



City Council - Regular Meeting
Monday, April 20, 2015 - 7:00 p.m.
Council Chambers
(meeting will be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
 - 3.1 April 6, 2015 Regular Mtg.
4. **OPEN FORUM** **The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
 - 4.1 Proclamation; Arbor Day.
 - 4.2 Proclamation; Municipal Clerks Week.
5. **PUBLIC HEARING(S)**
 - 5.1 Parallel Generation Rates for 2015.
RES/Approving Parallel Generation Rates for 2015.
6. **CONSENT AGENDA**
 - 6.1 Verified Bills.
 - 6.2 Revising & Setting Council Calendars.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
 - 7.1 Waste Reduction & Recycling Board; Annual Report.
 - 7.2 Planning Items.
 - 7.2.A ORD/Chpt 74, Article V, Div 3, Section 74-241; B-6 District. (1st reading)
8. **PETITIONS, REQUESTS & COMMUNICATION**

9. ORDINANCES & RESOLUTIONS

- 9.1 RES/Approving Parallel Generation Rates for 2015. (ACTED UPON AFTER PUBLIC HEARING)
- 9.2 ORD/Amending Chpt 6, Alcoholic Beverages; Articles I, II, III & IV.
(2nd Reading)
RES/Summary Ordinance for Publication; Amendments to Chpt 6, Alcoholic Beverages, Articles I, II, III & IV
- 9.3 ORD/Amending 2015 Master Fee Schedule related to Alcohol Licensing. (2nd reading)
- 9.4 RES/Revoking Municipal State Aid Streets.
RES/Establishing Municipal State Aid Streets.
- 9.5 RES/Purchase of PID'S 01-31-25-22-0067 and 01-31-25-22-0050; Hwy 10/Verndale.
- 9.6 ORD/Grant an Easement at Garfield Substation to MMPA. (1st reading)

10. UNFINISHED BUSINESSES

11. NEW BUSINESS

- 11.1 Approval of 2015-2016 Union Contract; Electric.
- 11.2 Approval of 2015-2016 Union Contract; Sewer & Water.
- 11.3 Approval of 2015-2016 Union Contract; Parks & Streets.
- 11.4 Approval of Policy on Utility Service Repair Assessments.

12. UPDATES & REPORTS

- 12.1 1st Quarter Financial Report.
- 12.2 Tentative Agendas.

ADJOURNMENT

COUNCIL MEMO FORM

3.1

Meeting Date	April 20, 2015
Agenda Section	Council Minutes
Item Description	Various City Council Meeting Minutes
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION

Included in your packet are minutes (s) of previous Council meetings, worksessions, special meetings, etc. Minutes must be approved by the City Council and are kept permanently in the official City Council Minute Book.

FINANCIAL IMPACT

None.

COUNCIL ACTION REQUESTED

Approval of minutes.

**REGULAR MEETING OF THE ANOKA CITY COUNCIL
ANOKA CITY HALL
CITY COUNCIL CHAMBERS
APRIL 6, 2015**

1. CALL TO ORDER

Mayor Rice called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

2. ROLL CALL

Present at roll call: Mayor Rice, Councilmembers Anderson, Freeburg, and Weaver.

Staff present: City Manager Tim Cruikshank; Director of Public Services/City Engineer Greg Lee; City Attorney Scott Baumgartner; and Recording Secretary Cathy Sorensen.

Absent at roll call: Councilmember Schmidt.

3. COUNCIL MINUTES

- 3.1 Minutes of March 16, 2015, Worksession.
Minutes of March 16, 2015 Regular Meeting.

Motion by Councilmember Anderson, seconded by Councilmember Weaver, to waive the reading and approve the March 16, 2015 Worksession and the March 16, 2015, Regular Meeting minutes.

Vote taken. All ayes. Motion carried.

4. OPEN FORUM

- 4.1 Brad Holmbo, Anoka Car Show.

Brad Holmbo and Dave Wade, Anoka Car Show, informed the Council and the public of the upcoming Saturday Night Car show season for 2015, beginning May 16. This event is exempt from Special Events licensing, so there is no formal action necessary by the City Council.

Mr. Holmbo said they will be selling window clings for the first time to attendees for \$30 per season. He shared that typically they have 500 cars per week and work to ensure this is a good, family function and invited everyone to attend.

Councilmember Weaver extended his thanks to Anoka Wrestling and everyone who works the events from gate, security, and perimeter, stating the car show has

become a huge destination where many dollars are brought into the City through attendees and the value of the cars. He applauded their efforts.

Mr. Wade noted the finale will be held at the Anoka High School and that all proceeds goes to the Anoka County Foodshelf.

Councilmember Freeburg thanked the group for all their efforts, stating there was a time when the show was in question but the group brought it back and has done a great job.

Councilmember Weaver inquired about the charities supported by the car show. Mr. Holmbo said the designated charities are the same as the past, including Alexandra House, Youth First, Anoka County Brotherhood Food Shelf and Anoka Wrestling. He said they have raised \$80,000 to date, including their annual golf tournament, adding they have a lot of youth in the program with one more advancing to State champ and others in second place.

4.2 Jeff Litke, 1500 3rd Avenue South, raised concerns with skateboard/longboard groups assembling in the neighborhood of Third Avenue South intersecting Washington Street. He said they create great risk for vehicles by launching downhill and effectively playing “chicken” with motorists and other pedestrians. Mr. Litke requested the City place this item on a future Council agenda for discussion.

Councilmember Freeburg said he lives in the neighborhood and thought the same with the safety of the children as well as the noise, stating they need to be directed to the skate park.

Mr. Litke said the difference is with the long boarders, stating while the skate board park is a great amenity the maneuvers of the long boarders cannot done at the park. He said with the four-way stop now there is a lot more traffic and the users tend to ignore the signage, which causes congestion and is not an appropriate use of the street. Mr. Litke said he would like to see a solution found.

Councilmember Weaver said he understands the fun but said the situation is not good and someone could get hurt.

Mayor Rice said he has had kids riding their long boards end up in his yard as a stopping point.

City Manager Tim Cruikshank said staff will review and discuss options and will do whatever they can administratively such as post signs, adding if more action is needed they will return to Council for further direction.

Mayor Rice said this is a big hill so the users are probably fairly skilled and suggested speed bumps as an option. He said he has often noticed a core group of 8-10 youth who tend to be disrespectful and do not acknowledge the drivers.

Mr. Litke agreed the regular attendees are aggressive, talented and skilled, leaving many skid marks on the street. He said he is surprised no one has really been hurt. He noted many users seem to be outside of Anoka, adding when Adams Street is upgraded the hills will attract the same groups of youth.

Mayor Rice said he is aware of one youth who broke his leg, adding there seem to be a few adults present as well. He said we have been arguing for years about cut-through traffic in this area but the upgrade will increase traffic and create hazards as well.

Mr. Litke said he likes living next to Fred Moore School, adding he lives in the area by choice because of the neighborhood. He said he does not like the commotion and disrespect from the people coming from outside and suggested directing traffic because it seems to be getting worse each season.

5. PUBLIC HEARING(S)

None.

6. CONSENT AGENDA

Mr. Cruikshank said the applicant has requested removing Item 6.6, stating that due to the expense with insurance they need to determine if the event is still viable.

Motion by Councilmember Weaver, seconded by Councilmember Freeburg, to approve Consent Agenda 6.1 through 6.5.

- 6.1 Approved Verified Bills.
- 6.2 Revising and Setting Council Calendars.
- 6.3 Issuance of a Massage Therapist License for Yer Yang of Crystal MN
- 6.4 Consideration of a Tree Care License; Arbor Barber, Inc.
- 6.5 Recommended Approval of an LG220 Gambling Permit; Rotary Club of Anoka.
- 6.6 ~~Approval of a Temporary On-Sale Liquor License; Anoka Area Chamber of Commerce for Discover Anoka Wine Tasting, May 2, 2015.~~

Vote taken. All ayes. Motion carried.

7. REPORTS OF OFFICERS, BOARDS AND COMMITTEES

None.

8. PETITIONS, REQUESTS AND COMMUNICATION

None.

9. ORDINANCES AND RESOLUTIONS

9.1 ORD/Amending Chapter 6, Alcoholic Beverages; Articles I, II, III and IV. (1st Reading)

Mr. Cruikshank shared a staff report with background information to the Council stating a proposed ordinance is being presented which amends Anoka City Code, Chpt 6, Alcoholic Beverages. What prompted this amendment were the recent zoning code amendments establishing zoning regulations for Taprooms, BrewPubs and Cocktail Rooms. The zoning changes were prompted by changes in State Law as well as expressed interest in opening a Taproom in our downtown. While reviewing Chpt 6, we also wanted to address further changes to the City Code, which will reflect current law changes in Wine licensing. Overall, the changes include establishing licensing regulations for Taprooms, BrewPubs and Cocktail Rooms, as well as the following other amendments to meet new State Laws and some general “clean-up” of sections of the Code.

Article II:

Section 6-54 (e) All such bonds and letters of credit shall cover the full run concurrent with the period of the license, and shall provide that no cancellation for any cause can be made either by the bonding company, the applicant or the bank, without such person first giving thirty (30) days' written notice to the City, addressed to the City Clerk, of intention to cancel the bond or letter of credit.

This amendment is to have the bonds run concurrent with the license period. In the past, we have had some establishments that provided bonds that expired mid-year. This resulted in bonds expiring and the licensee either forgetting to renew the bond or submit the renewed bond to the City. It is easier for the licensee and staff to track the bonds if they run concurrent with the licensing period.

Section 6-56. (a) Increased the 14% percent alcohol by volume to 24%. The State Law on that changed last year.

Section 6-56. (b) The State Law changed on the requirement of 60% food sales for wine licenses. State Law no longer has a food sales requirement for Wine. Our Code is proposed to change the food requirement from 60% to 35% so that it is consistent with our other liquor licenses that have a food sales requirement.

Article III.

Section 6-84. Adjusted the type of licenses that this section listed so they referred to the licenses that the Article is regulating.

Mr. Cruikshank shared definitions of brewpub, taproom, cocktail room, distilled spirits, and microdistillery, stating while Anoka does not have any yet we have had more than a few inquiries so he believes our community is a natural fit for this type of activity and recommends approval.

Mayor Rice referred to Surley Brewing and said much is not defined. He said it will depend on how Council feels relative to if we want to allow the sale from a brewpub as a distributor. Mayor Rice clarified the State can allow this but the City does not have to. City Attorney Scott Baumgartner said that is correct, adding he has not thought through the pros and cons though of distributing.

Mayor Rice said we should probably make an allowance for that and to produce that type of volume and if there is a successful brewpub other establishments may want to purchase that beer so he does not see why we would not want that to happen and suggested including language for second reading after researching.

Mr. Baumgartner said one area of competition would be the municipal liquor store and while the Attorney General has issued an opinion said growlers are fine staff will do more checking.

Mayor Rice said we should look at wholesale to other establishments or to our liquor stores.

Mr. Baumgartner said he will check into commerce issues and directing sales prior to second reading.

Councilmember Anderson said this is coming and while he is not worried about being overrun in this area, he would like to see what other cities have experienced. Mr. Baumgartner said he is aware that Andover has not been approached for this type of activity but said he feels the location needs to be a unique city, like Anoka, with more downtown/uptown areas or a main street.

Councilmember Anderson asked where the health department falls on this activity. Mr. Baumgartner said health department inspections would be part of the State licensing procedure to ensure regulations are being met.

Motion by Councilmember Anderson, seconded by Councilmember Freeburg, to hold first reading of an ordinance Amending Chapter 6, Alcoholic Beverages; Articles I, II, II and IV.

Mayor Rice asked if the motion includes a discussion on wholesale activity. Councilmember Freeburg amended his motion to see if wholesale activity is

legally possible, adding while he does not think we will have competition we will likely buy from distributors. Councilmember Anderson agreed to the amendment.

Councilmember Freeburg said the entertainment district is already very busy and wonders how much more we can get in the area.

Councilmember Anderson agreed we are running out of parking and said this may be a good opportunity to start charging for parking as should have been done in the beginning. He asked staff to schedule a worksession for this discussion.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, and Freeburg voted in favor. Councilmember Weaver abstained. Motion carried.

9.2 ORD/Amending 2015 Master Fee Schedule Related to Alcohol Licensing.
(1st Reading)

Mr. Cruikshank shared a staff report with background information to the Council regarding a proposed ordinance, which amends the 2015 Master Fee Schedule. The amendment establishes the following fees:

- Off-Sale Growler License \$150 per year.
- On-Sale Micro Distiller Cocktail Room License \$300 per year, plus \$25 investigation fee.

The City already has a fee for a Taproom License (\$300 per year, plus a \$25 investigation fee). The Off-Sale Growler fee is proposed at the same amount that we charge for an off-sale 3.2% malt liquor license, which is \$150. Staff did not include an investigation fee on this license, since the licensee would have already paid an investigation fee with their Taproom license. The On-Sale Micro Distiller Cocktail Room fee is proposed at the same amount that we charge an On-Sale 3.2% Malt Liquor License, which is \$300. Although a Micro Distiller produces alcohol that is higher in alcohol content than 3.2 % Malt Liquor, the operation and alcohol enforcement of a Cocktail Room is not expected to reach the same level that a full On-Sale Intoxicating Liquor License.

Motion by Councilmember Freeburg, seconded by Councilmember Anderson, to hold first reading of an ordinance amending the 2015 Master Fee Schedule of the City of Anoka, Minnesota.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, and Freeburg voted in favor. Councilmember Weaver abstained. Motion carried.

9.3 RES/2015 SRP; Slab Town – Approve Bids, Award a Construction Contract.

RESOLUTION

Director of Public Services/City Engineer Greg Lee shared a staff report with background information to the Council stating on January 5, 2015 the City Council held the public hearing and assessment hearing for the 2015 Street Renewal Project –Slab Town. After the hearings the Council adopted a resolution authorizing the preparation of engineering plans and specifications. The plans and specs were approved on February 2, 2015 and a bid opening was held on March 12, 2015. The project will reconstruct the street and utilities on the following roadway segments:

State Avenue Highway 10 to W. Garfield Street
Wingfield Avenue Highway 10 to W. Garfield Street
Branch/Wingfield Alley Highway 10 to Martin Street
Branch Avenue Highway 10 to Martin Street
Branch/Ferry Alley Highway 10 to Pleasant Street
Ferry/Maple Alley Highway 10 to Pleasant Street
Maple Avenue Highway 10 to Pleasant Street
W. Garfield Street State Avenue to Wingfield Avenue
Martin Street State Avenue to Ferry Street
Pleasant Street State Avenue to Ferry Street

The City received a total of eight (8) bids on the project ranging from \$3,067,834.29 to \$4,021,786.86 for the base bid. The complete bid tabulation was shared and the four low base bids are shown below:

Redstone Construction, LLC \$3,067,834.29
Kuechle Underground, Inc. \$3,103,822.87
R.L. Larson Excavating, Inc. \$3,254,389.83
Douglas-Kerr Underground, LLC \$3,319,409.91

Redstone Construction, LLC has previously completed SRP Projects in the City of Anoka, and they have completed numerous municipal reconstruction projects throughout Minnesota. Mr. Jochum's letter recommending the award of contract was shared.

Council may note that an alternate bid was included in this bid package. This alternate was to provide storm sewer to the future Operation/Maintenance/Animal Control Facility site. At this time, staff recommends that this alternate be rejected. The storm water on the future site will be handled with the improvements to Loch Lake at Green Haven Golf Course and Event Center.

As part of the Slab Town Project, the City of Anoka will be entering into additional contracts to execute the stormwater improvements to Lock Lake at Greenhaven Golf Course and Event Center. These contracts will include storm sewer installation and site grading on the golf course to increase the stormwater storage at Loch Lake.

Councilmember Freeburg inquired about how you drill a hole and how big the drain tile needs to be for a project this size. Mr. Lee said they can do any size pipe needed as they pneumatically pound for 6-8” and jack and push hydraulically for 72” or larger, adding this requires jacking pits every 200 feet. He noted Golf Course Manager Larry Nordlund hopes to complete the project this year to minimize disruption.

Councilmember Freeburg asked if the low spot will be filled in to make it flatter instead of a hole. Mr. Lee said the project includes no grading and the depression will remain, just giving the water somewhere to go. He shared that two other projects will be occurring; one is to install pipe from State Street to Loch Lake for a cost of \$36,000, and the other will begin in October to regrade the pond and establish new boundaries to allow with fill, move tee box #2, raise and increase the capacity of the pond with rip rap. He noted irrigation for this project will be expensive.

Councilmember Freeburg asked if the pond will be made bigger but not deeper. Mr. Lee said they will raise the outer perimeter to make the pond bigger.

Councilmember Freeburg cautioned about installing the riprap as it can get comingled with the dirt and end up with weeds.

Mr. Lee said approximately \$200,000-300,000 has been assigned to the Slab Town project to take soil borings and hopefully be placed in the same area. He said they will add 10,000 cubic yards of excess material and noted stockpiles will be located, placed around the outer perimeter, and brought down to street level of State Avenue for future development of townhomes.

Motion by Councilmember Weaver, seconded by Councilmember Freeburg, to adopt a resolution awarding a construction contract for the 2015 SRP – Slab Town to Redstone Construction, LLC in the amount of \$3,067,834.29.

Councilmember Weaver said it is good to see bids 10% lower than estimates but noted there are many streets in need of repair and need to be prioritized on the street renewal program.

Mr. Lee said prioritizing will be a topic for the May worksession agenda.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, and Weaver voted in favor. Motion carried.

9.4 ORD/First Amendment to Park Ramp Lease; Metropolitan Council.
(2nd Reading)

ORDINANCE

Mr. Cruikshank shared a staff report with background information to the Council that on March 16th the City Council reviewed the First Amendment to the Parking Ramp Lease with the Metropolitan Council. He said since first reading Met Council and City staff have further reviewed the amendments and minor changes to the first reading document have been made, including Section 3.3A regarding permission to use the north lot until development occurs; allowing tenant 120 days of our intent to take the lot to remove personal items; and changing the definition of redevelopment.

Mr. Cruikshank also shared that Section 4.2A and B referred to water turn-on and turn-off and that although irrigation affects the City area to the south (not developed) we want the grass to grow so Met Council will take care of including maintenance but once developed they will cap. He said the agreement includes contingent upon a final review and approval by the City Attorney and he thanked Mr. Lee, Associate Planner Crystal Paumen, Planning Director Carolyn Braun and Brian Lamb at Metro Transit for all their help in getting this agreement finalized.

Motion by Councilmember Anderson, seconded by Councilmember Freeburg, to hold second reading and adopt an ordinance approving a First Amendment to the Parking Ramp Lease.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, and Weaver voted in favor. Motion carried.

10. UNFINISHED BUSINESS

None.

11. NEW BUSINESS

11.1 Appointment to Parks and Recreation Advisory Board.

Mr. Cruikshank shared a staff report with background information to the Council stating Staff has been advertising for applications to fill vacancies on our City Boards & Commissions. An application has received an application from Pat Walker for appointment to fill the vacancy on the Parks & Recreation Board. This would be a partial term vacancy with an expiration date of 12/31/2015. If this appointment is made, the City will have the following vacancies on our City boards/commissions:

Utility Advisory Board – two partial terms (to expire 12/31/2015 and 12/31/2017)

Staff will continue to advertise these vacancies per the City policy.

Councilmember Freeburg requested when vacancies occur we contact people who might have applied earlier as they likely will still have an interest. Mr. Cruikshank said staff has proposed a policy regarding that direction but has spoken with the City Clerk and learned not many have been appointed that way.

Motion by Councilmember Anderson, seconded by Councilmember Weaver, to appoint Pat Walker to the Parks and Recreation Board to a partial term that expires December 31, 2015.

Councilmember Anderson said he is pleased to see Mr. Walker appointed as he is very interested in Anoka and should be encouraged to serve.

Vote taken. All ayes. Motion carried.

12. UPDATES AND REPORTS

12.1 Tentative Agenda(s).

The Council reviewed the tentative agendas of the upcoming Council meetings.

12.2 Staff and Council Input.

Mr. Lee said the dam boards will be installed on the Rum River, adding Channel 5 intends to do a story on the installation.

Mayor Rice said the media may be doing a story because of the invasive species and discussions about raising the water levels.

13. ADJOURNMENT

Councilmember Weaver made a motion to adjourn the Regular Council meeting. Councilmember Freeburg seconded the motion.

Vote taken. All ayes. Motion carried.

Time of adjournment: 7:57 p.m.

Submitted by: Cathy Sorensen, *TimeSaver Off Site Secretarial, Inc.*

Approval Attestation:

Amy T. Oehlers, City Clerk

COUNCIL MEMO FORM

4.1

Meeting Date	April 20, 2015
Agenda Section	Open Forum
Item Description	Proclamation; Anoka Arbor Day & Presentation of Tree City USA Award
Submitted By	Mark Anderson

BACKGROUND INFORMATION

Attached is a proclamation that proclaims April 24, 2015 as *Anoka Arbor Day* and proclaims the month of May as *Anoka Arbor Month*.

Last year the City observed Arbor Day by planting a tree at Mount Olive Early Childhood Center. For 2015 we will be planting a tree at Franklin School in Anoka at 10am on April 24, 2015.

The City of Anoka has been issued the Tree City USA Award for 2014 year by the Minnesota Department of Natural Resources and the National Arbor Day Foundation. This Award is for the City's continued commitment to trees and forestation in our community. This is the 33rd consecutive year that the City has met the specific criteria to qualify for this award.

We are fortunate to have a Mayor, Council, Park Board, and Planning Commission that actively promotes trees in our City.



PROCLAMATION

ANOKA ARBOR DAY

April 24, 2015

&

ANOKA ARBOR MONTH

MAY

Because trees symbolize the link between mankind and the environment, it is only fitting that we recognize their contributions by honoring them.

WHEREAS, trees are deserving of recognition for their contributions to our City's environment, as well as the beauty they have provided to our parks, streets, commercial, industrial and residential areas within our City; and

WHEREAS, trees have played a major role in the growth and development of our City, beginning with the early logging and lumber industry, to the past and present reforestation efforts by the City and its residents; and

WHEREAS, trees rather than buildings, are the best measure of our City's concern for a positive "quality of life" for its residents; and

WHEREAS, the trees we enjoy in our City today are there because we care and share in the responsibility to plant new trees and take care of them; and

WHEREAS, it is a genuine concern of this City and our residents that future generations of children will come to know the joy of trees and continue to reap the benefits that trees provide.

NOW, THEREFORE BE IT PROCLAIMED, that I, Phil Rice, the Mayor of the City of Anoka, do hereby call upon all citizens of Anoka to plant trees for future generations as our parents, grandparents and great-grandparents have done in the past; and

FURTHER, I do hereby proclaim April 24, 2015 as **ARBOR DAY** and the month of May as **ARBOR MONTH** in the City of Anoka.

Phil Rice, Mayor
City of Anoka - Minnesota
April 20, 2015



2014 5 8



2014 5 8



2014 5 8



2014 5 8

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HURCH
TORY
LASSIC GRACE
LIVING PRAISE
LIVING PRAISE



2014 5 8



2014 5 8



2014 5 8



2014 5 8



2014 5 8

COUNCIL MEMO FORM

4.2

Meeting Date	April 20, 2015
Agenda Section	Open Forum
Item Description	Proclamation; Municipal Clerks Week
Submitted By	Tim Cruikshank, City Manager

BACKGROUND INFORMATION

Attached is a proclamation for the 46th Annual Municipal Clerks Week, proclaiming the first week of May 2015 as Municipal Clerks Week in the City of Anoka.

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PROCLAMATION

MUNICIPAL CLERKS WEEK

May 3, 2015 – May 9, 2015

WHEREAS, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

WHEREAS, The Office of the Municipal Clerk is the oldest among public servants, and

WHEREAS, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

WHEREAS, The Municipal Clerk serves as the information center on functions of local government and community.

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

WHEREAS, It is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

NOW, THEREFORE BE IT PROCLAIMED, that I, Phil Rice, Mayor of City of Anoka, do hereby recognize the week of May 3 through May 9, 2015, as *Municipal Clerks Week*, and further extend appreciation to our Municipal Clerk, Amy Oehlers and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Phil Rice, Mayor
City of Anoka - Minnesota
April 20, 2015

COUNCIL MEMO FORM

5.1 & 9.1

Meeting Date	April 20, 2015
Agenda Section	Public Hearing(s) Ordinances & Resolutions
Item Description	Parallel Generation Rates for 2015 RES/Approving Parallel Generation Rates for 2015
Submitted By	Dan Voss, Electric Utility Director

BACKGROUND INFORMATION

Enclosed is the revised Schedule PG (Parallel Generation) Rate Schedule for 2015. This schedule is available to all customers who have qualified small production generators connected to the City of Anoka's electric facilities. We have two customers, Bauer's Berry Farm and Susan Merriweather tied into our system.

Attached is the 2015 rate, calculated based on 2014 actual sales in accordance with the Minnesota Public Utilities Commission. The 2015 PG rate calculations are also attached as a reference.

FINANCIAL IMPACT

Varies based on usage.

COUNCIL ACTION REQUESTED

Open the public hearing, take public comment, close the public hearing and act upon the resolution.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2015-XX

APPROVING PARALLEL GENERATION RATE & STREET LIGHT RATE FOR 2015

WHEREAS, the City of Anoka has established City Charter Chapter 12, Public ownership and Operations of Utilities, Section 12.02, Rates and Finances, which defines establishment of utility rates and allows adoption of fees through public hearing and council resolution, and,

WHEREAS, the revised parallel generation rate is calculated based on the previous years' sales in accordance with the Minnesota Public Utilities Commission;

NOW, THEREFORE, be it hereby resolved that the City Council of the City of Anoka hereby sets the rates and modifies the parallel generation rate for the Electric Utility at the following rates to be paid to the City upon billing therefore as follows:

AVAILABILITY

Available to all customers where the customer has qualified small power production or cogeneration facilities connected in parallel with the City's facilities. Service is subject to the established rules and regulations of the City.

SERVICE CHARACTERISTICS

Alternating current, 60 Hertz, at available voltages. Customer owned generating characteristics and operations are subject to the City's Rules and Regulations.

MONTHLY RATE

<u>Fixed Charge</u>	Residential	\$ 9.70
	Commercial (less than 25 KW)	\$ 9.70
	Commercial (over 25 KW)	\$40.00
	Industrial	\$40.00

Sales to the Customer (Payment to the City)

The rate for sales to the customer shall be in accordance with the rate schedule applicable to the class of service provided.

Customer Sales to the City (Payment to the Customer)

The three types of standard rates are as follows:

1. Net energy billing rate:

Residential	\$10.56/kwh
Small Commercial (less than 25 KW)	\$10.73/kwh
Large Commercial (over 25 KW)	\$8.43/kwh

2. Simultaneous purchase and sale billing rate

All Customer Classes	\$5.342/kwh
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3. Time of day purchase rate

All Customer Classes	\$5.342/kwh
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TERMS OF PAYMENT

Payment of the fixed charge and for sales to the Customer will be in accordance with the rate schedule applicable to the class of service provided. Payment to the Customer for sales to the City will be made separately within fifteen days after the closing of each month, or as a credit on the customer's bill.

EFFECTIVE DATE: The provisions of this resolution shall take effect and be in force in connection with all billings rendered hereunder from and after April 1, 2015.

Adopted by the Anoka City Council this the 20th day of April 2015.

ATTEST:

Amy T. Oehlers, City Clerk

Phil Rice, Mayor

COUNCIL MEMO FORM

6.1

Meeting Date	April 20, 2015
Agenda Section	Consent Agenda
Item Description	Verified Bills
Submitted By	Lori Yager, Finance Director

CONSENT AGENDA

Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.

BACKGROUND INFORMATION

Each Council meeting the City Council is presented with two lists of bills. One list has been paid prior to the meeting to take advantage of discounts and to prevent late fees. The other list is for payments which are prepared to be paid. City Council ratification of the prepaid bills and approval of the bills to be paid is required.

If you have questions about a particular bill, please call me at 576-2771.

FINANCIAL IMPACT

Will vary from meeting to meeting.

COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean ratification and approval of the Bill List(s).

**Paid Bill List for Ratification
Bill List for April 20, 2015**

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
130691	City of Anoka Petty Cash	04/02/15	City of Anoka Petty Cash	101	General Fund	\$10.17
130691	City of Anoka Petty Cash	04/02/15	City of Anoka Petty Cash	101	General Fund	\$46.71
130696	CenturyLink	7633236665-3/25	Communications	101	General Fund	\$86.96
130701	EC Link	10644	Annual License	101	General Fund	\$630.00
130701	EC Link	10644	Annual License	101	General Fund	\$630.00
130702	Fastenal Company	MNTC8125980	Parts / Supplies	101	General Fund	\$219.23
130704	Hakanson Anderson	34262	AN901 - 2015 Gen'l Engine	101	General Fund	\$3,745.00
130704	Hakanson Anderson	34259	AN376 2015 Pkg Lot / Alley	101	General Fund	\$3,648.33
130709	Menard Cashway Lumber	80166	Tree Pruning Paint	101	General Fund	\$52.70
130710	MG Painting & Service LLC	1713	Tape/Repair Fitness Room	101	General Fund	\$1,450.00
130715	The Home Depot	9145121	Tiles	101	General Fund	(\$170.33)
130715	The Home Depot	973566	Supplies	101	General Fund	(\$266.68)
130715	The Home Depot	7010709	Supplies	101	General Fund	\$234.27
130715	The Home Depot	7025406	Supplies	101	General Fund	\$157.32
130715	The Home Depot	8023132	Supplies	101	General Fund	\$344.84
130717	Verizon Wireless	9742608295	Communications	101	General Fund	\$92.97
130717	Verizon Wireless	9742608295	Communications	101	General Fund	\$36.54
130717	Verizon Wireless	9742608295	Communications	101	General Fund	\$36.53
130717	Verizon Wireless	9742608295	Communications	101	General Fund	\$65.72
130717	Verizon Wireless	9742608295	Communications	101	General Fund	\$52.96
130887	Barna Guzy & Steffen, Ltd	143143	Audit Letter Review	101	General Fund	\$104.00
130889	Dakota Supply Group	B173227	Parts / Supplies	101	General Fund	\$360.00
			<i>Fund Total</i>			\$11,567.24
130704	Hakanson Anderson	34257	AN371 Thurston Ave	410	State Road Improve	\$918.75
			<i>Fund Total</i>			\$918.75
130698	City of Coon Rapids	2013 Assess	2013 Assessment	415	Road Improve	\$268.40
130698	City of Coon Rapids	2012 Assess	2012 Assessment	415	Road Improve	\$841.72
130704	Hakanson Anderson	34253	Hakanson Anderson	415	Road Improve	\$553.00
130704	Hakanson Anderson	34254	AN366 2014 Street Renew	415	Road Improve	\$2,253.51
130704	Hakanson Anderson	34255	AN367 Slab Town	415	Road Improve	\$13,275.88
130704	Hakanson Anderson	34258	AN375 2015 Street Renew	415	Road Improve	\$61,076.80
130704	Hakanson Anderson	34251	Municipal Review	415	Road Improve	\$552.30
			<i>Fund Total</i>			\$78,821.61

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
130704	Hakanson Anderson	34259	AN376 2015 Pkg Lot / Alley	450	Park Projects	\$3,469.12
						\$3,469.12
<i>Fund Total</i>						
130888	Border State Electric Suppl	908989947	Castle Field	460	Park Improve	\$85.40
130888	Border State Electric Suppl	908978099	Castle Field	460	Park Improve	\$65.23
						\$150.63
<i>Fund Total</i>						
130692	Registered Abstracters, Inc	04/06/2015 A	5th Ave & North St - Abeler	481	Redevelopment	\$1,000.00
130704	Hakanson Anderson	34252	Hakanson Anderson	481	Redevelopment	\$7,206.36
						\$8,206.36
<i>Fund Total</i>						
130704	Hakanson Anderson	34259	AN376 2015 Pkg Lot / Alley	485	Enterprise Park	\$5,683.72
						\$5,683.72
<i>Fund Total</i>						
130694	Border State Electric Suppl	908906486	Parts / Supplies	600	Electric	\$187.16
130694	Border State Electric Suppl	908906485	Parts / Supplies	600	Electric	\$143.90
130694	Border State Electric Suppl	908851051	Repair	600	Electric	\$17,607.68
130694	Border State Electric Suppl	908777384	Parts / Supplies	600	Electric	\$151.34
130694	Border State Electric Suppl	908738860	Parts / Supplies	600	Electric	\$582.08
130694	Border State Electric Suppl	908644372	Parts / Supplies	600	Electric	\$239.68
130694	Border State Electric Suppl	908613813	Parts / Supplies	600	Electric	\$318.00
130700	Dakota Supply Group	B173399	Parts / Supplies	600	Electric	\$175.86
130704	Hakanson Anderson	34256	AN368 Garfield	600	Electric	\$659.19
130705	Interstate All Battery Center	1901201002715	Supplies	600	Electric	\$99.15
130706	J.H. Larson Electric Compa	S100871766.001	Parts / Supplies	600	Electric	\$7,480.00
130709	Menard Cashway Lumber	81806	Parts / Supplies	600	Electric	\$15.44
130709	Menard Cashway Lumber	81796	Parts / Supplies	600	Electric	\$31.52
130712	Olsen Chain & Cable	555745	Parts / Supplies	600	Electric	\$107.11
130714	Stuart C Irby Co	S008846752.001	Stuart C Irby Co	600	Electric	\$7,932.74
130714	Stuart C Irby Co	S008848812.001	Conduit	600	Electric	\$1,256.85
130891	J Harlen Co. Inc.	1115357	Parts / Supplies	600	Electric	\$1,694.21
						\$38,681.91
<i>Fund Total</i>						
130715	The Home Depot	9221521	Foamular	601	Water	\$42.81
130717	Verizon Wireless	9742608295	Communications	601	Water	\$52.96
130717	Verizon Wireless	9742608295	Communications	601	Water	\$130.92
						\$226.69
<i>Fund Total</i>						
130717	Verizon Wireless	9742608295	Communications	602	Sewer Treatment	\$25.00

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130717	Verizon Wireless	9742608295	Communications	602	Sewer Treatment	\$248.82
<i>Fund Total</i>						\$273.82
130704	Hakanson Anderson	34260	AN407 2015 MS4 & SWPP	603	Storm Water	\$230.00
130704	Hakanson Anderson	34261	AN410 Jefferson St Draina	603	Storm Water	\$459.90
<i>Fund Total</i>						\$689.90
130690	Better Values Liquor	04/02/2015	Petty Cash	609	Liquor Stores	\$3.17
130690	Better Values Liquor	04/02/2015	Petty Cash	609	Liquor Stores	\$272.38
130690	Better Values Liquor	04/02/2015	Petty Cash	609	Liquor Stores	\$81.35
130690	Better Values Liquor	04/02/2015	Petty Cash	609	Liquor Stores	\$90.00
130718	Wine Merchants	7021647A	Merchandise for Resale	609	Liquor Stores	\$720.00
130718	Wine Merchants	7022514A	Merchandise for Resale	609	Liquor Stores	\$60.00
130718	Wine Merchants	7022515A	Merchandise for Resale	609	Liquor Stores	\$60.00
130718	Wine Merchants	702017A CM	Merchandise for Resale	609	Liquor Stores	(\$60.00)
130718	Wine Merchants	7021646A	Merchandise for Resale	609	Liquor Stores	\$612.00
<i>Fund Total</i>						\$1,838.90
130703	Frost Inc	1294	Supplies	614	Golf	\$367.14
130715	The Home Depot	5011412	Supplies	614	Golf	\$154.39
130716	Titleist	900333101	Merchandise for Resale	614	Golf	\$105.85
130717	Verizon Wireless	9742608295	Communications	614	Golf	\$62.95
130717	Verizon Wireless	9742608295	Communications	614	Golf	\$52.96
130893	Titleist	900350625	Merchandise for Resale	614	Golf	\$267.96
<i>Fund Total</i>						\$1,011.25
130693	Ace Solid Waste	March 2015	Garbage Svc - March 2015	616	Refuse	\$5,416.30
130713	Republic Services #899	8998000127 4/6/	Garbage Svc - March 2015	616	Refuse	\$3,721.00
<i>Fund Total</i>						\$9,137.30
130885	Anoka Lions	04/14/2015	Waste Reduce & Recycling	617	Recycling	\$300.00
<i>Fund Total</i>						\$300.00
130691	City of Anoka Petty Cash	04/02/15	City of Anoka Petty Cash	701	Vehicle Maintenance	\$12.00
130697	Cintas	470550468	Mats / Misc	701	Vehicle Maintenance	\$103.63
130699	Cottens Automotive	106248	Parts / Supplies	701	Vehicle Maintenance	\$109.95
130699	Cottens Automotive	106524	Parts / Supplies	701	Vehicle Maintenance	\$97.61
130702	Fastenal Company	MNTC8125875	Parts / Supplies	701	Vehicle Maintenance	\$50.19
130707	J.V. Industries, Inc.	03/16/15	Prep/Paint Pipes	701	Vehicle Maintenance	\$110.00

