



ECONOMIC DEVELOPMENT COMMISSION
Thursday, January 14, 2016
Council Worksession Room
7:30 a.m.

AGENDA

1. Call to Order
2. Roll Call
3. Approval of December 10, 2015 Meeting Minutes
Minutes did not get recorded
4. Oath of Office
5. Hold Annual Meeting
 - A. Election of Officers
 - B. Nomination to Parking Advisory Board
 - C. Review Enabling Ordinance
 - D. Review Bylaws
 - E. Review Meeting Schedule
 - F. Establish Subcommittees
6. Old Business
 - A. Project Updates
 - B. City of Anoka Marketing
 - C. Lyric Arts – Letter of Support
7. New Business
 - A. 2016 Goals – 2015 Accomplishments
 - B. South Central Business District
8. Communications and Reports
 - A. Marketing & Communications
 - Discover Anoka
 - ABLA
 - Winterfest– January 29-31. 2016
9. Miscellaneous
 - A. Discuss February's Meeting Agenda
10. Adjournment

Memo

To: Economic Development Commission
From: Greg Lee, Interim City Manager
Date: January 7, 2016
Re: Thursday, January 14, 2016 Agenda

1. **Call to Order.** This meeting will be held in the Council Worksession Room at 7:30 a.m. at Anoka City Hall.
2. **Roll Call.** Staff will record the names of those present at the meeting.
3. **Approval of December 10, 2015 Meeting Minutes.** Minutes from the December 10, 2015 Meeting did not get recorded. There was a malfunction of the recording device.
Action: No action Required.
4. **Oath of Office**
I will administer the oath of office to reappointed member Tom Redmann and new members Jason Peters, and Kelsey Swokowski
5. **Hold Annual Meeting**
 - A. **Election of Officers.** This is your annual meeting at which time the Chair and Vice-Chair are elected. Protocol is as follows: the current Vice Chair calls for nominations; a second to each nomination is okay but not required; Vice Chair asks for any further nominations; hearing none vote can be taken. If more than one person is nominated for any position, then each nominee should be considered in order of nomination until a nominee obtains a majority vote of the full Commission. Following election, the new Chair will assume leadership of the meeting. For your information, I have attached a list of the previous Chairpersons of this board since 1982. **Action:** **Elect Chair and Vice-Chair for 2016.**
 - B. **Nomination to Parking Advisory Board.** The Commission should elect one person to serve on the Parking Advisory Board for 2016. Commissioner Fahnhorst was selected in 2015. **Action:** Elect someone to PAB.
 - C. **Review Enabling Ordinance.** Attached is a copy of the section of the City Code (Chapter 2, Article VI, Division 2) relating to the Economic Development Commission. I point your attention to Duties (Section 2-172) and Powers (Section 2-173) for your information. These provisions can only be modified by a Council approved amending ordinance. No action is necessary.
 - D. **Review Bylaws.** Attached is a copy of the Bylaws for your review. The Bylaws can be modified by a simple majority vote of the Commission "provided that notice of said proposed amendments is given to each member in writing at least five days prior to said meeting." No action is necessary.
 - E. **Review Meeting Schedule.** Attached is the 2015 meeting schedule. All meetings, except those to be cablecast, will be held in the Council Conference Room unless the Commission wishes to select another location. **Action:** **Review and discuss as needed.**

- F. **Establish Subcommittees.** Subcommittees of two-three members are needed for the Business Call Program, Celebrate Anoka Day, Anoka Winterfest, and Riverboat Study activities. Please indicate your level of interest in these committees at the meeting.
Action: Determine two-three members for these committees.

6. **Old Business**

- A. **Project updates.** At the meeting I will provide a brief update on current projects.
i. **Industrial park – Property off of Bunker Lake Boulevard**
- B. **City of Anoka Marketing.** City Staff would have initiated a review the “Development Opportunities” booklet. Sites 1 through 7 have received an initial review.
- C. **Lyric Arts – Letter of Support.** A letter of support that was approved by the EDC was submitted to Lyric Arts.

7. **New Business**

- A. **2016 Goal – 2015 Accomplishments** – Attached as a starting point are the 2015/16 Goals submitted last year.
- B. **South Central Business District** – The EDC requested an update on the South Central Business District. Included in the packet is the meeting recap, presentation from February 2014, and minutes from the February 18, 2014 City Council Worksession. This was postponed from the December EDC Meeting. Depending on time restraints for the January meeting, this may need to be postponed to the February meeting.

8. **Communications and Reports**

- A. **Marketing & Communications.** Staff and Commissioners will provide an update on the following.
- Discover Anoka Update
 - ABLA
 - Winterfest – January 29-31, 2016

9. **Miscellaneous.**

- A. **Discuss February Agenda** – Staff would like to ask if the EDC has any special presentations they’d like or information they thought might be useful.
1. **City Entrance Monuments?**

10. **Adjournment.** Let’s plan to adjourn no later than 9:00 a.m.

4.

OATH OF OFFICE





2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

OATH OF OFFICE

STATE OF MINNESOTA)
COUNTY OF ANOKA)
CITY OF ANOKA)

I, Tom Redmann, do solemnly swear that I will support the Constitution of the United States of America, the Constitution of the State of Minnesota, and the Charter of the City of Anoka and that I will faithfully and impartially discharge the duties as a member of the City of Anoka's Economic Development Commission, to which I have been appointed, to the best of my knowledge and ability, so help me God.

Signature

ATTEST:

Staff Liaison, Greg Lee

Appointed by the Anoka City Council on 12-07-2015.

Term Expires: 12-31-2018

Subscribed and sworn before me this the _____ day of _____, 2016.

Notary Public

(stamp)



CITY OF ANOKA
 2015 First Avenue
 Anoka, MN 55303-2270
 Phone: 763-576-2700 Fax: 763-576-2727
 Website: www.ci.anoka.mn.us

Date Received:
11/16/2015
 Received By:
AFO

BOARD/COMMISSION APPLICATION

APPLYING FOR (check only one):

- | | | | |
|-------------------------------------|-----------------------------------|--------------------------|-----------------------------------|
| <input type="checkbox"/> | Charter Commission | <input type="checkbox"/> | Parking Advisory Board |
| <input checked="" type="checkbox"/> | Economic Development Commission | <input type="checkbox"/> | Parks & Recreation Board |
| <input type="checkbox"/> | Heritage Preservation Commission | <input type="checkbox"/> | Planning Commission |
| <input type="checkbox"/> | Housing & Redevelopment Authority | <input type="checkbox"/> | Utility Advisory Board |
| <input type="checkbox"/> | Human Rights Commission | <input type="checkbox"/> | Waste Reduction & Recycling Board |

NAME: THOMAS REDMANN

FULL ADDRESS: ANDOVER, MN 55304

PHONE (HOME): 763.427.4123

PHONE (WORK): _____

EMAIL: tomredmann@gmail.com

ARE YOU A RESIDENT OF THE CITY OF ANOKA? YES NO

DO YOU MEET THE QUALIFICATIONS TO SERVE ON THE BOARD/COMMISSION FOR WHICH YOU ARE APPLYING AS STIPULATED IN THE CITY'S POLICY ON APPOINTMENTS TO BOARDS & COMMISSIONS? YES NO

STATEMENT OF INTEREST, WHY YOU ARE INTERESTED IN SERVING ON THIS BOARD/COMMISSION:

BORN AND RAISED IN ANOKA. ALTHOUGH, NOT AN ANOKA RESIDENT, I DO FEEL I AM A MEMBER OF THE ANOKA COMMUNITY

PLEASE LIST YOUR QUALIFICATIONS, EXPERIENCE/EDUCATION THAT IS RELATIVE TO YOU SERVING ON THIS BOARD/COMMISSION:

24 + YEARS SERVING ON THE EDC. I ENJOY ECONOMICS AND WAYS TO IMPROVE EFFICIENCIES WHILE ENHANCING THE QUALITY OF LIFE FOR THE RESIDENCE AND MEMBERS OF THE ANOKA COMMUNITY.

AVAILABILITY: Are you able to meet as necessary to fulfill the responsibilities of appointment to this board/commission? Yes No

REFERENCES: (Optional)

Name Address Phone

Name Address Phone

Name Address Phone

Thomas Belmann Nov. 14, 2015

NOTE: This application is of public record. Public Service opportunities are offered by the City of Anoka without regard to race, color, national origin, religion, disability, sex or sexual orientation.

(For Office Use Only)

Was application submitted by due date? Yes No

The Applicant is: A New Applicant Applying for Reappointment

This appointment is for a: Partial Term Full Term

Date submitted to Council: 10/7/15 Council Action: Not Appointed Appointed (Exp: _____)



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

OATH OF OFFICE

STATE OF MINNESOTA)

COUNTY OF ANOKA)

CITY OF ANOKA)

I, Jason Peters, do solemnly swear that I will support the Constitution of the United States of America, the Constitution of the State of Minnesota, and the Charter of the City of Anoka and that I will faithfully and impartially discharge the duties as a member of the City of Anoka's Economic Development Commission, to which I have been appointed, to the best of my knowledge and ability, so help me God.

Signature

ATTEST:

Staff Liaison, Greg Lee

Appointed by the Anoka City Council on 12-07-2015.

Term Expires: 12-31-2018

Subscribed and sworn before me this the _____ day of _____, 2016.

