



# City Council - Regular Meeting

## Monday, September 21, 2015 - 7:00 p.m.

### Council Chambers

*(meeting will be cablecast)*

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
  - 3.1 September 8, 2015 Regular Mtg.
4. **OPEN FORUM** *\*The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
  - 4.1 Congressman Tom Emmer.
  - 4.2 Anoka Halloween.
5. **PUBLIC HEARING(S)**
6. **CONSENT AGENDA**
  - 6.1 Verified Bills.
  - 6.2 Revising & Setting Council Calendars.
  - 6.3 Issuance of a Temporary On-Sale Liquor License; Walker Plaza.
  - 6.4 Use of City-owned Lot on 1900 Block of 3<sup>rd</sup> Ave; Anoka Marching Band.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
  - 7.1 Planning Items.
    - 7.1.A RES/Variance Extension; 840 River Ln. (A2014-17)
    - 7.1.B RES/Variance; 840 River Ln, Front Yard Setback. (A2014-17)
    - 7.1.C RES/Alternative Design Materials; 424 W Main St. (A2014-24)
8. **PETITIONS, REQUESTS & COMMUNICATION**
9. **ORDINANCES & RESOLUTIONS**
  - 9.1 ORD/First Amendment to Purchase Agreement; Hearth Development. (2<sup>nd</sup> Reading)
  - 9.2 RES/Approving Process for City Manager Search.

10. UNFINISHED BUSINESS

11. NEW BUSINESS

12. UPDATES & REPORTS

12.1 Tentative Agendas.

ADJOURNMENT

# COUNCIL MEMO FORM

3.1

Meeting Date	September 21, 2015
Agenda Section	Council Minutes
Item Description	Various City Council Meeting Minutes
Submitted By	Amy Oehlers, City Clerk

## **BACKGROUND INFORMATION**

Included in your packet are minutes (s) of previous Council meetings, worksessions, special meetings, etc. Minutes must be approved by the City Council and are kept permanently in the official City Council Minute Book.

## **FINANCIAL IMPACT**

None.

## **COUNCIL ACTION REQUESTED**

Approval of minutes.

**REGULAR MEETING OF THE ANOKA CITY COUNCIL  
ANOKA CITY HALL  
CITY COUNCIL CHAMBERS  
SEPTEMBER 8, 2015**

**1. CALL TO ORDER**

Mayor Rice called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

**2. ROLL CALL**

Present at roll call: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver.

Staff present: City Manager Tim Cruikshank; Director of Public Services/City Engineer Greg Lee; Finance Director Lori Yager; City Attorney Scott Baumgartner.

Absent at roll call: None.

**3. COUNCIL MINUTES**

- 3.1 Minutes of August 17, 2015, Budget Meeting.  
Minutes of August 17, 2015, Executive Session.  
Minutes of August 17, 2015, Regular Meeting.  
Minutes of August 24, 2015 Worksession.

Motion by Councilmember Freeburg, seconded by Councilmember Weaver, to waive the reading and approve the August 17, 2015 Regular Meeting and the August 24, 2015 Worksession minutes.

Vote taken. All ayes. Motion carried.

**4. OPEN FORUM**

- 4.1 Proclamation; Constitution Week, September 17-23.

Barb Thurston of the Daughters of the American Revolution accepted the Proclamation for Constitution Week for September 17-23, 2015. She shared background of the Constitution and presented a quiz surrounding the Constitution.

Councilmember Schmidt asked if the Daughters of the American Revolution share their information with area schools. Ms. Thurston said they do and outlined activities in schools and hospital settings including magazine drives for correctional institutions.

Councilmember Schmidt asked if there is a Sons of the American Revolution organization. Ms. Thurston said there is such a group and outlined the process for joining and how they help track lineage.

Mayor Rice read the Proclamation into the record.

4.2 Proclamation; World Suicide Prevention Day, September 10.

Mayor Rice announced September 10<sup>th</sup> as World Suicide Prevention Day in the City of Anoka and read the Proclamation into the record.

Councilmember Schmidt noted suicide affects many people far beyond the immediate family.

4.3 Proclamation; Women of Today Week.

Anoka Women of Today requested the City proclaim the week of September 20-26 as Women of Today week. Angela Tompkins of the Anoka Women of Today chapter accepted the proclamation and shared some information on Women of Today's efforts in Anoka.

Mayor Rice read the Proclamation into the record.

4.4 Presentation; Distinguished Budget Award to City of Anoka.

City Manager Tim Cruikshank gave some background on the Government Finance Officers Association (GFOA) and said the City is being awarded the GFOA's Distinguished Budget Presentation Award. He said this award represents a significant achievement by the City and the Finance Staff, particularly Finance Director Lori Yager, reflecting the commitment of the City Council and staff to meet the highest principles of governmental budgeting, adding this is the eighth year the City has received this award and that only 24 cities out of 853 in Minnesota receive this award.

Finance Director Lori Yager thanked the Finance staff for their hard work in helping to achieve this award. She noted the City's budget is available for review online at the City's website.

Mayor Rice said less than three percent of cities are given this award and noted many of those do not receive the award each year so Anoka is in a very exclusive group.

Councilmember Freeburg said it is a pleasure and honor to have Ms. Yager and her staff in Anoka.

Councilmember Schmidt said the underlying budget work helps with the year-end audit and reporting and thanked Ms. Yager for her work. He asked how many staff members work on the annual budget document. Ms. Yager said the budget is compiled by three staff members.

Elaine Pedley, Anoka, shared that she lived in Anoka during the 1960s and moved back 11 years ago because of benefits of the City, including the former Riverway Clinic nearby. She said she and many of the Bridge Square Apartments residents love Anoka but have some concerns about the changes occurring in Anoka. Ms. Pedley said she wants to stay in Anoka and be active and involved and while she understands the need for progress she said her few years may not be as pleasant as she hoped because of moving the clinic and lack of transportation. Ms. Pedley said moving the clinic was the hardest part for residents of Bridge Square Apartments and requested some type of transportation be available for appointments.

Mayor Rice said Ms. Pedley is not the first to suggest this but said staff will look at some options. He said Riverway Clinic had to move, as the building could no longer support what they needed. Ms. Pedley said it was a big draw to have the clinic nearby.

Director of Public Services/City Engineer Greg Lee said the City does provide transportation for seniors as well as the Anoka Traveler and can be used for medical appointments upon request. He encouraged her to contact City Hall.

Councilmember Schmidt referred to Mr. Cruikshank's upcoming move to the City of Golden Valley and thanked him for all the work he has done. He said Mr. Cruikshank has forward-thinking vision on many aspects of the City, including Highway 10, and has established great relationships with other cities.

Councilmember Schmidt said the City and citizens owe Mr. Cruikshank a big thank you, adding it will not be the same without him.

Council and staff offered Mr. Cruikshank a standing ovation.

Councilmember Freeburg said he was part of the original Council who hired Mr. Cruikshank and said how blessed and honored he has been to work with him. He said he will have fond memories of Mr. Cruikshank and appreciated his work and going above and beyond. He said he is going to be missed.

Mayor Rice commented on Mr. Cruikshank's positive nature and values and how he always responded positively and expected the same from his staff. He said this is a great attribute in a leader and said what a great friend he has been to the Council as he prepared them for what is coming ahead.

Mr. Cruikshank thanked the Council for their kind words, stating it means a lot to him but that he cannot take credit for all the work. He said City staff is phenomenal and works hard to anticipate challenges for the Council. He complimented the amazing team of Boards and Commissions, citizens, staff, and the elected body, who does not always get the credit they could or should but should be recognized for their work. Mr. Cruikshank said the City gets a lot of work done and the Council sets the tone and thanked them for their leadership for this community. He thanked them for their conduct, respect, and patience in how they treat staff and said it has been a privilege to work in Anoka and is grateful for the opportunity.

## 5. PUBLIC HEARING(S)

### 5.1 On-Sale Brewer Taproom and Sunday Liquor License and Off-Sale Growler License; 10K Brewing LLC, 2005 2<sup>nd</sup> Avenue.

#### **RESOLUTION**

Mr. Cruikshank shared a staff report with background information to the Council stating Jesse Hauf, President and owner of 10K Brewing LLC, 2005 2nd Avenue, Anoka, has submitted an application for the issuance of an On-Sale Brewer Taproom & Sunday Liquor License & Off-Sale Growler License. He outlined the operating hours of this business and said they will be operating a brewery, a taproom and the off-sale of growlers. He said staff has reviewed the application and conducted the necessary background investigations and that no concerns or objections have been expressed. He said this will be the first such license issued in Anoka and will be contingent upon approval of the State Issued Brewer License and issuance of a Certificate of Occupancy.

Councilmember Weaver noted that he will be abstaining from discussion on this item.

Councilmember Schmidt noted liability insurance will be in place once the Certificate of Occupancy and brewer's license is issued.

Mayor Rice cautioned about applying for a liquor license prior to issuance of Certificate of Occupancy because of the 90-day approval timeline. Councilmember Schmidt agreed but said the brewer's license cannot be issued without approval of the taproom license.

Mayor Rice opened the public hearing at 7:50 p.m. Being no comments, he closed the public hearing at 7:50 p.m.

**NOTE: By motion from Councilmember Anderson, which was seconded by Councilmember Schmidt, and by a unanimous vote of the Council, agenda item 9.1 was moved up on the agenda and acted upon at this point.**

Jesse Hauf, President and owner of 10K Brewing LLC, shared that he hopes to open mid-late October in time for Anoka's Halloween celebration. He said this will be the, first brewery in Anoka and customers will be able to purchase pints onsite and 750 ml growlers. Mr. Hauf said they will have rotating entertainment, board games, and cold brewed coffee and soda, stating this will be an excellent addition to Anoka as there will be interest from people outside Anoka as well.

Councilmember Freeburg asked if food will be served. Mr. Hauf said he wanted to work with surrounding restaurants to offer food delivery or buffet style partnerships.

Councilmember Schmidt asked if there will be a traditional bar. Mr. Hauf said there will be a bar with taps for beer; customers will be able to view the brew equipment and see part of the brewing process, tables and chairs, and onsite restrooms. He said the area will be a rustic-modern style and that it is taken extra time because of increased interest and explained how they had to scale up their operation to meet the predicted demand.

Councilmember Schmidt asked how much beer will be brewed. Mr. Hauf said they intend to brew 62 gallons or 2 barrels, 1 per week now and then increase to 93 gallons or 9 barrels a week once they obtain faster equipment and become more automatic.

Councilmember Schmidt inquired about associations with hops growers. Mr. Hauf said they intend to use ingredients all sourced from Minnesota or at least based in Minnesota, adding they already have a relationship with Mighty Axe Hops from Ham Lake to obtain the freshest hops possible.

Motion by Councilmember Schmidt, seconded by Councilmember Freeburg, to adopt a resolution approving an On-Sale Brewer Taproom and Sunday Liquor License and Off-Sale Growler License; 10K Brewing LLC, 2005 2<sup>nd</sup> Avenue.

Mayor Rice said they appreciate the investment in the community and wished Mr. Hauf success.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, and Schmidt voted in favor. Councilmember Weaver abstained. Motion carried.

## **6. CONSENT AGENDA**

Motion by Councilmember Weaver, seconded by Councilmember Anderson, to approve Consent Agenda 6.1 through 6.7.

6.1 Approved Verified Bills.

6.2 Revising and Setting Council Calendars.

- 6.3 Consideration of Setting Public Hearing for Assessment for Services.
- 6.4 Issuance of Temporary On-Sale Malt Liquor License; Anoka Lions Club (For LIVIN Foundation Event on September 19, 2015).
- 6.5 Recommended Approval of an LG220 Gambling Permit for Church of St. Stephen for a Raffle on September 27, 2015.
- 6.6 Recommended Approval of an LG220 Gambling Permit for Church of St. Stephen for a Raffle on November 21, 2015.
- 6.7 Revision of City Hall Meeting Room Policy.

Vote taken. All ayes. Motion carried.

**7. REPORTS OF OFFICERS, BOARDS AND COMMITTEES**

None.

**8. PETITIONS, REQUESTS AND COMMUNICATION**

None.

**9. ORDINANCES AND RESOLUTIONS**

- 9.1 On-Sale Brewer Taproom and Sunday Liquor License and Off-Sale Growler License; 10K Brewing LLC, 2005 2<sup>nd</sup> Avenue.

**ACTED UPON AFTER PUBLIC HEARING**

- 9.2 ORD/Recommencement of Centerpoint Energy Franchise Fee. (2<sup>nd</sup> Reading)  
**ORDINANCE**

Ms. Yager shared a staff report with background information to the Council stating the City reinstated the gas fee on September 6, 2011, effective from January 2012 thru December 31, 2015. The gas franchise fee more equitably assigns right of way costs with users, reduces reliance on state aids and taxes and provides funding for the street infrastructure replacement program. There are no changes to the original fee other than expiration date and the fee provides approximately \$365,000 annually to the street renewal program.

Ms. Yager noted that since first reading Scott Lehner of CenterPoint Energy has requested the following verbiage be included in the ordinance to allow the utility to charge to fee to the customer:

The City recognizes that the Minnesota Public Utilities Commission may allow the Company to add a surcharge to customer rates of City residents

to reimburse the Company for the cost of the fee, consistent with the Minnesota Public Utility Commission's March 23, 2011 Order establishing franchise fee filing requirements in Docket No. E, G999/CI-09-970.

Mayor Rice asked if this language implies that customers were not paying the fee in the past. Ms. Yager said customers were paying the fee but the law enacted in 2011 is requiring the actual language be included.

Motion by Councilmember Freeburg, seconded by Councilmember Weaver, to hold second reading and adopt an ordinance recommencing and increasing the existing franchise fee within the City of Anoka with Centerpoint Energy.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

9.3 RES/Amendment and Renewal of IT Services Contract.  
**RESOLUTION**

Mr. Cruikshank shared a staff report with background information to the Council stating in July 2012 the City entered into a Joint Powers Agreement with the City of Roseville to provide IT services to the City of Anoka. In November 2014, the Council extended the contract to expire to December 31, 2015. This Agreement adjusts the costs of the services and also provides for an annual automatic renewal. At any time, the City may terminate the Agreement, provided the termination is in writing at least 120 days prior to the expiration of the then current term. Any annual adjustments in the cost will be presented to the City Council during the budget review process.

Mr. Cruikshank said after review with other firms staff believes this is a good deal for the City and is recommending this path.

Councilmember Weaver said staff has explained this process very well, adding he was the one most concerned with this process. He said the RFP proved the City is getting a good deal and is pleased.

Motion by Councilmember Weaver, seconded by Councilmember Anderson, to adopt a resolution approving an extension to the joint powers agreement with the City of Roseville Minnesota for Information Technology Services for the City of Anoka.

Councilmember Schmidt noted the needs go beyond ordinary costs as this support also includes all utility billing and that we have a more robust need than other cities. Ms. Yager said the City incurs the software costs for utility billing but agreed the vendor provides internet support for the billing process.

Mr. Cruikshank said the contract provides servers, back-ups, and support and agreed the City is one of their larger users with the utility portion.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

9.4 ORD/First Amendment to Purchase Agreement; Hearth Development.  
(1<sup>st</sup> Reading)

Mr. Cruikshank shared a staff report with background information to the Council stating on February 2, 2015, the City of Anoka and Hearth Development entered into a purchase agreement for 1.57 acres of land at the southeast corner of 2nd Avenue and Harrison Street. Hearth Development wishes to build the Gladstone Cooperative, a 59-unit senior cooperative. The purchase agreement outlined a date of closing of August 31, 2015. Hearth Development has been actively marketing the building however has not reached the necessary amount of reservations to be able to proceed with purchase of the property. Therefore the developer is asking to extend the closing date to March 1, 2016 to allow sufficient time to obtain the necessary amount of reservations necessary to receive financing.

Councilmember Weaver noted that he will be abstaining from discussion on this item.

Mayor Rice said he is not concerned because the developer is only asking for a six-month extension.

Councilmember Schmidt noted the developer has staffed an office across from City Hall to help market the development.

Mayor Rice encouraged people to visit the office and learn about this cooperative-style of living and the real benefits, both financially and living.

Motion by Councilmember Freeburg, seconded by Councilmember Schmidt, to hold first reading of an ordinance approving a first amendment to a purchase agreement to convey real property to Hearth Development, LLC.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, and Schmidt voted in favor. Councilmember Weaver abstained. Motion carried.

9.5 RES/First Amendment to Development Agreement with Ryland Group, Inc., for Rum River Shores North Development.  
**RESOLUTION**

Mr. Lee shared a staff report with background information to the Council stating Ryland is completing public improvements for the Rum River Shores North

development. Part of the improvements includes a trail along the northern portion of the development, which is part of the Rum River Regional Trail. Originally the developer was only required to grade in this trail and the City would be responsible for paving the trail sometime in the future. The developer has indicated they would like the trail paved this fall to prevent future disruption and also so it can be used as a marketing tool. The developer has agreed to pay for 50% of the trail paving with the City paying the other half. The overall cost is approximately \$15,306.20.

Councilmember Weaver said this proposal makes a lot of sense to have the developer pay for half. He said the trail is heavily used now and will only add to the system as it is a busy place. He asked about the first quarter mile and when we plan on completing other portion. Mr. Lee said the intent is to complete the trail in 2018.

Councilmember Schmidt said he has no concerns but suggested including a cost to the City to not exceed a specific amount such as \$20,000. Mr. Lee the developer is confident in the estimates and noted they have a contractor under contract. He said the width of the trail is planned for eight feet and while they are confirming with Anoka County the only minor adjustment may be for a 10-foot trail.

Motion by Councilmember Freeburg, seconded by Councilmember Weaver, to adopt a resolution approving first amendment to development agreement with The Ryland Group, Inc.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

9.6 RES/Loch Lake Stormwater Modification Enhancement Project; Accept Bid and Award Construction Contract.  
**RESOLUTION**

Director of Public Services/City Engineer Greg Lee shared a staff report with background information to the Council stating on July 25th the City Council discussed the proposed alternatives to Green Haven Golf Course and Event Center to accommodate for the stormwater from the Slab Town Street Renewal Project and the anticipated future development in the area of Loch Lake. The direction from the meeting was to raise the fairways around Loch Lake by one foot with a 3% drainage crown and to install drain pipes around the out sides of the fairways.

Motion by Councilmember Freeburg, seconded by Councilmember Anderson, to adopt a resolution awarding a construction contract for Loch Lake Stormwater Modification Enhancement Program to Hartman Companies for base bid and Alternate #1 in the amount of \$266,414.90.

Councilmember Schmidt confirmed the contractor will be going forward with the mass grading and interior removal.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

9.7 RES/Adopting 2016 Proposed Budget and Preliminary Tax Levy.  
**RESOLUTION**

Ms. Yager shared a staff report with background information to the Council stating the 2016 budget process began in June and is based on Council directives and the 2015 goal session. The proposed 2016 budget for all funds excluding the HRA component unit is \$65,468,235, which is an 8% increase from 2015. The increase is primarily attributed to proposed increased spending in TIF districts and transfers out of the general fund to capital, internal service and debt funds. The 2015/2016 levy is proposed to be set at \$6,553,475. This includes a debt service levy in the amount of \$155,900. The total levy is proposed to be an increase of \$814,210 or 14.73% above the 2015 levy, stating although the Council is proposing an increase in the levy, residential property taxpayers should still see a small decrease in city property taxes. The decrease is attributed to the decertification of the largest tax increment district in the City of Anoka. This change, along with changes in fiscal disparity distributions affect the rate and the amount of property tax levy that is distributed to individual properties.

Councilmember Schmidt inquired about less than taxes paid on property based on \$180,000 in 2007. No, average value of property changes over the years, was \$200,000 in 2007 but since market values have decreased they have not had a large tax increase.

Councilmember Schmidt asked about data regarding for all other categories for tax paying properties. Ms. Yager said by the public hearing staff should have all data from the taxing authorities from the County.

Councilmember Schmidt asked about a decrease for industrial property. Ms. Yager said the City tax will decrease but was not sure on the others.

Councilmember Schmidt said primarily it is the industrial park that is being decertified and the bonus for developing that property comes from many years ago.

Councilmember Weaver said this discussion began four to five years ago when we knew the Enterprise Park would be decertified and we could make up for some lost ground. He said he applauded staff, particularly Mr. Cruikshank and Ms. Yager, for their work on this, stating he always wanted the taxpayer to receive something back when the time came for decertification and because of that will be voting no. He said it is only fair because of that discussion five years ago and

said he wants to see this through. Councilmember Weaver said he is going to support all the budget items because we all need to do them all but he just wants to see if there is a way to share the savings with the taxpayers. He noted capital spending is a different type of spending and once we set the levy it is hard to go back.

Mayor Rice said he supports the entire budget philosophy too but agreed with Councilmember Weaver and would like to see more.

Motion by Councilmember Anderson, seconded by Councilmember Schmidt, to adopt a resolution relating to adoption of a preliminary 2016 budget and certifying a proposed property tax levy collectible in 2016 and setting public hearing dates for December 7 and 21, 2015.

Ed Evans, Anoka, said he is on the Electric Utility Board and his wife is on the Charter Commission and serves as an election judge and thanked Mr. Cruikshank for his support and work with women during elections as there is a lot of background work that is done during this time.

Dr. Evans said that Ms. Yager handles the budget very well and complimented her on the first time three years ago when she created the CIP for 20 years. He said she gave the City a vision for funding as time goes on and that not many cities get that. Dr. Evans thanked Ms. Yager for her work.

Dr. Evans suggested the City provide an explanation on how TIF districts work and how the money gets back to the City and its taxpayers. He said former HRA Commissioner Pat Walker used to talk about money coming back and now we are starting to see this from the Enterprise Park, adding this is an \$850,000 “bonus” and asked how we fill this gap next year. Ms. Yager said it is what our levy base will be going forward and the City will not have to increase the levy as long as operations do not increase each year. Ms. Yager explained TIF districts and said the tool develops properties that normally would not be developed. She said the value increase the City collects helps purchase properties with funds used and when decertified the entire value comes back on the tax capacity and does not affect the taxpayer.

Mayor Rice said the tax capacity increases forever and in addition to the tax remains less until we raise the levy again. He said the TIF tool encourages redevelopment and in a city like Anoka that is mostly developed this is a good tool.

Councilmember Weaver shared examples like the parking ramp, CRTV, and the bridge over Thurston Avenue are projects where costs would be astronomical. He said with TIF the City did these projects we could not have done without that tool and said the City has used it well.

