tollberg Homes. (1st reading)
 - 9.3 ORD/Sale of 1045 Jefferson Street to Tollberg Homes. (1st reading)
 - 9.4 ORD/Sale of 1051 Jefferson Street to Tollberg Homes. (1st reading)
 - 9.5 RES/Purchase of Property at 5th Avenue and North Street.
10. **UNFINISHED BUSINESSES**

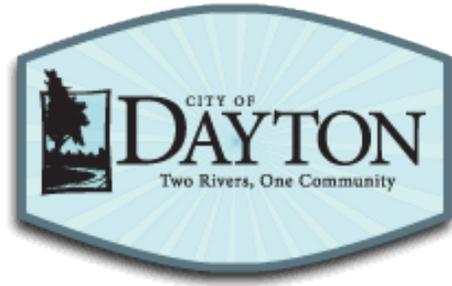
11. **NEW BUSINESS**

11.1 Discussion on Transfer of Ownership for Comcast.

12. **UPDATES & REPORTS**

12.1 Tentative Agendas.

ADJOURNMENT



JOINT CITY COUNCIL MEETING

CITY OF ANOKA & CITY OF DAYTON

Monday, March 9, 2015

**Location: Green Haven Event Center
2800 Greenhaven Road, Anoka**

5:30 p.m. Social Hour

6:00 p.m. Dinner

6:30 p.m. Meeting

MEETING AGENDA

- 1. CALL TO ORDER**
- 2. INTRODUCTIONS**
- 3. DISCUSSION & UPDATES**
 1. MRCCA River Rules
 2. No Wake Zone
 3. River Crossing
- 4. OTHER ITEMS/COUNCILMEMBERS COMMENTS**
- 5. ADJOURN**



City Council - Worksession
Monday, March 16, 2015 - 5:00 p.m.
Council Worksession Room
(meeting will not be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL BUSINESS and/or DISCUSSION ITEMS**
 - 3.1 Discussion; Entrance Monuments.
 - 3.2 Discussion; Traffic Sign Maintenance Policy.
 - 3.3 Discussion; Hwy 10, Green Haven Parkway.
 - 3.4 Discussion; Citywide SRP & SSIP.
 - 3.5 Discussion; 2016 Levy Options.
4. **ADJOURNMENT**



City Council - Regular Meeting
Monday, March 16, 2015 - 7:00 p.m.
Council Chambers
(meeting will be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
 - 3.1 February 23, 2015 Worksession.
March 2, 2015 Regular Mtg.
4. **OPEN FORUM** **The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*

4
5. **PUBLIC HEARING(S)**
 - 5.1 South Central Business District Tax Increment Financing (TIF) District.
RES/Approving Modification to Redevelopment Project No. 1, Modification to TIF Plan for TIF District No. 2, and Establishment of the South Central Business District Tax Increment Financing (TIF) District.
6. **CONSENT AGENDA**
 - 6.1 Verified Bills.
 - 6.2 Revising & Setting Council Calendars.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
 - 7.1 Planning Commission:
 - 7.1.A RES/Conditional Use Permit; 306 W Main St.
8. **PETITIONS, REQUESTS & COMMUNICATION**

9. ORDINANCES & RESOLUTIONS

- 9.1 RES/Approving Modification to Redevelopment Project No. 1, Modification to TIF Plan for TIF District No. 2, and Establishment of the South Central Business District Tax Increment Financing (TIF) District. (ACTED UPON AFTER PUBLIC HEARING)
- 9.2 RES/2015 SRP; Monroe St - Approve Bids, Award a Construction Contract.
- 9.3 RES/2015 SRP; Slab Town - Approve Bids, Award a Construction Contract.
- 9.4 ORD/Sale of 1038 Madison Street to Tollberg Homes. (2nd reading)
- 9.5 ORD/Sale of 1044 Madison Street to Tollberg Homes. (2nd reading)
- 9.6 ORD/Sale of 1045 Jefferson Street to Tollberg Homes. (2nd reading)
- 9.7 ORD/Sale of 1051 Jefferson Street to Tollberg Homes. (2nd reading)
- 9.8 RES/Approving a Development Agreement Tollberg Homes.
- 9.9 RES/Consideration of an LG214 Gambling Premise Permit at Q-Bitez, 3507 Round Lk Blvd.
- 9.10 RES/Final Plat; Rum River Shores North.
- 9.11 ORD/Rezoning; Rum River Shores North (2nd reading)

10. UNFINISHED BUSINESSES

11. NEW BUSINESS

12. UPDATES & REPORTS

- 12.1 Tentative Agendas.

ADJOURNMENT