Notary Public

(stamp)



CITY OF ANOKA
 2015 First Avenue
 Anoka, MN 55303-2270
 Phone: 763-576-2700 Fax: 763-576-2727
 Website: www.ci.anoka.mn.us

Date Received:
 11-02-2015

Received By:
 ATO

BOARD/COMMISSION APPLICATION

APPLYING FOR (check only one):

- | | | | |
|-------------------------------------|------------------------------------|--------------------------|-----------------------------------|
| <input type="checkbox"/> | Charter Commission | <input type="checkbox"/> | Parking Advisory Board |
| <input checked="" type="checkbox"/> | Economic Development Commission | <input type="checkbox"/> | Parks & Recreation Board |
| <input type="checkbox"/> | Heritage Preservation Commission | <input type="checkbox"/> | Planning Commission |
| <input type="checkbox"/> | Housing & Redevelopment Commission | <input type="checkbox"/> | Utility Advisory Board |
| <input type="checkbox"/> | Human Rights Commission | <input type="checkbox"/> | Waste Reduction & Recycling Board |

NAME: Jason John Peters

FULL ADDRESS: Anoka, Minnesota 55303

PHONE (HOME): 651 398 0831

PHONE (WORK): 651 398 0831

EMAIL: jasonpetersjdmpa@gmail.com

ARE YOU A RESIDENT OF THE CITY OF ANOKA? YES NO

DO YOU MEET THE QUALIFICATIONS TO SERVE ON THE BOARD/COMMISSION FOR WHICH YOU ARE APPLYING AS STIPULATED IN THE CITY'S POLICY ON APPOINTMENTS TO BOARDS & COMMISSIONS? YES NO

STATEMENT OF INTEREST, WHY YOU ARE INTERESTED IN SERVING ON THIS BOARD/COMMISSION:

I am a former City Councilperson, a licensed Attorney, and currently work for the city of Wayzata.

I am Interested In bettering the community I live in by offering my time, knowledge and skills.

PLEASE LIST YOUR QUALIFICATIONS, EXPERIENCE/EDUCATION THAT IS RELATIVE TO YOU SERVING ON THIS BOARD/COMMISSION:

Please See Attached Resume

AVAILABILITY: *Are you able to meet as necessary to fulfill the responsibilities of appointment to this board/commission?* Yes No

REFERENCES: *(Optional)*

Please See Attached Resume.

Name	Address	Phone

NOTE: This application is of public record. Public Service opportunities are offered by the City of Anoka without regard to race, color, national origin, religion, disability, sex or sexual orientation.

(For Office Use Only)

Was application submitted by due date? Yes No

The Applicant is: A New Applicant Applying for Reappointment

This appointment is for a: Partial Term Full Term

Date submitted to Council: 12/07/2015 Council Action: Not Appointed Appointed (Exp: _____)

JASON J. PETERS, J.D., M.P.A.

Anoka, MN 55303

651-398-0831

jasonpetersjdmpa@gmail.com

SUMMARY

- Motivated and dedicated leader with a solid background in public and private administration.
- Reputation as a strong collaborator who works effectively across key areas to gain cooperation from decision makers on implementation of important initiatives.
- Skilled at coordinating and managing people and processes efficiently to achieve defined goals.
- Build high functioning teams that work productively internally and externally.
- Consistently demonstrate strong analytical skills, identifying key issues and developing ways to resolve them.
- Adept at working proactively with others, clearly communicating issues and forging compromises.
- Experienced at creating positive and productive work environments.

PUBLIC/PRIVATE ADMINISTRATION EXPERIENCE

CITY OF WAYZATA

Management/Planning Intern

Wayzata, MN
6/2015 – Present

- Perform policy analyses for various land use issues.
- Update codes and ordinances.
- Draft memorandums and created presentations for the City Council and Planning Commission.
- Served as initial planning contact while city conducted search for new Director of Building and Planning.
- Review planning permits and applications to ensure compliance with City code.
- Active member of Metro Cities Policy Group – Housing and Economic Development Committee and the Transportation and General Policy Committee.

JANE J. LARSON ASSOCIATES

Attorney

Roseville, MN
2005 – 6/2015

Performed a wide range of legal, government relations and public affairs duties to effectively serve clients.

Practice Administration

- Ran firm's title company to ensure that it was operating efficiently and that it was in compliance with underwriter standards.
- Trained all staff on policies and procedures.
- Developed system that tracked policy issues and status of files, increasing efficiency and reducing errors.
- Worked collaboratively to develop and implement high level practice strategies.

Government Relations/Public Affairs

- Developed a strong government relations network to effectively resolve client issues.
- Worked productively with Judges, Police Departments, Assessors, Zoning Officials, Department of Health, etc. to obtain and provide information and to negotiate terms.
- Communicated policy to internal and external stakeholders.
- Researched and tracked regulatory developments and emerging issues.
- Engaged with political candidates to understand their positions and communicate information on issues.
- Ensured compliance to laws and regulations.

General Law

- Drafted and reviewed wills, trusts, powers of attorney, real estate purchase agreements, probate documents, family and criminal law documents, litigation documents, etc.
- Negotiated purchase agreements, a wide range of contracts and lowering debt of estate.
- Drafted all firm documents.

BUILDERS ASSOCIATION OF THE TWIN CITIES

Roseville, MN

Lobbyist Intern

Spring, 2006

- Maintained contacts with elected officials on local and state levels.
- Prepared legislative materials for Association Members.
- Performed public relations work regarding new Eminent Domain Legislation.

CHICAGO TITLE INSURANCE COMPANY

Eden Prairie, MN

Commercial Closer

Summer 2004

- Analyzed commercial real estate contracts.
- Drafted all commercial real estate closing documents.
- Coordinated commercial real estate closings for a major drug store's entrance into the Twin Cities market.

BUFFALO COUNTY

Alma, WI

Management Intern

J-Term 2001

- Job shadowed County Administrator.
- Attended County Board meetings.
- Prepared materials for proposed transition to new third party healthcare insurance administrator.

LACROSSE CITY COUNCIL – 6th DISTRICT

La Crosse, WI

Elected City Council Representative

2001 – 2003

- Represented and served over 3000 individuals.
- Secretary of Highways, Properties and Utilities Committee.
- Recycling Committee - guided city policy on recycling and removal of hazardous household materials.
- Student Affairs Committee - facilitated and maintained relationships between local universities and city.
- Served on Campus Parking Committee which created and updated city ordinances to deal with on/off campus parking issues.

EDUCATION**HAMLIN UNIVERSITY SCHOOL OF BUSINESS**

St. Paul, MN

Master of Public Administration

May 2015

HAMLIN UNIVERSITY SCHOOL OF LAW

St. Paul, MN

Juris Doctor

May 2006

- Selected; Hamline Journal of Public Law and Policy Associate

UNIVERSITY OF WISCONSIN – LA CROSSE

La Crosse, WI

Bachelor of Science – Public Administration, Business Management and Technology

May 2002

- Honors: Dean's List: Fall 2000, Spring 2001, Spring 2002
- Chairman, Public Infrastructure for Goosetown Neighborhood Association

PROFESSIONAL LICENSES AND ASSOCIATIONS

Admitted to Minnesota State Bar - 2007

Minnesota State Bar Association

Anoka County Bar Association

Ramsey County Bar Association

JASON J. PETERS, J.D., M.P.A.

Anoka, MN 55303

651-398-0831

jasonpetersjdmpa@gmail.com

REFERENCES

Heidi Nelson

City Manager, City of Wayzata

Telephone: (952) 404-5309
E-mail: hnelson@wayzata.org
Address: City of Madeira Beach
600 Rice Street East
Wayzata, MN 55391

Craig Waldron, Ph. D.

Public Administration Professor, Hamline University School of Business

Telephone: (651) 523-2971
E-mail: cwaldron01@hamline.edu
Address: Hamline University School of Business
1536 Hewitt Avenue
Saint Paul, Minnesota 55104

Shane Crawford

City Manager, City of Madeira Beach

Telephone: (727) 391-9951 ext. 228
E-mail: scrawford@hotmail.com
Address: City of Madeira Beach
300 Municipal Drive
Madeira Beach, Florida 33708

Joseph Heim, Ph. D.

Public Administration Professor Emeritus, University of Wisconsin-La Crosse

Telephone: (608) 785-8434
E-mail: ahouse@uwlax.edu
Address: University of Wisconsin-La Crosse
1725 State Street
La Crosse, Wisconsin 54601



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

OATH OF OFFICE

STATE OF MINNESOTA)

COUNTY OF ANOKA)

CITY OF ANOKA)

I, Kelsey Swokowski, do solemnly swear that I will support the Constitution of the United States of America, the Constitution of the State of Minnesota, and the Charter of the City of Anoka and that I will faithfully and impartially discharge the duties as a member of the City of Anoka's Economic Development Commission, to which I have been appointed, to the best of my knowledge and ability, so help me God.

Signature

ATTEST:

Staff Liaison, Greg Lee

Appointed by the Anoka City Council on 12-07-2015.

Term Expires: 12-31-2018

Subscribed and sworn before me this the _____ day of _____, 2016.

Notary Public

(stamp)



CITY OF ANOKA

2015 First Avenue

Anoka, MN 55303-2270

Phone: 763-576-2700 Fax: 763-576-2727

Website: www.ci.anoka.mn.us

Date Received:

10/13/15

Received By:

Fax

BOARD/COMMISSION APPLICATION

APPLYING FOR (check only one):

- | | | | |
|-------------------------------------|-----------------------------------|--------------------------|-----------------------------------|
| <input type="checkbox"/> | Charter Commission | <input type="checkbox"/> | Parking Advisory Board |
| <input checked="" type="checkbox"/> | Economic Development Commission | <input type="checkbox"/> | Parks & Recreation Board |
| <input type="checkbox"/> | Heritage Preservation Commission | <input type="checkbox"/> | Planning Commission |
| <input type="checkbox"/> | Housing & Redevelopment Authority | <input type="checkbox"/> | Utility Advisory Board |
| <input type="checkbox"/> | Human Rights Commission | <input type="checkbox"/> | Waste Reduction & Recycling Board |

NAME: Kelsey Swokowski

FULL ADDRESS: Saint Francis MN 55070

PHONE (HOME): 763-202-3184

PHONE (WORK): 612-667-6178

EMAIL: Kelsey.L.Swokowski@wellsfargo.com

ARE YOU A RESIDENT OF THE CITY OF ANOKA? YES NO

DO YOU MEET THE QUALIFICATIONS TO SERVE ON THE BOARD/COMMISSION FOR WHICH YOU ARE APPLYING AS STIPULATED IN THE CITY'S POLICY ON APPOINTMENTS TO BOARDS & COMMISSIONS? YES NO

STATEMENT OF INTEREST, WHY YOU ARE INTERESTED IN SERVING ON THIS BOARD/COMMISSION:

I currently work with a large population of the local Anoka businesses, handling thier finances, grow thier business and become financially successful. Currently I am a small business owner in the local community.

