



Waste Reduction & Recycling Board
Wednesday, March 9, 2016
Anoka City Hall @ 5:00 p.m.
Committee Room

AGENDA

1. Call to Order
2. Roll Call
3. Approval of February 10, 2016 Meeting Minutes
4. Old Business
 - a. Spring Recycling Event Update
 - b. 2016 Residential Recycling Agreement
 - c. Multi-Unit Special Electronics Collection Update
 - d. Internship Update
 - e. RAW Newsletter Update
 - g. Earth Day Educational Presentation Update
 - h. Paper Shredding Event Update
5. New Business
 - a. Fix It Clinic
 - b. Annual Report to City Council - April 18
6. Communications
 - a. Monthly Service Log & Tonnage Reports
 - b. 2016 Meeting Schedule
7. Miscellaneous
 - a. Determine April 13, 2016 Meeting Agenda
8. Adjournment

Memo

To: Waste Reduction & Recycling Board
From: Pam Bowman, Communications/Recycling Coordinator
Date: March 3, 2016
Re: Wednesday, March 9, 2016 Agenda

1. **Call to Order.** The meeting will be called to order at 5 p.m. in the Committee Room (second level in Anoka City Hall).
2. **Roll Call.** I will record the names of those present at the meeting.
3. **Approval of February 10, 2016 Meeting Minutes.** I recommend approval with any corrections and/or additions. **(Attachment 1) Action: Approve minutes.**
4. **Old Business.**
 - a. **Spring Recycling Event Update.** We are fairly set with all details for the event; however, I have not confirmed the carpet collection details yet. After our meeting last month, I was contacted by a representative from USAgain. They will be collecting clothing and accessories at our event. Also, we will be collecting carbon monoxide detectors for \$1, but smoke alarms are not accepted by our vendor. There should be a message on the back of all smoke detectors indicating where to mail/recycle them. I have attached the event flyer. I hope to confirm the carpeting collection soon. **(Attachment 2) Action: Update.**
 - b. **2016 Residential Recycling Agreement Update.** The city attorney reviewed the agreement and after a few minor comments, the agreement has been approved and will be signed. I have included the agreement attachments indicating details of our grant request. I will provide any additional information at the meeting. **(Attachment 3) Action: Update.**
 - c. **Multi-Unit Special Electronics Collection Update.** At your last meeting it was indicated that the electronics should be funded for two events this year. Therefore, I am going to coordinate a collection for this spring at one apartment building and charge \$5 per electronic item (those that have fees attached to them – TVs, monitors). Another event will be planned in the summer or fall based on the results of the first event. I hope to have a location determined by the time we meet. **Action: Update.**
 - d. **Internship Update.** I have started the process to hire an intern. I will provide information at the meeting. **Action: Update.**
 - e. **RAW Newsletter Update.** I am in the process of putting together the newsletter. Because we have so much information to share, I may have to eliminate the Household Hazardous Waste and Compost Site information. Since Anoka County promotes these, including as much information on what the WRRB has accomplished and/or is working on is preferred. One new item that came up after our discussion was a Compost & Rain Barrel distribution in Ramsey. I have attached the information. I would like to include this in RAW so our residents are aware of this opportunity. RAW is scheduled to mail on April 1.
 - f. **Earth Day Educational Presentation Update.** With the help from Chairperson Violet, I was able to make contact with a teacher at Franklin Elementary School. They are interested in having Climb Theatre come to their school to perform for the younger students in April or May. The older students will be busy with state testing requirements. I will keep you informed on the date and time.