Councilmember Freeburg said without TIF many projects would not have happened, adding the Enterprise Park would not have existed and now the tax is going into the City's General Fund.

Upon a roll call vote: Councilmembers Anderson, Freeburg, Schmidt voted in favor. Mayor Rice and Councilmember Weaver voted nay. Motion carried.

9.8 RES/Consenting to the HRA Adopting a Tax Levy Collectible in 2016.  
**RESOLUTION**

Ms. Yager shared a staff report with background information to the Council stating the City Council must consent to any Authority levy prior to its becoming effective as required by Minnesota Statutes Section 469.033. The HRA has adopted the proposed levy to be \$219,900. This is approximately the maximum levy allowable. It is \$28,100 more than the 2014 levy or a 14.7% increase over 2014. The HRA levy will be used to accomplish the goals of the authority and in furtherance of its housing and redevelopment plans. The maximum levy allowed for the Housing and Redevelopment Authority is 0.0185 percent of taxable market value, or approximately \$219,900.

Councilmember Weaver asked how this levy increase will affect the City's tax levy savings. Ms. Yager said the HRA increase will almost take care of the City's tax savings.

Councilmember Freeburg said the HRA needs funding but uses the money wisely, adding they do a lot with the small amount they get and it is very important.

Councilmember Anderson referred to some property that is going to be purchased by Anoka County and asked about the impact. Ms. Yager said she read the same article and noted the County is planning for expansion in the future, which is good because it means they are staying. She said the County intends to continuing leasing properties for 10-15 years to cover the gap until they need it, adding when you lease property as a public entity they have to contribute taxes. Ms. Yager said she is unsure of the value of the lease but noted we have received \$28,000 per year in revenues and likely will still get a portion of that money for many years.

Councilmember Weaver said the taxes refer to lease value and not property value. Ms. Yager said that is correct but said it supposed to be a profit center and the current owner would complete the third floor so this is leasable space which the County would fill with market rate tenants until needed by the County.

Motion by Councilmember Freeburg, seconded by Councilmember Weaver, to adopt a resolution consenting to the Housing and Redevelopment Authority in and for the City of Anoka adopting a 2015 tax levy collectible in 2016.

Councilmember Weaver agreed with Councilmember Freeburg's comments on the HRA's work, stating they do a great job.

Councilmember Schmidt said the Council we be approving the HRA's budget and levy in December, adding their budget is larger than their levy.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

9.9 RES/Amending Conditions of Interim City Manager Appointment.  
**RESOLUTION**

City Attorney Scott Baumgartner shared a staff report with background information to the Council stating at the worksession on August 24, 2015 the Council discussed some issues regarding the conditions in the Resolution appointing Greg Lee as Interim City Manager, including the condition relating to the hiring and termination of full-time employees by the Interim City Manager; and the supplemental compensation for assuming the additional duties of Interim City Manager which the Council approved at the August 17, 2015 meeting. He stated since the worksession HR Director Deb Erar expressed concern that the supplemental compensation amount that the Council approved in the original resolution was higher than the base salary of the current City Manager and requested amendments include \$131,001.84 base salary, plus a \$200 per month car allowance, totaling \$133,401.84/yr. Mr. Baumgartner noted this salary would terminate upon a new City Manager commencing active employment and would revert back to the current salary Mr. Lee receives, along with any wage increase(s) approved by the City Council for nonunion employees.

Motion by Councilmember Weaver, seconded by Councilmember Freeburg, to adopt a resolution approving the appointment of an Interim City Manager amended from Resolution 2015-087.

Councilmember Weaver said he was very comfortable with the amended resolution.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver voted in favor. Motion carried.

Council congratulated Mr. Lee on his appointment.

**10. UNFINISHED BUSINESS**

None.

**11. NEW BUSINESS**

11.1 Special Events License; LIVIN Foundation; Give Suicide the Boot Event.

Mr. Cruikshank shared a staff report with background information to the Council stating Paul (“PT”) Hohag of LIVIN Foundation submitted an application for a Special Events License.

Paul (“PT”) Hohag shared background on the proposed event, stating the non-profit organization is headquartered in Anoka and works to reduce the stigma of mental health concerns. He said they hope to raise funds but noted this is more of an awareness event. Mr. Hohag said they have planned a Kickball Tournament and County Music Concert for September 19th at John Ward Park, from 10:00 a.m. – 2:00 p.m. and plan to have local bands provide music, have food trucks and 3.2 beer from the Anoka Lions Club. He said the Anoka Lions Club plans to donate 100% of their profits from this event back to the LIVIN Foundation and hopes this becomes an annual event.

Mayor Rice said the City appreciates the work Mr. Hohag is doing.

Motion by Councilmember Weaver, seconded by Councilmember Schmidt, to approve special events license for LIVIN Foundation; Give Suicide the Boot Event on September 19, 2015.

Councilmember Weaver said it is good to see new people working in the City and said Anoka embraces such events.

Mayor Rice said this is a non-profit who raises funds good things, adding suicide affects many and that awareness is important. He thanked Mr. Hohag for his work.

Vote taken. All ayes. Motion carried.

**12. UPDATES AND REPORTS**

12.1 Tentative Agenda(s).

The Council reviewed the tentative agendas of the upcoming Council meetings.

12.2 Staff and Council Input.

Councilmember Weaver said it will be very different not having Mr. Cruikshank on staff any longer but said he is excited to have Mr. Lee join us in his new capacity. He said the good work done by all the departments would not have just happened without Mr. Cruikshank’s leadership and said the fact that good staff is leaving for larger cities shows how good our staff is.

Councilmember Anderson said he is going to miss Mr. Cruikshank who helped him right after he was elected. He said he appreciated the advice given by him over the years and said the City of Golden Valley is very lucky to have him.

**13. ADJOURNMENT**

Councilmember Freeburg, made a motion to adjourn the Regular Council meeting. Councilmember Anderson, seconded the motion.

Vote taken. All ayes. Motion carried.

Time of adjournment: 9:15 p.m.

Submitted by: Cathy Sorensen, *TimeSaver Off Site Secretarial, Inc.*

Approval Attestation:

Amy T. Oehlers, City Clerk

# COUNCIL MEMO FORM

4.1

Meeting Date	September 21, 2015
Agenda Section	Open Forum
Item Description	Congressman Tom Emmer
Submitted By	Amy Oehlers, City Clerk

## **BACKGROUND INFORMATION**

Congressman Tom Emmer will be present at the meeting to introduce himself to the Council and to discuss plans and funding for Hwy 10.

A meeting with Congressman Emmer, myself and Carolyn Braun is scheduled to occur sometime between 3:00 p.m. and 4:30 p.m. on Monday, September 21<sup>st</sup> here at City Hall.

At the afternoon meeting, staff plans to share the Anoka Hwy 10 solution with him and to garner his support for funding our plan.

## **FINANCIAL IMPACT**

N/a

## **COUNCIL ACTION REQUESTED**

None.

# COUNCIL MEMO FORM

4.2

Meeting Date	September 21, 2015
Agenda Section	Open Forum
Item Description	Anoka Halloween
Submitted By	Amy Oehlers, City Clerk

## **BACKGROUND INFORMATION**

Pat Minor, President of Anoka Halloween, will be present at the meeting with other members of the Anoka Halloween Board to thank the City for their assistance in the Anoka Halloween annual festivities.

## **FINANCIAL IMPACT**

N/A

## **COUNCIL ACTION REQUESTED**

None.

# COUNCIL MEMO FORM

6.1

Meeting Date	September 21, 2015
Agenda Section	Consent Agenda
Item Description	Verified Bills
Submitted By	Lori Yager, Finance Director

## CONSENT AGENDA

*Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.*

## BACKGROUND INFORMATION

Each Council meeting the City Council is presented with two lists of bills. One list has been paid prior to the meeting to take advantage of discounts and to prevent late fees. The other list is for payments which are prepared to be paid. City Council ratification of the prepaid bills and approval of the bills to be paid is required.

If you have questions about a particular bill, please call me at 576-2771.

## FINANCIAL IMPACT

Will vary from meeting to meeting.

## COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean ratification and approval of the Bill List(s).

**Paid Bill List for Ratification  
Bill List for September 21, 2015**

Page 1 of 7

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
132918	Delta Dental	DEFPP16 2015	Dental Premium- Flex	101	General Fund \$1,100.73
132918	Delta Dental	DEFPP172015	Dental Premium- Flex	101	General Fund \$1,092.14
132919	Sun Life Financial	LIFPP172015	Life Ins	101	General Fund \$0.56
132919	Sun Life Financial	LIFPP16 2015	Life Ins	101	General Fund \$0.14
132919	Sun Life Financial	LIFPP16 2015	Life Ins	101	General Fund \$2.08
132919	Sun Life Financial	LIFPP16 2015	Life Ins	101	General Fund \$0.54
132919	Sun Life Financial	LIFPP172015	Life Ins	101	General Fund \$269.42
132919	Sun Life Financial	LIFPP172015	Life Ins	101	General Fund \$1.47
132919	Sun Life Financial	LIFPP172015	Life Ins	101	General Fund \$2.42
132919	Sun Life Financial	LIFPP172015	Life Ins	101	General Fund \$0.57
132919	Sun Life Financial	LIFPP172015	Life Ins	101	General Fund \$1.14
132919	Sun Life Financial	LIFPP172015	Life Ins	101	General Fund \$0.80
132919	Sun Life Financial	LIFPP172015	Life Ins	101	General Fund \$0.06
132919	Sun Life Financial	LIFPP16 2015	Life Ins	101	General Fund \$0.21
132919	Sun Life Financial	LIFPP172015	Life Ins	101	General Fund \$17.19
132919	Sun Life Financial	LIFPP172015	Life Ins	101	General Fund \$0.25
132919	Sun Life Financial	LIFPP172015	Life Ins	101	General Fund \$0.03
132919	Sun Life Financial	LIFPP172015	Life Ins	101	General Fund \$0.09
132919	Sun Life Financial	LIFPP172015	Life Ins	101	General Fund \$0.84
132919	Sun Life Financial	LIFPP172015	Life Ins	101	General Fund \$0.68
132919	Sun Life Financial	LIFPP172015	Life Ins	101	General Fund \$0.20
132919	Sun Life Financial	LIFPP172015	Life Ins	101	General Fund \$0.68
132919	Sun Life Financial	LIFPP16 2015	Life Ins	101	General Fund \$0.22
132919	Sun Life Financial	11 PP16 2015	Dep Life	101	General Fund \$0.31
132919	Sun Life Financial	11 PP172015	Dep Life	101	General Fund \$0.32
132919	Sun Life Financial	LIFPP16 2015	Life Ins	101	General Fund \$282.27
132919	Sun Life Financial	LIFPP16 2015	Life Ins	101	General Fund \$1.32
132919	Sun Life Financial	LIFPP16 2015	Life Ins	101	General Fund \$2.17
132919	Sun Life Financial	LIFPP16 2015	Life Ins	101	General Fund \$0.51
132919	Sun Life Financial	LIFPP16 2015	Life Ins	101	General Fund \$0.62
132919	Sun Life Financial	LIFPP16 2015	Life Ins	101	General Fund \$0.14
132919	Sun Life Financial	LIFPP16 2015	Life Ins	101	General Fund \$15.32
132919	Sun Life Financial	LIFPP16 2015	Life Ins	101	General Fund \$1.30

**Paid Bill List for Ratification  
Bill List for September 21, 2015**

Page 2 of 7

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
132919	Sun Life Financial	LIFPP16 2015	Life Ins	101	General Fund \$0.02
132919	Sun Life Financial	LIFPP16 2015	Life Ins	101	General Fund \$0.07
132919	Sun Life Financial	LIFPP16 2015	Life Ins	101	General Fund \$0.77
132919	Sun Life Financial	LIFPP16 2015	Life Ins	101	General Fund \$0.62
132919	Sun Life Financial	LIFPP16 2015	Life Ins	101	General Fund \$0.18
132919	Sun Life Financial	LIFPP16 2015	Life Ins	101	General Fund \$0.71
132919	Sun Life Financial	LIFPP16 2015	Life Ins	101	General Fund \$1.77
132919	Sun Life Financial	LIFPP16 2015	Life Ins	101	General Fund \$0.09
132919	Sun Life Financial	LIFPP16 2015	Life Ins	101	General Fund \$0.46
132919	Sun Life Financial	LIFPP16 2015	Life Ins	101	General Fund \$1.02
132919	Sun Life Financial	LIFPP172015	Life Ins	101	General Fund \$0.23
132919	Sun Life Financial	LIFPP172015	Life Ins	101	General Fund \$1.14
132919	Sun Life Financial	LIFPP172015	Life Ins	101	General Fund \$0.19
132919	Sun Life Financial	LIFPP172015	Life Ins	101	General Fund \$0.15
132919	Sun Life Financial	LIFPP172015	Life Ins	101	General Fund \$2.07
132919	Sun Life Financial	LIFPP172015	Life Ins	101	General Fund \$0.61
132919	Sun Life Financial	LIFPP172015	Life Ins	101	General Fund \$1.55
132920	ACFD Relief Fund	08/13/2015	Advertising	101	General Fund \$300.00
132921	Anoka County	521 8/3/15	July 2015 Activity	101	General Fund \$46.00
132925	CenturyLink	7635769728 9/1/	Communications	101	General Fund \$30.00
132925	CenturyLink	7633236665 8/25	Communications	101	General Fund \$89.64
132926	Cintas	470622787	Clothing - T Sladek	101	General Fund \$35.92
132926	Cintas	470622786	Clothing - T Sladek	101	General Fund \$171.74
132927	Commers The Water Comp	62537	Solar Salt	101	General Fund \$38.25
132936	MRA-The Management Ass	09049951	Training - J Sevald	101	General Fund \$995.00
132937	Presto Graphics	53471	Senior Times Newsletter	101	General Fund \$268.06
132939	St Paul Police Department -	11/30/2014	Brent Solei Training	101	General Fund \$199.00
132940	Thanh Nguyen	08/24/2015	Rental License Deposit	101	General Fund \$400.00
132941	Verizon Wireless	9750979357	Communications	101	General Fund \$53.14
132941	Verizon Wireless	9750979357	Communications	101	General Fund \$50.45
132941	Verizon Wireless	9750979357	Communications	101	General Fund \$50.44
132941	Verizon Wireless	9750979357	Communications	101	General Fund \$40.01
132941	Verizon Wireless	9750979357	Communications	101	General Fund \$53.14

**Paid Bill List for Ratification  
Bill List for September 21, 2015**

Page 3 of 7

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
132941	Verizon Wireless	9750979357	Communications	101	General Fund	\$40.01
133109	Anoka Co Highway Depart	09/10/2015	Halloween Parade Permits	101	General Fund	\$150.00
133110	Cintas	470623752	Mats	101	General Fund	\$41.80
133112	ECM Publishers	249900	Personnel Advtsg	101	General Fund	\$340.20
133115	Fastenal Company	MNTC8131626	Parts / Supplies	101	General Fund	\$4.73
133117	JAMAR TECHNOLOGIES I	26174	Radar Recorder Kit w/Table	101	General Fund	\$4,187.61
133118	Menard Cashway Lumber	91840	Parts / Supplies	101	General Fund	\$4.99
133123	Zahl Equipment Company	0210920-IN	Gasboy Stop Cable	101	General Fund	\$754.94
<b><i>Fund Total</i></b>						\$11,153.46
132918	Delta Dental	DEFPP16 2015	Dental Premium- Flex	225	Cemetery	\$13.27
132918	Delta Dental	DEFPP172015	Dental Premium- Flex	225	Cemetery	\$21.24
132919	Sun Life Financial	LIFPP16 2015	Life Ins	225	Cemetery	\$0.21
132919	Sun Life Financial	LIFPP16 2015	Life Ins	225	Cemetery	\$1.00
132919	Sun Life Financial	LIFPP172015	Life Ins	225	Cemetery	\$1.00
132919	Sun Life Financial	LIFPP172015	Life Ins	225	Cemetery	\$0.42
<b><i>Fund Total</i></b>						\$37.14
132918	Delta Dental	DEFPP172015	Dental Premium- Flex	260	Parking	\$12.75
132918	Delta Dental	DEFPP16 2015	Dental Premium- Flex	260	Parking	\$12.75
132919	Sun Life Financial	LIFPP16 2015	Life Ins	260	Parking	\$0.43
132919	Sun Life Financial	11 PP172015	Dep Life	260	Parking	\$0.03
132919	Sun Life Financial	LIFPP172015	Life Ins	260	Parking	\$0.45
132919	Sun Life Financial	11 PP16 2015	Dep Life	260	Parking	\$0.03
<b><i>Fund Total</i></b>						\$26.44
133108	Aaron Johnson	08/28/15	Driveway Reimbursement	415	Road Improve	\$996.00
<b><i>Fund Total</i></b>						\$996.00
132928	D & T Landscaping	27365	Irrigation Repair	481	Redevelopment	\$578.50
<b><i>Fund Total</i></b>						\$578.50
132918	Delta Dental	DEFPP172015	Dental Premium- Flex	600	Electric	\$244.50
132918	Delta Dental	DEFPP16 2015	Dental Premium- Flex	600	Electric	\$244.43
132919	Sun Life Financial	LIFPP16 2015	Life Ins	600	Electric	\$0.68
132919	Sun Life Financial	LIFPP16 2015	Life Ins	600	Electric	\$15.80
132919	Sun Life Financial	11 PP172015	Dep Life	600	Electric	\$0.55
132919	Sun Life Financial	LIFPP16 2015	Life Ins	600	Electric	\$0.06

**Paid Bill List for Ratification  
Bill List for September 21, 2015**

Page 4 of 7

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
132919	Sun Life Financial	LIFPP172015	Life Ins	600	Electric	\$0.88
132919	Sun Life Financial	LIFPP16 2015	Life Ins	600	Electric	\$1.52
132919	Sun Life Financial	LIFPP172015	Life Ins	600	Electric	\$2.29
132919	Sun Life Financial	LIFPP172015	Life Ins	600	Electric	\$1.52
132919	Sun Life Financial	LIFPP172015	Life Ins	600	Electric	\$0.23
132919	Sun Life Financial	11 PP16 2015	Dep Life	600	Electric	\$0.55
132919	Sun Life Financial	LIFPP172015	Life Ins	600	Electric	\$15.80
132919	Sun Life Financial	LIFPP172015	Life Ins	600	Electric	\$0.29
132919	Sun Life Financial	LIFPP172015	Life Ins	600	Electric	\$2.79
132919	Sun Life Financial	LIFPP172015	Life Ins	600	Electric	\$0.05
132919	Sun Life Financial	LIFPP16 2015	Life Ins	600	Electric	\$0.26
132919	Sun Life Financial	LIFPP16 2015	Life Ins	600	Electric	\$1.79
132919	Sun Life Financial	LIFPP16 2015	Life Ins	600	Electric	\$0.24
132919	Sun Life Financial	LIFPP16 2015	Life Ins	600	Electric	\$0.51
132919	Sun Life Financial	LIFPP16 2015	Life Ins	600	Electric	\$2.62
132919	Sun Life Financial	LIFPP172015	Life Ins	600	Electric	\$0.57
132924	Border State Electric Suppl	909921185	BOXES - 1900 X 1 1/2 - DE	600	Electric	\$4.49
132924	Border State Electric Suppl	909921185	PLATE - BLANK - 4 X 4 SQ	600	Electric	\$2.06
132924	Border State Electric Suppl	909921185	CONNECTOR - SEALTITE	600	Electric	\$71.93
132924	Border State Electric Suppl	909921185	CONNECTOR - EMT - SET	600	Electric	\$3.52
132933	Frattallone's Hardware Stor	023399/J	Parts / Supplies	600	Electric	\$3.99
132933	Frattallone's Hardware Stor	023519/J	Parts / Supples	600	Electric	\$10.98
132942	Wesco	656036	Parts / Supplies	600	Electric	\$50.80
133112	ECM Publishers	249899	Personnel Advtsg	600	Electric	\$364.50
133119	MN Department of Motor V	09/15/2015	Tax/Registration for 15-08	600	Electric	\$3,357.24
<b>Fund Total</b>						<b>\$4,407.44</b>
132918	Delta Dental	DEFPP172015	Dental Premium- Flex	601	Water	\$16.58
132918	Delta Dental	DEFPP16 2015	Dental Premium- Flex	601	Water	\$16.58
132919	Sun Life Financial	LIFPP16 2015	Life Ins	601	Water	\$1.90
132919	Sun Life Financial	LIFPP16 2015	Life Ins	601	Water	\$5.65
132919	Sun Life Financial	LIFPP172015	Life Ins	601	Water	\$5.65
132919	Sun Life Financial	LIFPP172015	Life Ins	601	Water	\$1.78
132929	Dyna Systems	20930177	Pipes	601	Water	\$138.09

**Paid Bill List for Ratification  
Bill List for September 21, 2015**

Page 5 of 7

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
132932	Ferguson Waterworks	0156884	Tools	601	Water	\$149.99
132932	Ferguson Waterworks	0151819	Parts / Supplies	601	Water	\$428.14
132934	Menard Cashway Lumber	95294	Parts / Supplies	601	Water	\$15.33
132941	Verizon Wireless	9750979357	Communications	601	Water	\$53.14
132941	Verizon Wireless	9750979357	Communications	601	Water	\$53.14
132941	Verizon Wireless	9750979357	Communications	601	Water	\$25.00
132941	Verizon Wireless	9750979357	Communications	601	Water	\$53.14
133116	Gopher State One-Call	138247	Tickets	601	Water	\$384.25
<b><i>Fund Total</i></b>						\$1,348.36
132918	Delta Dental	DEFPP172015	Dental Premium- Flex	602	Sewer Treatment	\$16.58
132918	Delta Dental	DEFPP16 2015	Dental Premium- Flex	602	Sewer Treatment	\$16.58
132919	Sun Life Financial	LIFPP16 2015	Life Ins	602	Sewer Treatment	\$1.47
132919	Sun Life Financial	LIFPP16 2015	Life Ins	602	Sewer Treatment	\$5.65
132919	Sun Life Financial	LIFPP172015	Life Ins	602	Sewer Treatment	\$1.94
132919	Sun Life Financial	LIFPP172015	Life Ins	602	Sewer Treatment	\$5.65
132931	Fastenal Company	MNTC8131401	Parts / Supplies	602	Sewer Treatment	\$99.90
132934	Menard Cashway Lumber	96091	Parts / Supplies	602	Sewer Treatment	\$42.96
132941	Verizon Wireless	9750979357	Communications	602	Sewer Treatment	\$25.00
132941	Verizon Wireless	9750979357	Communications	602	Sewer Treatment	\$53.14
132941	Verizon Wireless	9750979357	Communications	602	Sewer Treatment	\$53.14
132941	Verizon Wireless	9750979357	Communications	602	Sewer Treatment	\$53.14
132941	Verizon Wireless	9750979357	Communications	602	Sewer Treatment	\$63.13
132943	Zep Sales & Service	9001814782	Air/Fabric Refresher	602	Sewer Treatment	\$115.90
133110	Cintas	470623748	Uniforms	602	Sewer Treatment	\$104.29
133114	Ess Brothers & Sons Inc	UU6094	Manhole Repairs	602	Sewer Treatment	\$2,570.00
133116	Gopher State One-Call	138247	Tickets	602	Sewer Treatment	\$384.25
<b><i>Fund Total</i></b>						\$3,612.72
132918	Delta Dental	DEFPP172015	Dental Premium- Flex	603	Storm Water	\$1.39
132919	Sun Life Financial	LIFPP172015	Life Ins	603	Storm Water	\$17.37
132919	Sun Life Financial	LIFPP16 2015	Life Ins	603	Storm Water	\$0.45
132919	Sun Life Financial	LIFPP16 2015	Life Ins	603	Storm Water	\$4.52
132919	Sun Life Financial	LIFPP172015	Life Ins	603	Storm Water	\$1.29
133114	Ess Brothers & Sons Inc	UU6096	Parts / Supplies	603	Storm Water	\$3,001.50

