



Waste Reduction & Recycling Board
Wednesday, May 11, 2016
Anoka City Hall @ 5:00 p.m.
Committee Room

AGENDA

1. Call to Order
2. Roll Call
3. Approval of April 13, 2016 Meeting Minutes
4. Old Business
 - a. Spring Recycling Event Report
 - b. Internship Update
 - c. Fix It Clinic Update
 - d. Park Benches Update
 - e. Recycling Winner Update
5. New Business
 - a. Republic Services Annual Report and Q & A
6. Communications
 - a. Anoka County Recycling Recognition Ceremony
 - b. Organics Article
 - c. Monthly Service Log & Tonnage Reports
 - d. 2016 Meeting Schedule
7. Miscellaneous
 - a. Determine June 8, 2016 Meeting Agenda
8. Adjournment

Memo

To: Waste Reduction & Recycling Board
From: Pam Bowman, Communications/Recycling Coordinator
Date: May 6, 2016
Re: Wednesday, May 11, 2016 Agenda

1. **Call to Order.** Call to order at 5 p.m. in the Committee Room of Anoka City Hall.
2. **Roll Call.** I will record the names of those present at the meeting.
3. **Approval of April 13, 2016 Meeting Minutes.** I recommend approval with any corrections and/or additions. **(Attachment 1) Action: Approve minutes.**
4. **Old Business.**
 - a. **Spring Recycling Event Report.** Great event! 517 cars through – some were repeat customers. I hope to have the tonnage numbers available by the time we meet. Thanks again to all of you for your help! **Action: Discuss event and review tonnage.**
 - b. **Internship Update.** We have hired an intern. Her name is Deanna Kelly. She will begin work the week of May 16. Her first WRRB meeting will be on June 8. She will introduce herself and provide background information to you at that meeting. Until then, I will have her start on projects and she can provide her progress report on June 8. **Action: Questions.**
 - c. **Fix-It Clinic Update.** Vice Chairperson Thurston will provide an update and we will discuss details as needed. **Action: Update and Discuss.**
 - d. **Park Benches Update.** I will provide an update at the meeting. **Action: Receive update.**
 - e. **Recycling Winner Update.** Thank you to Chairperson Violet for gathering addresses for the first winner! The winner was the owner at 817 Oakwood Drive. A letter will be mailed to the owner with details. Member Hain will select addresses on May 17.
5. **New Business.** – *New business will be moved to the beginning of the meeting.*
 - a. **Republic Services Annual Report and Q & A.** Rich Hirstein of Republic Services will attend the meeting and provide the latest information related to recycling. We will have time for questions and answers as well. **Action: Report/Q & A.**
6. **Communications.**
 - a. **Anoka County Recycling Recognition Ceremony.** Just sharing the information about the recognition ceremony. I will attend and report back. **(Attachment 2)**
 - b. **Organics Article.** Attached is an article for your information. **(Attachment 3)**
 - c. **Monthly Service Log & Tonnage Reports.** The most recent customer log is attached. I may have monthly tonnage information at the meeting. **(Attachment 4) Action: Discuss.**
 - d. **2016 Meeting Schedule.** Attached is a draft of this year's meeting schedule for review. **(Attachment 5) Action: Review.**

7. **Miscellaneous.**

- a. **Determine June 8, 2016 Meeting Agenda.** A draft agenda is attached. **(Attachment 6).**
Action: Review.

8. **Adjournment.** Let's plan to adjourn by 6:30 p.m.



**CITY OF ANOKA
WASTE REDUCTION AND RECYCLING BOARD
MEETING MINUTES – APRIL 13, 2016**

CALL TO ORDER The meeting was called to order at 5:09 p.m. in the Committee Room of Anoka City Hall.

ROLL CALL Board members present: Chairperson Vicki Violet, Vice Chairperson Thurston, Members Marijo Hain, Tim Aberwald and Jan Call. Absent: None. Staff present: Pam Bowman, Recycling Coordinator. Others present: None.

APPROVAL OF THE MARCH 9, 2016 MEETING MINUTES: A MOTION to approve the March 9, 2016 meeting minutes was made by Member Call and SECOND by Member Hain. All in favor, MOTION CARRIED.

