

**REGULAR MEETING OF THE ANOKA CITY COUNCIL
ANOKA CITY HALL
CITY COUNCIL CHAMBERS
FEBRUARY 1, 2016**

1. CALL TO ORDER

Mayor Rice called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

Boy Scouts Sam Norland and Connor Janowiec led the audience in the Pledge of Allegiance and shared they are currently working on their Communications badge.

2. ROLL CALL

Present at roll call: Mayor Rice, Councilmembers Anderson, Schmidt, and Weaver.

Staff present: City Manager Greg Lee; Golf Course General Manager Larry Norland; and Recording Secretary Cathy Sorensen.

Absent at roll call: Councilmember Freeburg.

3. COUNCIL MINUTES

3.1 Minutes of January 19, 2016, Regular Meeting.

Motion by Councilmember Weaver, seconded by Councilmember Schmidt, to waive the reading and approve the January 19, 2016, Regular Meeting minutes.

Vote taken. All ayes. Motion carried.

4. OPEN FORUM

No one appeared.

5. PUBLIC HEARING(S)

5.1 On-Sale Wine License and 3.2% Malt Liquor; VAY LLC, dba; Pizza Man, 231 E. Main Street, Anoka.
RES/Approving the Issuance of an On-Sale Wine License and 3.2% Malt Liquor License for VAY LLC, dba; Pizza Man, 231 E. Main Street, Anoka.

City Manager Greg Lee shared a staff report with background information to the Council stating VAY LLC, dba; Pizza Man, 231 E Main St has submitted an application for an On-Sale Wine License, with Strong Beer Authorization & On-Sale 3.2 Malt Liquor. Minnesota Statutes 340A requires that a public hearing be

held for the issuance of an On-Sale Wine license. He said staff has conducted the necessary background investigations and inspections and no concerns or objections have been expressed.

Councilmember Weaver said this restaurant makes a great product and will be a great addition to the downtown area.

Mayor Rice opened the public hearing at 7:05 p.m.

Val Ostrovsky, applicant, said they are applying for the license as a way to obtain additional revenue for the restaurant. He said he hopes this will bring more customers to their restaurant and added that he will be doing some remodeling as well.

Councilmember Schmidt said the restaurant used to be located on East River Road. Mr Ostrovsky said Pizza Man was established 30 years ago and that he has been involved since 1998.

Being no further comments, Mayor Rice closed the public hearing at 7:07 p.m.

NOTE: By motion from Councilmember Anderson, which was seconded by Councilmember Weaver, and by a unanimous vote of the Council, agenda item 9.1 was moved up on the agenda and acted upon at this point.

Motion by Councilmember Weaver, seconded by Councilmember Anderson, to adopt a resolution approving the issuance of an on-sale wine license with strong beer authorization and on-sale 3.2 malt liquor to VAY, LLC, dba; Pizza Man, 231 E. Main Street, Anoka, Minnesota.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Schmidt, and Weaver voted in favor. Motion carried.

6. CONSENT AGENDA

Motion by Councilmember Schmidt, seconded by Councilmember Weaver, to approve Consent Agenda 6.1 through 6.6.

Councilmember Schmidt confirmed a used motor vehicle license is subject to a conditional use permit and asked if staff recommended any changes or if the property is in compliance. Mr. Lee said the property is in compliance and that staff had no recommended changes.

6.1 Approved Verified Bills.

6.2 Revising and Setting Council Calendars.

- 6.3 Senior/Disabled Deferment for Kathy Bormes, 851 Brisbin Street.
- 6.4 Issuance of a Use Motor Vehicle Sales License; Car Kingdom LLC, 822 E. River Road.
- 6.5 Recommended Approval of an LG240B Bingo Permit; Anoka Knights of Columbus and Church of St. Stephen, March 12, 2016.
- 6.6 Issuance of License to Sell Tobacco and Tobacco Related Products, Anoka Tobacco Inc., 2010 2nd Avenue N.

Vote taken. All ayes. Motion carried.

Mayor Rice noted there have been several conditional use permits for the Car Kingdom site over the years.

Councilmember Schmidt stated Car Kingdom had to verify the previous owner was in no way involved with their operation as there had been some concerns with that individual.

7. REPORTS OF OFFICERS, BOARDS AND COMMITTEES

None.

8. PETITIONS, REQUESTS AND COMMUNICATION

None.

9. ORDINANCES AND RESOLUTIONS

- 9.1 RES/Approving the Issuance of an On-Sale Wine License and 3.2% Malt Liquor License for VAY LLC, dba; Pizza Man, 231 E. Main Street, Anoka.

ACTED UPON AFTER PUBLIC HEARING

- 9.2 RES/2016 SRP; Approve Plans and Specifications, Authorize Advertisement for Bids, Set Bid Date.

RESOLUTION

Mr. Lee shared a staff report with background information to the Council stating on January 19, 2016 the City Council held the public improvement hearing and the assessment hearing for the 2016 SRP project. After the hearings, the Council adopted a resolution authorizing the preparation of engineering plans and specifications. The final engineering plans and specifications are complete and the next step in the Chapter 429 process is to adopt a resolution approving the plans and authorizing the advertisement for bid.

Mr. Lee outlined the streets proposed to be included in this 2016 SRP project and said the 2016 SRP project will involve the total reconstruction of the streets and alley, including the replacement of the concrete curb and gutters and the bituminous surfacing. In addition, the existing sidewalks, driveways and driveway aprons will be replaced within the right-of-way.