- g. **Paper Shredding Event.** I will be contacting Anoka High School to see if its parking lot would be acceptable to use for the paper shredding event. If it is not, then I will also consider the parking lot owned by Anoka County next to the Anoka County Fair Grounds or possibly a church parking lot. I will provide updates as information becomes available. My goal is to schedule a date in June – after school is out.
5. **New Business.**
- a. **Fix It Clinic.** Vice Chairperson Thurston suggested we host a Fix-It Clinic. Attached is details/information about the clinics. **(Attachment 4) Action: Review and approve.**
 - b. **Annual Report to City Council.** Each year the Chairperson or Vice Chairperson presents a report to the City Council highlighting the various accomplishments and projects the board worked on or is working on. We will determine who can attend on Monday, April 18 to present to City Council. **Action: Determine presenter.**
6. **Communications.**
- a. **Monthly Service Log & Tonnage Reports.** The most recent customer log is attached. The attached spreadsheets include the tonnages from the most recent months. **(Attachment 5) Action: Discuss as needed.**
 - b. **2016 Meeting Schedule.** Attached is a draft of this year’s meeting schedule for review. **(Attachment 6) Action: Review.**
7. **Miscellaneous.**
- a. **Determine April 13, 2016 Meeting Agenda.** A draft agenda is attached. **(Attachment 7). Action: Review.**
8. **Adjournment.** Let’s plan to adjourn by 6:15 p.m.



**CITY OF ANOKA
WASTE REDUCTION AND RECYCLING BOARD
MEETING MINUTES – FEBRUARY 10, 2016**

CALL TO ORDER The meeting was called to order at 5:10 p.m. in the Committee Room of Anoka City Hall.

ROLL CALL Board members present: Chairperson Vicki Violet, Vice Chairperson Thurston, Members Tim Aberwald, Jan Call, and Marijo Hain. Absent: None. Staff present: Pam Bowman, Recycling Coordinator. Others present: None.

OATH OF OFFICE: Member Marijo Hain took and signed the Oath of Office.

APPROVAL OF JANUARY 13, 2016 MEETING MINUTES: The January 13, 2016 meeting minutes were approved on a MOTION by Member Call and SECOND by Member Aberwald. All in favor, MOTION CARRIED.

OLD BUSINESS

July-December 2015 SCORE Report. Ms. Bowman reviewed the report with members which included a detailed expense report noting reimbursement of \$26,873.79, an tonnage report outlining tonnages for all recyclables with a total of 647.3207 tons, and a marketing/activities report to highlight all of the promotion and events the Board worked on during that timeframe. Several members commented on the amount of work that was completed. Member Call thanked Ms. Bowman for her work during 2016. Ms. Bowman acknowledged that it is a team effort.

Spring Recycling Event Update. Ms. Bowman presented a spreadsheet outlining the quotes she received from four vendors for appliances, electronics, fluorescent lamps/ballasts, and batteries (lead acid and household). After review and discussion of each, Ms. Bowman recommended to proceed with Green Lights Recycling handling all of those recyclables, noting the fees were generally lower or comparable. Members agreed that was the best option overall.

Ms. Bowman pointed out that last year appliances were free to recycle and therefore she did not want to pass along the \$8 per appliance to the customer and said Anoka Municipal Utility said they would pay \$4 for each appliance. Ms. Bowman asked the members if SCORE funds should help cover the other \$4. All agreed. Member Hain said it is hard to offer something for free and then put a fee with it the next time. She suggested including a mention in the event flyer noting cost increases, but that AMU and SCORE funds were paying for those costs. Ms. Bowman said she would do that.

Ms. Bowman noted that all the other materials such as bicycles, single-sort, mattresses, etc. were all arranged, except for carpeting. Chairperson Violet inquired about the carpeting. Ms. Bowman said she has not received a response back from Brotex yet and it's getting close to advertising time. She said Green Lights also offers collection of carpeting, but there are more fees involved. She said she will attempt again to make contact with her representatives from Brotex to see if they will do the collection this year and if not, she will consider having Green Lights collect it.

Reward Program Update. Chairperson Violet reviewed the rewards program schedule with the members. Ms. Bowman explained more details and all members agreed to select addresses during their assigned month. Member Call asked if this program would be mentioned in the RAW newsletter. Ms. Bowman said she would include an article introducing it in the spring issue and a list of winners in the fall issue.

Multi-Unit Special Electronics Collection Update. Because of recent increase in costs for recycling of electronics, Ms.