**Paid Bill List for Ratification  
Bill List for September 21, 2015**

Page 6 of 7

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
					\$3,026.52
<i>Fund Total</i>					
132918	Delta Dental	DEFPP16 2015	Dental Premium- Flex	609	Liquor Stores \$130.69
132918	Delta Dental	DEFPP172015	Dental Premium- Flex	609	Liquor Stores \$129.85
132919	Sun Life Financial	LIFPP16 2015	Life Ins	609	Liquor Stores \$1.03
132919	Sun Life Financial	LIFPP172015	Life Ins	609	Liquor Stores \$1.15
132919	Sun Life Financial	11 PP16 2015	Dep Life	609	Liquor Stores \$0.01
132919	Sun Life Financial	LIFPP16 2015	Life Ins	609	Liquor Stores \$1.02
132919	Sun Life Financial	LIFPP172015	Life Ins	609	Liquor Stores \$1.13
132922	Better Values Liquor	09/08/15	Petty Cash	609	Liquor Stores \$12.42
132922	Better Values Liquor	09/08/15	Petty Cash	609	Liquor Stores \$133.22
132923	Better Values Liquor	09/08/15 A	Petty Cash	609	Liquor Stores \$330.30
132923	Better Values Liquor	09/08/15 A	Petty Cash	609	Liquor Stores \$5.24
132923	Better Values Liquor	09/08/15 A	Petty Cash	609	Liquor Stores \$50.00
132923	Better Values Liquor	09/08/15 A	Petty Cash	609	Liquor Stores \$31.21
133111	Comcast	0048092 08/27/1	Internet/Cable	609	Liquor Stores \$94.81
<i>Fund Total</i>					\$922.08
132919	Sun Life Financial	LIFPP16 2015	Life Ins	614	Golf \$1.53
132919	Sun Life Financial	LIFPP172015	Life Ins	614	Golf \$0.14
132919	Sun Life Financial	LIFPP16 2015	Life Ins	614	Golf \$32.42
132919	Sun Life Financial	LIFPP172015	Life Ins	614	Golf \$1.71
132919	Sun Life Financial	LIFPP172015	Life Ins	614	Golf \$32.42
132919	Sun Life Financial	LIFPP16 2015	Life Ins	614	Golf \$0.12
132925	CenturyLink	7635769728 9/1/	Communications	614	Golf \$30.00
132938	Signature Concepts	692654	Merchandise for Resale	614	Golf \$369.51
132941	Verizon Wireless	9750979357	Communications	614	Golf \$53.14
132941	Verizon Wireless	9750979357	Communications	614	Golf \$63.13
133120	Nextel Communications	466383365-004	Cell Phones 7/11 - 8/10/15	614	Golf \$1,053.60
133121	Ping, Inc	12949570	Merchandise for Resale	614	Golf \$567.90
133122	Titleist	901268944	Merchandise for Resale	614	Golf \$68.09
<i>Fund Total</i>					\$2,273.71
132919	Sun Life Financial	LIFPP16 2015	Life Ins	617	Recycling \$3.43
132919	Sun Life Financial	LIFPP172015	Life Ins	617	Recycling \$0.20
132919	Sun Life Financial	LIFPP172015	Life Ins	617	Recycling \$3.43

**Paid Bill List for Ratification  
Bill List for September 21, 2015**

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>		<i>Amount</i>
132919	Sun Life Financial	LIFPP16 2015	Life Ins	617	Recycling	\$0.18
<b>Fund Total</b>						\$7.24
132918	Delta Dental	DEFPP172015	Dental Premium- Flex	701	Vehicle Maintenance	\$24.39
132918	Delta Dental	DEFPP16 2015	Dental Premium- Flex	701	Vehicle Maintenance	\$24.39
132919	Sun Life Financial	LIFPP172015	Life Ins	701	Vehicle Maintenance	\$10.50
132919	Sun Life Financial	LIFPP16 2015	Life Ins	701	Vehicle Maintenance	\$0.75
132919	Sun Life Financial	LIFPP172015	Life Ins	701	Vehicle Maintenance	\$0.83
132919	Sun Life Financial	LIFPP16 2015	Life Ins	701	Vehicle Maintenance	\$10.50
132930	East Main Auto & Tire	30416	Service Unit 412	701	Vehicle Maintenance	\$131.02
132930	East Main Auto & Tire	28432	Tire Repair Unit 408	701	Vehicle Maintenance	\$26.80
132930	East Main Auto & Tire	29941	Brakes Unit 412	701	Vehicle Maintenance	\$106.25
132930	East Main Auto & Tire	29198	Service Unit 412	701	Vehicle Maintenance	\$173.17
132935	MN Department of Motor V	09/10/2015	Tax & Registration #15-06	701	Vehicle Maintenance	\$3,348.81
133113	Emergency Automotive	AW060215-14	Build Costs for K9 Unit 419	701	Vehicle Maintenance	\$2,554.40
<b>Fund Total</b>						\$6,411.81
132918	Delta Dental	DEFPP16 2015	Dental Premium- Flex	830	HRA	\$33.68
132918	Delta Dental	DEFPP172015	Dental Premium- Flex	830	HRA	\$33.68
132919	Sun Life Financial	LIFPP172015	Life Ins	830	HRA	\$0.43
132919	Sun Life Financial	LIFPP172015	Life Ins	830	HRA	\$3.38
132919	Sun Life Financial	LIFPP16 2015	Life Ins	830	HRA	\$3.38
132919	Sun Life Financial	LIFPP16 2015	Life Ins	830	HRA	\$0.38
<b>Fund Total</b>						\$74.93
132918	Delta Dental	DEFPP172015	Dental Premium- Flex	980	Payroll Clearing	\$439.00
132919	Sun Life Financial	LIFPP172015	Life Ins	980	Payroll Clearing	\$50.33
<b>Fund Total</b>						\$489.33
<b>Grand Total</b>						\$35,365.68

**PAYROLL**

PP 17, 18 & 19

BILL LIST DATE

09/21/15

GROSS PAYROLL - REG

\$1,009,000.84

LESS EMPLOYEE SHARE OF BENEFITS

(\$5,854.66)

\$1,003,146.18

EMPLOYER SHARE HEALTH INSURANCE

\$55,319.05

EMPLOYER SHARE FICA & MEDICARE

\$57,897.91

EMPLOYER SHARE PERA

\$88,121.33

\$201,338.29

TOTAL PAYROLL

\$1,204,484.47

**Bill List for September 21, 2015**

**6.1**

Page 1 of 15

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
547	City of Anoka	09/18/15	City Utilities - August 2015	101	General Fund \$3,425.90
132962	Ace Solid Waste	1113796	Castle Field	101	General Fund \$169.94
132968	Anoka Hennepin School	September 2015	Community Ed Support	101	General Fund \$5,190.00
132970	Applied Cconcepts, Inc.	275331	Parts / Supplies	101	General Fund \$5,011.60
132973	Aspen Mills	169558	Uniform - K Brandes	101	General Fund \$53.95
132977	Barna Guzy & Steffen, Lt	149404	Insurance Grievance	101	General Fund \$11.50
132979	Biko Assoc. Inc	2 08/03/2015	Traffic Study Ordinance	101	General Fund \$175.00
132982	Carr's Tree Service, Inc	90140	Week of 8/10/15	101	General Fund \$1,899.25
132983	CCP Industries Inc.	IN01540729	Absorbal Wiper	101	General Fund \$305.03
132985	CenturyLink	612E340310 9/1/15	Communications	101	General Fund \$320.62
132985	CenturyLink	612E340312 9/1/15	Communications	101	General Fund \$92.27
132985	CenturyLink	612E340312 9/1/15	Communications	101	General Fund \$92.28
132985	CenturyLink	612E340040 9/1/15	Communications	101	General Fund \$76.96
132986	Cintas	470629045	Mats	101	General Fund \$129.51
132986	Cintas	470626921	Mats	101	General Fund \$139.02
132986	Cintas	470626923	Mats	101	General Fund \$41.80
132986	Cintas	470626929	Uniforms	101	General Fund \$27.12
132986	Cintas	470626919	Uniforms	101	General Fund \$43.26
132986	Cintas	470626919	Uniforms	101	General Fund \$11.27
132986	Cintas	470625950	Mats	101	General Fund \$129.51
132986	Cintas	470630031	Mats	101	General Fund \$139.02
132986	Cintas	470630033	Mats	101	General Fund \$41.80
132987	City of Andover	09/04/2105	Aug 15 Traffic Signal Lights	101	General Fund \$65.37
132994	Classic Construction	17000	Concrete Work	101	General Fund \$765.00
132994	Classic Construction	17000	Concrete Work	101	General Fund \$336.00
132995	CMT Diversified Janitoria	2640	Lockerroom/Restroom Cleani	101	General Fund \$275.00
132997	Comcast	0231037	Internet	101	General Fund \$16.46
132997	Comcast	0231037	Internet	101	General Fund \$16.46
132998	Coops Locksmith	41579	Keys	101	General Fund \$12.00
132999	Cottens Automotive	146271	Battery #375	101	General Fund \$107.46
133000	Culligan	114005483051 08/15	Water	101	General Fund \$144.97
133002	Dakota Supply Group	B529420	Parts / Supplies	101	General Fund \$830.00
133002	Dakota Supply Group	B529420	Parts / Supplies	101	General Fund \$1,660.00
133004	DCI Industries, Ltd	294636	Insect Repellent	101	General Fund \$336.35
133005	Dehn Oil Company Inc	25071659	Gas / Diesel	101	General Fund \$9,240.98

**Bill List for September 21, 2015**

<i>Check # Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
133010 ECM Publishers	251752	10K Brewing	101 General Fund	\$32.25
133010 ECM Publishers	251753	Board/Commission Openings	101 General Fund	\$37.63
133010 ECM Publishers	252261	Personnel Ad - P/T Police	101 General Fund	\$388.80
133010 ECM Publishers	252262	Personnel Ad - Police	101 General Fund	\$364.50
133012 Electric Systems of Anok	6100	Police Dept Parking	101 General Fund	\$3,388.00
133013 Emerald Fence	152021	Backstop at John Ward	101 General Fund	\$6,954.00
133016 Fastenal Company	MNTC8131804	Parts / Supplies	101 General Fund	\$103.30
133019 FINKEN WATER CENT	93260TE	Artesian Water	101 General Fund	\$58.35
133019 FINKEN WATER CENT	95543TE	Artesian Water	101 General Fund	\$94.35
133022 G & N Enterprises	4030	Wasp Bee Hornet Spray	101 General Fund	\$392.40
133023 Grainger	9835895120	Parts / Supplies	101 General Fund	\$460.34
133026 Hakanson Anderson	34913	AN376 2015 Parking Lot/Alle	101 General Fund	\$1,494.10
133026 Hakanson Anderson	34917	AN901 2015 Gen Engineerin	101 General Fund	\$4,235.75
133027 Hawkins Water Treatme	3772052	Chemicals	101 General Fund	\$258.00
133028 HealthPartners	900025759	Pre Placement Screening	101 General Fund	\$55.00
133030 Hicken, Scott & Howard	9001-02Z 08/31/15	Legal Svc - Criminal Matters	101 General Fund	\$10,244.10
133037 League of MN Cities	09/01/2015	MMA Membership - P Rice	101 General Fund	\$30.00
133040 Lehmann's Repair	187899	Parts / Supplies	101 General Fund	\$57.51
133041 Leone's Building Service	29032	Sept 2015 Cleaning Svc	101 General Fund	\$132.16
133041 Leone's Building Service	29032	Sept 2015 Cleaning Svc	101 General Fund	\$715.07
133041 Leone's Building Service	29032	Sept 2015 Cleaning Svc	101 General Fund	\$131.88
133041 Leone's Building Service	29032	Sept 2015 Cleaning Svc	101 General Fund	\$653.10
133041 Leone's Building Service	29032	Sept 2015 Cleaning Svc	101 General Fund	\$180.31
133041 Leone's Building Service	29032	Sept 2015 Cleaning Svc	101 General Fund	\$180.31
133041 Leone's Building Service	29032	Sept 2015 Cleaning Svc	101 General Fund	\$921.73
133041 Leone's Building Service	29032	Sept 2015 Cleaning Svc	101 General Fund	\$1,168.51
133044 Main Floral LTD	016122	Peace Lily M Speake-Olavson	101 General Fund	\$64.50
133045 Menard Cashway Lumbe	Rebate 8/11/15	Rebate	101 General Fund	(\$19.52)
133045 Menard Cashway Lumbe	Rebate 8/11/15	Rebate	101 General Fund	(\$55.64)
133045 Menard Cashway Lumbe	Rebate 08/12/15	Rebate	101 General Fund	(\$0.34)
133045 Menard Cashway Lumbe	Rebate 08/12/15	Rebate	101 General Fund	(\$2.07)
133045 Menard Cashway Lumbe	Rebate 08/12/15	Rebate	101 General Fund	(\$10.52)
133045 Menard Cashway Lumbe	Rebate 08/12/15	Rebate	101 General Fund	(\$16.82)
133045 Menard Cashway Lumbe	Rebate 08/12/15	Rebate	101 General Fund	(\$7.07)
133047 Minnesota/Wisconsin Pla	2015305	Equipment	101 General Fund	\$3,887.89

**Bill List for September 21, 2015**

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
133050	MTI Distributing Compan	1033074-01	Parts / Supplies	101 General Fund	\$67.34
133050	MTI Distributing Compan	1033074-00	Parts / Supplies	101 General Fund	\$10.81
133053	North Metro Irrigation	38	Mowing	101 General Fund	\$4,630.00
133054	Northern Sanitary Supply	176586	Supplies	101 General Fund	\$114.84
133055	Northland Chemical Corp	5059001	Supplies	101 General Fund	\$251.50
133056	OfficeMax Incorporated	675085	Supplies	101 General Fund	\$18.12
133056	OfficeMax Incorporated	637758	Supplies	101 General Fund	\$202.32
133056	OfficeMax Incorporated	637697	Supplies	101 General Fund	\$393.67
133056	OfficeMax Incorporated	599097	Supplies	101 General Fund	\$11.25
133056	OfficeMax Incorporated	599097	Supplies	101 General Fund	\$11.25
133056	OfficeMax Incorporated	535055	Supplies	101 General Fund	\$9.79
133062	Presto Graphics	53565	Schedule Board Magnets	101 General Fund	\$96.80
133063	Professional Beverage S	35924	Cleaned Coffee Unit	101 General Fund	\$168.75
133069	Specialized Environment	18113	Woodchips	101 General Fund	\$20.00
133070	Star Tribune	100096771-08232015	Personnel Ad - Police	101 General Fund	\$774.80
133072	Streicher's	11167841	Flashlight Holder	101 General Fund	\$29.99
133075	Ted Hagfors	1513	Electrical Inspections	101 General Fund	\$1,219.80
133077	Thyssen Krupp Elevator	3002040586	Elevator Maintenance	101 General Fund	\$113.30
133077	Thyssen Krupp Elevator	3002040586	Elevator Maintenance	101 General Fund	\$113.30
133077	Thyssen Krupp Elevator	3002040586	Elevator Maintenance	101 General Fund	\$113.30
133077	Thyssen Krupp Elevator	3002040586	Elevator Maintenance	101 General Fund	\$113.30
133078	TimeSaver Off Site Sec.	M21545	8/17/1 City Council Meeting	101 General Fund	\$214.55
133080	Todd McMorran	17241	Aug 2015 Cleaning Svc	101 General Fund	\$1,000.00
133083	TranSignal	2454	Signs	101 General Fund	\$561.12
133085	U.S. Bank	1045	St Croix Boat	101 General Fund	\$310.10
133085	U.S. Bank	0874	Amazon	101 General Fund	\$62.99
133085	U.S. Bank	1123	Vista Fleet	101 General Fund	\$36.00
133085	U.S. Bank	8936	Vista Fleet	101 General Fund	\$720.00
133085	U.S. Bank	0821	Robert Brooke & Assoc	101 General Fund	\$1,404.00
133085	U.S. Bank	9614	Home Depot	101 General Fund	\$70.34
133085	U.S. Bank	9697	Fed Ex	101 General Fund	\$39.25
133085	U.S. Bank	0301	Robert Brooke & Assoc	101 General Fund	\$53.65
133085	U.S. Bank	8677	Tix Paramount Arts	101 General Fund	\$336.00
133085	U.S. Bank	0217	Robert Brooke & Assoc	101 General Fund	\$33.75
133085	U.S. Bank	0101	MGFOA	101 General Fund	\$25.00

**Bill List for September 21, 2015**

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
133085	U.S. Bank	0085	MGFOA	101	General Fund \$25.00
133085	U.S. Bank	9787 CM	Home Depot	101	General Fund (\$16.03)
133085	U.S. Bank	0255	Daytrippers	101	General Fund \$516.75
133085	U.S. Bank	4389	Menards	101	General Fund \$39.96
133085	U.S. Bank	7818	St Croix Boat	101	General Fund \$310.10
133085	U.S. Bank	7500	Wild Mountain	101	General Fund \$18.00
133085	U.S. Bank	5475	Gander Mountain	101	General Fund \$321.34
133085	U.S. Bank	2400	Perkins	101	General Fund \$39.97
133085	U.S. Bank	6853	GTS Educational	101	General Fund \$150.00
133085	U.S. Bank	8473	Green Mill Plymouth	101	General Fund \$239.85
133085	U.S. Bank	7492	Wild Mountain	101	General Fund \$19.99
133085	U.S. Bank	5198	GTS Educational	101	General Fund \$150.00
133085	U.S. Bank	8195	GG Telecom	101	General Fund \$67.00
133085	U.S. Bank	6057	Amazon	101	General Fund \$295.85
133085	U.S. Bank	4700	Menards	101	General Fund \$169.26
133085	U.S. Bank	8132	Cabelas	101	General Fund \$611.43
133085	U.S. Bank	3932	Fist Inc	101	General Fund \$44.95
133085	U.S. Bank	3441	Tix Lakeshore Play	101	General Fund \$192.00
133085	U.S. Bank	6923	Bachmans	101	General Fund \$55.00
133085	U.S. Bank	3386	Lakeville Area Art	101	General Fund \$195.00
133085	U.S. Bank	3068	Sensible Land Use	101	General Fund \$100.00
133085	U.S. Bank	7484	Wild Mountain	101	General Fund \$159.92
133085	U.S. Bank	2546	Afton House	101	General Fund \$477.26
133085	U.S. Bank	0038	Plymouth Playhouse	101	General Fund \$345.00
133085	U.S. Bank	8195A	Foreign Trans Fee	101	General Fund \$1.34
133090	UPS Freight	00007AF825365	Freight Charges	101	General Fund \$3.92
133092	Valley Construction & Re	5608	Waterproofing - City Hall	101	General Fund \$12,280.00
133096	Vista Outdoor Sales LLC	INV00215981	Supplies	101	General Fund \$356.13
133096	Vista Outdoor Sales LLC	INV00214907	Supplies	101	General Fund \$949.28
133103	Wruck Sewer and Portab	316	Portable Toilets	101	General Fund \$1,641.00
133107	Zahl Equipment Compan	0210976-IN	Inspections	101	General Fund \$190.25
133107	Zahl Equipment Compan	0210977-IN	Inspections	101	General Fund \$195.25
<b>Fund Total</b>					\$101,400.27
132975	Atlas Business Solutions	IVC089326	Schedule Anywhere Subscript 210	Police Forfeitur	\$1,231.20
<b>Fund Total</b>					\$1,231.20

**Bill List for September 21, 2015**

**6.1**

Page 5 of 15

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
547	City of Anoka	09/18/15	City Utilities - August 2015	260	Parking \$2,892.41
133041	Leone's Building Service	29032	Sept 2015 Cleaning Svc	260	Parking \$964.70
133077	Thyssen Krupp Elevator	3002040586	Elevator Maintenance	260	Parking \$113.30
<b>Fund Total</b>					\$3,970.41
132988	City of Blaine	09/08/2015	Lodging Fees	290	Lodging Tax \$2,511.34
<b>Fund Total</b>					\$2,511.34
133026	Hakanson Anderson	34916	AN411 Loch Lake Stormwater	415	Road Improve \$2,899.05
133026	Hakanson Anderson	34909	AN213 Rum River Shores	415	Road Improve \$5,342.23
133026	Hakanson Anderson	34924	AN375 2015 Street Renewal	415	Road Improve \$26,621.95
133026	Hakanson Anderson	34923	AN367 Slab Town	415	Road Improve \$31,161.98
<b>Fund Total</b>					\$66,025.21
132994	Classic Construction	17000	Concrete Work	450	Park Projects \$7,938.00
133006	Diversified Paving Inc	7105	Library Trail	450	Park Projects \$9,280.00
133013	Emerald Fence	152020	Polk Overlook	450	Park Projects \$5,354.00
133026	Hakanson Anderson	34913	AN376 2015 Parking Lot/Alle	450	Park Projects \$1,420.70
133053	North Metro Irrigation	37	Nature Preserve Trail Head	450	Park Projects \$4,900.00
<b>Fund Total</b>					\$28,892.70
133074	Sunram Construction, In	Pay Estimate #8	Mississippi River Trail	460	Park Improve \$155,771.25
<b>Fund Total</b>					\$155,771.25
133026	Hakanson Anderson	34910	AN364 Garfield Substation	481	Redevelopmen \$17,067.58
<b>Fund Total</b>					\$17,067.58
547	City of Anoka	09/18/15	City Utilities - August 2015	485	Enterprise Par \$1,214.41
133026	Hakanson Anderson	34913	AN376 2015 Parking Lot/Alle	485	Enterprise Par \$2,327.65
<b>Fund Total</b>					\$3,542.06
546	MMPA	2379	Purchased Power - August 20	600	Electric \$,060,670.41
547	City of Anoka	09/18/15	City Utilities - August 2015	600	Electric \$3,777.75
547	City of Anoka	09/18/15	City Utilities - August 2015	600	Electric \$21,437.59
132944	Misc Vendor	000201509165979	01-033600-07	600	Electric \$288.04
132945	Misc Vendor	000201509165980	01-081700-06	600	Electric \$67.09
132946	Misc Vendor	000201509165981	01-123960-02	600	Electric \$220.43
132947	Misc Vendor	000201509165982	01-190300-06	600	Electric \$256.02
132948	Misc Vendor	000201509165983	01-265680-04	600	Electric \$68.06
132949	Misc Vendor	000201509165984	01-295450-02	600	Electric \$17.70
132950	Misc Vendor	000201509165985	01-310150-03	600	Electric \$23.52
132951	Misc Vendor	000201509165986	01-311650-03	600	Electric \$148.00