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
130708	Main Motors Sales	307228	Mud Flaps	701	Vehicle Maintenance \$160.50
130711	Momar Incorporated	A27925	Supplies	701	Vehicle Maintenance \$144.90
130886	Audio Communications	1177	Install Antenna Kit #1502	701	Vehicle Maintenance \$219.00
130890	East Main Auto & Tire	28744	Maint - #407	701	Vehicle Maintenance \$59.73
130892	Menard Cashway Lumber	81888	Parts / Supplies	701	Vehicle Maintenance \$57.35
<i>Fund Total</i>					\$1,124.86
130695	Center for Energy & Envir	12793	Loan Origination Fee	835	Residential \$550.00
130695	Center for Energy & Envir	12733	Home Improvement Loan P	835	Residential \$550.00
130695	Center for Energy & Envir	12733	Home Improvement Loan P	835	Residential \$450.00
130695	Center for Energy & Envir	12733	Home Improvement Loan P	835	Residential \$70.00
<i>Fund Total</i>					\$1,620.00
<i>Grand Total</i>					\$163,722.06
130688	Registered Abstractors		Purchase 5 th Ave & North St		57,239.43
Grand Total					\$220,961.49

PAYROLL

PP 8

BILL LIST DATE

04/20/15

GROSS PAYROLL - REG	\$295,958.85
LESS EMPLOYEE SHARE OF BENEFITS	<u>(\$1,958.62)</u>
	\$294,000.23
EMPLOYER SHARE HEALTH INSURANCE	\$19,088.05
EMPLOYER SHARE FICA & MEDICARE	\$16,608.00
EMPLOYER SHARE PERA	<u>\$28,365.58</u>
	\$64,061.63
 TOTAL PAYROLL	 \$358,061.86

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
521	City of Anoka	04/18/15	City Utilities - March 2015	101	General Fund	\$1,791.25
130735	Ace Solid Waste	696318	Garbage Svc - April 2015	101	General Fund	\$214.14
130735	Ace Solid Waste	696318	Garbage Svc - April 2015	101	General Fund	\$49.82
130735	Ace Solid Waste	696318	Garbage Svc - April 2015	101	General Fund	\$50.44
130735	Ace Solid Waste	696318	Garbage Svc - April 2015	101	General Fund	\$96.53
130735	Ace Solid Waste	696318	Garbage Svc - April 2015	101	General Fund	\$132.25
130735	Ace Solid Waste	696318	Garbage Svc - April 2015	101	General Fund	\$64.24
130735	Ace Solid Waste	696318	Garbage Svc - April 2015	101	General Fund	\$33.99
130735	Ace Solid Waste	696318	Garbage Svc - April 2015	101	General Fund	\$185.99
130735	Ace Solid Waste	696318	Garbage Svc - April 2015	101	General Fund	\$462.24
130738	Anoka Co - ES	04/06/2015	Solid Waste Hauler License	101	General Fund	\$100.00
130739	Anoka Co Property Record	521 04/01/15	March 2015 Activity	101	General Fund	\$46.00
130740	Anoka Co Treasury Dept	H150317C	2014 4th Qtr Signal Maint	101	General Fund	\$1,793.03
130741	Anoka Co Treasury Dept	S150317A	Drug Task Force Grant Mat	101	General Fund	\$5,125.00
130742	Anoka Hennepin School Di	April 2015	Community Ed Support	101	General Fund	\$5,190.00
130745	Aspen Mills	162707	Parts	101	General Fund	\$160.85
130745	Aspen Mills	163034	Uniform - D Williamson	101	General Fund	\$772.09
130746	BCA - BTS	224885	Acct 12331	101	General Fund	\$780.00
130755	Car Wash Partners	5779	Car Washes	101	General Fund	\$840.00
130759	CenturyLink	612E340312-4/1/	Communications	101	General Fund	\$92.27
130759	CenturyLink	7635769728-4/1/	Communications	101	General Fund	\$29.69
130759	CenturyLink	612E340312-4/1/	Communications	101	General Fund	\$92.28
130759	CenturyLink	612E340310-4/1/	Communications	101	General Fund	\$331.30
130759	CenturyLink	612E340040-4/1/	Communications	101	General Fund	\$76.96
130759	CenturyLink	612E340068-4/1/	Communications	101	General Fund	\$331.30
130759	CenturyLink	612E340311-4/1/	Communications	101	General Fund	\$331.30
130761	Cintas	470555446	Mats / Misc	101	General Fund	\$129.51
130761	Cintas	470557094	Mats / Misc	101	General Fund	\$134.52
130761	Cintas	470557092	Uniforms	101	General Fund	\$43.26
130761	Cintas	470553759	Uniforms	101	General Fund	\$17.39
130761	Cintas	470558769	Mats / Misc	101	General Fund	\$129.51
130761	Cintas	470557103	Mats / Misc	101	General Fund	\$44.80
130761	Cintas	470553758	Mats / Misc	101	General Fund	\$44.80

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Check #	Vendor Alpha Name	Invoice #	Description	Fund	Amount
130761	Cintas	470553750	Mats	101	General Fund \$134.52
130761	Cintas	470553748	Uniforms	101	General Fund \$52.48
130761	Cintas	470557092	Uniforms	101	General Fund \$9.22
130763	City of Andover	04/01/15	Traffic Signal Lights	101	General Fund \$57.10
130765	City of Champlin	SC04062015	1st & 2nd Qtr Fire Service	101	General Fund \$275,729.50
130767	CMT Diversified Janitorial S	2374	April 2015 Cleaning	101	General Fund \$1,689.00
130767	CMT Diversified Janitorial S	2406	Floors / Window Wash	101	General Fund \$1,932.00
130769	Comcast	0231037-4/5/15	Internet	101	General Fund \$15.63
130769	Comcast	0231037-4/5/15	Internet	101	General Fund \$15.63
130771	Cottens Automotive	107996	Parts / Supplies	101	General Fund \$6.48
130771	Cottens Automotive	107983	Parts / Supplies	101	General Fund \$350.98
130771	Cottens Automotive	109263	Parts / Supplies	101	General Fund \$4.14
130772	Crabtree Companies Inc.	131564	Copier/Printer Contract	101	General Fund \$130.05
130772	Crabtree Companies Inc.	131564	Copier/Printer Contract	101	General Fund \$83.21
130772	Crabtree Companies Inc.	131564	Copier/Printer Contract	101	General Fund \$62.05
130772	Crabtree Companies Inc.	131564	Copier/Printer Contract	101	General Fund \$69.41
130772	Crabtree Companies Inc.	131564	Copier/Printer Contract	101	General Fund \$115.25
130772	Crabtree Companies Inc.	131564	Copier/Printer Contract	101	General Fund \$9.01
130772	Crabtree Companies Inc.	131564	Copier/Printer Contract	101	General Fund \$116.09
130778	Direct Promotions	78250	Totes	101	General Fund \$303.30
130781	ECM Publishers	201546	4/7 Zoning Hearing	101	General Fund \$48.38
130781	ECM Publishers	199013	Ord 2015-1593	101	General Fund \$69.88
130781	ECM Publishers	199017	Ord 2015-1595	101	General Fund \$69.88
130781	ECM Publishers	199014	Ord 2015-1596	101	General Fund \$69.88
130781	ECM Publishers	199015	Ord 2015-1597	101	General Fund \$69.88
130781	ECM Publishers	199016	Ord 2015-1594	101	General Fund \$69.88
130781	ECM Publishers	202135	Personnel Ad - Maint	101	General Fund \$388.80
130781	ECM Publishers	201547	Clay Street Hearing	101	General Fund \$59.13
130783	Egan Mechanical Contracto	JC10116536	Rec Room Remodel	101	General Fund \$3,387.05
130783	Egan Mechanical Contracto	JC10116690	Fitness Room	101	General Fund \$427.66
130784	Elder-Jones Building Permit	04/16/2015	Permit Fee Refund	101	General Fund \$40.00
130789	Ferrellgas	RNT5925568	Rent 500 Gal 3/1/15 - 2/29/	101	General Fund \$12.00
130790	FINKEN WATER CENTER	70591TE	Water	101	General Fund \$101.55

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130790	FINKEN WATER CENTER	72462TE	Water	101	General Fund \$58.35
130791	First Advantage LNS Occ H	2534971503	Annual Enrollment	101	General Fund \$160.00
130791	First Advantage LNS Occ H	2534971503	Annual Enrollment	101	General Fund \$128.00
130793	Fremont Industries, Inc.	848884	Supplies	101	General Fund \$262.80
130795	Gina Gould	04/10/2015	Registration Refund	101	General Fund \$108.00
130799	HealthPartners	900023999	Pre-Placement / Drug Scre	101	General Fund \$55.00
130799	HealthPartners	900023999	Pre-Placement / Drug Scre	101	General Fund \$55.00
130799	HealthPartners	900023999	Pre-Placement / Drug Scre	101	General Fund \$190.00
130802	Hicken, Scott & Howard PA	9001-02M 3/31/1	Legal Svc - Criminal Matter	101	General Fund \$12,837.15
130806	IDC Automatic	D296733-IN	Repair North Bay Door	101	General Fund \$2,120.46
130808	Interstate All Battery Center	1901201002823	Supplies	101	General Fund \$89.90
130808	Interstate All Battery Center	1901201002892	Supplies	101	General Fund \$213.03
130808	Interstate All Battery Center	1901201002863	Supplies	101	General Fund \$90.75
130816	Johnson Controls	1-19802257961	Svc Agrmnt 4/1/15 - 9/30/1	101	General Fund \$5,179.50
130817	Johnstone Supply of G.Val	099029	Parts / Supplies	101	General Fund \$139.09
130817	Johnstone Supply of G.Val	099029	Parts / Supplies	101	General Fund \$389.95
130817	Johnstone Supply of G.Val	097626	Parts - Actuator	101	General Fund \$516.98
130818	Kendell Doors & Hardware,	S1018466	Key Blanks	101	General Fund \$528.00
130820	Leone's Building Service	28224	April 2015 Cleaning Svc	101	General Fund \$1,168.51
130820	Leone's Building Service	28224	April 2015 Cleaning Svc	101	General Fund \$180.31
130820	Leone's Building Service	28224	April 2015 Cleaning Svc	101	General Fund \$180.31
130820	Leone's Building Service	28224	April 2015 Cleaning Svc	101	General Fund \$653.10
130820	Leone's Building Service	28224	April 2015 Cleaning Svc	101	General Fund \$131.88
130820	Leone's Building Service	28224	April 2015 Cleaning Svc	101	General Fund \$921.73
130820	Leone's Building Service	28224	April 2015 Cleaning Svc	101	General Fund \$132.16
130821	LRRWMO - Permit	15-04	App Fee plus Escrow Depo	101	General Fund \$800.00
130824	Marco, Inc	INV2507734	Repair Camera	101	General Fund \$49.50
130825	Menard Cashway Lumber	83027	Parts for Exercise Room	101	General Fund \$43.89
130825	Menard Cashway Lumber	83040	Parts for Exercise Room	101	General Fund \$3.95
130825	Menard Cashway Lumber	83128	Parts for Exercise Room	101	General Fund \$14.36
130825	Menard Cashway Lumber	82526	Parts / Supplies	101	General Fund \$53.72
130825	Menard Cashway Lumber	82550	Parts / Supplies	101	General Fund \$109.58
130825	Menard Cashway Lumber	82800	Parts / Supplies	101	General Fund \$26.70

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130825	Menard Cashway Lumber	82196	Parts / Supplies	101	General Fund	\$47.57
130827	Metro General Services	20961	Svc - 609 Monroe St	101	General Fund	\$3,280.00
130828	Minnesota Equipment	P70092	Parts	101	General Fund	\$19.73
130829	MN Department of Labor	22137003005	1st Qtr Building Permit Chg	101	General Fund	\$4,893.24
130829	MN Department of Labor	22137003005	1st Qtr Building Permit Chg	101	General Fund	(\$195.73)
130832	MN Dept of Health	561272 3/24/15	Maint Permit - 215 Harrison	101	General Fund	\$50.00
130834	Modern Heating & Air Cond	38277	Repair Heat Exchanger	101	General Fund	\$4,401.31
130837	Northern Sanitary Supply	173918	Supplies - Liners	101	General Fund	\$300.78
130837	Northern Sanitary Supply	173919	Supplies	101	General Fund	\$201.14
130837	Northern Sanitary Supply	173920	Supplies	101	General Fund	\$210.89
130839	OfficeMax Incorporated	079942	Supplies	101	General Fund	\$145.48
130839	OfficeMax Incorporated	076711	Supplies	101	General Fund	\$77.32
130839	OfficeMax Incorporated	076711	Supplies	101	General Fund	\$7.34
130839	OfficeMax Incorporated	076722	Supplies	101	General Fund	\$43.90
130845	Presto Graphics	52260	Senior Times Newsletter	101	General Fund	\$252.66
130847	Reinders, Inc.	3030438-00	Supplies	101	General Fund	\$5,436.00
130847	Reinders, Inc.	3030438-01	Supplies	101	General Fund	\$2,340.00
130852	Son Watersports	04/10/2015	Refund 2014 Boat Slip Rent	101	General Fund	\$318.42
130857	Streicher's	I1144389	Marking Round	101	General Fund	\$168.00
130857	Streicher's	I1144343	Marking Round	101	General Fund	\$333.24
130859	Ted Hagfors	1505	Electrical Inspections	101	General Fund	\$1,776.00
130862	Thyssen Krupp Elevator	3001738280	Elevator Maintenance	101	General Fund	\$113.30
130862	Thyssen Krupp Elevator	3001738280	Elevator Maintenance	101	General Fund	\$113.30
130862	Thyssen Krupp Elevator	3001738280	Elevator Maintenance	101	General Fund	\$113.30
130862	Thyssen Krupp Elevator	3001738280	Elevator Maintenance	101	General Fund	\$113.30
130863	TimeSaver Off Site Sec.	M21200	Council Meeting 3/16/15	101	General Fund	\$461.55
130866	U.S. Bank	7871	Menards	101	General Fund	\$316.82
130866	U.S. Bank	7644	Office Max	101	General Fund	\$16.06
130866	U.S. Bank	1004	U of M BBE Erosion	101	General Fund	\$155.00
130866	U.S. Bank	0592	Aramark Arboretum	101	General Fund	\$230.72
130866	U.S. Bank	0552	Sprinkler Warehouse	101	General Fund	\$1,164.72
130866	U.S. Bank	3188	Root River Hardwoods	101	General Fund	\$3,000.00
130866	U.S. Bank	2170	Daytrippers	101	General Fund	\$581.25

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
130866	U.S. Bank	1609	Build-Charge	101	General Fund	\$531.00
130866	U.S. Bank	4975	Daytrippers	101	General Fund	\$581.25
130866	U.S. Bank	3822	Discount Steel	101	General Fund	\$43.11
130866	U.S. Bank	0160	Pospaper.com	101	General Fund	\$25.90
130866	U.S. Bank	3786	AED Brands	101	General Fund	\$150.00
130866	U.S. Bank	7436	Perkins	101	General Fund	\$48.68
130866	U.S. Bank	6927	Target	101	General Fund	\$322.77
130866	U.S. Bank	9147	ISD 15 Comm Ed	101	General Fund	\$225.00
130866	U.S. Bank	8237	Office Max	101	General Fund	\$299.44
130866	U.S. Bank	8114	ARC Svc / Training	101	General Fund	\$650.00
130866	U.S. Bank	0504	MN Government	101	General Fund	\$60.00
130866	U.S. Bank	0089	U.S. Bank	101	General Fund	\$60.00
130866	U.S. Bank	0055	U.S. Bank	101	General Fund	\$25.00
130866	U.S. Bank	5718	Aramark Arboretum	101	General Fund	(\$19.23)
130866	U.S. Bank	3812	Green Mill	101	General Fund	\$239.85
130870	United Refrigeration, Inc.	45989816-00	Parts / Supplies	101	General Fund	\$101.61
<i>Fund Total</i>						\$366,838.42
130801	Hicken, Scott & Howard PA	15-016064	Forfeiture	210	Police Forfeiture	\$525.00
<i>Fund Total</i>						\$525.00
130812	John and Mary Hartzell	04/08/2015	Burial Site	225	Cemetery	\$50.00
<i>Fund Total</i>						\$50.00
130735	Ace Solid Waste	696318	Garbage Svc - April 2015	250	Ramp	\$85.66
<i>Fund Total</i>						\$85.66
521	City of Anoka	04/18/15	City Utilities - March 2015	260	Parking	\$3,276.32
130820	Leone's Building Service	28224	April 2015 Cleaning Svc	260	Parking	\$964.70
130862	Thyssen Krupp Elevator	3001738280	Elevator Maintenance	260	Parking	\$113.30
<i>Fund Total</i>						\$4,354.32
130871	US Bank	3909918	Admin Fee 2/1/15 - 1/31/1	305	2008A Debt	\$256.50
<i>Fund Total</i>						\$256.50
130838	Oertel Architects	4 3/31/15	Golf Course Maint Bldg	405	Building Improve	\$955.00
<i>Fund Total</i>						\$955.00
130850	Sauter & Sons Inc	4066	Install RCP - Greenhaven	415	Road Improve	\$6,760.00
<i>Fund Total</i>						\$6,760.00

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
130751	Bolton & Menk, Inc	0176582	Mississippi River Trail	460	Park Improve	\$2,629.93
130770	Comm of Transportation	P00004237	Testing / Inspections	460	Park Improve	\$281.60
Fund Total						\$2,911.53
521	City of Anoka	04/18/15	City Utilities - March 2015	481	Redevelopment	\$11.27
130758	Center Point Energy	10475797-6 04/1	March 2015 Gas Utility	481	Redevelopment	\$37.83
Fund Total						\$49.10
130751	Bolton & Menk, Inc	0176588	Fairoak Ave Grade	482	Greens of Anoka	\$7,834.00
Fund Total						\$7,834.00
521	City of Anoka	04/18/15	City Utilities - March 2015	485	Enterprise Park	\$59.76
521	City of Anoka	04/18/15	City Utilities - March 2015	485	Enterprise Park	\$830.88
130751	Bolton & Menk, Inc	0176591	Riverdale Dr Frontage	485	Enterprise Park	\$3,794.50
130758	Center Point Energy	10477858-4 04/1	March 2015 Gas Utility	485	Enterprise Park	\$39.38
130758	Center Point Energy	10477955-8 04/1	March 2015 Gas Utility	485	Enterprise Park	\$16.21
Fund Total						\$4,740.73
520	MMPA	2304	Purchased Power - March 2	600	Electric	\$1,559,425.71
521	City of Anoka	04/18/15	City Utilities - March 2015	600	Electric	\$11,171.17
521	City of Anoka	04/18/15	City Utilities - March 2015	600	Electric	\$3,831.69
522	Comm of Revenue	April 2015	Sales & Use Tax	600	Electric	\$551.98
522	Comm of Revenue	April 2015	Sales & Use Tax	600	Electric	\$16.22
522	Comm of Revenue	April 2015	Sales & Use Tax	600	Electric	\$34.38
522	Comm of Revenue	April 2015	Sales & Use Tax	600	Electric	\$150.39
522	Comm of Revenue	April 2015	Sales & Use Tax	600	Electric	\$1.23
522	Comm of Revenue	April 2015	Sales & Use Tax	600	Electric	\$1.19
522	Comm of Revenue	April 2015	Sales & Use Tax	600	Electric	\$16.98
522	Comm of Revenue	April 2015	Sales & Use Tax	600	Electric	\$86,546.01
522	Comm of Revenue	April 2015	Sales & Use Tax	600	Electric	\$7.56
522	Comm of Revenue	April 2015	Sales & Use Tax	600	Electric	\$23.72
522	Comm of Revenue	April 2015	Sales & Use Tax	600	Electric	\$0.87
130719	Misc Vendor	00020150415570	01-043910-02	600	Electric	\$161.97
130720	Misc Vendor	00020150415570	01-163050-05	600	Electric	\$119.19
130721	Misc Vendor	00020150415570	01-204350-12	600	Electric	\$86.97
130722	Misc Vendor	00020150415570	01-210250-05	600	Electric	\$48.00
130723	Misc Vendor	00020150415570	13-101800-01	600	Electric	\$73.77

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130724	Misc Vendor	00020150415570	13-141570-02	600	Electric	\$72.72
130725	Misc Vendor	00020150415570	13-144870-36	600	Electric	\$5.07
130726	Misc Vendor	00020150415570	13-576880-04	600	Electric	\$36.55
130727	Misc Vendor	00020150415571	13-627400-03	600	Electric	\$21.62
130728	Misc Vendor	00020150415571	13-627850-05	600	Electric	\$83.02
130729	Misc Vendor	00020150415571	13-628820-06	600	Electric	\$72.38
130730	Misc Vendor	00020150415571	13-721480-04	600	Electric	\$100.02
130731	Misc Vendor	00020150415571	13-726220-04	600	Electric	\$43.02
130732	Misc Vendor	00020150415571	21-358240-04	600	Electric	\$103.03
130733	Misc Vendor	00020150415571	21-382450-01	600	Electric	\$24.14
130734	Misc Vendor	00020150415571	21-392390-01	600	Electric	\$78.64
130735	Ace Solid Waste	696318	Garbage Svc - April 2015	600	Electric	\$49.82
130752	Border State Electric Suppl	909026856	Parts / Supplies	600	Electric	\$183.85
130752	Border State Electric Suppl	909129310	Parts / Supplies	600	Electric	\$54.34
130752	Border State Electric Suppl	909129310	Parts / Supplies	600	Electric	\$790.47
130752	Border State Electric Suppl	909101151	Parts / Supplies	600	Electric	\$400.60
130752	Border State Electric Suppl	909101151	Parts / Supplies	600	Electric	\$5,826.75
130756	Carr's Tree Service, Inc	88154	Tree Svc - Week of 3/9/15	600	Electric	\$4,435.24
130756	Carr's Tree Service, Inc	88155	Tree Svc - Week of 3/16/15	600	Electric	\$4,382.07
130756	Carr's Tree Service, Inc	88881	Tree Svc - week of 3/2/201	600	Electric	\$4,619.40
130759	CenturyLink	612E341069-4/1/	Communications	600	Electric	\$127.00
130759	CenturyLink	612E340060-4/1/	Communications	600	Electric	\$352.00
130759	CenturyLink	612E340312-4/1/	Communications	600	Electric	\$92.27
130761	Cintas	470557091	Uniforms	600	Electric	\$116.53
130761	Cintas	470553747	Uniforms	600	Electric	\$116.53
130764	City of Champlin	March 2015	March 2015 Tax	600	Electric	\$7,072.50
130766	City of Coon Rapids	March 2015	March 2015 Tax	600	Electric	\$2,115.93
130769	Comcast	0231037-4/5/15	Internet	600	Electric	\$15.62
130772	Crabtree Companies Inc.	131564	Copier/Printer Contract	600	Electric	\$24.42
130772	Crabtree Companies Inc.	131564	Copier/Printer Contract	600	Electric	\$12.21
130774	Dakota Supply Group	B173342	Parts / Supples	600	Electric	\$1,988.20
130779	Diversified Inspections	248773	Safety Inspections	600	Electric	\$3,558.39
130781	ECM Publishers	204449	Electric Intern Ad	600	Electric	\$291.60

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
130787	Fastenal Company	MNTC8126269	Parts / Supplies	600	Electric	\$40.49
130791	First Advantage LNS Occ H	2534971503	Annual Enrollment	600	Electric	\$256.00
130791	First Advantage LNS Occ H	2534971503	Annual Enrollment	600	Electric	\$32.00
130792	First-Shred	144296	Shredding Svc	600	Electric	\$31.80
130792	First-Shred	143000	Executive Bin	600	Electric	\$31.80
130798	Great River Energy	M902431	Service - Crooked lake	600	Electric	\$250.00
130798	Great River Energy	M901500	Service - Enterprise Park	600	Electric	\$250.00
130799	HealthPartners	900023999	Pre-Placement / Drug Scre	600	Electric	\$100.00
130807	Impact	100992	Mail Prep - March 2015	600	Electric	\$6,711.50
130809	J.H. Larson Electric Compa	S100892955.001	Parts / Supplies	600	Electric	\$60.24
130820	Leone's Building Service	28224	April 2015 Cleaning Svc	600	Electric	\$180.32
130825	Menard Cashway Lumber	82760	Parts / Supplies	600	Electric	\$11.96
130825	Menard Cashway Lumber	82266	Parts / Supplies	600	Electric	\$73.97
130858	Stuart C Irby Co	S008875098.001	Parts / Supplies	600	Electric	\$66.41
130858	Stuart C Irby Co	S008875098.001	Parts / Supplies	600	Electric	\$966.00
130865	Tyler Technologies, Inc.	025-120636	Software Costs Training	600	Electric	\$3,646.50
130865	Tyler Technologies, Inc.	025-120637	Software Cost Training	600	Electric	\$625.00
130865	Tyler Technologies, Inc.	025-119803	Software	600	Electric	\$312.50
130866	U.S. Bank	0625	P Touch Direct	600	Electric	\$682.80
130866	U.S. Bank	2538	Northern Tool	600	Electric	\$107.26
130866	U.S. Bank	4086	Burndy LLC	600	Electric	\$425.00
130866	U.S. Bank	8821	Foreign Trans Fee	600	Electric	\$54.04
130866	U.S. Bank	8821	Ago Industries	600	Electric	\$1,801.47
130866	U.S. Bank	7054	Office Max	600	Electric	\$69.56
130866	U.S. Bank	2594	Veit Disposal	600	Electric	\$836.00
130872	USIC Locating Services, In	119831	March 2015 Locating Svc	600	Electric	\$1,536.76
130879	Wesco	712242	Parts / Supplies	600	Electric	\$572.91
130879	Wesco	713150	Parts / Supplies	600	Electric	\$587.97
130879	Wesco	713150	Parts / Supplies	600	Electric	\$6,863.74
130879	Wesco	715024	Parts / Supplies	600	Electric	\$7,627.10
130879	Wesco	713151	Parts / Supplies	600	Electric	\$2,077.49
130879	Wesco	713780	Parts / Supplies	600	Electric	\$546.67
130879	Wesco	715336	Parts / Supplies	600	Electric	\$64.85

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130879	Wesco	715336	Parts / Supplies	600	Electric	\$943.29
130879	Wesco	715024	Parts / Supplies	600	Electric	\$524.36
130879	Wesco	714850	Parts / Supplies	600	Electric	\$169.12
130879	Wesco	714541	Parts / Supplies	600	Electric	\$127.18
130879	Wesco	714850	Parts / Supplies	600	Electric	\$2,459.90
130884	Xcel Energy	3265 April 2015	Facilities Agreement	600	Electric	\$5,250.00
Fund Total						\$1,746,508.91
521	City of Anoka	04/18/15	City Utilities - March 2015	601	Water	\$134.88
521	City of Anoka	04/18/15	City Utilities - March 2015	601	Water	\$8,421.33
130735	Ace Solid Waste	696318	Garbage Svc - April 2015	601	Water	\$49.82
130759	CenturyLink	612E340312-4/1/	Communications	601	Water	\$92.28
130759	CenturyLink	612E348047-4/1/	Communications	601	Water	\$68.40
130759	CenturyLink	612E340135-4/1/	Communications	601	Water	\$70.54
130759	CenturyLink	612E340317-4/1/	Communications	601	Water	\$117.00
130761	Cintas	470557093	Uniforms	601	Water	\$66.20
130761	Cintas	470553749	Uniforms	601	Water	\$99.21
130769	Comcast	0231037-4/5/15	Internet	601	Water	\$15.63
130788	Ferguson Waterworks	0128854	Parts / Supplies	601	Water	\$416.17
130791	First Advantage LNS Occ H	2534971503	Annual Enrollment	601	Water	\$96.00
130796	Gopher State One-Call	133303	Tickets - Mar 2015	601	Water	\$195.75
130803	Hirshfield's Inc	22064749	Supplies	601	Water	(\$78.00)
130803	Hirshfield's Inc	28029985	Supplies	601	Water	\$372.37
130803	Hirshfield's Inc	28030128	Supplies	601	Water	\$250.67
130825	Menard Cashway Lumber	82354	Parts / Supplies	601	Water	\$42.57
130825	Menard Cashway Lumber	83132	Parts / Supplies	601	Water	\$100.89
130825	Menard Cashway Lumber	82182	Parts / Supplies	601	Water	\$24.89
130872	USIC Locating Services, In	119850	March 2015 Locating Svc	601	Water	\$593.25
130876	Vessco, Inc.	62894	Parts for Pump	601	Water	\$423.61
130876	Vessco, Inc.	62896	Pumphead	601	Water	\$202.51
Fund Total						\$11,775.97
521	City of Anoka	04/18/15	City Utilities - March 2015	602	Sewer Treatment	\$172.93
521	City of Anoka	04/18/15	City Utilities - March 2015	602	Sewer Treatment	\$1,641.01
130735	Ace Solid Waste	696318	Garbage Svc - April 2015	602	Sewer Treatment	\$49.82

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
130736	Acuity Specialty Products, I	9001560239	Smokescreen	602	Sewer Treatment \$91.90
130759	CenturyLink	612E340117-4/1/	Communications	602	Sewer Treatment \$68.40
130759	CenturyLink	612E340090-4/1/	Communications	602	Sewer Treatment \$68.40
130759	CenturyLink	612E340312-4/1/	Communications	602	Sewer Treatment \$92.27
130759	CenturyLink	612E348001-4/1/	Communications	602	Sewer Treatment \$8.40
130759	CenturyLink	612E340287-4/1/	Communications	602	Sewer Treatment \$392.79
130759	CenturyLink	612E340101-4/1/	Communications	602	Sewer Treatment \$68.40
130761	Cintas	470557093	Uniforms	602	Sewer Treatment \$66.19
130769	Comcast	0231037-4/5/15	Internet	602	Sewer Treatment \$15.63
130796	Gopher State One-Call	133303	Tickets - Mar 2015	602	Sewer Treatment \$195.75
130820	Leone's Building Service	28224	April 2015 Cleaning Svc	602	Sewer Treatment \$180.31
130825	Menard Cashway Lumber	81711	Parts / Supplies	602	Sewer Treatment \$43.69
130866	U.S. Bank	1048	Pollution Control	602	Sewer Treatment \$345.00
130872	USIC Locating Services, In	119850	March 2015 Locating Svc	602	Sewer Treatment \$593.25
<i>Fund Total</i>					\$4,094.14
130840	Olsen Chain & Cable	557155	Parts / Supplies	603	Storm Water \$236.69
<i>Fund Total</i>					\$236.69
521	City of Anoka	04/18/15	City Utilities - March 2015	609	Liquor Stores \$1,455.24
521	City of Anoka	04/18/15	City Utilities - March 2015	609	Liquor Stores \$934.51
522	Comm of Revenue	April 2015	Sales & Use Tax	609	Liquor Stores \$4.26
522	Comm of Revenue	April 2015	Sales & Use Tax	609	Liquor Stores \$29,836.24
130737	American Bottling Compan	5449817809	Merchandise for Resale	609	Liquor Stores \$313.08
130743	Aramark	629-8197525	Mats / Misc	609	Liquor Stores \$81.33
130743	Aramark	629-8197087	Mats / Misc	609	Liquor Stores \$38.27
130744	Arctic Glacier Ice	439509207	Merchandise for Resale	609	Liquor Stores \$115.50
130747	Bellboy Corporation	47463400	Merchandise for Resale	609	Liquor Stores \$9.30
130747	Bellboy Corporation	47463600	Merchandise for Resale	609	Liquor Stores \$360.00
130747	Bellboy Corporation	47463600	Merchandise for Resale	609	Liquor Stores \$7.75
130747	Bellboy Corporation	47497300	Merchandise for Resale	609	Liquor Stores \$403.90
130747	Bellboy Corporation	47497300	Merchandise for Resale	609	Liquor Stores \$6.20
130747	Bellboy Corporation	47463400	Merchandise for Resale	609	Liquor Stores \$440.00
130747	Bellboy Corporation	47497400	Merchandise for Resale	609	Liquor Stores \$587.70
130747	Bellboy Corporation	47497400	Merchandise for Resale	609	Liquor Stores \$7.75

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
130747	Bellboy Corporation	47591600	Merchandise for Resale	609	Liquor Stores	\$10.85
130747	Bellboy Corporation	47700300	Merchandise for Resale	609	Liquor Stores	\$1,032.55
130747	Bellboy Corporation	91743000	Merchandise for Resale	609	Liquor Stores	\$30.30
130747	Bellboy Corporation	47591500	Merchandise for Resale	609	Liquor Stores	\$7.75
130747	Bellboy Corporation	47591500	Merchandise for Resale	609	Liquor Stores	\$632.45
130747	Bellboy Corporation	47700900	Merchandise for Resale	609	Liquor Stores	\$1.55
130747	Bellboy Corporation	47700900	Merchandise for Resale	609	Liquor Stores	\$96.00
130747	Bellboy Corporation	91751300	Merchandise for Resale	609	Liquor Stores	\$22.75
130747	Bellboy Corporation	91751300	Merchandise for Resale	609	Liquor Stores	\$31.50
130747	Bellboy Corporation	91743000	Merchandise for Resale	609	Liquor Stores	\$51.00
130747	Bellboy Corporation	47700300	Merchandise for Resale	609	Liquor Stores	\$12.40
130747	Bellboy Corporation	47700200	Merchandise for Resale	609	Liquor Stores	\$12.40
130747	Bellboy Corporation	47700200	Merchandise for Resale	609	Liquor Stores	\$680.00
130747	Bellboy Corporation	47655000	Merchandise for Resale	609	Liquor Stores	\$16.03
130747	Bellboy Corporation	47655000	Merchandise for Resale	609	Liquor Stores	\$1,292.00
130747	Bellboy Corporation	91812300	Merchandise for Resale	609	Liquor Stores	\$92.77
130747	Bellboy Corporation	91811900	Merchandise for Resale	609	Liquor Stores	\$68.00
130747	Bellboy Corporation	91811800	Merchandise for Resale	609	Liquor Stores	\$34.00
130747	Bellboy Corporation	47591600	Merchandise for Resale	609	Liquor Stores	\$844.68
130749	Bernick's	208152	Merchandise for Resale	609	Liquor Stores	\$163.80
130749	Bernick's	208151	Merchandise for Resale	609	Liquor Stores	\$90.40
130757	CDW Government	TK30184	Bar Code Scanners	609	Liquor Stores	\$218.33
130757	CDW Government	TK30184	Bar Code Scanners	609	Liquor Stores	\$218.32
130768	Coca-Cola Bottling Compan	0178008415 CM	Merchandise for Resale	609	Liquor Stores	(\$4.74)
130768	Coca-Cola Bottling Compan	0178008414 CM	Merchandise for Resale	609	Liquor Stores	(\$12.64)
130768	Coca-Cola Bottling Compan	0108334320	Merchandise for Resale	609	Liquor Stores	\$331.00
130768	Coca-Cola Bottling Compan	0178007426	Merchandise for Resale	609	Liquor Stores	\$211.80
130769	Comcast	0048092-3/27/15	Internet	609	Liquor Stores	\$68.78
130773	Dahlheimer Dist Company I	107021	Merchandise for Resale	609	Liquor Stores	\$38.40
130773	Dahlheimer Dist Company I	1149354	Merchandise for Resale	609	Liquor Stores	\$10,055.60
130773	Dahlheimer Dist Company I	1149353	Merchandise for Resale	609	Liquor Stores	\$24.60
130773	Dahlheimer Dist Company I	1149353	Merchandise for Resale	609	Liquor Stores	\$9,593.60
130773	Dahlheimer Dist Company I	107080 CM	Merchandise for Resale	609	Liquor Stores	(\$10.80)