Bowman asked members their thoughts on how to handle the special electronics collections at apartment buildings. She noted Tech Dump's price list included in the packet. She said prices have risen and with Best Buy no longer taking TVs and monitors for free, she wondered how it might affect their collection – meaning would they receive an abundance and not be able to cover costs? Members suggested working out a split cost of some sort. Ms. Bowman said she would look back at what was done a few years ago and plan accordingly. Members agreed that one or two of the special electronics collections should take place this year.

Holiday Lights Report. Ms. Bowman said the collection was a success and that each week the bins in the lobby were full. She said she is still awaiting tonnage information.

NEW BUSINESS.

2016 Residential Recycling Agreement. Members reviewed the background information and the agreement from Anoka County. Ms. Bowman highlighted some areas and noted that the WRRB and staff follow through annually on the requirements and that this agreement is typical. Ms. Bowman noted on the Attachment B the funds that would be requested. These included the standard funding allocation of \$46,260 and additional enhancement grants as follows: \$3,000/parks & events; \$6,000 for multi-unit, and \$7,252 for general enhancement (intern). With no questions or comments, Ms. Bowman said she would send it off to the city attorney for review and signature and submit it back to Anoka County.

Internship Discussion. Details of the internship were discussed. Chairperson Violet questioned if the hourly rate would be increased. Ms. Bowman said it will change from \$12/hr. to \$14/hr. Ms. Bowman said she would like to hire someone for May-August or at least 16 weeks at no more than 16 hours per week. She said she first needs to determine office space and then will work with the Human Resources Department to get the internship posted in March so there is ample time to find someone.

Special Events Recycling. Members determined to concentrate on improving recycling at events and to not focus on organics yet at Anoka Riverfest. Organics would, however be included for the ice cream social. Other events noted that would include recycling were the Anoka Classic Car Show and Halloween events. Chairperson Violet said she is the contact for Anoka Halloween. Chairperson Violet informed Ms. Bowman of an event that 10K Brewing would be hosting in June. Ms. Bowman said she would find out more details about that from the city clerk. She added that Walk A Mile in Her Shoes is a new event on May 21 and that she was contacted by organizers to provide recycling.

RAW Newsletter Topics. A discussion was held to determine what topics would be included in the spring edition of RAW. It was determined that topics would include an introduction to the rewards program, the yes/no chart, no recycling of plastic bags curbside, the spring recycling event, collection cage at Anoka High School, the Climb Theatre presentation at Lincoln Elementary in December, the household hazardous waste, compost site, and Styrofoam recycling. Vice Chairperson Thurston requested information also be included about reuse ideas. Ms. Bowman added that the City View also needs to include information about recycling because SCORE funds pay for a small portion of the printing of that publication. She said she would determine how best to accommodate both publications.

Earth Day Educational Presentation.

Paper Shredding Event. Ms. Bowman said she learned through the Parks Department that George Enloe and Sunny Acres Parks would be the best options for special paper shredding events. However, she said the best time of year at a park would be August because the parks are busy May-July on evenings and Saturdays. Several members noted that an August event would not be ideal because we offer paper shredding in September.

Chairperson Violet suggested holding it at Castle Field. Ms. Bowman said that too was busy during the summer and that

the parking lot at the ice arena would be busy. Member Aberwald suggested hosting it at Anoka High School. Ms. Bowman acknowledged that he had mentioned that at the last meeting and that it was a good idea. She said she would look into this option as well. She added that it would be an opportunity to include the can collection cage as well. Vice Chairperson Thurston suggested maybe there is an environmental club at the school that would like to get involved.

COMMUNICATIONS

Monthly Service Log & Tonnage Reports. Members reviewed the information. No comments.

Anoka Winterfest Report. Ms. Bowman reminded the members that the WRRB sponsored the ArtStart projects at Winterfest. She provided photos of the ArtStart tables where kids could do three reuse/recycling art projects. She noted that tables were well managed by ArtStart personnel and that it was consistently busy with kids and parents.