**Bill List for September 21, 2015**

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>	
132952	Misc Vendor	000201509165987	01-504800-09	600	Electric	\$117.00
132953	Misc Vendor	000201509165988	01-534370-02	600	Electric	\$22.96
132954	Misc Vendor	000201509165989	01-551340-11	600	Electric	\$408.21
132955	Misc Vendor	000201509165990	01-557760-11	600	Electric	\$166.28
132956	Misc Vendor	000201509165991	01-568180-12	600	Electric	\$36.39
132957	Misc Vendor	000201509165992	02-045600-08	600	Electric	\$118.40
132958	Misc Vendor	000201509165993	11-153230-14	600	Electric	\$194.00
132959	Misc Vendor	000201509165994	13-144140-06	600	Electric	\$128.16
132960	Misc Vendor	000201509165995	13-371020-02	600	Electric	\$18.40
132961	Misc Vendor	000201509165996	13-572970-07	600	Electric	\$18.84
132980	Border State Electric Sup	909945102	Merchandise for Resale	600	Electric	\$24.76
132982	Carr's Tree Service, Inc	90139	Week of 8/10/15	600	Electric	\$288.08
132982	Carr's Tree Service, Inc	90138	Week of 8/10/2015	600	Electric	\$4,415.08
132983	CCP Industries Inc.	IN01540729	Absorbal Wiper	600	Electric	\$610.05
132985	CenturyLink	612E341069 9/1/15	Communications	600	Electric	\$127.00
132985	CenturyLink	612E340312 9/1/15	Communications	600	Electric	\$92.27
132985	CenturyLink	612E340060 9/1/15	Communications	600	Electric	\$352.00
132986	Cintas	470626918	Uniforms	600	Electric	\$218.66
132989	City of Champlin	10311860001-9/4/15	Stormwater/Street Lights	600	Electric	\$82.34
132990	City of Champlin	August 2015	August 2015 Tax	600	Electric	\$7,043.00
132991	City of Coon Rapids	August 2015	August 2015 Tax	600	Electric	\$3,604.05
132997	Comcast	0231037	Internet	600	Electric	\$16.47
133016	Fastenal Company	MNTC8131805	Parts / Supplies	600	Electric	\$11.93
133018	Ferrellgas	1088589961	Propane	600	Electric	\$192.96
133020	First-Shred	159337	Executive Bin	600	Electric	\$34.80
133021	FP Mailing Solutions	RI02552199	Postage Meter	600	Electric	\$123.00
133025	Great River Energy	U1507A235	Mapping Svcs	600	Electric	\$3,635.01
133031	Impact	105602	Cold Weather Insert	600	Electric	\$909.85
133031	Impact	105843	Mail Prep - August 2015	600	Electric	\$7,139.27
133035	Jordan Drilling Solutions,	5457	Street Light Bases	600	Electric	\$8,824.50
133035	Jordan Drilling Solutions,	5450	Open Trench Ryland Homes	600	Electric	\$13,730.00
133041	Leone's Building Service	29032	Sept 2015 Cleaning Svc	600	Electric	\$180.32
133045	Menard Cashway Lumbe	97292	Parts / Supplies	600	Electric	\$37.69
133045	Menard Cashway Lumbe	97302	Parts / Supplies	600	Electric	\$11.72
133045	Menard Cashway Lumbe	96961	Parts / Supplies	600	Electric	\$5.14

**Bill List for September 21, 2015**

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
133045	Menard Cashway Lumbe	97050	Parts / Supplies	600 Electric	\$20.09
133045	Menard Cashway Lumbe	Rebate 07/03/2015	Rebate	600 Electric	(\$1.90)
133048	MN Department of Com	09/11/2015	Energy Assistance Refunds	600 Electric	\$47.80
133051	Nelson Auto Center	F5469	2015 Ford F550 #15-08	600 Electric	\$51,057.61
133070	Star Tribune	I00096229-08232015	Personnel Ad - Lineworker	600 Electric	\$774.80
133073	Stuart C Irby Co	S009088033.003	CONNECTOR,CU,SPLIT BOL	600 Electric	\$862.50
133081	Todd's Lawn & Garden	14172	Mowing / Weed Champlin Sub	600 Electric	\$162.50
133085	U.S. Bank	1841	MN Municipal	600 Electric	\$240.00
133085	U.S. Bank	6400	Best Buy	600 Electric	\$342.76
133085	U.S. Bank	4912	Office Max	600 Electric	\$11.69
133085	U.S. Bank	6040	Best Buy	600 Electric	\$503.42
133085	U.S. Bank	2011	Office Max	600 Electric	\$6.42
133085	U.S. Bank	8874	Fed Ex	600 Electric	\$15.68
133104	Xcel Energy	3265 Sept 2015	Facilities Agreement	600 Electric	\$5,250.00
<b><i>Fund Total</i></b>					<b>\$2,199,206.57</b>
547	City of Anoka	09/18/15	City Utilities - August 2015	601 Water	\$15,509.16
547	City of Anoka	09/18/15	City Utilities - August 2015	601 Water	\$2,798.74
132985	CenturyLink	612E340312 9/1/15	Communications	601 Water	\$92.28
132985	CenturyLink	612E340317 9/1/15	Communications	601 Water	\$117.00
132985	CenturyLink	612E348047 9/1/15	Communications	601 Water	\$68.40
132997	Comcast	0231037	Internet	601 Water	\$16.46
133011	Egan Mechanical Contra	JC10124237	Outlet for Water Pump	601 Water	\$569.12
133017	Ferguson Waterworks	0161844	Parts / Supplies	601 Water	\$307.68
133027	Hawkins Water Treatme	3772038	Chemicals	601 Water	\$2,145.51
133045	Menard Cashway Lumbe	Rebate 8/11/15	Rebate	601 Water	(\$4.84)
133045	Menard Cashway Lumbe	Rebate 8/11/15	Rebate	601 Water	(\$5.97)
133045	Menard Cashway Lumbe	96766	Parts / Supplies	601 Water	\$75.73
133045	Menard Cashway Lumbe	96968	Parts / Supplies	601 Water	\$1.17
133045	Menard Cashway Lumbe	96620	Parts / Supplies	601 Water	\$49.98
133045	Menard Cashway Lumbe	Rebate 07/03/2015	Rebate	601 Water	(\$1.16)
133049	MN Department of Healt	1020001 7/1/15	3rd Qtr 2015	601 Water	\$8,085.00
133085	U.S. Bank	0810	JiffyShirts	601 Water	\$140.40
133091	USIC Locating Services,	142127	Aug 2015 Locating Svc	601 Water	\$1,611.77
133094	Verizon Wireless	9751637689	Communications	601 Water	\$70.04
<b><i>Fund Total</i></b>					<b>\$31,646.47</b>

**Bill List for September 21, 2015**

<i>Check # Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
547 City of Anoka	09/18/15	City Utilities - August 2015	602	Sewer Treatm \$2,789.52
547 City of Anoka	09/18/15	City Utilities - August 2015	602	Sewer Treatm \$739.20
132974 ATCO Intl	I0441413	Gloves	602	Sewer Treatm \$120.00
132985 CenturyLink	612E340312 9/1/15	Communications	602	Sewer Treatm \$92.27
132985 CenturyLink	612E348001 9/1/15	Communications	602	Sewer Treatm \$8.40
132985 CenturyLink	612E340090 9/1/15	Communications	602	Sewer Treatm \$68.40
132985 CenturyLink	612E340117 9/1/15	Communications	602	Sewer Treatm \$68.40
132985 CenturyLink	612E340287 9/1/15	Communications	602	Sewer Treatm \$392.79
132985 CenturyLink	612E340101 9/1/15	Communications	602	Sewer Treatm \$68.40
132986 Cintas	470626920	Uniforms	602	Sewer Treatm \$100.20
132997 Comcast	0231037	Internet	602	Sewer Treatm \$16.46
133041 Leone's Building Service	29032	Sept 2015 Cleaning Svc	602	Sewer Treatm \$180.31
133045 Menard Cashway Lumbe	Rebate 08/12/15	Rebate	602	Sewer Treatm (\$3.29)
133085 U.S. Bank	1251	Home Depot	602	Sewer Treatm \$191.86
133085 U.S. Bank	4958	Best Buy	602	Sewer Treatm \$37.49
133091 USIC Locating Services,	142127	Aug 2015 Locating Svc	602	Sewer Treatm \$1,611.77
		<b>Fund Total</b>		\$6,482.18
132963 AME Red-E-Mix, Inc.	104181	Footings	603	Storm Water \$163.52
132963 AME Red-E-Mix, Inc.	104236	Mix	603	Storm Water \$163.52
132963 AME Red-E-Mix, Inc.	104112	Supplies	603	Storm Water \$163.52
132969 Anoka Independent Grai	92536	Grass Mix	603	Storm Water \$70.00
132994 Classic Construction	17000	Concrete Work	603	Storm Water \$1,845.00
132994 Classic Construction	17000	Concrete Work	603	Storm Water \$5,708.00
133006 Diversified Paving Inc	7104	Bituminous Repairs	603	Storm Water \$5,993.00
133026 Hakanson Anderson	34915	AN409 3rd Gen Surface Wat	603	Storm Water \$57.50
133026 Hakanson Anderson	34914	AN407 2015 MS4 & SWPPP	603	Storm Water \$671.10
133045 Menard Cashway Lumbe	96979	Parts / Supplies	603	Storm Water \$25.54
		<b>Fund Total</b>		\$14,860.70
547 City of Anoka	09/18/15	City Utilities - August 2015	609	Liquor Stores \$2,027.85
547 City of Anoka	09/18/15	City Utilities - August 2015	609	Liquor Stores \$1,707.41
132964 American Bottling Comp	5449848607	Merchandise for Resale	609	Liquor Stores \$198.40
132971 Aramark	1718299228	Mats / Misc	609	Liquor Stores \$100.42
132971 Aramark	1718298831	Mats / Misc	609	Liquor Stores \$37.68
132972 Arctic Glacier USA Inc	473523907	Merchandise for Resale	609	Liquor Stores \$110.56
132972 Arctic Glacier USA Inc	473523909	Merchandise for Resale	609	Liquor Stores \$96.58

**Bill List for September 21, 2015****6.1**

Page 9 of 15

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
132972	Arctic Glacier USA Inc	46254603	Merchandise for Resale	609	Liquor Stores \$100.55
132972	Arctic Glacier USA Inc	462524607	Merchandise for Resale	609	Liquor Stores \$154.85
132978	Bellboy Corporation	92579200	Merchandise for Resale	609	Liquor Stores \$84.24
132978	Bellboy Corporation	49923800 CM	Merchandise for Resale	609	Liquor Stores (\$1.55)
132978	Bellboy Corporation	49807500	Merchandise for Resale	609	Liquor Stores \$4.65
132978	Bellboy Corporation	49807500	Merchandise for Resale	609	Liquor Stores \$240.00
132978	Bellboy Corporation	49758700	Merchandise for Resale	609	Liquor Stores \$3.10
132978	Bellboy Corporation	92579200	Merchandise for Resale	609	Liquor Stores \$44.25
132978	Bellboy Corporation	92576200	Merchandise for Resale	609	Liquor Stores \$146.25
132978	Bellboy Corporation	49758700	Merchandise for Resale	609	Liquor Stores \$340.00
132978	Bellboy Corporation	49870600	Merchandise for Resale	609	Liquor Stores \$3.10
132978	Bellboy Corporation	49758600	Merchandise for Resale	609	Liquor Stores \$6.20
132978	Bellboy Corporation	49758600	Merchandise for Resale	609	Liquor Stores \$494.90
132978	Bellboy Corporation	49856600	Merchandise for Resale	609	Liquor Stores \$680.40
132978	Bellboy Corporation	49856600	Merchandise for Resale	609	Liquor Stores \$10.85
132978	Bellboy Corporation	49923800 CM	Merchandise for Resale	609	Liquor Stores (\$123.50)
132978	Bellboy Corporation	49856700	Merchandise for Resale	609	Liquor Stores \$604.50
132978	Bellboy Corporation	49856700	Merchandise for Resale	609	Liquor Stores \$7.75
132978	Bellboy Corporation	49870500	Merchandise for Resale	609	Liquor Stores \$160.00
132978	Bellboy Corporation	49870500	Merchandise for Resale	609	Liquor Stores \$3.10
132978	Bellboy Corporation	49870600	Merchandise for Resale	609	Liquor Stores \$160.00
132978	Bellboy Corporation	49807600	Merchandise for Resale	609	Liquor Stores \$240.00
132978	Bellboy Corporation	49807600	Merchandise for Resale	609	Liquor Stores \$4.65
132981	Bourget Imports	128562	Merchandise for Resale	609	Liquor Stores \$135.00
132981	Bourget Imports	128562	Merchandise for Resale	609	Liquor Stores \$1.50
132996	Coca-Cola Bottling Comp	0168613509	Merchandise for Resale	609	Liquor Stores \$338.92
132996	Coca-Cola Bottling Comp	0188008619	Merchandise for Resale	609	Liquor Stores \$183.60
133001	Dahlheimer Beverage, L	114483 CM	Merchandise for Resale	609	Liquor Stores (\$156.00)
133001	Dahlheimer Beverage, L	1167930	Merchandise for Resale	609	Liquor Stores \$306.00
133001	Dahlheimer Beverage, L	1167967	Merchandise for Resale	609	Liquor Stores \$10,278.84
133001	Dahlheimer Beverage, L	113889	Merchandise for Resale	609	Liquor Stores \$200.00
133001	Dahlheimer Beverage, L	113972	Merchandise for Resale	609	Liquor Stores \$83.80
133001	Dahlheimer Beverage, L	1167935	Merchandise for Resale	609	Liquor Stores \$8,324.45
133001	Dahlheimer Beverage, L	1167969	Merchandise for Resale	609	Liquor Stores (\$43.20)
133001	Dahlheimer Beverage, L	1167981	Merchandise for Resale	609	Liquor Stores \$25.60

## Bill List for September 21, 2015

Check #	Vendor Alpha Name	Invoice #	Description	Fund	Amount
133001	Dahlheimer Beverage, L	1167927	Merchandise for Resale	609	Liquor Stores \$6,643.55
133001	Dahlheimer Beverage, L	1167980	Merchandise for Resale	609	Liquor Stores (\$40.80)
133001	Dahlheimer Beverage, L	1167980	Merchandise for Resale	609	Liquor Stores \$210.00
133001	Dahlheimer Beverage, L	1167929	Merchandise for Resale	609	Liquor Stores \$144.00
133001	Dahlheimer Beverage, L	1167979	Merchandise for Resale	609	Liquor Stores \$10,224.33
133003	Day Distributing Compan	817770	Merchandise for Resale	609	Liquor Stores \$1,376.25
133003	Day Distributing Compan	817843	Merchandise for Resale	609	Liquor Stores \$304.70
133003	Day Distributing Compan	904936 CM	Merchandise for Resale	609	Liquor Stores (\$6.10)
133003	Day Distributing Compan	818933	Merchandise for Resale	609	Liquor Stores \$1,389.15
133003	Day Distributing Compan	818992	Merchandise for Resale	609	Liquor Stores \$1,776.85
133003	Day Distributing Compan	818028	Merchandise for Resale	609	Liquor Stores \$100.00
133010	ECM Publishers	253220	Better Value Ads	609	Liquor Stores \$15.00
133010	ECM Publishers	254479	Better Value Advtsg	609	Liquor Stores \$244.13
133010	ECM Publishers	255899	Better Value Flyers	609	Liquor Stores \$8.01
133010	ECM Publishers	255899	Better Value Flyers	609	Liquor Stores \$8.02
133010	ECM Publishers	254479	Better Value Advtsg	609	Liquor Stores \$244.12
133010	ECM Publishers	253220	Better Value Ads	609	Liquor Stores \$15.00
133015	Extreme Beverage	399-135	Merchandise for Resale	609	Liquor Stores \$69.80
133015	Extreme Beverage	W-1260910	Merchandise for Resale	609	Liquor Stores \$104.70
133024	Granite City Jobbing Co.	869743	Merchandise for Resale	609	Liquor Stores \$106.22
133024	Granite City Jobbing Co.	868945	Merchandise for Resale	609	Liquor Stores \$101.00
133024	Granite City Jobbing Co.	869743	Merchandise for Resale	609	Liquor Stores \$16.33
133024	Granite City Jobbing Co.	869743	Merchandise for Resale	609	Liquor Stores \$1,895.37
133024	Granite City Jobbing Co.	868945	Merchandise for Resale	609	Liquor Stores \$68.41
133024	Granite City Jobbing Co.	868945	Merchandise for Resale	609	Liquor Stores \$2,424.99
133028	HealthPartners	900025759	Pre Placement Screening	609	Liquor Stores \$150.00
133032	J.J. Taylor Distributing C	2387386	Merchandise for Resale	609	Liquor Stores \$774.65
133032	J.J. Taylor Distributing C	2387386	Merchandise for Resale	609	Liquor Stores \$3.00
133033	Johnson Bros Liquor Co	5243334	Merchandise for Resale	609	Liquor Stores \$959.50
133033	Johnson Bros Liquor Co	5244323	Merchandise for Resale	609	Liquor Stores \$21.99
133033	Johnson Bros Liquor Co	5244322	Merchandise for Resale	609	Liquor Stores \$2,750.20
133033	Johnson Bros Liquor Co	5244321	Merchandise for Resale	609	Liquor Stores \$2,550.75
133033	Johnson Bros Liquor Co	5244320	Merchandise for Resale	609	Liquor Stores \$87.96
133033	Johnson Bros Liquor Co	5244319	Merchandise for Resale	609	Liquor Stores \$3,811.95
133033	Johnson Bros Liquor Co	5245439	Merchandise for Resale	609	Liquor Stores \$1,152.00

## Bill List for September 21, 2015

Check #	Vendor Alpha Name	Invoice #	Description	Fund	Amount
133033	Johnson Bros Liquor Co	5243335	Merchandise for Resale	609 Liquor Stores	\$449.25
133033	Johnson Bros Liquor Co	5249739	Merchandise for Resale	609 Liquor Stores	\$1,704.84
133033	Johnson Bros Liquor Co	5243332	Merchandise for Resale	609 Liquor Stores	\$32.00
133033	Johnson Bros Liquor Co	5244318	Merchandise for Resale	609 Liquor Stores	\$2,187.00
133033	Johnson Bros Liquor Co	5243331	Merchandise for Resale	609 Liquor Stores	\$30.25
133033	Johnson Bros Liquor Co	5245440	Merchandise for Resale	609 Liquor Stores	\$1,248.00
133033	Johnson Bros Liquor Co	5249735	Merchandise for Resale	609 Liquor Stores	\$4,940.00
133033	Johnson Bros Liquor Co	5249737	Merchandise for Resale	609 Liquor Stores	\$87.96
133033	Johnson Bros Liquor Co	5243330	Merchandise for Resale	609 Liquor Stores	\$959.20
133033	Johnson Bros Liquor Co	5249740	Merchandise for Resale	609 Liquor Stores	\$4,644.50
133033	Johnson Bros Liquor Co	5249741	Merchandise for Resale	609 Liquor Stores	\$1,482.50
133033	Johnson Bros Liquor Co	5249742	Merchandise for Resale	609 Liquor Stores	\$43.98
133033	Johnson Bros Liquor Co	5249743	Merchandise for Resale	609 Liquor Stores	\$1,290.04
133033	Johnson Bros Liquor Co	5243329	Merchandise for Resale	609 Liquor Stores	\$913.50
133033	Johnson Bros Liquor Co	5249736	Merchandise for Resale	609 Liquor Stores	\$2,978.90
133043	M. Amundson LLP	202033	Merchandise for Resale	609 Liquor Stores	\$750.39
133043	M. Amundson LLP	202033	Merchandise for Resale	609 Liquor Stores	\$54.00
133043	M. Amundson LLP	202033	Merchandise for Resale	609 Liquor Stores	\$197.31
133057	Paustis & Sons	8512760-IN	Merchandise for Resale	609 Liquor Stores	\$1,236.65
133057	Paustis & Sons	8512760-IN	Merchandise for Resale	609 Liquor Stores	\$35.00
133057	Paustis & Sons	8512764-IN	Merchandise for Resale	609 Liquor Stores	\$1,010.10
133057	Paustis & Sons	8512764-IN	Merchandise for Resale	609 Liquor Stores	\$26.25
133057	Paustis & Sons	8513736-IN	Merchandise for Resale	609 Liquor Stores	\$327.01
133057	Paustis & Sons	8513736-IN	Merchandise for Resale	609 Liquor Stores	\$7.00
133058	Phillips Wine & Spirits	219721 CM	Merchandise for Resale	609 Liquor Stores	(\$56.00)
133058	Phillips Wine & Spirits	2845649	Merchandise for Resale	609 Liquor Stores	\$105.00
133058	Phillips Wine & Spirits	2845647	Merchandise for Resale	609 Liquor Stores	\$105.00
133058	Phillips Wine & Spirits	2845421	Merchandise for Resale	609 Liquor Stores	\$22.25
133058	Phillips Wine & Spirits	2845420	Merchandise for Resale	609 Liquor Stores	\$34.15
133058	Phillips Wine & Spirits	2845419	Merchandise for Resale	609 Liquor Stores	\$207.08
133058	Phillips Wine & Spirits	2845418	Merchandise for Resale	609 Liquor Stores	\$112.00
133058	Phillips Wine & Spirits	2845418	Merchandise for Resale	609 Liquor Stores	\$159.30
133058	Phillips Wine & Spirits	2845417	Merchandise for Resale	609 Liquor Stores	\$598.33
133058	Phillips Wine & Spirits	2845416	Merchandise for Resale	609 Liquor Stores	\$393.59
133058	Phillips Wine & Spirits	2845650	Merchandise for Resale	609 Liquor Stores	\$1,340.00