I have personal and business interested in helping the business community reach it's full potential.

PLEASE LIST YOUR QUALIFICATIONS, EXPERIENCE/EDUCATION THAT IS RELATIVE TO YOU SERVING ON THIS BOARD/COMMISSION:

- Business Banker for Wells Fargo Anoka Office

- Small Business Owner for 14 years

- Pursuing a Business degree at Anoka Ramsey Community College

- Born and raised in Anoka

AVAILABILITY: Are you able to meet as necessary to fulfill the responsibilities of appointment to this board/commission? Yes No

REFERENCES: (Optional)

Kathleen Kujawa	2015 3rd Ave Nw Anoka MN 55303	612-667-3181
Name	Address	Phone
Sean Aiyese	Wells Fargo Retail Banking President	651-206-8377
Name	Address	Phone
David and Sharon Harten	18864 Orchid St. Nw Andover MN 55304	612-747-0904
Name	Address	Phone

Kelsey Swokowski

NOTE: This application is of public record. Public Service opportunities are offered by the City of Anoka without regard to race, color, national origin, religion, disability, sex or sexual orientation.

(For Office Use Only)

Was application submitted by due date? Yes No

The Applicant is: A New Applicant Applying for Reappointment

This appointment is for a: Partial Term Full Term

Date submitted to Council: 12/7/15 Council Action: Not Appointed Appointed (Exp: _____)



5a.

ELECTION OF OFFICERS

EDC MEMBER INFORMATION

ANOKA CITY HALL
2015 First Avenue North, Anoka, MN 55303
763-576-2700



www.ci.anoka.mn.us
Equal Opportunity Employer



**CITY OF ANOKA
2016
ECONOMIC DEVELOPMENT COMMISSION ROSTER**

NAME	HOME ADDRESS	EXPIRATION DATE
Jason Peters	827 Monroe St Anoka, MN 55303 651-398-0831 Email: jasonpetersjdmpa@gmail.com	December 31, 2018
Gerald Cotten	281 Yoho Drive Anoka, MN 55303 763-421-1030 Email: cottens.jerry@gmail.com	December 31, 2017
Jessica Thunder	11458 Round Lake Blvd NW Coon Rapids MN 55433 612-306-8176 Email: jessi.thunder@gmail.com	December 31, 2016
Dr. Gene Dvoracek	3441 Rum River Drive Anoka, MN 55303 763-427-7200	December 31, 2016
Gary Fahnhorst	1603 Third Avenue South Anoka, MN 55303 763-421-5818 Email: fahnhorst4@comcast.net	December 31, 2017
Thomas Redmann	4462-149 th Lane NW Andover, MN 55304 763-427-4123 Email: tomredmann@gmail.com	December 31, 2018
Tracy Kelly	1933 Cressy Ave Anoka, MN 55303 (507) 273-2609 tracypaulkelly@gmail.com	December 31, 2016
Andy Peterson	1512 Franklin Lane Anoka, MN 55303 612-710-8107 Email: andy@itsaboutslepp.com	December 31, 2017
Kelsey Swokowski	22970 Kiowa St NW St. Francis, MN 55070 763-202-3184 or 612-667-6178 Kelsey.L.Swokowski@wellsfargo.com	December 31, 2018

NOTES: 3 year terms – residency is not required

HISTORICAL ROSTER OF EDC MEMBERS (as of 12/31/2015)
1982-2015

Name	Years of Service	Term of Service
1. Dr. Gene Dvoracek*	33.3	10/8/82-present
2. Gary Fahnhorst	25.5	8/20/90-present
3. Tom Redmann	24.8	4/11/91-present
4. Howard Rosenwinkel*	18.1	10/8/82-2/9/95; 4/20/98-1/5/04
5. Bill Ayers*	17.3	10/8/82-1/31/00
6. Pat Riley	14.9	2/11/93-1/4/08
7. Gerald Cotten	16.9	1/19/99-present
8. Harlan Boushek*	10.8	10/8/82-9/10/93
9. Peter Beberg	9.8	3/9/06-12/31/2015
10. James Mattson	9.0	2/5/87-1/31/96
11. Bonnie Stoll	8.0	2/10/00-2/13/08
12. Betty Hardle*	7.0	10/8/82-10/9/89
13. Andrew Peterson	6.7	4/6/09-present
14. Carl Anderson*	6.4	10/8/82-3/28/89
15. Bill Bunker*	6.2	10/8/82-11/13/86; 11/18/93-1/9/97
16. Crystal Windschitl	6.1	12/10/09-12/31/2015
17. Dean Botts	6.0	1/31/01-1/31/07
18. Jessica Thunder	5.7	5/13/2010-present
19. Lisa Rambol	4.8	3/5/00-12/31/04
20. Steven Munstenteiger*	4.3	10/8/82-2/1/87
21. Ray Rudrud*	4.3	10/8/82-2/1/87
22. Clayton Gosswiller	4.2	2/5/87-4/30/91
23. Ronald Svedjan	3.7	7/11/91-4/10/95
24. Mimi Doran	3.2	6/13/05-7/09/08
25. Barbara Deeds Baldwin	3.0	1/10/2010-12/31/2013
26. Wayne Johnson	3.1	1/11/90-2/11/93
27. Edward Latuff	3.0	12/19/94-12/15/97
28. Carol Owens	2.8	2/5/87-11/10/89
29. Peter Turok	2.7	2/8/96-10/8/98
30. Charles Kallemeyn	2.1	12/18/96-1/31/00
31. Paul Pierce	2.0	1/14/1999-12/14/2000
32. Carl Youngquist	2.0	1/19/99-1/31/01
33. Michael Baldwin	1.9	3/18/96-1/31/98
34. Stewart Lasky	1.8	1/5/04-11/1/05
35. Pam Weaver	1.8	3/8/07-12/31/08
36. Lynn Hopkins	1.5	3/13/08-8/3/09
37. Tracy Kelly	1.4	8/14/14-Present

38. Daniel Gould	1.4	10/6/08-3/8/2010
39. Harold Fjerstad	1.1	5/11/89-6/10/90
40. Carolyn Hiller	1.1	1/11/90-2/10/91
41. Denice Lacher	0.8	3/13/08-12/31/08
42. Richard Raymond	0.7	6/8/95-2/7/96
43. Brian McClelland	0.6	4/6/09-10/25/09
44. Justin Boals	0.2	1/9/14-2/13/14
45. Jason Peters	0.0	1-14-2016 – Present
46. Kelsey Swokowski	0.0	1-14-2016 – Present

*Charter Member in 1982.

Present members in Bold

**ECONOMIC DEVELOPMENT COMMISSION
CHAIR & VICE CHAIRPERSONS
1982-2014**

Year	Chair	Vice-Chair
2015	Andrew Peterson	Tracy Kelly
2014	Andrew Peterson	Gary Fahnhorst
2013	Barbara Baldwin	Gary Fahnhorst
2012	Andrew Peterson	Barbara Baldwin
2011	Tom Redmann	Andrew Peterson
2010	Dr. Gene Dvoracek	Andrew Peterson
2009	Peter Beberg	Gary Fahnhorst
2008	Mimi Doran/Peter Beberg	Peter Beberg/(vacant)
2007	Bonnie Stoll	Peter Beberg
2006	Tom Redmann	Dean Botts
2005	Dr. Gene Dvoracek	Tom Redmann
2004	Dean Botts	Pat Riley
2003	Lisa Rambol	Dean Botts
2002	Bonnie Stoll	Lisa Rambol
2001	Dr. Gene Dvoracek	Tom Redmann
2000	Jerry Cotten	Tom Redmann
1999	Paul Pierce	Pat Riley
1998	Charles Kallemeyn/Tom Redmann	Tom Redmann/(vacant)
1997	Buster LaTuff	Gary Fahnhorst
1996	Buster LaTuff	Gary Fahnhorst
1995	Dr. Gene Dvoracek	Pat Riley
1994	Tom Redmann	Ron Svedjan
1993	Tom Redmann	Ron Svedjan
1992	Gary Fahnhorst	Tom Redmann
1991	Harlan Boushek	Wayne Johnson
1990	Clayton Gosswiller	Harlan Boushek
1989	James Mattson	Carol Owens
1988	James Mattson	Carol Owens
1987	Dr. Gene Dvoracek	Clayton Gosswiller
1986	Howard Rosenwinkel	Steve Munstenteiger
1985	Carl Anderson	Howard Rosenwinkel
1984	Dr. Gene Dvoracek	Bills Ayers
1983	Ray Rudrud	Dr. Gene Dvoracek
1982	Ray Rudrud	(vacant)

5c.
CITY CODE
ENABLING ORDINANCE



CHAPTER 2. ADMINISTRATION

ARTICLE VI. Boards and Commissions

DIVISION 2. Economic Development Commission

Section 2-166. Definitions.

For the purpose of this Chapter, the following words and their derivations shall have the following meanings:

Commission shall mean the Economic Development Commission of the City of Anoka.

Chairman shall mean the Chairperson of the Economic Development Commission as provided for hereinunder.

Planning Commission means the Planning Commission of the City of Anoka.

Section 2-167. Establishment of Commission.

An Economic Development Commission is hereby established to be advisory to the City Council of the City of Anoka. Established in 1982.

Section 2-168. Composition, Qualifications, Appointments, Terms Oath of Office, Attendance, Resignations, and Vacancies.