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
130773	Dahlheimer Dist Company I	107022	Merchandise for Resale	609	Liquor Stores	\$19.20
130773	Dahlheimer Dist Company I	106797	Merchandise for Resale	609	Liquor Stores	\$29.60
130773	Dahlheimer Dist Company I	106892	Merchandise for Resale	609	Liquor Stores	\$55.40
130773	Dahlheimer Dist Company I	107684 CM	Merchandise for Resale	609	Liquor Stores	(\$324.00)
130773	Dahlheimer Dist Company I	1152011	Merchandise for Resale	609	Liquor Stores	\$4,707.00
130773	Dahlheimer Dist Company I	106891	Merchandise for Resale	609	Liquor Stores	\$55.40
130773	Dahlheimer Dist Company I	1082970	Merchandise for Resale	609	Liquor Stores	\$8,896.35
130773	Dahlheimer Dist Company I	1149387	Merchandise for Resale	609	Liquor Stores	\$2,346.55
130775	Day Distributing Company	796318	Merchandise for Resale	609	Liquor Stores	\$1,198.60
130775	Day Distributing Company	796312	Merchandise for Resale	609	Liquor Stores	\$3,930.40
130775	Day Distributing Company	797295	Merchandise for Resale	609	Liquor Stores	\$2,415.75
130775	Day Distributing Company	797269	Merchandise for Resale	609	Liquor Stores	\$538.30
130781	ECM Publishers	199620	Advertising	609	Liquor Stores	\$244.13
130781	ECM Publishers	204448	Better Value Liquor	609	Liquor Stores	\$244.12
130781	ECM Publishers	204448	Better Value Liquor	609	Liquor Stores	\$244.13
130781	ECM Publishers	201545	Liquor Financials	609	Liquor Stores	\$72.57
130781	ECM Publishers	199620	Advertising	609	Liquor Stores	\$244.12
130781	ECM Publishers	201545	Liquor Financials	609	Liquor Stores	\$72.56
130785	Extreme Beverage	W-1156496	Merchandise for Resale	609	Liquor Stores	\$139.60
130797	Granite City Jobbing Co.	850541	Merchandise for Resale	609	Liquor Stores	\$58.68
130797	Granite City Jobbing Co.	851907	Merchandise for Resale	609	Liquor Stores	\$52.89
130797	Granite City Jobbing Co.	851907	Merchandise for Resale	609	Liquor Stores	\$55.33
130797	Granite City Jobbing Co.	851271	Merchandise for Resale	609	Liquor Stores	\$408.61
130797	Granite City Jobbing Co.	850541	Merchandise for Resale	609	Liquor Stores	\$92.31
130797	Granite City Jobbing Co.	850541	Merchandise for Resale	609	Liquor Stores	\$1,861.82
130797	Granite City Jobbing Co.	851907	Merchandise for Resale	609	Liquor Stores	\$1,800.05
130804	Hohensteins Inc	753277	Merchandise for Resale	609	Liquor Stores	\$156.00
130810	J.J. Taylor Distributing Co o	2325825	Merchandise for Resale	609	Liquor Stores	\$255.20
130810	J.J. Taylor Distributing Co o	2325825	Merchandise for Resale	609	Liquor Stores	\$3.00
130813	Johnson Bros Wholesale Li	520011 CM	Merchandise for Resale	609	Liquor Stores	(\$14.66)
130813	Johnson Bros Wholesale Li	5129145	Merchandise for Resale	609	Liquor Stores	\$219.80
130813	Johnson Bros Wholesale Li	5129142	Merchandise for Resale	609	Liquor Stores	\$462.80
130813	Johnson Bros Wholesale Li	5123576	Merchandise for Resale	609	Liquor Stores	\$270.50

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
130813	Johnson Bros Wholesale Li	5129143	Merchandise for Resale	609	Liquor Stores	\$3,064.05
130813	Johnson Bros Wholesale Li	5129144	Merchandise for Resale	609	Liquor Stores	\$1,774.66
130813	Johnson Bros Wholesale Li	5123582	Merchandise for Resale	609	Liquor Stores	\$270.50
130813	Johnson Bros Wholesale Li	5129140	Merchandise for Resale	609	Liquor Stores	\$1,743.16
130813	Johnson Bros Wholesale Li	5123581	Merchandise for Resale	609	Liquor Stores	\$3,367.00
130813	Johnson Bros Wholesale Li	519864 CM	Merchandise for Resale	609	Liquor Stores	(\$12.41)
130813	Johnson Bros Wholesale Li	5123577	Merchandise for Resale	609	Liquor Stores	\$94.25
130813	Johnson Bros Wholesale Li	519862	Merchandise for Resale	609	Liquor Stores	(\$13.08)
130813	Johnson Bros Wholesale Li	519750 CM	Merchandise for Resale	609	Liquor Stores	(\$10.00)
130813	Johnson Bros Wholesale Li	5129146	Merchandise for Resale	609	Liquor Stores	\$1,658.55
130813	Johnson Bros Wholesale Li	519323 CM	Merchandise for Resale	609	Liquor Stores	(\$76.56)
130813	Johnson Bros Wholesale Li	5123578	Merchandise for Resale	609	Liquor Stores	\$1,206.29
130813	Johnson Bros Wholesale Li	520175 CM	Merchandise for Resale	609	Liquor Stores	(\$92.25)
130813	Johnson Bros Wholesale Li	5123580	Merchandise for Resale	609	Liquor Stores	\$6,265.10
130813	Johnson Bros Wholesale Li	5123575	Merchandise for Resale	609	Liquor Stores	\$4,485.10
130813	Johnson Bros Wholesale Li	520012 CM	Merchandise for Resale	609	Liquor Stores	(\$13.15)
130813	Johnson Bros Wholesale Li	520013 CM	Merchandise for Resale	609	Liquor Stores	(\$7.33)
130813	Johnson Bros Wholesale Li	5123584	Merchandise for Resale	609	Liquor Stores	\$4,285.41
130813	Johnson Bros Wholesale Li	520014 CM	Merchandise for Resale	609	Liquor Stores	(\$7.33)
130813	Johnson Bros Wholesale Li	519863 CM	Merchandise for Resale	609	Liquor Stores	(\$7.33)
130813	Johnson Bros Wholesale Li	520176 CM	Merchandise for Resale	609	Liquor Stores	(\$239.05)
130813	Johnson Bros Wholesale Li	5123574	Merchandise for Resale	609	Liquor Stores	\$3,766.75
130813	Johnson Bros Wholesale Li	5123583	Merchandise for Resale	609	Liquor Stores	\$94.75
130822	M. Amundson LLP	193155	Merchandise for Resale	609	Liquor Stores	\$79.12
130822	M. Amundson LLP	193155	Merchandise for Resale	609	Liquor Stores	\$36.00
130822	M. Amundson LLP	193155	Merchandise for Resale	609	Liquor Stores	\$601.99
130822	M. Amundson LLP	193155	Merchandise for Resale	609	Liquor Stores	\$102.20
130841	Paustis & Sons	8493164-IN	Merchandise for Resale	609	Liquor Stores	\$204.98
130841	Paustis & Sons	8492859-IN	Merchandise for Resale	609	Liquor Stores	\$8.75
130841	Paustis & Sons	8493163-IN	Merchandise for Resale	609	Liquor Stores	\$553.00
130841	Paustis & Sons	8493163-IN	Merchandise for Resale	609	Liquor Stores	\$8.75
130841	Paustis & Sons	8492859-IN	Merchandise for Resale	609	Liquor Stores	\$374.99
130841	Paustis & Sons	8492059-IN	Merchandise for Resale	609	Liquor Stores	\$177.74

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
130841	Paustis & Sons	8493164-IN	Merchandise for Resale	609	Liquor Stores	\$2.50
130841	Paustis & Sons	8492059-IN	Merchandise for Resale	609	Liquor Stores	\$4.50
130842	Pepsi Cola	42094582 CM	Merchandise for Resale	609	Liquor Stores	(\$116.20)
130842	Pepsi Cola	42094691	Merchandise for Resale	609	Liquor Stores	\$107.40
130842	Pepsi Cola	46543029	Merchandise for Resale	609	Liquor Stores	\$223.20
130843	Phillips Wine & Spirits	2766418	Merchandise for Resale	609	Liquor Stores	\$105.00
130843	Phillips Wine & Spirits	2766420	Merchandise for Resale	609	Liquor Stores	\$265.00
130843	Phillips Wine & Spirits	2762859	Merchandise for Resale	609	Liquor Stores	\$2,127.00
130843	Phillips Wine & Spirits	2762861	Merchandise for Resale	609	Liquor Stores	\$1,702.00
130843	Phillips Wine & Spirits	2762858	Merchandise for Resale	609	Liquor Stores	\$586.50
130843	Phillips Wine & Spirits	209978 CM	Merchandise for Resale	609	Liquor Stores	(\$3.88)
130843	Phillips Wine & Spirits	209977 CM	Merchandise for Resale	609	Liquor Stores	(\$13.10)
130843	Phillips Wine & Spirits	2766415	Merchandise for Resale	609	Liquor Stores	\$814.00
130843	Phillips Wine & Spirits	2762862	Merchandise for Resale	609	Liquor Stores	\$64.00
130843	Phillips Wine & Spirits	2766417	Merchandise for Resale	609	Liquor Stores	\$265.00
130843	Phillips Wine & Spirits	209976 CM	Merchandise for Resale	609	Liquor Stores	(\$10.61)
130843	Phillips Wine & Spirits	2762860	Merchandise for Resale	609	Liquor Stores	\$324.00
130843	Phillips Wine & Spirits	2766419	Merchandise for Resale	609	Liquor Stores	\$2,515.76
130843	Phillips Wine & Spirits	2766416	Merchandise for Resale	609	Liquor Stores	\$2,471.71
130845	Presto Graphics	51867	Legion Wine Tasting Lists	609	Liquor Stores	\$48.95
130845	Presto Graphics	51867	Legion Wine Tasting Lists	609	Liquor Stores	\$48.94
130849	RJM Distributing Inc.	IND006622	Merchandise for Resale	609	Liquor Stores	\$35.97
130851	SHI International Corp	B03250944	Supplies	609	Liquor Stores	\$1,299.00
130851	SHI International Corp	B03250944	Supplies	609	Liquor Stores	\$1,299.00
130854	Southern Wine & Spirits of	1271387	Merchandise for Resale	609	Liquor Stores	\$1,339.13
130854	Southern Wine & Spirits of	9047705 CM	Merchandise for Resale	609	Liquor Stores	(\$3.00)
130854	Southern Wine & Spirits of	1270226	Merchandise for Resale	609	Liquor Stores	\$495.00
130854	Southern Wine & Spirits of	1268946	Merchandise for Resale	609	Liquor Stores	\$1,754.00
130854	Southern Wine & Spirits of	1268945	Merchandise for Resale	609	Liquor Stores	\$2,390.54
130854	Southern Wine & Spirits of	1268943	Merchandise for Resale	609	Liquor Stores	\$1,052.00
130854	Southern Wine & Spirits of	1271389	Merchandise for Resale	609	Liquor Stores	\$951.06
130854	Southern Wine & Spirits of	0015881 CM	Merchandise for Resale	609	Liquor Stores	(\$48.00)
130854	Southern Wine & Spirits of	1268942	Merchandise for Resale	609	Liquor Stores	\$8,686.98

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Check #	Vendor Alpha Name	Invoice #	Description	Fund		Amount
130854	Southern Wine & Spirits of	1271388	Merchandise for Resale	609	Liquor Stores	\$512.00
130854	Southern Wine & Spirits of	9054603 CM	Merchandise for Resale	609	Liquor Stores	(\$3.00)
130854	Southern Wine & Spirits of	9054113 CM	Merchandise for Resale	609	Liquor Stores	(\$52.00)
130854	Southern Wine & Spirits of	9053172 CM	Merchandise for Resale	609	Liquor Stores	(\$108.00)
130854	Southern Wine & Spirits of	1271386	Merchandise for Resale	609	Liquor Stores	\$132.00
130861	Thorpe Dist. Company	883223	Merchandise for Resale	609	Liquor Stores	\$3,905.35
130861	Thorpe Dist. Company	884624	Merchandise for Resale	609	Liquor Stores	\$5,595.83
130861	Thorpe Dist. Company	884623	Merchandise for Resale	609	Liquor Stores	\$30.75
130861	Thorpe Dist. Company	884621	Merchandise for Resale	609	Liquor Stores	\$34.00
130861	Thorpe Dist. Company	883224	Merchandise for Resale	609	Liquor Stores	\$2,033.37
130861	Thorpe Dist. Company	883222	Merchandise for Resale	609	Liquor Stores	\$14.75
130861	Thorpe Dist. Company	883220	Merchandise for Resale	609	Liquor Stores	\$14.75
130861	Thorpe Dist. Company	00716486	Merchandise for Resale	609	Liquor Stores	\$33.15
130861	Thorpe Dist. Company	00716492 CM	Merchandise for Resale	609	Liquor Stores	(\$44.18)
130861	Thorpe Dist. Company	00716491 CM	Merchandise for Resale	609	Liquor Stores	(\$23.99)
130861	Thorpe Dist. Company	884622	Merchandise for Resale	609	Liquor Stores	\$8,552.28
130866	U.S. Bank	6925	DBZ E-Venture	609	Liquor Stores	\$134.32
130866	U.S. Bank	6910	Home Depot	609	Liquor Stores	\$53.43
130874	Varner Transportation	03/31/15 - West	Freight	609	Liquor Stores	\$1,109.70
130874	Varner Transportation	03/31/15 - East	Freight	609	Liquor Stores	\$908.60
130877	Vinocopia, Inc.	0121172-IN	Merchandise for Resale	609	Liquor Stores	\$600.00
130877	Vinocopia, Inc.	0121172-IN	Merchandise for Resale	609	Liquor Stores	\$20.00
130877	Vinocopia, Inc.	0120988-IN	Merchandise for Resale	609	Liquor Stores	\$88.00
130878	Vintage One Wines, Inc	62979	Merchandise for Resale	609	Liquor Stores	\$384.00
130878	Vintage One Wines, Inc	4	Merchandise for Resale	609	Liquor Stores	\$60.00
130878	Vintage One Wines, Inc	62979	Merchandise for Resale	609	Liquor Stores	\$7.00
130881	Wine Merchants	520013	Merchandise for Resale	609	Liquor Stores	\$72.00
130882	Wirtz Beverage MN	1080304461	Merchandise for Resale	609	Liquor Stores	\$726.00
130882	Wirtz Beverage MN	1080304620	Merchandise for Resale	609	Liquor Stores	\$138.45
130882	Wirtz Beverage MN	1080304621	Merchandise for Resale	609	Liquor Stores	\$4,423.58
130882	Wirtz Beverage MN	1080306991	Merchandise for Resale	609	Liquor Stores	\$1,890.25
130882	Wirtz Beverage MN	1080304460	Merchandise for Resale	609	Liquor Stores	\$4,141.46
130882	Wirtz Beverage MN	1080307111	Merchandise for Resale	609	Liquor Stores	\$935.56

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Check #	Vendor Alpha Name	Invoice #	Description	Fund		Amount
130882	Wirtz Beverage MN	1080307112	Merchandise for Resale	609	Liquor Stores	\$208.00
130882	Wirtz Beverage MN	1080304622	Merchandise for Resale	609	Liquor Stores	\$32.00
Fund Total						\$192,455.93
521	City of Anoka	04/18/15	City Utilities - March 2015	614	Golf	\$477.18
521	City of Anoka	04/18/15	City Utilities - March 2015	614	Golf	\$316.10
522	Comm of Revenue	April 2015	Sales & Use Tax	614	Golf	\$3.58
522	Comm of Revenue	April 2015	Sales & Use Tax	614	Golf	\$2.14
522	Comm of Revenue	April 2015	Sales & Use Tax	614	Golf	\$6.14
522	Comm of Revenue	April 2015	Sales & Use Tax	614	Golf	\$3,725.65
130735	Ace Solid Waste	696318	Garbage Svc - April 2015	614	Golf	\$149.90
130735	Ace Solid Waste	696318	Garbage Svc - April 2015	614	Golf	\$32.83
130750	Black Clover Enterprises, L	32887	Merchandise for Resale	614	Golf	\$494.54
130753	Bridgestone Sports Inc	1002347940	Merchandise for Resale	614	Golf	\$83.56
130754	Bushnell Outdoor Products	780152	Merchandise for Resale	614	Golf	\$803.48
130759	CenturyLink	7635769728-4/1/	Communications	614	Golf	\$29.69
130761	Cintas	470553759	Uniforms	614	Golf	\$17.38
130771	Cottens Automotive	107645	Parts / Supplies	614	Golf	\$49.36
130771	Cottens Automotive	107705	Parts / Supplies	614	Golf	\$10.22
130771	Cottens Automotive	107857	Parts / Supplies	614	Golf	\$32.50
130771	Cottens Automotive	109685	Parts / Supplies	614	Golf	\$21.10
130771	Cottens Automotive	107576	Parts / Supplies	614	Golf	\$49.49
130776	Deadperfect	25712	Hanger Labels	614	Golf	\$200.85
130791	First Advantage LNS Occ H	2534971503	Annual Enrollment	614	Golf	\$32.00
130794	Gempler's, Inc.	1020547446	Merchandise for Resale	614	Golf	\$662.35
130799	HealthPartners	900023999	Pre-Placement / Drug Scre	614	Golf	\$275.00
130799	HealthPartners	900023999	Pre-Placement / Drug Scre	614	Golf	\$165.00
130805	Hornung's Golf Products, In	346192	Merchandise for Resale	614	Golf	\$256.43
130808	Interstate All Battery Center	1901201002823	Supplies	614	Golf	\$89.90
130833	MN Wanner Co	0108291-IN	Parts / Supplies	614	Golf	\$714.28
130835	MTI Distributing Company	1001815-00	Parts / Supplies	614	Golf	\$173.29
130836	Nike Golf	969373140	Merchandise for Resale	614	Golf	\$535.05
130845	Presto Graphics	52124	Logo Graphics w/ Vehicle #'	614	Golf	\$152.65
130847	Reinders, Inc.	3030393-00	Supplies	614	Golf	\$649.11

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Check #	Vendor Alpha Name	Invoice #	Description	Fund		Amount
130853	South Bay Design	040115	Quarterly Hosting Charge	614	Golf	\$30.00
130856	Sportcover International Inc	596730	Merchandise for Resale	614	Golf	\$159.68
130860	The Antigua Group, Inc.	004164311	Merchandise for Resale	614	Golf	\$1,277.51
130864	Titleist	900229512	Merchandise for Resale	614	Golf	\$566.75
130864	Titleist	900391982	Merchandise for Resale	614	Golf	\$154.17
130864	Titleist	900237654	Merchandise for Resale	614	Golf	\$135.00
130866	U.S. Bank	1109	UPS Store	614	Golf	\$90.64
130871	US Bank	3909918	Admin Fee 2/1/15 - 1/31/1	614	Golf	\$193.50
130875	Versatile Vehicles Inc	324150003V	Parts for Golf Cart	614	Golf	\$40.06
130875	Versatile Vehicles Inc	324150002V	Engine Overhauls	614	Golf	\$8,297.89
130880	Wilson Golf	4517655613	Merchandise for Resale	614	Golf	\$720.90
Fund Total						\$21,876.85
522	Comm of Revenue	April 2015	Sales & Use Tax	616	Refuse	\$909.74
Fund Total						\$909.74
130781	ECM Publishers	202136	Personnel Ad - Recycling In	617	Recycling	\$388.80
130811	Jobs Foundation / Tech Du	28573	Electronics Recycling Event	617	Recycling	\$703.40
130846	Prime Advertising & Design	49549	Recycling Newsletter	617	Recycling	\$2,052.85
130848	Republic Services #899	0899-002640660	Recycling Svc - April 2015	617	Recycling	\$17,003.17
Fund Total						\$20,148.22
521	City of Anoka	04/18/15	City Utilities - March 2015	701	Vehicle Maintenance	\$210.84
130735	Ace Solid Waste	696318	Garbage Svc - April 2015	701	Vehicle Maintenance	\$49.82
130759	CenturyLink	612E340312-4/1/	Communications	701	Vehicle Maintenance	\$92.28
130761	Cintas	470553751	Mats / Misc	701	Vehicle Maintenance	\$103.63
130761	Cintas	470557095	Mats / Misc	701	Vehicle Maintenance	\$103.63
130769	Comcast	0231037-4/5/15	Internet	701	Vehicle Maintenance	\$15.63
130771	Cottens Automotive	111025	Oil Filters	701	Vehicle Maintenance	\$25.92
130771	Cottens Automotive	111148	Parts / Supplies	701	Vehicle Maintenance	\$12.50
130777	Dehn Oil Company Inc	25061994	Diesel	701	Vehicle Maintenance	\$4,213.98
130777	Dehn Oil Company Inc	25061995	Gasohol	701	Vehicle Maintenance	\$12,506.41
130780	East Main Auto & Tire	28856	Service - #412	701	Vehicle Maintenance	\$989.90
130780	East Main Auto & Tire	28844	Service - #410	701	Vehicle Maintenance	\$696.78
130780	East Main Auto & Tire	28845	Service - #415	701	Vehicle Maintenance	\$388.35
130786	Factory Motor Parts Co.	1-Y01664	Battery	701	Vehicle Maintenance	\$104.90

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Check #	Vendor Alpha Name	Invoice #	Description	Fund		Amount
130786	Factory Motor Parts Co.	1-4626768 CM	Battery Warrenty	701	Vehicle Maintenance	(\$87.97)
130787	Fastenal Company	MNTC8126302	Parts / Supplies	701	Vehicle Maintenance	\$6.00
130787	Fastenal Company	MNTC8126120	Parts / Supplies	701	Vehicle Maintenance	\$81.75
130791	First Advantage LNS Occ H	2534971503	Annual Enrollment	701	Vehicle Maintenance	\$64.00
130823	Main Motors Sales	307789	Parts / Supplies	701	Vehicle Maintenance	\$12.66
130823	Main Motors Sales	307784	Parts / Supplies	701	Vehicle Maintenance	\$487.50
130823	Main Motors Sales	307650	Parts / Supplies	701	Vehicle Maintenance	\$225.00
130825	Menard Cashway Lumber	82268	Parts / Supplies	701	Vehicle Maintenance	\$15.51
130830	MN Department of Motor V	04/01/15	Tabs for # 496	701	Vehicle Maintenance	\$12.00
130831	MN Department of Motor V	04/01/15 A	Tabs for # 492	701	Vehicle Maintenance	\$12.00
130866	U.S. Bank	5095	Discount Steel	701	Vehicle Maintenance	\$107.78
130873	Utility Truck Services	0044653	Utility Truck Services	701	Vehicle Maintenance	\$17.35
130883	Wright Tire Service	22373	Trailer Tires	701	Vehicle Maintenance	\$181.48
Fund Total						\$20,649.63
130769	Comcast	0231847-4/3/15	Internet	702	IT	\$65.82
130772	Crabtree Companies Inc.	131564	Copier/Printer Contract	702	IT	\$33.30
130772	Crabtree Companies Inc.	131564	Copier/Printer Contract	702	IT	\$50.76
130772	Crabtree Companies Inc.	131564	Copier/Printer Contract	702	IT	\$22.07
130772	Crabtree Companies Inc.	131451	Laserfiche Scanner	702	IT	\$588.00
130772	Crabtree Companies Inc.	131564	Copier/Printer Contract	702	IT	\$3.98
130772	Crabtree Companies Inc.	131564	Copier/Printer Contract	702	IT	\$24.79
130865	Tyler Technologies, Inc.	025-118622	Maintenance - 5/1/15 - 4/30	702	IT	\$13,590.60
Fund Total						\$14,379.32
130800	HealthPartners INS	57763570	Health Insurance - May 201	715	Insurance	\$53,026.48
130819	League of MN Cities Insura	200007034-4/1/1	Workers Comp	715	Insurance	\$10.90
Fund Total						\$53,037.38
521	City of Anoka	04/18/15	City Utilities - March 2015	801	Youth First	\$57.58
Fund Total						\$57.58
130866	U.S. Bank	9632	Carlbou Coffee	804	Escrow Funds	\$25.69
130866	U.S. Bank	2729	Truffles & Tortes	804	Escrow Funds	\$50.00
Fund Total						\$75.69
130863	TimeSaver Off Site Sec.	M21199	HRA Mtg 3/9/15	830	HRA	\$133.00
Fund Total						\$133.00

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<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
			<i>Grand Total</i>		\$2,481,699.31

COUNCIL MEMO FORM

6.2

Meeting Date	April 20, 2015
Agenda Section	Consent Agenda
Item Description	Monthly Council Calendars
Submitted By	Amy Oehlers, City Clerk

CONSENT AGENDA

Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.

BACKGROUND INFORMATION

Attached are the proposed meeting calendars/schedule(s).

FINANCIAL IMPACT

None.

COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean approval of the City Council Calendars/Schedule(s), as may be amended from time to time.

ANOKA CITY COUNCIL CALENDAR



Monday	06	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Monday	13	Joint Mtg with City of Ramsey	Ramsey City Hall 7550 Sunwood Dr NW, Ramsey-MN	5:30 p.m.
Thursday	16*	Anoka Board/Commission Appreciation Event	Green Haven Golf Course & Event Center, 2800 Greenhaven Rd, Anoka	5:00 p.m. - 7:00 p.m.
Saturday	18*	Move MN Mtg/Representative Whelan	Anoka City Hall Community Center	9:30 a.m. - 11:00 a.m.
Monday	20	Anoka Board of Appeals & Equalization Mtg	City Hall Council Chambers	5:30 p.m.
Monday	20	City Council Executive Session	Executive Session Room, City Hall	6:30 p.m.
Monday	20	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Friday	24*	Arbor Tree Planting	Franklin School 215 W Main St, Anoka	10:00 a.m.
Monday	27	City Council Worksession	Green Haven Golf Course & Event Center, 2800 Greenhaven Rd, Anoka	5:00 p.m.
Monday	27	City of Anoka Open House; RE: Organized Solid Waste Collection	Green Haven Golf Course & Event Center, 2800 Greenhaven Rd, Anoka	6:00 p.m. - 8:00 p.m.
Tuesday	28*	Police Dept Awards Ceremony	Anoka Public Safety Center	6:00 p.m. - 7:00 p.m.

ANOKA CITY COUNCIL CALENDAR



Monday	04	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Thursday	07*	Fire Department Awards Ceremony	Anoka Public Safety Center	6:00 p.m.
Wednesday	13*	Employee Appreciation Breakfast	Sparky's Café, 12 Bridge Sq, Anoka	7:00 a.m. - 8:30 a.m.
Wednesday	13*	County Police Memorial Service	Anoka County Govt Center	2:00 p.m. - 5:00 p.m.
Monday	18	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Monday	25	Closed for Memorial Day	City Offices	All Day
Tuesday	26	City Council Worksession	Council Worksession Room	5:00 p.m.

ANOKA CITY COUNCIL CALENDAR



Monday	01	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Monday	15	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Monday	22	City Council Worksession	Council Worksession Room	5:00 p.m.
Tuesday	29	City Council Worksession	Council Worksession Room	5:00 p.m.

COUNCIL MEMO FORM

7.1

Meeting Date	April 20, 2015
Agenda Section	Reports of Officers, Boards and Commissions
Item Description	Waste Reduction & Recycling Board Annual Report
Submitted By	Pam Bowman, Communications & Recycling Coordinator

BACKGROUND INFORMATION:

WRRB Chairperson Marijo Hain will present the WRRB's annual report.

2014 Major Accomplishments:

- Achieved 86.2% (1322 tons) of our 1533 tons recycling goal. Tonnage goal is based on 190 lbs. per person for single family households and 175 lbs. per person for multi-family households.
- Prepared a Request for Proposal for the curbside recycling contract.
- Signed a new 5-year contract with Republic Services for curbside recycling.
- Produced and enhanced educational materials.
- Captured 6.88 tons of recycling in city parks/averting from the garbage.
- Hosted annual spring & fall recycling events – spring event largest yet with over 540 customers.

2015 Projects/Activities:

- Filled a vacancy on the Board. Cindy Thurston is the newest member.
- Produced the spring issue of RAW (Reduce Anoka's Waste). Anoka County has used this as an example for other cities to replicate. (Attachment)
- Hosted special electronics recycling collection at a 130+ unit apartment building; capturing 1.19 tons.
- Hosting the Spring Recycling Drop off Day this Saturday, April 25 at 501 Pierce St. from 8 a.m. – Noon. (Attachment).
- Receiving two additional grants totaling \$19,214.00 through Anoka County to support a summer recycling intern who will work on multi-family and senior building projects, special events, and city parks. Funds will also offset recycling-related maintenance/labor in city parks.
- Constructing aluminum can collection cage for Anoka High School. Funds from the sale of the aluminum cans will support the school's Athletics Department.
- Donating \$300 of SCORE funds to Anoka Lions for help at the annual spring and fall recycling events.
- Hosting a Climb Theatre performance at a local elementary school, promoting recycling.
- Hosting Fall Recycling Drop off Day on Saturday, September 26th.
- Collecting old holiday lights from November – January 2016.
- Require Republic Services to provide a monthly log of customer inquiries/complaints to the WRRB.

Yard Waste Reminder: Residents contact for yardwaste through their private garbage hauler or can utilize the Anoka County Compost Site off Hanson & Bunker Lake Blvd in Coon Rapids.

FINANCIAL IMPACT: Program costs are funded by qualifying SCORE funds and/or additional grants.

COUNCIL REQUESTED ACTION: None.



RAW

REDUCE ANOKA'S WASTE
 SPRING 2015

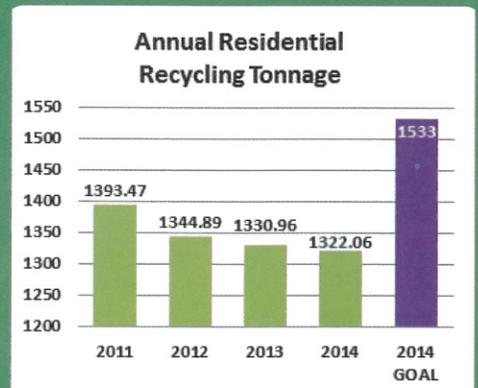
Recycling Tonnage Collected

Each year, the City of Anoka receives a recycling tonnage goal to meet as set by Anoka County. The goals are based on achieving the overall state goal of recycling 45% by the end of 2015.

Together, Anoka city residents recycled just over 1300 tons of materials in 2014. This weight was calculated from curbside recycling collections, spring and fall recycling drop off events, city parks, and special events. While the amount collected is beneficial to the environment, we still need to do more.

The bar chart shows that overall residential recycling is decreasing in Anoka. Three additional ways to add to the recycling tonnage include:

- See the guide on page 2; recycle as much as you can!
- Bring or mail any weight slip/receipts you receive from a recycling facility to: Anoka City Hall, Recycling Dept., 2015 First Ave. N., Anoka, MN 55303.
- Utilize the blue recycling carts with the green lids in Anoka city parks this summer.



Please challenge your family to increase recycling efforts. *Together we can reach our goal of 1,519 tons in 2015!*

CURBSIDE RECYCLING GUIDE:

Can I recycle it?

YES

NO

<p>METAL</p> 	<ul style="list-style-type: none"> • Metal food and beverage cans 	<ul style="list-style-type: none"> • Paint cans • Aerosol cans • Containers that held hazardous products, such as paint thinner and automotive fluids • Aluminum foil and trays
<p>PAPER</p> 	<ul style="list-style-type: none"> • Mail, office and school papers • Magazines and catalogs • Newspapers and inserts • Phone books • Paper towel/toilet paper cores <p>Boxes:</p> <ul style="list-style-type: none"> • Cardboard • Cereal, cracker and pasta boxes • Shoe, gift and electronics boxes • Toothpaste, medication and other toiletry boxes 	<ul style="list-style-type: none"> • Pizza boxes or boxes soiled with food • Egg cartons • Boxes from refrigerator or freezer • Paper towels, napkins, paper plates and cups • Gift wrap and tissue paper <p>Food Box Guidelines: If the box is from your refrigerator or freezer, it is not recyclable. Cartons are an exception and are recyclable.</p>
<p>CARTONS</p> 	<ul style="list-style-type: none"> • Milk cartons • Juice cartons • Juice boxes (remove straws) • Soup, broth and wine cartons 	<ul style="list-style-type: none"> • Ice cream cartons • Egg cartons • Plastic straws
<p>PLASTIC</p> 	<p>Bottles and jugs (caps on):</p> <ul style="list-style-type: none"> • Water, soda and juice bottles • Milk and juice jugs • Ketchup and salad dressing bottles • Dish soap bottles and detergent jugs • Shampoo, soap and lotion bottles <p>Cups, tubs and containers:</p> <ul style="list-style-type: none"> • Yogurt, pudding and fruit cups • Clear plastic cups • Margarine, cottage cheese, cream cheese and other tubs (lids on) • Clear deli, berry and produce containers 	<ul style="list-style-type: none"> • Styrofoam cups, plates, or packaging • Containers that held hazardous automotive and yard products, such as motor oil and pesticides • Plastic bags and plastic wrap* • Toys and kiddie pools • Garden hose • Black food trays and containers • Plastic utensils • Containers larger than an ice cream pail/bucket <p>*Plastic bags and wrap that are clean and dry are accepted at many local grocery and retail stores for recycling.</p>
<p>GLASS</p> 	<ul style="list-style-type: none"> • Glass food and beverage bottles and jars 	<ul style="list-style-type: none"> • Drinking glasses, mugs, dishes, cookware, pottery and vases • Window and mirror glass • Containers that held hazardous products, such as nail polish and hobby paints • Light bulbs

SPRING RECYCLING DROP-OFF DAY

Saturday, April 25 8 a.m. - Noon - 501 Pierce St., Anoka (Public Works Facility)

The following items are accepted at the event from residents residing in Anoka County.

Accepted for FREE

- Appliances (major household). Refrigerator, freezer, washer, dryer, stove, microwave, dishwasher, water heater/softener, dehumidifier, and air conditioner. No commercial units.
- Auto Batteries (lead-acid). Car, boat, motorcycle.
- Bicycles. Any condition.
- Carpeting (residential only). Must be dry (cover as needed during transport) and rolled, maximum 6 ft. width. Rolls must be bound with duct tape, string or twine. Separated urethane foam padding accepted. NO rubber backed carpet/pad, carpet tile, scraps/trimmings, tacks, nails, staples, etc.
- Cell Phones, Eyeglasses, Ink Cartridges, and Hearing Aids. Cell phone chargers accepted, no other accessories.
- Computer towers (CPU), notebook computers, computer speakers, keyboards, home phones, stereo speakers, wires, cables and cords.
- Fluorescent Lamps, Bulbs, Ballasts. Limit of 30 FREE (\$.40-\$.90 ea. thereafter). Do NOT tape lamps together.
- Household Goods and Clothing. Must be in good, salable condition. Clocks, books, bedding, kitchen items, décor, etc.
- Scrap Metal. Remove all non-metal parts. No auto hulks.
- Single-sort Materials. Cardboard, mixed papers, plastic retail bags, plastics #1-#7, boxboard, aluminum/tin cans, glass food and beverage bottles/jars and phone books.