**Bill List for September 21, 2015**

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
133058	Phillips Wine & Spirits	2842023	Merchandise for Resale	609	Liquor Stores \$1,163.00
133058	Phillips Wine & Spirits	2845648	Merchandise for Resale	609	Liquor Stores \$702.00
133058	Phillips Wine & Spirits	219720 CM	Merchandise for Resale	609	Liquor Stores (\$14.00)
133058	Phillips Wine & Spirits	2842024	Merchandise for Resale	609	Liquor Stores \$456.00
133062	Presto Graphics	53544	Flyers	609	Liquor Stores \$40.02
133062	Presto Graphics	53544	Flyers	609	Liquor Stores \$40.01
133064	RJM Distributing Inc.	IND008494	Merchandise for Resale	609	Liquor Stores \$80.00
133064	RJM Distributing Inc.	IND008494	Merchandise for Resale	609	Liquor Stores \$32.50
133068	Southern Wine & Spirits	1321459	Merchandise for Resale	609	Liquor Stores \$2,670.13
133068	Southern Wine & Spirits	1323947	Merchandise for Resale	609	Liquor Stores \$596.00
133068	Southern Wine & Spirits	1323946	Merchandise for Resale	609	Liquor Stores \$1,382.25
133068	Southern Wine & Spirits	1323945	Merchandise for Resale	609	Liquor Stores \$240.00
133068	Southern Wine & Spirits	1321460	Merchandise for Resale	609	Liquor Stores \$1,032.00
133068	Southern Wine & Spirits	1321458	Merchandise for Resale	609	Liquor Stores \$2,425.85
133068	Southern Wine & Spirits	1321457	Merchandise for Resale	609	Liquor Stores \$612.00
133068	Southern Wine & Spirits	9063502 CM	Merchandise for Resale	609	Liquor Stores (\$12.00)
133068	Southern Wine & Spirits	9063268 CM	Merchandise for Resale	609	Liquor Stores (\$506.20)
133068	Southern Wine & Spirits	1323944	Merchandise for Resale	609	Liquor Stores \$1,716.34
133076	Thorpe Dist. Company	916333	Merchandise for Resale	609	Liquor Stores \$7,734.35
133076	Thorpe Dist. Company	914909	Merchandise for Resale	609	Liquor Stores \$11,711.75
133076	Thorpe Dist. Company	914910	Merchandise for Resale	609	Liquor Stores \$10,127.00
133076	Thorpe Dist. Company	916332	Merchandise for Resale	609	Liquor Stores \$18.55
133076	Thorpe Dist. Company	914907	Merchandise for Resale	609	Liquor Stores \$44.20
133076	Thorpe Dist. Company	916332	Merchandise for Resale	609	Liquor Stores \$36.00
133076	Thorpe Dist. Company	916331	Merchandise for Resale	609	Liquor Stores \$27.70
133076	Thorpe Dist. Company	916334	Merchandise for Resale	609	Liquor Stores \$6,074.35
133076	Thorpe Dist. Company	914908	Merchandise for Resale	609	Liquor Stores \$14.75
133093	Vamer Transportation	08/31/15 - East	Aug 2015 Freight - East	609	Liquor Stores \$732.60
133093	Vamer Transportation	08/31/15 - West	Aug 2015 Freight - West	609	Liquor Stores \$740.30
133095	Vintage One Wines, Inc	63241	Merchandise for Resale	609	Liquor Stores \$3.50
133095	Vintage One Wines, Inc	63241	Merchandise for Resale	609	Liquor Stores \$208.00
133099	Wine Merchants	7045343	Merchandise for Resale	609	Liquor Stores \$91.00
133099	Wine Merchants	7044411	Merchandise for Resale	609	Liquor Stores \$240.00
133101	Wirtz Beverage MN	1080366311	Merchandise for Resale	609	Liquor Stores \$232.00
133101	Wirtz Beverage MN	1080369056	Merchandise for Resale	609	Liquor Stores \$2,890.28

**Bill List for September 21, 2015**

**6.1**

Page 13 of 15

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Amount</i>
133101	Wirtz Beverage MN	1080369123	Merchandise for Resale	609	Liquor Stores \$2,384.73
133101	Wirtz Beverage MN	1080366239	Merchandise for Resale	609	Liquor Stores \$2,709.50
133101	Wirtz Beverage MN	1080366310	Merchandise for Resale	609	Liquor Stores \$1,568.00
<b>Fund Total</b>					\$156,931.52
547	City of Anoka	09/18/15	City Utilities - August 2015	614	Golf \$2,547.84
547	City of Anoka	09/18/15	City Utilities - August 2015	614	Golf \$856.47
132986	Cintas	470626929	Uniforms	614	Golf \$27.11
133036	Lancer Catering	07/31/2015	Merchandise for Resale	614	Golf \$771.54
133045	Menard Cashway Lumbe	Rebate 08/12/15	Rebate	614	Golf (\$4.10)
133046	Minnesota Equipment	P87751	Parts / Supplies	614	Golf \$117.22
133052	Nike Golf	974421888	Merchandise for Resale	614	Golf \$134.50
133060	Ping, Inc	12959762	Merchandise for Resale	614	Golf \$567.90
133079	Titleist	901142155	Merchandise for Resale	614	Golf \$518.40
133090	UPS Freight	00007AF825365	Freight Charges	614	Golf \$7.55
133098	Wilson Golf	4518516953	Merchandise for Resale	614	Golf \$263.45
133100	Winfield Solutions, LLC	60410125	Supplies	614	Golf \$532.53
133100	Winfield Solutions, LLC	60413471	Supplies	614	Golf \$2,181.11
133103	Wruck Sewer and Portab	317	Golf Course Portable Toilet	614	Golf \$253.89
133105	Yamaha Golf & Utility, In	01-140213	Batteries	614	Golf \$1,474.88
<b>Fund Total</b>					\$10,250.29
133067	Sign Station	10578	Can Cage Signs	617	Recycling \$414.73
133085	U.S. Bank	7610	Wal Mart	617	Recycling \$44.93
133085	U.S. Bank	9761	Target	617	Recycling \$14.98
133085	U.S. Bank	9889	Broncos	617	Recycling \$44.77
<b>Fund Total</b>					\$519.41
547	City of Anoka	09/18/15	City Utilities - August 2015	701	Vehicle Mainte \$295.84
132965	American Tire Distributor	S064265410	Tires #498	701	Vehicle Mainte \$476.60
132965	American Tire Distributor	S064324817	tires #497	701	Vehicle Mainte \$476.60
132966	Andy's Service Auto Rep	101640	Repair / Replace Taillights	701	Vehicle Mainte \$61.37
132966	Andy's Service Auto Rep	101641	Repair / Svc #422	701	Vehicle Mainte \$1,684.70
132976	AutoNation	3485302	Switch	701	Vehicle Mainte \$111.48
132985	CenturyLink	612E340312 9/1/15	Communications	701	Vehicle Mainte \$92.28
132997	Comcast	0231037	Internet	701	Vehicle Mainte \$16.46
132999	Cottens Automotive	145655	Parts / Supplies	701	Vehicle Mainte \$74.81
133009	East Main Auto & Tire	30502	Svc Unit 492	701	Vehicle Mainte \$826.71

## Bill List for September 21, 2015

Check #	Vendor Alpha Name	Invoice #	Description	Fund	Amount
133009	East Main Auto & Tire	30570	Svc Unit 413	701	Vehicle Mainte \$419.48
133009	East Main Auto & Tire	30556	Svc Unit 498	701	Vehicle Mainte \$555.52
133009	East Main Auto & Tire	30614	Brakes #412	701	Vehicle Mainte \$440.12
133009	East Main Auto & Tire	30637	Oil / Tire Repair #401	701	Vehicle Mainte \$75.33
133009	East Main Auto & Tire	30639	Repair #416	701	Vehicle Mainte \$39.07
133014	Express Auto Detail	071126	Detail #'s 493,497, 408, 498	701	Vehicle Mainte \$480.00
133065	Rogers Auto Body	08/26/2015	Repair #498	701	Vehicle Mainte \$1,309.30
133082	Towmaster, Inc	371307	Install Dump Body/Plow #15-	701	Vehicle Mainte \$112,234.29
133082	Towmaster, Inc	372402	Install Dumpbody/Hoist #15-0	701	Vehicle Mainte \$14,915.00
133085	U.S. Bank	6634	Northern Tool	701	Vehicle Mainte \$76.12
133102	Wright Tire Service	27639	Svc Unit 493	701	Vehicle Mainte \$55.26
<b>Fund Total</b>					\$134,716.34
132967	Anoka County Treasury	B150903A	Oct 2015 Broadband	702	IT \$300.00
132993	City of Roseville	0220570	Sept 2015 IT Svc	702	IT \$10,051.75
132997	Comcast	0231847 9/3/15	Internet	702	IT \$65.82
133066	SHI International Corp	B03877032	Special Assessment Databas	702	IT \$664.00
133084	Tyler Technologies, Inc.	025-132097	Incode Maintenance	702	IT \$1,331.27
<b>Fund Total</b>					\$12,412.84
133029	HealthPartners INS	61197016	Health Insurance - Oct 2015	715	Insurance \$49,483.75
133038	League of MN Cities Insu	30634	Workers Comp Insurance	715	Insurance \$36,299.25
133039	League of MN Cities Insu	C0040158	Claim Payment	715	Insurance \$199.80
<b>Fund Total</b>					\$85,982.80
547	City of Anoka	09/18/15	City Utilities - August 2015	801	Youth First \$62.60
132984	Center Point Energy	7876503-9 9/01/15	Youth First Utilities	801	Youth First \$14.39
132992	City of Ramsey	22359	Youth First Utilities	801	Youth First \$257.83
133000	Culligan	114099724568-09/15	Youth First	801	Youth First \$38.19
133007	Do All Printing.com Inc	29201	Envelopes	801	Youth First \$141.17
133008	Document Technology S	286255559	Youth First Copier	801	Youth First \$145.00
133042	Lynn Deichert Music	100815TOMN	Music for Taste	801	Youth First \$500.00
133061	POPP.com, Inc.	10009601-8/31/2015	Youth First - Ramsey	801	Youth First \$311.72
133061	POPP.com, Inc.	10009601-8/31/2015	Youth First - Anoka	801	Youth First \$58.10
133097	Walmart Community	08/27/15	Youth First Supplies	801	Youth First \$1,259.64
133106	Youth First	09/14/15	YF - Chipotle	801	Youth First \$15.00
133106	Youth First	09/14/15	YF - Target	801	Youth First \$92.15
133106	Youth First	09/14/15	YF - Wildlife Center Trip	801	Youth First \$208.00

**Bill List for September 21, 2015**

<i>Check #</i>	<i>Vendor Alpha Name</i>	<i>Invoice #</i>	<i>Description</i>	<i>Fund</i>	<i>Fund</i>	<i>Amount</i>
133106	Youth First	09/14/15	YF - Stamps	801	Youth First	\$19.60
133106	Youth First	09/14/15	YF - Zero Gravity Trip	801	Youth First	\$455.00
133106	Youth First	09/14/15	YF - Costco	801	Youth First	\$107.01
133106	Youth First	09/14/15	YF - Camp Friendship	801	Youth First	\$800.00
133106	Youth First	09/14/15	YF - Office Max	801	Youth First	\$72.04
133106	Youth First	09/14/15	YF - Ticket Purchase Test	801	Youth First	\$30.00
133106	Youth First	09/14/15	YF - Jimmy Johns	801	Youth First	\$44.95
133106	Youth First	09/14/15	YF - Dominos	801	Youth First	\$54.49
133106	Youth First	09/14/15	YF - Walmart	801	Youth First	\$8.97
133106	Youth First	09/14/15	YF - Redbox	801	Youth First	\$1.61
133106	Youth First	09/14/15	YF - Constant Contact	801	Youth First	\$75.00
133106	Youth First	09/14/15	YF - Dominos	801	Youth First	\$12.40
133106	Youth First	09/14/15	YF - Books for Student	801	Youth First	\$147.50
133106	Youth First	09/14/15	YF - Famous Footwear	801	Youth First	\$258.82
						\$5,191.18
						<b><i>Fund Total</i></b>
133071	Sterling Trophy	18173	Celebrate Anoka Award	804	Escrow Funds	\$192.00
						\$192.00
						<b><i>Fund Total</i></b>
133053	North Metro Irrigation	38	Mowing	830	HRA	\$2,070.00
133078	TimeSaver Off Site Sec.	M21543	HRA Meeting	830	HRA	\$133.00
						\$2,203.00
						<b><i>Fund Total</i></b>
						<b><i>Grand Total</i></b>
						\$3,041,007.32

# COUNCIL MEMO FORM

6.2

Meeting Date	September 21, 2015
Agenda Section	Consent Agenda
Item Description	Monthly Council Calendars
Submitted By	Amy Oehlers, City Clerk

## CONSENT AGENDA

*Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.*

## BACKGROUND INFORMATION

Attached are the proposed meeting calendars/schedule(s).

## FINANCIAL IMPACT

None.

## COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean approval of the City Council Calendars/Schedule(s), as may be amended from time to time.



# ANOKA CITY COUNCIL CALENDAR

## September 2015

Monday	07	City Hall Closed for Labor Day	City Offices	All Day
Tuesday	08	Open House/Thank you for City Manager Tim Cruikshank	City Council Worksession Room	6:00 p.m. - 7:00 p.m.
Tuesday	08	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Monday	14	Celebrate Anoka	Green Haven Golf Course & Event Center	All Day
Tuesday	15	City Council Joint Mtg with City of Champlin	Buona Sera Ristorante, 11949 W River Rd, Champlin	5:30 p.m.
Thursday	17*	Waterfowl for Warriors Hunt	Anoka Nature Preserve  Hunt  Lunch	½ hr before sunrise  11:30 a.m.
Thursday	17*	Green Haven/Lancer Open House	Green Haven Golf Course & Event Center	4:30 p.m. - 7:30 p.m.
Thursday	17*	Recognition Dinner for Natalie Haas Steffen	Courtyards of Andover, 13545 Martin St NW, Andover	5:30 p.m.
Monday	21*	Congressman Emmer Visit/Hwy 10	City Hall Conference Rm	3:00 p.m. - 4:30 p.m.
Monday	21	City Council Worksession	City Hall Council Worksession Rm	5:30 p.m.
Monday	21	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Monday	28	Workession/City Council	City Hall Council Worksession Rm	5:00 p.m.



# ANOKA CITY COUNCIL CALENDAR

## October 2015

Monday	05	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Thursday	08*	Youth First/Taste of Community	Green Haven Golf Course & Event Center, 2800 Greenhaven Rd	5:30 p.m.
Friday	09*	Pumpkin Bowl	Anoka Goodrich Field	7:00 p.m.
Monday	12	City Hall Closed for Columbus Day	City Offices	All Day
Friday	16*	Orange Tie Ball & Silent Auction	Green Haven Golf Course & Event Center	6:00 p.m.
Monday	19	Regular Meeting/City Council	City Hall Council Chambers	7:00 p.m.
Tuesday	20*	Anti-Crime Fundraiser Breakfast	Green Haven Golf Course & Event Center	7:29 a.m.
Friday	23*	Anoka Halloween Tent Party (We Survived 95)	Jackson Street/Downtown Anoka	7:00 p.m.
Saturday	24*	Light Up The Night Parade	Main Street Anoka	7:00 p.m.
Saturday	24*	Fired Up For Fun Bonfire	River Plaza, Anoka City Hall	After parade
Saturday	24*	Anoka High School All Class Reunion	Anoka Halloween Tent, Jackson Street in Downtown Anoka	8:00 p.m.
Monday	26	Workession/City Council	City Hall Council Worksession Rm	5:00 p.m.
Thursday	29*	Halloween Wine Tasting	Anoka Halloween Tent, Jackson Street in Downtown Anoka	6:00 p.m.
Friday	30*	Big Parade of Little People	Main Street Anoka	1:15 p.m.
Friday	30*	Dan Gould Jewelers & Courtside Bar Tent Party & Costume Contest	Anoka Halloween Tent, Jackson Street in Downtown Anoka	7:00 p.m.
Saturday	31*	Halloween Golf Event	Green Haven Golf Course & Event Center	11:00 a.m.
Saturday	31*	Grand Day Parade	Main Street Anoka	1:00 p.m.
Saturday	31*	Anoka Royal Ambassador Coronation	Anoka High School Auditorium	6:00 p.m.
Saturday	31*	Dan Gould Jewelers & Courtside Bar Tent Party & Costume Contest	Anoka Halloween Tent, Jackson Street in Downtown Anoka	7:00 p.m.

# COUNCIL MEMO FORM

6.3

Meeting Date	September 21, 2015
Agenda Section	Consent Agenda
Item Description	Approval on a Temporary On-Sale Liquor License; Walker Plaza
Submitted By	Amy Oehlers, City Clerk

## CONSENT AGENDA

*Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.*

## BACKGROUND INFORMATION

Walker Plaza contacted the State Alcohol Enforcement Division and inquired about the need for them to obtain a Temporary On-Sale Liquor License for an OctoberFest event they are planning.

Their event is scheduled for Sunday, October 4<sup>th</sup> at 2:00 p.m. until 3:30 p.m., at Walker Methodist Plaza, 131 Monroe St.

The event is occurring only on their property, there will be no street closures related to the event.

This event is exempt from the City's Special Events licensing requirements, however they are still required to obtain a Temporary On-Sale Liquor License.

The event is for their residents and their families and will include food and wine/beer and other alcoholic beverages.

Although they are not "selling" the alcoholic beverages (they are giving it away), the State still requires that they obtain a Temporary On-Sale Liquor License.

The City has received a copy of their Certificate of Insurance.

Staff has reviewed the application and conducted the necessary background investigations. No concerns or objections were expressed.

## FINANCIAL IMPACT

\$75 license fee, plus a \$25 investigation fee.

## COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean the approval of this agenda item.

# COUNCIL MEMO FORM

6.4

Meeting Date	September 21, 2015
Agenda Section	Consent Agenda
Item Description	Use of City-owned Lot on 1900 Block of 3 <sup>rd</sup> Ave; Anoka Marching Band
Submitted By	Amy Oehlers, City Clerk

## CONSENT AGENDA

*Consent agenda contains several separate items which are acted upon by the Council in one motion. Upon request, any Consent Agenda item may be removed, and if necessary, placed somewhere else on the agenda or on a future agenda for Council discussion & action.*

## BACKGROUND INFORMATION

Annually, Anoka Marching Band hosts a marching band competition at Goodrich Field. The competition draws in marching bands from all over the State.

The bands are transported to Anoka by charter and school buses. Typically the competition participant buses are parked at Zion Lutheran Church during the competition. This year, Zion Lutheran Church has an event occurring on the same day of the marching band competition and will not have space available for the buses to park.

The Anoka Marching Band contacted City Hall and asked if the City would allow them to park the buses on the City-owned lot on the 1900 Block of 3<sup>rd</sup> Ave (lot is next door to the Anoka Masonic Lodge).

Typically the use of a City-owned lot would be in conjunction and handled through the Special Event Licensing process. However, this competition is exempt from the Special Events licensing process because the event is being held at an athletic field (per our City Code).

Plus, the event is not occurring on the City-owned lot – only bus parking. We don't have a "license" for this sort of thing. Our normal process though is that the City Council would need to approve the use of City-owned property.

There are no street closures or staff involvement related to this request. **This request has been amended and they now request the closure of 4<sup>th</sup> Ave, from Madison St to Washington St, from the hours of 6:30 a.m. until 4:00 p.m., for loading and unloading students and equipment. If the street closure is approved as part of this request, the street closure portion will be an annual closure (occurring the 1<sup>st</sup> Saturday of October each year), and in the future will be handled administratively.**

The event is ~~October 4, 2015~~ **Saturday October 3, 2015**. Buses would begin parking on the lot at 6 a.m. and would leave the lot by 4 p.m. to head to Champlin where the 2<sup>nd</sup> half of the competition will be held.

## FINANCIAL IMPACT

None.

## COUNCIL ACTION REQUESTED

Approval of the Consent Agenda will mean the approval of this agenda item.