- (a) *Composition.* The Commission shall consist of nine (9) members appointed by a majority vote of the City Council. A quorum shall be five (5) members. Members serve without compensation.
- (b) *Qualifications.* The qualifications of the members of the Commission shall be those who, in the judgment of the Council, are representative of the community and are qualified by training and experience and interest useful for the fulfillment of the Commission's responsibility in economic development. At least five (5) members shall be residents of the City of Anoka.
- (c) *Appointments.* Appointments to the Commission shall be as established in the current policy, as may be amended from time to time; Policy Establishing Procedures for Appointments to Boards and Commissions.
- (d) *Terms.* Appointees shall hold office until their successors are appointed and have qualified.
 - (1) *Full Terms.* Member shall be appointed to serve a three-year (3 yr) term, commencing on January 1st and expiring at midnight on December 31st of the third year.
 - (2) *Partial Terms.* Members appointed to fill a vacancy/partial term, shall begin serving upon being appointed and Oath of Office, and shall serve the remaining balance of the term of their predecessor.
- (e) *Oath of Office.* Every appointed member shall, before entering upon the discharge of his duties, for each term appointed, take an oath that he will faithfully discharge the duties of his office.

- (f) *Attendance.* Members are expected to be interested in Economic Development matters as related to the general welfare of the community and are expected to prepare for and attend meetings of the Commission when held.
- (g) *Resignations.* Resignations from the Commission should be submitted to the City in written form for acceptance by the City Council. After City Council acceptance, resignations will be acted upon as established in the current policy, as may be amended from time to time; Policy Establishing Procedures for Appointments to Boards and Commissions.
- (h) *Vacancies.* Vacancies in the Commission will be acted upon as established in the current policy, as may be amended from time to time; Policy Establishing Procedures for Appointments to Boards and Commissions.

Section 2-169. Removal of Members.

A member may be removed from the Commission, when it is determined by a majority of the City Council that removal of an individual would be in the best interest of the City.

Section 2-170. Officers, Meetings, Reports and Expenditures.

- (a) *Officers.* The Commission shall elect a chairman from among its appointed members and may create and fill such other offices as it may determine.
- (b) *Meetings.*
 - (1) *Regular Meetings.* The Commission shall hold at least one regular meeting each month. It shall adopt rules for the transaction of business and shall keep a record of its resolutions, transactions and findings, which shall be of public record.
 - (2) *Special Meetings.* The Chairman or any three (3) member sof the Commission shall have the authority to call special meetings of the Commission. Written notices of special meetings shall be given to all members at least twenty-four (24) hours prior to the time of the meeting unless the time and place for the special meeting is set at a regular meeting.
- (c) *Reports.* Upon request by the City Council, the Commission shall render annually a full report of its work to the City Council.
- (d) *Expenditures.* Expenditures of the Commission shall be within amounts appropriated for the purpose by the City Council.

Section 2-171. Staff.

The Commission shall receive the staff services of the Community Development Department and other personnel as recommended by the City Manager within the means provided for by appropriations made therefore by the City Council.

Section 2-172. Duties.

The Commission is an agency of the City Council with responsibilities to:

- (a) Promote the development and use of planned residential, commercial, industrial, and business sites in the City.
- (b) Provide information to realtors and lending institutions serving residential, industrial, and commercial or business clients.
- (c) Cooperate with site selection committees and industrial, commercial or business leaders seeking a location for new expanded plant facilities.
- (d) Cooperate with civic betterment agencies interested in promoting the potential of the City's labor force and industrial, commercial, and business areas.
- (e) Cooperate and coordinate the layout, preparation and distribution of unsolicited industrial, commercial or business information from the City of Anoka to out-state prospects with the State of Minnesota Department of Employment and Economic Development (DEED).

Section 2-173.

Powers.

The Commission shall the following powers:

- (a) To appoint subcommittees of a size and nature it may deem necessary and may enlist the aid of persons and/or organizations who are not members of the Commission. The Commission shall have no power to make contracts, levy taxes, borrow money or condemn property, but shall have the full power and responsibility to investigate the necessity and recommend the taking of these actions and any other actions related to the industrial and commercial development by the City Council and all other officers of the City responsible to formulate the terms of and the procedure for taking such action.
- (b) To confer with and advise the City Council and Planning Commission on all matters concerning the industrial, business, and commercial development of the City.
- (c) To publicize, with the consent of the City Council, the industrial and commercial advantages and opportunities of the City within the City provided by any appropriations made therefore by the City Council.
- (d) To collect data and information as to the type of industries and commerce best suited to the City.
- (e) To periodically survey the overall conditions of the City from the standpoint of determining whether the City has a community climate for economic development and to determine the general receptiveness of the City to particular types of industry, commerce or business.
- (f) To provide the City Council with information as to the general advantages and disadvantages of industrial and commercial development in the community.
- (g) To cooperate with all industries and businesses in the City in the solution of any community problems which they may have, and to encourage the expansion, development and management of such industries and businesses so as to promote the general welfare of the City.

- (h) To cooperate with all community groups and civic organizations within the City and to furnish them with such aid and advice as deemed appropriate.
- (i) To aid the City Council and Planning Commission in the proper zoning and orderly development of areas suitable for industrial and commercial development.
- (j) To develop, compile, coordinate and publicize, with available funds, information such as, but not limited to, the following:
 - (1) Existing industrial and commercial concerns within the City, their addresses, types of business, number of employees, and whether each serves local, regional or national markets.
 - (2) Available industrial and commercial sites including number of acres, approximate price, existing zoning, and proximity to major and minor arterial roads.
 - (3) Available buildings for industrial and commercial operations, including type of building, number of square feet, existing zoning, and proximity to major and minor arterial roads.
 - (4) Transportation facilities, including motor carriers, air transportation and highway facilities.
 - (5) Electric power available.
 - (6) Funds available for industrial and commercial use.
 - (7) Sewage disposal facilities.
 - (8) Water supply facilities.
 - (9) Community facilities such as fire, police and education.
 - (10) Recreational facilities.
 - (11) Wage of rates of unskilled, semi-skilled and white-collar workers.
 - (12) Availability of labor.
 - (13) General community attitude toward industrial and commercial expansion, development and attraction.
 - (14) Experience and programs of surrounding suburban communities in regard to industrial and commercial expansion, development and attraction.
- (k) To recommend to the City Council and Planning Commission policies and particular actions in regard to industrial and commercial expansion, development and attraction.

Sections 2-174 through 2-190. Reserved.

5d.
BYLAWS



**City of Anoka
Economic Development Commission
Bylaws**

Resolution No. ED 82-1 (Revised February 12, 2004)

WHEREAS, written procedural rules facilitate the conduct of business and reduce the risk of mishandling matters of importance, and

WHEREAS, stated responsibilities of officers helps the public understand the functions of the Economic Development Commission; and

WHEREAS, regular attendance at meetings is important to assure continuous high quality recommendations on economic development issues, and

WHEREAS, the doctrine of fairness and equality is to be applied to all matters before the Economic Development Commission;

NOW THEREFORE BE IT RESOLVED that the following Bylaws for the Conduct of the Economic Development Commission meetings be hereby adopted.

Section One Annual Meetings:

The annual meeting of the Economic Development Commission shall be the first regular meeting in the month of January of each year. Such meeting shall be devoted to the election of officers for the ensuing year and such other business as shall be scheduled by the Economic Development Commission as per Section Six.

Section Two Regular Meetings:

Regular meetings of the Economic Development Commission shall be held once each month at a time and place selected by a majority of the members. At such meetings the Commission shall consider all matters properly brought before the Commission. A regular meeting may be cancelled or rescheduled by the Commission at a prior meeting.

Section Three Special Meetings:

Special meetings of the Economic Development Commission shall be called by the Chairman or any three (3) members of the Commission who shall designate the time and place of the meeting. Written notice thereof shall be given to all members not less than 24 hours in advance of the special meeting.

Section Four Quorum:

In order for any meeting to be called to order a quorum of five members must be present. During the course of a meeting at least three members must be present to take action or any matter before the Commission.

Section Five Voting:

At all meetings of the Economic Development Commission, each member attending shall be entitled to cast one vote. Voting shall be by voice. In the event that any member shall have a personal interest of any kind in a matter then before the Commission, he shall disclose his interest and be disqualified from voting upon the matter, and the secretary shall so record in the minutes that no vote was cast by such member. The affirmative vote of a majority of members in attendance shall be necessary for the adoption of any resolution or other voting matter. The results of any vote shall be recorded as "Unanimously Adopted" or "Adopted" or "Defeated".

Section Six Proceedings:

A. At any regular meeting of the Economic Development Commission, the following shall be the regular order of business:

- 1) Roll Call
- 2) Minutes of the preceding meeting(s)
- 3) Old Business
- 4) New Business
- 5) Communications and Reports
- 6) Miscellaneous
- 7) Adjournment

B. The following procedures will normally be observed; however, they may be rearranged by the Chairman for individual items if necessary for the expeditious conduct of business:

- 1) Staff presents report and makes recommendation.
- 2) The Economic Development Commission may ask questions regarding the staff presentation and report.
- 3) Proponents of the agenda item make a presentation.
- 4) Any opponents make presentations.
- 5) Applicant makes rebuttal of any points not previously covered.
- 6) Economic Development Commission asks any questions it may have of the proponents, opponents, or staff, and then takes a vote.

- C. Each formal action of the Economic Development Commission required by law, City Charter, Rule or Regulation shall be embodied in a formal regulation duly entered in full upon the minutes book after an affirmative vote as provided in Section Five hereof.

Section Seven Rules of Procedure:

All meetings of the Economic Development Commission shall be conducted in accordance with Robert's Rules of Order.

Section Eight Member Responsibilities:

Members are expected to be interested in economic development matters as they related to the overall welfare and development of the community. It is realized that at times absence from meetings is unavoidable. However, any member absent from three consecutive regular meetings, or a total of six meetings annually, shall be deemed to have vacated his office and the Economic Development Commission shall request that the City Council appoint someone to fill the vacant seat. The City Manager shall notify in writing any person removed from his position in the above-described manner.

