

Dear Property Owner:

Quality housing is a key component of a vital community. Preserving our housing stock, maintaining property values and ensuring our housing is healthy and safe benefits not only individual homeowners, but also the community at large.

Each year the City of Anoka receives hundreds of calls from its citizens with property maintenance concerns. In response to these inquiries, we have prepared this checklist as a guide to the basic, but important city laws about exterior housing, building and property maintenance. This checklist is provided as a guideline for citizens to use in evaluating their property.

The City of Anoka invites you to measure your home and yard against this checklist. If any of your answers are "No" there may be a violation of Property maintenance ordinances.

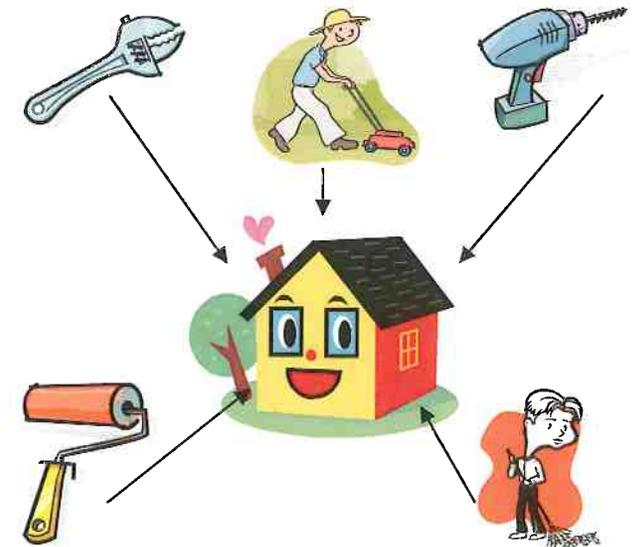
If you have any questions regarding Housing, Building or Property Maintenance please contact the Property maintenance coordinator at 763-576-2715

**THANK YOU FOR YOUR INTEREST IN PRESERVING OUR HOUSING STOCK AND MAINTAINING QUALITY NEIGHBORHOODS.**



CITY OF ANOKA  
2015 First Avenue North  
Anoka, MN 55303  
763-576-2720

# A QUALITY NEIGHBORHOOD BEGINS WITH YOU AND YOUR HOME



Property Maintenance  
Ordinances  
**HOME AND YARD  
CHECKLIST**



House or Building		
<b>I. Roofs and Chimneys</b>		
YES <input type="checkbox"/>	NO <input type="checkbox"/>	Roofs are free from surface breaks, raised edges, curing, missing or damaged shingles or holes.
YES <input type="checkbox"/>	NO <input type="checkbox"/>	Roofs are free of missing, damaged or rotting eaves, fascia or soffit.
YES <input type="checkbox"/>	NO <input type="checkbox"/>	Roofs are free of sag and capable of supporting required loads
YES <input type="checkbox"/>	NO <input type="checkbox"/>	Chimneys are free of loose or unstable materials.
<b>II. Foundation</b>		
YES <input type="checkbox"/>	NO <input type="checkbox"/>	Buildings are structurally sound and do not lean or sag.
YES <input type="checkbox"/>	NO <input type="checkbox"/>	Foundations are free from cracks or holes.
<b>III. Exterior Surfaces</b>		
YES <input type="checkbox"/>	NO <input type="checkbox"/>	All exterior surfaces are free of blight and deteriorating conditions such as cracks, tears, holes, loose, missing or rotted boards or other materials.
YES <input type="checkbox"/>	NO <input type="checkbox"/>	Free from peeling, cracked or blistered paint or stucco
<b>IV. Exterior Walls</b>		
YES <input type="checkbox"/>	NO <input type="checkbox"/>	The walls are weatherproof and watertight—protection from the elements by paint, protective covering or treatment.
YES <input type="checkbox"/>	NO <input type="checkbox"/>	The walls are in sound condition and good repair.

House or Building Maintenance		
<b>V. Doors, windows, &amp; Screens</b>		
YES <input type="checkbox"/>	NO <input type="checkbox"/>	All windows have screens and unbroken window panes.
YES <input type="checkbox"/>	NO <input type="checkbox"/>	All doors and windows are waterproof, weather-proof and free of rot.
YES <input type="checkbox"/>	NO <input type="checkbox"/>	The doors, windows and screens are free of cracks, tears, holes, and loose
YES <input type="checkbox"/>	NO <input type="checkbox"/>	The doors, windows and screens are in sound condition and repair.
<b>VI. Fences and Retaining Walls</b>		
YES <input type="checkbox"/>	NO <input type="checkbox"/>	Fences and retaining walls are safe, structurally sound, and not leaning.
YES <input type="checkbox"/>	NO <input type="checkbox"/>	Free of missing slats or parts, loose or unstable materials.
YES <input type="checkbox"/>	NO <input type="checkbox"/>	Free of cracks and blistering that requires patching and/or painting.
<b>VII. Weeds, Grass &amp; Vegetation</b>		
YES <input type="checkbox"/>	NO <input type="checkbox"/>	The grass is less than six (6) inches tall and free from noxious weeds.
YES <input type="checkbox"/>	NO <input type="checkbox"/>	The property is free from tree branches and bushes that obstruct sidewalk usage or impair driver visibility.

House or Building Maintenance		
<b>VIII. Junk/Outdoor Storage</b>		
YES <input type="checkbox"/>	NO <input type="checkbox"/>	The property is free of junk, debris, brush, equipment, appliances, indoor furniture or other personal property no longer used for the purpose it was made or manufactured.
YES <input type="checkbox"/>	NO <input type="checkbox"/>	Garbage cans in the side or rear yard next to the garage or house. Or Cans may be kept in front of house in an enclosure or upon the driveway in front of the garage the furthest distance from the house.
<b>IX. Vehicles Trailers, Boats, Campers, etc.</b>		
YES <input type="checkbox"/>	NO <input type="checkbox"/>	The property is free of outdoor storage of inoperable, unlicensed dismantled and extensively damaged vehicles.
YES <input type="checkbox"/>	NO <input type="checkbox"/>	A single-family property has no more than four licensed vehicles
YES <input type="checkbox"/>	NO <input type="checkbox"/>	All vehicles parked outside are on a driveway or located in a side or rear
YES <input type="checkbox"/>	NO <input type="checkbox"/>	No more than two vehicles, trailers or combination thereof parked in a side
YES <input type="checkbox"/>	NO <input type="checkbox"/>	All vehicles are parked at least five (5) feet from neighboring properties.

**Pro-Active Community  
Enhancement**

If you answered "yes" to all of the above Congratulations! You should be proud of your property's appearance and the way you maintain it. **Thank you for maintaining your property and helping to preserve quality neighborhoods.**