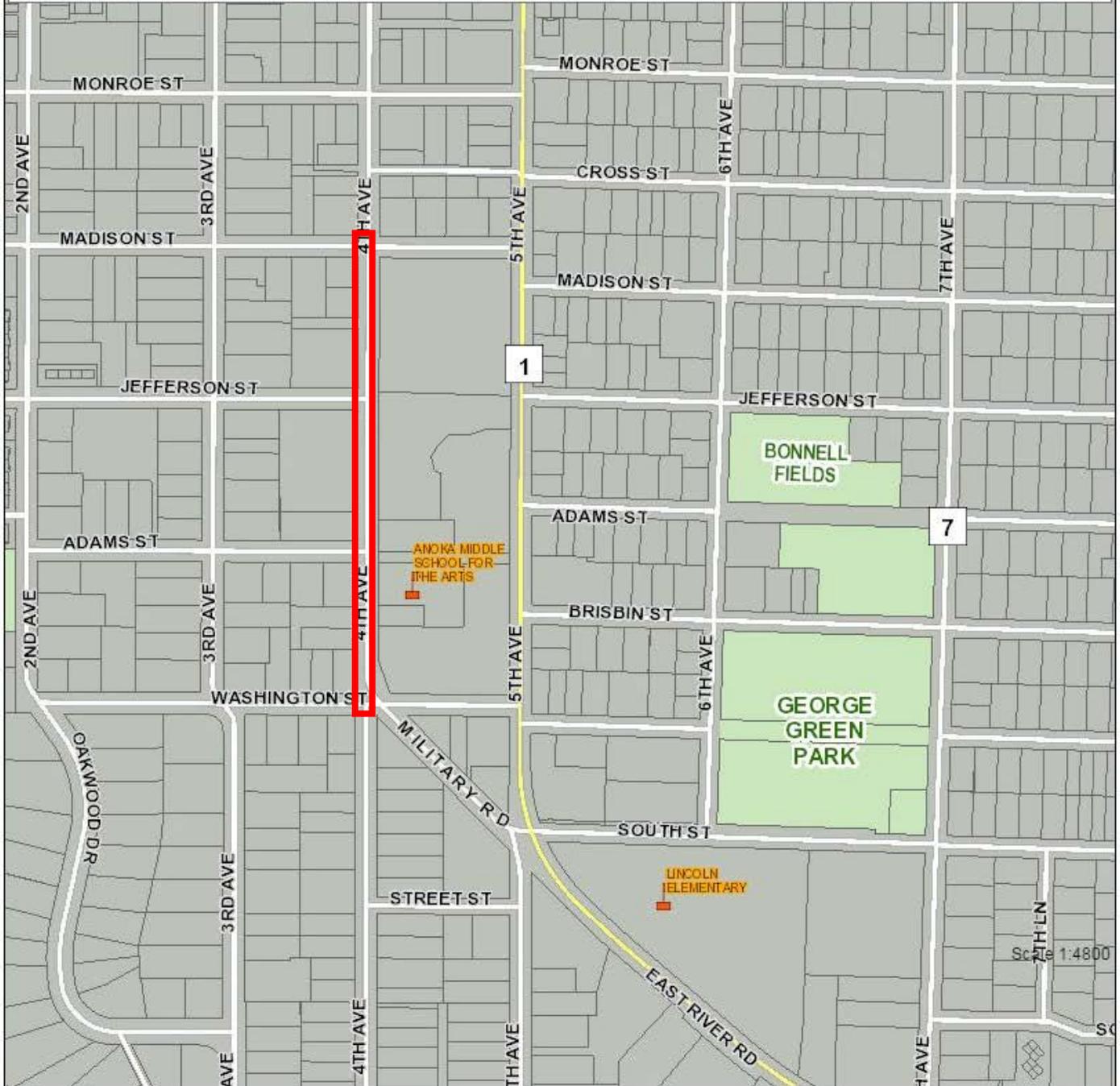


# Anoka Marching Band Competition

1<sup>st</sup> Saturday in October

Closure: 4<sup>th</sup> Ave from Madison to Washington

Time: 6:30 a.m. until 4:00 p.m.



Aerial Photo: Flown Spring of 2014



# COUNCIL MEMO FORM

7.1.A

Meeting Date	September 21, 2015
Agenda Section	Planning Items
Item Description	RES/Variance Extension; 840 River Ln (A2014-17)
Submitted By	Jon Sevald, Senior Planner

## **BACKGROUND INFORMATION**

The applicant, Paige Carlson (Swenson), received a Variance to exceed the maximum 1,200 sq ft in total area of accessory buildings permitted for property located at 840 River Ln. The approved Variance allows up to 1,440 sq ft of accessory buildings.

Under City Code, Chapter 74, Article II, Section 74-37(c5) *Time limitations*, unless otherwise specified by the City Council at the time it is authorized, a variance shall expire if the applicant fails to utilize such variance by initiation of construction, within one year from the date of its authorization (Sept. 22, 2014). After the variance has expired, it must be revoked by the City Council, resulting in the variance becoming null and void. The applicant and/or owner may file a written request with the Planning Department for an extension prior to the expiration of the variance, which was submitted on Aug 3, 2015.

The Planning Commission shall make a recommendation to the City Council, who then may extend the deadline for initiation of construction upon finding that the interest of the owners of neighboring properties will not be adversely affected by such extension. Once the variance is utilized as approved, the variance becomes perpetual.

The applicant's plan is to demolish the existing dwelling, and construct a new dwelling utilizing the Variance to allow for a larger garage.

## **FINANCIAL IMPACT**

Publication costs.

## **COUNCIL ACTION REQUESTED**

Based on the Recommendation of the Planning Commission, the City Council is requested to approve a variance extension to allow 1,440 sq ft of accessory building on the property located at 840 River Ln.



2015 First Avenue, Anoka, MN 55303  
Phone: (763) 576-2700 Website: [www.ci.anoka.mn.us](http://www.ci.anoka.mn.us)

**CITY OF ANOKA, MINNESOTA  
RESOLUTION**

**RES-2015-\_\_\_**

**VARIANCE EXTENSION  
840 RIVER LANE**

**Property Owner: William Carlson**

**Legal Description: LOT 8 AUDTIORS SUBDIVISION NO 13, ANOKA COUNTY, MN**

**WHEREAS**, Paige Carlson (Swenson) applied for and received a variance (RES-2014-105) to allow 1,440 sq ft of accessory building on property legally described as follows:

LOT 8 AUDITORS SUBDIVISION NO 13, ANOKA COUNTY, MN

**WHEREAS**, the property is located in the R-1 Single-Family Residential District; and

**WHEREAS**, under City Code, Chapter 74, Article II, Section 74-37(c5) *Time limitations*, unless otherwise specified by the City Council at the time it is authorized, a variance shall expire if the applicant fails to utilize such variance by initiation of construction, within one year from the date of its authorization (Sept. 22, 2014). After the variance has expired, it must be revoked by the City Council, resulting in the variance becoming null and void. The applicant and/or owner may file a written request with the Planning Department for an extension prior to the expiration of the variance, which was submitted on Aug 3, 2015; and

**WHEREAS**, the Planning Commission recommended approval of the variance extension at its September 1, 2015 regular meeting, subject to the following conditions:

1. The interest of the owners of neighboring properties will not be adversely affected by such an extension.
2. The extension shall expire within one year from the date of its authorization, in compliance with City Code; Chapter 74; Article II; Section 74-37(c5) *Time Limitations*.

**NOW, THEREFORE, BE IT RESOLVED** that based on the findings of the Planning Commission at its September 4, 2014 Public Hearing, and its September 1, 2015 regular meeting, that the variance to allow 1,440 sq ft of accessory building as illustrated on plans submitted by the applicant, dated July 25, 2014 (Exhibit A) on the property located at 840 River Ln, be extended by one year from the date of City Council approval (RES-2014-105), and that the accessory buildings are constructed consistent with Exhibit A ("Site Plan-Proposed").

Adopted by the Anoka City Council this the 21<sup>st</sup> day of September 2015.

ATTEST:

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Amy T. Oehlers, City Clerk

---

Phil Rice, Mayor

**SHEET INDEX**

AI ..... ARCHITECTURAL SITE PLAN

**PROJECT TEAM**

**ARCHITECT**

SHARRATT DESIGN & CO. LLC.  
CONTACT: MIKE SHARRATT  
**STRUCTURAL ENGINEER**

COMPANY: X  
CONTACT: X  
ADDRESS: X  
PHONE: X

**GENERAL CONTRACTOR**

COMPANY: X  
CONTACT: X  
ADDRESS: X  
PHONE: X

**ISSUED FOR**

ISSUE DATE	CHECK SET	CLIENT REVIEW	MEETING SET	ESTIMATE SET	ARCH. REVIEW	PERMIT SET	BID SET	FOUNDATION SET	CONSTRUCTION SET
06/10/2014	X								
06/19/2014	X								
06/24/2014	X								
07/29/2014	X								

PROPOSED NEW CONSTRUCTION OF:

**SWENSON-CARLSON HOME**

840 RIVER LANE  
ANOKA, MINNESOTA 55303

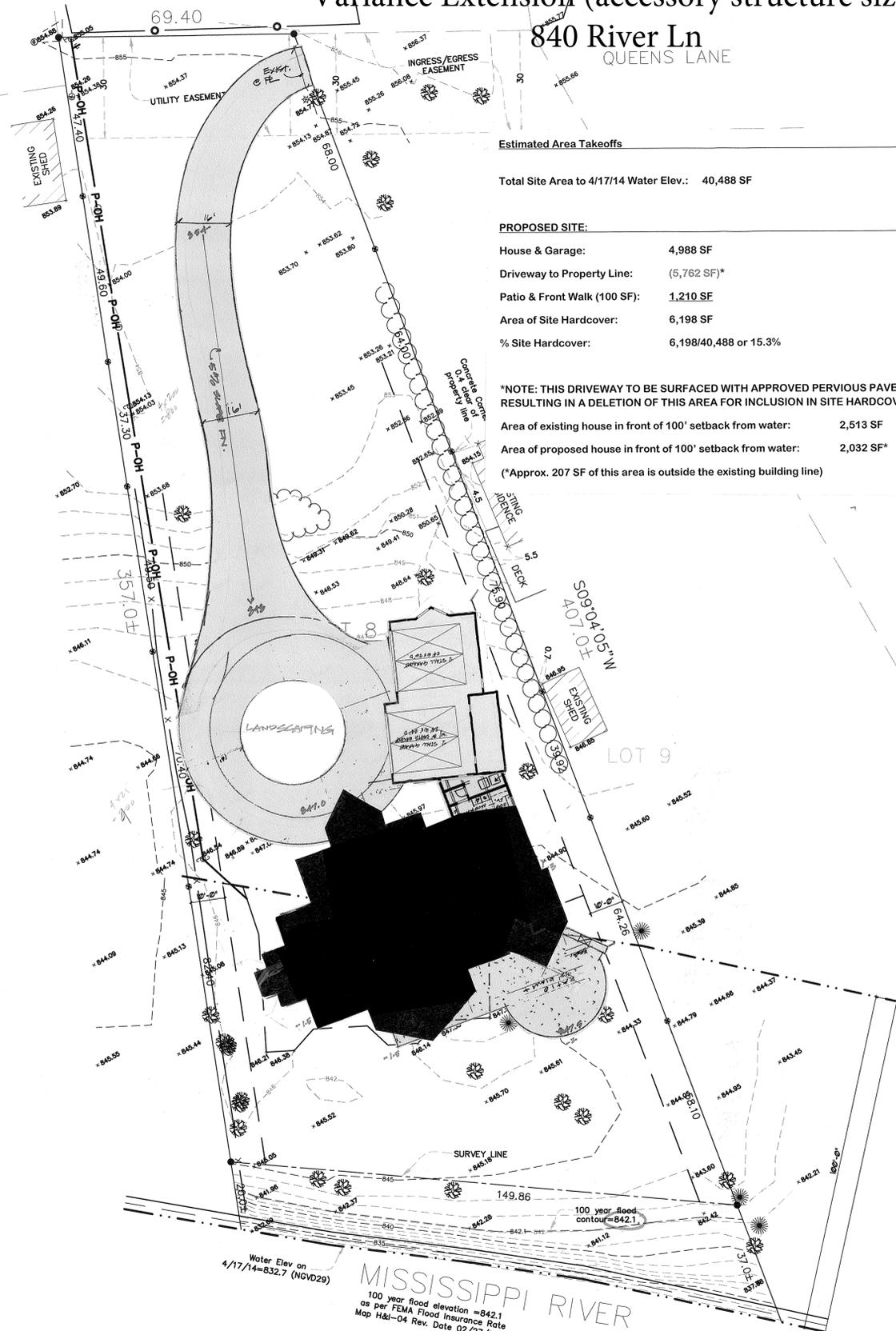
SHEET

**A-1**

**EXHIBIT A**  
**Variance Extension (accessory structure size)**

**840 River Ln**

QUEENS LANE



**Estimated Area Takeoffs**

Total Site Area to 4/17/14 Water Elev.: 40,488 SF

**PROPOSED SITE:**

House & Garage: 4,988 SF  
Driveway to Property Line: (5,762 SF)\*  
Patio & Front Walk (100 SF): 1,210 SF  
Area of Site Hardcover: 6,198 SF  
% Site Hardcover: 6,198/40,488 or 15.3%

\*NOTE: THIS DRIVEWAY TO BE SURFACED WITH APPROVED PERVIOUS PAVERS RESULTING IN A DELETION OF THIS AREA FOR INCLUSION IN SITE HARDCOVER.

Area of existing house in front of 100' setback from water: 2,513 SF

Area of proposed house in front of 100' setback from water: 2,032 SF\*

(\*Approx. 207 SF of this area is outside the existing building line)

**2** SITE PLAN-PROPOSED

1" = 20'-0"

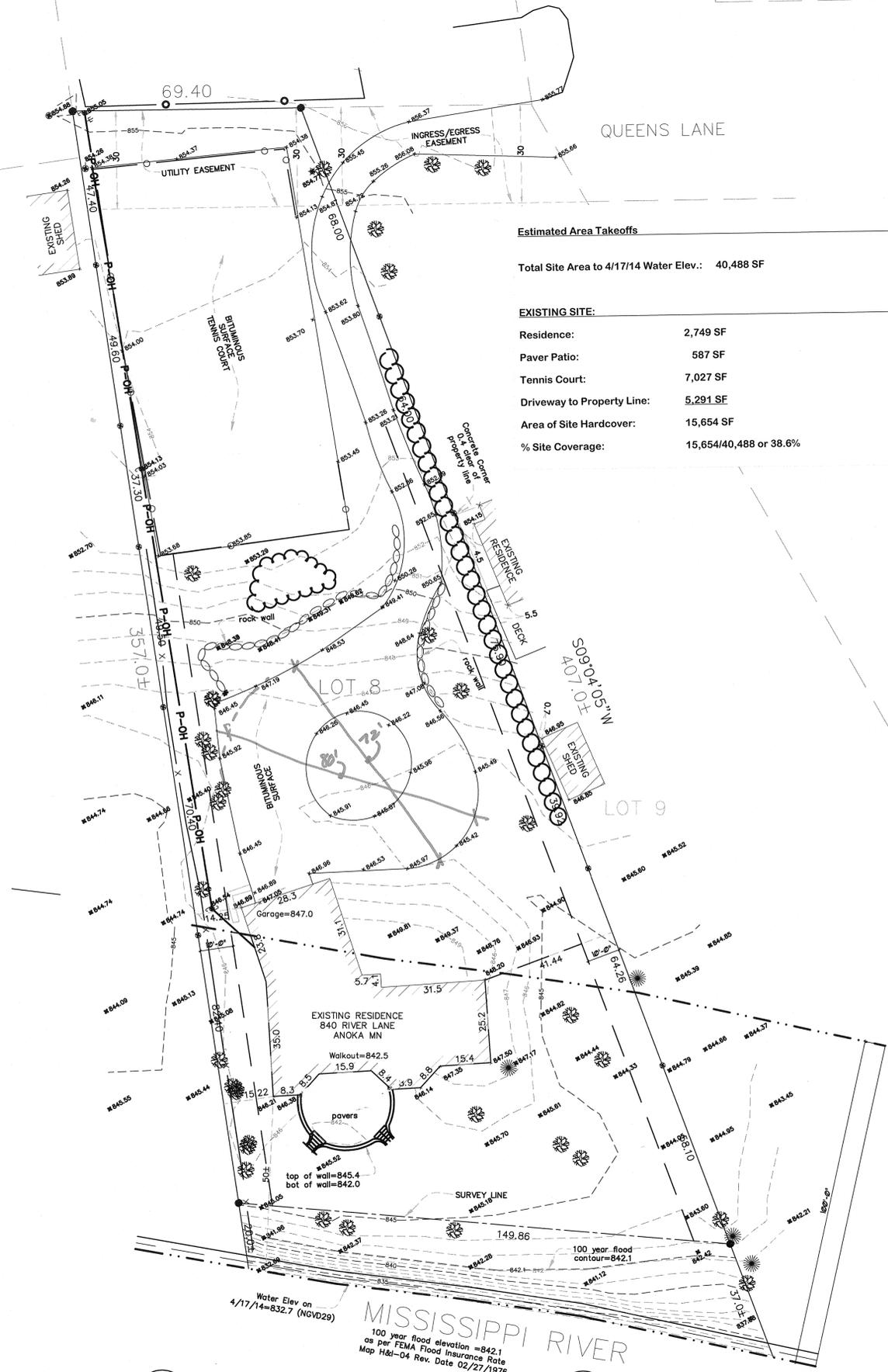


**Estimated Area Takeoffs**

Total Site Area to 4/17/14 Water Elev.: 40,488 SF

**EXISTING SITE:**

Residence: 2,749 SF  
Paver Patio: 587 SF  
Tennis Court: 7,027 SF  
Driveway to Property Line: 5,291 SF  
Area of Site Hardcover: 15,654 SF  
% Site Coverage: 15,654/40,488 or 38.6%



**1** SITE PLAN-EXISTING

1" = 20'-0"



# COUNCIL MEMO FORM

7.1.B

Meeting Date	September 21, 2015
Agenda Section	Planning Items
Item Description	RES/Variance; 840 River Ln, Front Yard Setback (A2015-17)
Submitted By	Jon Sevald, Senior Planner

## **BACKGROUND INFORMATION**

The applicant, Paige Carlson (Swenson), has requested a variance to the required 100' setback from the Ordinary High Water Level (OHWL) of the Mississippi River to construct a single-family home to be located at 840 River Ln. The proposed home would be located 53' from the OHWL (47' variance).

City Code, Chapter 74, Article V, Division 2, Section 74-213 (h1c) requires that riparian lots shall have front yards of 100' from the ordinary water level. On riparian lots, the front yard is defined as the area which abuts the water.

The existing home was built in 1967 and is setback 44' from the OHWL, and therefore is a non-conforming structure. The existing home may be replaced as long as the new house does not expand outside of the existing footprint. However, the applicant would like to remove the existing home and construct a new home outside of the existing footprint. For this reason, a variance is required in order for the new home to be placed less than 100' from the OHWL.

The proposed home will be larger than the existing home in total area. However, the area encroaching into the 100' setback (2,470 sf) will be less than that of the existing home (2,513 sf).

The proposed home would have a greater distance setback and lesser area encroachment than the existing home, and therefore would decrease the non-conformity.

## **FINANCIAL IMPACT**

Publication costs.

## **COUNCIL ACTION REQUESTED**

Based on the Recommendation of the Planning Commission, the City Council is requested to approve a front yard variance to the 100' setback from the OHWL with the findings included in the resolution.



2015 First Avenue, Anoka, MN 55303  
Phone: (763) 576-2700 Website: [www.ci.anoka.mn.us](http://www.ci.anoka.mn.us)

**CITY OF ANOKA, MINNESOTA  
RESOLUTION**

**RES-2015-\_\_\_**

**VARIANCE TO FRONT YARD SETBACK  
840 RIVER LANE**

**Property Owner: William Carlson**

**Legal Description: LOT 8 AUDITORS SUBDIVISION NO 13, ANOKA COUNTY, MN**

**WHEREAS**, Paige Carlson (Swenson) has applied for a variance to the front yard setback of the OHWL of the Mississippi River (OHWL = 840.1' elevation, per *Flood Insurance Study, City of Anoka, MN*, September 1973, p. 9, cross section A) to construct a new single-family detached dwelling on property legally described as follows:

LOT 8 AUDITORS SUBDIVISION NO 13, ANOKA COUNTY, MN

**WHEREAS**, the property is located in the R-1 Single-Family Residential District; and

**WHEREAS**, Anoka City Code, Chapter 74, Article V, Division 2, Section 74-213 (h1c) *Front yard regulations*, requires that riparian lots shall have front yards of 100' from the ordinary water level. On riparian lots, the front yard is defined as the area which abuts the water; and

**WHEREAS**, the lot includes an existing single-family detached dwelling located 44' from the OHWL, and therefore is a non-conforming structure, and that portion of the existing dwelling encroaching into the 100' setback includes 2,513 square feet (sf) in area; and

**WHEREAS**, the applicant proposes to remove the existing dwelling and construct a new dwelling to be no closer than 53' measured perpendicular to the OHWL at its nearest point as illustrated in Exhibit A, requiring a 47' variance, and that portion of the proposed dwelling to encroach into the 100' setback includes 2,473 sf in area; and,

**WHEREAS**, the Planning Commission held a Public Hearing on September 1, 2015 and recommended approval of the variance with the following findings of fact:

1. The proposed dwelling would have a greater distance setback and lesser area encroachment than the existing dwelling, and therefore would decrease the non-conformity.

2. The use of this property for the proposed dwelling is consistent with the Comprehensive Plan. The existing dwelling appears dilapidated. Removing the existing dwelling and replacing it with the proposed dwelling would maintain the stability of the neighborhood.
3. The proposed dwelling will increase the setback by 9' from the OHWL compared to the existing dwelling. The proposed encroachment will not alter the existing character of the neighborhood.
4. The use of the property as a single-family detached dwelling is a reasonable and permitted use of this property. The proposed encroachment into the 100' setback from the OHWL is less in area (2,473 sq ft) than the existing dwelling (2,513 sq ft).
5. The non-conformity of the existing dwelling is unique to the property, and was not created by the current landowner.
6. Considering that the existing dwelling is setback 44' from the OHWL; and that the proposed dwelling would be setback 53' from the OHWL, the proposed dwelling's encroachment will not alter the character of the locality.

**NOW, THEREFORE, BE IT RESOLVED** that the proposed dwelling's encroachment into the 100' setback from the OHWL does not exceed in area (2,473' sf), dimension, or distance (53') to the OHWL as shown on the site plan, date stamped Aug. 5, 2015 (Exhibit A).

Adopted by the Anoka City Council this the 21<sup>st</sup> day of September 2015.