OLD BUSINESS

Spring Recycling Event Update. Ms. Bowman informed the members that all the advertising was completed and/or in progress. She said she purchased electronic banners on ABC Newspapers website, placed ads in the Anoka Union and the Anoka Shopper, ran it through QCTV, on the city website, social media, City View, and more. She said she ordered portable restrooms for the event and will continue to do so in the future so volunteers and vendors no longer need to access the buildings. The members said they would all be attending the event. Members chose to have Ms. Bowman order turkey sandwiches from Broncos for the crew. Ms. Bowman said that four volunteers from Anoka High School would be participating. Member Hain said she would pick up the donuts and coffee at Broncos at 7 a.m.

Multi-Unit Special Electronics Update Ms. Bowman said this item was on hold until more information about an intern is available. She said she would like to have the intern work on this project.

Internship Update. Ms. Bowman said the position was reposted until filled.

RAW Newsletter. Ms. Bowman said the RAW newsletter was distributed to residents at the end of March. She said she received many calls about the topics that were featured. From that she learned that residents were reading it and found it informative and educational.

Member Call requested Ms. Bowman to resend the recycling contest schedule to all board members. Ms. Bowman said she would. She also said the next edition would come out in fall prior to the fall recycling event.

Earth Day Educational Presentation Update. Ms. Bowman said Climb Theatre performed Space Baby for K-2nd graders at Franklin Elementary School on April 6. She said she was unable to attend and had not yet received feedback from Climb Theatre or the school.

Paper Shredding Event Update. Ms. Bowman said after reviewing notes from the previous discussions, she believes the best location for a paper shredding event is at 501 Pierce St. She said this would deter any confusion on location since the recycling events are consistently held at that location. Members agreed. She said this would be a good project for an intern and that only one or two people would be needed to be on site. She asked the members what months would be ideal if we were to host two events. Members agreed a Tuesday or Thursday night and/or Saturday the week of July 11 would be good. Chairperson Violet suggested it be advertised at the Ice Cream Social and Riverfest if possible.

Fix It Clinic Update. Ms. Bowman showed the members the tool kit she borrowed from the City of Andover. It was stocked with various supplies for a Fix It Clinic. Vice Chairperson Thurston said she did more research on details of a clinic set up and would follow up with the City of Andover and Coon Rapids to learn more about how they obtain volunteers and how they set up the basic event details. Ms. Bowman suggested an October event may work well so it can be advertised at the fall recycling event (place postcards in grab bags).

Ms. Bowman suggested hosting it in the Community Room of City Hall. Chairperson Violet also suggested possibly hosting it at the Anoka Senior Center.

NEW BUSINESS.

Park Benches Discussion. Pending grant approval, Ms. Bowman said two park benches made from recycled materials could be purchased through funds. She said she budgeted for \$1500. In talking with the parks department personnel, she said the preferred location would be along the walking trail at Mississippi River Community Park. Member Call asked if that was over by Cutters Grove Apartments. Ms. Bowman said yes just to the west of the former Kmart.

Photos showing examples of the benches were included in the agenda packet. Ms. Bowman asked if anyone had a preference on the type of benches to purchase. Reviewing the photos, Chairperson Violet suggested that the style needs to work well with the landscape architecture at the park. Member Hain asked if they could be green in color. Ms. Bowman said she would work with the parks department personnel to determine the best style and color. She said a message about the donation from SCORE funds and the WRRB would be inscribed either directly onto the wood or on a metal plaque that would be attached to each bench. Ms. Bowman explained that if any additional costs were incurred for installation, cement, etc., the parks department would consider covering those costs.

Anoka Lions Presentation Discussion. Ms. Bowman inquired if the members agreed that a \$300 donation to the Anoka Lions was still a fair amount. All agreed. She reminded the members to attend the Lions monthly meeting on Tuesday, April 26 at 6:30 p.m. Chairperson Violet said dinner would be included. Vice Chairperson Thurston and Member Aberwald said they would attend. Members Hain and Call said they were unable to attend.

Environmental Initiatives beyond Waste Reduction & Recycling. As a follow up to Vice Chairperson Thurston's inquiry about environmental initiatives city staff and others may be discussing on the city's behalf, Ms. Bowman shared information from the most recent comprehensive plan noting related topics such as environmental resources, natural watercourses, stormwater management, shoreland regulations, wetlands, solar access protection, etc.