Open Meeting Law. Ms. Bowman handed out the City Clerk's Open Meeting Law information for a refresher. Members were encouraged to review it when possible.

2016 Meeting Schedule. The meeting schedule was included in the packet for general review. No discussion was held.

MISCELLANEOUS

Determine March Meeting Agenda. The members reviewed the draft agenda for the March meeting. Vice Chairperson Thurston said she would like to add Fix-It Clinic as a discussion item. She also said she and Member Hain would give an update on the conference they went to in January.

ADJOURNMENT

The meeting adjourned at 6:25 p.m. on a MOTION by Vice Chairperson Thurston and SECONDED by Member Aberwald. All in favor; MOTION CARRIED.



SPRING RECYCLING DROP OFF EVENT

The following items will be accepted from residents residing in Anoka County. Small businesses within the City of Anoka may bring up to a pick-up truck load of accepted materials under the same following terms and conditions.



**SATURDAY,
APRIL 30, 2016
8 A.M.—NOON
501 PIERCE ST.,
ANOKA
(PUBLIC WORKS FACILITY)**



FREE PAPER SHREDDING ON-SITE! (5 box/bag limit)

Mixed paper (no laminated or carbon), envelopes, and file folders.
Paper clips and staples are fine.
NO 3-ring binders.

NOT ACCEPTED AT EVENT

- No child car seats
- No furniture or household goods
- No garbage
- No compost materials
- No building materials or construction debris
- No household hazardous waste (paint, oil, propane, etc.).

Household Hazardous Waste is NOT accepted. For proper disposal options, call Anoka County's Recycling & Resource Solutions Dept. at 763-323-5730.

We reserve the right to refuse items.

Accepted for FREE

- **Appliances (major household).** Such as refrigerator, freezer, washer, dryer, stove, microwave, dishwasher, water heater/softener, dehumidifier, & air conditioner. No commercial units. *Sponsored by AMU and WRRB.*
- **Batteries.** Lead acid (car, boat, and motorcycle).
- **Bicycles.** Any condition.
- **Carpeting (residential only).** Must be dry (cover as needed during transport) and rolled, maximum 6 ft. width. Rolls must be bound with duct tape, string or twine. Separated urethane foam padding accepted. *NO rubber backed carpet/pad, carpet tile, scraps/trimmings, tacks, nails, staples, etc.*
- **Cell Phones, Eyeglasses, Ink Cartridges, and Hearing Aids.** Cell phone chargers accepted, no other accessories. Collected by the Anoka Lions.
- **Clothing and Accessories.** Must be in good, useable condition.
- **Computer towers (CPU), laptops, tablets, keyboards, mice, wires, cables & cords.**
- **Fluorescent Lamps, Bulbs, Ballasts.** Limit of 30 FREE (\$.40-\$1.00 ea. thereafter). Do NOT tape lamps together.
- **Scrap Metal.** Remove all non-metal parts. No auto hulks.
- **Single-sort Materials.** Cardboard, mixed papers, plastic food/beverage containers #1-#7, boxboard, aluminum/tin cans, glass food and beverage bottles/jars and phone books.

Accepted for a FEE

- **Electronics.** Cash or check payable to Green Lights Recycling.
 - \$20 ea. = TV & computer monitors up to 28"
 - \$35 ea. = TV & computer monitors 29" and over
 - \$40 ea. = Console TVs
 - \$20 ea. = Treadmill
 - \$10 ea. = Desk top printers; \$35 large printers (over 40 lbs.)
 - \$5 ea. (additional) = Wooden TVs
 - \$5 ea. = DVD/VCR/CD players, stereos, record players, small copiers speakers, vacuums, small kitchen appliances, game consoles, etc.
- **Household Batteries.** \$1.25/lb.
- **Carbon Monoxide Detectors.** \$1.00
- **Mattresses/Box Springs.** \$10 ea. Cash or check payable to City of Anoka. Any condition, but MUST be dry, cover during transport if needed.
- **Tires.** Cash or check payable to First State Tire Disposal.
 - \$1 ea. = Passenger up to 16" on/off rims
 - \$1 ea. = ATV or motorcycle tires on/off rim
 - \$2.50 ea. = 16"&17" (light truck) tires on/off rims
 - \$6/\$7 ea. = Semi-truck off rims/on rims
 - Extra charge for larger/specialty tires