ATTEST:

---

Amy T. Oehlers, City Clerk

---

Phil Rice, Mayor

RECEIVED  
AUG 05 2015  
CITY OF ANOKA  
BUILDING DEPARTMENT



464 SECOND STREET SUITE 100 EXCELSIOR, MN 55331  
PHONE: 952-470-9750 FAX: 952-767-5853  
info@sharrattdesign.com

EXHIBIT A  
Variance to Front Yard Setback  
840 River Ln

SHEET INDEX

A1	SITE PLAN
A2	FOUNDATION PLAN
A3	LOWER LEVEL PLAN
A4	MAIN LEVEL PLAN
A5	UPPER LEVEL PLAN
A6	ROOF PLAN
A7	NORTH & EAST ELEVATIONS
A8	SOUTH & WEST ELEVATIONS
A9	GARAGE ELEVATIONS
A10	BUILDING SECTIONS
A11	BUILDING SECTIONS
A12	BUILDING SECTIONS
A13	BUILDING SECTIONS
A14	BUILDING SECTIONS
A15	BUILDING SECTIONS
A16	BUILDING SECTIONS
A17	BUILDING SECTIONS
A18	BUILDING SECTIONS
A19	BUILDING SECTIONS

PROJECT TEAM

ARCHITECT  
CONTACT: MIKE SHARRATT  
SHARRATT DESIGN  
464 SECOND STREET #100  
EXCELSIOR, MN 55331

STRUCTURAL ENGINEER  
CONTACT: [Name]

GENERAL CONTRACTOR  
CONTACT: [Name]

ISSUED FOR

ISSUE DATE	CHECK CLIENT	MEETING SET	ESTIMATES	REVISION PERMIT	BID SET	ADDENDUM	CONSTRUCTION SET	SET TO STRUCTURE
12-23-14		X						
4-13-15		X						
4-21-15		X						
5-21-15		X						
5-28-15		X						
6-02-15	X							
6-03-15	X							
6-10-15	X							
6-11-15	X							
6-16-15	X							
6-17-15	X							
6-22-15	X							
6-26-15	X							
7-01-15	X							
7-20-15	X							
7-30-15	X							



GENERAL NOTES

- SHARRATT DESIGN & COMPANY MAKES NO WARRANTY AS TO THE EXACT CONDITIONS TO BE ENCOUNTERED ON SITE. THESE DRAWINGS ARE PROVIDED TO DELINEATE THE DESIGN INTENT ONLY. IT IS THE RESPONSIBILITY OF THE CONTRACTOR AND SUB-CONTRACTORS TO PERFORM FIELD INVESTIGATION BEFORE UNDERTAKING ANY DEMOLITION OR RECONSTRUCTION ACTIVITY.
- THE DEMOLITION NOTES AS SHOWN IN THESE DRAWINGS GENERALLY OUTLINE VARIOUS ITEMS OF DEMOLITION WORK. IT IS NOT TO BE CONSIDERED AS ALL INCLUSIVE. OF ALL CUTTING, DEMOLITION OF FINISHES AND REQUIRED PATCHING.
- G.C. AND ALL SUB-CONTRACTORS SHALL COMPLETELY FAMILIARIZE THEMSELVES WITH EXISTING CONDITIONS BY VISITING THE SITE PRIOR TO SUBMITTING THEIR PROPOSALS. ALL TRADES ARE EXPECTED TO READ ALL DEMOLITION NOTES.
- WARRANTIES SHALL BE IN ACCORDANCE WITH STATE MINIMUM STANDARDS OR GREATER. REGISTERED BUILDERS PROGRAMS AND/OR PROJECT WARRANTIES. LIABILITY AND WORKERS COMPENSATION CERTIFICATE OF INSURANCE WILL BE REQUIRED FROM ALL SUBCONTRACTORS.
- GENERAL CONTRACTOR AND ALL SUBCONTRACTORS TO VERIFY AND COORDINATE ALL CONDITIONS AND DIMENSIONS PRIOR TO WORK THROUGH THE ENTIRE BID PROCESS. G.C. TO CONTACT OWNER/ONE TO VERIFY LOCATIONS OF ALL UNDERGROUND UTILITIES, SEWER, CABLE, GAS, ETC. PRIOR TO COMMENCING WORK. IMMEDIATELY REPORT AND/OR REVIEW ALL QUESTIONS, DISCREPANCIES AND CONDITIONS WITH THE OWNER/ARCHITECT PRIOR TO PROCEEDING WITH WORK.
- ALL CONSTRUCTION AND/OR MATERIALS AS INDICATED SHALL BE AT OR ABOVE INDUSTRY STANDARDS FOR SIMILAR CUSTOM RESIDENTIAL CONSTRUCTION.
- ALL CONSTRUCTION WORK SHALL CONFORM TO ALL APPLICABLE CODES.
- ALL SURVEY DATA, SOIL DATA, MECHANICAL, ELECTRICAL, AND STRUCTURAL ENGINEERING OF SYSTEMS, SIZES AND LAYOUTS (INCLUDING TRUSS, FRAMING, AND GROUND DESIGN) SHALL BE BY THE RESPECTIVE SUBCONTRACTOR AND/OR SUPPLIER OF THOSE SYSTEMS OR BY OTHER NECESSARY CONSULTANTS AND SHALL BE COORDINATED BY THE GENERAL CONTRACTOR. INFORMATION SHOWN REGARD TO THESE CONCERNS IS ONLY DIAGNOSTIC AND IS INTENDED TO PROVIDE AN INDICATION OF THE DESIGN INTENT ONLY. G.C. SHALL VERIFY ALL INFORMATION AND SHALL BE RESPONSIBLE FOR THE ACCURACY OF THE DATA. EACH CONSULTANT AND CONTRACTOR SHALL BE RESPONSIBLE FOR CORRECTNESS AND ACCURACY OF DATA SUPPLIED BY THE RESPECTIVE CONSULTANT AND/OR CONTRACTOR.
- GENERAL CONTRACTOR SHALL COORDINATE AND SITE THE BUILDING ON THE OWNER'S LEGAL SURVEY. GENERAL CONTRACTOR TO NOTIFY OWNER AND/OR ARCHITECT OF ANY DISCOVERED DISCREPANCIES PRIOR TO ANY SITE WORK.
- GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR HOORING AND BRACING AND FOR ALL TEMPORARY FACILITIES & SERVICES, INCLUDING BUT NOT LIMITED TO POWER, WATER, TELEPHONE, FAX, SANITATION FACILITIES AND FIRE FIGHTING EQUIPMENT.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL REQUIRED EROSION CONTROL, MEASURES AND ANY SPECIFIC ENVIRONMENTAL IMPACT ISSUES ARISING FROM CONSTRUCTION ON THE SITE.
- THE CONTRACTOR SHALL MAINTAIN THE SITE IN FIRST CLASS CONDITION DURING THE PROJECT. ALL WASTE AND DEBRIS SHALL PROMPTLY BE REMOVED. CONSIDERATION SHALL BE GIVEN TO MATERIAL STORAGE ON THE SITE AND ITS IMPACT ON ADJACENT NEIGHBORS.
- THE CONTRACTOR SHALL PROVIDE FINAL CLEANING OF ALL INTERIOR AND EXTERIOR SURFACES. ALL TRANSPARENT MATERIALS SHALL BE LEFT IN A POLISHED CONDITION. REMOVE ALL LABELS THAT ARE NOT INTENDED TO REMAIN AS PERMANENT INSTRUCTION INFORMATION.
- GENERAL CONTRACTOR SHALL PROVIDE INSTRUCTIONS TO THE OWNER PERTAINING TO OPERATION AND MAINTENANCE OF MECHANICAL AND ELECTRICAL EQUIPMENT. COMPLETE AND FORWARD TO THE OWNER ALL MAINTENANCE AND OPERATIONS DATA AND WARRANTIES IN THE FORM OF A WELL-ORGANIZED OWNER'S NOTEBOOK.
- ROOF TRUSS ENGINEERING AND DESIGN TO BE PROVIDED BY TRUSS SUPPLIER. TRUSS SUPPLIER TO FIELD VERIFY ALL FRAMED DIMENSIONS AND CONDITIONS PRIOR TO TRUSS FABRICATION. TRUSS SUPPLIER TO COORDINATE FINAL TRUSS SOLUTION WITH PROJECT STRUCTURAL ENGINEER AND/OR GENERAL CONTRACTOR. TRUSS SUPPLIER TO COORDINATE TRUSS DESIGN WITH ENERGY RISK REQUIREMENTS.

- ALL WINDOW DESIGNATIONS ARE FOR MARVIN WINDOWS. SIMILAR LOEVEN OR ANDERSON WINDOWS MAY BE PRICED CONTRACTOR TO MATCH EXISTING, WHEREAS POSSIBLE. WINDOWS ARE TO BE PREFINISHED METAL CLAD WINDOWS WITH DOUBLE PANE, LOW-E INSULATED GLASS. STANDARD PREFINISHED COLOR AND STANDARD HARDWARE FINISH AS SELECTED BY OWNER. WINDOWS TO BE SIMILAR IN SIZE AND SPECIFICATION TO THOSE INDICATED ON THE PLAN. WINDOW MANUFACTURER SHALL SUBMIT WINDOW SCHEDULE AND SHOP DRAWINGS OF ALL CUSTOM WINDOWS AND DOORS FOR G.C. & OWNER REVIEW PRIOR TO FABRICATION. GENERAL CONTRACTOR AND WINDOW SUPPLIER TO CONFIRM TEMPERED GLASS LOCATIONS, EGRESS AND VENT WINDOW REQUIREMENTS, LITE PATTERNS, WINDOW SIZES, WINDOW OPERATION, JAMB SIZES, EXTENSION JAMBS, ETC. WINDOWNER.
- CABINET DRAWINGS (TBD) ARE NOT CABINET SHOP DRAWINGS, BUT DEPICT DESIGN INTENT ONLY. CABINET MANUFACTURER TO COORDINATE FINAL CABINET DESIGN WITH AS-BUILT DIMENSIONS (FIELD VERIFY), WITH FIELD CHANGES MADE DURING CONSTRUCTION WITH FINAL MILLWORK PROFILES, WITH FINAL COUNTERTOP THICKNESS AND DESIGNS, AND WITH FINAL APPLIANCE AND FIXTURE SELECTIONS. CABINET MAKER TO VERIFY END PANEL DESIGNS AND CABINET CLEARANCES WITH OWNER PRIOR TO CABINET FABRICATION. CABINET MAKER TO MEET WITH OWNERS TO DISCUSS AND VERIFY ALL DRAWER AND CABINET DIVISIONS AND USES, INCLUDING PULLOUT LOCATIONS, SPECIFIC PARTITION LOCATIONS, LACT SUSAN LOCATIONS, CUTTING BOARD LOCATIONS, COST RAMIFICATIONS, AND ANY OTHER SUGGESTIONS THE CABINET MAKER OR OWNER MAY HAVE FOR MAXIMIZING CABINETS EFFICIENCY AND EASE OF USE. ALSO CONFIRM CABINET HARDWARE QUANT AND OPERATION FOR HINGES / DRAWER GUIDES, AND KNOB LOCATIONS. SUBCONTRACTORS TO REFER TO APPROVED CABINET SHOP DRAWINGS PRIOR TO PROCEEDING WITH WORK.
- GENERAL CONTRACTOR TO COORDINATE OWNERS, REVIEW AND APPROVAL OF SAMPLES OF ALL INTERIOR AND EXTERIOR FINISH MATERIALS, INCLUDING PROFILES, SIZES, SPECIES, MORTAR AND GROUT COLORS, JOINT SIZES, FINISHES AND COLORS PRIOR TO ORDERING OF SAME. SAMPLES SHALL BE PROVIDED ON-SITE HOMEOWNER DEEMS NECESSARY, AND IN SIZE LARGE ENOUGH TO SEE IN THE FINAL SPACE (E.G. 4"X4" WALL PAINT SAMPLES, AND STAINED AND FINISHED WOOD FLOOR SAMPLES). G.C. TO COORDINATE OWNERS REVIEW AND APPROVAL OF MORTARS OF INTERIOR AND EXTERIOR CASTINGS, TRIM, NEWELS, AND RAILINGS PRIOR TO CONTRACTOR ORDERING OF SAME (ON SITE WHEN OWNER DEEMS NECESSARY). OWNER TO REVIEW AND APPROVE MOCKUPS OF ALL STONE ON SITE, INCLUDING SIZE & SPECIES, MORTAR JOINT SIZE, MORTAR COLOR, STONE STACK, CAP SPECIES AND SIZE. STONE SAMPLES SHALL BE DISPLAYED ALONGSIDE RELEVANT INTER AND EXTERIOR FINISH MATERIALS, AS REQUIRED FOR FINAL COLOR PALETTE COORDINATION. G.C. SHALL COORDINATE OWNERS COUNTERTOP SELECTIONS, AND SHALL VERIFY THAT NATURAL STONE SLABS THAT OWNER SELECTS ARE PROPERLY STORED, AND USED IN THE FINAL PROJECT.
- FACE OF STUD AND/OR FACE OF FOUNDATION WALLS, UNLESS NOTED OTHERWISE. DIMENSIONS LOCATING INTERIOR WALLS ARE TO CENTERLINE OF STUD, UNLESS NOTED OTHERWISE. DIMENSIONS LOCATING DOORS AND WINDOWS ARE TO CENTERLINE OF OPENING, UNLESS NOTED OTHERWISE.
- ALL EXTERIOR WALLS SHALL BE 2-6 AS PER BUILDING SECTIONS, U.N.O. ALL BEARING WALLS, PLUMBING WALLS, AND WALLS WITH POCKET DOORS TO BE 2-8 CONSTRUCTION, U.N.O. ALL OTHER WALLS TO BE 2-4 CONSTRUCTION ON THE THICKNESS SHOWN ON ARCHITECTURAL AND STRUCTURAL DRAWINGS, U.N.O. HEADERS SHALL SIZED PER STRUCTURAL PLANS, OR COORDINATED WITH STRUCTURAL ENGINEER OR SUPPLIER.
- SITE PLAN AND RELATED INFORMATION PROVIDED BY SURVEYOR IS USED HERE TO SHOW DESIGN INTENT ONLY. VERIFY ALL CONDITIONS AND DIMENSIONS W/ SURVEYOR.
- CONTRACTOR TO VERIFY ACOUSTIC INSULATION LOCATIONS W/ OWNER PRIOR TO VAPOR BARRIER & DRYWALL INSTALLATION. ACOUSTIC INSULATION TO BE GIVEN TO HVAC DUCT LAYOUTS AND PLUMBING LOCATIONS, AND ACOUSTIC DAMPENING TO BE PROVIDED TO HVAC SYSTEM AND PLUMBING WASTE STACKS AS REQUIRED TO MINIMIZE SOUND TRANSMISSION.
- PLUMBING ROUGH IN DIMENSIONS ARE PROVIDED FOR REFERENCE ONLY. ALL PLUMBING DIMENSIONS ARE TO BE COORDINATED BY THE GENERAL CONTRACTOR AND/OR SUB CONTRACTOR FOR ALL CONDITIONS AND DIMENSIONS AND FINAL CABINET DESIGN. ALL FLOOR DRAINS CONNECTED TO SANITARY SEWER TO HAVE BACK-FLOW PREVENTERS INSTALLED.
- MECHANICAL EQUIPMENT & CONTROL LOCATIONS TO BE VERIFIED WITH OWNER PRIOR TO INSTALLATION. SEE DRAWINGS FOR PROPOSED LOCATIONS. MAKEUP AIR TO BE PROVIDED AS PER G.C. AND ANY OTHER APPLICABLE CODES. SUPPLY AND RETURN REGISTER COVERS TO BE APPROVED BY OWNER. ASSUME FLUSH WOOD VENTS TO MATCH WOOD FLOOR SPECIES & FINISH FOR BID. WHERE AFFECTED BY MECHANICAL DUCTS AND EQUIPMENT, CEILING HEIGHTS AND SPOFFIT SIZES AND LOCATION TO BE APPROVED BY OWNER PRIOR TO INSTALLATION OF HVAC DUCTS AND EQUIPMENT ALL VENT AND DRILL LOCATIONS WITH OWNER PRIOR TO INSTALLATION.
- GENERAL CONTRACTOR SHALL PROVIDE INSTRUCTIONS TO THE OWNER PERTAINING TO OPERATION AND MAINTENANCE OF MECHANICAL AND ELECTRICAL EQUIPMENT. AT COMPLETION OF CONSTRUCTION COMPLETE AND FORWARD TO THE OWNER ALL MAINTENANCE AND OPERATIONS DATA AND WARRANTIES IN THE FORM OF A WELL-ORGANIZED OWNER'S NOTEBOOK.
- DOOR & DOOR HARDWARE & WINDOW SCHEDULE SHALL BE BY GENERAL CONTRACTOR SUBMIT SHOP DRAWINGS FOR OWNER AND ARCHITECT REVIEW AND APPROVAL. PRIOR TO FABRICATION.

- 4134 AREA OF PROPOSED FOOTPRINT BEHIND 100'-0" SETBACK
- 2473 AREA OF PROPOSED FOOTPRINT IN FRONT OF 100'-0" SETBACK
- 2513 AREA OF PROPOSED FOOTPRINT OF EXIST. HOME IN FRONT OF 100'-0" SETBACK

ABBREVIATIONS:

ABV	ABOVE	H	HIGH
AC	AIR CONDITIONING	IB.C	INTERNATIONAL BUILDING CODE
ALT	ALTERNATE	L.C.	LOOK LEVEL
A.P.	ACCESS PANEL	MA	MASTER
AV	AUDIOVISUAL	M.L.	MAIN LEVEL
B.L.	BUILD LINE	N.C.	NOT IN CONTRACT
B.N.	BUILD-NOTED	NOM.	NOMINAL
B.O.	BY OWNER	O.H.	OVERHEAD
BTM	BOTTOM OF	O.P.T.	OPTION/OPTIONAL
CAB	CABINET	PL	PLATE
CAF	CAST IN PLACE	QTY	QUANTITY
CLG	CEILING	R.C.P.	REFLECTED CEILING PLAN
CLR	CLEAR	REF	REFRIGERATOR
CONTR	COUNTERTOP	R.O.	ROUGH OPENING
C.O.	CASD OPENING	S.H.	SHED
C.O.	COLUMN	S.H.	SHED
C.O.S.	CLOSET ORGANIZATION SYSTEM	SHC	SHARRATT DESIGN COMPANY
CONC	CONCRETE	S.P.	WATER SPOUT
OPT	OPTION	S.T.	STONE TILE
G.	GARRET	T.H.	THRESHOLD
CT	CERAMIC TILE	T&G	TONGUE-AND-GROOVE
D	DOUBLE	TOP	TOP
DET	DETENTE	T.O.P.	TOP OF
DN	DOWN	T.B.D.	TO BE DETERMINED
DR	DRIVE	T.D.S.	TO BE SELECTED
D.W.	DISHWASHER	U.C.	UNDER COUNTER
ELEC	ELECTRIC	U.C.	UNDER COUNTER
EXST	EXISTING	U.G.	UNDERGROUND
FL	FLOOR	U.N.O.	UNLESS NOTED OTHERWISE
F.P.	FRONT PORCH	W	WASHING MACHINE
FUR	FURNITURE	W.F.	WEIF
G.P.	GYP-SUM BOARD (DRYWALL)	W.C.	WATER CLOSET
G.C.	GENERAL CONTRACTOR	WD	WOOD
GL	GLASS	WIN	WINDOW
		W.R.C.	WESTERN RED CEDAR

PROPOSED NEW CONSTRUCTION FOR:

SWENSON/  
CARLSON  
HOME

840 RIVER LANE ANOKA, MN 55303

SHEET A1 NUMBER

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# COUNCIL MEMO FORM

7.1.C

Meeting Date	September 21, 2015
Agenda Section	Planning Items
Item Description	RES/Alternative Design Materials; 424 W Main St, (A2014-24)
Submitted By	Jon Sevald, Senior Planner

## **BACKGROUND INFORMATION**

The applicant (Ben Kotrba) is proposing to remodel the existing Dairy Queen located at 424 West Main Street. The property is zoned Main Street-West (WM) and is subject to architectural standards as prescribed by ordinance. The proposed remodeling includes enclosing the existing outdoor porch into indoor dining, adding a 10' X 10' area near the existing entrance, and replacing the exterior façade.

Article V, Division 5, Section 74-265 (j2) requires that the non-service side of a building exterior consist of a minimum of 75% brick, stone decorative masonry or similar materials (75% excludes window areas), and that a maximum of 25% consists of a prescribed list of “accent materials”, including “materials that are similar in character to those listed above”, referring to a list of eight materials. Proposed accent material includes “metal panels” to be located on the parapet wall above the windows.

Article V, Division 5, Section 74-265 (j21) allows for “alternative designs or materials” such as the proposed “metal panels”. The City Council may approve such modifications upon determining that the proposed architectural design or exterior façade materials meets all of the following conditions:

1. The proposed design or material is consistent with the purposes of [the ordinance].
2. The proposed design or material would enhance the architectural appearance of the building, and would be equal or superior to designs or materials permitted by this section.
3. The proposed design or material would be in harmony with the character of adjacent buildings and the surrounding district.

## **FINANCIAL IMPACT**

Publication costs.

## **COUNCIL ACTION REQUESTED**

Based on the Recommendation of the Planning Commission, the City Council is requested to approve the use of “alternative designs or materials” with the findings included in the resolution.



2015 First Avenue, Anoka, MN 55303  
Phone: (763) 576-2700 Website: [www.ci.anoka.mn.us](http://www.ci.anoka.mn.us)

**CITY OF ANOKA, MINNESOTA  
RESOLUTION**

**RES-2015-\_\_\_**

**ALTERNATIVE DESIGNS OR MATERIALS  
424 WEST MAIN STREET**

**WHEREAS**, Anoka Dairy Queen (Ben Kotrba) has submitted a Site Plan application for alternative designs and materials on the site legally described as follows:

GEO. W. BRANCHES ADDITION LOT 15 BLK 4 BRANCHES ADD, ANOKA COUNTY, MN

**WHEREAS**, the property is located in a Main Street Mixed Use District, West Main Street sub-district (WM);

**WHEREAS**, City Code, Chapter 74, Article V, Division 5, Section 74-265 (j21); *Alternative Designs or Materials* permits the Planning Commission to recommend, and the City Council to approve the use of Alternative Designs or Materials to encourage creativity, imagination, innovation, and variety in architectural design upon determining that the proposed architectural design or exterior façade material(s) meets all of the following conditions:

1. The proposed design or material is consistent with the purposes of this section.
2. The proposed design or material would enhance the architectural appearance of the building, and would be equal or superior to designs or materials permitted by this section.
3. The proposed design or material would be in harmony with the character of adjacent buildings and the surrounding district.

**WHEREAS**, the applicant has requested approval of the use of Alternative Designs or Materials for the use of "METAL PANEL (DQ RED)" to be located on the parapet wall above the windows as identified on the submitted drawings, dated August 27, 2015 (Exhibit A);

**WHEREAS**, the Planning Commission considered a Site Plan Review on September 1, 2015 and recommended approval of the site plan and use of Alternative Designs or Materials with the following conditions:

1. The remodeled façade shall be consistent with the elevation drawings, dated August 27, 2015 (Exhibit A).
2. The existing 6' wood trash enclosure shall be replaced by a 6' tall masonry wall enclosure with gate, and shall be compatible in materials and colors with the architectural character of the building.

3. The applicant shall apply for applicable building and sign permits, as required by ordinance.

**NOW, THEREFORE, BE IT RESOLVED** that the Anoka City Council hereby approves the site plan, and use of Alternative Designs and Materials with the conditions as recommended by the Planning Commission.