Section Nine Officers:

The officers of the Economic Development Commission shall consist of a Chairman and a Vice-Chairman elected by the Economic Development Commission at the annual meeting for a term of one year. A member of the Community Development staff shall be appointed as secretary of the Commission. In the event the secretary shall be absent from any meeting, the officer residing shall designate an acting secretary.

Section Ten Duties of Officers:

The duties and powers of the officers of the Economic Development Commission shall be as follows:

- A. Chairman
- 1) To preside at all meetings of the Commission.
 - 2) To call special meetings of the Economic Development Commission in accordance with these Bylaws.
 - 3) To sign documents of the Commission.
 - 4) To see that all actions of the Commission are properly taken

B. Vice-Chairman:

During the absence, disability or disqualification of the Chairman, the Vice-Chairman shall exercise or perform all the duties and be subject to all the responsibilities of the Chairman.

C. Secretary

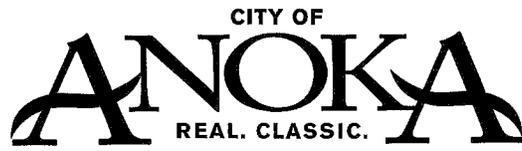
- 1) To keep the minutes of all meetings of the Commission in an appropriate minutes book.
- 2) To give or serve all notices required by law or by these Bylaws.
- 3) To prepare the agenda for all meetings of the Commission.
- 4) To be custodian of Commission records.
- 5) To inform the Commission of correspondence relating to business of the Commission and to attend to such correspondence.
- 6) To handle funds allocated to the Commission in accordance with its directives, the law, and City regulations.
- 7) To sign official documents of the Commission.

Section Eleven Vacancies:

Should any vacancy occur among the members of this Economic Development Commission by reason of death, resignation, disability or otherwise, immediate notice thereof shall be given to the City Manager and Chairman by the Secretary. The City Manager shall then see that a new appointment is made by the City Council. Resignations should be made in writing to the Economic Development Commission Secretary stating the effective date of the resignation.

Section Twelve Amendments:

These Bylaws may be amended at any meeting of the Economic Development Commission provided that notice of said proposed amendments is given to each member in writing at least five days prior to said meeting.



5e.

2016 MEETING SCHEDULE

ANOKA CITY HALL

2015 First Avenue North, Anoka, MN 55303
763-576-2700

www.ci.anoka.mn.us



Equal Opportunity Employer





2016 EDC MEETING SCHEDULE

(Agenda items tentative/change as needed)

Meeting Dates	Main Agenda Items or Special Events/Mtgs.
Thursday, January 14	Oath of Office Hold Annual Meeting Adopt 2015 Accomplishments & 2016 Goals General Updates
Tuesday, February 16	Annual Report to City Council
Thursday, February 11	General Updates
Thursday, March 10	General Updates
Wednesday, March 16	Anoka Enterprise Park Annual Meeting (Green Haven)
Thursday, April 14	General Updates
Thursday, May 12	General Updates Joint Meeting with ABLA
<i>Wednesday, June 1 @ 7:30 a.m.</i>	<i>Chairpersons Communication Board Mtg.</i>
Thursday, June 9	General Updates
Thursday, July 14	General Updates
Thursday, August 11	General Updates
<i>Wednesday, Sept. 7 @ 7:30 a.m.</i>	<i>Chairpersons Communication Board Mtg.</i>
Monday, September 12	Celebrate Anoka Day
Thursday, September 8	General Updates Updates: Celebrate Anoka Day
Wednesday, October 5	Anoka Development Day (Bus Tour from Green Haven)
Thursday, October 6	General Updates CCB Report
Monday, October 17	City Council Meeting - Presentation of Scholarship Check
Thursday, November 10	General Updates
<i>Wednesday, December 7 @ 7:30 a.m.</i>	<i>Chairpersons Communication Board Mtg.</i>
Thursday, December 8	2016 Annual Report 2016 Accomplishments & 2017 Goals General Updates CCB Report

***Chairperson Communications Board (CCB) Meetings will be posted as they become available. Chairperson will attend CCB meetings or appoint another board member to attend.**

5f.

SUBCOMMITTEES

ANOKA CITY HALL

2015 First Avenue North, Anoka, MN 55303
763-576-2700



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2015 Subcommittee Members

Business Call – Gary, Tracy, Andy

Celebrate Anoka – Gene, Pete

Anoka Winterfest – Tracy

Anoka Riverboat – Crystal, Tom, Pete

6c.

LYRIC ARTS
LETTER OF SUPPORT





December 16, 2015

Lyric Arts Company of Anoka
Board of Directors
420 East Main Street
Anoka, MN 55303

Board of Directors,

The following is a Letter of Support from the Anoka Economic Development Commission regarding Lyric Arts Main Street Stage of Anoka.

The City of Anoka's Economic Development Commission is proud to offer this Letter of Support in recognition of Lyric Arts Main Street Stage's commitment and overall economic impact to the Anoka community.

Being centrally located in the heart of downtown Anoka, Lyric Arts Main Street Stage has shaped itself into a destination theater, adding to our tourism. Through its continuous commitment in building community, its array of sell-out performances - both theatrical and musical - along with numerous skilled artists, it draws scores of guests to the city from surrounding communities and beyond. Providing a variety of storylines and themes strengthens its ability to attract audiences of all ages and backgrounds.

Lyric Arts adds to Anoka's workforce by employing an abundance of professional staff members whom work together to make all facets of the business run smoothly. Whenever possible, it utilizes other area businesses for some of its needs - keeping it local and providing revenue to those businesses; plus, paying utility and license fees generates revenue for the local government.

By offering educational outreach with workshops and training for all ages, it inspires both children and adults to continue to pursue interests in the arts; keeping the arts alive and a vital part of the community.

News travels fast in a small town. Over the years, we have learned that guests visiting the Main Street Stage, also patronize the many restaurants, eclectic shops, and services throughout downtown Anoka; the result - fueling business and earning repeat visitors! In addition, the advertising and sponsorship opportunities the theater offers to businesses pushes their information to audiences they may never have reached. This collaboration is a win-win for the theater and local businesses.

Economic impacts, although not yet statistically measured, have been visually apparent throughout the growth of Lyric Arts Main Street Stage, from a tiny pocket theater to its current 228-seat theater selling approximately 30,000 tickets annually. Knowing this proves, undoubtedly, that this charming theater has been and continues to be vital to Anoka's economic growth and overall quality of life.

Sincerely,

A handwritten signature in black ink, appearing to read "Andrew Peterson".

Andrew Peterson, Chairperson
Economic Development Commission
763-323-7533

CC: Laura Tahja Johnson

7a.

2016 GOALS

2015 ACCOMPLISHMENTS

ANOKA CITY HALL

2015 First Avenue North, Anoka, MN 55303
763-576-2700

www.ci.anoka.mn.us



Equal Opportunity Employer



Economic Development Commission

2014 Accomplishments

1. Completed 21 business calls, held 31st Annual Celebrate Anoka Day, and held 3rd Annual Anoka Development Day.
2. Developed a City monument sign plan.
3. Participated in the HRRD vision committee.
4. Updated and distributed Development Opportunities information to developers.
5. Secured developer for Senior Cooperative (HRRD Site 3); sold land to Homestead at Anoka (VOA Phase II); acquired old VOA facility/prepared for redevelopment; acquired old VOA office/house, sold to remodeler who improved and sold for single family use.

Economic Development Commission

2015-2016 Goals

1. Continue Community Interaction; business calls, Development Day, Celebrate Anoka Day, AEP Mtg., Anoka Winterfest.
2. Follow monument signage plan through completion.
3. Assist in filling or redevelopment of the K-Mart building/site.
4. Work towards securing a cruise boat operator for the Mississippi River.
5. Find a developer for sites #1 and #2 in the Historic Rum River District and for available sites in the Anoka Station Area.

7b.

**SOUTH CENTRAL
BUSINESS DISTRICT**



COUNCIL WORKSESSION MEMO

3.3

Meeting Date	February 18, 2014
Agenda Section	Council Business/Discussion
Item Description	South Central Business District
Submitted By	Crystal Paumen, AICP City Planner

BACKGROUND INFORMATION

The South Central Business District Committee met on February 6th and discussed parking ramp alternatives and the land use plan for the South Central Business District. Attached is the presentation. There were 5 parking ramp alternatives presented at the meeting. The committee was asked to rank the alternatives from highest to lowest and the results are shown below. There were two other people at the South Central meeting and the results of their votes are also shown below.

	Committee Members Ranking	Other Participants Ranking
<i>Highest or Most Desirable</i>	Ramp 4	Ramp 3
	Ramp 3*	Ramp 1*
	Ramp 1 and Ramp 2 tied	Ramp 5
<i>Lowest or Least Desirable</i>	Ramp 5	Ramp 2 and Ramp 4 tied

*There was one point difference between the first and second ranked ramps for each group with other ramp designs having a larger gap between.

For both groups, ramp design #3 ranked high for both groups (ranked second amongst committee members and first for the other two participants).

The consultant and staff will be available at the meeting to answer questions.

COUNCIL DIRECTION REQUESTED

Receive the presentation and determine next steps.

**WORKSESSION OF THE ANOKA CITY COUNCIL
ANOKA CITY HALL
CITY COUNCIL WORKSESSION ROOM
FEBRUARY 18, 2014**

1. CALL TO ORDER

Mayor Rice called the worksession meeting to order at 5:00 p.m.

2. ROLL CALL

Present at roll call: Mayor Rice, Councilmembers Anderson, Freeburg, Schmidt, and Weaver.

Absent: None.

Staff present: City Manager Tim Cruikshank; Planning Director Carolyn Braun; Economic Development Manager Erik Thorvig; Director of Public Services/City Engineer Greg Lee.

3. COUNCIL BUSINESS and/or DISCUSSION ITEMS

3.1 Discussion; Highway 10.

Director of Public Services/City Engineer Greg Lee shared that consultants from Bolton Menk & MnDOT were present to provide an update on Highway 10 to the City Council.