Directions to Public Works Facility - 501 Pierce St. (East of the Anoka Northstar Station)
 From East/West: Hwy. 10 to 7th Ave., No. to Pierce St., turn left
 From South of Hwy. 10: 7th Ave., No. to Pierce St., turn left
 From North of Hwy. 10: 7th Ave., So. to Pierce St., turn right
 We appreciate your patience—lines are longest at 8 a.m.

Thank you to our dedicated volunteers: The Anoka Lions, the Waste Reduction & Recycling Board, students of Anoka High School! We appreciate your help.



CONTACT BEFORE 12 p.m. on Friday, April 29, 2016
Phone: 763-576-2725 E-mail: pbowman@ci.anoka.mn.us

**2016 Municipal Funding Request
Attachment B**

The City of Anoka is requesting the following funding for their municipal efforts in 2016.

Grant Projects	Eligible Allocations	Amount Requested
Municipal Base Funding Allocation	\$46,260.00	\$46,260.00
Full Service Drop-off Center Allocation (Staffed or unstaffed)		
Monthly/Quarterly Drop-off Events	\$15,000.00	\$
Municipal Park/Community Event Recycling	\$3,000.00	\$3,000.00
Multi-Unit /Curbside Recycling	\$6,000.00	\$6,000.00
General Enhancement Grant (Additional promotion efforts, staffing, Insert a description of the efforts being proposed below.	\$7,252.00	\$7,252.00
Source-Separated Compostables/Organics Grant	\$7,252.00	\$500.00
Total Amount Eligible Being Requested for 2016	\$84,764.00	\$63,012.00

A description of the efforts being proposed for the additional funding requests.

A Recycling Program Assistant (internship) will be hired at the rate of \$14/hour for up to 16 hours per week from May through September (approx. 15-20 weeks). Dates and hours will be flexible and include days, evenings, and weekends as needed. (See attached job description).

Efforts will be focused on enhancing recycling at multi-family properties (including inventory and outreach to managers and tenants), community events, city parks monitoring, and special recycling events. An additional focus will be a project at senior citizen buildings (3-4) to develop a plan to improve recycling convenience, education, opportunities, and efforts. Funds will also support marketing and promotional materials and any recycling-related supplies necessary for the events and overall projects. The intern will also attend the monthly Waste Reduction & Recycling Board (WRRB) meetings - 2nd Wednesday of each month.

Additional funds will also be applied to seasonal labor over and above the \$3,000 for municipal park and community event recycling.

Funds Use

\$13,252.00 – used accordingly to cover all personnel costs associated with the internship and the associated projects (MF properties, curbside, senior programs, parks monitoring/inventory, and community events/special recycling events).

Also to be applied accordingly to any additional labor associated to recycling in city parks.

\$1,000 - \$1,500 to purchase two park benches made of recycled materials to include signage with recognition of materials and funding source – in an effort to improve promotion of recycling in city parks.

The City of Anoka requests ***\$63,012.00** for 2016 Municipal Funding.

Date: February 23, 2016

Name: Pam Bowman

Title: Communications & Recycling Coordinator

*These amounts should match and may not exceed eligible allocation total. This amount will be 10% less than the contract maximum for the grant.

2016 Municipal Funding Request Attachment C

The City or Town of Anoka is requesting the following funding for their municipal abatement efforts in 2016.