**NOW, THEREFORE, BE IT RESOLVED** that based on the findings above, the Anoka City Council hereby approves the Site Plan and use of Alternative Designs and Materials.

Adopted by the Anoka City Council this the 21<sup>st</sup> day of September 2015.

ATTEST:

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Amy T. Oehlers, City Clerk

---

Phil Rice, Mayor



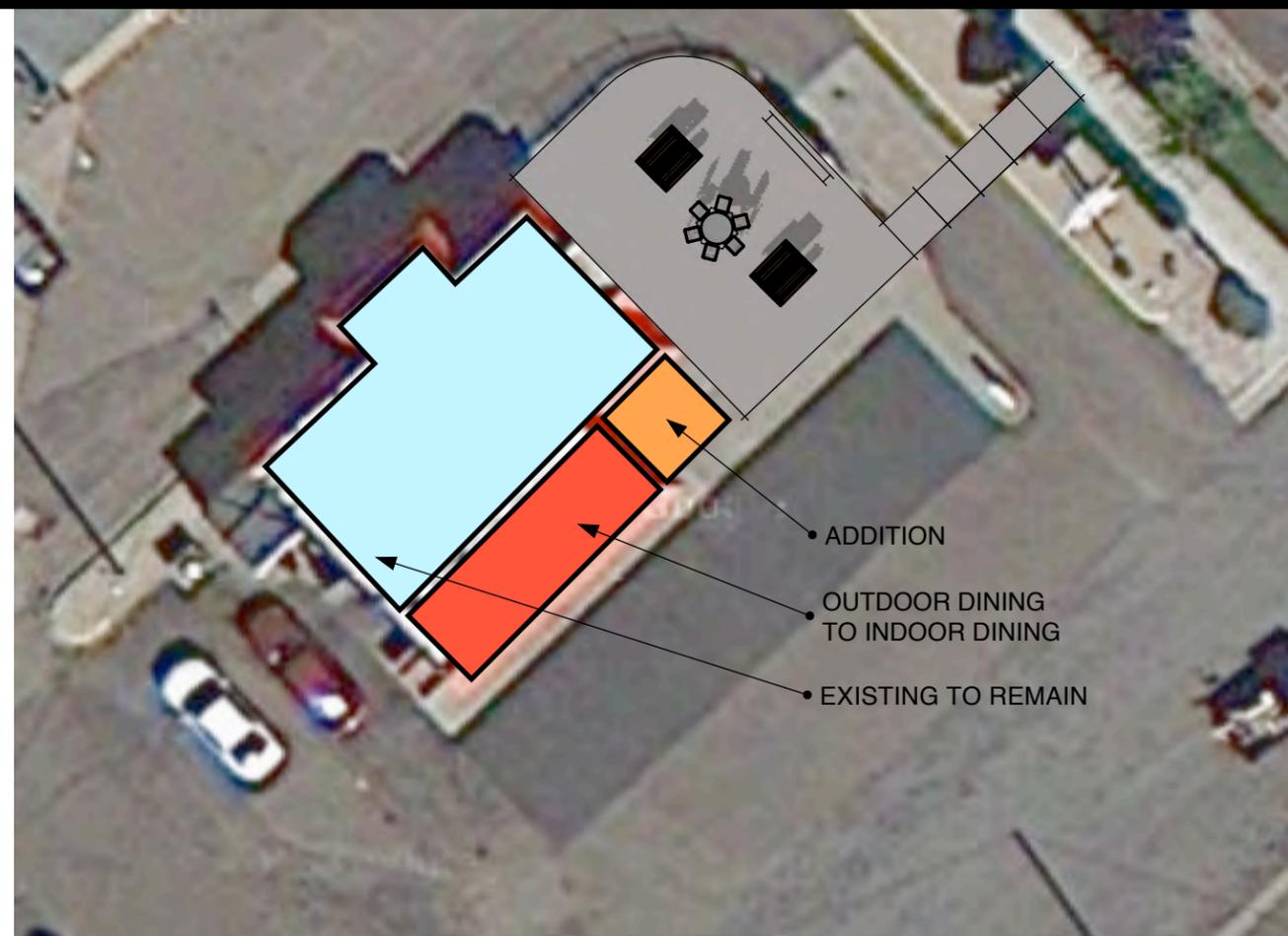
EXHIBIT A  
Alternative Designs or  
Materials  
424 West Main St.

AERIAL



SITE

1:30



1:20



# DAIRY QUEEN GRILL & CHILL REMODEL

ANOKA, MN AUGUST 27, 2015





**SUMMARY**

LOT AREA;  
10,890 S.F.

BLDG. AREA;  
1,370 S.F.

EX'G TO BE  
REMODELED;  
919 S.F.

EX'G OUTDOOR  
TO INDOOR;  
334 S.F.

ADDITION;  
117 S.F.

BLDG. HT;  
14 - 17 FEET

PARKING  
PROVIDED;  
12 STALLS



**SITE**

**1/16" = 1'-0"**



**DAIRY QUEEN GRILL & CHILL REMODEL**

ANOKA, MN AUGUST 12, 2015





PERSPECTIVE



PERSPECTIVE



# DAIRY QUEEN GRILL & CHILL REMODEL

ANOKA, MN AUGUST 27, 2015



MAIN STREET FACADE: 516.3 s.f.

NORTH ELEVATION MATERIALS (EXCLUDING GLASS)

GLASS: (132.8 s.f.) : 26%  
OPAQUE MAT'L'S.: (383.5 s.f.)

PRIMARY MATERIALS; STONE, DECORATIVE MASONRY : 75%  
ACCENT MATERIALS; METAL : 25%

PREFINISHED METAL/FLASHING (ALMOND)

METAL PANEL (DQ RED)

LED LIGHTING (BLUE)

METAL EYEBROW (MATTE BLACK)

FABRIC AWNING (RED)

DECORATIVE MASONRY (SANDY BROWN)

GLASS

LEDGESTONE (CHARDONNAY)



PREFINISHED METAL/FLASHING (DQ BLUE)

DECORATIVE MASONRY (DQ BLUE)

PREFINISHED METAL/FLASHING (ANODIZED ALUM.)

FABRIC AWNING (RED)

DECORATIVE MASONRY (SANDY BROWN)

DECORATIVE MASONRY (CRAYONS RED LUSTRE)

LEDGESTONE (CHARDONNAY)

### NORTH ELEVATION

1/8" = 1'-0"

WEST ELEVATION MATERIALS (EXCLUDING GLASS) 589 s.f.

PRIMARY MATERIALS; STONE, DECORATIVE MASONRY : 77%  
ACCENT MATERIALS; METAL : 23%

STONE CAP (ALMOND)

PREFINISHED METAL/FLASHING (ALMOND)

METAL PANEL (DQ RED)

LED LIGHTING (BLUE)

METAL EYEBROW (MATTE BLACK)

DECORATIVE MASONRY (SANDY BROWN)

FABRIC AWNING (RED)

GLASS

LEDGESTONE (CHARDONNAY)



PREFINISHED METAL/FLASHING (DQ BLUE)

DECORATIVE MASONRY (DQ BLUE)

PREFINISHED METAL/FLASHING (ANODIZED ALUM.)

LEDGESTONE (CHARDONNAY)

DECORATIVE MASONRY (CRAYONS RED LUSTRE)

EXISTING FREEZER

### WEST ELEVATION

1/8" = 1'-0"



# DAIRY QUEEN GRILL & CHILL REMODEL

ANOKA, MN AUGUST 27, 2015

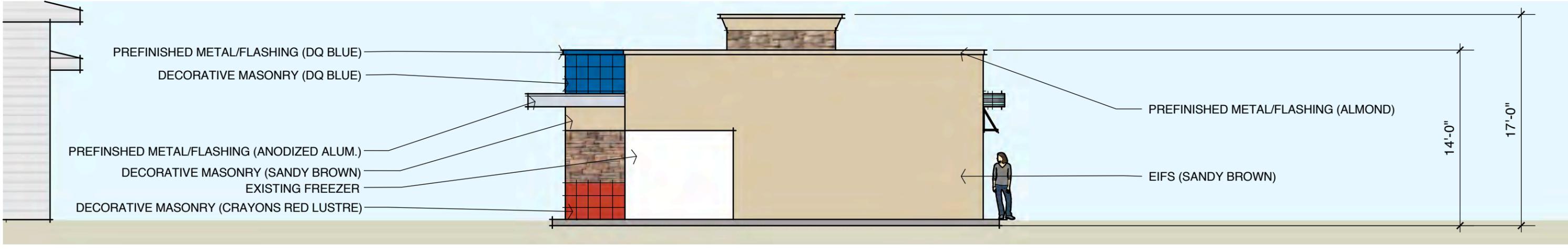




**EAST ELEVATION MATERIALS (EXCLUDING GLASS)**  
 PRIMARY MATERIALS; STONE, DECORATIVE MASONRY : 78%  
 ACCENT MATERIALS; METAL : 22%

**EAST ELEVATION**

**1/8" = 1'-0"**



**SOUTH ELEVATION**

**1/8" = 1'-0"**



# DAIRY QUEEN GRILL & CHILL REMODEL

ANOKA, MN AUGUST 27, 2015



# COUNCIL MEMO FORM

9.1

Meeting Date	September 21, 2015
Agenda Section	Ordinances and Resolutions
Item Description	ORD/First Amendment to Purchase Agreement; Hearth Development (2 <sup>nd</sup> Reading)
Submitted By	Greg Lee, Interim City Manager

## **BACKGROUND INFORMATION:**

On February 2, 2015, the City of Anoka and Hearth Development entered into a purchase agreement for 1.57 acres of land at the southeast corner of 2nd Avenue and Harrison Street. Hearth Development wishes to build the Gladstone Cooperative, a 59-unit senior cooperative.

The purchase agreement outlined a date of closing of August 31, 2015. Hearth Development has been actively marketing the building; however, they have not reached the necessary amount of reservations to be able to proceed with purchase of the property. Therefore the developer is asking to extend the closing date to March 1, 2016 to allow sufficient time to obtain the necessary amount of reservations necessary to receive financing.

The 1st reading of this ordinance was held at your September 8th Council meeting. There were no changes made since the 1st reading.

## **FINANCIAL IMPACT:**

The purchase price is \$295,000 with a brokerage fee of \$39,200 owed to Cassidy Turley. Net proceed is \$255,800. Proceeds of the sale will go to the Thurston Corridor (Enterprise Park) Tax Increment Finance District as funds from this district were used for the original purchase of the property.

## **COUNCIL REQUESTED ACTION:**

Approve the second reading and adopt the ordinance amending the purchase agreement with Hearth Development.



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**CITY OF ANOKA, MINNESOTA  
ORDINANCE**

**ORD-2015-XXXX**

**FIRST AMENDMENT OF AN ORDINANCE TO CONVEY REAL PROPERTY  
HEARTH DEVELOPMENT, LLC.**

THE COUNCIL OF THE CITY OF ANOKA ORDAINS:

**SECTION 1:**

**WHEREAS**, the City of Anoka owns real property identified in Exhibit A of the attached Purchase Agreement; and

**WHEREAS**, Hearth Development, LLC proposes to construct a 59-unit senior cooperative on the property identified in Exhibit A of the attached Purchase Agreement; and

**WHEREAS**, Hearth Development, LLC and the City of Anoka entered into a purchase agreement dated February 2, 2015; and

**WHEREAS**, each party wishes to amend said agreement; and

**WHEREAS**, the Council has determined in accordance with Section 13.05 of the City Charter that it would be in the best interest of the City of Anoka to sell the real property owned by the City of Anoka to Hearth Development, LLC pursuant to the terms of the attached amended Purchase Agreement.

**NOW, THEREFORE**, the Council of the City of Anoka, Minnesota, ordains:

1. The City Council hereby approves the sale of said real property pursuant to the attached Purchase Agreement.
2. The City Council authorizes and directs the Mayor and City Clerk to execute a deed and all of the documents necessary to complete the sale.

**Section 2:** This Ordinance shall be in full force and effective upon passage and seven (7) days after publication.

ATTEST:

\_\_\_\_\_  
Phil Rice, Mayor

Introduced: \_\_\_\_\_  
Adopted: \_\_\_\_\_  
Published: \_\_\_\_\_  
Effective: \_\_\_\_\_

\_\_\_\_\_  
Amy T. Oehlers, City Clerk

	Aye	Nay	Abstain	Absent
Rice	_____	_____	_____	_____
Anderson	_____	_____	_____	_____
Freeburg	_____	_____	_____	_____
Schmidt	_____	_____	_____	_____
Weaver	_____	_____	_____	_____

**FIRST AMENDMENT TO PURCHASE AGREEMENT BETWEEN CITY OF ANOKA  
AND HEARTH DEVELOPMENT, LLC**

This First Amendment to Purchase Agreement (this “Amendment”) is entered into and made effective as the later date of signature by the Parties on the signature page, by and between the City of Anoka (“Seller”), and Hearth Development, LLC or its assigns (“Buyer”) (together, Seller and Buyer are the “Parties”).

**RECITALS**

**WHEREAS**, the Parties previously entered into a certain Purchase Agreement dated February 2, 2015, pursuant to which Seller agreed to sell Buyer and Buyer agreed to purchase from Seller vacant land as depicted in Exhibit A to the Purchase Agreement; and

**WHEREAS**, the Seller and Buyer wish to amend the Purchase Agreement to reflect a new date of closing;

**NOW THEREFORE**, in consideration of the foregoing, and all of the covenants and agreements set forth herein and in the Purchase Agreement, which Seller and Buyer acknowledge are adequate and sufficient consideration, Seller and Buyer hereby amend the Purchase Agreement as follows:

**PURCHASE AGREEMENT**

**4. PRICE AND TERMS.** The purchase price for the Property shall be Two-Hundred Ninety Five Thousand and 00/100 Dollars (\$295,000.00) (the “**Purchase Price**”), which Buyer shall pay as follows: Earnest money of Ten Thousand and no/100 Dollars (\$10,000.00), the receipt and sufficiency of which is hereby acknowledged; and the remaining balance of Two Hundred Eighty Five Thousand and 00/100 Dollars (\$285,000.00) paid on or before ~~August 31, 2015~~ **March 1, 2016** the “**DATE OF CLOSING.**” Buyer shall have until the DATE OF CLOSING within which to complete its due diligence. Thereafter, the earnest money shall become non-refundable.

**SELLER:**

City of Anoka

Date \_\_\_\_\_

By \_\_\_\_\_

Its \_\_\_\_\_

**BUYER:**

Hearth Development, LLC

Date \_\_\_\_\_

By \_\_\_\_\_

Its \_\_\_\_\_

# COUNCIL MEMO

9.2

Meeting Date	September 21, 2015
Agenda Section	Ordinances & Resolutions
Item Description	RES/Approving Process for City Manager Search
Submitted By	Scott Baumgartner, City Attorney

## **BACKGROUND INFORMATION**

At your Workession on August 24<sup>th</sup> a presentation was given to the Council by Springsted (Waters & Company), a local Executive Search Firm. At that Workession, the Council requested that I solicit two more search firms to provide a presentation to the Council.

Earlier this evening, the firms of (1) Brimeyer Fursman Company & (2) David Drown Associates provided presentations.

At your August 24<sup>th</sup> Workession, some Councilmembers expressed an interest in discussing further the possibility of hiring internally to fill the City Manager position for a couple of years, so that the Council may take their time finding a permanent City Manager.

I've included in your packet a draft resolution should the Council decide to make a decision on the process they would like to utilize to fill the City Manager position at the meeting this evening.

If the Council chooses the method to hire an Executive Search Firm to conduct a candidate search, it would be appropriate to designate which firm within the resolution and to determine the financial parameters for the search.

If the Council would like to follow a process, other than the use of an Executive Search Firm, it would be appropriate to detail that process within the resolution.

If the Council would like further time to discuss their options, this Resolution item should be POSTPONED and direction given to me on how you would like to proceed and any additional information you would want for further discussions.

Please be advised that any formal action must occur in a Special or Regular meeting of the City Council.

## **FINANCIAL IMPACT**

Dependent upon Council's decision on the process

## **ACTION REQUEST**

Dependent upon Council's decision on the process.



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**CITY OF ANOKA, MINNESOTA  
RESOLUTION**

**RES-2015-095**

**A RESOLUTION APPROVING THE PROCESS FOR HIRING  
AN ANOKA CITY MANAGER**

**WHEREAS**, at a Special Meeting held on August 3, 2015, the Anoka City Council discussed the resignation of City Manager Tim Cruikshank and the fulfillment of City Manager responsibilities upon Mr. Cruikshank's departure from employment with the City of Anoka; and

**WHEREAS**, at that meeting the City Attorney advised the City Council that they would need to make a determination on the following:

1. Interim plan to fulfill the City Manager responsibilities upon Mr. Cruikshank's departure from his position, and
2. The process for hiring a new City Manager.

**WHEREAS**, at that meeting the Council directed the City Attorney to solicit proposals from Executive Search firms to conduct a Regional Executive Search; and

**WHEREAS**, at that meeting the Council also directed the City Attorney to offer the Interim City Manager position to an internal employee; and

**WHEREAS**, on August 17, 2015 the City Council appointed Greg Lee to serve as the Interim City Manager until a new City Manager commences employment in that position; and

**WHEREAS**, at the Council Worksession on August 24, 2015 the Executive Search Firm of Springsted/Waters & Company provided a presentation to the City Council; and

**WHEREAS** at that Worksession the Council directed the City Attorney to solicit two (2) more Executive Search Firms and request that they provide a presentation to the City Council at a future meeting; and

**WHEREAS**, at a Council Worksession meeting on September 21, 2015, the City Council heard proposals from (1) Brimeyer Fursman, and, (2) David Drown Associates, Inc.; and

**WHEREAS**, at that Council Worksession meeting, the City Council discussed the options available for hiring a new City Manager, which included: (1) hiring an Executive Search Firm to conduct a candidate search, (2) Internally posting the position for applications and/or an Internal hire, (3) other methods.

**WHEREAS**, pursuant to Anoka City Charter, Chapter 7, Section 7.01, the appointment of a City Manager shall be made by the City Council, based solely on the training, experience and administrative qualifications of a candidate.

**NOW, THEREFORE, BE IT RESOLVED**, that the Anoka City Council has determined that the hiring for the position of a permanent City Manager will be conducted through the following process:

**<the City Council will need to make this determination at the meeting>**

Adopted by the Anoka City Council this the 21<sup>st</sup> day of September 2015.

ATTEST:

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Amy T. Oehlers, City Clerk

---

Phil Rice, Mayor

# COUNCIL MEMO FORM

12.1

Meeting Date	September 21, 2 015
Agenda Section	Updates & Reports
Item Description	Tentative Agendas
Submitted By	Amy Oehlers, City Clerk

## **BACKGROUND INFORMATION**

Attached are the tentative agenda(s) for future meeting(s).

## **FINANCIAL IMPACT**

None.

## **COUNCIL ACTION REQUESTED**

Request Council review and discuss upcoming agenda(s).



**City Council - Worksession**  
**Monday, September 28, 2015 - 5:00 p.m.**  
**Council Worksession Room**  
*(meeting will not be cablecast)*

1. CALL TO ORDER
2. ROLL CALL
3. COUNCIL BUSINESS and/or DISCUSSION ITEMS  
3.1
4. ADJOURNMENT



**City Council - Regular Meeting**  
**Monday, October 5, 2015 - 7:00 p.m.**  
**Council Chambers**  
*(meeting will be cablecast)*

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
  - 3.1 September 21, 2015 Regular Mtg.
4. **OPEN FORUM** *\*The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
  - 4.1
5. **PUBLIC HEARING(S)**
  - 5.1 Assessment for Services.  
RES/Adopting Assessment for Services.
6. **CONSENT AGENDA**
  - 6.1 Verified Bills.
  - 6.2 Revising & Setting Council Calendars.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
8. **PETITIONS, REQUESTS & COMMUNICATION**
9. **ORDINANCES & RESOLUTIONS**
  - 9.1 RES/Adoption Assessment for Services. (ACTED UPON AFTER PUBLIC HEARING)
  - 9.2 ORD/First Amendment to Purchase Agreement; Minnesota Street Works. (1<sup>st</sup> reading)

10. **UNFINISHED BUSINESS**

11. **NEW BUSINESS**

12. **UPDATES & REPORTS**

12.1 Tentative Agendas.

**ADJOURNMENT**



**City Council - Regular Meeting**  
**Monday, October 19, 2015 - 7:00 p.m.**  
**Council Chambers**  
*(meeting will be cablecast)*

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL MINUTES**
  - 3.1 September 28, 2015 Worksession.  
October 5, 2015 Regular Mtg.
4. **OPEN FORUM** *\*The open forum is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Rules of Conduct as listed in the public folder provided at the entrance of the Council Chambers must be adhered to.*
  - 4.1 Sponsorship Check for Gary Stout Memorial Scholarship Fund.
5. **PUBLIC HEARING(S)**
6. **CONSENT AGENDA**
  - 6.1 Verified Bills.
  - 6.2 Revising & Setting Council Calendars.
7. **REPORTS OF OFFICERS, BOARDS & COMMISSIONS**
  - 7.1 Planning Items.
    - 7.1.A ORD/Amending Chpt 74, Article IX, Division 2, Section 74-524; Driveways and Parking Areas for Single-Family and Two-Family Residences. (1<sup>st</sup> reading)
8. **PETITIONS, REQUESTS & COMMUNICATION**
9. **ORDINANCES & RESOLUTIONS**
  - 9.1 ORD/Amending 2015 Master Fee Schedule; Establishing Fee for Driveway Setback Variances and Amending Fee for Residential Basement Finishes.(1<sup>st</sup> reading)
  - 9.2 RES/Purchase of Connexus Tower Site.
  - 9.3 ORD/First Amendment to Purchase Agreement; Minnesota Street Works. (2<sup>nd</sup> reading)
  - 9.4 ORD/Amending Chpt 74, Article VII; Floodplains. (1<sup>st</sup> reading)

10. UNFINISHED BUSINESS

11. NEW BUSINESS

12. UPDATES & REPORTS

12.1 3<sup>rd</sup> Quarter Financial Report

12.2 Tentative Agendas.

ADJOURNMENT



**City Council - Worksession**  
**Monday, October 26, 2015 - 5:00 p.m.**  
**Council Worksession Room**  
*(meeting will not be cablecast)*

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL BUSINESS and/or DISCUSSION ITEMS**
  - 3.1 Discussion/Presentation; Investments - U.S. Bank.
  - 3.2 Discussion: Budget Review.
4. **ADJOURNMENT**