Accepted for a FEE

- Electronics. Cash or check payable to Green Lights Recycling.
\$9 ea. = TV & computer monitors up to 18"
\$10 ea. = TV & computer monitors 19" to 32"
\$25 ea. = Console TVs and oversized TVs
\$5 ea. (additional) = For all wooden TVs
\$4 ea. = DVD/VCR players, stereos, record players, small printers, vacuums, small appliances, and video game consoles
- Mattresses/Box Springs. \$10 ea. Cash or check payable to City of Anoka. Any condition, but must be dry, cover during transport if needed.
- Tires. Cash or check payable to First State Tire Disposal.
\$1 ea. = Passenger up to 16" on/off rims
\$1 ea. = ATV or motorcycle tires on/off rims
\$2.50 ea. = 16"&17" (light truck) tires on/off rims
\$6/\$7 ea. = Semi-truck on/off rims
Extra charge for larger/specialty tires

Free Paper Shredding On-Site!

Mixed paper (no laminated or carbon), envelopes, and file folders. Paper clips and staples are fine. NO 3-ring binders. Five-box maximum accepted per vehicle.



Not Accepted At Event

- No furniture
- No garbage
- No composting materials
- No building materials
- No construction debris
- No household hazardous waste (paint, oil, propane tanks, etc.).
- No child car seats

Household Hazardous Waste is NOT accepted at this event. For proper disposal information, call Anoka County Integrated Waste Management at 763-323-5730.

Directions

Public Works Facility - 501 Pierce St.

(East of the Anoka Northstar Station)

From East/West: Hwy. 10 to 7th Ave., North to Pierce St., turn left

From South of Hwy. 10: 7th Ave., North to Pierce St., turn left

From North of Hwy. 10: 7th Ave., South to Pierce St., turn right

We appreciate your patience—lines are longest at 8 a.m.

Thank you to our dedicated volunteers: The Anoka Lions, the Waste Reduction & Recycling Board, and individuals! We appreciate your help.

Event Questions? Contact BEFORE Noon on Friday, April 24.

Phone: 763-576-2725 | E-mail: pbowman@ci.anoka.mn.us

This event is funded by the Anoka County Board of Commissioners and State SCORE funds (Select Committee on Recycling and the Environment). We reserve the right to refuse items.

Waste Reduction & Recycling Board

The City's Waste Reduction & Recycling Board (WRRB) consists of five members; each serving a two-year term. The WRRB meets on the second Wednesday of each month at 5 p.m. in the Committee Room at Anoka City Hall.

Members: Tim Aberwald, Jan Call, Marijo Hain, Cindy Thurston, Vicki Violet

New Residential Recycling Agreement



A new five-year residential curbside recycling agreement with Republic Services (formerly Allied Waste Services) took effect on April 1, 2015. While a slight service rate increase was implemented under this new agreement, the increase will not be passed onto residents in 2015.

If you have service concerns, need a cart, or have curbside recycling questions, please contact Republic Services at 952-941-5174.

Recycle Styrofoam at Coon Rapids Recycling Center

STYROFOAM IS NOT ACCEPTED IN YOUR RESIDENTIAL CURBSIDE CART! The Coon Rapids Recycling Center accepts this item as described below. Anoka County residents are welcome to use the facility located at 1831 111th Ave NW (one block off Hanson Blvd) in Coon Rapids.

Hours: April - October

Tuesday and Thursday; 2 p.m. - 8 p.m.

Wednesday, Friday and Saturday; 9 a.m. - 3 p.m.

November - March

Tuesday - Saturday; 9 a.m. - 3 p.m.

Closed Sundays and Mondays

Styrofoam is accepted as follows:

- **Styrofoam Products:** Styrofoam cups, trays, take out boxes, egg cartons. Do not combine with rigid block foam. All must be clean, dry, and uncontaminated. You will need to sort in separate bins as indicated at the recycling center.
- **Rigid Styrofoam:** There are many kinds of Styrofoam not accepted. Follow specific guidelines. Material must be white, rigid, clean, dry and uncontaminated. Remove tape, stickers, labels, etc. Contain Styrofoam in a bag. Not accepted: foam with tape or moisture. Material not accepted must be taken away by you.

For more details, visit www.coonrapidsmn.gov/recycling or call 763-767-6485.

Anoka County Household Hazardous Waste Facility

The Anoka County Household Hazardous Waste Facility is located at 3230 101st Avenue NE in Blaine, off Radisson Road. From April through October, the facility is open on Wednesdays from 2 p.m.-8 p.m., and Fridays & Saturdays from 9 a.m.-3 p.m. The facility will be open on Friday, July 3, and closed on Saturday, July 4, 2015. Residents dropping materials off must provide proof of Anoka County residency, such as a driver's license. Hazardous waste from businesses, schools, and organizations is not accepted.

For more information, call Anoka County Integrated Waste Management at 763-323-5730 or visit www.AnokaCounty.us/recycle.

Anoka County Bunker Hills Compost Site

The Anoka County Bunker Hills Compost Site opened for the season on April 1, 2015. You must show proof of county residency to use the site.

Keep leaves and grass separate from tree waste since fees are assessed separately. Please unload your yard waste and take all bags and containers with you.

Yard Waste Accepted:

- Leaves • Garden waste • Grass clippings • Acorns
- Pine cones and needles • Sod (residential quantities)
- Soft-bodied green plants/weeds.

Fee Charged:

The user fee to drop off yard waste is \$5 per vehicle for up to four cubic yards (approximately 8 bags equals 1 yard) for leaves and grass and other non-wood yard waste. An additional 50 cents per cubic yard will be charged for yard waste in excess of four yards.

Tree Waste Accepted:

- Brush • Evergreen boughs • Logs • Shrub trimmings • Stumps

Fee Charged:

Loads are measured to determine quantity. Tree waste may be loose or bundled. The more compact the material, the lower the fee.

- Branches six inches or less in diameter: \$7 per cubic yard
- Branches or logs greater than six inches in diameter: \$10 per cubic yard
- Stumps: \$40 per cubic yard

Compost is available for pickup.

The unscreened compost is free-of-charge and screened compost is available for a fee. Remember to bring your own containers and a shovel to load yourself.



Recycling Paint Just got Easier!

More than 100 retail locations started taking paint for recycling last November. To find a drop off location near you, visit www.paintcare.org/drop-off-locations and type in your zip code. It's that easy!

Questions? Please contact...

Republic Services 952-941-5174

- Questions on single sort curbside recycling
- Pick up service or missed service
- Service schedule
- An additional recycling container (no charge)

City Recycling Coordinator 763-576-2725

- General recycling questions

Printed on Recycled Paper

Publication funded by the Anoka County Board of Commissioners and State SCORE funds (Select Committee on Recycling and the Environment).

www.ci.anoka.mn.us



SPRING RECYCLING DROP OFF DAY



**SATURDAY,
APRIL 25, 2015
8 A.M.—NOON
501 PIERCE ST.,
ANOKA
(PUBLIC WORKS FACILITY)**



FREE PAPER SHREDDING ON-SITE! (5 box/bag limit)

Mixed paper (no laminated or carbon), envelopes, and file folders.
Paper clips and staples are fine.
NO 3-ring binders.

NOT ACCEPTED AT EVENT

- No child car seats
- No furniture
- No garbage
- No composting materials
- No building materials
- No construction debris
- No household hazardous waste (paint, oil, propane tanks, etc.).

Household Hazardous Waste is NOT accepted. For proper disposal options, call Anoka County Integrated Waste Mgmt. Dept. at 763-323-5730.

We reserve the right to refuse items.

The City of Anoka accepts the following items from residents residing in Anoka County. Small businesses within the City of Anoka may bring up to a pick-up truck load of accepted materials under the same following terms and conditions.

Accepted for FREE

- **Appliances (major household).** Refrigerator, freezer, washer, dryer, stove, microwave, dishwasher, water heater/softener, dehumidifier, & air conditioner.
- **Auto (lead-acid) Batteries.** Car, boat, and motorcycle.
- **Bicycles.** Any condition.
- **Carpeting (residential only).** Must be dry (cover as needed during transport) and rolled, maximum 6 ft. width. Rolls must be bound with duct tape, string or twine. Separated urethane foam padding accepted. *NO rubber backed carpet/pad, carpet tile, scraps/trimmings, tacks, nails, staples, etc.*
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Accepted for a FEE

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\$25 ea. = Console TVs and oversized TVs

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\$4 ea. = DVD/VCR players, stereos, record players, small printers, vacuums, small appliances, and video game consoles.

- **Mattresses/Box Springs.** \$10 ea. Cash or check payable to City of Anoka. Any condition, but MUST be dry, cover during transport if needed.
- **Tires.** Cash or check payable to First State Tire Disposal.
 - \$1 ea. = Passenger up to 16" on/off rims
 - \$1 ea. = ATV or motorcycle tires on/off rim
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 - \$6/\$7 ea. = Semi-truck off rims/on rims
 - Extra charge for larger/specialty tires

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From South of Hwy. 10: 7th Ave., No. to Pierce St., turn left

From North of Hwy. 10: 7th Ave., So. to Pierce St., turn right

We appreciate your patience—lines are longest at 8 a.m.

Thank you to our dedicated volunteers: The Anoka Lions, the Waste Reduction & Recycling Board, and individuals! We appreciate your help.



Event Questions?

CONTACT BEFORE 12 p.m. on Friday, April 24, 2015

Phone: 763-576-2725

E-mail: pbowman@ci.anoka.mn.us

COUNCIL MEMO FORM

7.2.A

Meeting Date	April 20 th , 2015
Agenda Section	Planning Items
Item Description	ORD/Chpt 74, Article V, Div 3, Section 74-241; B-6 District. (1 st reading)
Submitted By	Erik Thorvig, Economic Development Manager

BACKGROUND INFORMATION:

The B-6 Neighborhood Commercial Business District was approved by the City Council in January 2015 as a new zoning district as a result of the B-1 Highway Business Study, completed in 2014.

Some properties that were formally zoned B-1 are now B-6 and have the same sign requirements. It has been identified that a paragraph was inadvertently left out of the signs section in the B-6 district when it was copied from the B-1 section and renumbered into the new B-6 district language. The language is as follows:

CHAPTER 74. ZONING

ARTICLE V. District Regulations.

Division 3. Business Districts.

Section 74-241. B-6 Neighborhood Commercial Business District

(m) *Signs.*

(1) Business signs, and nameplate signs are permitted, subject to the following regulations:

d. Notwithstanding the provisions in subsection (1)(a) of this section, business signs for single-tenant conditional or permitted uses shall be limited to 200 square feet in area, including all signs, with not more than 150 square feet of signage attached to the building and not more than 60 square feet of ground sign. Businesses which have frontage on two arterial streets may have two pylon signs but may not exceed 200 square feet of total signage.

FINANCIAL IMPACT:

No financial impact.

COUNCIL REQUESTED ACTION:

Approve the first reading amending Chapter 74, Article V, Div 3, Section 74-241; B-6 District.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
ORDINANCE**

ORD-2015-

THE COUNCIL OF THE CITY OF ANOKA ORDAINS:

Section 1. Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, and upon a review of a study conducted by City staff and the Planning Commission, amendments of Chapter 74, Article V, Division 3, Section 74-241, (m) (1)d is hereby adopted, by an affirmative vote of a majority of the Anoka City Councilmembers present, to read as Exhibit A, hereto attached, with underlined text inserted into existing code:

Section 2: This Ordinance shall be in full force and effective upon passage and seven days after publication.

ATTEST:

Phil Rice, Mayor

Introduced: _____
Adopted: _____
Published: _____
Effective: _____

	Aye	Nay	Abstain	Absent
Rice	_____	_____	_____	_____
Anderson	_____	_____	_____	_____
Freeburg	_____	_____	_____	_____
Schmidt	_____	_____	_____	_____
Weaver	_____	_____	_____	_____

Amy T. Oehlers, City Clerk

CHAPTER 74. ZONING

ARTICLE V. District Regulations.

Division 3. Business Districts.

Section 74-241. B-6 Neighborhood Commercial Business District

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COUNCIL MEMO FORM

9.2

Meeting Date	April 20, 2015
Agenda Section	Ordinances & Resolutions
Item Description	ORD; Amending Chpt 6, Alcoholic Beverages (2 nd reading) RES; Approving a Summary for Publication
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION

Enclosed is an ordinance which amends Anoka City Code, Chpt 6, Alcoholic Beverages. The City Council held the first reading of this ordinance at your April 6, 2015 meeting.

What prompted this amendment was the recent zoning code amendments establishing zoning regulations for Taprooms, BrewPubs and Cocktail Rooms. The zoning changes were prompted by changes in State Law as well as expressed interest in opening a Taproom in our downtown.

While reviewing Chpt 6, we also wanted to address further changes to the City Code which will reflect current law changes in Wine licensing.

Overall, the changes include establishing licensing regulations for Taprooms, BrewPubs and Cocktail Rooms, as well as the following other amendments to meet new State Laws and some general “clean-up” of sections of the Code.

Article II:

Section 6-54 (e) All such bonds and letters of credit shall ~~cover the full~~ run concurrent with the period of the license, and shall provide that no cancellation for any cause can be made either by the bonding company, the applicant or the bank, without such person first giving thirty (30) days' written notice to the City, addressed to the City Clerk, of intention to cancel the bond or letter of credit.

This amendment is to have the bonds run concurrent with the license period. In the past we've had some establishments that provided bonds that expired mid-year. This resulted in bonds expiring and the licensee either forgetting to renew the bond or submit the renewed bond to the City. It is easier for the licensee and staff to track the bonds if they run concurrent with the licensing period.

Section 6-56. (a) Increased the 14% percent alcohol by volume to 24%. The State Law on that changed last year.

Section 6-56. (b) The State Law changed on the requirement of 60% food sales for wine licenses. State Law no longer has a food sales requirement for Wine. Our Code is proposed to change the food requirement from 60% to 35% so that it is consistent with our other liquor licenses that have a food sales requirement.

Article III.

Section 6-84. Adjusted the type of licenses that this section listed so they referred to the licenses that the Article is regulating.

At the First Reading, the Council directed staff to research whether or not a brewery may sell their product at to other bars, restaurants and off-sale liquor stores in the City. They further requested that if this is permissible, that an amendment to this ordinance be made to allow such sales. Staff contacted the Dept of Alcohol & Gambling Enforcement to verify that State Law allows such activity. The State advised that such activity is allowed through a license issued through their department. An amendment to our ordinance has been included in this second reading to reflect that. The new changes are in green text.

FINANCIAL IMPACT

Publication costs of approximately \$50.00.

REQUESTED COUNCIL ACTION

Hold the second reading and adopt the ordinance, also please adopt the summary for publication purposes.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
ORDINANCE**

ORD-2015-

THE COUNCIL OF THE CITY OF ANOKA ORDAINS:

Section 1. Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, and upon a review of a study conducted by City staff, amendments of Chapter 6, Alcoholic Beverages, Articles I, II, III & IV are hereby adopted, by an affirmative vote of a majority of the Anoka City Councilmembers present, to read as Exhibit A, hereto attached, with stricken text removed and highlighted text inserted into existing code:

Section 2: This Ordinance shall be in full force and effective upon passage and seven days after publication.

ATTEST:

Phil Rice, Mayor

Introduced: April 6, 2015
Adopted: _____
Published: _____
Effective: _____

	Aye	Nay	Abstain	Absent
Rice	_____	_____	_____	_____
Anderson	_____	_____	_____	_____
Freeburg	_____	_____	_____	_____
Schmidt	_____	_____	_____	_____
Weaver	_____	_____	_____	_____

Amy T. Oehlers, City Clerk

CHAPTER 6. ALCOHOLIC BEVERAGES

ARTICLE I. LIQUOR LICENSING IN GENERAL

Section 6-2. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this chapter, except where the context clearly indicates a different meaning:

Brewpub. Means the premises, operated in conjunction with a bar or restaurant, where malt liquor is produced by a Brewer and is sold for consumption on the premises and not sold to other bars, restaurants or wholesalers, unless permitted by State Law and issued a license by the Minnesota Department of Public Safety, Alcohol & Gambling Enforcement Division.

Brewery Taproom. Means the premises on which malt liquor is produced by a Brewer ~~for sale and generally consumed on the premises.~~ and is sold for consumption on the premises and not sold to other bars, restaurants or wholesalers, unless permitted by State Law and issued a license by the Minnesota Department of Public Safety, Alcohol & Gambling Enforcement Division. ~~except that a~~ An establishment licensed under Minn. Stat. § 340A.301, subd. 6 (d) may sell “growlers” off-sale with appropriate City license.

Cocktail Room. Means the premises on which distilled spirits are produced by a microdistillery and sold for consumption on the premises and not sold to other bars, restaurants or wholesalers, unless permitted by State Law and issued a license by the Minnesota Department of Public Safety, Alcohol & Gambling Enforcement Division .

Distilled Spirits. Means ethyl alcohol, hydrated oxide of ethyl, spirits of wine, whiskey, rum, brandy, gin, and other distilled spirits, including all dilutions and mixtures thereof, for industrial use.

Micro Distillery. Means a distillery producing premium, distilled spirits in total quantity not to exceed 40,000 proof gallons in a calendar year.

Section 6-12. Premises ineligible for license.

- (a) Existence of any of the following conditions render any premises ineligible for receipt of a license under this Chapter:
- (6) No "on-sale" license shall be granted to restaurants, ~~or~~ hotels, **brewery taprooms, brew pubs or cocktail rooms**, unless they are located in a location that is properly zoned for the business.

Section 6-18. License Renewal.

- (b) License Holders of an On-Sale Intoxicating Liquor or Wine License, must submit at the time of submittal of an application to renew their license, a statement made and signed by a Certified Public Accountant that shows the total gross sales and the total food sales of the ~~restaurant~~ **business** for the 12-month period immediately preceding the date for filing renewal applications, which verifies that a minimum of 35% of the total gross sales is derived from the sale of food for On-Sale Intoxicating Liquor License **and On-Sale Wine License** Holders ~~or 60% for On-Sale Wine License holders~~, unless precluded from this requirement by State Law.

~~Section 6-27. Federal liquor dealer and gambling stamps prohibited.~~

~~No licensee shall apply for or possess a federal wholesale retail liquor dealer's special tax stamp or a federal gambling stamp.~~

Section 6-31. Restaurants, and hotels, and brewpubs.

A restaurant, hotel or brewpub which holds an On-Sale Intoxicating Liquor or On-Sale 3.2 Malt Liquor License shall be conducted in such a manner that the principal part of the business is the serving of food. The principal part of the business for a license year must be the serving of food, of which means that not less than 35% of the total gross sales in a consecutive 12-month period prior to submittal of the license is attributed to the sale of food (for renewal licenses only).

Section 6-32. Open bottle law signs.

Restaurants and hotels licensed under this article shall display ~~a sign calling attention to the open bottle law.~~ the notice required under Minn. Stat. § 349A410, subd 4b.

CHAPTER 6. ALCOHOLIC BEVERAGES

ARTICLE II. On-Sale Intoxicating Liquor & Wine Licenses

Section 6-50. Classifications.

Licenses addressed within this Article shall be of three kinds: On-Sale Intoxicating, which includes On-Sale Intoxicating Liquor Club License as defined by State Law, Temporary On-Sale Intoxicating Liquor and Wine.

- (a) On-sale licenses within this article shall be granted only to restaurants where food is prepared and served for consumption on the premises and in bona fide clubs, busiesses or organization listed in Section 6-51 of this Article and shall permit the sale of such liquor for consumption on the premises only.

Section 6-51. Businesses and organizations allowed a license.

- (a) On-sale intoxicating liquor licenses shall be issued only to:
- (1) Hotels;
 - (2) Restaurants-and brewpubs; whose principal part of business is the sale of food.
 - (3) Bowling centers;
 - (4) Clubs or congressionally chartered veterans organizations with the approval of the Commissioner, provided that the organization has been in existence for at least three (3) years and liquor sales will only be to members and bona fide guests.
 - (5) Theatres, as authorized in Minn. Stat. § 340A.404 (b);
 - (6) Brewery Taprooms (see Article IV);
 - (7) Cocktail Rooms (see Article IV).

Section 6-54. Bonds.

- (e) All such bonds and letters of credit shall cover the full run concurrent with the period of the license, and shall provide that no cancellation for any cause can be made either by the bonding company, the applicant or the bank, without such person first giving thirty (30) days' written notice to the City, addressed to the City Clerk, of intention to cancel the bond or letter of credit.

Section 6-55. Hours of operation & Security.

- (d) Sunday Sales; On-Sale.
2. Establishments to which a Sunday On-Sale License has been issued to or hereafter may be issued to, which are hotels, ~~or~~ restaurants, brewpubs or clubs as defined by Minn. Stat. § 340.07 and the Anoka City Code, and which have facilities for serving not less than thirty (30) guests at one time, may begin serving intoxicating liquor at 10:00 a.m. on Sundays in connection with the serving of food provided that the licensed establishment is in compliance with the Minnesota Clean Indoor Air Act.

Section 6-56. Wine licenses.

- (a) The City may issue an On-Sale Wine License with the approval of the Commissioner to a restaurant having facilities for seating at least 25 guests at one time. A wine license permits the sale of wine of up to ~~14~~ 24 percent (24%) alcohol by volume for consumption with the sale of food. A wine license authorizes the sale of wine on all days of the week unless the City Council authority restricts the license's authorization to the sale of wine on all days except Sundays.
- (b) The City Council may by ordinance authorize the holder of an On-Sale Wine License issued pursuant to this Chapter, who is also licensed to sell 3.2 percent malt liquors at on- sale, and whose gross receipts are at least ~~60 percent (60%)~~ 35 percent (35%) attributable to the sale of food, to sell Strong Beer on-sale without an additional license, unless otherwise permitted by State Law.

ARTICLE III. 3.2 Percent Malt Liquor

Section 6-84. Suspension or revocation.

The City Council may suspend or revoke an ~~On-Sale Intoxicating, Wine or Temporary On-Sale Intoxicating Liquor License~~ **On-Sale 3.2% Malt Liquor, Off-Sale 3.2% Malt Liquor or Temporary On-Sale 3.2% Malt Liquor License** for the violation of Minn. Stats. § 340A and shall revoke such license for any willful violation which, under the laws of the State, is grounds for mandatory revocation, and shall revoke for failure to keep the insurance required by this chapter. The City Council may revoke or suspend any license or impose a civil fine for any violation of this chapter or State law relating to alcoholic beverages. The procedure to be followed shall be as set forth in Minn. Stats. § 340A.415.

ARTICLE IV. Brewery/Taproom License and Micro Distillery Cocktail Room License

Section 6-90. Classification(s).

A Brewer licensed under Minn. Stat. § ~~Section~~ 340A.301 may be issued an On-Sale Brewery Taproom License for the “on-sale” of malt liquor produced on the licensed premises which may also be sold to other bars, restaurants and off-sale liquor stores if permitted by State Law and issued a license by the Minnesota Department of Public Safety, Alcohol & Gambling Enforcement Division, and a Micro Distillery licensed under Minn. Stat. § 340A.301 may be issued an **On-Sale Cocktail Room License** for the “on-sale” of distilled spirits produced on the licensed premises, which may also be sold to other bars, restaurants and off-sale liquor stores if permitted by State Law and issued a license by the Minnesota Department of Public Safety, Alcohol & Gambling Enforcement Division subject to the following conditions:

- (a) The on-sale of malt liquor **and distilled spirits** may only be made during the days and hours that “on-sale” of liquor may be made, as prescribed by State Law or within this Chapter.
- (b) A Brewer may hold only one (1) Brewery Taproom License within the City.
- (c) **A Micro Distiller may hold only one (1) Micro Distillery Cocktail Room License within the City.**
- ~~(c)~~(d) The only beveraged alcohol that may be sold or consumed on the premises of a licensed Brewery Taproom **or Cocktail Room** will be the malt liquor **or distilled spirits** produced by the Brewer **or Micro Distiller** upon the Brewery Taproom **or Cocktail Room** Premises.
- ~~(d)~~(e) The holder of a Brewery Taproom License is permitted by this Article to sell Growlers, as defined in Article I of this Chapter **during the days and hours that “Off-Sale” of liquor may be made, as prescribed by State Law and/or this Chapter.**

A Brewery Taproom License may not be issued to a Brewer if the Brewer seeking the license, or any person having an economic interest in the Brewer seeking the license or exercising control over the Brewer seeking the license, is a Brewer that brews or produces more than 250,000 barrels of malt liquor annually or a winery that produces more than 250,000 gallons of wine annually, as defined and prescribed by Minn. Stat. § 340.301.

A Cocktail Room License may not be issued to a Micro Distillery if the Micro Distillery seeking the license, or any person having and economic interest in the Micro Distillery seeking the license or exercising control over the Micro Distillery seeking the license, is a Micro Distiller that produces more than 40,000 proof gallons of premium, distilled spirits in a calendar year.

Section 6-93. Suspension or revocation.

The City Council may suspend or revoke a Brewery Taproom License **or Cocktail Room License** for ~~the~~ **any** violation of Minn. Stats. § 340A and shall revoke such license for any willful violation which, under the laws of the State, is grounds for mandatory revocation, and shall revoke for failure to keep the insurance required by this chapter. The City Council may revoke or suspend any license or impose a civil fine for any violation of this chapter or State law relating to alcoholic beverages. The procedure to be followed shall be as set forth in Minn. Stats. § 340A.415.



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Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2015-

WHEREAS, Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, the Anoka City Council has determined the sufficiency of publication of a Summary of the Ordinance which informs the public of the amendments made to the City Code. Publication of the title of the enactment and summary of the amendments shall be deemed to fulfill all legal publication requirements. The full text of the ordinance is available for public inspection in the office of the City Clerk or on the City website at www.ci.anoka.mn.us.

NOW, THEREFORE, BE IT RESOLVED, that the Anoka City Council hereby approves the following summary of amendments to Chapter 6, Alcoholic Beverages, Articles I, II, III & IV of the Anoka City Code.

AMENDING CHAPTER 6; ALCOHOLIC BEVERAGES

Section 6-2. Definitions. Amended to include definitions for Brewpub, Cocktail Room, Distilled Spirits, Micro Distillery, and a revision to the definition for Brewery Taproom.

Section 6-12. Premises ineligible for license. Amended to address the necessity for a brewery taproom, brewpub or cocktail room to be located in the property zoning district.

Section 6-18. License Renewal. Correction on reference to “restaurant” and amended the gross food sales requirement for wine licenses.

Section 6-27. Federal liquor dealer and gambling stamps prohibited. Removed this section in its entirety to meet current State Law.

Section 6-31. Restaurants, hotels and brewpubs. Corrected this section to include “brewpub”.

Section 6-32. Open bottle law signs. Amended this section to reference Minnesota Statute number.

Section 6-50. Classifications. Clarification of issuance of on-sale licenses.

Section 6-51. Businesses and organizations allowed a license. Amended to include brewpubs, taprooms and cocktail rooms.

Section 6-54. Bonds. Amended to require that bonds and letters of credit run concurrent with licensing period.

Section 6-55. Hours of operation and security. Amended to include brewpubs.

Section 6-56. Wine licenses. Amended to increase alcohol volume of wine to meet current State Law and amended requirement of gross food sales percentage.

Section 6-84. Suspension or revocation. Corrected language to reference appropriate licenses addressed within Article III.

Article IV. Brewery/Taproom License. Amended entire Article to address changes in State Law, establish mechanism for licensing, and inclusion of a Micro Distillery Cocktail Room License.

The above amendments to Chapter 6 of the Anoka City Code shall become effective seven (7) days after publication of this Resolution.

Adopted by the Anoka City Council on this the 20th day of April 2015.

ATTEST:

Amy T. Oehlers, City Clerk

Phil Rice, Mayor

COUNCIL MEMO FORM

9.3

Meeting Date	April 20, 2015
Agenda Section	Ordinances & Resolutions
Item Description	ORD/Amending 2015 Master Fee Schedule related to Alcohol Licensing (2 nd reading)
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION

Enclosed is an ordinance which amends the 2015 Master Fee Schedule. The first reading of this ordinance was held at the April 6, 2015 meeting.

The amendment establishes the following fees:

- Off-Sale Growler License \$150 per year.
- On-Sale Micro Distiller Cocktail Room License \$300 per year, plus \$25 investigation fee.

We already have a fee for a Taproom License (\$300 per year, plus a \$25 investigation fee).

The Off-Sale Growler fee is proposed at the same amount that we charge for an off-sale 3.2% malt liquor license. I did not include an investigation fee on this license, since the licensee would have already paid an investigation fee with their Taproom license.

The On-Sale Micro Distiller Cocktail Room fee is proposed at the same amount that we charge an On-Sale 3.2% Malt Liquor License. Although a Micro Distiller produces alcohol that is higher in alcohol content than 3.2 % Malt Liquor, the operation and alcohol enforcement of a Cocktail Room is not expected to reach the same level that a full On-Sale Intoxicating Liquor License.

FINANCIAL IMPACT

Publication costs of <\$50.00.

COUNCIL ACTION REQUESTED

Request the Council hold the second reading and adopt this ordinance.



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**CITY OF ANOKA, MINNESOTA
ORDINANCE**

ORD-2015-

**AN ORDINANCE AMENDING THE 2015 MASTER FEE SCHEDULE
OF THE CITY OF ANOKA, MINNESOTA**

THE COUNCIL OF THE CITY OF ANOKA ORDAINS:

Section 1. Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, and upon a review of a study conducted by City staff, a fee schedule for City services and licensing was adopted. Said fee schedule was adopted at the December 15, 2014 City Council meeting.

2015 Master Fee Schedule.

- (a) The Code of the City of Anoka establishes that certain fees be set from time to time by the Anoka City Council.
- (b) City Council adopted the 2015 Master Fee Schedule through Ordinance No. ORD-2014-1578 at the December 15, 2014 Regular City Council meeting.
- (c) Upon consideration and review of the 2015 Master Fee Schedule, the City Council desires to amend the fee schedule by establishing the following fees:

Off-Sale Growler License \$150 per year.
On-Sale Micro Distiller Cocktail Room \$300 per year, plus \$25 investigation fee.

Section 2: This Ordinance shall be in full force and effective upon passage and seven (7) days after publication.

ATTEST:

Phil Rice, Mayor

Introduced: April 6, 2015
Adopted: _____
Published: _____
Effective: _____

Amy T. Oehlers, City Clerk

	Aye	Nay	Abstain	Absent
Rice	_____	_____	_____	_____
Anderson	_____	_____	_____	_____
Freeburg	_____	_____	_____	_____
Schmidt	_____	_____	_____	_____
Weaver	_____	_____	_____	_____

COUNCIL MEMO FORM

9.4

Meeting Date	April 20, 2015
Agenda Section	Ordinances/Resolutions
Item Description	RES/Revoking Municipal State Aid Streets RES/Establishing Municipal State Aid Streets
Submitted By	Ben Nelson, Engineering Technician

BACKGROUND

Under Minnesota Rules, Chapter 8820, municipalities within the state, having a population of over 5,000, may, with the consent of the Commissioner of Transportation, designate up to 20% of their local mileage as part of a Municipal State Aid System (MSAS). This system provides a funding source, via the state gasoline tax, for construction, reconstruction, and maintenance of the streets so designated. Funding is allotted on the basis of population, designated mileage, and construction needs. Over the years, this funding mechanism has been used extensively, and successfully, to construct and reconstruct many of the City's roads.

Currently the designated State Aid route through the Slab Town neighborhood is Pleasant Street and State Avenue (see attached exhibit). With the reconstruction of Slab Town this construction season, the City will cul-de-sac State Avenue at Greenhaven Road. Pleasant Avenue and Wingfield Avenue will be constructed as neighborhood collector streets and would become the designated State Aid route. We have already received preliminary approval from the Metro Area State Aid office for these changes. Therefore, the Public Services Department recommends that the Council approve the attached resolutions, the first revoking certain streets as listed on its resolution, and the second designating the streets on its resolution.

FINANCING IMPACT

This action should net a minimum increase in State Aid funding by adding the 0.01 miles to our MSA system.

COUNCIL ACTION REQUESTED

It is recommended that Council adopt the attached resolutions. The first will revoke the listed streets totaling 0.31 miles from the current MSA system. The second will establish the listed streets totaling 0.32 miles on the revised MSA system.

There are two resolutions to be adopted related to this memo.



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**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2015-

RESOLUTION REVOKING MUNICIPAL STATE AID STREETS

WHEREAS; it appears to the City Council of the City of Anoka that the road hereinafter described should be designated Municipal State Aid Streets under the provisions of Minnesota Law;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Anoka, Anoka County, Minnesota that the road described as follows, to-wit:

State Avenue – Pleasant Street to Greenhaven Road
Pleasant Street – State Avenue to Wingfield Avenue

be, and hereby are, revoked as Municipal State Aid Streets of said City subject to the approval of the Commissioner of Transportation of the State of Minnesota.

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for his consideration.

Adopted this by the Anoka City Council this the 20th day of April 2015.

ATTEST:

Amy T. Oehlers, City Clerk

Phil Rice, Mayor



2015 First Avenue, Anoka, MN 55303
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**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2015-

RESOLUTION ESTABLISHING MUNICIPAL STATE AID STREETS

WHEREAS; it appears to the City Council of the City of Anoka that the roads hereinafter described should be designated Municipal State Aid Streets under the provisions of Minnesota Law;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Anoka, Anoka County, Minnesota that the road be described as follows, to-wit:

Greenhaven Road – State Avenue to Wingfield Avenue
Wingfield Avenue – Pleasant Street to Greenhaven Road

be, and hereby are established, located and designated a Municipal State Aid Street of said City, subject to the approval of the Commissioner of Transportation of the State of Minnesota.