BASE FUNDING REQUESTED	Dollar Amount
Administration	
Recycling Coordinator	\$20,000.00
Other Staff	\$3,000.00
Office Supplies	\$700
Training/Mileage/Dues	\$460.00
<i>Subtotal</i>	\$ 24,160.00

Curbside Collection	
Estimated Curbside Collection Contract Costs	\$206,000.00
Estimated Curbside Collection Revenue	\$206,000.00
Difference that requires funding	
<i>Subtotal</i>	\$ -

Regular Drop-off Expenses	
Equipment - standard equipment maintenance	
Facility costs e.g. electricity, rent, supplies	\$1,600.00
Service Providers	\$3,000.00
Labor	\$2,000.00
Estimated revenue	
Difference that requires funding	
<i>Subtotal</i>	\$ 6,600.00

Promotion	
Printing	\$5,000.00
Postage	\$2,200.00
Advertising	\$2,500.00
Incentive products	\$4,000
Contracted performances e.g. Climb, Tricia and the Toonies	\$1,800
<i>Subtotal</i>	\$ 15,500.00

Yard Waste	
Special Collections	
Estimated Curbside Collection Contract Costs	
Estimated Curbside Collection Revenue	
Difference that requires funding	
<i>Subtotal</i>	\$ -

Problem Materials	
Tires	
Oil	
<i>Subtotal</i>	\$ -

ADDITIONAL ENHANCEMENT FUNDS REQUESTED

Special Monthly Drop-off Events	NA
Equipment	
Service Providers/Collection Costs	
Labor - Staff/organizations	
Other	
<i>Special Monthly Enhancement Subtotal</i>	\$ -
Full Service Drop-off Center	NA
Equipment	
Service Providers/Collection Costs	
Labor - Staff/organizations	
<i>Full Service Drop-off Enhancement Subtotal</i>	\$ -
Park Recycling	
-- Recycling Containers Price/container	
-- Recycling Bags	
Service Providers/Collection Costs	
Labor - Staff costs needed for collection	\$1,500
<i>Park Recycling Subtotal</i>	\$ 1,500.00
Event Recycling - Please list any organics costs in organics section.	
-- Recycling Containers Price/container	
-- Recycling Bags	
Service Providers/Collection Costs	\$500
Labor - Staff costs needed for collection	\$1,000
<i>Event Recycling Subtotal</i>	\$ 1,500.00
Special Curbside Recycling Pickups	
Collection Costs	
Subsidy to resident -- # of items collected x _____	
<i>Special Curbside Subtotal</i>	\$ -
Multi-Unit Recycling Outreach	
Equipment/Promotion	\$5,000
Staff costs	\$1,000
<i>Multi-unit Enhancement Subtotal</i>	\$ 6,000.00
General Enhancement Costs - could be used for any eligible expense	
Promotion/Printing/Postage/Advertising	3252
General Intern Costs	\$4,500
<i>General Enhancement Subtotal</i>	\$ 7,752.00
Organics Collection Costs	NA
Equipment	
-- Organics Containers/Starter Kits Price/container	
-- Compostable Bags	
-- Compostable Serving Ware - cups/bowls/utensils	
-- Container rental/month x	
Service Providers/Collection Costs	
Labor - Staff/organizations # of hours	
<i>Organics Collection Subtotal</i>	\$ -
TOTAL REQUESTED FUNDS	\$ 63,012.00



January 31, 2015
10:00 am – 1:00 pm
Coon Rapids Civic Center
1155 Robinson Drive

Don't throw it out – Fix it. This event utilizes volunteers to help you disassemble, troubleshoot and repair your broken items. The **Fix-It Clinic** can reduce some of what gets thrown into the trash and can teach basic repair skills and build community connections.

Are you a tinkerer? Do you like to help people learn how to fix things? Volunteer fixers are needed to make this initiative a success. Volunteers should have skills in soldering, electronics and electrical repair, small appliances, motors and circuitry, lamp re-wiring, mechanical and gluing, sewing and general tinkering.

Please contact Colleen Sinclair at csinclair@coonrapidsmn.gov or call 763-767-6485 with questions on the event or to volunteer.

