



Boat Slip Rental

Policy Number 2012-04

ADOPTED: May 7, 2012

I. General Purpose and Objective

To establish fair and equitable policies and procedures for the operation of renting Boat Slips, on the Rum and/or Mississippi Rivers, owned/maintained by the City of Anoka. Boat slip season commences May 1 and ends Oct 1, weather permitting.

II. Season Dates & Fees.

1. May 1 – October 1 annually, weather & water level permitting
2. Fee's will be established per Master Fee Schedule
3. Down payment required for renewal.
 - a. Down Payment due by December 1 annually to renew slip lease.
 - b. Final payment due April 1 each season.
4. Full lease payment must be received before boat can be moored.

III. Criteria

1. Residents of the City of Anoka will receive priority.
2. Boat slip lessees will have the option to renew annually with payment of down payment and submittal of signed lease agreement for the next season.
3. Annual renewal period will expire at end of **8th** season. Lessee may re-apply in accordance with the application process.
4. Boat slips are for pleasure boats only. Slips can accommodate boats up to 24 feet in length and are approximately 8 1/2 feet wide. Boat measurement based on actual total length (from tip of bow to furthest point away).

IV. Application/Selection Process

1. The city will accept applications (1 per residence) for a period of two weeks prior to the lottery date selected/advertised.
2. Selection will be completed by random lottery to establish initial lessees and to fill any vacancies in following seasons. Resident applications will be process first.
3. If additional slips remain, a random lottery of non-resident applications will be held.
4. A waiting list will be established in same manner as lessees.
5. All selected individuals will sign a lease agreement providing personal, boat, and insurance information, which shall remain on file during lease period.
6. New lease agreement will be submitted each season with down payment.
7. New lessees selected during the lottery will have 10 business days following the lottery selection to submit initial lease agreement/down payment.

V. Cancellations

1. If lessee cancels the lease agreement the lessee will be charged an administrative fee to process the refund according to the following fee schedule.

	<i>Fee ducted from refund</i>
a. Cancel before January 1	10% of amount paid
b. January 1 – February 28	20% of amount paid
c. March 1 – May 1	35% of amount paid
d. May 2 – June 1	50% of amount paid
2. No refund of rental fee made for termination June 2 or later
3. Cancellations must be made in writing.
4. The lease agreement cannot be sublet, or transferred. Any attempted reassignment entitles the City to terminate lease agreement and require immediate vacation of the slip.

VI. Terms & Conditions

1. The City makes no guarantees concerning water level. Lessee will make its own independent determination. Lessee has a continuing obligation to pay the total fee due under the lease agreement, notwithstanding the change in water levels that may affect the navigability within the dock area.
2. In the event high water conditions delay dock slip installation beyond June 15, City will establish a prorated daily fee based on seasonal fee to be applied to each day beyond June 15 that the season is delayed. Lessee may choose a refund of said amount or to apply the amount to the following season fees.
3. The boat registered with the City is the only watercraft moored in the slip.
4. City is NOT responsible for any damage or vandalism that occurs while boat is moored in the slip. Lease will include statements releasing City from liability.
5. Lessee is responsible for safety and actions of guests; and will be respectful of neighbors while accessing the boat slips.
6. Trailer and/or seasonal boat storage is not permitted at the boat launch or on City property.
7. The City will assume no responsibility for the slip being occupied or obstructed by a third party. Lessee is prohibited from occupying or obstructing any other slips.
8. Alterations, additions, or modifications to the slip structure, water, or other structure is not permitted. Boat covering structures, cradles, lifts, lockers, etc are not permitted or provided.
9. Storage of supplies, materials, accessories, or debris upon floats, slips, or docks is prohibited. Boat slip and dock areas are to be kept clear at all times.
10. Terms and conditions of the lease, including fees, are subject to change from one boating season to the next.
11. Any infraction of the terms or conditions outlined in the lease agreement or as posted at the slip facility constitutes grounds, at the option of the City, to cancel the lease agreement. Lessee will be given 7 days after receipt of written notice to remove boat. No refund will be given.