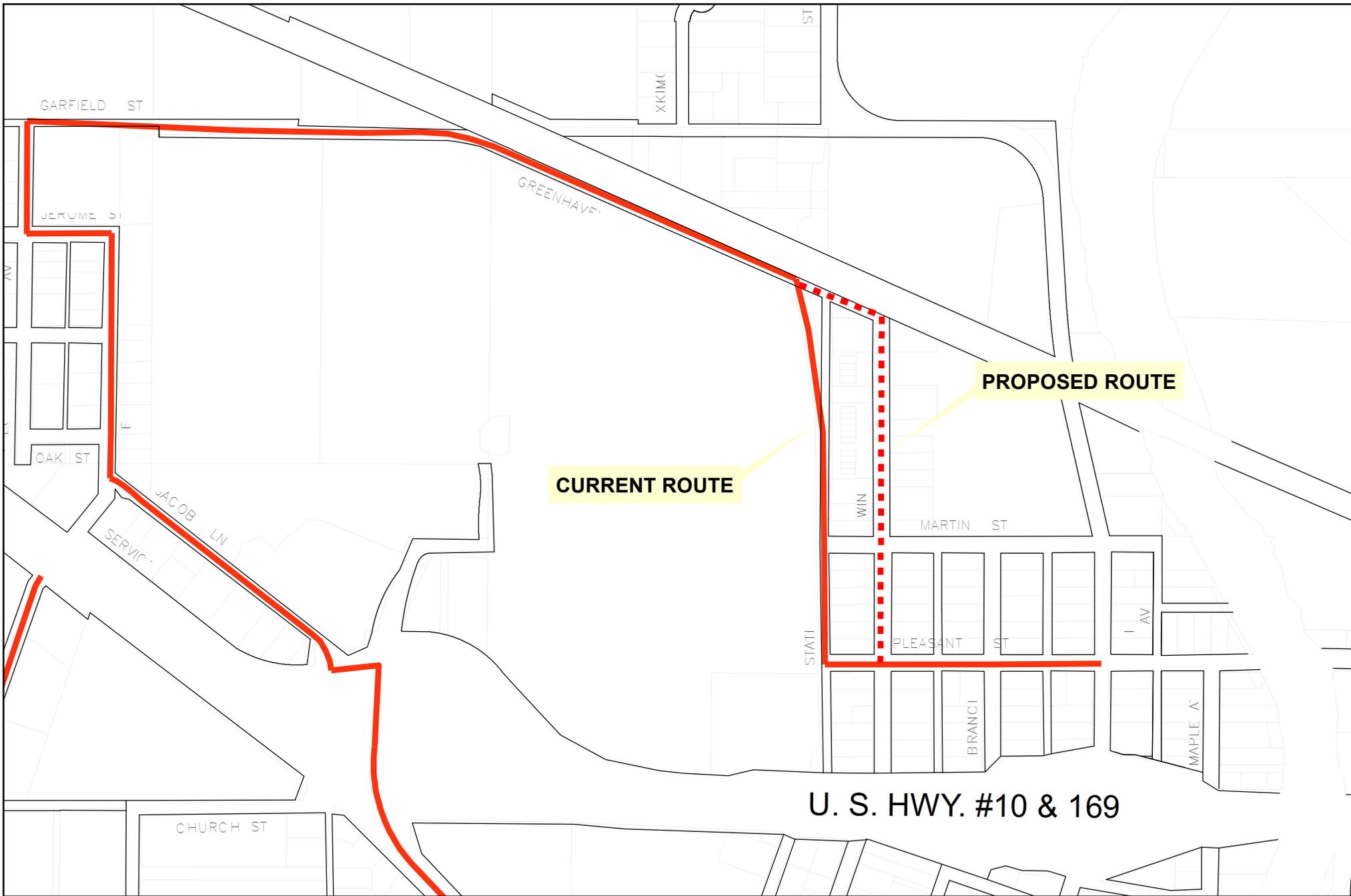
BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for his consideration, and that upon his approval of the designation of said road or portion thereof, that same be constructed, improved and maintained as a Municipal State Aid Street of the City of Anoka, to be numbered and known as a Municipal State Aid Street.

Adopted this by the Anoka City Council this the 20th day of April 2015.

ATTEST:

Amy T. Oehlers, City Clerk

Phil Rice, Mayor



LEGEND

- MSA SYSTEM ROUTES
- - MSA PROPOSED ROUTE



**SYSTEM ROUTE
CHANGES 2015
EXHIBIT 1**

COUNCIL MEMO FORM

9.5

Meeting Date	April 20, 2015
Agenda Section	Ordinances and Resolutions
Item Description	RES/Purchase of PID'S 01-31-25-22-0067 and 01-31-25-22-0050; Hwy 10/Verndale
Submitted By	Erik Thorvig, Economic Development Manager

BACKGROUND INFORMATION:

At the March 16th City Council meeting Highway 10 was discussed. Part of this discussion included the alignment and construction of the new Green Haven Parkway which would connect Thurston Avenue to Main Street, adjacent to the HealthPartners clinic. The preferred parkway alignment would be to follow the alignment of existing Verndale Avenue and run east/west between Verndale Avenue and Fair oak Avenue. This alignment was recommended as part of the Greens of Anoka study. In order to accomplish the connection between Verndale Avenue and Fair oak Avenue several properties would need to be acquired, including the subject property of this purchase. The other two properties include a single family house and a four-unit apartment building. Staff has not contacted those owners.

The subject property is vacant. Staff is working this summer on securing MnDOT funding for the northwest portion of Green Haven Parkway between Thurston Avenue and Garfield Street. If funds are secured the project would be completed in 2016. Other funds, such as TIF, will need to be identified to complete the connection between Verndale Avenue and Fair oak Avenue. The timeline for this work has not been identified.

FINANCIAL IMPACT:

The purchase price is \$140,000 which will be funded from the Greens of Anoka Tax Increment Finance district. The asking price was \$149,900. The 2015 taxable market value is \$146,700.

COUNCIL REQUESTED ACTION:

Adopt the resolution approving purchase of PID'S 01-31-25-22-0067 and 01-31-25-22-0050.



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**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2015-XX

**A RESOLUTION APPROVING PURCHASE OF REAL PROPERTY
PID 01-31-25-22-0067 and 01-31-25-22-0050**

WHEREAS, Troy Engels is the owner of real property in the City of Anoka legally described as:

HIGHLAND PARK ADDITION TO THE CITY OF ANOKA LOTS 1 2 3 & 4 BLOCK 18
HIGHLAND PARK ADDITION TOGETHER WITH ABUTTING PORTION OF VAC ST &
ALLEY SUBJECT TO RIGHT OF ACCESS TO HWY 10 PER F C APPROVED 9-29-67 AND

THE SOUTH 2 FEET OF LOTS 8 & 9 BLOCK 13, HIGHLAND PARK ADD & THE NORTH
1/2 OF VACACATED ADJACENT OAK ST TOGETHER WITH THAT PART OF FAC
ALLEY ADJ TO SAID LOTS, SUBJECT TO EASEMENT OF RECORD

WHEREAS, Troy Engels is interested in selling the real property; and

WHEREAS, it is the determination of the City Council that the purchase of the real property by the City of Anoka for redevelopment purposes is necessary and advisable and in the best interest of the City of Anoka; and

WHEREAS, the proposed sales contract for the property is attached to this resolution;

NOW, THEREFORE LET IT BE RESOLVED THAT the Anoka City Council approves the purchase of the above-described real property; that the execution of the sales contract is approved and ratified; and that the Mayor and City Clerk or his or her designee are authorized and directed to execute all documents necessary to complete the purchase.

Adopted by the Anoka City Council this 20th day of April, 2015.

ATTEST:

Amy T. Oehlers, City Clerk

Phil Rice, Mayor

I. Arbitration

The sales executives of RE/MAX Results work diligently to make sure the outcome of each real estate transaction is satisfactory to all parties involved. Occasionally, a dispute may arise between the BUYER, SELLER and/or the Sales Executive that needs to be resolved. Arbitration is one way of settling these problems. In an Arbitration hearing, one or more neutral persons hear the evidence and render a decision, known as an award. Arbitration is usually faster and less expensive than litigation; however, the decision is just as binding. We recommend you consult your lawyer if you have any further questions about arbitration.

II. Disclosure Statement

When a property is listed with RE/MAX Results, the SELLERS are required to fill out a Disclosure Statement declaring the condition of the listed property. It is extremely important that SELLERS be completely accurate in completing the Disclosure Statement, since the law provides that when SELLERS make written disclosures, they must disclose all material facts of which they are aware that could adversely and significantly affect an ordinary buyer's use and enjoyment of the property, or any intended use of the property of which the SELLERS are aware. Further, the SELLERS must notify the BUYERS, in writing, of any changes in the condition of the property which occur after the original preparation of the Disclosure Statement.

Please be aware that the Disclosure Statement is not a contract. In addition, BUYERS and SELLERS should be aware that the Disclosure Statement is provided by the owner and not RE/MAX Results or its Sales Executives.

III. Buyer Protection Programs

We at RE/MAX Results want our BUYERS to be aware that there are various products and services available in the marketplace which may provide some protection to BUYERS, with respect to the condition of the home they purchase.

First of all, there are various persons and entities which perform home inspections on behalf of BUYERS. In as much as these parties are paid by the BUYER, they are loyal only to the BUYER, as opposed to the housing inspectors who are hired by the SELLER, who may have conflicting loyalties. Such inspections can be limited to a particular aspect of the home (such as the condition of the foundation or the roof) or can be arranged to include the entire home. These inspectors are professionals, trained to observe and recognize problems which would not be readily apparent to those of us without construction experience or training. We strongly recommend that you hire such an inspector either before signing, or as a condition of, your purchase agreement.

Secondly, recent studies have shown that many homes are affected by mold, mildew and other fungi. Although many are benign, some believe that certain strains can cause serious health problems. To complicate matters, the molds are often difficult, if not impossible to see, as they frequently grow within walls. You may want to consider having a mold / air quality analysis performed before, or as a condition of, your purchase agreement. Such an analysis is particularly advisable if you observe any staining or musty odors, or if any member of your family has respiratory issues or a sensitivity to molds.

Additionally, we want you to be aware that there are certain warranty programs available to home BUYERS. These programs may vary greatly as to what is covered, as well as cost. Generally, these programs will cover the cost of repairing or replacing any covered items during a specified time following the closing.

Names of housing inspectors and warranty companies can be found in the yellow pages of the telephone directory. If you would like us to furnish you with the names of some housing inspectors or warranty companies, please let us know. Please be advised that if we refer you to a warranty company, we will receive a referral fee from the warranty company.

IV. Fair Housing

RE/MAX Results and all its Sales Executives are strongly committed to providing fair housing opportunities in a nondiscriminatory fashion.

V. Affiliations

RE/MAX Results has a business relationship with Home Title, Inc. (which is an agent for Chicago Title Insurance Company). Home Title provides title insurance, abstracting and settlement (closing) services. The owners of RE/MAX Results are the owners of Home Title. Because of these business relationships, RE/MAX Results may receive a financial or other benefit if you do business with Home Title. We recommend obtaining the services of these providers, but you are NOT required to use them as a condition of your purchase or sale of any property. You should feel free to choose whomever you want to furnish these services.

(RE-AD 8/14)



ADDITIONAL DISCLOSURES

Date 03/26/15

Page 2 of _____ pages

Set forth below is the estimated charge or range of charges for the settlement services listed. THERE ARE FREQUENTLY OTHER SETTLEMENT SERVICE PROVIDERS AVAILABLE WITH SIMILAR SERVICES. YOU ARE FREE TO SHOP AROUND TO DETERMINE THAT YOU ARE RECEIVING THE BEST SERVICES AND THE BEST RATE FOR THESE SERVICES.

Provider and Settlement Services Range of Charges

Home Title, Inc.

SELLER

Closing Fee	<u>**\$320 - \$700</u>
Disbursement Fee (New Construction)	<u>\$150</u>
Document Preparation Fee (Short Sale)	<u>\$150</u>
Lien Audit (New Construction)	<u>\$200</u>
Owners & Encumbrance Report (Short Sale)	<u>\$125</u>

BUYER

Settlement Services Fee	<u>**\$950</u> (Includes Abstracting, Assessment Search, Closing Fee, Title Exam Fee, Name Search, Plat Drawing, Up to two Recording Service Fees plus Wire Service and Messenger Service Fees.)
Title Insurance Premium	<u>\$300 - \$440*</u>

*Illustrated owner's and lender's coverage, with a purchase price of \$100,000 and a loan amount of \$80,000. This amount will vary, depending upon purchase price and loan amount, and availability of a reissue credit.

BUYER AND SELLER

Messenger/Wire Fee	<u>\$25 per service</u>
County Recording Fee	<u>\$46 per document</u>
Recording Service Fee	<u>**\$25 per document</u>

**Verify specific pricing with your Home Title closer

VI. Referrals

In the real estate industry, it is customary for Sales Executives to refer their clients to certain third-party vendors (e.g. lenders, insurance agents, attorneys, home inspectors and contractors). Generally, these referrals are based upon positive results which the Sales Executive have seen or experienced with these vendors. In making such referrals, the Sales Executives are not endorsing the vendors or requiring that you use their services. Rather, they are simply attempting to assist you in securing outside services. If you want to consider employing different vendors, RE/MAX Results encourages you to do so.

ACKNOWLEDGMENT

I/we have read this disclosure form and understand that RE/MAX Results may refer me/us to purchase the above described settlement services and, may receive a financial or other benefit as the result of this referral.

(Seller) **Troy Engels** (Date)

(Buyer) **City Of Anoka .** (Date)

(Seller) (Date)

(Buyer) (Date)

XXXX HWY 10
PROPERTY ADDRESS

SALES EXECUTIVE'S NAME

2. **MINNESOTA LAW REQUIRES** that early in any relationship, real estate brokers or salespersons discuss with
3. consumers what type of agency representation or relationship they desire.⁽¹⁾ The available options are listed below. This
4. is **not** a contract. **This is an agency disclosure form only. If you desire representation you must enter into a**
5. **written contract, according to state law** (a listing contract or a buyer/tenant representation contract). Until such time
6. as you choose to enter into a written contract for representation, you will be treated as a customer and will not receive
7. any representation from the broker or salesperson. The broker or salesperson will be acting as a Facilitator (see
8. paragraph IV on page two (2)), unless the broker or salesperson is representing another party, as described below.

9. **ACKNOWLEDGMENT: I/We acknowledge that I/we have been presented with the below-described options.**
10. **I/We understand that until I/we have signed a representation contract, I/we am/are not represented by the**
11. **broker/salesperson. I/We understand that written consent is required for a dual agency relationship.**

12. **THIS IS A DISCLOSURE ONLY, NOT A CONTRACT FOR REPRESENTATION.**

13. _____
(Signature) **City Of Anoka .** (Date) _____ (Signature) _____ (Date)

14. I. **Seller's/Landlord's Broker:** A broker who lists a property, or a salesperson who is licensed to the listing broker,
15. represents the Seller/Landlord and acts on behalf of the Seller/Landlord. A Seller's/Landlord's broker owes to
16. the Seller/Landlord the fiduciary duties described on page two (2).⁽²⁾ The broker must also disclose to the Buyer
17. material facts as defined in MN Statute 82.68, Subd. 3, of which the broker is aware that could adversely and
18. significantly affect the Buyer's use or enjoyment of the property. (MN Statute 82.68, Subd. 3 does not apply to
19. rental/lease transactions.) If a broker or salesperson working with a Buyer/Tenant as a customer is representing the
20. Seller/Landlord, he or she must act in the Seller's/Landlord's best interest and must tell the Seller/Landlord any
21. information disclosed to him or her, except confidential information acquired in a facilitator relationship (see paragraph
22. IV on page two (2)). In that case, the Buyer/Tenant will not be represented and will not receive advice and counsel
23. from the broker or salesperson.

24. II. **Buyer's/Tenant's Broker:** A Buyer/Tenant may enter into an agreement for the broker or salesperson to represent
25. and act on behalf of the Buyer/Tenant. The broker may represent the Buyer/Tenant only, and not the Seller/Landlord,
26. even if he or she is being paid in whole or in part by the Seller/Landlord. A Buyer's/Tenant's broker owes to the
27. Buyer/Tenant the fiduciary duties described on page two (2).⁽²⁾ The broker must disclose to the Buyer material facts
28. as defined in MN Statute 82.68, Subd. 3, of which the broker is aware that could adversely and significantly affect
29. the Buyer's use or enjoyment of the property. (MN Statute 82.68, Subd. 3 does not apply to rental/lease transactions.)
30. If a broker or salesperson working with a Seller/Landlord as a customer is representing the Buyer/Tenant, he or
31. she must act in the Buyer's/Tenant's best interest and must tell the Buyer/Tenant any information disclosed to him
32. or her, except confidential information acquired in a facilitator relationship (see paragraph IV on page two (2)). In
33. that case, the Seller/Landlord will not be represented and will not receive advice and counsel from the broker or
34. salesperson.

35. III. **Dual Agency - Broker Representing both Seller/Landlord and Buyer/Tenant:** Dual agency occurs when one
36. broker or salesperson represents both parties to a transaction, or when two salespersons licensed to the same
37. broker each represent a party to the transaction. Dual agency requires the informed consent of all parties, and
38. means that the broker and salesperson owe the same duties to the Seller/Landlord and the Buyer/Tenant. This
39. role limits the level of representation the broker and salesperson can provide, and prohibits them from acting
40. exclusively for either party. In a dual agency, confidential information about price, terms and motivation for pursuing
41. a transaction will be kept confidential unless one party instructs the broker or salesperson in writing to disclose
42. specific information about him or her. Other information will be shared. Dual agents may not advocate for one party
43. to the detriment of the other.⁽³⁾

44. Within the limitations described above, dual agents owe to both Seller/Landlord and Buyer/Tenant the fiduciary
45. duties described below.⁽²⁾ Dual agents must disclose to Buyers material facts as defined in MN Statute 82.68, Subd.
46. 3, of which the broker is aware that could adversely and significantly affect the Buyer's use or enjoyment of the
47. property. (MN Statute 82.68, Subd. 3 does not apply to rental/lease transactions.)

48. _____ I have had the opportunity to review the "Notice Regarding Predatory Offender Information" on
(initial) (initial)
49. page two. (2)

51. IV. **Facilitator:** A broker or salesperson who performs services for a Buyer/Tenant, a Seller/Landlord or both but
52. does not represent either in a fiduciary capacity as a Buyer's/Tenant's Broker, Seller's/Landlord's Broker or Dual
53. Agent. **THE FACILITATOR BROKER OR SALESPERSON DOES NOT OWE ANY PARTY ANY OF THE FIDUCIARY**
54. **DUTIES LISTED BELOW, EXCEPT CONFIDENTIALITY, UNLESS THOSE DUTIES ARE INCLUDED IN A**
55. **WRITTEN FACILITATOR SERVICES AGREEMENT.** The facilitator broker or salesperson owes the duty of
56. confidentiality to the party but owes no other duty to the party except those duties required by law or contained in
57. a written facilitator services agreement, if any. In the event a facilitator broker or salesperson working with a Buyer/
58. Tenant shows a property listed by the facilitator broker or salesperson, then the facilitator broker or salesperson
59. must act as a Seller's/Landlord's Broker (see paragraph I on page one (1)). In the event a facilitator broker or
60. salesperson, working with a Seller/Landlord, accepts a showing of the property by a Buyer/Tenant being represented
61. by the facilitator broker or salesperson, then the facilitator broker or salesperson must act as a Buyer's/Tenant's
62. Broker (see paragraph III on page one (1)).

63. (1) This disclosure is required by law in any transaction involving property occupied or intended to be occupied by
64. one to four families as their residence.

65. (2) The fiduciary duties mentioned above are listed below and have the following meanings:

66. Loyalty - broker/salesperson will act only in client(s)' best interest.

67. Obedience - broker/salesperson will carry out all client(s)' lawful instructions.

68. Disclosure - broker/salesperson will disclose to client(s) all material facts of which broker/salesperson has knowledge
69. which might reasonably affect the client(s)' use and enjoyment of the property.

70. Confidentiality - broker/salesperson will keep client(s)' confidences unless required by law to disclose specific
71. information (such as disclosure of material facts to Buyers).

72. Reasonable Care - broker/salesperson will use reasonable care in performing duties as an agent.

73. Accounting - broker/salesperson will account to client(s) for all client(s)' money and property received as agent.

74. (3) If Seller(s)/Landlord(s) elect(s) not to agree to a dual agency relationship, Seller(s)/Landlord(s) may give up the
75. opportunity to sell/lease the property to Buyer(s)/Tenant(s) represented by the broker/salesperson. If Buyer(s)/
76. Tenant(s) elect(s) not to agree to a dual agency relationship, Buyer(s)/Tenant(s) may give up the opportunity to
77. purchase/lease properties listed by the broker.

78. **NOTICE REGARDING PREDATORY OFFENDER INFORMATION: Information regarding the predatory offender**
79. **registry and persons registered with the predatory offender registry under MN Statute 243.166 may be**
80. **obtained by contacting the local law enforcement offices in the community where the property is located,**
81. **or the Minnesota Department of Corrections at (651) 361-7200, or from the Department of Corrections Web site at**
82. **www.corr.state.mn.us.**

MN:AGCYDISC-2 (8/14)



**PURCHASE AGREEMENT:
VACANT LAND (RESIDENTIAL)**

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1. Date 3/26/2015

2. Page 1 of _____

3. BUYER (S): City Of Anoka .

4. _____

5. Buyer's earnest money in the amount of _____

6. One Thousand Dollars (\$ 1,000.00) shall

7. be delivered to listing broker no later than two (2) Business Days after Final Acceptance Date of this Purchase Agreement. Buyer and Seller agree that listing broker shall deposit any earnest money in the listing broker's trust account within three (3) Business Days of receipt of the earnest money or Final Acceptance Date of this Purchase Agreement, whichever is later.

11. Said earnest money is part payment for the purchase of the property located at

12. Street Address: XXXX HWY 10

13. City of Anoka, County of Anoka State of Minnesota, legally

14. described as Two PID # 01-31-25-22-0067, #01-31-25-22-0050

17. including all fixtures, if any, **AND** INCLUDING EXCLUDING the following personal property, if any, which shall _____(Check one.)_____

18. be transferred with no additional monetary value, and free and clear of all liens and encumbrances:

20. _____ (collectively the "Property"),

21. all of which Property Seller has this day agreed to sell to Buyer for the sum of (\$ 140,000.00)

23. One Hundred Forty Thousand Dollars,

24. which Buyer agrees to pay in the following manner:

25. 1. **CASH** of 100 percent (%) of the sale price, or more in Buyer's sole discretion, which includes the earnest money; PLUS

27. 2. **FINANCING** of 0 percent (%) of the sale price, which will be the total amount secured against this Property to fund this purchase.

29. Such financing shall be a first mortgage contract for deed or a first mortgage with subordinate _____(Check one.)_____

30. financing, as described in the attached Addendum:

31. Conventional FHA DVA Assumption Contract for Deed Other: Cash _____(Check all that apply.)_____

33. The date of closing shall be Apr 30, 20 15.

34. This Purchase Agreement IS IS NOT subject to an Addendum to Purchase Agreement: Sale of Buyer's Property _____(Check one.)_____

35. Contingency. (If answer is IS, see attached Addendum.) (If answer is IS NOT, the closing of Buyer's property, if any, may still affect Buyer's ability to obtain financing, if financing is applicable.)

37. This Purchase Agreement IS IS NOT subject to cancellation of a previously written purchase agreement dated _____(Check one.)_____

38. _____, 20 _____ . (If answer is IS, said cancellation shall be obtained no later than _____, 20 _____ .

41. Property located at XXXX HWY 10 Anoka MN 55303

42. If said cancellation is not obtained by said date, this Purchase Agreement is canceled. Buyer and Seller shall
43. immediately sign a *Cancellation of Purchase Agreement* confirming said cancellation and directing all earnest money
44. paid hereunder to be refunded to Buyer.)

45. **SPECIAL CONTINGENCIES:** This Purchase Agreement is subject to the following contingencies, and if the
46. contingencies checked below are not satisfied or waived, in writing, by Buyer by April 22nd, 20 15,
47. this Purchase Agreement is canceled as of said date. Buyer and Seller shall immediately sign a *Cancellation of*
48. *Purchase Agreement* confirming said cancellation and directing all earnest money paid hereunder to be refunded to
49. Buyer.

50. (Select appropriate options a-i.)

51. (a) **BUYER** **SELLER** shall provide a certificate of survey of the Property, at **BUYER** **SELLER**
------(Check one.)-----
52. expense.

53. (b) Buyer obtaining approval of city/township of proposed building plans and specifications at
54. **BUYER** **SELLER** expense.
------(Check one.)-----

55. (c) Buyer obtaining approval of city/township of proposed subdivision development plans at
56. **BUYER** **SELLER** expense.
------(Check one.)-----

57. (d) Buyer obtaining approval of city/township for rezoning or use permits at **BUYER** **SELLER** expense.
------(Check one.)-----

58. (e) Buyer obtaining, at **BUYER** **SELLER** expense, percolation tests which are acceptable to Buyer.
------(Check one.)-----

59. (f) Buyer obtaining, at **BUYER** **SELLER** expense, soil tests which indicate that the Property may be
60. improved without extraordinary building methods or cost.

61. (g) Buyer obtaining approval of building plans and/or specifications in accordance with any recorded subdivision
62. covenants and approval of the architectural control committee.

63. (h) Buyer obtaining, at **BUYER** **SELLER** expense, copies of all covenants, reservations and restrictions
64. affecting the Property.
------(Check one.)-----

65. (i) Other: Subject to final city approval
66. _____
67. _____

68. Seller's expenses for these contingencies (if any) shall not exceed \$ _____

69. **DEED/MARKETABLE TITLE:** Upon performance by Buyer, Seller shall deliver a (check one):

70. **Warranty Deed**, **Personal Representative's Deed**, **Contract for Deed**, **Trustee's Deed**, or

71. **Other:** _____ **Deed** joined in by spouse, if any, conveying marketable title, subject to

- 72. (a) building and zoning laws, ordinances, state and federal regulations;
- 73. (b) restrictions relating to use or improvement of the Property without effective forfeiture provisions;
- 74. (c) reservation of any mineral rights by the State of Minnesota;
- 75. (d) utility and drainage easements which do not interfere with existing improvements;
- 76. (e) **rights of tenants as follows** (unless specified, not subject to tenancies): _____

77. _____ ; and

78. (f) others (must be specified in writing): _____

79. _____

80. _____

81. Page 3 Date 3/26/2015

82. Property located at XXXX HWY 10 Anoka MN 55303

83. **REAL ESTATE TAXES:** Seller shall pay on the date of closing all real estate taxes due and payable in all prior years
84. including all penalties and interest.

85. Buyer shall pay **PRORATED FROM DAY OF CLOSING** _____ 12ths OF **ALL** **NO** real estate
------(Check one.)-----

86. taxes due and payable in the year 20 15 .

87. Seller shall pay, **PRORATED TO DAY OF CLOSING** _____ 12ths OF **ALL** **NO** real estate taxes
------(Check one.)-----

88. due and payable in the year 20 15 . If the closing date is changed, the real estate taxes paid shall, if prorated,
89. be adjusted to the new closing date.

90. Buyer shall pay real estate taxes due and payable in the year following closing and thereafter, the payment of which
91. is not otherwise herein provided. No representations are made concerning the amount of subsequent real estate
92. taxes.

93. DEFERRED TAXES/SPECIAL ASSESSMENTS:

94. **BUYER SHALL PAY** **SELLER SHALL PAY** on date of closing any deferred real estate taxes
------(Check one.)-----

95. (e.g. Green Acres) or special assessments, payment of which is required as a result of the closing of this sale.

96. **BUYER AND SELLER SHALL PRORATE AS OF THE DATE OF CLOSING** **SELLER SHALL PAY ON**
------(Check one.)-----

97. **DATE OF CLOSING** all installments of special assessments certified for payment, with the real estate taxes due and
98. payable in the year or closing.

99. **BUYER SHALL ASSUME** **SELLER SHALL PAY** on date of closing all other special assessments levied as
------(Check one.)-----

100. of the date of this Purchase Agreement.

101. **BUYER SHALL ASSUME** **SELLER SHALL PROVIDE FOR PAYMENT OF** special assessments pending as
------(Check one.)-----

102. of the date of this Purchase Agreement for improvements that have been ordered by any assessing authorities.

103. (Seller's provision for payment shall be by payment into escrow of two (2) times the estimated amount of the
104. assessments or less, as required by Buyer's lender.)

105. Buyer shall pay any unpaid special assessments payable in the year following closing and thereafter, the payment of
106. which is not otherwise herein provided.

107. As of the date of this Purchase Agreement, Seller represents that Seller **HAS** **HAS NOT** received a notice
------(Check one.)-----

108. regarding any new improvement project from any assessing authorities, the costs of which project may be assessed
109. against the Property. Any such notice received by Seller after the date of this Purchase Agreement and before
110. closing shall be provided to Buyer immediately. If such notice is issued after the date of this Purchase Agreement and
111. on or before the date of closing, then the parties may agree in writing, on or before the date of closing, to pay, provide
112. for the payment of or assume the special assessments. In the absence of such agreement, either party may declare
113. this Purchase Agreement canceled by written notice to the other party, or licensee representing or assisting the other
114. party, in which case this Purchase Agreement is canceled. If either party declares this Purchase Agreement canceled,
115. Buyer and Seller shall immediately sign a *Cancellation of Purchase Agreement* confirming said cancellation and
116. directing all earnest money paid hereunder to be refunded to Buyer.

117. **POSSESSION:** Seller shall deliver possession of the Property no later than 4/30/2015 after closing.

118. Seller agrees to remove ALL DEBRIS AND ALL PERSONAL PROPERTY NOT INCLUDED HEREIN from the Property
119. by possession date.

120. **PRORATIONS:** All interest; unit owners' association dues; rents; and charges for city water, city sewer, electricity and
121. natural gas shall be prorated between the parties as of date of closing. Buyer shall pay Seller for remaining gallons of
122. fuel oil or liquid petroleum gas on the day of closing, at the rate of the last fill by Seller.

124. Property located at XXXX HWY 10 Anoka MN 55303

125. **TITLE AND EXAMINATION:** Within a reasonable time period after Final Acceptance Date of this Purchase Agreement,
126. Seller shall provide one of the following title evidence options, at Seller's selection, which shall include proper searches
127. covering bankruptcies, state and federal judgments and liens, and levied and pending special assessments to Buyer
128. or Buyer's designated title service provider:

129. (1) A commitment for an owner's policy of title insurance on a current ALTA form issued by an insurer licensed to write
130. title insurance in Minnesota as selected by Buyer. Seller shall be responsible for the title search and exam costs
131. related to the commitment. Buyer shall be responsible for all additional costs related to the issuance of the title
132. insurance policy(ies), including but not limited to the premium(s), Buyer's name search and plat drawing, if any.
133. Seller shall surrender a copy of any owner's title insurance policy and Abstract of Title, if in Seller's possession or
134. control, for this Property to Buyer or Buyer's designated title service provider.

135. (2) An Abstract of Title certified to date if Abstract Property or a Registered Property Abstract (RPA) certified to date
136. if Registered (Torrens) Property. Seller shall pay for the abstracting or RPA costs and surrender any abstract for
137. this Property in Seller's possession or control to Buyer or Buyer's designated title service provider. If Property is
138. Abstract and Seller does not have an Abstract of Title, Option (1) will automatically apply.

139. Seller shall use Seller's best efforts to provide marketable title by the date of closing. In the event that Seller has not
140. provided marketable title by the date of closing, Seller shall have an additional 30 days to make title marketable or, in
141. the alternative, Buyer may waive title defects by written notice to Seller. In addition to the 30-day extension, Buyer
142. and Seller may by mutual agreement further extend the closing date. Lacking such extension, either party may declare
143. this Purchase Agreement canceled by written notice to the other party, or licensee representing or assisting the other
144. party, in which case this Purchase Agreement is canceled. If either party declares this Purchase Agreement canceled,
145. Buyer and Seller shall immediately sign a *Cancellation of Purchase Agreement* confirming said cancellation and
146. directing all earnest money paid hereunder to be refunded to Buyer.

147. **SUBDIVISION OF LAND, BOUNDARIES, AND ACCESS:** If this sale constitutes or requires a subdivision of land
148. owned by Seller, Seller shall pay all subdivision expenses and obtain all necessary governmental approvals. This
149. provision deals with the necessity of subdividing land to complete the sale of the Property described herein in contrast
150. to the subdivision provision of lines 55-56 which deals with the future development plans of Buyer. Seller warrants the
151. legal description of the real Property to be conveyed has been or shall be approved for recording as of the date of
152. closing. Seller warrants that there is a right of access to the Property from a public right of way.

153. **MECHANIC'S LIENS:** Seller warrants that prior to the closing, payment in full will have been made for all labor,
154. materials, machinery, fixtures or tools furnished within the 120 days immediately preceding the closing.

155. **NOTICES:** Seller warrants that Seller has not received any notice from any governmental authority as to condemnation
156. proceedings or violation of any law, ordinance or regulation. If the Property is subject to restrictive covenants, Seller
157. warrants that Seller has not received any notice from any person or authority as to a breach of the covenants. Any
158. such notices received by Seller shall be provided to Buyer immediately.

159. **DIMENSIONS:** Buyer acknowledges any dimensions, square footage or acreage of land or improvements provided
160. by Seller, third party, or broker representing or assisting Seller are approximate. Buyer shall verify the accuracy of
161. information to Buyer's satisfaction, if material, at Buyer's sole cost and expense.

162. **ACCESS AGREEMENT:** Seller agrees to allow Buyer reasonable access to the Property for performance of any
163. surveys, inspections or tests or for water, sewer, gas or electrical service hookup as agreed to herein. Buyer shall
164. restore the premises to the same condition it was in prior to the surveys, inspections or tests and pay for any restoration
165. costs relative thereto.

166. **RISK OF LOSS:** If there is any loss or damage to the Property between the date hereof and the date of closing for
167. any reason, including fire, vandalism, flood, earthquake or act of God, the risk of loss shall be on Seller. If the Property
168. is destroyed or substantially damaged before the closing date, this Purchase Agreement is canceled, at Buyer's
169. option, by written notice to Seller or licensee representing or assisting Seller. If Buyer cancels this Purchase Agreement,
170. Buyer and Seller shall immediately sign a *Cancellation of Purchase Agreement* confirming said cancellation and
171. directing all earnest money paid hereunder to be refunded to Buyer.

172. **TIME OF ESSENCE:** Time is of the essence in this Purchase Agreement.

173. **CALCULATION OF DAYS:** Any calculation of days begins on the first day (calendar or Business Days as specified)
174. following the occurrence of the event specified and includes subsequent days (calendar or Business Days as specified)
175. ending at 11:59 P.M. on the last day.

177. Property located at XXXX HWY 10 Anoka MN 55303

178. **BUSINESS DAYS:** "Business Days" are days which are not Saturdays, Sundays or state or federal holidays unless
179. stated elsewhere by the parties in writing.

180. **RELEASE OF EARNEST MONEY:** Buyer and Seller agree that the listing broker shall release earnest money from
181. the listing broker's trust account: 1) at or upon the successful closing of the Property; 2) pursuant to written agreement
182. between the parties, which may be reflected in a *Cancellation of Purchase Agreement* executed by both Buyer and
183. Seller; 3) upon receipt of an affidavit of a cancellation under MN Statute 559.217; or 4) upon receipt of a court order.

184. **DEFAULT:** If Buyer defaults in any of the agreements herein, Seller may cancel this Purchase Agreement, and any
185. payments made hereunder, including earnest money, shall be retained by Seller as liquidated damages and Buyer
186. and Seller shall affirm the same by a written cancellation agreement.

187. If Buyer defaults in any of the agreements hereunder, Seller may terminate this Purchase Agreement under the
188. provisions of either MN Statute 559.21 or MN Statute 559.217, whichever is applicable. If either Buyer or Seller defaults
189. in any of the agreements hereunder or there exists an unfulfilled condition after the date specified for fulfillment,
190. either party may cancel this Purchase Agreement under MN Statute 559.217, Subd. 3. Whenever it is provided herein
191. that this Purchase Agreement is canceled, said language shall be deemed a provision authorizing a Declaratory
192. Cancellation under MN Statute 559.217, Subd. 4.

193. If this Purchase Agreement is not canceled or terminated as provided hereunder, Buyer or Seller may seek actual
194. damages for breach of this Purchase Agreement or specific performance of this Purchase Agreement; and, as to
195. specific performance, such action must be commenced within six (6) months after such right of action arises.

196. **NOTICE REGARDING AIRPORT ZONING REGULATIONS:** The Property may be in or near an airport safety zone
197. with zoning regulations adopted by the governing body that may affect the Property. Such zoning regulations are
198. filed with the county recorder in each county where the zoned area is located. If you would like to determine if such
199. zoning regulations affect the Property, you should contact the county recorder where the zoned area is located.

200. **NOTICE REGARDING PREDATORY OFFENDER INFORMATION:** Information regarding the predatory offender
201. registry and persons registered with the predatory offender registry under MN Statute 243.166 may be
202. obtained by contacting the local law enforcement offices in the community where the Property is located
203. or the Minnesota Department of Corrections at (651) 361-7200, or from the Department of Corrections web
204. site at www.corr.state.mn.us.

