



2015 First Avenue N. * Anoka, Minnesota * 55303

Staff Contact: Stephanie Rouse, Associate Planner 763-576-2716, srouse@ci.anoka.mn.us

Planning and Zoning Application

Applicant Information

Applicant: _____

Address: _____

Phone: _____

Fax: _____

Email: _____

Property Owner Information

Owner: _____

Address: _____

Phone: _____

Fax: _____

Email: _____

Property Information

Address: _____

Legal Description: _____

Type of Request

- Comprehensive Plan Amendment Preliminary Plat Variance Environmental Permit Vacation
- Conditional Use Permit Final Plat Site Plan Interim Use Permit Other
- Planned Unit Development Registered Land Survey Rezoning Lot Split

Briefly Describe the Proposed Request (use another sheet if necessary)

CHRONOLOGY	DATE	INITIALS
Date Received:		
Date Application Deemed Complete:		
Planning Commission Meeting: <i>Generally, 1st Tuesday of the month, 7 p.m.</i>		
Other Reviews:		
Other Reviews:		
City Council Action: <i>Generally, 3rd Monday of each month, 7 p.m.</i>		
60-Day Review Period Expires:		

The undersigned hereby represents upon all of the penalties of law, for the purpose of inducing the City of Anoka to take action herein requested, that all statements herein are true and that all work herein mentioned will be done in accordance with the Ordinance of the City of Anoka and the laws of the State of Minnesota.

Applicant Signature

Owner Signature

Agreement to Reimburse Costs Incurred for Review

I understand that applicants are responsible for all costs incurred associated with filing, review and processing of applications. In addition to the application fee, the applicant for a planning, and zoning application shall pay all cost incurred by the city for legal services, engineering services, and services of other persons or entities employed by the city (other than city staff personnel) for, or in any way involved in, the review and inspection of the plans and public utility extensions planned thereby, including but not limited to: street, sidewalks, water lines, sanitary sewer lines, storm sewer lines, street lights, electric and gas lines, water retention areas and all other improvements intended for public use or benefit constructed or caused to be constructed by the owner and under no condition shall the fee be refunded or waived for failure of the city to approve the application.

Applicant Signature

Print Name(s)