Chris Chromy, Bolton Menk, provided an update on each of the concepts. He said that rather than proposing one large project that cannot be afforded they are suggesting incremental projects that could be linked together with the ultimate goal of creating a freeway-concept for Anoka. He said the first project involves a local public street connecting to Thurston Avenue that would cut through the ATK and K-Mart properties. Mr. Chromy said the first part would be on the north side of Highway 10 and include a traffic light and intersection that would connect to a future frontage road along Highway 10 and to the Anoka Technical College (ATC). He said a continuous route would include reconfiguration of a City park and Greenhaven to get to a grade-separated crossing and provide a more continuous route connecting the downtown area and ATC and provide a better flow to a signalized intersection.

Karna Brewer, Anoka, asked what will happen to the land between Highway 10 and the undevelopable portion by the former Vineyard site. Mr. Chromy said that area would be addressed in later phases.

Mr. Chromy explained this proposal would be a cooperative project with the Department of Transportation and include some access plans off Highway 10 in exchange for streets being built. He said it could be signalized with roundabouts and would be a first attempt to address local street activity that would set the City up for other local improvements.

Planning Director Carolyn Braun inquired about the timing. Mr. Chromy said timing has not been determined yet, as funding has not been identified, but will be part of the outcome of the study.

Ms. Brewer asked how people will access ATC if they go onto Thurston Avenue. Councilmember Schmidt said they will access this area as part of a new frontage road system.

Mr. Chromy shared the second proposed project that would include removal of the Fair Oak traffic signal. He said this signal has been tied to a significant portion of crashes on westbound Highway 10 so they are proposing signal removal at least temporarily while still having a right turn in/right turn out westbound. Mr. Chromy said this area will still function safely while the signal remains at Thurston Avenue creating gaps in traffic flow. He said the pedestrian component would restrict at-grade crossings and because of the compaction at Highway 10 should fit well.

Councilmember Weaver noted there would be a left-turn, non-signal intersection at grade where people will have to wait for a gap to access.

Mayor Rice said the only reason there are gaps now is because of the signal.

Mr. Chromy said the real benefit of the left-turn is to help transition with removal of the signal. He said they have heard that businesses on the south side need the east bound traffic as it is critical to their survival but the west bound traffic is not as important. Mr. Chromy said this will provide a good transition, provide reasonable access, and not lose westbound traffic.

Merrywayne Elvig, Anoka, inquired about the people from the apartment complexes and how they will still attempt to cross. Mr. Chromy said they are proposing a raised barrier to address that concern.

Borgie Bonthuis, Anoka, raised concerns about the high number of right turns, stating the reason for the back-up is the signal.

Councilmember Anderson suggested pulling the ramp down to allow for more maneuvering.

Mayor Rice expressed concern with no signal and the amount of traffic on Highway 10. Mr. Chromy said the backup during rush hour is 5,000 feet and

when the signal is removed it will flush this out. He stated that while it will cause more delay in one area the 5,000-foot queue will become 1,200 feet and drivers will not cut-through and will stay on Highway 10, using it as it was designed because capacity will then be available.

Councilmember Weaver asked if the intersection was going to be drive-over or under. Mr. Chromy said there is not a strong demand for that crossing and actually has a minor amount of traffic at this point, although this is not the final project. He said that by shifting lanes the City can make an improved frontage road system with a pedestrian sidewalk trail and extension along the right-of-way where businesses are and connect to the traffic signal. Mr. Chromy said they have three options at the Verndale area where many pedestrians cross, one of which is a pedestrian bridge, which would include a trail, which would create the need to purchase property for the trail to go Highway 10.

Councilmember Schmidt inquired about the pedestrian count. Mr. Chromy said barriers would be used as part of this project to keep highway snow off the area and help with pedestrian crossing. He said this will depend on what type of crossing is used but estimated the cost in the \$9-10 million range.

Mr. Cruikshank asked if these plans will tie into phased plans, noting that just west of this area is a \$35 million intersection so this project seems to be within the realm of possibility. Mr. Chromy said they estimate the first phase at \$5 million, not including the cost of the tower, and that other options for pedestrian crossing include a bridge or underpass. He said this would be less costly and more pedestrian-friendly because it would be shorter, but said some pedestrians say they would rather go over a bridge than use an underpass. Mr. Chromy said both scenarios would have to make the bridge or underpass accessible through options such as stairs.

Mr. Chromy shared a third option of a street bridge that would connect Verndale with Cutters Grove, which may have more value. He shared the need for acquisition of right-of-way as a City street through the K-Mart property.

Councilmember Schmidt noted there will be no dedicated street.

Mr. Chromy shared that the future phased plan which includes recognizing the left-turn will not always be there, stating the idea is the closure of the Fair oak intersection and creating a two-lane frontage road system that goes to the downtown area. He said the businesses will still have access as a right-in/right-out and there is room for access to the cemetery with the retaining wall being built as part of a trail connection. Mr. Chromy said they felt the connection was critical to keep the community connected and would be done through a two-way frontage road. He said they reviewed a couple different concepts such as a five-legged roundabout, which would enable them to keep the turn street open for

people to cross and for people out of downtown to come out and cross at the entrance ramp and stop sign.

Council reviewed the proposed plans ideas provided by Bolton & Menk.

3.2 Discussion; Development Possibilities for 5800 Highway 10 and 1125 West Main Street (Properties Acquired with RALF Funds for Highway 10).

Economic Development Manager Erik Thorvig stated that the City of Anoka has acquired three sets of property since 2007 with Right-of-way Acquisition Loan Fund (RALF) money from the Metropolitan Council. This program provides cities loans from the Metropolitan Council to purchase property that has been identified for future right-of-way needs. In Anoka's case it's for property identified for future improvements to Highway 10. The properties purchased and amounts purchased for are:

5800 Highway 10 (Maple Lodge Motel) - \$815,528.30
1125 West Main Street (Vineyard) - \$1,368,284.89
ATK Outlots - \$318,646.66
Total = \$2,502,459.70

There are two options for disposition of the property. The first option is to sell the land to the highway authority (MnDOT) for highway purposes. The highway authority would purchase the land for the same price that the loan is for, and the City would then repay the Metropolitan Council. The second option is to sell the land for private development. Under this scenario the Metropolitan Council must notify the City the plan to construct the highway has been abandoned or the anticipated location of the highway has changed and the City can then seek approval from the Metropolitan Council to sell the property. The City would only be required to pay back the fair market value of the property as determined by the sale if it is less than what the loan amount is for. For example, if 5800 Highway 10 was sold for private development and it was determined the fair market value is \$600,000, the City would not have to fund the \$215,000 gap in the loan. The loan agreement is not clear if the City could keep additional funds if it was sold for more than the loan amount. The loan agreements for all property purchased required the City to enter into an agreement for restrictive covenant on the property which states that the property shall not be used for any purpose except for Highway 10 improvements unless the Metropolitan Council consents to other use.

Staff shared a map of acquired properties, sample loan agreement, and sample restrictive covenant.

3.3 Discussion; South Central Business District.

Mr. Thorvig stated that the South Central Business District Committee met on February 6th and discussed parking ramp alternatives and the land use plan for the

South Central Business District. Attached is the presentation. There were 5 parking ramp alternatives presented at the meeting. The committee was asked to rank the alternatives from highest to lowest and the results are shown below. There were two other people at the South Central meeting and the results of their votes are also shown below.

	Committee Members Ranking	Other Participants Ranking
<i>Highest or Most Desirable</i>	Ramp 4 Ramp 3* Ramp 1 and Ramp 2 tied	Ramp 3 Ramp 1* Ramp 5
<i>Lowest or Least Desirable</i>	Ramp 5	Ramp 2 and Ramp 4 tied

*There was one point difference between the first and second ranked ramps for each group with other ramp designs having a larger gap between. For both groups, ramp design #3 ranked high for both groups (ranked second amongst committee members and first for the other two participants).

3.4 Discussion: Water Service Freeze-Ups.

Due to time constraints for the worksession, this item was addressed by the City Council at the Regular Meeting on February 18, 2014, under Updates & Reports.

4. **OTHER BUSINESS**

4.1 Staff Update.

None.

5. **COUNCILMEMBERS COMMENTS**

None.

6. **ADJOURNMENT**

Mayor Rice adjourned the Regular Worksession meeting at ____ p.m.

Submitted by: Cathy Sorensen, *TimeSaver Off Site Secretarial, Inc.*

Approval Attestation:

Amy T. Oehlers, City Clerk

From: [Crystal Paumen](#)
To: ["andy@itsaboutsleee.com"](#); ["Youngquist, Carl L"](#); ["Barb Thurston"](#); ["Donald Kionaas"](#); ["Holden, Chuck"](#); ["Pete Turok"](#); ["Tom.redmann@anoka.k12.mn.us"](#); [Mark Freeburg](#)
Cc: [Erik Thorvig](#); [Tim Cruikshank](#); [Greg Lee](#); [Darin Berger](#); [Carolyn Braun](#); [hskjelbostad@comcast.net](#)
Subject: South Central meeting recap
Date: Friday, February 07, 2014 10:09:42 AM
Attachments: [Presentation 2-6-14.pdf](#)

Thank you for your participating in the meeting last night. To recap the results of the voting:

	Committee Members Ranking	Other Participants Ranking
<i>Highest or Most Desirable</i>	Ramp 4	Ramp 3
	Ramp 3*	Ramp 1*
	Ramp 1 and Ramp 2 tied	Ramp 5
<i>Lowest or Least Desirable</i>	Ramp 5	Ramp 2 and Ramp 4 tied

*There was one point difference between the first and second ranked ramps for each group with other ramp designs having a larger gap between.

For both groups, ramp design #3 ranked high for both groups (ranked second amongst committee members and first for the other two participants).

The South Central Business District discussion is on the City Council work session for Tuesday, February 18th at 5:00pm.