205. **SPECIAL DISCLOSURES:** Seller discloses, to the best of Seller's knowledge, that the Property described in this
206. Purchase Agreement consists of approximately _____ ACRES SQUARE FEET and is currently zoned
------(Check one.)-----

207. _____

208. Seller discloses, to the best of Seller's knowledge, that the Property IS IS NOT in a designated flood plain
209. area. ------(Check one.)-----

210. Seller discloses, to the best of Seller's knowledge, that the Property DOES DOES NOT currently receive
211. preferential tax treatment (e.g. Green Acres). ------(Check one.)-----

212. **BUYER HAS THE RIGHT TO A WALK-THROUGH REVIEW OF THE PROPERTY PRIOR TO CLOSING TO**
213. **ESTABLISH THAT THE PROPERTY IS IN SUBSTANTIALLY THE SAME CONDITION AS OF THE DATE OF THIS**
214. **PURCHASE AGREEMENT.**

215. BUYER HAS RECEIVED A (check any that apply): DISCLOSURE STATEMENT: VACANT LAND OR A
216. DISCLOSURE STATEMENT: SELLER'S DISCLOSURE ALTERNATIVES FORM.

217. **DESCRIPTION OF PROPERTY CONDITION:** See *Disclosure Statement: Vacant Land* or *Disclosure Statement:*
218. *Seller's Disclosure Alternatives* for description of disclosure responsibilities and limitations, if any.

219. **BUYER HAS RECEIVED THE INSPECTION REPORTS, IF REQUIRED BY MUNICIPALITY.**

220. **BUYER IS NOT RELYING ON ANY ORAL REPRESENTATIONS REGARDING THE CONDITION OF THE PROPERTY.**

222. Property located at XXXX HWY 10 Anoka MN 55303

223. **ENVIRONMENTAL CONCERNS:** To the best of the Seller's knowledge there are no hazardous substances or
224. underground storage tanks, except where herein noted.

225. _____

226. _____

227. _____

228. **UTILITIES:** TO THE BEST OF SELLER'S KNOWLEDGE, THE FOLLOWING PRESENTLY EXIST WITHIN THE
229. PROPERTY:

- | | | |
|---|---|--|
| 230. Connection to public water? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| 231. Connection to public sewer? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| 232. Connection to private water system off Property? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 233. Connection to electric utility? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| 234. Connection to natural gas? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

235. **PLEASE NOTE:** Buyer may incur additional charges improving the Property, including, but not limited to, hookup and/
236. or access charges; municipal charges; costs for sewer access, stubbing access, water access, park dedication, road
237. access, curb cuts, utility connection and connecting fees; and tree planting charges.

238. **(Check appropriate boxes.)**
239. SELLER WARRANTS THAT THE PROPERTY IS EITHER DIRECTLY OR INDIRECTLY CONNECTED TO:
240. **CITY SEWER** YES NO / **CITY WATER** YES NO
241. **SUBSURFACE SEWAGE TREATMENT SYSTEM**
242. SELLER DOES DOES NOT KNOW OF A SUBSURFACE SEWAGE TREATMENT SYSTEM ON OR
243. SERVING THE PROPERTY. (If answer is **DOES**, and the system does not require a state permit, see *Disclosure*
244. *Statement: Subsurface Sewage Treatment System.*)
245. **PRIVATE WELL**
246. SELLER DOES DOES NOT KNOW OF A WELL ON OR SERVING THE PROPERTY.
247. (If answer is **DOES** and well is located on the Property, see *Disclosure Statement: Well.*)
248. THIS PURCHASE AGREEMENT IS IS NOT SUBJECT TO AN *ADDENDUM TO PURCHASE AGREEMENT*:
249. *SUBSURFACE SEWAGE TREATMENT SYSTEM AND WELL INSPECTION CONTINGENCY.*
250. (If answer is **IS**, see attached *Addendum.*)
251. **IF A WELL OR SUBSURFACE SEWAGE TREATMENT SYSTEM EXISTS ON THE PROPERTY, BUYER HAS**
252. **RECEIVED A DISCLOSURE STATEMENT: WELL AND/OR A DISCLOSURE STATEMENT: SUBSURFACE**
253. **SEWAGE TREATMENT SYSTEM.**

254. **NOTICE**
255. Jon D. Jondahl is Seller's Agent Buyer's Agent Dual Agent Facilitator.
(Licensee) _____
256. Re/Max Results
(Real Estate Company Name) _____
257. _____ is Seller's Agent Buyer's Agent Dual Agent Facilitator.
(Licensee) _____
258. _____
(Real Estate Company Name) _____
259. **THIS NOTICE DOES NOT SATISFY MINNESOTA STATUTORY AGENCY DISCLOSURE REQUIREMENTS.**

261. Property located at XXXX HWY 10 Anoka MN 55303

DUAL AGENCY REPRESENTATION

262. **PLEASE CHECK ONE OF THE FOLLOWING SELECTIONS:**

264. Dual Agency representation DOES NOT apply in this transaction. *Do not complete lines 265-281.*

265. Dual Agency representation DOES apply in this transaction. *Complete the disclosure in lines 266-281.*

266. Broker represents both the Seller(s) and the Buyer(s) of the Property involved in this transaction, which creates a
267. dual agency. This means that Broker and its salespersons owe fiduciary duties to both Seller(s) and Buyer(s). Because
268. the parties may have conflicting interests, Broker and its salespersons are prohibited from advocating exclusively for
269. either party. Broker cannot act as a dual agent in this transaction without the consent of both Seller(s) and Buyer(s).
270. Seller(s) and Buyer(s) acknowledge that

271. (1) confidential information communicated to Broker which regards price, terms or motivation to buy or sell will
272. remain confidential unless Seller(s) or Buyer(s) instructs Broker in writing to disclose this information. Other
273. information will be shared;

274. (2) Broker and its salespersons will not represent the interest of either party to the detriment of the other; and

275. (3) within the limits of dual agency, Broker and its salespersons will work diligently to facilitate the mechanics of
276. the sale.

277. With the knowledge and understanding of the explanation above, Seller(s) and Buyer(s) authorize and instruct Broker
278. and its salesperson to act as dual agents in this transaction.

279. Seller _____ Buyer _____

280. Seller _____ Buyer _____

281. Date _____ Date _____

282. **CLOSING COSTS:** Buyer or Seller may be required to pay certain closing costs, which may effectively increase the
283. cash outlay at closing or reduce the proceeds from the sale.

284. **ENTIRE AGREEMENT:** This Purchase Agreement and any addenda or amendments signed by the parties shall
285. constitute the entire agreement between Buyer and Seller. Any other written or oral communication between Buyer
286. and Seller, including, but not limited to, e-mails, text messages, or other electronic communications are not part of this
287. Purchase Agreement. This Purchase Agreement can be modified or canceled only in writing signed by Buyer and
288. Seller or by operation of law. All monetary sums are deemed to be United States currency for purposes of this
289. Purchase Agreement.

290. **ELECTRONIC SIGNATURES:** The parties agree the electronic signature of any party on any document related to this
291. transaction constitute valid, binding signatures.

292. **FINAL ACCEPTANCE:** To be binding, this Purchase Agreement must be fully executed by both parties and a copy
293. must be delivered.

294. **SURVIVAL:** All warranties specified in this Purchase Agreement shall survive the delivery of the deed or contract
295. for deed.

296. **OTHER:** _____

297. _____

298. _____

299. _____

300. _____

301. _____

302. _____

303. _____

304. Page 8 Date 3/26/2015

305. Property located at XXXX HWY 10 Anoka MN 55303

306. **ADDENDA AND PAGE NUMBERING: Attached addenda are a part of this Purchase Agreement.**
307. **Enter total number of pages of this Purchase Agreement, including addenda, on line two (2) of page one (1).**
308. **NOTE: Disclosures and optional Arbitration Agreement are not part of this Purchase Agreement and should**
309. **not be part of the page numbering.**

310. I, the owner of the Property, accept this Purchase Agreement and authorize the listing broker to withdraw
311. said Property from the market, unless instructed otherwise
312. in writing.
313. **I have reviewed all pages of this Purchase Agreement.**
314. **I have reviewed all pages of this Purchase Agreement.**

I agree to purchase the Property for the price and on the terms and conditions set forth above.
I have reviewed all pages of this Purchase Agreement.

315. **If checked, this Agreement is subject to attached**
316. **Addendum to Purchase Agreement: Counteroffer.**

317. **X** _____ (Date) **X** _____ (Date)
(Seller's Signature) (Date) (Buyer's Signature) (Date)

318. **X** Troy Engels **X** City Of Anoka .
(Seller's Printed Name) (Buyer's Printed Name)

319. **X** _____ (Date) **X** _____ (Date)
(Marital Status) (Marital Status)

320. **X** _____ (Date) **X** _____ (Date)
(Seller's Signature) (Date) (Buyer's Signature) (Date)

321. **X** _____ (Date) **X** _____ (Date)
(Seller's Printed Name) (Buyer's Printed Name)

322. **X** _____ (Date) **X** _____ (Date)
(Marital Status) (Marital Status)

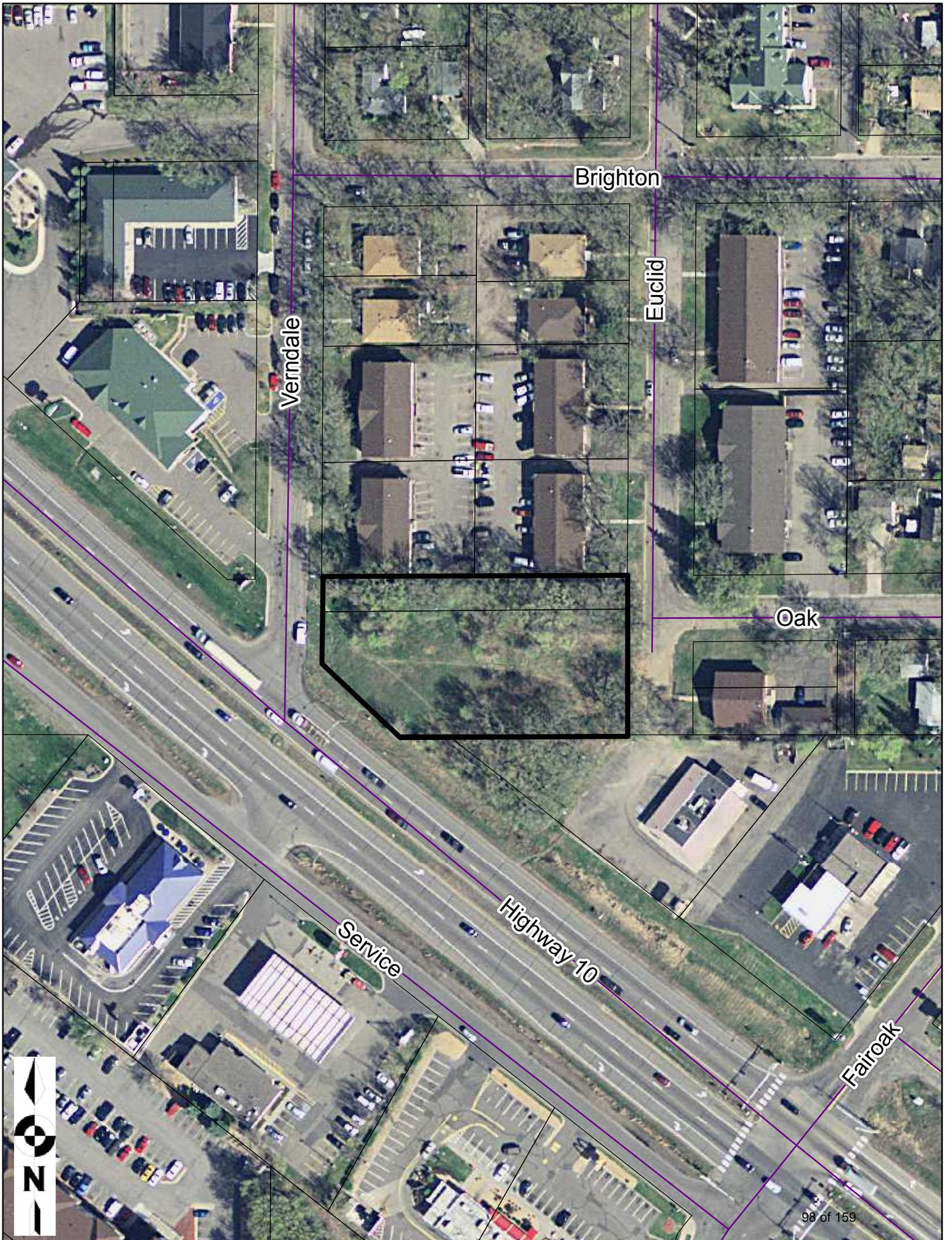
323. **FINAL ACCEPTANCE DATE:** _____ The Final Acceptance Date
324. is the date on which the fully executed Purchase Agreement is delivered.

325. **THIS IS A LEGALLY BINDING CONTRACT BETWEEN BUYER(S) AND SELLER(S).**
326. **IF YOU DESIRE LEGAL OR TAX ADVICE, CONSULT AN APPROPRIATE PROFESSIONAL.**

327. **I ACKNOWLEDGE THAT I HAVE RECEIVED AND HAVE HAD THE OPPORTUNITY TO REVIEW THE**
328. **DISCLOSURE STATEMENT: ARBITRATION DISCLOSURE AND RESIDENTIAL REAL PROPERTY ARBITRATION**
329. **AGREEMENT, WHICH IS AN OPTIONAL, VOLUNTARY AGREEMENT AND IS NOT PART OF THIS PURCHASE**
330. **AGREEMENT.**

331. **SELLER(S)** Troy Engels **BUYER(S)** City Of Anoka .

332. **SELLER(S)** _____ **BUYER(S)** _____



Brighton

Euclid

Oak

Verndale

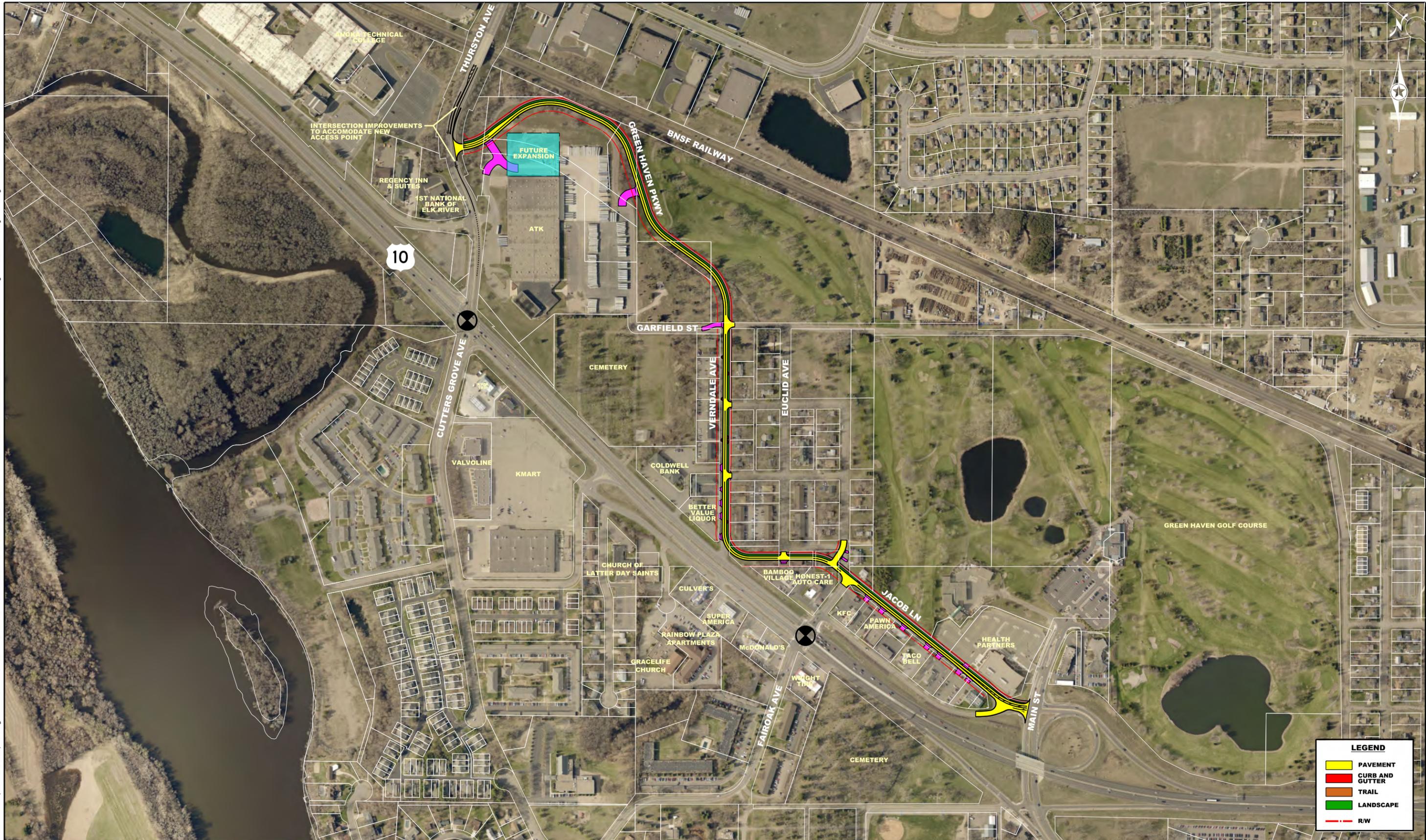
Service

Highway 10

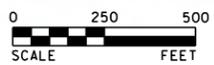
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LEGEND	
	PAVEMENT
	CURB AND GUTTER
	TRAIL
	LANDSCAPE
	R/W



GREEN HAVEN PARKWAY

MARCH 2015
CITY OF ANOKA

COUNCIL MEMO FORM

9.6

Meeting Date	April 20, 2015
Agenda Section	Ordinances & Resolution
Item Description	ORD/Grant an Easement at Garfield Substation to MMPA (1 st reading)
Submitted By	Dan Voss, Electric Utility Director

BACKGROUND INFORMATION

MMPA is requesting an easement from the City of Anoka for the 115 KV tap line into the Garfield Substation. The easement is approximately 150' x 70' in total and starts at north ROW line of Garfield Street, proceeds northwest approximately 150 feet to the 115 KV high side of the Garfield substation. The easement is 70 feet wide, 35 feet either side of the 115 KV center line. (See Attached Sketch)

The easement is required by MMPA to conclude purchase of the 115 KV Garfield tap line from the city of Anoka. The city decided to sell this portion of the 115 KV transmission line constructed by Great River Energy last year so that the city would not have compliance responsibilities to the MISO, Midwest Independence System Operator. MISO requires owners of 115 KV lines to provide annual reliability studies and assessments of their facilities to improve the overall region's bulk power system. These studies are very expensive to perform, however, since MMPA performs similar studies for its generation facilities, it made sense to sell the 115 KV tap line to MMPA. With the sale of this line, the city has no transmission facilities that require MISO compliance responsibilities.

FINANCIAL IMPACT

None.

COUNCIL ACTION REQUESTED

Approve the first reading of the Ordinance.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
ORDINANCE**

ORD-2015-XX

THE COUNCIL OF THE CITY OF ANOKA ORDAINS:

Section 1. Pursuant to Minnesota Law, the Anoka City Charter and the Anoka City Code, by an affirmative vote of a majority of the Anoka City Councilmembers present, the lease document with the Minnesota Municipal Power Agency (MMPA), hereto attached, is hereby approved.

Section 2: This Ordinance shall be in full force and effective upon passage and seven (7) days after publication.

ATTEST:

Phil Rice, Mayor

Introduced: _____
Adopted: _____
Published: _____
Effective: _____

Amy T. Oehlers, City Clerk

	Aye	Nay	Abstain	Absent
Rice	_____	_____	_____	_____
Anderson	_____	_____	_____	_____
Freeburg	_____	_____	_____	_____
Schmidt	_____	_____	_____	_____
Weaver	_____	_____	_____	_____

EASEMENT

For valuable consideration, the receipt and legal sufficiency of which is hereby acknowledged, City of Anoka, a Minnesota municipal corporation under the laws of the State of Minnesota, ("Grantor") hereby grants to MMPA Transmission LLC, a Minnesota limited liability company ("Grantee"), and to its successors and assigns, an easement for the purposes of placing, installing, inspecting, maintaining, operating, repairing, replacing and removing electric transmission equipment and facilities now or hereafter used in connection with the operation of Grantee electric transmission system ("Grantee Equipment and Facilities"). Grantee Equipment and Facilities shall include but is not limited to such things as poles and supporting transmission structures; switching equipment such as circuit breakers and air break switches; transformers; protective devices such as arresters and relays; capacitors directly connected to its transmission system and capacitors installed on distribution circuits which are used primarily to support transmission system voltages; telecommunication facilities and control systems; metering devices; and buildings and enclosures used to protect any of the foregoing.

The Easement grant herein provided for shall be in perpetuity, under, over and across the following described lands situated in Anoka County, Minnesota:

See Attached Exhibit A

(the "Easement Premises").

Grantor hereby reserves the right to place, install, inspect, maintain, operate, repair, replace and remove equipment and facilities now used in connection with the operation of its electric distribution system ("Grantor Equipment and Facilities"). Grantor Equipment and Facilities shall include but is not limited to such things as distribution substation and line structures; underground distribution cables; switching equipment and facilities such as circuit breakers, reclosers, and air break switches; electrical equipment such as transformers, regulators, buswork, grounding apparatus, insulators and conduit; protective devices such as fuses, arresters and relays; control cable and control systems; telecommunications equipment and facilities; and buildings and enclosures used to protect any of the foregoing.

Grantor and Grantee do each hereby acknowledge that the Easement Premises will be jointly used and occupied by each other. It is therefore hereby agreed that the use and occupation of the Easement Premises by existing Grantor Equipment and Facilities and improvements and modifications thereto and existing Grantee Equipment and Facilities and improvements and modifications thereto shall be done in such manner so as not to unreasonably interfere with the use and occupation thereof by the other party. The use and occupation of the Easement Premises by Grantee for additional Grantee Equipment and Facilities shall not be permitted without the prior consent of Grantor, said consent not to be unreasonably withheld.

Each party hereby agrees to indemnify, defend, protect and hold the other party harmless from and against any and all claims or liabilities, including but not limited to reasonable attorneys' fees, caused by or arising out of the indemnifying party's negligent occupation or negligent use

of the Easement Premises; provided, however, that in the event any such claims or liabilities shall be caused by or arise out of the joint and concurring negligence of the parties, each party shall be responsible for such claims or liabilities according to the degree of negligence attributable to it and provided, further, that in no event and under no circumstance shall either party be liable to the other party for any indirect, special or consequential damages, including but not limited to loss of revenues.

Grantee shall not assign or transfer this Easement to another party without the written consent of Grantor, which consent shall not be unreasonably withheld. Notwithstanding the foregoing, Grantor consents to the assignment of this Agreement to Minnesota Municipal Power Agency.

Grantee shall arrange for the county assessor (and any other applicable governmental authority) to charge Grantee and Grantee shall pay any taxes which are specifically attributable to the Grantee Equipment and Facilities located on the Easement Premises. If Grantee fails to make that arrangement, Grantee shall reimburse Grantor for all taxes levied by any governmental authority which are paid by Grantor and specifically attributable to Grantee Equipment and Facilities located on the Easement Premises. Grantee shall have the right to contest or protest, at its sole cost and expense, any such tax or levy provided that Grantee indemnifies Grantor in connection with such protest or contest.

IN WITNESS WHEREOF, Grantor (City of Anoka, Minnesota) and Grantee (MMPA Transmission LLC) have caused this Easement to be executed and delivered this the _____ day of _____, 2015 by their duly authorized representatives.

GRANTOR:

GRANTEE:

THE CITY OF ANOKA

MMPA TRANSMISSION LLC

By: _____
Phil Rice, Mayor

By: _____

Its: _____

By: _____
Amy T. Oehlers, City Clerk

STATE OF MINNESOTA

COUNTY OF ANOKA

This easement was acknowledged before me this the _____ day of _____, 2015, for the **City of Anoka, Minnesota**, a municipal corporation under the laws of the State of Minnesota on its behalf.

(seal)

Notary Public Signature

My Commission expires: _____

STATE OF MINNESOTA

COUNTY OF _____

This easement was acknowledged before me this the _____ day of _____, 2015, for the **MMPA Transmission LLC**, a Minnesota Limited Liability Company on its behalf.

(seal)

Notary Public Signature

My Commission expires: _____

EXHIBIT A
Property Legal Description

GRANTOR PROPERTY

That part of the South 448.50 feet of the Southeast Quarter of the Southwest Quarter Section 31, Township 32, Range 24, Anoka County, Minnesota lying easterly of the following described line and its extensions:

Beginning at the Southwest corner of said Southeast Quarter of the Southwest Quarter; thence North 14 degrees 05 minutes 34 seconds East 462.50 feet to the intersection with the North line of the south 448.50 feet of said Southeast Quarter of the Southwest Quarter and said line there terminating. For the purpose of this description the South line of said Southeast Quarter of the Southwest Quarter is assumed to bear North 89 degrees 57 minutes 42 seconds East.

EASEMENT PREMISES

All that part of the above described "Grantor Property" lying within Thirty-five (35) feet on each side of the following described centerline:

Commencing at the Southeast corner of the Southeast Quarter of the Southwest Quarter of Section 31, Township 32, Range 24, Anoka County, Minnesota; thence North 89 degrees 57 minutes 42 seconds West, on an assumed bearing, along the southerly line of said Southeast Quarter of the Southwest Quarter a distance of 857.90 feet to the point of beginning of the centerline to be described; thence North 0 degrees 0 minutes 0 seconds East a distance of 39.90 feet; thence North 28 degrees 26 minutes 13 seconds West a distance of 111.85 feet and said centerline there terminating.

Subject to mining and mineral reservations of record.

Subject to easements, restrictions and reservations of record.

All in Anoka County, Minnesota.

COUNCIL MEMO FORM

11.1

Meeting Date	April 20, 2015
Agenda Section	New Business
Item Description	11.1 Approval of 2015-2016 Union Contract: Electric
Submitted By	Deb Erar, Human Resources Director

BACKGROUND INFORMATION

Please refer to the information provided in the executive session.

FINANCIAL IMPACT

REQUESTED COUNCIL ACTION

Request the council approve the 2015-2016 Electric Contract.

COUNCIL MEMO FORM

11.2

Meeting Date	April 20, 2015
Agenda Section	New Business
Item Description	11.2 Approval of 2015-2016 Union Contract; Sewer & Water
Submitted By	Deb Erar, Human Resources Director

BACKGROUND INFORMATION

Please refer to the information provided in the executive session.

FINANCIAL IMPACT

REQUESTED COUNCIL ACTION

Request the Council approve the 2015-2016 Sewer & Water Contract.

COUNCIL MEMO FORM

11.3

Meeting Date	April 20, 2015
Agenda Section	New Business
Item Description	11.3 Approval of 2015-2016 Union Contract: Parks & Streets
Submitted By	Deb Erar, Human Resources Director

BACKGROUND INFORMATION

Please refer to the information provided in the executive session.

FINANCIAL IMPACT

REQUESTED COUNCIL ACTION

Request the Council approve the 2015-2016 Streets & Parks Contract.

COUNCIL MEMO FORM

11.4

Meeting Date	April 17, 2015
Agenda Section	New Business
Item Description	Utility Service Repair Assessment Policy
Submitted By	Lori Yager, Finance

BACKGROUND INFORMATION:

All water and sanitary sewer service lines are privately owned from the main to the structure it serves. In the case of a break, blockage or any other issues requiring maintenance, the property owner is responsible for the cost of repairs of their service lines. For health and safety reasons, it is recommended that upon a certain set of criteria, the city may assist the property owner with financing the cost of repair of service lines through an assessment against the property. Historically, property owners who have experienced water or sewer line repairs have been asked to repair service lines on their own as soon as practical. Staff would like a written policy to follow regarding these issues.

FINANCIAL IMPACT

The net financial impact to the city is negligible, as staff is already accommodating the needs of property owners as situations arise.

COUNCIL ACTION REQUESTED:

Adopt the attached policy for Utility Service Repair Assessments.



UTILITY SERVICE REPAIR ASSESSMENT POLICY

Policy Number 2015-XX

ADOPTED: April 20, 2015

The City Council (the “Council”) of the City of Anoka, Minnesota (the “City”) has chosen, by policy, to take steps to help protect the health and safety of its’ property owners by providing optional assessment of water or sanitary sewer service line repair costs. This policy may be amended, as necessary, in the future.

Background

All water and sanitary sewer service lines are privately owned from the main to the structure it serves. In the case of a break, blockage or any other issues requiring maintenance, the property owner is responsible for the cost of repairs of their service lines. For health and safety reasons, it is recommended that upon a certain set of criteria, the city may assist the property owner with financing the cost of repair of service lines through an assessment against the property. Historically, property owners who have experienced water or sewer line repairs have been asked to repair service lines on their own as soon as practical.

Policy

A. It shall be the policy of the City of Anoka to work with the property owner to contract with a private vendor to provide prompt repair of a water or sanitary sewer line which has been verified by the City. The property owner enters into a contract with a qualified service provider and as such, is responsible for costs of the repair or any damages to their property for the repair of the service lines.

To ensure the protection of health and safety, the City will pay the contractor directly for expenses of the repair. If the property owner chooses to repair the water or sanitary sewer line without city assistance, those costs will not be assessable.

B. The City of Anoka will only pay for the repair costs and assess the cost against the property if the repair is pre approved by the City and one of the following conditions are also met:

1. Poses a public safety risk (i.e.; icing a sidewalk/roadway)
2. Damaging public property (ie.; causing roadway to collapse)
3. Poses a public health concern.
4. Hardship demonstrated
5. Cost of service repair is under \$10,000

C. The City’s action in undertaking or executing this policy does not constitute and shall not be interpreted as an admission of liability or fault, and there are no covenants, promises, undertakings or understandings, either expressed or implied, by the City other than those stated.

- D. Property owners who request this assistance will be required to sign an assessment agreement prior to work being performed for the water or sanitary sewer service line repair. This Agreement will allow the City to pay the contractor directly for the cost of the repair and assess that cost to the property, up to a maximum of \$10,000.
- E. It is recognized that this policy may not be applied indiscriminately and variations are permitted when the Public Services Director and Finance Director agree to a deviation.

COUNCIL MEMO FORM

12.1

Meeting Date	April 20, 2015
Agenda Section	Updates & Reports
Item Description	1 st Quarter Financial Report
Submitted By	Lori Yager, Finance Director

BACKGROUND INFORMATION:

The Finance Department provides the City Council and City Manager with quarterly reports according to the Anoka City Charter.

FINANCIAL IMPACT:

No financial impact, see attached reports.

COUNCIL ACTION REQUESTED:

View power point presentation.

Memorandum

Date: 4/20/15
To: Tim Cruikshank
Cc: Mayor and Councilmembers
From: Lori Yager
RE: March 2015 Financial Report

Attached are financial reports for the period ending March 31, 2015 along with some comparative information. After **brief** analysis, some general comments can be made in regards to the quarterly reports for the City.

GENERAL FUND REVENUES

- There is very little overall change in the general fund operating revenues as of March.

GENERAL FUND EXPENDITURES

- General fund operating expenditures are down about (\$75,000) or (3.6%) over last year at this time. Salary and benefit expenses are lower in 2015 as a result of early retirements and reduced benefit expenses. Transfers out to other funds are down by (\$281,500) compared to last year at this time.

GOVERNMENTAL FUND TYPE RESERVES

- Governmental fund type reserves include the general, special revenue, debt, capital, TIF, Internal Service and HRA. The reserves are down about (\$3.8) million or (20%) under last year at this time. This is a result of infrastructure projects throughout the city.

ENTERPRISE FUNDS

- Electric, golf, refuse and recycling, are all experiencing operating losses in the 1st quarter. Golf and recycling typically experience **operating** losses in the first quarter, (excluding depreciation and debt). Electric typically is profitable by the end of the summer.

GENERAL COMMENTS

- Total cash and investments are down about (\$5) million over March 31, 2014. The city continues to invest in infrastructure throughout the city.

ILLUSTRATIONS

- The general fund graphs illustrate where revenues and expenditures are derived and spent. It compares those figures for years 2012 thru 2015 with period end dates of March 31st.
- Included also are a spreadsheet and graphs depicting current and historical operations for the enterprise funds.