Fix-It Clinic Release Form

Thank you for participating in the City of Andover Fix-It Clinic Program (the "Program"). These services are provided free of charge. Because this program uses volunteers, The City of Andover cannot guarantee the integrity, usability or effectiveness of the repairs undertaken at the Program. Neither Andover nor its employees, agents or volunteers accept any liability for any damage or injury to person or property resulting from the use of item/s repaired.

In consideration of being allowed to participate in the Program at no cost to me, I hereby waive, release and forever discharge Andover, its employees, agents and volunteers, and any others acting on their behalf, from any and all responsibilities or liability from damages or injuries of any kind to my property, anyone else's property, or to me or any other person, in my party or otherwise, as a result of my participation in this Program.

Signature _____

Print name _____ Date _____

If you have question, please contact the City of Andover's Recycling Program, 1685 Crosstown Blvd NW, Andover, MN 55304. (763)767-5114.

Fix-It Clinic Release Form

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In consideration of being allowed to participate in the Program at no cost to me, I hereby waive, release and forever discharge Andover, its employees, agents and volunteers, and any others acting on their behalf, from any and all responsibilities or liability from damages or injuries of any kind to my property, anyone else's property, or to me or any other person, in my party or otherwise, as a result of my participation in this Program.

Signature _____

Print name _____ Date _____

If you have question, please contact the City of Andover's Recycling Program, 1685 Crosstown Blvd NW, Andover, MN 55304. (763)767-5114.



Resident Address	Date Received	Time Received	Issue/Concern	Resolution
2200 2ND AVE	2/3/2016	858	too icy- driver couldn't service,needs salt	reached out to city for a contact
3544 RUM RIVER DR	2/3/2016	925	extra bags and boxes will be out	gave to driver
131 MONROE ST	2/5/2016	1212	needs to exchange for a 2 yard w lids/whe	scheduled exchange
622 JACKSON ST	2/8/2016	1138	called to see what his pick up day is.	gave info
516 HARRISON ST	2/9/2016	1440	set out late	called to driver
909 JEFFERSON ST	2/10/2016	1402	cst requested additional recycle cart	set up delivery
106 JEFFERSON ST	2/15/2016	946	called to see when her rec pick up day is.	gave info
2225 N FERRY ST	2/19/2016	920	Cart missing after last service	set up delivery
615 MADISON ST	2/17/2016	1417	change to EOW service	worked on change
327 RIVERSIDE CIR	2/16/2016	1417	new owner- deliver cart	set up delivery
2903 FAIROAK AVE	2/24/2016	949	making sure they will be serviced	gave to driver
4321 PARKVIEW CIR	2/24/2016	1642	New development- letting us know	printed for driver
3431 PLACER AVE	2/26/2016	1530	cart fell in truck	set up delivery

FOR THE CITY OF:

City of Anoka

REPORT Month:

Jan 2016

HOUSEHOLD RECYCLING PARTICIPATION

90%

Participation:

TOTAL WEIGHT COLLECTED FOR THIS MONTH:

RESIDENTIAL:	<u>lbs</u>	<u>tens</u>
Newspaper	49,701	24.8505
Clear Glass	18,359	9.1795
Brown Glass	16,572	8.286
Green Glass	14,991	7.4955
Steel	4,401	2.2005
Aluminum	1,891	.9455
Plastic	11,860	.59
Corrugated	7,710	3.855
Magazines	10,236	5.118
Phonebooks	-	
Mixed Paper	11,978	5.989

TOTAL WEIGHT COLLECTED

147,699 Pounds

73.8495

I (we) certify that the above stated figures are accurate.

Shawnte Jensen

2/11/2016

TONNAGE'S COLLECTED FOR THE CITY OF: Anoka

Report Month Jan 2016

**MULTI-DWELLING
TONS**

NEWSPAPER		6.70
GLASS		4.02
CANS		0.67
CORRUGATED		0.27
PLASTICS		0.54
MIXED MAIL		0.51
MAGAZINES		0.67
PHONE BOOKS		0.03
TOTAL RECYCLING TONS		13.40

I (WE) CERTIFY THAT THE ABOVE STATED FIGURES ARE AN ACCURATE ACCOUNT AND THE REPORTED INFORMATION WILL NOT BE USED FOR ABATEMENT TOTALS OR REIMBURSEMENTS FOR ANY OTHER CITY OR RECYCLING PROGRAM.