Crystal Paumen, AICP
 City Planner
 763-576-2728
 City of Anoka Planning Department
 2015 First Avenue N.
 Anoka, MN 55303
www.ci.anoka.mn.us

From: Crystal Paumen
Sent: Monday, January 27, 2014 3:58 PM
To: 'andy@itsaboutsleee.com'; 'Youngquist, Carl L'; 'Barb Thurston'; 'Donald Kionaas'; 'Holden, Chuck'; 'Pete Turok'; 'Tom.redmann@anoka.k12.mn.us'; Mark Freeburg
Cc: Erik Thorvig; Tim Cruikshank; Greg Lee; Darin Berger; Carolyn Braun
Subject: South Central Business District Meeting February 6th

There is a South Central committee meeting next **Thursday, February 6th at 6:00pm.**

I have attached the PowerPoint that will be presented. On page 7 (slide labeled "6") of the PowerPoint, the consultant has ranked the 5 ramp alternatives against a list of design criteria to consider. On this same page, there is a place for you to vote for your ramp alternative. Each member will have a vote and this will be tabulated at the meeting. If you aren't able to make the meeting, please have someone from the board/commission you represent to bring YOUR vote to the meeting or email it to me. Chuck and Tom—your vote will be combined as one vote so you should

coordinate together prior to the meeting.

Please let me know if you have any questions.

Thanks,

Crystal Paumen, AICP
City Planner
763-576-2728
City of Anoka Planning Department
2015 First Avenue N.
Anoka, MN 55303
www.ci.anoka.mn.us

From: Crystal Paumen
Sent: Thursday, January 09, 2014 9:36 AM
To: 'andy@itsaboutslepp.com'; 'Youngquist, Carl L'; 'Barb Thurston'; 'Donald Kjonaas'; 'Holden, Chuck'; 'Pete Turok'; 'Tom.redmann@anoka.k12.mn.us'; Mark Freeburg
Cc: Erik Thorvig; Tim Cruikshank; Greg Lee; Darin Berger; Carolyn Braun
Subject: Next South Central Business District Meeting February 6th

There is will be a South Central District meeting on **Thursday, February 6th at 6:00pm** at Sandburg. Stay tuned for meeting materials.

Thanks,

Crystal Paumen, AICP
City Planner
763-576-2728
City of Anoka Planning Department
2015 First Avenue N.
Anoka, MN 55303
www.ci.anoka.mn.us

Project Goals

1. Continue past efforts to move forward redevelopment planning
2. Prepare parking ramp solutions with cost information
3. Decide land use directions
4. Prepare site plan alternatives based on land uses
5. Decide redevelopment phasing directions

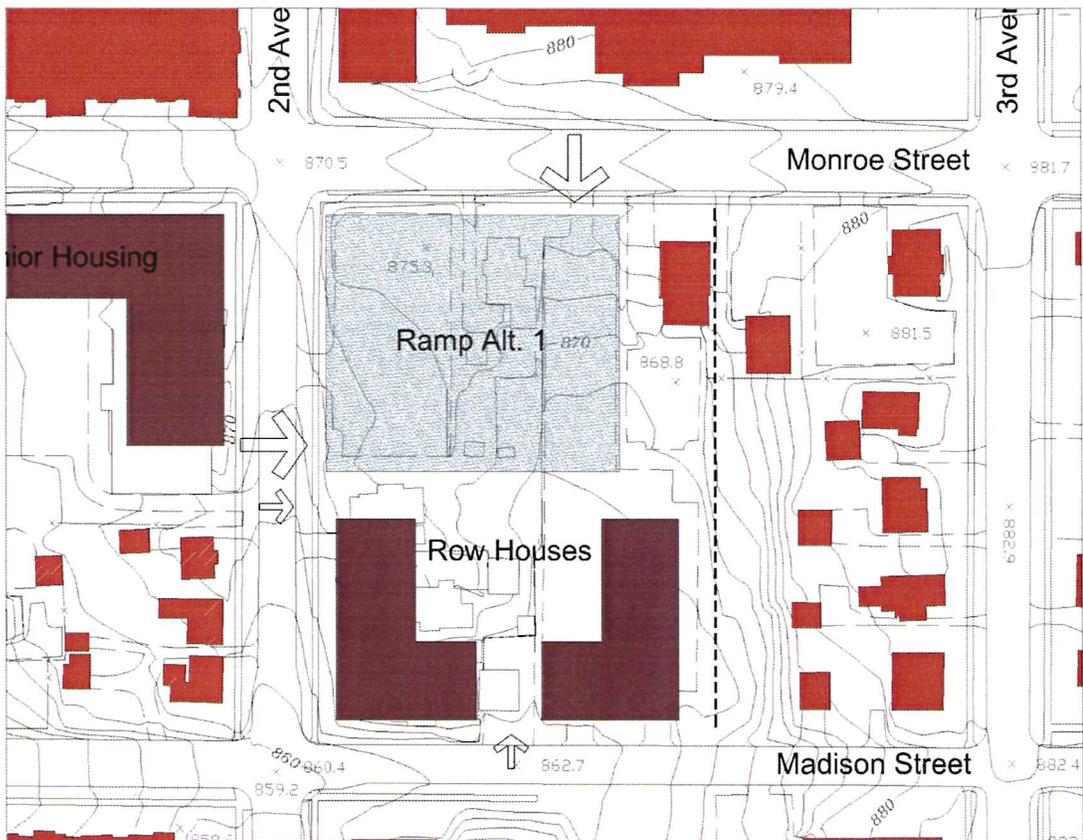
Meeting Goals

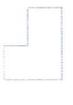
1. Review parking ramp options
2. Review parking ramp location options
3. Select a ramp alternative

List of Drawings

Title Page

- 1 Ramp Alternative 1
- 2 Ramp Alternative 2
- 3 Ramp Alternative 3
- 4 Ramp Alternative 4
- 5 Ramp Alternative 5
- 6 Ramp Alternatives Comparison
- 7 Recommended Land Use Plan



- Legend**
-  Ramp Alternative 1
350 Proposed Spaces
197' x 225'
3 Levels*
 -  Ramp Alternative 2
315 Proposed Spaces
131' x 277'
3 Levels* plus
Surface Parking
 -  Ramp Alternative 3
350 Proposed Spaces
131' and 196' x 375'
2 and 3 Levels*
 -  Ramp Alternative 4
350 Proposed Spaces
131' x 375'
3 Levels*
 -  Ramp Alternative 5
350 Proposed Spaces
131' and 196' x 375'
2 and 3 Levels*

ANOKA SCBD

Ramp Alternative 1





Legend

- 
 Ramp Alternative 1
 350 Proposed Spaces
 197' x 225'
 3 Levels*
- 
 Ramp Alternative 2
 315 Proposed Spaces
 131' x 277'
 3 Levels* plus
 Surface Parking
- 
 Ramp Alternative 3
 350 Proposed Spaces
 131' and 196' x 375'
 2 and 3 Levels*
- 
 Ramp Alternative 4
 350 Proposed Spaces
 131' x 375'
 3 Levels*
- 
 Ramp Alternative 5
 350 Proposed Spaces
 131' and 196' x 375'
 2 and 3 Levels*

ANOKA SCBD

Ramp Alternative 2

2 06 FEB 2014 



- Legend**
-  Ramp Alternative 1
350 Proposed Spaces
197' x 225'
3 Levels*
 -  Ramp Alternative 2
315 Proposed Spaces
131' x 277'
3 Levels* plus
Surface Parking
 -  Ramp Alternative 3
350 Proposed Spaces
131' and 196' x 375'
2 and 3 Levels*
 -  Ramp Alternative 4
350 Proposed Spaces
131' x 375'
3 Levels*
 -  Ramp Alternative 5
350 Proposed Spaces
131' and 196' x 375'
2 and 3 Levels*

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Ramp Alternative 3

3 06 FEB 2014 

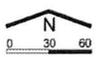


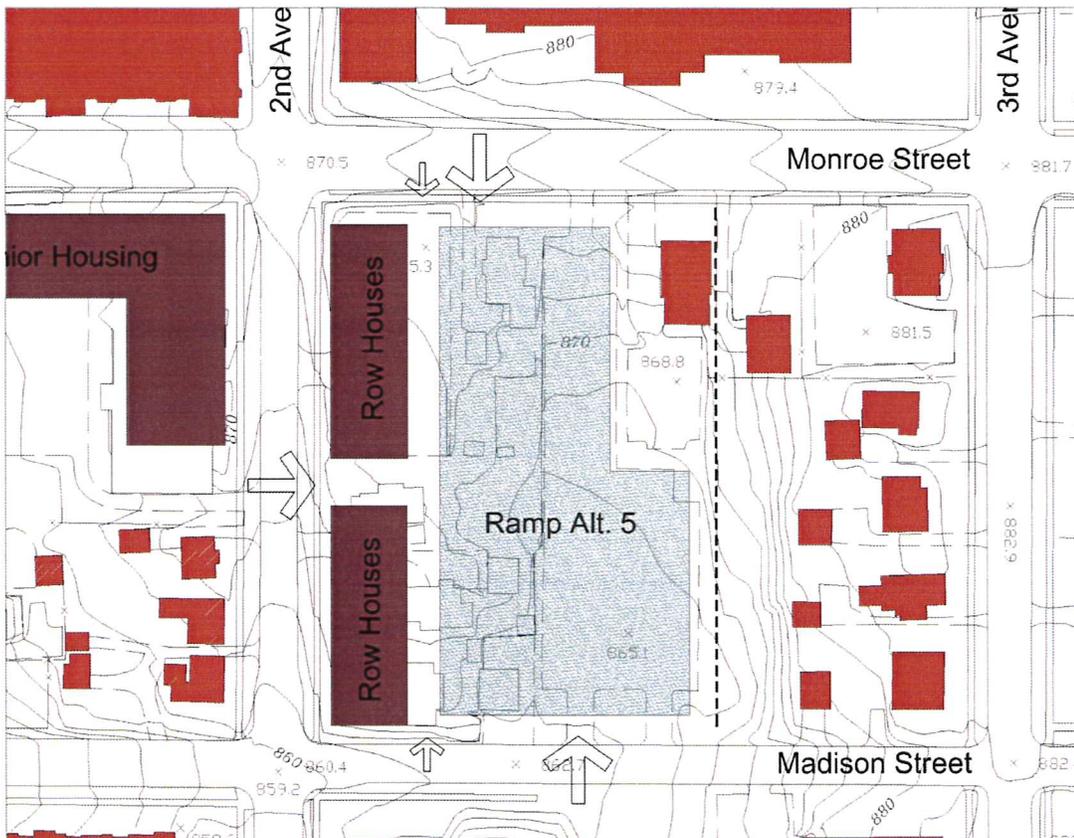
Legend

- 
 Ramp Alternative 1
 350 Proposed Spaces
 197' x 225'
 3 Levels*
- 
 Ramp Alternative 2
 315 Proposed Spaces
 131' x 277'
 3 Levels* plus
 Surface Parking
- 
 Ramp Alternative 3
 350 Proposed Spaces
 131' and 196' x 375'
 2 and 3 Levels*
- 
 Ramp Alternative 4
 350 Proposed Spaces
 131' x 375'
 3 Levels*
- 
 Ramp Alternative 5
 350 Proposed Spaces
 131' and 196' x 375'
 2 and 3 Levels*