Mr. Lee referred to a resident who appeared at the last Council meeting regarding concerns on Tyler Lane. He said staff confirmed the proposed design will be lower with a good positive grade going away from garage to address the resident's water concerns. Mr. Lee said staff also did traffic counts for one 24-hour period that showed 28 vehicles, which is extremely low therefore no recommended changes are being made. He said the alley will be widened to 20 feet, which is a minimum standard for fire lanes in the City. Mr. Lee said the project will cost \$4,326,000 and will be bid on March 3, noting going out early for bids before other cities do has been a good strategy in the past resulting in lower bids.

Councilmember Weaver asked how many bid responses we typically receive. Mr. Lee said we typically receive 4-11 general contractor bids.

Councilmember Weaver asked if a higher number of bids help with the cost. Mr. Lee said the number of bids received is not really a factor in the final cost.

Councilmember Weaver asked if the City has had any problems with past contractors. Mr. Lee said staff is very pleased with the current contractors used, stating outside of one new one last year the City has used the same two contractors for the last 7-8 years and that all have done a good job.

Councilmember Schmidt noted grouping of bids usually results with three low bids at the bottom, which shows they are all very close.

Councilmember Weaver stated the early bidding is a very good strategy.

Motion by Councilmember Weaver, seconded by Councilmember Schmidt, to adopt a resolution approve plans & specifications, authorize advertisement for bids, and set bid date for the 2016 SRP of March 3, 2016.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Schmidt, and Weaver voted in favor. Motion carried.

9.3 RES/Approving a GPS Technology Agreement for Golf Carts at Green Haven Golf Course; GPS Technologies, Inc.

RESOLUTION

Golf Course General Manager Larry Norland shared a staff report with background information to the Council stating GPS has become an amenity that is

in high demand from golfers. He stated this GPS system is an upgraded package from the same company we had a few years ago and this company provided a very reliable product with great customer service. The service will provide some very valuable management tools that have not been provided in the past such as the ability to monitor where on the course all carts are located as well as speed of play and cart usage reports. Mr. Norland noted this agreement is for four years and would expire on March 1, 2020.

Mr. Norland said this company is by far the most reasonably priced and the contract will allow for 60 units to be installed on the brand new carts, all with larger screens. He said most units would cost a total of \$25,000 and up and noted the company is based out of Spirit Lake, Iowa with very good customer service.

Mayor Rice referred to concerns with last year's contract. Mr. Norland said with new carts being delivered this year staff tried a one-year trial with another contractor and found their customer service was horrible so they will not be going with them again.

Councilmember Weaver asked if GPS is common at most courses. Mr. Norland said approximately one-third of all courses have GPS units but it is becoming an amenity that people expect. He said at the level we want Green Haven to be GPS units are expected and are appreciated by golfers and are a good investment.

Councilmember Weaver asked if GPS units give an edge for Green Haven. Mr. Norland said absolutely as all courses in direct competition near Green Haven have GPS units so not having them would be a disadvantage.

Councilmember Weaver said GPS technology is available on boats, cars, and with hunting and is a tool we use every day and is pretty commonplace. He applauded the direction staff is going with keeping up with technology.

Councilmember Schmidt said more people want to complete their rounds in four hours and GPS will help accomplish that resulting in more tee times. Mr. Norland said the speed of play at Green Haven is already fast but this system will be able to run reports on speed of play so staff will have concrete data to help formulate other programs for play.

Mayor Rice shared how GPS adds enjoyment of the game for the players as well.

Mr. Norland said the software can track cart usage too which helps with rotation tasks and longevity of the carts.

Mark Nupin, Anoka, asked how many rounds are played per year. Mr. Norland said Green Haven has 33,500 rounds per year and of that 60-percent are cart rental rounds.

Councilmember Weaver thanked Mr. Norland and all the staff involved for coordinating the Winterfest event, stating there was great attendance and is a great use of the event center.

Mr. Norland noted they combine a local food drive with their season pass promotion, offering a five-percent discount on their season pass with a donation. He said last year they collected 600 pounds of food and this year collected 1,843 pounds and \$180 for the ACBC Food Shelf.

Councilmember Weaver asked if there will be any more high school meets held at Green Haven this year. Mr. Norland said he is not sure because of the weather but could be by the weekend. He said they have had three separate meets held at the course with 110 students participating in each meet.

Motion by Councilmember Weaver, seconded by Councilmember Anderson, to adopt a resolution approving contract with GPS Technologies, Inc. for GPS related services on golf carts at Green Haven Golf Course and Event Center.

Upon a roll call vote: Mayor Rice, Councilmembers Anderson, Schmidt, and Weaver voted in favor. Motion carried.

10. UNFINISHED BUSINESS

None.

11. NEW BUSINESS

None.

12. UPDATES AND REPORTS

12.1 Tentative Agenda(s).

The Council reviewed the tentative agendas of the upcoming Council meetings.

12.2 Staff and Council Input.

Councilmember Schmidt shared information on the special election for Minnesota Senate District 35 on February 9 and that early voting will be available at Anoka County offices and at City Hall.

13. ADJOURNMENT

Councilmember Schmidt, made a motion to adjourn the Regular Council meeting. Councilmember Anderson, seconded the motion.

Vote taken. All ayes. Motion carried.

Time of adjournment: 7:30 p.m.

Submitted by: Cathy Sorensen, *TimeSaver Off Site Secretarial, Inc.*

Approval Attestation:

Amy T. Oehlers, City Clerk