Ms. Bowman explained that some cities have environmental boards that look at a more broad spectrum of environmental issues, whereas, Anoka's Waste Reduction & Recycling Board focuses on finding ways to reduce solid waste and increase recycling and reuse among its residents.

Adopt-A-Park / Pick-A-Park / Highway Cleanup. Ms. Bowman inquired if the members would like to adopt a park, pick a park, or help with some needed highway cleanup. Members were concerned with safety issues for the highway cleanup. Member Call suggested the members continue to do the Pick-A-Park program by being assigned to two city parks each summer. Vice Chairperson Thurston said that last year the two parks they picked had very little mess and clean up was very easy, with little recycling. She suggested Ms. Bowman inquire with the parks department about a larger park that needs more help. Ms. Bowman said she would follow up and will have more information at the May meeting.

COMMUNICATIONS

Chairpersons Communication Board Report. Chairperson Violet said the CCB meeting was very interesting and that the City Clerk did a presentation of all the boards and commissions accomplishments and goals. Chairperson Violet gave a very thorough update to the WRRB members about projects around town and more that she learned at the CCB meeting.

Ms. Bowman thanked her for attending that meeting and representing the WRRB.

Monthly Service Log & Tonnage Reports. Members reviewed the information. No comments.

2015 Year End Tonnage. Ms. Bowman provided information in the packet noting the total tonnage of 1294.17 (of 1519 goal). She noted this was 85.199% of the goal. She thanked members for all of their hard work throughout 2015.

Award from Green Lights Recycling. Ms. Bowman shared a copy of the award that was presented to her for the city's/WRRB efforts in recycling. The award was "2015 Excellence in Recycling" for "Outstanding Sustainable Environmental Efforts in Recycling". Members said they appreciated the acknowledgment.

2016 Meeting Schedule. Members reviewed the meeting schedule.

MISCELLANEOUS

Determine March Meeting Agenda. Members reviewed the draft agenda for the May meeting. Ms. Bowman said Rich Hirstein from Republic Services will attend. No comments.

ADJOURNMENT The meeting adjourned at 6:20 p.m. on a MOTION by Vice Chairperson Thurston and SECONDED by Member Aberwald. All in favor; MOTION CARRIED.

You are invited to the

**Anoka County
Solid Waste Abatement
Advisory Team**

Recycling Recognition Ceremony



Anoka County Government Center
7th Floor Board Room 705
2100 3rd Avenue
Anoka, MN 55303

**Wednesday
May 18, 2016**

**2:00 p.m. Pictures of recipients
2:30 p.m. Reception
3:00 p.m. Awards**

**Recycling Recognition
May 18, 2016
Anoka County
Government Center**

City of Anoka
Pam Bowman
2015 First Ave N
Anoka MN 55303

**Field Operations Building
1530 Bunker Lake Blvd NW
Andover, MN 55304**

Lino Lakes and Anoka County pick up on organic trend

By Shannon Granholm/Staff Writer | Posted: Tuesday, April 26, 2016 9:15 am

LINO LAKES — Anoka County and the city of Lino Lakes are hoping to make a difference and reduce waste by offering residents easier access to organics recycling.

Organics recycling is a fairly new concept and a trend that is growing in the Twin Cities area. Organic, in this case, simply means the portion of trash that can be composted.

“People who backyard compost sometimes think they don’t have to do organics because they already do the composting in their backyard,” said Lino Lakes Recycling Assistant Aubrey Fonfara. “This program is different because it is industrial composting, so the compost piles are bigger, they get hotter, so you can put meat, bones, citrus, onion and compostable plastic and those are things that won’t break down in your backyard.”

According to the Minnesota Pollution Control Agency (MPCA), 30 percent of waste in Minnesota is organics.

Interest from Lino Lakes residents prompted the city to look into starting some drop-off locations for organics recycling. The city did a survey that generated around 30 responses with the predominant interest from residents near Birch Park. The survey participants were then invited to a public input meeting to share their feedback.

“As a result of that meeting it became clear that people really wanted more than one drop-off location,” she said.

In just the first week of sign-ups for the program, the city had 50 households sign up.