CITY OF ANOKA

2015 FINANCIAL REPORT - MARCH

GENERAL FUND

Year To Date 3 Months 25% of Year

	<u>2015 Budget</u>	<u>Year to Date</u>	Percentage Received/ Expended <u>2015</u>
<u>Revenues</u>			
Property Taxes	\$ 5,329,680	\$ 1,319,096	24.75%
Franchise Fees	945,000	245,814	26.01%
Licenses and Permits	365,550	255,886	70.00%
Intergovernmental Revenue	2,081,885	459,571	22.07%
Charges for Services	1,101,850	231,082	20.97%
Fines and Forfeitures	91,500	17,017	18.60%
Interest Earnings	30,000	32,621	108.74%
Other Miscellaneous	137,000	16,285	11.89%
Transfers In	365,000	91,250	25.00%
Total	\$ 10,447,465	\$ 2,668,622	25.54%
<u>Expenditures</u>			
Mayor/Council	\$ 96,675	\$ 19,324	19.99%
Administrative Services	379,930	78,554	20.68%
Finance	417,975	78,181	18.70%
Legal	208,500	26,344	12.64%
Planning & Inspections	470,510	95,676	20.33%
Community Development	114,575	24,735	21.59%
Municipal Building	365,700	87,167	23.84%
Police	4,337,810	887,928	20.47%
Fire	551,460	137,865	25.00%
Public Works	1,602,920	257,224	16.05%
Recreation	998,010	173,483	17.38%
Parks	870,885	147,406	16.93%
Unallocated	203,500	35,521	17.46%
Total	\$ 10,618,450	\$ 2,049,408	19.30%
Sources (Uses) of Fund			
Balance	(\$170,985)	\$619,214	

CITY OF ANOKA

**FOUR YEAR COMPARATIVE FINANCIAL REPORT
FOR THE PERIOD ENDING MARCH 31, 20XX**

GENERAL FUND

	2015	2014	2013	2012
Revenues				
Property Taxes	\$1,319,096	\$1,324,525	\$1,352,613	\$1,360,466
Franchise Fees	245,814	241,785	223,088	220,499
Licenses and Permits	255,886	106,955	59,326	132,392
Intergovernmental Revenue	459,571	502,207	318,487	356,899
Charges for Services	231,082	306,165	162,182	183,759
Fines and Forfeitures	17,017	21,289	19,264	20,080
Interest Earnings	32,621	35,538	12,144	16,746
Other Miscellaneous	16,285	17,809	16,526	8,068
Transfers In	91,250	90,000	175,000	96,250
Total	\$2,668,622	\$2,646,273	\$2,338,630	\$2,395,159
Expenditures				
Mayor/Council	\$19,324	\$27,472	\$20,431	\$19,486
Administrative Services	78,554	69,528	81,259	68,283
Finance	78,181	86,837	95,388	90,204
Legal	26,344	28,646	30,528	27,837
Planning/Inspections	95,676	136,978	101,168	100,784
Community Development	24,735	29,551	25,644	19,784
Municipal Building	87,167	117,176	60,419	59,212
Police	887,928	919,328	846,515	797,340
Fire	137,865	133,875	128,393	123,695
Public Works	257,224	258,577	269,031	228,299
Recreation	173,483	179,024	110,425	104,581
Parks	147,406	109,104	135,266	135,789
Unallocated	12,021	4,514	393	758
Transfers	23,500	305,000	187,500	125,000
Total	\$2,049,408	\$2,405,610	\$2,092,361	\$1,901,052
Sources (Uses) of Fund Balance	\$619,214	\$158,563	\$246,269	\$479,353

CITY OF ANOKA

**FOUR YEAR COMPARATIVE FINANCIAL REPORT
FOR THE PERIOD ENDING MARCH 31, 20XX**

GENERAL FUND

	2015	2014	2013	2012
Revenues				
TAXES	\$ 1,319,096	\$ 1,324,525	\$ 1,352,613	\$ 1,360,466
FRANCHISE FEES	245,814	241,785	223,088	220,499
LICENSE & PERMITS	255,886	106,955	59,326	132,392
INTERGOVERNMENTAL	459,571	502,207	318,487	356,899
CHARGES FOR CURRENT SERV	231,082	306,165	162,182	183,759
FINES & FORFETURES	17,017	21,289	19,264	20,080
INTEREST EARNINGS	32,621	35,538	12,144	16,746
MISCELLANEOUS	16,285	17,809	16,526	8,068
TRANSFER IN	91,250	90,000	175,000	96,250
Total	\$2,668,622	\$2,646,273	\$2,338,630	\$2,395,159
Expenditures				
PERSONAL SERVICES	\$ 1,255,614	\$ 1,397,887	\$ 1,234,485	\$ 1,162,090
SUPPLIES	32,647	22,944	24,977	18,041
PROFESSIONAL SERVICES	249,788	286,585	243,715	185,208
CONTRACTUAL SERVICES	306,291	254,805	272,898	286,260
FIRE CONTRACT SERVICES	137,865	133,875	128,393	123,695
CAPITAL	31,682			
MISCELLANEOUS	12,021	4,514	393	758
TRANSFERS OUT	23,500	305,000	187,500	125,000
Total	\$2,049,408	\$2,405,610	\$2,092,361	\$1,901,052
Sources of Fund Balance	\$619,214	\$240,663	\$246,269	\$494,107
		(\$356,202)		
		-14.81%		

CITY OF ANOKA

2015 FINANCIAL REPORT - MARCH

STATUS OF RESERVES

<u>Fund</u>	<u>Beginning Balance 1/1/2015</u>	<u>Balance 3/31/2015</u>	<u>Dollar Difference</u>	<u>Balance 3/31/2014</u>
General Fund	\$ 4,880,833	\$ 4,937,609	\$ 56,776	\$ 5,509,749
Urban Development	635,507	781,432	145,925	527,264
Cemetery	441,899	441,348	(551)	471,201
City Parking	841,878	835,200	(6,678)	901,413
Debt Service funds	7,661,648	(202,839)	(7,864,487)	57,733
Bldg Improvement Projects	(55,512)	(35,967)	19,545	668,514
State Aid Construction	3,177,027	3,268,658	91,631	2,495,077
Street Renewal Projects	(661,667)	(164,970)	496,697	1,145,492
Cemetery Construction	68,464	68,886	422	68,485
Park Dedication	131,694	128,359	(3,335)	309,408
Park Capital Projects	(460,560)	(546,738)	(86,178)	392,184
Aquatic Center Projects	115,071	115,632	561	150,861
City Tax Increment Districts	2,401,052	2,612,608	211,556	2,757,509
Central Garage Fund	423,982	155,888	(268,094)	849,707
Data Processing Fund	206,377	162,091	(44,286)	133,736
Insurance Fund	1,072,422	945,803	(126,619)	950,321
Housing & Redevel.	1,150,933	1,138,536	(12,397)	1,304,352
HRA Tax Increment Districts	1,368,170	1,360,723	(7,447)	1,123,854
CASH AND INVESTMENTS - ALL FUNDS				
	<u>3/31/2015</u>	<u>3/31/2014</u>		
Total City Cash & Investments	\$ 27,976,020	\$ 32,757,730	\$ (4,781,710)	

CITY OF ANOKA

2015 FINANCIAL REPORT - MARCH

ENTERPRISE FUNDS
Year to Date, March 31, 2015

	<u>Electric</u>	<u>Water</u>	<u>Sewer</u>	<u>Storm Sewer</u>	<u>Liquor</u>	<u>Golf Course</u>	<u>Refuse</u>	<u>Recycling</u>
Revenue	\$ 5,413,619	\$ 253,405	\$ 484,423	\$ 98,064	\$ 924,365	\$ 107,551	\$ 23,571	\$ 49,358
Power/Disposal/CGS Operating Expense	4,648,958 <u>843,857</u>	<u>179,364</u>	311,510 <u>91,685</u>	<u>29,470</u>	556,666 <u>154,844</u>	14,583 <u>159,286</u>	27,497 <u>5,171</u>	49,991 <u>11,486</u>
Operating Income(Loss)	(79,196)	74,041	81,228	68,594	212,855	(66,318)	(9,097)	(12,119)
Non-Operating Revenue (Expense)	<u>(846,084)</u>	<u>40,488</u>	<u>12,067</u>	<u>(13,671)</u>	<u>(41,611)</u>	<u>(39,030)</u>	<u>835</u>	<u>19,817</u>
Net Income (Loss)	\$ (925,280)	\$ 114,529	\$ 93,295	\$ 54,923	\$ 171,244	\$ (105,348)	\$ (8,262)	\$ 7,698
Capital Outlay	(158,865)	0	(35,615)	0	0	(55,252)	0	0
Cash Balance 3/31/15	\$ 11,755,072	\$ 1,793,363	\$ 1,130,935	\$ 214,478	\$ 1,077,408	\$ 229,019	\$ 133,332	\$ 121,198
Cash Balance 3/31/14	\$ 12,646,408	\$ 1,642,214	\$ 810,888	\$ 249,391	\$ 1,132,649	\$ 234,586	\$ 126,888	\$ 116,452
Cash Variance	(891,336)	151,149	320,047	(34,913)	(55,241)	(5,567)	6,444	4,746
Explanation of Cash Variances	transfers to other funds	operating income	operating income		transfers out	capital purchase		

CITY OF ANOKA

CURRENT AND HISTORIC QUARTERLY REPORT FOR ENTERPRISE FUND OPERATIONS
(no capital, depreciation or debt)

For the Quarter Ending March 31

	2015	2014	2013	2012	2011	2010
ELECTRIC						
OPERATING REVENUE	5,413,619	5,016,304	4,788,782	4,591,241	4,667,611	4,554,416
Power/Disposal/CGS	4,648,958	4,747,030	4,216,473	4,036,994	3,988,440	3,832,621
OPERATING EXPENSE	<u>843,857</u>	<u>877,316</u>	<u>724,571</u>	<u>723,399</u>	<u>774,090</u>	<u>712,182</u>
OPERATING INCOME (LOSS)	(79,196)	(382,188)	(152,262)	(169,152)	(94,919)	9,613
WATER						
OPERATING REVENUE	253,405	241,405	258,581	261,331	256,808	244,051
OPERATING EXPENSE	<u>179,364</u>	<u>193,558</u>	<u>163,380</u>	<u>155,166</u>	<u>174,352</u>	<u>174,291</u>
OPERATING INCOME	74,041	51,339	95,201	106,165	82,456	69,760
SEWER						
REVENUE	484,423	404,818	405,403	399,701	404,254	448,221
Power/Disposal/CGS	311,510	317,645	313,633	288,424	312,514	410,871
OPERATING EXPENSE	<u>91,685</u>	<u>90,799</u>	<u>98,696</u>	<u>104,033</u>	<u>97,286</u>	<u>106,834</u>
OPERATING INCOME	81,228	3,069	(6,926)	7,244	(5,546)	(69,484)
LIQUOR						
REVENUE	924,365	891,641	894,506	825,941	839,724	815,661
Power/Disposal/CGS	556,666	694,572	658,342	623,289	604,718	539,917
OPERATING EXPENSE	<u>154,844</u>	<u>156,101</u>	<u>140,587</u>	<u>134,305</u>	<u>134,705</u>	<u>129,240</u>
OPERATING INCOME	212,855	48,015	95,577	68,347	100,301	146,504
GOLF						
REVENUE	107,551	54,913	19,638	137,759	34,974	191,450
Power/Disposal/CGS	14,583	34,259	30,412	29,028	29,484	47,089
OPERATING EXPENSE	<u>159,286</u>	<u>129,239</u>	<u>120,955</u>	<u>160,867</u>	<u>133,977</u>	<u>213,453</u>
OPERATING INCOME (LOSS)	(66,318)	(107,560)	(133,928)	(52,136)	(128,487)	(69,092)

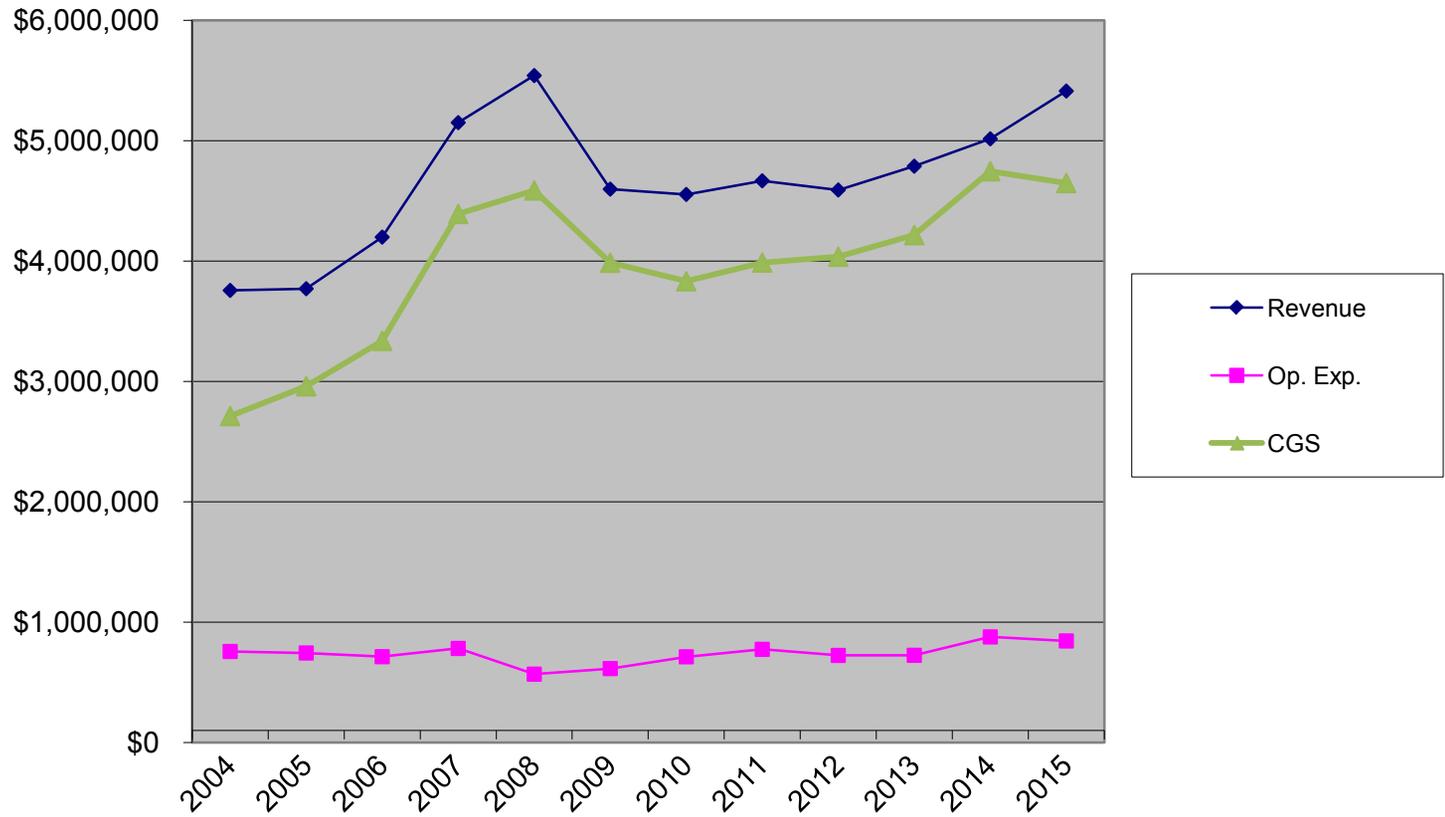
CITY OF ANOKA

CURRENT AND HISTORIC QUARTERLY REPORT FOR ENTERPRISE FUND OPERATIONS
(no capital, depreciation or debt)

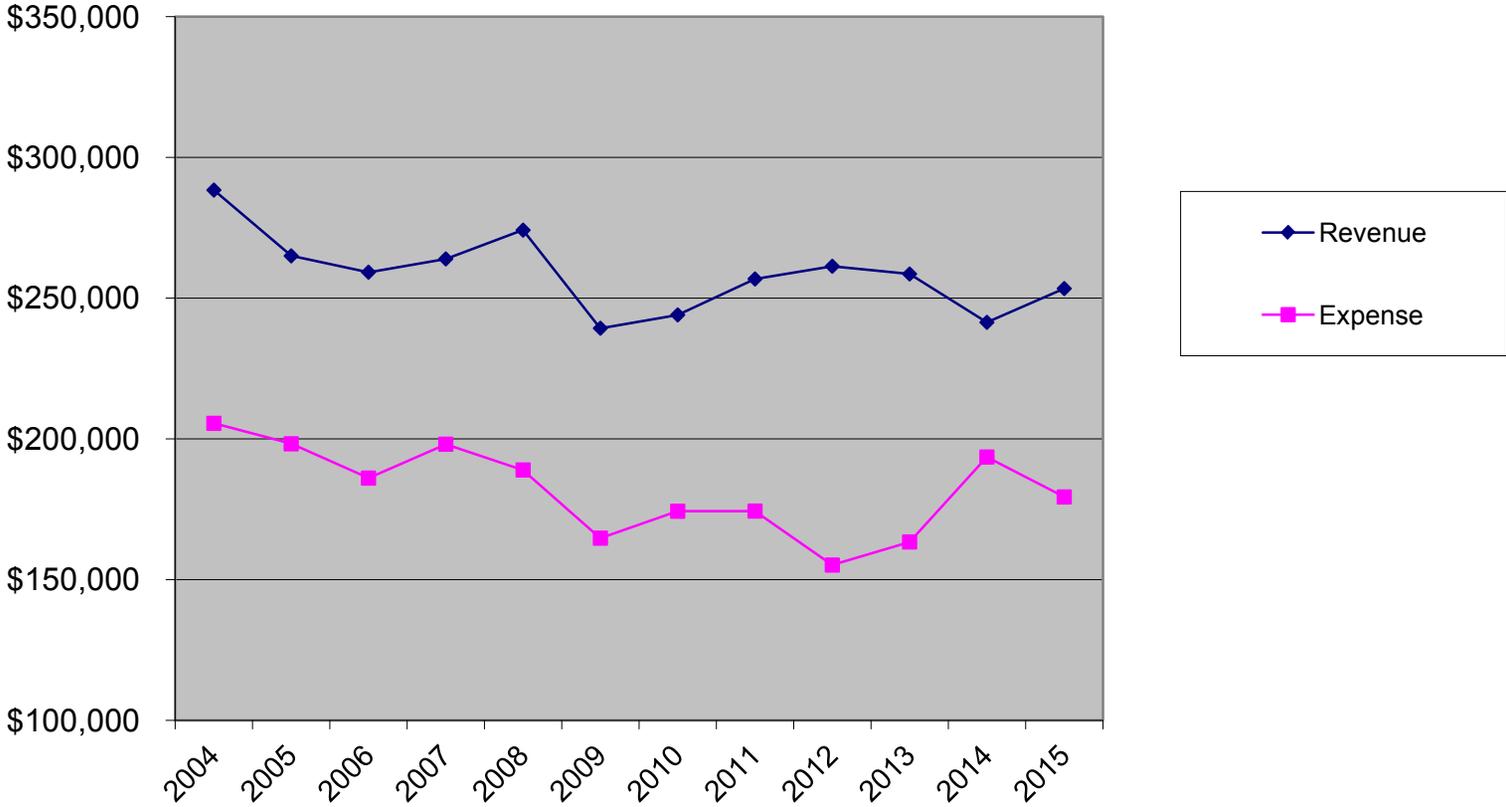
For the Quarter Ending March 31

	2015	2014	2013	2012	2011	2010
STORM SEWER						
REVENUE	98,064	98,984	98,460	87,060	88,039	87,222
OPERATING EXPENSE	<u>29,470</u>	<u>27,519</u>	<u>20,476</u>	<u>48,605</u>	<u>10,518</u>	<u>16,731</u>
OPERATING INCOME (LOSS)	68,594	71,465	77,984	38,455	77,521	70,491
REFUSE						
REVENUE	23,571	29,922	33,283	37,172	40,360	45,847
OPERATING EXPENSE	<u>32,668</u>	<u>36,252</u>	<u>29,412</u>	<u>32,425</u>	<u>36,343</u>	<u>40,896</u>
OPERATING INCOME	(9,097)	(6,330)	3,871	4,747	4,017	4,951
RECYCLING						
REVENUE	49,358	49,197	45,381	45,353	45,230	56,413
OPERATING EXPENSE	<u>61,477</u>	<u>63,076</u>	<u>60,468</u>	<u>57,934</u>	<u>56,185</u>	<u>51,623</u>
OPERATING INCOME	(12,119)	(29,806)	(15,087)	(12,581)	(10,955)	4,790

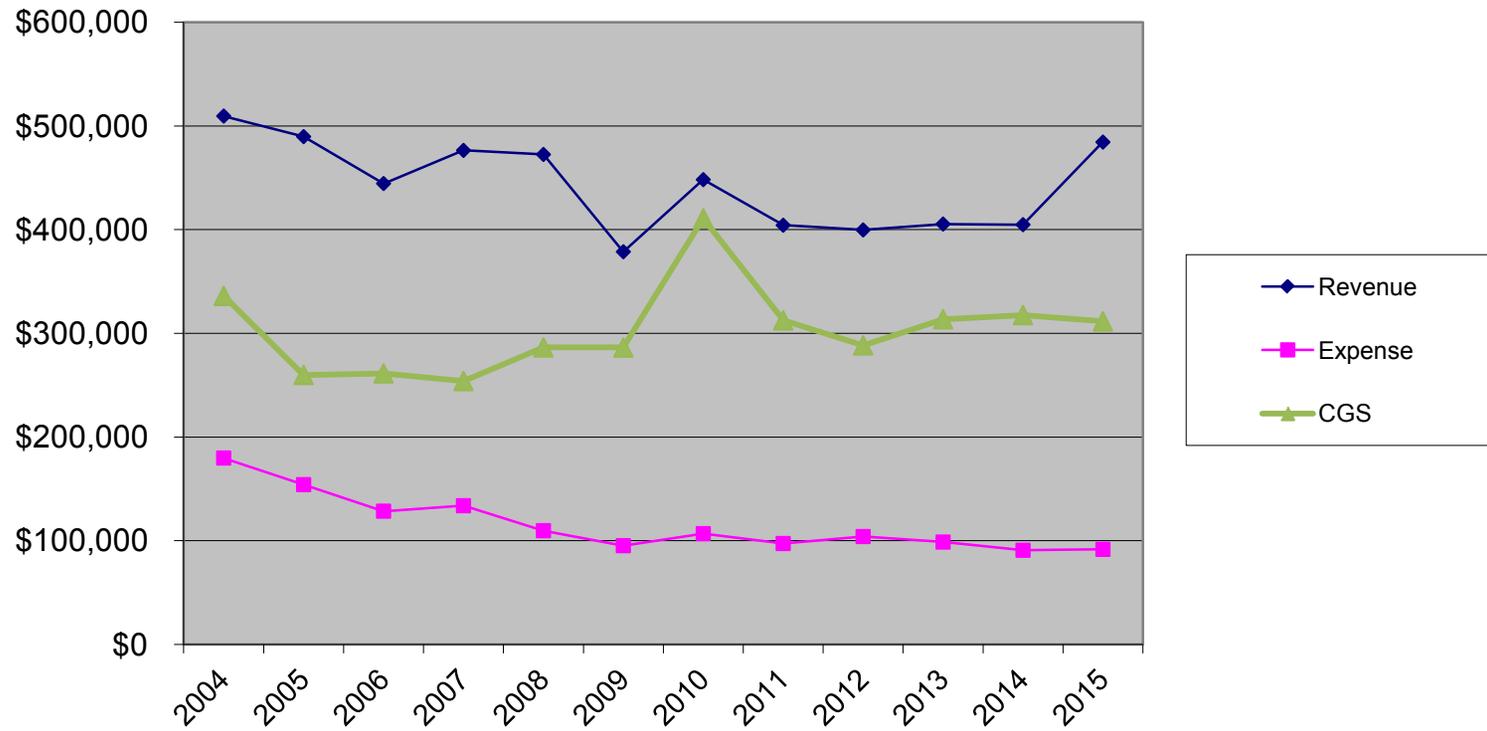
Electric Operating Revenue and Expense as of March 31, 20XX



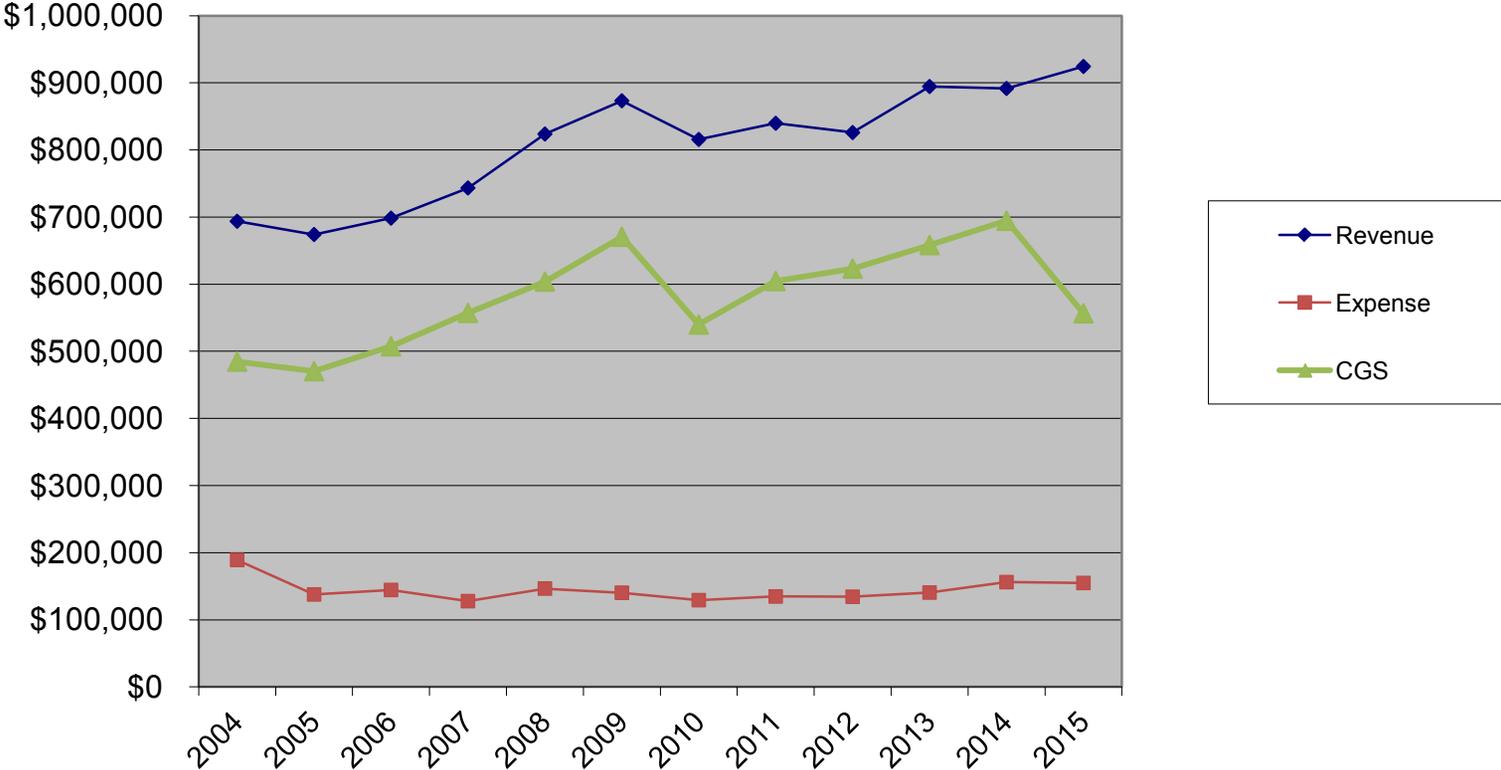
Water Operating Revenue and Expense as of March 31, 20XX



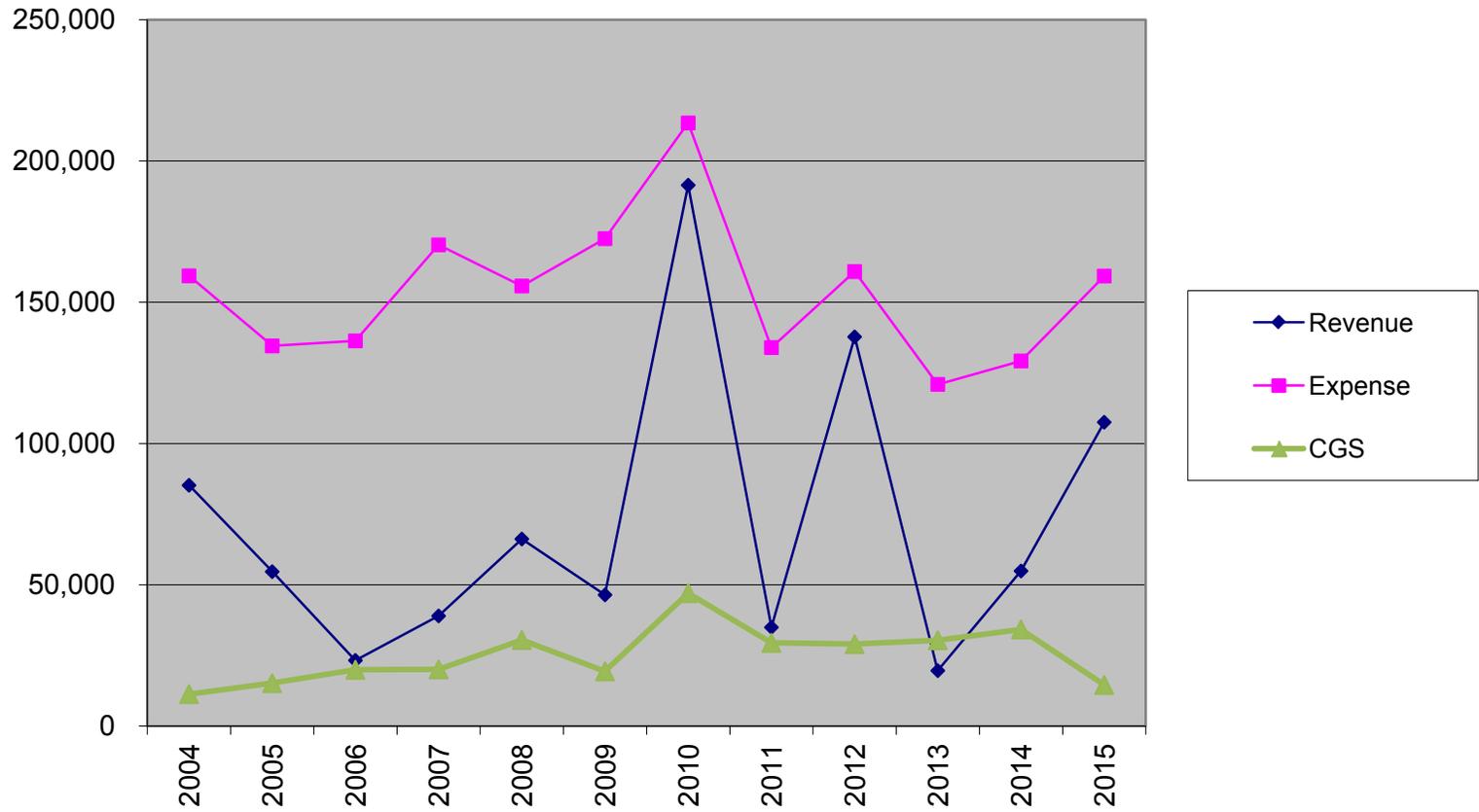
Sewer Operating Revenues and Expense as of March 31, 20XX



Liquor Operating Revenue and Expense as of March 31, 20XX



Golf Operating Revenue and Expense as of March 31, 20XX



CITY OF ANOKA

CURRENT INVESTMENTS

For the Quarter Ending March 31, 2015

	MATURITY DATES				
	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019-2023</u>
CERTIFICATE OF DEPOSIT	\$7,750,000	\$992,000	\$984,000	\$145,000	\$498,000
AGENCY'S				\$750,000	\$8,745,000
MUNICIPAL	\$500,000	\$500,000	\$1,615,000	\$1,135,000	\$500,000
BANKERS ACCEPTANCE	\$2,241,361				
MONEY MKT FUND	\$1,620,659				
TOTAL	<u>\$12,112,020</u>	<u>\$1,492,000</u>	<u>\$2,599,000</u>	<u>\$2,030,000</u>	<u>\$9,743,000</u>

Average return on investment for 2015 is 0.86%

INVESTMENTS - 2015
3/31/2015

Broker	Description	PURCHASED		Maturity Date	# of days to maturity	Discount	Purchased Interest	Cost	Weighted Average Maturity VAI	PAR	Accrued Interest Through Last Period	Interest Received YTD	Interest Received LTD	Amortized Premium 12-31-05	Amortized Discount 12-31-05	Estimated Yield (365 day)
SALES ACTIVITY																
US Bank	BA	2-19-15	400,000.00	3-2-15	11			399,982.89		400,000.00		17.11				0.142%
Wells Fargo	M bank, Manistique,	12-4-14	248,000.00	3-4-15	90			248,000.00		248,000.00		152.88				0.250%
Dain	Pacific westn, CA	12-5-14	249,000.00	3-5-15	90			249,000.00		249,000.00		184.18				0.300%
Raymond Jam	Cathay Bk	12-5-14	249,000.00	3-5-15	90			249,000.00		249,000.00		153.49				0.250%
Raymond Jam	Vadnais Heights ED	5-7-10	21,000.00	3-5-15	1,763			21,000.00		21,000.00		85.71				0.084%
Dain	Citizens bk	12-10-14	249,000.00	3-10-15	90			249,000.00		249,000.00		184.19				0.300%
Dain	Citizens bk	12-10-14	249,000.00	3-10-15	90			249,000.00		249,000.00		184.19				0.300%
US BANK	FHLB	3-11-10	500,000.00	3-11-15	1,826	1,250.00		498,750.00		500,000.00		7,500.00	67,500.00		1,250.00	3.048%
Morgan Stanley	Berkshire	12-16-14	249,000.00	3-16-15	90			249,000.00		249,000.00		184.19				0.300%
Wells Fargo	American Express	12-18-14	249,000.00	3-18-15	90			249,000.00		249,000.00		214.89				0.350%
US Bank	BA	2-25-15	500,000.00	3-20-15	23			499,955.28		500,000.00		44.72				0.142%
US Bank	BA	3-17-15	431,419.00	3-20-15	3			431,413.97		431,419.00		5.03				0.142%
Dain	Blue Hills Bk	12-30-14	249,000.00	3-30-15	90			249,000.00		249,000.00		153.49				0.250%
US Bank	BA	3-20-15	537,575.00	3-31-15	11			537,550.36		537,575.00		24.64				0.152%
TOTAL			<u>4,380,994.00</u>									<u>9,088.71</u>	<u>67,500.00</u>		<u>1,250.00</u>	

PURCHASE ACTIVITY

US Bank	BA	3-17-15	431,419.00	3-20-15	3			431,413.97		431,419.00		5.03				0.142%
US Bank	BA	3-20-15	537,575.00	3-31-15	11			537,550.36		537,575.00		24.64				0.152%
US Bank	BA	3-2-15	371,493.00	4-17-15	46			371,412.30		371,493.00	50.88					0.172%
US Bank	BA	3-18-15	299,579.00	4-20-15	33			299,537.81		299,579.00	16.23					0.152%
US Bank	BA	3-19-15	602,917.00	4-21-15	33			602,817.52		602,917.00	36.17					0.182%
Dain	Citizens bk RI	3-31-15	249,000.00	4-30-15	30			249,000.00		249,000.00						0.200%
Raymond Jam	Citizens bk PN	3-31-15	249,000.00	4-30-15	30			249,000.00		249,000.00						0.200%
US Bank	BA	3-24-15	318,743.00	8-14-15	143			318,426.47		318,743.00	15.49					0.253%
Dain	Pacific westn, CA	3-20-15	248,000.00	3-18-16	364			248,000.00		248,000.00	37.37					0.500%
US BANK	FHLB	3-30-15	500,000.00	3-30-20	1,827			500,000.00		500,000.00	28.77					2.100%
TOTAL			<u>3,807,726.00</u>													

GOVERNMENTAL FUNDS
BALANCE SHEET
AS OF MARCH 31, 2015

	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT FUNDS	BUILDING IMPROVEMENT FUND	STATE AID & STREET RENEWAL FUND	PARK CAPITAL FUNDS	TIF FUNDS	TOTAL GOVERNMENTAL FUNDS
ASSETS								
CASH & INVESTMENTS	\$3,932,034	\$2,007,267	(\$128,498)	(\$329,228)	\$663,484	(\$248,499)	\$1,980,106	\$7,876,666
RECEIVABLES	158,607	111,691	8,347	0	1,471,148	1,806	16,333	1,767,932
DUE FROM OTHER FUNDS	5,959	0	0	0		20,000	2,370,000	2,395,959
INVENTORY	15,289	0	0	0				15,289
LAND HELD FOR RESALE				646,564	2,525,556		2,795,106	5,967,226
TOTAL ASSETS	4,111,889	2,118,958	(120,151)	317,336	4,660,188	(226,693)	7,161,545	18,023,072
LIABILITIES								
ACCOUNTS PAYABLE	115,346	2,599	0	2,335	80,021	3,469	12,890	216,660
DUE TO OTHER FUNDS	20,000	0	74,341	351,068	7,808	3,699	4,498,672	4,955,588
DEFERRED REVENUES	118,698	0	8,347	0	1,468,236	0	16,333	1,611,614
DUE TO OTHER GOV'T					435			435
TOTAL LIABILITIES	254,044	2,599	82,688	353,403	1,556,500	7,168	4,527,895	6,784,297
RESTRICTED EQUITY				646,564	2,525,556		2,795,106	5,967,226
FUND EQUITY	3,857,845	2,116,359	(202,839)	(682,531)	578,132	(233,861)	(161,456)	5,271,649
TOTAL LIABILITIES & EQUITY	\$4,111,889	\$2,118,958	(\$120,151)	\$317,436	\$4,660,188	(\$226,693)	\$7,161,545	\$18,023,172

PROPRIETARY FUNDS
BALANCE SHEET
AS OF MARCH 31, 2015

	ELECTRIC FUND	WATER FUNDS	SEWER & STORM SEWER FUNDS	LIQUOR FUND	GOLF FUND	REFUSE & RECYCLING FUND	INTERNAL SERVICE FUND	TOTAL PROPRIETARY FUNDS
ASSETS								
CASH & INVESTMENTS	\$11,755,121	\$1,793,363	\$1,345,413	\$1,081,008	\$242,160	\$254,530	\$624,597	\$17,096,192
RECEIVABLES	1,985,449	100,194	245,607	0	7,458	30,701		2,369,409
DUE FROM OTHER FUNDS	2,510,129	159	8,533	0	74,341			2,593,162
INVENTORY	601,218			743,871	38,117		50,982	1,434,188
CAPITAL ASSEST	44,995,402	15,982,235	10,749,307	1,382,477	3,885,796		4,313,986	81,309,203
ACCUMULATED DEPR	(21,891,273)	(7,635,979)	(4,055,609)	(1,128,527)	(2,442,638)		(3,450,380)	(40,604,406)
Total	39,956,046	10,239,972	8,293,251	2,078,829	1,805,234	285,231	1,539,185	64,197,748
LIABILITIES								
ACCOUNTS PAYABLE	153,792	15,070	210,254	153,117	20,695	11,015	5,512	569,455
SALARIES PAYABLE	200,084	18,563	18,563	54,425	46,084	3,899	13,340	354,958
DEPOSITS	1,115,435			200	2,566			1,118,201
DEFERRED REVENUES				2800	39582			42,382
BONDS PAYABLE		440,000			731,000			1,171,000
ACCRUED INTEREST PAYABLE		7,688			12,021			19,709
TOTAL LIABILITIES	1,469,311	481,321	228,817	210,542	851,948	14,914	18,852	3,275,705
RESTRICTED EQUITY	23,104,129	8,346,256	6,693,698	253,950	1,443,158		863,606	40,704,797
FUND EQUITY	15,382,606	1,412,395	1,370,736	1,614,337	(489,872)	270,317	656,727	20,217,246
TOTAL LIABILITIES & EQUITY	\$39,956,046	\$10,239,972	\$8,293,251	\$2,078,829	\$1,805,234	\$285,231	\$1,539,185	\$64,197,748

CITY OF ANOKA

FIRST QUARTER FINANCIAL REPORTS

2015

City of Anoka - Big Picture

- Total revenues are down slightly and expenditures are down (15%) over last year at this time.