ANOKA SCBD

Ramp Alternative 4

4 06 FEB 2014 



Legend

-  Ramp Alternative 1
350 Proposed Spaces
197' x 225'
3 Levels*
-  Ramp Alternative 2
315 Proposed Spaces
131' x 277'
3 Levels* plus
Surface Parking
-  Ramp Alternative 3
350 Proposed Spaces
131' and 196' x 375'
2 and 3 Levels*
-  Ramp Alternative 4
350 Proposed Spaces
131' x 375'
3 Levels*
-  Ramp Alternative 5
350 Proposed Spaces
131' and 196' x 375'
2 and 3 Levels*

ANOKA SCBD

Ramp Alternative 5

5 06 FEB 2014 

Design Criteria Ranking	Ramp Alternatives				
	1	2	3	4	5
Drivers pass all spaces	2	3	3	3	2
Open, visible floors	1	3	2	3	2
Ramp height	1	1	1	1	2
Ramp aligns with primary user	2	3	2	3	2
Adheres to urban design principals	1	2	2	3	3
Reduces surface parking	3	2	3	3	3
Allows space for development	1	2	3	3	3
Potential cost	1	3	2	2	1
Ease of cost reduction potential	1	3	2	3	2

Where 1 = low, 2 = medium and 3 = high or desirable

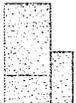
Committee Members Rank Your Choice

1 2 3 4 5

Where 1 = low and 5 = high rank

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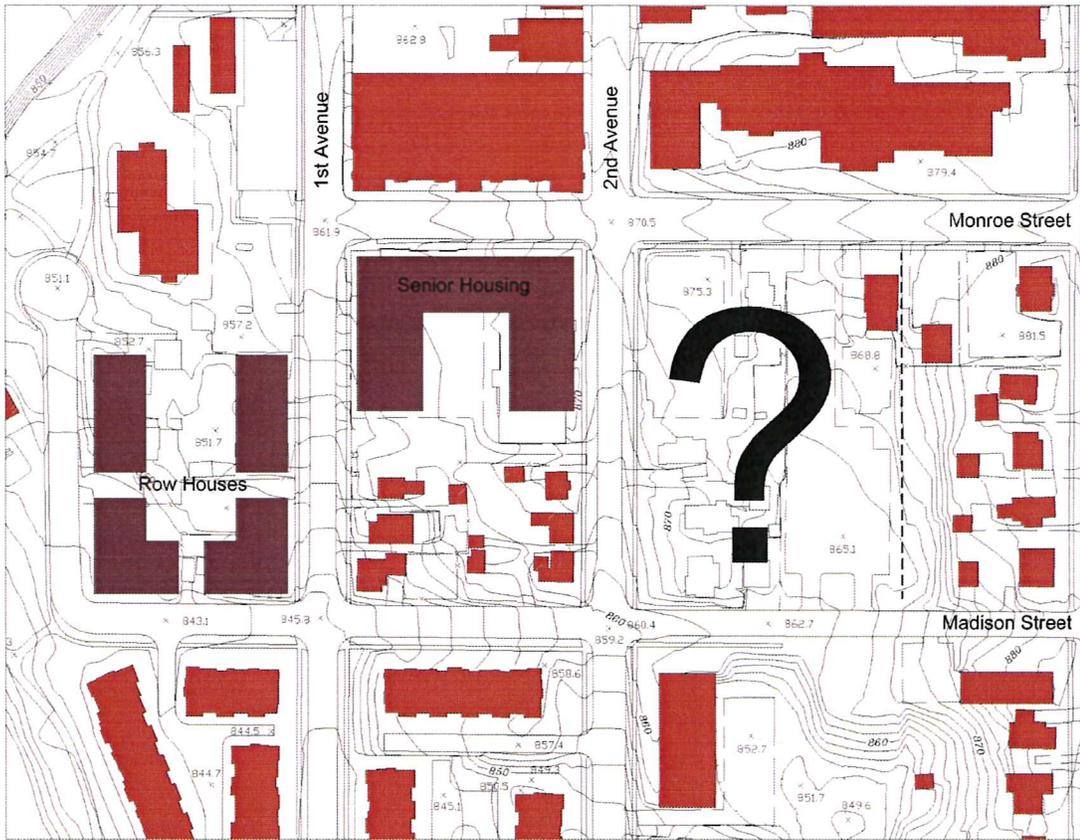
Legend

- 1**  Ramp Alternative 1
350 Proposed Spaces
197' x 225'
3 Levels*
- 2**  Ramp Alternative 2
315 Proposed Spaces
131' x 277'
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- 3**  Ramp Alternative 3
350 Proposed Spaces
131' and 196' x 375'
2 and 3 Levels*
- 4**  Ramp Alternative 4
350 Proposed Spaces
131' x 375'
3 Levels*
- 5**  Ramp Alternative 5
350 Proposed Spaces
131' and 196' x 375'
2 and 3 Levels*

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Ramp Alternatives Comparison

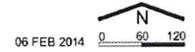
6 06 FEB 2014



- Legend**
- Proposed Building Blocks
 - Mixed Use
 - First Floor Commercial
 - Floors 2 - 4 Residential
 - Underground Parking
 - Ramp Parking
 - Senior Housing
 - First Floor Communal Space
 - Floors 2 - 4 Residential
 - Underground Parking
 - Surface Parking
 - Row Houses
 - Multiple Floors
 - Underground Parking
 - Surface Parking

ANOKA SCBD

Recommended Land Use Plan **7**





8a.

**WINTERFEST
COMMITTEE AGENDA
JANUARY 8, 2016**

ANOKA CITY HALL
2015 First Avenue North, Anoka, MN 55303
763-576-2700



www.ci.anoka.mn.us
Equal Opportunity Employer





January 29-31, 2016
Green Haven Golf Course & Event Center
2800 Greenhaven Road, Anoka

Friday, January 29

Wine & Beer Tasting: 7-9 p.m. Minnesota's own vintners and craft brewers.

- Tickets: \$12 in advance/\$15 at door. Purchase in advance at Better Values Liquor Stores (809 W. Hwy. 10 or 847 East River Road), Parks Department at Anoka City Hall, or on-line at www.ci.anoka.mn.us. Must be 21-years-old; ID and ticket required for wristband.

Pair of 7: Live music from 8:30-Midnight. Food & drink for purchase at Haven's Point; bonfire on patio.

Saturday, January 30

Build Your Own Pancakes Buffet (10 a.m. – Noon); \$5/ea.

FREE Indoor Activities: 10 a.m. - 2 p.m. Non-perishable food or monetary donations are appreciated for ACBC Food Shelf.

- 9-hole Deluxe Mini-Putt Golf Course
- Movie: Inside Out (2 showings; 10 a.m. & Noon)
- ArtStart: recycling craft project
- Lyric Arts: make & take puppets and costume trunk activity
- RumRiver Art Center: winter wonderland water color
- Face Painting (11 a.m. – 1 p.m.)

FREE Outdoor Activities (dependent on weather):

- Cross Country Ski Demo (sample equipment provided)
- Bonfire
- S'mores Kits (while supplies last)
- "Yard" Games: ladder golf, bean bag toss

Food available for purchase (limited menu) at Haven's Point Bar & Grille inside event center.

Sunday, January 31

Winterfest Brunch: 9:30 a.m. - 2 p.m. Enjoy a delicious Sunday brunch with your family and friends! Made to order eggs and omelets, smoked bacon and sausage, Belgian waffles, biscuits & gravy, carved meats, potatoes, salad, pastries, fruits, and more! Coupons for 20% off will be available at Winterfest on Friday & Saturday. Reservations required (763-576-2966).

- Adults: \$13.99
- Seniors: \$10.99 (65+)
- Kids: \$6.99 (9-12); Free (8 and younger)

www.ci.anoka.mn.us • 763-576-2725

Sponsored by:



Anoka Lions
 Barbara Baldwin
 Rum River Art Center

Hole Sponsors for the Mini Putt include:

Anoka Aquatic Center
 Anoka Kiwanis
 Anoka Lions
 League of Women Voters

Advertising

We received a \$1500 Grant (matched) from Twin Cities Gateway to spend on advertising in newspapers – \$3000 will be split between the following.

- Star Tribune North Section
- Osseo-Maple Grove Press
- Champlin-Dayton Press
- Elk River Star News
- St. Francis Courier/Community Ed Catalog
- Dollars & Sense – 2 zones
- 100 posters distributed around town
- 100 flyers

City View - Front Page January issue
 City Website
 Facebook and Special FB Event / Twitter
 QCTV – News & Views (Jan. edition)
 Chamber Newsletter
 New Release
 Electronic Reader Board
 Community Resource & Residents' Guide (Jan.)
 Email Subscription