“I think this is a great opportunity for residents.

They have shown time and time again that they care about diverting waste and recycling and this just gives them another opportunity to get organic material out of their trash,” Fonfara said. “Along with that, if they are able to divert, they could be able to actually save

What Goes in Your Organics Recycling?

Organics recycling is the collection of household organic matter for composting. There are even more items that can be put in organics recycling than in your backyard compost bin!

<p>Food Scraps: —</p> <ul style="list-style-type: none"> • Fruits & vegetables • Meat, fish & bones • Baked goods • Eggs & Eggshells • Dairy Products 	<p>Other: —</p> <ul style="list-style-type: none"> • Coffee grounds & filters • Paper tea bags • Hair & fur • BPI Certified compostable plates, cups, containers and bags • Untreated wooden chopsticks, popsicle sticks, & toothpicks • Houseplant trimmings 	<p>Non-Recyclable Papers: —</p> <ul style="list-style-type: none"> • Delivery pizza boxes • Paper egg cartons • Tissues, napkins & paper towels • Paper plates & bowls (without plastic lining) • Shredded paper 	<p>NO NO regular NO plastic-lined paper</p> <p>NO NO regular NO plastic-lined paper</p> <p>NO NO regular NO plastic-lined paper</p>
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Lino Lakes and Anoka County pick up on organic trend

This is a list of items of what you can and cannot put in your organics recycling. There are even more items that can be put in organics recycling than in backyard compost bin.

money by reducing the size of their garbage carts, by reducing the number of pick-ups that they need.”

The city has two drop-off locations, one at Birch Park and one at Marshan Park. Residents can sign up for the program online at www.ci.lino-lakes.mn.us/organics.

Fonfara addressed another composting misconception. “I think there is a common misconception that if food goes to a landfill it will just break down naturally, and that is not true at all. When food goes to a landfill it is cut off from oxygen, carbon material that it needs to compost properly, and water. When it doesn't have those things it doesn't compost; it becomes anaerobic and it rots,” she said.

Lino Lakes hopes to one day be able to have curbside organic recycling.

Anoka County is adding organics recycling to its two compost sites including Bunker Hills Compost Site (13285 Hanson Blvd., Coon Rapids) and the Rice Lake Creek Chain of Lakes Compost Site (7701 Main St., Lino Lakes.) Residents can sign up online at www.anokacounty.us/359/16471/Compost-Sites.

In addition to the compost sites, the county also has several schools and businesses that have started organic collection programs and also have programs in place at local community events.

“We have real aggressive recycling goals that we need to meet. The state gives us a separate organics goal and recycling goal,” said Anoka County Solid Waste Specialist Sue Doll. That goal, Doll said, is 75 percent diversion by the year 2030.

Participants in the programs must bring their organic materials in a brown paper bag or a BPI-certified compostable bag. Items that can be put into organics recycling include: food scraps such as fruit and vegetables, meat (including fish and bones), baked goods, dairy products, coffee grounds and filters, non-recyclable papers (including pizza boxes,) paper egg cartons, paper plates and bowls with no plastic lining, shredded paper, hair and fur, untreated wood chopsticks, popsicle sticks, toothpicks, houseplant trimmings and nail clippings.

Items that cannot be placed in organics recycling include: yard waste, milk cartons or juice boxes, litter and bedding, Styrofoam, dryer lint, plastic-lined paper products, diapers and wet wipes, feminine hygiene products and non-certified compostable plastics.

“It is all about waste diversion and utilizing materials for the best intent. Why throw away materials that can be composted to a waste-energy facility or a landfill?” Doll said. “It is really just a best management practice. The more we can recycle and pull out, that is less raw goods that we need to make new products.”

Composting also has many benefits for the soil. Compost is a very nutrient-rich supplement, which helps reduce soil erosion and the need for fertilizers and increases the water efficiency of soil.

“It also boosts the economy; composting is worth \$148 million in Minnesota,” Fonfara added.