Revenues - \$10.8 million - down (\$300,000)

Expenditures - \$11.2 million - down (\$2.1) million

GENERAL FUND REVENUES

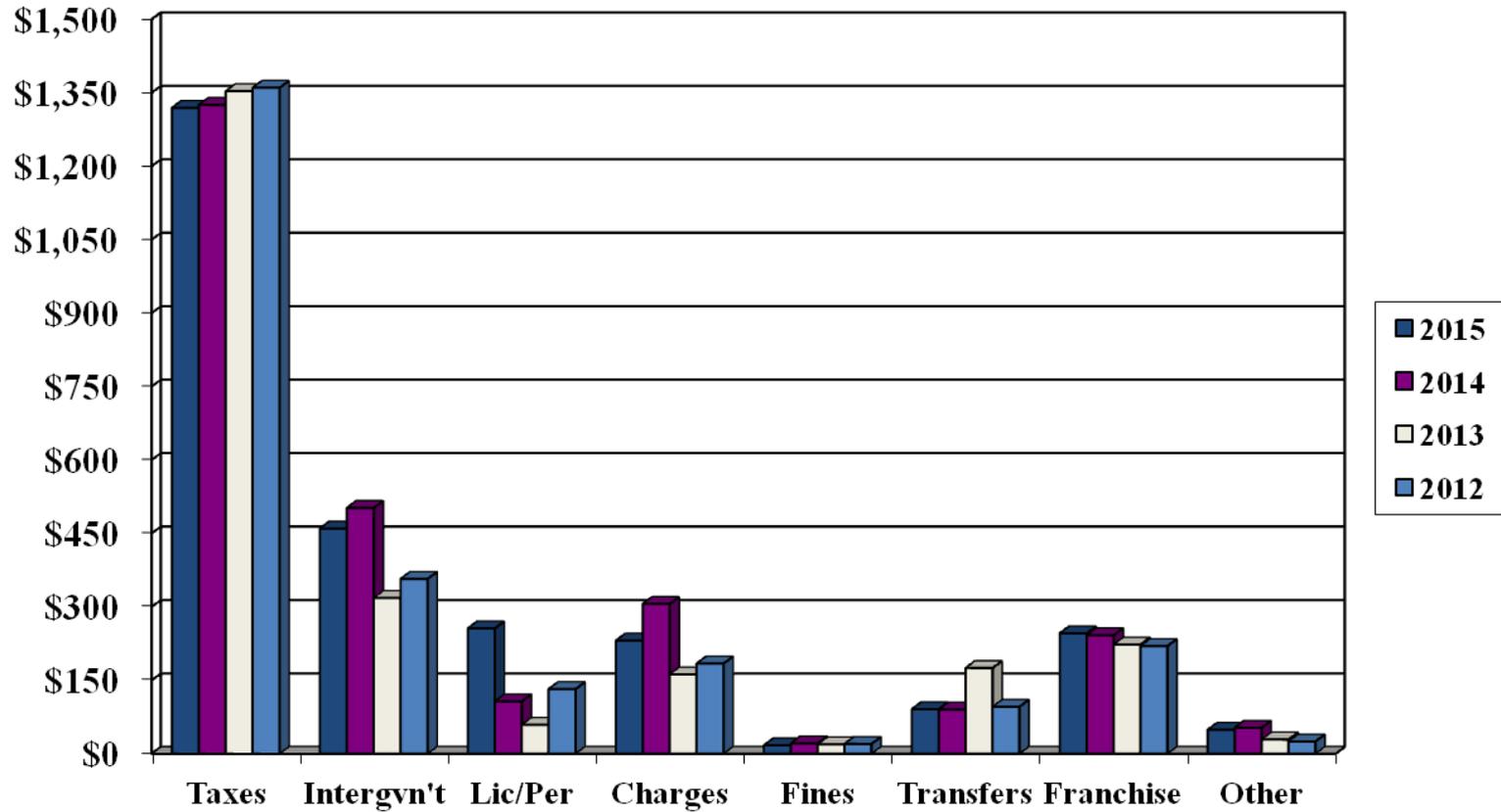
(March 31)

- General fund operating revenues - very little change.

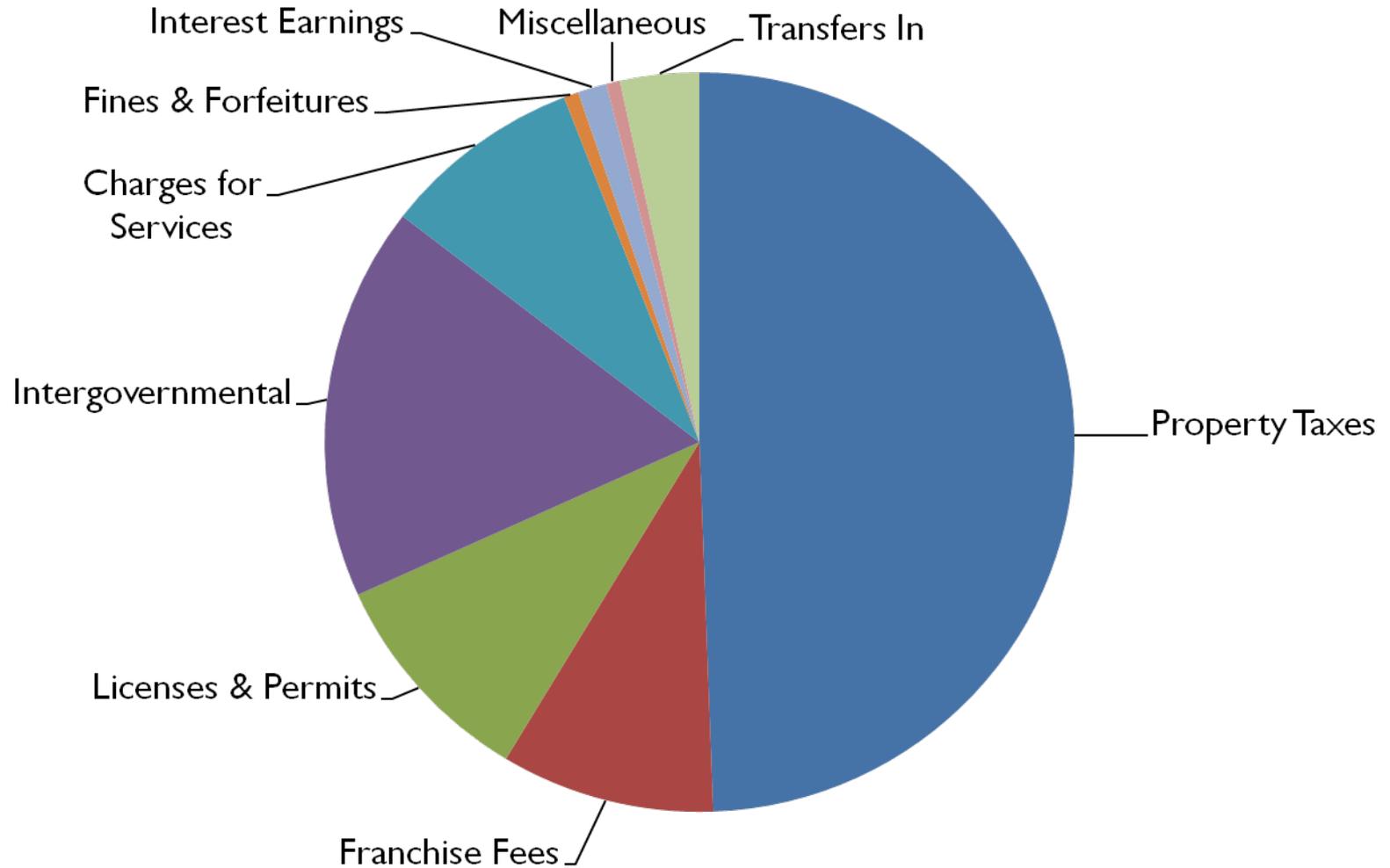
License & Permits up \$149,000 - more permit activity

GENERAL FUND REVENUE COMPARISON

(in thousands)



GENERAL FUND REVENUE COMPARISON (in thousands)



GENERAL FUND EXPENDITURES

(March 31)

- General fund operating expenditures down (\$74,700),
(3.6%)

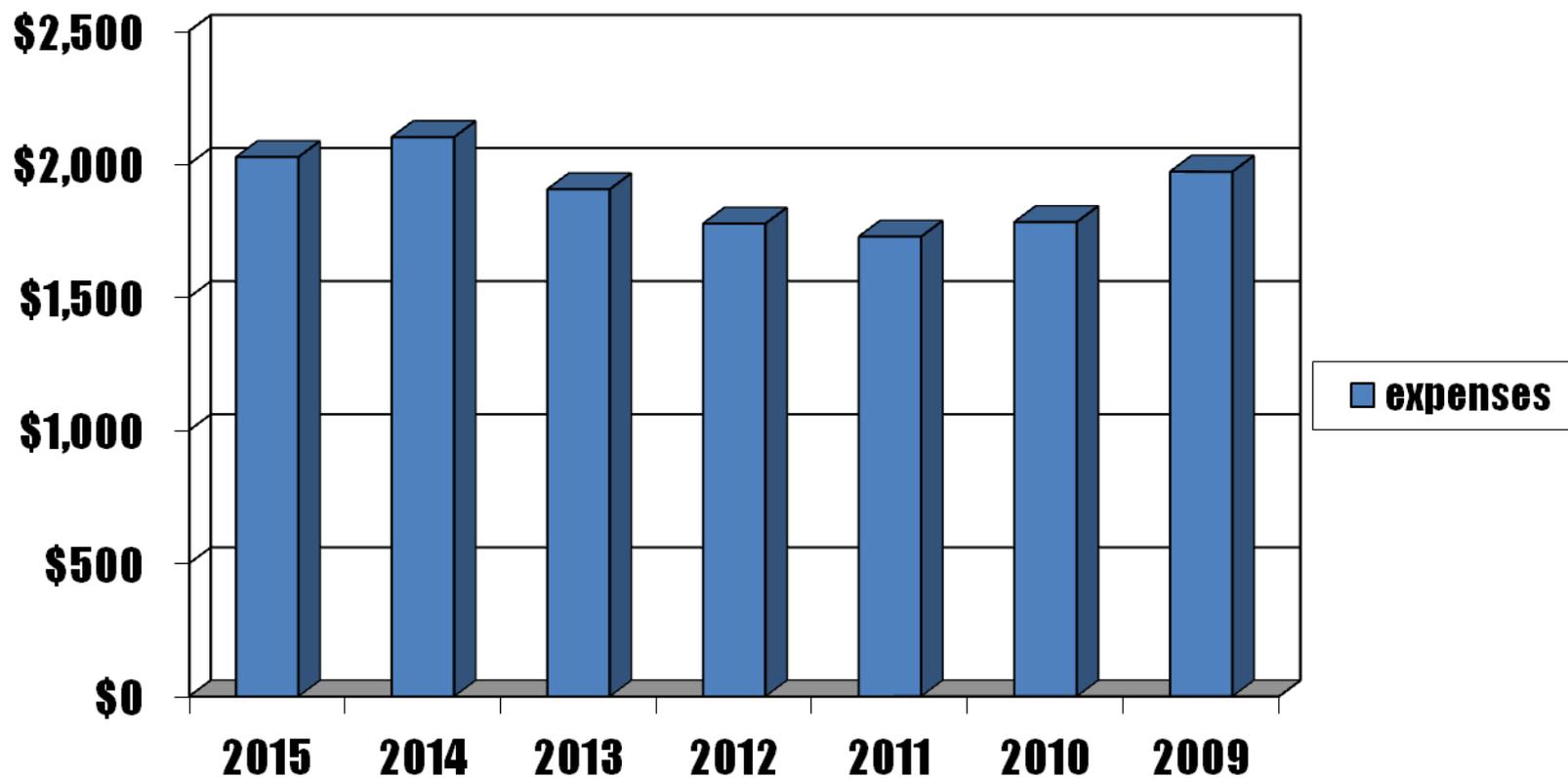
Salaries and benefits down (\$142,000) – (early retirements and increased benefits last year)

Supplies up \$10,000 – (timing of purchases)

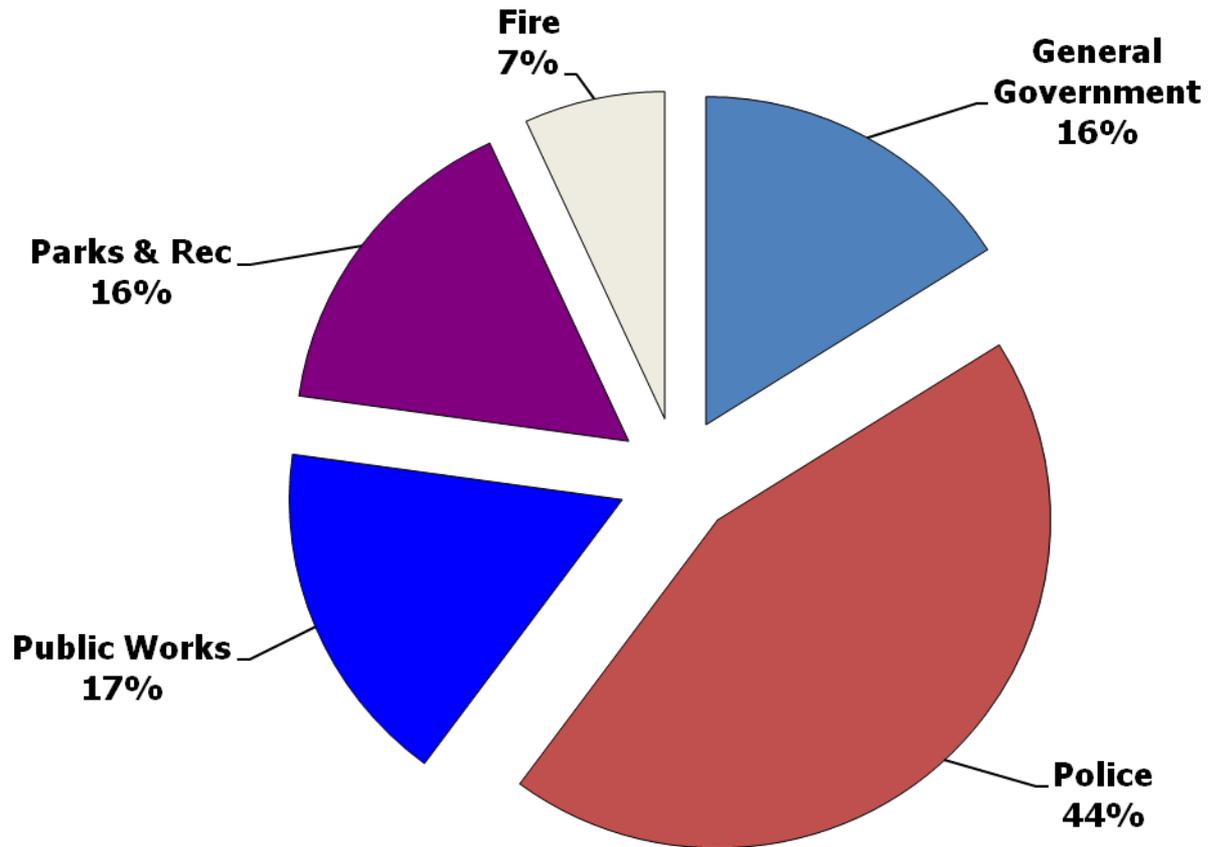
Professional Services down (\$37,000)

Maintenance & Contractual up \$51,000 – (increased park & street maint., increase in garage charges)

GENERAL FUND OPERATING EXPENDITURE COMPARISON (excluding transfers out) (in thousands)



GENERAL FUND OPERATING EXPENDITURES



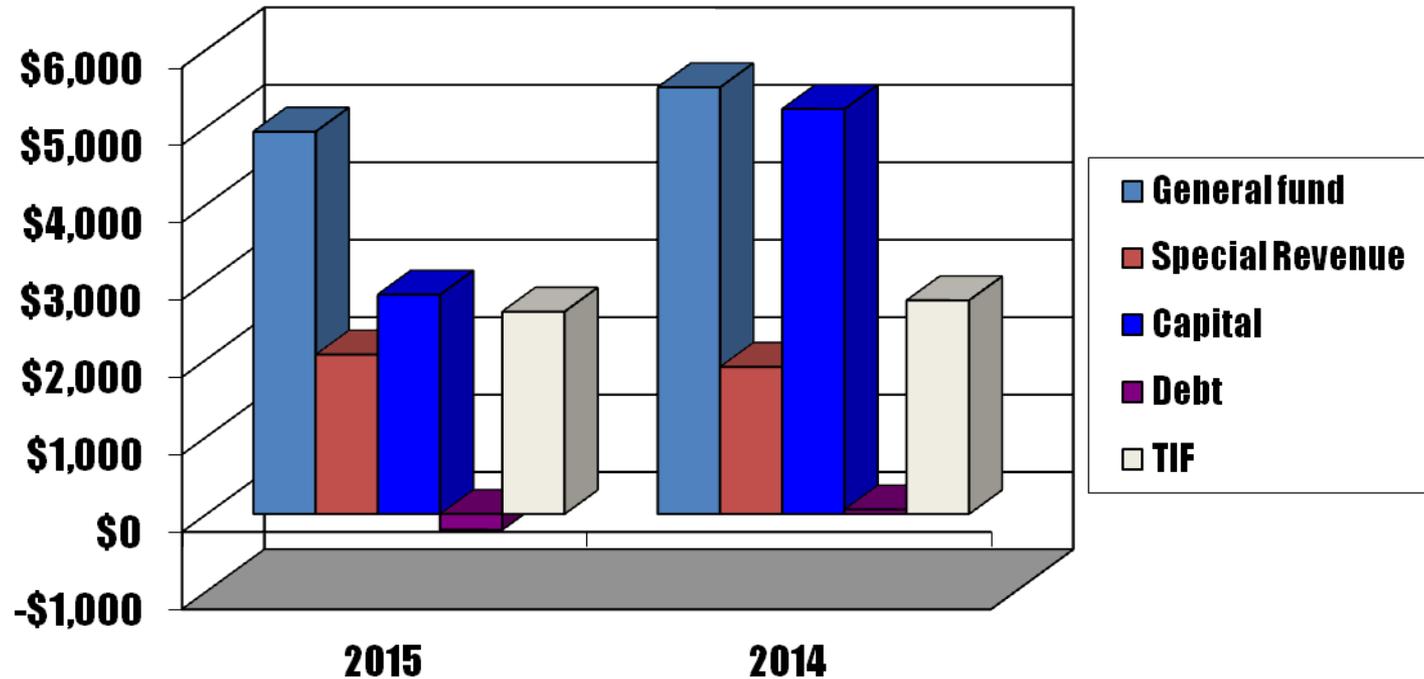
GOVERNMENTAL FUND RESERVES

The largest changes in reserves compared to March of 2014 are found as follows:

- ▶ Street Renewal fund (down \$1.3 million)
- ▶ Park Capital Improvement fund (down \$940,000)
- ▶ Building Improvement fund (down \$700,000 –transfer to street renewal)
- ▶ Garage fund (down \$694,000) equipment
- ▶ General fund (down \$572,000) – transfers to capital

GOVERNMENTAL FUND RESERVES

(in thousands)



INTERNAL SERVICE FUNDS

- ▶ Data processing - \$162,000.
purchase computer software and equipment in the future.
- ▶ Central garage fund - \$156,000.
replace existing vehicles and equipment for the general government, (police, public works, etc...)
This fund is down (\$694,000) from last year.
- ▶ Insurance fund - \$946,000.
insurance premiums and deductibles.

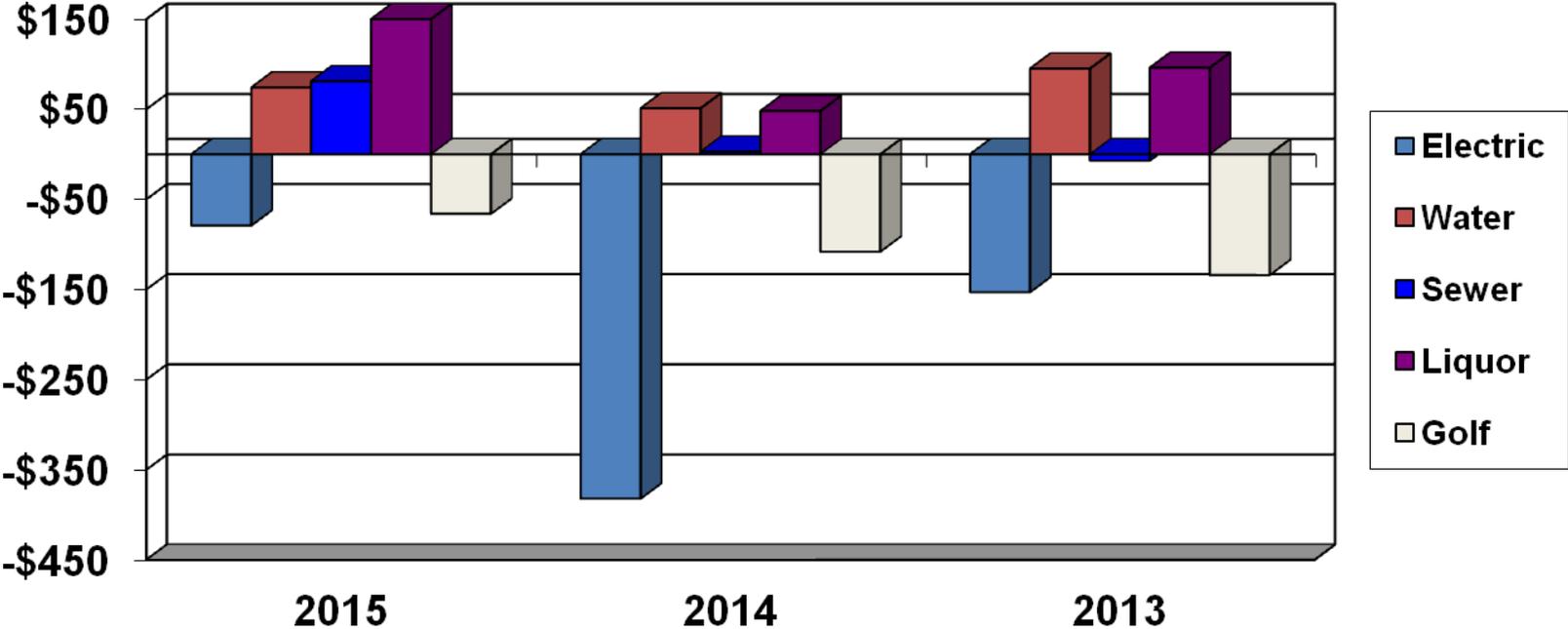
ENTERPRISE FUNDS

- ▶ Electric is currently reflecting an operating loss of (\$79,200). Electric tends to profit more during the summer months.
- ▶ Golf is currently reflecting an operating loss of (\$66,300). This is normal for the 1st quarter.

ENTERPRISE FUNDS

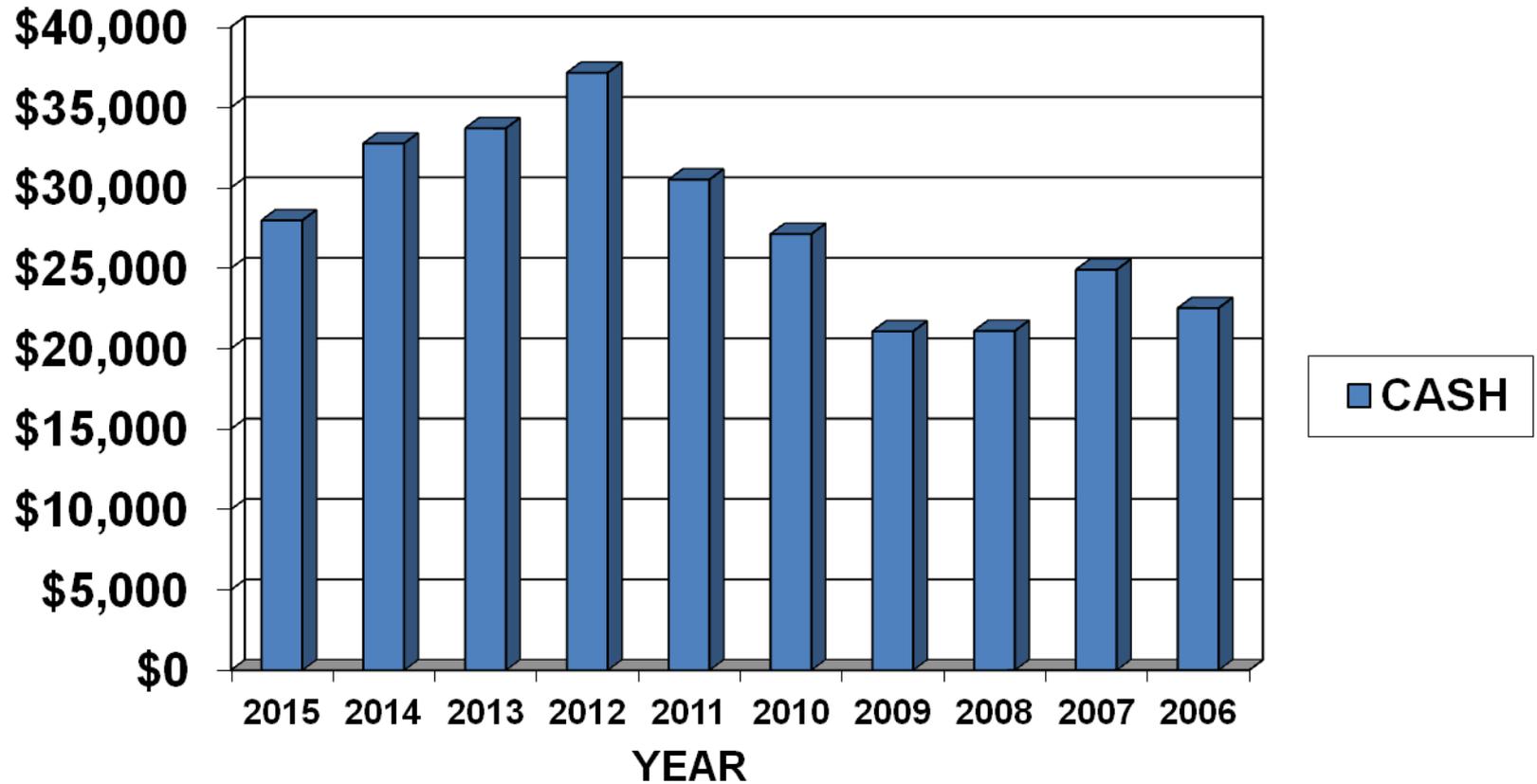
(in thousands)

Operating Income (Loss) as of March 31



CASH AND INVESTMENTS

(in thousands)



CASH AND INVESTMENTS

Total cash and investments are down significantly when compared to the same time last year.

The average return on investments for the quarter ending March 31, 2015 is less than 1%.

First quarter investment activity included maturities of \$4.4 million and purchases of \$3.8.

Most purchases continue to be for less than one year with the premise of providing funding for improvement projects in 2015 and 2016.

TYPE OF INVESTMENT

▶ Certificates of Deposit	\$10,369,000
▶ Agency's	\$ 9,495,000
▶ Municipal Bonds	\$ 4,250,000
▶ Bankers Acceptance	\$ 2,241,361
▶ Money Market Fund	\$ 1,620,659

MATURITY OF INVESTMENTS

2015	\$12,112,020
2016	\$ 1,492,000
2017	\$ 2,599,000
2018	\$ 2,030,000
2019-2023	\$ 9,743,000

Short term Investments will now be filling the gap in 2016. A majority of the Agency's in years 2019-2023 are callable/step-ups.

OVERALL REPORT

THE CITY OF ANOKA
CONTINUES RESPONSIBLE

FINANCIAL MANAGEMENT

COUNCIL MEMO FORM

12.2

Meeting Date	April 20, 2015
Agenda Section	Updates & Reports
Item Description	Tentative Agendas
Submitted By	Amy Oehlers, City Clerk

BACKGROUND INFORMATION

Attached are the tentative agenda(s) for future meeting(s).

FINANCIAL IMPACT

None.

COUNCIL ACTION REQUESTED

Request Council review and discuss upcoming agenda(s).



City Council - Worksession
Monday, April 27, 2015 - 5:00 p.m.
Green Haven Golf Course & Event Center
2800 Greenhaven Rd, Anoka
(meeting will not be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL BUSINESS and/or DISCUSSION ITEMS**
 - 3.1 Discussion; Temporary Accessory Structures.
 - 3.2 Discussion; Sewer Connection Policy.
 - 3.3 Discussion; Property Maintenance Ordinance Amendment.
4. **ADJOURNMENT**



City Council - Regular Meeting
Monday, May 4, 2015 - 7:00 p.m.
Council Chambers
(meeting will be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
 - 3.1 April 13, 2015 Joint Mtg with City of Ramsey.
April 20, 2015 Executive Session.
April 20, 2015 Local Board of Appeals & Equalization.
April 20, 2015 Regular Mtg.
4. **OPEN FORUM** **The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
 - 4.1 Introduction of New Anoka County Historical Society Executive Director.
5. **PUBLIC HEARING(S)**
6. **CONSENT AGENDA**
 - 6.1 Verified Bills.
 - 6.2 Revising & Setting Council Calendars.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
 - 7.1 Planning Items.
 - 7.1.A ORD/Chpt 74, Article V, Div 3, Section 74-241; B-6 District. (2nd reading)
8. **PETITIONS, REQUESTS & COMMUNICATION**
9. **ORDINANCES & RESOLUTIONS**
 - 9.1 ORD/Grant an Easement at Garfield Substation to MMPA. (2nd reading)
 - 9.2 RES/Purchase of a portion of 2627 Wingfield Ave for Right-of-Way Purposes.
 - 9.3 ORD/Aggressive Solicitation Ordinance. (1st reading).
 - 9.4 ORD/Amending Chpt 48, Article I; Property Maintenance Standards. (1st reading)

10. UNFINISHED BUSINESES

11. NEW BUSINESS

11.1 Policy; Sewer Connections.

12. UPDATES & REPORTS

12.1 Tentative Agendas.

ADJOURNMENT



City Council - Regular Meeting
Monday, May 18, 2015 - 7:00 p.m.
Council Chambers
(meeting will be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
 - 3.1 April 27, 2015 Worksession.
May 4, 2015 Regular Mtg.
4. **OPEN FORUM** **The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
 - 4.1 Proclamation; National Public Works Week.
5. **PUBLIC HEARING(S)**
6. **CONSENT AGENDA**
 - 6.1 Verified Bills.
 - 6.2 Revising & Setting Council Calendars.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
 - 7.1 Planning Items.
 - 7.1.A RES/Variance; 208 Clay St.
 - 7.1.B RES/Variance; 500 Rice St.
 - 7.1.C RES/Interim Use Permit Extension; 2171 6th Ave; Washington School.
 - 7.1.D RES/Site Plan, Conditional Use Permit & Variance; 737 Bob Ehlen Dive, Solid Rock Free Lutheran Church.
 - 7.1.E ORD/Rezoning; 1833 2nd Ave; Walker Methodist. (1st Reading)
 - 7.1.F RES/Comprehensive Plan Amendment; 1833 2nd Ave; Walker Methodist.
8. **PETITIONS, REQUESTS & COMMUNICATION**

9. **ORDINANCES & RESOLUTIONS**

9.1 RES/Stormwater Agreement for Rum River Shores North.

9.2 ORD/Amending Chpt 48, Article I; Property Maintenance Standards. (2nd Reading)

10. **UNFINISHED BUSINESSES**

11. **NEW BUSINESS**

12. **UPDATES & REPORTS**

12.1 Tentative Agendas.

ADJOURNMENT



City Council - Worksession
Tuesday, May 26, 2015 - 5:00 p.m.
Council Worksession Room
(meeting will not be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL BUSINESS and/or DISCUSSION ITEMS**
 - 3.1 Discussion; Capital Improvement Plan (CIP) including Liquor Store, SSIP & SRP.
 - 3.2 Discussion; 2016 Levy Options
 - 3.3 Discussion; Development Opportunities (Avant, Armory)
 - 3.4 Discussion; Organized Solid Waste Collection.
4. **ADJOURNMENT**



City Council - Regular Meeting
Monday, June 1, 2015 - 7:00 p.m.
Council Chambers
(meeting will be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
 - 3.1 May 18, 2015 Regular Mtg.
4. **OPEN FORUM** **The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
5. **PUBLIC HEARING(S)**
6. **CONSENT AGENDA**
 - 6.1 Verified Bills.
 - 6.2 Revising & Setting Council Calendars.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
 - 7.1 Planning Items.
 - 7.1.A ORD/Rezoning for Walker Plaza. (2nd reading)
 - 7.1.B RES/Site Plan; Walker Plaza.
8. **PETITIONS, REQUESTS & COMMUNICATION**
9. **ORDINANCES & RESOLUTIONS**
10. **UNFINISHED BUSINESSES**
11. **NEW BUSINESS**
12. **UPDATES & REPORTS**
 - 12.1 Tentative Agendas.



City Council - Regular Meeting
Monday, June 15, 2015 - 7:00 p.m.
Council Chambers
(meeting will be cablecast)

1. **CALL TO ORDER**
 2. **ROLL CALL**
 3. **COUNCIL MINUTES**
 - 3.1 June 1, 2015 Regular Mtg.
 4. **OPEN FORUM** **The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
 - 4.1 Audit Presentation.
 5. **PUBLIC HEARING(S)**
 6. **CONSENT AGENDA**
 - 6.1 Verified Bills.
 - 6.2 Revising & Setting Council Calendars.
 7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
 - 7.1 Planning Items.
 8. **PETITIONS, REQUESTS & COMMUNICATION**
 9. **ORDINANCES & RESOLUTIONS**
 10. **UNFINISHED BUSINESSES**
 11. **NEW BUSINESS**
 - 11.1 Approval of Capital Improvement Plan (CIP).
 12. **UPDATES & REPORTS**
 - 12.1 Tentative Agendas.
- ADJOURNMENT**



City Council - Worksession
Monday, June 22, 2015 - 5:00 p.m.
Council Worksession Room
(meeting will not be cablecast)

1. CALL TO ORDER
2. ROLL CALL
3. COUNCIL BUSINESS and/or DISCUSSION ITEMS
 - 3.1 Presentation; Urban Land Institute.
4. ADJOURNMENT



City Council - Worksession
Monday, June 29, 2015 - 5:00 p.m.
Council Worksession Room
(meeting will not be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL BUSINESS and/or DISCUSSION ITEMS**
 - 3.1 Discussion; Equipment Replacement Plan (ERP).
Discussion TH 10:
 - * Hwy 10 Pedestrian Safety.
 - * Hwy 10 Overall Plan.
4. **ADJOURNMENT**