SIGNATURE:
Shawnte Jensen

DATE:
2/11/2016



2016 WRRB MEETING SCHEDULE

(Agenda items tentative/change as needed)

MEETING DATE	AGENDA ITEMS
Wed., January 13	Oath of Office Election of Officers 2016 Schedule 2015 Accomplishments & 2016-17 Goals 2016 SCORE Agreement & Funding Spring Recycling Drop off Day Winterfest Sponsorship Service Report
Wed., February 10	General Updates & Service Reports July-Dec 2015 SCORE Report Spring Recycling Drop off Day Parks, MF, and Senior Bldgs., Special Events (Riverfest) RAW Newsletter Topics
<i>Wed., March 2</i>	Chairpersons Communication Board
Wed., March 9	General Updates & Service Reports City Council Report (April 18) Parks, MF & Senior Buildings Projects Special Events Recycling & Earth Day Event
Wed., April 13	General Updates & Service Reports Anoka Lions Appreciation Parks, MF & Senior Buildings Projects & Special Events Republic Services Annual Report
<i>Thurs., April 14</i>	<i>Board Appreciation Dinner</i>
<i>Monday, April 18</i>	<i>Chairperson Report to City Council</i>
<i>Tues., April 26</i>	<i>Anoka Lions Donation Presentation</i>
<i>Sat., April 30</i>	<i>Spring Recycling Drop off Day – 8 a.m. - Noon</i>
Wed., May 4	Chairpersons Communication Board
Wed., May 11	General Updates & Service Reports Parks, MF & Senior Buildings Projects Special Events Recycling
Wed., June 8	General Updates & Service Reports Parks, MF & Senior Buildings Projects Special Events Recycling
<i>Wed., July 6</i>	<i>Chairpersons Communication Board</i>
Wed., July 13	General Updates & Service Reports Parks, MF & Senior Buildings Projects Special Events Recycling Anoka County Awards
Wed., August 10	General Updates & Service Reports January-June SCORE Report Fall Recycling Drop off Day Anoka Halloween Parade Application
<i>Wed., September 7</i>	Chairpersons Communication Board
September 14	General Updates & Service Reports Anoka Winterfest-ArtStart RAW Newsletter Topics Halloween Recycling & Holiday Lights
<i>Saturday, September 24</i>	<i>Fall Recycling Drop off Day – 8 a.m. - Noon</i>
October 12	General Updates & Service Reports Chairpersons Communications Board Meeting Update
November 9	General Updates & Service Reports Discuss 2017 Publications Holiday Lights Collection at City Hall
<i>Wed., December 7</i>	Chairpersons Communication Board
December 14	2016 Accomplishments/2017 Goals

*Chairperson to attend CCB meetings or appoint another board member to attend.



Waste Reduction & Recycling Board
Wednesday, April 13, 2016
Anoka City Hall @ 5:00 p.m.
Committee Room

AGENDA

1. Call to Order
2. Roll Call
3. Approval of March 9, 2016 Meeting Minutes
4. Old Business
 - a. Spring Recycling Event Update
 - b. Multi-Unit Special Electronics Collection Update
 - d. Internship Update
 - e. RAW Newsletter Update
 - g. Earth Day Educational Presentation Update
 - h. Paper Shredding Event Update
 - l. Fix It Clinic Update
5. New Business
 - a. Republic Services Report
 - b. Park Benches Discussion
 - c. Anoka Lions Presentation Discussion
6. Communications
 - a. Monthly Service Log & Tonnage Reports
 - b. 2016 Meeting Schedule
7. Miscellaneous
 - a. Determine May 11, 2016 Meeting Agenda
8. Adjournment