Resident Address	Date Received	Time Received	Issue/Concern	Resolution
2701 YELLOWSTONE BLV	4/1/2016	823	has broken down boxes	printed for driver
3735 E MINERAL POND	4/1/2016	1102	will have extras	printed for driver
1048 LINCOLN ST	4/4/2016	1314	has a container to remove	set up removal
727 E MAIN ST	4/5/2016	822	set out late	called to driver
564 MCKINLEY ST	4/7/2016	1202	cart fell into truck	set up delivery
1048 LINCOLN ST	4/13/2016	820	code is not working per driver	emailed city to try and get a new code
2639 PINE RIDGE DR	4/13/2016	1029	WANTS FRESH CART - 68G REC	set up exchange
1557 8TH AVE	4/19/2016	1130	half dumped-something wedged in-loose now.	Called to driver
4354 PARKVIEW CIR	4/26/2016	1552	needs 60 gallon cart	set up delivery
3951 10TH AVE	4/27/2016	1541	calendar will be mailed	noted
1806 2ND AVE	4/28/2016	1055	Remove 2 carts- house being demo'd	set up removals



2016 WRRB MEETING SCHEDULE

(Agenda items tentative/change as needed)

MEETING DATE	AGENDA ITEMS
Wed., January 13	Oath of Office Election of Officers 2015 Accomplishments & 2016-17 Goals 2016 SCORE Agreement & Funding Spring Recycling Drop off Day Winterfest Sponsorship Service Report 2016 Schedule
Wed., February 10	General Updates & Service Reports July-Dec 2015 SCORE Report Spring Recycling Drop off Day Parks, MF, and Senior Bldgs., Special Events (Riverfest) RAW Newsletter Topics
Wed., March 9	General Updates & Service Reports City Council Report (April 18) Parks, MF & Senior Buildings Projects Special Events Recycling & Earth Day Event
Wed., April 6	<i>Chairpersons Communication Board</i>
Wed., April 13	General Updates & Service Reports Anoka Lions Appreciation Parks, MF & Senior Buildings Projects & Special Events Intern Update Adopt-A-Park/Pick-A-Park/Hwy Cleanup
Thurs., April 14	<i>Board Appreciation Dinner (5:15 p.m.)</i>
Monday, April 18	<i>Chairperson Report to City Council (7 p.m.)</i>
Tues., April 26	<i>Anoka Lions Donation Presentation (6:30 p.m.)</i>
Sat., April 30	<i>Spring Recycling Drop off Day – 8 a.m. - Noon</i>
Wed., May 4	Chairpersons Communication Board
Wed., May 11	General Updates & Service Reports Parks, MF & Senior Buildings Projects Republic Services Annual Report
Wed., June 1	<i>Chairpersons Communication Board</i>
Wed., June 8	General Updates & Service Reports Intern Introduction & Projects Update Special Events Recycling Fix It Clinic
Wed., July 13	General Updates & Service Reports Parks, MF & Senior Buildings Projects Special Events Recycling
Wed., August 10	General Updates & Service Reports January-June SCORE Report Fall Recycling Drop off Day Anoka Halloween Parade Application
Wed., September 7	<i>Chairpersons Communication Board</i>
September 14	General Updates & Service Reports Anoka Winterfest-ArtStart RAW Newsletter Topics Halloween Recycling & Holiday Lights
Saturday, September 24	<i>Fall Recycling Drop off Day – 8 a.m. - Noon</i>
October 12	General Updates & Service Reports Chairpersons Communications Board Meeting Update
November 9	General Updates & Service Reports Discuss 2017 Publications Holiday Lights Collection at City Hall
Wed., December 7	<i>Chairpersons Communication Board</i>
December 14	2016 Accomplishments/2017 Goals

*Chairperson to attend CCB meetings or appoint another board member to attend.



Waste Reduction & Recycling Board
Wednesday, June 8, 2016
Anoka City Hall @ 5:00 p.m.
Committee Room

AGENDA

1. Call to Order
2. Roll Call
3. Approval of May 11 2016 Meeting Minutes
4. Old Business
 - a. Intern Introduction & Projects Update
 - b. Fix It Clinic Update
 - c. Park Benches Update
 - d. Pick A Park Update
 - e. Recycling Winner Update
5. New Business
6. Communications
 - a. Monthly Service Log & Tonnage Reports
 - b. 2016 Meeting Schedule
7. Miscellaneous
 - a. Determine July 13, 2016 Meeting Agenda
8. Adjournment