

# PARKS AND RECREATION ADVISORY BOARD

## COMMITTEE OUTLINE

### A. COMMUNITY EDUCATION COMMITTEE

#### Objective:

This committee will review, advise, and assist the Park Board, City Council, and Mayor in matters relating to Community Education programs in the City of Anoka. This will include, but will not be limited to the following:

1. Joint powers agreement for Community Education.
2. Annual budget and proposed programs.
3. Annual report of programs and activities.
4. Summer recreation.
5. Parks/school guidelines.

### B. RECREATION AREAS AND FACILITIES

#### Objective:

This committee will review, advise and assist the Park Board, City Council, and Mayor in matters relating to use of existing parks and proposed development of parks and recreation facilities. This will include, but will not be limited to the following:

1. Recommend development and maintenance of parks and facilities.
2. Park land dedication - or cash in lieu of land.
3. Types of facilities.
4. Parks guidelines and proposals.
5. Develop, review, and maintain a comprehensive plan for the Anoka parks system.
6. Propose rules and regulations for the use of any park or recreational facility.
7. Consider proper names for parks, recreation areas, and facilities.
8. Review and recommend ground and facilities maintenance policies for the City of Anoka and those done jointly with the school district.
9. Assist in the development of a capital expenditure budget for the City of Anoka Parks and Recreation Department.
10. Establish and recommend user fees for park programs.
11. Review and consider recreation programs and facilities for residents and non-residents.

### C. POOL ADVISORY COMMITTEE

#### Objective:

This committee will review, advise, and assist the Park Board, City Council, and Mayor in matters relating to the operation of the city-owned Aquatic Center in the City of Anoka. This will include, but will not be limited to, the following:

1. Review and compare rates charged by other metro area pools.

2. Review Aquatic Center policies and procedures.
3. Make rate recommendations to the Park Board, City Council, and Mayor.
4. Review and make recommendations for capital improvements to the Aquatic Center.

#### **D. BIKE AND TRAIL COMMITTEE**

##### Objective:

This committee will review, advise and assist the Park Board, City Council and Mayor in matters pertaining to safe bicycle/pedestrian trails within the City of Anoka and establish a comprehensive bikeway/pedestrian trail plan that meets the needs of the citizens in the City of Anoka. This will include, but will not be limited to the following:

1. Review existing bikeway/pedestrian trails of other governmental agencies such as Coon Rapids, Anoka County, Metropolitan Parks and Open Space Commission, and State Bikeway Plans.
2. Make recommendations on bike/pedestrian trails through existing residential and commercial areas within the City of Anoka.
3. Review and maintain a comprehensive bikeway/pedestrian trail plan.
4. Establish, where appropriate, off-road bikeway/pedestrian trails along every vehicular traffic area.
5. Review and consider state and federal bikeway/pedestrian trail grant applications.
6. Consider five-year capital improvement appropriations for bikeway construction.

#### **E. TREE MANAGEMENT COMMITTEE**

##### Objective:

This committee studies the problems and determines the needs of the city concerning a tree planting and management program. It provides recommendations to the Park Board, City Council, and Mayor concerning such a program and disseminates information regarding the selection, planting, maintenance and general use of trees within the city on public and private property. Further objectives include a program of plant pest control pursuant to the authority granted by MN Statutes Section 18.022, as amended.

#### **F. PERFORMING ARTS COMMITTEE**

##### Objective:

This committee oversees all activities related to the city's Concerts -In-The Park program throughout the summer months. It recommends, advises, and screens local and regional artists and groups interested in performing during the concert season.